

# Agenda



## County of Inyo Board of Supervisors

Board of Supervisors Room - County Administrative Center  
224 North Edwards  
Independence, California

**NOTICE TO THE PUBLIC:** This meeting is accessible to the public both in person and via Zoom webinar. Individual Board members may participate remotely in accordance with applicable open meeting law requirements. In-person meetings will be conducted in accordance with local and State Department of Public Health orders and guidance and requirements of the California Division of Occupational Safety and Health (CalOSHA).

The Zoom webinar is accessible to the public at <https://zoom.us/j/868254781>. The meeting may also be accessed by telephone at the following numbers: (669) 900-6833; (346) 248-7799; (253) 215-8782; (929) 205-6099; (301) 715-8592; (312) 626-6799. Webinar ID: 868 254 781.

Anyone unable to attend the Board meeting in person who wishes to make either a general public comment or a comment on a specific agenda item prior to the meeting, or as the item is being heard, may do so either in writing or by utilizing the Zoom "hand-raising" feature when appropriate during the meeting (the Chair will call on those who wish to speak). Generally, speakers are limited to three minutes. Written public comment, limited to **250 words or less**, may be emailed to the Assistant Clerk of the Board at [boardclerk@inyocounty.us](mailto:boardclerk@inyocounty.us). Your comments may or may not be read aloud, but all comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

**Public Notices:** (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

**Note:** Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

**May 17, 2022 - 8:30 A.M.**

**\*AMENDED\***

1. ***PUBLIC COMMENT ON CLOSED SESSION ITEM(S)***

**CLOSED SESSION**

2. ***CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9*** – Name of case: *Inyo County v. Wilder Barton Inc.* (Case No. SICVCV 19-64071).
3. ***CONFERENCE WITH COUNTY'S LABOR NEGOTIATORS – Pursuant to Government Code §54957.6*** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all County designated representatives – County Administrator Leslie Chapman, Assistant County Administrator Sue Dishion, Deputy Personnel Director Keri Oney, County Counsel John-Carl Vallejo, Health and Human Services Director Marilyn Mann, and Chief Probation Officer Jeff Thomson.

4. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9 – County of Inyo v. Los Angeles Department of Water and Power, Inyo County Superior Court Case No. SICVCV 18-62064 (Eminent Domain-Independence); Case No. SICVCV 18-62065 (Eminent Domain-Lone Pine); and Case No. 18-62067 (Eminent Domain-Bishop).**

**OPEN SESSION** (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

**10 A.M.**

5. **PLEDGE OF ALLEGIANCE**
6. **REPORT ON CLOSED SESSION AS REQUIRED BY LAW**
7. **PUBLIC COMMENT** (Comments may be time-limited)
8. **COUNTY DEPARTMENT REPORTS**
9. **PROCLAMATION - Health & Human Services** - Request Board approve a proclamation declaring the week of May 15 through May 21, 2022 as EMS Week and recognizing Emergency Medical System (EMS) providers as 2022 EMS Providers of the Year.
10. **PROCLAMATION - Health & Human Services** - Request Board approve a proclamation declaring June 2022 as Pride Month.
11. **PROCLAMATION - Supervisor Jennifer Roeser** - Request Board approve a proclamation commemorating Memorial Day 2022.

**CONSENT AGENDA** (Items that are considered routine and are approved in a single motion; approval recommended by the County Administrator)

12. **County Administrator** - Request Board: A) approve Amendment No. 2 to the contract between the County of Inyo and AccompanyCo of Palisade, CO, extending the term end date from June 30, 2022 to December 31, 2022 and increasing the amount of the contract by \$25,000 for a total amount not to exceed \$86,238, contingent upon Board approval of the Fiscal Year 2022-2023 Budget; and B) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
13. **County Administrator - Information Services** - Request Board authorize the annual payment for the agreement between Superior LLC and the County of Inyo for Cash Receipting Maintenance and OS Support Maintenance, MKSSQL Support for the ONESolution Enterprise Finance, Database Management, Micro Focus Server Maintenance and Accounting System, in an amount not exceed \$54,000.00 for the period of July 1, 2022 through June 30, 2023, contingent upon the Board's adoption of the Fiscal Year 2022-2023 Budget.
14. **County Administrator - Personnel** - Request Board approve the Professional Services Agreement between the County of Inyo and Ralph Andersen & Associates for Executive Search Service for the County Administrative Officer, in an amount not to exceed \$32,500 and authorize the Assistant County Administrator to sign.



15. **County Counsel** - Request Board adopt findings pursuant to AB 361 that: A) the Board reconsidered the circumstances of the existing State of Emergency issued on March 4, 2020, in response to the COVID-19 pandemic; and B) local officials continue to recommend measures to promote social distancing, and/or the state of emergency continues to directly impact the ability of the members to meet safely in person.
16. **Health & Human Services** - Request Board approve purchases from Southern Computer Warehouse during Fiscal Year 2021-2022 in the amount of \$12,057.10, including a blanket purchase order in the amount of \$11,500 for the remainder of the fiscal year.
17. **Health & Human Services** - Request Board: A) declare The Lamar Companies (a.k.a. Lamar) of Lancaster, CA a sole-source provider of billboard advertising; B) approve the contract between the County of Inyo and Lamar of Lancaster, CA for the provision of one vinyl panel billboard for the Tobacco/Nicotine Prevention and Cessation Program in an amount not to exceed \$24,298.00 for the period of June 9, 2022 through June 30, 2023, contingent upon budget approval; and C) authorize the HHS Director to sign, contingent upon all appropriate signatures being obtained.
18. **Health & Human Services - Behavioral Health** - Request Board approve the contract between the County of Inyo and Crestwood Behavioral Health, Inc. of Sacramento, California for the provision of residential placement for adults in a locked facility or an enhanced board and care in an amount not to exceed \$25,000 for the period of July 1, 2022 through June 30, 2023, contingent upon the Board's approval of the Fiscal Year 2022-2023 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
19. **Health & Human Services - Social Services** - Request Board: A) approve the Joint Powers Agreement (JPA) between the counties of Kern, Inyo, and Mono (KIM) to specify their responsibilities under the Workforce Investment Opportunity Act to be operated in the Workforce Development Area; and B) authorize the HHS Director to sign the JPA.
20. **Public Works** - Request Board: A) declare Hunt Propane of Bishop, CA the successful bidder for the provision of liquefied propane gas; and B) approve the contract between the County of Inyo and Hunt Propane of Bishop, CA for the provision of Liquefied Propane Gas for designated County facilities in an amount not to exceed \$750,000 for propane, maintenance and service for the period of July 1, 2022 through June 30, 2025, contingent upon the Board's approval of future budgets, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
21. **Public Works** - Request Board authorize issuance of a blanket purchase order in an amount not to exceed \$20,000, payable to Brady Industries of California of San Diego, CA for janitorial supplies throughout the County.
22. **Public Works** - Request Board approve the plans and specifications for the Diaz Lake Water System Project and authorize the Public Works Director to advertise the project.

**Addendum**

- 22A. **Public Works** - Request Board: A) award the contract for the Lone Pine HHS HVAC Project to Mojave Desert Heating and Cooling of Bishop, CA as the successful bidder; B) approve the construction contract between the County of Inyo and Mojave Desert Heating and Cooling of Bishop, CA in the amount of \$24,000, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained;

and C) authorize the Public Works Director to execute all other project contract documents, including contract change orders, to the extent permitted by Public Contract Code Section 20142 and other applicable laws.

23. **Public Works - Recycling & Waste Management** - Request Board:
- A) approve Amendment No 1 to the contract between the County of Inyo and Bishop Waste Disposal to:
    - 1. add additional chemical toilet services to the Bishop Sunland Landfill;
    - 2. increase the not-to-exceed amount from \$47,720 to \$54,905 contingent upon the Board's approval of future budgets; and
  - B) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

**DEPARTMENTAL** (To be considered at the Board's convenience)

24. **County Administrator** - Request your Board:
- A) Accept the Fiscal Year 2021-2022 Third Quarter Financial Report as presented;
  - B) Approve the specific budget action items and recommendations discussed in the report and represented in Attachments A & B and authorize the Auditor-Controller to make the budget amendments as listed in Attachments A & B (*4/5ths vote required*);
  - C) Authorize the County Administrator and Auditor-Controller to make any additional year-end adjustments, as may be necessary within each fund (*4/5ths vote required*);
  - D) Approve the Preliminary Fiscal Year 2022-2023 Budget Calendar (Attachment C) with regard to the proposed dates for the Budget Hearings and adoption of the Final Budget; and
  - E) Direct the County Administrator and Auditor-Controller to prepare a modified rollover budget for the start of the Fiscal Year 2022-2023 and present it for approval on June 7th, or June 14, 2022.
25. **Health & Human Services - Social Services** - Request Board approve the contract between the County of Inyo and Darcia Blackdeer-Lent for the provision of professional services as the Health and Human Services Deputy Director Aging and Social Services at Range 88, Step D, \$8,807 per month, effective May 26, 2022.
26. **Clerk of the Board** - Request Board approve the minutes of the regular Board of Supervisors meeting of May 10, 2022.

**TIMED ITEMS** (Items will not be considered before scheduled time but may be considered any time after the scheduled time.)

- 10:30 A.M. 27. **Treasurer-Tax Collector** - Request Board hear a presentation regarding the Inyo County Transient Occupancy Tax (TOT), Inyo County Code Section 3.20 et seq., and provide staff direction on proposed amendments or changes.

**COMMENT** (Portion of the Agenda when the Board takes comment from the public and County staff)

28. **PUBLIC COMMENT** (*Comments may be time-limited*)

**BOARD MEMBERS AND STAFF REPORTS**



# County of Inyo



## Health & Human Services - EMCC

### DEPARTMENTAL - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Marilyn Mann

**SUBJECT:** 2022 EMS Providers of the Year

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**RECOMMENDED ACTION:**

Request Board approve a proclamation declaring the week of May 15 through May 21, 2022 as EMS Week and recognizing Emergency Medical System (EMS) providers as 2022 EMS Providers of the Year.

**SUMMARY/JUSTIFICATION:**

The Emergency Medical Care Committee (EMCC) is comprised of representatives from local hospitals and EMS providers throughout Inyo County. In 1999, the Annual EMS Provider of the Year award was created to honor local emergency medical providers, in the hope that through the establishment of this prestigious award, people will be encouraged to become local EMT providers and/or provide other emergency medical services.

During the last two years, the COVID-19 pandemic had a tremendous impact on our EMS community. EMS providers county-wide experienced significant increases in call responses and continued to be impacted by the need to respond to all calls with appropriate personal protective equipment (PPE) regardless of the nature of the call. This year the EMCC, in its selection of an EMS provider of the year, was challenged in highlighting any one individual and determined that the commitment of all EMS responders needed to be recognized.

This recognition occurs during National Emergency Medical Services (EMS) week, which was originally established in 1974 by President Gerald Ford and recognized for four years. The annual observance was reinstated in 1982 by the American College of Emergency Physicians and is recognized this year during the week of May 15, 2022 through May 21, 2022. The 2022 EMS Week theme is "EMS: Rising to the Challenge." This year we are asking your Board to declare the week of May 15, 2022 through May 21, 2022 as EMS Week in Inyo County and honor all Inyo County EMS responders who have been Rising to the Challenge each and every day in our community.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

N/A

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

N/A

**OTHER AGENCY INVOLVEMENT:**

Includes, but is not limited to, Southeast Inyo Fire District, Olancha Volunteer Fire Department, Lone Pine Volunteer Fire Department, Independence Volunteer Fire Department, Big Pine Volunteer Fire Department, Bishop Fire Department, Symons Ambulance, Sierra Life Flight, Northern Inyo Hospital, Southern Inyo Hospital, law enforcement, ICEMA, and EMCC.

**FINANCING:**

There is no financial impact associated with this item.

**ATTACHMENTS:**

1. 2022 EMS Week and Provider of the Year Proclamation

**APPROVALS:**

Marilyn Mann  
Darcy Ellis  
Marilyn Mann

Created/Initiated - 5/10/2022  
Approved - 5/11/2022  
Final Approval - 5/11/2022

**PROCLAMATION  
OF THE BOARD OF SUPERVISORS, COUNTY OF INYO  
DECLARING THE WEEK OF MAY 15 – MAY 21, 2022 AS EMS WEEK AND  
HONORING THE COUNTY EMERGENCY MEDICAL SERVICES (EMS) SYSTEM AS  
INYO COUNTY'S 2022 EMS PROVIDERS OF THE YEAR**

*Whereas, the Inyo County Emergency Medical Care Committee, dedicated to the preservation and improvement of the local EMS program throughout Inyo County, created the Annual EMS Provider of the Year Award; and*

*Whereas, EMS week was originally established in 1974 and observed for four years before being reinstated by the American College of Emergency Physicians in 1982; and*

*Whereas, the week of May 15, 2022 through May 21, 2022 has been designated as National EMS Week with the theme, Rising to the Challenge; and*

*Whereas, the Inyo County Board of Supervisors strongly supports the efforts of its EMS providers throughout Inyo County and is pleased to join with the other members of our Community in honoring the brave men and women who volunteer their time to help keep their loved ones, friends, neighbors, and our visitors safe in times of emergencies; and*

*Whereas, the Inyo County Board of Supervisors recognizes that the EMS system includes both volunteers and emergency medical services employees throughout the County, including law enforcement dispatch systems, law enforcement officers, acute care hospitals, land and air ambulance services, and both volunteer and paid Fire Fighters, Paramedics and Emergency Medical Technicians (EMT's), who provide life-saving immediate care; and*

*Whereas, the network of EMS responders ensure emergency medical treatment and the safe and timely transport of injured and ill community members and area visitors to acute hospital care, where medical treatment is provided to stabilize and save lives; and*

*Whereas, emergency responders and ambulance services are represented by volunteer and paid fire and medical personnel from Bishop Fire Department, Big Pine Volunteer Fire Department, Independence Volunteer Fire Department, Lone Pine Volunteer Fire Department, Olancha Volunteer Fire Department, Southeast Inyo Fire District, Cal-Fire, Symons Ambulance, and Sierra Life Flight; and*

*Whereas, acute medical services are provided by dedicated doctors, nurses, and other medical personnel at Southern Inyo Hospital District and Northern Inyo Hospital; and*

*Whereas, agencies across Inyo County experienced an increase call volume of 10% or more as a result of the pandemic, with one department, Lone Pine, experiencing over 500 calls in one year; were required to use Personal Protective Equipment including N-95 masks, gloves and gowns, regardless of the nature of the call; and every EMS provider continued to respond to calls ranging from COVID-19 and other illnesses to traffic accidents and other injury accidents, often involving neighbors and friends; and*

*Whereas, each agency has experienced unique challenges, including Independence, Olancha and Lone Pine agencies responding to accidents involving fatalities and severe injuries; Southeast Inyo's coverage of vast, isolated desert areas where one EMT volunteered hours of time to respond to two different motorcycle accidents in one day in an area out of cell service with the help of a spouse; Big Pine's high rate of response to severely ill COVID-19 patients who later died; and Bishop area providers who struggled with meeting the number of simultaneous calls, including air transport during periods of time when it was difficult to locate receiving hospitals, requiring transport to hospitals throughout California and surrounding states; and*

*Whereas, Inyo County EMS providers always Rise to the Challenge to provide emergency services with professionalism, dedication, care, and compassion twenty-four hours a day, seven days a week, ensuring the safety and well-being of our residents and visitors;*

*Now, Therefore, Be It Proclaimed that the week of May 15, 2022 through May 21, 2022 be declared EMS Week in Inyo County and that on this 17<sup>th</sup> day of May 2022, that the Inyo County Board of Supervisors in recognition of the dedicated service the Emergency Medical System has given to the residents and visitors of Inyo County, is proud to join with the Emergency Medical Care Committee in honoring the EMS system as Inyo County's 2022 EMS Providers of the Year and extends its congratulations, heartfelt appreciation and thanks to each individual and agency, for their dedication and personal commitment to the citizens of Inyo County and commends them on being a shining example of what it means to be service providers.*



# County of Inyo

## Health & Human Services

### DEPARTMENTAL - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Marilyn Mann

**SUBJECT:** Proclamation declaring June 2022 as Pride Month

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**RECOMMENDED ACTION:**

Request Board approve a proclamation declaring June 2022 as Pride Month.

**SUMMARY/JUSTIFICATION:**

Inyo County Health and Human Services' established a committee in November 2020 to advance justice, equity, diversity, and inclusion (JEDI) in our department. JEDI's initial goals were to identify strategies to increase HHS's individual and collective understanding of bias and how it can result in inequities and discrimination, as HHS is committed to understanding how our biases influence our decisions and can result in unintended inequities in decision-making. It is also important for our HHS team to recognize that when those biases are intentionally or unintentionally applied to decision-making, it can result in racism and discriminatory practices. JEDI has worked to identify strategies to help our team understand our own biases and examine how they influence us, as well as review internal practices/protocols that may create barriers to inclusion and diversity.

Part of our JEDI work has been to invite community members to meet with our team to help us understand JEDI through their personal stories and experiences. We have had discussions with a wide-range of community members including local tribal members, members of the Latinx community, and members of our LGBTQIA2SP+ (Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual, Two-Spirit, Pansexual +). These discussions have helped our team to have a better understanding of our diverse community and has improved our internal practices, as well as our public-facing services.

This year, we have had the great honor of working with Eastern Sierra Pride, a recently established non-profit organization with the mission of cultivating "an Eastern Sierra where LGBTQIA2SP+ people are celebrated, embraced, and supported. They are working to ensure the LGBTQIA2SP+ community is treated with dignity and respect, and has equal access to employment, housing, and all services needed to live a safe, healthy and meaningful life in all our local settings, including business, cultural, educational, faith-based, recreational and other." This mission aligns with the principles and values of HHS which is committed to dignity, respect, inclusion and diversity.

This year, as a result of the work we have done with our JEDI team, we are proud to join with Eastern Sierra Pride to bring forth this proclamation to declare June 2022 as Pride Month in Inyo County. This proclamation reflects the inclusive nature of Inyo County, recognizing that our LGBTQIA2SP+ community is comprised of our neighbors, friends, and family. This community includes our business owners, our employees, our educators, our

health care workers, our tourist service industry, and our area visitors. HHS, in partnership with Eastern Sierra Pride, respectfully requests your Board's approval of the proclamation to declare June 2022 as Pride Month in Inyo County.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

N/A

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Your Board could choose not to approve the proclamation.

**OTHER AGENCY INVOLVEMENT:**

Eastern Sierra Pride

**FINANCING:**

There is no fiscal impact to this item.

**ATTACHMENTS:**

1. PRIDE Month Proclamation

**APPROVALS:**

Marilyn Mann	Created/Initiated - 5/9/2022
Darcy Ellis	Approved - 5/9/2022
Marilyn Mann	Approved - 5/11/2022
Anna Scott	Final Approval - 5/11/2022





**PROCLAMATION  
OF THE BOARD OF SUPERVISORS,  
COUNTY OF INYO, STATE OF CALIFORNIA  
DECLARING JUNE 2022 AS PRIDE MONTH**



**WHEREAS**, the Inyo County Board of Supervisors believes in the importance of inclusion, equity, diversity, and justice, and honors the work of the Inyo County Health and Human Services' JEDI (Justice, Equity, Diversity, and Inclusion) team and that of Eastern Sierra Pride to bring awareness and support for our Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning, Intersex, Asexual, Two-Spirit, Pansexual + (LGBTQIA2SP+) residents; and

**WHEREAS**, the HHS JEDI team, in collaboration with the community organization, Eastern Sierra Pride, recognizes the month of June 2022 as LGBTQIA2SP+ Pride Month; and

**WHEREAS**, recognizing Pride Month establishes the County of Inyo as an inclusive place to live, work, and visit; and

**WHEREAS**, the County of Inyo joins Eastern Sierra Pride to observe Pride Month and supports the Pride Festival to honor the history of the LGBTQIA2SP+ liberation movement and to support the rights of all citizens to experience equality and freedom from discrimination; and

**WHEREAS**, the rainbow flag is widely recognized as a symbol of pride, inclusion, and support for social movements that advocate for LGBTQIA2SP+ people in society, the County of Inyo supports the flying of the rainbow flag in the community, and

**WHEREAS**, just as the County of Inyo holds within its borders some of this Nation's greatest geographic and economic diversity, the people of Inyo County also have the capacity to hold and honor the human landscape, which is equally diverse and magnificent; and

**WHEREAS**, the County of Inyo is committed to supporting the cultural and historical values of its communities, to protecting and enhancing its natural environment, and to preserving the rural quality of life; and

**WHEREAS**, centering the lives of LGBTQIA2SP+ people – who are our neighbors, our families, our friends – in this act of inclusion and recognition positively and directly impacts the County of Inyo's ability to maintain its rural quality of life; support and expand tourism; improve and align government decision-making; improve health care, social services, and education; and promote economic development; and

**WHEREAS**, all human beings are born free and equal in dignity and rights. LGBTQIA2SP+ individuals have had immeasurable impact to the cultural, civic, and economic successes of our Nation; and

**WHEREAS**, while society at large increasingly supports LGBTQIA2SP+ equality, it is essential to acknowledge that the need for education and awareness remains vital to end discrimination and prejudice; and

**WHEREAS**, this Nation was founded on the principle that every individual has infinite dignity and worth and the County of Inyo calls upon its people to embrace this principle and work to eliminate prejudice everywhere it exists; and

**WHEREAS**, celebrating Pride Month influences awareness and provides support and advocacy for Inyo County's LGBTQIA2SP+ community and is an opportunity to act and engage in dialogue to strengthen alliances, build acceptance, and advance equal rights.

**NOW, THEREFORE BE IT RESOLVED** that the County of Inyo hereby proclaims the month of June 2022 as Pride Month in support of the LGBTQIA2SP+ community, whose influential and lasting contributions to our neighborhoods make Inyo County a vibrant and inclusive community.

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Dan Totheroh,  
Chairperson, County of Inyo Board of Supervisors

Attest: LESLIE L. CHAPMAN  
Clerk of the Board

By: \_\_\_\_\_  
Assistant Clerk of the Board



**PROCLAMATION OF THE BOARD OF SUPERVISORS, COUNTY OF INYO,  
STATE OF CALIFORNIA  
DULY RECOGNIZING AND HONORING  
MAY 30, 2022 AS MEMORIAL DAY**

**WHEREAS**, on Memorial Day, we pay solemn tribute to the men and women who marched, flew, and sailed in defense of our freedoms and way of life, never to see their loved ones again; and

**WHEREAS**, in enduring respect and gratitude for their sacrifice, we hold in our hearts those who fought to preserve our freedoms and our American way of life; and

**WHEREAS**, every year, Californians uphold the tradition that began as Decoration Day in 1868 in memory of those lost during the Civil War, and was broadened after the First World War to honor all Americans who have perished in our nation's wars; and

**WHEREAS**, on this Memorial Day, 2022, we will take time to reflect on the meaning of sacrifice and heroism, demonstrated by those in uniform over the centuries, and connect it to the heroes of today; and

**WHEREAS**, in memory of the fallen, Inyo County orders that flags be flown at half-staff on all County, State and Federal buildings and grounds throughout the County; and

**WHEREAS**, the Board of Supervisors also asks you to join all Americans by participating in the National Moment of Remembrance at 3:00 p.m. local time on Memorial Day, a shared moment of silence to honor those who have made the ultimate sacrifice.

**NOW, THEREFORE, BE IT PROCLAIMED** that May 30, 2022 be observed as Memorial Day and be duly recognized and honored with reverence and gratitude.

**APPROVED AND ADOPTED** this 17<sup>th</sup> day of May 2022, by the Inyo County Board of Supervisors.

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Dan Totheroh,  
Chairperson,  
County of Inyo Board of Supervisors

Attest: *LESLIE L. CHAPMAN*  
Clerk of the Board

By: \_\_\_\_\_  
Assistant Clerk of the Board



# County of Inyo

## County Administrator

### CONSENT - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Miquela Beall

**SUBJECT:** Amendment No. 2 to the contract between the County of Inyo and AccompanyCo of Palisade, CO

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**RECOMMENDED ACTION:**

Request Board: A) approve Amendment No. 2 to the contract between the County of Inyo and AccompanyCo of Palisade, CO, extending the term end date from June 30, 2022 to December 31, 2022 and increasing the amount of the contract by \$25,000 for a total amount not to exceed \$86,238, contingent upon Board approval of the Fiscal Year 2022-2023 Budget; and B) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

**SUMMARY/JUSTIFICATION:**

Great progress continues to be made on the establishment of the Eastern Sierra Small Business Resource Center (ESSBRC). AccompanyCo has been integral to the progress not only by creating the Business Plan but also by using their vast experience and knowledge to help guide County staff and participating stakeholders along the process. In January, your Board approved an amendment to expand the AccompanyCo scope of work to include the "Launch Plan" which lays out the steps necessary to move the Small Business Resource Center from the planning stage to implementation and launch. Since there has been no Executive Director named to oversee the Small Business Resource Center yet, AccompanyCo's guidance is vital. This amendment does not change the Scope of Work but extends the length of the contract to allow AccompanyCo to continue to assist and guide County staff in these vital steps. The additional \$25,000 being added to the contract will come from the Economic Development budget. Staff recommends approving their amendment.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Your Board could choose not to approve this contract extension. However, that is not recommended as it will undoubtedly negatively affect County staff's ability to successfully launch the Eastern Sierra Small Business Resource Center.

**OTHER AGENCY INVOLVEMENT:**

**FINANCING:**

There are sufficient appropriations in the Economic Development budget 010202, object code 5265 to cover this

contract amendment..

**ATTACHMENTS:**

1. AccompanyCo Contract Amendment 2
2. AccompanyCo Contract Amendment 1 & Original Contract

**APPROVALS:**

Miquela Beall	Created/Initiated - 5/9/2022
Darcy Ellis	Approved - 5/9/2022
Leslie Chapman	Approved - 5/9/2022
John Vallejo	Approved - 5/9/2022
Amy Shepherd	Final Approval - 5/9/2022

AMENDMENT NUMBER TWO TO  
AGREEMENT BETWEEN THE COUNTY OF INYO AND  
ACCOMPANY CO FOR THE PROVISION OF  
CONSULTING SERVICES

WHEREAS, the County of Inyo (hereinafter referred to as “County”) and AccompanyCo (hereinafter referred to as “Contractor”), have entered into an Agreement for the Provision of Consulting services dated June 22, 2021, on County of Inyo Standard Contract No. 113, for the term June 1, 2021 to December 31, 2021.

WHEREAS, County and Contractor do desire and consent to amend such Agreement as set forth below;

WHEREAS, such Agreement provides that it may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties thereto, if such amendment or change is in written form, and executed with the same formalities as such Agreement, and attached to the original Agreement to maintain continuity.

County and Contractor hereby amend such Agreement as follows:

1. TERM: July 1, 2022, to December 31, 2022
2. SCOPE OF WORK  
The Contractor shall provide expertise and assistance in executing the Eastern Sierra Small Business Resource Center Launch Plan, herein known as The Plan. Examples of what The Plan will include are listed below.

**EASTERN SIERRA SMALL BUSINESS RESOURCE CENTER LAUNCH PLAN:**

1. Establish Launch Team - modifying current WG accordingly
2. Prioritize work plan
3. Facility planning
4. Secure funding for initial staff and hire
5. Build Navigator program
  1. Identify key team
  2. Establish information and training needs and plan
  3. Training and implementation
  4. Continuous improvement
6. Hold initial meetups
7. Move forward on Angel and mentor groups
  1. Identify leaders
  2. Bring in regional reps from Fresno.
8. Work with Tribe on strategy to fill 4 unit strip
9. Begin build of “plan room”

AMENDMENT NUMBER ONE TO  
AGREEMENT BETWEEN THE COUNTY OF INYO AND  
ACCOMPANY CO FOR THE PROVISION OF  
CONSULTING SERVICES

3. CONSIDERATION

- a. Compensation. The limit upon amount payable under the agreement shall be amended to Eighty six thousand two hundred thirty-eight dollars and zero cents. (\$86,238.00).

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_.

**COUNTY OF INYO**

**CONTRACTOR**

By: \_\_\_\_\_

By: \_\_\_\_\_

Signature

Dated: \_\_\_\_\_

\_\_\_\_\_  
Type or Print Name

Dated: \_\_\_\_\_

Taxpayer's Identification or Social Security Number:  
\_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
County Counsel

APPROVED AS TO ACCOUNTING FORM:

\_\_\_\_\_  
County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

\_\_\_\_\_  
Director of Personnel Services

APPROVED AS TO RISK ASSESSMENT:

\_\_\_\_\_  
County Risk Manager



AMENDMENT NUMBER ONE TO  
AGREEMENT BETWEEN THE COUNTY OF INYO AND  
ACCOMPANY CO FOR THE PROVISION OF  
CONSULTING SERVICES

WHEREAS, the County of Inyo (hereinafter referred to as “County”) and AccompanyCo (hereinafter referred to as “Contractor”), have entered into an Agreement for the Provision of Consulting services dated June 22, 2021, on County of Inyo Standard Contract No. 113, for the term June 1, 2021 to December 31, 2021.

WHEREAS, County and Contractor do desire and consent to amend such Agreement as set forth below;

WHEREAS, such Agreement provides that it may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties thereto, if such amendment or change is in written form, and executed with the same formalities as such Agreement, and attached to the original Agreement to maintain continuity.

County and Contractor hereby amend such Agreement as follows:

1. TERM: January 1, 2022, to June 30, 2022
2. SCOPE OF WORK  
The Contractor shall provide expertise and assistance in executing the Eastern Sierra Small Business Resource Center Launch Plan, herein known as The Plan. Examples of what The Plan will include are listed below.

**EASTERN SIERRA SMALL BUSINESS RESOURCE CENTER LAUNCH PLAN:**

1. Establish Launch Team - modifying current WG accordingly
2. Prioritize work plan
3. Facility planning
4. Secure funding for initial staff and hire
5. Build Navigator program
  1. Identify key team
  2. Establish information and training needs and plan
  3. Training and implementation
  4. Continuous improvement
6. Hold initial meetups
7. Move forward on Angel and mentor groups
  1. Identify leaders
  2. Bring in regional reps from Fresno.
8. Work with Tribe on strategy to fill 4 unit strip
9. Begin build of “plan room”

AMENDMENT NUMBER ONE TO  
AGREEMENT BETWEEN THE COUNTY OF INYO AND  
ACCOMPANY CO FOR THE PROVISION OF  
CONSULTING SERVICES

3. CONSIDERATION

- a. Compensation. The limit upon amount payable under the agreement shall be amended to Sixty-one thousand two hundred thirty-eight dollars and zero cents. (\$61,238.00).

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS  
24th DAY OF February, 2022.

COUNTY OF INYO

By: 

Dated: 02/24/2022

CONTRACTOR

By: 


Signature  
Thea Chase  
Type or Print Name

Dated: 1/6/22

Taxpayer's Identification or Social Security Number:

86-1601413


APPROVED AS TO FORM AND LEGALITY:

  
County Counsel


APPROVED AS TO ACCOUNTING FORM:

  
County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

  
Director of Personnel Services

APPROVED AS TO RISK ASSESSMENT:

  
County Risk Manager

**AGREEMENT BETWEEN COUNTY OF INYO**  
**AND AccompanyCo**  
**FOR THE PROVISION OF Consulting SERVICES**

**INTRODUCTION**

WHEREAS, the County of Inyo (hereinafter referred to as "County") has the need for the Consulting services of AccompanyCo of Palisade, CO hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

**TERMS AND CONDITIONS**

**1. SCOPE OF WORK.**

The Contractor shall furnish to the County, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein.

Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those which are referred to in this Agreement.

**2. TERM.**

The term of this Agreement shall be from June 1, 2021 to December 31, 2021 unless sooner terminated as provided below.

**3. CONSIDERATION.**

A. **Compensation.** County shall pay to Contractor the sum total of Forty six thousand two hundred thirty eight Dollars and zero cents (\$46,238.00) for performance of all of the services and completion of all of the work described in Attachment A.

B. **Travel and Per Diem.** Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work under this Agreement.

C. **No Additional Consideration.** Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. **Limit Upon Amount Payable Under Agreement.** The total sum of all payments made by the County to Contractor for all services and work to be performed under this Agreement shall not exceed forty six thousand two hundred thirty eight Dollars and zero cents (\$46,238.00) (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. **Billing and Payment.** Contractor shall submit to the County, monthly itemized statements of services and work performed by Contractor in accordance with Attachment A and pursuant to this Agreement. This statement will identify the date on which the services were performed and describe the nature of the services and work which was performed during the month. Upon receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on or before the last day of the month.

**7. COUNTY PROPERTY.**

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

**8. INSURANCE.**

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment **B** and with the provisions specified in that attachment.

**9. STATUS OF CONTRACTOR.**

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment A, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the County is to be considered an employee of Contractor. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

**10. DEFENSE AND INDEMNIFICATION.**

Contractor shall hold harmless, defend and indemnify County and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damages which was caused by the sole negligence or willful misconduct of the County.

**11. RECORDS AND AUDIT.**

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, and municipal law, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of

thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

**17. CONFLICTS.**

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

**18. POST AGREEMENT COVENANT.**

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

**19. SEVERABILITY.**

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

**20. FUNDING LIMITATION.**

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-one (21) (Amendment).

**21. AMENDMENT.**

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.


**22. NOTICE.**

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

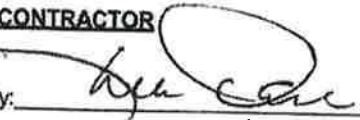
**AGREEMENT BETWEEN COUNTY OF INYO**  
**AND AccompanyCo**  
**FOR THE PROVISION OF Consulting SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS  
22nd DAY June, 2021.

**COUNTY OF INYO**

By:   
Jeff Griffiths  
Type or Print Name  
Dated: 06/22/2021

**CONTRACTOR**

By:   
Thachase CEO  
Type or Print Name  
Dated: 6/4/21

APPROVED AS TO FORM AND LEGALITY:

County Counsel \_\_\_\_\_


APPROVED AS TO ACCOUNTING FORM:

  
County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

  
Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

  
County Risk Manager

**AGREEMENT BETWEEN COUNTY OF INYO**  
**AND AccompanyCo**  
**FOR THE PROVISION OF Consulting SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS  
DAY \_\_\_\_\_

**COUNTY OF INYO**

By: \_\_\_\_\_

\_\_\_\_\_  
Type or Print Name

Dated: \_\_\_\_\_

**CONTRACTOR**

By:  \_\_\_\_\_

\_\_\_\_\_  
Thachase CEO  
Type or Print Name

Dated: 6/4/21

APPROVED AS TO FORM AND LEGALITY:

  
\_\_\_\_\_  
County Counsel

APPROVED AS TO ACCOUNTING FORM:

  
\_\_\_\_\_  
County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

  
\_\_\_\_\_  
Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

  
\_\_\_\_\_  
County Risk Manager



ATTACHMENT B

AGREEMENT BETWEEN COUNTY OF INYO  
AND AccompanyCo  
FOR THE PROVISION OF Consulting SERVICES

TERM:

FROM: June 1, 2021 TO: December 31, 2021

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

**MINIMUM SCOPE AND LIMIT OF INSURANCE**

Coverage shall be at least as broad as:

**Commercial General Liability (CGL):** ISO Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury, and personal & advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. The CGL policy shall contain, or be endorsed to contain, additional insured status as specified as follows.

Additional Insured Status. Inyo County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

**Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired (Code 8), and non-owned autos (Code 9), with limit no less than \$1,000,000 per accident for bodily injury and property damage. May be waived with signed letter on Contractor's letterhead certifying that no vehicle or mobile equipment will be used in the execution of the agreement.

**Workers' Compensation:** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. May be waived with signed letter on Contractor's letterhead certifying that Contractor has no employees.

If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, Inyo County requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to Inyo County.

prior to the work beginning shall not waive the Contractor's obligation to provide them. Inyo County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

**Subcontractors**

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that Inyo County is an additional insured on insurance required from subcontractors.

**Special Risks or Circumstances**

Inyo County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.



# County of Inyo



## County Administrator - Information Services

### CONSENT - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Rochelle Romo

**SUBJECT:** Annual Payment Regarding ONESolution Enterprise Finance and Accounting System

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**RECOMMENDED ACTION:**

Request Board authorize the annual payment for the agreement between Superior LLC and the County of Inyo for Cash Receipting Maintenance and OS Support Maintenance, MKSSQL Support for the ONESolution Enterprise Finance, Database Management, Micro Focus Server Maintenance and Accounting System, in an amount not exceed \$54,000.00 for the period of July 1, 2022 through June 30, 2023, contingent upon the Board's adoption of the Fiscal Year 2022-2023 Budget.

**SUMMARY/JUSTIFICATION:**

The most recent annual maintenance agreement signed by the County in 2014 ensures that basic software support is available and provided by the vendor throughout the agreement period. The maintenance agreement is renewed automatically each year, unless formally terminated by either party prior to 30 days of the automatic renewal. The cost increases of the annual maintenance are defined in the Licensing Agreement signed by the County in 2006. "Superior reserves the right to increase Annual Support upon each renewal by an amount equal to the change in the Consumer Price Index (CPI-W for Selected Areas, West Urban, all items) published by the U.S. Bureau of Labor Statistics, over the prior year, plus two percent (2%)." Additionally, according to the Maintenance agreement signed by the County in 2014, as long as the County is more than two (2) releases behind the then-current new release, an additional surcharge of 10% is imposed.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Your Board could choose not to approve the software maintenance agreement in which case basic support of the software would have to be negotiated on an as-needed basis and might not be made available by the vendor.

**OTHER AGENCY INVOLVEMENT:**

All county departments use and heavily rely upon ONESolution to conduct daily operations.

**FINANCING:**

The cost of the support service renewal for the period from 7/1/2022 to 6/30/2023 is requested in the Information Services FY 2022/2023 budget 011801-5177 (Maintenance Computer Systems).

**ATTACHMENTS:**

1. Cash Receipts

**APPROVALS:**

Rochelle Romo  
Darcy Ellis  
Rochelle Romo  
John Vallejo  
Amy Shepherd  
Scott Armstrong

Created/Initiated - 5/5/2022  
Approved - 5/5/2022  
Approved - 5/5/2022  
Approved - 5/6/2022  
Approved - 5/6/2022  
Final Approval - 5/6/2022

Fy 21/22  
 8/3/21  


BUDGET UNIT	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
BUDUNIT Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd	Misc	Post	
OBJECT Description	Ench PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name	PType	Sec	
Description	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)	Sc/Tf	Prep	
	Item Description--Item Description	Duty		Duty Amt	Ck ID-No	Vendor City, State, Zip	R1/2	Cktp	
011801-5177	317856	44,830.63	1	IS21803A	05/14/2021	VEND	.0000	DS	
INFORMATION SERVICES	CASH RECEIPTS	44,830.63			08/20/2021	V005130 P	AP	01	
MAINTENANCE OF COMPUTER		0.00				SUPERION LLC	CHK	INFO	
		0.00				12709 COLLECTION CENTER DR		NB RROM	
	CUST # 5980LG			0.00	UA	CHICAGO, IL 60693	CC		
	Net Amount:	44,830.63							1

Set ID: IS21803A System Computed Total: 44,830.63 User Computed Total: 44,830.63 TOTALS MATCH  
 Distribution Total: 44,830.63  
 Net Total: 44,830.63

BUDGET UNIT	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
BUDUNIT	Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDEB Cd / Addr Cd	Misc	Post
OBJECT	Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name	PType	Sec
	Description	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)	Sc/Tf	Prep
		Item Description--Item Description	Duty		Duty Amt	Ck ID-No	Vendor City, State, Zip	R1/2	Cktp

```

=====
GRAND TOTAL:          System Computed Total:      44,830.63      User Computed Total:      44,830.63      TOTALS MATCH
                    Distribution Total:           44,830.63

```

```

GRAND NET TOTAL:          44,830.63

```

011801-5177



## Invoice

Invoice No (1 of 1)	Date	Page
317856	5/14/2021	1 of 2

Superior, LLC, a CentralSquare Company  
 1000 Business Center Drive  
 Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

**Bill To**  
 County of Inyo  
 Jean Navarro  
 P.O. Box 477  
 Independence CA 93526  
 United States

**Ship To**  
 County of Inyo  
 Jean Navarro  
 P.O. Box 477  
 Independence CA 93526  
 United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
5980LG	County of Inyo		USD	Net 30	6/30/2021

Description	Units	Rate	Extended
Contract No. Q-46939			
1 ONESolution Accounts Payable - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00
2 ONESolution Bank Reconciliation - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00
3 ONESolution Time Card Online - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00
4 ONESolution Finance Other - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$43,589.66	\$43,589.66
5 ONESolution Cash Receipts - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$1,240.97	\$1,240.97
6 ONESolution General Ledger - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00
7 ONESolution Accounts Receivable - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00
8 ONESolution Purchasing - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00
9 ONESolution Fixed Assets - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00
10 ONESolution Payroll - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00





# Invoice

<b>Invoice No (1 of 1)</b> 317856	<b>Date</b> 5/14/2021	<b>Page</b> 2 of 2
--------------------------------------	--------------------------	-----------------------

Superion, LLC, a CentralSquare Company  
 1000 Business Center Drive  
 Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

**Bill To**  
 County of Inyo  
 Jean Navarro  
 P.O. Box 477  
 Independence CA 93526  
 United States

**Ship To**  
 County of Inyo  
 Jean Navarro  
 P.O. Box 477  
 Independence CA 93526  
 United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
5980LG	County of Inyo		USD	Net 30	6/30/2021

	Description	Units	Rate	Extended
11	ONESolution Human Resources - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00
12	ONESolution Employee Online - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00
13	ONESolution Applicant Online - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00
14	ONESolution Click, Drag, and Drill - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00
15	ONESolution Easy Laser Forms - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00
16	ONESolution Documents Online - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00
17	ONESolution Budgeting w/ Budget Item Detail - Annual Maintenance Fee Maintenance: Start:7/1/2021, End: 6/30/2022	1	\$0.00	\$0.00

**Please include invoice number(s) on your remittance advice, made payable to Superion, LLC**  
**ACH:**  
 Routing Number 121000358  
 Account Number 1416612641  
 E-mail payment details to: Accounts.Receivable@CentralSquare.com

**Check:**  
 12709 Collection Center Drive  
 Chicago, IL 60693

<b>Subtotal</b>	\$44,830.63
<b>Tax</b>	\$0.00
<b>Invoice Total</b>	\$44,830.63
<b>Payments Applied</b>	\$0.00
<b>Balance Due</b>	<b>\$44,830.63</b>

# *In the Rooms of the Board of Supervisors*

County of Inyo, State of California

I, HEREBY CERTIFY, that at a meeting of the Board of Supervisors of the County of Inyo, State of California, held in their rooms at the County Administrative Center in Independence on the 6<sup>th</sup> day of July 2021 an order was duly made and entered as follows:

*Information  
Services –  
Annual  
ONESolution  
Invoice*

Moved by Supervisor Kingsley and seconded by Supervisor Pucci to authorize the annual payment for the agreement between Superior LLC and the County of Inyo for Cash Receipting Maintenance and OS Support Maintenance, MKSSQL Support for the ONESolution Enterprise Finance, Database Management, Micro Focus Server Maintenance and Accounting System, in an amount not exceed \$52,000.00 for the period of July 1, 2021 through June 30, 2022, contingent upon the Board's adoption of the Fiscal Year 2021-2022 Budget. Motion carried unanimously.

<b>Routing</b>
CC Purchasing Personnel Auditor CAO Information Services Other: DATE: July 12, 2021

WITNESS my hand and the seal of said Board this 6<sup>th</sup>  
Day of July, 2021



CLINT G. QUILTER  
Clerk of the Board of Supervisors

A handwritten signature in black ink, appearing to read "Clint G. Quilter", written over a horizontal line.

By: \_\_\_\_\_

Services FY 2021/2022 budget 011801-5177 (Maintenance Computer Systems).

**ATTACHMENTS:**

1. Superior Agreement
2. Invoice 321959
3. Invoice 317856

**APPROVALS:**

Rochelle Romo  
Rochelle Romo  
Darcy Ellis  
Amy Shepherd  
Scott Armstrong

Created/Initiated - 6/28/2021  
Approved - 6/28/2021  
Approved - 6/28/2021  
Approved - 6/29/2021  
Final Approval - 7/1/2021



# County of Inyo



## County Administrator - Information Services

### CONSENT - ACTION REQUIRED

**MEETING:** July 6, 2021

**FROM:** Rochelle Romo

**SUBJECT:** Annual Payment Regarding ONESolution Enterprise Finance and Accounting System

---

**RECOMMENDED ACTION:**

Request Board authorize the annual payment for the agreement between Superior LLC and the County of Inyo for Cash Receipting Maintenance and OS Support Maintenance, MKSSQL Support for the ONESolution Enterprise Finance, Database Management, Micro Focus Server Maintenance and Accounting System, in an amount not exceed \$52,000.00 for the period of July 1, 2021 through June 30, 2022, contingent upon the Board's adoption of the Fiscal Year 2021-2022 Budget.

**SUMMARY/JUSTIFICATION:**

The most recent annual maintenance agreement signed by the County in 2014 ensures that basic software support is available and provided by the vendor throughout the agreement period. The maintenance agreement is renewed automatically each year, unless formally terminated by either party prior to 30 days of the automatic renewal. The cost increases of the annual maintenance are defined in the Licensing Agreement signed by the County in 2006. "Superior reserves the right to increase Annual Support upon each renewal by an amount equal to the change in the Consumer Price Index (CPI-W for Selected Areas, West Urban, all items) published by the U.S. Bureau of Labor Statistics, over the prior year, plus two percent (2%)." Additionally, according to the Maintenance agreement signed by the County in 2014, as long as the County is more than two (2) releases behind the then-current new release, an additional surcharge of 10% is imposed.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Your Board could choose not to approve the software maintenance agreement in which case basic support of the software would have to be negotiated on an as-needed basis and might not be made available by the vendor.

**OTHER AGENCY INVOLVEMENT:**

All county departments use and heavily rely upon ONESolution to conduct daily operations.

**FINANCING:**

The cost of the support service renewal for the period from 7/1/2021 to 6/30/2022 is requested in the Information

## Professional Services Agreement Executive Search Services

This Agreement is made by and between the Inyo County (“the County”), and Ralph Andersen & Associates (“the Consultant”).

1. **Search Engagement.** The County agrees to engage the Consultant to perform those services described below, for completion of the project described as follows: County Administrative Officer Executive Search Services (“the Search”).
2. **Services.** The Consultant agrees to perform certain services necessary for completion of the Search, which services shall include, without limitation, the following:
  - a) Position Analysis
  - b) Advertising Campaign
  - c) Candidate Identification
  - d) Resume Review and Screening
  - e) Preliminary Interviews
  - f) Detailed Reference Checks
  - g) Recruitment Report
  - h) Client/Finalist Interviews
  - i) Final Interview Assistance
  - j) Follow-up Correspondence
3. **Relationship.** The Consultant is an independent contractor and is not to be considered an agent or employee of the County.
4. **Compensation.** As full compensation for the Consultant’s professional services performed hereunder, the County shall pay the Consultant the fixed amount of \$32,500 (Thirty-two Thousand Five Hundred Dollars) (“fixed fee”). Expenses included in the fixed fee include such items as advertising, clerical, graphics, research, printing and binding, postage and delivery, and long-distance telephone charges. Consultant will prepare a full color (digital) brochure. All pictures will be the responsibility of the County. A link to the digital brochure will be provided. All meetings and interviews will be conducted by video (Zoom Technologies), all work products provided to the client will be electronically transmitted (properly organized and tabbed) using either DropBox or ShareFile. On top candidates, education verifications, Internet and Lexis/Nexis searches will be conducted. Education verifications, DMV check, wants and warrants, civil and criminal litigation search (after contingent offer is made), and credit checks will be conducted on the top two (2) candidates. A full background (including references) will be conducted on the top candidate. Should the County wish to conduct full backgrounds on more than the top candidate, a background fee of \$1,800 (One Thousand Eight Hundred

Dollars) each will be invoiced to the County. Finalist interviews will be conducted using video technology. Should the County wish to conduct those interviews in-person, the County will bear the cost for all candidate travel reimbursement.

5. **Compensation for Additional Services.** In the event the County requires services in addition to those described in Paragraph 2, the Consultant shall be compensated at the Consultant's standard hourly rates for professional services plus reimbursement of expenses described above.
6. **Method of Payment.** The County will be invoiced in 4 (four) payments as follows:
  - a) Following kick-off and finalization of recruitment brochure – \$9,750 (Nine Thousand Seven Hundred Fifty Dollars)
  - b) After the closing date – \$9,750 (Nine Thousand Seven Hundred Fifty Dollars)
  - c) After finalist interviews – \$9,750 (Nine Thousand Seven Hundred Fifty Dollars)
  - d) Upon placement – \$3,250 (Three Thousand Two Hundred Fifty Dollars)
7. **Term.** The term of this agreement shall commence upon execution of this Agreement by both parties, at which time the Consultant shall begin work on the Search and shall continue, subject to the termination provisions of Paragraph 9, until the date that the Consultant completes the Search. The time of completion of the Search is estimated to be 75 to 90 days (seventy-five to ninety days) from project initiation.
8. **Guarantee.** If, during the first year of employment, the new County Administrative Officer resigns or is dismissed for cause by the County, the Consultant agrees to perform another search for a County Administrative Officer for no professional services fee. The Consultant shall be entitled to reimbursement of expenses described above and incurred during such search. Should the initial outreach efforts not result in a successful placement, the Consultant will continue the outreach efforts until the ideal candidate is found. The County will be responsible for expenses based on actual receipts.
9. **Termination.** This agreement may be terminated: (a) by either party at any time for failure of the other party to comply with the terms and conditions of this Agreement; (b) by either party upon 10 days prior written notice to the other party; or (c) upon mutual written agreement of both parties. In the event of termination, the Consultant shall stop work immediately and shall be entitled to compensation for professional service fees and for expense reimbursement to the date of termination.
10. **Insurance.** The Consultant shall maintain in force during the term of the agreement, Comprehensive General Liability Insurance with the Extended Liability Endorsement, including Personal Injury; Commercial Umbrella Liability; Automobile Liability Insurance, including Non-Owned and Hired Liability; and Workers' Compensation and Employers' Liability Insurance. Such insurance shall be in amounts reasonably satisfactory to the County.
11. **Hold Harmless.** The Consultant shall be responsible for its acts of negligence, and the County shall be responsible for its acts of negligence. The Consultant agrees to indemnify and hold the County harmless from any and all claims, demands, actions and causes of action to the extent caused by the negligent acts of the Consultant, its officers, agents and employees, by reason of

the performance of this agreement. This indemnity shall not be construed to require indemnification of others.

**12. Miscellaneous.**

- a) The entire agreement between the parties with respect to the subject matter hereunder is contained in this agreement.
- b) Neither this agreement nor any rights or obligations hereunder shall be assigned or delegated by the Consultant without the prior written consent of the County.
- c) This agreement shall be modified only by a written agreement duly executed by the County and the Consultant.
- d) Should any of the provisions hereunder be found to be invalid, void or voidable by a court, the remaining provisions shall remain in full force and effect.
- e) This agreement shall be governed by and construed in accordance with the laws of the State of California.
- f) All notices required or permitted under this agreement shall be deemed to have been given if and when deposited in the United States mail, properly stamped and addressed to the party for whom intended at such party's address listed below, or when delivered personally to such party. A party may change its address for notice hereunder by giving written notice to the other party.

**APPROVED:**

**RALPH ANDERSEN & ASSOCIATES**

**INYO COUNTY**

By: Heather Renschler

By: \_\_\_\_\_

Name Printed: Heather Renschler

Name Printed: \_\_\_\_\_

Title: President/CEO

Title: \_\_\_\_\_

Date: May 9, 2022

Date: \_\_\_\_\_

5800 Stanford Ranch Road, Suite 410  
Rocklin, California 95765  
(916) 630-4900  
Website: [www.ralphandersen.com](http://www.ralphandersen.com)

168 N. Edwards Street  
Independence, California 93526  
(760) 878-0373  
Website: [www.inyocounty.us](http://www.inyocounty.us)



# County of Inyo

## County Counsel

### CONSENT - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** County Counsel

**SUBJECT:** Findings Pursuant to AB 361 Authorizing Remote Board of Supervisors Meeting

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**RECOMMENDED ACTION:**

Request Board adopt findings pursuant to AB 361 that: A) the Board reconsidered the circumstances of the existing State of Emergency issued on March 4, 2020, in response to the COVID-19 pandemic; and B) local officials continue to recommend measures to promote social distancing, and/or the state of emergency continues to directly impact the ability of the members to meet safely in person.

**SUMMARY/JUSTIFICATION:**

On March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic. That Proclamation remains in effect. Subsequently, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which modified the teleconferencing rules set forth in the California Open Meeting law, Government Code section 54950 et seq. (the "Brown Act"), in order to allow legislative bodies to meet from remote locations without opening those locations to the public or complying with certain agenda requirements. Those modifications remained in effect through September 30, 2021.

In anticipation of the expiration of the applicable provisions of Executive Order N-29-20, the California legislature adopted, and Governor Newsom signed, AB 361. AB 361 amended the Brown Act to allow local legislative bodies to continue to meet under the modified teleconferencing rules until January 1, 2024, if the meeting occurs during a proclaimed state of emergency and the legislative body finds that it has reconsidered the circumstances of the state of emergency and either: measures to promote social distancing have been imposed or recommended by local health officials; and/or the state of emergency continues to directly impact the ability of the members to meet safely in person.

The Inyo County Health Officer currently recommends that measures be implemented to promote social distancing, including the holding of virtual meetings. A copy of the memo memorializing that recommendation is included in your agenda materials. Adopting the recommended action would therefore make the required findings that the Board has reconsidered the circumstances of the emergency and that local health officials have recommended measures to promote social distancing or the state of emergency continues to directly impact the ability of the members to meet safely in person. In order to continue to meet under those modified rules, the Board will again need to reconsider the circumstances of the state of emergency and again make at least one of the additional findings required by AB 361.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**



**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

If your Board chooses to not make the required findings, the Board must meet in person as required by the Brown Act, and any Board Member participating via teleconference must make their location open and available to the public during the meeting.

**OTHER AGENCY INVOLVEMENT:**

**FINANCING:**

**ATTACHMENTS:**

1. AB 361 Public Meeting Recommendations

**APPROVALS:**

Darcy Ellis  
John Vallejo

Created/Initiated - 5/11/2022  
Final Approval - 5/11/2022



*County of Inyo*

**HEALTH & HUMAN SERVICES DEPARTMENT**

Public Health, Suite 203-C  
1360 N. Main Street, Bishop CA 93514  
TEL: (760) 873-7868 FAX: (760) 873-7800

**Marilyn Mann, Director**  
*mmann@inyocounty.us*

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Date: September 23, 2021

To: Inyo County Local Agency Governing Bodies

From: Dr. James Richardson, Inyo County Public Health Officer

Re: Continued Recommendation Re Social Distancing and Remote Meetings

In order to help minimize the spread of COVID-19, I recommend that physical/social distancing measures continue to be practiced throughout our Inyo County communities, including at public meetings of the Board of Supervisors and other public agencies. Individuals continue to contract COVID-19 and spread the infection throughout our communities. Social distancing, masking, and vaccination are crucial mitigation measures to prevent the disease's spread. Remote public agency meetings allow for the participation of the community, agency staff, presenters, and board members in a safe environment, with no risk of contagion. As such, and since this disease negatively and directly impacts the ability of public agencies to conduct public meetings safely in person, it is my recommendation that local public agencies conduct their public meetings remotely.

This recommendation will remain in place until further notice.

Dr. James A. Richardson  
Inyo County Health Officer



# County of Inyo



## Health & Human Services

### CONSENT - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Melissa Best-Baker

**SUBJECT:** Ratification of payments and approval of purchase order

---

**RECOMMENDED ACTION:**

Request Board approve purchases from Southern Computer Warehouse during Fiscal Year 2021-2022 in the amount of \$12,057.10, including a blanket purchase order in the amount of \$11,500 for the remainder of the fiscal year.

**SUMMARY/JUSTIFICATION:**

County Purchasing Policy states that any department-wide purchases from one vendor for over \$10,000 must be approved by the Board. HHS monitors the purchasing limits across 23 budgets and will be purchasing over \$10,000 in laptops and peripherals for new positions. We are respectfully requesting the department's prior purchases in the amount of \$557.10 be ratified and authorize a blanket purchase order in the amount of \$11,500, which will bring the total costs to \$12,057.10, allowing the Department to purchase needed computers.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

N/A

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

We could purchase as staff are hired, which may result in new staff having delayed access to needed equipment.

**OTHER AGENCY INVOLVEMENT:**

N/A

**FINANCING:**

State and Federal funding. This expense is budgeted in the CMH (045200), Social Services (055800) and Health (045100) budgets in Office & Other Equipment <\$5,000 (5232). No County General funds.

**ATTACHMENTS:**

**APPROVALS:**

Melissa Best-Baker

Created/Initiated - 5/6/2022

Darcy Ellis  
Marilyn Mann  
Amy Shepherd  
Marilyn Mann

Approved - 5/6/2022  
Approved - 5/9/2022  
Approved - 5/9/2022  
Final Approval - 5/10/2022



# County of Inyo



## Health & Human Services

### CONSENT - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Laura Childers

**SUBJECT:** Contract between LAMAR Advertising Agency and Inyo County for Tobacco Prevention Program 2022-2023

---

**RECOMMENDED ACTION:**

Request Board: A) declare The Lamar Companies (a.k.a. Lamar) of Lancaster, CA a sole-source provider of billboard advertising; B) approve the contract between the County of Inyo and Lamar of Lancaster, CA for the provision of one vinyl panel billboard for the Tobacco/Nicotine Prevention and Cessation Program in an amount not to exceed \$24,298.00 for the period of June 9, 2022 through June 30, 2023, contingent upon budget approval; and C) authorize the HHS Director to sign, contingent upon all appropriate signatures being obtained.

**SUMMARY/JUSTIFICATION:**

The Department requests this contract as a sole-source contract due to the lack of availability of outdoor advertising space by other companies along the 395 corridor portion of Inyo County.

Outdoor advertising plays an important role in the mandatory California Tobacco Control Program (CTCP) Endgame Activities' KickitCA tobacco/nicotine cessation campaign. Lamar has worked with us in the past to expand our advertising and we have shared this cost with Mono County. This year, Mono County is redirecting their advertising resources and is unable to share the cost with Inyo County for paid Tobacco Program advertising. Lamar was required to decommission a billboard site at Fort Independence and the HWY 395 site is now the only available opportunity. Inyo County, with your Board's support, will continue our tobacco education messaging efforts through the use of this billboard and other media outlets.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

N/A

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

The Board could deny this request, which could potentially impact the continuation of funding from the State of California Tobacco Control Program because of failure to meet program advertising requirements.

**OTHER AGENCY INVOLVEMENT:**

N/A

**FINANCING:**

State and Federal funds. This expense will be budgeted in the Tobacco Control Budget (640322) and SUD (045315) in Advertising (5263). No County General Funds will be used.

**ATTACHMENTS:**

1. LAMAR Contract

**APPROVALS:**

Melissa Best-Baker	Created/Initiated - 4/27/2022
Darcy Ellis	Approved - 4/27/2022
Melissa Best-Baker	Approved - 5/1/2022
Laura Childers	Approved - 5/2/2022
Melissa Best-Baker	Approved - 5/3/2022
Laura Childers	Approved - 5/4/2022
Melissa Best-Baker	Approved - 5/5/2022
Marilyn Mann	Approved - 5/9/2022
John Vallejo	Approved - 5/9/2022
Amy Shepherd	Approved - 5/9/2022
Marilyn Mann	Final Approval - 5/10/2022

Lancaster  
P.O. Box 829  
Lancaster, CA 93584  
Phone: 661-948-0721  
Fax: 661-948-1631



Date: 3/10/2022  
New/Renewal: RENEWAL

**CONTRACT # 3792579**

CONTRACTED DIRECTLY BY ADVERTISER	
Customer #	696779-1
Name	COUNTY OF INYO
Address	1360 N. MAIN ST., SUITE 203-D
City/State/Zip	BISHOP, CA 93514
Contact	Leslie Chapman
Email Address	
Phone #	(760) 872-1394
Fax #	
P.O./ Reference #	
Advertiser/Product	HEALTH & HUMAN SERVICES
Campaign	Opportunity: Inyo County 13644

Production/Other Services							
Department	Plant	Production Type	Misc	Service Dates	# Service Periods	Invest Per Period	Cost
Vinyl	256 Lancaster, CA	Vinyl Charge		06/01/22	1	\$760.00	\$760.00
Total Production/Other Services Costs:							\$760.00

Space										
# of Panels: 2								Billing Cycle: Every 4 weeks		
Panel # TAB ID	Market	Location	Illum	Media Type	Size	Misc	Service Dates	# Service Periods	Invest Per Period	Cost
13644 30484898	256-BISHOP, CA	HWY 395 SL 400' W/O PAHA LANE	No	Junior Bulletin	12' 3" x 24' 6"		06/09/22-06/07/23	13	\$1,703.00	\$22,139.00
13644 30484898	256-BISHOP, CA	HWY 395 SL 400' W/O PAHA LANE	No	Junior Bulletin	12' 3" x 24' 6"		06/09/23-06/30/23	1	\$1,399.00	\$1,399.00
Total Space Costs:										\$23,538.00
<b>Total Costs:</b>										<b>\$24,298.00</b>

Special Considerations: Vinyl charges \$760 per unit  
Install fee \$500 per install

Advertiser authorizes and instructs The Lamar Companies (Lamar) to display in good and workmanlike manner, and to maintain for the terms set forth above, outdoor advertising displays described above or on the attached list. In consideration thereof, Advertiser agrees to pay Lamar all contracted amounts within thirty (30) days after the date of billing. Advertiser acknowledges and agrees to be bound by the terms and conditions on all pages of this contract.

The Agency representing this Advertiser in the contract executes this contract as an agent for a disclosed principal, but hereby expressly agrees to be liable jointly and severally and in solido with Advertiser for the full and faithful performance of Advertiser's obligations hereunder. Agency waives notice of default and consents to all extensions of payment.

The undersigned representative or agent of Advertiser hereby warrants to Lamar that he/she is the Advertising Manager (Officer/Title) of the Advertiser and is authorized to execute this contract on behalf of the Advertiser.

Customer:	COUNTY OF INYO
Signature:	(signature above)
Name:	(print name above)
Date:	(date above)

THE LAMAR COMPANIES

This contract is NOT BINDING UNTIL ACCEPTED by a Lamar General Manager.

ACCOUNT EXECUTIVE

GENERAL MANAGER

5/3/22  
DATE

INITIALS \_\_\_\_\_







**CONTRACT # 3792579**

**STANDARD CONDITIONS**

1. **Late Artwork:** The Advertiser must provide or approve art work, materials and installation instructions ten (10) days prior to the initial Service Date. In the case of default in furnishing or approval of art work by Advertiser, billing will occur on the initial Service Date.
2. **Copyright/Trademark:** Advertiser warrants that all approved designs do not infringe upon any trademark or copyright, state or federal. Advertiser agrees to defend, indemnify and hold Lamar free and harmless from any and all loss, liability, claims and demands, including attorney's fees arising out of the character contents or subject matter of any copy displayed or produced pursuant to this contract.
3. **Payment Terms:** Lamar will, from time to time at intervals following commencement of service, bill Advertiser at the address on the face hereof. Advertiser will pay Lamar within thirty (30) days after the date of invoice. If Advertiser fails to pay any invoice when it is due, in addition to amounts payable thereunder, Advertiser will promptly reimburse collection costs, including reasonable attorney's fees plus a monthly service charge at the rate of 1.5% of the outstanding balance of the invoice to the extent permitted by applicable law. Delinquent payment will be considered a breach of this contract. Payments will be applied as designated by the Advertiser; non designated payments will be applied to the oldest invoices outstanding.
4. **Service Interruptions:** If Lamar is prevented from posting or maintaining any of the spaces by causes beyond its control of whatever nature, including but not limited to acts of God, strikes, work stoppages or picketing, or in the event of damage or destruction of any of the spaces, or in the event Lamar is unable to deliver any portion of the service required in this contract, including buses in repair, or maintenance, this contract shall not terminate. Credit shall be allowed to Advertiser at the standard rates of Lamar for such space or service for the period that such space or service shall not be furnished or shall be discontinued or suspended. In the case of illumination, should there be more than a 50% loss of illumination, a 20% pro-rata credit based on four week billing will be given. If this contract requires illumination, it will be provided from dusk until 11:00p.m. Lamar may discharge this credit, at its option, by furnishing advertising service on substitute space, to be reasonably approved by Advertiser, or by extending the term of the advertising service on the same space for a period beyond the expiration date. The substituted or extended service shall be of a value equal to the amount of such credit.
5. **Entire Agreement:** This contract, all pages, constitutes the entire agreement between Lamar and Advertiser. Lamar shall not be bound by any stipulations, conditions, or agreements not set forth in this contract. Waiver by Lamar of any breach of any provision shall not constitute a waiver of any other breach of that provision or any other provision.
6. **Copy Acceptance:** Lamar reserves the right to determine if copy and design are in good taste and within the moral standards of the individual communities in which it is to be displayed. Lamar reserves the right to reject or remove any copy either before or after installation, including immediate termination of this contract.
7. **Termination:** All contracts are non-cancellable by Advertiser without the written consent of Lamar. Breach of any provisions contained in this contract may result in cancellation of this contract by Lamar.
8. **Materials/Storage:** Production materials will be held at customer's written request. Storage fees may apply.
9. **Installation Lead Time:** A leeway of five (5) working days from the initial Service Date is required to complete the installation of all non-digital displays.
10. **Customer Provided Production:** The Advertiser is responsible for producing and shipping copy production. Advertiser is responsible for all space costs involved in the event production does not reach Lamar by the established Service Dates. These materials must be produced in compliance with Lamar production specifications and must come with a 60 day warranty against fading and tearing.
11. **Bulletin Enhancements:** Cutouts/extensions, where allowed, are limited in size to 5 feet above, and 2 feet to the sides and 1 foot below normal display area. The basic fabrication charge is for a maximum 12 months.
12. **Assignment:** Advertiser shall not sublet, resell, transfer, donate or assign any advertising space without the prior written consent of Lamar.







# County of Inyo



## Health & Human Services - Behavioral Health

### CONSENT - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Lucy Vincent

**SUBJECT:** Approve contract between County of Inyo and Crestwood Behavioral Health, Inc.

---

**RECOMMENDED ACTION:**

Request Board approve the contract between the County of Inyo and Crestwood Behavioral Health, Inc. of Sacramento, California for the provision of residential placement for adults in a locked facility or an enhanced board and care in an amount not to exceed \$25,000 for the period of July 1, 2022 through June 30, 2023, contingent upon the Board's approval of the Fiscal Year 2022-2023 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

**SUMMARY/JUSTIFICATION:**

Mental Health currently has one long-term LPS-conserved individual at Crestwood Behavioral Health, Inc. This individual is placed in a Crestwood facility in Stockton. This individual had resided in the Crestwood IMD (locked) facility in Vallejo for many years but was moved to the Stockton facility due to a change in the designation of the Vallejo facility about 8 years ago. Crestwood provides specialized services that meet both the physical and emotional needs of this person. Crestwood works closely with the deputy conservators and provides treatment updates and planning as appropriate.

Crestwood has offered excellent service for vulnerable persons. They are committed to providing service in the least restrictive setting. The conservatees continue to receive quality treatment in this facility.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

N/A

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Your Board could choose not to approve this contract. This would jeopardize the placement for the conservatees. Appropriate placements are often difficult to obtain and there is no guarantee that another facility that offers proper care will be found.

**OTHER AGENCY INVOLVEMENT:**

Inyo County Courts.

**FINANCING:**

100% Mental Health Realignment Funds. (clients partially reimburse with SSI payments). This contract is budgeted in Mental Health (045200) in Support & Care (5508). No County General Funds.

**ATTACHMENTS:**

1. Crestwood Contract for Residential Treatment Services

**APPROVALS:**

Lucy Vincent

Created/Initiated - 5/4/2022

Darcy Ellis

Approved - 5/5/2022

Lucy Vincent

New - 1/1/1900

Marilyn Mann

Anna Scott

Melissa Best-Baker

John Vallejo

Amy Shepherd

Marilyn Mann

**AGREEMENT BETWEEN COUNTY OF INYO  
AND Crestwood Behavioral Health, Inc.  
FOR THE PROVISION OF RESIDENTIAL TREATMENT SERVICES**

**INTRODUCTION**

WHEREAS, the County of Inyo (hereinafter referred to as "County") may have the need for the Residential treatment services of Crestwood Behavioral Health, Inc. of California (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

**TERMS AND CONDITIONS**

**1. SCOPE OF WORK.**

The Contractor shall furnish to the County, upon its request, those services and work set forth in Attachment **A**, attached hereto and by reference incorporated herein. Requests by the County to the Contractor to perform under this Agreement will be made by Kimball Pier Ph.D., LMFT, whose title is: HHS Deputy Director of Behavioral Health. Requests to the Contractor for work or services to be performed under this Agreement will be based upon the County's need for such services. The County makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of the Contractor by the County under this Agreement. County by this Agreement incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if County should have some need for such services or work during the term of this Agreement.

Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to those which are referred to in this Agreement.

**2. TERM.**

The term of this Agreement shall be from July 1, 2022 to June 30, 2023 unless sooner terminated as provided below.

**3. CONSIDERATION.**

A. Compensation. County shall pay to Contractor in accordance with the Schedule of Fees (set forth as Attachment **B**) for the services and work described in Attachment **A** which are performed by Contractor at the County's request.

B. Travel and per diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work requested by County under this Agreement.

C. No additional consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for services and work performed under this Agreement shall not exceed Twenty-Five Thousand Dollars and no cents (\$ 25,000) (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and payment. Contractor shall submit to the County, once a month, an itemized statement of all services and work described in Attachment **A**, which were done at the County's request. This statement will be submitted to the County not later than the fifth (5th) day of the month. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. This statement will identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Upon timely receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on the last day of the month.

F. Federal and State taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County will withhold California State income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety-nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W-9 upon executing this Agreement.

#### **4. WORK SCHEDULE.**

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A which are requested by the County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her own schedule, but will coordinate with County to ensure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

#### **5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.**

A. Any licenses, certificates, or permits required by the federal, state, county, and municipal governments, for contractor to provide the services and work described in Attachment **A** must be procured by Contractor and be valid at the time Contractor enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates, and permits which are required to perform the services identified in Attachment **A**. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment **A**, County reserves the right to make such determinations for purposes of this Agreement.

B. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration available at: <http://www.sam.gov>.

#### **6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC.**

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment **A** to this Agreement. County is not obligated to reimburse or pay Contractor, for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

## **7. COUNTY PROPERTY.**

Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard, and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

## **8. INSURANCE.**

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment **C** and with the provisions specified in that attachment.

## **9. STATUS OF CONTRACTOR.**

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment **A**, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the Contractor is to be considered an employee of County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

## **10. DEFENSE AND INDEMNIFICATION.**

A. Contractor shall hold harmless, defend, and indemnify the County, its officers, officials, employees, and volunteers from and against all claims, damages, losses, and expenses including attorney fees arising out of the performance of work described herein, caused in whole or in part by any alleged or proven negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, except to the proportionate extent that such loss or damage was caused by the sole negligence or willful misconduct of the County.

B. The County shall hold harmless, defend, and indemnify Contractor and its officers, officials, employees, and volunteers from and against liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) arising out of or in connection with the County's performance of work hereunder or its failure to comply with any of its obligations

contained in the agreement except for the proportionate percentage that liability, loss, damage, expense, or costs were caused by the negligence or willful misconduct of the Contractor. In no event shall the cost to defend charged to the County exceed the County's proportionate percentage of fault.

#### **11. RECORDS AND AUDIT.**

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, certification and licensing regulations, and directions. Records shall be permanent, either typewritten or legibly written in ink and shall be kept on all patients accepted for treatment. All health records of discharged patients shall be completed and filed within thirty (30) days after termination of each episode of treatment and such records shall be kept for a minimum of seven (7) years, except for minors whose records shall be kept at least until one (1) year after the minor has reached the age of 18, but in no case less than seven (7) years consistent with California Code of Regulations, Title 22 Section 75054, and 75343. All psychologist records shall also be maintained on each patient for seven years from the patient's discharge date, or in the case of a minor, seven years after the minor reaches 18 years of age consistent with California Business and Professions Code Section 2919.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

#### **12. NONDISCRIMINATION.**

During the performance of this Agreement, Contractor, its agents, officers and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, ancestry, gender, sexual orientation, age, national origin, or mental or physical handicap. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

#### **13. PATIENTS RIGHTS.**

Contractor shall comply with applicable patients' rights provisions in W&I Division 5, Part I; Title 9, California Code of Regulations, Subchapter 4; and other applicable law in the provision of services to patients hereunder. Contractor shall adopt and post in a conspicuous place a written policy on patient rights in accordance with Section 70707 of Title 22 of the California Code of Regulations and Section 5325.1 of the Welfare and Institutions Code. Complaints by patients or beneficiaries with regard to substandard conditions may be investigated by the County's Patients' Rights Advocate, County or State Department of Mental Health, or by the Joint Commission on Accreditation of Healthcare Organization, or such other agency, as required by law or regulation. Contractor is responsible for posting information on grievance and appeal processes accessible to individuals and their beneficiaries receiving services at the facility. Contractor shall make available for use by patients or beneficiaries at Contractor sites, without requiring either written or verbal request, grievance and appeal forms and Inyo County Mental Health self-addressed envelopes.

#### **14. CANCELLATION.**

This Agreement may be canceled by County without cause, and at will, for any reason by giving to Contractor thirty (30) days' written notice of such intent to cancel. Contractor may cancel this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days' written notice of such intent to cancel to County.

**15. ASSIGNMENT.**

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County. Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of County.

**16. DEFAULT.**

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) days' written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

**17. WAIVER OF DEFAULT.**

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver of any breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-three (23) below.

**18. CONFIDENTIALITY.**

Contractor further agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County. Any disclosure of confidential information by Contractor without the County's written consent is solely and exclusively the legal responsibility of Contractor in all respects.

Notwithstanding anything in the Agreement to the contrary, names of persons receiving public social services are confidential and are to be protected from unauthorized disclosure in accordance with Title 45, Code of Federal Regulations Section 205.50, the Health Insurance Portability and Accountability Act of 1996, and Sections 10850 and 14100.2 of the Welfare and Institutions Code, and regulations adopted pursuant thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

**19. CONFLICTS.**

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

**20. POST AGREEMENT COVENANT.**

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

**21. SEVERABILITY.**

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

**22. FUNDING LIMITATION.**

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-three (23) (Amendment).

**23. AMENDMENT.**

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

**24. NOTICE.**

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required or may desire, to make, shall be in writing and may be personally served or sent by prepaid first class mail to the respective parties as follows:

County of Inyo  
HHS – Behavioral Health Department  
1360 North Main Street, Suite 124 Street  
Bishop, CA 93514 City and State

Contractor:  
Elena Mashkevich Name  
520 Capitol Mall, Suite 800 Street  
Sacramento, CA 95814 City and State

**25. ENTIRE AGREEMENT.**

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

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**AGREEMENT BETWEEN COUNTY OF INYO  
AND Crestwood Behavioral Health, Inc.  
FOR THE PROVISION OF RESIDENTIAL TREATMENT SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS  
\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

**COUNTY OF INYO**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Type or Print Name

Dated: \_\_\_\_\_

**CONTRACTOR**

By : Maunkebur  
Signature

Executive Director of Contracts  
Type or Print Name

Dated: 5/3/2022

APPROVED AS TO FORM AND LEGALITY:

Grace Churchla  
County Counsel

APPROVED AS TO ACCOUNTING FORM:

\_\_\_\_\_  
County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

\_\_\_\_\_  
Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

\_\_\_\_\_  
County Risk Manager

**ATTACHMENT A**

**AGREEMENT BETWEEN COUNTY OF INYO  
AND Crestwood Behavioral Health, Inc.  
FOR THE PROVISION OF RESIDENTIAL TREATMENT SERVICES**

**TERM:**

**FROM:** July 1, 2022                      **TO:** June 30, 2023

**SCOPE OF WORK:**

Residential care in a locked Psychiatric Skilled Nursing Facility Provided by Crestwood Behavioral Health Inc. Facility shall maintain skilled nursing licensure and certification. Treatment services to include daily needs: food, bed, monthly barber, hairstyling services, and basic hygiene products. Special needs to be provided: activities, nursing services, special treatment program to provide a structured educational living environment, which provides for each resident's psychosocial needs.

**ATTACHMENT B**

**AGREEMENT BETWEEN COUNTY OF INYO  
AND Crestwood Behavioral Health, Inc.  
FOR THE PROVISION OF RESIDENTIAL TREATMENT SERVICES**

**TERM:**

**FROM:** July 1, 2022 **TO:** June 30, 2023

**SCHEDULE OF FEES:**

**See attached schedule of fees for treatment sites and programs. Refer to Stockton facility fees for current services. Fee is for the Special Treatment Program patch rate of \$67.00 per day.**

<u><b>SNF/STP - IMD Designation</b></u>	<u><b>Room and Board/Per Diem</b></u>	<u><b>Patch/Enhancement</b></u>
<b>Crestwood Wellness and Recovery Ctr</b> Redding IMD – 1122 NPI - 1194743088	<b>243.40</b>	28.00 51.00 67.00 129.00 Negotiated

<u><b>SNF/STP</b></u>	<u><b>Room and Board/Per Diem</b></u>	<u><b>Patch/Enhancement</b></u>
<b>Crestwood Manor</b> Stockton SNF/STP – 1104 NPI - 1730128174	Medi-Cal Published Rate *Indigent/Medi-Cal Ineligible	28.00 40.00 42.00 67.00 97.00 129.00 Negotiated

<b>Crestwood Manor</b> Modesto SNF/STP - 1112 NPI - 1508884487	Medi-Cal Published Rate *Indigent/Medi-Cal Ineligible	28.00 45.00 67.00 97.00 129.00 Negotiated
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<b>Crestwood Manor - Fremont</b> Alameda SNF/STP - 1134 NPI - 1902828403	Medi-Cal Published Rate *Indigent/Medi-Cal Ineligible	28.00 36.00 67.00 106.00 154.00 Negotiated
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<u><b>SNF</b></u>	<u><b>Room and Board/Per Diem</b></u>	<u><b>Patch/Enhancement</b></u>
<b>Crestwood Treatment Center</b> Fremont SNF - 1120 NPI - 1942228838	Medi-Cal Published Rate *Indigent/Medi-Cal Ineligible	154.00 Negotiated

The following rates include room and board, nursing care, special treatment program services, activity programs, OTC medications, dietary, etc. Physician services, pharmacy and other ancillary medical services are not included in the per diem rate and are separately billable in accordance with Title 9.

**Mental Health Rehabilitation Centers**

<b>Crestwood Center</b>	Level 1	389.00	
Sacramento MHRC - 1106	Level 2	354.00	
NPI - 1356411656	Level 3	321.00	
<b>Crestwood Behavioral Health Ctr</b>	Level 1	424.00	
San Jose MHRC - 1107	Level 2	340.00	
NPI - 1376623256	Level 3	331.00	
<b>Crestwood Behavioral Health Ctr</b>		334.00	
Eureka MHRC - 1110			
NPI - 1124046008			
<b>Crestwood Behavioral Health Ctr</b>	Level (1:1)	720.00	
Bakersfield MHRC - 1115	MIST	450.00	
NPI - 1275610800	Level 1	389.00	
	Level 2	354.00	
	Level 3	319.00	
<b>Crestwood C.E.N.T.E.R.</b>	Level 1	380.00	
Angwin MHRC - 1116	Level 2	302.00	
NPI - 1316024953	Level 3	249.00	
<b>Kingsburg Healing Center</b>	Level 1	494.00	
Kingsburg MHRC - 1140	Level 2	437.00	
NPI – 1073989661	Level 3	375.00	
	Bedhold		Current Rate minus Raw Food Cost**
<b>Crestwood Recovery and Rehab</b>	Level 1	391.00	
Vallejo MHRC - 1141	Level 2	332.00	
NPI - 1508935834	Level 3	294.00	
	Level 4	276.00	
<b>Crestwood San Diego</b>	Level 1	469.00	
San Diego MHRC - 1154	Level 2	402.00	
NPI - 1295146934	Level 3	334.00	
	Bedhold		Current Rate minus Raw Food Cost**

<b>Crestwood Chula Vista</b>	Level 1	469.00
Chula Vista MHRC - 1164	Level 2	402.00
NPI - 1023495181	Level 3	334.00
	Bedhold	Current Rate minus Raw Food Cost**
<b>San Francisco Healing Center</b>		519.00
San Francisco MHRC - 1166	Bedhold	Current Rate minus Raw Food Cost**
NPI - 1447758024		
<b>Fallbrook Healing Center</b>	Level 1	487.00
Fallbrook Healing - 1167	Level 2	417.00
NPI - 1639738297	Level 3	348.00
	Bedhold	Current Rate minus Raw Food Cost**
<b>Champion Healing Center</b>	MIST	550.00
Lompoc - 1170	Level 1	541.00
NPI - 31487282273	Level 2	458.00
	Level 3	380.00

\*\* Bed hold rate raw food reduction is \$8.73 for FY 21/22

The following rates include room and board, nursing care, special treatment program services, activity program, OTC medications, dietary, etc. Physician services, pharmacy and other ancillary medical services are not included in the per diem rate and are separately billable in accordance with Title 22.

<u><b>Psychiatric Health Facilities</b></u>	<u><b>Room and Board/Per Diem</b></u>	<u><b>Room and Board/Per Diem for indigent client</b></u>
<b>Crestwood Psychiatric Health Facility</b> American River PHF - 1153 NPI - 1972827343	963.00	1,113.00
<b>Crestwood Psychiatric Health Facility</b> Sacramento PHF - 1156 NPI - 1669734075	963.00	1,113.00
<b>Crestwood Psychiatric Health Facility</b> San Jose PHF - 1157 NPI - 1598065047	1,125.00	1,275.00
<b>Crestwood Psychiatric Health Facility</b> Bakersfield PHF - 1158 NPI - 1194034645	1,038.00	1,188.00
<b>Crestwood Solano PHF Psych Health Facility</b> Solano PHF - 1159 NPI - 1780009142	1,038.00	1,188.00
<b>Crestwood Sonoma PHF Psych Health Facility</b> Sonoma PHF - 1175 NPI - 1043848831	1,040.00	1,190.00

<u><b>Adult Residential Facilities/Social Rehabilitation Center</b></u>	<u><b>Patch/Enhancement Per Day</b></u>
<b>Pathways</b> Eureka Pathways RTF - 1125 NPI - 1811374564	218.00
<b>Our House</b> Solano Our House ARF - 1136 NPI - 1750452199	165.00
<b>Bridge Program - Bakersfield</b> Bakersfield Bridge TRTP - 1137 NPI - 1265501597	230.00
<b>American River Residential Services</b> American River ARF - 1139 NPI - 1104905645	165.00
<b>Bridge Program - Pleasant Hill</b> Pleasant Hill Bridge ARF - 1143 NPI - 1669543005	165.00
<b>The Pathway</b> Pleasant Hill Pathway RTF - 1144 NPI - 1578634911	223.00
<b>Bridge Program Fresno</b> Fresno Bridge RTF - 1145 NPI - 1093892663	230.00
<b>Crestwood Hope Center</b> Vallejo RCFE - 1152 NPI - 1962702324	165.00
<b>Hummingbird Healing House</b> San Diego - 1168 NPI - 1992206734	182.00



**ATTACHMENT C**

**AGREEMENT BETWEEN COUNTY OF INYO  
AND Crestwood Behavioral Health, Inc.  
FOR THE PROVISION OF RESIDENTIAL TREATMENT SERVICES**

**TERM:**

**FROM:** July 1, 2022 **TO:** June 30, 2023

**SEE ATTACHED INSURANCE PROVISIONS**

## Attachment C: 2022 Insurance Requirements for Professional Services

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

### MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separate to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage. Provision may be waived with signed letter on contractor’s letterhead certifying that no auto or mobile equipment will be used for/during the execution of the contract.
3. **Workers’ Compensation** insurance as required by the State of California, with **Statutory Limits**, and Employer’s Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. May be waived with signed letter on contractor’s letterhead certifying that contractor has no employees.
4. **Professional Liability (Errors and Omissions)** Insurance appropriate to the Contractor’s profession, with limit no less than **\$2,000,000** per occurrence or claim, **\$4,000,000** aggregate. Check with Risk Management if Professional Liability is required for the contract to which these requirements are attached.
5. **Cyber Liability Insurance**, with limits not less than **\$1,000,000** per occurrence or claim. Provision may be waived if contractor will not be receiving/storing/transmitting personally identifiable information (PII) or personal medical information (PMI). Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by contractor in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations. Professional liability or general liability may be endorsed to include cyber coverage.

If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, Inyo County requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to Inyo County.

### OTHER INSURANCE PROVISIONS

The insurance policies are to contain, or be endorsed to contain, the following provisions:

## **Attachment C: 2022 Insurance Requirements for Professional Services**

**Additional Insured Status:** Inyo County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 if a later edition is used).

**Primary Coverage:** For any claims related to this contract, the **Contractor's insurance coverage shall be primary and non-contributory** and at least as broad as ISO CG 20 01 04 13 as respects Inyo County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by Inyo County, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

**Umbrella or Excess Policy:** The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Contractor's primary and excess liability policies are exhausted.

**Notice of Cancellation:** Each insurance policy required above shall state that coverage shall not be canceled, except with notice to Inyo County.

**Waiver of Subrogation:** Contractor hereby grants to Inyo County a waiver of any right to subrogation which any insurer of said Contractor may acquire against Inyo County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Inyo County has received a waiver of subrogation endorsement from the insurer.

**Self-Insured Retentions:** Self-insured retentions must be declared to and approved by Inyo County. Inyo County may require the Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Inyo County. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by Inyo County. Any and all deductibles and SIRs shall be the sole responsibility of Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. Inyo County may deduct from any amounts otherwise due Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the Named. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. Inyo County reserves the right to obtain a copy of any policies and endorsements for verification.

