



Commissioners: Alex Burciaga • Anna Scott • Darcia Blackdeer-Lent • Heather Carr • Jeff Griffiths • Lindsey Ricci
• Josie Rogers • Trina Orrill

AGENDA

June 27, 2024, 3PM – 5PM

Location: 1360 N. Main St. Bishop, Rm 103

1. **Call to Order & Roll Call**
2. **Public Comment** Chance for community members to share any questions or concerns.
3. **Minutes** Considering approving minutes for April 25, 2024. [See Attachment #1 \(ACTION\)](#)

 --Public Hearing Begins--
4. **Strategic Plan** Opportunity for the Public to comment on the First 5 Inyo 2024-2029 Strategic Plan. The First 5 Strategic Plan draft can be found at:
<https://www.inyocounty.us/sites/default/files/2024-06/First%205%20Strategic%20Plan%2024-29%20-%20Draft%20%281%29.pdf>

 --Public Hearing Ends--
5. **Adopt Strategic Plan** Considering approving the First 5 Inyo 2024-2029 Strategic Plan. [See Attachment #2 \(ACTION\)](#)
6. **SPCFA Grant Award Notification** Considering Approving the SPCFA 21-25 Grant Award Notification Extension. [See Attachment #3 \(ACTION\)](#)
7. **Financial Report** Staff will present spending through Month 2024 for the current fiscal year. [See Attachment #4 \(DISCUSSION\)](#)
8. **Commissioner Report** Commissioners may report on local, State or Federal issues relating to children ages 0-5 and their families **(DISCUSSION)**
9. **Director Report** Director will report on program and activities [See Attachment #5 \(DISCUSSION\)](#)

Next Commission Meeting: October 24, 2024

Anyone requesting information on the First 5 Inyo County Commission agenda, OR disability related accommodations, should contact: Katelyne Lent, either by telephone 760-873-6453, in writing, First 5 Inyo County, 1360 N. Main St., Bishop, CA, 93514, or by email at klent@inyocounty.us.



Commissioners: Alex Burciaga • Anna Scott • Darcia Blackdeer-Lent • Heather Carr • Jeff Griffiths • Lindsey Ricci • Josie Rogers • Trina Orrill

ATTACHMENT #1

First 5 Regular Meeting, June 27, 2024.

ITEM 3. Minutes

Details: Consider approving minutes for April 25, 2024.

Action Requested: Approve minutes for the First 5 Inyo County Commission meeting on April 25, 2024.



Commissioners: *Alex Burciaga • Anna Scott • Darcia Blackdeer-Lent • Heather Carr • Jeff Griffiths • Lindsey Ricci • Josie Rogers • Trina Orrill*

AGENDA

April 25, 2024, 3pm – 5pm

Location: 1360 N. Main St. Bishop, Rm 103

1. Call to Order & Roll Call

Anna called the meeting to order at 3:04 PM

Present Commissioners were: Anna Scott, Lindsey Ricci, Alex Burciaga, Heather Carr, and Josie Rogers.

Not Present was Commissioners: Trina Orrill and Jeff Griffiths.

Also present were Katelyne Lent, First 5 Director.

2. **Public Comment** - There was no public comment

3. **Commission Appointments** - Anna welcomed new Commissioner Josie Rogers as the Early Education

4. **Minutes** - Katelyne presented the minutes from January 25, 2024.
- Lindsey motioned to approved the January 25, 2024 meeting minutes. Alex seconded the motion. All were in favor.

5. **Meeting Schedule** - Katelyne presented the Proposed 2024-2025 meeting schedule.
- Lindsey motioned to approve the 2024-2025 meeting schedule. Anna seconded the motioned. All were in favor.

Anna opened the Public hearing at 3:09 PM

6. **First 5 CA Annual Report 2022-2023** - This public hearing is an opportunity for the public to comment on the First 5 California Annual Report for fiscal year 2022-2023. Katelyne presented a few key items included in the report such as: Director's highlight, SPCFA funding, and county highlights.
- There was no public comment on the First 5 California Annual Report for fiscal year 2021-2022.

Anna closed the Public Hearing at 3:16 PM

7. **Financial Report** - Katelyne presented expenses through March of 2024. Katelyne shared anticipated expenses still to be seen. First 5 is in good standing with expenses for the year.
- Katelyne presented a draft budget for fiscal year 2024-2025 for Commission consideration and approval.
- Lindsey motioned to approve the fiscal year 2024-2025 budget. Heather seconded the motion. All were in favor.



Commissioners: Alex Burciaga • Anna Scott • Darcia Blackdeer-Lent • Heather Carr • Jeff Griffiths • Lindsey Ricci • Josie Rogers • Trina Orrill

8. Commissioner Reports

- Lindey shared that Northern Inyo Hospital is now seeing and delivering Ridgecrest babies, they are some increases.
- Lindsey also shared Laura Partridge is the new RN nurse with Bishop Pediatrics. Laura also has her IBCLC and has a separate Business to provide IBCLC services, she is not currently accepting Medi-Cal.
- Joise shared OVDC Early HeadStart currently has 8 children enrolled and no Big Pine location open. Josie shared she is the Family Child Service Specialist, she provides monthly family outreach events. OVDC Early HeadStart will have 3 openings in the fall, the neediest families get the spots. Spots are open to children 0-36 months. They currently have 2 teachers.
- Heather shared State preschools and school registration is open. It has been slow to fill. Bishop Unified enrollment is expected to be low.
- North Star counseling has had a lot of requests/referrals for individual therapy for young children. They recently did a series of group meetings with parenting using Hunt, Gather, Parent book. They will be hosting more parenting classes in the coming year.
- Anna shared the Inyo County WIC Registered Dietician who is currently working on her IBCLC. The Inyo County Behavioral Health Director is vacant. Inyo County Behavioral Health is accepting referrals, referring as needed, All Psych visits are currently tele-psych visits.
- Commissioner discussed Kern Regional Center having new staff members, and Hearts Connection being a new agency in the area offering parenting support groups and trainings.

9. Director Report

- Katelyne gave a report on programs and activities. See complete packet for additional detail regarding staff vacancies, Perinatal Taskforce, Child Abuse Prevention Council, Triple P Network, Triple P parenting classes, Home Visiting, Reach Out and Read, Imagination Library, Developmental Screenings, Quality Counts Inyo and IMPACT, JEDI Work, and First 5 Network updates.

Anna Scott adjourned the meeting at 4:14 pm.

Next Commission Meeting: June 27, 2024



Commissioners: Alex Burciaga • Anna Scott • Darcia Blackdeer-Lent • Heather Carr • Jeff Griffiths • Lindsey Ricci • Josie Rogers • Trina Orrill

ATTACHMENT #2

First 5 Regular Meeting, June 27, 2024.

