

Agenda



County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

February 11, 2020 - 8:30 AM

****AMENDED****

1. **PUBLIC COMMENT**

CLOSED SESSION

2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – [Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9]** Name of case: *LADWP v. Inyo County et al.* (Kern County Superior Court Case No. BCV-18-101513-KCT (CEQA)).
3. **CONFERENCE WITH COUNTY'S LABOR NEGOTIATORS** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Clint Quilter, Assistant County Administrator Leslie Chapman, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, Health and Human Services Director Marilyn Mann, and Chief Probation Officer Jeff Thomson.

OPEN SESSION (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

10 A.M.

4. **PLEDGE OF ALLEGIANCE**
5. **REPORT ON CLOSED SESSION AS REQUIRED BY LAW.**
6. **PUBLIC COMMENT**
7. **COUNTY DEPARTMENT REPORTS** (*Reports limited to two minutes*)

8. **INTRODUCTIONS** - The following new employees will be introduced to the Board: Eman Khan, Social Worker IV, HHS; and Adam Graham, Correctional Officer, Sheriff's Office.

DEPARTMENTAL - PERSONNEL ACTIONS

9. **Auditor/Controller** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Administrative Analyst I, II or III exists in the General Fund as certified by the Auditor-Controller and concurred with by the County Administrator; B) the vacancies can be filled by internal candidates within the department, meeting the qualifications for the positions; C) approve the closed internal department recruitment and hiring of one (1) Administrative Analyst at Range 68-72 (\$4,444 - \$5,931); and D) authorize the Auditor-Controller to backfill the resulting vacancy.
10. **Water Department** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for the requested positions exists as certified by the Water Director and concurred with by the County Administrator and the Auditor-Controller; B) where internal candidates meet the qualifications for the positions, the vacancies could possibly be filled through internal recruitment, but an open recruitment would be more appropriate; and C) approve the hiring of five (5) seasonal Field Assistant I's at Range 050PT (\$15.66 - \$19.01 per hour), from June 1, 2020 through August 27, 2020, contingent upon the Board's adoption of the Fiscal Year 2020-2021 budget.

CONSENT AGENDA (Approval recommended by the County Administrator)

11. **Clerk of the Board** - Request Board reappoint Ms. Marilyn Bracken to a four-year term on the Independence Cemetery District Board of Trustees, ending March 1, 2024. (*Notice of Vacancy resulted in one request for appointment, from Ms. Bracken.*)
12. **County Administrator** - Request Board approve letter of support for an Inyo National Forest grant application to do a feasibility and profitability study on 72 campgrounds on the Inyo National Forest and adjacent lands, including Inyo County campgrounds.
13. **County Administrator - Advertising County Resources** - Request Board approve a final payment of \$1,500 from the Fiscal Year 2018-19 Advertising County Resources Budget to Mule Days to use digital media to help promote the 50th Anniversary Commemorative Video.
14. **County Counsel** - Request Board approve a Conflict of Interest Code adopted by the Inyo County Local Transportation Commission.
15. **Health & Human Services - Social Services** - Request Board approve the Memorandum of Understanding between the County of Inyo Health and Human Services and Wild Iris Family Counseling and Crisis Center, Inyo and Mono County Courts, and Mono County Social Services, and authorize the HHS Director to sign.

16. **Public Works** - Request Board authorize payment to the USDA Forest Service of Portland, OR for a prior-year invoice in the amount of \$7,486.48, dated March 31, 2019.

DEPARTMENTAL (To be considered at the Board's convenience)

17. **Water Department** - Request Board provide direction to the Owens Valley Groundwater Authority representatives in advance of the Owens Valley Groundwater Authority meeting scheduled for February 13, 2020 in Bishop, CA.
18. **County Administrator - Emergency Services** - Request Board: A) declare Global Diving & Salvage, Inc. of Vallejo, California, the successful bidder for one (1) enclosed cargo trailer complete with specified oil spill prevention response equipment, per Bid No. 2019-19; B) authorize a purchase order in an amount not to exceed \$35,000 for the purchase of one (1) enclosed cargo trailer complete with specified oil spill prevention response equipment from Global Diving & Salvage, Inc.; and C) authorize the County Administrative Officer, as the Director of Emergency Services, to sign the proposal agreement with Global Diving & Salvage, Inc.
19. **Clerk of the Board** - Request Board approve the minutes of the regular Board of Supervisors meeting of February 4, 2020.

TIMED ITEMS (Items will not be considered before scheduled time but may be considered any time after the scheduled time.)

20. **11 A.M. - AG COMMISSIONER - Cannabis** - Request Board approve an ordinance titled, "An Ordinance of the Board of Supervisors, County of Inyo, State of California, Amending Subsections 5.40.070A.2, 5.40.070A.5A, 5.40.070A.5C, 5.40.070A.5F, and 5.40.070A.5G of the Inyo County Code."
21. **11 A.M. - AG COMMISSIONER - Cannabis** - Request Board: A) conduct a public hearing on the consideration of county commercial cannabis licenses for retail classification licenses in cannabis zone 5A, microbusiness classification licenses in cannabis zone 5E, cultivation in excess of 5,000 sq. ft. classification licenses in zone 5G, and distribution classification licenses in zone 5G; B) conditionally approve those applications that exceeded the 80% minimum threshold as set forth in Inyo County code section 5.40.090(H) and authorize issuance of licenses contingent on the applicant paying the fees established, and applicants obtaining all applicable permits and licenses required by the County and the State of California including payment of all required fees and taxes; and C) deny those applications that failed to meet minimum requirements.
22. **11 A.M. - PLANNING** - Request Board: A) conduct a public hearing on a proposed ordinance titled, "An Ordinance of the Board of Supervisors of the County of Inyo, State of California, Amending Inyo County Code Sections 18.73.010, 18.73.020, 18.73.030; 18.73.060, and 18.73.080; Amending Inyo County Code Subsections 18.73.040.A.9, 18.73.040.A.10, 18.73.070.A, and 18.73.070.B; and Adding Subsection 18.73.070.C to the Inyo County Code;" B) certify that it is exempt from CEQA; and C) waive further reading of and enact said ordinance.

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

23. ***PUBLIC COMMENT***

BOARD MEMBERS AND STAFF REPORTS



County of Inyo



Auditor/Controller

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: February 11, 2020

FROM: Amy Shepherd

SUBJECT: Authorize the filling of the vacant Administrative Analyst

RECOMMENDED ACTION:

Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Administrative Analyst I, II or III exists in the General Fund as certified by the Auditor-Controller and concurred with by the County Administrator; B) the vacancies can be filled by internal candidates within the department, meeting the qualifications for the positions; C) approve the closed internal department recruitment and hiring of one (1) Administrative Analyst at Range 68-72 (\$4,444 - \$5,931); and D) authorize the Auditor-Controller to backfill the resulting vacancy.