## Attachment C: 2022 Insurance Requirements for Professional Services

**Acceptability of Insurers:** Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to Inyo County.

**Claims Made Policies:** If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

**Verification of Coverage:** Contractor shall furnish Inyo County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause **and a copy of the Declarations and Endorsement Page of the CGL policy and any Excess policies listing all policy endorsements.** All certificates and endorsements and copies of the Declarations and Endorsements pages are to be received and approved by Inyo County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. Inyo County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. Inyo County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

**Subcontractors:** Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that Inyo County is an additional insured on insurance required from subcontractors.

**Duration of Coverage:** CGL & Excess liability policies for any construction related work, including, but not limited to, maintenance, service, or repair work, shall continue coverage for a minimum of 5 years for Completed Operations liability coverage. Such Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

**Special Risks or Circumstances:** Inyo County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

-end-



# County of Inyo



## Health & Human Services - Social Services

### CONSENT - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Tyler Davis

**SUBJECT:** Approval of the Joint Powers Agreement (JPA) with the County of Kern and the County of Mono

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**RECOMMENDED ACTION:**

Request Board: A) approve the Joint Powers Agreement (JPA) between the counties of Kern, Inyo, and Mono (KIM) to specify their responsibilities under the Workforce Investment Opportunity Act to be operated in the Workforce Development Area; and B) authorize the HHS Director to sign the JPA.

**SUMMARY/JUSTIFICATION:**

Inyo County entered into a Joint Powers Agreement (JPA) with the County of Kern and the County of Mono to fulfill the requirements of providing services funded through the Workforce Investment Act (WIA) on February 13, 2001. In 2014, the Congress of the United States enacted the Workforce Innovation and Opportunity Act (WIOA) (Public Law 105-220), making changes to the Workforce Investment Act of 1998. The WIOA provides for the delivery of WIOA-funded services through Local Workforce Development Areas. The Governor of the State of California has designated the Counties of Kern, Inyo and Mono (KIM) as a single Workforce Development Area.

With the transition from WIA to WIOA, KIM has been operating under the original JPA, establishing updated Memorandum of Understandings periodically to reflect the shift to WIOA. The JPA before your Board has been updated to ensure the appropriate requirements and administrative framework is in place for the Counties of Kern, Inyo and Mono to continue operating WIOA-funded programs and administer other WIOA requirements. It is the parties' intent to both maximize local control and decision-making over their individual programs and to work together regionally, when appropriate.

The initial JPA adopted in 2001, remains in effect until this JPA is approved and adopted by all three counties.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

N/A

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Your Board could refuse approval of the JPA, which would leave Inyo County without access to WIOA funding and services provided through the JPA.

**OTHER AGENCY INVOLVEMENT:**

County of Kern, County of Mono.

**FINANCING:**

There is no financing involved in this request.

**ATTACHMENTS:**

1. Workforce Investment Opportunity Act MOU

**APPROVALS:**

Tyler Davis	Created/Initiated - 4/28/2022
Darcy Ellis	Approved - 4/28/2022
Tyler Davis	Approved - 4/28/2022
Marilyn Mann	Approved - 4/29/2022
Melissa Best-Baker	Approved - 5/1/2022
John Vallejo	Approved - 5/9/2022
Marilyn Mann	Final Approval - 5/9/2022

***Workforce Innovation and Opportunity Act***  
**Kern, Inyo and Mono Counties Workforce Development Board**  
**AJCC Memorandum of Understanding**

This Agreement, entered into this \_\_\_\_ day of June, 2022, by and between the managers and directors of the Workforce Development One-Stop Partners (One-Stop Partners) serving the Kern, Inyo, and Mono Counties Workforce Development Area (the “KIM WDA”), as overseen by the Kern, Inyo, and Mono Counties Workforce Development Board (the “KIM WDB”).

WHEREAS, the Workforce Investment Act of 1998 (the “WIA”) created a workforce development system, replacing the Private Industry Council; and

WHEREAS, the Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, 29 U.S.C. 3101, et seq., as amended (hereinafter referred to as “WIOA” or the “Act”) amended the WIA to strengthen the United States workforce development system through innovation in, and alignment and improvement of, employment, training, and education programs in the United States, and to promote individual and national economic growth, and for other purposes; and

WHEREAS, the parties to this Agreement recognize the many benefits to its customers in the collaboration and integration of the seamless service and have participated in the past in the development and operation of the one-stop career center system doing business as America’s Job Center of California (“AJCC”); and

WHEREAS, WIOA and its implementing regulations require that a Memorandum of Understanding (the “MOU”) be developed and executed between the AJCC partners (more fully defined below) and KIM WDB, with the agreement of the Chief Local Elected Official to establish an agreement concerning the operations of the AJCC delivery system and resource sharing and joint infrastructure cost funding for the one-stop delivery system in the KIM WDA; and

WHEREAS, the Chief Local Elected Official in the KIM WDA has delegated to the KIM WDB the ability to execute this MOU pursuant to that certain Joint Powers Agreement dated August 18, 2020; and

WHEREAS, certain provisions in this MOU are based on guidance issued to the Local Workforce Area (“LWA”) by the State of California, whose instructions are based on guidance from the federal agencies; and

WHEREAS, the administrators of the participating partners have been granted general authority from their governing boards to continue to work with other agencies in the community and to define their roles in the delivery of services; and

WHEREAS, on June 30, 2016, the AJCC Partners and the KIM WDB, with the agreement of the Chief Local Elected Official (“CLEO”) entered into an MOU (Kern County Agreement # 719-2016) (hereinafter, referred to as “MOU Phase I”), which established a cooperative working relationship between the AJCC partners and defined their respective roles and responsibilities for the operation of the local AJCC One-Stop System of service delivery in the KIM WDA as required by the WIOA; and

WHEREAS, on October 24, 2017, the KIM WDB, with the agreement of the CLEO and certain AJCC Partners, including and limited to, Employers' Training Resource ("ETR"), California Employment Development Department, California Department of Rehabilitation and Kern County Department of Human Services (collectively, "colocated AJCC Partners") entered into an MOU Phase II (Kern County Agreement # 652-2017)(hereinafter, referred to as "MOU Phase II"), consistent with WIOA and implementing regulations, which established a functional tool for how the KIM WDB and Core One-Stop Partners will share and allocate the infrastructure costs among Core One-Stop Partners for the Comprehensive AJCC One-Stop Centers in the KIM WDA through resource sharing and Infrastructure Funding Agreements; and

WHEREAS, on June 19, 2018, the KIM WDB, with the agreement of the CLEO and ETR, entered into an MOU Phase II – Affiliate and Specialized AJCC One-Stop Centers (Kern County Agreement # 407-2018)(hereinafter, referred to as "MOU Phase II - Affiliate and Specialized AJCCs"), consistent with WIOA and implementing regulations, concerning the resource sharing and Infrastructure Funding Agreements for the Affiliate and Specialized AJCC One-Stop Centers in the KIM WDA; and

WHEREAS, on June 16, 2019, the KIM WDB, with the agreement of the CLEO and ETR, entered into a WIOA KIM WDB MOU (Kern County Agreement #446-2019)(hereinafter, referred to as "KIM WDB MOU), consistent with WIOA and implementing regulations, concerning the resource sharing and Infrastructure Funding Agreements for the Comprehensive, Affiliate and Specialized AJCC One-Stop Centers in the KIM WDA; and

WHEREAS, this MOU supersedes and replaces MOU Phase I, MOU Phase II, MOU Phase II - Affiliate and Specialized AJCCs, and KIM WDB MOU entered into by and between the above-named parties; and

WHEREAS, it is understood that full implementation of this MOU may require further approvals from governing boards and legal counsel, and is subject to change upon the consent of the KIM WDB.

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN ALL PARTIES AS FOLLOWS:

#### Definitions

- A. Affiliate AJCC: An AJCC location where job seekers and employers can access the programs, services, and activities of one or more AJCC partners. An Affiliate AJCC is not required to provide access to all partner programs pursuant to WIOA Joint Final Rule Section 678.310.
- B. AJCC Network which include and are limited to, any and all Comprehensive AJCC One-Stop Centers, Affiliated AJCC Centers, and/or Specialized AJCC Centers.
- C. AJCC Partners: Includes mandated partners as outlined in WIOA.
- D. America's Job Center of California (AJCC): AJCC is the common identifier used within California to designate One-Stop centers and the One-Stop System.



- E. Chief Local Elected Official: Identified in WIOA Section 3, Definitions (9) as the chief local elected officer of a unit of general local government in a local area or the individual(s) designed under the local agreement pursuant to Section 107(c)(1)(B).
- F. Career Services: The services which shall be available, at a minimum, to individuals who are adults or dislocated workers through the KIM delivery system by the AJCC required Partners as authorized under their programs. The services consist of three categories: basic career services, individual career services, and follow-up services. The career services that must be provided as part of the KIM delivery system are listed in WIOA Section 134(c)(2).
- G. Cash Contributions: Cash funds used to cover a Partner's proportionate share of the AJCC. The funds can be paid either directly from the Partner or through an interagency transfer on behalf of the Partner pursuant to WIOA Joint Final Rule Section 678.720.
- H. Colocated Partners: AJCC Partners who have a physical presence within the Comprehensive AJCC One-Stop Centers, either full-time, part-time, intermittent, or virtually.
- I. Comprehensive AJCC One-Stop Centers: Identifies each of the three comprehensive AJCC One-Stop Centers in the KIM WDA where job seekers and employers can access the programs, services, and activities of all required AJCC partners with at least one Title I staff person physically present pursuant to WIOA Joint Final Rule Section 678.720.
- J. Cost Allocation: Pursuant to 66 Federal Register 29639, cost allocation is the measurement of actual costs in relation to the benefit received in order to determine each partner's fair share of the KIM AJCC operating costs.
- K. Fair Share: The portion of KIM AJCC operating costs allocated to each partner in proportion to the benefits the partner receives from participation in the AJCC Network.
- L. Infrastructure Costs: Infrastructure costs of any one-stop center are non-personnel costs necessary for the general operation of the one-stop center, including, (i) rental of the facilities; (ii) utilities and maintenance; (iii) equipment (including assessment-related products and assistive technology for individuals with disabilities); (iv) technology to facilitate access to the one-stop center, including technology used for the center's planning and outreach activities, and virtual access when face-to-face interaction may endanger the health and safety of system users and staff; and (v) common identifier costs including creating new signage, updating templates and materials, and updating electronic resources.
- M. In-Kind Contributions: Pursuant to 66 Federal Register 29639-29640, in-kind contributions by a non-AJCC Partner to support the AJCC in general, not a specific partner; or contributions by a non-AJCC Partner to an AJCC Partner to support its proportionate share of the infrastructure costs. Any unrestricted contributions that support the AJCC in general would lower the total amount of infrastructure costs prior to proportionate division. Any restricted contributions can be used by the intended partner(s) to lower their share of the infrastructure costs in accordance with WIOA Joint Final Rule Section 678.720. In-kind contributions may include funding from philanthropic organizations or other private entities or through other alternative financing options to provide a stable and

equitable funding stream for the on-going AJCC delivery system operations pursuant to WIOA 121(c)(2)(A)(i).

- N. Memorandum of Understanding Agreement Period: The MOU must not be for a period that exceeds three (3) years. Additionally, pursuant to WIOA 121(c)(2)(v), the duration of the MOU and the procedures for amending the MOU during the duration of the MOU, and assurances that such memorandum shall be reviewed not less than once every three (3) years to ensure appropriate funding.
- O. Non-Cash Contributions: Expenditures made by one partner on behalf of the AJCC or contributions of goods or services contributed by a partner for the center's use. Contributions must be valued consistent with the Uniform Guidance pursuant to WIOA Joint Final Rule Section 678.720.
- P. Non-Colocated Partners: AJCC Partners who do not have a physical presence within the Comprehensive AJCC One-Stop Centers.
- Q. One-Stop Delivery System: Is a collaborative effort among public service agencies, non-profit organizations, and private entities that administer workforce development, educational, and other human resource programs to make the variety of services available under those programs more accessible to eligible job seekers and employers.
- R. Other System Costs: Other system costs which are agreed upon the KIM WDB and all of the AJCC Partners that include services commonly provided by AJCC Partners to any individual, including, but not limited to, initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet needs, referral to other AJCC Partners, and business services, but must include applicable career services.
- S. Proportionate Share: The share of each partners program's infrastructure costs based upon its proportionate use of the AJCC, if the benefit is received from that use (WIOA Joint Final Rule Preamble page 55907).
- T. Physical Presence: Physical presence refers to the place where an entity is physically located in order to provide service delivery, which includes providing such services virtually as authorized by 34 CFR 361.305, subsection (d)(3). However, if an AJCC Partner is delivering services virtually, said AJCC Partner shall enter into an Infrastructure Funding Agreement for its fair share of the infrastructure costs related to such virtual service delivery at the comprehensive, affiliate and/or specialized AJCC One-Stop Center, including, but not limited to, (i) video conferencing equipment; (ii) information technology related expenses, and (iii) data connection fees.
- U. Required Partner: An entity that carries out one or more of the programs or activities identified under WIOA Section 121 (b)(1) and is required under said section to participate in the KIM One-Stop Delivery System and to make the career services under its program or activity available through the KIM system.
- V. Resource Sharing: Pursuant to 66 Federal Register 29639, Resource Sharing is the cash and/or resources each partner will contribute to fund its fair share of the costs for the

operation of the KIM system. This can include In-Kind Contributions from third parties to partner programs as defined above. The KIM WDB, CLEO and KIM Partners may fund the costs of infrastructure of KIM One-Stop Delivery System through methods agreed upon by the KIM WDB, CLEO and KIM Partners through Resource Sharing.

- W. Specialized AJCC: is a location associated with either a Comprehensive or Affiliate AJCC that addresses specific needs of dislocated workers, youth, or key industry sectors, or clusters pursuant to WIOA Joint Final Rule Section 678.720.
- X. Third-Party In-Kind Contribution: Contributions by a non-Partner to support the AJCC in general, not a specific partner; or contributions by a non-AJCC partner to an AJCC partner to support its proportionate share of the infrastructure costs.
- Y. Training Services: Services to adults and dislocated workers as described in WIOA Section 134(c)(3). Pursuant to WIOA Section 134(c)(3)(D), these services may include occupational skills training, including training for nontraditional employment, on-the-job training, incumbent worker training, programs that combine workplace training with related instructions, which may include cooperative education programs, private-sector training programs, skill upgrading and restraining, apprenticeships, transitional jobs, job-readiness training, adult education and literacy activities in combination with a training program, or customized training.
- Z. WIOA: The Workforce Innovation and Opportunity Act amends the Workforce Investment Act of 1998 to strengthen the workforce development system in the United States through innovation in, and alignment and improvement of, employment, training, and education programs in the United States, and to promote individual and national economic growth, and for other purposes.

## **Article I. Purpose of the MOU**

The AJCC is the local One-Stop Center within the KIM WDA which serves as the recruitment center and training access for local employers and job seekers. The AJCC is the cornerstone of Kern, Inyo and Mono counties workforce development system, and its partners are jointly responsible for the workforce and economic development, education, and other resource service programs.

WIOA emphasizes customer choice, job-driven training, provider performance, and continuous improvement. The quality and selection of providers and programs of training services is vital to achieving these core principles.

The parties to this agreement recognize the many benefits to our customers in the collaboration and integration of seamless service and have participated in the development and operation of a one-stop system doing business as the AJCC.

The administrators of the participating AJCC Partners have been granted general authority from their governing boards to work with other agencies in the community and to define their roles in the delivery of services as reflected herein.

It is understood that full implementation of the proposed system may require further approvals

from governing boards and/or legal counsel for contracts, leases and/or sub-grant agreements.

**Article II. Local Vision Statement and Mission Statement**

Vision Statement: "We will achieve recognition as the leading One-Stop system of professional employment services in California."

Mission Statement: "To provide quality, integrated, seamless, accessible and professional employment services for employers and job seekers."

The partners are committed to a locally-driven system which develops partnerships, and provides programs and services to achieve three main policy objectives established by the California Workforce Development Strategic Plan, which includes the following:

- i. Foster demand-driven skills attainment;
- ii. Enable upward mobility for all Californians; and
- iii. Align, coordinate, and integrate programs and services.

These objectives will be accomplished by ensuring access to high-quality AJCC that provide the full range of services available in the community for all customers seeking the following:

- A. Looking to find a job;
- B. Building basic educational or occupational skills;
- C. Earning a postsecondary certificate or degree;
- D. Obtaining guidance on how to make career choices; and
- E. Seeking to identify and hire skilled workers.

**Article III. Parties to the MOU**

A. The following entities are required parties to this MOU:

- 1. CLEO/s: Kern County Board of Supervisors  
1115 Truxtun Avenue, Suite 504  
Bakersfield, California 93301  
Tel: (661) 868-3680
  
- 2. Local Board: KIM WDB  
1600 E. Belle Terrace  
Bakersfield, California 93307  
Tel: (661) 336-6893

B. AJCC Partners, including colocated and non-colocated AJCC Partners:

The following is a list of colocated and non-colocated AJCC Partners in the KIM WDA. The colocated AJCC Partners are presently participating in the Infrastructure Funding Agreements ("IFAs") and Other System Costs Agreements ("OSAs") for the Comprehensive AJCC One-Stop Centers. In addition, the non-colocated AJCC Partners are not currently participating in the IFAs

and OSCAs, but once data becomes available to determine the AJCC benefit to them, the IFAs and OSCAs will be renegotiated to include their proportionate share of contributions.

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Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Physically Colocated at SE-AJCC, Delano-AJCC and Ridgecrest-AJCC				
WIOA title I(B) Adult, Dislocated Worker, and Youth Programs	Employers' Training Resource (ETR)	WIOA title I (B) Adult, Dislocated Worker, and Youth Programs	Teresa Hitchcock, Assistant County Administrative Officer	Employers' Training Resource, 1600 E. Belle Terrace Bakersfield, CA 93307 (661) 336-6972 Email: <a href="mailto:hitchcockt@kerncounty.com">hitchcockt@kerncounty.com</a>
Migrant Seasonal Farm Worker	Employers' Training Resource (ETR)	National Farmworker Jobs Program, (NFJP) 2, WIOA Sec. 167	Teresa Hitchcock, Assistant County Administrative Officer	Employers' Training Resource 1600 E. Belle Terrace Bakersfield, CA 93307 (661) 336-6972 Email: <a href="mailto:hitchcockt@kerncounty.com">hitchcockt@kerncounty.com</a>
Wagner-Peyser Employment Services (ES)	Employment Development Department (EDD)	Wagner-Peyser Employment Services (ES) program, authorized under the Wagner-Peyser Act (29 U.S.C. 49 et seq.), as amended by title III of WIOA, also providing the state's public labor exchange	Shelly Tarver, Deputy Division Chief, Central Valley Region, EDD Southern Workforce Services Division	Employment Development Department 1600 E. Belle Terrace Bakersfield, CA 93307 (661) 635-2608 Email: <a href="mailto:shelly.tarver@edd.ca.gov">shelly.tarver@edd.ca.gov</a>
Trade Adjustment Assistance (TAA)	Employment Development Department (EDD)	Trade Adjustment Assistance (TAA), authorized under chapter 2 of title II of the Trade Act of 1974 (19 U.S.C. 2271 et seq.)	Shelly Tarver, Deputy Division Chief, Central Valley Region, EDD Southern Workforce Services Division	Employment Development Department 1600 E. Belle Terrace Bakersfield, CA 93307 (661) 635-2608 Email: <a href="mailto:shelly.tarver@edd.ca.gov">shelly.tarver@edd.ca.gov</a>

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Physically Colocated at SE-AJCC, Delano-AJCC and Ridgecrest-AJCC				
Jobs for Veterans State Grants (JVSG)	Employment Development Department (EDD)	Jobs for Veterans State Grants (JVSG), authorized under chapter 41 of title 38, U.S.C	Shelly Tarver, Deputy Division Chief, Central Valley Region, EDD Southern Workforce Services Division	Employment Development Department 1600 E. Belle Terrace Bakersfield, CA 93307 (661) 635-2608 Email: <a href="mailto:shelly.tarver@edd.ca.gov">shelly.tarver@edd.ca.gov</a>
Temporary Assistance for Needy Families (TANF)	Department of Human Services (DHS)	Temporary Assistance for Needy Families (TANF), authorized under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.)	Lito Morillo, Director	Kern County Department of Human Services 100 E. California Avenue Bakersfield, CA 93307 Telephone: (661) 631-6550 Email: <a href="mailto:morillol@kerndhs.com">morillol@kerndhs.com</a>
Department of Rehabilitation	California Department of Rehabilitation (DOR)	State Vocational Rehabilitation (VR) program, authorized under Title I of the Rehabilitation Act of 1973 (29 U.S.C.720 et seq.), as amended by title IV of WIOA	Shayn Anderson, MS Regional Director, Department of Rehabilitation, San Joaquin Valley District	California Department of Rehabilitation 2550 Mariposa Mall, Room 2000 Fresno, California 93721 Telephone: (559) 445-6080 Email: <a href="mailto:shayn.anderson@dor.ca.gov">shayn.anderson@dor.ca.gov</a>
Not Physically Colocated at AJCC				
Job Corps	Job Corps	Job Corps, WIOA Title I, Subtitle C	Suzanne Schaeffer, Director	Inland Empire Job Corps Center 3173 Kerry Street San Bernardino, CA 92407 Mailing: PO Box 9550 San Bernardino, CA 92427 Telephone: (909) 887-6305 Email: <a href="mailto:schaeffer.suzanne@jobcorps.org">schaeffer.suzanne@jobcorps.org</a>

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
YouthBuild	YouthBuild	YouthBuild WIOA Sec. 171 (29 USC 3226)	N/A	N/A
Community College	Bakersfield College (BC)	Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.)	Michael Giacomini, Interim Chief Financial Officer, Kern Community College District, on behalf of Bakersfield College	Bakersfield College 1801 Panorama Drive Bakersfield, CA 93306 Telephone: (661) 336-5124 Email: <a href="mailto:mike.giacomini@bakersfieldcollege.edu">mike.giacomini@bakersfieldcollege.edu</a>
Community College	Cerro Coso Community College (CCCC)	Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.)	Michael Giacomini, Interim Chief Financial Officer, Kern Community College District, on behalf of Cerro Coso Community College	Cerro Coso Community College 3000 College Heights Boulevard Ridgecrest, CA 93555 Telephone : (661) 336-5124 Email: <a href="mailto:mike.giacomini@bakersfieldcollege.edu">mike.giacomini@bakersfieldcollege.edu</a>



Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
Community College	Kern Community College District	Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.)	Michael Giacomini, Interim Chief Financial Officer, Kern Community College District	Kern Community College District 2100 Chester Avenue Bakersfield, CA 93301 Telephone: (661) 336-5124 Email: <a href="mailto:mike.giacomini@bakersfieldcollege.edu">mike.giacomini@bakersfieldcollege.edu</a>
Community College	Taft College (TC)	Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.)	Dr. Debra Daniels, Superintendent/President	Taft College 29 Cougar Court Taft, CA 93268 Telephone: (661) 763-7710 <a href="mailto:ddaniels@taftcollege.edu">ddaniels@taftcollege.edu</a>
Second Chance Act	Latino Coalition for Community Leadership (LCCL)	Reentry Employment Opportunities (REO) programs authorized under sec. 212 of the Second Chance Act of 2007 (42 U.S.C. 17532) and WIOA sec. 169	Richard R. Ramos, Executive Director	Latino Coalition for Community Leadership PO Box 61252 Santa Barbara, CA 93160 Telephone: (805) 331-0902 <a href="mailto:rros@latinocoalition.org">rros@latinocoalition.org</a>

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
Unemployment Insurance (UI)	Employment Development Department (EDD)	Unemployment Insurance (UI) programs under state unemployment compensation laws	Carlos Beltran, Employment Development Administrator	Employment Development Department – Unemployment Insurance EDD UI Center San Diego #049 1350 Front Street, Room 1047 San Diego, CA 92101 Telephone: (619) 525-4619 Email: <a href="mailto:cbeltran@edd.ca.gov">cbeltran@edd.ca.gov</a>
Community Services Block Grant Act (CSBG)	Community Action Partnership of Kern (CAPK)	Employment and training activities carried out under the Community Services Block Grant Act (CSBG) (42 U.S.C. 9901 et seq.)	Jeremy T. Tobias, Chief Executive Officer	Community Action Partnership of Kern 5005 Business Park North Bakersfield, CA 93309 Telephone: (661) 336-5236 Email: <a href="mailto:jtobias@capk.org">jtobias@capk.org</a>
WIOA Title V Older Workers Program	SER – Jobs for Progress, Inc. (SER Jobs)	Senior Community Service Employment Program (SCSEP), authorized by title V of Older Americans Act of 1965 (42 U.S.C. 3056 et seq.)	Jesus Padron, President/CEO	SER – Jobs for Progress, Inc. 255 N. Fulton Avenue, Suite 106 Fresno, CA 93701 Telephone: (559) 452-0881 Email: <a href="mailto:jesuspadron@sercalifornia.org">jesuspadron@sercalifornia.org</a>
Housing & Urban Development	Housing Authority of Kern County (HACK)	Employment and training activities carried out by the Department of Housing and Urban Development (HUD)	Stephen Pelz, Executive Director	Housing Authority of Kern County 601 24 <sup>th</sup> Street Bakersfield, CA 93301 Telephone: (661) 631-8500, Ext. 2005 Fax: (661) 631-9500 Email: <a href="mailto:spelz@kernha.org">spelz@kernha.org</a>

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
California Indian Manpower Consortium, Inc.	California Indian Manpower Consortium, Inc. (CIMC)	Indian and Native American Programs (INA), WIOA sec. 166, 29 USC 3221	Lorenda T. Sanchez, Executive Director	California Indian Manpower Consortium, Inc. 738 North Market Boulevard Sacramento, CA 95834 Telephone: (916) 920-0285 Email: <a href="mailto:lorendas@cimcinc.com">lorendas@cimcinc.com</a>
Adult Education	Delano Joint Union High School District (DJTUHSD)	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	Jason Garcia, Superintendent	Delano Joint Union High School District 1720 Norwalk Street Delano, CA 93215 Telephone: (661) 720-4101 Email: <a href="mailto:jgarcia@djuhsd.org">jgarcia@djuhsd.org</a>
Adult Education	Farmworker Institute for Education & Leadership Development (FIELD)	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	David Villarino, President/CEO	Farmworker Institute for Education & Leadership Development 122 E. Tehachapi Blvd., Suite C Tehachapi, CA 93561 Telephone: (661) 972-8485 Email: <a href="mailto:davidv@fieldinstitute.org">davidv@fieldinstitute.org</a>
Adult Education	Kern High School District (KHSD)	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	Dean McGee, Associate Superintendent	Kern High School District 5801 Sundale Avenue Bakersfield, CA 93309 Telephone: (661) 827-3100 <a href="mailto:dmcgee@khsd.k12.ca.us">dmcgee@khsd.k12.ca.us</a>
Adult Education	McFarland Unified School District (MUSD)	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	Samuel A. Resendez, Superintendent	McFarland Unified School District 601 Second Street McFarland, CA 93250 (661) 792-3081 <a href="mailto:saresendez@mcfarland.k12.ca.us">saresendez@mcfarland.k12.ca.us</a>

Partner Program	Partner Organization	Authorization	Signatory Official	Contact Information
Not Physically Colocated at AJCC				
Adult Education	Wasco Union High School District (WUHSD)	WIOA title II Adult Education and Family Literacy Act (AEFLA) program	Robert Cobb, Superintendent	Wasco Union High School District 2100 Seventh Street Wasco, CA 93280 Telephone: (661) 758-8447 Email: <a href="mailto:rocobb@wascohsd.org">rocobb@wascohsd.org</a>
WIOA title I(B) Adult and Dislocated Worker Programs	Inyo County Health and Human Services (Inyo)	WIOA Title I (B) Adult and Dislocated Worker Programs	Marilyn Mann, HHS Director	Inyo County Department of Health and Human Services 1360 N. Main Street Bishop, CA 93514 Telephone: (760) 873-3305 Email: <a href="mailto:mmann@inyocounty.us">mmann@inyocounty.us</a>
WIOA title I(B) Adult, Dislocated Worker, and Youth Programs	Mono County Social Services Department (Mono)	WIOA Title I (B) Adult, Dislocated Worker, and Youth Programs	Kathryn Peterson, Director	Mono County Social Services Department 1290 Tavern Road, Suite 229 Mammoth Lakes, CA 93546 Telephone: (760) 924-1763 Email: <a href="mailto:kpeterson@mono.ca.gov">kpeterson@mono.ca.gov</a>

The following Basic and Individual Career Services will also be offered by the AJCC Partners within the KIM WDA.

BASIC CAREER SERVICES		Title I Program Eligibility				Non-Title I Eligib	Out-reach	Orient-ation	Initial Assess-ment
Agency	Title	Adult	DW	Youth	Oth				
Inyo	Title I(B) Ad/DW/Y	X	X						
Mono	Title I(B) Ad/DW/Y	X	X				X		X
ETR	Title I(B) Adult	X					X	X	X
ETR	Title I(B) DW		X				X	X	X
ETR	Title I(B) Youth			X			X	X	X
ETR	Title I(D)167 MSFW	X		X			X	X	X
Job Corps	Title I(C) Job Corps	X		X		X	X	X	X
None	Title I(D)171 YouthBuild								
CIMC	Title I(D)166 Native American				X		X	X	X
KHSD	Title II Ad Educ Liter	X	X	X	X	X	X	X	X
DJUHSD	Title II AEL					X	X	X	X
MUSD	Title II AEL					X	X	X	X
WUHSD	Title II AEL					X	X	X	X
FIELD	Title II AEL	X	X	X	X	X	X	X	X
EDD	Title III Wagner-Peyser					X	X	X	X
DOR	Title IV Voc Rehab	X	X	X		X	X	X	X
EDD	TAA					X	X	X	X
EDD	Jobs for Veterans State Grants					X	X	X	X
EDD	UI					X			
DHS	CalWORKS					X		X	X
KHSD	Perkins Post-2nd	X	X	X		X	X	X	X
BC	Perkins Post-2nd					X	X	X	X
TC	Perkins Post-2nd					X	X	X	X
CCCC	Perkins Post-2nd					X	X	X	X
SER Jobs	Title V Older Americans Act					X	X	X	X
CAPK	CSBG					X			
HACK	E&T under HUD					X	X	X	X
LCCL	Second Chance Act					X	X	X	X

\*Job Search Assistance (Resource Room)

# - CIMC provides these services through its Eastern Sierra Field Office

BASIC CAREER SERVICES		Intake	Labor Exchg, JSA*	Referral One-Stop Partner	Labor Market Info	Performance & Cost Info	Support Service Info	UI Info	Financial Aid Info
Agency	Title								
Inyo	Title I(B) Ad/DW/Y	X	X	X				X	
Mono	Title I(B) Ad/DW/Y	X	X	X	X	X	X	X	X
ETR	Title I(B) Adult	X	X	X	X	X	X	X	X
ETR	Title I(B) DW	X	X	X	X	X	X	X	X
ETR	Title I(B) Youth	X	X	X	X	X	X	X	X
ETR	Title I(D)167 MSFW	X	X	X	X	X	X	X	X
Job Corps	Title I(C) Job Corps	X	X	X	X	X	X	X	X
None	Title I(D)171 YouthBuild								
CIMC	Title I(D)166 Native American	X	X	X	X		X	X	X
KHSD	Title II Ad Educ Liter	X	X	X	X	X	X		X
DJUHS	Title II AEL	X	X	X	X	X	X	X	X
MUSD	Title II AEL	X	X	X	X	X	X	X	X
WUHS	Title II AEL	X		X			X		X
FIELD	Title II AEL	X							X
EDD	Title III Wagner-Peyser		JSA/LE	X	X		X	X	
DOR	Title IV Voc Rehab	X		X	X	X	X		
EDD	TAA	X	JSA/LE	X	X		X	X	X
EDD	Jobs for Veterans State Grants	X	JSA/LE	X	X		X	X	
EDD	UI							X	
DHS	CalWORKS	X	X	X			X		
KHSD	Perkins Post-2nd	X	X	X	X	X	X		X
BC	Perkins Post-2nd		X	X	X	X	X		assist
TC	Perkins Post-2nd	X	X	X	X	X	X	X	X
CCCC	Perkins Post-2nd	X	X	X	X	X	X		X
SER Jobs	Title V Older Americans Act	X		X	X		X		
CAPK	CSBG						X		
HACK	E&T under HUD			X			X		assist
LCCL	Second Chance Act	X		X	X	X	X		X

\*Job Search Assistance (Resource Room)

# - CIMC provides these services through its Eastern Sierra Field Office

INDIVIDUAL CAREER SERVICES		Comprehensive Assess*	Career Plan Counsel	IEP or IPE**	Short Term Pre-Vocational***
Agency	Title				
Inyo	Title I(B) Ad/DW/Y	WorkKeys			
Mono	Title I(B) Ad/DW/Y	CASAS	X	IEP	
ETR	Title I(B) Adult	CASAS, WorkKeys	X	IEP	X
ETR	Title I(B) DW	CASAS, WorkKeys	X	IEP	X
ETR	Title I(B) Youth	CASAS, WorkKeys	X	IEP	
ETR	Title I(D)167 MSFW	CASAS, WorkKeys	X	IEP	X
Job Corps	Title I(C) Job Corps	TABE	X	IEP	X
None	Title I(D)171 YouthBuild				
CIMC	Title I(D)166 Native American	COPSystem	X	X	X
KHSD	Title II Ad Educ Liter	CASAS	X	X	X
DJUHSD	Title II AEL	CASAS	X		X
MUSD	Title II AFL	CASAS	X		X
WUHSD	Title II AFL	CASAS	X		
FIELD	Title II AEL	CASAS	X	X	X
EDD	Title III Wagner-Peyser		X	X	
DOR	Title IV Voc Rehab	Fosters/Psych	X	IPE	Youth
EDD	TAA		X	Agency Plan	X
EDD	Jobs for Veterans State Grants		X	Agency Plan	
EDD	UI				
DHS	CalWORKS	Fosters	X	X	X
KHSD	Perkins Post-2nd	CASAS	X	X	X
BC	Perkins Post-2nd	WorkKeys 4 BC Students	X	X	X/Gen Pop
TC	Perkins Post-2nd	WorkKeys	X		X
CCCC	Perkins Post-2nd	CASAS	X	X	X
SER Jobs	Title V Older Americans Act	TABE	X	IEP	Job Training
CAPK	CSBG				
HACK	E&T under HUD			X (ITSP)	Refer
LCCL	Second Chance Act	Criminogenic Risk	X		X

INDIVIDUAL CAREER SERVICES		Intern-/ Externship WEX	Out-of-Area Job Search	Finan- cial Literacy	Access or teach ESL	Workforce Prep Title II Ad Educ Lit****
Agency	Title					
Inyo	Title I(B) Ad/DW/Y		X	X		X
Mono	Title I(B) Ad/DW/Y		X	X		X
ETR	Title I(B) Adult	contract out		TAY		
ETR	Title I(B) DW	contract out		SBDC		
ETR	Title I(B) Youth	contract out		X		
ETR	Title I(D)167 MSFW	contract out			X	
Job Corps	Title I(C) Job Corps	X	X	X	X	X
None	Title I(D)171 YouthBuild					
CIMC	Title I(D)166 Native American	X	X	X		X
KHSD	Title II Ad Educ Liter	X		X	ESL	X
DJUHSD	Title II AEL	X		X	X	X
MUSD	Title II AEL	X			X	X
WUHSD	Title II AEL				ESL	X
FIELD	Title II AEL	X		X	ESL	X
EDD	Title III Wagner-Peyser	X	X		Refer	Refer
DOR	Title IV Voc Rehab	X		X		
EDD	TAA	X	X	X	Refer	Refer
EDD	Jobs for Veterans State Grants		X			Refer
EDD	UI					
DHS	CalWORKS	X		X		
KHSD	Perkins Post-2nd	X		X	X	X
BC	Perkins Post-2nd	X	X	X	X	X
TC	Perkins Post-2nd	X	X	Fin.Aid.Counsel	X	X
CCCC	Perkins Post-2nd	X	X	X	X	X
SER Jobs	Title V Older Americans Act		X	X	Refer	Refer
CAPK	CSBG			X	Refer	Refer
HACK	E&T under HUD	X		X		
LCCL	Second Chance Act					

\*Assessment: CASAS, WorkKeys

\*\*Individual Employment Plan or Individual Plan for Employment

\*\*\*Develop skills; Learning; communication; interviewing; personal maintenance; punctuality; professional conduct; prep unsubsidized employment or training (soft skills)

\*\*\*\*Acquire skills: basic academic; critical thinking; digital literacy; self-management; teamwork; utilize resources & information; understanding systems; acquire skills to successfully transition into and complete post secondary education or training and employment

# - CIMC provides these services through its Eastern Sierra Field Office

## - CAPK provides these services to Opportunity Youth in Bakersfield and Shafter as funding is available



The above-referenced local agencies are the AJCC partners located in the Local Workforce Development Area (LWDA) which will provide access to programs, activities, and services, including virtual access when face-to-face interaction may endanger the health and safety of system users and staff. Services will also be offered at a comprehensive one-stop center within the LWDA. Attached hereto and incorporated herein as Exhibit "A" is the system map which identifies the locations of every comprehensive, affiliate and specialized AJCC within the LWDA.

#### **Article IV. Phases of the MOU Development**

The MOU development process took place in four phases. MOU Phase I addressed service coordination and collaboration amongst the AJCC Partners. MOU Phase II addressed how to function and fiscally sustain the unified system described in MOU Phase I through the use of resource sharing and joint infrastructure costs for the Comprehensive AJCC One-Stop Centers. MOU Phase II – Affiliate and Specialized AJCCs addressed how to function and fiscally sustain the unified system described in Phase I through the use of resource sharing and joint infrastructure costs for the Affiliate and Specialized AJCC One-Stop Centers. KIM WDB MOU consolidated all of the above-referenced MOUs and addressed how to function and fiscally sustain the unified system described in through the use of resource sharing and joint infrastructure costs for the Comprehensive, Affiliate and Specialized AJCC One-Stop Centers.

For this MOU, the KIM WDB has updated and renewed the KIM WDB MOU that addresses shared customers, services and costs.

#### **Article V. Local AJCC One-Stop Delivery System**

The purpose of the AJCC One-Stop delivery system is to bring together workforce development, education and other resource services in a seamless, customer-focused network of providers, thereby enhancing customer access. The goal is to improve long-term employment outcomes for individuals receiving assistance. The AJCC Partners administer separately funded programs as a set of integrated streamlined services to customers.

The KIM WDB manages fourteen (14) AJCCs throughout Kern, Inyo and Mono Counties. The KIM WDA has three (3) Comprehensive, nine (9) Affiliate, and two (2) Specialized AJCCs, also known as One-Stop Centers that are designed to provide a full range of assistance to job seekers and businesses. Many of these AJCCs were established under the Workforce Investment Act of 1998 and continued by the Workforce Innovation and Opportunity Act.

##### **A. Comprehensive AJCC One-Stop Centers**

These three (3) Comprehensive AJCC One-Stop Centers in the KIM WDA are located as follows:

- a. Southeast Bakersfield AJCC (SE-AJCC) is located at 1600 E. Belle Terrace in Bakersfield, California. The SE-AJCC consists of four (4) colocated AJCC Partners.

- b. Delano AJCC (Delano-AJCC) is temporarily located at 707 Main Street, Suite 4 in Delano, California. The Delano AJCC consists of four (4) colocated AJCC Partners.
- c. Ridgecrest AJCC (Ridgecrest-AJCC) is located at 540 Perdew Avenue, Suite B2, in Ridgecrest, California. The Ridgecrest AJCC consists of four (4) colocated AJCC partners, including EDD which is providing virtual service delivery.

B. Affiliate AJCC One-Stop Centers

These nine (9) Affiliate AJCC One-Stop Centers in the KIM WDA are located as follows:

- a. Oildale AJCC (AJCC - Oildale) is located at 1129 Olive Drive, Suite H, in Bakersfield, Kern County, California. The AJCC – Oildale consists of one (1) AJCC Partner, including and limited to, Employers’ Training Resource.
- b. Shafter AJCC (AJCC - Shafter) is located at 115 Central Valley Highway in Shafter, Kern County, California. The AJCC – Taft consists of one (1) AJCC Partner, including and limited to, Employers’ Training Resource (ETR). On June 22, 2015, ETR and the Department of Human Services (DHS) entered into a Memorandum of Understanding for Job Placement Services relative to this AJCC – Shafter, wherein DHS is required to provide space for one (1) employee of ETR assigned to perform the job placement activities outlined in said MOU and staff the Resource Room in the affiliate AJCC One-Stop Center. A copy of the Memorandum of Understanding for Job Placement Services is attached hereto as Exhibit “B”.
- c. Taft AJCC (AJCC - Taft) is located at 119 North 10<sup>th</sup> Street in Taft, Kern County, California. The AJCC – Taft consists of one (1) AJCC Partner, including and limited to, ETR.
- d. Lake Isabella AJCC (AJCC – Lake Isabella) is located at 6500 Lake Isabella Boulevard, Suite E-3 in Lake Isabella, Kern County, California. The AJCC – Lake Isabella consists of one (1) AJCC Partner, including and limited to, ETR.
- e. Lamont AJCC (AJCC - Lamont) is located at 8300 Segrue Road in Lamont, Kern County, California. The AJCC – Lamont consists of one (1) AJCC Partner, including and limited to, ETR. On June 22, 2015, ETR and the Department of Human Services (DHS) entered into a Memorandum of Understanding for Job Placement Services relative to this AJCC – Lamont One-Stop Center, wherein DHS is required to provide space for one (1) employee of ETR assigned to perform the job placement activities outlined in said MOU and staff the Resource Room in the affiliate AJCC One-Stop Center.
- f. Mojave AJCC (AJCC - Mojave) is located at 2300 Highway 58 in Mojave, Kern County, California. The AJCC – Mojave consists of one (1) AJCC Partner, including and limited to, ETR.

- g. Walker AJCC (AJCC – Walker) is located at 107384 Highway 395 in Walker, Mono County, California. The AJCC – Walker consists of one (1) AJCC Partner, including and limited to, Mono County Social Services Department which receives monies from ETR to perform Title I (B) Adult, Dislocated Worker, and Youth program and services.
- h. Mammoth Lakes AJCC (AJCC – Mammoth Lakes) is located at 1290 Tavern Toad, Suite 229 in Mammoth Lakes, Mono County, California. The AJCC – Mammoth Lakes consists of one (1) AJCC Partner, including and limited to, Mono County Social Services Department which receives monies from ETR to perform Title I (B) Adult, Dislocated Worker, and Youth program and services.
- i. Inyo AJCC (AJCC - Inyo) is located at 1360 N. Main Street in Bishop, Inyo County, California. The AJCC – Inyo consists of one (1) AJCC Partner, including and limited to, Inyo County Department of Health and Human Services which receives monies from ETR to perform Title I (B) Adult and Dislocated Worker program and services.

C. Specialized AJCC One-Stop Centers

The KIM WDB has established two (2) Specialized One-Stop Centers in the WDA. One of the specialized One-Stop centers was formally located at the Beale Library and named EPIC@The Beale. The EPIC@The Beale has moved and is no longer associated with the Beale Library. The name has been modified to the EPIC to reflect this change and specializes in targeting Opportunity Youth, formally referred to as Disconnected Youth. The other specialized AJCC One-Stop center was formally named the Back-to-Work Center, but has been relocated and renamed the Business Center which was established specifically to respond to a large localized layoffs. Kern County has seen significant layoffs in a variety of industries over the years, particularly during the recent COVID pandemic. These specialized AJCC one-stop centers do not provide access to every required Partner, but has a way to make referrals to AJCC Partners in the comprehensive, affiliate and specialized AJCC One-Stop centers. The specialized one-stop centers have access to the referral system to make sure that services were provided after the referral. These specialized AJCC one-stop centers serve the needs of Kern County by providing dedicated locations where (i) rapid response and layoff aversion activities can be facilitated concurrently with services for re-connecting dislocated workers with opportunities for employment, and (ii) young people can find the support they need to be successful. These two (2) Specialized AJCC One-Stop Centers are located as follows:

- a. Business Center AJCC (AJCC – Business Center) is located at 1129 Olive Drive, Suites C & D, in Bakersfield, Kern County, California. The AJCC – Business Center consists of one (1) AJCC Partner, including and limited to, ETR.
- b. EPIC AJCC (AJCC – EPIC) is located at 2211 H Street, in Bakersfield, Kern County. The AJCC – EPIC consists of one (1) AJCC Partner, including and limited to, ETR.

**Article VI. Terms and Conditions**

A. AJCC Partner Services:

At a minimum, the AJCC Partners will make the below services available, as applicable to the program, consistent with and coordinated via the Comprehensive AJCC One-Stop Centers. Additional WIOA services may be provided on a case-by-case basis and with the approval of the KIM WDB.

BUSINESS SERVICES		
Consistent with and coordinated through the AJCC Network System		
Serve as a single point of contact for businesses, responding to all requests in a timely manner	Provide information and services related to Unemployment Insurance taxes and claims	Assist with disability and communication accommodations, including job coaches
Conduct outreach regarding Local workforce system’s services and products	Conduct on-site Rapid Response activities regarding closures and downsizings; and Layoff aversion	Develop On-the-Job Training (OJT) contracts, incumbent worker contracts, or pay-for-performance contract strategies
Provide access to labor market information	Provide customized recruitment and job applicant screening, assessment and referral services	Provide employer and industry cluster-driven Occupational Skills Training through Individual Training Accounts with eligible training providers
BUSINESS SERVICES		
Consistent with and coordinated through the AJCC Network System		
Assist with the interpretation of labor market information	Conduct job fairs	Develop customized training opportunities to meet specific employer and/or industry cluster needs
Use of one-stop center facilities for recruiting and interviewing job applicants	Consult on human resources issues	Coordinate with employers to develop and implement layoff aversion strategies
Post job vacancies in the state labor exchange system and take and fill job orders	Provide information regarding disability awareness issues	Provide incumbent worker upgrade training through various modalities

BUSINESS SERVICES		
Consistent with and coordinated through the AJCC Network System		
Provide information regarding workforce development initiatives and programs	Provide information regarding assistive technology and communication accommodations	Develop, convene, or implement industry or sector partnerships

JOB SEEKER SERVICES		
Basic Career Services	Individualized Career Services	Training
Outreach, intake and orientation to the information, services, programs, tools and resources available through the Local workforce system	Comprehensive and specialized assessments of skills levels and service needs	Occupational skills training through Individual Training Accounts (ITAs)
Initial assessments of skill level(s), aptitudes, abilities and supportive service needs	Development of an individual employment plan to identify employment goals, appropriate achievement objectives, and appropriate combination of services for the customer to achieve the employment goals	Adult education and literacy activities, including English language acquisition (ELA), provided in combination with the training services described above
Job search and placement assistance (including provision of information on in-demand industry sectors and occupations and non-traditional employment)	Referral to training services	On-the-Job Training (OJT)
Access to employment opportunity and labor market information	Group counseling	Incumbent Worker Training
Performance information and program costs for eligible providers of training, education, and workforce services	Literacy activities related to work readiness	Programs that combine workplace training with related instruction which may include cooperative education
Information on performance of the local workforce system	Individual counseling and career planning	Training programs operated by the private sector

JOB SEEKER SERVICES		
Basic Career Services	Individualized Career Services	Training
Information on the availability of supportive services and referral to such, as appropriate	Case management for customers seeking training services; individual in and out of area job search, referral and placement assistance	Skill upgrading and retraining
Information and meaningful assistance on Unemployment Insurance claim filing	Work experience, transitional jobs, registered apprenticeships, and internships	Entrepreneurial training
Determination of potential eligibility for workforce Partner services, programs, and referral(s)	Workforce preparation services (e.g., development of learning skills, punctuality, communication skills, interviewing skills, personal maintenance, literacy skills, financial literacy skills, and professional conduct) to prepare individuals for unsubsidized employment or training	Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training
Information and assistance in applying for financial aid for training and education programs not provided under WIOA	Post-employment follow-up services and support	Other training services as determined by the workforce partner's governing rules

YOUTH SERVICES	
Tutoring, study skills training, instruction, and evidence based dropout prevention and recovery strategies that lead to completion of the requirements for a secondary school diploma or its recognized equivalent (including a recognized certificate of attendance or similar document for individuals with disabilities) or for a recognized postsecondary credential.	Alternative secondary school services, or dropout recovery services, as appropriate.

YOUTH SERVICES	
Paid and unpaid work experiences that have as a component academic and occupational education, which may include: Summer employment opportunities and other employment opportunities available throughout the school year, pre-apprenticeship programs, internships and job shadowing, and on-the-job training opportunities.	Occupational skill training, which shall include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in-demand industry sectors or occupations in the local area involved.
Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster.	Leadership development opportunities, which may include community service and peer-centered activities encouraging responsibility and other positive social and civic behaviors, as appropriate.
Supportive services.	Adult mentoring for the period of participation and a subsequent period, for a total of not less than 12 month.
Follow-up services for not less than 12 months after the completion of participation, as appropriate.	Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate.
Financial literacy education.	Entrepreneurial skills training.
Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services.	Activities that help youth prepare for and transition to postsecondary education and training.

B. Training Services

Through the AJCC One-Stop system, individuals interested in training will be evaluated by ETR, Client Services Division, or its subgrantee(s) to determine whether or not they are in need of training, and if they possess the skills and qualifications needed to participate successfully in the training program in which they express an interest. Training services must be directly linked to occupations that are in demand in the local area or in another area to which the individual receiving services is willing to relocate.

Training Services include, but are not limited to, the following:

1. Occupational skills training, including training for nontraditional employment;
2. On-the-job training (OJT);
3. Incumbent worker training;

4. Programs that combine workplace training with related instruction, which may include cooperative education programs;
5. Training programs operated by the private sector;
6. Skills upgrading and retraining;
7. Entrepreneurial training;
8. Transitional jobs (Work Experience);
9. Job readiness training provided in combination with another training service.
10. Adult education and literacy activities, including activities of English language acquisition and integrated education and training programs, provided concurrently or in combination with another training service;
11. Customized Job Training (CJT) conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training; and/or
12. Other trainings available through the AJCC Partners.

C. Follow-up Services

Counseling is available by any of the AJCC Partners for the workplace for Adult, Dislocated Workers and Youth participants in workforce development activities who are placed in unsubsidized employment for up to twelve (12) months after the first day of employment.

D. Equity and Inclusion Statement

All AJCC Partners recognize and understand the diverse nature of the residents of Kern, Inyo and Mono Counties. As services are provided, the partnerships will be working toward increasing equity and inclusion of underrepresented groups. Underrepresented groups may include low-income individuals, immigrants, the unhousing or housing insecure, minority populations, Veterans, English language learners, people with disabilities, justice involved individuals, and residents of disadvantage communities.

E. Access for Individuals with Barriers to Employment

All AJCC Partners agree to prioritize services as outlined under WIOA for adult and dislocated worker and for individuals with barriers to employment. The AJCC Partners agree that "Access" to programs and services means having:

1. Program staff physically present at the location;
2. Having AJCC Partner program staff physically present that are trained to provide information to customers about the programs, services, and activities available through AJCC Partner programs;
3. When available, providing direct linkage through technology (virtually) to program staff who can provide meaningful information and/or services; and/or
4. Providing access to adults with barriers to employment including those with the following barriers as defined in WIOA: displaced homemakers; Indians, Alaskan Natives



and Native Hawaiians; individuals with disabilities including youth with disabilities; older individuals; ex-offenders; homeless individuals; youth who are in or have aged out of the foster care system; individuals who are English language learners, individuals with low levels of literacy and individuals facing cultural barriers; eligible migrant and seasonal farmworkers; individuals within two years of exhausting lifetime eligibility under TANF; single parents to include single pregnant women; and long-term unemployed individuals.

AJCC Partners commit to offer priority of services to recipients of public assistance, other low-income individuals, or individuals who are basic skills deficient when providing individualized career services and training services with WIOA adult funds. Priority of service status is established at the time of eligibility determination and does not change during the period of participation. Priority does not apply to the dislocated worker population.

Veterans and eligible spouses continue to receive priority of service among all eligible individuals; however, they must meet the WIOA adult program eligibility criteria and meet the criteria under WIOA Section 134(c)(3)(E).

“Direct linkage” means providing direct connection at the AJCC one-stop, within a timely manner, by phone, in person or through a real-time Web-based communication to a program staff member who can provide program information or services to the customer.

Services provided through technology must be meaningful, available in a timely manner and not simply a referral to additional services at a later date or time.

The KIM WDB will ensure that information on the availability of basic career services is accessible at all AJCC one-stop physical locations and access points, including electronic access points, regardless of where individuals initially enter the local one-stop system.

The AJCC Partners agree that:

- i. “Registration” is the point at which information that is used in performance information (Core programs, i.e. Title I-IV) begins to be collected.
- ii. “Participation” is the point at which the customer has been determined eligible for program services and has received or is receiving a WIOA service, such as individual career services, and is the point at which they will be included in the performance calculation for the primary indicator.
- iii. The difference between registration and participation: Individuals who are primarily seeking information are not treated as participants and their self-service or informational search (service) requires no registration. When a customer seeks more than minimal assistance from staff in taking the next steps towards self-sufficient employment, the person must be registered and eligibility must be determined.

F. Methods for Referring Customers

The primary principle of the referral system is to provide integrated and seamless delivery of services to workers, job seekers, and employers. The KIM WDB and AJCC Partners developed a flow chart to describe the referral system which is attached hereto and incorporated herein as Exhibit "C". In order to facilitate such a system, AJCC Partners agree to:

1. Familiarize themselves with the basic eligibility and participation requirements, as well as with the available services and benefits offered, for each of the Partners' programs represented in the KIM WDA's AJCC Network,
2. Develop materials summarizing their program requirements and making them available for AJCC Partners and customers,
3. Develop and utilize common intake, eligibility determination, assessment, and registration forms,
4. Provide substantive referrals – in accordance with the AJCC Referral Policy – to customers who are eligible for supplemental and complementary services and benefits under AJCC Partner programs,
5. Regularly evaluate ways to improve the referral process, including the use of customer satisfaction surveys,
6. Commit to robust and ongoing communication required for an effective referral process, and
7. Commit to actively following-up on the results of referrals and assuring that AJCC Partner resources are being leveraged at an optimal level.

G. Shared Technology and System Security

1. AJCC Partners agree that the use of high-quality, integrated data is essential to inform decisions made by policymakers, employers, and job seekers. Additionally, it is vital to develop and maintain an integrated case management system, as appropriate, that informs customer service throughout customers' interaction with the integrated system and allows information collected from customers at intake to be captured once. AJCC Partners further agree that the collection, use, and disclosure of customers' personally identifiable information (PII) is subject to various requirements set forth in Federal and State privacy laws.
2. AJCC Partners acknowledge that the execution of this MOU, by itself, does not function to satisfy all of these requirements.

3. All data, including customer PII, collected, used, and disclosed by AJCC Partners will be subject to the following:
  - a. Customer PII will be properly secured in accordance with the Local WDB's policies and procedures regarding the safeguarding of PII.
  - b. The collection, use, and disclosure of customer education records, and the PII contained therein, as defined under FERPA, shall comply with FERPA and applicable State privacy laws.
  - c. All confidential data contained in Unemployment Insurance (UI) wage records must be protected in accordance with the requirements set forth in 20 CFR part 603.
  - d. All personal information contained in Vehicle Registration (VR) records must be protected in accordance with the requirements set forth in 34 CFR 361.38.
  - e. Customer data may be shared with other programs, for those programs' purposes, within the AJCC network only after the informed written consent of the individual has been obtained, where required.
  - f. Customer data will be kept confidential, consistent with Federal and State privacy laws and regulations.
  - g. All data exchange activity will be conducted in machine readable format, such as HTML or PDF, for example, and in compliance with Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794 (d)).
  - h. All Comprehensive AJCC One-Stop Centers and staff of AJCC Partners will be trained in the protection, use, and disclosure requirements governing PII and any other confidential data for all applicable programs, including FERPA-protected education records, confidential information in UI records, and personal information in VR records.

**Article VII. Roles and Responsibilities of AJCC Partners**

- A. The AJCC Partners to this agreement will work closely together to ensure that all Comprehensive AJCC One-Stop Centers are high performing work places with staff who will ensure quality of service.
  1. All AJCC Partners to this Agreement shall comply with the following:
    - a. Section 188 of the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR Part 38; Final Rule, published December 2, 2016),

- b. Title VI of the Civil Rights Act of 1964 (Public Law 88-352),
  - c. Section 504 of the Rehabilitation Act of 1973, as amended,
  - d. The Americans with Disabilities Act of 1990 (Public Law 101-336),
  - e. The Jobs for Veterans Act (Public Law 107-288) pertaining to priority of service in programs funded by the U.S. Department of Labor,
  - f. Training and Employment Guidance Letter (TEGL) 37-14, Update on Complying with Nondiscrimination Requirements: Discrimination Based on Gender Identity, Gender Expression and Sex Stereotyping are Prohibited Forms of Sex Discrimination in the Workforce Development System and other guidance related to implementing WIOA sec. 188,
  - g. The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99),
  - h. Confidentiality requirements governing the protection and use of personal information held by the VR agency (34 CFR 361.38),
  - i. The confidentiality requirements governing the use of confidential information held by the State UI agency (20 CFR part 603),
  - j. The above provisions require, in part, that no persons in the United States shall, on the grounds of race, color, national origin, sex, sexual orientation, gender identity and/or expression, age, disability, political beliefs or religion be excluded from participation in, or denied, any aid, care, services or other benefits provided by federal and/or state funding, or otherwise be subjected to discrimination,
  - k. All amendments to each, and
  - l. All requirements imposed by the regulations issued pursuant to these acts.
2. Additionally, all AJCC Partners shall:
- a. Collaborate and reasonably assist each other in the development of necessary service delivery protocols for the services outlined in the AJCC Partner Services section above,
  - b. Agree that the provisions contained herein are made subject to all

applicable federal and state laws, implementing regulations, and guidelines imposed on either or all Parties relating to privacy rights of customers, maintenance of records, and other confidential information relating to customers,

- c. Agree that all equipment and furniture purchased by any party for purposes described herein shall remain the property of the purchaser after the termination of this agreement,
- d. Commit to cross-training of staff, as appropriate, and to providing other professional learning opportunities that promote continuous quality improvement,
- e. When applicable, shall include “A proud partner of the American Job Center of California” on any products, programs, activities, services, facilities, and materials used by the combined AJCC partnership of the one-stop system, and
- f. Promote system integration to the maximum extent feasible through:
  - i. Effective communication, information sharing to the extent allowed by state or federal laws, and collaboration with the One-Stop Operator and/or AJCC Partners,
  - ii. Joint planning, policy development, and system design processes,
  - iii. Commitment to the joint mission, vision, goals, strategies, and performance measures,
  - iv. The design and use of common intake, assessment, referral, and case management processes,
  - v. The use of common and/or linked data management systems and data sharing methods, including, Management Information System (MIS) CalJOBS, as appropriate and/or allowable under the AJCC Partner’s state and/or federal funding,
  - vi. Leveraging of resources, including other public agency and non-profit organization services,
  - vii. Making reasonable efforts to participate in a continuous improvement process designed to boost outcomes and increase customer satisfaction,

- viii. Making reasonable efforts to participate in regularly scheduled Partner meetings to exchange information in support of the MOU and encourage program and staff integration, and
- ix. Collaborating and partnering in grants that benefit the LWDA.

**Article VIII. Roles and Responsibilities of the KIM WDB**

- A. The KIM WDB ensures the workforce-related needs of employers, workers, and job seekers in the KIM WDA are met, to the maximum extent possible with available resources. The KIM WDB will, at a minimum:
  - a. In collaboration and partnership with the CLEO and other applicable AJCC Partners within the planning area, develop the strategic local vision, goals, objectives, and workforce-related policies,
  - b. In cooperation with the CLEO, design and approve the AJCC Network structure. This includes, but is not limited to: adequate, sufficient, and accessible AJCC Network for all employers, workers, and job seekers,
  - c. Provide sufficient types of providers of career and training services (including eligible providers with expertise in assisting individuals with disabilities and eligible providers with expertise in assisting adults in need of adult education and literacy activities),
  - d. In collaboration with the CLEO, designate through a competitive process, procure, oversee, monitor, implement corrective action, and, if applicable, terminate the One-Stop Operator,
  - e. Determine the role and responsibilities of the One-Stop Operator, and
  - f. Review and evaluate performance of the One-Stop Operator.

**Article IX. Roles and Responsibilities of the One-Stop Operator**

- A. The One-Stop Operator's roles and responsibilities include the following:
  - 1. In conjunction with ETR's oversight and designated administrative staff at ETR, the One-Stop Operator will coordinate the implementation of this MOU, which includes, resource sharing and Infrastructure Funding Agreements (IFA);
  - 2. The convening and facilitation of quarterly AJCC Partner meetings and monthly operational meetings that focus on systems alignment, process improvement and building value added collaboration amongst AJCC partners;

3. The One-Stop Operator will act as a liaison between the KIM WDB and the AJCC Partners and as such will be required to attend meetings of WDB and its Executive Committee to receive direction and to report on progress no less than four times annually;
  4. The One-Stop Operator will perform quarterly customer satisfaction surveys of the colocated AJCC Partners located at the comprehensive AJCC one-stop centers and report its findings to the WDB and its Executive Committee by attending their meetings no less than four times annually; and
  5. Any other assigned duties consistent with the WIOA and related regulations, directives, policies procedures and amendments issued pursuant thereto.
- B. In accordance with WIOA, the One-Stop Operator shall not perform the following functions:
1. Convene system stakeholders to assist in the development of the local plan;
  2. Prepare and submit local plans (as required under sec. 107 of WIOA);
  3. Be responsible for oversight of itself;
  4. Manage or significantly participate in the competitive selection process for one-stop operators;
  5. Select or terminate one-stop operator, career services, and youth providers;
  6. Negotiate local performance accountability measures; and
  7. Develop and submit budget for activities of the KIM WDB.

**Article X. Outreach**

The KIM WDB and its AJCC Partners will develop and implement a strategic outreach plan that will include, at a minimum the following:

- a. Specific steps to be taken by each AJCC Partner,
- b. An outreach and recruitment plan to the region's job seekers, including targeted efforts for populations most at-risk or most in need,

- c. An outreach and recruitment plan for out-of-school youth,
- d. Sector strategies and career pathways,
- e. Connections to registered apprenticeship,
- f. Regular use of social media, and
- g. Clear objectives and expected outcomes.

**Article XI. Accessibility**

Accessibility to the services provided by the Comprehensive, Affiliate and/or Specialized AJCC One-Stop Centers (collectively, referred to as "AJCC One-Stop Centers") and all AJCC Partners is essential to meeting the requirements and goals of the KIM WDB. Job seekers and businesses must be able to access all information relevant to them through visits to physical locations, as well as, in virtual spaces, regardless of gender, age, race, religion, national origin, disability, veteran's status, or on the basis of any other classification protected under state or federal law.

- A. **Physical Accessibility.** The Comprehensive One-Stop Operator and colocated AJCC Partners shall ensure that AJCC One-Stop Centers will maintain a culture of inclusiveness and the physical characteristics of the facility, both indoor and outdoor and will meet the requirements as contained in Section 188 of the WIOA and the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR Part 38; Final Rule December 2, 2016) and the Americans with Disabilities Act (ADA). The AJCC One-Stop Centers may close if local or state government deems such action to be necessary for public safety.
- B. **Virtual Accessibility.** The KIM WDB will work with the California Workforce Development Board (CWDB) and the Employment Development Department to ensure that job seekers and businesses have access to the same information online as they do in a physical facility through CalJOBS<sup>SM</sup>. Information must be clearly marked and compliant with Section 508 of the U.S. Department of Health and Human Services code. AJCC Partners will comply with the Plain Writing Act of 2010 which requires that federal agencies use "clear Government communication that the public can understand and use" and all information kept virtually will be updated regularly to ensure dissemination of correct information. The AJCC Partners will maintain their own web presence via a website and agree to post content about other AJCC Partners on their own website when applicable, as an in-kind contribution to the AJCC Network.
- C. **Communication Accessibility.** Communications access, for purposes of this MOU, means that individuals with sensory disabilities can communicate (and be communicated with) on an equal footing with those who do not have such disabilities. All AJCC Partners agree that they will provide accommodations for individuals who have communication



challenges, including, but not limited to, individuals who are deaf and hard of hearing, individuals with vision impairments, and individuals with speech-language impairments.

- D. **Programmatic Accessibility.** All AJCC Partners agree that they will not discriminate in their employment practices or services on the basis of gender, gender identity and/or expression, age, race, religion, national origin, disability, veteran's status, or on the basis of any other classification protected under state or federal law. AJCC Partners must assure that they have policies and procedures in place to address these issues, and that such policies and procedures have been disseminated to their employees and otherwise posted as required by law. AJCC Partners further assure that they are currently in compliance with all applicable state and federal laws and regulations regarding these issues. All AJCC Partners will cooperate with compliance monitoring that is conducted at the local level to ensure that all AJCC programs, services, technology, and materials are physically and programmatically accessible and available to all. Additionally, the colocated AJCC Partners agree that their staff members will be trained to provide services to all, regardless of range of abilities, mobility, age, language, learning style, or comprehension or education level. An interpreter, including an American Sign Language (ASL) interpreter will be provided in real time or, if not available, within two (2) business days after a request is made by an AJCC Partner for any customer with a language or hearing barrier. Per current policy, the requesting AJCC Partner shall be responsible for paying for the costs associated with providing an interpreter. Assistive devices, such as screen-reading software programs (e.g., JAWS and DRAGON) and assistive listening devices shall be available to ensure physical and programmatic accessibility within the AJCC Network. Due to the limited space in the Comprehensive AJCC One-Stop Centers, the colocated AJCC Partners agree to share in the costs of a cubicle at each Comprehensive AJCC One-Stop Center to allow the necessary privacy for people with disabilities to use certain assistive devices and equipment, including, but not limited to, Sorenson Communications' ntouch® VP2.

## **Article XII. Administrative and Operations Management - Day to Day Operations**

The AJCC Coordinator, appointed by the consortium of AJCC Partners, coordinates the activities for the AJCC, including resolving the day-to-day operational issues. The AJCC Coordinator will work with designated AJCC Partner manager(s) and supervisor(s) to ensure operational success.

The day-to-day supervision of staff assigned to the AJCCs will be the responsibility of the site supervisor(s). The original employer of staff assigned to the AJCCs will continue to set the priorities of its staff. Any change in work assignments or any problems at the worksite will be handled by the site supervisor(s) and the management of the original employer.

The office hours for the staff at the AJCC will be established by the site supervisor(s) and the primary employer. All staff will comply with the holiday schedule of their primary employer and will provide a copy of their holiday schedule to the AJCC Partners at the beginning of each fiscal year.

Each AJCC Partner shall be solely liable and responsible for providing to, or on behalf of, its employee(s), all legally-required employee benefits. In addition, each party shall be solely responsible and save all other AJCC Partners harmless from all matters relating to payment of each party's employee(s), including compliance with social security withholding, workers' compensation, and all other regulations governing such matters.

**Article XIII. Press Releases and Communications**

- A. All AJCC Partners shall be included when communicating with the press, television, radio or any other form of media regarding its duties or performance under this MOU.
- B. Participation of each AJCC Partner in press/media presentations will be determined by each party's public relations policies. Unless otherwise directed by the other AJCC Partners, in all communications, each AJCC Partner shall make specific reference to all other Partners.

**Article XIV. Resource Sharing/Infrastructure Funding**

A. KIM AJCC Resource Sharing/Infrastructure Requirements.

- 1. WIOA 121(c)(A)(ii) requires that the funding arrangements for services and operating costs of the KIM service delivery system must be described in this MOU.
- 2. The methodologies described herein must be allowable under each AJCC Partner's respective program and under all applicable federal and state laws and regulations, including the Office of Management and Budget (OMB) Circulars applicable to each AJCC Partner's type of organization. The MOU is required to identify:
  - a. The shared KIM AJCC costs.
  - b. The methodologies that will be used to determine each AJCC Partner's fair share of the KIM AJCC costs.
  - c. The methodologies that will be used to allocate each AJCC Partner's fair share of the costs across specific cost categories.
  - d. The method(s) each AJCC Partner will use to fund its fair share of the shared costs, which may include cash contributions, contributions of staff time, equipment, and/or other resources, or in-kind contributions from a third party.

3. The colocated AJCC Partners met to discuss apportionment of infrastructure costs on a pro rata share basis and agreed upon three methodologies to determine infrastructure costs, as follows:
  - (i) Exclusive Area: Space available to and occupied exclusively by one colocated AJCC Partner;
  - (ii) Shared Area: Space available to and occupied by two or more colocated AJCC Partners; and
  - (iii) Common Area: All areas of the Property other than the space available to and occupied exclusively by one colocated AJCC Partner or space shared by two or more colocated AJCC Partners that is used for the benefit of all colocated AJCC Partners, including, but not limited to, kitchen, bathrooms, storage areas, Resource Room, computer room, passageways, hallways, and similar areas. Such an approach incorporates a reasonable, and equitable apportionment of the one-stop infrastructure costs.
  
4. The State requires each and every Comprehensive, Affiliate and Specialized AJCC One-Stop Centers to be independently and objectively evaluated every three (3) years to ensure that the LWDA has a network of high-quality and effective AJCCs (WIOA Section 121(g)). The last evaluation was completed on December 31, 2021 (EDD Directive WSD20-8). There are two levels of AJCC certification for the Comprehensive AJCC One-Stop Centers which are: AJCC Certification Baseline Criteria Matrix and AJCC Certification Indicator Assessment. The AJCC Certification Baseline Criteria Matrix is intended to ensure that the AJCC is in compliance with key WIOA statutory and regulatory requirements. The AJCC Certification Indicator Assessment identifies where an AJCC may be exceeding quality expectations, as well as areas where improvement(s) is/are needed. The colocated AJCC Partners agree that in order to meet the AJCC Certification Baseline Criteria Matrix and/or AJCC Certification Indicator Assessment for each Comprehensive, Affiliate and Specialized AJCC One-Stop Centers in the LWDA, colocated AJCC Partners must perform certain infrastructure purchases during each fiscal year. The infrastructure purchases for each Comprehensive, Affiliate and Specialized AJCC One-Stop Centers, include and are limited to, exterior signage, assistive technology devices to ensure equal access and opportunities for individuals with disabilities, and new computers and upgrading computer software in the Resource Room. This list is not exhaustive and is intended as a guide. Additional equipment purchases identified by any of the colocated AJCC Partners will be made with the consent and approval of all of the colocated AJCC Partners.

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B. Network of Comprehensive AJCCs.

1. Each AJCC Partner that carries out a program or activities within a Comprehensive AJCC One-Stop Center must use a portion of the funds available for their program and activities to help maintain the One-Stop Delivery System, including proportional payment of the Infrastructure Costs of the Comprehensive AJCC One-Stop Center.
  - a. If it has been determined that a AJCC Partner is receiving a benefit from the Comprehensive AJCC One-Stop Center, the amount of funds each AJCC Partner is required to contribute must be based on their proportionate use of the Comprehensive AJCC One-Stop Center.
  - b. The amount to be paid by the AJCC Partner for its proportionate share must be in compliance with the federal statute authorizing its program and Uniform Guidance.
  - c. All non-colocated AJCC Partners shall pay their proportionate share of infrastructure costs as soon as sufficient data becomes available to make such a determination.
  - e. WIOA emphasizes customer choice, job-driven training, provider performance, and continuous improvement. The quality and selection of providers and programs of training services is vital to achieving these core principles.
  - f. The parties to this agreement recognize the many benefits to our customers in the collaboration and integration of seamless service and have participated in the development and operation of a One-Stop system doing business as the AJCC.

**Article XV. Indemnification**

All Parties to this MOU recognize the Partnership consists of various levels of government, not-for-profit, and for-profit entities. Each party to this agreement shall be responsible for injury to persons or damage to property resulting from negligence on the part of itself, its employees, its agents, or its officers. No AJCC Partner assumes any responsibility for any other party for the consequences of any act or omission of any third party. The Parties acknowledge the KIM WDB and Comprehensive AJCC One-Stop Operator have no responsibility and/or liability for any negligent actions of any of the other AJCC Partners' employees, agents, and/or assignees. Likewise, the AJCC Partners have no responsibility and/or liability for any negligent actions of the KIM WDB and Comprehensive AJCC One-Stop Operator's employees, agents, and/or assignees.

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## **Article XVI. Termination**

The AJCC Partners understand that implementation of the AJCC system is dependent on the good faith effort of every AJCC Partner to work together to improve services to the community. The AJCC Partners also agree that this is a project where different ways of working together and providing services are being tried. This MOU will remain in effect until the end date specified in the Effective Period as indicated in Article XVI below, unless:

- a. All Parties mutually agree to terminate this MOU prior to the end date.
- b. Federal oversight agencies charged with the administration of WIOA are unable to appropriate funds or if funds are not otherwise made available for continued performance for any fiscal period of this MOU succeeding the first fiscal period. Any party unable to perform pursuant to MOU due to lack of funding shall notify the other Parties as soon as the party has knowledge that funds may be unavailable for the continuation of activities under this MOU.
- c. WIOA is repealed or superseded by subsequent federal law.
- d. Local area designation is changed under WIOA.
- e. A party breaches any provision of this MOU and such breach is not cured within thirty (30) days after receiving written notice from the Chair of the KIM WDB Chair (or designee) specifying such breach in reasonable detail. In such event, the non-breaching party(s) shall have the right to terminate this MOU by giving written notice thereof to the party in breach, upon which termination will go into effect immediately.

In the event of termination, the Parties to this MOU must convene within thirty (30) days after the breach of the MOU to discuss the formation of the successor MOU. At that time, allocated costs must be addressed and agreed to by the Parties.

Any party may request to terminate its inclusion in this MOU by following the modification process identified in Article XVII below.

## **Article XVII. Grievances and Complaints Procedure**

The AJCC Partners agree to establish and maintain a procedure for grievances and complaints as outlined in WIOA. The process for handling grievances and complaints is applicable to customers and AJCC Partners. These procedures will allow the customer or entity filing the complaint to exhaust every administrative level in receiving a fair and complete hearing and resolution of their grievance. The AJCC Partner further agrees to communicate openly and directly to resolve any problems or disputes related to the provision of services in a cooperative manner and at the lowest level of intervention possible.

In addition, the AJCC Partners will offer the best customer service possible by attempting to resolve customer issues as quickly as possible. If AJCC Partner's staff is not able to resolve the issue, they should bring the customer's issue to the attention of their supervisor or an AJCC Partner's supervisor at their location. If the supervisor is not able to resolve the issue, the next

highest level employee (i.e., Deputy Director or equivalent position) may be asked to assist. After those attempts to resolve an issue for the customer are made, the customer may still not be satisfied. Filing a formal complaint/grievance is the final step in good customer service.

Any person(s) filing a complaint concerning an AJCC Partner of the local One-Stop will first submit that complaint to that AJCC Partner utilizing the procedures of that agency.

Participants will first utilize procedures, if available to them, at the employer/training agency level. If the employer does not have a grievance/complaint procedure, the procedures under Title 20 Code of Federal Regulations (CFR) Part 667.600, and Title 29 CFR 37 will be used.

The person filing a complaint shall be free from restraint, coercion, reprisal, or discrimination.

**Article XVIII. Effective Date, Term and Renewal of MOU**

- A. The effective date of this MOU is on July 1, 2022. The term of this MOU is from July 1, 2022 to June 30, 2025, unless it is terminated earlier as provided herein, and shall supersede in its entirety the MOU Phase I, MOU Phase II, and MOU Phase II – Affiliate and Specialized AJCC One-Stop Centers, and WIOA MOU entered into previously by and between the participating AJCC Partners, the KIM WDB, and CLEO.
- B. The MOU is of no force or effect until signed by CLEO and an authorized representative of the KIM WDB.
- C. The MOU will be reviewed annually and renewed not less than once every 3-year period to ensure appropriate funding and delivery of services, and identify any substantial changes that have occurred.

**Article XIX. Modifications and Revisions**

This MOU constitutes the entire agreement between the AJCC Partners and no oral understanding not incorporated herein shall be binding on any of the AJCC Partners hereto. This MOU may be modified, altered, or revised, as necessary, by mutual consent of all of the AJCC Partners, by the issuance of a written amendment, signed and dated by the AJCC Partners. In addition, the Infrastructure Funding Agreements may be modified and/or updated yearly by the colocated AJCC Partners without having to modify the MOU.

**Article XX. Dispute Resolution**

The AJCC Partners agree to try to resolve policy or practice disputes at the lowest level, starting with the site supervisor(s) and staff. If the issue(s) cannot be resolved at this level, they shall be referred to the AJCC Partner's management staff of the respective staff employer, for discussion and resolution. The AJCC Partner's management staff's decision regarding the resolution of the issue(s) shall be final.

**Article XXI. Hold Harmless/Indemnification/Liability**

Except as otherwise expressly provided in this MOU and in accordance with provisions of Section 895.4 of the California Government Code, each party hereby agrees to indemnify, defend and hold harmless all other parties identified in this MOU from and against any and all claims, demands, damages and costs arising out of or resulting from any negligent acts or omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. In addition, except for Departments of the State of California which cannot provide for indemnification of court costs and attorney's fees under the indemnification policy of the State of California, all other parties to this MOU agree to indemnify, defend and hold harmless each other from and against all court costs and attorney's fees arising out of or resulting from any acts or omissions which arise from the negligence performance of the obligations by such indemnifying party pursuant to this MOU. It is understood and agreed that all indemnity provided herein shall survive the termination of this MOU.

**Article XXII. Notice**

All notices required or permitted to be given by any party to this MOU shall be deemed tendered upon personal delivery to the all of other AJCC Partners or three (3) days after being deposited in the United States mail, postage prepaid, first class mail addressed to the other Partners at the addresses contained herein or to such other address as the AJCC Partners may provide by written notice tendered in accordance herewith.

**Article XXIII. Comprehensive AJCC One-Stop Operating Budget**

The purpose of this Article is to establish a financial plan, including terms and conditions, to fund the services and operating costs of the KIM WDA's Comprehensive AJCC One-Stop Centers. The Parties to this MOU agree that joint funding is a necessary foundation for an integrated service delivery system. The goal of the operating budget is to develop a funding mechanism that:

- a. Establishes and maintains the Local workforce delivery system at a level that meets the needs of the job seekers and businesses in the LWDA,
- b. Reduces duplication and maximizes program impact through the sharing of services, resources, and technologies among AJCC Partners (thereby improving each program's effectiveness),
- c. Reduces overhead costs for any one AJCC Partner by streamlining and sharing financial, procurement, and facility costs, and
- d. Ensures that costs are appropriately shared by the AJCC's Partners by determining contributions based on the proportionate use of the one-stop centers and relative benefits received, and requiring that all funds are spent solely for allowable purposes in a manner consistent with the applicable authorizing statutes and all other applicable

legal requirements, including the Uniform Guidance.

The AJCC Partners consider this one-stop operating budget the master budget that is necessary to maintain the KIM WDA’s high-standard of AJCC Network. It includes the following cost categories, as required by WIOA and its implementing regulations:

- a. Infrastructure Costs;
- b. Career Services Costs; and
- c. Shared Operating Costs and Shared Services Costs.

All costs must be included in the MOU, allocated according to colocated AJCC Partners’ proportionate use and relative benefits received, and reconciled on a quarterly basis against actual costs incurred and adjusted accordingly. The Comprehensive AJCC One-Stop Centers operating budget is expected to be transparent and negotiated among colocated AJCC Partners on an equitable basis to ensure costs are shared appropriately. All colocated AJCC Partners have negotiated in good faith and established outcomes that are reasonable and fair.

**Article XXIV. Infrastructure Funding Agreement for Comprehensive AJCCs:**

The Infrastructure Funding Agreement (IFA) must include infrastructure costs, and does include Additional Costs and Shared Operating Costs and Shared Services Costs. The colocated AJCC Partners have negotiated the IFA for all of the Comprehensive AJCC One-Stop Centers, including and limited to, Southeast-AJCC, Delano-AJCC, and Ridgecrest-AJCC, as reflected below.

The following reflects the summarized IFA between the colocated AJCC Partners for the Southeast-AJCC:

SOUTHEAST AJCC									Purchase
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole									FY2017-18
Cost Categories	Total Cost	Contributors					Value	Balance to Allocate	
		ETR	EDD	DHS	Job Corps/YouthBuild	DOR			
	Percentage	70.52%	23.93%	3.94%	1.07%	0.54%	\$/SF	\$ 1,499	
	Square Footage	22,203	7,533	1,240	337	171	<u>31,484</u>		
Rent	493,288	326,931	135,594	22,326	5,255	3,181	493,288	0	
Operational Costs Including Utilities/Maintenance*	387,050	206,136	85,876	11,516	3,128	1,539	308,195	78,856	
Operational Costs Not Included in Lease/Ops Costs* split on %	78,856	55,610.18	18,867.34	3,105.73	844.06	428.29	78,856	0	
Equipment**	52,425	36,970.56	12,543.32	2,064.74	561.14	284.73	52,425	0	
Access Technology***	46,252	32,617.77	11,066.51	1,821.65	495.08	251.21	46,252	0	
Common Identifier****	2,750	1,939.34	657.98	108.31	29.44	14.94	2,750	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	981,765	660,205	264,605	40,943	10,313	5,699	981,765	0	
Monthly Costs	81,814	55,017	22,050	3,412	859	475	81,814	0	
Total Infrastructure to Be Allocated to Colocated Partners: \$								<b>981,765</b>	

A more thorough and complete IFA for the Southeast-AJCC is attached hereto and incorporated herein as Exhibit “D”.

The following reflects the summarized IFA between the colocated AJCC Partners for the Delano-



AJCC:

<b>DELANO</b>							
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole							
		<b>Contributors</b>				39 Capacity (14 Vacancies)	
Cost Categories	Total Cost	ETR (Proteus)	EDD	DHS*	DOR	Value	Balance to Allocate
Rent	146,765	61,948	46,002	-	10,359	28,456	28,456
Utilities/Maintenance Other Ops *	33,792	8,448	8,448	8,448	8,448	33,792	0
Equipment**	15,500	3,875	3,875	3,875	3,875	15,500	0 X
Access Technology***	27,598	6,900	6,900	6,900	6,900	27,598	0
Common Identifier****	7,983	1,996	1,996	1,996	1,996	7,983	0
Totals with Total Partner Allocations & Remaining Allocation Amt	231,638	83,166	67,220	21,218	31,577	113,329	28,456
Monthly	19,303	6,931	5,602	1,768	2,631	9,444	
Over/(Under) Paying of Current Costs		111,510	(21,218)		(40,617)		
Total Infrastructure to Be Allocated to Colocated Partners:						<b>\$ 231,638</b>	

A more thorough and complete IFA for the Delano-AJCC is attached hereto and incorporated herein as Exhibit “E”.

The following reflects the summarized IFA between the colocated AJCC Partners for the presently located Ridgecrest-AJCC:

<b>RIDGECREST--NEW--540 Perdew</b>						
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole						
		<b>Contributors</b>				
Cost Categories	Total Cost	ETR (Note: Net Cost after Partner reimbursement)	DHS	DOR	Value	Balance to Allocate
Rent	43,402	5,838	23,341	14,222	43,402	(37,564)
Utilities/Maintenance Other Ops *	82,854	82,854	-	-	82,854	0
Equipment**	7,200	2,400	2,400	2,400	7,200	0 X
Access Technology***	11,651	3,884	3,884	3,884	11,651	0
Common Identifier****	2,589	863	863	863	2,589	0
Totals with Total Partner Allocations & Remaining Allocation Amt	147,696	95,839	30,488	21,369	147,696	0
Estimated Monthly Costs	12,308	7,987	2,541	1,781	12,308	
Total Infrastructure to Be Allocated to Colocated Partners:						<b>\$ 147,696.26</b>

A more thorough and complete IFA for the Ridgecrest-AJCC is attached hereto and incorporated herein as Exhibit “F”.

The above matrixes incorporate the specific costs provided below:

- A. Infrastructure Costs are defined as non-personnel costs that are necessary for the general operation of the AJCC network, including, but not limited to:
  - a. Rental of the facilities;
  - b. Utilities and maintenance;
  - c. Equipment, including assessment-related products and assistive technology for

- individuals with disabilities;
  - d. Technology to facilitate access to the AJCC, including technology used for each center's planning and outreach activities; and
  - e. Common identifier costs.
- B. The equipment, including assessment-related products and assistive technology for individuals with disabilities and technology to facilitate access to the AJCC, including technology used for each center's planning and outreach activities identified above as Infrastructure Costs are more thoroughly identified in the Equipment Lists for each Comprehensive AJCC One-Stop Center in the LWDA. The Equipment Lists for the Southeast-AJCC, Delano-AJCC and Ridgecrest-AJCC are attached hereto and incorporated herein as Exhibit "G", "H" and "I", respectfully.

The Marketing/Outreach Technology equipment necessary to facilitate access to the AJCC Network is attached hereto and incorporated herein as Exhibit "J".

- C. All Parties to this MOU and IFA recognize that infrastructure costs are applicable to all required colocated AJCC Partners. The non-colocated Partners agree to pay their proportionate share of infrastructure costs as soon as sufficient data are available to make such a determination. Each AJCC Partner's contributions to these costs, however, may vary, as these contributions are based on the proportionate use and relative benefit received, consistent with the Partner programs' authorizing laws and regulations and the Uniform Guidance. The Parties desire to have the colocated AJCC Partners pay the total infrastructure costs for the AJCC network for the first fiscal year and the colocated and non-colocated Partners will re-negotiate the partner sharing agreement a minimum of one-hundred and twenty (120) days before the 30<sup>st</sup> day of June of each year. Each colocated AJCC partner's contributions to these costs, however, may vary, as these contributions are based on the proportionate use and relative benefit received, consistent with the AJCC Partner programs' authorizing laws and regulations and the Uniform Guidance.
- D. Shared operating costs and shared services costs may include costs of shared services that are authorized for and may be commonly provided through the one-stop Partner programs, including initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services, referrals to other AJCC Partners, and business services.
- E. Under the IFA, there are three different funding types:
- i. Cash are funds provided to the KIM WDB or its designee by AJCC Partners, either directly or by an interagency transfer, or by a third party.
  - ii. Non-Cash are expenditures incurred by AJCC Partners on behalf of the one-stop center; and non-cash contributions or goods or services contributed by an AJCC Partner program and used by the AJCC one-stop center.

