

# MINUTES



# County of Inyo Board of Supervisors

## October 13, 2020

The Board of Supervisors of the County of Inyo, State of California, met in regular session at the hour of 8:30 a.m., on October 13, 2020, in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present via videoconferencing per California Governor Executive Order N-25-20: Chairperson Matt Kingsley, presiding, Dan Totheroh, Jeff Griffiths, Rick Pucci, and Mark Tillemans. Also present: County Administrative Officer Clint Quilter, Assistant Clerk of the Board Darcy Ellis, and County Counsel Marshall Rudolph.

### *Public Comment*

Chairperson Kingsley asked the Assistant Clerk of the Board whether there was any public comment emailed for today's meeting for items not calendared on the agenda.

Chelsea Tatum requested to speak via Zoom and provided an update on the Eastern Sierra Sustainable Recreation initiative, including the project submission deadline. She encouraged the County and others who are interested to join the effort.

Jeff Montgomery provided a recap of the fly-in he hosted at Lone Pine Airport from Friday through Sunday, calling it a well-received and successful event that he hopes to continue next year, perhaps countywide.

### *Closed Session*

Chairperson Kingsley recessed open session at 8:42 a.m. to convene in closed session with all Board members present to discuss the following item(s): No. 2 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code §54956.9: one potential case; No. 3 **CONFERENCE WITH COUNTY'S LABOR NEGOTIATORS** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Clint Quilter, Assistant County Administrator Leslie Chapman, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, Health and Human Services Director Marilyn Mann, and Chief Probation Officer Jeff Thomson.

### *Open Session*

Chairperson Kingsley recessed closed session and reconvened the meeting in open session at 10:03 a.m. with all Board members present.

### *Pledge of Allegiance*

Chairperson Kingsley led the Pledge of Allegiance.

### *Report on Closed Session*

County Counsel Rudolph reported that no action was taken during closed session that is required to be reported.

### *Public Comment*

Chairperson Kingsley asked if there was any public comment pending for items not calendared on the agenda.

The Assistant Clerk of the Board read aloud a letter from Mark Stevens requesting a reduction in his property tax bill due to the County blocking access to his property for 10 weeks, and a letter from Stephanie DeWolfe reiterating her request from last week for more funding for the Sheriff's Office so that it has the resources to investigate her mother's 2003 murder.

### *County Department Reports*

Risk Manager Aaron Holmberg reported that he conducted his annual employee safety and asset protection inspections and received great cooperation from departments and staff. He also announced that last week Public Risk Innovation, Solutions, and Management (PRISM) awarded Inyo County with the Innovation and Excellence in Development and Implementation

of Risk Control Programs award. He added this own Most Improved Award goes to the Inyo HHS Senior Center teams.

*COVID-19 Staff Update*

Assistant HHS Director Meaghan McCamman reported that Inyo County ended the day yesterday with 205 positive COVID-19 cases and appears to have picked up an additional four cases overnight. She noted that staff is still doing contract tracing on the new cases, which might not end up being added to Inyo County's total depending on where the virus was contracted. She said while Inyo County is experiencing an uptick in cases, it is still well below the State threshold that would trigger reversion to more stringent public health guidelines and closures. McCamman said many of the new cases – 13 – are coming from the skilled nursing/adult care facility in Lone Pine. She said the Public Health team and Public Health Officer are working in close contact with Southern Inyo Hospital to mitigate the outbreak. She noted there was also a positive case at an adult care facility in Northern Inyo County, but it appears mitigation efforts to stop the outbreak have been successful.

HHS Deputy Director-Public Health Anna Scott noted that Inyo County was given the go-ahead to move to the State's less restrictive "orange" tier last week and is still on track to maintain that status despite a recent increase in COVID-19 activity.

Public Health Officer Dr. Richard Johnson provided more information about the SIH facility outbreak, explaining that only four of the 29 patients have tested positive and three are symptomatic with the fourth individual experiencing minor symptoms. He said SIH is tightening controls of staff, including outside activities, and is requesting employees either work or stay at home, with no traveling and limited socializing and gathering.

Ms. Scott provided information about upcoming flu shot clinics.

Assistant County Administrator Leslie Chapman reported that notifications about the move to the orange tier were sent out to businesses last week. She said a grant committee will be wrapping up its review of the 100 applications received for REVIVE small business funding, with a target date of distributing the grants by November 6.

