



## **MITIGATION PROJECTS MANAGER**

**DEFINITION:** Coordinate, plan, monitor, and implement mitigation projects related to the Inyo-Los Angeles Long-Term Water Agreement, including the Lower Owens River Project (LORP).

**EXAMPLES OF DUTIES:** Coordinate the development, reporting, monitoring, funding, and implementation of mitigation projects related to the Inyo/Los Angeles Long-Term Water Agreement with other County departments, the City of Los Angeles Department of Water and Power (DWP), state and federal agencies, private entities, and individuals; coordination of Water Department staff and oversight of consultants together with the activities of DWP and its consultants; prepare, review and comment on environmental documents and, as necessary, coordinate staff review and prepare department comments on and/or revisions to such documents; prepare budgets and work plans for mitigation projects, Water Department, and related activities and studies; coordinate with public groups and individuals to design and implement elements of the LORP and other mitigation projects; develop funding sources through grants and other sources to fund the LORP; fiscal and contractual management of projects; provide public information of Water Department projects through workshops, symposia, public meetings, and other venues; work with other agencies and the public to design and implement mitigation projects; monitor the progress and condition of mitigation projects; design and coordinate activities and studies conducted solely by the Water Department or conducted in cooperation with other agencies or organizations; participate in regional water planning efforts; make presentations at public and private meetings to inform decision makers and the public of the LORP; work with agencies and organizations to secure funding for the long-term maintenance and implementation of the LORP; represent the department before the Board of Supervisors, the Water Commission, the Standing Committee, the Technical Group, other governmental governing bodies and organizations, private organizations and the public.

### **EMPLOYMENT STANDARDS**

**Education/Experience:** A Bachelor's degree or higher in environmental or earth sciences, or other related field, and a minimum of five (5) years experience in environmental restoration, environmental monitoring, and project management. Post-graduate study may substitute for experience on a year-for-year basis.

**Knowledge of:** Environmental policies, regulations, and procedures, including the California Environmental Quality Act (CEQA), National Environmental Policy Act (NEPA), state and federal laws and permitting requirements relating to streams and wetlands, as well as scientific and regulatory activities of the Water Department; principles of hydrology, ecology, and land management; project management in an interagency context; modern office equipment and methods; principles and practices of supervision and employee development; governmental budgeting, negotiation, grant writing and management, and governmental practices.

**Ability to:** Plan, organize, and implement varied environmental projects and activities; effectively work with outside entities, organizations and the public; understand and interpret a project plans, CEQA documents, and other governing documents; be an effective public speaker and able to present project-related information locally, to other agencies, symposiums, and professional conferences; develop long-term funding streams for the LORP and other projects; prepare annual work plans and budgets for projects; plan and participate in project monitoring activities; perform complex problem analysis and resolution; make clear, concise oral and written presentations; operate a PC Windows-based software; exercise discretion and good judgment in handling sensitive information and issues within the County and the Water Department. This position requires field and office work which may require walking and standing in irregular terrain carrying up to 40 lbs of field equipment, work outdoors in hot dry conditions, driving on rough roads, and periods of time spent at desk and keyboard.

**Special Requirements:** Must possess a valid California vehicle operator's license; must successfully complete a pre-employment background investigation and physical examination. This is an exempt position under the provisions of the Fair Labor Standards Act.