- iii. Third-party In-kind are contributions of space, equipment, technology, non-personnel services, or other like items to support the infrastructure costs associated with one-stop operations, by a non-AJCC Partner to: support the one-stop center in general; or support the proportionate share of one-stop infrastructure costs of a specific AJCC partner.
  
- F. Contributions for infrastructure and additional costs may be made from cash, non-cash, or third party in-kind contributions. Non-cash and third-party in kind contributions must be fairly evaluated in accordance with the Uniform Guidance at 2 CFR 200.306, 2 CFR 200.434, 34 CFR 361.715 and 34 C.F.R. 463.715.
  
- G. Career Services Costs align with Article III above which outlines shared customers and services and includes the costs of the provision of career services applicable to each program consistent with the AJCC Partner program's applicable Federal statutes and allocable based on cost principles of the Uniform Guidance at 2 CFR Part 200, as reflected in the table below.

<b>Table for Delivery of Applicable Career Services</b>	
<b>Kern, Inyo and Mono Workforce Development Board</b>	
<b>T-I Adult:</b> <i>WIOA Title I (B) Adult</i>	Employers' Training Resource (ETR), Inyo County Health & Human Services (Inyo HHS), Mono County Social Services Dept. (Mono SSD), *KHSD (subgrantee of ETR)
<b>T-I DW:</b> <i>WIOA Title I (B) Dislocated Worker</i>	ETR, Inyo HHS, Mono SSD, *KHSD (subgrantee of ETR)
<b>T-I Youth:</b> <i>WIOA Title I (B) Youth</i>	ETR, Mono SSD, *KHSD (subgrantee of ETR)
<b>T-I Job Corps:</b> <i>WIOA Title I (C) Job Corps</i>	Chugach Education Services, Inland Empire Job Corps (JC)
<b>T-I Native Am:</b> <i>WIOA Title I (D) Sec 166 Native American</i>	California Indian Manpower Consortium, Inc. (CA Indian)
<b>T-I MSFW:</b> <i>WIOA Title I (D) Sec 167 Migrant Seasonal Farmworkers grantee</i>	ETR
<b>T-I YouthBuild:</b> <i>WIOA Title I (D) Sec 171 YouthBuild</i>	No Grantee
<b>T-II AEL:</b> <i>WIOA Title II Adult Education and Literacy grantee</i>	Kern High School District (KHSD), Delano Joint Union High School District (DJUHSD), Farmworker Institute for Education & Leadership Development (FIELD), McFarland Unified School District (MUSD), Wasco Union High School District (WUHSD)
<b>T-III WP:</b> <i>WIOA Title III Wagner-Peyser</i>	Employment Development Department (EDD)
<b>T-IV VR:</b> <i>WIOA Vocational Rehabilitation</i>	Department of Rehabilitation (DOR)
<b>Tech Ed:</b> <i>Carl Perkins Career Technical Education grantee</i>	Bakersfield College (BC), Cerro Coso Community College (CCCC), Taft College (TC)
<b>T-V OAA:</b> <i>Title V Older Americans Act</i>	SER – Jobs for Progress (SER Jobs)
<b>JVSG:</b> <i>Jobs for Veterans State grant</i>	EDD
<b>TAA:</b> <i>Trade Adjustment Assistance Act</i>	EDD
<b>Comm Act:</b> <i>Community Services Block Grant recipient</i>	Community Action Partnership of Kern (CAPK)
<b>Housing:</b> <i>Housing &amp; Urban Development</i>	Housing Authority of the County of Kern (HACK)
<b>UI:</b> <i>Unemployment Compensation</i>	EDD
<b>SC:</b> <i>Second Chance grantee</i>	Latino Coalition for Community Leadership (LCCL)
<b>TANF:</b> <i>CalWORKS</i>	Kern County Department of Human Services (DHS), **KHSD (CalWORKS allotment)
<b>Consolidated Budget for Delivery of Applicable Career Services</b>	

Consolidated budget for applicable career services reflecting each of the Partner's costs for the service delivery of each applicable career service, which includes all costs, including personnel, related to the administration and delivery of those services.

<b>Applicable Career Services</b>	T-I Adult	T-I DW	T-I Youth	T-I Job Corps	T-I Native Am	T-I MSF	T-I YouthBuild
<b>Basic Career Services:</b> T-I Eligibility, Initial Assess Outreach, Intake, Orient, Labor Exchange, Referrals, LMI Support Service Info, UI Info, Fin Aid Info	ETR: \$  Mono SSD: \$23,164  Inyo HHS: \$48,911  *KHSD: \$0	ETR: \$  Mono SSD: \$34,796  Inyo HHS: \$39,687  *KHSD: \$0	ETR: \$  Mono SSD: \$25,291  Inyo HHS: \$0  *KHSD: \$790,223	JC: \$83,559	CIMC: \$168,101	ETR: \$  KHSD: \$13,453	None
<b>Applicable Career Services</b>	T-II AEL	T-III WP	T-IV VR	Tech Ed	T-V OAA	JVSG	TAA
<b>Basic Career Services:</b> T-I Eligibility, Initial Assess Outreach, Intake, Orient, Labor Exchange, Referrals, LMI Support Service Info, UI Info, Fin Aid Info	FIELD: \$250,000  DJUHSD: \$87,094  MUSD: \$50,000  WUHSD: \$30,000  KHSD: \$368,631	EDD: \$2,119,381	DOR: \$1,500,000	BC: \$8,750  CCCC: \$18,000  TC: \$8,750	SER Jobs: \$46,400	EDD: \$275,467	EDD: \$71,410
<b>Applicable Career Services</b>	Comm Act	Housing	UI	SC	TANF		
<b>Basic Career Services:</b> T-I Eligibility, Initial Assess Outreach, Intake, Orient, Labor Exchange, Referrals, LMI Support Service Info, UI Info, Fin Aid Info	CAPK: \$0.00	HACK: \$150,000	EDD-UI: DCAF=\$380  UI Direct (PSP)=\$57,000	LCCL: \$60,000	DHS: \$248,348  **KHSD: \$3,109,042		

<b>Applicable Career Services</b>	<b>T-I Adult</b>	<b>T-I DW</b>	<b>T-I Youth</b>	<b>T-I Job Corps</b>	<b>T-I Native Am</b>	<b>T-I MSF</b>	<b>T-I YouthBuild</b>
<b>Individual Career Services:</b> Comp Assessment, IEP, Career Plan Counsel, Short-Term Pre-Vocational, Internship/Extern/Work Experience, Financial Literacy, ESL, WF Prep	ETR: \$ Mono SSD: \$15,442 Inyo HHS: \$20,000 *KHSD: \$249,410	ETR: \$ Mono SSD: \$23,198 *KHSD: \$83,137	ETR: \$ Mono SSD: \$16,861 Inyo HHS: \$18,000 *KHSD: \$2,249,095	JC: \$55,704	CIMC: \$44,248	ETR: \$ KHSD: \$255,607	None
<b>Applicable Career Services</b>	<b>T-II AEL</b>	<b>T-III WP</b>	<b>T-IV VR</b>	<b>Tech Ed</b>	<b>T-V OAA</b>	<b>JVSG</b>	<b>TAA</b>
<b>Individual Career Services:</b> Comp Assessment, IEP, Career Plan Counsel, Short-Term Pre-Vocational, Internship/Extern/Work Experience, Financial Literacy, ESL, WF Prep	FIELD: \$250,000 DJUHSD: \$94,358 WUHSD: \$40,000 MUSD: \$40,000 KHSD: \$1,740,124	EDD: \$374,009	DOR: \$6,500,000	BC: \$3,500 CCCC: \$31,000 TC: \$3,500	SER Jobs: \$30,933	EDD: \$48,611	EDD: \$12,601
<b>Applicable Career Services</b>	<b>Comm Act</b>	<b>Housing</b>	<b>UI</b>	<b>SC</b>	<b>TANF</b>		
<b>Individual Career Services:</b> Comp Assessment, IEP, Career Plan Counsel, Short-Term Pre-Vocational, Internship/Extern/Work Experience, Financial Literacy, ESL, WF Prep	CAPK: \$0.00	HACK: \$150,000	EDD: \$0	LCCL: \$140,000	DHS: \$5,392,124 **KHSD: \$1,078,368		

**Article XXV. Infrastructure Funding Agreement for Affiliate and Specialized AJCCs:**

The Infrastructure Funding Agreement (IFA) must include infrastructure costs.

The following reflects the summarized IFA for the AJCC - Oildale:

<b>OILDALE--Olive Drive</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>		<b>Balance to Allocate</b>
Rent	127,119	127,119	127,119	0
Utilities/Maintenance Other Ops *	118,293	118,293	118,293	0
Equipment**	11,600	11,600	11,600	0
Access Technology***	27,712	27,712	27,712	0
Common Identifier****	13,832	13,832	13,832	0
Totals with Total Partner Allocations & Remaining Allocation Amt	298,556	298,556	298,556	0
Estimated Monthly Costs	24,880	24,880	24,880	
<b>Total Infrastructure to Be Allocated to AJCC Ops: \$ 298,555.85</b>				

A more thorough and complete IFA for the AJCC - Oildale is attached hereto and incorporated herein as Exhibit "K".

The following reflects the summarized IFA for the AJCC - Taft:

<b>TAFT--119 North 10th Street</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>		<b>Balance to Allocate</b>
Rent	332	332	332	0
Utilities/Maintenance Other Ops *	987	987	987	0
Equipment**	4,288	4,288	4,288	0 X
Access Technology***	11,822	11,822	11,822	0
Common Identifier****	852	852	852	0
Totals with Total Partner Allocations & Remaining Allocation Amt	18,281	18,281	18,281	0
Estimated Monthly Costs	1,523	1,523	1,523	
<b>Total Infrastructure to Be Allocated to AJCC Ops: \$ 18,281.08</b>				

A more thorough and complete IFA for the AJCC – Taft is attached hereto and incorporated herein as Exhibit "L".

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The following reflects the summarized IFA for the AJCC - Shafter:

<b>SHAFTER--115 Central Valley Highway</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	748		748	748
Utilities/Maintenance Other Ops *	875		875	875
Equipment**	5,214		5,214	5,214
Access Technology***	7,413		7,413	7,413
Common Identifier****	534		534	534
Totals with Total Partner Allocations & Remaining Allocation Amt	14,784		14,784	14,784
Estimated Monthly Costs	1,232		1,232	
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>14,783.82</b>				

A more thorough and complete IFA for the AJCC - Shafter is attached hereto and incorporated herein as Exhibit "M".

The following reflects the summarized IFA for the AJCC - Lake Isabella:

<b>LAKE ISABELLA--6401 Lake Isabella Blvd</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	7,135	7,135	7,135	0
Utilities/Maintenance Other Ops *	16,644	16,644	16,644	0
Equipment**	3,240	3,240	3,240	0
Access Technology***	7,223	7,223	7,223	0
Common Identifier****	520	520	520	0
Totals with Total Partner Allocations & Remaining Allocation Amt	34,762	34,762	34,762	0
Estimated Monthly Costs	2,897	2,897	2,897	
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>34,761.81</b>				

A more thorough and complete IFA for the AJCC - Lake Isabella is attached hereto and incorporated herein as Exhibit "N".

The following reflects the summarized IFA for the AJCC - Lamont:

<b>LAMONT--8300 Segrue</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	1,902	1,902	1,902	0
Utilities/Maintenance Other Ops *	782	782	782	0
Equipment**	4,932	4,932	4,932	0
Access Technology***	-	-	-	0
Common Identifier****	-	-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	7,616	7,616	7,616	0
Estimated Monthly Costs	635	635	635	
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>7,616.00</b>				



A more thorough and complete IFA for the AJCC – Lamont is attached hereto and incorporated herein as Exhibit “O”.

The following reflects the summarized IFA for the AJCC - Mojave:

<b>MOJAVE--2300 Highway 58</b>					
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole					
		Contributors			
Cost Categories	Total Cost	ETR		Value	Balance to Allocate
Rent	1,389		1,389	1,389	0
Utilities/Maintenance Other Ops *	1,551		1,551	1,551	0
Equipment**	5,872		5,872	5,872	0 X
Access Technology***	-		-	-	0
Common Identifier****	-		-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	8,812		8,812	8,812	0
Estimated Monthly Costs	734		734	734	
Total Infrastructure to Be Allocated to Colocated Partners: \$ <b>8,812.00</b>					

A more thorough and complete IFA for the AJCC - Mojave is attached hereto and incorporated herein as Exhibit “P”.

The following reflects the summarized IFA for the AJCC - Walker:

<b>MONO COUNTY</b>					
<b>WALKER</b>					
		Contributors			
Cost Categories	Total Cost	ETR	DHS	Value	Balance to Allocate
Rent	9,380	4,690	4,690	9,380	0
Utilities/Maintenance Other Ops	5,124	2,562	2,562	5,124	0
Equipment	3,173	3,173	-	3,173	0 X
Access Technology	-	-	-	-	0
Common Identifier	3,000	3,000	-	3,000	0
Totals with Total Partner Allocations & Remaining Allocation Amt	20,677	13,425	7,252	20,677	0
Estimated Monthly Costs	1,723	1,119	604	1,723	
Total Infrastructure to Be Allocated to Colocated Partners: \$ <b>20,677.00</b>					

A more thorough and complete IFA for the AJCC – Walker is attached hereto and incorporated herein as Exhibit “Q”.

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The following reflects the summarized IFA for the AJCC - Mammoth Lakes:

<b>MONO COUNTY MAMMOTH LAKES</b>						
		<b>Contributors</b>				
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>DHS</b>	<b>Value</b>	<b>Balance to Allocate</b>	
Rent	248,880	12,444	236,436	248,880	0	
Utilities/Maintenance Other Ops	-	-	-	-	0	
Equipment	1,416	1,416	-	1,416	0	X
Access Technology	-	-	-	-	0	
Common Identifier	-	-	-	-	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	250,296	13,860	236,436	250,296	0	
Estimated Monthly Costs	20,858	1,155	19,703	20,858		
<b>Total Infrastructure to Be Allocated to Colocated Partners: \$ 250,296.00</b>						

A more thorough and complete IFA for the AJCC - Mammoth Lakes is attached hereto and incorporated herein as Exhibit "R".

The following reflects the summarized IFA for the AJCC - Inyo:

<b>INYO COUNTY INDEPENDENCE</b>						
		<b>Contributors</b>				
<b>Cost Categories</b>	<b>Total Cost</b>	<b>WIOA</b>	<b>County Mental Health</b>	<b>Social Services</b>	<b>Value</b>	<b>Balance to Allocate</b>
	Equal Share	1%	4%	95%	1	
Rent	65,020	650	2,601	61,769	65,020	0
Utilities/Maintenance Other Ops *	22,874	2,281	22	20,571	22,874	0
Equipment**	525	525	-	-	525	0
Access Technology***	-	-	-	-	-	0
Common Identifier****	-	-	-	-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	88,419	3,456	2,623	82,340	88,419	0
Estimated Monthly Costs	7,368	288	219	6,862	7,368	
<b>Total Infrastructure to Be Allocated to Colocated Partners: \$ 88,419.00</b>						

A more thorough and complete IFA for the AJCC – Inyo is attached hereto and incorporated herein as Exhibit "S".

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The following reflects the summarized IFA for the AJCC – Business Center:

<b>BACK TO WORK CENTER--1405 &amp; 1401 Commercial Way, Suite 120</b>					
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole					
		<b>Contributors</b>			
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>		<b>Value</b>	<b>Balance to Allocate</b>
Rent	58,056		58,056	58,056	0
Utilities/Maintenance Other Ops *	105,440		105,440	105,440	0
Equipment**	6,700		6,700	6,700	0 X
Access Technology***	1,825		1,825	1,825	0
Common Identifier****	131		131	131	0
Totals with Total Partner Allocations & Remaining Allocation Amt	172,152		172,152	172,152	0
Estimated Monthly Costs	14,346		14,346	14,346	0
Total Infrastructure to Be Allocated to AJCC Ops: <b>\$ 172,152.17</b>					

A more thorough and complete IFA for the AJCC – Business Center is attached hereto and incorporated herein as Exhibit “T”.

The following reflects the summarized IFA for the AJCC – EPIC:

<b>EPIC @ THE BEALE Memorial Library</b>					
<b>701 Truxtun Ave</b>					
		<b>Contributors</b>			
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>		<b>Value</b>	<b>Balance to Allocate</b>
Rent	10,200		10,200	10,200	0
Utilities/Maintenance Other Ops *	55,920		55,920	55,920	0
Equipment**	16,100		16,100	16,100	0 X
Access Technology***	5,075		5,075	5,075	0
Common Identifier****	366		366	366	0
Totals with Total Partner Allocations & Remaining Allocation Amt	87,660		87,660	87,660	0
Estimated Monthly Costs	7,305		7,305	7,305	0
Total Infrastructure to Be Allocated to AJCC Ops: <b>\$ 87,660.48</b>					

A more thorough and complete IFA for the AJCC – EPIC is attached hereto and incorporated herein as Exhibit “U”.

The above matrixes incorporate the specific costs provided below:

- A. Infrastructure Costs are defined as non-personnel costs that are necessary for the general operation of the AJCC network, including, but not limited to:
  - a. Rental of the facilities;
  - b. Utilities and maintenance;
  - c. Equipment, including assessment-related products and assistive technology for individuals with disabilities;
  - d. Technology to facilitate access to the AJCC, including technology used for each center’s planning and outreach activities; and

- e. Common identifier costs.
- B. The equipment, including assessment-related products and assistive technology for individuals with disabilities and technology to facilitate access to the AJCC, including technology used for each center's planning and outreach activities identified above as Infrastructure Costs are more thoroughly identified in the Equipment Lists for each Affiliate and Specialized AJCC One-Stop Center in the LWDA. The Equipment Lists for the AJCC – Oildale, AJCC – Taft, AJCC – Shafter, AJCC – Lake Isabella, AJCC – Lamont, AJCC – Mojave, AJCC – Business Center, and AJCC – EPIC are attached hereto and incorporated herein as Exhibit "V", "X", "Y", "Z", "AA", "BB", "CC" and "DD" respectfully.
- C. If an affiliate or specialized AJCC only has one colocated AJCC Partner within the AJCC, it is not required to negotiate the IFA as there are no cost sharing AJCC Partners.

**Article XXVI. Miscellaneous Provisions**

- 1. Non-Discrimination and Equal Opportunity. The laws and regulations listed herein do not encompass all of the laws and regulations that govern the AJCC Partners in its respective roles under this MOU. The AJCC Partners expressly agree to comply with the federal and state laws and regulations listed below.

A. Consistent with WIOA, the AJCC Partners shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant, or applicant for employment due to gender, race, color, ancestry, religion, national origin, physical disability (including HIV and AIDS), mental disability, medical condition(s), age (over 40), or marital status; nor shall the AJCC Partners deny family and medical care leave or pregnancy disability leave to employees entitled to such leave. The AJCC Partners shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and their employees and applicants or employment are free from such discrimination and harassment. The AJCC Partners shall comply with the provisions of Fair Employment and Housing Act (California Government Code Section 12900, et seq.) and related, applicable regulations promulgated thereunder (Title 2, California Code of Regulations Section 7285 et seq.). Code of Regulations Section 8103 et seq. are incorporated into this MOU by reference and made a part hereof as if set forth in full. The AJCC Partners shall give written notice of its obligations under this clause to labor organizations with which it has a collective bargaining agreement or other such agreement.

B. The KIM WDB and AJCC Partners will ensure that policies and procedures established by the AJCC as the One-Stop Center, and programs and service provided by and through the One-Stop Center are in compliance with the Americans with Disabilities Act of 1990 and its amendments (ADA), which prohibits discrimination on the basis of disability, as well as other applicable regulations and guidelines issued pursuant to the ADA. Additionally, AJCC Partners agree to fully comply with the provisions of WIOA, Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, 29 CRF Part 37, and all other regulations implementing the aforementioned laws.

C. The AJCC Partners agree to provide priority of service to veterans and covered spouses for any qualified job training program pursuant to 38 USC 2813.

D. The AJCC Partners agree to comply with 29 CFR 94 and all other applicable state and federal laws pertaining to a drug-free workplace and to make a good faith effort to maintain a drug-free workplace. Each AJCC Partner will make a good faith effort to ensure that none of its officers, employees, members, and subrecipient(s), and any independent contract(s) will purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way while working or while on public property.

2. Severability. In the event that a provision or several provisions of this MOU is unenforceable or held to be unenforceable under applicable law, this MOU will continue in full force and effect without such provision(s) and will be enforceable in accordance with its terms.
3. Drug and Alcohol-free Workforce. AJCC Partners certify that it will comply with the Drug-Free Workplace Act of 1988, 41 U.S.C. 702 et seq., and 2 CFR part 182 which require that all organizations receiving grants from any Federal agency maintain a drug-free workplace. The recipient must notify the awarding office if an employee of the recipient is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for suspension or debarment under 2 CFR part 180, as adopted by the U.S. Department of Education at 2 CFR 3485, and the U.S. Department of Labor regulations at 29 CFR part 94.
4. Certification Regarding Lobbying. AJCC Partners shall comply with the Byrd Anti-Lobbying Amendment (31 U.S.C. Section 1352), 29 C.F.R. Part 93, and 34 CFR part 82, as well as the requirements in the Uniform Guidance at 2 CFR 200.450. The Parties shall not lobby federal entities using federal funds and will disclose lobbying activities as required by law and regulations.
5. Debarment and Suspension. All Parties shall comply with the debarment and suspension requirements (E.O. 12549 and 12689) and 2 CFR part 180 and as adopted by the U.S. Department of Labor at 29 CFR part 2998 and by the U.S. Department of Education at 2 CFR 3485.
6. Priority of Service. AJCC Partners certify that it will adhere to all statutes, regulations, policies, and plans regarding priority of service, including, but not limited to, priority of service for veterans and their eligible spouses, and priority of service for the WIOA title I Adult program, as required by 38 U.S.C. sec. 4215 and its implementing regulations and guidance, and WIOA sec. 134(c)(3)(E) and its implementing regulations and guidance. The AJCC Partners will target recruitment of special populations that receive a focus for services under WIOA, such as individuals with disabilities, low-income individuals, basic skills deficient youth, and English language learners.
7. Buy American Provision. AJCC Partners that receives funds made available under title I or II of

WIOA or under the Wagner-Peyser Act (29 U.S.C. Section 49, et. seq.) certifies that it will comply with Sections 8301 through 8303 of title 41 of the United States Code (commonly known as the "Buy American Act.") and as referenced in WIOA Section 502 and 20 CFR 683.200(f).

8. Salary Compensation and Bonus Limitations. AJCC Partners certify that, when operating grants funded by the U.S. Department of Labor, it complies with TEGL 05-06, Implementing the Salary and Bonus Limitations in Public Law 109-234, TEGL 17-15, EDD Directive WSD21-02 dated 08.16.21, Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Activities Program Allotments for Program Year (PY) 2016; Final PY 2016 Allotments for the Wagner-Peyser Act Employment Service (ES) Program Allotments; and Workforce Information Grants to States Allotments for PY 2016, Public Laws 114-113 (Division H, title I, Section 105) and 114-223, and WIOA section 194(15)(A), restricting the use of federal grant funds for compensation and bonuses of an individual, whether charged to either direct or indirect, at a rate in excess of the Federal Office of Personnel Management Executive Level II.
9. Non-Assignment. Except as otherwise indicated herein, no Party may, during the term of this MOU or any renewals or extensions of this MOU, assign or subcontract all or any part of the MOU without prior written consent of the KIM WDB.
10. Entire Agreement. This MOU, including all exhibits attached hereto, embodies the entire agreement and understanding between the AJCC Partners hereto with respect to the subject matter of this MOU, and supersedes all prior or contemporaneous agreements and understandings other than this MOU relating to the subject matter hereof.
11. Governing Law. This MOU will be construed, interpreted, and enforced according to the laws of the State of California. All Parties shall comply with all applicable Federal and State laws and regulations, and Local laws to the extent that they are not in conflict with the State of California or Federal requirements.
12. Unenforceable Provisions. In the event that a provision or several provisions of this MOU is/are unenforceable or held to be unenforceable under applicable law, this MOU will continue in full force and effect without such provision(s) and will be enforceable in accordance with its terms.
13. Third Parties. AJCC Partners hereto does not intend to benefit any third parties and this agreement shall not be construed to confer any such benefit.
14. Amendment and Waiver. This MOU may be modified, altered, or revised, as necessary, by the consent of the KIM WDB, by the issuance of a written amendment, signed and dated by the KIM WDB. No provision of this MOU may be waived, except for a written document executed by the KIM WDB. No waiver of a provision will be deemed to be or will constitute a waiver of any other provision of this MOU. A waiver will be effective only in the specific instance and for the purpose for which it was given, and will not constitute a continuing waiver unless stated therein.

15. Construction. The titles of the sections of this MOU are for convenience of reference only and are not to be considered in construing this MOU. Unless the context of this MOU clearly requires otherwise: (a) references to be plural include the singular, the plural, and the part the whole, (b) “or” has the inclusive meaning frequently identified with the phrase “and/or,” (c) “including” has the inclusive meaning frequently identified with the phrase “including but not limited to” or “including without limitation,” and (d) references to “hereunder,” “herein” or “hereof” relate to this Agreement as a whole. Any references in this MOU to any statute, rule, regulation or agreement as it may be modified, varied, amended or supplemental from time to time.
16. Counterparts. This MOU may be in any number of counterparts, each of which will be deemed an original, but all together will constitute one instrument.

**Authority and Signature**

In WITNESS THEREOF, the KERN, INYO, AND MONO WORKFORCE DEVELOPMENT BOARD and AJCC Partners have caused this Memorandum of Understanding to be executed by their respective officers and agents as of the day and year first above written.

APPROVED AS TO FORM  
Office of County Counsel

County of Kern

By: \_\_\_\_\_  
Gurujodha Khalsa, Deputy

By: \_\_\_\_\_  
Zach Scrivner, Chairman, Board of Supervisors

APPROVED AND RECOMMENDED AS TO  
CONTENT

Kern, Inyo, Mono Counties Workforce  
Development Board

By: \_\_\_\_\_  
Alissa Reed, Chair

# Partner Signatures



**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**EMPLOYERS' TRAINING RESOURCE**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

Mandated Partner contact information:

- 1. Mandated Partner:** Employers' Training Resource
- 2. Mandated Partner Contact Person:** Teresa Hitchcock, Assistant County Administrative Officer
- 3. Mandated Partner Address:** 1600 E. Belle Terrace, Bakersfield, CA 93307
- 4. Phone Number:** (661) 336-6972
- 5. Email Address:** [hitchcockt@kerncounty.com](mailto:hitchcockt@kerncounty.com)

Mandated Partner Federal Funding Streams for WIOA Partnership: (i) WIOA title I (B) Adult, Dislocated Worker, and Youth Programs; and (ii) National Farmworker Jobs Program, (NFJP) 2, WIOA Sec. 167

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-located partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Employers' Training Resource

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By: Teresa Hitchcock  
Assistant County Administrative Officer

---

Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**EMPLOYMENT DEVELOPMENT DEPARTMENT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

- 1. Mandated Partner:** Employment Development Department
- 2. Mandated Partner Contact Person:** Shelly Tarver, Deputy Division Chief, Central Valley Region, EDD Southern Workforce Services Division
- 3. Mandated Partner Address:** 1600 E. Belle Terrace, Bakersfield, CA 93307
- 4. Phone Number:** (661) 635-2608
- 5. Email Address:** [shelly.tarver@edd.ca.gov](mailto:shelly.tarver@edd.ca.gov)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** (i) Wagner-Peyser Employment Services (ES) program, authorized under the Wagner-Peyser Act (29 U.S.C. 49 et seq.), as amended by Title III of WIOA, also providing the state's public labor exchange; (ii) Trade Adjustment Assistance (TAA), authorized under chapter 2 of Title II of the Trade Act of 1974 (19 U.S.C. 2271 et seq.); and (iii) Jobs for Veterans State Grants (JVSG), authorized under chapter 41 of Title 38, U.S.C.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-located partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Employment Development Department

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By: Shelly Tarver, Deputy Division  
Chief, Central Valley Region, EDD  
Southern Workforce Services Division

---

Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**KERN COUNTY DEPARTMENT OF HUMAN SERVICES**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Kern County Department of Human Services
2. **Mandated Partner Contact Person:** Lito Morillo, Director
3. **Mandated Partner Address:** 100 E. California Avenue, Bakersfield, CA 93307
4. **Phone Number:** (661) 631-6550
5. **Email Address:** [morillol@kerndhs.com](mailto:morillol@kerndhs.com)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Temporary Assistance for Needy Families (TANF), authorized under part A of Title IV of the Social Security Act (42 U.S.C. 601 et seq.).

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Kern County Department of Human Services

\_\_\_\_\_  
By: Lito Morillo, Director

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**CALIFORNIA DEPARTMENT OF REHABILITATION**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

- 1. Mandated Partner:** California Department of Rehabilitation
- 2. Mandated Partner Contact Person:** Shayn Anderson, MS Regional Director, Department of Rehabilitation, San Joaquin Valley District
- 3. Mandated Partner Address:** 2550 Mariposa Mall, Room 2000, Fresno, California 93721
- 4. Phone Number:** (559) 445-6080
- 5. Email Address:** [shayn.anderson@dor.ca.gov](mailto:shayn.anderson@dor.ca.gov)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** State Vocational Rehabilitation (VR) program, authorized under title I of the Rehabilitation Act of 1973 (29 U.S.C.720 et seq.), as amended by Title IV of WIOA.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

California Department of Rehabilitation

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By: Shayn Anderson, MS Regional Director,  
Department of Rehabilitation,  
San Joaquin Valley District

---

Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**OLD MANAGEMENT GROUP, LLC**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Inland Empire Job Corps Center
2. **Mandated Partner Contact Person:** Suzanne Schaeffer, Director
3. **Mandated Partner Address:** 3173 Kerry Street, San Bernardino, CA 92427
4. **Phone Number:** (562) 983-1777
5. **Email Address:** [schaeffer.suzanne@jobcorps.org](mailto:schaeffer.suzanne@jobcorps.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Job Corps, WIOA Title I, Subtitle C.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Inland Empire Job Corps Center

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By: Suzanne Schaeffer, Director

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Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**NONE**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

- 1. Mandated Partner:** None
- 2. Mandated Partner Contact Person:** None
- 3. Mandated Partner Address:** None
- 4. Phone Number:** None
- 5. Email Address:** None

**Mandated Partner Federal Funding Streams for WIOA Partnership:** YouthBuild WIOA Section 171 (29 USC 3226).

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

\_\_\_\_\_  
By:

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**CERRO COSO COMMUNITY COLLEGE**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Cerro Coso Community College
2. **Mandated Partner Contact Person:** Michael Giacomini, Interim Chief Financial Officer , Kern Community College District, on behalf of Cerro Coso Community College
3. **Mandated Partner Address:** 3000 College Heights Boulevard, Ridgecrest, CA 93555
4. **Phone Number:** (661) 395-4011
5. **Email Address:** [mike.giacomini@bakersfieldcollege.edu](mailto:mike.giacomini@bakersfieldcollege.edu)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 20 U.S.C. 2301 et seq.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Cerro Coso Community College

\_\_\_\_\_  
By: Michael Giacomini, Interim Chief  
Financial Office Kern Community College  
District, on behalf of  
Cerro Coso Community College

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**BAKERSFIELD COLLEGE**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Bakersfield College
2. **Mandated Partner Contact Person:** Michael Giacomini, Interim Chief Financial Officer, Kern Community College District, on behalf of Bakersfield College
3. **Mandated Partner Address:** 1801 Panorama Drive, Bakersfield, CA 93306
4. **Phone Number:** (661) 395-4011
5. **Email Address:** [mike.giacomini@bakersfieldcollege.edu](mailto:mike.giacomini@bakersfieldcollege.edu)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 20 U.S.C. 2301 et seq.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Bakersfield College

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By: Michael Giacomini, Interim Chief  
Financial Officer, on behalf of Bakersfield  
College

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Date:



**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**KERN COMMUNITY COLLEGE DISTRICT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Kern Community College District
2. **Mandated Partner Contact Person:** Michael Giacomini, Interim Chief Financial Officer, Kern Community College District
3. **Mandated Partner Address:** 2100 Chester Avenue, Bakersfield, CA 93301
4. **Phone Number:** (661) 336-5124
5. **Email Address:** [mike.giacomini@bakersfieldcollege.edu](mailto:mike.giacomini@bakersfieldcollege.edu)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 20 U.S.C. 2301 et seq.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Kern Community College District

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By: Michael Giacomini, Interim Chief  
Financial Officer, Kern Community College  
District

---

Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**TAFT COLLEGE**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Taft College
2. **Mandated Partner Contact Person:** Dr. Debra Daniels, Superintendent/President
3. **Mandated Partner Address:** 29 Cougar Court, Taft, CA 93268
4. **Phone Number:** (661) 763-7710
5. **Email Address:** [ddaniels@taftcollege.edu](mailto:ddaniels@taftcollege.edu)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Career and technical education (CTE) programs at the postsecondary level, authorized under the Carl D. Perkins Career and Technical Education Act of 2006 20 U.S.C. 2301 et seq.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Taft College

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By: Dr. Debra Daniels,  
Superintendent/President

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Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**KERN HIGH SCHOOL DISTRICT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Kern High School District
2. **Mandated Partner Contact Person:** Dean McGee, Assistant Superintendent
3. **Mandated Partner Address:** 5801 Sundale Avenue, Bakersfield, CA 93309
4. **Phone Number:** (661) 827-3100
5. **Email Address:** [dmcgee@khsd.k12.ca.us](mailto:dmcgee@khsd.k12.ca.us)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Kern High School District

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By: Dean McGee, Assistant  
Superintendent

---

Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**EMPLOYMENT DEVELOPMENT DEPARTMENT – UNEMPLOYMENT INSURANCE**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Employment Development Department – Unemployment Insurance
2. **Mandated Partner Contact Person:** Carlos Beltran, Employment Development Administrator
3. **Mandated Partner Address:** EDD UI Center San Diego #049, 1350 Front Street, Room 1047, San Diego, CA 92101
4. **Phone Number:** (619) 525-4619
5. **Email Address:** [cbeltran@edd.ca.us](mailto:cbeltran@edd.ca.us)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Unemployment Insurance (UI) programs under state unemployment compensation laws.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Employment Development Department  
Unemployment Insurance

---

By: Carlos Beltran,  
Employment Development Administrator

---

Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**COMMUNITY ACTION PARTNERSHIP OF KERN**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

- 1. Mandated Partner:** Community Action Partnership of Kern
- 2. Mandated Partner Contact Person:** Jeremy Tobias, Chief Executive Officer
- 3. Mandated Partner Address:** 5005 Business Park North, Bakersfield, CA 93309
- 4. Phone Number:** (661) 336-5236
- 5. Email Address:** [jtobias@capk.org](mailto:jtobias@capk.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Employment and training activities carried out under the Community Services Block Grant Act (CSBG) (42 U.S.C. 9901 et seq.).

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Community Action Partnership of Kern

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By: Jeremy Tobias, Executive Director

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Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**SER – JOBS FOR PROGRESS, INC.**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** SER – Jobs for Progress, Inc.
2. **Mandated Partner Contact Person:** Jesus Padron, President/CEO
3. **Mandated Partner Address:** 255 N. Fulton Avenue, Suite 106, Fresno, CA 93701
4. **Phone Number:** (559) 452-0881
5. **Email Address:** [jesuspadron@sercalifornia.org](mailto:jesuspadron@sercalifornia.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Senior Community Service Employment Program (SCSEP), authorized by title V of Older Americans Act of 1965 (42 U.S.C. 3056 et seq.).

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

SER – Jobs for Progress, Inc.

\_\_\_\_\_  
By: Jesus Padron, President/CEO

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**CALIFORNIA INDIAN MANPOWER CONSORTIUM, INC.**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** California Indian Manpower Consortium, Inc.
2. **Mandated Partner Contact Person:** Lorenda T. Sanchez, Executive Director
3. **Mandated Partner Address:** 738 North Market Boulevard, Sacramento, CA 95834
4. **Phone Number:** (916) 920-0285
5. **Email Address:** [lorendas@cimcinc.com](mailto:lorendas@cimcinc.com)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Indian and Native American Programs (INA), WIOA sec. 166, 29 USC 3221.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-located partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

California Indian Manpower Consortium, Inc.

\_\_\_\_\_  
By: Lorenda T. Sanchez, Executive Director

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**DELANO JOINT UNION HIGH SCHOOL DISTRICT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Delano Joint Union High School District
2. **Mandated Partner Contact Person:** Jason Garcia, Superintendent
3. **Mandated Partner Address:** 1720 Norwalk Street, Delano, CA 93215
4. **Phone Number:** (661) 720-4101
5. **Email Address:** [jgarcia@djuhsd.org](mailto:jgarcia@djuhsd.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Delano Joint Union High School District

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By: Jason Garcia, Superintendent

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Date



**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**MCFARLAND UNIFIED SCHOOL DISTRICT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

- 1. Mandated Partner:** McFarland Unified School District
- 2. Mandated Partner Contact Person:** Samuel A. Resendez, Superintendent
- 3. Mandated Partner Address:** 601 Second Street, McFarland, CA 93250
- 4. Phone Number:** (661) 792-3081
- 5. Email Address:** [saresendez@mcfarland.k12.ca.us](mailto:saresendez@mcfarland.k12.ca.us)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

McFarland Unified School District

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By: Samuel A. Resendez, Superintendent

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Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**WASCO UNION HIGH SCHOOL DISTRICT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Wasco Union High School District
2. **Mandated Partner Contact Person:** Robert Cobb, Superintendent
3. **Mandated Partner Address:** 2100 Seventh Street, Wasco, CA 93280
4. **Phone Number:** (661) 758-8447
5. **Email Address:** [rocobb@wascohsd.org](mailto:rocobb@wascohsd.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Wasco Union High School District

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By: Robert Cobb, Superintendent

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Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**FARMWORKER INSTITUTE FOR EDUCATION & LEADERSHIP DEVELOPMENT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Farmworker Institute for Education & Leadership Development
2. **Mandated Partner Contact Person:** David Villarino, President/CEO
3. **Mandated Partner Address:** 122 E. Tehachapi Blvd., Suite C, Tehachapi, CA 93561
4. **Phone Number:** (661) 972-8485
5. **Email Address:** [davidv@fieldinstitute.org](mailto:davidv@fieldinstitute.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** WIOA title II Adult Education and Family Literacy Act (AEFLA) program.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Farmworker Institute for Education  
& Leadership Development

\_\_\_\_\_  
By: David Villarino, President/CEO

\_\_\_\_\_  
Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**LATINO COALITION FOR COMMUNITY LEADERSHIP**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Latino Coalition for Community Leadership
2. **Mandated Partner Contact Person:** Richard R. Ramos, Executive Director
3. **Mandated Partner Address:** PO Box 61252, Santa Barbara, CA 93160
4. **Phone Number:** (805) 331-0902
5. **Email Address:** [rramos@latinocoalition.org](mailto:rramos@latinocoalition.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Reentry Employment Opportunities (REO) programs authorized under sec. 212 of the Second Chance Act of 2007 (42 U.S.C. 17532) and WIOA sec. 169.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Latino Coalition for Community Leadership

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By: Richard R. Ramos, Executive Director

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Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**INYO COUNTY HEALTH AND HUMAN SERVICES**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Inyo County Department of Health and Human Services
2. **Mandated Partner Contact Person:** Marilyn Mann, HHS Director
3. **Mandated Partner Address:** 1360 N. Main Street, Bishop, CA 93514
4. **Phone Number:** (760) 873-3305
5. **Email Address:** [mmann@inyocounty.us](mailto:mmann@inyocounty.us)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** WIOA Title I (B) Adult and Dislocated Worker Programs.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Inyo County Department of Health and  
Human Services

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By: Marilyn Mann, Director

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Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**MONO COUNTY SOCIAL SERVICES DEPARTMENT**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Mono County Social Services Department
2. **Mandated Partner Contact Person:** Kathryn Peterson, Director
3. **Mandated Partner Address:** 1290 Tavern Road, Suite 229, Mammoth Lakes, CA 93546
4. **Phone Number:** (760) 924-1763
5. **Email Address:** [kpeterson@mono.ca.gov](mailto:kpeterson@mono.ca.gov)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** WIOA Title I (B) Adult, Dislocated Worker, and Youth Programs.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-located partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Mono County Social Services Department

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By: Kathryn Peterson, Director

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Date

**AGREEMENT OF PARTNERSHIP BY  
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT  
ONE-STOP/AMERICA'S JOB CENTER OF CALIFORNIA MANDATED PARTNER**

**HOUSING AUTHORITY OF THE COUNTY OF KERN**

In addition to the agreement identified in the main body of this Memorandum of Understanding (MOU), this signature page outlines the mandated partner contact information and federal funding stream as a party to the MOU.

**Mandated Partner contact information:**

1. **Mandated Partner:** Housing Authority of the County of Kern
2. **Mandated Partner Contact Person:** Stephen Pelz, Executive Director
3. **Mandated Partner Address:** 601 24<sup>th</sup> Street, Bakersfield, CA 93301
4. **Phone Number:** (661) 631-8500
5. **Email Address:** [spelz@kernha.org](mailto:spelz@kernha.org)

**Mandated Partner Federal Funding Streams for WIOA Partnership:** Housing & Urban Development.

**Signature:**

The authorized representative of the partner listed below agrees upon the terms and conditions of the MOU, including the terms prescribed in the sharing of the infrastructure and other shared costs under the Workforce Innovation and Opportunity Act commencing on July 1, 2022, and agrees that when data becomes available to determine the AJCC benefit to the non-colocated partners, the infrastructure funding agreement will be renegotiated to include their proportionate share of contributions.

Housing Authority of the County of Kern

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By: Stephen Pelz, Executive Director

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Date

EXHIBIT "A"  
System Map



# KERN, INYO & MONO COUNTIES AJCC LOCATIONS

## MONO COUNTY AJCC AFFILIATE SITES

- 1290 Tavern Road, Suite 229  
Mammoth Lakes, CA 93546  
760.924.1770 • Fax 760.924.5431
- 107384 Highway 395  
Walker, CA 96107  
530.495.1262 • Fax 530.495.1483

## INYO COUNTY AJCC AFFILIATE SITE

- 1360 N. Main Street  
Bishop, CA 93514  
760.872.1394 • Fax 760.872.4950

## COMPREHENSIVE ONE STOPS

### America's Job Center - Bakersfield

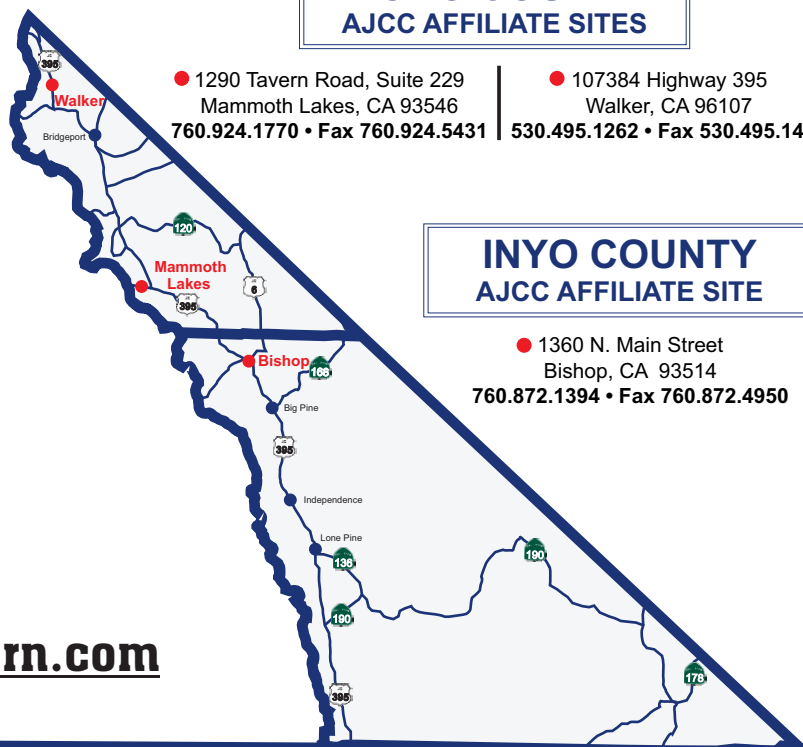
1600 E. Belle Terrace  
Bakersfield, CA 93307  
661.325.HIRE • Fax 661.635.2768

### America's Job Center - Delano

707 Main Street, Suite #4  
Delano, CA 93215  
661.721.5800 • Fax 661.721.5850

### America's Job Center - Ridgecrest

540 Perdew Avenue, Suite B2  
Ridgecrest, CA 93555  
760.384.5995 • Fax 760.446.0732



[www.americasjobcenterofkern.com](http://www.americasjobcenterofkern.com)



## KERN COUNTY AJCC AFFILIATE & SPECIALIZED SITES

● indicates Specialized Site

- The Business Center  
1129 Olive Drive, Suite C  
Bakersfield, CA 93308  
661.336.6650 • Fax 661.392.3611
- EPIC (Youth Center)  
2211 "H" Street  
Bakersfield, CA 93301  
661.336.6460 • Text 661.742.2812
- 1129 Olive Drive, Suite H  
Bakersfield, CA 93308  
661.336.6700 • Fax 661.393.8724
- 8300 Segrue Road  
Lamont, CA 93241  
661.635.4029 • Fax 661.635.4002
- 5540 Lake Isabella Blvd., Ste. E-3  
Lake Isabella, CA 93240  
760.417.55123 • Fax 760.379.1542
- EPIC (Youth Center)  
2300 State Highway 58  
Mojave, CA 93501  
661.824.7800 • Fax 661.824.7801
- 115 N. Central Valley Highway  
Shafter, CA 93263  
661.746.8400 • Fax 661.746.8402
- 119 N. 10<sup>th</sup> Street  
Taft, CA 93268  
661.763.0214 • Fax 661.763.0293

**325-HIRE**

1.800.203.2623 • TDD 661.635.2629



The AJCC & WIOA are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

EXHIBIT "B"  
MOU with DHS

**MEMORANDUM OF UNDERSTANDING  
FOR  
JOB PLACEMENT SERVICES**  
(Department of Human Services – Employers’ Training Resource)

THIS MEMORANDUM OF UNDERSTANDING (“**MOU**”) is made and entered into on 5/10/2021 (“**Execution Date**”), by and between the Department of Human Services (“**DHS**”) and Employers’ Training Resource (“**ETR**”), both departments of the County of Kern (“**County**”), a political subdivision of the State of California.

WHEREAS:

- a. Welfare and Institutions Code Section 11320 et. seq. requires each county to offer a range of services adequate to ensure that California Work Opportunity and Responsibility to Kids (“**CalWORKs**”) participants have access to needed activities and services to assist them in seeking unsubsidized and subsidized employment; and
- b. DHS requires the provision of job placement activities for participants in the CalWORKs Program as more particularly described herein below: and
- c. ETR represents it is qualified, experienced and willing to provide such services pursuant to the terms and conditions set forth herein; and
- d. This partnership targets the federal Temporary Assistance for Needy Families (“**TANF**”) goals to provide assistance to CalWORKs families and to end the dependence of needy parents by promoting job preparation, work and marriage.

NOW, THEREFORE, IT IS AGREED between the parties as follows:

1. TERM

This MOU shall be deemed effective as of July 1, 2021 and shall remain in effect until June 30, 2022 unless sooner terminated as provided for in this Agreement.

2. RESPONSIBILITIES OF ETR

ETR shall provide job placement services for up to 1,480 CalWORKs referrals by DHS. ETR staffing will be based on a target caseload size of 40 assigned participants per Program Specialist.

- A. ETR shall coordinate job referrals with the America’s Job Center of California (AJCC) Job Development team.
- B. ETR shall provide supervised job search services to participants referred by DHS for up to four consecutive weeks. In addition to providing services to participants who job search on a full-time basis, ETR shall provide services to participants who, in conjunction with other welfare to work (“**WTW**”) activities, will job search on a part-time basis. Job search services shall include the following:



- 1) ETR shall prepare participants' resumes and will e-mail copies of the resumes to the assigned DHS Social Services Worker ("**SSW**").
- 2) ETR shall register and train participants on the California Job Opening Browse System ("**CalJOBS**") website. ETR shall ensure that the participants access CalJOBS at a minimum, on a weekly basis in order to have their resumes maintained in the CalJOBS database.
- 3) ETR shall ensure that participants complete the minimum weekly employer contacts. One employer contact shall equal one hour of participation unless otherwise noted by the participants on their job search records.
- 4) ETR staff shall ensure that participants complete the required weekly hours Participation per the following:
  - a) 20 hours per week for participants in one-parent assistance units with a child under six.
  - b) 30 hours per week for participants in one-parent assistance units with a child six and over; and
  - c) 35 hours per week for participants in two-parent assistance units.
- 5) Upon receipt of a Job Placement Referral, ETR shall immediately contact the participant to schedule an intake appointment for the following Monday to begin job search placement. After the intake appointment ETR shall meet with the participant to review job search progress, make appropriate job referrals, and have the participant conduct a CalJOBS search at the time of contact.
- 6) ETR shall enter the case journal directly into C-IV following each contact with the participant. The case journal should be completed within one business day of contact and include the following:
  - a) Date ETR made contact with the participant
  - b) Attendance and progress of Job Search activities by the participant
  - c) Name of ETR staff member providing services to the participant
  - d) ETR shall enter daily participation hours on at least a weekly basis into the C-IV Activity Progress Detail Page.
  - e) ETR shall e-mail the assigned ("**SSW**") their participants' job search record on a weekly basis so that the verification can be imaged into C-IV.

- 7) ETR shall notify the DHS (“SSW”) by phone, e-mail, or written documentation other than C-IV, within one business day when participants are terminated from the Job Services activity. Terminations include participants entering employment or those receiving services for four consecutive weeks without obtaining employment.
  
- C. ETR shall monitor all participants’ work activities to ensure they meet the minimum participation hours as stated on the CalWORKs Referral form, as presented in **Exhibit “A”**.
  
- D. ETR shall coordinate participants’ supportive service needs with the DHS SSW that referred the participant.
  
- E. ETR shall coordinate with DHS to effectively resolve non-participation or non-compliance issues within two business days of the date of discovery. ETR shall, at a minimum, initiate one contact with the participant may include telephone calls and/or home calls (at the discretion of ETR). If a participant is re-referred back to ETR within thirty days of their original referral date due to non-compliance, this will not constitute a new referral and will not be included as part of the total number of job placement referrals to be provided under this MOU.

If attempts to resume participation are not successful, the participant shall be referred back to the SSW as non-compliant. ETR shall document the non-compliance situation in the C-IV journal, including a list of the attempts to contact the participant, and a brief summary of telephone calls/e-mail conversations with the assigned DHS SSW within three working days.

- F. ETR shall ensure that no less than 35% of all CalWORKs participants who receive job placement services from ETR for up to four consecutive weeks obtain paid employment. This percentage is based on the formula of completions divided by the number of obtained employments reported. For this purpose, total completions include participants entering subsidized or unsubsidized employment and those participants who are returned without employment. Obtained employment may be reported up to 90 days following the month of completion of ETR services.
  
- G. ETR shall allocate sufficient Program Support Supervisor and Program Technician/Specialist staff to each office served. ETR will communicate with each DHS District Supervisor to arrange an ETR/DHS panel to interview potential Program Specialist staff. ETR will assign a Program Specialist “Floater” to fill in for District offices to ensure resource room coverage when the normally assigned staff member is absent. Staffing for each office will be based on the number of referrals received from DHS for each office. The target size of each caseload will be 40.
  
- H. ETR shall staff the Resource Rooms in the Taft, Mojave, Lamont, and Shafter Offices.

3. ETR’S REPORTING RESPONSIBILITIES



ETR shall provide an Employers' Training Resource Job Placement Services Monthly Participant Report in an Excel database format, as presented in **Exhibit "B"**, of CalWORKs participants receiving services during the report month. The report shall include the following information about each participant:

- 1) Participant's name;
- 2) Participant's case number;
- 3) Date DHS referred participant to ETR;
- 4) DHS Social Services Worker (Case Manager);
- 5) ETR Program Technician/Specialist or Job Developer;
- 6) Date hired;
- 7) Employer's name;
- 8) Hourly pay rate or monthly salary rate;
- 9) Medical benefits (yes or no);
- 10) Subsidized employment (yes or no);
- 11) Hours of work per week; and
- 12) Date returned to DHS for non-compliance.

ETR shall maintain on file the participant's Job Search Record as presented in **Exhibit "D"**. These logs shall be completed by the job seeker and indicate the hours of participation completed each week. ETR will e-mail the log to the assigned SSW on a weekly basis so that the document can be imaged into C-IV.

4. RESPONSIBILITIES OF DHS

- A. The DHS SSWs in Bakersfield and the District offices shall refer CalWORKs participants for job placement activities by completing the referral form, **Exhibit "A"**, and emailing it to the assigned ETR staff.
- B. DHS shall provide space for one ETR employee assigned to work on this MOU in the following DHS District Offices: Lamont, Mojave, Taft, Ridgecrest, Delano and Shafter. ETR must obtain prior approval of DHS for any changes in staff or requests to alter facility space.

5. COMPENSATION

DHS shall reimburse ETR for all necessary and reasonable costs incurred on behalf of DHS as set forth in **Exhibit "E"**, in an amount not to exceed \$1,421,344. No additional compensation will be paid for secretarial, clerical support staff or overhead costs. No funds



paid to ETR through this MOU shall be utilized to compensate employees of ETR for overtime or compensatory time off, except to the extent that ETR is required pay for overtime or compensatory time off pursuant to the Fair Labor Standards Act of 1938, 29 USCS Section 201 et seq., or applicable State law. All compensation is subject to the availability of State and Federal funding.

6. REIMBURSEMENT POLICY AND BILLING REQUIREMENTS

ETR shall submit monthly to DHS an invoice for reimbursement of allowable expenditures incurred in the performance of this MOU. Costs claimed under this MOU are subject to the following federal publications from the Office of Management and Budget (“OMB”) (current publications are available online and can be found at [www.whitehouse.gov/omb/circulars/](http://www.whitehouse.gov/omb/circulars/)):

- Uniform Guidance: 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements

- A. ETR shall adjust from its billings to DHS all charges not fully reimbursable under the applicable cost principle and this MOU. ETR accepts fiscal responsibility for any future audit findings resulting from ETR’s billings under this MOU. ETR shall refund DHS for all costs related to this MOU which are disallowed by California Department of Social Services (“CDSS”) as a result of audit findings or insufficient funds available from the State.

ETR shall comply with all audit exceptions by appropriate federal, State and COUNTY audit agencies as prescribed by the auditing agency, and provide all required audit documentation to DHS pertaining to the services required by this MOU.

- B. Invoices shall be sent to DHS’ Accounts Payable Unit for processing by the 25<sup>th</sup> calendar day of the month following the month in which services were rendered. Invoices shall be addressed as follows:

Kern County Department of Human Services  
Attn: Accounts Payable Unit  
P.O. Box 511  
Bakersfield, CA 93302

- C. Payment will be made to ETR within 30 days of receipt and approval of each complete invoice by DHS. A complete invoice will include request for reimbursement of allowable expenditures with all required documentation, and the receipt of the ETR Job Placement Services Monthly Participant Report, **Exhibit “B”**, and Monthly Summary Report, **Exhibit “C”**, by the DHS Program Liaison assigned to this program. If the invoice is not complete, the 30 day period will start upon receipt of the complete invoice.

- E. Documentation to substantiate charges shall be provided for each invoice and shall be arranged in the same order as the MOU budget categories, detailing the charges for each category. A subtotal for each category shall correlate with the figures on the invoice. Documentation for monitoring shall include, but not limited to, the following items:





- 1) A simplified worksheet that explains how salary changes on invoices were calculated and list employees by name, position, location and amount charged as set forth in **Exhibit "F"**, which is attached hereto and incorporated herein by this reference.
  - 2) A list of charges for each subcategory: Office Supplies, Equipment Repairs, and Travel.
- F. Budget funds are restricted for use within the budget fiscal year. Administrative transfers of funds between budget line items accounts or the addition of budget line items cannot be approved without prior submission of a revised budget by ETR and prior written approval by DHS.
- G. Monthly claims for reimbursement of allowable expenditures shall be summarized from the Auditor-Controller –County Clerk’s Financial Management System using the budget unit and expenditure key to which expenditures were applied. Claims of ETR subcontractors under this agreement may require funds transfer by DHS to ETR to allow compensation or reimbursement of subcontractors by ETR. Subcontractor invoices requiring funds transfer shall be documented by attaching a copy of the subcontractor invoice to the monthly claim submitted by ETR to DHS. ETR shall provide to DHS information required to process journal voucher transfers for reimbursement of costs.
- H. DHS shall provide ETR with written confirmation of invoiced costs that are deducted from payment due to non-compliance with the OMB circulars hereinabove mentioned and/or the MOU budget categories. ETR shall have 30 days to respond in writing to letters regarding the questioned costs.
- I. DHS reserves the right to withhold payment if ETR falls behind schedule or submits substandard work.
- J. Final invoices must be received by DHS no later than 60 days following termination of this MOU.

7. REPRESENTATIONS

DHS and ETR make the following representations, which are agreed to be material to and form a part of the inducement for this MOU:

- A. ETR agrees that its subcontractors shall be held to the same standards, requirements and expectations as stated in this MOU; and
- B. ETR has the expertise and support staff necessary to provide the services described in this MOU; and
- C. ETR shall diligently provide all required services in a timely and professional manner in accordance with the terms and conditions stated in this MOU.





8. EVALUATION

Services to be provided by ETR shall be evaluated by DHS on a continuing basis. Evaluation may be accomplished by written or verbal communication and/or by site visits to view fiscal and/or program processes and information. Any deficiencies noted during an evaluation shall be stated and placed in detailed written form, with a copy submitted to ETR. ETR shall respond in writing to the deficiencies statement within 20 days from the date of receipt. A plan to remedy these deficiencies, where applicable, shall be implemented within 60 days from the date of the deficiencies statement. Failure to remedy the stated deficiencies may result in termination of the MOU by DHS.

Deficiencies that may be subject to non-payment of future invoices by DHS shall include:

- A. Failure to notify DHS and receive prior written approval for any changes to Program delivery within 15 days of change for:
  - 1) Change in assigned program staff.
  - 2) Change in program or service hours and days.
  - 3) Change in program or service locations and access for participants.
- B. Failure to request, in writing, and receive written pre-approval from DHS for changes to, or the addition of line items in, the approved budget.
- C. Failure to provide written assurance of required civil rights training as detailed in **Paragraph 21**, below.

9. CONTRACT DISPUTE

Should a dispute arise between ETR and DHS relating to performance under this MOU, ETR will, prior to exercising any other remedy which may be available, provide DHS with written notice of the particulars of the dispute within 30 calendar days of the dispute. DHS will meet with ETR, review the factors in the dispute, and recommend a means of resolving the dispute before a written response is given to ETR. DHS will provide a written response to ETR within 30 days of receipt of ETR's written notice.

10. TERMINATION

Either party may terminate this MOU, with or without cause, upon 30 days prior written notice to the other party. In the event of termination of this MOU for any reason, DHS shall have no further obligation to pay for any services rendered or expenses incurred by ETR after the effective date of the termination, and ETR shall be entitled to receive compensation for services satisfactorily rendered, calculated on a prorated basis up to the effective date of termination.

11. NON-APPROPRIATION



DHS reserves the right to terminate this MOU in the event insufficient funds are appropriated or budgeted for this MOU in any fiscal year. Upon such termination, DHS will be released from any further financial obligation to ETR, except for services performed prior to the date of termination or any liability due to any default existing at the time this clause is exercised. ETR will be given 30 days written notice in the event that such an action is required by DHS.

12. NOTICES

Notices to be given by one party to the other under this MOU shall be given in writing by personal delivery, by certified mail, return receipt requested, or express delivery service at the addresses specified below. Notices delivered personally shall be deemed received upon receipt; mailed or expressed notices shall be deemed received four days after deposit. A party may change the address to which notice is to be given by giving notice as provided above.

Notice to DHS shall be addressed as follows:

Director  
Kern County Department of Human Services  
P.O. Box 511  
Bakersfield, CA 93302

Notice to ETR shall be addressed as follows:

Assistant County Administrative Officer  
Employers' Training Resource  
1600 East Belle Terrace  
Bakersfield, CA 93307

Nothing in this MOU shall be construed to prevent or render ineffective delivery of notices required or permitted under this MOU by personal service.

13. OWNERSHIP OF DOCUMENTS

All reports, documents and other items generated or gathered in the course of providing services to DHS under this MOU are and shall remain the property of DHS, and shall be returned to DHS upon full completion of all services by ETR or termination of this MOU, whichever first occurs.

14. SOLE AGREEMENT

This document, including all attachments hereto, contains the entire agreement between the parties relating to the services, rights, obligations and covenants contained herein and assumed by the parties respectively. No inducements, representations or promises have been made, other than those recited in this MOU. No oral promise, modification, change or inducement shall be effective or given any force or effect.

15. MODIFICATION OF MOU



This MOU may be modified in writing only, signed by the parties in interest at the time of the modification.

16. CONFIDENTIALITY

No party to this MOU shall, without the written consent of the other party, communicate confidential information, designated in writing or identified in this MOU as such, to any third party and shall protect such information from inadvertent disclosure to any third party in the same manner that they protect their own confidential information, unless such disclosure is required in response to a validly issued subpoena or other process of law. Upon completion of this MOU, the provisions of this paragraph shall continue to survive.

- A. During the term of this Agreement, Parties may receive or create certain confidential Personal Identifiable Information (“**PII**”). This PII is subject to protection under State and federal law, including the Information Practices Act of 1997 (Cal. Civ. Code §§ 1798 et seq.), and other applicable laws. The Parties represent that the Parties have in place policies and procedures that will adequately safeguard any PII the Parties receive or create, and the Parties specifically agree, on behalf of themselves, the Parties' subcontractors and agents, to safeguard and protect the confidentiality of PII consistent with applicable law, including currently effective provisions of the Information Practices Act of 1997.
- B. For purposes of this section, PII means any information about an individual maintained by an agency, including (1) any information that can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, or biometric records; and (2) any other information that is linked or linkable to an individual, such as medical, educational, financial, and employment information whether oral or recorded in any form or medium.
- C. The Parties acknowledge that State and federal laws relating to electronic data security and privacy are rapidly evolving and that amendment of this Agreement may be required to provide for procedures to ensure compliance with such developments. The Parties hereto specifically agree to take such action as is necessary to implement the requirements and other applicable laws relating to the security or confidentiality of PII. The Parties understand and agree that the Parties must provide, when requested, written evidence that the Parties are in compliance with applicable Regulations.
- D. Notwithstanding any other provision of this Agreement, the Parties may terminate this Agreement upon twenty (20) days' notice in the event: (a) the Parties do not promptly provide written evidence of compliance with the Information Practices Act of 1997, or (b) the Parties become aware that the Parties or any of the Parties' subcontractors or agents discloses PII in a manner that is not authorized by the Parties or by applicable law.

17. COMPLIANCE WITH LAW



ETR shall observe and comply with all applicable COUNTY, State and federal laws, ordinances, rules and regulations now in effect or hereafter enacted, each of which are hereby made a part hereof and incorporated herein by reference.

18. CAPTIONS AND INTERPRETATION

Paragraph headings in this MOU are used solely for convenience, and shall be wholly disregarded in the construction of this MOU.

No provision of this MOU shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this MOU shall be construed as if jointly prepared by the parties.

19. TIME OF ESSENCE

Time is hereby expressly declared to be of the essence of this MOU and of each and every provision hereof, and each such provision is hereby made and declared to be a material, necessary and essential part of this MOU.

20. COUNTERPARTS

This MOU may be executed simultaneously in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

21. NONDISCRIMINATION

Neither ETR, nor any officer, agent, employee, servant or subcontractor of ETR, shall discriminate in the treatment or employment of any individual or groups of individuals on the grounds of age, sex, color, disability, national origin, race, marital status, sexual orientation, religion, political affiliation, or any other classification protected by law, either directly, indirectly or through contractual or other arrangements as described in CDSS Manual of Policies and Procedures (“MPP”), Chapter 21. ETR will further adhere to all mandated requirements as described in the CDSS MPP, Chapter 21 which can be found at <http://www.dss.cahwnet.gov/getinfo/pdf/3cfcman.pdf>.

ETR understands and acknowledges that its assurance is given in consideration of and for the purpose of receiving compensation for service as provided in this MOU, which compensation is funded through federal and State assistance. In the event DHS is subject to any fiscal sanction or other legal remedies as a result of ETR’s failure to comply with the requirements of this section, ETR shall indemnify and hold harmless DHS from any such fiscal sanction or other legal remedy imposed against DHS as provided in the indemnification provisions of this MOU. ETR shall participate in and pay DHS’s costs incurred in DHS’s defense in any judicial or administrative hearing or process to determine where a violation of this section has occurred.

22. AUDIT, INSPECTION, AND RETENTION OF RECORDS



ETR agrees to maintain and make available to DHS accurate books and records relative to all its activities under this MOU. ETR shall comply with all applicable OMB requirements related to the respective funding utilized in the payment of services specified in this MOU. ETR shall permit DHS to audit, examine and make excerpts and transcripts from such records, and to conduct audits of all invoices, materials, records of personnel or other data related to all other matters covered by this MOU. Audits may be accomplished by written or verbal communication and/or by site visits to view fiscal and/or program processes and information. ETR shall maintain such data and records in an accessible location and condition for a period of not less than three years from the date of final payment under this MOU, or until after the conclusion of any fiscal audit, whichever occurs last. The State of California and/or any federal agency having an interest in the subject of this MOU shall have the same rights conferred upon DHS herein.

23. NON-COLLUSION COVENANT

ETR represents and agrees that it has in no way entered into any contingent fee arrangement with any firm or person concerning the obtaining of this MOU with DHS. ETR has received from DHS no incentive or special payments or considerations related to the provision of services under this MOU.

24. NO THIRD PARTY BENEFICIARIES

It is expressly understood and agreed that the enforcement of these terms and conditions and all rights of action relating to such enforcement shall be strictly reserved to DHS. Nothing contained in this MOU shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of DHS that any such person or entity, other than DHS, receiving services or benefits under this MOU shall be deemed an incidental beneficiary only.

25. SIGNATURE AUTHORITY

Each party represents that they have full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each party has been properly authorized and empowered to enter into this MOU.

26. EXHIBITS

Each Exhibit attached to this Agreement is incorporated into this Agreement by reference.

[Remainder of this page is intentionally left blank.]



The Parties have executed this Agreement on the Execution Date.

Kern County Department of Human Services

Dated: 5/10/2021

DocuSigned by:  
*Dena Murphy*  
F31EFD4029624F4...  
By \_\_\_\_\_  
Dena Murphy, Director  
"DHS"

Employers' Training Resource

Dated: 5/4/2021

DocuSigned by:  
*Teresa Hitchcock*  
3739882DD62D426...  
By \_\_\_\_\_  
Teresa Hitchcock,  
Assistant County Administrative Officer  
"ETR"

APPROVED AS TO FORM:  
Office of the County Counsel

Dated: 5/10/2021

DocuSigned by:  
*Bryan Walters*  
AF387199A8D64A5...  
By \_\_\_\_\_  
Bryan Walters, Deputy County Counsel  
For Department of Human Services

Dated: 5/7/2021

DocuSigned by:  
*Gurujodha Khalsa*  
66A72DA5CEFD4B3...  
By \_\_\_\_\_  
Gurujodha Khalsa, Chief Deputy County Counsel  
For Employers' Training Resource





Exhibit "A"  
CalWORKs REFERRAL  
Job Placement Services  
And  
Paid Work Experience Program



**A IDENTIFYING INFORMATION**

Appointment (complete for Job Placement Services only):

Date of Appointment:

Time:  10:00a.m. Monday  
 2:00 p.m. Monday

Name:

Address:

Phone: ( ) -

SSN: - -

Case Number:

(Telephone # is MANDATORY)

**B JOB PLACEMENT SERVICES ONLY**

Note: Use TAB key to move through form; Space Bar to mark box(es). DHS SSWs in **Bakersfield** send completed form to **Jessica Solano** via GroupWise. DHS SSWs in **District Career Services Centers** send completed form to the on-site **ETR Program Specialist** via GroupWise.

Number of hours per week assigned to Job Search Activity::

Is participant on a Compliance Plan or a Curing Plan? Yes  No

Employed? Yes  No  Hours per week: Name of Employer:

Comments: (maximum five rows of typing)

Supporting documents (FACTS and Work History form) can be given to the ETR Program Specialist before the appointment date.

**C SUBSIDIZED/PAID WORK EXPERIENCE SITE**

Note: Use TAB key to move through form; Space Bar to mark box(es). Send completed form to: **Linda Asbridge** via GroupWise.

Assign to subsidized work experience site for \_\_\_\_\_ hours per week

EPP Site Information:

EPP Start Date: EPP

Work Site:

Job Title:

Work Site Contact Name and Phone #:

SSW Name:

SSW Caseload:

Phone: ( ) -

(Revised 07/20/2015)



Exhibit "B"

**EMPLOYERS' TRAINING RESOURCE  
JOB PLACEMENT SERVICES PROGRAM  
MONTHLY PARTICIPANT REPORT  
MONTH / YEAR**

Last Name	First Name	Case #	Date DHS referred to ETR	DHS SSW (Case Manager)	ETR Program Specialist	Date Hired	Employer Name	Rate of Pay	Benefits Y / N	Hours Per Week	Date Returned to DHS for Non-compliance



## ETR CalWORKs JOB PLACEMENT SERVICES MONTHLY ACTION SUMMARY REPORT

Category	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	FYTD
Planned Number of Enrollments	123	123	123	123	123	123	123	123	123	123	123	127	1480
Actual Number of Referrals Received	0	0	0	0	0	0	0	0	0	0	0	0	0
Actual Number of Clients Enrolled	0	0	0	0	0	0	0	0	0	0	0	0	0
Percent of Plan	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Number Returned as Non-Compliant within 4 Weeks of Initial Referral	0	0	0	0	0	0	0	0	0	0	0	0	0
Number Returned In-Compliance Without Employment within 4 Weeks of Initial Referral	0	0	0	0	0	0	0	0	0	0	0	0	0
Number Obtained Employment Thru ETR's Efforts within 4 Weeks	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Participants Completing Activity	0	0	0	0	0	0	0	0	0	0	0	0	0
Planned Entered Employment Rate	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%
Actual Entered Employment Rate													
Average Wage at Placement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Average Number of Days in Activity Prior to Employment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Number returned at DHS request	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of no-shows for initial appointment	0	0	0	0	0	0	0	0	0	0	0	0	0

	<b>Name:</b>	Week from _____ to _____
<b>Total Weekly Hours Required</b>	<b>Your next appointment is on:</b>	_____ at _____ A.M./P.M.
<b>Total Weekly Hours Met</b>	<b>With Program Specialist:</b>	<b>Phone</b>

Date of Search	Company Name and Address	Contact Person / Phone Number	Job Title or Type of Work	How Did You Submit the Application or Resume?				ETR Use Only	
				In Person	On-Line	E-Mail	Fax or Mail	Verified	Hours
	Weekly Meeting with ETR Staff								
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15			Page 1 of 2						



	Date of Search	Company Name and Address	Contact Person / Phone Number	Job Title or Type of Work	How Did You Submit the Application or Resume				ETR Use Only	
					In Person	On-Line	E-Mail	Fax or Mail		
16										
17										
18										
19										
20										
21										
22										
23										
24										
25										
26										
27										
28										
29										
30										
31										
32										

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I certify by my signature that I completed this form and that it is an accurate and true record of my job search activities.



Exhibit "E"

<b>EMPLOYERS' TRAINING RESOURCE CALWORKS JOB PLACEMENT SERVICES Fiscal Year: 2021-2022</b>	
<b>Line Item</b>	<b>Budget Amount</b>
<b>SALARIES/BENEFITS</b>	<b>\$1,209,344</b>
<b>ADMINISTRATION COSTS</b>	<b>\$65,000</b>
<b>OPERATIONAL COSTS</b>	<b>\$147,000</b>
<b>TOTAL PROGRAM COSTS</b>	<b>\$1,421,344</b>



## Exhibit "E"

<b>EMPLOYERS' TRAINING RESOURCE CALWORKS JOB PLACEMENT SERVICES</b>	
Fiscal Year: 2021-2022	
Line Items	Descriptive Narratives
<b>SALARIES/BENEFITS</b>	<b>\$1,209,344</b>
Program Staff:	Salaries/benefits are for CAO Manager and Program Coordinator who provide oversight for personnel and program activities; Program Specialist/Technician who assist clients with services, track and record client activities, and create reports for DHS; Office Services Assistant/Technician who provide clerical and general assistance with the program; and Job Developers who work with CalWORKs clients in Bakersfield and outlying offices. Benefits include payroll taxes, retirement, medical/dental/vision, Workers' Compensation, and others as authorized by the County of Kern.
CAO Manager	
Program Coordinator	
Program Specialist/Technician	
Office Services Assistant/Technician	
Job Developer	
<b>ADMINISTRATION COSTS</b>	<b>\$65,000</b>
Administration Staff:	Salaries/benefits for Administrative staff who provide personnel, contract and facilities management; monitoring; and accounting for the program.
Administrative Services Officer	
Office Services Coordinator	
Administrative Coordinator	
Sr. Workforce Development Analyst	
Departmental Analyst	
Accountant I/II/III	
Senior Information Systems Spec.	
Fiscal Support Supervisor	
Fiscal Support Technician	
Maintenance Worker	
<b>OPERATIONAL COSTS</b>	<b>\$147,000</b>
Facilities/Rent	Facilities/rent expenses are prorated amounts based on staff occupied square footage allocation methodology. Operating expenses include supplies, materials, services, mileage, etc., which are utilized during the administration and operation of the program.
Supplies	
Equipment Leases	
Repair and Maintenance	
Professional Services	
Phone/Telecommunications	
Utilities	
Travel	
<b>TOTAL PROGRAM COSTS</b>	<b>\$1,421,344</b>

Exhibit "F"

Sample Exhibit for Staffing Charges

Administrative/ Management Personnel		Monthly Salary	Location	FTE*	Charges to the Agreement		
Position	Name				Salary	Benefits	Costs to Agreement:
1					0		0
2					0		0
3					0		0
4					0		0
5					0		0
6					0		0
7					0		0
8					0		0
9					0		0
<b>Total Administrative/Management Personnel</b>							0

\* Full time equivalent

Program Staff		Monthly Salary	Location	FTE*	Charges to the Agreement		
Position	Name				Salary	Benefits	Costs to Agreement:
1					0		0
2					0		0
3					0		0
4					0		0
5					0		0
6					0		0
7					0		0
8					0		0
9					0		0
10					0		0
<b>Total Program Staff</b>							0



EXHIBIT "C"  
Referral Chart

# AJCC PARTNER REFERRAL FLOW CHART

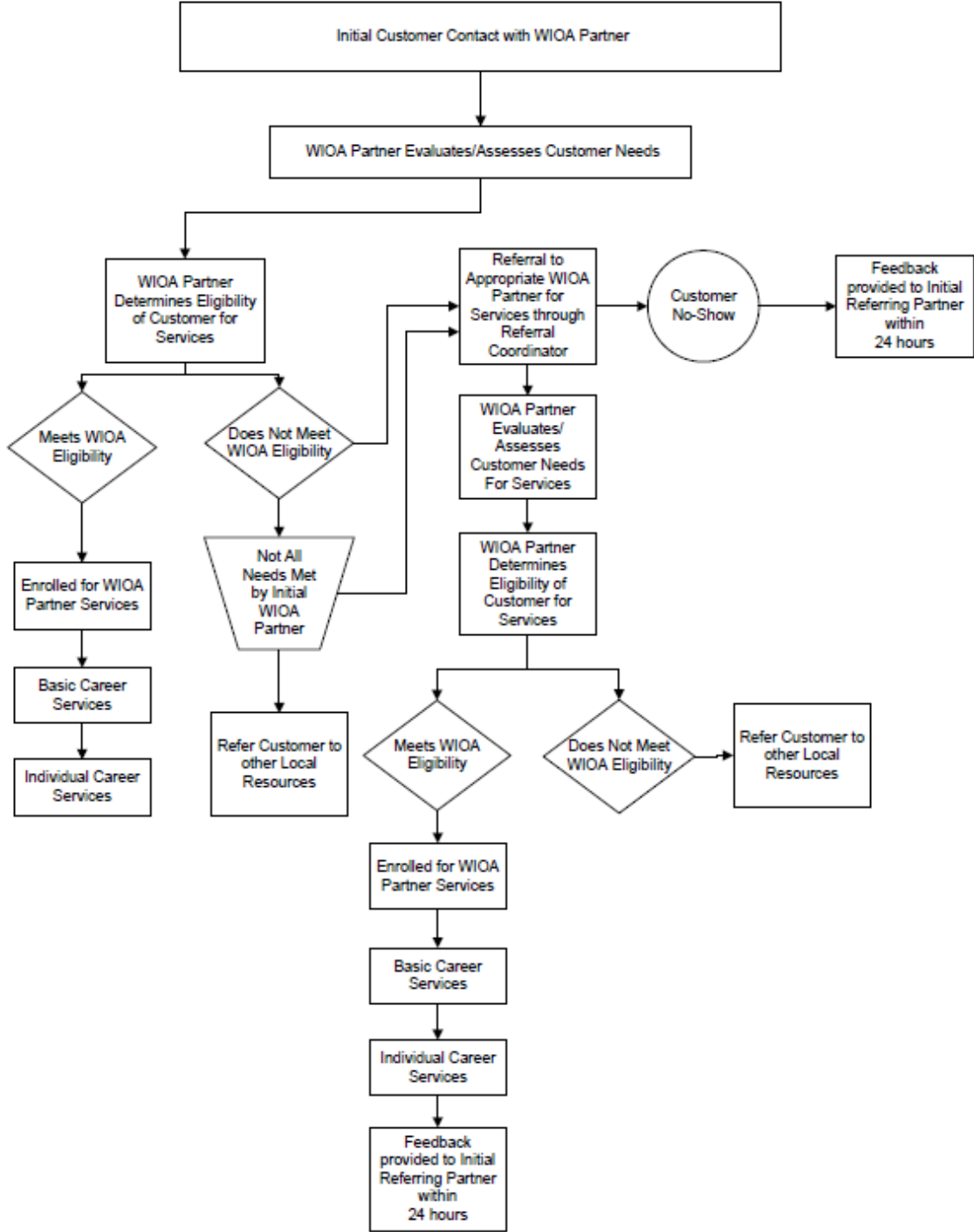




EXHIBIT "D"

<b>SOUTHEAST AJCC</b>								
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole								
		Contributors						
Cost Categories	Total Cost	ETR	EDD	DHS	DOR	Value	Balance to Allocate	
Rent	491,213	326,931	135,594	22,326	6,361	491,213	0	
Operational Costs Including Utilities/Maintenance*	370,809	191,248	84,068	11,231	3,511	370,809	80,752	
Operational Costs not included in Lease/Ops Costs*	80,752	20,188	20,188	20,188	20,188	80,752	0	
Equipment**	53,000	13,250	13,250	13,250	13,250	53,000	0	X
Access Technology***	106,877	26,719	26,719	26,719	26,719	106,877	0	
Common Identifier****	9,373	2,343	2,343	2,343	2,343	9,373	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	1,031,272	580,680	282,163	96,057	72,372	1,031,272	0	
Monthly Costs	85,939	48,390	23,514	8,005	6,031	85,939	0	
Total Infrastructure to Be Allocated to Colocated Partners:						\$	1,031,272	
AJCC Infrastructure Budget								
Southeast AJCC								
KIM's Network of Comprehensive AJCCs								
Cost Category/Line Item	Line Item Cost Detail from Dec 2016 costs					Cost		
<b>RENT</b>								
Rental of Facilities ETR	Paid to County by Agency					\$	326,931	
Rental of Facilities EDD	Paid to County by Agency					\$	135,594	
Rental of Facilities DHS	Paid to County by Agency					\$	22,326	
Rental of Facilities DOR-updated	Paid to County by Agency					\$	6,361	
<b>Rental Cost Subtotals:</b>						\$	491,213	
<b>Utilities &amp; Maintenance</b>								
Ops for ETR	Paid to County by Agency					\$	191,248	
Ops for EDD	Paid to County by Agency					\$	84,068	
Ops for DHS	Paid to County by Agency					\$	11,231	
Ops for DOR-updated	Paid to County by Agency					\$	3,511	
Brighthouse High-Speed Internet	Based upon Price Agreement for SEAJCC					\$	8,092	
Telephone Infrastructure	Annualized Telecom Charges to SEAJCC					\$	72,000	
Security (Monitoring)	Tel-Tec's current Price Agreement					\$	660	
<b>Utilities &amp; Maintenance Cost Subtotals:</b>						\$	370,809	
<b>Equipment</b>								
Reception Equipment	PCs, Scanners, & other					\$	10,000	**Value
Assistive technology for individuals with disabilities	Navigator System					\$	5,500	**Value
Copiers	Annual Rental as needed for AJCC Shared Ops					\$	40,000	
Fax Machines	As needed for AJCC Shared Ops					\$	1,000	
AJCC Computers	Estimated Replacement Costs					\$	60,000	**Value
Licensing for AJCC Computers	Office, A/V, SQL, etc					\$	13,000	90
Printers	As needed for AJCC Shared Ops					\$	4,000	**Value
(with "x" value of equipment is deleted in cost spread) <b>Value with New Equipment:</b>						\$	133,500	
<b>Value without New Equipment</b>						\$	53,000	
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>								
Common Costs for ALL AJCCs	Based on Location From All AJCC Costs					\$	106,877	
<b>Technology to Facilitate Access to the AJCC</b>						\$	106,877	
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)(See COMMON AJCC COSTS for Details)</b>								
Common Identifier Costs for SEAJCC	Based on Location From All AJCC Costs					\$	9,373	
<b>Common Identifier Subtotal:</b>						\$	9,373	
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS								
SEAJCC								
COST CATEGORY						TOTAL COST		
<b>Subtotal: Rental Costs</b>						\$	491,213	
<b>Subtotal: Utilities &amp; Maintenance Costs</b>						\$	370,809	
<b>Subtotal: Equipment Costs</b>						\$	53,000	
<b>Subtotal: Technology to Facilitate Access Costs</b>						\$	106,877	
<b>Subtotal: Common Identifier Costs</b>						\$	9,373	
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>						\$	1,031,272	
** AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.								
* Utilities & Ops to include electric, gas, water, sewer, trash, custodial, telephones, high-speed internet, contracted maintenance, contracted security, & any other similar item for necessary for operations								
** Computers, including Assessment-related products, assistive technology for individuals with disabilities, copiers, fax, & other tangible equipment used to serve all center customers								
*** Technology used to facilitate access to the One-Stop Center, including technology used for the center's planning and outreach activities, cost of creation and maintenance of center website (not specific to an individual partner).								
**** Creating Signage, updating templates & materials, updating electronic resources								

EXHIBIT "E"

<b>DELANO</b>								
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole								
Cost Categories	Total Cost	Contributors				39 Capacity (14 Vacancies)		
		ETR (Proteus)	EDD	DHS*	DOR	Value	Balance to Allocate	
Rent	146,765	61,948	46,002	-	10,359	28,456	28,456	
Utilities/Maintenance Other Ops *	33,792	8,448	8,448	8,448	8,448	33,792	0	
Equipment**	15,500	3,875	3,875	3,875	3,875	15,500	0 X	
Access Technology***	27,598	6,900	6,900	6,900	6,900	27,598	0	
Common Identifier****	7,983	1,996	1,996	1,996	1,996	7,983	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	231,638	83,166	67,220	21,218	31,577	113,329	28,456	
Monthly	19,303	6,931	5,602	1,768	2,631	9,444		
Over/(Under) Paying of Current Costs		111,510	(21,218)		(40,617)			
Total Infrastructure to Be Allocated to Colocated Partners:							<b>\$ 231,638</b>	
AJCC Infrastructure Budget Delano AJCC KIM's Network of Comprehensive AJCCs								
Cost Category/Line Item	Line Item Cost Detail					Cost		
<b>RENT</b>								
Rental of Facilities	Estimated New Monthly--Annualized					\$	146,765	
Rental Cost Subtotals:						<b>\$</b>	<b>146,765</b>	
<b>Utilities &amp; Maintenance</b>								
Electric	Estimated based upon Delano's ETR FY2015-16 costs					\$	26,000	
Gas	Delano's Cost paid by DHS					\$	183	
Water/Sewer	Delano's Cost paid by DHS					\$	5,030	
Brighthouse High-Speed Internet	Based upon Price Agreement for Delano @ \$124.34/mo--Annualized					\$	1,492	
Telephone (Landlines)	Estimated 40 lines @ \$12/month/year					\$	5,760	
Fax Lines	Estimate Based on \$15/month/analog line for 3 lines--Annualized					\$	540	
Facility Maint. Contract (Janitorial)	Included in Rent					\$	-	
Security (Monitoring)	Based upon Tel-Tec's current Price Agreement at \$55/month					\$	660	
Security Contract	Estimate Based upon DHS provided cost					\$	58,000	
<b>Utilities &amp; Maintenance Cost Subtotals</b> (Excludes DHS Paid Costs which are in Green) :						<b>\$</b>	<b>33,792</b>	
<b>DHS paid Costs</b> (green highlights = paid by DHS)						<b>\$</b>	<b>63,873</b>	
Reception Equipment	PCs, Scanners, & other					\$	2,000 **Value	
Assistive technology for individuals	Navigator System					\$	5,500 **Value	
Copiers	Annual Rental Estimates for AJCC Shared Ops					\$	7,000	
Fax Machines	As needed for AJCC Shared Ops					\$	500	
AJCC Computers	Estimated Replacement Costs					\$	36,000 **Value	
Licensing for AJCC Computers	Office, A/V, SQL Etc					\$	4,000 26	
Printers	As needed for AJCC Shared Ops					\$	4,000	
Other:						\$	4,100 **Value	
(with "x" value of equipment is deleted in cost spread) <b>Value with New Equipment:</b>						<b>\$</b>	<b>56,100</b>	
<b>Value without New Equipment</b>						<b>\$</b>	<b>15,500</b>	
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>								
Common Costs for ALL AJCCs	Based on Location From All AJCC Costs					\$	27,598	
Marketing/Outreach Subtotal:						<b>\$</b>	<b>27,598</b>	
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)(See COMMON AJCC COSTS for Details)</b>								
Common Identifier Costs for Delano	Based on Location From All AJCC Costs					\$	7,983	
Updating Templates & Materials	Estimated Costs using in-house						In-house	
Updating Electronic Resources	Estimated						In-house	
Common Identifier Subtotal:						<b>\$</b>	<b>7,983</b>	
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>								
<b>DELANO</b>								
<b>COST CATEGORY</b>						<b>TOTAL COST</b>		
<b>Subtotal: Rental Costs</b>						\$	146,765	
<b>Subtotal: Utilities &amp; Maintenance Costs</b>						\$	33,792	
<b>Subtotal: Equipment Costs</b>						\$	15,500	
<b>Subtotal: Marketing/Outreach Technology to Facilitate Access Costs</b>						\$	27,598	
<b>Subtotal: Common Identifier Costs</b>						\$	7,983	
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>						<b>\$</b>	<b>231,638</b>	

\* Based upon DHS not having any staff in AJCC

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure

\* Utilities & Ops to include electric, gas, water, sewer, trash, custodial, telephones, high-speed internet, contracted maintenance, contracted security, & any other similar item for necessary for operations

\*\* Computers, including Assessment-related products, assistive technology for individuals with disabilities, copiers, fax, & other tangible equipment used to serve all center customers

\*\*\* Technology used to facilitate access to the One-Stop Center, including technology used for the center's planning and outreach activities, cost of creation and maintenance of center website (not specific to an individual partner).