Chairperson Kingsley inquired about school and Halloween activities. Dr. Richardson said everything seems to be running smoothly with the schools reopening, adding that screening and testing surveillance is in the process of being initiated for teachers and staff. He said with regard to Halloween that if someone is planning an event, it will probably come to Public Health for approval. Ms. McCamman added that the State is drafting Halloween guidance that appears to track with expectations: no traditional trick-or-treating with drive-through events encouraged. She said staff is currently working with the City and Bishop Chamber of Commerce on a drive-through event and with Healthy Communities of Southern Inyo on a non-traditional event as well.

*HHS-First 5 – Prevention Specialist*

Moved by Supervisor Griffiths and seconded by Supervisor Totheroh for the Board to find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Prevention Specialist exists in one or more non-General Fund budgets, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; C) approve the hiring of one (1) Prevention Specialist at Range 60 (\$3,758 - \$4,564); and D) if an internal candidate is hired as a result of the open recruitment, authorize HHS to backfill resulting vacancy. Motion carried unanimously.

*Motor Pool – Fleet Commander Payment*

Moved by Supervisor Tillemans and seconded by Supervisor Pucci to authorize an annual payment to Government Marketing and Procurement LLC of Wimberley, TX for the Motor Pool Fleet Commander software system for annual hosting, software maintenance and technical support in an amount of approximately \$45,000 per year for the life of the software or until the County changes Motor Pool management systems, contingent on the adoption of future budgets. Motion carried unanimously.

*Recycling & Waste Management – Used Wheel Loader*

Moved by Supervisor Tillemans and seconded by Supervisor Pucci to waive the Purchasing Policy requirement to obtain three bids and choose a vendor before seeking Board approval for purchase of a piece of heavy equipment over \$10,000, and authorize the purchase of a used Wheel Loader from a vendor to be determined by the Assistant County Administrator for use

<i>Purchase</i>	within the Recycling Waste Management Program in an amount not to exceed \$150,000 including tax and delivery. Motion carried unanimously.
<i>Recycling &amp; Waste Management – Powerscreen Sole-Source P.O.</i>	Moved by Supervisor Tillemans and seconded by Supervisor Pucci to: A) declare Powerscreen of California in Dixon, CA a sole-source provider of rental of aggregate processing equipment for crushing concrete at the Bishop Landfill; B) approve a blanket purchase order in an amount not to exceed \$35,000 payable to Powerscreen of California, for the rental of a Tracked Mobile Impact Crusher to crush stockpiled concrete at the Bishop Landfill; C) approve a blanket purchase order in an amount not to exceed \$30,000 payable to Quinn Company for the rental of an excavator for crushing concrete at the Bishop Landfill; and D) authorize the Solid Waste Superintendent to sign the rental agreements with Powerscreen of California and Quinn Company. Motion carried unanimously.
<i>Public Works – Jail Roof Resealing Plans &amp; Specs</i>	Moved by Supervisor Tillemans and seconded by Supervisor Pucci to approve the plans and specifications for the County Jail Roof Resealing Project and authorize the Public Works Director to advertise the project. Motion carried unanimously.
<i>Public Works – Hunt Propane Contract Amendment 1</i>	Moved by Supervisor Tillemans and seconded by Supervisor Pucci to approve Amendment No. 1 to the contract between the County of Inyo and Hunt Propane of Bishop, CA to add an additional service location to the current contracted Scope of Work, contingent upon the Board's approval of future budgets, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously.
<i>Public Works – Pestmaster Services Contract Amendment 1</i>	Moved by Supervisor Tillemans and seconded by Supervisor Pucci to approve Amendment No. 1 to the contract between the County of Inyo and Pestmaster Services, Inc. of Reno, NV, making changes to the current schedule of fees location list and increasing the contract to an amount not to exceed \$42,335.60, contingent upon the Board's approval of future budgets, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously.
<i>Emergency Services – CalOES Earthquake Early Warning Presentation</i>	Emily Holland, Public Policy Specialist for the California Office of Emergency Services (CalOES) - California Earthquake Early Warning Program, provided the Board with an overview of the program, including the State's new MyShake app for cellphones.
<i>Water Department – Standing Committee Direction</i>	Water Director Dr. Aaron Steinwand sought Board direction to the County's Standing Committee representatives in advance of the meeting of the Inyo County/Los Angeles Standing Committee scheduled for October 15, 2020. Steinwand reviewed the agenda for the Board, noting that the presentation on the status of mitigation projects would likely consume the majority of the meeting. Chairperson Kingsley said he believed he and Supervisor Pucci are prepared for the meeting, which is being chaired and organized by Los Angeles and conducted as a Webex webinar. Chairperson Kingsley said he looked forward to public engagement on the topic of mitigation projects.
<i>Sheriff – DocuPet Sole-Source Contract</i>	Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to amend the Fiscal Year 2020-2021 Animal Services Budget 023900 as follows: increase estimated revenue in Animal Licenses Revenue Code No. 4101 by \$2,000; reduce salary by \$3,000; reduce overtime costs by \$4,000; reduce general operating by \$3,000 and increase appropriation in professional services Object Code 5265 by \$12,000 ( <i>4/5ths vote required</i> ); B) declare DocuPet Corp of Syracuse, NY a sole-source provider of pet licensing services; C) approve the contract between the County of Inyo and DocuPet Corp of Syracuse, NY for the provision of the above-mentioned service in an amount not to exceed \$36,000 for the period of November 1, 2020 through November 1, 2023; contingent upon the Board's approval of future budgets; and D) authorize the Sheriff or designee to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously.
<i>HHS-Social Services – Redwood Toxicology Contract Amendment 1</i>	Moved by Supervisor Tillemans and seconded by Supervisor Totheroh to ratify and approve Amendment No. 1 to the contract with Redwood Toxicology, extending the contract through October 31, 2020 for the provision of urine sample collection devices and laboratory services to Inyo County HHS' Child Protective Services and Substance Use Disorders programs. Motion carried unanimously 4-0, with Supervisor Griffiths logged off of the meeting during the vote.