SUMMARY/JUSTIFICATION:

Due to a recent retirement the office of the Auditor-Controller has a vacant Administrative Analyst position. This position supervises five office technicians and is responsible for managing the day to day operations of the Auditor's office, which include large volumes of daily financial transactions and tasks that have time sensitive deadlines. This position is also in charge of ensuring our staff is properly trained and is able to provide consistent information to our end users, which are other county departments, special districts and the schools. Along with training and oversight, this position is also responsible for a number of high level accounting activities and special projects that requires an analytical thinker and a problem solver.

A closed office recruitment will allow the office to recruit from a pool of candidates that meet the requirement of the Administrative Analyst and are familiar with the workflow in the office of the Auditor-Controller.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The alternative would be to not fill the position, creating a shortage of staff within the office of the Auditor-Controller

OTHER AGENCY INVOLVEMENT:

FINANCING:

The position is budgeted in the Auditor-Controller Budget (010400) in the salaries and benefits object codes.

ATTACHMENTS:

APPROVALS:

Christie Martindale	Created/Initiated - 1/27/2020
Christie Martindale	Approved - 1/28/2020
Darcy Ellis	Approved - 1/28/2020
Christie Martindale	Approved - 1/28/2020
Amy Shepherd	Approved - 1/29/2020
Sue Dishion	Final Approval - 1/29/2020



County of Inyo



Water Department

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: February 11, 2020

FROM: Water Department

SUBJECT: Recruitment of Five Seasonal Field Assistants

RECOMMENDED ACTION:

Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for the requested positions exists as certified by the Water Director and concurred with by the County Administrator and the Auditor-Controller; B) where internal candidates meet the qualifications for the positions, the vacancies could possibly be filled through internal recruitment, but an open recruitment would be more appropriate; and C) approve the hiring of five (5) seasonal Field Assistant I's at Range 050PT (\$15.66 - \$19.01 per hour), from June 1, 2020 through August 27, 2020, contingent upon the Board's adoption of the Fiscal Year 2020-2021 budget.

SUMMARY/JUSTIFICATION:

The Water Department has hired annual seasonal Field Assistants to assist with vegetation monitoring conducted in accordance with the Long Term Water Agreement and Green Book. The purpose of this program is to evaluate vegetation conditions with respect to the Water Agreement's requirements for native vegetation. Seasonal Field Assistants also participate in other ongoing vegetation or mitigation project monitoring programs.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could decide not to approve the request. This alternative would hamper the Water Department's ability to address questions concerning the existing vegetation conditions and whether the Water Agreement goals and provisions are being met.

OTHER AGENCY INVOLVEMENT:

The Inyo County Personnel Department will assist with the recruitment of the requested positions.

FINANCING:

Funds are available in the Board approved FY 2019-2020 Water Department budget (024102-5012) for five Seasonal Field Assistants from June 1 to June 30, 2020. Five Seasonal Field Assistants from July 1, 2020 to

August 27, 2020 are contingent on the adoption of the 2020/21 budget.

ATTACHMENTS:

APPROVALS:

Laura Piper	Created/Initiated - 1/14/2020
Darcy Ellis	Approved - 1/14/2020
Sue Dishion	Approved - 1/15/2020
Amy Shepherd	Approved - 1/16/2020
Marshall Rudolph	Approved - 1/16/2020
Aaron Steinwand	Final Approval - 1/16/2020



County of Inyo

Clerk of the Board

CONSENT - ACTION REQUIRED

MEETING: February 11, 2020

FROM: Assistant Clerk of the Board

SUBJECT: Appointment to the Independence Cemetery District Board of Trustees

RECOMMENDED ACTION:

Request Board reappoint Ms. Marilyn Bracken to a four-year term on the Independence Cemetery District Board of Trustees, ending March 1, 2024. (*Notice of Vacancy resulted in one request for appointment, from Ms. Bracken.*)

SUMMARY/JUSTIFICATION:

Your Board is the appointing authority for the Independence Cemetery District Board of Trustees. Ms. Marilyn Bracken of Independence is currently serving a term on the Board of Trustees that expires March 1, 2020.

Per your Board's appointment policy, the upcoming vacancy was publicly advertised and one request for appointment, from Ms. Bracken, was received by the application deadline.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to reappoint Ms. Bracken and re-open the recruitment, however this is not recommended as Ms. Bracken is qualified and would like to continue being of service to the cemetery district.

OTHER AGENCY INVOLVEMENT:

Independence Cemetery District

FINANCING:

There are no fiscal impacts to the County associated with this appointment, outside of the minimal cost to advertise the Notice of Vacancy.

ATTACHMENTS:

1. Notice of Vacancy - Independence Cemetery District
2. Letter of Interest - Marilyn Bracken

APPROVALS:

Darcy Ellis
Darcy Ellis

Created/Initiated - 2/4/2020
Final Approval - 2/4/2020

PROOF OF PUBLICATION

(2015.5 C.C.P.)

STATE OF CALIFORNIA,
COUNTY OF INYO

I am a citizen of the United States and a resident of the County aforesaid. I am over the age of eighteen years, And not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of the
The Inyo Register

County of Inyo

The Inyo Register has been adjudged a newspaper of general circulation by the Superior Court of the County of Inyo, State of California, under date of Oct. 5, 1953, Case Number 5414; that the notice, of which the annexed is a printed copy (set in type not smaller than non-pareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof, on the following date, to with:

January 25th

In the year of **2020**

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Bishop, California, on this
25th Day of January, 2020


Signature

This space is for County Clerk's Filing Stamp

RECEIVED

2020 JAN 29 PM 3:48

INYO COUNTY
ADMINISTRATOR
CLERK

Proof of Publication of Public Notice

NOTICE OF VACANCY INDEPENDENCE CEMETERY DISTRICT BOARD OF TRUSTEES

NOTICE IS HEREBY GIVEN that the Inyo County Board of Supervisors is accepting applications to fill one (1) vacancy on the Independence Cemetery District Board of Trustees: one four-year term ending March 1, 2024.