EXHIBIT "F"

<b>RIDGECREST--540 Perdew</b>							
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole							
Contributors							
Cost Categories	Total Cost	ETR (Note: Net Cost after Partner reimbursement)	DHS	DOR	Value	Balance to Allocate	
Rent	43,402	5,838	23,341	14,222	43,402	(37,564)	
Utilities/Maintenance Other Ops *	80,854	80,854	-	-	80,854	0	
Equipment**	7,200	2,400	2,400	2,400	7,200	0	x
Access Technology***	11,651	3,884	3,884	3,884	11,651	0	
Common Identifier****	2,589	863	863	863	2,589	0	
<b>Totals with Total Partner Allocations &amp; Remaining Allocation Amt</b>	<b>145,696</b>	<b>93,839</b>	<b>30,488</b>	<b>21,369</b>	<b>145,696</b>	<b>0</b>	
Estimated Monthly Costs*****	12,141	7,820	2,541	1,781	12,141		
Total Infrastructure to Be Allocated to Colocated Partners: \$						<b>145,696.26</b>	

<b>AJCC Infrastructure Budget Ridgecrest AJCC KIM's Network of Comprehensive AJCCs</b>			
Cost Category/Line Item	Line Item Cost Detail		Cost
<b>RENT</b>			
Rental of Facilities ETR	\$3,617 Monthly--Annualized		\$ 43,402
Reimbursement to ETR from DHS	\$1945.12 Monthly Annualized		\$ 23,341
Reimbursement to ETR from DOR	\$1185.18 Monthly Annualized		\$ 14,222
<b>Rental Cost Subtotals:</b>			<b>\$ 80,966</b>
<b>Utilities &amp; Maintenance</b>			
Gas & Electric	Estimated		\$ 4,500
Water/Trash	Estimated		\$ 2,500
Media Com High-Speed Internet	Estimated		\$ 2,500
Telephone (Landlines)	Estimated costs		\$ 4,500
Facility Maint. Contract (Janitorial)	Based on current charges		\$ 13,954
Security (Monitoring)	Based upon Tel-Tec's current Price Agreement		\$ 900
Security Contract	Trans West Estimated		\$ 52,000
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			<b>\$ 80,854</b>
<b>Equipment</b>			
Reception Equipment	PCs, Scanners, & other		\$ 2,000 **Value
Assistive technology for individuals with disabilities	Navigator System		\$ 5,500 **Value
Copiers	Annual Rental Estimates for AJCC Shared Ops		\$ 4,000
Fax Machines	As needed for AJCC Shared Ops		\$ 500
AJCC Computers	Estimated Replacement Costs		\$ 10,800 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$ 2,700
Printers	As needed for AJCC Shared Ops		\$ 2,250 **Value
<b>Value with New Equipment:</b>			<b>\$ 27,750</b>
<b>(with "x" value of equipment is deleted in cost spread)Value without New Equipment:</b>			<b>\$ 7,200</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>			
Common Costs for ALL AJCC	Based on Location From All AJCC Costs		\$ 11,651
<b>Marketing/Outreach Subtotal:</b>			<b>\$ 11,651</b>
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>			
Common Identifier Costs for	Based on Location From All AJCC Costs		\$ 2,589
Updating Electronic Resources	Estimated		In-house
<b>Common Identifier Subtotal:</b>			<b>\$ 2,589</b>
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>			
<b>RIDGECREST</b>			
<b>COST CATEGORY</b>	<b>TOTAL COST</b>		
Subtotal: Rental Costs	\$ 80,966		
Subtotal: Utilities & Maintenance Costs	\$ 80,854		
Subtotal: Equipment Costs	\$ 7,200		
Subtotal: Technology to Facilitate Access Costs	\$ 11,651		
Subtotal: Common Identifier Costs	\$ 2,589		
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			<b>\$ 183,260</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

\* Utilities & Ops to include electric, gas, water, sewer, trash, custodial, telephones, high-speed internet, contracted maintenance, contracted security, & any other similar item for necessary for operations

\*\* Computers, including Assessment-related products, assistive technology for individuals with disabilities, copiers, fax, & other tangible equipment used to serve all center customers

\*\*\* Technology used to facilitate access to the One-Stop Center, including technology used for the center's planning and outreach activities, cost of creation and maintenance of center website (not specific to an individual partner).

\*\*\*\* Creating Signage, updating templates & materials, updating electronic resources

\*\*\*\*\* EDD is virtually located at the Ridgecrest AJCC as authorized by 34 CFR 361.305, subsection (d)(3) and is responsible for its fair share of the infrastructure costs related to such virtual service delivery at the comprehensive AJCC One-Stop Center, including, but not limited to, (i) video conferencing equipment; (ii) information technology related expenses, and (iii) data connection fees.,

EXHIBIT "G"

# SOUTHEAST AJCC

## EQUIPMENT COSTS

Y if Leased

### 1st Floor Reception/Lobby

2 PC for FOB	ETR	
2 Monitor for FOB	ETR	
1 FOB	ETR	
2 PCs for AJCC Reception	ETR	
2 Monitors for AJCC Reception	ETR	
2 Reception Phones	ETR	
1 UbiDuo by sComm for deaf & hard of hearing	ETR	
1 Fax/Copier	ETR	
1 HP Printer	ETR	

### Resource Room

25 PCs	ETR	
1 Navigator PC	ETR	
1 Panasonic Copier (Estimated Annual Cost)	ETR	N
1 Bizhub Copier (Annual Lease--Not counting Click Charges)	ETR	Y
1 Printer	ETR	
1 FOB	ETR	
1 Scanner	ETR	
1 Navigator Workstation Accessories	ETR	
1 Navigator PC	ETR	
4 Client Job-Search Phones	ETR	
1 Client Direct-Connect UI Phone	ETR	
1 Sorenson Communication: provides accurate ASL (ADA)	ETR	
1 Purple Communication: provides accurate ASL (ADA)	ETR	
1 Jaws: Software that reads to clients (ADA)	ETR	
1 Dragon Dictation: Software that types for clients (ADA)	ETR	
1 Zoom Text Software: For clients that have low vision - magnifies screen and changes background color(s) to make it easier to read (ADA)	ETR	

### Classroom #1

1 Panasonic Copier	ETR	N
1 Large Wall-Mounted Monitor	ETR	
1 PC for Wall-Mounted Monitor	ETR	
7 Client PCs	ETR	
7 Client Monitors	ETR	
2 HP Printers	ETR	
1 Large Wall-Mounted Vizio Monitor	ETR	
1 PC for Wall-Mounted Monitor	ETR	



<b>Classroom #2</b>		
4 Testing PCs	ETR	
4 Testing Monitors	ETR	
1 Small Printer	ETR	
1 EDD Large monitor	EDD	
1 EDD DVD	EDD	
1 EDD Speakers	EDD	
1 EDD PC	EDD	
1 Overhead Projector	EDD	
<b>Classroom #3</b>		
20 Customer PCs Typing Tests/WK/WinSolutions	ETR	
20 Monitors	ETR	
1 Staff PC	ETR	
1 Staff Monitor	ETR	
1 FOB	ETR	
1 FOB PC	ETR	
1 FOB Monitor	ETR	
1 Sony DVD/VHS	ETR	
1 Panasonic Copier (Estimated Annual Cost)	ETR	N
1 Magnavox TV	ETR	
1 HP Printer	ETR	
1 Canon Copier/Fax/Scanner	ETR	
1 Williams Sound FM System and Kit: amplifies sound for hearing impaired (ADA)	ETR	
<b>Classroom #4</b>		
20 Customer PCs	ETR	
20 Customer Monitors	ETR	
1 HPLaserJet 5475	ETR	
1 Sony DVD/VHS	ETR	
2 Phones	ETR	
<b>Upstairs West Wing Lobby Area</b>		
1 Wall-Mounted SMART TV	ETR	
<b>Upstairs West Wing Office Area</b>		
1 Wall-Mounted SMART TV	ETR	
<b>Room #227</b>		
1 Conference Phone	ETR	
1 PC	ETR	
1 Web-Cam for Video Conferencing	ETR	
1 Large-Wall Mounted Samsung Monitor	ETR	
1 Speakers	ETR	
<b>Large Conference Room</b>		
1 PC	ETR	
1 Large Wall-Mounted Monitor	ETR	
1 VHS/DVD	ETR	
1 Speakerss	ETR	
1 Web-Cam for Video Conferencing	ETR	
<b>2nd Floor East</b>		
1 PC for Room Reservations		
1 Monitor for Room Reservations		

<b>2nd Floor West Wing Lobby</b>		
1	PC	ETR
1	Monitor	ETR
1	HP Printer	ETR
1	Panasonic Copier (Estimated Annual Cost)	ETR
1	Digital Sender	DHS
1	HP Printer	DHS
1	Digital Sender	ETR
1	Refrigerator	ETR
<b>2nd Floor Copy Room West</b>		
1	Copier/Scanner/Fax	EDD
1	HP Printer	EDD
1	Fax	EDD
1	EDD Copier Scanner	EDD
<b>Phone Infrastructure for 1600 E. Belle Terrace</b>		
	BroadBand Equipment (included w/BrightHouse Costs)	BrightHouse
6	Phone Switches	ETR
1	DHCP Firewall	

EXHIBIT "H"

# DELANO

## EQUIPMENT COSTS

Y if Leased

### Reception/Lobby

1 PC for FOB	ETR	
1 Monitor for FOB	ETR	
1 FOB	ETR	
2 PCs for AJCC Reception	ETR	
2 Monitors for AJCC Reception	ETR	
1 UbiDuo by sComm for deaf and hearing impaired (ADA)	ETR	

### Resource Room

15 PCs	ETR	
15 Monitors	ETR	
1 PC For FOB	ETR	
1 Monitor for FOB	ETR	
1 FOB	ETR	
1 Navigator PC	ETR	
1 Navigator Monitor	ETR	
1 Navigator Workstation Accessories	ETR	
1 Canon Copier/Fax/Scanner	ETR	
1 HP Printer	ETR	
5 Phones	ETR	
1 TTY	ETR	
1 Desktop Scanner	ETR	
1 Sorenson Communication: provides accurate ASL (ADA)	ETR	
1 Purple Communication: provides accurate ASL (ADA)	ETR	
1 Jaws: Software that reads to clients (ADA)	ETR	
1 Dragon Dictation: Software that types for clients (ADA)	ETR	
1 Zoom Text Software: For clients with low vision - magnifies screen and changes background color(s) to make it easier to read (ADA)		

### Other Rooms

12 PCs	ETR	
12 Monitors	ETR	
1 Staff PC	ETR	
1 Staff Monitor	ETR	
1 HP LaserPrint	ETR	
1 Canon FAX (Per Staff used for Clients)	ETR	
1 HP Printer used by Reception Staff	ETR	
1 HP Printer	ETR	
1 Shredder	ETR	
1 Panasonic Copier (Estimated Annual Cost)	ETR	N
1 Bizhub Copier (Annual Lease--Not counting Click Charges)	ETR	Y
Plus Click Charges (.012 BW & .068 Color)	ETR	
1 Large Wall Mounted Monitor	ETR	
1 PC	ETR	
1 Large Wall Mounted Monitor	ETR	
1 PC	ETR	
1 HP Printer	ETR	
1 Industrial Shredder	ETR	
1 Williams Sound FM System and Kit: amplifies sound for hearing impaired (ADA)	ETR	

EXHIBIT "I"

# RIDGECREST--540 Perdew Avenue

			Y if Leased
<b>Reception/Lobby/Resource Room</b>			
1	PC for FOB	ETR	
1	Monitor for FOB	ETR	
1	FOB	ETR	
6	PCs Computer Lab	ETR	
6	Monitors for Computer Lab	ETR	
5	PCs Resource Room	ETR	
5	Monitors for Resource Room	ETR	
1	Copier	DHS	
1	Sorenson Communication: provides accurate ASL (ADA)	ETR	
1	Purple Communication: provides accurate ASL (ADA)	ETR	
1	Jaws: Software that reads to clients (ADA)	ETR	
1	Dragon Dictation: Software that types for clients (ADA)	ETR	
1	Zoom Text Software: For clients that have low vision - magnifies screen and changes background color(s) to make it easier to read (ADA)	ETR	
1	Williams Sound FM System and Kit: amplifies sound for hearing impaired (ADA)	ETR	

EXHIBIT "J"

			SE AJC	Delano AJC	Ridgecrest AJC	Taft AJC	Lake Isabella AJC	Oildale AJC	BTWC	EPIC	
			52%	13%	6%	6%	3%	13%	0.881%	2%	
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC</b>											
<b>see attached itemized cost of equipment (note: these costs are maintenance &amp; operational costs)</b>											
Xerox Copier & Outreach Equipment Maintenance Costs	Large Color Production Copier (Average re: 25k/month)	\$ 35,000	18,053.85	4,661.96	1,968.17	1,997.06	1,220.07	4,681.22	308.23	857.26	
Marketing Equipment (Folder, Cutter, Laminator, etc)	Folder, Laminator & Cutter @\$5k (Annual Maintenance)	\$ 5,000	2,579.12	665.99	281.17	285.29	174.30	668.75	44.03	122.47	
Large Color Sign Printer	Approximately \$1k (Annual Maintenance)	\$ 1,500	773.74	199.80	84.35	85.59	52.29	200.62	13.21	36.74	
B&W High Capacity Production Copier	Approximate 100k-150k copies annually	\$ 2,000	1,031.65	266.40	112.47	114.12	69.72	267.50	17.61	48.99	
Cost of creation and maintenance of a center Website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services (Does not include data systems or case management systems specific to individual	ITS Website Maintenance Charges at \$10,821.60/FY 2015-16 shared amongst 6 AJCC locations based on AJCC Traffic & then to be shared amongst partners	\$ 15,000	7,737.36	1,997.98	843.50	855.88	522.89	2,006.24	132.10	367.40	
IT Contracted WAN Support & Equipment Maintenance	ITS Charges for Phone Equipment and WAN Support Based on FY 2015-16	\$ 144,718	74,649.05	19,276.26	8,137.98	8,257.46	5,044.75	19,355.92	1,274.46	3,544.60	
Cost of maintenance of a center's IT-Infrastructure and operations that provides outreach to customers by providing IT support to AJCC services and/or provides direct service access to AJCC services (Does not include data systems or case management systems specific to individual program partners.)	ITS Infrastructure Maintenance Charges which support ETR IT staff 6 AJCC locations (SEAJCC, Delano, Ridgecrest, Lake Isabella, BTW Center, & Oildale) 10 PCs & Other Routers, Switches, Etc. & 1 license of WinServer for DHCP (\$131.30)Phones (Does not include Equipment Costs, only estimates as to connectivity and operations)	\$ 2,398	1,236.93	319.41	135	136.83	83.59	320.73	21.12	58.73	
Braille PC- & Monitor	100% for AJCC-Office Suite &AV Software included (Braille Software ??)	\$ 1,580	815.13	210.49	89	90.17	55.09	211.36	13.92	38.71	
<b>Technology to Facilitate Access to the AJCC</b>			<b>\$ 207,196</b>	<b>106,877</b>	<b>27,598</b>	<b>11,651</b>	<b>11,822</b>	<b>7,223</b>	<b>27,712</b>	<b>1,825</b>	<b>5,075</b>
<b>Common Identifier Costs (Local Option, if Agreed To By All Colocated Partners)</b>											
Creating New AJCC Signage--SEAJCC	Estimated Cost \$2500-\$3000 (AJCC Window Graphic & Pylon sign change)	\$ 1,674	1,674	-	-	-	-	-	-	-	
Creating New AJCC Signage--Ridgecrest	Estimated Cost \$1500-\$2000 (AJCC Window Graphic & Pylon sign change)	\$ 1,750	-	-	1,750	-	-	-	-	-	
Creating New AJCC Signage--Delano	Estimated Cost \$2000-\$2500 (AJCC Window Graphic & Pylon sign change)	\$ 5,994	-	5,994	-	-	-	-	-	-	
Olive Drive Signage	Only ETR Costs due to no colocated partners	\$ 11,835						11,835			
Updating Templates & Materials	Estimated Currently In-House	\$ -	-	-	-	0.00	0.00	0.00	0.00	0.00	
Outreach PC- & Monitor	90% of --4 PCs & Monitors (\$1287.61+219.05)	\$ 5,424	2,798	722	305	309.49	189.08	725.45	47.77	132.85	
Outreach Software	90% of Activity is used for AJCC Annual Cost Corel (4x\$198), Adobe (4x\$959.88), Graphics (\$4387), Constant Contact (\$969) PLUS Annual Cost of PC WindowsOS/MS Suite/Office365/AV for 4(132.64+10.05)	\$ 9,502	4,902	1,266	534	542.19	331.24	1,270.92	83.68	232.74	
Updating Electronic Resources	Estimated Currently In-House	\$ -	-	-	-	0.00	0.00	0.00	0.00	0.00	
<b>Common Identifier Subtotal:</b>			<b>\$ 24,344</b>	<b>9,373</b>	<b>7,983</b>	<b>2,589</b>	<b>852</b>	<b>520</b>	<b>13,832</b>	<b>131</b>	<b>366</b>
			SE AJC	Delano AJC	Ridgecrest AJC	Taft AJC	Lake Isabella AJC	Oildale AJC	BTWC	EPIC	



EXHIBIT "K"

<b>OILDALE--Olive Drive</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	127,119	127,119	127,119	0
Utilities/Maintenance Other Ops *	118,293	118,293	118,293	0
Equipment**	11,600	11,600	11,600	0 X
Access Technology***	27,712	27,712	27,712	0
Common Identifier****	13,832	13,832	13,832	0
Totals with Total Partner Allocations & Remaining Allocation Amt	298,556	298,556	298,556	0
Estimated Monthly Costs	24,880	24,880	24,880	
Total Infrastructure to Be Allocated to AJCC Ops: <b>\$ 298,555.85</b>				
<b>AJCC Infrastructure Budget</b>				
<b>Oildale AJCC</b>				
<b>KIM's Network of Affiliate AJCCs</b>				
<b>Cost Category/Line Item</b>	<b>Line Item Cost Detail</b>		<b>Cost</b>	
<b>RENT</b>				
Rental of Facilities	\$10,593.26 Monthly--Annualized		\$	127,119
Other:			\$	-
Other:			\$	-
<b>Rental Cost Subtotals:</b>			\$	<b>127,119</b>
<b>Utilities &amp; Maintenance</b>				
Utilities	Estimated		\$	38,000
High-Speed Internet	Based upon Brighthouse		\$	-
Telephone (Landlines)	Based upon Communication Charges for FY2016-17		\$	10,821
Facility Maint. Contract (Janitorial)	Based on current charges		\$	16,272
Security (Monitoring)	Based upon Tel-Tec's current Price Agreement		\$	1,200
Security Contract	Based upon Estimated Actual		\$	50,000
Other:	Based upon Property Management Fees		\$	2,000
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			\$	<b>118,293</b>
<b>Equipment</b>				
Reception Equipment	PCs, Scanners, & other		\$	2,000 **Value
Assistive technology for individuals	Navigator System		\$	5,500 **Value
Copiers	Annual Rental Estimates for AJCC Ops		\$	8,000
Fax Machines	As needed for AJCC Shared Ops		\$	500
AJCC Computers	As needed for AJCC Shared Ops		\$	10,800 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$	3,600
Printers	As needed for AJCC Shared Ops		\$	2,250 **Value
Other:				
<b>Value with New Equipment:</b>			\$	<b>32,650</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>			\$	<b>11,600</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>				
Common Costs for ALL AJCC	Based on Location From All AJCC Costs		\$	27,712
<b>Marketing/Outreach Subtotal:</b>			\$	<b>27,712</b>
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>				
Common Identifier Costs for	Based on Location From All AJCC Costs		\$	13,832
Updating Electronic Resources	Estimated			In-house
<b>Common Identifier Subtotal:</b>			\$	<b>13,832</b>
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>				
<b>OILDALE</b>				
<b>COST CATEGORY</b>			<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>			\$	127,119
<b>Subtotal: Utilities &amp; Maintenance Costs</b>			\$	118,293
<b>Subtotal: Equipment Costs</b>			\$	11,600
<b>Subtotal: Technology to Facilitate Access Costs</b>			\$	27,712
<b>Subtotal: Common Identifier Costs</b>			\$	13,832
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			\$	<b>298,556</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "L"

<b>Taft--119 North 10th Street</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		Contributors		
Cost Categories	Total Cost	ETR	Value	Balance to Allocate
Rent	332	332	332	0
Utilities/Maintenance Other Ops *	987	987	987	0
Equipment**	4,288	4,288	4,288	0 X
Access Technology***	11,822	11,822	11,822	0
Common Identifier****	852	852	852	0
Totals with Total Partner Allocations & Remaining Allocation Amt	18,281	18,281	18,281	0
Estimated Monthly Costs	1,523	1,523	1,523	
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>18,281.08</b>				
AJCC Infrastructure Budget Taft AJCC KIM's Network of Affiliate AJCCs				
Cost Category/Line Item	Line Item Cost Detail		Cost	
<b>RENT</b>				
Rental of Facilities	No Charge (Expenses shown are from FY 2016-17 7650 rent expense allocation)		\$	332
Other:			\$	-
<b>Rental Cost Subtotals:</b>			\$	<b>332</b>
<b>Utilities &amp; Maintenance</b>				
Utilities are all included in Rent	Included above		\$	-
Telephone (Landlines)	Based on FY 2016-17-Communication Charges		\$	710
Facility Maint. Contract (Janitorial)	Included above with misc charges to ETR		\$	277
Other:			\$	-
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			\$	<b>987</b>
<b>Equipment</b>				
Reception Equipment	PCs, Scanners, & other		\$	1,050 **Value
Copiers	Annual Rental Estimates for AJCC Ops		\$	2,000
Fax Machines	As needed for AJCC Shared Ops		\$	500
AJCC Computers	As needed for AJCC Shared Ops		\$	1,800 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$	288
Printers	As needed for AJCC Shared Ops		\$	500 **Value
Other:				
<b>Value with New Equipment:</b>			\$	<b>6,138</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>			\$	<b>4,288</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>				
Common Costs for ALL AJCC	Based on Location From All AJCC Costs		\$	11,822
<b>Marketing/Outreach Subtotal:</b>			\$	<b>11,822</b>
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>				
Common Identifier Costs for	Based on Location From All AJCC Costs		\$	852
Updating Electronic Resources	Estimated			In-house
<b>Common Identifier Subtotal:</b>			\$	<b>852</b>
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>				
<b>TAFT</b>				
<b>COST CATEGORY</b>			<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>			\$	332
<b>Subtotal: Utilities &amp; Maintenance Costs</b>			\$	987
<b>Subtotal: Equipment Costs</b>			\$	4,288
<b>Subtotal: Technology to Facilitate Access Costs</b>			\$	11,822
<b>Subtotal: Common Identifier Costs</b>			\$	852
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			\$	<b>18,281</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "M"

<b>SHAFTER--115 Central Valley Highway</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		Contributors		
Cost Categories	Total Cost	ETR	Value	Balance to Allocate
Rent	748		748	748
Utilities/Maintenance Other Ops *	875		875	875
Equipment**	5,214		5,214	5,214 X
Access Technology***	7,413		7,413	7,413
Common Identifier****	534		534	534
Totals with Total Partner Allocations & Remaining Allocation Amt	14,784		14,784	14,784
Estimated Monthly Costs	1,232		1,232	
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>14,783.82</b>				
AJCC Infrastructure Budget Shafter AJCC KIM's Network of Affiliate AJCCs				
Cost Category/Line Item	Line Item Cost Detail		Cost	
<b>RENT</b>				
Rental of Facilities	No Charge (Expenses shown are from FY 2016-17 7650 rent expense allocation)		\$	748
Other:			\$	-
<b>Rental Cost Subtotals:</b>			\$	<b>748</b>
<b>Utilities &amp; Maintenance</b>				
Utilities	Included above		\$	-
Media Com High-Speed Internet	Included above		\$	-
Telephone (Landlines)	Based upon Communication Charges for FY2016-17		\$	875
Facility Maint. Contract (Janitorial)	Included in Rent		\$	-
Other:			\$	-
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			\$	<b>875</b>
<b>Equipment</b>				
Reception Equipment	PCs, Scanners, & other		\$	2,000 **Value
Assistive technology for individuals	Navigator System		\$	5,500 **Value
Copiers	Estimated Rental as needed for AJCC Shared Ops		\$	2,000
Fax Machines	As needed for AJCC Shared Ops		\$	350
AJCC Computers	As needed for AJCC Shared Ops (6)		\$	5,400 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$	864
Printers	As needed for AJCC Shared Ops		\$	1,000 **Value
Other:				
<b>Value with New Equipment:</b>			\$	<b>17,114</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>			\$	<b>5,214</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>				
Common Costs for ALL AJCC	Based on Location From All AJCC Costs		\$	7,413
<b>Marketing/Outreach Subtotal:</b>			\$	<b>7,413</b>
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>				
Common Identifier Costs for	Based on Location From All AJCC Costs		\$	534
Updating Electronic Resources	Estimated			In-house
<b>Common Identifier Subtotal:</b>			\$	<b>534</b>
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>				
<b>SHAFTER</b>				
<b>COST CATEGORY</b>			<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>			\$	748
<b>Subtotal: Utilities &amp; Maintenance Costs</b>			\$	875
<b>Subtotal: Equipment Costs</b>			\$	5,214
<b>Subtotal: Technology to Facilitate Access Costs</b>			\$	7,413
<b>Subtotal: Common Identifier Costs</b>			\$	534
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			\$	<b>14,784</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "N"

<b>LAKE ISABELLA--6401 Lake Isabella Blvd</b>					
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole					
		Contributors		Balance to Allocate	
Cost Categories	Total Cost	ETR		Value	
Rent	7,135	7,135	7,135	0	
Utilities/Maintenance Other Ops *	16,644	16,644	16,644	0	
Equipment**	3,240	3,240	3,240	0	X
Access Technology***	7,223	7,223	7,223	0	
Common Identifier****	520	520	520	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	34,762	34,762	34,762	0	
Estimated Monthly Costs	2,897	2,897	2,897		
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>34,761.81</b>					
AJCC Infrastructure Budget Lake Isabella AJCC KIM's Network of Affiliate AJCCs					
Cost Category/Line Item	Line Item Cost Detail		Cost		
<b>RENT</b>					
Rental of Facilities	Based on FY 2016-17 (7650 & 7630 Charges)		\$	7,135	
Other:			\$	-	
<b>Rental Cost Subtotals:</b>			\$	<b>7,135</b>	
<b>Utilities &amp; Maintenance</b>					
Utilities	Based on FY 2016-17-Utility Charges		\$	4,846	
Media Com High-Speed Internet	Based on FY 2016-17-Communication Charges		\$	3,100	
Telephone (Landlines)	Based on FY 2016-17-Communication Charges		\$	2,474	
Facility Maint. Contract (Janitorial)	Based on current charges		\$	4,224	
Other:	Property Management Fees estimated		\$	2,000	
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			\$	<b>16,644</b>	
<b>Equipment</b>					
Reception Equipment	PCs, Scanners, & other		\$	1,050	**Value
Copiers	Annual Rental Estimates for AJCC Ops		\$	2,520	
Fax Machines	As needed for AJCC Shared Ops		\$	500	
AJCC Computers	As needed for AJCC Shared Ops		\$	3,600	**Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$	720	
Printers	As needed for AJCC Shared Ops		\$	500	**Value
Other:					
<b>Value with New Equipment:</b>			\$	<b>8,890</b>	
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment:</b>			\$	<b>3,240</b>	
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>					
Common Costs for ALL AJCC	Based on Location From All AJCC Costs		\$	7,223	
<b>Marketing/Outreach Subtotal:</b>			\$	<b>7,223</b>	
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>					
Common Identifier Costs for	Based on Location From All AJCC Costs		\$	520	
Updating Electronic Resources	Estimated			In-house	
<b>Common Identifier Subtotal:</b>			\$	<b>520</b>	
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>					
<b>LAKE ISABELLA</b>					
<b>COST CATEGORY</b>				<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>				\$	7,135
<b>Subtotal: Utilities &amp; Maintenance Costs</b>				\$	16,644
<b>Subtotal: Equipment Costs</b>				\$	3,240
<b>Subtotal: Technology to Facilitate Access Costs</b>				\$	7,223
<b>Subtotal: Common Identifier Costs</b>				\$	520
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>				\$	<b>34,762</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.



EXHIBIT "O"

<b>LAMONT--8300 Segreue</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	1,902	1,902	1,902	0
Utilities/Maintenance Other Ops *	782	782	782	0
Equipment**	4,932	4,932	4,932	0 X
Access Technology***	-	-	-	0
Common Identifier****	-	-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	7,616	7,616	7,616	0
Estimated Monthly Costs	635	635	635	
Total Infrastructure to Be Allocated to AJCC Ops: \$ <b>7,616.00</b>				
<b>AJCC Infrastructure Budget Lamont AJCC KIM's Network of Affiliate AJCCs</b>				
<b>Cost Category/Line Item</b>	<b>Line Item Cost Detail</b>		<b>Cost</b>	
<b>RENT</b>				
Rental of Facilities	No Charge (Expenses shown are from FY 2016-17 7650, 6970 & 6973 rent expense allocation)		\$	1,902
Other:			\$	-
<b>Rental Cost Subtotals:</b>			\$	<b>1,902</b>
<b>Utilities &amp; Maintenance</b>				
Utilities	Included above		\$	-
Media Com High-Speed Internet	Included above		\$	-
Telephone (Landlines)	Based on FY 2016-17-Communication Charges		\$	782
Facility Maint. Contract (Janitorial)	Included above		\$	-
Security	Included above		\$	-
Other:			\$	-
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			\$	<b>782</b>
<b>Equipment</b>				
Reception Equipment	PCs, Scanners, & other		\$	2,000 **Value
Copiers	Annual Rental Estimates for AJCC Ops		\$	2,000
Fax Machines	As needed for AJCC Shared Ops		\$	500
AJCC Computers	As needed for AJCC Shared Ops		\$	2,700 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$	432
Printers	As needed for AJCC Shared Ops		\$	950 **Value
Other:				
<b>Value with New Equipment:</b>			\$	<b>8,582</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>			\$	<b>4,932</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>				
Common Costs for ALL AJCC	Based on Location From All AJCC Costs			
<b>Marketing/Outreach Subtotal:</b>			\$	-
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>				
Common Identifier Costs for	Based on Location From All AJCC Costs			
Updating Electronic Resources	Estimated			In-house
<b>Common Identifier Subtotal:</b>			\$	-
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>				
<b>LAMONT</b>				
<b>COST CATEGORY</b>			<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>			\$	1,902
<b>Subtotal: Utilities &amp; Maintenance Costs</b>			\$	782
<b>Subtotal: Equipment Costs</b>			\$	4,932
<b>Subtotal: Technology to Facilitate Access Costs</b>			\$	-
<b>Subtotal: Common Identifier Costs</b>			\$	-
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			\$	<b>7,616</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "P"

<b>MOJAVE--2300 Highway 58</b>					
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole					
		Contributors		Balance to Allocate	
Cost Categories	Total Cost	ETR		Value	
Rent	1,389		1,389	1,389	0
Utilities/Maintenance Other Ops *	1,551		1,551	1,551	0
Equipment**	5,872		5,872	5,872	0 X
Access Technology***	-		-	-	0
Common Identifier****	-		-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	8,812		8,812	8,812	0
Estimated Monthly Costs	734		734	734	
Total Infrastructure to Be Allocated to Colocated Partners: \$ <b>8,812.00</b>					
AJCC Infrastructure Budget Mojave AJCC KIM's Network of Affiliate AJCCs					
Cost Category/Line Item	Line Item Cost Detail			Cost	
<b>RENT</b>					
Rental of Facilities	No Charge (Expenses shown are from FY 2016-17 7650,6970,6973,7001 expense allocation)			\$	1,389
Other:				\$	-
<b>Rental Cost Subtotals:</b>				\$	<b>1,389</b>
<b>Utilities &amp; Maintenance</b>					
Utilities	Included above			\$	-
Media Com High-Speed Internet	Included above			\$	-
Telephone (Landlines)	Based on FY 2016-17-Communication Charges			\$	1,551
Facility Maint. Contract (Janitorial)	Included above			\$	-
Security	Included above			\$	-
Other:				\$	-
<b>Utilities &amp; Maintenance Cost Subtotals:</b>				\$	<b>1,551</b>
<b>Equipment</b>					
Reception Equipment	PCs, Scanners, & other			\$	2,000 **Value
Assistive technology for individuals	Navigator System			\$	5,500 **Value
Copiers	As needed for AJCC Shared Ops			\$	2,000
Fax Machines	As needed for AJCC Shared Ops			\$	500
AJCC Computers	As needed for AJCC Shared Ops			\$	11,700 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc			\$	1,872
Printers	As needed for AJCC Shared Ops			\$	2,250 **Value
Other:					
<b>Value with New Equipment:</b>				\$	<b>25,822</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>				\$	<b>5,872</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>					
Common Costs for ALL AJCC	Based on Location From All AJCC Costs				
<b>Marketing/Outreach Subtotal:</b>				\$	-
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>					
Common Identifier Costs for	Based on Location From All AJCC Costs				
Updating Electronic Resources	Estimated				In-house
<b>Common Identifier Subtotal:</b>				\$	-
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>					
<b>MOJAVE</b>					
<b>COST CATEGORY</b>				<b>TOTAL COST</b>	
Subtotal: Rental Costs				\$	1,389
Subtotal: Utilities & Maintenance Costs				\$	1,551
Subtotal: Equipment Costs				\$	5,872
Subtotal: Technology to Facilitate Access Costs				\$	-
Subtotal: Common Identifier Costs				\$	-
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>				\$	<b>8,812</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "Q"

MONO COUNTY						
WALKER						
		Contributors				
Cost Categories	Total Cost	ETR	DHS	Value	Balance to Allocate	
Rent	9,380	4,690	4,690	9,380	0	
Utilities/Maintenance Other Ops	5,124	2,562	2,562	5,124	0	
Equipment	3,173	3,173	-	3,173	0	X
Access Technology	-	-	-	-	0	
Common Identifier	3,000	3,000	-	3,000	0	
Totals with Total Partner Allocations & Remaining Allocation Amt	20,677	13,425	7,252	20,677	0	
Estimated Monthly Costs	1,723	1,119	604	1,723		
Total Infrastructure to Be Allocated to Colocated Partners: \$ 20,677.00						

**AJCC Infrastructure Budget  
Walker AJCC  
KIM's Network of Affiliate AJCCs**

Cost Category/Line Item	Line Item Cost Detail	Cost	
<b>RENT</b>			
Rental of Facilities	Annual Rent	\$ 8,340	
Storage Facility	Annual Rental Cost	\$ 1,040	
Other:			
Rental Cost Subtotals:		\$ 9,380	\$ 9,380
<b>Utilities &amp; Maintenance</b>			
Liberty Utilities	50% Split with DHS	\$ 1,820	
Amerigas	50% Split with DHS	\$ 638	
Telephone (Landlines)	50% Split with DHS	\$ 2,110	
PO Box	50% Split with DHS	\$ 116	
Alarm System	50% Split with DHS--Tyco Alarm Service	\$ 440	
Other:			
Utilities & Maintenance Cost Subtotals:		\$ 5,124	
<b>Equipment</b>			
Technology Equipment	PCs, Monitors, UPS	\$ 1,040	**Value
A/C Units	For Center Cooling	\$ 592	**Value
Copier Charges	For AJCC	\$ 3,173	
Fax Machines	For AJCC	\$ 743	
Other:	Resource Room Office Furnishings & Supplies	\$ 1,612	
Value with New Equipment:		\$ 7,160	
(with "x" value of equipment is deleted in cost spread) Value without New Equipment		\$ 3,173	
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>			
No identifiable costs		\$ -	
		\$ -	
<b>Common Identifier Costs (Local Option, if Agreed To By All Colocated Partners)</b>			
Signage	Walker Signage	\$ 3,000	
Common Identifier Subtotal:		\$ 3,000	

SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS	
Walker	
COST CATEGORY	TOTAL COST
Subtotal: Rental Costs	\$ 9,380
Subtotal: Utilities & Maintenance Costs	\$ 5,124
Subtotal: Equipment Costs	\$ 3,173
Subtotal: Technology to Facilitate Access Costs	\$ -
Subtotal: Common Identifier Costs	\$ 3,000
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>	<b>\$ 20,677</b>

^^^ AJCC Equipment is valued at Cost provided by Mono County. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "R"

MONO COUNTY MAMMOTH LAKES					
		Contributors			
Cost Categories	Total Cost	ETR	DHS	Value	Balance to Allocate
Rent	248,880	12,444	236,436	248,880	0
Utilities/Maintenance Other Ops	-	-	-	-	0
Equipment	1,416	1,416	-	1,416	0 X
Access Technology	-	-	-	-	0
Common Identifier	-	-	-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	250,296	13,860	236,436	250,296	0
Estimated Monthly Costs	20,858	1,155	19,703	20,858	
Total Infrastructure to Be Allocated to Colocated Partners: \$ 250,296.00					
AJCC Infrastructure Budget Mammoth AJCC KIM's Network of Affiliate AJCCs					
Cost Category/Line Item	Line Item Cost Detail			Cost	
<b>RENT</b>					
Rental of Facilities	5% of Annual Rent paid by DHS			\$	12,444
Other:					
Rental Cost Subtotals:				\$	12,444
<b>Utilities &amp; Maintenance</b>					
Included in Rent Costs				\$	-
Other:					
Utilities & Maintenance Cost Subtotals:				\$	-
<b>Equipment</b>					
AJCC Furnishings	Resource Room Office Furnishings & Supplies			\$	1,416
AJCC Computers & Printers	Computers, Printers, UPS			\$	2,007 **Value
Other:					
Value with New Equipment:				\$	3,423
(with "x" value of equipment is deleted in cost spread) Value without New Equipment				\$	1,416
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>					
No identifiable costs				\$	-
				\$	-
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>					
No identifiable costs				\$	-
Common Identifier Subtotal:				\$	-
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>					
<b>Mammoth Lakes</b>					
<b>COST CATEGORY</b>				<b>TOTAL COST</b>	
Subtotal: Rental Costs				\$	12,444
Subtotal: Utilities & Maintenance Costs				\$	-
Subtotal: Equipment Costs				\$	1,416
Subtotal: Technology to Facilitate Access Costs				\$	-
Subtotal: Common Identifier Costs				\$	-
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>				\$	<b>13,860</b>

^^^ AJCC Equipment is valued at Cost provided by Mono County. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.



EXHIBIT "S"

<b>INYO COUNTY INDEPENDENCE</b>						
		<b>Contributors</b>				
<b>Cost Categories</b>	<b>Total Cost</b>	<b>WIOA</b>	<b>County Mental Health</b>	<b>Social Services</b>	<b>Value</b>	<b>Balance to Allocate</b>
	<b>Equal Share</b>	<b>1%</b>	<b>4%</b>	<b>95%</b>	<b>1</b>	
Rent	65,020	650	2,601	61,769	65,020	0
Utilities/Maintenance Other Ops *	22,874	2,281	22	20,571	22,874	0
Equipment**	525	525	-	-	525	0 X
Access Technology***	-	-	-	-	-	0
Common Identifier****	-	-	-	-	-	0
Totals with Total Partner Allocations & Remaining Allocation Amt	88,419	3,456	2,623	82,340	88,419	0
Estimated Monthly Costs	7,368	288	219	6,862	7,368	
<b>Total Infrastructure to Be Allocated to Colocated Partners: \$ 88,419.00</b>						
<b>AJCC Infrastructure Budget Inyo County/Independence AJCC KIM's Network of Affiliate AJCCs</b>						
<b>Cost Category/Line Item</b>	<b>Line Item Cost Detail</b>			<b>Cost</b>		
<b>RENT</b>						
Rental of Facilities	Annual			\$ 65,020		
Other:				\$ -		
<b>Rental Cost Subtotals:</b>				<b>\$ 65,020</b>		
<b>Utilities &amp; Maintenance</b>						
Utilities for Inyo	Costs supplied by Inyo County			\$ 20,239		
General Operating & A87 Costs	Costs supplied by Inyo County			\$ 2,075		
Alarm System	Costs supplied by Inyo County			\$ 560		
<b>Utilities &amp; Maintenance Cost Subtotals:</b>				<b>\$ 22,874</b>		
<b>Equipment</b>						
Printer	Costs supplied by Inyo County			\$ 1,000 **Value		
Furnishings	Costs supplied by Inyo County			\$ 325		
AJCC Computers	Costs supplied by Inyo County			\$ 4,000 **Value		
Card Scanner	Purchased by ETR			\$ 200		
A-87 Other Costs for WIOA	Costs supplied by Inyo County					
<b>Value with New Equipment:</b>				<b>\$ 5,525</b>		
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>				<b>\$ 525</b>		
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>						
No identifiable costs				\$ -		
<b>2659.5</b>				<b>\$ -</b>		
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>						
No identifiable costs				\$ -		
<b>Common Identifier Subtotal:</b>				<b>\$ -</b>		
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>						
<b>Bishop</b>						
<b>COST CATEGORY</b>					<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>					<b>\$ 65,020</b>	
<b>Subtotal: Utilities &amp; Maintenance Costs</b>					<b>\$ 22,874</b>	
<b>Subtotal: Equipment Costs</b>					<b>\$ 525</b>	
<b>Subtotal: Technology to Facilitate Access Costs</b>					<b>\$ -</b>	
<b>Subtotal: Common Identifier Costs</b>					<b>\$ -</b>	
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>					<b>\$ 88,419</b>	

^^^ AJCC Equipment is valued at Cost provided by Inyo County. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "T"

<b>BACK TO WORK CENTER--1405 &amp; 1401 Commercial Way, Suite 120</b>				
Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	58,056	58,056	58,056	0
Utilities/Maintenance Other Ops *	105,440	105,440	105,440	0
Equipment**	6,700	6,700	6,700	0 X
Access Technology***	1,825	1,825	1,825	0
Common Identifier****	131	131	131	0
Totals with Total Partner Allocations & Remaining Allocation Amt	172,152	172,152	172,152	0
Estimated Monthly Costs	14,346	14,346	14,346	0
Total Infrastructure to Be Allocated to AJCC Ops: <b>\$ 172,152.17</b>				
<b>AJCC Infrastructure Budget Back-to-Work Center AJCC KIM's Network of Affiliate (Specialized) AJCCs</b>				
<b>Cost Category/Line Item</b>	<b>Line Item Cost Detail</b>		<b>Cost</b>	
<b>RENT</b>				
Rental of Facilities	\$3,663+\$1,175 Monthly--Annualized		\$	58,056
Other:			\$	-
<b>Rental Cost Subtotals:</b>			<b>\$</b>	<b>58,056</b>
<b>Utilities &amp; Maintenance</b>				
Utilities	Billed Monthly by Landlord		\$	22,000
Brighthouse	Communication Link		\$	11,000
Telephone (Landlines)	Based upon Communication Charges for FY2016-17		\$	8,957
Facility Maint. Contract (Janitorial)	Based on current charges		\$	10,043
Security (Monitoring)	Based upon Tel-Tec's current Price Agreement		\$	1,440
Security Contract	As needed for AJCC Ops		\$	50,000
Other:	Property Management Fees		\$	2,000
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			<b>\$</b>	<b>105,440</b>
<b>Equipment</b>				
Reception Equipment	PCs & other		\$	2,000 **Value
Assistive technology for individuals	Navigator System		\$	5,500 **Value
Copiers	Annual Rental Estimates for AJCC Shared Ops		\$	4,000
Fax Machines	As needed for AJCC Ops		\$	500 **Value
AJCC Computers	As needed for AJCC Ops		\$	10,800 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$	2,700
Printers	As needed for AJCC Ops		\$	1,500
Other:				
<b>Value with New Equipment:</b>			<b>\$</b>	<b>27,000</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>			<b>\$</b>	<b>6,700</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>				
Common Costs for ALL AJCC	Based on Location From All AJCC Costs		\$	1,825
<b>Marketing/Outreach Subtotal:</b>			<b>\$</b>	<b>1,825</b>
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>				
Common Identifier Costs for	Based on Location From All AJCC Costs		\$	131
Updating Electronic Resources	Estimated			In-house
<b>Common Identifier Subtotal:</b>			<b>\$</b>	<b>131</b>
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>				
<b>BTWC</b>				
<b>COST CATEGORY</b>			<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>			\$	58,056
<b>Subtotal: Utilities &amp; Maintenance Costs</b>			\$	105,440
<b>Subtotal: Equipment Costs</b>			\$	6,700
<b>Subtotal: Technology to Facilitate Access Costs</b>			\$	1,825
<b>Subtotal: Common Identifier Costs</b>			\$	131
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			<b>\$</b>	<b>172,152</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "U"

<b>EPIC @ THE BEALE Memorial Library</b>				
<b>701 Truxtun Ave</b>				
		<b>Contributors</b>		
<b>Cost Categories</b>	<b>Total Cost</b>	<b>ETR</b>	<b>Value</b>	<b>Balance to Allocate</b>
Rent	10,200	10,200	10,200	0
Utilities/Maintenance Other Ops *	55,920	55,920	55,920	0
Equipment**	16,100	16,100	16,100	0 X
Access Technology***	5,075	5,075	5,075	0
Common Identifier****	366	366	366	0
Totals with Total Partner Allocations & Remaining Allocation Amt	87,660	87,660	87,660	0
Estimated Monthly Costs	7,305	7,305	7,305	0
<b>Total Infrastructure to Be Allocated to AJCC Ops: \$ 87,660.48</b>				
<b>AJCC Infrastructure Budget</b>				
<b>EPIC @ THE BEALE</b>				
<b>KIM's Network of Affiliate (Specialized) AJCCs</b>				
<b>Cost Category/Line Item</b>	<b>Line Item Cost Detail</b>		<b>Cost</b>	
<b>RENT</b>				
Rental of Facilities	MOU with Library		\$	10,200
Other:			\$	-
<b>Rental Cost Subtotals:</b>			<b>\$</b>	<b>10,200</b>
<b>Utilities &amp; Maintenance</b>				
Utilities	Included in Rent		\$	-
Brighthouse	Communication Link		\$	10,200
Telephone (Landlines)	Estimated		\$	8,000
Facility Maint. (Janitorial)	Included in Rent		\$	-
Security (Monitoring)	Estimated		\$	720
Security Contract	As needed for Center Ops		\$	35,000
Other:	Property Management Fees		\$	2,000
<b>Utilities &amp; Maintenance Cost Subtotals:</b>			<b>\$</b>	<b>55,920</b>
<b>Equipment</b>				
Reception Equipment	PCs & other		\$	2,000 **Value
Assistive technology for individuals	Navigator System		\$	5,500 **Value
Copiers	Estimated Rental		\$	5,800
Fax Machines	As needed for Ops		\$	500 **Value
AJCC Computers	As needed for Ops		\$	11,700 **Value
Licensing for AJCC Computers	Office, A/V, SQL, etc		\$	4,500
Printers	As needed for AJCC Ops		\$	1,500
Other:				
<b>Value with New Equipment:</b>			<b>\$</b>	<b>31,500</b>
(with "x" value of equipment is deleted in cost spread) <b>Value without New Equipment</b>			<b>\$</b>	<b>16,100</b>
<b>Marketing/Outreach Technology to Facilitate Access to the AJCC (See COMMON AJCC COSTS for Details)</b>				
Common Costs for ALL AJCC	Based on Location From All AJCC Costs		\$	5,075
<b>Marketing/Outreach Subtotal:</b>			<b>\$</b>	<b>5,075</b>
<b>Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)</b>				
Common Identifier Costs for	Based on Location From All AJCC Costs		\$	366
Updating Electronic Resources	Estimated			In-house
<b>Common Identifier Subtotal:</b>			<b>\$</b>	<b>366</b>
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS</b>				
<b>BTWC</b>				
<b>COST CATEGORY</b>			<b>TOTAL COST</b>	
<b>Subtotal: Rental Costs</b>			\$	10,200
<b>Subtotal: Utilities &amp; Maintenance Costs</b>			\$	55,920
<b>Subtotal: Equipment Costs</b>			\$	16,100
<b>Subtotal: Technology to Facilitate Access Costs</b>			\$	5,075
<b>Subtotal: Common Identifier Costs</b>			\$	366
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/NETWORK:</b>			<b>\$</b>	<b>87,660</b>

\*\* AJCC Equipment is valued at Cost of Current Market Prices. Replacement schedule is to be determined. Costs are shown/not shown for understanding of Infrastructure Costs.

EXHIBIT "V"

<b>OILDALE</b>			Total Item Cost		
<b>EQUIPMENT COSTS</b>			\$ 15,808.20	\$ 127,515.60	Y if Leased
<b>Reception/Lobby</b>					
2	PC for FOB	ETR	\$ 1,305.83	\$ 2,611.66	
2	Monitor for FOB	ETR	\$ 289.99	\$ 579.98	
1	FOB	ETR	\$ 246.93	\$ 246.93	
1	Copier	ETR	\$ 3,864.00	\$ 3,864.00	Y
<b>Resource Room</b>					
27	PCs	ETR	\$ 1,305.83	\$ 35,257.41	
27	Monitors	ETR	\$ 289.99	\$ 7,829.73	
1	HP Printer	ETR	\$ 949.99	\$ 949.99	
1	Fax	ETR	\$ 500.00	\$ 500.00	
1	Copier	ETR	\$ 3,864.00	\$ 3,864.00	Y
<b>Classroom #1</b>					
20	PCs	ETR	\$ 1,305.83	\$ 26,116.60	
20	Monitors	ETR	\$ 289.99	\$ 5,799.80	
<b>Classroom #2</b>					
25	PCs	ETR	\$ 1,305.83	\$ 32,645.75	
25	Monitors	ETR	\$ 289.99	\$ 7,249.75	



EXHIBIT "X"

<b>TAFT</b>				Total Item Cost	
<b>EQUIPMENT COSTS</b>			\$ 8,752.56	\$ 10,348.38	Y if Leased
<b>Reception/Lobby</b>					
1 PC for FOB	DHS	\$ 1,305.83	\$ 1,305.83		
1 Monitor for FOB	DHS	\$ 289.99	\$ 289.99		
1 FOB	DHS	\$ 246.93	\$ 246.93		
<b>Resource Room</b>					
2 PCs	ETR	\$ 1,305.83	\$ 2,611.66		
2 Monitors	ETR	\$ 289.99	\$ 579.98		
1 HP Printer	ETR	\$ 949.99	\$ 949.99		
1 Fax	DHS	\$ 500.00	\$ 500.00		
1 Copier	DHS	\$ 3,864.00	\$ 3,864.00		Y

EXHIBIT "Y"

<b>SHAFTER</b>			Total Item Cost		
<b>EQUIPMENT COSTS</b>			\$ 8,752.56	\$ 16,731.66	Y if Leased
<b>Reception/Lobby</b>					
1	PC for FOB	DHS	\$ 1,305.83	\$ 1,305.83	
1	Monitor for FOB	DHS	\$ 289.99	\$ 289.99	
1	FOB	DHS	\$ 246.93	\$ 246.93	
<b>Resource Room</b>					
6	PCs	ETR	\$ 1,305.83	\$ 7,834.98	
6	Monitors	ETR	\$ 289.99	\$ 1,739.94	
1	HP Printer	ETR	\$ 949.99	\$ 949.99	
1	Fax	DHS	\$ 500.00	\$ 500.00	
1	Copier	DHS	\$ 3,864.00	\$ 3,864.00	Y

EXHIBIT "Z"

<b>LAKE ISABELLA</b>			Total Item Cost		
<b>EQUIPMENT COSTS</b>			\$ 8,752.56	\$ 13,540.02	Y if Leased
<b>Reception/Lobby</b>					
1	PC for FOB	ETR	\$ 1,305.83	\$ 1,305.83	
1	Monitor for FOB	ETR	\$ 289.99	\$ 289.99	
1	FOB	ETR	\$ 246.93	\$ 246.93	
<b>Resource Room</b>					
4	PCs	ETR	\$ 1,305.83	\$ 5,223.32	
4	Monitors	ETR	\$ 289.99	\$ 1,159.96	
1	HP Printer	ETR	\$ 949.99	\$ 949.99	
1	Fax	ETR	\$ 500.00	\$ 500.00	
1	Copier	ETR	\$ 3,864.00	\$ 3,864.00	Y

EXHIBIT "AA"

<b>LAMONT</b>			Total Item Cost		
<b>EQUIPMENT COSTS</b>			\$ 10,058.39	\$ 14,555.86	Y if Leased
<b>Reception/Lobby</b>					
1	PC for FOB	DHS	\$ 1,305.83	\$ 1,305.83	
1	Monitor for FOB	DHS	\$ 289.99	\$ 289.99	
1	FOB	DHS	\$ 246.93	\$ 246.93	
2	PCs for AJCC Reception	DHS	\$ 1,305.83	\$ 2,611.66	
<b>Resource Room</b>					
3	PCs	DHS	\$ 1,305.83	\$ 3,917.49	
3	Monitors	DHS	\$ 289.99	\$ 869.97	
1	Cannon Printer	DHS	\$ 949.99	\$ 949.99	
1	Fax	DHS	\$ 500.00	\$ 500.00	
1	Copier	DHS	\$ 3,864.00	\$ 3,864.00	Y



EXHIBIT "BB"

<b>MOJAVE</b>			Total Item Cost		
<b>EQUIPMENT COSTS</b>			\$ 10,348.38	\$ 29,498.22	Y if Leased
<b>Reception/Lobby</b>					
2	PC for FOB	DHS	\$ 1,305.83	\$ 2,611.66	
2	Monitor for FOB	DHS	\$ 289.99	\$ 579.98	
1	FOB	DHS	\$ 246.93	\$ 246.93	
<b>Resource Room</b>					
2	PCs	ETR	\$ 1,305.83	\$ 2,611.66	
11	PCs	DHS	\$ 1,305.83	\$ 14,364.13	
2	Monitors	ETR	\$ 289.99	\$ 579.98	
11	Monitors	DHS	\$ 289.99	\$ 3,189.89	
1	HP Printer	DHS	\$ 949.99	\$ 949.99	
1	Fax	DHS	\$ 500.00	\$ 500.00	
1	Copier	DHS	\$ 3,864.00	\$ 3,864.00	Y

EXHIBIT "CC"

<b>BACK-TO-WORK CENTER</b>			Total Item Cost	
<b>EQUIPMENT COSTS</b>		\$ 9,702.55	\$ 24,064.93	Y if Leased
<b>Reception/Lobby</b>				
2 PC	ETR	\$ 1,305.83	\$ 2,611.66	
2 Monitor	ETR	\$ 289.99	\$ 579.98	
1 FOB	ETR	\$ 246.93	\$ 246.93	
1 HP Printer	ETR	\$ 949.99	\$ 949.99	
<b>Resource Room</b>				
9 PCs	ETR	\$ 1,305.83	\$ 11,752.47	
9 Monitors	ETR	\$ 289.99	\$ 2,609.91	
1 HP Printer	ETR	\$ 949.99	\$ 949.99	
1 Fax	ETR	\$ 500.00	\$ 500.00	
1 Copier	ETR	\$ 3,864.00	\$ 3,864.00	Y

Exhibit "DD"

<b>EPIC</b>				Total Item Cost	
<b>EQUIPMENT COSTS</b>			\$ 11,958.99	\$ 32,339.95	Y if Leased
<b>Reception/Lobby</b>					
5 PC for FOB	ETR	\$ 950.00	\$ 4,750.00		
5 Monitor for FOB	ETR	\$ 289.99	\$ 1,449.95		
1 Copier Rental	ETR	\$ 5,800.00	\$ 5,800.00		Y
<b>Resource Room</b>					
10 PCs	ETR	\$ 900.00	\$ 9,000.00		
10 Monitors	ETR	\$ 219.00	\$ 2,190.00		
2 Disability Table Monitors	ETR	\$ 300.00	\$ 600.00		
2 Disability Table CPUs	ETR	\$ 1,100.00	\$ 2,200.00		
3 Laptops	ETR	\$ 1,300.00	\$ 3,900.00		
2 HP Printer	ETR	\$ 650.00	\$ 1,300.00		
3 Mobile Printers	ETR	\$ 350.00	\$ 1,050.00		
1 Fax--Data Card	ETR	\$ 100.00	\$ 100.00		



# County of Inyo



## Public Works

### CONSENT - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Sally Faircloth

**SUBJECT:** Contract for Liquefied Propane Services for designated County facilities

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**RECOMMENDED ACTION:**

Request Board: A) declare Hunt Propane of Bishop, CA the successful bidder for the provision of liquefied propane gas; and B) approve the contract between the County of Inyo and Hunt Propane of Bishop, CA for the provision of Liquefied Propane Gas for designated County facilities in an amount not to exceed \$750,000 for propane, maintenance and service for the period of July 1, 2022 through June 30, 2025, contingent upon the Board's approval of future budgets, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

**SUMMARY/JUSTIFICATION:**

On April 1, 2022, bids were received to supply Liquefied Propane Gas to designated County facilities, which includes appliance service and maintenance, fuel supply and delivery, tank installation and removal. These bids were based on an estimated yearly usage total per facility.

Three (3) companies submitted bids:  
Amerigas of Bishop, CA -\$.30 per gallon  
Hunt Propane - \$ .40 per gallon  
Eastern Sierra Propane - \$ .70 per gallon

The contract total is the fixed bid price added to a higher estimated base rack price to reflect the propane price fluctuation each month, as reported in the Propane Weekly Newsletter - Targa San Francisco. Amerigas Propane of Bishop, CA came in as the lowest bid price per gallon. However, upon review of the county propane bids, Public Works would like to stay with our current propane provider for the future contract calendar. Our current propane provider has offered outstanding service and project resources for ongoing infrastructure improvements and HVAC projects. These projects will extend into the next propane contract calendar, therefore we would like to continue with our current provider.

Additionally, Public Works has experienced difficulties with AmeriGas in the past, particularly stemming from their slow response time to service issues. Public Works has not experienced these same problems with Hunt Propane. While Hunt is more expensive than Amerigas, Public Works believes that Hunt's superior customer service represents a better overall value to the County.

Please note the original bid provided by Hunt Propane of Bishop, CA showed a miscalculated amount of

\$60,080.00, which was brought to the attention of Hunt Propane of Bishop, CA . Hunt Propane of Bishop, CA addressed and confirmed the correct total bid amount to be \$43,854.00 as stated in the attached email provided to Inyo County. The Public Works Department recommends your Board award the bid for Propane Service to Hunt Propane of Bishop, CA.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

N/A

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

The alternative to the above recommendation is for your Board to not approve this contract and discontinue providing propane to our facilities at a lower contract price. This is not recommended, as most of our county facilities rely on propane to heat their interior spaces. This contract is in the best interest of the County for our propane supply needs.

**OTHER AGENCY INVOLVEMENT:**

County Counsel  
Auditor's Office

**FINANCING:**

This will be a budgeted General Fund expenditure through Maintenance- Building and Grounds budget 011100 object code 5351 utilities, and has been included in the FY 22/23 budget.

**ATTACHMENTS:**

1. Liquid Propane Gas Bid Tab 04.01.22
2. Hunt Propane Bid
3. Propane Bid Price Confirmation
4. Hunt Propane Contract

**APPROVALS:**

Sally Faircloth	Created/Initiated - 4/26/2022
Sally Faircloth	Approved - 5/9/2022
Darcy Ellis	Approved - 5/9/2022
Sally Faircloth	Approved - 5/9/2022
Breanne Nelums	Approved - 5/10/2022
John Vallejo	Approved - 5/10/2022
Amy Shepherd	Approved - 5/10/2022
Michael Errante	Final Approval - 5/10/2022



COUNTY OF INYO BID TABULATION

Project Title & Bid No. Liquid Propane Gas

Bid Opening Date: 4/1/22

Location: County Admin Center

	BIDDER NAME	Bid
1	Eastern Sierra Propane	\$67,294.50
2	Amerigas	\$32,890.50
3	Hunt Propane	\$60,080.90
4		
5		
6		
7		
8		
9		
10		

Opened By: Darvy Ellis

Present: Denelle Carrington

\_\_\_\_\_  
\_\_\_\_\_



Hunt R. R. R. R. R.

**PUBLIC WORKS LIQUEFIED PROPANE GAS**



**This entire Bid Package, which includes the following:**

**Notice Inviting Bids,  
Bid Proposal Forms,  
And**

**County of Inyo Standard Contract No. 116**

**Bid must be submitted in its entirety. Do not remove any pages.**

**Be sure to fully complete all forms and sign.**

**BID RESPONSES DUE BY 3:30 PM**  
**Friday April 1, 2022**

COUNTY OF INYO

**NOTICE INVITING BIDS**

**NOTICE IS HEREBY GIVEN THAT INYO COUNTY IS SOLICITING BIDS FOR:**

**PUBLIC WORKS LIQUEFIED PROPANE GAS**

**Sealed Bids** will be received at the Clerk of the Board of Supervisors Office, 224 N Edwards St. P.O. Drawer N Independence, California, 93526 until **3:30 p.m. Friday April 1, 2022**, at which time they will be publicly opened and read.

Bids must be in a **sealed** envelope, addressed to the Clerk of the Board of Supervisors, 224 N Edwards St. P.O. Drawer N. Independence, California 93526. Indicate on the outside of the bid envelope "**PUBLIC WORKS LIQUEFIED PROPANE GAS**".

All bids must be signed with the firm's name and by a responsible officer or employee.

The period for which the specified Services are to be provided pursuant to this bid is from July 1, 2022, through and including June 30, 2025.

Inyo County reserves the right to reject any or all bids, or to waive any minor informality in any bid, if it is deemed to be in the best interest of the County of Inyo.

Bid Packages, which include the Notice Inviting Bids, Bid Proposal Forms and Contract Forms, may be obtained for a \$20.00 from the Inyo County Public Works Department, 168 N Edwards Street Independence, CA 93526, telephone (760) 878-0201, and may be inspected at the above department.

Bid packages may also be downloaded from the County website at:  
<http://www.inyocounty.us/Bid Packages.html>.

Please be aware that if you download the Bid Package from the County website, you are responsible for notifying the Public Works Department that you are a Bid Package recipient. Only Bid Package recipients known by the County will receive any addenda that are issued.



**BID PROPOSAL FORM**

TO: COUNTY OF INYO

FROM: Hunt Propane  
375A JOE SMITH RD  
BISHOP CA 93514  
(Herein called "Bidder")

**FOR: PUBLIC WORKS LIQUEFIED PROPANE GAS**

In submitting this Bid, it is understood that:

1. BID DEADLINE:

Bids must be received no later than **3:30 p.m. Friday April 1, 2022**, by the Clerk of the Board of Supervisors, 224 N Edwards St., P.O. Drawer N, Independence, California, 93526, at which time they will be publicly opened and read.

2. COST BASIS:

Bid prices shall exclude state and local sales taxes and shall include delivery (as described in Section 11: Pricing Definition) Proposed prices shall otherwise include all costs to provide all Liquefied Propane Gas as required by, and in accordance with the Contract Documents and the bid package.

There is a contracting preference of five percent (5%) for Small Business Enterprises and 8% for local businesses available for this bid. To be eligible for either preference (Note: not cumulative), Bidders who wish to be considered for the SBE preference must submit with its bid proof of state or federal acceptance as a SBE. Those bidders who wish to be considered for the local business preference must provide with its bid certification an affidavit of eligibility that it is a local business, as shown in Exhibit 2.

3. CONTRACT DOCUMENTS:

The Notice Inviting Bids, this Bid Proposal Form, County of Inyo Standard Contract No. 116, and any documents incorporated therein, including Exhibit 1, are referred to collectively as the Contract Documents and shall constitute the contract between the parties that will come into full force and effect upon acceptance, approval and execution by the Inyo County Board of Supervisors or its designee. The contract documents are incorporated herein by reference and made a part hereof with like force and effect as if all of said documents were set forth in full herein.

4. ACCEPTANCE:

The County reserves the right to reject any and all Bids. However, this Bid shall remain open and shall not be withdrawn for a period of at least sixty (60) days after the date set for its opening and shall remain open and valid thereafter until it is withdrawn by Bidder. The Bidder will execute and deliver the Agreement for the Liquefied Propane Gas, County of Inyo Standard Contract No. 116, any certificates or other required proof of insurance, and any other required documents, to the County no later than fifteen (15) days after receipt of notification to Bidder of the award of that Contract.

Failure to bid all items will render the Bid insufficient and may result in the bid being rejected.

The County, by soliciting this Bid, is not guaranteeing that it will, during the contract period, order and/or purchase all or any portion of the materials included in this Bid package. The Contractor will be allowed no claim for anticipated profits, loss of profits, or for any damages of any sort because of any differences between the estimated amounts set forth in this bid package and actual amount of material ordered and delivered during the course of the contract.

5. BID PRICE AND TOTAL

Bids will be evaluated on unit & extended price as well as compliance with written directions and completeness of bidder's response.

The specific bid price for the materials and/or services to be rendered pursuant to the Agreement for which this bid is made are set forth in Sections 11 and 12.

6. INQUIRIES

Up to one week prior to the submission deadline, Bidder may submit specific questions about this request for bids in writing or e-mail to:

Sally Faircloth  
Inyo County Public Works  
PO Drawer Q  
168 N. Edwards Street  
Independence, CA 93526  
[sfaircloth@inyocounty.us](mailto:sfaircloth@inyocounty.us)

7. ADDENDA:

The Bidder acknowledges receipt of the following Addenda and has provided for all Addenda changes in this Bid: (Fill in Addendum numbers and dates Addenda have been received. If none have been received enter "NONE".)

\_\_\_\_\_ NONE \_\_\_\_\_  
\_\_\_\_\_



WARNING: IF AN ADDENDUM OR ADDENDA HAVE BEEN ISSUED BY THE COUNTY AND NOT NOTED ABOVE AS BEING RECEIVED BY THE BIDDER, THIS BID MAY BE REJECTED.

8. BIDDER'S BUSINESS INFORMATION:

**IMPORTANT NOTICE:** If Bidder or other interested person is a corporation, state legal name of corporation, and also the names of the president, secretary, treasurer and chief executive officer/manager thereof. If Bidder is a partnership, joint venture, limited liability company, or other business entity, state the true name of the firm, and also the names of all partners, joint ventures, managing members or other entities or parties having authority to act on behalf of the entity, such as officers, owners or directors. If Bidder or other interested person is an individual, state your first, middle and last names in full.

Bidder provides the following information concerning Bidder's business:

Bidder's Name: Hunt ProPac

Address: 375 A JOE SMITH RD  
BISHOP CA Zip 93514

(The above address will be used to send notice of acceptance or request for additional information.)

Telephone 760-872-1433

Federal I.D. No. 81-166 9037

Type of Business (check one):

Individual ( ), Partnership ( ), Joint Venture ( ), Corporation , Limited Liability Company ( ), Other Specify:

Owners, Officers, Partners, Managing Members or other Authorized Representatives:

THE UNDERSIGNED HEREBY DECLARES UNDER PENALTY OF PERJURY ACCORDING TO THE LAWS OF THE STATE OF CALIFORNIA, THAT THEY ARE THE INDIVIDUAL, MANAGING PARTNER, CORPORATE OFFICER, MANAGING MEMBER OR OTHER REPRESENTATIVE, DULY AUTHORIZED BY LAW TO MAKE THIS BID ON BEHALF OF BIDDER ACCORDING TO ALL OF THE TERMS AND CONDITIONS SET FORTH OR REFERENCED HEREIN.

(Signature of Authorized Person)

(Title)

[Signature]

(Printed Name)

(Date)

3-23-2022

9. EXECUTION AND AGREEMENT

The undersigned Bidder hereby declares and agrees that:

(a) Hont Propane (Name of Bidder or Bidder's Representative) has carefully examined the Contract and other portions of this Bid package and submits this Bid in accordance therewith.

(b) That if this Bid is accepted, the Bidder will enter into a written Contract with the County of Inyo, State of California.

(c) That if Contract is awarded to Bidder, Bidder will accept in full, as payment for the materials and/or services to be furnished pursuant to said Agreement, the amounts shown on Exhibit B, Schedule of Fees, of this Bid Package. It is understood and agreed that the quantities set forth are only estimates and the unit price will apply to the actual quantities ordered, whatever they may be, if any.

(d) It is understood that no later than fifteen (15) days after award of the Contract to the Bidder, the Bidder shall return the signed Contract to the County.

Hont Propane Date: 3-23-22  
Name of Bidder

[Signature] Executed at: 3-23-22  
Signature

District Manager  
Title

10. SCOPE OF WORK

a) Seller shall supply such Liquefied Propane Gas (fuel) as needed at the locations listed in Section 13: Bid Price Schedule during the term of this agreement in accordance with the terms and conditions of this agreement. Notwithstanding any estimated quantities set forth in the Bid or in any other document, County shall have no obligation to accept any minimum or maximum amount of fuel from Seller. Seller shall monitor and maintain an adequate supply of fuel in the fuel tanks at the specified locations. Seller shall deliver fuel on working days between the hours of 7:30 a.m. and 4:00 p.m. unless otherwise notified in writing by County.

b) Tank Installation, Maintenance and Rental

Seller will provide tank installation/removal at the prices specified in Section 12.

c) Appliance Servicing

Seller will provide service, including maintenance and repair, to appliances using Liquefied Propane Gas at the locations in Bid Price Schedule. Such service will be provided by Seller in a reasonably prompt manner upon request by County. Such requests will be made by the County Director of Public Works or his/her designee. County will notify Seller in writing of the persons designated and authorized



to request service under this Agreement. Seller will be compensated for providing requested servicing as set forth in Bid Price Schedule.

d) Additional Insurance Requirements

Seller shall obtain and maintain during the term of this Agreement all Insurance as required by Exhibit C to the attached contract.

11. PRICING DEFINITIONS

Seller shall supply Liquefied Propane Gas upon request by County at the Contract Price, which is based upon the Bid Price submitted by Seller in the bid pursuant to which this Agreement is awarded, and which is incorporated into, and made a part of, this Agreement; the Contract Price is defined as the sum of:

a) Base Price.

All Liquefied Propane Gas prices per gallon in Seller's bid and the agreement awarded pursuant to the bid shall be based upon the price per gallon ("Base Price") published in the Weekly Propane Newsletter as follows for Liquefied Propane Gas. BPN Weekly Propane Newsletter is to be supplied by the Seller to the County pursuant to this Agreement:

*TARQA*  
The ~~Warren Gas Liquids~~ – San Francisco, CA weekly price *.40*

b) Bid Price.

The Bid Price for Liquefied Propane Gas shall be the dollar amount per gallon, excluding the Base Price and all applicable taxes, at which Seller will supply and deliver the Liquefied Propane Gas in accordance with the specifications, terms, and conditions of this Agreement.

c) Compensation to Seller for Liquefied Propane Gas.

Seller shall be entitled to payment at the Contract Price per gallon only for Liquefied Propane Gas supplied and delivered pursuant to this Agreement and after submitting an itemized written invoice to County as otherwise provided in this Agreement. Contractor shall not be entitled to any other compensation, reimbursement, late fees, or other payment by County for any Liquefied Propane Gas supplied. County shall be on a 60 (sixty) day terms commercial accounts with one monthly bill, itemized per location.

d) Reimbursement to County for Remaining Liquefied Propane Gas.

The County shall be reimbursed for any product remaining in Seller owned tanks after the contract has expired. Reimbursement shall be paid at the Bid Price as indicated herein. The payment of reimbursement shall be no later than thirty (30) days from the expiration of the agreement.



12. OTHER CONTRACT COSTS

- a) Seller will provide service, including maintenance and repair of appliances utilizing Liquefied Propane Gas at the locations set forth in Section 13 at the following rates:

Servicing of County owned appliances: \$ 80.<sup>00</sup> (Labor only/per hour);

Servicing of County rental appliances: \$ 80.<sup>00</sup> (Labor only/per hour);

Any parts necessary to repair and maintain such appliances will be paid for by the County at Seller's ACTUAL COST.

- b) Tank installation/removal \$ 0 per tank.

Tank rental \$ 0 per tank/ per month

- c) Providing BPN Weekly Propane Newsletter for price per gallon rate \$ 0 per year.



This bid was received on March 22  
20 22 @ 10:05 a.m.  
Attest: Leslie Chapman,  
Administrative Officer and Clerk of the  
Board, Inyo County, California  
By [Signature] Assistant

LIQUIFIED PROPANE BID PACKAGE

13. BID PRICE SCHEDULE

COUNTY OWNED TANKS

LOCATION NUMBER	ESTIMATED QUANTITY GALLONS/YEAR	LOCATION ADDRESS	TANK SIZE	UNIT PRICE (PER GALLON)	TOTAL FOR LOCATION*
1	25000	Courthouse/ Annex Tanks 168 N. Edwards Street Independence, CA	(2) 1150 Gallon	.40	\$ 10000. <sup>00</sup>
2	2900	Eastern Sierra Museum 155 N. Grant Street Independence, CA	500 Gallon	.40	\$ 1160. <sup>00</sup>
3	800	Search & Rescue 475 Airport Road Bishop Airport	500 Gallon	.40	\$ 320. <sup>00</sup>
4	1000	Millpond Shop Sawmill Road Bishop, CA	250 Gallon	.40	\$ 400. <sup>00</sup>
5	25000	Jail Facility 550 S. Clay Street Independence, CA	(4) 1000 Gallon	.40	\$ 10000. <sup>00</sup>
6	500	Big Pine Care Center Pump House County Road Big Pine, CA	1150 Gallon	.40	\$ 200. <sup>00</sup>
7	3000	Bishop Library 208 Academy Street Bishop, CA	500 Gallon	.40	\$ 1200. <sup>00</sup>

\*Multiply UNIT PRICE by ESTIMATED QUANTITY GALLONS/YEAR

INYO COUNTY LIQUIFIED PROPANE BID PACKAGE

VENDOR SUPPLIED TANKS

LOCATION NUMBER	ESTIMATED QUANTITY GALLONS/YEAR	LOCATION ADDRESS	TANK SIZE	BID PRICE	TOTAL FOR LOCATION*
8	2500	Independence Legion Hall 205 S. Edwards Street Independence, CA	250 Gallon	.40	\$ 1000. <sup>00</sup>
9	15000	Juvenile Detention Facility 201 Mazourka Street Independence, CA	1000 Gallon	.40	\$ 6000. <sup>00</sup>
10	1100	Building & Maintenance Shop 190 Jackson Street Independence, CA	250 Gallon	.40	\$ 440. <sup>00</sup>
11	200	Big Pine Transfer Station Transfer Station Road Big Pine, CA	500 Gallon	.40	\$ 80. <sup>00</sup>
12	2500	District 3 Road Yard 750 S. Clay Street Independence, CA	288 Gallon 1000 Gallon	.40	\$ 1000. <sup>00</sup>
13	4000	Statham Hall-LP Senior 138 N. Jackson Street Lone Pine, CA	1000 Gallon	.40	\$ 1600. <sup>00</sup>
14	1500	Diaz Lake Shop Hwy 395 Lone Pine, CA	288 Gallon	.40	\$ 600. <sup>00</sup>
15	4000	Bishop Airport Airport Road Bishop, CA For a total of 2 tanks a. Pump House b. Terminal Bldg, & Restaurant (2 meters)	172 Gallon 150 Gallon	.40 .40	\$ 1600. <sup>00</sup>
16	1000	Bishop Senior Center 506 Park Avenue Bishop, CA	288 Gallon	.40	\$ 400. <sup>00</sup>
17	1000	Agriculture Building 218 Wye Road Bishop, CA	500 Gallon	.40	\$ 400. <sup>00</sup>
18	1000	Bishop Road Shop 701 S. Main Street Bishop, CA	500 Gallon	.40	\$ 400. <sup>00</sup>
					\$

\*Multiply UNIT PRICE by ESTIMATED QUANTITY GALLONS/YEAR



**VENDOR SUPPLIED TANKS (cont'd)**

LOCATION NUMBER	ESTIMATED QUANTITY GALLONS/YEAR	LOCATION ADDRESS	TANK SIZE	BID PRICE	TOTAL FOR LOCATION*
19	1000	Bishop Road Yard 3236 W. Line Street Bishop, CA	320 Gallon	.40	\$ 400.00
20	2500	Bishop Landfill Sunland Res Road Bishop, CA	500 Gallon	.40	\$ 1000.00
21	2400	Big Pine Town Hall 150 Dewey Street Big Pine, CA	500 Gallon	.40	\$ 960.00
22	900	Animal Shelter 2573 County Road Big Pine, CA	500 Gallon	.40	\$ 360.00
23	285	Big Pine Road Yard 150 Dewey Street Big Pine, CA	172 Gallon	.40	\$ 114.80
24	1000	Lone Pine Landfill Substation Road Lone Pine, CA	150 Gallon	.40	\$ 400.00
25	1200	Bishop Wellness Center 586 Central Street Bishop, CA	250 Gallon	.40	\$ 480.00
26	3500	Progress House 536 N. Second Street Bishop, CA	288 Gallon	.40	\$ 1440.00
27	4000	Lone Pine HHS 310-312 N. Jackson Ave. Lone Pine, CA	250 Gallon	.40	\$ 1600.00
28	850	Lone Pine/ Death Valley Airport 1452 S. Main Street Lone Pine, CA	172 Gallon	.40	\$ 340.80
<b>TOTAL ESTIMATED GALLONS: 109,635 PER YEAR FOR COUNTY OWNED &amp; VENDOR SUPPLIED TANKS</b>	<b>TOTAL COSTS PER YEAR FOR ESTIMATED USAGE</b>				\$ 60080.80

\*Multiply UNIT PRICE by ESTIMATED QUANTITY GALLONS/YEAR

**From:** [Jeffery Pahlow](#)  
**To:** [Sally Faircloth](#)  
**Subject:** RE: propane bid  
**Date:** Tuesday, May 3, 2022 3:38:59 PM  
**Attachments:** [image001.png](#)

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No That's the same thing Breanne Came up with as I believe there is an additional account added to this years contract  
But I Do agree with this figure

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**From:** Sally Faircloth <[sfaircloth@inyocounty.us](mailto:sfaircloth@inyocounty.us)>  
**Sent:** Tuesday, May 3, 2022 3:36 PM  
**To:** Jeffery Pahlow <[jpahlow@huntnsions.com](mailto:jpahlow@huntnsions.com)>  
**Subject:** RE: propane bid

Thank you Jeff.

I added all the numbers you submitted and came up with a total of 43,854? Did I miss something?

*Sally Faircloth*

Office Technician III  
Road Department  
PO Drawer Q  
Independence, CA 93526  
T: 760-878-0212  
F: 760-878-2001  
[sfaircloth@inyocounty.us](mailto:sfaircloth@inyocounty.us)



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**From:** Jeffery Pahlow <[jpahlow@huntnsions.com](mailto:jpahlow@huntnsions.com)>  
**Sent:** Tuesday, May 3, 2022 3:04 PM  
**To:** Sally Faircloth <[sfaircloth@inyocounty.us](mailto:sfaircloth@inyocounty.us)>  
**Subject:** RE: propane bid

Hey Sally as per our conversation Hunt Propane is aware that there was a discrepancy in the total bid price and we acknowledge the actual bid price should be the same as three years ago at \$44004.00 , and we accept this change as well  
Looking forward to continued business with Inyo County

Thank You  
Jeff Pahlow  
Manager Hunt Propane

---

**From:** Sally Faircloth <[sfaircloth@inyocounty.us](mailto:sfaircloth@inyocounty.us)>  
**Sent:** Tuesday, May 3, 2022 12:31 PM  
**To:** Jeffery Pahlow <[jpahlow@huntns.com](mailto:jpahlow@huntns.com)>  
**Subject:** propane bid

Hello Jeff,  
It appears that there were some miscalculations in the bid. Specifically item numbers 25 & 26.  
Can you please confirm all calculations or miscalculations you provided in the bid proposal?

Please advise.

Thank you

*Sally Faircloth*  
Office Technician III  
Road Department  
PO Drawer Q  
Independence, CA 93526  
T: 760-878-0212  
F: 760-878-2001  
[sfaircloth@inyocounty.us](mailto:sfaircloth@inyocounty.us)



**AGREEMENT BETWEEN COUNTY OF INYO**  
**AND** HUNT PROPANE  
**FOR THE PROVISION OF** LIQUIFIED PROPANE **SERVICES**

**INTRODUCTION**

WHEREAS, the County of Inyo (hereinafter referred to as "County") may have the need for the LIQUIFIED PROPANE services of HUNT PROPANE of BISHOP, CALIFORNIA (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

**TERMS AND CONDITIONS**

**1. SCOPE OF WORK.**

The Contractor shall furnish to the County, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by the County to the Contractor to perform under this Agreement will be made by MICHAEL ERRANTE, whose title is: DIRECTOR OF PUBLIC WORKS. Requests to the Contractor for work or services to be performed under this Agreement will be based upon the County's need for such services. The County makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of the Contractor by the County under this Agreement. County by this Agreement incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if County should have some need for such services or work during the term of this Agreement.

Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those which are referred to in this Agreement.

**2. TERM.**

The term of this Agreement shall be from JULY 1, 2022 to JUNE 30, 2025 unless sooner terminated as provided below.

**3. CONSIDERATION.**

A. Compensation. County shall pay to Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A which are performed by Contractor at the County's request.

B. Travel and per diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work requested by County under this Agreement.

C. No additional consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for services and work performed under this Agreement shall not exceed \$750,000 Dollars (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and payment. Contractor shall submit to the County, once a month, an itemized statement of all services and work described in Attachment A, which were done at the County's request. This statement will be submitted to the County not later than the fifth (5th) day of the month. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. This statement will identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Upon timely receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on the last day of the month.

F. Federal and State taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County will withhold California State income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W-9 upon executing this Agreement.

#### **4. WORK SCHEDULE.**

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A which are requested by the County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her own schedule, but will coordinate with County to ensure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

#### **5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.**

A. Any licenses, certificates, or permits required by the federal, state, county, municipal governments, for contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

B. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from



receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration available at: <http://www.sam.gov>.

**6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ET CETERA.**

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. County is not obligated to reimburse or pay Contractor, for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

**7. COUNTY PROPERTY.**

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

**8. WORKERS' COMPENSATION.**

Contractor shall provide Statutory California Worker's Compensation coverage and Employer's Liability coverage for not less than \$1,000,000 per occurrence for all employees engaged in services or operations under this Agreement. The County of Inyo, its agents, officers and employees shall be named as additional insured or a waiver of subrogation shall be provided.

**9. INSURANCE.**

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment C and with the provisions specified in that attachment.

**10. STATUS OF CONTRACTOR.**

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment A, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the Contractor is to be considered an employee of County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

## **11. DEFENSE AND INDEMNIFICATION.**

Contractor shall hold harmless, defend and indemnify County and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damages which was caused by the sole negligence or willful misconduct of the County.

## **12. RECORDS AND AUDIT.**

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, microphotographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

## **13. NONDISCRIMINATION.**

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

## **14. CANCELLATION.**

This Agreement may be canceled by County without cause, and at will, for any reason by giving to Contractor thirty (30) days written notice of such intent to cancel. Contractor may cancel this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days written notice of such intent to cancel to County.

## **15. ASSIGNMENT.**

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County.

Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of County.

**16. DEFAULT.**

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

**17. WAIVER OF DEFAULT.**

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-three (23) below.

**18. CONFIDENTIALITY.**

Contractor further agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County. Any disclosure of confidential information by Contractor without the County's written consent is solely and exclusively the legal responsibility of Contractor in all respects.

Notwithstanding anything in the Agreement to the contrary, names of persons receiving public social services are confidential and are to be protected from unauthorized disclosure in accordance with Title 45, Code of Federal Regulations Section 205.50, the Health Insurance Portability and Accountability Act of 1996, and Sections 10850 and 14100.2 of the Welfare and Institutions Code, and regulations adopted pursuant thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

**19. CONFLICTS.**

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

**20. POST AGREEMENT COVENANT.**

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

**21. SEVERABILITY.**

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

**22. FUNDING LIMITATION.**

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-three (23) (Amendment).