ITEM 5. First 5 Inyo 2024-2029 Strategic Plan

Details: Each County Commission is required to conduct one public hearing on any new or revised county strategic plan before adopting and submitting it to the state commission.

Action Requested: Approve and Adopt the 2024-2029 First 5 Inyo County Strategic Plan.



24-29

STRATEGIC PLAN



Acknowledgements

First 5 Inyo would like to thank partners and staff for providing valuable insights and recommendations, and First 5 Inyo Commissioners for their guidance and support.



First 5 Inyo is a program of Public Health and Prevention, a division of Inyo County Health & Human Services (HHS). Inyo County HHS strives to “Strengthen Resilience and Well-Being in our Community”

**This plan was adopted by the First 5 Inyo Commission on:
June 27, 2024**

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About the Commission

In November 1998, California voters passed Proposition 10, the "Children and Families Act of 1998" which added a 50 cent-per-pack tax on tobacco products. Revenue from the tax intended to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early child development, and to ensure that children are ready to enter school and reach their full potential.

Proposition 10 created a trust fund for revenues collected. Eighty percent (80%) of these revenues are distributed to the 58 individual California Counties annually to benefit children ages zero to five years old. Each local Commission has control over their own funds and by law is empowered to make local decisions about how funds should be spent. The remaining twenty percent (20%) of the revenues support statewide programs and research.

The Inyo County Children and Families Commission was created in 1999 by the Inyo County Board of Supervisors to carry out the work of Proposition 10 in the county. The seven-member Commission is charged with administering and allocating the County's portion of the Proposition 10 funds. The Commission is comprised of one member and one alternate of the Board of Supervisors. Two members are the Health and Human Services Director and his/her designees. Four members who represent any of the following categories and one alternate member from these categories: recipients of project services included in the county strategic plan, educators specializing in early childhood development; representatives of a local childcare resource or referral agency, or a local child care coordination group; representative of a local organization for prevention or early intervention for families at risk; representatives of community-based organizations that have a goal of promoting, nurturing and early childhood development; representatives of local school districts; and representatives of local medical, pediatric or obstetric association of societies.

First 5 Inyo Commissioners

Anna Scott, Chair – HHS Director

Lindsey Ricci, Vice-Chair – Early Child Health
Northern Inyo Health Care District, Bishop Pediatrics Clinic

Alex Burciaga – Parent Representative

Darcia Blackdeer-Lent – HHS Designee
HHS Deputy Director of Aging and Placement Services

Heather Carr – Early Childhood Educator
Inyo County Office of Education Director of Special Education

Jeff Griffiths – County Supervisor, Alternate
District 2 Supervisor

Josie Rogers – Early Childhood Educator
Owens Valley Career Development Early Head Start Family Advocate

Trina Orrill – County Supervisor
District 1 Supervisor

First 5 Inyo Staff

Katelyne Lent,
First 5 Director

Eryn Clark,
Prevention Specialist

Micaela Muro,
Prevention Specialist

Rebecca Houle,
Prevention Specialist

Karlina West,
Prevention Specialist

Introduction

Inyo County is a small, diverse region with a significant proportion of its population consisting of young children and their parents. The county faces economic challenges, as evidenced by the poverty rate of 15.2% and an unemployment rate of 4.5%. Education levels among adults are varied, with a notable proportion having attained at least some college education.

The racial and ethnic diversity includes a majority of White residents, with substantial Hispanic or Latino and Native American communities. The presence of single-parent households is relatively high, at 25.4%, which may indicate a need for targeted support services for these families.

This strategic plan was developed over several months with a commitment to a comprehensive process designed to gather information and feedback from Commissioners, Inyo County HHS Staff, Childcare Providers, Parents, Caregivers, and other non-county agencies. First 5 Inyo County also included results and findings from the 2022 Maternal Mental Health Survey Report along with relevant data sources to influence this strategic plan. For a full summary of findings and feedback, please see the Community First 5 Survey Appendix

Inyo County Families

TOTAL POPULATION



18,527

CHILD POPULATION



1,074

children ages 0-5 in Inyo County

Data based on the 2021 estimates for total population in Inyo County. (source: U.S. Census Bureau)

There were 215 births in Inyo County in 2023



12.6% of children are living in food insecure households



34.4% of students meeting or exceeding grade-level standards in Reading



(Source: Kidsdata.org)

First 5 Inyo County Strategic Plan Framework

First 5 Inyo County has a commitment and mandate to improve outcomes for Inyo County’s children prenatally to five years old. To respond to that mandate and remain accountable to the community, First 5 Inyo County has developed a strategic framework that includes a theory of change outlining causal linkages between activities, outcomes, and goals to achieve the vision that all Inyo County children will thrive, specifically, the strategic framework contains **four focus areas**, guided by **five guiding principles** to achieve **four long term goals**.



VISION

All Children in Inyo County will thrive.



MISSION

First 5 Inyo builds the early childhood system and supports needed to ensure Inyo County’s young children are healthy, safe and ready to succeed.



PRINCIPLES

Innovation Advocacy Equity Collaboration Family-centered Approach



GOALS

Child Health & Wellness

Ensure a comprehensive approach to child health that supports the physical, mental, and emotional well-being of all children.

Early Childhood Education and Care

Children 0-5 will receive the high-quality education and support they need to be ready for school and lifelong learning.

Parent Education and Support Services

Empower parents and caregivers with the skills, knowledge, and resources they need to foster the healthy development and well-being of their children, while also supporting their own mental and emotional health.

Service Integration and Coordination

Create a cohesive, efficient, and family-centered system that effectively meets the diverse needs of children and families.



First 5 Inyo County Guiding Principles

First 5 Inyo County has identified five guiding principles to direct our work towards fulfillment of the defined vision and mission as follows:

Equity is a critical consideration in selecting early childhood interventions. The first 5 years of child's life are the most critical for development, and the most vulnerable to adversity, discrimination, and exclusion. First 5 Inyo prioritizes equity to help all children achieve their full potential, despite historical patterns of racial and economic exclusion. Increasing equity closes the gap and ensures all children are on the path to success. First 5 Inyo will utilize data to identify and address inequities, ensuring that our strategies and funding decisions are focused on eliminating disparities and promoting equitable access and inclusivity for all children and families.

Advocacy to ensure early childhood is a priority in all levels of local and state decision making. First 5 Inyo will facilitate and participate in collaborations across agencies and disciplines to improve outcomes and support systems for children prenatal through age five and their families. These activities include increasing resources, strengthening policies, and promotion for early childhood development.

Collaboration through the First 5 Network aligns county First 5 Commissions, First 5 Association, and First 5 California as a united voice for California's youngest children. The network strategy focuses on a common language and resources needed in systems change for local and statewide early childhood initiatives. First 5 Inyo will actively participate in the Network by building strong partnerships with stakeholders, including families, communities, and other organizations. We will leverage funding sources and strengthen systems of care.