If you are interested in serving on the Independence Ceme-

tery District Board of Trustees, please submit your request for appointment to the Clerk of the Board of Supervisors at P.O. Drawer N, Independence, CA 93526 or dellis@inyocounty.us. In order for your request for appointment to be considered, it must be received on or before Monday, February 3, 2020 at 5:00 p.m. (IR 01.25.2020 #20045)

Marilyn Bracken
210 N. Grant
Independence, CA 93526
(760) 878-2309

January 21, 2020

Inyo County Board of Supervisors
P.O. Drawer N
Independence, CA 93526

RECEIVED
2020 JAN 28 PM 2:54
INYO COUNTY
ADMINISTRATIVE SERVICES
CLERK

RE: Reappointment to Independence Cemetery District Board

Dear Honorable Board,

I am requesting reappointment to the Independence Cemetery District Board of Trustees for an additional four-year term ending March 1, 2024. Thank you for consideration of my request.

Sincerely,



Marilyn Bracken



County of Inyo



County Administrator

CONSENT - ACTION REQUIRED

MEETING: February 11, 2020

FROM: Leslie Chapman

SUBJECT: Letter of support for Inyo National Forest's application for the Innovative Finance for National Forests Grant Program.

RECOMMENDED ACTION:

Request Board approve letter of support for an Inyo National Forest grant application to do a feasibility and profitability study on 72 campgrounds on the Inyo National Forest and adjacent lands, including Inyo County campgrounds.

SUMMARY/JUSTIFICATION:

Mammoth Lakes Trails and Public Access Foundation (MLTPA) is preparing a grant application on behalf of Inyo National Forest (INF) to do a feasibility and profitability study for 72 campgrounds on the INF and adjacent county lands to include all Inyo County campgrounds. The grant request is for \$150,000 to assess needs, set priorities and create a business plan.

BACKGROUND/HISTORY OF BOARD ACTIONS:

None

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

None

OTHER AGENCY INVOLVEMENT:

MLTPA, INF

FINANCING:

Not applicable

ATTACHMENTS:

1. INF Letter of Support for Grant Application

APPROVALS:

Leslie Chapman
Darcy Ellis
Leslie Chapman

Created/Initiated - 2/6/2020
Approved - 2/6/2020
Final Approval - 2/6/2020



BOARD OF SUPERVISORS COUNTY OF INYO

P. O. DRAWER N • INDEPENDENCE, CALIFORNIA 93526

TELEPHONE (760) 878-0373

email: dellis@inyocounty.us



February 11, 2020

Jeff Lerner
Innovative Finance for National Forests Program Coordinator
US Endowment for Forestry and Communities
908 East North Street
Greenville, SC 29601

Via email: Jeff Lerner, jalanlerner@gmail.com
Peter Stangel, peter@usendowment.org

Dear Mr. Lerner,

Please accept this letter of support from Inyo County for the Innovative Finance for National Forests grant application titled "Inyo National Forest Campgrounds", being submitted on behalf of the Inyo National Forest and other regional partners by the Mammoth Lakes Trails and Public Access Foundation.

In California's Eastern Sierra, federal public land agencies share common destinies with the gateway communities they serve. Recently, Inyo County has joined with these communities and our Federal partners to establish a unique public-public partnership with the U.S. Forest Service called the Eastern Sierra Sustainable Recreation Partnership (ESSRP). Campgrounds in the region are ripe for major overhauls. For example, all campgrounds in Inyo County are in dire need of repair or replacement of infrastructure including water systems and structures. The major regional readiness gap is a feasibility and profitability study – the purpose of this IFNF grant application - to analyze the proposed campground project for potential financing opportunities from alternative capital resources.

Inyo County looks forward to working with the Innovative Finance for National Forests Program and our regional partners in the ESSRP on the "Profitability Study", should the grant be awarded, and to bringing new sources of capital investment to the public landscape that defines our region.

Thank you for your consideration of this project.

Sincerely,

Matt Kingsley, Chair
Inyo County Board of Supervisors



County of Inyo



County Administrator - Advertising County Resources

CONSENT - ACTION REQUIRED

MEETING: February 11, 2020

FROM:

SUBJECT: Final Community Project Sponsorship Grant Payment for one completed project.

RECOMMENDED ACTION:

Request Board approve a final payment of \$1,500 from the Fiscal Year 2018-19 Advertising County Resources Budget to Mule Days to use digital media to help promote the 50th Anniversary Commemorative Video.

SUMMARY/JUSTIFICATION:

Bishop Mule Days was awarded a FY 2018-19 County of Inyo Community Project Sponsorship Competitive Grant in the amount of \$3,000 to create an online and social media (digital) advertising campaign to help promote the event's 50th anniversary video to a national audience. After contracts were finalized, 50 percent the grant funds were disbursed, and Mule Days has provided staff with sufficient documentation of acceptable expenses for reimbursement for a final payment of \$1,500. Mule Days also provided evidence that Inyo County was prominently mentioned as a sponsor of the event in ads and other promotional material.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could deny the request for final payment, resulting in Mule Days only receiving half of the CPSP grant funds.

OTHER AGENCY INVOLVEMENT:

Inyo County Auditor/Controller; County Administrator's Office

FINANCING:

The Community Project Sponsorship Program is part of the Advertising County Resources budget and is financed from the General Fund. Funds for these grants have been budgeted in the FY 2018-19 Advertising County Resources Budget (011400) in the Object Codes noted in the Departmental Recommendation.

ATTACHMENTS:

1. 2019 Mule Days Digital Advertising

APPROVALS:

Jon Klusmire	Created/Initiated - 1/29/2020
Darcy Ellis	Approved - 1/29/2020
Jon Klusmire	Approved - 1/30/2020
Marshall Rudolph	Approved - 1/30/2020
Amy Shepherd	Approved - 1/31/2020
Leslie Chapman	Final Approval - 1/31/2020



January 28, 2020

Jon Klusmire
P. O. Box 206
Independence, CA 93526

Mr. Klusmire,

I am faxing receipts for the Inyo County Grant received by Bishop Mule Days Celebration. I understand that the balance of \$1500 will be available after the receipts are accepted. Please let me know if these receipts are not acceptable.

Thank You,

A handwritten signature in blue ink that reads "Julie Bigham". The signature is written in a cursive style and is positioned above the printed name and title.

Julie Bigham
Bishop Mule Days

"Mule Capital of the World"

1141 North Main Street • Bishop, CA 93514
(760) 872-4263 • Fax: (760) 872-2328 • www.muledays.org



257 S Landing Rd
Crowley Lake, CA 93546-9774
(760) 914-2373
oppcreative.com
colin@oppcreative.com

Invoice No. 19002
Invoice Date: February 7, 2019

Bill To: Tammy Mandrell
Mule Days Celebration
Address: 1141 N. Main St.
Bishop, CA 93514

Phone:
E-mail: director@muledays.org

Description	Qty	Rate	Amount	
Mule Days 50th Anniversary Video Package	1	12,500.00	\$ 12,500.00	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
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			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			Subtotal	12,500.00
			Tax	-
			Shipping	-
			Total	12,500.00
			Total Paid	6,250.00
			BALANCE DUE	\$ 6,250.00

NOTE:
50% deposit payment received 6/1/2018.