**23. AMENDMENT.**

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

**24. NOTICE.**

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

County of Inyo	
<u>PUBLIC WORKS DEPARTMENT</u>	Department
<u>PO DRAWER Q</u>	Street
<u>INDEPENDENCE, CALIFORNIA 93526</u>	City and State

Contractor:	
<u>HUNT PROPANE</u>	Name
<u>375 A JOE SMITH ROAD</u>	Street
<u>BISHOP, CALIFORNIA 93514</u>	City and State

**25. ENTIRE AGREEMENT.**

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

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**AGREEMENT BETWEEN COUNTY OF INYO**

**AND** \_\_\_\_\_ HUNT PROPANE \_\_\_\_\_

**FOR THE PROVISION OF** \_\_\_\_\_ LIQUIFIED PROPANE SERVICES \_\_\_\_\_ **SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

**COUNTY OF INYO**

**CONTRACTOR**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print or Type Name

\_\_\_\_\_  
Print or Type Name

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

County Counsel

\_\_\_\_\_

APPROVED AS TO ACCOUNTING FORM:

\_\_\_\_\_

County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

\_\_\_\_\_

Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

\_\_\_\_\_

County Risk Manager

**ATTACHMENT A**

**AGREEMENT BETWEEN COUNTY OF INYO**

**AND** HUNT PROPANE  
**FOR THE PROVISION OF** LIQUIFIED PROPANE SERVICES **SERVICES**

**TERM:**

**FROM:** JULY 1, 2022 **TO:** JUNE 30, 2025

**SCOPE OF WORK:**

SELLER SHALL SUPPLY LIQUIFIED PROPANE GAS AS NEEDED AT THE LOCATIONS LISTED IN THE FOLLOWING PAGES.

COUNTY OWNED TANKS

LOCATION NUMBER	ESTIMATED QUANTITY GALLONS/YEAR	LOCATION ADDRESS	TANK SIZE
1	25000	Courthouse/ Annex Tanks 168 N. Edwards Street Independence, CA	(2) 1150 Gallon
2	2900	Eastern Sierra Museum 155 N. Grant Street Independence, CA	500 Gallon
3	800	Search & Rescue 475 Airport Road Bishop Airport	500 Gallon
4	1000	Millpond Shop Sawmill Road Bishop, CA	250 Gallon
5	25000	Jail Facility 550 S. Clay Street Independence, CA	(4) 1000 Gallon
6	500	Big Pine Care Center Pump House County Road Big Pine, CA	1150 Gallon
7	3000	Bishop Library 208 Academy Street Bishop, CA	500 Gallon

VENDOR OWNED TANKS

LOCATION NUMBER	ESTIMATED QUANTITY GALLONS/YEAR	LOCATION ADDRESS	TANK SIZE
8	2500	Independence Legion Hall 205 S. Edwards Street Independence, CA	250 Gallon
9	15000	Juvenile Detention Facility 201 Mazourka Street Independence, CA	1000 Gallon
10	1100	Building & Maintenance Shop 190 Jackson Street Independence, CA	250 Gallon
11	200	Big Pine Transfer Station Transfer Station Road Big Pine, CA	500 Gallon
12	2500	District 3 Road Yard 750 S. Clay Street Independence, CA	288 Gallon 1000 Gallon
13	4000	Statham Hall-LP Senior 138 N. Jackson Street Lone Pine, CA	1000 Gallon
14	1500	Diaz Lake Shop Hwy 395 Lone Pine, CA	288 Gallon
15	Total Airport Usage 4000	Bishop Airport Airport Road Bishop, CA For a total of 2 tanks a. Pump House b. Terminal Bldg, & Restaurant (2 meters)	172 Gallon 150 Gallon
16	1000	Bishop Senior Center 506 Park Avenue Bishop, CA	288 Gallon
17	1000	Agriculture Building 218 Wye Road Bishop, CA	500 Gallon
18	1000	Bishop Road Shop 701 S. Main Street Bishop, CA	500 Gallon



<b>LOCATION NUMBER</b>	<b>ESTIMATED QUANTITY GALLONS/YEAR</b>	<b>LOCATION ADDRESS</b>	<b>TANK SIZE</b>
19	1000	Bishop Road Yard 3236 W. Line Street Bishop, CA	320 Gallon
20	2500	Bishop Landfill Sunland Res Road Bishop, CA	500 Gallon
21	2400	Big Pine Town Hall 150 Dewey Street Big Pine, CA	500 Gallon
22	900	Animal Shelter 2573 County Road Big Pine, CA	500 Gallon
23	285	Big Pine Road Yard 150 Dewey Street Big Pine, CA	172 Gallon
24	1000	Lone Pine Landfill Substation Road Lone Pine, CA	150 Gallon
25	600	Bishop Probation 912-914 N. Main Street Bishop, CA	500 Gallon
26	1200	Bishop Wellness Center 586 Central Street Bishop, CA	250 Gallon
27	3500	Progress House 536 N. Second Street Bishop, CA	288 Gallon
28	4000	Lone Pine HHS 380 Mt. Whitney Lone Pine, CA	250 Gallon
29	850	Lone Pine/ Death Valley Airport 1452 S. Main Street Lone Pine, CA	172 Gallon

**ATTACHMENT A**

**ATTACHMENT B**

**AGREEMENT BETWEEN COUNTY OF INYO**

**AND** \_\_\_\_\_ HUNT PROPANE \_\_\_\_\_

**FOR THE PROVISION OF** \_\_\_\_\_ LIQUIFIED PROPANE SERVICES \_\_\_\_\_ **SERVICES**

**TERM:**

**FROM:** JULY 1, 2022                      **TO:** JUNE 30, 2025

**SCHEDULE OF FEES:**

SELLER SHALL SELL LIQUIFIED PROPANE GAS AT THE LOCATIONS LISTED IN ATTACHMENT A: *SCOPE OF WORK*, AT THE CONTRACT PRICE PER GALLON, WHICH IS DEFINED IN SECTION 11: *PRICING DEFINITIONS* AS THE SUM OF:

- A) THE BASE PRICE - TO BE DETERMINED WEEKLY BY THE SAN FRANCISCO TARGA INDEX PRICE, PUBLISHED IN THE WEEKLY PROPANE NEWSLETTER
- B) THE BID PRICE - \$0.40

APPLICABLE TAXES AND FEES SHALL BE ADDED TO THE SUBTOTAL PRICE.

OTHER COSTS ASSOCIATED WITH THIS CONTRACT ARE SHOWN IN THE ATTACHED BID PACKAGE SECTION 12: OTHER CONTRACT COSTS.

12. OTHER CONTRACT COSTS

- a) Seller will provide service, including maintenance and repair of appliances utilizing Liquefied Propane Gas at the locations set forth in Section 13 at the following rates:

Servicing of County owned appliances: \$ 80.<sup>00</sup> (Labor only/per hour);

Servicing of County rental appliances: \$ 80.<sup>00</sup> (Labor only/per hour);

Any parts necessary to repair and maintain such appliances will be paid for by the County at Seller's ACTUAL COST.

- b) Tank installation/removal \$ 0 per tank.

Tank rental \$ 0 per tank/ per month

- c) Providing BPN Weekly Propane Newsletter for price per gallon rate \$ 0 per year.

**ATTACHMENT C**

**AGREEMENT BETWEEN COUNTY OF INYO**

**AND** HUNT PROPANE

**FOR THE PROVISION OF** LIQUIFIED PROPANE SERVICES **SERVICES**

**TERM:**

**FROM:** JULY 1, 2022

**TO:** JUNE 30, 2025

**SEE ATTACHED INSURANCE PROVISIONS**

**Specifications 1**  
**Insurance Requirements for Most Contracts**  
**(Not for Professional Services or Construction Contracts)**

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor, his agents, representatives, employees or subcontractors.

**MINIMUM SCOPE AND LIMIT OF INSURANCE**

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office (ISO) Form CG 00 01 12 07 covering CGL on an "occurrence" basis, including products-completed operations, personal & advertising injury, with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$500,000** per accident for bodily injury and property damage.
3. **Workers' Compensation:** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.

If the contractor maintains higher limits than the minimums shown above, the Entity requires and shall be entitled to coverage for the higher limits maintained by the contractor.

**Other Insurance Provisions**

The insurance policies are to contain, or be endorsed to contain, the following provisions:

***Additional Insured Status***

The Entity, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used).

### ***Primary Coverage***

For any claims related to this contract, the Contractor's insurance coverage shall be primary insurance as respects the Entity, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Entity, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

### ***Notice of Cancellation***

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Entity.

### ***Waiver of Subrogation***

Contractor hereby grants to Entity a waiver of any right to subrogation which any insurer of said Contractor may acquire against the Entity by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the Entity has received a waiver of subrogation endorsement from the insurer.

### ***Deductibles and Self-Insured Retentions***

Any deductibles or self-insured retentions must be declared to and approved by the Entity. The Entity may require the Contractor to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

### ***Acceptability of Insurers***

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the Entity.

### ***Verification of Coverage***

Contractor shall furnish the Entity with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the Entity before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The Entity reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

### ***Special Risks or Circumstances***

Entity reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.



# County of Inyo



## Public Works

### CONSENT - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Teresa Elliott

**SUBJECT:** Authorization to issue a blanket purchase order to Brady Industries of California

---

**RECOMMENDED ACTION:**

Request Board authorize issuance of a blanket purchase order in an amount not to exceed \$20,000, payable to Brady Industries of California of San Diego, CA for janitorial supplies throughout the County.

**SUMMARY/JUSTIFICATION:**

Public Works departments utilize this vendor to purchase janitorial supplies for all county facilities, including parks and campgrounds. This blanket purchase order would allow all Public Works departments including the Parks and Recreation Department to purchase janitorial supplies from this vendor. To date Public Works has spent \$10,092 for this vendor.

In an effort to be compliant with the purchasing policy, Public Works is requesting Board approval of the blanket purchase order.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Your Board could choose not to authorize the issuance of a blanket purchase order or modify the amount. This is not recommended as some of the items have already been purchased and others will need to be purchased before the end of the fiscal year.

**OTHER AGENCY INVOLVEMENT:**

**FINANCING:**

These invoices will be paid from multiple budgets and object codes within our department budget authority. There is sufficient budget split between all Public Works divisions to make these payments.

**ATTACHMENTS:**

**APPROVALS:**

Teresa Elliott

Created/Initiated - 5/10/2022

Darcy Ellis  
Breanne Nelums  
Amy Shepherd  
Michael Errante

Approved - 5/10/2022  
Approved - 5/10/2022  
Approved - 5/10/2022  
Final Approval - 5/10/2022





# County of Inyo



## Public Works

### CONSENT - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Elsa Fitch

**SUBJECT:** Approve the Plans and Specifications of the Diaz Lake Water System Upgrade

---

**RECOMMENDED ACTION:**

Request Board approve the plans and specifications for the Diaz Lake Water System Project and authorize the Public Works Director to advertise the project.

**SUMMARY/JUSTIFICATION:**

The Public Works Director is requesting that the Board approve the plans and specifications for the Diaz Lake Water System Improvement project, which will replace the existing Diaz Lake Water System main from the wells to the campground as well as improve the well site and campground facilities.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

Staff's previous approved recommendation is to dedicate the Prop 68 funding to the replacement of the Diaz Lake water system which has failed. There is irrigation water available at the Lake, but there has been no drinking water. The design and specs for the water system replacement/improvement have been developed and Public Works is now ready to go out to bid for a contractor to execute the project.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

The Board could choose not to approve the plans, specifications, and advertisement of the project. This is not recommended as currently the Diaz Lake Water System is inadequate to properly serve the public's use of the park.

**OTHER AGENCY INVOLVEMENT:**

**FINANCING:**

The Park and Water Bond Act of 2018 (Proposition 68) are funds are available for local park rehabilitation, creation, and improvement grants to local governments on a per capita basis. Per capita grant funds are estimated to be \$400,000 with a grant match from 0% to 20% depending on the location of the project depending on the whether the community is "severely disadvantaged". Based on the Parks for California interactive map, the Diaz Lake water system project is expected to have \$0 match. This will be budgeted in 670200 -Per Capita

Grant-Prop. 68 5630 - Land and Improvements.

**ATTACHMENTS:**

1. Diaz Lake Water System Project

**APPROVALS:**

Elsa Fitch	Created/Initiated - 5/10/2022
Darcy Ellis	Approved - 5/11/2022
Elsa Fitch	Approved - 5/11/2022
Breanne Nelums	Approved - 5/11/2022
Jonathan Jones	Approved - 5/11/2022
John Vallejo	Approved - 5/11/2022
Amy Shepherd	Approved - 5/11/2022
Michael Errante	Final Approval - 5/11/2022

INDEX OF SHEETS

1. TITLE AND LOCATION MAP
2. PROJECT SCOPE
3. TRANSMISSION MAIN
4. NORTH ARM DISTRIBUTION 1 OF 3
5. NORTH ARM DISTRIBUTION 2 OF 3
6. NORTH ARM DISTRIBUTION 3 OF 3
7. WELL MANIFOLD DETAILS
8. DETAILS

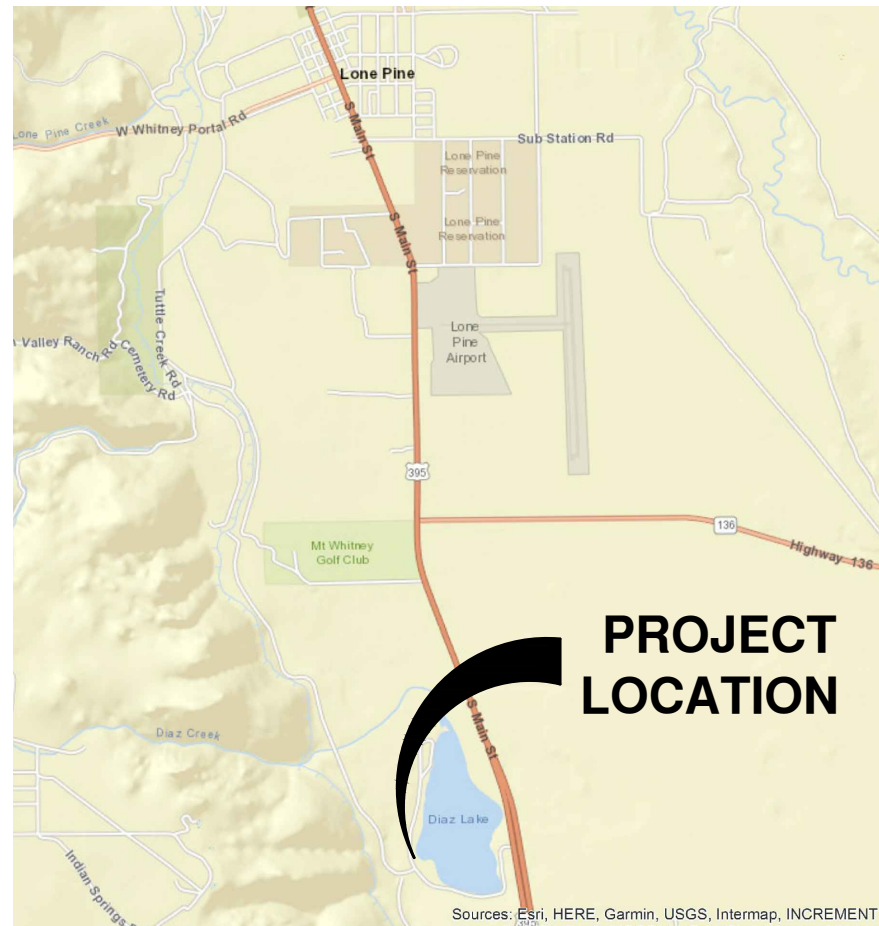


COUNTY OF INYO  
DEPARTMENT OF PUBLIC WORKS  
**PLANS FOR THE  
DIAZ LAKE CAMPGROUND WATER DISTRIBUTION**

GENERAL NOTES

1. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER OF DISCREPANCIES BETWEEN THE INFORMATION SHOWN ON THESE DRAWINGS AND THE CONDITIONS EXISTING IN THE FIELD. THE CONTRACTOR SHALL COMPARE ALL DRAWINGS AND VERIFY THE FIGURES BEFORE LAYING OUT THE WORK AND WILL BE RESPONSIBLE FOR ANY ERRORS WHICH MIGHT HAVE BEEN AVOIDED THEREBY. IF THE CONTRACTOR FAILS TO NOTIFY THE ENGINEER IN A TIMELY MANNER OF ANY APPARENT ERROR OR OMISSION ON THE PLANS OR SPECIFICATIONS, THE CONTRACTOR SHALL BE RESPONSIBLE FOR CORRECTING WORK INCORRECTLY DONE AT THE CONTRACTOR'S OWN EXPENSE.
2. PAYMENT FOR WORK SHOWN ON THESE PLANS EITHER SPECIFIED OR INFERRED, BUT NOT IN THE BID PROPOSAL SHALL BE CONSIDERED AS INCLUDED IN OTHER ITEMS OF WORK.
3. ALL CONSTRUCTION AND MATERIALS SHALL CONFORM TO THESE PLANS AND SPECIFICATIONS, THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION STANDARDS, THE 2003 INTERNATIONAL BUILDING CODE (IBC), CALIFORNIA BUILDING CODE (CBC), THE UNIFORM BUILDING CODE (UBC), THE UNIFORM FIRE CODE (UFC), AND OTHER GOVERNING REGULATIONS.
4. ALL CONSTRUCTION WILL BE SUBJECT TO FINAL APPROVAL BY THE INYO COUNTY PUBLIC WORKS DEPARTMENT.
5. INSPECTION AND DURING CONSTRUCTION SHALL BE REQUIRED TO ENSURE CONSTRUCTION MATERIALS AND METHODS ARE IN ACCORDANCE WITH THE INYO COUNTY PUBLIC WORKS STANDARD SPECIFICATIONS AND THESE PLANS.
6. THE PROJECT SHALL BE BUILT PER PLAN. ALL FIELD CHANGES MUST BE PRE-APPROVED BY THE INYO COUNTY ENGINEER.
7. IN ACCORDANCE WITH THE GENERALLY ACCEPTED CONSTRUCTION PRACTICES, THE CONTRACTOR WILL BE SOLELY AND COMPLETELY RESPONSIBLE FOR THE CONDITIONS OF THE JOB SITE, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY DURING PERFORMANCE OF THE WORK. THIS REQUIREMENT WILL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS. THE DUTIES OF THE PROJECT ENGINEER DO NOT INCLUDE REVIEW OF THE ADEQUACY OF THE CONTRACTOR'S SAFETY IN, ON OR NEAR THE CONSTRUCTION SITE.
8. ALL PERMITS PERTAINING TO THE OPERATION OF A POTABLE WATER SUPPLY SYSTEM SHALL BE OBTAINED BY THE SOUTHERN INYO FIRE PROTECTION DISTRICT.
9. LOCATION OF PIPES, LATERALS, AND YARD HYDRANTS WILL BE STAKED BY INYO COUNTY PRIOR TO CONSTRUCTION.

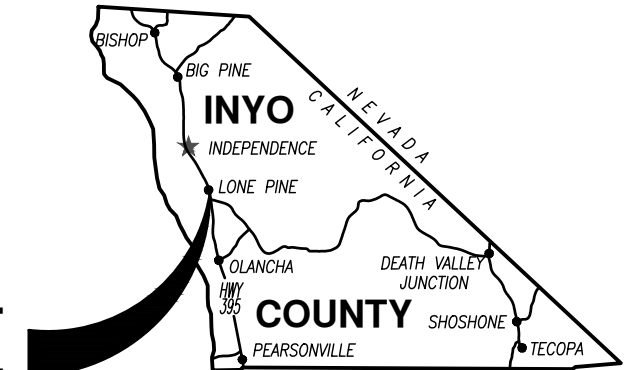
PROJECT. NO. RR XX  
TO BE SUPPLEMENTED BY CALTRANS 2015 STANDARD  
PLANS AND SPECIFICATIONS AND ALL ISSUED REVISIONS



**VICINITY MAP**  
SCALE: NONE



**LOCATION MAP**



MICHAEL ERRANTE, DIRECTOR  
INYO COUNTY PUBLIC WORKS

DATE

Drawing Prepared by: <b>INYO COUNTY PUBLIC WORKS</b> 168 N. Edwards, P.O. Drawer Q Independence, CA 93526 (760) 878-0201		<b>DIAZ LAKE CAMPGROUND</b> LONE PINE, CA	
Drawn by: J. TRAUSSCHT	Date: 12/19	Checked By: Date:	Date: DECEMBER 2019
Drawing Name: DIAZ_LAKE_SET.dwg		SHEET 1 OF 8	





# PROJECT SCOPE

1. CAP AND ABANDON EXISTING 2" TRANSMISSION MAIN. PRESERVE ELECTRICAL CONDUIT FROM WELLS TO DISTRIBUTION HUT.
2. INSTALL 2" DR11 HDPE TRANSMISSION MAIN IN EXISTING DIRT ROAD.
3. INSTALL WELL APPURTENANCES AND VALVE VAULTS AT THE TWO SYSTEM SUPPLY WELLS.
4. TIE NEW TRANSMISSION MAIN AND NORTH ARM DISTRIBUTION MAIN INTO EXISTING DISTRIBUTION SYSTEM.
5. INSTALL 4 NEW BLADDER TANKS IN DISTRIBUTION HUT.
6. CAP AND ABANDON EXISTING 1.5" DISTRIBUTION MAIN. REMOVE AND CAP EXISTING YARD HYDRANTS.
7. INSTALL 1.5" DR11 HDPE DISTRIBUTION MAIN IN EXISTING ROAD.
8. INSTALL 19 LATERALS WITH YARD HYDRANTS.
9. INSTALL FLUSHING VALVE AT DISTRIBUTION MAIN DEAD-END.
10. CAP AND ABANDON EXISTING 1" DISTRIBUTION MAIN.
11. INSTALL LATERALS TO RE-ESTABLISH YARD HYDRANTS VIA TIE-IN TO EXISTING 4" C900 PVC.
12. INSTALL RV POTABLE WATER FILL-UP STATION VIA TIE-IN TO EXISTING 4" C900 PVC.



MICHAEL ERRANTE, DIRECTOR  
 INYO COUNTY PUBLIC WORKS

DATE

Drawing Prepared by:  
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 Independence, CA 93526  
 (760) 878-0201

**DIAZ LAKE CAMPGROUND**  
 LONE PINE, CA

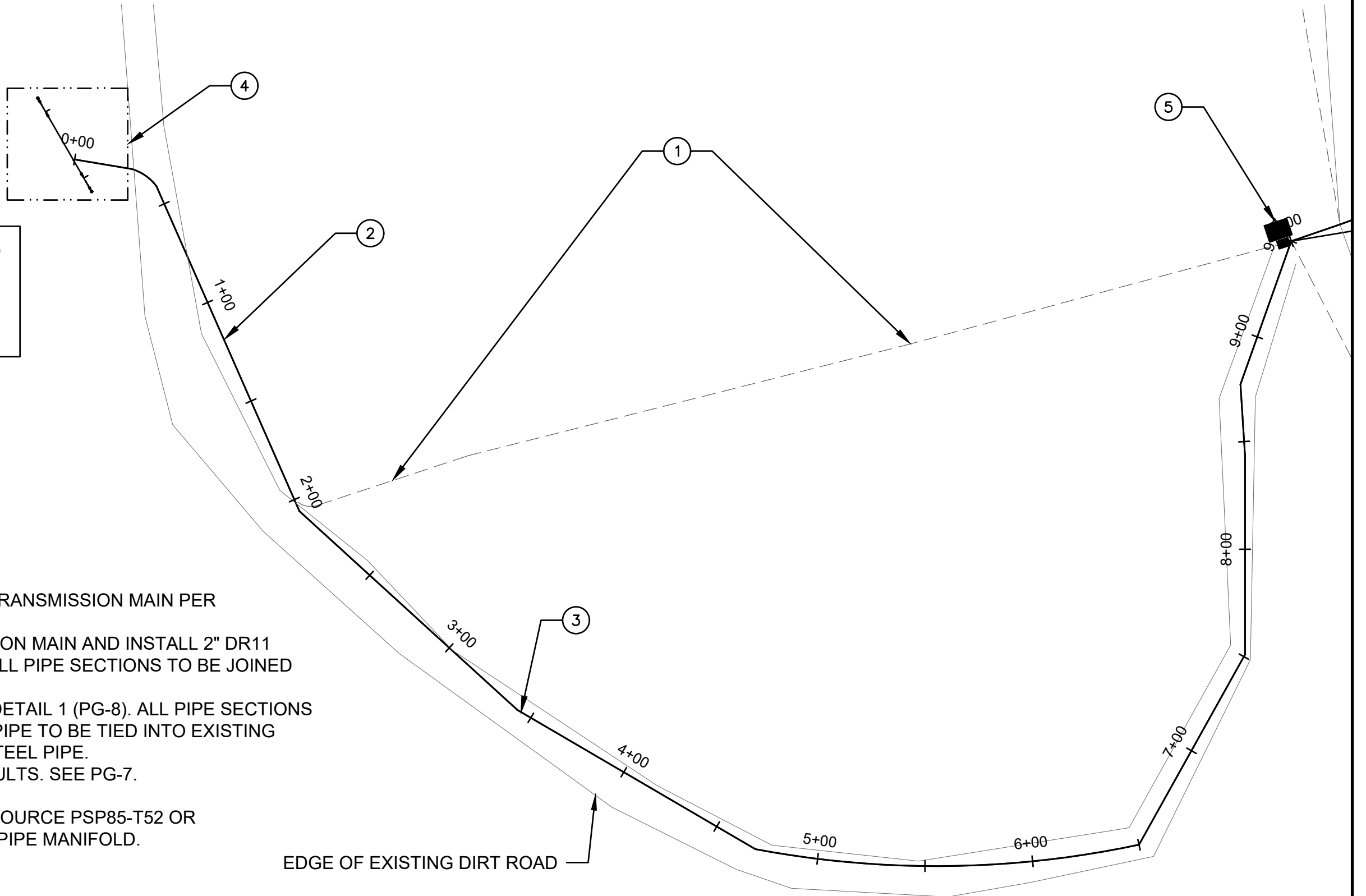
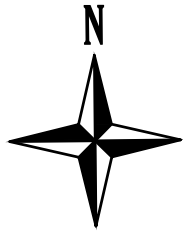
Drawn by: J. TRAUSCHT  
 Date: 8/19

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SHEET 2 OF 6



---	EXISTING PIPE TO BE ABANDONED
—	EXISTING 4" C900 PVC PIPE
—	EDGE OF ROAD
—	PROPOSED HDPE PIPE

**CONSTRUCTION NOTES**

- ① CAP AND ABANDON EXISTING 2" TRANSMISSION MAIN PER SPECIFICATION.
- ② REMOVE EXISTING 2" TRANSMISSION MAIN AND INSTALL 2" DR11 HDPE PIPE PER DETAIL 1 (PG-8). ALL PIPE SECTIONS TO BE JOINED VIA BUTT FUSION.
- ③ INSTALL 2" DR11 HDPE PIPE PER DETAIL 1 (PG-8). ALL PIPE SECTIONS TO BE JOINED VIA BUTT FUSION. PIPE TO BE TIED INTO EXISTING HYDROPNEUMATIC TANK VIA 2" STEEL PIPE.
- ④ INSTALL WELL MANIFOLD AND VAULTS. SEE PG-7.
- ⑤ INSTALL 4 BLADDER TANKS. PROSOURCE PSP85-T52 OR EQUIVALENT. TIE-IN TO EXISTING PIPE MANIFOLD.

EDGE OF EXISTING DIRT ROAD



MICHAEL ERRANTE, DIRECTOR  
 INYO COUNTY PUBLIC WORKS

DATE

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**DIAZ LAKE CAMPGROUND  
 WATER SYSTEM UPGRADE**  
 LONE PINE, CA

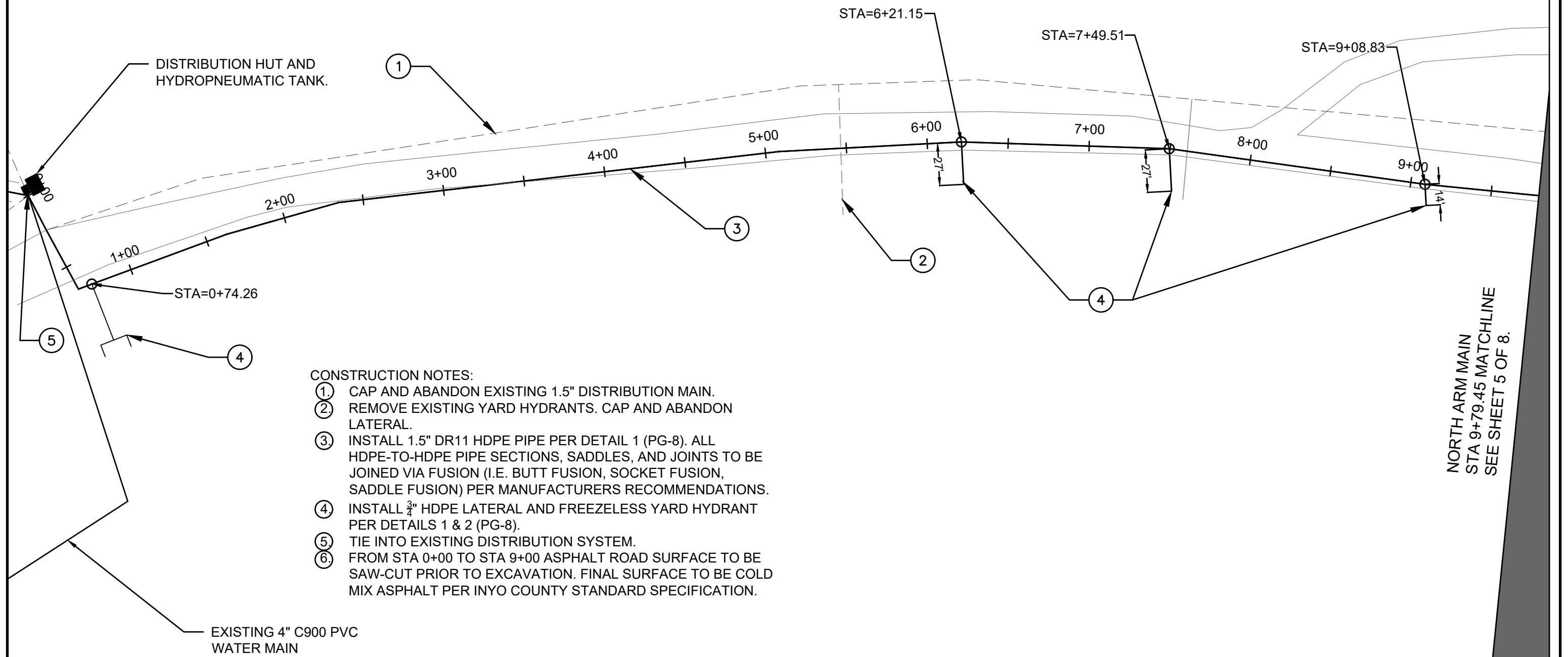
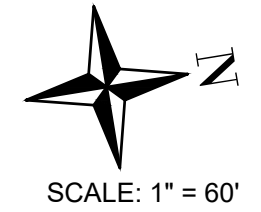
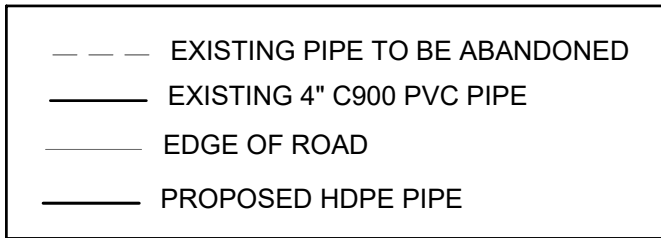
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Date: \_\_\_\_\_

Drawing Name:  
 DIAZ\_LAKE\_SET.dwg

SHEET 3 OF 6



**CONSTRUCTION NOTES:**

- ① CAP AND ABANDON EXISTING 1.5" DISTRIBUTION MAIN.
- ② REMOVE EXISTING YARD HYDRANTS. CAP AND ABANDON LATERAL.
- ③ INSTALL 1.5" DR11 HDPE PIPE PER DETAIL 1 (PG-8). ALL HDPE-TO-HDPE PIPE SECTIONS, SADDLES, AND JOINTS TO BE JOINED VIA FUSION (I.E. BUTT FUSION, SOCKET FUSION, SADDLE FUSION) PER MANUFACTURERS RECOMMENDATIONS.
- ④ INSTALL 3/4" HDPE LATERAL AND FREEZELESS YARD HYDRANT PER DETAILS 1 & 2 (PG-8).
- ⑤ TIE INTO EXISTING DISTRIBUTION SYSTEM.
- ⑥ FROM STA 0+00 TO STA 9+00 ASPHALT ROAD SURFACE TO BE SAW-CUT PRIOR TO EXCAVATION. FINAL SURFACE TO BE COLD MIX ASPHALT PER INYO COUNTY STANDARD SPECIFICATION.

NORTH ARM MAIN  
 STA 9+79.45 MATCHLINE  
 SEE SHEET 5 OF 8.



\_\_\_\_\_  
 MICHAEL ERRANTE, DIRECTOR  
 INYO COUNTY PUBLIC WORKS

\_\_\_\_\_  
 DATE

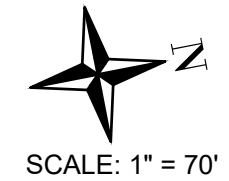
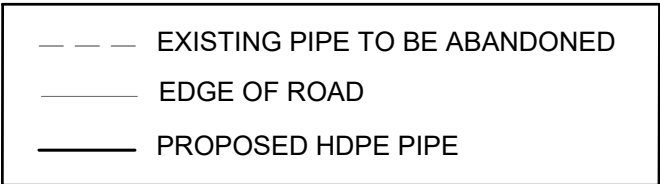
Drawing Prepared by:  
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 168 N. Edwards, P.O. Drawer Q  
 Independence, CA 93526  
 (760) 878-0201

**DIAZ LAKE CAMPGROUND  
 NORTH ARM DISTRIBUTION**  
 LONE PINE, CA

Drawn by: J. TRAUSSCHT	Date: 12/19	Checked By:	Date:	Date: DECEMBER 2019	Drawing Name: DIAZ_LAKE_SET.dwg	SHEET 4 OF 8
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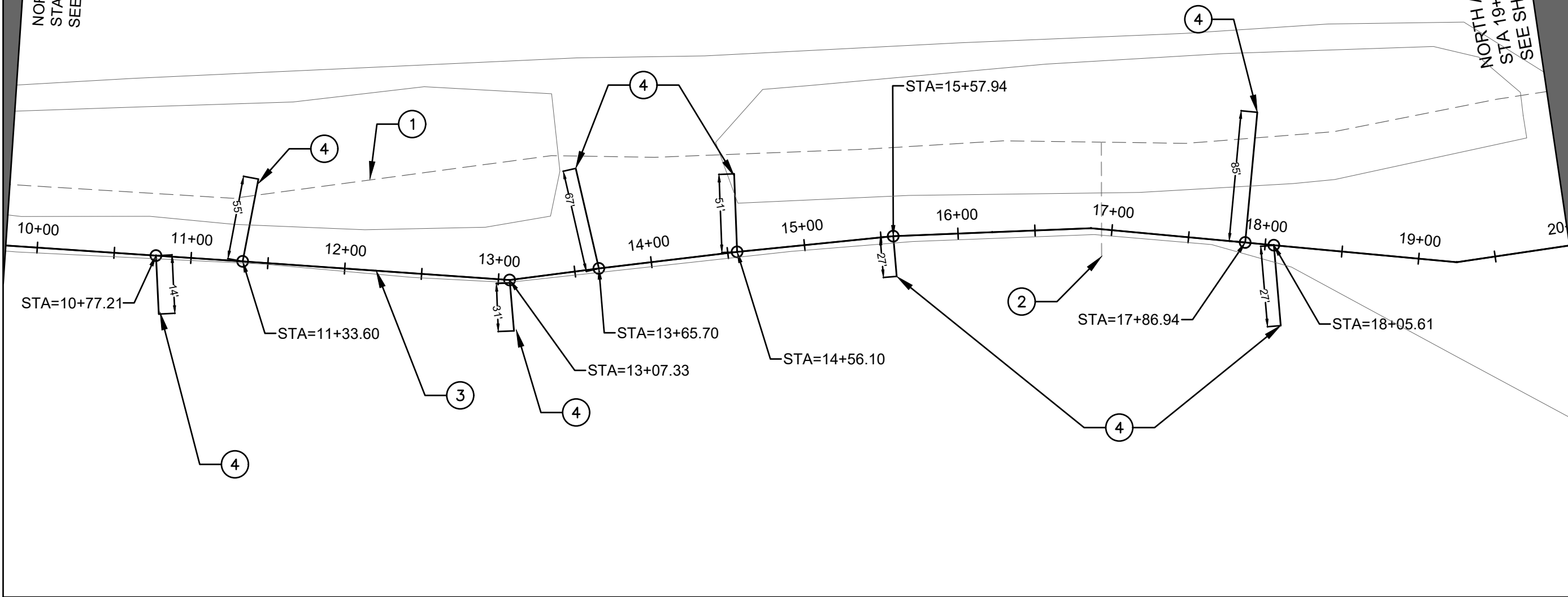
CONSTRUCTION NOTES:

- ① CAP AND ABANDON EXISTING 1.5" DISTRIBUTION MAIN.
- ② REMOVE EXISTING YARD HYDRANTS. CAP AND ABANDON LATERAL.
- ③ INSTALL 1.5" DR11 HDPE PIPE PER DETAIL 1 (PG-8). ALL HDPE-TO-HDPE PIPE SECTIONS, SADDLES, AND JOINTS TO BE JOINED VIA FUSION (I.E. BUTT FUSION, SOCKET FUSION, SADDLE FUSION) PER MANUFACTURERS RECOMMENDATIONS.
- ④ INSTALL  $\frac{3}{4}$ " HDPE LATERAL AND FREEZELESS YARD HYDRANT PER DETAILS 1 & 2 (PG-8).



NORTH ARM DISTRIBUTION MAIN  
STA 9+79.45 MATCHLINE  
SEE SHEET 4 OF 8

NORTH ARM DISTRIBUTION MAIN  
STA 19+98.90 MATCHLINE  
SEE SHEET 6 OF 8



MICHAEL ERRANTE, DIRECTOR  
INYO COUNTY PUBLIC WORKS

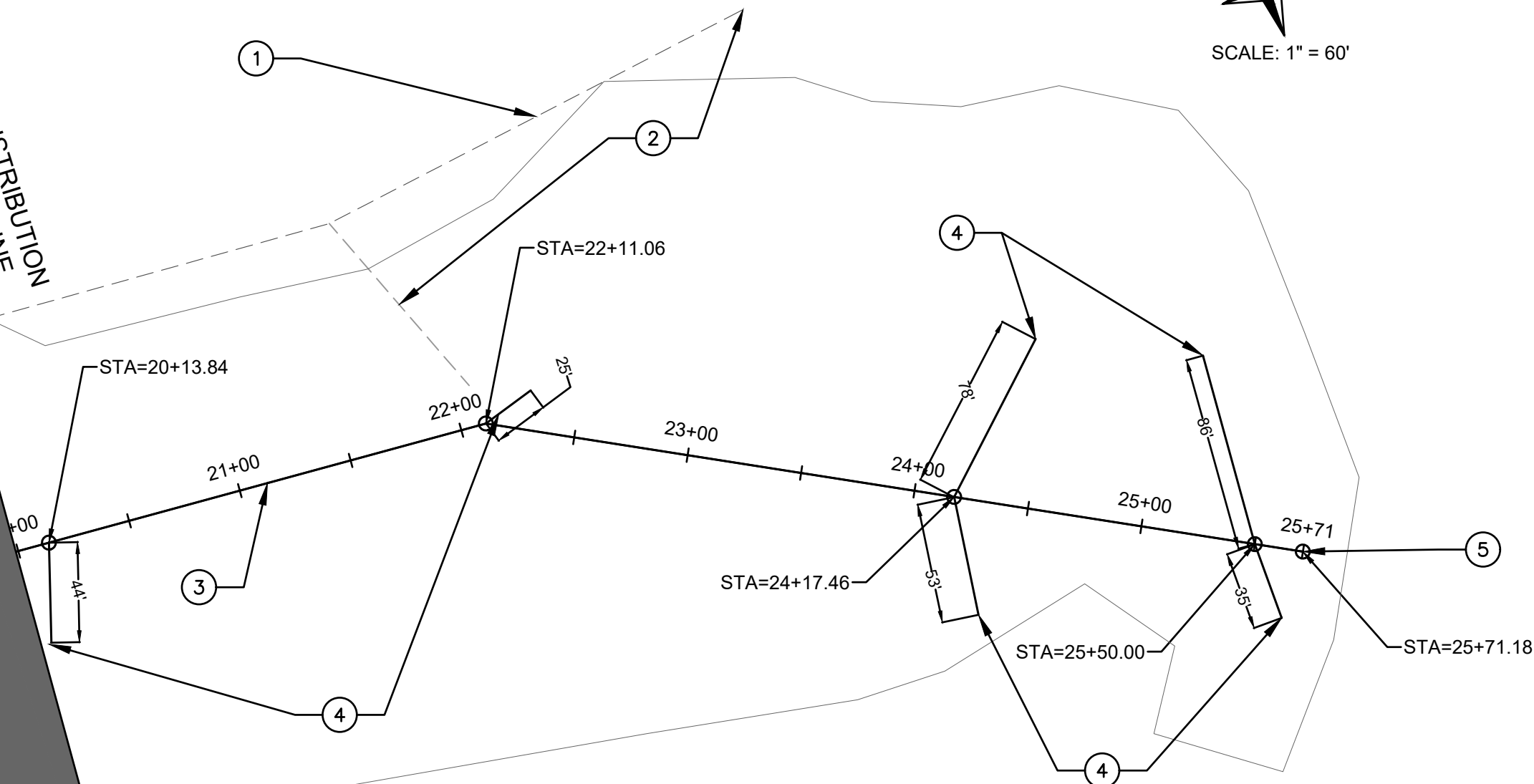
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Drawing Prepared by: <b>INYO COUNTY PUBLIC WORKS</b> 168 N. Edwards, P.O. Drawer Q Independence, CA 93526 (760) 878-0201		<b>DIAZ LAKE CAMPGROUND NORTH ARM DISTRIBUTION</b>  LONE PINE, CA	
Drawn by: J. TRAUSCHT	Date: 12/19	Checked By: DATE	Date: DECEMBER 2019
Drawing Name: DIAZ_LAKE_SET.dwg		SHEET 5 OF 8	

NORTH ARM DISTRIBUTION  
 STA 19+98.90 MATCHLINE  
 SEE SHEET 5 OF 8

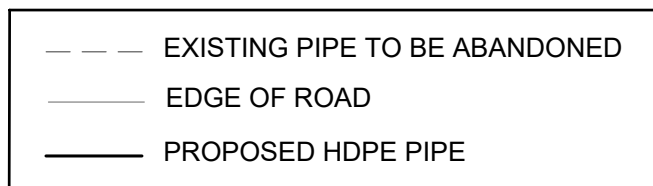


SCALE: 1" = 60'



CONSTRUCTION NOTES:

- ① CAP AND ABANDON EXISTING 1.5" DISTRIBUTION MAIN.
- ② REMOVE EXISTING YARD HYDRANTS. CAP AND ABANDON LATERAL.
- ③ INSTALL 1.5" DR11 HDPE PIPE PER DETAIL 1 (PG-8). ALL HDPE-TO-HDPE PIPE SECTIONS, SADDLES, AND JOINTS TO BE JOINED VIA FUSION (I.E. BUTT FUSION, SOCKET FUSION, SADDLE FUSION) PER MANUFACTURERS RECOMMENDATIONS.
- ④ INSTALL  $\frac{3}{4}$ " HDPE LATERAL AND FREEZELESS YARD HYDRANT PER DETAILS 1 & 2 (PAGE 8).
- ⑤ INSTALL FLUSHING VALVE PER DETAIL 3 (PG-8)



MICHAEL ERRANTE, DIRECTOR  
 INYO COUNTY PUBLIC WORKS

DATE

Drawing Prepared by:  
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 168 N. Edwards, P.O. Drawer Q  
 Independence, CA 93526  
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**DIAZ LAKE CAMPGROUND  
 NORTH ARM DISTRIBUTION**  
 LONE PINE, CA

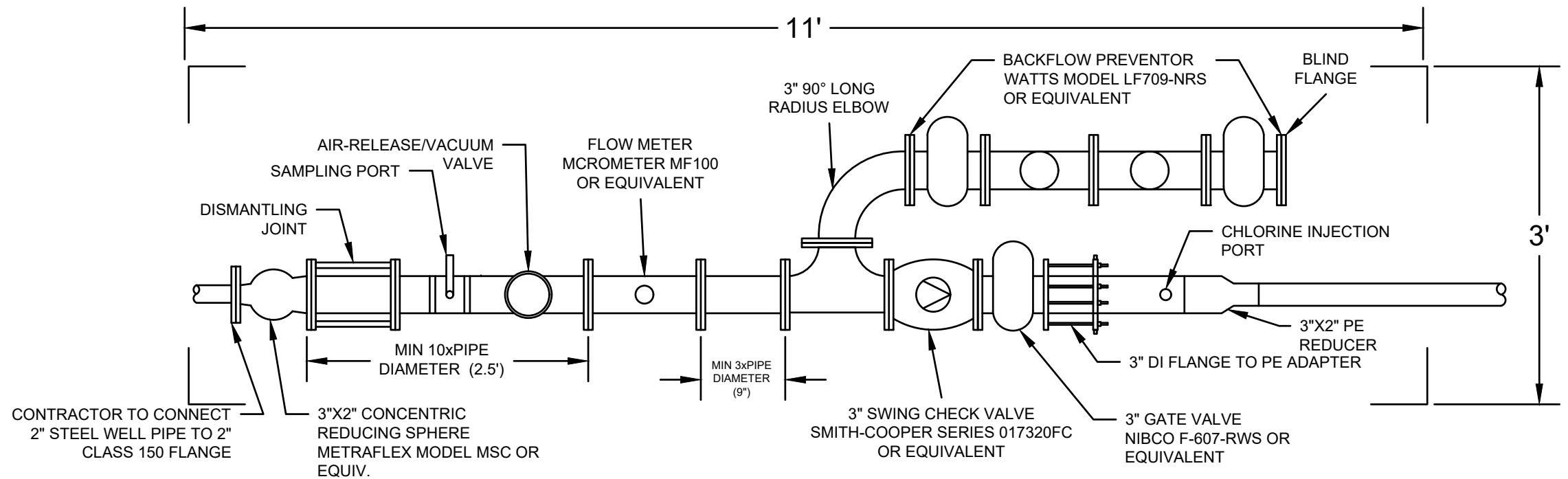
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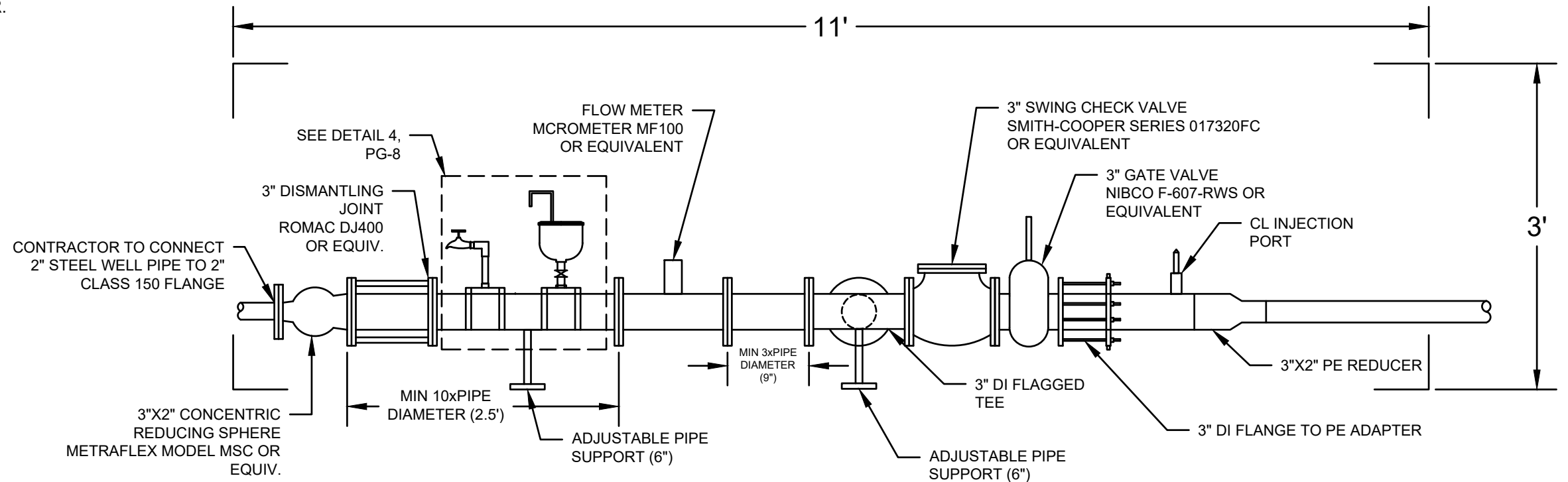
# WELL MANIFOLD PLAN VIEW (TYPICAL OF 2)

**CONSTRUCTION NOTES:**

1. INSTALL ALL PARTS PER SPECIFICATIONS AND/OR MANUFACTURERS RECOMMENDATIONS.
2. EXISTING ELECTRIC LINE FROM WELLS TO DISTRIBUTION HUT TO BE PRESERVED.
3. CONTRACTOR RESPONSIBLE TO ENSURE ALL PARTS ARE COMPATIBLE AND VAULTS ARE SUFFICIENT TO FIT ALL APPURTENANCES.
4. ALL PARTS AND PIPE MATERIAL MUST CONFORM TO REQUIREMENTS OF CALIFORNIA STATE WATER LAW.
5. IF NOT SPECIFIED, PIPE AND FLANGED FITTINGS TO BE DUCTILE IRON IN CONFORMANCE WITH C150/A21.50-02 PER CALIFORNIA STATE WATER LAW.
6. CONTRACTOR TO SUPPLY VAULT FOR WELL MANIFOLD MATCHING DIMENSIONS SHOWN (11'X3'X3'). VAULT TO BE TRAFFIC RATED AND INCLUDE ACCESS HATCHES. SHOP DRAWINGS TO BE SUPPLIED TO ENGINEER PRIOR TO PRODUCTION. VAULT TO INCLUDE DRAIN TO OUTSIDE.
7. 2" HDPE LINE FROM EACH WELL TO BE JOINED VIA HDPE TEE AT LOCATION TO BE FIELD MARKED BY INYO COUNTY ENGINEER.



# WELL MANIFOLD PROFILE VIEW (TYPICAL OF 2)



MICHAEL ERRANTE, DIRECTOR  
INYO COUNTY PUBLIC WORKS

DATE

Drawing Prepared by:  
**INYO COUNTY PUBLIC WORKS**  
168 N. Edwards, P.O. Drawer Q  
Independence, CA 93526  
(760) 878-0201

**DIAZ LAKE CAMPGROUND  
WELL MANIFOLD DETAIL**

LONE PINE, CA

Drawn by: J. TRUSCHT  
Date: 12/19

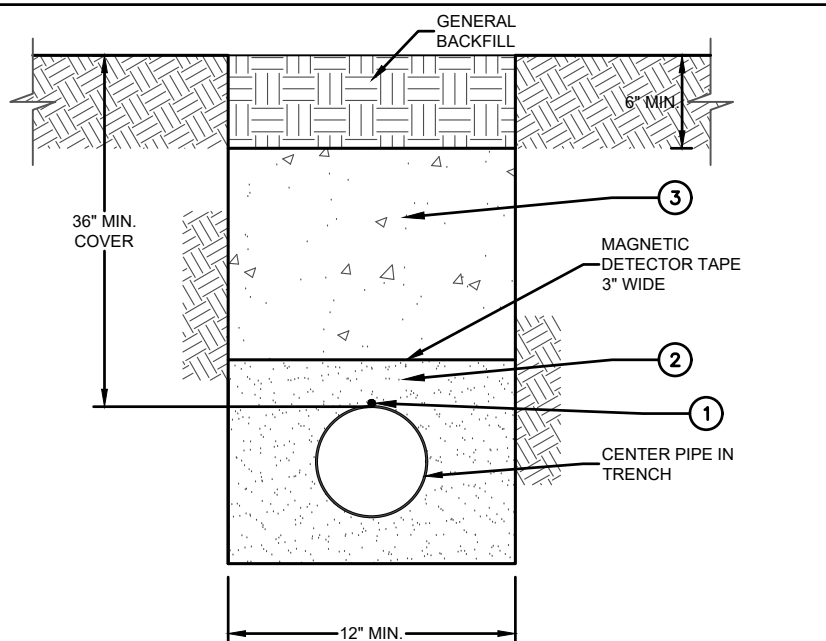
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Date: DECEMBER 2019

Drawing Name: DIAZ\_LAKE\_SET.dwg

SHEET 7 OF 8

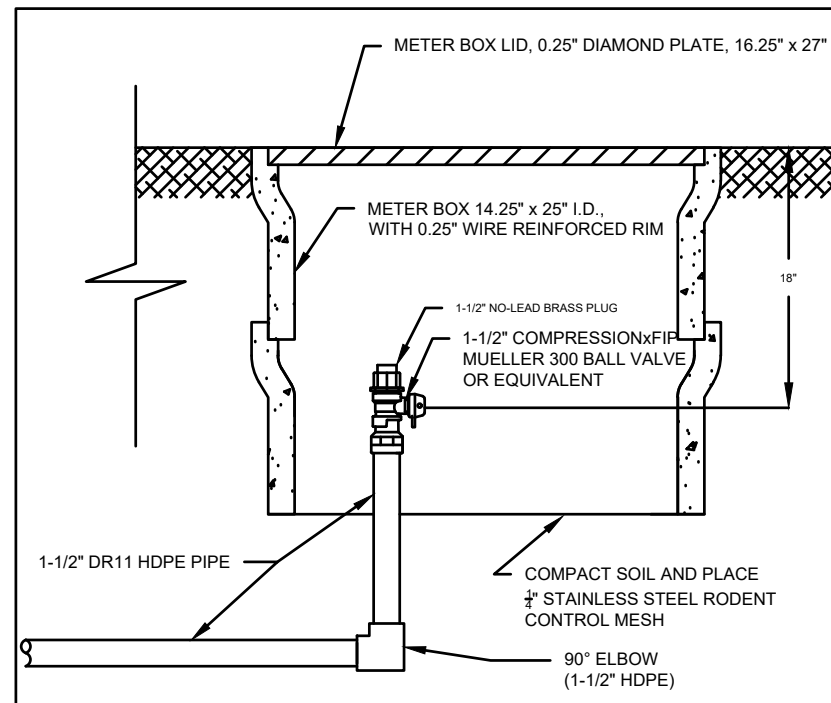
DETAIL 1 – PIPE TRENCH DETAIL



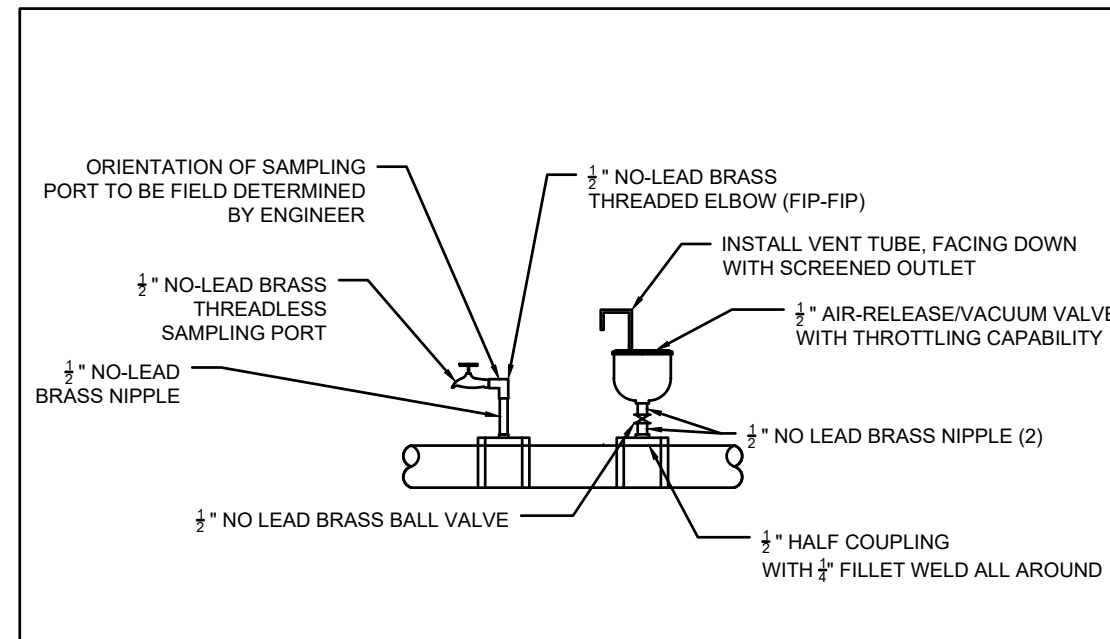
NOTES:

- ① #10 AWG COPPER CLAD STEEL TRACER WIRE. INSULATION TO BE BLUE HDPE OR HMWPE . CONNECT WIRES WITH 3M DBR OR EQUIVALENT.
- ② BEDDING TO BE SAND (PER CALTRANS SPEC). MINIMUM 6" BELOW BOTTOM OF PIPE AND 6" ABOVE TOP OF PIPE.
- ③ SLURRY CEMENT BACKFILL OR CONTROLLED LOW-STRENGTH MATERIAL PER CALTRANS SPEC 19.

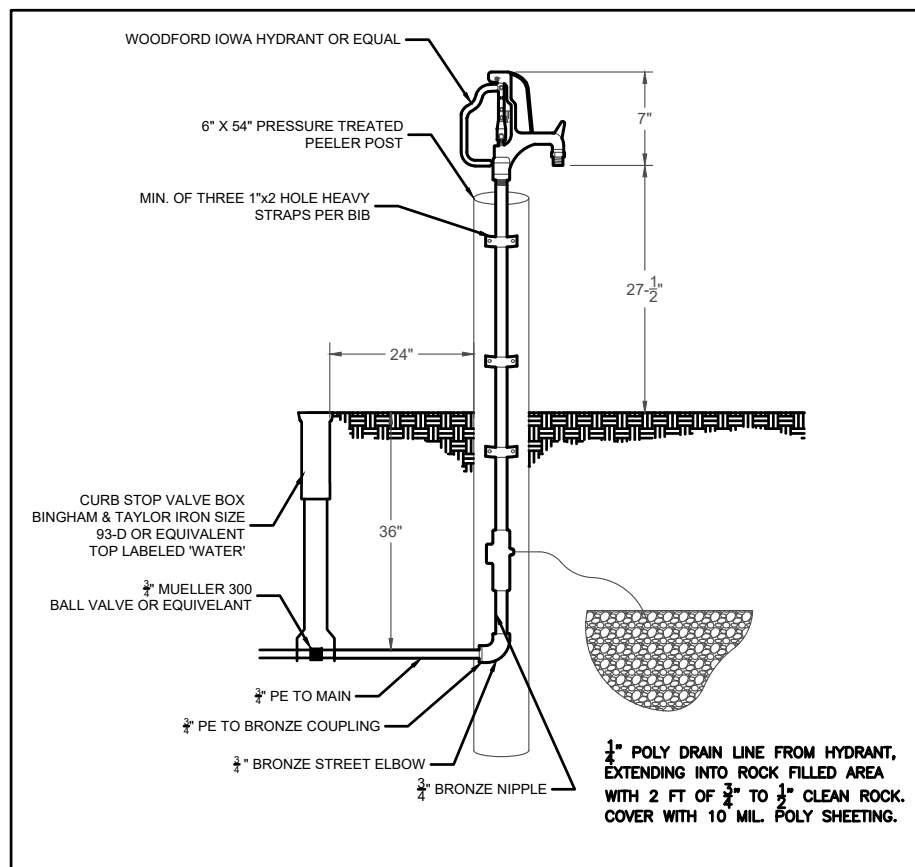
DETAIL 3 – 1.5" FLUSHING VALVE



DETAIL 4 – SAMPLING PORT AND AIR-RELEASE/VACUUM VALVE



DETAIL 2 – LATERAL/YARD HYDRANT DETAIL



MICHAEL ERRANTE, DIRECTOR  
 INYO COUNTY PUBLIC WORKS

DATE

Drawing Prepared by: <b>INYO COUNTY PUBLIC WORKS</b> 168 N. Edwards, P.O. Drawer Q Independence, CA 93526 (760) 878-0201		<b>DIAZ LAKE CAMPGROUND                  DETAILS</b> LONE PINE, CA	
Drawn by: J. TRAUSCHT	Date: 12/19	Checked By: Date:	Date: DECEMBER 2019
Drawing Name: DIAZ_LAKE_SET.dwg		SHEET 8 OF 8	



# County of Inyo



## Public Works

### CONSENT - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Robert Ross

**SUBJECT:** Lone Pine HHS HVAC Project

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**RECOMMENDED ACTION:**

**ADDENDUM - 22A.** - Request Board: A) award the contract for the Lone Pine HHS HVAC Project to Mojave Desert Heating and Cooling of Bishop, CA as the successful bidder; B) approve the construction contract between the County of Inyo and Mojave Desert Heating and Cooling of Bishop, CA in the amount of \$24,000, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained; and C) authorize the Public Works Director to execute all other project contract documents, including contract change orders, to the extent permitted by Public Contract Code Section 20142 and other applicable laws.

**SUMMARY/JUSTIFICATION:**

On April 27, 2022 Public Works opened bids for the Lone Pine HHS HVAC Project. Three bids were received:

- Dean's Plumbing - \$49,010.00
- Mojave Desert Heating and Cooling - \$24,000
- Bishop Heating and Air Conditioning - \$24,839.00

Public Works proposes to award the contract to the low bidder, Mojave Desert Heating and Cooling.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Board can decide not to award the contract and we can choose another bidder but they will not be the lowest bidder which is required by the PCC.

**OTHER AGENCY INVOLVEMENT:**

**FINANCING:**

The costs associated with this contract will be paid from the Deferred Maintenance Budget (011501), Object Code 5650 (Equipment).

**ATTACHMENTS:**

1. Mojave Desert Heating Bid
2. Lone Pine HHS HVAC Bid Tabulation
3. Mojave Desert Heating Contract - LP HHS HVAC
4. Bid Sheet with Detail

**APPROVALS:**

Robert Ross	Created/Initiated - 4/28/2022
Robert Ross	Approved - 5/2/2022
Darcy Ellis	Approved - 5/2/2022
John Vallejo	Approved - 5/13/2022
Amy Shepherd	Approved - 5/13/2022
Michael Errante	Final Approval - 5/13/2022

## BID PROPOSAL FORM

TO: COUNTY OF INYO  
Attn.: Inyo County Clerk of Board of Supervisors  
224 North Edwards Street, P.O. Box N  
Independence, California 93526  
(Herein called the "County")

FROM: MOJAVE DESERT HEATING  
& Cooling Inc

(Herein called "Bidder")

FOR: LONE PINE HHS HVAC PROJECT  
(Herein called "Project")

In submitting this Bid, Bidder understands and agrees that:

- 1. BID DEADLINE.** Bids must be received no later than 3:30 P.M. on April 27, 2022 by the Inyo County Assistant Board Clerk, 224 North Edwards Street (mailing address: P.O. Box N), Independence, CA 93526, at which time they will be publicly opened and read aloud. No oral, electronic, telephonic or fax proposals or modifications will be accepted.
- 2. BID AMOUNT TOTAL.** The total amount of this Bid for provision of the services and/or materials for completion of the Project in accordance with the Contract Documents is set forth herein as:
- 3. BID ADDITIVES.** The County reserves the right to award the base bid and any combination, including neither, of the bid additives.

**MINIMUM PROJECT BID FORM – UNIT PRICE BID: Lone Pine HHS HVAC Project**

ABBREVIATIONS:  
LS = LUMP SUM

SF = SQUARE FEET

LF = LINEAR FEET

Item No.	Description	Quantity	Unit	Unit Price	Total Price
1	Installation of a platform in the mechanical room. Remove and install all necessary R8 ducting. Balance dampers going to all registers. Install a new register to the reception area. Install 2 ceiling return registers with R8 installation.	1	LS	\$	\$
2	Install a programmable thermostat	1	LS	\$	\$
3	Install a MERV 13, 5 inch air filter	1	LS	\$	\$
4	Install a drain and equipment pad				
5	Run electrical from outside unit to the inside panel. Wire a new circuit with breaker for the system	1	LS	\$	\$
6	Provide and install all components for a complete and functioning furnace system	1	LS	\$	\$
7	Install a Lennox Furnace Model ML196UH090XE60C (96% efficiency) or equivalent	1	LS	\$	\$
8	Install a Lennox AC condensing unit model ML14XC1-060 (14 SEER) or equivalent	1	LS	\$	\$
<b>TOTAL BASE BID AMOUNT:</b>					\$24,000.00
Alternative A: Upgrade furnace to 99.5% efficiency					\$ <del>0</del>
Alternative B: Upgrade AC unit to 21 SEER					\$ <del>0</del>

**PROJECT BID AMOUNT – UNIT PRICE BID:**

BASE BID TOTAL (IN NUMBERS): \$ 24,000.00

BASE BID TOTAL (IN WORDS): twenty four thousand dollars

No provision in this section is intended or shall be construed to alter the terms and conditions specified in the Contract Documents for payment of any amounts in the event the Project contract is awarded to Bidder pursuant to this Bid. Inyo County reserves the right to award low bid in any combination of base bid with or without Alternative A and/or Alternative B.

**3. INCLUSION OF ALL COSTS.** This Bid includes all costs for all labor, materials, tools, taxes, insurance, transportation, and other related supplies and services to perform all services and provide all materials as required by, and in accordance with, the Contract Documents for the Project.

**4. CONTRACT DOCUMENTS.** The Contract Documents shall constitute the Contract between the parties, which will come into full force and effect upon acceptance, approval, and execution by the Inyo County Board of Supervisors. The Contract Documents are complementary and are incorporated herein by reference and made a part hereof with like force and effect as if all of said documents were set forth in full herein. The Contract Documents include all documents defined as "Contract Documents" in the Standard Specifications of the Inyo County Public Works Department, dated May 2020.

**5. ACCEPTANCE.** County reserves the right to reject any and all Bids, or part of any Bid, to postpone the scheduled Bid deadline date(s), to make an award in its own best interest, and to waive any irregularities or technicalities that do not significantly affect or alter the substance of an otherwise responsible Bid and that would not affect a Bidder's ability to perform the work adequately as specified. However, this Bid shall remain open and shall not be withdrawn for a period of sixty (60) calendar days after the date designated in the Notice Inviting Bids for publicly opening this Bid. If Bidder receives written notice of the award of the Project Contract to Bidder on or before the sixtieth day, Bidder shall execute the Contract and deliver to County the executed Contract and all of the bonds, certificates and/or endorsements of insurance coverage, and other required documents no later than fifteen (15) calendar days after the date on which Bidder receives such notice.

This solicitation in no way obligates County to award a Bid Contract described herein, nor will County assume any liability for the costs incurred in the preparation and transmittal of Bids in response to this solicitation. County reserves the right to not accept any Bid, to reject any or all Bids, to reject any part of any Bid proposal, to negotiate and modify any Bid, and to waive any defects or irregularities in any Bid at County's sole discretion. Furthermore, County shall have the sole discretion to award a Bid Contract as it may deem appropriate to best serve the interests of County. In this regard, County may consider demonstrated quality of work, responsiveness, comparable experience, professional qualifications, references, and proposed fees. Awards will not be based on cost alone. County does not guarantee a minimum or maximum dollar value for any Contract(s) resulting from this solicitation.

If the Contract Documents require or permit this Bid to include two or more Alternates, County reserves the right to award the Contract for that Alternate which County, in its sole discretion, determines at the time of award to be in County's best interest.

**6. TIME OF COMPLETION.** The Bidder further specifically agrees to complete all the work no later than the Time for Completion specified in the Contract Special Provisions.

**7. ADDENDA.** The Bidder acknowledges receipt of the following Addenda and has provided for all Addenda changes in this Bid.

None

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(Fill in Addendum numbers and dates Addenda have been received.  
If none have been received, enter "NONE".)

**WARNING: IF AN ADDENDUM OR ADDENDA HAVE BEEN ISSUED BY THE COUNTY AND NOT NOTED ABOVE AS BEING RECEIVED BY THE BIDDER, THIS PROPOSAL MAY BE REJECTED.**



This bid was received on April 26  
20 22 @ 2:22 p.m.  
Attest: Leslie Chapman,  
Administrative Officer and Clerk of the  
Board, Inyo County, California  
By [Signature] Assistant



**8. BIDDER'S BUSINESS INFORMATION.** Bidder provides the following information concerning its business:

Bidder's Name: MOJAVE DESERT Heating & Cooling Inc

Address: PO Box 596 Bishop CA

Zip Code 93514

(The above address will be used to send notices or requests for additional information.)

Telephone: (760) 872-1510

Federal Identification No.: 30-0341273

Contractor's License No.: 573871 State: CA

Classification: C-20 Expiration Date: 8-31-22

Type of Business (check one):

Individual ( ), Partnership ( ), Joint Venture ( )

Corporation () Other (Specify) : \_\_\_\_\_ ( )

Owners, Officers, Partners, or Other Authorized Representatives:

**IMPORTANT NOTICE:** If bidder or other interested person is a corporation, state legal name of corporation above and list below, names of the president, secretary, treasurer, and chief executive officer/manager thereof; if a partnership, joint venture, or other business entity, state true name of firm above and list below, names of all partners, joint venturers, or for other entities, parties having authority to act on behalf of the entity, such as officers, owners, directors; if bidder or other interested person is an individual, state first, middle, and last names in full above and write "N/A" below.

WAYNE C CROASDALE Prez

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**9. PROPOSAL GUARANTEE.** As security for the Bid, this Bid includes one of the following proposal guarantee instruments (the "Proposal Guarantee"), in the amount required by this section, as checked:

- (a)  Bid Bond from a corporate surety admitted to issue such bonds in the State of California; or

✓ (b) ~~A~~ Cashier's Check or Certified Check, made payable to the County of Inyo, attached to the form entitled Cashier's or Certified Check; or

(c) \_\_\_ Cash, in legal tender of the United States of America, enclosed in a separate envelope marked " Cash Proposal Guarantee."

The Proposal Guarantee is in the amount of Ten Percent (10%) of the total amount of the Bid. If the Contract Documents require or permit this Bid to include two or more Alternates, the amount of the Proposal Guarantee must not be less than Ten Percent (10%) of the amount of the bid total submitted for the alternate having the highest total bid amount. Only one form of Proposal Guarantee may be submitted with each Bid.

Bidder hereby agrees that County shall be entitled to payment by forfeiture of the Proposal Guarantee if County awards the Project Contract to Bidder, but Bidder fails or refuses to execute the Contract and/or furnish all of the bonds, certificates and/or endorsements of insurance coverage, and other required documents no later than fifteen (15) calendar days after the date on which Bidder receives notice of the award from County.

**10. BID PROTEST.** In the event a dispute arises concerning the bid process prior to the award of the contract, the party wishing resolution of the dispute shall submit an appeal request in writing to the County Director of Purchasing. Bidder may appeal the recommended award or denial of award, provided the following stipulations are met:

1. Only a bidder who has actually submitted a Bid Proposal is eligible to submit an appeal request/bid protest against another bidder. Subcontractors are not eligible to submit bid protests. A bidder may not rely on the bid protest submitted by another bidder, but must timely pursue its own protest.
2. Appeal must be in writing. The appeal must contain a complete statement of the basis for the protest and all supporting documentation. Materials submitted after the Bid Protest Deadline will not be considered. The protest must refer to the specific portion or portions of the Contract Documents upon which the protest is based. The protest must include the name, address and telephone number of the person representing the protesting bidder if different from the protesting bidder.
3. A copy of the protest and all supporting documents must also be transmitted by fax or by e-mail, by or before the Bid Protest Deadline, to the protested bidder and any other bidder who has a reasonable prospect of receiving an award depending upon the outcome of the protest.
4. Must be submitted within ten (10) calendar days of the date of the recommended award or denial of award letters.
5. An appeal of a denial of award can only be brought on the following grounds:
  - a. Failure to follow the selection procedures and adhere to requirements specified in the Bid Package or any addenda or amendments.

- b. There has been a violation of conflict of interest as provided by California Government Code Section 87100 et seq.
  - c. A violation of State or Federal law.
6. Appeals will not be accepted for any other reasons than those stated above. All appeals must be sent to:

Leslie Chapman, County Admin Officer  
County of Inyo  
Purchasing Department  
224 N. Edwards St.  
Independence, CA 93526

County's Purchasing Director shall make a decision concerning the appeal, and notify the Proposer making the appeal, within a reasonable timeframe prior to the tentatively scheduled date for awarding the contract. The decision of County's Purchasing Director shall be deemed final.

**11. ADDITIONAL REQUIRED DOCUMENTS.** Bidder agrees that, in addition to the Proposal Guarantee, Bidder is required to submit, as a part of this Bid, the following forms properly completed, and signed as required, all of which accompany this Bid Proposal Form and are incorporated herein by this reference:

- (1) Designation of Subcontractors (Public Contract Code section 4100 et seq.)
- (2) Certification Regarding Equal Employment Opportunity (Government Code section 12900 et seq., sections 11135-11139.5)
- (3) Contractor's Labor Code Certification (Labor Code section 3700)
- (4) Contractor and Subcontractor Dept. of Industrial Relations (DIR) Registration (Labor Code section 1725.5)
- (5) Non-Collusion Affidavit (Public Contract Code Section 7106)
- (6) Public Contract Code Section 10162 Questionnaire
- (7) Public Contract Code Statement (Section 10232)
- (8) Small Business Enterprise Commitment (Construction Contracts)
- (9) Small Business Enterprise Final Report of Utilization of Small Business Enterprise

**12. DEFINITIONS.** The definition and meaning of the words used in this Bid Proposal Form are the same as set forth in **Section 1070, "Abbreviations, Symbols and Definitions,"** of the Standard Specifications of the Inyo County Public Works Department, dated May, 2020.

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THE UNDERSIGNED HEREBY DECLARES, UNDER PENALTY OF PERJURY ACCORDING TO THE LAWS OF THE STATE OF CALIFORNIA, THAT THE STATEMENTS, DESIGNATIONS, CERTIFICATIONS, AND REPRESENTATIONS MADE IN THIS BID PROPOSAL, INCLUDING ALL ATTACHMENTS, ARE TRUE AND CORRECT AND HE OR SHE IS THE INDIVIDUAL, MANAGING PARTNER, CORPORATE OFFICER, OR OTHER REPRESENTATIVE, DULY AUTHORIZED BY LAW TO MAKE THIS BID ON BEHALF OF BIDDER, AND BY SIGNING BELOW, MAKES THIS BID ON BEHALF OF BIDDER ACCORDING TO ALL OF THE TERMS AND CONDITIONS SET FORTH OR INCORPORATED BY REFERENCE HEREIN.

Wayne G. Crossdale                      4-26-22  
(Signature of Authorized Person)                      (Date)

WAYNE G. CROSSDALE                      Prez  
(Printed Name)                      (Printed Title)

**INYO COUNTY PUBLIC WORKS DEPARTMENT**

**LONE PINE HHS HVAC PROJECT**

**BID BOND  
(BID PROPOSAL GUARANTEE)**

(Not required if a certified or cashier's check or a cash deposit accompanies the bid as a proposal guarantee)

KNOW ALL MEN BY THESE PRESENTS: That we, \_\_\_\_\_

\_\_\_\_\_ as Principal, and  
(Name of Bidder)

\_\_\_\_\_

(Name of Corporate Surety)

as Corporate Surety admitted to issue such bonds in the State of California, are held and firmly bound unto the County of Inyo, State of California, in the sum of \_\_\_\_\_ dollars (\$) for the payment whereof we hereby bind ourselves, our successors, heirs, executors, and administrators, jointly and severally, firmly by these presents.

The condition of the foregoing obligation is such that whereas the above bounded Principal is about to submit to the Board of Supervisors of the County of Inyo a bid for the construction of the **LONE PINE HHS HVAC PROJECT**, in compliance with the Contract therefor:

Now, if the bid of the Principal shall be accepted and the Contract awarded to the Principal by said Board of Supervisors, and if the Principal shall fail or neglect to enter into the Contract therefor in accordance with the terms of the Principal's bid and the terms set forth in the Bid Package, or to furnish the required Faithful Performance and Labor and Materials Payment Bonds, Certificates of insurance, and other required documents, to the satisfaction of the Board of Supervisors of said County, no later than fifteen (15) calendar days after the Principal has received notice from the County that the Contract has been awarded to the Principal, then the sum guaranteed by this Bond is forfeited to the County of Inyo.

It is expressly agreed and understood that any errors, clerical, mathematical, or otherwise, in the bid shall not be or constitute a defense to a forfeiture of this Bond.

WITNESS our hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ A.D.

\_\_\_\_\_  
Principal

(SEAL)

By: \_\_\_\_\_  
(Title of Authorized Person)

\_\_\_\_\_  
(Address for Notices to be Sent)

\_\_\_\_\_  
Surety

(SEAL)

By: \_\_\_\_\_  
(Title of Authorized Person)

\_\_\_\_\_  
(Address for Notices to be Sent)

**NOTE:**

**THE SIGNATURES OF THE PRINCIPAL (BIDDER) AND THE SURETY MUST EACH BE ACKNOWLEDGED BEFORE A NOTARY PUBLIC ( OR OTHER OFFICER AUTHORIZED UNDER CALIFORNIA LAW ) AND THE ACKNOWLEDGMENTS MUST BE ATTACHED TO THIS BOND.** The Bid Bond must be executed on this form by a corporate surety admitted to issue such bonds in the State of California. No substitutions will be accepted. If an attorney-in-fact signs for the surety, an acknowledged statement from the surety appointing and empowering the attorney-in-fact to execute such bonds in such amounts on behalf of the surety, must accompany the Bid Bond.

**ADDRESS OF COUNTY FOR NOTICES TO BE SENT:**

**County of Inyo (Attn.: Public Works Director)  
224 North Edwards Street, P.O. Box N  
Independence, California 93526**

**LONE PINE HHS HVAC PROJECT**

**CASHIER'S OR CERTIFIED CHECK  
(BID PROPOSAL GUARANTEE)**

(Not required if Bid Bond accompanies the bid as a proposal guarantee)

A cashier's or certified check in the amount required as a proposal guarantee for the Bid and made payable to the County of Inyo is attached below:

[ ]

**ATTACH CHECK HERE**

[ ]

Bidder (print name): MOSAVE DESERT Heating & Cooling Inc



**LONE PINE HHS HVAC PROJECT**

**DESIGNATION OF SUBCONTRACTORS**

In compliance with the provisions of the **Subletting and Subcontracting Fair Practices Act (Section 4100 et. seq. of the Public Contract Code of the State of California)**, the undersigned bidder has set forth below the full name, and the location of the place of business of each Subcontractor who will perform work or labor or render service to the Prime Contractor in or about the construction of the work or improvement, or a Subcontractor licensed by the State of California who, under subcontract to the Prime Contractor, specifically fabricates and installs a portion of the work or improvement according to detailed drawings contained in the Plans and Specifications to which the attached bid is responsive, and the portion of the work which will be done by each Subcontractor for each subcontract in excess of one-half of one percent of the Prime Contractor's total bid, or \$10,000.00, whichever is greater.

The Bidder understands that if he fails to specify a Subcontractor for any portion of the work to be performed under the Contract in excess of one-half of one percent of his bid, or \$10,000.00, whichever is greater, he shall be deemed to have agreed to perform such portion himself, and that he shall not be permitted to sublet or subcontract that portion of the work except in cases of public emergency or necessity, and then only after a finding, produced to writing as a public record of the Awarding Authority, setting forth the facts constituting the emergency or necessity. If no Subcontractors are to be employed on the project, enter the word "none".

ITEM NO.	DESCRIPTION OF WORK	% OF TOTAL CONTRACT	SUBCONTRACTOR'S LICENSE TYPE, NUMBER, EXPIRATION DATE	NAME, ADDRESS, PHONE NUMBER

\_\_\_\_\_  
Signature of Authorized Person)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Date)





**CONTRACTOR'S LABOR CODE CERTIFICATION**  
**(Labor Code Section 3700 et seq.)**

**LONE PINE HHS HVAC PROJECT**

I am aware of the provisions of Section 3700 and following of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

WAYNE C. CROASDALE      PRZ  
**(Name and Title of Signer)**

      4-26-22  
**Signature**      **Date**

**Company Name**      MOJAVE DESERT Heating & Cooling Inc  
**Business Address**      PO BOX 596 Bishop CA 93514

**CONTRACTOR AND SUBCONTRACTOR REGISTRATION**  
**With**  
**CA Department of Industrial Relations (DIR)**  
**(CA LABOR CODE SECTION 1725.5)**

Bidder hereby certifies that they, and all subcontractors listed on the submitted Bid Form documents, are registered with the CA Department of Industrial Relations pursuant to requirements of CA Labor Code Section 1725.5 and will comply with all requirements as noted in the aforementioned CA Labor Code Section.

Wayne C Croasdale  
Signed Name

4-26-22  
Date

WAYNE C CROASDALE  
Printed Name

1000012614 exp 6-30-22  
CA DIR Registration No.

**NON-COLLUSION AFFIDAVIT**  
(Public Contract Code Section 7106)  
(Code of Civil Procedure Section 2015.5)

**LONE PINE HHS HVAC PROJECT**

The undersigned declares:

I am the Pres of MOJAVE DESERT Heating & Cooling the party making the foregoing bid. The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose. Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on

4-26-22, at Bishop, CA  
(Date) (City) (State)

WAYNE C CROASDALE  
(Name and Title of Signer)

[Signature]  
Signature

4-26-22  
Date

Company Name MOJAVE DESERT Heating & Cooling Inc  
Business Address PO BOX 596  
Bishop CALIF 93514

**PUBLIC CONTRACT CODE SECTION 10162 QUESTIONNAIRE**

**LONE PINE HHS HVAC PROJECT**

In accordance with Public Contract Code Section 10162, the Bidder shall complete, under penalty of perjury, the following questionnaire:

Has the Bidder, any officer of the Bidder, or any employee of the Bidder who has a proprietary interest in the Bidder, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation:

Yes \_\_\_\_\_ No  \_\_\_\_\_

If the answer is yes, explain the circumstances in the following space.

By bidder's signature on the Bid Proposal Form, Bidder certifies, under penalty of perjury under the laws of the State of California, that the foregoing statements in accordance with Public Contract Code Section 10162 are true and correct.


**PUBLIC CONTRACT CODE STATEMENT (SECTION 10232)**

**LONE PINE HHS HVAC PROJECT**

In accordance with **Public Contract Code Section 10232**, the Contractor hereby states under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the Contractor within the immediately preceding two year period because of the Contractor's failure to comply with an order of a federal court which orders the Contractor to comply with an order of the National Labor Relations Board.

By Bidder's signature on the Bid Proposal Form, Bidder certifies, under penalty of perjury under the laws of the State of California, that the foregoing statements in accordance with **Public Contract Code Section 10232** are true and correct.

WAYNE CROASPACE  
(Name and Title of Signer)

  
Signature

4-26-22  
Date

**Company Name** MOJAVE DESERT Heating & Cooling

**Business Address** PO BOX 596  
Bishop CA 93514

COUNTY OF INYO BID TABULATION

Project Title & Bid No. Lone Pine HHS HVAC Project

Bid Opening Date: 4/27/22

Location: County Admin Center

	BIDDER NAME	Bid	Bond
1	Dean's Plumbing	\$49,010.00	X
2	Mojave Desert Heating & Cooling	\$24,000.00	X
3	Bishop Heating & Air	\$24,839.00	X
4			
5			
6			
7			
8			
9			
10			

Opened By: Darry Ellis

Present: Robert Ross  
\_\_\_\_\_  
\_\_\_\_\_







**CONTRACT  
BY AND BETWEEN  
THE COUNTY OF INYO  
and**

Mojave Desert Heating and Cooling, Inc., **CONTRACTOR**

**for the**

Lone Pine HHS HVAC **PROJECT**

THIS CONTRACT is awarded by the COUNTY OF INYO to CONTRACTOR on and made and entered into effective, May 10, 2022, by and between the COUNTY OF INYO, a political subdivision of the State of California, (hereinafter referred to as "COUNTY"), and Mojave Desert Heating and Cooling, Inc. (hereinafter referred to as "CONTRACTOR"), for the construction or removal of Lone Pine HHS HVAC **PROJECT** (hereinafter referred to as "PROJECT"), which parties agree, for and in consideration of the mutual promises, as follows:

**1. SERVICES TO BE PERFORMED.** CONTRACTOR shall furnish, at his/her own expense, all labor, materials, methods, processes, implements, tools, machinery, equipment, transportation, permits, services, utilities, and all other items, and related functions and otherwise shall perform all work necessary or appurtenant to construct the Project in accordance with the Special Provisions, which are incorporated herein by reference per section 4(c) of this Contract, within the Time for Completion set forth, as well as in all other in the Contract Documents, for:

Title: Lone Pine HHS HVAC **PROJECT**

**2. TIME OF COMPLETION.** Project work shall begin within 90 calendar days after receipt of the Notice to Proceed (NTP) (or on the start of work date identified in the NTP) and shall continue until all requested services are completed. Said services shall be completed no later than the Time of Completion as noted in the Project's Special Provisions. Procedures for any extension of time shall be complied with as noted in the Project's Special Provisions.

**3. PAYMENT/CONSIDERATION.** For the performance of all such work, COUNTY shall pay to CONTRACTOR for said work the total amount of: twenty-four thousand dollars (\$ 24,000.00 ), adjusted by such increases or decreases as authorized in accordance with the Contract Documents, and payable at such times and upon such conditions as otherwise set forth in the Contract Documents.

**4. ALL PROVISIONS SET FORTH HEREIN.** CONTRACTOR and COUNTY agree that this Contract shall include and consist of:

- a. All of the provisions set forth expressly herein;
- b. The Bid Proposal Form, the Faithful Performance Bond, and the Labor and Materials Payment Bond, all of which are incorporated herein and made a part hereof by this reference; and

c. All of the other Contract Documents, as described in **Section 5-1.02, "Definitions,"** of the Standard Specifications of the Inyo County Public Works Department, dated October, 2015, all of which are incorporated herein and made a part of this Contract by this reference, including without limitation, the Bid Package, the Standard Specifications of the Inyo County Public Works Department, dated October, 2015, and the Special Provisions concerning this Project including the Appendices, the Plans, any and all amendments or changes to any of the above-listed documents, including, without limitation, contract change orders, and any and all documents incorporated by reference into any of the above-listed documents.