By embracing **Innovation** to focus on the early development of children, implementing new and creative strategies to improve the effectiveness and reach of early childhood initiatives. First 5 Inyo will foster creativity and innovation to address challenges and enhance services for children from prenatal through age five and their families.

A **Family-centered Approach** recognizes the critical role of families in the development and well-being of children. This approach involves considering the needs, preferences and strengths of the entire family unit. First 5 Inyo will prioritize the needs, strengths, and voices of families in all our actions and decisions, ensuring that services and supports are responsive, respectful, and empowering to families as partners in the care and development of their children.

First 5 Inyo County Theory of Change

The First 5 Inyo County Theory of Change explains the process or change by outlining casual linkages between activities, outcomes and goals to achieve the vision that all Inyo County children will thrive.

**IF WE INVEST
IN THESE ACTIVITIES.**



**WE ANTICIPATE
THESE OUTCOMES.**



**THAT WILL LEAD TO ACHIEVING
THESE GOALS.**

**Focus Area 1:
Child Health
and
Wellness**

Developmental Screenings

Increase the number of children referred to early intervention services

Breastfeeding Support

Increase the number of moms receiving Breastfeeding education and support.

New Parent Kits

Increase access and knowledge of community resources

Ensure a comprehensive approach to child health that supports the physical, mental and emotional well-being of all children.

**Focus Area 2:
Early
Childhood
Education
and Care**

IMPACT

Increase the number of children participating in quality improvement early learning sites

Childcare Provider Recruitment

Increase the number of quality improvement early learning sites

Literacy Activities

Increase number of parents who read to their children each day.

Children 0-5 will receive the high-quality education and support they need to be ready for school and lifelong learning.

**Focus Area 3:
Parent
Education and
Support
Services**

Parenting Education

Parents increase awareness and knowledge in positive parenting

Family Strengthening Team

Increase family protective factors

Inyo County Home Visiting

Family demonstrate increase in abilities and knowledge learned

Empower parents and caregivers with the skills, knowledge, and resources they need to foster the healthy development and well-being of their children, while also supporting their own mental and emotional health.

**Focus Area 4:
Service
Integration
and
Coordination**

Child Abuse Prevention Council

Increase the community's efforts to prevent and respond to child abuse and neglect

Perinatal Task Force

Increase collaborative agencies professional competency to improve health outcomes of mothers and infants

First 5 Network

Leverage Statewide resources to support the early childhood system

Create a cohesive, efficient, and family-centered system that effectively meets the diverse needs of children and families.

Focus Area 1: Child Health and Wellness

Ensure a comprehensive approach to child health that supports the physical, mental and emotional well-being of children.

Activities

Developmental Screenings

Breastfeeding Support

New Parent Kits

Outcomes

Increase the number of children referred to early intervention services

Increase the number of moms receiving breastfeeding education and support

Increase access and knowledge of community resources

Outputs

Number of children receiving a developmental screening

Number of birth education classes

Number of parents attending classes/groups

Number of parents receiving New Parent Kits

Focus Area 2: Early Childhood Education and Care

Children 0-5 will receive the high-quality education and support they need to be ready for school and lifelong learning.

Activities

IMPACT

Childcare Provider Recruitment

Literacy Activities

Outcomes

Increase the number of children participating in quality early learning improvement sites

Increase the number of quality early learning sites.

Increase the number of parents who read to their child every day.

Outputs

Number of childcare sites participating in IMPACT

Number of Family, Friend and Neighbor sites

Number of books distributed/mailed

Number of Storytimes

Number of Children registered in Dolly Parton Imagination Library

Focus Area 3: Parent Education and Support Services

Empower parents and caregivers with the skills, knowledge, and resources they need to foster the healthy development and well-being of their children, while also supporting their own mental and emotional health.

Activities

Parenting Education

Family Strengthening Team

Inyo County Home Visiting Program

Outcomes

Increase parent knowledge of positive parenting

Increase family protective factors

Families demonstrate an increase in abilities and knowledge learned

Outputs

Number of parents receiving services

Number of children receiving services

Number of classes

Number of referrals

Number of visits

Focus Area 4: Service Integration and Coordination

Create a cohesive, efficient and family-centered system that effectively meets the diverse needs of children and families.

Activities

Child Abuse Prevention Council

Perinatal Taskforce

First 5 Network

Outcomes

Increase the community's effort to prevent and respond to child abuse and neglect

Increase collaborative agencies professional competency to improve health outcome of mothers and infants

Leverage statewide resources to support the Inyo County early childhood system

Outputs

Number of providers participating

Number of meetings held

Number of community members reached

Appendix

First 5 Parent and Caregiver Survey

Inyo County First 5 facilitated a survey to obtain input on the awareness, use, and needs of children and families in Inyo County. The survey was available on the Inyo County First 5 Website, Team Inyo for Health Kids Facebook, Inyo County Health and Human Services Facebook page and passed out to 14 preschools serving 129 children under 5 years old. We received a total of 28 online responses with a seventy-seven percent completion rate.

Ninety-five percent of respondents stated that they had knowledge or experience with First 5 or a First 5 supported program such as Triple P parenting program, Ages and Stages questionnaires, Diaper Depot, or Dolly Parton Imagination Library. Only 1 of the 28 respondents were not familiar with First 5 at all.

Summary of key findings:

1. Demographics:

- The majority of respondents (84.62%) completed the survey in English, with a smaller proportion (15.38%) completing it in Spanish.
- Most respondents identified as parents (73.68%), with others being grandparents (15.79%), foster parents, relative caregivers, and non-relative caregivers making up the remainder .

2. Children's Health and Childcare:

- All respondents had children aged 0 to 5 years.
- The overall health and well-being of children were rated highly, with 42.11% rating it as 4 and 47.37% rating it as 5 on a scale of 1 to 5 .
- Common childcare arrangements included family members or friends (45%), followed by licensed private childcare centers (30%), and licensed in-home childcare (15%) .

3. Parenting Resources and Educational Programs:

- 50% of respondents had screened their children using the Ages and Stages Questionnaires (ASQ), with 75% expressing interest in accessing these for free .
- Accessed resources included the Triple P Class (20%), Home Visiting (15%), and Parenting Classes in the Jail (10%). A notable 45% reported not accessing any of the listed resources .

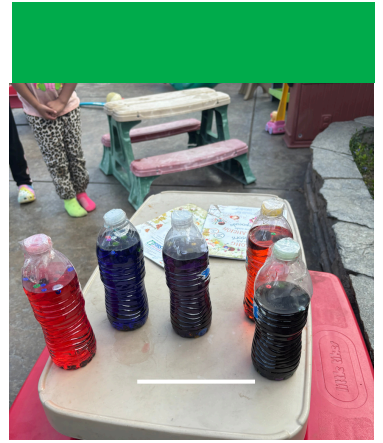
4. Community Resources and Barriers:

- Respondents indicated varying levels of awareness about local community resources for parents and young children, with a need for more support and information in specific parenting areas .
- Barriers to accessing community resources included logistical challenges and a lack of awareness or information about available services .