Make all checks payable to **On Point Productions**
Total due in 21 days from date/delivery of the Invoice. Overdue accounts subject to a service charge of 2% per month.

Thank you for your business!



257 S Landing Rd
 Crowley Lake, CA 93546-9774
 (760) 914-2373
 oppcreative.com
colin@opcreative.com

Invoice No. 19006
 Invoice Date: March 25, 2019

Bill To: Tammy Mandrell
 Mule Days Celebration
 Address: 1141 N. Main St.
 Bishop, CA 93514

Phone:
 E-mail: director@muledays.org

Description	Qty	Rate	Amount
Mules Days Video Export and Delivery	1	200.00	\$ 200.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
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			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Subtotal			200.00
Tax			-
Shipping			-
Total			200.00
Total Paid			-
BALANCE DUE			\$ 200.00

NOTE:

Make all checks payable to **On Point Productions**
 Total due in 21 days from date/delivery of the Invoice. Overdue accounts subject to a service charge of 2% per month.

Thank you for your business!

9:38 AM
01/28/20
Cash Basis

Mule Days Celebration
Transaction Detail By Account
December 2018 through September 2019

Type	Date	Num	Name	Memo	Class	Clr	Split	Original Amount	Paid Amount
General Event Expenses									
Advertising & Promotion									
Advertising Expense									
Marketing Collateral									
Videography									
Check	02/08/2019	20743	On Point Productions	2nd Payment ...			Union Bank	6,250.00	6,250.00
Check	03/27/2019	20792	On Point Productions	Video Export ...			Union Bank	200.00	200.00
Check	05/26/2019	20955	On Point Productions	2019 Videogr...			Union Bank	4,500.00	4,500.00
Total Videography									10,950.00
Total Marketing Collateral									10,950.00
Total Advertising Expense									10,950.00
Total Advertising & Promotion									10,950.00
Total General Event Expenses									10,950.00
TOTAL									10,950.00

Made the short videos for social media advertising

Mule Days Celebration
Transaction Detail By Account
 December 2018 through September 2019

9:42 AM
 01/28/20
 Cash Basis

Type	Date	Num	Name	Memo	Class	Ctr	Split	Original Amount
Check	12/13/2018	20679	Union Bank Visa	Constant Contact			Union Bank	95.00
Check	12/13/2018	20683	Jeff Simpson	November 2018 Social Media I...			Union Bank	500.00
Check	01/08/2019	EFT	Union Bank Visa	Constant Contact			Union Bank	190.00
Check	01/08/2019	EFT	Union Bank Visa	Facebook			Union Bank	349.92
Check	01/16/2019	20707	Jeff Simpson	December 2018 Social Media I...			Union Bank	500.00
Check	01/16/2019	20712	Union Bank Visa	Constant Contact			Union Bank	190.00
Check	01/16/2019	20712	Union Bank Visa	Facebook			Union Bank	349.92
Check	02/06/2019	20734	Jeff Simpson	January 2019 Social Media Inv...			Union Bank	500.00
Check	02/19/2019	20746	Bishop Chamber of ...	Invoice #5576 Co-Op paid Soci...			Union Bank	1,600.00
Check	03/01/2019	20752	Jeff Simpson	February 2019 Social Media In...		X	Union Bank	0.00
Check	03/06/2019	20764	Union Bank Visa	Constant Contact			Union Bank	95.00
Check	03/06/2019	20764	Union Bank Visa	MFST			Union Bank	44.00
Check	03/06/2019	20764	Union Bank Visa	Facebook Advertising			Union Bank	921.38
Check	03/22/2019	20789	Jeff Simpson	February 2019 Social Media In...			Union Bank	500.00
Check	04/04/2019	20807	Jeff Simpson	March 2019 Social Media Invoice			Union Bank	500.00
Check	04/06/2019	EFT	Union Bank Visa	Constant Contact			Union Bank	195.00
Check	04/06/2019	EFT	Union Bank Visa	MFST			Union Bank	128.16
Check	04/06/2019	EFT	Union Bank Visa	Facebook Advertising			Union Bank	1,673.13
Check	05/02/2019	EFT	Union Bank Visa	Constant Contact			Union Bank	195.00
Check	05/02/2019	EFT	Union Bank Visa	MFST			Union Bank	120.42
Check	05/02/2019	EFT	Union Bank Visa	Facebook Advertising			Union Bank	1,823.53
Check	05/03/2019	20862	Jeff Simpson	April 2019 Social Media Invoice			Union Bank	500.00
Check	05/15/2019	EFT	Union Bank Visa	Constant Contact			Union Bank	821.66
Check	05/15/2019	EFT	Union Bank Visa	MFST			Union Bank	900.00
Check	05/15/2019	EFT	Union Bank Visa	Facebook Advertising			Union Bank	48.00
Check	05/30/2019	EFT	Union Bank Visa	Facebook			Union Bank	500.00
Check	06/11/2019	21024	Union Bank Visa	Constant Contact			Union Bank	48.00
Check	06/11/2019	21024	Union Bank Visa	MFST			Union Bank	500.00
Check	06/12/2019	21029	Jeff Simpson	May 2019 Social Media Invoice			Union Bank	500.00
Check	07/02/2019	21072	Jeff Simpson	June 2019 Social Media Invoice			Union Bank	195.00
Check	07/11/2019	21093	Union Bank Visa	Constant Contact			Union Bank	48.00
Check	07/11/2019	21093	Union Bank Visa	MFST			Union Bank	48.00
Check	07/11/2019	21093	Union Bank Visa	Facebook			Union Bank	395.14
Check	08/05/2019	21120	Jeff Simpson	July 2019 Social Media Invoice			Union Bank	500.00
Check	08/05/2019	21121	Bishop Chamber of ...	Invoice #0117 Golf Fun Day Ho...			Union Bank	100.00
Check	08/22/2019	EFT	Union Bank Visa	MFST			Union Bank	48.00
Check	08/22/2019	EFT	Union Bank Visa	Facebook			Union Bank	70.28
Check	09/03/2019	21135	Jeff Simpson	August 2019 Social Media Invo...			Union Bank	500.00



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↗
Link to Inyo
Website on
Mule Days
Website Home Page.