**5. STANDARD OF PERFORMANCE.** Contractor represents that he/she is qualified and licensed to perform the work to be done as required in this Contract. County relies upon the representations of Contractor regarding professional and/or trade training, licensing, and ability to perform the services as a material inducement to enter into this Contract. Acceptance of work by the County does not operate to release Contractor from any responsibility to perform work to professional and/or trade standards. Contractor shall provide properly skilled professional and technical personnel to perform all services under this Contract. Contractor shall perform all services required by this Contract in a manner and according to the standards observed by a competent practitioner of the profession. All work products of whatsoever nature delivered to the County shall be prepared in a manner conforming to the standards of quality normally observed by a person practicing in Contractor's profession and/or trade.

**6. INDEPENDENT CONTRACTOR.** Nothing contained herein or any document executed in connection herewith, shall be construed to create an employer-employee, partnership or joint venture relationship between County and Contractor, nor to allow County to exercise discretion or control over the manner in which Contractor performs the work or services that are the subject matter of this Contract; provided, however, the work or services to be provided by Contractor shall be provided in a manner consistent with reaching the County's objectives in entering this Contract.

Contractor is an independent contractor, not an employee of County or any of its subsidiaries or affiliates. Contractor will not represent him/herself to be nor hold her/himself out as an employee of County. Contractor acknowledges that s/he shall not have the right or entitlement in or to any of the pension, retirement or other benefit programs now or hereafter available to County's employees. The consideration set forth in Paragraph 3 shall be the sole consideration due Contractor for the services rendered hereunder. It is understood that County will not withhold any amounts for payment of taxes from the Contractor's compensation hereunder. Any and all sums due under any applicable state, federal or municipal law or union or professional and/or trade guild regulations shall be Contractor's sole responsibility. Contractor shall indemnify and hold County harmless from any and all damages, claims and expenses arising out of or resulting from any claims asserted by any third party, including but not limited to a taxing authority, as a result of or in connection with payments due it from Contractor's compensation.

**7. ASSIGNMENT AND SUBCONTRACTING.** The parties recognize that a substantial inducement to County for entering into this Contract is the professional reputation, experience and competence of Contractor. Assignments of any and/or all rights, duties or obligations of the Contractor under this Contract will be permitted only with the express consent

of the County. Contractor shall not subcontract any portion of the work to be performed under this Contract without the written authorization of the County. If County consents to such subcontract, Contractor shall be fully responsible to County for all acts or omissions of the subcontractor. Nothing in this Contract shall create any contractual relationship between County and subcontractor, nor shall it create any obligation on the part of the County to pay any monies due to any such subcontractor, unless otherwise required by law.

**8. CLAIMS RESOLUTION.** Pursuant to **Section 9204 of the Public Contract Code**, any and all claims submitted by Contractor to County will follow the provisions as set forth in the Project's Special Provisions.

**9. INSURANCE INDEMNIFICATION.** Contractor shall hold harmless, defend and indemnify County and its officers, officials, employees and volunteers from and against all claims, damages, losses, and expenses, including attorney fees arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence, or willful misconduct of the County.

**10. INSURANCE.** For the duration of this Agreement, Contractor shall procure and maintain insurance of the scope and amount specified in Attachment 3 and with the provisions specified in that attachment.

**11. POLITICAL REFORM ACT.** Contractor is not a designated employee within the meaning of the Political Reform Act because Contractor:

- a. Will conduct research and arrive at conclusions with respect to his/her rendition of information, advice, recommendation or counsel independent of the control and direction of the County or of any County official, other than normal Contract monitoring; and
- b. Possesses no authority with respect to any County decision beyond rendition of information, advice, recommendation or counsel [FPPC Reg. 18700(a)(2)].

**12. COMPLIANCE WITH ALL LAWS.**

**Performance Standards:** Contractor shall use the standard of care in its profession and/or trade to comply with all applicable federal, state and local laws, codes, ordinances and regulations that relate to the work or services to be provided pursuant to this Contract.

a. Safety Training:

i. Contractor shall provide such safety and other training as needed to assure work will be performed in a safe and healthful manner "in a language" that is understandable to employees receiving the training. The training shall in all respects be in compliance with CAL OSHA; and

ii. Contractor working with employees shall maintain a written Injury and Illness Prevention (IIP) Program, a copy of which must be maintained at each worksite or at a central worksite identified for the employees, if the Contractor has non-fixed worksites; and

iii. Contractor using subcontractors with the approval of the County to perform the work which is the subject of this Contract shall require each subcontractor working with employees to comply with the requirements of this section.

b. Child, Family and Spousal Support reporting Obligations:

i. Contractor shall comply with the state and federal child, family and spousal support reporting requirements and with all lawfully served wage and earnings assignment orders or notices of assignment relating to child, family and spousal support obligations.

c. Nondiscrimination:

i. Contractor shall not discriminate in employment practices or in the delivery of services on the basis of membership in a protected class which includes any class recognized by law and not limited to race, color, religion, sex (gender), sexual orientation, marital status, national origin (Including language use restrictions), ancestry, disability (mental and physical, including HIV and Aids), medical Conditions (cancer/genetic characteristics), age (40 and above) and request for family care leave.

ii. Contractor represents that it is in compliance with federal and state laws prohibiting discrimination in employment and agrees to stay in compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. sections 12101, et. seq.), Age Discrimination in Employment Act of 1975 (42 U.S.C. 5101, et. seq.), Title VII (42 U.S.C. 2000, et. seq.), the California Fair Employment Housing Act (California Government Code sections 12900, et. seq.) and regulations and guidelines issued pursuant thereto.

**13. LICENSES.** Contractor represents and warrants to County that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature which are legally required of Contractor to practice its trade and/or profession. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Contract, any licenses, permits, insurance and approvals which are legally required of Contractor to practice its and/or profession.

**14. PREVAILING WAGE.** Pursuant to **Section 1720 et seq. of the Labor Code**, Contractor agrees to comply with the Department of Industrial Relations regulations, to which this Contract is subject, the prevailing wage per diem rates in Inyo County have been determined by the Director of the State Department of Industrial Relations. These wage rates appear in the Department publication entitled "General Prevailing Wage Rates," in effect at the time the project is advertised. Future effective wage rates, which have been predetermined and are on file with the State Department of Industrial Relations are referenced but not printed in said publication. Such rates of wages are also on file with the State Department of Industrial Relations and the offices of the Public Works Department of the County of Inyo and are available to any interested party upon request. Contractor agrees to comply with County and the Department of Industrial Relations regulations in submitting the certified payroll.

**15. CONTROLLING LAW VENUE.** This Contract is made in the County of Inyo, State of California. The parties specifically agree to submit to the jurisdiction of the Superior Court of California for the County of Inyo.

**16. WRITTEN NOTIFICATION.** Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing and either served personally or sent prepaid, first class mail. Any such notice, demand, et cetera, shall be addressed to the other party at the address set forth herein below. Either party

may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to County: County of Inyo  
Public Works Department  
Attn: Robert Ross  
\_\_\_\_\_  
168 N. Edwards  
PO Drawer Q  
Independence, CA 93526

If to Contractor: Mojave Desert Heating and Cooling, Inc.  
\_\_\_\_\_  
Attn: Wayne Croasdale  
\_\_\_\_\_  
PO Box 596  
\_\_\_\_\_  
Bishop, CA 93514  
\_\_\_\_\_

**17. AMENDMENTS.** This Contract may be modified or amended only by a written document executed by both Contractor and County and approved as to form by Inyo County Counsel.

**18. WAIVER.** No failure on the part of either party to exercise any right or remedy hereunder shall operate as a waiver of any other right or remedy that party may have hereunder.

**19. TERMINATION.** This Contract may be terminated for the reasons stated below:

- a. Immediately for cause, if either party fails to perform its responsibilities under this Contract in a timely and professional manner and to the satisfaction of the other party or violates any of the terms or provisions of this Contract. If termination for cause is given by either party to the other and it is later determined that the other party was not in default or default was excusable, then the notice of termination shall be deemed to have been given without cause pursuant to paragraph “b” of this section; or
- b. By either party without cause upon fifteen (15) days' written notice of termination. Upon termination, Contractor shall be entitled to compensation for services performed up to the effective date of termination; or
- c. By County upon oral notice from the Board of Supervisors based on funding ending or being materially decreased during the term of this Contract.

**20. TIME IS OF THE ESSENCE.** Time is of the essence for every provision.

**21. SEVERABILITY.** If any provision of this Contract is held to be invalid, void or unenforceable, the remainder of the provision and/or provisions shall remain in full force and effect and shall not be affected, impaired or invalidated.

**22. CONTRACT SUBJECT TO APPROVAL BY BOARD OF SUPERVISORS.** It is understood and agreed by the parties that this Contract is subject to the review and approval by the Inyo County Board of Supervisors upon Notice and Public Hearing. In the event that the Board of Supervisors declines to enter into or approve said Contract, it is hereby agreed to that

there is, in fact, no binding agreement, either written or oral, between the parties herein.

**23. ATTACHMENTS.** All attachments referred to are incorporated herein and made a part of this Contract.

**24. EXECUTION.** This Contract may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties. In approving this Contract, it shall not be necessary to produce or account for more than one such counterpart.

**25. ENTIRE AGREEMENT.** This Contract, including the Contract Documents and all other documents which are incorporated herein by reference, constitutes the complete and exclusive agreement between the County and Contractor. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in total by this Contract.

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IN WITNESS WHEREOF, COUNTY and CONTRACTOR have each caused this Contract to be executed on its behalf by its duly authorized representative, effective as of the day and year first above written.

**COUNTY**

**CONTRACTOR**

COUNTY OF INYO

\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
County Counsel

APPROVED AS TO ACCOUNTING FORM:

\_\_\_\_\_  
County Auditor

APPROVED AS TO INSURANCE REQUIREMENTS:

\_\_\_\_\_  
County Risk Manager

ATTACHMENT 1

PROJECT

FAITHFUL PERFORMANCE BOND
(100% OF CONTRACT AMOUNT)

KNOW ALL MEN BY THESE PRESENTS: That

(Name of Contractor) as Principal, hereinafter "Contractor,"

and (Name of Corporate Surety)

as Corporate Surety, hereinafter called Surety, are held and firmly bound unto the County of Inyo as Oblige, hereinafter called County, in the amount of dollars (\$), for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assignees, jointly and severally, firmly by these presents.

WHEREAS, Contractor has, by written Contract, dated, 20, entered into an Contract with the County for the Construction of the PROJECT (hereinafter referred to as "Project"), to be constructed in accordance with the terms and conditions set forth in the Contract for the Project, which contract is by reference incorporated herein and is hereinafter referred to as the "Contract."

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Contractor shall promptly and faithfully perform said Contract, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety hereby waives notice of any alteration or extension of time made by the County.

Whenever Contractor shall be, and is declared by County to be, in default under the Contract, the County having performed Owner's obligations thereunder, the Surety may promptly remedy the default, or shall promptly either:

- 1. Complete the Contract in accordance with its terms and conditions; or,
2. Obtain a Bid or Bids for completing the Contract in accordance with its terms and conditions, and upon determination by Surety of the lowest responsible Bidder, or if the County elects, upon determination by the County and the Surety jointly of the lowest responsible Bidder, arrange for a Contract between such Bidder and County, and make available as work progresses (even though there should be a default or a succession of defaults under the Contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the Contract price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The

term "balance of the Contract price", as used in this paragraph, shall mean the total amount payable by County to Contractor under the Contract and any amendments thereto, less the amount properly paid by County to Contractor.

Any suit under this Bond must be instituted before the expiration of two (2) years from the date on which final payment under the Contract falls due, or the date on which any warranty or guarantee period expires, whichever is later.

No right of action shall accrue on this Bond to or for the use of any person or corporation other than the County named herein.

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Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
(Name of Corporate Surety)

By: \_\_\_\_\_  
(Signature)

(SEAL)

\_\_\_\_\_  
(Title of Authorized Person)

\_\_\_\_\_  
(Address for Notices to be Sent)

\_\_\_\_\_  
(Name of Contractor)

By: \_\_\_\_\_  
(Signature)

(SEAL)

\_\_\_\_\_  
(Title of Authorized Person)

\_\_\_\_\_  
(Address for Notices to be Sent)

**NOTE: THE SIGNATURES OF THE CONTRACTOR AND THE SURETY MUST EACH BE ACKNOWLEDGED BEFORE A NOTARY PUBLIC (OR OTHER OFFICER AUTHORIZED UNDER CALIFORNIA LAW) AND THE ACKNOWLEDGMENTS MUST BE ATTACHED TO THIS BOND.**

The Faithful Performance Bond must be executed by a corporate surety on this form. No substitutions will be accepted. If an attorney-in-fact signs for the surety, an acknowledged statement from the surety appointing and empowering the attorney-in-fact to execute such bonds in such amounts on behalf of the surety must accompany the Faithful Performance Bond.

**ADDRESS OF COUNTY FOR NOTICES TO BE SENT:**

County of Inyo  
224 North Edwards Street, P.O. Box N  
Independence, California 93526

ATTACHMENT 2

PROJECT

LABOR AND MATERIALS PAYMENT BOND
(100% OF CONTRACT AMOUNT)

KNOW ALL MEN BY THESE PRESENTS, that (Name of Contractor)

as Principal, hereinafter "CONTRACTOR,"

and (Name of Corporate Surety)

as Corporate Surety, hereinafter called SURETY, are held and firmly bound unto the County of Inyo as Obligee, hereinafter called COUNTY, for the use and benefit of claimants as hereinafter defined in the amount of dollars (\$ ) for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assignees, jointly and severally, firmly by these presents.

WHEREAS, Contractor has by written contract dated , 20 , entered into an Contract with the County for the construction of the PROJECT (hereinafter referred to as "PROJECT"), to be constructed in accordance with the terms and conditions set forth in the contract for the PROJECT, which contract is by reference incorporated herein, and is hereinafter referred to as the "CONTRACT."

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Contractor shall promptly make payment to all claimants as hereinafter defined, for all labor and materials used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise, it shall remain in full force and effect, subject, however, to the following conditions:

- 1. A claimant is defined as one having a direct contract with the Contractor, or with a Subcontractor of the Contractor, for labor, materials, or both, used or reasonably required for use in the performance of the Contract. Labor and materials is construed to include, but not limited to, that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental of equipment directly applicable to the Contract.
2. The above named Contractor and Surety hereby jointly agree with the County that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) calendar days after the date on which the last of such claimant's work or labor was done or performed, or materials were furnished by such claimant, may sue on this Bond for the benefit of such claimant, prosecute the suit to final judgment for such

sum or sums as may be justly due claimant, and have execution thereon. The County shall not be liable for the payment of any costs or expenses of any such suit.

3. No suit or action shall be commenced hereunder by any claimant:

a) Unless claimant, other than one having a direct contract with the Contractor, shall have given written notice to any two of the following: the Contractor, the County, or the Surety above named, within ninety (90) calendar days after such claimant did or performed the last of the work or labor, or furnished the last of the material for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in any envelope addressed to the Contractor, County, or Surety, at the address below, or at any place where an office is regularly maintained for the transaction of their business. Such notice may also be served in the state in which the aforesaid project is located, save that such service need not be made by a public officer.

b) After the expiration of one (1) year following the date on which County accepted the work done under the Contract. However, if any limitation embodied in this Bond is prohibited by any law controlling the construction hereof, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

c) Other than in a State Court of competent jurisdiction in and for the County or other political subdivision of the state in which the Project, or any part thereof, is situated, and not elsewhere.

4. The amount of this Bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of mechanics' liens which may be filed or recorded against said Project, whether or not claim for the amount of such lien be presented under and against this Bond.

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Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Name of Contractor)

By: \_\_\_\_\_  
(Signature)

(SEAL)

\_\_\_\_\_  
(Title of Authorized Person)

\_\_\_\_\_  
(Address for Notices to be Sent)

\_\_\_\_\_  
(Name of Corporate Surety)

By: \_\_\_\_\_  
(Signature)

(SEAL)

\_\_\_\_\_  
(Title of Authorized Person)

\_\_\_\_\_  
(Address for Notices to be Sent)

**NOTE:**

**THE SIGNATURES OF THE CONTRACTOR AND THE SURETY MUST BE ACKNOWLEDGED BEFORE A NOTARY PUBLIC (OR OTHER OFFICER AUTHORIZED UNDER CALIFORNIA LAW).**

The Labor and Materials Payment Bond must be executed by a corporate surety on this form. No substitutions will be accepted. If an attorney-in-fact signs for the surety, an acknowledged statement from the surety appointing and empowering the attorney-in-fact to execute such bonds in such amounts on behalf of the surety, must accompany the Labor and Materials Payment Bond.

ADDRESS OF COUNTY FOR NOTICES TO BE SENT TO:

**County of Inyo  
224 N. Edwards, P.O. Box N  
Independence, California 93526**

**ATTACHMENT 3**

**AGREEMENT BETWEEN THE COUNTY OF INYO AND**

**FOR THE \_\_\_\_\_ PROJECT**

**TERM:**

**FROM: \_\_\_\_\_ TO: \_\_\_\_\_**

**SEE ATTACHED INSURANCE PROVISIONS**

## **Specifications 5**

### **Insurance Requirements for Construction Contracts**

Contractor shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees, or subcontractors.

#### **MINIMUM SCOPE AND LIMIT OF INSURANCE**

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01, including products and completed operations, with limits of no less than \$ \_\_\_\_\_ per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), with limits no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of California, with Statutory Limits, and Employers' Liability insurance with a limit of no less than \$1,000,000 per accident for bodily injury or disease.
4. **Builder's Risk** (Course of Construction) insurance utilizing an "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions.
5. **Surety Bonds** as described below.
6. **Professional Liability** (if Design/Build), with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.
7. **Contractors' Pollution Legal Liability** and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

#### ***Deductibles and Self-Insured Retentions***

Any deductibles or self-insured retentions must be declared to and approved by the Entity. At the option of the Entity, either: the contractor shall cause the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Entity, its officers, officials, employees, and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the Entity guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

#### ***Other Insurance Provisions***

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. **The Entity, its officers, officials, employees, and volunteers are to be covered as additional insureds** on the CGL and automobile liability policies with respect to liability arising out of with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations and automobiles owned, leased, hired, or borrowed by or on behalf of the Contractor. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10, 11 85 or both CG 20 10 and CG 23 37 forms if later revisions used).
2. For any claims related to this project, the **Contractor's insurance coverage shall be primary** insurance as respects the Entity, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Entity, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
3. Each insurance policy required by this clause shall provide that coverage shall not be canceled, except with notice to the Entity.

#### ***Builder's Risk (Course of Construction) Insurance***

Contractor may submit evidence of Builder's Risk insurance in the form of Course of Construction coverage. Such coverage shall **name the Entity as a loss payee** as their interest may appear.

If the project does not involve new or major reconstruction, at the option of the Entity, an Installation Floater may be acceptable. For such projects, a Property Installation Floater shall be obtained that provides for the improvement, remodel, modification, alteration, conversion or adjustment to existing buildings, structures, processes, machinery and equipment. The Property Installation Floater shall provide property damage coverage for any building, structure, machinery or equipment damaged, impaired, broken, or destroyed during the performance of the Work, including during transit, installation, and testing at the Entity's site.

#### ***Claims Made Policies***

If any coverage required is written on a claims-made coverage form:

1. The retroactive date must be shown, and this date must be before the execution date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of contract work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the contract effective, or start of work date, the Contractor must purchase extended reporting period coverage for a minimum of five (5) years after completion of contract work.
4. A copy of the claims reporting requirements must be submitted to the Entity for review.
5. If the services involve lead-based paint or asbestos identification/remediation, the Contractors Pollution Liability policy shall not contain lead-based paint or asbestos exclusions. If the services involve mold identification/remediation, the Contractors

Pollution Liability policy shall not contain a mold exclusion, and the definition of Pollution shall include microbial matter, including mold.



***Acceptability of Insurers***

Insurance is to be placed with insurers with a current A.M. Best rating of no less than A: VII, unless otherwise acceptable to the Entity.

***Waiver of Subrogation***

**Contractor hereby agrees to waive rights of subrogation which any insurer of Contractor may acquire** from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation. **The Workers' Compensation policy shall be endorsed with a waiver of subrogation** in favor of the Entity for all work performed by the Contractor, its employees, agents and subcontractors.

***Verification of Coverage***

Contractor shall furnish the Entity with original certificates and amendatory endorsements, or copies of the applicable insurance language, effecting coverage required by this contract. All certificates and endorsements are to be received and approved by the Entity before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The Entity reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by these specifications, at any time.

***Subcontractors***

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein.

***Surety Bonds***

Contractor shall provide the following Surety Bonds:

1. Bid bond
2. Performance bond
3. Payment bond
4. Maintenance bond

The Payment Bond and the Performance Bond shall be in a sum equal to the contract price. If the Performance Bond provides for a one-year warranty a separate Maintenance Bond is not necessary. If the warranty period specified in the contract is for longer than one year a Maintenance Bond equal to 10% of the contract price is required. Bonds shall be duly executed by a responsible corporate surety, authorized to issue such bonds in the State of California and secured through an authorized agent with an office in California.

***Special Risks or Circumstances***

Entity reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other circumstances.

**MINIMUM PROJECT BID FORM – UNIT PRICE BID: Lone Pine HHS HVAC Project**

ABBREVIATIONS:  
LS = LUMP SUM

SF = SQUARE FEET

LF = LINEAR FEET

Item No.	Description	Quantity	Unit	Unit Price	Total Price
1	Installation of a platform in the mechanical room. Remove and install all necessary R8 ducting. Balance dampers going to all registers. Install a new register to the reception area. Install 2 ceiling return registers with R8 installation.	1	LS	\$	\$ 8,000.00
2	Install a programmable thermostat	1	LS	\$	\$ 200.00
3	Install a MERV 13, 5-inch air filter	1	LS	\$	\$ 200.00
4	Install a drain and equipment pad				300.00
5	Run electrical from outside unit to the inside panel. Wire a new circuit with breaker for the system	1	LS	\$	\$ 500.00
6	Provide and install all components for a complete and functioning furnace system	1	LS	\$	\$ 300.00
7	Install a Lennox Furnace Model ML196UH090XB60C (96% efficiency) or equivalent	1	LS	\$	\$ 8,700.00
8	Install a Lennox AC condensing unit model ML14XC1-060 (14 SEER) or equivalent	1	LS	\$	\$ 5,800.00
<b>TOTAL BASE BID AMOUNT:</b>					<b>\$24,000.00</b>
Alternative A: Upgrade furnace to 99.5% efficiency					\$ <del>0</del>
Alternative B: Upgrade AC unit to 21 SEER					\$ <del>0</del>

**PROJECT BID AMOUNT – UNIT PRICE BID:**

BASE BID TOTAL (IN NUMBERS): \$ 24,000.00

BASE BID TOTAL (IN WORDS): twenty four thousand dollars

No provision in this section is intended or shall be construed to alter the terms and conditions specified in the Contract Documents for payment of any amounts in the event the Project contract is awarded to Bidder pursuant to this Bid. Inyo County reserves the right to award low bid in any combination of base bid with or without Alternative A and/or Alternative B.

**3. INCLUSION OF ALL COSTS.** This Bid includes all costs for all labor, materials, tools, taxes, insurance, transportation, and other related supplies and services to perform all services and provide all materials as required by, and in accordance with, the Contract Documents for the Project.



# County of Inyo



## Public Works - Recycling & Waste Management

### CONSENT - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Cap Aubrey

**SUBJECT:** Amendment No. 1 to the Agreement with Bishop Waste Disposal for Chemical Toilet Services

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**RECOMMENDED ACTION:**

Request Board:

A) approve Amendment No 1 to the contract between the County of Inyo and Bishop Waste Disposal to:

1. add additional chemical toilet services to the Bishop Sunland Landfill;
2. increase the not-to-exceed amount from \$47,720 to \$54,905 contingent upon the Board's approval of future budgets; and

B) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

**SUMMARY/JUSTIFICATION:**

On April 20, 2021, your Board entered into a five-year agreement with Madera Waste Disposal dba Bishop Waste Disposal to provide chemical toilets and service to the Big Pine Transfer Station, Independence and Lone Pine landfills. Recently it has been determined that a chemical toilet will be needed at the Bishop Sunland landfill as well. This will also increase the not-to-exceed amount by \$7,185.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Your Board could choose not to approve the amendment. However, that is not recommended.

**OTHER AGENCY INVOLVEMENT:**

**FINANCING:**

Funds for these services are included in the Solid Waste budget, 045700, object code 5265.

**ATTACHMENTS:**

1. Bishop Waste Chem Toilet Contract Amendment 1
2. Bishop Waste Chem Toilet Contract



**APPROVALS:**

Teresa Elliott  
Darcy Ellis  
Teresa Elliott  
Breanne Nelums  
John Vallejo  
Amy Shepherd  
Michael Errante

Created/Initiated - 5/4/2022  
Approved - 5/4/2022  
Approved - 5/4/2022  
Approved - 5/5/2022  
Approved - 5/5/2022  
Approved - 5/5/2022  
Final Approval - 5/5/2022

**AMENDMENT NUMBER 1 TO  
AGREEMENT BETWEEN THE COUNTY OF INYO AND  
MADERA WASTE DISPOSAL dba BISHOP WASTE DISPOSAL  
FOR THE PROVISION OF INDEPENDENT CONTRACTOR SERVICES**

WHEREAS, the County of Inyo (hereinafter referred to as "County") and  
BISHOP WASTE DISPOSAL \_\_\_\_\_, of BISHOP, CA  
(hereinafter referred to as "Contractor"), have entered into an Agreement for the Provision of Independent  
Contractor Services dated MAY 18, 2021, on County of Inyo Standard  
Contract No. 116, for the term from JULY 1, 2021 to JUNE 30, 2026.

WHEREAS, County and Contractor do desire and consent to amend such Agreement as set forth  
below;

WHEREAS, such Agreement provides that it may be modified, amended, changed, added to, or  
subtracted from, by the mutual consent of the parties thereto, if such amendment or change is in written  
form, and executed with the same formalities as such Agreement, and attached to the original Agreement  
to maintain continuity.

County and Contractor hereby amend such Agreement as follows:

D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for services  
and work performed under this Agreement shall not exceed FIFTY FOUR THOUSAND NINE HUNDRED FIVE (\$ 54905.00 )  
(hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement  
requested by Contractor for services or work performed which is in excess of the contract limit.

**ATTACHMENT A**

**Scope of Work**

Add additional pick up site: Bishop Sunland Landfill. Service will be provided no less frequently than once per week for the  
Bishop Sunland Landfill.

All other terms to remain in full force and effect.

The effective date of this Amendment to the Agreement is May 5, 2022.

All the other terms and conditions of the Agreement are unchanged and remain the same.

**AMENDMENT NUMBER 1 TO  
AGREEMENT BETWEEN THE COUNTY OF INYO AND  
MADERA WASTE DISPOSAL dba BISHOP WASTE DISPOSAL  
FOR THE PROVISION OF INDEPENDENT CONTRACTOR SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS  
\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_

**COUNTY OF INYO**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

**CONTRACTOR**

By: \_\_\_\_\_

Signature

\_\_\_\_\_  
Type or Print

Dated: \_\_\_\_\_

**APPROVED AS TO FORM AND LEGALITY:**

*Grace Church*

\_\_\_\_\_  
County Counsel

**APPROVED AS TO ACCOUNTING FORM:**

*Christie Martindale*

\_\_\_\_\_  
County Auditor

**APPROVED AS TO PERSONNEL REQUIREMENTS:**

*K. Oney*

\_\_\_\_\_  
Personnel Services

**APPROVED AS TO RISK ASSESSMENT:**

\_\_\_\_\_  
County Risk Manager

**AMENDMENT NUMBER 1 TO  
AGREEMENT BETWEEN THE COUNTY OF INYO AND  
MADERA WASTE DISPOSAL dba BISHOP WASTE DISPOSAL  
FOR THE PROVISION OF INDEPENDENT CONTRACTOR SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS  
DAY OF \_\_\_\_\_, \_\_\_\_\_.

**COUNTY OF INYO**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

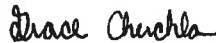
**CONTRACTOR**

By:   
Signature

Michelle Erwin  
Type or Print

Dated: 5/5/2022

**APPROVED AS TO FORM AND LEGALITY:**



County Counsel

**APPROVED AS TO ACCOUNTING FORM:**

\_\_\_\_\_  
County Auditor

**APPROVED AS TO PERSONNEL REQUIREMENTS:**

\_\_\_\_\_  
Personnel Services

**APPROVED AS TO RISK ASSESSMENT:**

\_\_\_\_\_  
County Risk Manager

# *In the Rooms of the Board of Supervisors*

County of Inyo, State of California

I, HEREBY CERTIFY, that at a meeting of the Board of Supervisors of the County of Inyo, State of California, held in their rooms at the County Administrative Center in Independence on the 20<sup>th</sup> day of April 2021 an order was duly made and entered as follows:

*Recycling & Waste  
Management –  
Bishop Waste  
Chemical Toilet  
Services*

Moved by Supervisor Kingsley and seconded by Supervisor Pucci to approve the agreement between the County of Inyo and Madera Disposal Systems Inc. dba Bishop Waste Disposal of Bishop, CA, for the provision of chemical toilet services in an amount not to exceed \$47,720 for the period of July 1, 2021 through June 30, 2026, contingent upon the Board's approval of future budgets, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously.

<i>Routing</i>
CC <i>Purchasing Personnel Auditor CAO Recycling &amp; Waste Other:</i> DATE: April 21, 2021

WITNESS my hand and the seal of said Board this 20<sup>th</sup>  
Day of April, 2021



CLINT G. QUILTER  
Clerk of the Board of Supervisors

A handwritten signature in black ink, appearing to read "Clint G. Quilter".

By: \_\_\_\_\_



**AGREEMENT BETWEEN COUNTY OF INYO**

**AND MADERA DISPOSAL SYSTEMS INC dba BISHOP WASTE DISPOSAL  
FOR THE PROVISION OF CHEMICAL TOILET SERVICES SERVICES**

**INTRODUCTION**

WHEREAS, the County of Inyo (hereinafter referred to as "County") may have the need for the CHEMICAL TOILET SERVICES services of BISHOP WASTE DISPOSAL of BISHOP, CA (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

**TERMS AND CONDITIONS**

**1. SCOPE OF WORK.**

The Contractor shall furnish to the County, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by the County to the Contractor to perform under this Agreement will be made by CAP AUBREY, whose title is: RECYCLING SUPERINTENDENT. Requests to the Contractor for work or services to be performed under this Agreement will be based upon the County's need for such services. The County makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of the Contractor by the County under this Agreement. County by this Agreement incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if County should have some need for such services or work during the term of this Agreement.

Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those which are referred to in this Agreement.

**2. TERM.**

The term of this Agreement shall be from July 1, 2021 to June 30, 2026 unless sooner terminated as provided below.

**3. CONSIDERATION.**

A. Compensation. County shall pay to Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A which are performed by Contractor at the County's request.

B. Travel and per diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work requested by County under this Agreement.

C. No additional consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for services and work performed under this Agreement shall not exceed FORTY SEVEN THOUSAND SEVEN HUNDRED TWENTY DOLLARS Dollars

(\$47,720.00) (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and payment. Contractor shall submit to the County, once a month, an itemized statement of all services and work described in Attachment A, which were done at the County's request. This statement will be submitted to the County not later than the fifth (5th) day of the month. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. This statement will identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Upon timely receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on the last day of the month.

F. Federal and State taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County will withhold California State income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W-9 upon executing this Agreement.

#### **4. WORK SCHEDULE.**

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A which are requested by the County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her own schedule, but will coordinate with County to ensure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

#### **5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.**

A. Any licenses, certificates, or permits required by the federal, state, county, municipal governments, for contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

B. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration available at: <http://www.sam.gov>.

**6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ET CETERA.**

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. County is not obligated to reimburse or pay Contractor, for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

**7. COUNTY PROPERTY.**

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

**8. INSURANCE.**

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment C and with the provisions specified in that attachment.

**9. STATUS OF CONTRACTOR.**

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment A, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the Contractor is to be considered an employee of County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

**10. DEFENSE AND INDEMNIFICATION.**

Contractor shall hold harmless, defend and indemnify County and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damages which was caused by the sole negligence or willful misconduct of the County.

**11. RECORDS AND AUDIT.**

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, microphotographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

**12. NONDISCRIMINATION.**

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

**13. CANCELLATION.**

This Agreement may be canceled by County without cause, and at will, for any reason by giving to Contractor thirty (30) days written notice of such intent to cancel. Contractor may cancel this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days written notice of such intent to cancel to County.

**14. ASSIGNMENT.**

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County. Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of County.

**15. DEFAULT.**

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

**16. WAIVER OF DEFAULT.**

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-two (22) below.

**17. CONFIDENTIALITY.**

Contractor further agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County. Any disclosure of confidential information by Contractor without the County's written consent is solely and exclusively the legal responsibility of Contractor in all respects.

Notwithstanding anything in the Agreement to the contrary, names of persons receiving public social services are confidential and are to be protected from unauthorized disclosure in accordance with Title 45, Code of Federal Regulations Section 205.50, the Health Insurance Portability and Accountability Act of 1996, and Sections 10850 and 14100.2 of the Welfare and Institutions Code, and regulations adopted pursuant thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

**18. CONFLICTS.**

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

**19. POST AGREEMENT COVENANT.**

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

**20. SEVERABILITY.**

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

**21. FUNDING LIMITATION.**

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-two (22) (Amendment).

**22. AMENDMENT.**

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

**23. NOTICE.**

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

County of Inyo	
<u>RECYCLING WASTE MANAGEMENT</u>	Department
<u>1360 N MAIN ST</u>	Address
<u>BISHOP, CA 93514</u>	City and State

Contractor:	
<u>BISHOP WASTE DISPOSAL</u>	Name
<u>100 SUNLAND RESERVATION RD</u>	Address
<u>BISHOP, CA 93514</u>	City and State

**24. ENTIRE AGREEMENT.**

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

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**AGREEMENT BETWEEN COUNTY OF INYO  
AND MADERA DISPOSAL SYSTEMS INC dba BISHOP WASTE DISPOSAL  
FOR THE PROVISION OF CHEMICAL TOILET SERVICES SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS  
THIS 18th DAY OF May, 2021.

**COUNTY OF INYO**

**CONTRACTOR**

By:   
Signature

By:   
Signature

Jeff Griffiths  
Print or Type Name

Michelle Erwin  
Print or Type Name

Dated: 05/18/2021

Dated: 4/7/21

APPROVED AS TO FORM AND LEGALITY:

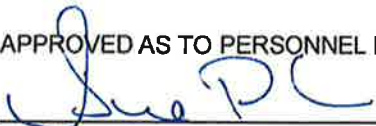
County Counsel



APPROVED AS TO ACCOUNTING FORM:

  
County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

  
Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

  
County Risk Manager

**ATTACHMENT A**

**AGREEMENT BETWEEN COUNTY OF INYO  
AND MADERA DISPOSAL SYSTEMS INC dba BISHOP WASTE DISPOSAL  
FOR THE PROVISION OF CHEMICAL TOILET SERVICES SERVICES**

**TERM:**

**FROM:** 7/1/2021 **TO:** 6/30/2026

**SCOPE OF WORK:**

The service will be provided no less frequently than once per week for the Lone Pine Landfill. Bi-Monthly for Big Pine Transfer Station and Independence Landfill.

The chemical toilets can be a standard unit with the following additions:

Handwashing basin with a minimum of a 10 gallon holding tank for water (during winter months hand sanitizer will be used, due to freezing sink units, estimated Dec-March).

- Soap dispenser
- Paper towel dispenser
- Small waste basket

One (1) chemical toilet with additions, serviced 1 time per week for Lone Pine Landfill and One (1) chemical toilet each with additions, serviced every other week for Big Pine and Independence.

NOTE: Drain and refill each unit with a minimum of ten (10) gallons of fresh water and one (1) chemical (blue) pouch.

In the event Contractor knows or reasonably believes that the refuse includes materials which are hazardous wastes or toxic materials in such amounts as may be transported or disposed of only pursuant to lawfully issued permits and/or licenses; Contractor shall promptly notify the Administrator of Recycling Waste Management for Inyo County and shall not transport such materials.

Pursuant to Section 2021.1(a) of the Diesel Particulate Matter Regulations, your company must be in compliance with all applicable air pollution control laws.



**ATTACHMENT B**

**AGREEMENT BETWEEN COUNTY OF INYO  
AND MADERA DISPOSAL SYSTEMS INC dba BISHOP WASTE DISPOSAL  
FOR THE PROVISION OF CHEMICAL TOILET SERVICES SERVICES**

**TERM:**

**FROM:** 7/1/2021

**TO:** 6/30/2026

**SCHEDULE OF FEES:**

County will pay contractor \$9544.00 annually for all the work in Attachment A, to be invoiced monthly.

SERVICES TOTAL FOR ALL FIVE FISCAL YEARS \$47,720.00



# County of Inyo



## County Administrator

### DEPARTMENTAL - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Denelle Carrington

**SUBJECT:** Fiscal Year 2021-2022 Third Quarter Financial Report

---

#### RECOMMENDED ACTION:

It is recommended that your Board:

1. Accept the Fiscal Year 2021-2022 Third Quarter Financial Report as presented;
2. Approve the specific budget action items and recommendations discussed in the report and represented in Attachments A & B and authorize the Auditor-Controller to make the budget amendments as listed in Attachments A & B (*4/5's vote required*);
3. Authorize the County Administrator and Auditor-Controller to make any additional year-end adjustments, as may be necessary within each fund (*4/5's vote required*);
4. Approve the Preliminary Fiscal Year 2022-2023 Budget Calendar (Attachment C) with regard to the proposed dates for the Budget Hearings and adoption of the Final Budget; and
5. Direct the County Administrator and Auditor-Controller to prepare a modified rollover budget for the start of the Fiscal Year 2022-2023 and present it for approval on June 7th, or June 14, 2022.

#### SUMMARY/JUSTIFICATION:

##### Introduction

The *County Budget Control and Responsibility & Extraordinary Budget Controls Policy* (Attachment D) requires department heads to submit Mid-Year and Third Quarter Financial Reports to the County Administrator. These reports are to provide projections of expenditures, revenues, and Net County Cost for the fiscal year and provide explanations and corrective plans in the case of over-expenditures or under-realization of revenues.

The County Budget Team, consisting of the County Administrator, Auditor-Controller, and Senior Budget Analyst, use these reports from departments to prepare and submit the Mid-Year Financial Report and the Third Quarter Financial Report to the Board of Supervisors. In order to submit a useful report to the Board, it is incumbent upon and expected of, each department to supply thoughtful and accurate information.

##### Third Quarter Overview

Based on projections submitted by the departments, this Third Quarter Review provides an opportunity to make last-minute adjustments necessary to maintain a balanced County Budget for Fiscal Year 2021-2022 and fund some urgent and emergency items. Toward this end, your Board is asked to authorized the budget amendments

identified below and represented in Attachments A and B, as well as authorize the CAO and Auditor-Controller to make any subsequent year-end adjustments that may be necessary within each fund to maintain a balanced budget through the end of the fiscal year. These actions may require a 4/5's vote of your Board. An affirmative vote will result in no change to the Net County Cost to the General Fund.

Most of the Third Quarter adjustments identified in Attachments A and B represent appropriation change requests that, pursuant to the *County Budget Control and Responsibility Policy*, can be approved by the County Administrative Officer and/or the Auditor-Controller without action by your Board. These include moving money within a budget from one object code to another object code, or from one object category to another object category within the same budget unit. However, some of the proposed changes (such as appropriating new revenue, transfers between funds or budget units, and changes in Net County Cost) require Board approval, as well as adjustments resulting in substantial decreases to Net County Cost, are identified and discussed later in this report.

The departments' Third Quarter projections change the Working Budget as follows:

<b>2020-2021</b>	<b>Board Approved Budget</b>	<b>Working Budget</b>	<b>Third Quarter Budget</b>
<b>County Budget</b>			
Revenues	112,226,874	115,443,756	117,755,982
Expenditures	128,441,767	138,986,944	140,669,430
Net County Cost	16,214,893	23,543,188	22,913,448
<b>General Fund</b>			
Revenues	66,675,672	68,448,264	69,478,571
Expenditures	71,803,361	75,252,035	76,282,342
Net County Cost	5,127,689	6,803,771	6,803,771

Income statements have been prepared for both General Fund Budget Units and Non General Fund Budget Units. These are also included in Attachments A & B respectively.

**Process**

Similar to the Mid-Year process, departments were asked to enter their Third Quarter budget projections directly into the County's financial system (ONESolution). The Third Quarter budget changes being requested by the departments and, in some cases modified by the CAO, are reflected in the "Third Quarter" column on the attached ONESolution reports (Attachments A & B). If approved by your Board (*4/5s vote required*), the Third Quarter projections will become the new Working Budget.

As in years past, and similar to the Mid-Year Financial Review, department heads were again required to certify whether or not their budgets are on track to realize 100% of their budgeted revenue and stay within their budgeted expenditures through the end of June. Departments whose budgets indicated that they might not achieve their approved revenue projections are required to provide a written explanation as to why and make every effort to reduce expenditures respectively. Similarly, if a department's budget indicates that its approved appropriation will be exceed by June 30th, the department head is asked to explain the reason and reduce expenditures in other object codes.

**Looking Ahead & Outstanding Issues**

As is nearly always the case, the cost of operating the County will likely face increases that are beyond its control. Given the land tenure of our County, it is also likely that increases to discretionary revenues will be

limited at best. What follows is a look at issues that may come into play in Fiscal Year 2022-2023. This along with the information submitted by the departments as part of the Fiscal Year 2022-2023 budget process, will inform the preparation of the next year's CAO Recommended Budget.

### *State & Federal Budgets*

The County relies significantly on state and federal funding, and the State and Federal budgets always have to potential to positively or negatively impact the County Budget.

Pending the May revise, the Governor's Proposed Budget for Fiscal Year 2022-2023 does not appear to pose a significant or immediate threat to the County Budget.

### *Personnel Costs*

In addition to needing to absorb wage increases planned for and approved in existing labor contracts, negotiations have just begun with the Deputy Sheriff's Association (DSA). The Fiscal Year 2022-2023 Budget will need to fund the cost of any agreement reached with DSA.

Health Insurance. For planning purposes, the Personnel Module (PMod) for the Fiscal Year 2022-2023 Budget uses 8% as a placeholder for estimating the possible increases in employee health insurance costs.

### *Property Tax Revenue*

LADWP Land Valuations. The State Board of Equalization has notified the Assessor's Office that the valuation for the City of Los Angeles Department of Water and Power (LADWP) owned land in Inyo County will increase for the ninth year in a row. As your Board is aware, Los Angeles' property tax payments are calculated using the Constitutionally-prescribed Phillips Formula, and account for about 48% of the County's secured property tax roll. As reported by the County Assessor, in Fiscal Year 2022-2023, LADWP property tax payments will increase by 5.51%. This is down from the 6.099655% increase in the Phillips Formula adjustments the County enjoyed last year.

Unsecured Taxes. Based on information received from the Assessor regarding Coso geothermal plant and other unsecured tax assessments, the unsecured tax revenue was budgeted conservatively during the adoption of the budget. The actuals have exceeded the project revenue. However, we see no indications that unsecured taxes will improve and expect to budget conservatively again next year.

Hotel Transient Occupancy Tax (HTOT) Revenue. The good news is that now that third quarter revenues have been posted, the County is on track to return to pre-pandemic levels, without the normal annual increases. The Treasurer-Tax Collector anticipates that the County should be back to normal levels by the end of the next fiscal year.

Sales Tax. Sales tax has been estimated using a five-year rolling average to smooth out any large swings that can occur such as large construction projects or economic downturns due to weather events. Sales tax has not only rebounded from the 15% reduction the County experienced in Fiscal Year 2020-2021 but has exceeded the current year projections demonstrating a strong recovery from COVID restrictions. Fuel and Service Stations remain our top producer of Sales Tax bringing in 39.5% of the revenue followed by restaurants at 19.2%.

### *Fund Balance*

The CAO Recommended Budget was balanced using \$3,500,000. Fund Balance came in at \$5,127,689, and your Board chose to put \$400,000 into General Fund Contingencies; \$500,000 into General Reserves; \$200,000 towards an OPEB contribution and \$527,680 into Accumulated Capital Outlay.

## **Fiscal Year 2021-2022 Third Quarter Status**

### **Personnel Costs:**

The following title changes and salary changes are requested to align with the actions taken by your Board in July regarding ICEA changes. These changes were inadvertently forgotten and would be retroactive back to July 8, 2021:

1. Change one First Five Director to a First Five Program Manager, from a range 78 to a range 80;
2. Change one COVID-19 Grant Manager to a COVID-19 Program Manager, from a range 78 to a range 80;
3. Change one Prevention Manager to a Prevention Program Manager, from a range 78 to a range 80;
4. Change one Disaster Program Manager from a range 78 to a range 80;
5. Change one Child Adult Supervisor to a Child Adult Program Manager, from a range 78 to a range 80;

Change the title of PIO Manager to Communications Manager.

The following budgets have significant changes; most requiring approval by your Board as part of the Third Quarter Financial Review.

### **GENERAL FUND:**

General Fund budgets with Third Quarter Changes are discussed below in addition to being identified in Attachment A:

**Agriculture Commissioner (023300).** Revenues are increased by \$20,341, of which an increase of \$20,591 is additional Gas Tax Funding and there is a decrease of \$250 in Device Repairman to recognize the actual amount received. There is an increase of \$7,177 in expenditures to cover additional building and maintenance expenses. The difference of \$13,164 is put into the General Fund Contingencies.

**Animal Control (023900).** Revenues and expenditures are reduced by \$20,500 due to lower than expected revenue in Animal License fees. Salaries have been decreased due to the lower revenue. There is no change to the Net County Cost.

**Assessor (010600).** Revenues are increased by \$1,163 to recognize actual revenue received to date. There is no increase in expenditures and General Fund Contingencies have been adjusted.

**Auditor-Controller – General (010400).** Revenues are increased by \$156,500 of which \$6,500 is to recognize the rebate for the use of the Cal Cards and \$150,000 to recognize actual Sales Tax Revenue. Expenditures are increased by \$1,900 in relation to higher Motor Pool costs. The difference of \$154,600 has been put into General Fund Contingencies.

**Contingencies (087100).** Overall, the General Fund Contingencies budget is increased by a total of \$176,902. The following explains all of the decreases and increases in various General Fund Budgets: an increase of \$154,600 from the Auditor-Controller; an increase of \$1,163 from the Assessor; an increase of \$44,587 from Elections; an increase of \$61,938 from General Revenues & Expenditures; an increase of \$80,465 from the Clerk-Recorder; an increase of \$13,164 from the Agricultural Commissioner; a decrease of \$123,168 from the Treasurer-Tax Collector; and a decrease of \$55,847 from Maintenance-Building and Grounds. All of these changes are discussed in more detail in each of the budget unit paragraphs.

**County Clerk – General (010300).** Revenues in this budget are increased by \$62,900 to recognize the actual revenue received in the budget. Expenditures are decreased by \$17,565 to recognize the actual expenditures needed to get through the end of the fiscal year. Overall, there is a decrease of \$80,465 to the Net County Cost, and the General Fund Contingencies Budget has been adjusted accordingly.

**County Library (066700).** Revenues and expenditures are increased by \$11,945 to recognize an additional grant opportunity to purchase additional reading material. There is no change to the Net County Cost.

**Elections (011000).** The revenues are increased by \$11,087 to recognize revenue through the end of the fiscal year. Additionally, expenditures are decreased by \$33,500 which results in a \$44,587 contribution to General Fund Contingencies.

**Environmental Health (045400).** Revenues and expenditures are decreased by \$61,388 to more accurately represent the revenues received in the current fiscal year. There is no change to the Net County Cost.

**Foster Care (056400).** Revenues and expenditures in this budget have been increased by \$75,000 due to higher foster care rates and a higher caseload this fiscal year. The Net County Cost remains the same.

**General Revenues and Expenditures (011900).** Expenditures in this budget are increased by \$824,398 to accurately represent the revenues received through the end of the fiscal year. Expenditures are increased by \$762,460 to provide for an Operating Transfer into the Recycling & Waste Management to cover expenditures related to the most recent court cases with LADWP and a transfer is also made into the Bishop Airport Operating Budget to fund expenditures through the end of the fiscal year. This results in a \$61,938 contribution to General Fund Contingencies.

**Information Services (011801).** The revenues and expenditures have been increased by \$6,000 to recognize actual revenue received and fund higher costs related to higher overtime costs due to the M365 project. There is no change to the Net County Cost.

**Jail – General (022900).** Revenues and expenditures are increased by \$19,943 to recognize prison intake reimbursement from Fiscal Year 2020-2021. Expenses are increased in travel, memberships, inmate clothing and personal and safety equipment. There is no change to the Net County Cost.

**Jail – Safety Personnel (022910).** The revenues and expenditures are reduced by \$14,000. Reimbursements for Bailiff Services in the first and second quarters were impacted by COVID. Salaries have been reduced by \$14,000 also. There is no change to the Net County Cost.

**Jail – STC (022920).** Revenues and expenditures are reduced by \$9,828, as the annual allocation was impacted by the pandemic restrictions at the beginning of the fiscal year. There is no change to the Net County Cost.

**Maintenance – Building & Grounds (011100).** Revenues are increased by a total of \$87,000. Expenditures are increased by \$142,847 due to higher than anticipated utility costs this fiscal year. Overall, Contingencies is reduced by \$55,847 to cover the increased Net County Cost.

**Parks & Recreation (076999).** Revenues and expenditures have been increased by \$50,634 to recognize actual revenues and fund the purchase of equipment. There is no change to the Net County Cost.

**Sheriff – General (022700).** The revenues and expenditures are increased by \$68,612 from the AB443 Trust to fund the outfitting of the mobile dispatch center. The Net County Cost remains the same.

**Treasurer-Tax Collector (010500).** Revenues are reduced by a total of \$259,500. Due to staffing shortages within the department, the tax-defaulted land auction was not conducted, as the mandatory documentation and preparation was unable to be completed. Expenditures are reduced by a total of \$136,332 from salaries and benefits, motor pool, professional services, travel expense, and utilities. General Fund Contingencies is reduced by \$123,168 to cover the overage.

**NON-GENERAL FUND:**

Non-General Fund budgets with significant Third Quarter changes requiring your Board's approval are discussed below in addition to being identified in Attachment B:

**Bishop Airport (150100).** The revenues and expenditures have been increased by \$557,011. Operating Transfers In have been increased coming from the CAO-ACO Budget in order to fund expenditures through the end of the fiscal year. Expenditures have been increased by \$407,572 in order to fund fuel purchases through the end of the year, as gas prices have increased. The Net Cost to Fund has been adjusted.

**Cannabis Regulation (023301).** Revenues and expenditures have been decreased by \$10,353 to represent the budget more closely through the end of the fiscal year. There is no change to the Net Cost to Fund.

**CAO-ACO (010201).** Revenues and expenditures in this budget are increased by \$250,000 to fund an additional Operating Transfer into the Bishop Airport to fully fund expenditures through the end of the fiscal year. Expenditures are increased mostly for the increase to fuel. With these changes there is no change to the Net Cost to Fund.

**CAO – General Relief Fund (010205).** The expenditures in the budget are increased by \$200,000 in order to fund the additional expenses related to the trees in Independence which were damaged during the wind event back in April. Funding for these projects will be pursued for reimbursement through insurance and emergency funding. There is sufficient fund balance to facilitate this increase and the Net Cost to Fund has been adjusted.

**CBCAP (642515).** Revenues and expenditures have been reduced by \$10,751 to reflect the actual allocation for the current fiscal year. The Net Cost to Fund has not changed.

**Computer Upgrade (011808).** The expenditures have been increased by \$125,000 to fund the "true-up" of licenses for the M365 project. There is sufficient fund balance to facilitate this increase and the Net Cost to Fund has been adjusted.

**Computer Systems Fund (699900).** Revenues in this budget have been increased by \$200,000 as an Operating Transfer In from the Tax Loss Reserve Trust to fund future upgrades to the financial system.

**Emergency Preparedness (623820).** Revenues and expenditures are increased by \$2,542 in order to reflect the actual allocation. There is no change in the Net Cost to Fund.

**ES Weed Management Grant (621300).** Expenditures have been reduced by \$1,167 to more accurately represent the expenditures through the end of the fiscal year. The Net Cost to Fund has been adjusted.

**Lone Pine/Death Valley Airport (150500).** Revenues and Expenditures in this budget are increased by \$12,503 in order to fund more fuel purchases due to the higher cost of fuel. The Net Cost to Fund remains the same.

**Motor Pool Operating (200100).** The revenues in the budget are increased by \$110,777 to represent the revenues that will be received through the end of the fiscal year. Expenditures are increased by \$54,650 in order to fund the higher fuel expenses. The Net Cost to Fund is adjusted accordingly.

**Motor Pool Replacement (200200).** The revenues are increased by \$130,114 to represent the revenues received through the end of the fiscal year. Expenditures are increased by \$17,654 in order to recognize the actual expenses in the budget. The Net Cost to Fund is adjusted accordingly.

**Owens River Water Trail Grant (621902).** Revenues and expenditures have both been reduced down to zero, as this project will not move forward this fiscal year. There is no change to the Net Cost to Fund.

**Recorders Micrographic/System (023401).** Revenues in the budget are increased by \$3,300 and expenditures

are decreased by \$34,187. This results in the use of less fund balance for the current fiscal year. The Net Cost to Fund has been adjusted.

**Recycling & Waste Management (045700).** Revenues in this budget are increased by a total of \$535,058. There is an increase of \$512,640 in Operating Transfers In from the General Revenues and Expenditures Budget to facilitate the payment to the courts for the recent judgements against the County from LADWP. Additionally, there is an increase of \$25,125 in the Sales of Fixed Assets and a decrease of \$2,527 in Operating Transfers In from the Recycling & Waste Capital Improvement Fund. Expenditures have been increased by \$172,585, in order to facilitate an additional transfer into the Recycling & Waste Capital Improvement Fund for future equipment purchases, and to provide funding for the payment to LADWP. The Net Cost to Fund has been adjusted.

**Recycling & Waste Capital Improvement (045701).** Revenues in the budget have been increased by \$40,125 from the Recycling & Waste Management Budget. Additionally, the expenditures in this budget have been decreased by \$2,527. The Net Cost to Fund has been adjusted.

**Road (034600).** Revenues and expenditures in this budget are increased by \$54,000 to purchase additional road materials. There is no change to the Net Cost to Fund.

**Salt Cedar Project (024502).** The expenditures in this budget are decreased by \$57,129 to more accurately represent the actual expenses through the end of the fiscal year. The Net Cost to Fund is increased accordingly.

**Transportation & Planning Trust (504605).** The revenues and expenditures in this budget are increased by \$35,000 to recognize additional State funding and to fund additional external charges related to current projects. The Net Cost to Fund remains the same.

**Water Department (024102).** The revenues in this budget are decreased by a total of \$127,375 with a decrease of \$110,000 for the Boating and Waterway Grant that will not be started in this fiscal year, a \$20,000 decrease in Operating Transfers In and a \$2,625 decrease in Government Charges. Expenditures were reduced by \$63,182 as the expenditures will not occur before the end of this fiscal year. The Net Cost to Fund has been adjusted.

### **FISCAL YEAR 2022-2023 BUDGET PROCESS**

As discussed above, the Fiscal Year 2022-2023 Budget process is underway; all documents were distributed to departments on Friday, May 13th. County departments will continue to use the "Budget Buddy" to prepare their Department Requested budgets. The Personnel Module (PMod) is also included in the Budget Buddy to help improve the accuracy of department calculations and further streamline the budget process.

All departmental budget requests are due on Friday, June 10, 2022. The Budget Team will review the overall funding requests and revenue projections to further develop its strategy for approaching next years budget. Departmental budget meetings will be scheduled from July 11th through July 22nd, to review budget requests and develop the CAO Recommended Budget for Fiscal Year 2022-2023. A copy of the Preliminary Fiscal Year 2022-2023 Budget Calendar is provided as attachment C.

### **BACKGROUND/HISTORY OF BOARD ACTIONS:**

### **ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Your Board has the option not to approve any of the specific recommendations and/or provide staff other direction.

### **OTHER AGENCY INVOLVEMENT:**

All County departments provided the information necessary to compile this report, which was developed in collaboration with the County Auditor-Controller.



**FINANCING:**

The financial impacts to the County are reflected in the discussion and recommendations above, and the budget impacts are included in Attachments A and B (Attachment A represents the General Fund budget, and Attachment B represents the Non-General Fund budget).

**ATTACHMENTS:**

1. Attachment A - General Fund Income Statement and Budget Review
2. Attachment B - Non-General Fund Income Statement and Budget Review
3. Attachment C - FY 2022-2023 Draft Budget Calendar
4. Attachment D - Budget Control and Responsibility & Extraordinary Budget Controls (Revised 02.08.22)

**APPROVALS:**

Denelle Carrington	Created/Initiated - 5/9/2022
Darcy Ellis	Approved - 5/9/2022
Denelle Carrington	Approved - 5/9/2022
Amy Shepherd	Approved - 5/9/2022
Leslie Chapman	New - 1/1/1900

## County of Inyo

BUD023 - Income Statement - General Fund  
3rd Quarter FY 2021-22

Run Date: 05/09/2022

	% of Budget	3rd Quarter Budget	Actual as of 3/31/22	% of Actual to Budget	YTD as of 3/31/21
<b>REVENUES BY TYPE</b>					
TAXES - PROPERTY	21.7%	15,102,686	9,133,178	60.4%	8,792,805
TAXES - OTHER	5.2%	3,627,500	1,740,648	47.9%	1,215,835
TAXES - SALES	2.3%	1,650,000	1,478,518	89.6%	1,018,906
LICENSES & PERMITS	1.0%	716,991	500,353	69.7%	479,136
FINES & FORFEITURES	1.3%	937,023	727,862	77.6%	632,432
RENTS & LEASES	0.0%	28,100	25,200	89.6%	15,026
REV USE OF MONEY & PROPERTY	0.3%	250,506	166,245	66.3%	327,812
AID FROM OTHER GOVT AGENCIES	42.8%	29,788,528	15,241,606	51.1%	17,147,941
CHARGES FOR CURRENT SERVICES	16.3%	11,359,728	6,641,994	58.4%	7,368,654
OTHER FINANCING SOURCES	8.3%	5,792,200	2,832,801	48.9%	2,584,307
OTHER REVENUE	0.3%	225,309	53,574	23.7%	70,758
<b>Total Revenues by Type</b>	<b>100.0%</b>	<b>69,478,571</b>	<b>38,541,986</b>	<b>55.4%</b>	<b>39,653,617</b>
<b>EXPENDITURES BY OBJECT CATEGORY</b>					
SALARIES & BENEFITS	60.4%	46,118,628	30,955,811	67.1%	30,223,466
SERVICES & SUPPLIES	17.7%	13,543,962	8,387,881	61.9%	5,084,592
INTERNAL CHARGES	8.3%	6,347,008	4,429,787	69.7%	4,380,551
OTHER CHARGES	6.5%	5,005,153	2,781,090	55.5%	2,772,835
DEBT SERVICE PRINCIPAL	0.0%	68,931	34,372	49.8%	34,030
DEBT SERVICE INTEREST	0.0%	5,170	2,677	51.7%	3,020
FIXED ASSETS	0.8%	634,345	406,343	64.0%	85,014
OTHER FINANCING USES	4.8%	3,691,521	241,553	6.5%	205,003
RESERVES	1.1%	867,624			
<b>Total Expenditures</b>	<b>100.0%</b>	<b>76,282,342</b>	<b>47,239,517</b>	<b>61.9%</b>	<b>42,788,515</b>
<b>Change in Fund Balance</b>		<b>(6,803,771)</b>	<b>(8,697,531)</b>	<b>127.8%</b>	<b>(3,134,897)</b>

BUD023 - Income Statement - General Fund  
3rd Quarter FY 2021-22

Run Date: 05/09/2022

	% of Budget	3rd Quarter Budget	Actual as of 3/31/22	% of Actual to Budget	YTD as of 3/31/21
<b>EXPENDITURES BY DEPARTMENT</b>					
<b>AGRICULTURAL COMMISSIONER</b>					
AGRICULTURAL COMM / SEALER	0.8%	657,675	448,232	68.1%	436,011
<b>ASSESSOR</b>					
ASSESSOR	1.4%	1,136,132	716,301	63.0%	696,432
<b>AUDITOR - CONTROLLER</b>					
AUDITOR CONTROLLER - GENERAL	1.8%	1,388,656	1,026,390	73.9%	761,027
GENERAL REVENUE & EXPENDITURES	6.1%	4,680,304	1,000,407	21.3%	1,246,012
<b>BOARD OF SUPERVISORS</b>					
BOARD OF SUPERVISORS	1.0%	764,423	500,840	65.5%	418,360
<b>CAO CULTURAL SERVICES</b>					
ADVERTISING COUNTY RESOURCES	0.4%	307,633	205,490	66.7%	37,846
COUNTY LIBRARY	1.3%	992,864	657,275	66.1%	422,300
LAW LIBRARY	0.0%	27,397	10,083	36.8%	8,122
MUSEUM - GENERAL	0.4%	309,983	188,219	60.7%	167,132
<b>CORONER</b>					
CORONER	0.3%	253,606	197,418	77.8%	125,446
<b>COUNTY ADMINISTRATIVE OFFICER</b>					
CAO - GENERAL	1.3%	1,010,094	701,869	69.4%	510,299
CAO ECONOMIC DEVELOPMENT	1.5%	1,208,216	627,659	51.9%	94,235
CONTINGENCIES - GENERAL	0.7%	582,624			
GRANTS IN SUPPORT	0.1%	112,801	112,800	100.0%	20,805
INFORMATION SERVICES	3.3%	2,537,072	1,848,489	72.8%	1,616,828
OFFICE OF DISASTER SERVICES	0.1%	122,195	82,223	67.2%	88,323
PERSONNEL	1.9%	1,451,732	721,904	49.7%	567,667
PUBLIC DEFENDER	1.1%	853,150	583,103	68.3%	473,847
RISK MANAGEMENT	0.4%	314,873	203,722	64.6%	171,552
VETERANS SERVICE OFFICER	0.2%	175,289	117,131	66.8%	81,120
<b>COUNTY CLERK</b>					
COUNTY CLERK - GENERAL	0.5%	415,499	283,931	68.3%	280,905
ELECTIONS	0.6%	511,439	324,997	63.5%	290,461
<b>COUNTY COUNSEL</b>					
COUNTY COUNSEL	1.5%	1,202,015	922,624	76.7%	708,960
<b>DISTRICT ATTORNEY</b>					
DISTRICT ATTORNEY	1.6%	1,267,879	907,722	71.5%	838,476
DISTRICT ATTORNEY - SAFETY	1.1%	847,884	614,920	72.5%	447,497
<b>ENVIRONMENTAL HEALTH</b>					
ENVIRONMENTAL HEALTH - GENERAL	1.6%	1,256,110	802,799	63.9%	808,507
<b>FARM ADVISOR</b>					
FARM ADVISOR	0.2%	157,490	111,706	70.9%	108,849
<b>HEALTH &amp; HUMAN SERVICES</b>					
CALIFORNIA CHILD SERVICE-ADMIN	0.2%	179,616	144,997	80.7%	54,736
CALIFORNIA CHILDREN SERVICE	0.0%	21,417	8,842	41.2%	4,098
CHILD HLTH AND DISABILITY PREV	0.0%	51,906	22,086	42.5%	48,273
COMMUNITY MENTAL HEALTH	9.0%	6,916,581	4,584,458	66.2%	4,423,720
FOSTER CARE - GENERAL	1.0%	775,000	554,321	71.5%	469,392
GENERAL RELIEF	0.2%	175,000	69,575	39.7%	105,637
HEALTH - GENERAL	4.1%	3,153,341	1,598,260	50.6%	1,747,231

BUD023 - Income Statement - General Fund  
3rd Quarter FY 2021-22

Run Date: 05/09/2022

	% of Budget	3rd Quarter Budget	Actual as of 3/31/22	% of Actual to Budget	YTD as of 3/31/21
INYO COUNTY GOLD	0.5%	394,520	247,348	62.6%	227,071
SOCIAL SERVICES - GENERAL	11.9%	9,121,535	5,442,758	59.6%	5,104,243
TANF (AFDC)	0.9%	725,000	424,540	58.5%	484,764
<b>PERSONNEL</b>					
INSURANCE, RETIREMENT, OASDI	4.3%	3,351,923	2,364,153	70.5%	2,271,239
<b>PLANNING</b>					
PLANNING & ZONING	1.6%	1,271,066	568,147	44.6%	442,289
<b>PROBATION</b>					
JUVENILE INSTITUTIONS	2.2%	1,744,745	970,886	55.6%	990,653
OUT OF COUNTY-JUVENILE HALL	0.3%	269,000	133,484	49.6%	107,841
PROBATION - GENERAL	2.2%	1,752,794	1,113,490	63.5%	1,084,943
<b>PUBLIC ADMINISTRATOR</b>					
PUBLIC ADMINISTRATOR	0.4%	311,517	216,628	69.5%	156,450
<b>PUBLIC WORKS</b>					
BUILDING & SAFETY	0.5%	433,217	285,662	65.9%	274,715
MAINTENANCE-BUILDING & GROUNDS	2.5%	1,928,118	1,348,428	69.9%	1,170,814
PARKS & RECREATION	1.9%	1,497,517	869,681	58.0%	663,135
PUBLIC WORKS	0.9%	728,362	524,399	72.0%	540,668
<b>SHERIFF</b>					
ANIMAL CONTROL - GENERAL	0.9%	758,604	543,829	71.6%	519,789
DNA	0.0%	10,000	1,000	10.0%	
JAIL - CAD RMS PROJECT	0.0%	75,936	50,936	67.0%	23,736
JAIL - GENERAL	4.2%	3,264,915	2,102,022	64.3%	2,268,284
JAIL - SAFETY PERSONNEL	2.5%	1,929,003	1,362,735	70.6%	1,361,081
JAIL - STC	0.0%	6,796	15,605	229.6%	6,071
JAIL SECURITY PROJECT	0.0%	19,844	13,428	67.6%	9,258
KITCHEN SERVICES	1.0%	836,677	627,684	75.0%	584,785
RAN	0.1%	93,224	66,927	71.7%	26,767
SHERIFF - GENERAL	4.2%	3,259,435	2,328,188	71.4%	1,696,429
SHERIFF - SAFETY PERSONNEL	7.7%	5,903,524	4,175,893	70.7%	4,019,261
<b>TREASURER</b>					
TTC GENERAL	0.9%	752,814	529,425	70.3%	473,673
<b>TRIAL COURT</b>					
GRAND JURY	0.0%	24,360	11,421	46.8%	419
	100.0%	76,282,342	47,239,517	61.9%	42,788,515

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>AGRICULTURAL COMMISSIONER</b>				
<b>AG COMM/SEALER</b>				
<b>023300 AGRICULTURAL COMM / SEALER</b>				
<b>REVENUES</b>				
4100 LICENSES & PERMITS	69,434	70,018	74,870	74,620
4400 AID FROM OTHER GOVT AGENCIES	356,620	18,943	296,178	316,769
4600 CHARGES FOR CURRENT SERVICES	90,401	3,495	92,880	92,880
<b>TOTAL REVENUES</b>	516,455	92,456	463,928	484,269
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	489,405	331,018	448,661	448,661
5100 SERVICES & SUPPLIES	19,879	22,746	48,767	48,767
5200 INTERNAL CHARGES	131,728	94,471	153,070	160,247
<b>TOTAL EXPENDITURES</b>	641,012	448,235	650,498	657,675
<b>023300 NET COST</b>	(124,557)	(355,779)	(186,570)	(173,406)
<b>AG COMM/SEALER NET COST</b>	(124,557)	(355,779)	(186,570)	(173,406)
<b>AGRICULTURAL COMMISSIONER NET COST</b>	(124,557)	(355,779)	(186,570)	(173,406)

<b>ASSESSOR</b>				
<b>ASSESSOR</b>				
<b>010600 ASSESSOR</b>				
<b>REVENUES</b>				
4800 OTHER FINANCING SOURCES			50,000	50,000
4900 OTHER REVENUE	3,506	5,764	4,600	5,763
<b>TOTAL REVENUES</b>	3,506	5,764	54,600	55,763
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	827,495	629,232	998,303	998,303
5100 SERVICES & SUPPLIES	15,357	41,375	73,153	73,153
5200 INTERNAL CHARGES	54,405	45,694	64,676	64,676
<b>TOTAL EXPENDITURES</b>	897,257	716,301	1,136,132	1,136,132
<b>010600 NET COST</b>	(893,751)	(710,537)	(1,081,532)	(1,080,369)
<b>ASSESSOR NET COST</b>	(893,751)	(710,537)	(1,081,532)	(1,080,369)
<b>ASSESSOR NET COST</b>	(893,751)	(710,537)	(1,081,532)	(1,080,369)

<b>AUDITOR - CONTROLLER</b>				
<b>AUDITOR-CONTROLLER</b>				
<b>010400 AUDITOR CONTROLLER - GENERAL</b>				

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>REVENUES</b>				
4000 TAXES - PROPERTY	186,248		211,000	211,000
4060 TAXES - SALES	1,591,553	1,478,519	1,500,000	1,650,000
4600 CHARGES FOR CURRENT SERVICES	3,917,025	2,410,324	3,313,257	3,319,757
4900 OTHER REVENUE	9,179	450		
<b>TOTAL REVENUES</b>	<b>5,704,005</b>	<b>3,889,293</b>	<b>5,024,257</b>	<b>5,180,757</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	909,397	698,105	1,009,667	1,009,667
5100 SERVICES & SUPPLIES	125,453	291,484	325,641	325,641
5200 INTERNAL CHARGES	39,842	36,803	51,448	53,348
<b>TOTAL EXPENDITURES</b>	<b>1,074,692</b>	<b>1,026,392</b>	<b>1,386,756</b>	<b>1,388,656</b>
<b>010400 NET COST</b>	<b>4,629,313</b>	<b>2,862,901</b>	<b>3,637,501</b>	<b>3,792,101</b>
<b>011900 GENERAL REVENUE &amp; EXPENDITURES</b>				
<b>REVENUES</b>				
4000 TAXES - PROPERTY	14,833,063	9,133,179	14,718,288	14,891,686
4050 TAXES - OTHER	2,782,650	1,637,013	3,000,000	3,480,000
4100 LICENSES & PERMITS	220,873	54,052	214,500	214,500
4200 FINES & FORFEITURES	860,479	683,079	820,000	820,000
4350 REV USE OF MONEY & PROPERTY	473,106	122,843	165,100	187,100
4400 AID FROM OTHER GOVT AGENCIES	7,300,520	4,961,488	7,632,697	7,632,697
4600 CHARGES FOR CURRENT SERVICES	150,052	137,908	23,000	147,000
4800 OTHER FINANCING SOURCES	2,461,586	2,625,503	2,625,408	2,625,408
4900 OTHER REVENUE	28,417	19,770		25,000
<b>TOTAL REVENUES</b>	<b>29,110,746</b>	<b>19,374,835</b>	<b>29,198,993</b>	<b>30,023,391</b>
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	116,933	119,495	123,421	123,421
5500 OTHER CHARGES	1,671,237	786,667	1,369,639	1,369,639
5800 OTHER FINANCING USES	2,044,119	94,245	2,424,784	3,187,244
<b>TOTAL EXPENDITURES</b>	<b>3,832,289</b>	<b>1,000,407</b>	<b>3,917,844</b>	<b>4,680,304</b>
<b>011900 NET COST</b>	<b>25,278,457</b>	<b>18,374,428</b>	<b>25,281,149</b>	<b>25,343,087</b>
<b>AUDITOR-CONTROLLER NET COST</b>	<b>29,907,770</b>	<b>21,237,329</b>	<b>28,918,650</b>	<b>29,135,188</b>
<b>AUDITOR - CONTROLLER NET COST</b>	<b>29,907,770</b>	<b>21,237,329</b>	<b>28,918,650</b>	<b>29,135,188</b>

**BOARD OF SUPERVISORS**

**BOARD OF SUPERVISORS**

**010100 BOARD OF SUPERVISORS**

**REVENUES**

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
4600 CHARGES FOR CURRENT SERVICES	54	760		
<b>TOTAL REVENUES</b>	54	760		
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	514,508	425,172	636,575	624,575
5100 SERVICES & SUPPLIES	26,610	31,492	66,449	78,449
5200 INTERNAL CHARGES	24,019	19,178	30,049	30,049
5500 OTHER CHARGES	10,000	25,000	31,350	31,350
<b>TOTAL EXPENDITURES</b>	575,137	500,842	764,423	764,423
<b>010100 NET COST</b>	(575,083)	(500,082)	(764,423)	(764,423)
<b>BOARD OF SUPERVISORS NET COST</b>	(575,083)	(500,082)	(764,423)	(764,423)
<b>BOARD OF SUPERVISORS NET COST</b>	(575,083)	(500,082)	(764,423)	(764,423)

**COUNTY ADMINISTRATIVE OFFICER**

**ADVERTISING COUNTY RESOURCES**

**011402 GRANTS IN SUPPORT  
REVENUES**

**TOTAL REVENUES**

**EXPENDITURES**

5500 OTHER CHARGES

**TOTAL EXPENDITURES**

**011402 NET COST**

**ADVERTISING COUNTY RESOURCES NET COST**

**CONTINGENCIES**

**087100 CONTINGENCIES - GENERAL  
EXPENDITURES**

5900 RESERVES

**TOTAL EXPENDITURES**

**087100 NET COST**

**CONTINGENCIES NET COST**

**COUNTY ADMINISTRATIVE OFFICER**

**010200 CAO - GENERAL  
REVENUES**

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL REVENUES</b>				
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	636,904	583,450	850,905	850,905
5100 SERVICES & SUPPLIES	22,335	93,192	120,223	120,223
5200 INTERNAL CHARGES	28,738	25,228	38,966	38,966
<b>TOTAL EXPENDITURES</b>	<b>687,977</b>	<b>701,870</b>	<b>1,010,094</b>	<b>1,010,094</b>
<b>010200 NET COST</b>	<b>(687,977)</b>	<b>(701,870)</b>	<b>(1,010,094)</b>	<b>(1,010,094)</b>
<b>COUNTY ADMINISTRATIVE OFFICER NET COST</b>	<b>(687,977)</b>	<b>(701,870)</b>	<b>(1,010,094)</b>	<b>(1,010,094)</b>
<b>ECONOMIC DEVELOPMENT</b>				
<b>010202 CAO ECONOMIC DEVELOPMENT</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	5,000			
<b>TOTAL REVENUES</b>	<b>5,000</b>			
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	30,978	87,970	219,976	219,976
5100 SERVICES & SUPPLIES	122,244	539,226	982,170	982,170
5200 INTERNAL CHARGES	129	464	6,070	6,070
<b>TOTAL EXPENDITURES</b>	<b>153,351</b>	<b>627,660</b>	<b>1,208,216</b>	<b>1,208,216</b>
<b>010202 NET COST</b>	<b>(148,351)</b>	<b>(627,660)</b>	<b>(1,208,216)</b>	<b>(1,208,216)</b>
<b>ECONOMIC DEVELOPMENT NET COST</b>	<b>(148,351)</b>	<b>(627,660)</b>	<b>(1,208,216)</b>	<b>(1,208,216)</b>
<b>INFORMATION SERVICES</b>				
<b>011801 INFORMATION SERVICES</b>				
<b>REVENUES</b>				
4600 CHARGES FOR CURRENT SERVICES	414,874	226,353	456,011	462,011
4900 OTHER REVENUE		948	948	948
<b>TOTAL REVENUES</b>	<b>414,874</b>	<b>227,301</b>	<b>456,959</b>	<b>462,959</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	1,452,238	1,224,656	1,691,470	1,696,470
5100 SERVICES & SUPPLIES	647,433	575,812	772,528	774,054
5200 INTERNAL CHARGES	38,840	48,022	67,074	66,548
<b>TOTAL EXPENDITURES</b>	<b>2,138,511</b>	<b>1,848,490</b>	<b>2,531,072</b>	<b>2,537,072</b>
<b>011801 NET COST</b>	<b>(1,723,637)</b>	<b>(1,621,189)</b>	<b>(2,074,113)</b>	<b>(2,074,113)</b>



# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>INFORMATION SERVICES NET COST</b>	(1,723,637)	(1,621,189)	(2,074,113)	(2,074,113)
<b>OFFICE OF DISASTER SERVICES</b>				
<b>023700 OFFICE OF DISASTER SERVICES</b>				
<b>REVENUES</b>				
4900 OTHER REVENUE	215			
<b>TOTAL REVENUES</b>	<b>215</b>			
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	72,080	50,456	74,559	74,559
5100 SERVICES & SUPPLIES	39,332	24,926	33,820	33,820
5200 INTERNAL CHARGES	7,114	6,842	13,816	13,816
<b>TOTAL EXPENDITURES</b>	<b>118,526</b>	<b>82,224</b>	<b>122,195</b>	<b>122,195</b>
<b>023700 NET COST</b>	<b>(118,311)</b>	<b>(82,224)</b>	<b>(122,195)</b>	<b>(122,195)</b>
<b>OFFICE OF DISASTER SERVICES NET COST</b>	<b>(118,311)</b>	<b>(82,224)</b>	<b>(122,195)</b>	<b>(122,195)</b>
<b>PERSONNEL</b>				
<b>010800 PERSONNEL</b>				
<b>REVENUES</b>				
4600 CHARGES FOR CURRENT SERVICES	18,000	18,000	18,000	18,000
4800 OTHER FINANCING SOURCES	8,000			
4900 OTHER REVENUE	9,179			
<b>TOTAL REVENUES</b>	<b>35,179</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	436,000	284,274	509,544	509,544
5100 SERVICES & SUPPLIES	272,552	368,624	560,283	557,773
5200 INTERNAL CHARGES	24,766	69,007	96,905	99,415
5900 RESERVES			285,000	285,000
<b>TOTAL EXPENDITURES</b>	<b>733,318</b>	<b>721,905</b>	<b>1,451,732</b>	<b>1,451,732</b>
<b>010800 NET COST</b>	<b>(698,139)</b>	<b>(703,905)</b>	<b>(1,433,732)</b>	<b>(1,433,732)</b>
<b>PERSONNEL NET COST</b>	<b>(698,139)</b>	<b>(703,905)</b>	<b>(1,433,732)</b>	<b>(1,433,732)</b>
<b>PUBLIC DEFENDER</b>				
<b>022600 PUBLIC DEFENDER</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	162,887	98,761	150,000	150,000
4600 CHARGES FOR CURRENT SERVICES	41,021	21,236	37,400	37,400
<b>TOTAL REVENUES</b>	<b>203,908</b>	<b>119,997</b>	<b>187,400</b>	<b>187,400</b>

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	675,534	583,071	853,000	853,000
5200 INTERNAL CHARGES	57	32	150	150
<b>TOTAL EXPENDITURES</b>	<b>675,591</b>	<b>583,103</b>	<b>853,150</b>	<b>853,150</b>
<b>022600 NET COST</b>	<b>(471,683)</b>	<b>(463,106)</b>	<b>(665,750)</b>	<b>(665,750)</b>
<b>PUBLIC DEFENDER NET COST</b>	<b>(471,683)</b>	<b>(463,106)</b>	<b>(665,750)</b>	<b>(665,750)</b>
<b>RISK MANAGEMENT</b>				
<b>010900 RISK MANAGEMENT</b>				
<b>REVENUES</b>				
4600 CHARGES FOR CURRENT SERVICES	242,878	207,189	294,873	294,873
4800 OTHER FINANCING SOURCES			20,000	20,000
4900 OTHER REVENUE	309	1,209		
<b>TOTAL REVENUES</b>	<b>243,187</b>	<b>208,398</b>	<b>314,873</b>	<b>314,873</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	221,000	168,944	247,763	247,763
5100 SERVICES & SUPPLIES	7,841	25,701	53,106	53,106
5200 INTERNAL CHARGES	7,960	9,079	14,004	14,004
<b>TOTAL EXPENDITURES</b>	<b>236,801</b>	<b>203,724</b>	<b>314,873</b>	<b>314,873</b>
<b>010900 NET COST</b>	<b>6,386</b>	<b>4,674</b>		
<b>RISK MANAGEMENT NET COST</b>	<b>6,386</b>	<b>4,674</b>		
<b>VETERANS SERVICE OFFICER</b>				
<b>056600 VETERANS SERVICE OFFICER</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	69,947	20,212	71,519	71,519
<b>TOTAL REVENUES</b>	<b>69,947</b>	<b>20,212</b>	<b>71,519</b>	<b>71,519</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	105,099	97,005	138,423	138,423
5100 SERVICES & SUPPLIES	4,178	6,484	14,826	15,557
5200 INTERNAL CHARGES	10,526	13,603	20,040	20,309
5500 OTHER CHARGES	119	41	2,000	1,000
<b>TOTAL EXPENDITURES</b>	<b>119,922</b>	<b>117,133</b>	<b>175,289</b>	<b>175,289</b>
<b>056600 NET COST</b>	<b>(49,975)</b>	<b>(96,921)</b>	<b>(103,770)</b>	<b>(103,770)</b>

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>VETERANS SERVICE OFFICER NET COST</b>	(49,975)	(96,921)	(103,770)	(103,770)
<b>COUNTY ADMINISTRATIVE OFFICER NET COST</b>	(3,989,623)	(4,405,001)	(7,136,393)	(7,313,295)
<b>CAO CULTURAL SERVICES</b>				
<b>ADVERTISING COUNTY RESOURCES</b>				
<b>011400 ADVERTISING COUNTY RESOURCES</b>				
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>				
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	16,431	34,291	71,307	68,782
5200 INTERNAL CHARGES			2,000	2,000
5500 OTHER CHARGES	62,576	171,200	234,326	236,851
<b>TOTAL EXPENDITURES</b>	79,007	205,491	307,633	307,633
<b>011400 NET COST</b>	(79,007)	(205,491)	(307,633)	(307,633)
<b>ADVERTISING COUNTY RESOURCES NET COST</b>	(79,007)	(205,491)	(307,633)	(307,633)
<b>COUNTY LIBRARY</b>				
<b>066700 COUNTY LIBRARY</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	4,999	285	195,121	207,066
4600 CHARGES FOR CURRENT SERVICES	65	287	300	300
4800 OTHER FINANCING SOURCES			25,000	25,000
4900 OTHER REVENUE	2	957	3,550	3,550
<b>TOTAL REVENUES</b>	5,066	1,529	223,971	235,916
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	506,114	408,356	624,497	624,497
5100 SERVICES & SUPPLIES	66,934	53,808	109,629	121,574
5200 INTERNAL CHARGES	28,953	26,323	36,404	36,404
5500 OTHER CHARGES			16,600	16,600
5600 FIXED ASSETS		168,789	193,789	193,789
<b>TOTAL EXPENDITURES</b>	602,001	657,276	980,919	992,864
<b>066700 NET COST</b>	(596,935)	(655,747)	(756,948)	(756,948)
<b>COUNTY LIBRARY NET COST</b>	(596,935)	(655,747)	(756,948)	(756,948)
<b>LAW LIBRARY</b>				
<b>022300 LAW LIBRARY</b>				
<b>REVENUES</b>				

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
4200 FINES & FORFEITURES	7,000		7,000	7,000
<b>TOTAL REVENUES</b>	7,000		7,000	7,000
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	14,378	10,083	27,397	27,397
<b>TOTAL EXPENDITURES</b>	14,378	10,083	27,397	27,397
<b>022300 NET COST</b>	(7,378)	(10,083)	(20,397)	(20,397)
<b>LAW LIBRARY NET COST</b>	(7,378)	(10,083)	(20,397)	(20,397)
<b>MUSEUM</b>				
<b>077000 MUSEUM - GENERAL</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES			7,500	7,500
4600 CHARGES FOR CURRENT SERVICES	337	157	100	100
4800 OTHER FINANCING SOURCES			20,000	20,000
4900 OTHER REVENUE	15,728	12,383	38,500	38,500
<b>TOTAL REVENUES</b>	16,065	12,540	66,100	66,100
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	217,118	159,327	226,520	226,520
5100 SERVICES & SUPPLIES	33,445	21,412	72,512	72,512
5200 INTERNAL CHARGES	9,648	7,482	10,951	10,951
<b>TOTAL EXPENDITURES</b>	260,211	188,221	309,983	309,983
<b>077000 NET COST</b>	(244,146)	(175,681)	(243,883)	(243,883)
<b>MUSEUM NET COST</b>	(244,146)	(175,681)	(243,883)	(243,883)
<b>CAO CULTURAL SERVICES NET COST</b>	(927,466)	(1,047,002)	(1,328,861)	(1,328,861)
<b>CORONER</b>				
<b>CORONER</b>				
<b>023500 CORONER</b>				
<b>REVENUES</b>				
4600 CHARGES FOR CURRENT SERVICES	38	227	150	150
<b>TOTAL REVENUES</b>	38	227	150	150
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	79,902	57,243	81,248	81,248
5100 SERVICES & SUPPLIES	88,404	138,008	169,435	169,435
5200 INTERNAL CHARGES	1,877	2,168	2,923	2,923

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL EXPENDITURES</b>	170,183	197,419	253,606	253,606
<b>023500 NET COST</b>	(170,145)	(197,192)	(253,456)	(253,456)
<b>CORONER NET COST</b>	(170,145)	(197,192)	(253,456)	(253,456)
<b>CORONER NET COST</b>	(170,145)	(197,192)	(253,456)	(253,456)

### COUNTY CLERK

#### COUNTY CLERK

##### 010300 COUNTY CLERK - GENERAL

##### REVENUES

4050 TAXES - OTHER	123,300	103,635	100,000	147,500
4100 LICENSES & PERMITS	10,796	6,062	7,500	8,000
4600 CHARGES FOR CURRENT SERVICES	96,679	64,214	71,500	86,400
4900 OTHER REVENUE	(250)	14		
<b>TOTAL REVENUES</b>	230,525	173,925	179,000	241,900