5. **Preferred Information Channels:**

- The preferred methods for receiving information about parenting and child development were online resources (52.63%), workshops (31.58%), social media (15.79%), and printed materials (0%).

Overall, the survey highlights a strong interest in parenting resources and educational programs, with a significant need for better awareness and access to community resources. The insights can help tailor future programs and communication strategies to better support parents and caregivers in the community.



First 5 Inyo County
Inyo County Health and Human Services
760-873-6453
first5@inyocounty.us
1360 N. Main St. Bishop, CA 93514





Commissioners: Alex Burciaga • Anna Scott • Darcia Blackdeer-Lent • Heather Carr • Jeff Griffiths • Lindsey Ricci • Josie Rogers • Trina Orrill

ATTACHMENT #3


First 5 Regular Meeting, June 27, 2024.

ITEM 6. Small Population County Funding Augmentation (SPFCA) Grant Award Notification

Details: The Grant Award Notification for First 5 California Small Population County Funding Augmentation (SPCFA) ensures First 5 Inyo County receives four-and-one-quarter years of funding from April 1, 2021 to June 30, 2025. The grant award notice has been amended and extended for 1 year.

The goal of the SPCFA is to support the success of small counties in their work and to ensure Proposition 10 is truly a statewide effort that impacts the lives of young children throughout California. For counties with a small number of annual births, the statutory funding alone does not provide sufficient funding to fully operate a county commission or effective First 5 programs. SPCFA funding makes it possible for Proposition 10 to be a statewide effort that promotes, supports, and improves the early development of children ages 0 to 5.

Action Requested: Approve Anna Scott, HHS Director to sign SPCFA Grant Award Notification, contingent on Inyo County Board of Supervisors Approval.

Small Population County Funding Augmentation Grant Award Notice			
GRANTEE NAME AND ADDRESS		Grant Agreement Number	
County of Inyo, 568 W. Line Street, Bishop, CA 93514		SPCFA-2021-14-A2	
Attention Katelyn Lent, Executive Director		Date	
Website https://www.inyocounty.us/first5		May 14, 2024	
Telephone 760-873-6453			
GRANT DETAILS	Grant Award Amount	Grant Award Start Date	Grant Award End Date
	\$1,065,005.00	04/01/2021	06/30/2025
<p>First 5 California (F5CA) hereby informs the GRANTEE (above) that the agency has been funded for Small Population County Fund Augmentation (SPCFA) Grant. By signing this Grant Award Notice, the GRANTEE shall comply with and agrees to the terms and conditions set forth in the <i>SPCFA Grant</i>, Request for Application https://www.cafc.ca.gov/partners/investments.html#spcfa, all associated attachments, exhibits, and samples.</p> <p>This award is contingent upon the availability of funds. The State of California is not obligated to provide this award if funds are not available at the time the award is set to be made. If funds are not available, the state may amend, delay or cancel the award until funds become available.</p> <p>In the event of any inconsistency between the articles, attachments, specifications or assurances which constitute this Grant Agreement, the following order of precedence shall apply:</p> <ol style="list-style-type: none"> 1. This Grant Agreement 2. Request for Application 3. Application response to Request for Application <p>Please return the signed Grant Award Notification within 10 business days to:</p> <p style="text-align: center;">First 5 California Attn: <i>Laxmi Gurajada</i> 2389 Gateway Oaks Drive, Suite 260 Sacramento, CA 95833 SPCFA@cafc.ca.gov</p>			
First 5 California Grant Representative Laxmi Gurajada		Title Education Programs Consultant	
E-mail Address lgurajada@cafc.ca.gov		Telephone (916) 263-1155	
Signature of the First 5 California Delegated Authority and Title or Designee			
 <hr style="border: 1px solid black;"/>			Date
Printed Name of Delegated Authority Jackie Wong		Title Executive Director	
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS			

I, as the Authorized Agent, certify that the amount requested is for actual and allowable expenditures incurred for these activities in accordance with this Grant Agreement, and that I am authorized to request this amount on behalf of First 5 Inyo County.

Printed Name of Authorized Agent	Title
E-mail Address	Telephone

Signature of the Authorized Agent and Title

<p style="font-size: 2em; margin: 0;">X</p> <hr style="border: 1px solid black; margin-top: 10px;"/>	Date
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F5CA Fiscal Services Office Use Only

Fund Title	Item	FY	Chapter	Statute	Projected Expenditures
Education	0634	2020-21 to 2024-25	Prop 10	1998	\$426,002.00
Research and Development	0637	2020-21 to 2024-25	Prop 10	1998	\$213,001.00
Unallocated	0639	2020-21 to 2024-25	Prop 10	1998	\$426,002.00
TOTAL					\$1,065,005.00
Funding History	Term From	Term Through	Total Cost of This Transaction		
Original	2020-21	2023-24	\$814,415.00		
Amendment 1	2020-21	2023-24	\$0.00		
Amendment 2	2020-21	2024-25	\$250,590.00		

Grant Award Notification (Continued)

Fiscal Details:

Grantee is required to comply with any applicable state law relating to this grant and will meet all fiscal and auditing standards required by F5CA.

Any grantee receiving these grant funds is required to use the funds only for the intended purposes of this grant.

Grantee is required to comply with the evaluation, data information requests, and reporting requirements.

Grantee is required to ensure all tasks, activities, and functions are completed effectively and in a timely manner.

Grantee is required to submit a written Annual Performance Report (APR), as prescribed by F5CA, describing activities and accomplishments for the entire grant period as indicated on the Request for Application.

To be an eligible grantee, the Grantee is required to provide all stated deliverables in the RFA to be an eligible grantee for the subsequent fiscal year.

Invoice Details:

Grantee shall submit invoices quarterly, in accordance with Section B, Fiscal Reporting, shall be submitted as follows:

- By April 15, for the period January 1 through March 31
- By July 15, for the period April 1 through June 30
- By October 15, for the period July 1 through September 30
- By January 15, for the period October 1 through December 31

Payment of any invoice will be made only after receipt of a complete, adequately supported, properly documented, and accurately addressed invoice detailing all charges and expenses. Failure to provide information will result in return of the invoice to the Grantee. Payment may be delayed until the required information is provided. All invoices shall be approved by the F5CA Grant Manager or their designee prior to releasing payment.

To receive reimbursement for SPCFA expenditure, lead agencies must:

- Have an approved grant agreement, which includes a Budget Template and Narrative setting forth the planned expenditures.
- Maintain accurate fiscal data, in accordance with generally accepted accounting principles and standards for governmental entities and report actual expenditures by categories.
- Maintain documentation to substantiate that all costs are reasonable, necessary, allowable, and allocable to the grant (e.g., invoices, receipts, and agreements).
- Maintain time and effort records to support all salaries, wages, and benefits charged to the grant. If an employee works on more than one activity or cost objective, the lead agency must maintain time and effort records to support the distribution of the employee's salary or wages among the activities or cost objectives.
- Retain all records related to this grant for at least five years or when an audit has been requested, until the date the audit is resolved, whichever is longer.