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I agree



County of Inyo



County Counsel

CONSENT - ACTION REQUIRED

MEETING: February 11, 2020

FROM:

SUBJECT:

RECOMMENDED ACTION:

Request Board approve a Conflict of Interest Code adopted by the Inyo County Local Transportation Commission.

SUMMARY/JUSTIFICATION:

Your Board is the "code-reviewing body" for conflict-of-interest codes adopted by Inyo County agencies pursuant to requirements of the Political Reform Act. (See California Government Code sections 82011 and 87300 et seq.) The Inyo County Local Transportation Code recently adopted a new conflict of interest code. See attached resolution. I have reviewed it and find it meets applicable legal requirements. I recommend that your Board approve it.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

N/A

OTHER AGENCY INVOLVEMENT:

FINANCING:

ATTACHMENTS:

1. Inyo LTC Conflict of Interest Code Resolution No. 2019-10

APPROVALS:

Marshall Rudolph
John Pinckney
Michael Errante
Darcy Ellis

Created/Initiated - 1/24/2020
Approved - 1/29/2020
Approved - 1/30/2020
Approved - 1/30/2020

Marshall Rudolph

Final Approval - 1/30/2020

RESOLUTION NO. 2019- 10

A RESOLUTION OF THE INYO COUNTY LOCAL TRANSPORTATION COMMISSION ADOPTING A NEW CONFLICT OF INTEREST CODE

WHEREAS, pursuant to Government Code, Section 87306.5, the Inyo County Local Transportation Commission has reviewed its Conflict of Interest Code and finds that some revisions are necessary; and

WHEREAS, the most expedient way to accomplish the necessary revisions is to adopt a new Conflict of Interest Code;

NOW, THEREFORE, BE IT RESOLVED by the Inyo County Local Transportation Commission that the Conflict of Interest Code attached hereto and incorporated herein by this reference is hereby adopted as the Conflict of Interest Code for the Commission and said Code shall supersede any other Conflict of Interest Codes previously adopted by the Commission.

PASSED AND ADOPTED by the Inyo County Local Transportation Commission on the 12th day of December 2019, by the following vote:

AYES: 5
NOES: 0
ABSTAIN: 0
ABSENT: 1



Chair
Inyo County Local Transportation Commission

ATTEST:



Secretary
Inyo County Local Transportation Commission

**CONFLICT OF INTEREST CODE
COUNTY OF INYO**

1
2
3
4 SECTION 1: Conflict of Interest Code - Adopted.

5 The Political Reform Act, Government Code Sections 81000 et seq., requires state and
6 local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair
7 Political Practices Commission has adopted a regulation, 2 Cal. Code of Reg. Section 18730,
8 which contains the terms of a standard Conflict of Interest Code. This standard code can be
9 adopted by reference and may be amended by the Fair Political Practices Commission after
10 public notice and hearings to conform to amendments in the Political Reform Act.

11 Therefore, the terms of 2 Cal. Code of Regs., Section 18730 and any amendments to it
12 duly adopted by the Fair Political Practices Commission are hereby incorporated by reference
13 and, along with the attached Appendix A in which officials and employees are designated and
14 Appendix B in which disclosure categories are set forth, constitute the Conflict of Interest Code
15 of the Inyo County Local Transportation Commission, which is considered the "agency" within
16 the purview of this Code. The Conflict of Interest Code of the Inyo County Local
17 Transportation Commission so adopted supersedes any Conflict of Interest Code of the
18 Commission previously in effect.

19
20 SECTION 2: Statements of Economic Interest; Filing Officer.

21 Designated employees shall file Statements of Economic Interests with the Inyo County
22 Clerk, who shall be and perform the duties of Filing Official and Filing Officer for the
23 Commission (to the fullest extent permitted by law).

1 APPENDIX "A"

2 LIST OF DESIGNATED EMPLOYEES

3

4 <u>JOB TITLE</u>	5 <u>DISCLOSURE CATEGORY</u>
6 Commissioner	7 1
8 Staff Advisors	9 1
10 Legal Counsel	11 1
12 Consultant	13 1*

14 *Commission Legal Counsel may determine in writing that a particular consultant, although a
15 "designated employee," is hired to perform a range of duties that is limited in scope and thus
16 is not required to fully comply with the disclosure requirements described in this Appendix.
17 Such written determination shall include a description of the consultant's duties and, based
18 upon that description, a statement of the extent of disclosure requirements. Commission Legal
19 Counsel's determination is a public record and shall be retained for public inspection in the
20 same manner and location as this Conflict of Interest Code.

21 JOB TITLE DEFINITIONS:

22 "Commissioner" means a member of the Inyo County Local Transportation
23 Commission.

24 "Staff Advisor" means the Executive Director and any other person who acts as staff to
25 the Commission and who has authority to obligate or to negotiate, make or participates in the
26 making of Commission decisions.

27 "Legal Counsel" means such legal counsel as the Commission may choose to utilize.

28 "Consultant" means any individual or entity meeting the definition of consultant
promulgated in regulations of the Fair Political Practices Commission.

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APPENDIX "B"

LIST OF DISCLOSURE CATEGORIES

Disclosure category

1

All reportable investments, income, business positions, and interests in real property.



County of Inyo



Health & Human Services - Social Services

CONSENT - ACTION REQUIRED

MEETING: February 11, 2020

FROM:

SUBJECT: Approve a Memorandum of Understanding between Inyo County HHS and Community Partners

RECOMMENDED ACTION:

Request Board approve the Memorandum of Understanding between the County of Inyo Health and Human Services and Wild Iris Family Counseling and Crisis Center, Inyo and Mono County Courts, and Mono County Social Services, and authorize the HHS Director to sign.

SUMMARY/JUSTIFICATION:

Wild Iris Family Counseling and Crisis Center, a community partner, is applying for two separate grants through the Office of Violence Against Women, one through the Justice for Families Program and the other through the Rural Domestic Violence, Dating Violence, Sexual Assault, and Stalking Program. The funding, if granted, will support critical services, including supervised visitation and civil legal advocacy, to victims of domestic violence, dating violence, sexual assault, and stalking in communities throughout Inyo and Mono counties. These are services that are critical to the families served by Health and Human Services (HHS) and Social Services in both counties.

The proposed MOU outlines the roles and responsibilities of each of the involved community partners, including HHS, Mono County Social Services, Inyo and Mono Courts, and Wild Iris. These community partners have a long-standing history of collaboration and a common goal of supporting individuals and families who have experienced these types of violence. The MOU is a requirement of the granting agency and our Department respectfully requests your Board's approval and authorization for the HHS Director to sign the MOU.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the MOU, which may have a negative impact on the partnering agency's ability to receive the grant requests.