##### EXPENDITURES

5000 SALARIES & BENEFITS	309,570	237,588	364,928	347,962
5100 SERVICES & SUPPLIES	240	6,429	11,600	11,200
5200 INTERNAL CHARGES	54,245	39,916	56,536	56,337
<b>TOTAL EXPENDITURES</b>	364,055	283,933	433,064	415,499

**010300 NET COST**      (133,530)      (110,008)      (254,064)      (173,599)

**COUNTY CLERK NET COST**      (133,530)      (110,008)      (254,064)      (173,599)

### ELECTIONS

#### 011000 ELECTIONS

##### REVENUES

4400 AID FROM OTHER GOVT AGENCIES	37,637	112,183	106,625	106,625
4600 CHARGES FOR CURRENT SERVICES	13,633	23,452	12,500	23,587
4900 OTHER REVENUE	3,171	209	209	209
<b>TOTAL REVENUES</b>	54,441	135,844	119,334	130,421

##### EXPENDITURES

5000 SALARIES & BENEFITS	207,240	151,588	241,199	198,458
5100 SERVICES & SUPPLIES	131,918	120,894	228,470	238,220
5200 INTERNAL CHARGES	9,743	52,515	75,270	74,761
5800 OTHER FINANCING USES	5,618			
<b>TOTAL EXPENDITURES</b>	354,519	324,997	544,939	511,439

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>011000 NET COST</b>	(300,078)	(189,153)	(425,605)	(381,018)
<b>ELECTIONS NET COST</b>	(300,078)	(189,153)	(425,605)	(381,018)
<b>COUNTY CLERK NET COST</b>	(433,608)	(299,161)	(679,669)	(554,617)

### COUNTY COUNSEL

#### COUNTY COUNSEL

#### 010700 COUNTY COUNSEL

#### REVENUES

4600 CHARGES FOR CURRENT SERVICES	224,085	139,138	391,201	391,201
<b>TOTAL REVENUES</b>	<b>224,085</b>	<b>139,138</b>	<b>391,201</b>	<b>391,201</b>

#### EXPENDITURES

5000 SALARIES & BENEFITS	709,280	521,498	748,534	748,534
5100 SERVICES & SUPPLIES	149,134	361,257	394,214	394,214
5200 INTERNAL CHARGES	126,277	39,868	59,267	59,267
<b>TOTAL EXPENDITURES</b>	<b>984,691</b>	<b>922,623</b>	<b>1,202,015</b>	<b>1,202,015</b>

<b>010700 NET COST</b>	(760,606)	(783,485)	(810,814)	(810,814)
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<b>COUNTY COUNSEL NET COST</b>	(760,606)	(783,485)	(810,814)	(810,814)
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<b>COUNTY COUNSEL NET COST</b>	(760,606)	(783,485)	(810,814)	(810,814)
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### DISTRICT ATTORNEY

#### DISTRICT ATTORNEY

#### 022400 DISTRICT ATTORNEY

#### REVENUES

4400 AID FROM OTHER GOVT AGENCIES	195,590	119,973	197,144	197,144
4600 CHARGES FOR CURRENT SERVICES	56,318	45,703	62,053	62,053
4800 OTHER FINANCING SOURCES		2,065	10,000	10,000
<b>TOTAL REVENUES</b>	<b>251,908</b>	<b>167,741</b>	<b>269,197</b>	<b>269,197</b>

#### EXPENDITURES

5000 SALARIES & BENEFITS	999,554	794,682	1,096,230	1,096,230
5100 SERVICES & SUPPLIES	54,789	57,380	97,836	90,436
5200 INTERNAL CHARGES	76,424	55,661	73,813	81,213
<b>TOTAL EXPENDITURES</b>	<b>1,130,767</b>	<b>907,723</b>	<b>1,267,879</b>	<b>1,267,879</b>

<b>022400 NET COST</b>	(878,859)	(739,982)	(998,682)	(998,682)
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#### 022410 DISTRICT ATTORNEY - SAFETY

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>REVENUES</b>				
4600 CHARGES FOR CURRENT SERVICES	20,335	30,950	20,000	20,000
<b>TOTAL REVENUES</b>	<u>20,335</u>	<u>30,950</u>	<u>20,000</u>	<u>20,000</u>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	494,347	508,191	705,577	705,577
5200 INTERNAL CHARGES	103,173	106,730	142,307	142,307
<b>TOTAL EXPENDITURES</b>	<u>597,520</u>	<u>614,921</u>	<u>847,884</u>	<u>847,884</u>
<b>022410 NET COST</b>	<u>(577,185)</u>	<u>(583,971)</u>	<u>(827,884)</u>	<u>(827,884)</u>
<b>DISTRICT ATTORNEY NET COST</b>	<u>(1,456,044)</u>	<u>(1,323,953)</u>	<u>(1,826,566)</u>	<u>(1,826,566)</u>
<b>DISTRICT ATTORNEY NET COST</b>	<u>(1,456,044)</u>	<u>(1,323,953)</u>	<u>(1,826,566)</u>	<u>(1,826,566)</u>

### ENVIRONMENTAL HEALTH

#### ENVIRONMENTAL HEALTH

##### 045400 ENVIRONMENTAL HEALTH - GENERAL

#### REVENUES

4100 LICENSES & PERMITS	137,690	44,942	70,856	61,056
4400 AID FROM OTHER GOVT AGENCIES	438,663	328,643	617,692	617,692
4600 CHARGES FOR CURRENT SERVICES	260,411	144,139	252,098	200,510
<b>TOTAL REVENUES</b>	<u>836,764</u>	<u>517,724</u>	<u>940,646</u>	<u>879,258</u>

#### EXPENDITURES

5000 SALARIES & BENEFITS	812,583	570,286	1,000,340	954,048
5100 SERVICES & SUPPLIES	176,130	121,556	154,388	144,287
5200 INTERNAL CHARGES	157,548	110,957	162,770	157,775
<b>TOTAL EXPENDITURES</b>	<u>1,146,261</u>	<u>802,799</u>	<u>1,317,498</u>	<u>1,256,110</u>

**045400 NET COST** (309,497) (285,075) (376,852) (376,852)

**ENVIRONMENTAL HEALTH NET COST** (309,497) (285,075) (376,852) (376,852)

**ENVIRONMENTAL HEALTH NET COST** (309,497) (285,075) (376,852) (376,852)

### FARM ADVISOR

#### FARM ADVISOR

##### 066800 FARM ADVISOR

#### REVENUES

4400 AID FROM OTHER GOVT AGENCIES	44,925	47,777	48,329	48,329
<b>TOTAL REVENUES</b>	<u>44,925</u>	<u>47,777</u>	<u>48,329</u>	<u>48,329</u>

#### EXPENDITURES

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

**AS OF DATE:** 03/31/2022      **RUN DATE:** 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
5000 SALARIES & BENEFITS	74,028	57,837	76,731	76,731
5100 SERVICES & SUPPLIES	16,762	15,248	18,504	18,504
5200 INTERNAL CHARGES	52,539	38,620	62,255	62,255
<b>TOTAL EXPENDITURES</b>	143,329	111,705	157,490	157,490
<b>066800 NET COST</b>	(98,404)	(63,928)	(109,161)	(109,161)
<b>FARM ADVISOR NET COST</b>	(98,404)	(63,928)	(109,161)	(109,161)
<b>FARM ADVISOR NET COST</b>	(98,404)	(63,928)	(109,161)	(109,161)

### HEALTH & HUMAN SERVICES

#### AID TO FAMILIES-DEPENDENT CHLD

##### 056300 TANF (AFDC)

##### REVENUES

4400 AID FROM OTHER GOVT AGENCIES	470,870	132,161	724,288	724,288
4900 OTHER REVENUE	4,421	1,023	712	712
<b>TOTAL REVENUES</b>	475,291	133,184	725,000	725,000

##### EXPENDITURES

5500 OTHER CHARGES	600,214	424,541	725,000	725,000
<b>TOTAL EXPENDITURES</b>	600,214	424,541	725,000	725,000

**056300 NET COST**      (124,923)      (291,357)

**AID TO FAMILIES-DEPENDENT CHLD NET COST**      (124,923)      (291,357)

### COMMUNITY MENTAL HEALTH

#### 045200 COMMUNITY MENTAL HEALTH

##### REVENUES

4350 REV USE OF MONEY & PROPERTY	51,620	40,831	60,000	60,000
4400 AID FROM OTHER GOVT AGENCIES	3,929,506	1,677,118	3,613,703	3,613,703
4600 CHARGES FOR CURRENT SERVICES	1,427,714	944,810	1,410,982	1,410,982
4800 OTHER FINANCING SOURCES	3,318	96,091	1,805,931	1,805,931
<b>TOTAL REVENUES</b>	5,412,158	2,758,850	6,890,616	6,890,616

##### EXPENDITURES

5000 SALARIES & BENEFITS	3,995,048	3,020,885	4,566,804	4,566,804
5100 SERVICES & SUPPLIES	557,658	631,840	1,018,187	990,074
5200 INTERNAL CHARGES	1,226,240	774,932	1,053,806	1,071,919
5500 OTHER CHARGES	125,833	148,021	242,001	252,001
5600 FIXED ASSETS		8,782	8,783	8,783
5800 OTHER FINANCING USES	199,307		27,000	27,000



# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL EXPENDITURES</b>	6,104,086	4,584,460	6,916,581	6,916,581
<b>045200 NET COST</b>	(691,928)	(1,825,610)	(25,965)	(25,965)
<b>COMMUNITY MENTAL HEALTH NET COST</b>	(691,928)	(1,825,610)	(25,965)	(25,965)
<b>CRIPPLED CHILDREN SERVICE</b>				
<b>045500 CALIFORNIA CHILDREN SERVICE</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	22,542	2,959	21,417	21,417
<b>TOTAL REVENUES</b>	22,542	2,959	21,417	21,417
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	6,484	8,766	11,427	11,427
5100 SERVICES & SUPPLIES	18,808		9,886	9,886
5200 INTERNAL CHARGES	210	78	104	104
<b>TOTAL EXPENDITURES</b>	25,502	8,844	21,417	21,417
<b>045500 NET COST</b>	(2,960)	(5,885)		
<b>045501 CALIFORNIA CHILD SERVICE-ADMIN</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	81,616	89,340	179,616	179,616
<b>TOTAL REVENUES</b>	81,616	89,340	179,616	179,616
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	66,908	63,332	85,179	85,179
5100 SERVICES & SUPPLIES	1,565	69,822	72,747	71,789
5200 INTERNAL CHARGES	2,205	10,712	14,190	15,148
5500 OTHER CHARGES	4,503	1,130	7,500	7,500
<b>TOTAL EXPENDITURES</b>	75,181	144,996	179,616	179,616
<b>045501 NET COST</b>	6,435	(55,656)		
<b>CRIPPLED CHILDREN SERVICE NET COST</b>	3,475	(61,541)		
<b>ESAAA</b>				
<b>056100 INYO COUNTY GOLD</b>				
<b>REVENUES</b>				
4300 RENTS & LEASES			100	100
4350 REV USE OF MONEY & PROPERTY	(294)	811	850	1,361
4600 CHARGES FOR CURRENT SERVICES	21,787	17,651	85,000	84,489
4800 OTHER FINANCING SOURCES			3,000	3,000

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
4900 OTHER REVENUE	144			
<b>TOTAL REVENUES</b>	21,637	18,462	88,950	88,950
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	159,264	144,459	217,572	217,572
5100 SERVICES & SUPPLIES	82,756	76,777	91,354	86,469
5200 INTERNAL CHARGES	48,365	26,113	46,219	51,104
5800 OTHER FINANCING USES	94,950		39,375	39,375
<b>TOTAL EXPENDITURES</b>	385,335	247,349	394,520	394,520
<b>056100 NET COST</b>	(363,698)	(228,887)	(305,570)	(305,570)
<b>ESAAA NET COST</b>	(363,698)	(228,887)	(305,570)	(305,570)
<b>FOSTER CARE</b>				
<b>056400 FOSTER CARE - GENERAL</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	622,573	394,065	699,497	774,497
4900 OTHER REVENUE	4,334	1,332	503	503
<b>TOTAL REVENUES</b>	626,907	395,397	700,000	775,000
<b>EXPENDITURES</b>				
5500 OTHER CHARGES	626,907	554,321	700,000	775,000
<b>TOTAL EXPENDITURES</b>	626,907	554,321	700,000	775,000
<b>056400 NET COST</b>		(158,924)		
<b>FOSTER CARE NET COST</b>		(158,924)		
<b>GENERAL RELIEF</b>				
<b>056500 GENERAL RELIEF</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	37,141			
4800 OTHER FINANCING SOURCES	532	586	532	532
<b>TOTAL REVENUES</b>	37,673	586	532	532
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	28,265	12,575	30,000	30,000
5500 OTHER CHARGES	94,168	57,000	145,000	145,000
<b>TOTAL EXPENDITURES</b>	122,433	69,575	175,000	175,000
<b>056500 NET COST</b>	(84,760)	(68,989)	(174,468)	(174,468)

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>GENERAL RELIEF NET COST</b>	(84,760)	(68,989)	(174,468)	(174,468)
<b>HEALTH</b>				
<b>045100 HEALTH - GENERAL</b>				
<b>REVENUES</b>				
4100 LICENSES & PERMITS	750	523	605	605
4200 FINES & FORFEITURES	53		10,000	10,000
4400 AID FROM OTHER GOVT AGENCIES	1,357,751	941,382	1,469,574	1,466,680
4600 CHARGES FOR CURRENT SERVICES	280,711	107,025	342,896	345,790
4800 OTHER FINANCING SOURCES	253,290	26	990,451	990,451
<b>TOTAL REVENUES</b>	<b>1,892,555</b>	<b>1,048,956</b>	<b>2,813,526</b>	<b>2,813,526</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	1,524,178	980,596	1,767,421	1,767,421
5100 SERVICES & SUPPLIES	472,215	322,735	881,149	881,149
5200 INTERNAL CHARGES	423,082	293,704	409,771	409,771
5500 OTHER CHARGES	47,893	1,227	95,000	95,000
5800 OTHER FINANCING USES	100,817			
<b>TOTAL EXPENDITURES</b>	<b>2,568,185</b>	<b>1,598,262</b>	<b>3,153,341</b>	<b>3,153,341</b>
<b>045100 NET COST</b>	<b>(675,630)</b>	<b>(549,306)</b>	<b>(339,815)</b>	<b>(339,815)</b>
<b>045102 CHILD HLTH AND DISABILITY PREV</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	54,647	17,719	51,906	51,906
<b>TOTAL REVENUES</b>	<b>54,647</b>	<b>17,719</b>	<b>51,906</b>	<b>51,906</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	39,525	20,141	41,757	41,757
5100 SERVICES & SUPPLIES	2,157	285	7,741	7,741
5200 INTERNAL CHARGES	2,296	1,659	2,408	2,408
<b>TOTAL EXPENDITURES</b>	<b>43,978</b>	<b>22,085</b>	<b>51,906</b>	<b>51,906</b>
<b>045102 NET COST</b>	<b>10,669</b>	<b>(4,366)</b>		
<b>HEALTH NET COST</b>	<b>(664,961)</b>	<b>(553,672)</b>	<b>(339,815)</b>	<b>(339,815)</b>
<b>SOCIAL SERVICE</b>				
<b>055800 SOCIAL SERVICES - GENERAL</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	6,384,370	3,965,946	8,968,826	8,968,826
4900 OTHER REVENUE		53	53	53
<b>TOTAL REVENUES</b>	<b>6,384,370</b>	<b>3,965,999</b>	<b>8,968,879</b>	<b>8,968,879</b>

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AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	4,318,408	3,411,315	5,204,266	5,196,513
5100 SERVICES & SUPPLIES	710,446	631,535	1,243,333	1,219,420
5200 INTERNAL CHARGES	1,465,331	784,500	1,096,790	1,138,456
5500 OTHER CHARGES	537,898	459,322	1,130,461	1,120,461
5600 FIXED ASSETS		8,782	8,783	8,783
5800 OTHER FINANCING USES	316,134	147,309	437,902	437,902
<b>TOTAL EXPENDITURES</b>	<b>7,348,217</b>	<b>5,442,763</b>	<b>9,121,535</b>	<b>9,121,535</b>
<b>055800 NET COST</b>	<b>(963,847)</b>	<b>(1,476,764)</b>	<b>(152,656)</b>	<b>(152,656)</b>
<b>SOCIAL SERVICE NET COST</b>	<b>(963,847)</b>	<b>(1,476,764)</b>	<b>(152,656)</b>	<b>(152,656)</b>
<b>HEALTH &amp; HUMAN SERVICES NET COST</b>	<b>(2,890,642)</b>	<b>(4,665,744)</b>	<b>(998,474)</b>	<b>(998,474)</b>
<b>PERSONNEL</b>				
<b>PERSONNEL</b>				
<b>011600 INSURANCE, RETIREMENT, OASDI</b>				
<b>REVENUES</b>				
4600 CHARGES FOR CURRENT SERVICES	1,264,573	991,004	1,423,434	1,423,434
<b>TOTAL REVENUES</b>	<b>1,264,573</b>	<b>991,004</b>	<b>1,423,434</b>	<b>1,423,434</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	2,815,068	2,184,483	3,129,923	3,129,923
5100 SERVICES & SUPPLIES	164,798	179,672	222,000	222,000
<b>TOTAL EXPENDITURES</b>	<b>2,979,866</b>	<b>2,364,155</b>	<b>3,351,923</b>	<b>3,351,923</b>
<b>011600 NET COST</b>	<b>(1,715,293)</b>	<b>(1,373,151)</b>	<b>(1,928,489)</b>	<b>(1,928,489)</b>
<b>PERSONNEL NET COST</b>	<b>(1,715,293)</b>	<b>(1,373,151)</b>	<b>(1,928,489)</b>	<b>(1,928,489)</b>
<b>PERSONNEL NET COST</b>	<b>(1,715,293)</b>	<b>(1,373,151)</b>	<b>(1,928,489)</b>	<b>(1,928,489)</b>
<b>PLANNING</b>				
<b>PLANNING AND ZONING</b>				
<b>023800 PLANNING &amp; ZONING</b>				
<b>REVENUES</b>				
4100 LICENSES & PERMITS	29,524	24,300	14,000	14,000
4400 AID FROM OTHER GOVT AGENCIES	11,629		346,517	346,517
4600 CHARGES FOR CURRENT SERVICES	47,115	17,182	124,174	124,174
<b>TOTAL REVENUES</b>	<b>88,268</b>	<b>41,482</b>	<b>484,691</b>	<b>484,691</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	564,677	396,444	667,938	667,938

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

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5100 SERVICES & SUPPLIES	72,088	145,969	555,008	555,008
5200 INTERNAL CHARGES	29,124	25,736	48,120	48,120
<b>TOTAL EXPENDITURES</b>	<b>665,889</b>	<b>568,149</b>	<b>1,271,066</b>	<b>1,271,066</b>
<b>023800 NET COST</b>	<b>(577,621)</b>	<b>(526,667)</b>	<b>(786,375)</b>	<b>(786,375)</b>
<b>PLANNING AND ZONING NET COST</b>	<b>(577,621)</b>	<b>(526,667)</b>	<b>(786,375)</b>	<b>(786,375)</b>
<b>PLANNING NET COST</b>	<b>(577,621)</b>	<b>(526,667)</b>	<b>(786,375)</b>	<b>(786,375)</b>

**PROBATION**

**JUVENILE INSTITUTIONS**

**023100 JUVENILE INSTITUTIONS**

**REVENUES**

4400 AID FROM OTHER GOVT AGENCIES	655,567	490,986	1,040,765	1,040,765
4600 CHARGES FOR CURRENT SERVICES	1,674			
4800 OTHER FINANCING SOURCES	47,442		7,242	7,242
4900 OTHER REVENUE	82			
<b>TOTAL REVENUES</b>	<b>704,765</b>	<b>490,986</b>	<b>1,048,007</b>	<b>1,048,007</b>

**EXPENDITURES**

5000 SALARIES & BENEFITS	1,185,659	833,350	1,408,403	1,408,403
5100 SERVICES & SUPPLIES	77,581	74,244	206,664	206,664
5200 INTERNAL CHARGES	70,764	63,294	96,178	96,178
5500 OTHER CHARGES			27,000	27,000
5600 FIXED ASSETS			6,500	6,500
<b>TOTAL EXPENDITURES</b>	<b>1,334,004</b>	<b>970,888</b>	<b>1,744,745</b>	<b>1,744,745</b>

**023100 NET COST**      (629,239)      (479,902)      (696,738)      (696,738)

**023101 OUT OF COUNTY-JUVENILE HALL**

**EXPENDITURES**

5000 SALARIES & BENEFITS	71,207	68,515	115,000	115,000
5100 SERVICES & SUPPLIES	99,097	63,857	142,000	142,000
5200 INTERNAL CHARGES	8,152	1,111	12,000	12,000
<b>TOTAL EXPENDITURES</b>	<b>178,456</b>	<b>133,483</b>	<b>269,000</b>	<b>269,000</b>

**023101 NET COST**      (178,456)      (133,483)      (269,000)      (269,000)

**JUVENILE INSTITUTIONS NET COST**      (807,695)      (613,385)      (965,738)      (965,738)

**PROBATION**

**023000 PROBATION - GENERAL**

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	467,187	292,527	503,266	503,266
4600 CHARGES FOR CURRENT SERVICES	190,954	133,232	357,277	357,277
4900 OTHER REVENUE	92			
<b>TOTAL REVENUES</b>	658,233	425,759	860,543	860,543
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	1,031,664	786,024	1,234,190	1,234,190
5100 SERVICES & SUPPLIES	206,723	173,501	303,704	303,704
5200 INTERNAL CHARGES	99,665	152,965	213,900	213,900
5600 FIXED ASSETS		1,000	1,000	1,000
5800 OTHER FINANCING USES	96,481			
<b>TOTAL EXPENDITURES</b>	1,434,533	1,113,490	1,752,794	1,752,794
<b>023000 NET COST</b>	(776,300)	(687,731)	(892,251)	(892,251)
<b>PROBATION NET COST</b>	(776,300)	(687,731)	(892,251)	(892,251)
<b>PROBATION NET COST</b>	(1,583,995)	(1,301,116)	(1,857,989)	(1,857,989)
<b>PUBLIC ADMINISTRATOR</b>				
<b>PUBLIC ADMINISTRATOR</b>				
<b>023600 PUBLIC ADMINISTRATOR</b>				
<b>REVENUES</b>				
4600 CHARGES FOR CURRENT SERVICES	5,250		8,000	8,000
<b>TOTAL REVENUES</b>	5,250		8,000	8,000
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	201,217	194,536	279,203	279,203
5100 SERVICES & SUPPLIES	8,812	9,582	13,158	13,158
5200 INTERNAL CHARGES	11,535	12,511	19,156	19,156
<b>TOTAL EXPENDITURES</b>	221,564	216,629	311,517	311,517
<b>023600 NET COST</b>	(216,314)	(216,629)	(303,517)	(303,517)
<b>PUBLIC ADMINISTRATOR NET COST</b>	(216,314)	(216,629)	(303,517)	(303,517)
<b>PUBLIC ADMINISTRATOR NET COST</b>	(216,314)	(216,629)	(303,517)	(303,517)
<b>PUBLIC WORKS</b>				
<b>BUILDING &amp; SAFETY</b>				
<b>023200 BUILDING &amp; SAFETY</b>				
<b>REVENUES</b>				
4100 LICENSES & PERMITS	366,431	284,673	323,500	323,500

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
4600 CHARGES FOR CURRENT SERVICES	60,000	30,000	60,000	60,000
4900 OTHER REVENUE	104	48	150	150
<b>TOTAL REVENUES</b>	<b>426,535</b>	<b>314,721</b>	<b>383,650</b>	<b>383,650</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	327,972	244,786	355,217	355,217
5100 SERVICES & SUPPLIES	14,420	6,011	34,141	31,141
5200 INTERNAL CHARGES	36,330	34,867	43,859	46,859
<b>TOTAL EXPENDITURES</b>	<b>378,722</b>	<b>285,664</b>	<b>433,217</b>	<b>433,217</b>
<b>023200 NET COST</b>	<b>47,813</b>	<b>29,057</b>	<b>(49,567)</b>	<b>(49,567)</b>
<b>BUILDING &amp; SAFETY NET COST</b>	<b>47,813</b>	<b>29,057</b>	<b>(49,567)</b>	<b>(49,567)</b>
<b>MAINTENANCE-BUILDINGS &amp; GROUND</b>				
<b>011100 MAINTENANCE-BUILDING &amp; GROUNDS</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY		65	12	77
4600 CHARGES FOR CURRENT SERVICES	368,969	221,724	424,288	511,223
4800 OTHER FINANCING SOURCES	4,930		17,000	17,000
<b>TOTAL REVENUES</b>	<b>373,899</b>	<b>221,789</b>	<b>441,300</b>	<b>528,300</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	770,836	596,511	883,246	847,698
5100 SERVICES & SUPPLIES	759,032	643,257	715,885	895,135
5200 INTERNAL CHARGES	102,747	71,608	112,039	111,184
5550 DEBT SERVICE PRINCIPAL	68,246	34,372	68,931	68,931
5560 DEBT SERVICE INTEREST	5,854	2,678	5,170	5,170
<b>TOTAL EXPENDITURES</b>	<b>1,706,715</b>	<b>1,348,426</b>	<b>1,785,271</b>	<b>1,928,118</b>
<b>011100 NET COST</b>	<b>(1,332,816)</b>	<b>(1,126,637)</b>	<b>(1,343,971)</b>	<b>(1,399,818)</b>
<b>MAINTENANCE-BUILDINGS &amp; GROUND NET COST</b>	<b>(1,332,816)</b>	<b>(1,126,637)</b>	<b>(1,343,971)</b>	<b>(1,399,818)</b>
<b>PARKS AND RECREATION</b>				
<b>076999 PARKS &amp; RECREATION</b>				
<b>REVENUES</b>				
4300 RENTS & LEASES	15,027	25,200	14,500	28,000
4350 REV USE OF MONEY & PROPERTY	1,885	1,695	1,968	1,968
4400 AID FROM OTHER GOVT AGENCIES	183,521	187,562	189,560	197,562
4600 CHARGES FOR CURRENT SERVICES	439,830	284,756	339,500	368,632
4800 OTHER FINANCING SOURCES			4,950	4,950
4900 OTHER REVENUE	319	104	500	500

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL REVENUES</b>	640,582	499,317	550,978	601,612
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	413,750	355,749	540,178	530,812
5100 SERVICES & SUPPLIES	306,520	310,165	477,273	477,273
5200 INTERNAL CHARGES	111,740	163,945	209,482	209,482
5500 OTHER CHARGES	27,510	39,820	89,950	89,950
5600 FIXED ASSETS	76,980		130,000	190,000
5800 OTHER FINANCING USES	40,000			
<b>TOTAL EXPENDITURES</b>	976,500	869,679	1,446,883	1,497,517
<b>076999 NET COST</b>	(335,918)	(370,362)	(895,905)	(895,905)
<b>PARKS AND RECREATION NET COST</b>	(335,918)	(370,362)	(895,905)	(895,905)
<b>PUBLIC WORKS</b>				
<b>011500 PUBLIC WORKS</b>				
<b>REVENUES</b>				
4600 CHARGES FOR CURRENT SERVICES	350,086	125,318	332,100	332,100
4900 OTHER REVENUE	65			
<b>TOTAL REVENUES</b>	350,151	125,318	332,100	332,100
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	662,584	377,775	567,119	567,119
5100 SERVICES & SUPPLIES	3,342	124,451	128,531	129,831
5200 INTERNAL CHARGES	47,005	22,174	32,712	31,412
<b>TOTAL EXPENDITURES</b>	712,931	524,400	728,362	728,362
<b>011500 NET COST</b>	(362,780)	(399,082)	(396,262)	(396,262)
<b>PUBLIC WORKS NET COST</b>	(362,780)	(399,082)	(396,262)	(396,262)
<b>PUBLIC WORKS NET COST</b>	(1,983,701)	(1,867,024)	(2,685,705)	(2,741,552)
<b>SHERIFF</b>				
<b>ANIMAL CONTROL</b>				
<b>023900 ANIMAL CONTROL - GENERAL</b>				
<b>REVENUES</b>				
4100 LICENSES & PERMITS	9,524	8,346	30,000	10,000
4200 FINES & FORFEITURES	6,163	3,558	6,000	5,500
4400 AID FROM OTHER GOVT AGENCIES	276,358	207,478	343,196	343,196
<b>TOTAL REVENUES</b>	292,045	219,382	379,196	358,696
<b>EXPENDITURES</b>				



# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
5000 SALARIES & BENEFITS	560,654	418,856	586,676	564,051
5100 SERVICES & SUPPLIES	44,535	55,189	78,447	79,572
5200 INTERNAL CHARGES	108,861	69,785	113,981	114,981
<b>TOTAL EXPENDITURES</b>	714,050	543,830	779,104	758,604
<b>023900 NET COST</b>	(422,005)	(324,448)	(399,908)	(399,908)
<b>ANIMAL CONTROL NET COST</b>	(422,005)	(324,448)	(399,908)	(399,908)
<b>JAIL</b>				
<b>022701 KITCHEN SERVICES</b>				
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>				
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	386,962	306,534	414,128	414,128
5100 SERVICES & SUPPLIES	419,822	313,924	412,910	412,910
5200 INTERNAL CHARGES	6,733	7,229	9,639	9,639
<b>TOTAL EXPENDITURES</b>	813,517	627,687	836,677	836,677
<b>022701 NET COST</b>	(813,517)	(627,687)	(836,677)	(836,677)
<b>022900 JAIL - GENERAL</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	976,927	621,620	873,165	894,493
4600 CHARGES FOR CURRENT SERVICES	59,785	2,240	258,000	258,115
4800 OTHER FINANCING SOURCES	23,570	18,208	33,777	33,777
4900 OTHER REVENUE	400		2,000	500
<b>TOTAL REVENUES</b>	1,060,682	642,068	1,166,942	1,186,885
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	2,405,122	1,767,556	2,761,775	2,761,775
5100 SERVICES & SUPPLIES	179,371	158,290	239,315	259,520
5200 INTERNAL CHARGES	436,434	176,177	237,382	237,120
5600 FIXED ASSETS	16,201		6,500	6,500
<b>TOTAL EXPENDITURES</b>	3,037,128	2,102,023	3,244,972	3,264,915
<b>022900 NET COST</b>	(1,976,446)	(1,459,955)	(2,078,030)	(2,078,030)
<b>022910 JAIL - SAFETY PERSONNEL</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	315,291		300,000	289,000
4600 CHARGES FOR CURRENT SERVICES	1,982	312	4,000	1,000

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL REVENUES</b>	317,273	312	304,000	290,000
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	1,729,197	1,333,499	1,903,952	1,889,952
5100 SERVICES & SUPPLIES	431	324	500	500
5200 INTERNAL CHARGES	38,656	28,913	38,551	38,551
<b>TOTAL EXPENDITURES</b>	<b>1,768,284</b>	<b>1,362,736</b>	<b>1,943,003</b>	<b>1,929,003</b>
<b>022910 NET COST</b>	<b>(1,451,011)</b>	<b>(1,362,424)</b>	<b>(1,639,003)</b>	<b>(1,639,003)</b>
<b>022920 JAIL - STC</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	7,313	5,697	16,224	6,396
<b>TOTAL REVENUES</b>	<b>7,313</b>	<b>5,697</b>	<b>16,224</b>	<b>6,396</b>
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	6,072	15,605	16,624	6,796
<b>TOTAL EXPENDITURES</b>	<b>6,072</b>	<b>15,605</b>	<b>16,624</b>	<b>6,796</b>
<b>022920 NET COST</b>	<b>1,241</b>	<b>(9,908)</b>	<b>(400)</b>	<b>(400)</b>
<b>022950 JAIL - CAD RMS PROJECT</b>				
<b>REVENUES</b>				
4800 OTHER FINANCING SOURCES	25,521	25,936	50,936	50,936
<b>TOTAL REVENUES</b>	<b>25,521</b>	<b>25,936</b>	<b>50,936</b>	<b>50,936</b>
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	23,736	50,936	75,936	75,936
<b>TOTAL EXPENDITURES</b>	<b>23,736</b>	<b>50,936</b>	<b>75,936</b>	<b>75,936</b>
<b>022950 NET COST</b>	<b>1,785</b>	<b>(25,000)</b>	<b>(25,000)</b>	<b>(25,000)</b>
<b>JAIL NET COST</b>	<b>(4,237,948)</b>	<b>(3,484,974)</b>	<b>(4,579,110)</b>	<b>(4,579,110)</b>
<b>SHERIFF</b>				
<b>022700 SHERIFF - GENERAL</b>				
<b>REVENUES</b>				
4100 LICENSES & PERMITS	19,111	7,438	16,510	10,710
4200 FINES & FORFEITURES	199	337	200	337
4400 AID FROM OTHER GOVT AGENCIES	849,671	506,782	1,021,059	1,011,059
4600 CHARGES FOR CURRENT SERVICES	34,710	14,424	390,769	387,194
4800 OTHER FINANCING SOURCES	64,796	55,129		80,129
4900 OTHER REVENUE	1,694	7,721		7,721

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL REVENUES</b>	970,181	591,831	1,428,538	1,497,150
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	1,177,193	960,851	1,308,174	1,308,174
5100 SERVICES & SUPPLIES	453,822	533,781	769,246	837,858
5200 INTERNAL CHARGES	892,653	646,563	926,413	926,413
5600 FIXED ASSETS		186,990	186,990	186,990
<b>TOTAL EXPENDITURES</b>	2,523,668	2,328,185	3,190,823	3,259,435
<b>022700 NET COST</b>	(1,553,487)	(1,736,354)	(1,762,285)	(1,762,285)
<b>022706 JAIL SECURITY PROJECT</b>				
<b>REVENUES</b>				
4800 OTHER FINANCING SOURCES	14,010	9,258	19,844	19,844
<b>TOTAL REVENUES</b>	14,010	9,258	19,844	19,844
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	14,010	13,428	19,844	19,844
<b>TOTAL EXPENDITURES</b>	14,010	13,428	19,844	19,844
<b>022706 NET COST</b>		(4,170)		
<b>022710 SHERIFF - SAFETY PERSONNEL</b>				
<b>REVENUES</b>				
4600 CHARGES FOR CURRENT SERVICES	39,076	45,000	65,000	65,000
<b>TOTAL REVENUES</b>	39,076	45,000	65,000	65,000
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	5,177,567	3,992,336	5,658,578	5,658,578
5100 SERVICES & SUPPLIES	320	600	1,000	1,000
5200 INTERNAL CHARGES	126,289	182,960	243,946	243,946
<b>TOTAL EXPENDITURES</b>	5,304,176	4,175,896	5,903,524	5,903,524
<b>022710 NET COST</b>	(5,265,100)	(4,130,896)	(5,838,524)	(5,838,524)
<b>056610 RAN</b>				
<b>REVENUES</b>				
4200 FINES & FORFEITURES	28,457	39,889	84,186	84,186
<b>TOTAL REVENUES</b>	28,457	39,889	84,186	84,186
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	34,209	34,927	61,224	61,224
5600 FIXED ASSETS		32,000	32,000	32,000

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL EXPENDITURES</b>	34,209	66,927	93,224	93,224
<b>056610 NET COST</b>	(5,752)	(27,038)	(9,038)	(9,038)
<b>SHERIFF NET COST</b>	(6,824,339)	(5,898,458)	(7,609,847)	(7,609,847)
<b>VETERANS SERVICE OFFICER</b>				
<b>056605 DNA</b>				
<b>REVENUES</b>				
4200 FINES & FORFEITURES		1,000	10,000	10,000
<b>TOTAL REVENUES</b>		1,000	10,000	10,000
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES		1,000	10,000	10,000
<b>TOTAL EXPENDITURES</b>		1,000	10,000	10,000
<b>056605 NET COST</b>				
<b>VETERANS SERVICE OFFICER NET COST</b>				
<b>SHERIFF NET COST</b>	(11,484,292)	(9,707,880)	(12,588,865)	(12,588,865)
<b>TREASURER</b>				
<b>TREASURER/TAX COLLECTOR</b>				
<b>010500 TTC GENERAL</b>				
<b>REVENUES</b>				
4600 CHARGES FOR CURRENT SERVICES	368,338	233,785	864,596	466,096
4800 OTHER FINANCING SOURCES			28,000	28,000
4900 OTHER REVENUE	3,470	1,590	2,200	141,200
<b>TOTAL REVENUES</b>	371,808	235,375	894,796	635,296
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	552,373	441,643	695,440	621,143
5100 SERVICES & SUPPLIES	86,692	58,231	146,180	86,905
5200 INTERNAL CHARGES	32,564	29,551	47,526	44,766
<b>TOTAL EXPENDITURES</b>	671,629	529,425	889,146	752,814
<b>010500 NET COST</b>	(299,821)	(294,050)	5,650	(117,518)
<b>TREASURER/TAX COLLECTOR NET COST</b>	(299,821)	(294,050)	5,650	(117,518)
<b>TREASURER NET COST</b>	(299,821)	(294,050)	5,650	(117,518)

TRIAL COURT

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

**AS OF DATE:** 03/31/2022      **RUN DATE:** 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>GRAND JURY</b>				
<b>022000 GRAND JURY</b>				
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	5,417	11,372	23,760	23,760
5200 INTERNAL CHARGES		50	600	600
<b>TOTAL EXPENDITURES</b>	5,417	11,422	24,360	24,360
<b>022000 NET COST</b>	(5,417)	(11,422)	(24,360)	(24,360)
<b>GRAND JURY NET COST</b>	(5,417)	(11,422)	(24,360)	(24,360)
<b>TRIAL COURT NET COST</b>	(5,417)	(11,422)	(24,360)	(24,360)
<b>TOTAL NET COST</b>	(588,110)	(8,697,549)	(6,803,771)	(6,803,771)

## County of Inyo

BUD023 - Income Statement - Non-General Fund  
3rd Quarter FY 2021-22

Run Date: 05/09/2022

	% of Budget	3rd Quarter Budget	Actual as of 3/31/22	% of Actual to Budget	YTD as of 3/31/21
<b>REVENUES BY TYPE</b>					
TAXES - PROPERTY	0.1%	80,510	50,212	62.3%	46,489
TAXES - SALES	3.4%	1,667,269	1,473,722	88.3%	1,053,106
LICENSES & PERMITS	1.0%	495,000	257,441	52.0%	243,069
FINES & FORFEITURES	0.0%	6,000	2,768	46.1%	4,626
RENTS & LEASES	0.6%	329,836	266,307	80.7%	235,384
REV USE OF MONEY & PROPERTY	0.5%	271,113	138,364	51.0%	191,026
AID FROM OTHER GOVT AGENCIES	56.5%	27,297,108	13,934,989	51.0%	22,950,467
CHARGES FOR CURRENT SERVICES	21.9%	10,595,584	6,618,471	62.4%	5,734,238
OTHER FINANCING SOURCES	15.0%	7,288,376	1,872,889	25.6%	728,431
OTHER REVENUE	0.5%	246,615	194,394	78.8%	28,885
<b>Total Revenues by Type</b>	<b>100.0%</b>	<b>48,277,411</b>	<b>24,809,561</b>	<b>51.3%</b>	<b>31,215,725</b>
<b>EXPENDITURES BY OBJECT CATEGORY</b>					
SALARIES & BENEFITS	22.5%	14,541,198	9,136,889	62.8%	8,347,137
SERVICES & SUPPLIES	27.8%	17,958,430	10,561,170	58.8%	6,964,082
INTERNAL CHARGES	7.4%	4,803,550	2,123,270	44.2%	2,200,138
OTHER CHARGES	0.9%	599,881	264,757	44.1%	1,325,427
DEBT SERVICE PRINCIPAL	0.7%	471,265	359,674	76.3%	377,229
DEBT SERVICE INTEREST	0.2%	186,582	135,525	72.6%	153,889
FIXED ASSETS	31.0%	19,987,819	14,177,136	70.9%	11,926,790
OTHER FINANCING USES	9.0%	5,814,511	4,305,205	74.0%	2,286,926
RESERVES	0.0%	23,852			
<b>Total Expenditures</b>	<b>100.0%</b>	<b>64,387,088</b>	<b>41,063,628</b>	<b>63.7%</b>	<b>33,581,620</b>
<b>Change in Fund Balance</b>		<b>(16,109,677)</b>	<b>(16,254,067)</b>	<b>100.8%</b>	<b>(2,365,895)</b>

BUD023 - Income Statement - Non-General Fund  
3rd Quarter FY 2021-22

Run Date: 05/09/2022

	% of Budget	3rd Quarter Budget	Actual as of 3/31/22	% of Actual to Budget	YTD as of 3/31/21
<b>EXPENDITURES BY DEPARTMENT</b>					
<b>AGRICULTURAL COMMISSIONER</b>					
CANNABIS REGULATION-GENERAL OP	0.3%	254,597	171,565	67.3%	90,773
ES WEED MANAGEMENT GRANT	0.4%	263,371	192,803	73.2%	170,859
INYO MOSQUITO ABATEMENT	0.7%	498,475	324,578	65.1%	364,077
<b>AUDITOR - CONTROLLER</b>					
AC-CALPERS REFUNDING SF	0.5%	385,777	289,970	75.1%	279,412
AUDITOR CONTROLLER - GEN RESV					
AUDITOR CONTROLLER GEOTHERMAL	0.0%	50,000			
AUDITOR-CONTROLLER - ECON STAB					
IFAS UPGRADE	0.1%	69,029	29,028	42.0%	
PILT TRUST	3.0%	1,992,678	1,992,678	100.0%	1,961,586
<b>CAO AUDITOR CONTROLLER</b>					
PHONE SYSTEM REPLACEMENT					67,085
<b>CHILD SUPPORT SERVICES</b>					
CHILD SUPPORT SERVICES	1.9%	1,279,893	810,229	63.3%	718,338
<b>COUNTY ADMINISTRATIVE OFFICER</b>					
2020 EMPG COVID SUPPLEMENTAL ABATEMENT	0.1%	76,419	37,318	48.8%	
AMERICAN RESCUE PLAN ACT-2021	2.7%	1,751,932			
CAO - ACO	2.8%	1,850,946	386,973	20.9%	233,125
CAO-COVID19	1.0%	663,882	645,928	97.2%	978,060
CAO-GENERAL RELIEF FUND	0.4%	310,165	35,921	11.5%	13,919
CDFW-OIL SPILL PREV RESP GRANT					
COMPUTER SYSTEMS FUND					
COMPUTER UPGRADE	1.5%	984,386	727,510	73.9%	149,015
CONSOLIDATED OFFICE BUILDING	13.5%	8,700,804	8,345,197	95.9%	731,527
COUNTY LIABILITY TRUST	2.5%	1,638,321	1,135,483	69.3%	702,436
DWR-STATEWIDE FLOOD ER GRANT					1,984
EMERGENCY PREPAREDNESS 19-20					55,541
EMERGENCY PREPAREDNESS 20-21	0.0%	48,741			
EMERGENCY PREPAREDNESS 21-22	0.1%	128,741	55,955	43.4%	
FISH & GAME	0.0%	9,700	1,934	19.9%	1,800
GENERAL FUND BALANCE STAB TRUST					
GREAT BASIN APC GRANT	1.2%	820,063			
HOMELAND SECURITY 17-18					21,087
HOMELAND SECURITY 18-19					12,500
HOMELAND SECURITY 19-20	0.0%	21,707	21,509	99.0%	
HOMELAND SECURITY 20-21	0.1%	94,074	16,106	17.1%	
HOMELAND SECURITY 21-22	0.1%	93,278			
MEDICAL MALPRACTICE TRUST	0.1%	123,817	74,205	59.9%	77,287
MOTOR POOL OPERATING	3.3%	2,166,850	1,627,481	75.1%	1,043,520
MOTOR POOL REPLACEMENT	1.0%	667,654	667,653	100.0%	325,000
NATURAL RESOURCE DEVELOPMENT	0.2%	154,639	36,639	23.6%	3,690
PROPERTY TAX UPGRADE	0.2%	147,750			47,507
PURCHASING REVOLVING	0.2%	175,381	54,047	30.8%	61,494
WORKERS COMPENSATION TRUST	1.8%	1,205,961	1,110,811	92.1%	851,397
<b>COUNTY CLERK</b>					

BUD023 - Income Statement - Non-General Fund  
3rd Quarter FY 2021-22

Run Date: 05/09/2022

	% of Budget	3rd Quarter Budget	Actual as of 3/31/22	% of Actual to Budget	YTD as of 3/31/21
ELECTIONS VOTING SYSTEM	0.0%	16,386	8,827	53.8%	
RECORDERS MICROGRAPHIC/SYSTEM	0.1%	97,769	66,016	67.5%	22,304
<b>DISTRICT ATTORNEY</b>					
OES-VWAC 18-19					
OES-VWAC 19-20					64,429
OES-VWAC 20-21	0.1%	96,445	66,805	69.2%	117,241
OES-VWAC 21-22	0.3%	204,992	124,172	60.5%	
<b>FARM ADVISOR</b>					
LEASE RENTAL	0.0%	6,000			
RANGE IMPROVEMENT	0.0%	6,000			
<b>HEALTH &amp; HUMAN SERVICES</b>					
CARES GRANT 19-20					
CARES GRANT 20-21					19,340
CARES GRANT 21-22	0.0%	36,525	21,472	58.7%	
CARES GRANT 22-23					
CBCAP	0.0%	27,382	17,905	65.3%	21,607
DRINKING DRIVER PROGRAM	0.2%	145,294	58,908	40.5%	103,685
ELC-2 ENHANCED LAB CAPICITY	1.9%	1,266,260	509,736	40.2%	72,957
ESAAA	2.5%	1,632,514	1,037,526	63.5%	959,693
FIRST FIVE COMMISSION	1.0%	672,184	343,509	51.1%	311,194
FIRST PROGRAM	0.7%	493,312	338,235	68.5%	349,723
MATERNAL CHILD HEALTH 19-20					
MATERNAL CHILD HEALTH 20-21					99,574
MATERNAL CHILD HEALTH 21-22	0.4%	282,427	168,858	59.7%	
SUBSTANCE USE DISORDERS	1.5%	1,020,375	464,206	45.4%	373,536
TOBACCO TAX GRANT 17-20	0.3%	196,437	141,335	71.9%	232,816
TOBACCO TAX GRANT 22-25	0.2%	150,000	47,790	31.8%	
WOMEN INFANTS & CHILDREN 18-19					
WOMEN INFANTS & CHILDREN 19-20					98,073
WOMEN INFANTS & CHILDREN 20-21	0.1%	112,546	107,141	95.1%	175,441
WOMEN INFANTS & CHILDREN 21-22	0.5%	335,104	190,717	56.9%	
WORK INVESTMENT ACT 19-20					
WORK INVESTMENT ACT 20-21			(577)		63,738
WORK INVESTMENT ACT 21-22	0.1%	114,531	43,456	37.9%	
<b>PLANNING</b>					
YUCCA MOUNTAIN OVERSIGHT	0.4%	271,136	188,632	69.5%	63,160
<b>PROBATION</b>					
CRIMINAL JUSTICE-REALIGNMENT	2.1%	1,405,347	199,520	14.1%	258,945
PROP 64 PUBLIC HEALTH & SAFEY	0.4%	305,299			
<b>PUBLIC WORKS</b>					
BIG PINE LIGHTING	0.0%	36,413	13,651	37.4%	13,534
BISHOP AIR ENVIR ASSESSMENT	0.3%	250,595	241,036	96.1%	197,142
BISHOP AIR REHAB RUNWAY 12-30	0.0%	23,000			6,998,652
BISHOP AIR TAXIWAY REHAB					1,511,622
BISHOP AIR TERMINAL AREA IMPRV	1.6%	1,071,700	990,897	92.4%	
BISHOP AIRPORT	4.7%	3,029,683	2,140,526	70.6%	456,604
BISHOP AIRPORT - SPECIAL	0.0%	10,000	4,204	42.0%	3,731
COUNTY SERVICE AREA #2	0.1%	122,596	21,046	17.1%	20,192
INDEPENDENCE AIRPORT	0.0%	18,697	11,854	63.4%	22,124



BUD023 - Income Statement - Non-General Fund  
3rd Quarter FY 2021-22

Run Date: 05/09/2022

	% of Budget	3rd Quarter Budget	Actual as of 3/31/22	% of Actual to Budget	YTD as of 3/31/21
INDEPENDENCE AIRPORT - SPECIAL	0.0%	10,250	6,319	61.6%	2,279
INDEPENDENCE LIGHTING	0.0%	32,785	11,151	34.0%	9,757
LONE PINE LIGHTING	0.0%	53,715	15,295	28.4%	15,010
LONE PINE/DEATH VALLEY AIR-SP	0.0%	10,250	6,290	61.3%	7,376
LONE PINE/DEATH VALLEY AIRPORT	0.2%	130,675	88,460	67.6%	59,103
LP/DV AIRPORT PAVEMENT					
PARKS REHAB & DEVELOPMENT TRST	0.0%	4,950			
PER CAPITA GRANT-PROP 68	0.9%	589,000			
PUBLIC WORKS - DEFERRED MAINT	1.2%	836,157	450,302	53.8%	777,804
RECYCLING & WASTE CAPITAL IMPR	0.4%	272,270	272,270	100.0%	
RECYCLING & WASTE MGMT	8.1%	5,279,652	4,217,527	79.8%	2,446,786
ROAD	18.4%	11,855,893	6,896,749	58.1%	5,070,837
ROAD PROJECTS - STATE FUNDED	2.4%	1,565,024	763,281	48.7%	1,309,466
SHOSHONE AIRPORT - SPECIAL	0.0%	9,904	1,148	11.5%	3,826
TECOPA LAGOON PHASE 2	0.4%	258,126			
TRANSPORTATION & PLANNING TRST	1.0%	695,911	378,771	54.4%	389,931
WATER SYSTEMS	0.8%	576,431	313,318	54.3%	559,348
<b>SHERIFF</b>					
CALMET TASK FORCE	0.2%	180,710	132,145	73.1%	95,459
ILLEGAL CANNABIS SUPPRESSION	0.0%	21,507	764	3.5%	10,357
OFF HWY VEHICLE GRANT 19-20					
OFF HWY VEHICLE GRANT 20-21					
OFF HWY VEHICLE GRANT 21-22	0.0%	52,753	329	0.6%	
<b>WATER</b>					
BIG PINE RECYCLE WATER PRJ					
CEQA STUDY					
OWENS RIVER WATER TRAIL GRANT					
SALT CEDAR PROJECT	0.1%	94,356	81,475	86.3%	60,550
WATER DEPARTMENT	2.7%	1,740,789	1,069,078	61.4%	1,169,626
	100.0%	64,387,088	41,063,628	63.7%	33,581,620

BUD023 - Income Statement - Non-General Fund  
3rd Quarter FY 2021-22

Run Date: 05/09/2022

	% of Budget	3rd Quarter Budget	Actual as of 3/31/22	% of Actual to Budget	YTD as of 3/31/21
EMERGENCY PREPAREDNESS 21-22	0.0%	128,741	55,955	43.4%	
FISH & GAME	0.0%	9,700	1,934	19.9%	1,800
GENERAL FUND BALANCE STAB TRUST					
GRANTS IN SUPPORT	0.0%	112,801	112,800	100.0%	20,805
GREAT BASIN APC GRANT	0.5%	820,063			
HOMELAND SECURITY 17-18					21,087
HOMELAND SECURITY 18-19					12,500
HOMELAND SECURITY 19-20	0.0%	21,707	21,509	99.0%	
HOMELAND SECURITY 20-21	0.0%	94,074	16,106	17.1%	
HOMELAND SECURITY 21-22	0.0%	93,278			
INFORMATION SERVICES	1.8%	2,537,072	1,848,489	72.8%	1,616,828
MEDICAL MALPRACTICE TRUST	0.0%	123,817	74,205	59.9%	77,287
MOTOR POOL OPERATING	1.5%	2,166,850	1,627,481	75.1%	1,043,520
MOTOR POOL REPLACEMENT	0.4%	667,654	667,653	100.0%	325,000
NATURAL RESOURCE DEVELOPMENT	0.1%	154,639	36,639	23.6%	3,690
OFFICE OF DISASTER SERVICES	0.0%	122,195	82,223	67.2%	88,323
PERSONNEL	1.0%	1,451,732	721,904	49.7%	567,667
PROPERTY TAX UPGRADE	0.1%	147,750			47,507
PUBLIC DEFENDER	0.6%	853,150	583,103	68.3%	473,847
PURCHASING REVOLVING	0.1%	175,381	54,047	30.8%	61,494
RISK MANAGEMENT	0.2%	314,873	203,722	64.6%	171,552
VETERANS SERVICE OFFICER	0.1%	175,289	117,131	66.8%	81,120
WORKERS COMPENSATION TRUST	0.8%	1,205,961	1,110,811	92.1%	851,397
<b>COUNTY CLERK</b>					
COUNTY CLERK - GENERAL	0.2%	415,499	283,931	68.3%	280,905
ELECTIONS	0.3%	511,439	324,997	63.5%	290,461
ELECTIONS VOTING SYSTEM	0.0%	16,386	8,827	53.8%	
RECORDERS MICROGRAPHIC/SYSTEM	0.0%	97,769	66,016	67.5%	22,304
<b>COUNTY COUNSEL</b>					
COUNTY COUNSEL	0.8%	1,202,015	922,624	76.7%	708,960
<b>DISTRICT ATTORNEY</b>					
DISTRICT ATTORNEY	0.9%	1,267,879	907,722	71.5%	838,476
DISTRICT ATTORNEY - SAFETY	0.6%	847,884	614,920	72.5%	447,497
OES-VWAC 18-19					64,429
OES-VWAC 19-20					117,241
OES-VWAC 20-21	0.0%	96,445	66,805	69.2%	
OES-VWAC 21-22	0.1%	204,992	124,172	60.5%	
<b>ENVIRONMENTAL HEALTH</b>					
ENVIRONMENTAL HEALTH - GENERAL	0.8%	1,256,110	802,799	63.9%	808,507
<b>FARM ADVISOR</b>					
FARM ADVISOR	0.1%	157,490	111,706	70.9%	108,849
LEASE RENTAL	0.0%	6,000			
RANGE IMPROVEMENT	0.0%	6,000			
<b>HEALTH &amp; HUMAN SERVICES</b>					
CALIFORNIA CHILD SERVICE-ADMIN	0.1%	179,616	144,997	80.7%	54,736
CALIFORNIA CHILDREN SERVICE	0.0%	21,417	8,842	41.2%	4,098
CARES GRANT 19-20					19,340
CARES GRANT 20-21					
CARES GRANT 21-22	0.0%	36,525	21,472	58.7%	

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>AGRICULTURAL COMMISSIONER</b>				
<b>AG COMM/SEALER</b>				
<b>023301 CANNABIS REGULATION-GENERAL OP</b>				
<b>REVENUES</b>				
4600 CHARGES FOR CURRENT SERVICES	134,652	102,247	264,950	254,597
<b>TOTAL REVENUES</b>	<b>134,652</b>	<b>102,247</b>	<b>264,950</b>	<b>254,597</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	120,988	155,217	221,337	221,379
5100 SERVICES & SUPPLIES	7,846	1,555	12,768	8,899
5200 INTERNAL CHARGES	5,819	14,795	30,845	24,319
<b>TOTAL EXPENDITURES</b>	<b>134,653</b>	<b>171,567</b>	<b>264,950</b>	<b>254,597</b>
<b>023301 NET COST</b>	<b>(1)</b>	<b>(69,320)</b>		
<b>621300 ES WEED MANAGEMENT GRANT</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	(572)	(200)		
4400 AID FROM OTHER GOVT AGENCIES	236,191	164,795	247,041	247,041
4600 CHARGES FOR CURRENT SERVICES	20,807	591	25,000	25,000
<b>TOTAL REVENUES</b>	<b>256,426</b>	<b>165,186</b>	<b>272,041</b>	<b>272,041</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	189,148	112,356	145,839	148,672
5100 SERVICES & SUPPLIES	15,758	10,400	25,821	21,821
5200 INTERNAL CHARGES	31,626	41,129	60,658	60,658
5600 FIXED ASSETS	38,821	28,920	32,220	32,220
<b>TOTAL EXPENDITURES</b>	<b>275,353</b>	<b>192,805</b>	<b>264,538</b>	<b>263,371</b>
<b>621300 NET COST</b>	<b>(18,927)</b>	<b>(27,619)</b>	<b>7,503</b>	<b>8,670</b>
<b>AG COMM/SEALER NET COST</b>	<b>(18,928)</b>	<b>(96,939)</b>	<b>7,503</b>	<b>8,670</b>
<b>MOSQUITO CONTROL</b>				
<b>154101 INYO MOSQUITO ABATEMENT</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	417	100	400	400
4400 AID FROM OTHER GOVT AGENCIES	43,987	19,821	70,000	70,000
4600 CHARGES FOR CURRENT SERVICES	482,521	271,816	491,000	491,000
<b>TOTAL REVENUES</b>	<b>526,925</b>	<b>291,737</b>	<b>561,400</b>	<b>561,400</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	388,705	197,822	303,104	303,104
5100 SERVICES & SUPPLIES	43,936	51,214	92,384	92,384

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
5200 INTERNAL CHARGES	90,995	56,100	82,896	82,896
5600 FIXED ASSETS		19,440	20,091	20,091
<b>TOTAL EXPENDITURES</b>	523,636	324,576	498,475	498,475
<b>154101 NET COST</b>	3,289	(32,839)	62,925	62,925
<b>MOSQUITO CONTROL NET COST</b>	3,289	(32,839)	62,925	62,925
<b>AGRICULTURAL COMMISSIONER NET COST</b>	(15,639)	(129,778)	70,428	71,595

**AUDITOR - CONTROLLER**

**AUDITOR-CONTROLLER**

**010404 AC-CALPERS REFUNDING SF**

**REVENUES**

4600 CHARGES FOR CURRENT SERVICES	373,204	289,334	385,777	385,777
<b>TOTAL REVENUES</b>	373,204	289,334	385,777	385,777

**EXPENDITURES**

5550 DEBT SERVICE PRINCIPAL	198,000	166,000	222,000	222,000
5560 DEBT SERVICE INTEREST	175,203	123,970	163,777	163,777
<b>TOTAL EXPENDITURES</b>	373,203	289,970	385,777	385,777

<b>010404 NET COST</b>	1	(636)		
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**010405 AUDITOR CONTROLLER - GEN RESV**

**REVENUES**

4350 REV USE OF MONEY & PROPERTY	28,924	6,644	25,000	25,000
4800 OTHER FINANCING SOURCES			500,000	500,000
<b>TOTAL REVENUES</b>	28,924	6,644	525,000	525,000

<b>010405 NET COST</b>	28,924	6,644	525,000	525,000
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**010406 AUDITOR CONTROLLER GEOTHERMAL**

**REVENUES**

4300 RENTS & LEASES	101,233	106,744		
<b>TOTAL REVENUES</b>	101,233	106,744		

**EXPENDITURES**

5800 OTHER FINANCING USES			50,000	50,000
<b>TOTAL EXPENDITURES</b>			50,000	50,000

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

**AS OF DATE:** 03/31/2022      **RUN DATE:** 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>010406 NET COST</b>	101,233	106,744	(50,000)	(50,000)
<b>010407 AUDITOR-CONTROLLER - ECON STAB</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	30,098	6,913	30,000	30,000
<b>TOTAL REVENUES</b>	<b>30,098</b>	<b>6,913</b>	<b>30,000</b>	<b>30,000</b>
<b>EXPENDITURES</b>				
<b>TOTAL EXPENDITURES</b>				
<b>010407 NET COST</b>	30,098	6,913	30,000	30,000
<b>500458 PILT TRUST</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	1,992,678			
<b>TOTAL REVENUES</b>	<b>1,992,678</b>			
<b>EXPENDITURES</b>				
5800 OTHER FINANCING USES	1,961,586	1,992,678	1,992,678	1,992,678
<b>TOTAL EXPENDITURES</b>	<b>1,961,586</b>	<b>1,992,678</b>	<b>1,992,678</b>	<b>1,992,678</b>
<b>500458 NET COST</b>	31,092	(1,992,678)	(1,992,678)	(1,992,678)
<b>AUDITOR-CONTROLLER NET COST</b>	191,348	(1,873,013)	(1,487,678)	(1,487,678)
<b>INFORMATION SERVICES</b>				
<b>011806 IFAS UPGRADE</b>				
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES			40,000	40,000
5600 FIXED ASSETS		29,029	29,029	29,029
<b>TOTAL EXPENDITURES</b>		<b>29,029</b>	<b>69,029</b>	<b>69,029</b>
<b>011806 NET COST</b>		(29,029)	(69,029)	(69,029)
<b>INFORMATION SERVICES NET COST</b>		(29,029)	(69,029)	(69,029)
<b>AUDITOR - CONTROLLER NET COST</b>	191,348	(1,902,042)	(1,556,707)	(1,556,707)

**CAO AUDITOR CONTROLLER**

**INFORMATION SERVICES**

**011807 PHONE SYSTEM REPLACEMENT**

**EXPENDITURES**

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

**AS OF DATE:** 03/31/2022      **RUN DATE:** 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
5600 FIXED ASSETS	67,944			
<b>TOTAL EXPENDITURES</b>	67,944			
<b>011807 NET COST</b>	(67,944)			
<b>INFORMATION SERVICES NET COST</b>	(67,944)			
<b>CAO AUDITOR CONTROLLER NET COST</b>	(67,944)			

**COUNTY ADMINISTRATIVE OFFICER**

**AUDITOR-CONTROLLER**

<b>011804 PROPERTY TAX UPGRADE REVENUES</b>				
<b>TOTAL REVENUES</b>				
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES			121,200	121,200
5550 DEBT SERVICE PRINCIPAL	47,508		26,550	26,550
<b>TOTAL EXPENDITURES</b>	47,508		147,750	147,750
<b>011804 NET COST</b>	(47,508)		(147,750)	(147,750)
<b>AUDITOR-CONTROLLER NET COST</b>	(47,508)		(147,750)	(147,750)

**COUNTY ADMINISTRATIVE OFFICER**

**010201 CAO - ACO**

<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES		140,000	140,000	140,000
4600 CHARGES FOR CURRENT SERVICES	51,351		51,351	51,351
4800 OTHER FINANCING SOURCES	1,135,915		1,159,293	1,409,293
<b>TOTAL REVENUES</b>	1,187,266	140,000	1,350,644	1,600,644
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	62,977	119,253	230,392	230,392
5200 INTERNAL CHARGES		2,625	140,000	140,000
5600 FIXED ASSETS	192,961	265,095	265,095	265,095
5800 OTHER FINANCING USES	163,814		944,230	1,194,230
5900 RESERVES			21,229	21,229
<b>TOTAL EXPENDITURES</b>	419,752	386,973	1,600,946	1,850,946
<b>010201 NET COST</b>	767,514	(246,973)	(250,302)	(250,302)

**010204 NATURAL RESOURCE DEVELOPMENT**

# COUNTY OF INYO

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>	<hr/> <hr/>			
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	3,690	36,639	154,639	154,639
<b>TOTAL EXPENDITURES</b>	<hr/> <hr/>			
<b>010204 NET COST</b>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>010403 ABATEMENT</b>				
<b>REVENUES</b>				
4800 OTHER FINANCING SOURCES	30,000		30,000	30,000
<b>TOTAL REVENUES</b>	<hr/> <hr/>			
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES			30,000	30,000
<b>TOTAL EXPENDITURES</b>	<hr/> <hr/>			
<b>010403 NET COST</b>	<hr/> <hr/>			
<b>011809 CONSOLIDATED OFFICE BUILDING</b>				
<b>REVENUES</b>				
4600 CHARGES FOR CURRENT SERVICES	23,342	145,321	290,642	290,642
4800 OTHER FINANCING SOURCES	887,680	94,245	438,491	438,491
<b>TOTAL REVENUES</b>	<hr/> <hr/>			
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS		30,050	49,887	49,887
5100 SERVICES & SUPPLIES	720,141	504,649	698,181	698,181
5600 FIXED ASSETS	449,415	7,810,498	7,950,113	7,950,113
5900 RESERVES			2,623	2,623
<b>TOTAL EXPENDITURES</b>	<hr/> <hr/>			
<b>011809 NET COST</b>	<hr/> <hr/>			
<b>024200 FISH &amp; GAME</b>				
<b>REVENUES</b>				
4200 FINES & FORFEITURES	6,795	2,768	6,000	6,000
<b>TOTAL REVENUES</b>	<hr/> <hr/>			
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	2,467	1,934	9,700	9,700

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL EXPENDITURES</b>	2,467	1,934	9,700	9,700
<b>024200 NET COST</b>	4,328	834	(3,700)	(3,700)
<b>501501 GENRAL FUND BALANCE STAB TRUST</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	6,139	1,409		
<b>TOTAL REVENUES</b>	6,139	1,409		
<b>501501 NET COST</b>	6,139	1,409		
<b>610189 GREAT BASIN APC GRANT</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	6	675		
4400 AID FROM OTHER GOVT AGENCIES		820,063	820,063	820,063
<b>TOTAL REVENUES</b>	6	820,738	820,063	820,063
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES			720,063	720,063
5800 OTHER FINANCING USES			100,000	100,000
<b>TOTAL EXPENDITURES</b>			820,063	820,063
<b>610189 NET COST</b>	6	820,738		
<b>650200 AMERICAN RESCUE PLAN ACT-2021</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	1,198	3,001		
4400 AID FROM OTHER GOVT AGENCIES	1,751,932		1,751,932	1,751,932
<b>TOTAL REVENUES</b>	1,753,130	3,001	1,751,932	1,751,932
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES			425,000	425,000
5600 FIXED ASSETS			1,326,932	1,326,932
<b>TOTAL EXPENDITURES</b>			1,751,932	1,751,932
<b>650200 NET COST</b>	1,753,130	3,001		
<b>COUNTY ADMINISTRATIVE OFFICER NET COST</b>	2,298,893	(7,563,261)	(8,380,312)	(8,380,312)
<b>INFORMATION SERVICES</b>				
<b>011808 COMPUTER UPGRADE</b>				
<b>REVENUES</b>				



# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
4600 CHARGES FOR CURRENT SERVICES	525,161	377,788	502,785	502,785
<b>TOTAL REVENUES</b>	<b>525,161</b>	<b>377,788</b>	<b>502,785</b>	<b>502,785</b>
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	193,232	400,604	497,215	622,215
5600 FIXED ASSETS	88,305	326,906	362,171	362,171
<b>TOTAL EXPENDITURES</b>	<b>281,537</b>	<b>727,510</b>	<b>859,386</b>	<b>984,386</b>
<b>011808 NET COST</b>	<b>243,624</b>	<b>(349,722)</b>	<b>(356,601)</b>	<b>(481,601)</b>
<b>699900 COMPUTER SYSTEMS FUND</b>				
<b>REVENUES</b>				
4800 OTHER FINANCING SOURCES	300,000			200,000
<b>TOTAL REVENUES</b>	<b>300,000</b>			<b>200,000</b>
<b>699900 NET COST</b>	<b>300,000</b>			<b>200,000</b>
<b>INFORMATION SERVICES NET COST</b>	<b>543,624</b>	<b>(349,722)</b>	<b>(356,601)</b>	<b>(281,601)</b>
<b>MOTOR POOL</b>				
<b>200100 MOTOR POOL OPERATING</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	1,755	240	100	240
4600 CHARGES FOR CURRENT SERVICES	1,196,043	948,290	1,300,000	1,375,000
4800 OTHER FINANCING SOURCES	325,000	667,653	650,000	667,654
4900 OTHER REVENUE	7,232	29,983	12,000	29,983
<b>TOTAL REVENUES</b>	<b>1,530,030</b>	<b>1,646,166</b>	<b>1,962,100</b>	<b>2,072,877</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	293,201	160,083	287,370	261,750
5100 SERVICES & SUPPLIES	796,081	1,116,808	1,415,625	1,495,895
5200 INTERNAL CHARGES	53,467	77,215	109,205	109,205
5600 FIXED ASSETS		273,376	300,000	300,000
<b>TOTAL EXPENDITURES</b>	<b>1,142,749</b>	<b>1,627,482</b>	<b>2,112,200</b>	<b>2,166,850</b>
<b>200100 NET COST</b>	<b>387,281</b>	<b>18,684</b>	<b>(150,100)</b>	<b>(93,973)</b>
<b>200200 MOTOR POOL REPLACEMENT</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	10,130	2,419	1,000	2,419
4600 CHARGES FOR CURRENT SERVICES	380,269	238,863	396,000	396,000
4900 OTHER REVENUE		128,695		128,695

# COUNTY OF INYO

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL REVENUES</b>	390,399	369,977	397,000	527,114
<b>EXPENDITURES</b>				
5800 OTHER FINANCING USES	325,000	667,653	650,000	667,654
<b>TOTAL EXPENDITURES</b>	325,000	667,653	650,000	667,654
<b>200200 NET COST</b>	65,399	(297,676)	(253,000)	(140,540)
<b>MOTOR POOL NET COST</b>	452,680	(278,992)	(403,100)	(234,513)
<b>OFFICE OF DISASTER SERVICES</b>				
<b>010205 CAO-GENERAL RELIEF FUND</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	134,656			
<b>TOTAL REVENUES</b>	134,656			
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	28,482	20,514	26,500	226,500
5600 FIXED ASSETS	153,734	15,408	83,665	83,665
<b>TOTAL EXPENDITURES</b>	182,216	35,922	110,165	310,165
<b>010205 NET COST</b>	(47,560)	(35,922)	(110,165)	(310,165)
<b>010208 CAO-COVID19</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	6,261	1,376		
4400 AID FROM OTHER GOVT AGENCIES	1,679,008			
4800 OTHER FINANCING SOURCES	100,000			
<b>TOTAL REVENUES</b>	1,785,269	1,376		
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	47,980	14,326	31,278	31,278
5200 INTERNAL CHARGES	1,432		1,000	1,000
5500 OTHER CHARGES	995,000			
5800 OTHER FINANCING USES		631,604	631,604	631,604
<b>TOTAL EXPENDITURES</b>	1,044,412	645,930	663,882	663,882
<b>010208 NET COST</b>	740,857	(644,554)	(663,882)	(663,882)
<b>610191 2020 EMPG COVID SUPPLEMENTAL</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES		37,317	76,419	76,419

# COUNTY OF INYO

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL REVENUES</b>		37,317	76,419	76,419
<b>EXPENDITURES</b>				
5600 FIXED ASSETS		37,318	76,419	76,419
<b>TOTAL EXPENDITURES</b>		37,318	76,419	76,419
<b>610191 NET COST</b>		(1)		
<b>610389 DWR-STATEWIDE FLOOD ER GRANT</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES		7,289		
<b>TOTAL REVENUES</b>		7,289		
<b>EXPENDITURES</b>				
<b>TOTAL EXPENDITURES</b>				
<b>610389 NET COST</b>		7,289		
<b>623120 CDFW-OIL SPILL PREV RESP GRANT</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES		35,000		
<b>TOTAL REVENUES</b>		35,000		
<b>623120 NET COST</b>		35,000		
<b>623717 HOMELAND SECURITY 17-18</b>				
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>				
<b>EXPENDITURES</b>				
<b>TOTAL EXPENDITURES</b>				
<b>623717 NET COST</b>				
<b>623718 HOMELAND SECURITY 18-19</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES		80,929		
<b>TOTAL REVENUES</b>		80,929		
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES		67,016		

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

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<b>TOTAL EXPENDITURES</b>	67,016			
<b>623718 NET COST</b>	13,913			
<b>623719 HOMELAND SECURITY 19-20</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	12,500		21,707	21,707
<b>TOTAL REVENUES</b>	12,500		21,707	21,707
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	12,500	3,000	3,000	3,000
5600 FIXED ASSETS		18,509	18,707	18,707
<b>TOTAL EXPENDITURES</b>	12,500	21,509	21,707	21,707
<b>623719 NET COST</b>		(21,509)		
<b>623720 HOMELAND SECURITY 20-21</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES		12,500	94,074	94,074
<b>TOTAL REVENUES</b>		12,500	94,074	94,074
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES		12,500	89,265	89,265
5200 INTERNAL CHARGES		3,607	4,809	4,809
<b>TOTAL EXPENDITURES</b>		16,107	94,074	94,074
<b>623720 NET COST</b>		(3,607)		
<b>623721 HOMELAND SECURITY 21-22</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES			93,278	93,278
<b>TOTAL REVENUES</b>			93,278	93,278
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES			71,614	71,614
5200 INTERNAL CHARGES			4,664	4,664
5600 FIXED ASSETS			17,000	17,000
<b>TOTAL EXPENDITURES</b>			93,278	93,278
<b>623721 NET COST</b>				
<b>623819 EMERGENCY PREPAREDNESS 19-20</b>				

# COUNTY OF INYO

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<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	64,040			
<b>TOTAL REVENUES</b>	64,040			
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	(103)			
5100 SERVICES & SUPPLIES	24,432			
5200 INTERNAL CHARGES	(47)			
5600 FIXED ASSETS	19,220			
<b>TOTAL EXPENDITURES</b>	43,502			
<b>623819 NET COST</b>	20,538			
<b>623820 EMERGENCY PREPAREDNESS 20-21</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	72,220	3,674	46,199	48,741
<b>TOTAL REVENUES</b>	72,220	3,674	46,199	48,741
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	70,938			
5100 SERVICES & SUPPLIES			43,199	42,241
5200 INTERNAL CHARGES	4,956		3,000	6,500
<b>TOTAL EXPENDITURES</b>	75,894		46,199	48,741
<b>623820 NET COST</b>	(3,674)	3,674		
<b>623821 EMERGENCY PREPAREDNESS 21-22</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES			128,741	128,741
<b>TOTAL REVENUES</b>			128,741	128,741
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS		51,046	74,557	74,557
5100 SERVICES & SUPPLIES			39,842	39,842
5200 INTERNAL CHARGES		4,910	14,342	14,342
<b>TOTAL EXPENDITURES</b>		55,956	128,741	128,741
<b>623821 NET COST</b>		(55,956)		
<b>OFFICE OF DISASTER SERVICES NET COST</b>	766,363	(757,875)	(774,047)	(974,047)
<b>PURCHASING</b>				
<b>200300 PURCHASING REVOLVING</b>				

# COUNTY OF INYO

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<b>REVENUES</b>				
4600 CHARGES FOR CURRENT SERVICES	98,932	58,402	175,000	175,000
<b>TOTAL REVENUES</b>	<u>98,932</u>	<u>58,402</u>	<u>175,000</u>	<u>175,000</u>
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	96,396	54,048	175,381	175,381
<b>TOTAL EXPENDITURES</b>	<u>96,396</u>	<u>54,048</u>	<u>175,381</u>	<u>175,381</u>
<b>200300 NET COST</b>	<u>2,536</u>	<u>4,354</u>	<u>(381)</u>	<u>(381)</u>
<b>PURCHASING NET COST</b>	<u>2,536</u>	<u>4,354</u>	<u>(381)</u>	<u>(381)</u>
<b>RISK MANAGEMENT</b>				
<b>500902 WORKERS COMPENSATION TRUST</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	(1,137)	(470)		
4600 CHARGES FOR CURRENT SERVICES	1,025,579	894,700	1,205,961	1,205,961
4900 OTHER REVENUE		250		
<b>TOTAL REVENUES</b>	<u>1,024,442</u>	<u>894,480</u>	<u>1,205,961</u>	<u>1,205,961</u>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	10			
5100 SERVICES & SUPPLIES	872,919	1,102,761	1,193,227	1,193,227
5200 INTERNAL CHARGES	2,066	8,051	12,734	12,734
<b>TOTAL EXPENDITURES</b>	<u>874,995</u>	<u>1,110,812</u>	<u>1,205,961</u>	<u>1,205,961</u>
<b>500902 NET COST</b>	<u>149,447</u>	<u>(216,332)</u>		
<b>500903 COUNTY LIABILITY TRUST</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	6,428	1,253		
4600 CHARGES FOR CURRENT SERVICES	852,456	796,972	1,090,895	1,090,895
<b>TOTAL REVENUES</b>	<u>858,884</u>	<u>798,225</u>	<u>1,090,895</u>	<u>1,090,895</u>
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	890,197	1,130,781	1,610,852	1,610,852
5200 INTERNAL CHARGES	462	4,702	7,469	7,469
5800 OTHER FINANCING USES			20,000	20,000
<b>TOTAL EXPENDITURES</b>	<u>890,659</u>	<u>1,135,483</u>	<u>1,638,321</u>	<u>1,638,321</u>
<b>500903 NET COST</b>	<u>(31,775)</u>	<u>(337,258)</u>	<u>(547,426)</u>	<u>(547,426)</u>
<b>500904 MEDICAL MALPRACTICE TRUST</b>				

# COUNTY OF INYO

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<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	321	110		
4600 CHARGES FOR CURRENT SERVICES	117,626	81,613	108,817	108,817
<b>TOTAL REVENUES</b>	<b>117,947</b>	<b>81,723</b>	<b>108,817</b>	<b>108,817</b>
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	89,431	73,359	122,688	122,688
5200 INTERNAL CHARGES		847	1,129	1,129
<b>TOTAL EXPENDITURES</b>	<b>89,431</b>	<b>74,206</b>	<b>123,817</b>	<b>123,817</b>
<b>500904 NET COST</b>	<b>28,516</b>	<b>7,517</b>	<b>(15,000)</b>	<b>(15,000)</b>
<b>RISK MANAGEMENT NET COST</b>	<b>146,188</b>	<b>(546,073)</b>	<b>(562,426)</b>	<b>(562,426)</b>
<b>COUNTY ADMINISTRATIVE OFFICER NET COST</b>	<b>4,162,776</b>	<b>(9,491,569)</b>	<b>(10,624,617)</b>	<b>(10,581,030)</b>

### CHILD SUPPORT SERVICES

#### CHILD SUPPORT

##### 022501 CHILD SUPPORT SERVICES

#### REVENUES

4350 REV USE OF MONEY & PROPERTY	939	202	800	800
4400 AID FROM OTHER GOVT AGENCIES	976,345	822,240	1,275,011	1,275,011
4600 CHARGES FOR CURRENT SERVICES	600			
4900 OTHER REVENUE		530		
<b>TOTAL REVENUES</b>	<b>977,884</b>	<b>822,972</b>	<b>1,275,811</b>	<b>1,275,811</b>

#### EXPENDITURES

5000 SALARIES & BENEFITS	727,070	563,026	861,279	861,279
5100 SERVICES & SUPPLIES	100,002	179,905	315,628	315,628
5200 INTERNAL CHARGES	95,495	67,301	102,986	102,986
<b>TOTAL EXPENDITURES</b>	<b>922,567</b>	<b>810,232</b>	<b>1,279,893</b>	<b>1,279,893</b>

**022501 NET COST**      55,317      12,740      (4,082)      (4,082)

**CHILD SUPPORT NET COST**      55,317      12,740      (4,082)      (4,082)

**CHILD SUPPORT SERVICES NET COST**      55,317      12,740      (4,082)      (4,082)

### COUNTY CLERK

#### ELECTIONS

##### 621250 ELECTIONS VOTING SYSTEM

#### REVENUES

4400 AID FROM OTHER GOVT AGENCIES		142,800	7,559	7,559
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# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL REVENUES</b>		142,800	7,559	7,559
<b>EXPENDITURES</b>				
5600 FIXED ASSETS	136,389	8,827	16,386	16,386
<b>TOTAL EXPENDITURES</b>	136,389	8,827	16,386	16,386
<b>621250 NET COST</b>	(136,389)	133,973	(8,827)	(8,827)
<b>ELECTIONS NET COST</b>	(136,389)	133,973	(8,827)	(8,827)
<b>RECORDER</b>				
<b>023401 RECORDERS MICROGRAPHIC/SYSTEM</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	1,221	208	350	350
4600 CHARGES FOR CURRENT SERVICES	35,894	29,743	33,080	36,380
4800 OTHER FINANCING SOURCES		1,713	1,713	1,713
<b>TOTAL REVENUES</b>	37,115	31,664	35,143	38,443
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	3,778	4,555	4,554	4,555
5100 SERVICES & SUPPLIES	54,657	60,185	125,697	91,510
5200 INTERNAL CHARGES	6,062	1,278	1,704	1,704
<b>TOTAL EXPENDITURES</b>	64,497	66,018	131,955	97,769
<b>023401 NET COST</b>	(27,382)	(34,354)	(96,812)	(59,326)
<b>RECORDER NET COST</b>	(27,382)	(34,354)	(96,812)	(59,326)
<b>COUNTY CLERK NET COST</b>	(163,771)	99,619	(105,639)	(68,153)
<b>DISTRICT ATTORNEY</b>				
<b>DISTRICT ATTORNEY</b>				
<b>620418 OES-VWAC 18-19</b>				
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>	<hr/>			
<b>EXPENDITURES</b>				
<b>TOTAL EXPENDITURES</b>	<hr/>			
<b>620418 NET COST</b>	<hr/>			
<b>620419 OES-VWAC 19-20</b>				
<b>REVENUES</b>				



# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
4400 AID FROM OTHER GOVT AGENCIES	71,944			
<b>TOTAL REVENUES</b>	71,944			
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	54,494			
5100 SERVICES & SUPPLIES	4,759			
5200 INTERNAL CHARGES	5,258			
<b>TOTAL EXPENDITURES</b>	64,511			
<b>620419 NET COST</b>	7,433			
<b>620420 OES-VWAC 20-21</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	169,657	75,942	96,445	96,445
<b>TOTAL REVENUES</b>	169,657	75,942	96,445	96,445
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	152,113	50,982	57,010	57,010
5100 SERVICES & SUPPLIES	11,373	8,327	31,283	31,283
5200 INTERNAL CHARGES	15,309	7,497	8,152	8,152
<b>TOTAL EXPENDITURES</b>	178,795	66,806	96,445	96,445
<b>620420 NET COST</b>	(9,138)	9,136		
<b>620421 OES-VWAC 21-22</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES		66,407	204,992	204,992
<b>TOTAL REVENUES</b>		66,407	204,992	204,992
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS		107,930	170,288	170,288
5100 SERVICES & SUPPLIES		3,281	12,974	12,774
5200 INTERNAL CHARGES		12,964	21,730	21,930
<b>TOTAL EXPENDITURES</b>		124,175	204,992	204,992
<b>620421 NET COST</b>		(57,768)		
<b>DISTRICT ATTORNEY NET COST</b>	(1,705)	(48,632)		
<b>DISTRICT ATTORNEY NET COST</b>	(1,705)	(48,632)		

FARM ADVISOR  
FARM ADVISOR

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>024300 RANGE IMPROVEMENT</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	573			
<b>TOTAL REVENUES</b>	573			
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES			6,000	6,000
<b>TOTAL EXPENDITURES</b>			6,000	6,000
<b>024300 NET COST</b>	573		(6,000)	(6,000)
 <b>024400 LEASE RENTAL</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	1,789			
<b>TOTAL REVENUES</b>	1,789			
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES			6,000	6,000
<b>TOTAL EXPENDITURES</b>			6,000	6,000
<b>024400 NET COST</b>	1,789		(6,000)	(6,000)
<b>FARM ADVISOR NET COST</b>	2,362		(12,000)	(12,000)
<b>FARM ADVISOR NET COST</b>	2,362		(12,000)	(12,000)

### HEALTH & HUMAN SERVICES

#### ESAAA

#### 683000 ESAAA

#### REVENUES

4060 TAXES - SALES	30,361	42,164	38,026	42,164
4300 RENTS & LEASES		87	200	200
4350 REV USE OF MONEY & PROPERTY	(2,079)	(747)	1,300	1,350
4400 AID FROM OTHER GOVT AGENCIES	475,940	773,241	1,458,018	1,458,018
4600 CHARGES FOR CURRENT SERVICES	65,648	29,304	40,000	38,714
4800 OTHER FINANCING SOURCES	150,393		94,875	91,973
4900 OTHER REVENUE	4,975			
<b>TOTAL REVENUES</b>	725,238	844,049	1,632,419	1,632,419

#### EXPENDITURES

5000 SALARIES & BENEFITS	575,744	476,420	749,312	749,312
5100 SERVICES & SUPPLIES	275,075	193,286	367,399	367,399
5200 INTERNAL CHARGES	370,407	247,820	328,913	328,913
5500 OTHER CHARGES	143,484	120,000	186,890	186,890

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
5600 FIXED ASSETS	34,318			
5800 OTHER FINANCING USES	113			
<b>TOTAL EXPENDITURES</b>	1,399,141	1,037,526	1,632,514	1,632,514
<b>683000 NET COST</b>	(673,903)	(193,477)	(95)	(95)
<b>ESAAA NET COST</b>	(673,903)	(193,477)	(95)	(95)
<b>HEALTH</b>				
<b>641219 CARES GRANT 19-20</b>				
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>				
<b>EXPENDITURES</b>				
<b>TOTAL EXPENDITURES</b>				
<b>641219 NET COST</b>				
<b>641220 CARES GRANT 20-21</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	40,822			
<b>TOTAL REVENUES</b>	40,822			
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	7,230			
5200 INTERNAL CHARGES	9,272			
5500 OTHER CHARGES	888			
<b>TOTAL EXPENDITURES</b>	17,390			
<b>641220 NET COST</b>	23,432			
<b>641221 CARES GRANT 21-22</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	4,243	3,750	36,525	36,525
<b>TOTAL REVENUES</b>	4,243	3,750	36,525	36,525
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	3,059	15,077	18,598	18,598
5100 SERVICES & SUPPLIES			2,000	2,000
5200 INTERNAL CHARGES	3,119	5,927	5,927	5,927
5500 OTHER CHARGES		469	10,000	10,000
<b>TOTAL EXPENDITURES</b>	6,178	21,473	36,525	36,525