Deliverables Details:

All grantees are required to comply with the data and reporting requirements of this grant, including the following:

- a. Comply with the statutory reporting requirements of the Children and Families Act (Act) and as detailed in the Health and Safety Code, Section 130140-130150 (RFA Section III.A).
- b. Submit the Systems Change and Impact Evaluation by June 30, 2021, and then in conjunction with the Annual Performance Report beginning October 2022 (RFA Section II1.B).
- c. Submit an Annual Performance Report, due annually by October 1, which reflects activities in which reflects activities in which the county engaged during the prior fiscal year (RFA Section II1.D).

- d. Additional evaluation activities as requested by F5CA or its contractor (RFA Section II.1.E.)
- e. Valid Insurance Certificate as detailed in Insurance Requirement Section.

Amendment 2 appends the following documentation to this document:

1. SPCFA Budget and Budget Revision Request FY 2020-21 through FY 2023-24
2. SPCFA Budget Revision Narrative Request – FY 2024-25

Right to Terminate

The F5CA reserves the right to terminate this Grant Agreement subject to thirty (30) days written notice to the Grantee. The Grantee may submit a written request to terminate this Grant Agreement only if F5CA should substantially fail to perform its responsibilities as provided herein.

F5CA also reserves the right to terminate this Grant Agreement immediately for cause. The term “for cause” shall mean that the Grantee fails to meet the terms, conditions, responsibilities, and/or assurances of the Grant Agreement. In this instance, the Grant Agreement termination shall be effective as of the date indicated on F5CA’s notification to the Grantee.

**Small Population County Funding Augmentation (SPCFA)
FY 2021 - 2025
1-Year Extension Budget**

Please select one: Budget Revision Request FY 2024-25

Date: May 10, 2024

First 5 County Commission: Inyo First 5	Address: 1360 North Main Street
Website: www.inyocounty.us	City, Zip Code: Bishop, CA 93514
Executive Director (ED): Katelyn Lent	Fiscal Contact: Melissa Best-Baker
ED Phone Number:	Fiscal Phone Number: 760-878-0232
ED Email: klent@inyocounty.us	Fiscal Email: mbestbaker@inyocounty.us

If this is a budget revision request, highlight fields that changed from current approved budget, and explain in separate document.						\$250,590.00	
Budget Category	April 1, 2021, - June 30, 2021	July 1, 2021, - June 30, 2022	July 1, 2022, - June 30, 2023	July 1, 2023, - June 30, 2024	2021 - 2024 Total	FY 2024-25	Total for 4.25 years (2021 - 2025)
A. PERSONNEL							
1. Salaries	\$ 812.66	\$ 103,059.31	\$ 99,287.35	\$ 163,600.75	\$ 366,760.07	\$ 97,175.00	\$ 463,935.07
2. Benefits	\$ 213.16	\$ 53,630.40	\$ 49,922.49	\$ 53,631.00	\$ 157,397.05	\$ 53,631.00	\$ 211,028.05
Total Personnel	\$ 1,025.82	\$ 156,689.71	\$ 149,209.84	\$ 217,231.75	\$ 524,157.12	\$ 150,806.00	\$ 674,963.12
B. OPERATIONS							
1. Materials and Supplies	\$ -	\$ 6,503.18	\$ 6,311.99	\$ 155.52	\$ 12,970.69	\$ -	\$ 12,970.69
2. Travel	\$ -			\$ 2,250.00	\$ 2,250.00	\$ 1,512.00	\$ 3,762.00
3. Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4. Incentives/Stipends	\$ -	\$ 31.48			\$ 31.48	\$ -	\$ 31.48
5. Contractual	\$ -	\$ 12,861.10	\$ 1,098.06		\$ 13,959.16	\$ -	\$ 13,959.16
6. Other	\$ -	\$ 69,629.08	\$ 67,400.79	\$ 92,710.96	\$ 229,740.83	\$ 92,723.65	\$ 322,464.48
Total Operations	\$ -	\$ 89,025.44	\$ 74,810.84	\$ 95,116.48	\$ 258,952.76	\$ 94,235.65	\$ 353,187.81
C. TOTALS							
Total Direct Costs (A+B)	\$ 1,025.82	\$ 245,715.15	\$ 224,020.68	\$ 312,348.23	\$ 783,109.88	\$ 245,041.65	\$ 1,028,150.93
Indirect Cost Rate (Based on Personnel only)	0%	4.32%	4.17%	8.43%	5.97%	3.67%	5.46%
Total Indirect Costs	\$ -	\$ 6,770.86	\$ 6,220.50	\$ 18,313.76	\$ 31,305.12	\$ 5,548.35	\$ 36,854.07
GRAND TOTAL	\$ 1,025.82	\$ 252,486.01	\$ 230,241.18	\$ 330,661.99	\$ 814,415.00	\$ 250,590.00	\$ 1,065,005.00

Certification

I, the official signed below hereby requests SPCFA grant funding in the amounts represented in the table above. I certify that the information represented on this form is true and correct to the best of my knowledge and compliant with the requirements and conditions in the SPCFA Grant RFA.

Signature of Executive Director (or other authorized signatory)

Date Signed

	5/10/2024
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First 5 CA Staff Only:	Indirect perpc	Laxmi Gurajada	Supervisor:	Kirstin Torres
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FY 2021-22 Operations total has a discrepancy of 60 cents. These are actuals. (program initials - LG)

Indirect percentages
 FY 2021-22 4.321190%
 FY 2022-23: 4.168961%
 FY 2023-24: 8.430517%
 FY 2024-25: 3.679131%
 (4.25 years): 5.4601605%

Program initials:
 LG 5/14/24
 KT 5/14/24

SPCFA Budget Narrative – April 1, 2021, through June 30, 2025

Please review the Request for Application, Attachment C-5, for information about details required in the narrative. Add additional lines to the tables, if necessary.

Please enter all figures in accounting format (dollars and cents).