*HHS-First 5 –  
Discovery Point  
Preschool Contract*

Moved by Supervisor Totheroh and seconded by Supervisor Tillemans to ratify and approve the agreement between the County of Inyo and Discovery Point Preschool of Bishop, CA for compensation of services satisfactorily rendered to support child development activities of early childhood learning in Inyo County, in an amount not to exceed \$10,175.00 for the period of October 1, 2020 through June 30, 2021, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously 4-0, with Supervisor Griffiths logged off of the meeting during the vote.

*Public Works –  
Cascade Software  
Contract*

Moved by Supervisor Totheroh and seconded by Supervisor Tillemans to ratify and approve the agreement between the County of Inyo and Valsoft Corporation Inc. dba Cascade Software Systems, Inc. for the provision of Software Maintenance and Support Services for the Road Department's Cost Accounting Program (CAMS), in an amount not to exceed \$19,155.05 for the period of July 1, 2020 through June 30, 2021, and authorize the Chairperson to sign contingent upon all appropriate signatures being obtained. Motion carried unanimously.

*Public Works –  
Indy Water Main  
Project Contract*

Public Works Director Mike Errante informed the Board that necessary language was inadvertently left off the department's agenda request. He read aloud the requested action as it should have been presented on the agenda. Moved by Supervisor Tillemans and seconded by Supervisor Pucci to: A) amend the Fiscal Year 2020-2021 Water Systems Budget 152199 as follows: increase appropriation in Construction in Progress (5700) by \$30,000 (*4/5ths vote required*); B) award the contract for the Independence Water Main Installation Project to Lake Arrowhead Construction dba Trinity Construction, Inc. of Blue Jay, CA as the successful bidder; C) approve the construction contract between the County of Inyo and Lake Arrowhead Construction dba Trinity Construction, Inc. of Blue Jay, CA in an amount not to exceed \$191,983.97 and authorize the Chairperson to sign, contingent upon all appropriate signatures being maintained; and D) authorize the Public Works Director to execute all other project contract documents, including contract change orders, to the extent permitted by Public Contract Code Section 20142 and other applicable laws. Motion carried unanimously.

*Public Comment*

The Chairperson solicited public comment for the final public comment period. No additional comments had been emailed and nobody requested to speak to the Board via the "hand-waving" feature on Zoom.

*Board Member and  
Staff Reports*

Supervisor Totheroh said he has an Eastern Sierra Council of Governments/Eastern Sierra Transit meeting on Friday and attended a meeting of the Owens Valley Groundwater Association last Thursday.

Supervisor Griffiths said he reported there is a Coalition of Care meeting today, a Bishop City Council meeting tonight, ESTA/ECOG meeting Friday, and a CSAC Rural Caucus COVID Working Group meeting with California Health Secretary Dr. Mark Ghaly tomorrow. He also asked that either a letter to the Forest Service or an update from the Forest Service on forest closures be added to a future agenda.

Chairperson Kingsley reported attending a Caltrans Visioning Workshop and an RCRC meeting last week, and having an RCRC Executive Board meeting via Zoom this week.

*Adjournment*

Chairperson Kingsley adjourned the meeting at 11:31 a.m. to 8:30 a.m. Tuesday, October 20, 2020 in the County Administrative Center in Independence.

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Chairperson, Inyo County Board of Supervisors

*Clerk of the Board*

by: \_\_\_\_\_  
*Darcy Ellis, Assistant*