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>641221 NET COST</b>	(1,935)	(17,723)		
<hr/>				
<b>641222 CARES GRANT 22-23</b>				
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>				
<hr/>				
<b>EXPENDITURES</b>				
<b>TOTAL EXPENDITURES</b>				
<hr/>				
<b>641222 NET COST</b>				
<hr/>				
<b>641619 MATERNAL CHILD HEALTH 19-20</b>				
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>				
<hr/>				
<b>EXPENDITURES</b>				
<b>TOTAL EXPENDITURES</b>				
<hr/>				
<b>641619 NET COST</b>				
<hr/>				
<b>641620 MATERNAL CHILD HEALTH 20-21</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	95,047			
<b>TOTAL REVENUES</b>	95,047			
<hr/>				
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	110,730			
5100 SERVICES & SUPPLIES	7,227			
5200 INTERNAL CHARGES	21,842			
<b>TOTAL EXPENDITURES</b>	139,799			
<hr/>				
<b>641620 NET COST</b>	(44,752)			
<hr/>				
<b>641621 MATERNAL CHILD HEALTH 21-22</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES		84,115	282,427	282,427
<b>TOTAL REVENUES</b>		84,115	282,427	282,427
<hr/>				
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	1,451	148,306	238,488	238,488
5100 SERVICES & SUPPLIES	(72)	7,647	21,952	20,018
5200 INTERNAL CHARGES	85	12,906	21,987	23,921

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL EXPENDITURES</b>	1,464	168,859	282,427	282,427
<b>641621 NET COST</b>	(1,464)	(84,744)		
<b>641918 WOMEN INFANTS &amp; CHILDREN 18-19</b>				
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>				
<b>EXPENDITURES</b>				
<b>TOTAL EXPENDITURES</b>				
<b>641918 NET COST</b>				
<b>641919 WOMEN INFANTS &amp; CHILDREN 19-20</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	184,367			
<b>TOTAL REVENUES</b>	184,367			
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	74,228			
5100 SERVICES & SUPPLIES	6,148			
5200 INTERNAL CHARGES	17,698			
<b>TOTAL EXPENDITURES</b>	98,074			
<b>641919 NET COST</b>	86,293			
<b>641920 WOMEN INFANTS &amp; CHILDREN 20-21</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	176,539	200,590	112,546	112,546
<b>TOTAL REVENUES</b>	176,539	200,590	112,546	112,546
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	199,969	82,303	83,208	83,208
5100 SERVICES & SUPPLIES	13,487	3,399	7,318	6,729
5200 INTERNAL CHARGES	51,334	21,439	22,020	22,609
<b>TOTAL EXPENDITURES</b>	264,790	107,141	112,546	112,546
<b>641920 NET COST</b>	(88,251)	93,449		
<b>641921 WOMEN INFANTS &amp; CHILDREN 21-22</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES		125,938	334,999	334,999

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL REVENUES</b>		125,938	334,999	334,999
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS		132,136	245,597	245,597
5100 SERVICES & SUPPLIES		17,179	26,340	26,690
5200 INTERNAL CHARGES		41,404	63,167	62,817
<b>TOTAL EXPENDITURES</b>		190,719	335,104	335,104
<b>641921 NET COST</b>		(64,781)	(105)	(105)
<b>HEALTH NET COST</b>	(26,677)	(73,799)	(105)	(105)
<b>HEALTH GRANTS</b>				
<b>610390 ELC-2 ENHANCED LAB CAPICITY</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	2,361	796	263	796
4400 AID FROM OTHER GOVT AGENCIES	810,484		657,452	656,919
<b>TOTAL REVENUES</b>	812,845	796	657,715	657,715
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	186,027	385,423	886,018	886,018
5100 SERVICES & SUPPLIES	12,826	120,093	362,632	368,732
5200 INTERNAL CHARGES	1,030	4,220	17,610	11,510
<b>TOTAL EXPENDITURES</b>	199,883	509,736	1,266,260	1,266,260
<b>610390 NET COST</b>	612,962	(508,940)	(608,545)	(608,545)
<b>640317 TOBACCO TAX GRANT 17-20</b>				
<b>REVENUES</b>				
4800 OTHER FINANCING SOURCES	326,340	41,126	196,437	196,437
<b>TOTAL REVENUES</b>	326,340	41,126	196,437	196,437
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	201,389	56,251	100,831	100,831
5100 SERVICES & SUPPLIES	94,653	67,986	75,814	75,814
5200 INTERNAL CHARGES	30,228	17,100	19,792	19,792
5800 OTHER FINANCING USES	57			
<b>TOTAL EXPENDITURES</b>	326,327	141,337	196,437	196,437
<b>640317 NET COST</b>	13	(100,211)		
<b>640322 TOBACCO TAX GRANT 22-25</b>				
<b>REVENUES</b>				

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

**AS OF DATE:** 03/31/2022      **RUN DATE:** 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
4800 OTHER FINANCING SOURCES			150,000	150,000
<b>TOTAL REVENUES</b>			<b>150,000</b>	<b>150,000</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS		33,065	111,032	111,032
5100 SERVICES & SUPPLIES		6,929	21,824	21,824
5200 INTERNAL CHARGES		7,798	17,144	17,144
<b>TOTAL EXPENDITURES</b>		<b>47,792</b>	<b>150,000</b>	<b>150,000</b>
<b>640322 NET COST</b>		<b>(47,792)</b>		
<b>642515 CBCAP</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	7	(2)		
4400 AID FROM OTHER GOVT AGENCIES	28,133		38,133	27,382
<b>TOTAL REVENUES</b>	<b>28,140</b>	<b>(2)</b>	<b>38,133</b>	<b>27,382</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	22,483	13,694	17,800	17,800
5100 SERVICES & SUPPLIES			10,000	
5200 INTERNAL CHARGES	5,896	4,211	10,333	9,582
<b>TOTAL EXPENDITURES</b>	<b>28,379</b>	<b>17,905</b>	<b>38,133</b>	<b>27,382</b>
<b>642515 NET COST</b>	<b>(239)</b>	<b>(17,907)</b>		
<b>643000 FIRST FIVE COMMISSION</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	6,111	1,175	4,000	4,000
4400 AID FROM OTHER GOVT AGENCIES	408,247	336,640	539,169	539,169
<b>TOTAL REVENUES</b>	<b>414,358</b>	<b>337,815</b>	<b>543,169</b>	<b>543,169</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	219,134	214,601	291,129	291,129
5100 SERVICES & SUPPLIES	170,435	105,121	280,120	280,120
5200 INTERNAL CHARGES	25,692	21,101	32,935	32,935
5500 OTHER CHARGES	68,000	2,687	68,000	68,000
<b>TOTAL EXPENDITURES</b>	<b>483,261</b>	<b>343,510</b>	<b>672,184</b>	<b>672,184</b>
<b>643000 NET COST</b>	<b>(68,903)</b>	<b>(5,695)</b>	<b>(129,015)</b>	<b>(129,015)</b>
<b>HEALTH GRANTS NET COST</b>	<b>543,833</b>	<b>(680,545)</b>	<b>(737,560)</b>	<b>(737,560)</b>

**SOCIAL SERVICE**

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>055801 FIRST PROGRAM</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	330,536	104,477	189,028	189,028
4600 CHARGES FOR CURRENT SERVICES		20,805	40,000	40,000
4800 OTHER FINANCING SOURCES	69,007	51,218	264,230	264,230
<b>TOTAL REVENUES</b>	<b>399,543</b>	<b>176,500</b>	<b>493,258</b>	<b>493,258</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	349,380	272,460	387,765	387,765
5100 SERVICES & SUPPLIES	25,484	4,395	20,218	20,218
5200 INTERNAL CHARGES	37,617	60,969	82,829	82,829
5500 OTHER CHARGES	591	412	2,500	2,500
<b>TOTAL EXPENDITURES</b>	<b>413,072</b>	<b>338,236</b>	<b>493,312</b>	<b>493,312</b>
<b>055801 NET COST</b>	<b>(13,529)</b>	<b>(161,736)</b>	<b>(54)</b>	<b>(54)</b>
<b>SOCIAL SERVICE NET COST</b>	<b>(13,529)</b>	<b>(161,736)</b>	<b>(54)</b>	<b>(54)</b>
<b>SUBSTANCE ABUSE</b>				
<b>045312 DRINKING DRIVER PROGRAM</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	79,190	8,529	24,381	95,281
4600 CHARGES FOR CURRENT SERVICES	54,184	29,807	120,900	50,000
<b>TOTAL REVENUES</b>	<b>133,374</b>	<b>38,336</b>	<b>145,281</b>	<b>145,281</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	97,816	38,751	109,738	109,738
5100 SERVICES & SUPPLIES	8,426	4,599	14,470	12,804
5200 INTERNAL CHARGES	27,076	15,558	21,086	22,752
<b>TOTAL EXPENDITURES</b>	<b>133,318</b>	<b>58,908</b>	<b>145,294</b>	<b>145,294</b>
<b>045312 NET COST</b>	<b>56</b>	<b>(20,572)</b>	<b>(13)</b>	<b>(13)</b>
<b>045315 SUBSTANCE USE DISORDERS</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	(351)	26	28	28
4400 AID FROM OTHER GOVT AGENCIES	695,696	289,528	871,641	871,029
4600 CHARGES FOR CURRENT SERVICES	31,864	7,046	148,640	148,640
4900 OTHER REVENUE		612		612
<b>TOTAL REVENUES</b>	<b>727,209</b>	<b>297,212</b>	<b>1,020,309</b>	<b>1,020,309</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	436,285	386,221	799,244	799,244
5100 SERVICES & SUPPLIES	26,636	35,334	162,002	156,322



# COUNTY OF INYO

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5200 INTERNAL CHARGES	70,163	42,653	59,129	64,809
5800 OTHER FINANCING USES	170			
<b>TOTAL EXPENDITURES</b>	<b>533,254</b>	<b>464,208</b>	<b>1,020,375</b>	<b>1,020,375</b>
<b>045315 NET COST</b>	<b>193,955</b>	<b>(166,996)</b>	<b>(66)</b>	<b>(66)</b>
<b>SUBSTANCE ABUSE NET COST</b>	<b>194,011</b>	<b>(187,568)</b>	<b>(79)</b>	<b>(79)</b>
<b>WORK INVESTMENT ACT</b>				
<b>613719 WORK INVESTMENT ACT 19-20</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	28,927			
<b>TOTAL REVENUES</b>	<b>28,927</b>			
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	30			
5200 INTERNAL CHARGES	1			
<b>TOTAL EXPENDITURES</b>	<b>31</b>			
<b>613719 NET COST</b>	<b>28,896</b>			
<b>613720 WORK INVESTMENT ACT 20-21</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	65,000			
<b>TOTAL REVENUES</b>	<b>65,000</b>			
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	54,949	(576)		
5100 SERVICES & SUPPLIES	5,715			
5200 INTERNAL CHARGES	8,488			
<b>TOTAL EXPENDITURES</b>	<b>69,152</b>	<b>(576)</b>		
<b>613720 NET COST</b>	<b>(4,152)</b>	<b>576</b>		
<b>613721 WORK INVESTMENT ACT 21-22</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES		19,203	114,531	114,531
<b>TOTAL REVENUES</b>		<b>19,203</b>	<b>114,531</b>	<b>114,531</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS		35,104	73,733	73,733
5100 SERVICES & SUPPLIES		1,343	4,128	6,128
5200 INTERNAL CHARGES		7,008	9,704	9,704

# COUNTY OF INYO

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
5500 OTHER CHARGES			26,966	24,966
<b>TOTAL EXPENDITURES</b>		43,455	114,531	114,531
<b>613721 NET COST</b>		(24,252)		
<b>WORK INVESTMENT ACT NET COST</b>	24,744	(23,676)		
<b>HEALTH &amp; HUMAN SERVICES NET COST</b>	48,479	(1,320,801)	(737,893)	(737,893)

### PLANNING

#### PLANNING AND ZONING

##### 620605 YUCCA MOUNTAIN OVERSIGHT

#### REVENUES

4350 REV USE OF MONEY & PROPERTY	6,122	1,299	8,000	8,000
<b>TOTAL REVENUES</b>	6,122	1,299	8,000	8,000

#### EXPENDITURES

5000 SALARIES & BENEFITS	4,208	3,242	4,322	4,322
5100 SERVICES & SUPPLIES	77,346	182,240	242,642	242,642
5200 INTERNAL CHARGES	2,896	3,151	24,172	24,172
<b>TOTAL EXPENDITURES</b>	84,450	188,633	271,136	271,136

**620605 NET COST**      (78,328)      (187,334)      (263,136)      (263,136)

**PLANNING AND ZONING NET COST**      (78,328)      (187,334)      (263,136)      (263,136)

**PLANNING NET COST**      (78,328)      (187,334)      (263,136)      (263,136)

### PROBATION

#### PROBATION

##### 023002 CRIMINAL JUSTICE-REALIGNMENT

#### REVENUES

4400 AID FROM OTHER GOVT AGENCIES	453,347	199,521	1,405,347	1,405,347
<b>TOTAL REVENUES</b>	453,347	199,521	1,405,347	1,405,347

#### EXPENDITURES

5200 INTERNAL CHARGES	453,347	199,521	1,305,347	1,305,347
5500 OTHER CHARGES			100,000	100,000
<b>TOTAL EXPENDITURES</b>	453,347	199,521	1,405,347	1,405,347

**023002 NET COST**

##### 620210 PROP 64 PUBLIC HEALTH & SAFETY

# COUNTY OF INYO

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<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES			305,299	305,299
<b>TOTAL REVENUES</b>			305,299	305,299
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES			86,780	86,780
5200 INTERNAL CHARGES			148,519	148,519
5600 FIXED ASSETS			70,000	70,000
<b>TOTAL EXPENDITURES</b>			305,299	305,299
<b>620210 NET COST</b>				
<b>PROBATION NET COST</b>				
<b>PROBATION NET COST</b>				

### PUBLIC WORKS

#### BISHOP AIRPORT

##### 150100 BISHOP AIRPORT

##### REVENUES

4300 RENTS & LEASES	195,868	136,981	290,996	295,996
4350 REV USE OF MONEY & PROPERTY	102,656	77,420	98,189	98,189
4400 AID FROM OTHER GOVT AGENCIES	13,939	889,011	888,000	889,011
4600 CHARGES FOR CURRENT SERVICES	763,045	680,459	1,128,175	1,429,175
4800 OTHER FINANCING SOURCES	56,665			250,000
4900 OTHER REVENUE	10,481	2,622	2,100	2,100
<b>TOTAL REVENUES</b>	1,142,654	1,786,493	2,407,460	2,964,471

##### EXPENDITURES

5000 SALARIES & BENEFITS	360,661	435,508	621,117	621,117
5100 SERVICES & SUPPLIES	599,270	760,674	1,018,747	1,375,119
5200 INTERNAL CHARGES	128,068	90,669	128,573	179,773
5600 FIXED ASSETS	(1)	853,674	853,674	853,674
<b>TOTAL EXPENDITURES</b>	1,087,998	2,140,525	2,622,111	3,029,683

<b>150100 NET COST</b>	54,656	(354,032)	(214,651)	(65,212)
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##### 150200 BISHOP AIRPORT - SPECIAL

##### REVENUES

4350 REV USE OF MONEY & PROPERTY	241	23		
4400 AID FROM OTHER GOVT AGENCIES	10,000		10,000	10,000
<b>TOTAL REVENUES</b>	10,241	23	10,000	10,000

##### EXPENDITURES

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
5100 SERVICES & SUPPLIES	4,630	3,918	8,053	8,053
5200 INTERNAL CHARGES		286	1,947	1,947
5800 OTHER FINANCING USES	24,000			
<b>TOTAL EXPENDITURES</b>	28,630	4,204	10,000	10,000
<b>150200 NET COST</b>	(18,389)	(4,181)		
 <b>630305 BISHOP AIR TAXIWAY REHAB</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	1,478,197			
<b>TOTAL REVENUES</b>	1,478,197			
 <b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	89,521			
5200 INTERNAL CHARGES	12,543			
5600 FIXED ASSETS	1,409,559			
<b>TOTAL EXPENDITURES</b>	1,511,623			
<b>630305 NET COST</b>	(33,426)			
 <b>630306 BISHOP AIR ENVIR ASSESSMENT</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	266,876		225,863	225,863
4800 OTHER FINANCING SOURCES			48,000	48,000
<b>TOTAL REVENUES</b>	266,876		273,863	273,863
 <b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	254,001	240,594	240,595	240,595
5200 INTERNAL CHARGES	12,875	442	10,000	10,000
<b>TOTAL EXPENDITURES</b>	266,876	241,036	250,595	250,595
<b>630306 NET COST</b>		(241,036)	23,268	23,268
<b>BISHOP AIRPORT NET COST</b>	2,841	(599,249)	(191,383)	(41,944)
 <b>COUNTY SERVICE AREA #2</b>				
<b>810001 COUNTY SERVICE AREA #2</b>				
<b>REVENUES</b>				
4000 TAXES - PROPERTY	2,258			
4350 REV USE OF MONEY & PROPERTY	1,300	316	1,500	1,500
4600 CHARGES FOR CURRENT SERVICES	53,383	31,183	53,000	53,000
<b>TOTAL REVENUES</b>	56,941	31,499	54,500	54,500

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	(1,552)	2,335	4,512	4,512
5100 SERVICES & SUPPLIES	16,458	11,436	49,600	49,600
5200 INTERNAL CHARGES	10,996	7,276	18,484	18,484
5600 FIXED ASSETS			50,000	50,000
<b>TOTAL EXPENDITURES</b>	25,902	21,047	122,596	122,596
<b>810001 NET COST</b>	31,039	10,452	(68,096)	(68,096)
<b>COUNTY SERVICE AREA #2 NET COST</b>	31,039	10,452	(68,096)	(68,096)
<b>INDEPENDENCE AIRPORT</b>				
<b>150300 INDEPENDENCE AIRPORT</b>				
<b>REVENUES</b>				
4300 RENTS & LEASES	3,291	1,878	3,270	3,270
4350 REV USE OF MONEY & PROPERTY	14,525	21	14,750	14,750
<b>TOTAL REVENUES</b>	17,816	1,899	18,020	18,020
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	3,367	3,439	3,439	3,439
5100 SERVICES & SUPPLIES	1,225	998	3,600	3,600
5200 INTERNAL CHARGES	25,408	7,419	11,658	11,658
<b>TOTAL EXPENDITURES</b>	30,000	11,856	18,697	18,697
<b>150300 NET COST</b>	(12,184)	(9,957)	(677)	(677)
<b>150400 INDEPENDENCE AIRPORT - SPECIAL</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	185	50	250	250
4400 AID FROM OTHER GOVT AGENCIES	10,000		10,000	10,000
<b>TOTAL REVENUES</b>	10,185	50	10,250	10,250
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	6,489	6,320	8,886	8,886
5200 INTERNAL CHARGES			1,364	1,364
<b>TOTAL EXPENDITURES</b>	6,489	6,320	10,250	10,250
<b>150400 NET COST</b>	3,696	(6,270)		
<b>INDEPENDENCE AIRPORT NET COST</b>	(8,488)	(16,227)	(677)	(677)
<b>LONE PINE AIRPORT</b>				
<b>150500 LONE PINE/DEATH VALLEY AIRPORT</b>				

# COUNTY OF INYO

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>REVENUES</b>				
4300 RENTS & LEASES	32,168	20,617	30,370	30,370
4350 REV USE OF MONEY & PROPERTY	1,781	6,064	1,600	7,000
4400 AID FROM OTHER GOVT AGENCIES	20,000	9,000	14,000	14,000
4600 CHARGES FOR CURRENT SERVICES	38,105	42,872	72,202	79,305
<b>TOTAL REVENUES</b>	92,054	78,553	118,172	130,675
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	55,566	64,381	83,530	94,557
5200 INTERNAL CHARGES	37,053	24,078	34,642	36,118
<b>TOTAL EXPENDITURES</b>	92,619	88,459	118,172	130,675
<b>150500 NET COST</b>	(565)	(9,906)		
<b>150504 LP/DV AIRPORT PAVEMENT</b>				
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>				
<b>EXPENDITURES</b>				
<b>TOTAL EXPENDITURES</b>				
<b>150504 NET COST</b>				
<b>150600 LONE PINE/DEATH VALLEY AIR-SP</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	177	46	250	250
4400 AID FROM OTHER GOVT AGENCIES	10,000		10,000	10,000
<b>TOTAL REVENUES</b>	10,177	46	10,250	10,250
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	232	237	237	237
5100 SERVICES & SUPPLIES	5,755	6,053	7,434	7,434
5200 INTERNAL CHARGES	2,399		2,579	2,579
<b>TOTAL EXPENDITURES</b>	8,386	6,290	10,250	10,250
<b>150600 NET COST</b>	1,791	(6,244)		
<b>LONE PINE AIRPORT NET COST</b>	1,226	(16,150)		
<b>LTC</b>				
<b>504605 TRANSPORTATION &amp; PLANNING TRST</b>				
<b>REVENUES</b>				
4060 TAXES - SALES	69,579	100,647	125,105	125,105

# COUNTY OF INYO

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	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
4350 REV USE OF MONEY & PROPERTY	1,775	895	1,300	1,300
4400 AID FROM OTHER GOVT AGENCIES	663,848	677,009	579,784	614,784
<b>TOTAL REVENUES</b>	<b>735,202</b>	<b>778,551</b>	<b>706,189</b>	<b>741,189</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	217,957	179,301	300,589	300,589
5100 SERVICES & SUPPLIES	117,510	19,802	161,929	161,929
5200 INTERNAL CHARGES	71,555	57,144	68,368	103,368
5500 OTHER CHARGES	124,057	122,525	122,525	122,525
5600 FIXED ASSETS			7,500	7,500
<b>TOTAL EXPENDITURES</b>	<b>531,079</b>	<b>378,772</b>	<b>660,911</b>	<b>695,911</b>
<b>504605 NET COST</b>	<b>204,123</b>	<b>399,779</b>	<b>45,278</b>	<b>45,278</b>
<b>LTC NET COST</b>	<b>204,123</b>	<b>399,779</b>	<b>45,278</b>	<b>45,278</b>
<b>N/A</b>				
<b>506907 PARKS REHAB &amp; DEVELOPMENT TRST</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	1,839	260		
<b>TOTAL REVENUES</b>	<b>1,839</b>	<b>260</b>		
<b>EXPENDITURES</b>				
5800 OTHER FINANCING USES	100,000		4,950	4,950
<b>TOTAL EXPENDITURES</b>	<b>100,000</b>		<b>4,950</b>	<b>4,950</b>
<b>506907 NET COST</b>	<b>(98,161)</b>	<b>260</b>	<b>(4,950)</b>	<b>(4,950)</b>
<b>N/A NET COST</b>	<b>(98,161)</b>	<b>260</b>	<b>(4,950)</b>	<b>(4,950)</b>
<b>PARKS AND RECREATION</b>				
<b>670200 PER CAPITA GRANT-PROP 68</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES			400,000	400,000
4800 OTHER FINANCING SOURCES	140,000			
<b>TOTAL REVENUES</b>	<b>140,000</b>		<b>400,000</b>	<b>400,000</b>
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES			90,000	90,000
5600 FIXED ASSETS			499,000	499,000
<b>TOTAL EXPENDITURES</b>			<b>589,000</b>	<b>589,000</b>

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<b>670200 NET COST</b>	140,000		(189,000)	(189,000)
<b>PARKS AND RECREATION NET COST</b>	140,000		(189,000)	(189,000)
<b>PUBLIC WORKS</b>				
<b>011501 PUBLIC WORKS - DEFERRED MAINT</b>				
<b>REVENUES</b>				
4800 OTHER FINANCING SOURCES	250,723		418,500	418,500
<b>TOTAL REVENUES</b>	<b>250,723</b>		<b>418,500</b>	<b>418,500</b>
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	125,461	385,377	731,231	731,231
5600 FIXED ASSETS	700,202	64,926	104,926	104,926
<b>TOTAL EXPENDITURES</b>	<b>825,663</b>	<b>450,303</b>	<b>836,157</b>	<b>836,157</b>
<b>011501 NET COST</b>	(574,940)	(450,303)	(417,657)	(417,657)
<b>152199 WATER SYSTEMS</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	459		500	500
4400 AID FROM OTHER GOVT AGENCIES	145,478			
4600 CHARGES FOR CURRENT SERVICES	748,990	473,226	699,199	699,199
<b>TOTAL REVENUES</b>	<b>894,927</b>	<b>473,226</b>	<b>699,699</b>	<b>699,699</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	(11,391)	186,328	351,880	351,880
5100 SERVICES & SUPPLIES	112,024	32,021	83,156	82,156
5200 INTERNAL CHARGES	124,970	82,200	124,364	125,364
5550 DEBT SERVICE PRINCIPAL		11,736	15,715	15,715
5560 DEBT SERVICE INTEREST	1,838	1,036	1,316	1,316
5600 FIXED ASSETS	191,984			
<b>TOTAL EXPENDITURES</b>	<b>419,425</b>	<b>313,321</b>	<b>576,431</b>	<b>576,431</b>
<b>152199 NET COST</b>	475,502	159,905	123,268	123,268
<b>630400 BISHOP AIR TERMINAL AREA IMPRV</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY		(121)		
4400 AID FROM OTHER GOVT AGENCIES			175,470	175,470
4800 OTHER FINANCING SOURCES			896,230	896,230
<b>TOTAL REVENUES</b>		(121)	1,071,700	1,071,700
<b>EXPENDITURES</b>				



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5100 SERVICES & SUPPLIES		56,019	56,049	56,049
5200 INTERNAL CHARGES		45,415	45,415	45,415
5600 FIXED ASSETS		889,464	970,236	970,236
<b>TOTAL EXPENDITURES</b>		990,898	1,071,700	1,071,700
<b>630400 NET COST</b>				
		(991,019)		
<b>800001 BIG PINE LIGHTING</b>				
<b>REVENUES</b>				
4000 TAXES - PROPERTY	27,749	17,097	27,000	27,000
4350 REV USE OF MONEY & PROPERTY	2,811	697	3,000	3,000
4400 AID FROM OTHER GOVT AGENCIES	131	66	75	75
<b>TOTAL REVENUES</b>	30,691	17,860	30,075	30,075
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	6,787	4,312	7,557	7,557
5100 SERVICES & SUPPLIES	7,536	5,406	23,110	23,110
5200 INTERNAL CHARGES	4,445	3,934	5,746	5,746
<b>TOTAL EXPENDITURES</b>	18,768	13,652	36,413	36,413
<b>800001 NET COST</b>				
	11,923	4,208	(6,338)	(6,338)
<b>800101 INDEPENDENCE LIGHTING</b>				
<b>REVENUES</b>				
4000 TAXES - PROPERTY	28,870	17,735	28,510	28,510
4350 REV USE OF MONEY & PROPERTY	3,159	787	4,200	4,200
4400 AID FROM OTHER GOVT AGENCIES	136	68	75	75
<b>TOTAL REVENUES</b>	32,165	18,590	32,785	32,785
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	4,601	3,123	5,122	5,122
5100 SERVICES & SUPPLIES	4,369	2,887	19,310	19,310
5200 INTERNAL CHARGES	4,432	5,140	8,353	8,353
<b>TOTAL EXPENDITURES</b>	13,402	11,150	32,785	32,785
<b>800101 NET COST</b>				
	18,763	7,440		
<b>800201 LONE PINE LIGHTING</b>				
<b>REVENUES</b>				
4000 TAXES - PROPERTY	25,258	15,380	25,000	25,000
4350 REV USE OF MONEY & PROPERTY	1,741	440	2,000	2,000
4400 AID FROM OTHER GOVT AGENCIES	118	58	60	60

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<b>TOTAL REVENUES</b>	27,117	15,878	27,060	27,060
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	4,601	3,123	5,122	5,122
5100 SERVICES & SUPPLIES	12,188	8,434	41,110	41,110
5200 INTERNAL CHARGES	4,632	3,738	7,483	7,483
<b>TOTAL EXPENDITURES</b>	21,421	15,295	53,715	53,715
<b>800201 NET COST</b>	5,696	583	(26,655)	(26,655)
<b>PUBLIC WORKS NET COST</b>	(63,056)	(1,269,186)	(327,382)	(327,382)
<b>ROAD</b>				
<b>034600 ROAD</b>				
<b>REVENUES</b>				
4100 LICENSES & PERMITS	23,994	15,148	20,000	20,000
4350 REV USE OF MONEY & PROPERTY	40,626	12,711	40,000	40,000
4400 AID FROM OTHER GOVT AGENCIES	7,639,616	5,100,551	10,186,970	10,186,970
4600 CHARGES FOR CURRENT SERVICES	208,981	54,428	57,589	87,589
4900 OTHER REVENUE	14,030	31,563	21,000	45,000
<b>TOTAL REVENUES</b>	7,927,247	5,214,401	10,325,559	10,379,559
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	3,395,600	2,681,268	4,152,750	4,152,750
5100 SERVICES & SUPPLIES	1,375,200	1,308,541	1,887,327	2,071,365
5200 INTERNAL CHARGES	724,503	395,956	716,173	716,173
5600 FIXED ASSETS	1,376,844	2,490,985	4,925,643	4,795,605
5800 OTHER FINANCING USES		20,000	120,000	120,000
<b>TOTAL EXPENDITURES</b>	6,872,147	6,896,750	11,801,893	11,855,893
<b>034600 NET COST</b>	1,055,100	(1,682,349)	(1,476,334)	(1,476,334)
<b>034601 ROAD PROJECTS - STATE FUNDED</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	921,963	839,750	1,123,957	1,123,957
4800 OTHER FINANCING SOURCES		20,000	120,000	120,000
<b>TOTAL REVENUES</b>	921,963	859,750	1,243,957	1,243,957
<b>EXPENDITURES</b>				
5600 FIXED ASSETS	1,356,252	763,281	1,565,024	1,565,024
<b>TOTAL EXPENDITURES</b>	1,356,252	763,281	1,565,024	1,565,024

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>034601 NET COST</b>	(434,289)	96,469	(321,067)	(321,067)
<b>631100 BISHOP AIR REHAB RUNWAY 12-30</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	7,349,776		23,000	23,000
<b>TOTAL REVENUES</b>	<b>7,349,776</b>		<b>23,000</b>	<b>23,000</b>
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	299,735			
5200 INTERNAL CHARGES	70,701		5,000	5,000
5600 FIXED ASSETS			18,000	18,000
<b>TOTAL EXPENDITURES</b>	<b>370,436</b>		<b>23,000</b>	<b>23,000</b>
<b>631100 NET COST</b>	<b>6,979,340</b>			
<b>ROAD NET COST</b>	<b>7,600,151</b>	<b>(1,585,880)</b>	<b>(1,797,401)</b>	<b>(1,797,401)</b>
<b>SHOSHONE AIRPORT</b>				
<b>150800 SHOSHONE AIRPORT - SPECIAL</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY	319	83	10	10
4400 AID FROM OTHER GOVT AGENCIES	10,000		10,000	10,000
<b>TOTAL REVENUES</b>	<b>10,319</b>	<b>83</b>	<b>10,010</b>	<b>10,010</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	116	119	119	119
5100 SERVICES & SUPPLIES	899	483	7,204	7,204
5200 INTERNAL CHARGES	4,679	546	2,581	2,581
<b>TOTAL EXPENDITURES</b>	<b>5,694</b>	<b>1,148</b>	<b>9,904</b>	<b>9,904</b>
<b>150800 NET COST</b>	<b>4,625</b>	<b>(1,065)</b>	<b>106</b>	<b>106</b>
<b>SHOSHONE AIRPORT NET COST</b>	<b>4,625</b>	<b>(1,065)</b>	<b>106</b>	<b>106</b>
<b>SOLID WASTE DISPOSAL</b>				
<b>045700 RECYCLING &amp; WASTE MGMT</b>				
<b>REVENUES</b>				
4060 TAXES - SALES	1,600,429	1,330,911	1,500,000	1,500,000
4100 LICENSES & PERMITS	498,355	242,293	475,000	475,000
4350 REV USE OF MONEY & PROPERTY	27,359	8,941	19,781	19,781
4400 AID FROM OTHER GOVT AGENCIES	15,316	16,591	35,000	35,000
4600 CHARGES FOR CURRENT SERVICES	1,607,829	1,009,839	1,576,932	1,576,932
4800 OTHER FINANCING SOURCES		272,270	274,797	784,730

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
4900 OTHER REVENUE	14,155	25	15,000	40,125
<b>TOTAL REVENUES</b>	<b>3,763,443</b>	<b>2,880,870</b>	<b>3,896,510</b>	<b>4,431,568</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	1,243,037	992,841	1,476,203	1,476,203
5100 SERVICES & SUPPLIES	1,283,456	1,838,862	1,466,892	2,119,525
5200 INTERNAL CHARGES	290,528	197,595	415,363	417,581
5550 DEBT SERVICE PRINCIPAL	232,903	181,938	205,937	207,000
5560 DEBT SERVICE INTEREST	20,657	10,519	22,552	21,489
5600 FIXED ASSETS	256,529	274,772	799,120	276,729
5800 OTHER FINANCING USES		721,000	721,000	761,125
<b>TOTAL EXPENDITURES</b>	<b>3,327,110</b>	<b>4,217,527</b>	<b>5,107,067</b>	<b>5,279,652</b>
<b>045700 NET COST</b>	<b>436,333</b>	<b>(1,336,657)</b>	<b>(1,210,557)</b>	<b>(848,084)</b>
<b>045701 RECYCLING &amp; WASTE CAPITAL IMPR</b>				
<b>REVENUES</b>				
4350 REV USE OF MONEY & PROPERTY		284		
4800 OTHER FINANCING SOURCES		721,000	721,000	761,125
<b>TOTAL REVENUES</b>		<b>721,284</b>	<b>721,000</b>	<b>761,125</b>
<b>EXPENDITURES</b>				
5800 OTHER FINANCING USES		272,270	274,797	272,270
<b>TOTAL EXPENDITURES</b>		<b>272,270</b>	<b>274,797</b>	<b>272,270</b>
<b>045701 NET COST</b>		<b>449,014</b>	<b>446,203</b>	<b>488,855</b>
<b>643111 TECOPA LAGOON PHASE 2</b>				
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES			23,243	23,243
5200 INTERNAL CHARGES			1,000	1,000
5600 FIXED ASSETS			233,883	233,883
<b>TOTAL EXPENDITURES</b>			<b>258,126</b>	<b>258,126</b>
<b>643111 NET COST</b>			<b>(258,126)</b>	<b>(258,126)</b>
<b>SOLID WASTE DISPOSAL NET COST</b>	<b>436,333</b>	<b>(887,643)</b>	<b>(1,022,480)</b>	<b>(617,355)</b>
<b>PUBLIC WORKS NET COST</b>	<b>8,250,633</b>	<b>(3,964,909)</b>	<b>(3,555,985)</b>	<b>(3,001,421)</b>

**SHERIFF**

**SHERIFF GRANTS**

671413 CALMET TASK FORCE

**COUNTY OF INYO**

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	123,060	103,542	122,558	122,558
<b>TOTAL REVENUES</b>	<b>123,060</b>	<b>103,542</b>	<b>122,558</b>	<b>122,558</b>
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES	52,270	56,397	86,247	86,247
5200 INTERNAL CHARGES	49,805	65,748	76,863	76,863
5500 OTHER CHARGES	10,000	10,000	10,000	10,000
5600 FIXED ASSETS			7,600	7,600
<b>TOTAL EXPENDITURES</b>	<b>112,075</b>	<b>132,145</b>	<b>180,710</b>	<b>180,710</b>
<b>671413 NET COST</b>	<b>10,985</b>	<b>(28,603)</b>	<b>(58,152)</b>	<b>(58,152)</b>
<b>671507 ILLEGAL CANNABIS SUPPRESSION</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	12,404	21,507	21,507	21,507
<b>TOTAL REVENUES</b>	<b>12,404</b>	<b>21,507</b>	<b>21,507</b>	<b>21,507</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	8,062		15,000	15,000
5100 SERVICES & SUPPLIES	2,296	765	6,507	6,507
<b>TOTAL EXPENDITURES</b>	<b>10,358</b>	<b>765</b>	<b>21,507</b>	<b>21,507</b>
<b>671507 NET COST</b>	<b>2,046</b>	<b>20,742</b>		
<b>SHERIFF GRANTS NET COST</b>	<b>13,031</b>	<b>(7,861)</b>	<b>(58,152)</b>	<b>(58,152)</b>
<b>SHERIFF OFF HIGHWAY VEHICLE</b>				
<b>623519 OFF HWY VEHICLE GRANT 19-20</b>				
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>				
<b>EXPENDITURES</b>				
<b>TOTAL EXPENDITURES</b>				
<b>623519 NET COST</b>				
<b>623520 OFF HWY VEHICLE GRANT 20-21</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	14,303	65,543		
<b>TOTAL REVENUES</b>	<b>14,303</b>	<b>65,543</b>		
<b>EXPENDITURES</b>				

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

**AS OF DATE:** 03/31/2022      **RUN DATE:** 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
5200 INTERNAL CHARGES	(336)			
5600 FIXED ASSETS	52,611			
<b>TOTAL EXPENDITURES</b>	52,275			
<b>623520 NET COST</b>	(37,972)	65,543		
<b>623521 OFF HWY VEHICLE GRANT 21-22</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES			52,753	52,753
<b>TOTAL REVENUES</b>			52,753	52,753
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES			2,000	2,000
5200 INTERNAL CHARGES		329	20,439	20,439
5600 FIXED ASSETS			30,314	30,314
<b>TOTAL EXPENDITURES</b>		329	52,753	52,753
<b>623521 NET COST</b>		(329)		
<b>SHERIFF OFF HIGHWAY VEHICLE NET COST</b>	(37,972)	65,214		
<b>SHERIFF NET COST</b>	(24,941)	57,353	(58,152)	(58,152)

**WATER**

**WATER**

**024102 WATER DEPARTMENT**

**REVENUES**

4350 REV USE OF MONEY & PROPERTY	9,639	3,022	5,000	5,000
4400 AID FROM OTHER GOVT AGENCIES	1,658,039	1,713,044	1,826,037	1,716,037
4600 CHARGES FOR CURRENT SERVICES	1,200	3,825	1,200	3,825
4800 OTHER FINANCING SOURCES	91,679	3,664	80,000	60,000
4900 OTHER REVENUE		113	100	100
<b>TOTAL REVENUES</b>	1,760,557	1,723,668	1,912,337	1,784,962

**EXPENDITURES**

5000 SALARIES & BENEFITS	1,115,838	852,632	1,259,500	1,259,500
5100 SERVICES & SUPPLIES	149,927	92,318	266,889	210,208
5200 INTERNAL CHARGES	256,159	108,758	185,082	188,581
5500 OTHER CHARGES	143,793	8,664	85,000	75,000
5600 FIXED ASSETS		6,707	7,500	7,500
<b>TOTAL EXPENDITURES</b>	1,665,717	1,069,079	1,803,971	1,740,789

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2022      RUN DATE: 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>024102 NET COST</b>	94,840	654,589	108,366	44,173
<b>024502 SALT CEDAR PROJECT</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	70,538	48,160	151,485	151,485
<b>TOTAL REVENUES</b>	<b>70,538</b>	<b>48,160</b>	<b>151,485</b>	<b>151,485</b>
<b>EXPENDITURES</b>				
5000 SALARIES & BENEFITS	49,452	66,782	76,684	68,755
5100 SERVICES & SUPPLIES	638	3,893	56,400	5,700
5200 INTERNAL CHARGES	20,447	10,801	18,401	19,901
<b>TOTAL EXPENDITURES</b>	<b>70,537</b>	<b>81,476</b>	<b>151,485</b>	<b>94,356</b>
<b>024502 NET COST</b>	1	(33,316)		57,129
<b>621902 OWENS RIVER WATER TRAIL GRANT</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES			500,032	
<b>TOTAL REVENUES</b>			<b>500,032</b>	
<b>EXPENDITURES</b>				
5100 SERVICES & SUPPLIES			500,032	
<b>TOTAL EXPENDITURES</b>			<b>500,032</b>	
<b>621902 NET COST</b>				
<b>621903 BIG PINE RECYCLE WATER PRJ</b>				
<b>REVENUES</b>				
4400 AID FROM OTHER GOVT AGENCIES	26,259			
<b>TOTAL REVENUES</b>	<b>26,259</b>			
<b>EXPENDITURES</b>				
<b>TOTAL EXPENDITURES</b>				
<b>621903 NET COST</b>	26,259			
<b>621904 CEQA STUDY</b>				
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>				
<b>EXPENDITURES</b>				

# COUNTY OF INYO

## BUD020 - THIRD QUARTER BUDGET REVIEW

**AS OF DATE:** 03/31/2022      **RUN DATE:** 05/09/2022

	Prior Actuals FY 2020-21	YTD Actuals FY 2021-22	Working Budget FY 2021-22	Third Quarter Budget FY 2021-22
<b>TOTAL EXPENDITURES</b>				
<b>621904 NET COST</b>				
<b>WATER NET COST</b>	121,100	621,273	108,366	101,302
<b>WATER NET COST</b>	121,100	621,273	108,366	101,302
<b>TOTAL NET COST</b>	12,479,687	(16,254,080)	(16,739,417)	(16,109,677)



**DRAFT**

**COUNTY OF INYO  
2022-2023 BUDGET CALENDAR**

<b>Date</b>	<b>Action</b>
Monday, December 13, 2021	Mid-Year Budget Review materials distributed to departments.
Wednesday, January 12, 2022	Mid-Year Budget Review documents due to Senior Budget Analyst by noon.
Tuesday, February 22, 2022	Mid-Year Financial Report to Board of Supervisors – Agenda Item.
Wednesday, March 16, 2022	Third Quarter Budget Review materials distributed to departments.
Friday, April 15, 2022	All Third Quarter Budget Review documents due to Senior Budget Analyst by noon.
Tuesday, May 17, 2022	Third Quarter Financial Report to Board of Supervisors – Agenda Item.
Friday, May 6, 2022	Deadline for submitting Fixed Asset item requisitions or pertinent information requiring quotes/bids (\$7,500 or more) to Purchasing for Fiscal Year 2021-2022.
Friday, May 13, 2022	Access to PMod and Budget Buddy – “Budget Kickoff” Distribution of instructions, etc. If staff need assistance with PMod or Budget Buddy email Denelle at <a href="mailto:dcarrington@inyocounty.us">dcarrington@inyocounty.us</a>
Thursday, May 19, 2022	Last date to submit agenda items for budget amendments, requiring Board approval, to any Fiscal Year 2021-2022 budget. Board of Supervisors will consider amendments during meeting on June 7, 2022.
Friday, May 27, 2022	Deadline to complete Personnel Module calculations. Please submit your Status Quo and Models (if applicable) through the Budget Buddy PMod screens by noon.
Friday, May 27, 2022	Last date to submit to the Auditor <b>and</b> CAO all fixed asset expenditures (and Public Works projects) that Departments anticipate making between Board adoption of the Fiscal Year 2021-2022 Preliminary and the Final budgets. <b>If necessary, Department recommendations for Preliminary Fiscal Year 2022-2023 budget reductions are also due.</b> These items should be included in adoption of the Preliminary Budget on June 7, 2022, by the Board of Supervisors. (Remember: Fixed asset expenditures and Public Works projects included in the Preliminary Budget must <b>also</b> be included in the Department Requested and Final Fiscal Year 2022-2023 Budget.)
Wednesday, June 1, 2022	<b>PURCHASING CLOSED – no Purchase Orders can be issued until July 1st</b>
Friday, June 3, 2022	Personnel costs entered into Budget Buddy complete.
Friday, June 10, 2022	<b>Budget Buddy closed for budget entry.</b> Budget detail (original and three copies) due in CAO’s Office. (Window for entry into the Budget Buddy will be open from May 13 <sup>th</sup> through June 10 <sup>th</sup> )
Friday, June 10, 2022	All County “Stores” requisitions must be received by Friday, June 10 <sup>th</sup> . <b>STORES CLOSED UNTIL JULY 1, 2022</b>
Tuesday, June 14, 2022	Board of Supervisors adopts Fiscal Year 2022-2023 Preliminary Budget – Agenda Item
July 11, July 13-15, and July 20-22 (if needed)	CAO/Departmental Review. (Meeting calendar will be distributed separately)
July 4 to August 5, 2022	Budget Workshops with Board of Supervisors – <b>As Necessary</b>
Friday, August 26, 2022	CAO distributes proposed Fiscal Year 2022-2023 Budget to the Board of Supervisors and Department Heads.
Wednesday, August 31, 2022	<b>ACCRUAL PERIOD ENDS!</b> Last day to get all expenditures and revenues turned into the Auditor’s office for posting.
Tuesday, September 6, 2022, through September 16, 2022 (if necessary)	Budget Hearings before the Board of Supervisors.
Tuesday, September 6, 2022	Auditor certifies Fiscal Year 2021-2022 fund balances.
Tuesday, September 20, 2022	Adoption of Fiscal Year 2022-2023 County Budget.



# COUNTY OF INYO

## BUDGET CONTROL AND RESPONSIBILITY & EXTRAORDINARY BUDGET POLICIES

### I. PURPOSE

The purpose of this policy is to ensure that department heads are responsible and accountable to maintain their department expenditure levels within the adopted budget and to collect, in a timely manner, the full amount of revenues budgeted.

### II. GUIDING PRINCIPLES FOR THE REQUESTED, RECOMMENDED AND ADOPTED BUDGETS

With the exception of traditional General Fund Discretionary Revenues (i.e., sales tax, property tax and other general purpose revenues) all versions of the budget(s) should reflect an appropriation for all expenditures to be incurred and revenues expected to be received during the Fiscal Year.

For example:

- General Fund Discretionary Revenues will be budgeted in a separate budget to be known as “General Revenues” and will be the joint responsibility of the County Administrator and the Auditor-Controller;
- Grant expenditures and revenues need to be appropriated on an annual basis;
- Revenues directed to a specific program and/or department will be reflected in the receiving program and/or department (i.e., Trial Court Funds in the court budgets, Prop 172 in the Public Safety departments, Health Realignment in Health, etc.);
- All Capital Project Budgets will reflect anticipated expenditures as well as clearly delineate the source(s) and amount(s) of all offsetting revenues;
- The General Fund obligation/contribution to a program and/or department will be reflected as the “Net County Cost” of said program and/or department;



### III. SUBMISSION OF AMENDMENTS TO THE ADOPTED BUDGET PLAN

If a department determines it cannot operate within the parameters of the Adopted Budget, the department shall submit a plan to the County Administrator as soon as the department determines a problem exists, outlining corrective actions necessary to bring their budget under control for the balance of the fiscal year.

### IV. APPROPRIATION OF UNANTICIPATED REVENUE

Unanticipated revenue is generally a new source of revenue for a specific purpose not originally included in the budget.

- A. The appropriation of **UNANTICIPATED REVENUE** during the year will **NOT** be permitted unless the department has realized its pro rata percentage of estimated revenue, e.g., a department with an estimated revenue of \$100,000 must have received at least \$25,000 by September 30<sup>th</sup> before the Board will consider approval of the request to appropriate unanticipated revenue.

Department Heads in processing **FUND TRANSFERS** must specify the date(s) by which the unanticipated revenue will be received and whether it will be in advance of or in arrears (after costs have been incurred). If the full amount of unanticipated revenue will lag behind the expenditure of program funds, this must be specified on the fund transfer with a recommendation as to how to deal with the negative cash flow.

- B. Exceptions to IV.A. will be considered on a case-by-case basis. For example, unanticipated revenue for a new program, restricted program, etc. would probably constitute an exception.

### V. BUDGET CONTROL

- A. During the Fiscal Year, the following expenditure accounts will be subject to object code controlled at the object level. This means that changes/transfers from these accounts will require prior approval of the County Administrator.



1. Workers Compensation
  2. Liability Insurance
  3. Public Liability Insurance
  4. Motor Poll
  5. Telephone – Internal
  6. Postage – Internal
  7. Computer Charge – Internal
  8. Any other charges categories (5500)
- B. All other expenditure object codes will be controlled and monitored at the object category level (i.e., 5000 - Salaries & Benefits; 5100 – Services and Supplies; 5600 – Fixed Assets) by the Auditor-Controller.

All appropriation changes/transfers between object categories will require prior approval of the County Administrator.

- C. Department’s expenditures for grant-funded programs shall not exceed projected grant revenues. Authorization to “increase” appropriations without offsetting revenues must be obtained from the Board of Supervisors.

**Note 1:** This policy applies even if a department is within its overall departmental expenditure and revenue budget.

**Note 2:** Should expenditures exceed the projected grant revenues, the Auditor-Controller will inform the department of this occurrence so the department can work with the County Administrator to get the appropriate authorization to “increase” appropriations from the Board of Supervisors.

- D. The County Administrator is authorized to approve a new fixed asset or augment an existing fixed asset in an amount not to exceed \$10,000, provided that the total appropriation of the budget unit is not increased.
- E. If an **OVER-EXPENDITURE** is projected to occur, the department head shall perform one of more of the following steps.
1. Lower the expenditure level to maintain overall expenditures within the budgeted amount at the object level or overall departmental budget.
  2. Request an Appropriation Change from another object category within the same budget.



3. Request an Appropriation Change from another budget unit within the same department and under the Department Head's control.
  4. Prepare a memo to the County Administrator, providing adequate justification. Additionally, prepare an Appropriation Change Request Form for an appropriation from Contingencies and an agenda item for the Board of Supervisors approval.
- F. If estimated revenue is projected to be **UNDER-ACHIEVED**, the Department Head shall perform one or more of the following steps.
1. Lower expenditure levels so Net County Costs are not exceeded.
  2. Same as Section V.E.

## VI. PROCESSING OF OVER-EXPENDED ACCOUNTS

- A. It shall be the responsibility of the Auditor-Controller to not process any payment request when an over-expenditure of object categories of accounts will occur and there has been no increase in appropriations approved either by the County Administrator or the Board of Supervisors as defined under Section IV.B.
- B. It shall be the Department's responsibility to initiate appropriation changes between non-controlled objects to keep them from being over-expended. In the event that an appropriation change is not processed in a timely manner and the object code is over-expended, as long as the total object category is not over-expended, the Auditor-Controller will continue to process any payments and inform the Department of the over-expenditure and request an immediate correction. However, should the Department consistently over-expend object line items, the Auditor-Controller will inform the County Administrator who will take appropriate corrective actions, which may include requesting Board of Supervisors approval to implement budget controls over the department's entire budget.
- C. It shall be the responsibility of the Purchasing Agent to withhold the processing of any purchase order which would result in over-expenditure of the Fixed Assets Object.
- D. Even if expenditure savings are available, the transfer of funds between major object categories (i.e., Salaries and Services and Supplies) will NOT be authorized if a department's Net County Cost is projected to exceed that originally budgeted and approved by the Board of Supervisors. The department should take corrective action(s) as outlined in Section V.E and/or F.



## VII. APPROPRIATION FROM CONTINGENCIES

It will be the Department Head's responsibility to fully justify a request for an appropriation from contingencies and demonstrate an inability to reduce corresponding expenditures and/or increase revenues in other areas of the budget. In addition, the County Administrator, in working with the affected departments, reserves the right to use savings in other areas of the County budget to offset shortfalls before using contingencies.

## VIII. REPORTS

Department Heads shall submit MID-YEAR and THIRD QUARTER FINANCIAL REPORTS to the County Administrator. These reports will provide a projection of the department's expenditures, revenues and Net County Cost for the fiscal year and include the reasons for over-expenditures and/or under-realization of revenues, along with a corrective action plan by the Department.

It shall be the responsibility of the County Administrator to submit the Mid-Year and Third-Quarter Financial Report to the Board of Supervisors. The Mid-Year Financial Report will usually occur in January and Third-Quarter Financial Report will usually occur in April. Subsequent financial reports may be required based on the overall financial condition of the County and/or as directed by the Board of Supervisors.

## IX. ACCOUNTABILITY

As provided for in State law, it is the intent of the Board of Supervisors to hold Department Heads PERSONALLY LIABLE for over-spending their budgets and not adhering to the foregoing policy. Department Heads may be required to address the Board of Supervisors and/or the County Administrator on the financial performance of their departments.



## EXTRAORDINARY BUDGET CONTROL POLICIES

1. Department heads are responsible and accountable to maintain their department budgets.
2. Departments must promptly prepare and submit billings for reimbursable revenue; doing so as soon as permissible under the terms of the applicable funding agreement or program guidelines.
3. Upon being notified, or otherwise learning of a reduction in funding, or a possible reduction in funding that could impact a department's ability to collect the full amount of budgeted revenues, the department head shall immediately notify, in writing, the Board of Supervisors and County Budget Officer.
4. Upon being notified of the suspension or elimination of payments, or upon learning of any other known reduction in budgeted revenues, the department head shall immediately prepare appropriate amendments to the affected budget(s) for consideration by the Board of Supervisors within two-weeks of the notice.
5. Minimize purchases to maximize end-of-the-year Fund Balance.
6. Minimize travel expense to maximize end-of-the-year Fund Balance.
7. To enrich cultural and recreational opportunities for residents and visitors alike, and to provide assistance to the local tourism industry in attracting visitors to the county, the County will strive to maintain Advertising County Resources programs and contracts to the extent practical when considering other Budget needs and revenue projections, but no recipient of a County grant or contract should assume or count on continued funding beyond the year in which the grant or contract is awarded.
8. Department heads responsible for programs that might be proposed for realignment or restructuring by the State, need to evaluate all realignment/restructuring proposals and alert the Board of Supervisors and County Administrator of the proposals, their potential impacts (positive and negative), and any issues specific to Inyo County or small rural counties in general.
9. Departments are encouraged to remain cognizant and utilize the principles of Service Redesign to achieve ongoing reductions in expense of increases in revenues.



# County of Inyo



## Health & Human Services - Social Services

### DEPARTMENTAL - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Marilyn Mann

**SUBJECT:** Approval of Contract for Health and Human Services Deputy Director Aging and Social Services

---

**RECOMMENDED ACTION:**

Request Board approve the contract between the County of Inyo and Darcia Blackdeer-Lent for the provision of professional services as the Health and Human Services Deputy Director Aging and Social Services at Range 88, Step D, \$8,807 per month, effective May 26, 2022.

**SUMMARY/JUSTIFICATION:**

The Deputy Director position, which oversees our Aging and Social Services Division became vacant as a result of the employee transitioning to another Deputy position within the County. The Department initiated the recruitment process and following interviews, selected Darcia Blackdeer-Lent, who, during the vacancy, has been working out-of-class to cover the daily functions of the position. The Department respectfully requests your Board approve the contract for personnel services and authorize the County Administrator to sign.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

N/A

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

The Department would continue to recruit to fill the vacancy should this contract not be approved.

**OTHER AGENCY INVOLVEMENT:**

County, State and Community Agencies

**FINANCING:**

State and Federal funding, Social Services Realignment and County General Fund. This position is budgeted as follows: 15% ESAAA (683000); 8% IC Gold (056100); and 77% Social Services (055800) in the Salaries and Benefits object codes.

**ATTACHMENTS:**

1. D. BlackdeerLent - Deputy Director Contract



**APPROVALS:**

Darcy Ellis

Created/Initiated - 5/11/2022

Darcy Ellis

Approved - 5/12/2022

Melissa Best-Baker

Approved - 5/12/2022

Marilyn Mann

Approved - 5/12/2022

Keri Oney

Approved - 5/12/2022

Amy Shepherd

Final Approval - 5/12/2022

**AGREEMENT BETWEEN COUNTY OF INYO  
AND DARCIA BLACKDEER-LENT  
FOR THE PROVISION OF PERSONAL SERVICES  
AS DEPUTY DIRECTOR AGING AND SOCIAL SERVICES**

**INTRODUCTION**

WHEREAS, DARCIA BLACKDEER-LENT (hereinafter referred to as "Deputy Director Aging and Social Services") has been or will be duly appointed as an Deputy Director Aging and Social Services for Inyo County; and

WHEREAS, the County of Inyo (hereinafter referred to as "County") and Deputy Director Aging and Social Services desire to set forth the manner and means by which Deputy Director Aging and Social Services will be compensated for performance of duties.

NOW THEREFORE, in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, County and Deputy Director Aging and Social Services hereby agree as follows:

**TERMS AND CONDITIONS**

**1. SCOPE OF WORK.**

Deputy Director Aging and Social Services shall furnish to the County those services and work set forth in Attachment A, attached hereto and by reference incorporated herein.

Services and work provided by Deputy Director Aging and Social Services under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, resolutions, and directions.

**2. ADMINISTRATION OF CONTRACT.**

Deputy Director Aging and Social Services will report directly to and shall work under the direction of the Health and Human Services Director. As the County's Personnel Director, the County Administrative Officer will administer this contract and exercise its provisions in consultation with the Health and Human Services Director.

**3. TERM.**

The term of this Agreement shall be from May 26, 2022 until terminated as provided below.

**4. CONSIDERATION.**

A. Compensation. County shall pay Deputy Director Aging and Social Services in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A which are performed by Deputy Director Aging and Social Services.

B. Travel and Per Diem. County shall reimburse Deputy Director Aging and Social Services for the travel expenses and per diem which Deputy Director Aging and Social Services incurs in providing services and work under this Agreement. Travel and per diem expenses will be reimbursed in accordance with the rates set forth in the Schedule of Travel and Per Diem Payment (Attachment C). County reserves the right to deny reimbursement to Deputy Director Aging and Social Services for travel or per diem expenses which are either in excess of the amounts that may be paid under the rates set forth in Attachment C, or

which are incurred by the Deputy Director Aging and Social Services without the proper approval of the County.

C. No Additional Consideration. Except as expressly provided in this Agreement, Deputy Director Aging and Social Services shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement.

D. Manner of Payment. Deputy Director Aging and Social Services will be paid in the same manner and on the same schedule of frequency as other County officers and employees.

E. Federal and State Taxes. From all payments made to Deputy Director Aging and Social Services by County under the terms and provisions of this Agreement, County shall withhold all appropriate federal and state income taxes (resident and non-resident).

## **5. WORK SCHEDULE.**

Deputy Director Aging and Social Services' obligation is to perform the services and work identified in Attachment A which are needed within the County. It is understood by Deputy Director Aging and Social Services that the performance of these services and work will require a varied schedule. Deputy Director Aging and Social Services, in arranging her schedule, will coordinate and make arrangements to fulfill the requirements of the services and work which is necessary.

## **6. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.**

Any licenses, certificates, or permits required by the federal, state, county, or municipal governments for Deputy Director Aging and Social Services to provide the services and work described in Attachment A must be procured by Deputy Director Aging and Social Services and be valid at the time Deputy Director Aging and Social Services enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Deputy Director Aging and Social Services must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, and professional licenses or certificates. Deputy Director Aging and Social Services will provide County, at County's request, evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Deputy Director Aging and Social Services and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

## **7. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC.**

County shall provide Deputy Director Aging and Social Services with such supplies, reference materials, telephone service, and staff as is deemed necessary by the County for Deputy Director Aging and Social Services to provide the services identified in Attachment A to this Agreement.

## **8. COUNTY PROPERTY.**

A. Supplies, Equipment, etc. All supplies, equipment, tools, protective or safety devices, badges, identification cards, keys, uniforms, vehicles, reference materials, furniture, appliances, etc. provided to Deputy Director Aging and Social Services by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Deputy Director Aging and Social Services will use reasonable care to protect, safeguard and maintain such items while they are in Deputy Director Aging and Social Services' possession.

B. Products of Deputy Director Aging and Social Services 's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result or product of, Deputy Director Aging and Social Services' services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Deputy Director Aging and Social Services will convey possession and title to all such properties to County.

**9. WORKERS' COMPENSATION.**

County shall provide workers' compensation coverage to Deputy Director Aging and Social Services for all acts performed in the course and scope of providing the services described in Attachment A to this Agreement. In the event a claim is made by Deputy Director Aging and Social Services for injuries received in the course and scope of providing such services, County's liability shall be limited to workers' compensation benefits payable under the California Labor Code.

**10. DEFENSE AND INDEMNIFICATION.**

In the event the Deputy Director Aging and Social Services is sued for acts performed within the course and scope of providing services and work described in Attachment A of this Agreement, County shall defend, indemnify, and hold the Deputy Director Aging and Social Services harmless from any and all liability arising from such acts as required by law.

**11. TERMINATION AND DISCIPLINE.**

Deputy Director Aging and Social Services' services under this Agreement may be terminated by County without cause, and at will, for any reason by giving to Deputy Director Aging and Social Services one hundred eighty (180) days written notice of such intent to terminate. Deputy Director Aging and Social Services may terminate this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days written notice of such intent to terminate to County.

**12. ASSIGNMENT.**

This is an agreement for the personal services of Deputy Director Aging and Social Services. County has relied upon the skills, knowledge, experience, and training of Deputy Director Aging and Social Services as an inducement to enter into this Agreement. Deputy Director Aging and Social Services shall not assign or subcontract this Agreement, or any part of it, without the express written consent of the County.

**13. NONDISCRIMINATION.**

Deputy Director Aging and Social Services agrees to comply with various provisions of the federal, state, and county statutes, laws, and ordinances applicable to the County prohibiting discrimination against any person on specified grounds.

**14. CONFIDENTIALITY.**

Deputy Director Aging and Social Services agrees to comply with various provisions of the federal, state, and county laws and ordinances providing that information and records kept, maintained, or accessible

by the County, shall be privileged, restricted, or confidential. Disclosure of such confidential, privileged, or protected information shall be made by Deputy Director Aging and Social Services only as allowed by law.

**15. CONFLICTS.**

Deputy Director Aging and Social Services agrees that Deputy Director Aging and Social Services has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement. Deputy Director Aging and Social Services agrees to complete and file appropriate conflict of interest statements.

**16. POST AGREEMENT COVENANT.**

Deputy Director Aging and Social Services agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Deputy Director Aging and Social Services agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Deputy Director Aging and Social Services by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

**17. AMENDMENT.**

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form, and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

**18. NOTICE.**

Any notice, amendments, or additions to this Agreement, including change of address of either party during the term of this Agreement, which Deputy Director Aging and Social Services or County shall be required, or may desire, to make shall be in writing and shall be sent by prepaid first-class mail to the respective parties as follows:

**County of Inyo**

County Administrator Department  
P.O. Drawer N Mailing Address  
Independence, CA 93526 City and State

**Deputy Director Aging and Social Services**

DARCIA BLACKDEER-LENT Name  
168 Brockman Lane Street  
Bishop, CA 93514 City and State

**29. ENTIRE AGREEMENT.**

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

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**AGREEMENT BETWEEN COUNTY OF INYO  
AND DARCIA BLACKDEER-LENT  
FOR THE PROVISION OF PERSONAL SERVICES  
AS DEPUTY DIRECTOR AGING AND SOCIAL SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS  
17th DAY May, 2022.

**COUNTY OF INYO  
SERVICES**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

**DEPUTY DIRECTOR AGING AND SOCIAL**

By: Darcia Blackdeer-Lent  
Print or Type Name

Darcia Blackdeer-Lent  
Signature

Dated: 5-11-2022

APPROVED AS TO FORM AND  
LEGALITY:

Trace Churchla  
County Counsel

APPROVED AS TO ACCOUNTING  
FORM:

Christie Martindale  
County Auditor

APPROVED AS TO PERSONNEL  
REQUIREMENTS:

K. Oniz  
Personnel Services

**ATTACHMENT A**

**AGREEMENT BETWEEN COUNTY OF INYO  
AND DARCIA BLACKDEER-LENT  
FOR THE PROVISION OF PERSONAL SERVICES  
AS DEPUTY DIRECTOR AGING AND SOCIAL SERVICES**

**TERM:**

**FROM: May 26, 2022 TO: TERMINATION**

**SCOPE OF WORK:**

Upon commencing employment, Deputy Director Aging and Social Services shall perform the duties and responsibilities as identified in the job description for Deputy Director Aging and Social Services incorporated herein by this reference.

**ATTACHMENT B**

**AGREEMENT BETWEEN COUNTY OF INYO  
AND DARCIA BLACKDEER-LENT  
FOR THE PROVISION OF PERSONAL SERVICES  
AS DEPUTY DIRECTOR AGING AND SOCIAL SERVICES**

**TERM:**

**FROM May 26, 2022 TO: TERMINATION**

**SCHEDULE OF FEES:**

1. After commencing employment, Deputy Director Aging and Social Services shall be compensated at Range 88 Step D and be paid \$8,807 per month and shall be paid every two weeks on County paydays, and be eligible for Merit Advancement as outlined in the Personnel Rules and Regulations.
2. The Health and Human Services Director will review Deputy Director Aging and Social Services performance annually.
3. Except as otherwise provided in this contract, Deputy Director Aging and Social Services shall be compensated and receive benefits according to Inyo County Resolution Number 2021-38 or a successor resolution applicable to Management Employees.
4. Deputy Director Aging and Social Services is entitled to eighty (80) paid administrative hours off every fiscal year. The administrative leave hours shall not accumulate and will be lost if not utilized during the fiscal year. The administrative leave shall have no cash value.
5. County will provide and maintain a motor vehicle for Deputy Director Aging and Social Services' use travelling between work locations and in conducting other County business. Said vehicle will be garaged overnight at a County facility unless prior permission is granted by the County Administrator or his designee.
6. The provisions of this Attachment B shall prevail over any contrary provision in any applicable County personnel policy or rule.



**ATTACHMENT C**

**AGREEMENT BETWEEN COUNTY OF INYO  
AND DARCI BLACKDEER-LENT  
FOR THE PROVISION OF PERSONAL SERVICES  
AS DEPUTY DIRECTOR AGING AND SOCIAL SERVICES**

**TERM:**

**FROM: May 26, 2022 TO: TERMINATION**

**SCHEDULE OF TRAVEL AND PER DIEM PAYMENT:**

1. Subject to Paragraph 2 below, County will reimburse Deputy Director Aging and Social Services for travel and per diem expenses in the same amount and to the same extent as County reimburses its permanent status merit system employees.
2. Deputy Director Aging and Social Services will not be reimbursed for intra-county travel by private automobile to destinations less than seventy-five (75) miles from Independence, California.

**\\\ NOTHING FOLLOWS ///**



# County of Inyo



## Clerk of the Board

### DEPARTMENTAL - ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Assistant Clerk of the Board

**SUBJECT:** Approval of Board Meeting Minutes

---

**RECOMMENDED ACTION:**

Request Board approve the minutes of the regular Board of Supervisors meeting of May 10, 2022.

**SUMMARY/JUSTIFICATION:**

The Board is required to keep minutes of its proceedings. Once the Board has approved the minutes as requested, the minutes will be made available to the public via the County's webpage, [www.inyocounty.us](http://www.inyocounty.us).

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

N/A

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

N/A

**OTHER AGENCY INVOLVEMENT:**

N/A

**FINANCING:**

N/A

**ATTACHMENTS:**

**APPROVALS:**

Darcy Ellis  
Darcy Ellis

Created/Initiated - 5/11/2022  
Final Approval - 5/11/2022



# County of Inyo



## Treasurer-Tax Collector

### TIMED ITEMS - NO ACTION REQUIRED

**MEETING:** May 17, 2022

**FROM:** Alisha McMurtrie, Leslie Chapman

**SUBJECT:** Inyo County Code Section 3.20. (Transient Occupancy Tax) review

---

**RECOMMENDED ACTION:**

Request Board hear a presentation regarding the Inyo County Transient Occupancy Tax (TOT), Inyo County Code Section 3.20 et seq., and provide staff direction on proposed amendments or changes.

**SUMMARY/JUSTIFICATION:**

The purpose for this discussion is to have a holistic review of the TOT Code, review pain points identified by both staff and operators alike, consider options to bring the Code into the 21<sup>st</sup> Century as it relates to both the new (STR's) and the old (campgrounds & RV Parks) transient housing elements that have conflicts with the current Code. These are further defined as the following:

- Inadequacies in the current County Code limiting staff's ability to properly perform their duties relating to the collection and enforcement of TOT
- Recognizing and embracing the Short-Term Rental (STR's) industry reporting and remitting needs
- The Operator Allowance
- Should Campgrounds and RV Parks be subject to TOT
- Inyo County TOT Rate increase consideration

There are a few different ways to amend Code Section 3.20 et seq including Board approved Resolutions/Ordinances and voter approved Measures, depending on the type of change desired. The Tax Rate can only be changed by voter approval. Amending the Code through the Resolution/Ordinance processes would be used for most other changes.

By the end of this discussion, we respectfully request the Board provide staff with direction, if any, on items to be brought back for further consideration or actions.

**BACKGROUND/HISTORY OF BOARD ACTIONS:**

On March 15, 1965, the Inyo County Board of Supervisors adopted Ordinance 114 creating the TOT program and imposing the first TOT rate of 4%. Over the years, and as circumstances dictated, amendments and voter approved changes have evolved the original ordinance into the current Inyo County Code Section 3.20 et seq. The last changes to the Code occurred in November 2006 when the voters approved Measure B, The Tourist's Fair Share Act increasing the TOT rate from 9% to 12%.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Your Board may choose to take no action. This is not recommended as the Code Section is in need of an update to respond to the current policies, practices, and needs.

**OTHER AGENCY INVOLVEMENT:**

N/A

**FINANCING:**

N/A

**ATTACHMENTS:**

1. Inyo County Code Section 3.20
2. TOT Board Presentation PowerPoint

**APPROVALS:**

Alisha McMurtrie  
Darcy Ellis  
Leslie Chapman  
Alisha McMurtrie

Created/Initiated - 5/3/2022  
Approved - 5/3/2022  
Approved - 5/12/2022  
Final Approval - 5/12/2022

Inyo County, California County Code

Title 3 REVENUE AND FINANCE

## **Chapter 3.20 TRANSIENT OCCUPANCY TAX**

3.20.010 Short title.

3.20.020 Definitions.

3.20.030 Tax imposed.

3.20.035 Allowance for collection costs.

3.20.040 Exemptions.

3.20.050 Operator's duties.

3.20.060 Registration.

3.20.070 Reporting and remitting.

3.20.080 Penalties and interest.

3.20.090 Failure to collect and report tax—Determination of tax by tax collector.

3.20.100 Appeal.

3.20.110 Records.

3.20.120 Refunds.

3.20.130 Actions to collect.

3.20.140 Violations—Misdemeanor.

### **3.20.010 Short title.**

This chapter shall be known as the "uniform transient occupancy tax ordinance of the county." (Ord. 114 § 1, 1965.)

### **3.20.020 Definitions.**

For the privilege of occupancy in any hotel, each transient is subject to and shall pay a tax in the amount of twelve percent of the rent charged by the operator. The tax constitutes a debt owed by the transient to the county which is extinguished only by payment to the operator or to the county. The transient shall pay the tax to the operator of the hotel at the time the rent is paid. If the rent is paid in installments, a proportionate share of the tax shall be paid with each installment. The unpaid tax shall be due upon the transient's ceasing to occupy space in the hotel. If for any reason the tax due is not paid to the operator of the hotel, the tax collector may require that such tax shall be paid directly to the tax collector. (Ord. 1118 § 3, 2006: Ord. 618 § 1, 1985: Ord. 291 § 1, 1976: Ord. 157 § 1, 1968: Ord. 114 § 3, 1965.)

### **3.20.035 Allowance for collection costs.**

From the full amount of the tax collected and transmitted to the tax collector pursuant to Section 3.20.030, each operator may deduct and retain as and for his or her administrative expense in the collection of said tax, an amount equal to four percent of the total tax to be paid. (Ord. 618 § 2, 1985.)

### **3.20.040 Exemptions.**

No tax shall be imposed upon any person as to whom, or any occupancy as to which, it is beyond the power of the county to impose the tax provided in this chapter.

No exemption shall be granted except upon a claim therefor made at the time rent is collected and under penalty of perjury upon a form prescribed by the tax collector. (Ord. 123 § 1, 1965; Ord. 114 § 4, 1965.)

### **3.20.050 Operator's duties.**

Each operator shall collect the tax imposed by this chapter to the same extent and at the same time as the rent is collected from every transient. The amount of tax shall be separately stated from the amount of the rent charged, and each transient may receive a receipt for payment from the operator. No operator of a hotel shall advertise or state in any manner, whether directly or indirectly, that the tax or any part thereof will be assumed or absorbed by the operator, or that it will not be added to the rent, or that, if added, any part will be refunded, except in the manner hereinafter provided. (Ord. 114 § 5, 1965.)

### **3.20.060 Registration.**

Within thirty days after April 14, 1965, or within thirty days after commencing business, whichever is later, each operator of any hotel renting occupancy to transients shall register the hotel with the tax collector and obtain from him a "transient occupancy registration certificate" to be at all times posted in a conspicuous place on the premises. The certificate shall, among other things, state the following:

- A. The name of the operator;
- B. The address of the hotel;
- C. The date upon which the certificate was issued;

### **3.20.090 Failure to collect and report tax—Determination of tax by tax collector.**

If any operator fails or refuses to collect the tax imposed by this chapter, and to make, within the time provided in this chapter, any report and remittance of the tax or any portion thereof required by this chapter, the tax collector shall proceed in such manner as he deems best to obtain facts and information on which to base his estimate of the tax due. As soon as the tax collector procures such facts and information as he is able to obtain upon which to base the assessment of any tax imposed by this chapter and payable by any operator who has failed or refused to collect the same and to make such report and remittance, he shall proceed to determine and assess against such operator the tax, interest and penalties provided for by this chapter. In case such determination is made, the tax collector shall give a notice of the amount so assessed by serving it personally or by depositing it in the United States mail, postage prepaid, addressed to the operator so assessed at his last known place of address. Such operator may, within ten days after the serving or mailing of such notice, make application in writing to the tax collector for a hearing on the amount assessed. If application by the operator for a hearing is not made within the time prescribed, the tax, interest and penalties, if any, determined by the tax collector shall become final and conclusive, and immediately due and payable. If such application is made, the tax collector shall give not less than five days' written notice in the manner prescribed herein to the operator to show cause at a time and place fixed in the notice why the amount specified therein should not be fixed for such tax, interest and penalties. At such hearing, the operator may appear and offer evidence why such specified tax, interest and penalties should not be so fixed. After such hearing, the tax collector shall determine the proper tax to be remitted and shall thereafter give written notice to the person in the manner prescribed herein of such determination and the amount of such tax, interest and penalties. The amount determined to be due shall be payable after fifteen days, unless an appeal is taken as provided in Section 3.20.100. (Ord. 114 § 9, 1965.)

### **3.20.100 Appeal.**

Any operator aggrieved by any decision of the tax collector with respect to the amount of such tax, interest and penalties, if any, may appeal to the board of supervisors by filing a notice of appeal with the county clerk within fifteen days of the serving or mailing of the determination of tax due. The board of supervisors shall fix a time and place for hearing such appeal, and the county clerk shall give notice in writing to such operator at his last known place of address. The findings of the board of supervisors shall be final and conclusive, and shall be served upon the appellant in the manner prescribed above for service of notice of hearing. Any amount found to be due shall be immediately due and payable upon the service of notice. (Ord. 114 § 10, 1965.)

### **3.20.110 Records.**

Any operator or other person who fails or refuses to register as required in this chapter, or to furnish any return required to be made, or who fails or refuses to furnish a supplemental return or other data required by the tax collector or who renders a false or fraudulent return or claim, is guilty of a misdemeanor, and is punishable as aforesaid. Any person required to make, render, sign or verify any report or claim who makes any false or fraudulent report or claim with intent to defeat or evade the determination of any amount due required by this chapter to be made, is guilty of a misdemeanor and is punishable as aforesaid. (Ord. 114 § 14, 1965.)

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## Contact:

Inyo County Clerk of the Board: 760-878-0373

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# Transient Occupancy Tax (TOT)

Inyo County Code Section 3.20.

# Discussion Points

- Enforcement techniques
- Operator Allowance
- Campgrounds/RV Parks
- Tax Rate

# Enforcement Techniques:

- The need to define enforcement tools in Code.
  - Certificate of liens for unpaid TOT
  - Site audits
  - TOT Tax Clearance Certificates
    - In State Code
  - License suspense/revocation
    - Potentially tie to a business license

# Operator Allowance:

- **Ordinance #618 was approved by the Board of Supervisors on August 27, 1985, and took effect October 1, 1985.**
- **The Operator Allowance can be eliminated by the Board of Supervisors via the Ordinance Process at any time.**
- **Created for the purpose of recovering costs associated with the administrative expenses of the collection, reporting, and remitting of the TOT.**
- **Operator Allowance rate is 4% of the 12 % TOT to be remitted to the County.**
  - **(I.E. \$100.00 X 12% = \$12.00 X 4% = \$0.48 OA per \$100.00 room rental rate)**

**\*Point of Interest-Business operators collecting sales tax do not receive administrative cost allowances directly from sales tax revenues.\***

# 21<sup>ST</sup> CENTURY TWISTS AND TURNS

**The onset of Short Term Rentals (STR's) and online reservation platforms such as AirBnB, VRBO, etc has created a conflict with Inyo County's Operator Allowance.**


**Online Platforms will not include, calculate, report and remit Inyo's Operator Allowance.**

**This prevents the County Tax Collector from entering a Voluntary Collection Agreement with online platforms that would benefit our local STR operators.**

# **OPERATOR ALLOWANCE REBATE THROUGH THE YEARS**

**During the 10 year period from 2010-2019 Operators retained a total of \$1,337,132.00 in TOT revenues for their discretionary use for charging, collection, reporting, and remitting the County TOT.**

**\*\*Point of Interest: Not all business owners reside in Inyo County and the operator allowance potentially may not be used locally.\*\***

- 
- The Operator Allowance is unique. No other jurisdiction in the State of California has an allowance of this nature.
  - The Operator Allowance is not tied to a voter approved tax rate and may be rescinded by Ordinance (CODE) amendment.

# Campgrounds & RV Parks: An Equity Issue?

- **Currently campgrounds & RV parks are not subject to TOT.**
- **Campers & RV'ers recreating here are transient, the same as those who use hotels/STR's, and should be subject to the same tax codes.**
- **Campers & RV'ers utilize local resources, possibly to a greater extent, as those who use hotels/STR's.**



# Campgrounds & RV Parks:

## CAMPGROUNDS:

BAKER CREEK CAMPGROUND (IC)  
TRAILHEAD (USFS)

DIAZ LAKE CAMPGROUND (IC)  
(USFS)

INDEPENDENCE CREEK  
EQUESTRIAN (USFS)

CAMPGROUND (IC)

MILLPOND RECREATION AREA (IC)

PLEASANT VALLEY CAMPGROUND

PORTAGEE JOE CAMPGROUND (IC)  
(USFS)

TABOOSE CREEK CAMPGROUND (IC)  
(USFS)

TECOPA CAMPGROUND (IC)

KEOUGH'S (P)

COTTONWOOD LAKES

COTTONWOOD PASS TRAILHEAD

HORSESHOE MEADOW

LONE PINE (USFS)

LONE PINE GROUP (USFS)

(IC) WHITNEY PORTAL (USFS)

WHITNEY PORTAL GROUP

WHITNEY TRAILHEAD

GRAYS MEADOW (USFS)

ONION VALLEY (USFS)

**BIG PINE CANYON GROUP (USFS)  
(USFS)**

**BIG PINE CREEK (USFS)**

**SAGE FLAT (USFS)  
(USFS)**

**SAGE FLAT UPPER (USFS)**

**BISHOP PARK GROUP (USFS)  
(USFS)**

**FORKS (USFS)**

**INTAKE 2 (USFS)**

**NORTH LAKE (USFS)**

**TABLE MOUNTAIN GROUP (USFS)**

**TINNEMAHA CREEK (IC)**

**SALINE VALLEY  
CAMP**

**CEDAR FLAT GROUP**

**GRANDVIEW (USFS)**

**BIG TREES**

**BISHOP PARK (USFS)**

**BITTERBRUSH**

**FOUR JEFFREY (USFS)**

**MOUNTAIN GLEN (USFS)**

**SABRINA (USFS)**

**WILLOW (USFS)**

**HORTON CREEK (BLM)**

**EUREKA DUNES DRY**

**MESQUITE SPRINGS CAMPGROUND HOMESTAKE DRY CAMP**

**TEXAS SPRING DRY CAMP**

**FURNACE CREEK CAMPGROUND**

**THORNDIKE CAMPGROUND  
CAMPGROUND**

**WILDROSE**

**RV PARKS:**

**HIGHLANDS RV PARK**

**BROWN'S TOWN**

**CREEKSIDE RV PARK**

**BOULDER CREEK**

**OLANCHA RV PARK  
RV/CAMP**

**STOVE PIPE WELLS**

**TECOPA RV PARK  
RV/CAMPGROUND (?)**

**SHOSHONE**

**LAKE OLANCHA RV PARK (under const)  
CAMPGROUND**

**CHINA DATE RANCH**

# Tax Rate:

- Should we increase the Inyo County TOT Tax Rate?
  - This requires voter approval.
  - The deadline is early August 2022 to qualify for the November 2022 ballot.
  - Determine if this is a general revenue increase, 50% + 1 Aye-vote, or dedicated revenue requiring a super majority Aye-vote passage.

# VISUALIZING AN INCREASE

## 2019 AT 12%

### GROSS RECEIPTS:

\$26,033,731

### LESS ADJUSTMENTS:

(\$326,970)

Tax: \$3,084,811

(less OA of \$123,392)

### TOTAL TAX REMITTED:

\$2,961,418

## 2019 AT 14%

### GROSS RECEIPTS:

\$26,033,731

### LESS ADJUSTMENTS:

(326,970)

TAX: \$3,598,946 \*\*

**\*\*THIS TOTAL DOES NOT INCLUDE THE OPERATOR ALLOWANCE OR CAMPGROUNDS & RV PARKS POTENTIAL REVENUES\*\***

Using 2019/20 final reporting, and applying the changes as discussed in this workshop, the result in 2019/20 would have been an increase in TOT revenues equaling **\$637,528.00**

# WHAT CAN THESE NEW REVENUES SUPPORT?

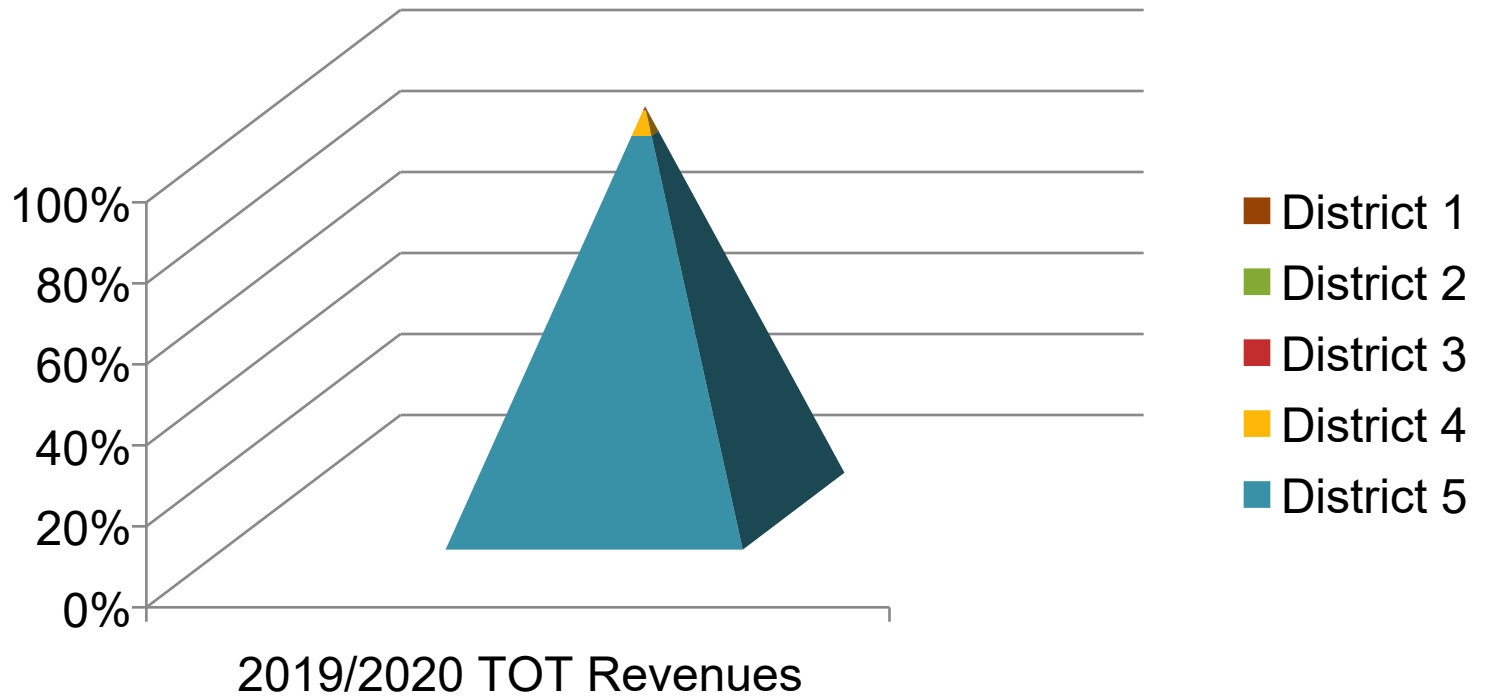
TOT revenues are currently designated discretionary revenues and are not restricted use funds. The Board of Supervisors has final approval on the use of TOT revenues.

## Some Ideas.....

- **Airport Improvements**
- **Affordable/Workforce housing**
- **Recreational Infrastructure Improvements/Maintenance**
- **Targeted marketing efforts**
- **Community improvement projects**
- **Economic Development (including Tourism)**

# TOT REVENUE SOURCE BY SUPERVISOR DISTRICT

**CITY OF BISHOP IS INCORPORATED AND NOT INCLUDED IN REVENUE TOTALS.**



# REGIONAL TOT RATES

AS OF 4/1/2022

- Inyo County TOT = 12%
- City of Bishop TOT = 12%  
BTID Assessment is 2%  
**Combined Total is 14%**
- Mono County TOT = 12%
- Town of Mammoth Lakes TOT = 13%  
BTID Assessment is 1%  
**Combined Total is 14%**
- Kern County TOT = 6%
- City of Ridgecrest TOT = 10%



## In Summary...

Staff is requesting direction on the following:

- The Operator Allowance
  - Do we rescind or do we retain?
  
- Campgrounds/RV Parks
  - Do we include and subject to TOT?
  
- Tax Rate
  - Do we increase?
  - If Yes, to what Rate?
  - If Yes, dedicated or not dedicated revenues?



**QUESTIONS or  
COMMENTS?**