

Community Wildfire Protection Plan: Responses to RFP Questions

QUESTION	RFP SECTION REFERENCE	RESPONSE
<p>Does the County have an alternative mailing address other than a PO box?</p>	<p><i>RFP Page 2, Item D Submission Process</i></p>	<p>Yes, 1360 N. Main Street, Bishop, CA 93514</p>
<p>Does the County accept hand-delivered proposals? If so, can you please provide an address?</p>		<p>Yes, proposals can be hand-delivered to: 1360 N. Main Street, Bishop, CA 93514</p>
<p>Actual Hourly Wages:</p> <ol style="list-style-type: none"> 1. Please confirm that “actual hourly wages” are intended to be fully burdened staff hourly wages. 2. If a specific hourly wage breakdown is required, will the County provide details on what format they would like rates in, including any overhead rate and profit percentage? 3. If “base” or “raw wages” are required, will the 	<p><i>RFP Attachment B Task 2 states:</i></p> <p><i>The work plan must include the name of the designated personnel, their title, the description of the task performed, estimated hours based upon the Consultant’s proposed work plan, and the estimated costs formulated such that actual hourly wages are provided.</i></p>	<ol style="list-style-type: none"> 1. Yes, "actual hourly wages" refers to "fully burdened staff hourly wages". 2. Yes, the County will provide the selected consultant with information on how to identify costs in submitted invoices. 3. As a public agency, the County is subject to the California Public Records Act (PRA). The PRA requires that any record in the County's possession, custody, or control be disclosed to any member of the public upon request, unless the record falls into certain statutory exemptions. Assuming you have complied with the requirements regarding assertions of confidentiality as stated in the bid package and assuming that the County receives a PRA request to which your salary data would be responsive, the County will notify you of the request and provide you with an opportunity to argue why those records

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<p>costs and wages be kept confidential?</p>		<p>are exempt from disclosure. The County will assess those arguments and decide whether or not to disclose the records. Given the requirements of the PRA, the County can never guarantee that any record will be exempt from disclosure.</p>
<p>Travel expenses, such as mileage, lodging and per diems will be incurred as part of the field efforts for this project. Will Section 3.B of the template agreement be negotiated to allow such costs?</p>	<p><i>Section 3.B of the template agreement states “Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work under this Agreement.”</i></p>	<p>Yes, travel expenses can be negotiated. Any travel expenses should be included in proposals.</p>
<p>Does the County have an estimated or not to exceed project budget?</p>		<p>The project budget is not to exceed \$150,000.</p>
<p>How should we send our sample CWPPS in electronic format if we are not allowed to send proposals via electronic delivery?</p>	<p><i>Section of the RFP states that “Proposals may be delivered in person, U.S. Mail, or Common Carrier. No electronic or facsimile copies will be accepted.”</i></p> <p><i>Section I. Organization of Proposal, number 5, Samples states: “Submit three (3) sample approved CWPP’s (in electronic files) including an example of project scheduling and duration control.”</i></p>	<p>If the sample CWPPs are available online, please indicate the URL in your proposal. If the URL is not active at time of proposal review, the sample CWPP will not be considered.</p> <p>If the sample CWPPs are not accessible online, please include one (1) hard-copy version of each sample CWPP with your proposal.</p>