OTHER AGENCY INVOLVEMENT:

Wild Iris Family Counseling and Crisis Center, Inyo and Mono Courts, and Mono County Social Services

FINANCING:

No Fiscal Impact

ATTACHMENTS:

1. FINAL MOU with Wild Iris

APPROVALS:

Marilyn Mann

Darcy Ellis

Meaghan McCamman

Marshall Rudolph

Marilyn Mann

Created/Initiated - 1/23/2020

Approved - 1/24/2020

Approved - 1/24/2020

Approved - 1/24/2020

Final Approval - 1/24/2020

Memorandum of Understanding

WHEREAS, Wild Iris Family Counseling and Crisis Center, Mono County Superior Court, Mono County Child Welfare Services, Inyo County Superior Court, and Inyo County Child Protective Services have come together to collaborate and to make an application for the Office on Violence Against Women Justice for Families Program grant and the Office on Violence Against Women Rural Domestic Violence, Dating Violence, Sexual Assault, and Stalking Program grant; and

WHEREAS, the partners listed below have agreed to enter into a collaborative agreement in which Wild Iris Family Counseling and Crisis Center will be the lead agency and named applicant and other agencies will be partners in this application; and

WHEREAS, the partners herein desire to enter into a Memorandum of Understanding setting forth the services to be provided by the collaborative; and

WHEREAS, the applications prepared and approved by the collaborative through its partners are to be submitted to the Office on Violence Against Women on or before January 22, 2020 and January 28, 2020 respectively.

I) Description of Partner Agencies

Wild Iris Family Counseling and Crisis Center provides services to survivors of domestic violence, dating violence, sexual assault, and stalking in Mono and Inyo Counties.

Mono and Inyo County Superior Courts adjudicate the crimes of domestic violence, dating violence, sexual assault, and stalking, and make findings in civil court cases of restraining orders, divorce, custody, and child/spousal support.

Mono County Child Welfare Services and Inyo County Child Protective Services promote the well-being of children by ensuring safety, achieving permanency, and strengthening families to successfully care for their children. This includes investigating allegations of child abuse and neglect, and providing resources to families.

II) History of Relationship

Wild Iris Family Counseling and Crisis Center was established in 1981 and promptly began partnership with the courts and social service agencies in Mono and Inyo Counties to provide support to survivors of domestic violence, dating violence, sexual assault, and stalking.

These collaborators meet quarterly for the Inyo County Sexual Assault Team, Inyo County Domestic Violence Council, Inyo County Community Corrections Partnership, Mono County Sexual Assault Response Team, and Mono County Community Corrections Partnership.

The critical and long-range goals of these collaborations are to coordinate efforts to address issues of domestic violence, dating violence, sexual assault, and stalking in Inyo and Mono Counties, increase and improve services to survivors, and promote perpetrator accountability.

III) Development of Application

Wild Iris Family Counseling and Crisis Center began this application in response to an increased need for supervised visitation, court advocacy, and crisis services by our clients, especially in our rural and underserved communities. Wild Iris has primarily prepared this application with agreement to collaborate by the partners.

IV) Roles and Responsibilities

NOW, THEREFORE, it is hereby agreed by and between the partners as follows:

Wild Iris Family Counseling and Crisis Center will create a full-time supervised visitation monitor position and add additional full-time Court Advocate and Outreach Advocate positions for the purposes of better serving the needs of survivors of domestic violence, dating violence, sexual assault, and stalking in our rural communities and increasing collaboration with these partners. Wild Iris will create formal referral systems to receive supervised visitation and court advocacy referrals from each partner. Wild Iris will provide professional training on the issues of domestic violence, dating violence, sexual assault, and stalking to project partners as necessary. Wild Iris will provide voluntary services to appropriately referred individuals who have experienced domestic violence, dating violence, sexual assault, and/or stalking.

In kind, each partner will agree to provide within their rural satellite facilities dedicated, confidential space for Wild Iris advocates to use for up to 10 hours/week while meeting with referred individuals. Additionally, each partner will identify any necessary staff training related to domestic violence, dating violence, sexual assault, and stalking that could be provided by Wild Iris.

Wild Iris's Executive Director and Family Services Program Manager, Mono County Presiding Judge or their designee, Mono County Child Welfare Services Manager, Inyo County Presiding Judge or their designee, and Inyo County Child Protective Services designated staff will be responsible for the planning, development, and implementation of this project. The planning team will work with all partners through the venue of currently existing collaborative meetings, and planning decisions will be communicated to program staff by Wild Iris Family Services Program Manager.

Collaboration between the project partners has existed for decades and all parties value continued collaboration for the purpose of serving victims of domestic violence, dating violence, sexual assault, and stalking in our service area. Efforts by Wild Iris to secure

additional funding and create sustainable infrastructure for continued collaboration will ensure sustainability of this project once grant funds are no longer available.

1) Wild Iris Family Counseling and Crisis Center will provide supervised visitation and civil legal advocacy to victims of domestic violence, dating violence, sexual assault, and stalking including: supervised visits; assistance with completing, filing, and serving temporary restraining order, custody, child/spousal support, and divorce applications; referrals to attorneys and legal services; court accompaniment; and advocacy.

2) Inyo County Courts will provide civil legal hearings in cases of domestic violence, dating violence, sexual assault, and stalking including: restraining orders, divorce, custody, and child/spousal support.

3) Inyo County Child Protective Services will provide protective services to victims of domestic violence, dating violence, sexual assault, and stalking including: investigations of abuse and neglect allegations, case management, resources, and referrals.

4) Mono County Courts will provide civil legal hearings in cases of domestic violence, dating violence, sexual assault, and stalking including: restraining orders, divorce, custody, and child/spousal support.

5) Mono County Child Welfare Services will provide protective services, according to state and federal law, to child victims of domestic violence, dating violence, sexual assault, and stalking including: investigations of abuse and neglect allegations, case management, resources, and referrals.

6) Wild Iris and Inyo County Courts will collaborate in the following manner: When appropriate, Presiding Judges or their designee will make referrals to Wild Iris in family court or restraining order cases where domestic violence, dating violence, sexual assault, or stalking is present. Wild Iris advocates will be provided with private office space to use to assist referred clients or others seeking assistance with restraining order, divorce, custody, and child/spousal support applications.

7) Wild Iris and Inyo County Child Protective Services will collaborate in the following manner: When appropriate, Child Protective Service case workers will make referrals to Wild Iris in abuse or neglect cases where domestic violence, dating violence, sexual assault, or stalking is or has been present. Wild Iris advocates will be provided with private office space to use to assist referred clients or others seeking assistance with advocacy, referrals, and accompaniment to appointments.