County Commission: Inyo First 5

A. Personnel

1. Personnel/Salaries

Position Title	Position Description	Salary Basis: Time Unit	Salary Basis: Rate	Total
<i>First 5 Director</i>	<i>Oversee program activities, convene meetings, provide trainings</i>	<i>.5 FTE x 36 months + \$4000.00 for 20/21</i>		<i>\$160,858.81</i>
				<i>FY 20/21</i> \$812.66
			<i>FY 21/22</i> <i>\$79,868.00</i>	<i>FY 21/22</i> \$45,862.28 <i>(\$45,832.28 +\$30.00 (incorrect invoiced amount)</i>
			<i>FY 22/23</i> <i>\$79,868.00</i>	<i>FY 22/23 \$</i> 49,609.87
		<i>FY 23/24</i> <i>.75 FTE x12 month+ \$17.00</i>	<i>FY 23/24</i> <i>\$86,076.00</i>	<i>FY 23/24</i> <i>\$64,574.00</i>
		FY 24/25 .5 FTE x 12 month	<i>FY 24/25</i> <i>\$86,076.00</i>	FY 24/25 \$43,038.00
<i>Prevention Specialist</i>	<i>Implement Home Visiting and developmental screenings</i>	<i>.50 FTE x 36 Months</i>		<i>\$98,240.54</i>
			<i>FY 21/22</i> <i>\$54,895.00</i>	<i>FY 21/22</i> <i>\$35,620.54</i>
			<i>FY 22/23</i> <i>\$54,895.00</i>	<i>FY 22/23</i> <i>\$34,878.25</i>
		<i>FY23/24</i> <i>.75 FTE x 12 Months</i>	<i>FY 23/24</i> <i>\$36,989.00</i>	<i>FY 23/24</i> <i>\$27,741.75</i>

		FY 24/25 .5 FTE x 12 month	FY 24/25 \$36,989.00	FY 24/25 \$18,494.50
Prevention Specialist	Implement Triple P Positive Parenting classes and workshops	.65 FTE x 36 Months	FY 21/22 \$54,895.00	FY 21/22 \$21,576.49
			FY 22/23 \$54,895.00	FY 22/23 \$14,799.23
		FY 23-24 1.00 FTE x 12 Months	FY 23/24 \$71,285.00	FY 23/24 \$71,285.00
		FY 24/25 .5 FTE x 12 month	FY 24/25 \$71,285.00	FY 24/25 \$35,642.50
Grand Total:				\$366,760.07 \$463,935.07

52% (\$53,631.00 Only per year =): Retirement and Social Security (estimated \$8,150.00 per year); PERS retirement (estimated \$10,140.00 per year); Unfunded Lia (estimated \$8,420.00 per year); Insurance (estimated \$23,459.00 per year); Disability Insurance (estimated \$1,055.00 per year); and other benefits (estimated \$2,407.00 per year)

FY 20/21 \$213.16
FY 21/22 \$53,630.40
FY 22/23 \$49,922.49
FY 23/24 \$53,631.00
FY 24/25 \$53,631.00
Total \$157,397.05
\$211,028.05

2. **Benefits** (explain calculation below)

B. Operations

1. **Materials and Supplies**

Item/Type of Item	Purpose of Item	Unit cost	# units	Total
Triple P curriculum	Triple P curriculum for workshops and classes, such as workbooks, handouts, and tip sheets	\$160.00/participant	150 participants	\$9,781.76 FY 21/22 \$4,266.17 FY 22/23 \$5,447.62 FY 23/24 \$67.97

				FY 24/25 \$0.00
General Office Supplies	Day to day operations to implement programs	\$250.00/month	36 months	\$1,400.07 FY21/22 \$535.70 FY 22/23 \$864.37 FY 23/24 \$0.00 FY 24/25 \$0.00
Developmental Play Supplies	Purchase supplies to encourage play and learning, in order to complete a developmental screening and encourage child development	\$100.00/participant	25 participants per year for three years	\$1,788.86 FY 21/22 \$1701.31 FY22/23 \$0.00 FY 23/24 \$87.55 FY 24/25 \$0.00
Grand Total:				\$12,970.69 \$0.00

2. Travel

Trip Name	Purpose of Trip	Cost basis for calculation or estimate	Total
Motorpool costs	Travel countywide for staff to conduct meetings, classes, and home visits. Typical distances include trips of 40 miles and 60 miles to rural towns.	<p>(Estimated around \$750.00 per year x 3 years)</p> <ul style="list-style-type: none"> 14 trips x 60 miles x \$0.56 cent/mile = \$470.40 13 trips x 40 miles x \$0.56 cent/mile = \$291.20 	<p>\$2,250.00</p> <p>FY 21-22 \$0.00 FY 22-23 \$0.00 FY 23/24 \$2,250.00</p>
		<p>FY 24/25 (Estimated around \$1512.00 peryear x 12 Months)</p> <ul style="list-style-type: none"> 25 trips x 60 miles x \$0.56 cent/mile = \$840.40 30 trips x 40 miles x \$0.56 cent/mile = 	<p>FY 24/25 \$1512.00</p>

		\$672.00	
Grand Total:			\$2,250.00 \$3,762.00

3. Equipment

Item	Purpose	Cost basis for calculation or estimate	Total
Grand Total:			

4. Incentives

Incentive Type	Purpose of Incentive	Cost basis for calculation or estimate	Total
<i>Parent Education Supports and Motivational Redirectives</i>	<i>Education supports and motivational directives to encourage parent participation in Triple P workshops and classes</i>	<i>\$80.00/participant x 50 participants per year for three years</i>	\$31.48 FY 21/22 \$31.48 FY 22/23 \$0.00 FY 23/24 \$0.00 FY 24/25 \$0.00
Grand Total:			\$31.48 \$0.00

5. Contractual

Contract	Purpose of Contract	Amount of Time or Cost Basis and Fiscal Year, as applicable	Total
Triple P trainings	<i>Triple P Positive Parenting Program trainings</i>	<i>Triple P trainings range from \$1,525.00, to \$2,856.00 each x 7 practitioners (average cost of \$2,190.00) = \$15,000.00/year</i>	\$13,959.16 FY 21/22 \$12,861.10 FY22/23 \$1,098.06 FY 23/24 \$0.00 FY 24/25 \$0.00

Grand Total:			\$13,959.16 \$0.00

6. Other

All of these are estimated costs for the whole contract.

Advertising (\$15,000.00); media promotion of Triple P Positive Parenting classes; ¼ page ad in local paper \$250.00 x 20 ads = \$5,000.00/year; FY21-22 to FY23-24

FY 21/22 \$2,417.32

FY 22/23 \$232.35

FY 23/24 \$467.06

FY 24/25 \$ 467.06

ASQ (\$6,000.00): cost for ASQ Online database with Brooke's Publishing; \$1,041.00 annual account fee + \$0.50 per screen use x 1,918 screens; \$2,000.00/year; FY21-22 to FY23-24(This item is paid by monthly invoice and does not require a contract)

FY 21/22 \$1,053.90

FY 22/23 \$1,052.90

FY 23/24 \$ 1,626.46

FY 24/25 \$1,626.46

FIRST Program (\$154,909.00); sub-agreement; staff time study by each family the work with who have children 5 years of age and younger. The cost is estimated at \$51,636.00 per year; FY21-22 to FY23-24.(This is an interagency agreement that does not require a contract)

FY 21/22 \$51,680.00

FY 22/23 \$52,780.62

FY 23/24 \$68,000.00

FY 24/25 \$68,000.00

Employee Training (\$18,000.00); Training Dates TBD- Training for employees to attend virtually to aid in parenting skills for families they work with. 3 Employees x \$6,000.00 each.

FY 23/24 \$18,000.00

FY 24/25 \$18,000.00

Other costs include audit, Association fees, time study, rents, utilities and tech refresh that are matched with Prop 10 funds:

Annual Audit (\$15,000.00); \$5,000.00 x 3years

FY 21/22 \$5,000.00

FY 22/23 \$5,500.00

FY 23/24 \$4,500.00

FY 24/25 \$4,500.00

First 5 Association Fees (\$5,175.00): \$1,72.00\$1725.00 x3 years
FY 21/22 \$1,725.00
FY 22/23 \$1,725.00
FY 23/24 \$0.00
FY 24/25 \$0.00

Time study (\$191.00); \$63.75 x 3 years

FY21/22 \$70.75

FY 22/23 \$67.83

FY 23/24 \$52.42

FY 24/25 \$0.00

Rents (\$9,744.00); \$3,248.00/year x 3 years

FY 21/22 \$3,375.64

FY 22/23 \$980.64

FY 23/24 \$0.00

FY 24/25 \$0.00

FY 23/24 0.00Utilities (\$5,910.00); \$1,970.00/year x 3 years

FY 21/22 \$11.24

FY 22/23 \$0.00

FY 23/24 \$0.00

FY 24/25 0.00

Internal charges (\$4,950.00); \$1,650.00 x 3 years (Information Services and Building and Maintenance-these costs are charged to the department and then split by FTE to programs for the location or for specific charges to the program due to program requests)

FY 21/22 \$3,046.77

FY 22/23 \$3,795.45

FY 23/24 \$65.02

FY 24/25 \$130.13

Tech Refresh (\$3,798.00); \$1,266.00 x 3 years

FY 21/22 \$ 1,248.46

FY 22/23 \$1,266.00

FY 23/24 \$0.00

FY 24/25 \$0.00

Totals

FY 21/22 \$69,629.08

FY 22/23 \$67,400.79

FY 23/24 \$92,710.96

FY 24/25 \$92,723.65

Grand Total (\$220,677.00); \$75,332.00 x 3 years

Grand Total (\$229,740.83) + \$92,723.65=\$322,464.48

C. Totals

Funding Category	Totals
Total Personnel	\$524,157.12 \$674,963.12
Total Operations	\$258,952.16 \$353,187.81
Total Direct Costs (Sections A+B)	\$783,109.88 \$1,028,150.93
Indirect Cost Rate (%) (may not exceed 15%)	5.97% 5.46% %**
Indirect Costs	\$31,305.12 \$36,853.47
Total First 5 Funds (Direct + Indirect costs)	\$814,415.00 \$1,065,004.40

****Indirect is calculated by percentage of Total Personnel costs for years 2, 3, and 4(\$18,803.00/\$470,085.00).**

Please check figures in this narrative to be sure they match the figures in the county's budget. If you have questions, please email SPCFA@ccfc.ca.gov.



Commissioners: Alex Burciaga • Anna Scott • Darcia Blackdeer-Lent • Heather Carr • Jeff Griffiths • Lindsey Ricci • Josie Rogers • Trina Orrill

ATTACHMENT #4

First 5 Regular Meeting, June 27, 2024.

ITEM 7. Financial Report

Details: Staff will present spending through May 2024. Current expenses to date (through May 31, 2024) for fiscal year 2023-2024 are \$405,805.55. Please see the grant tracking report on the following pages.

Action Requested: NONE



Commissioners: Alex Burciaga • Anna Scott • Darcia Blackdeer-Lent • Heather Carr • Jeff Griffiths • Lindsey Ricci
 • Josie Rogers • Trina Orrill

Grant Tracking Report

Object Code	Object Name	Description	Total		%
5001	SALARIED EMPLOYEES	PREVENTION SPECIALIST	71,285.00	56,255.89	78.9%
5001	SALARIED EMPLOYEES	HUMAN SERVICES SUPERVISOR, HOME VISITING	11,277.00	7,713.48	68.4%
5001	SALARIED EMPLOYEES	FISCAL ANALYST	3,488.00	3,107.38	89%
5001	SALARIED EMPLOYEES	DIRECTOR	86,076.00	76,385.10	88.7%
5001	SALARIED EMPLOYEES	PREVENTION SPECIALIST	36,989.00	28,771.22	77.7%
5001	SALARIED EMPLOYEES	VACANT, ADMINISTRATIVE ANALYST I	2,211.00	2471.40	111%
			211,326.00	174,704.47	82.6%
5021-5032	RETIREMENT & SOCIAL SECURITY	PREVENTION SPECIALIST	42,184.00	34,895.17	82.7%
5021-5032	RETIREMENT & SOCIAL SECURITY	HUMAN SERVICES SUPERVISOR, HOME VISITING	5,208.00	2,579.17	49.5%
5021-5032	RETIREMENT & SOCIAL SECURITY	FISCAL ANALYST	2,123.00	1,841.85	86.7%
5021-5032	RETIREMENT & SOCIAL SECURITY	DIRECTOR	27,611.00	24,510.34	88.7%
5021-5032	RETIREMENT & SOCIAL SECURITY	PREVENTION SPECIALIST	10,985.00	10,683.19	97.2%
5021-5032	RETIREMENT & SOCIAL SECURITY	VACANT, ADMINISTRATIVE ANALYST I	1,192.00	1500.43	
5024	RETIREMENT-UNFUNDED LIAB	Retirement-Unfunded Liability	20,460.00	20,460.00	100%
			109,763.00	96,470.15	87.8%
5122	CELL PHONES	Cell Phones	1,470.00	789.54	53.1%
5232	OFFICE & OTHER EQUIP < \$5,000	Office & Other Equipment	2,650.00	0	
5263	ADVERTISING	General Advertising of program events and Triple P training throughout the year	5,000.00	1,809.00	36.2%
5265	PROFESSIONAL & SPECIAL SERVICE	Annual Audit	11,000.00	11,000	100%
5265	PROFESSIONAL & SPECIAL SERVICE	Childcare costs for commissioners	500.00	0	
5265	PROFESSIONAL & SPECIAL SERVICE	Hola Doctor	2,000.00	0	
5265	PROFESSIONAL & SPECIAL SERVICE	ASQ Online Contract and Web hosting (Brookes)	2,000.00	989.40	49.4%
5265	PROFESSIONAL & SPECIAL SERVICE	Triple P America training	15,000.00	2,721.60	18.1%
5265	PROFESSIONAL & SPECIAL SERVICE	First 5 Association fees	3,450.00	3,450.00	100%
5265	PROFESSIONAL & SPECIAL SERVICE	Time Study Buddy	357.00	308.87	86.5%
5265	PROFESSIONAL & SPECIAL SERVICE	Resilience ACE Training	4,000.00	0	
5265	PROFESSIONAL & SPECIAL SERVICE	Parents as Teachers Curriculum Renewal	240.00	150.00	62.5%
5265	PROFESSIONAL & SPECIAL SERVICE	Zoom	96.00	104.16	108.5%
5265	PROFESSIONAL & SPECIAL SERVICE	IMPACT ICOE (Coaching & Data)	34,150.00	9,172.23	26.8%
5291	OFFICE, SPACE & SITE RENTAL	Bishop Consolidated Building	5,904.00	4,724.42	80%
5291	OFFICE, SPACE & SITE RENTAL	Storage	1,800.00	1,800.00	100%
5311	GENERAL OPERATING EXPENSE	Parent Education Supports and Motivational Redirectives	6,000.00	1,318.52	21.9%
5311	GENERAL OPERATING EXPENSE	Triple P education curriculum	8,000.00	7,668.73	95.8%
5311	GENERAL OPERATING EXPENSE	Child Abuse Prevention Council Supplies including CAP outreach campaign	2,000.00	1,209.69	60.4%
5311	GENERAL OPERATING EXPENSE	General Office Supplies (Paper, pens, pencils, toners, etc.) \$12,000	6,000.00	1,709.82	28.4%