8) Wild Iris and Mono County Courts will collaborate in the following manner: When appropriate, Presiding Judges or their designee will make referrals to Wild Iris in family court or restraining order cases where domestic violence, dating violence, sexual assault, or stalking is present. Wild Iris will be provided with private office space to use to assist referred clients or others seeking assistance with restraining order, divorce, custody, and child/spousal support applications.

9) Wild Iris and Mono County Child Welfare Services will collaborate in the following manner: When appropriate, Child Welfare Service case workers will make referrals to Wild Iris in abuse or neglect cases where domestic violence, dating violence, sexual assault, or stalking is present. Wild Iris advocates will be provided with private office space to use to assist referred clients or others seeking assistance with advocacy, referrals, and accompaniment to appointments.

10) Inyo County Courts and Inyo County Child Protective Services will collaborate in the following manner: continue existing partnership.

11) Mono County Courts and Mono County Child Welfare Services will collaborate in the following manner: continue existing partnership.

V) Timeline

The roles and responsibilities described above are contingent on Wild Iris Family Counseling and Crisis Center receiving funds requested for the project described in the OVW grant application. Responsibilities under this Memorandum of Understanding would coincide with the grant period, anticipated to be 10/01/2020 through 09/30/2023.

VI) Commitment to Partnership

1) The collaboration service area includes Inyo and Mono Counties.

2) The partners agree to collaborate and provide referrals to Wild Iris for supervised visitation and court advocacy and office space for Wild Iris advocates to provide services to victims of domestic violence, dating violence, sexual assault, and stalking pursuant to the program narrative of the grant application attached to this agreement.

3) We, the undersigned have read and agree with this MOU. Further, we have reviewed the proposed project and approve it.

By _____

Executive Director, Wild Iris Family Counseling and Crisis Center

Date _____

By _____

Director, Inyo County Health and Human Services

Date _____

By _____

CEO, Inyo County Courts

Date _____

By _____

CEO, Mono County Courts

Date _____

By _____

Director, Mono County Health and Human Services

Date _____

cc: Agencies and Interested Parties



County of Inyo



Public Works

CONSENT - ACTION REQUIRED

MEETING: February 11, 2020

FROM: Debbe Ditmar

SUBJECT: Request Board to authorize payment to USDA Forest Service of Portland, OR for a prior-year CSA2 invoice.

RECOMMENDED ACTION:

Request Board authorize payment to the USDA Forest Service of Portland, OR for a prior-year invoice in the amount of \$7,486.48, dated March 31, 2019.

SUMMARY/JUSTIFICATION:

This USDA Forest Service bill dated March 31, 2019 was discovered to be unpaid and remains outstanding for Fiscal Year 2018/2019. The bill is for the amount of \$7,486.48, for services rendered at the Bishop Creek Sewage Treatment Plant per Agreement NMRG-94-CO-11050466-005 between Inyo County and the Forest Service.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

You can decide to not authorize this invoice to be paid, which will directly go against the County Service Area #2 and Forest Service Agreement - to pay for services provided at the Bishop Sewage Treatment Plan - and is not a recommended plan of action.

OTHER AGENCY INVOLVEMENT:

Auditor's Office for the availability of funds budgeted for this agreement.

FINANCING:

CSA2 budget 810001 Object Code 5265 Professional Services

ATTACHMENTS:

1. CSA2 Invoice

APPROVALS:

Debbe Ditmar
Darcy Ellis

Created/Initiated - 1/27/2020
Approved - 1/28/2020

Debbe Ditmar
Michael Errante
Breanne Nelums
Amy Shepherd
Michael Errante

Approved - 1/28/2020
Approved - 1/28/2020
Approved - 1/28/2020
Approved - 1/28/2020
Final Approval - 1/29/2020

FOREST SERVICE
BILL FOR COLLECTION

Doc. Date : 03/31/2019

PAGE: 1

ENCLOSE A COPY OF THIS BILL WITH YOUR CHECK OR MONEY ORDER. DO NOT SEND CASH. PLEASE INCLUDE BILL NO. AND CUSTOMER NUMBER ON YOUR CHECK OR ON YOUR ONLINE BILL PAYMENT.
MAKE CHECK PAYABLE TO:
FOREST SERVICE

MAIL PAYMENT TO:
USDA Forest Service
P. O. Box 6200-09
PORTLAND OR 97228-6200
Or pay online at www.fs.fed.us/billpay

TO:
INYO COUNTY ROAD DEPT
PO BOX Q
INDEPENDENCE CA 93526-0000 US

PAYER INDICATE
AMOUNT ENCLOSED:

NET AMOUNT DUE :	\$	7,486.48
DUE DATE:		04/30/19
FMMI BILL NUMBER :		3003051255
CUSTOMER NUMBER :		6014338

REFERENCE CONTRACT/PERMIT/AGREEMENT NUMBER :
NRMG-94-CO-11050466-005

DESCRIPTION : CA-5-94-04-005

REMARKS :
RE: 6100004466
NOTE :
PLEASE SEND ALL CORRESPONDENCE, INQUIRIES, AND CHANGE OF ADDRESS
TO :
ASC - BUDGET & FIN
101B SUN AVE NE
ALBUQUERQUE NM 87109 US

PRINCIPAL :	\$	7,486.48
INTEREST :	\$	0.00
ADMINISTRATIVE COST :	\$	0.00
PENALTY :	\$	0.00
AMOUNT DUE :	\$	7,486.48
AMOUNT CREDITED :	\$	0.00
NET AMOUNT DUE :	\$	7,486.48

FAILURE TO MAKE PAYMENTS BY THE DUE DATE WILL RESULT IN THE ASSESSMENT OF LATE PAYMENT CHARGES (INTEREST, ADMINISTRATIVE COST, AND/OR PENALTY CHARGES) IN ACCORDANCE WITH YOUR CONTRACT, PERMIT, OF THE DEBT COLLECTION ACT OF 1982, AS AMENDED. POSTMARKS ARE NOT HONORED. LATE FEES DO NOT APPLY FOR BILLINGS IN ADVANCE OF RECEIPT OF GOODS OR SERVICES.

CA-5-94-04-005
O&M BISHOP CREEK SEWAGE TREATMENT PLANT
COOP POC: JON MICHENER 760-873-7857
FS POC: NORA GAMINO 760-873-214
FS AGR# 94-CO-11050466-005

SPECIAL BILLING REQUIREMENTS: B1, C1, C2, GY

LINE	LINE INFORMATION	AMOUNT
000120	FS.RA.0504.NF.XN05.AG25R 1922	\$ 7,486.48



County of Inyo



Water Department

DEPARTMENTAL - NO ACTION REQUIRED

MEETING: February 11, 2020

FROM: Water Department

SUBJECT: Direction for County's OVGA Representatives

RECOMMENDED ACTION:

Request Board provide direction to the Owens Valley Groundwater Authority representatives in advance of the Owens Valley Groundwater Authority meeting scheduled for February 13, 2020 in Bishop, CA.