Commissioners: Alex Burciaga • Anna Scott • Darcia Blackdeer-Lent • Heather Carr • Jeff Griffiths • Lindsey Ricci
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Grant Tracking Report cont.

5311	GENERAL OPERATING EXPENSE	Literacy Supplies	11,300.00	7,823.23	69.2%
5311	GENERAL OPERATING EXPENSE	Developmental Play supplies	4,500.00	368.57	8%
5311	GENERAL OPERATING EXPENSE	Wellness Supplies including Diaper Depot	2,000.00	1,610.23	80.5%
5311	GENERAL OPERATING EXPENSE	Perinatal Taskforce Supplies including Breastfeeding Advocacy	3,000.00	0	
5331	TRAVEL EXPENSE		12,672.00	2,839.88	22.4%
5351	UTILITIES	Estimated utility expenses	1,000.00	0	
5121	INTERNAL CHARGES	Information Services	800.00	742.65	92.8%
5121	INTERNAL CHARGES	Building and Maintenance	5,000.00	3,026.73	60.5%
5123	TECH REFRESH EXPENSE	Fixed Cost	2,239.00	1,679.25	75%
5127	MOBILE DEVICE MANAGEMENT-INTER	Fixed Cost	0.00	0	
5129	INTERNAL COPY CHARGES (NON-IS)	Fixed Cost	3,000.00	2,130.46	71%
5152	WORKERS COMPENSATION	Fixed Cost	4,613.00	4,228.62	91.6%
5155	PUBLIC LIABILITY INSURANCE	Fixed Cost	8,904.00	8,162	91.6%
5315	COUNTY COST PLAN	County Cost Plan	26,845.00	24,607.88	91.6%
5333	MOTOR POOL	Out of County Travel	2,000.00	0	0%
5333	MOTOR POOL	Countywide travel	1,500.00	3,887.68	259%
5539	OTHER AGENCY CONTRIBUTIONS	FIRST program expenses.	68,000.00	24,597.77	36.2%
			590,079.00	405,805.55	68.7%



A division of Inyo County Health & Human Services

Commissioners: Alex Burciaga • Anna Scott • Darcia Blackdeer-Lent • Heather Carr • Jeff Griffiths • Lindsey Ricci
• Josie Rogers • Trina Orrill

Allocation Tracking Table

	SPCFA	Prop 10	Home Visiting Coordination	IMPACT
Total Expenses	\$175,488.14	\$154,055.48	\$13,771.81	\$28,216.24
Allocation	\$266,226	\$93,317	\$43,823	\$74,018
Percent Used	65.9%	165%	31.4%	38.1%



Commissioners: Alex Burciaga • Anna Scott • Darcia Blackdeer-Lent • Heather Carr • Jeff Griffiths • Lindsey Ricci
• Josie Rogers • Trina Orrill

ATTACHMENT #5

First 5 Regular Meeting, June 27, 2024.

ITEM 9. Directors Report

Details: Director will report on programs and activities. Items underlined include additional documents following.

- **Staff Vacancies:** We are currently recruiting a Home Visiting Supervisor. The job posting closed on June 19th, We have interviews scheduled for July 8th.

Triple P:

- **Classes:** Miceala is wrapping up her an English Group Class. There are 3 participants expected to complete the class. She had 5 Spanish caregivers complete her spring group class. She is looking at locations in Lone Pine to hold her next group class. Micaela has established a Primary Care flyer that is being distributed throughout the county for parents or caregivers seeking support.

Home Visiting:

- **CHVP:** The Inyo County Home Visiting program, from funding from the California Home Visiting Program was accepted as a Parents As Teacher Affiliate program on May 24th. Next steps in the program implementation process include additional affiliate training and data input in the visit tracking software.
- **First 5 California Home Visiting Coordination:** Katelyne attended the Regional Home Visiting Coordination meeting earlier this month. The region is working on getting the book Cuddled and Carried translated into local tribal languages. The region also decided to re-allocate regional funds to print additional books and translate a different book of the tribes choosing, if not a tribal book that has already been translated. We have secured a contractor to translate Cuddled and Carried into Payahuu-gwae-tu (Bishop). We are still looking for a translator to translate the book into Shoshone or the other dialects throughout Inyo County.
- **Literacy:**
- Reach Out and Read: Staff is maintaining the program, providing books as needed to the local clinics. We will be completing the Jan-June Progress Report in August.
- Imagination Library: Registrations have increased to 359 children! We have had 264 children graduate from the program.
- **Quality Counts Inyo/IMPACT:** The Quality Counts team is closed out this year's coaching with providers. All the providers who completed their Quality Improvement Plans received their stipends. The team has been attending monthly HUB meetings and working within the HUB to agree on a Coaching Plan. On July 18th, the Quality Counts team will meet to discuss and plan



Commissioners: Alex Burciaga • Anna Scott • Darcia Blackdeer-Lent • Heather Carr • Jeff Griffiths • Lindsey Ricci • Josie Rogers • Trina Orrill

the 24-25 Provider Coaching year. We are currently looking at additional ways to educate providers on the program and recruit additional providers to participate.

- **Family Friend & Neighbor:** We are seeking Family Friend and Neighbors to participate in our FFN program. Micaela has worked diligently to learn the new curriculum and finds ways to adapt the curriculum to fit the needs of local FFN's providing summer care to our families.
- **IMPACT Story Time:** Micaela wrapped up story times with the Family Child Care Providers. She will resume Story times this fall when the Quality Counts program year begins.

Action Requested: NONE