SUMMARY/JUSTIFICATION:

At the February 13, 2020 OVGA meeting, the consultant preparing the Groundwater Sustainability Plan (GSP) will present elements of the GSP components. The consultant will also provide an update of the progress of the Ad Hoc subcommittee established to develop recommendations on guiding principles for the Communications and Engagement Plan process. These items will constitute the majority of the meeting.

The OVGA Board will consider requests from two Members to terminate their participation in the OVGA Joint Powers Agreement and cancel their respective funding agreement. Members were requested in December following the finalization of basin priority to review their continued participation with their respective agencies and if desired submit a request to terminate membership. Given the scheduling difficulties around the holidays, some member agencies met in January to consider their status. Additionally, there will be an agenda item to discuss the financial implications of adjustments to the Board membership.

OVGA staff will also provide a fiscal report and updates on the Indian Wells Valley Groundwater Authority and Owens Lake Groundwater Working Group activities.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

N/A

OTHER AGENCY INVOLVEMENT:

City of Bishop, Mono County, Tri-Valley GWMD, Indian Creek-Westridge CSD, Eastern Sierra CSD, Big Pine CSD, Sierra Highlands CSD

FINANCING:

N/A

ATTACHMENTS:

1. Feb. 13 OVGA Agenda - draft

APPROVALS:

Aaron Steinwand
Darcy Ellis
Marshall Rudolph
Amy Shepherd
Aaron Steinwand

Created/Initiated - 1/24/2020
Approved - 1/24/2020
Approved - 1/27/2020
Approved - 1/27/2020
Final Approval - 1/30/2020

Owens Valley Groundwater Authority

**Bishop City Council Chambers
301 West Line St.
Bishop, Ca
February 13, 2020 2:00 PM**

Board of Directors Meeting Agenda

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Members of the public will be allowed to speak about each agenda item before the Board of Directors takes action on it. Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Directors or the Owens Valley Groundwater Authority.

Public Notice: In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Laura Piper at (760) 878-0001. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require alternative formatting of this agenda, please notify Laura Piper 72 hours prior to the meeting to enable the OVGA to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2).

OPEN SESSION (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting at the Board's discretion.)

1. Pledge of allegiance.
2. Public comment.
3. Introductions.
4. Approval of minutes from the January 9, 2019 OVGA Board meeting.
5. Board Member Reports.
6. OVGA staff reports
 - a. Financial Report.
 - b. Report on Indian Wells Valley Groundwater Authority activities.
7. Owens Lake update and direction to staff
8. Termination of Members & Funding Agreements.
 - a. Consideration of requests from Members to terminate OVGA membership;
 - b. Consideration of requests from Members requesting membership termination to cancel their respective funding agreements with the OVGA.
9. Update on the Communications and Engagement Plan.
10. Presentation from Daniel B. Stephens and Associates on elements of the Groundwater Sustainability Plan.
11. Discussion of financial implications of adjustments to OVGA Board membership.
12. Discussion regarding future agenda items.
13. Set next meeting.
14. Adjourn.



County of Inyo



County Administrator - Emergency Services

DEPARTMENTAL - ACTION REQUIRED

MEETING: February 11, 2020

FROM: Kelley Williams

SUBJECT: Award Bid and Approve the Purchase of Oil Spill Prevention Response Equipment

RECOMMENDED ACTION:

Request Board: A) declare Global Diving & Salvage, Inc. of Vallejo, California, the successful bidder for one (1) enclosed cargo trailer complete with specified oil spill prevention response equipment, per Bid No. 2019-19; B) authorize a purchase order in an amount not to exceed \$35,000 for the purchase of one (1) enclosed cargo trailer complete with specified oil spill prevention response equipment from Global Diving & Salvage, Inc.; and C) authorize the County Administrative Officer, as the Director of Emergency Services, to sign the proposal agreement with Global Diving & Salvage, Inc.

SUMMARY/JUSTIFICATION:

On July 2, 2019, your Board approved Resolution No. 2019-29 "A Resolution of the Board of Supervisors of the County of Inyo, State of California, to Accept Grant Funds From the California Department of Fish and Wildlife, Office of Spill Prevention and Response, for Oil Spill Response Equipment".

The Inyo County Office of Emergency Services utilized the formal bidding process for the purchase of one (1) enclosed cargo trailer, complete with specific equipment, to be used to support oil spill prevention response activities.

During the bidding process, only one (1) bid was received. Global Diving & Salvage, Inc. of Vallejo, California, submitted an acceptable bid that adequately met the oil spill prevention response trailer and equipment specifications and was also within the grant project approved budget allocation.

In addition to the equipment, Global Diving & Salvage, Inc. will be providing eight (8) hours of classroom and in-field training for ten (10) pre-identified response personnel. This training will include a morning session on oil spill response fundamentals, regulatory information, oil containment boom strategies and familiarization with types of oil containment boom and spill response materials. The afternoon session will include a hands-on oil spill response field training, providing an overview of the trailer and its equipage.

BACKGROUND/HISTORY OF BOARD ACTIONS:

Board approved Resolution No. 2019-29 "A Resolution of the Board of Supervisors of the County of Inyo, State of California, to Accept Grant Funds From the California Department of Fish and Wildlife, Office of Spill Prevention and Response, for Oil Spill Response Equipment".

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve this purchase, but this would not be recommended. The California Department of Fish and Wildlife has awarded Inyo County these non-matching grant funds for the purchase of oil spill prevention response equipment. Not using these allocated grant funds prior to June 30, 2020 would not be in the best interest of the County.

OTHER AGENCY INVOLVEMENT:

Inyo County Office of Emergency Services, Inyo County Sheriff's Office, Public Works/Road Department, Risk Department, Environmental Health Department, California Department of Fish and Wildlife, California Highway Patrol and local Volunteer Fire Departments.

FINANCING:

The purchase of the oil spill response equipment is included in the 2019-2020 CDFW Oil Spill Prevention Response Grant (Budget #623120), Equipment (Object Code #5650)

ATTACHMENTS:

1. OSPR - Bid Tabulation
2. Global Diving & Salvage, Inc. Proposal Agreement

APPROVALS:

Kelley Williams	Created/Initiated - 1/17/2020
Darcy Ellis	Approved - 1/17/2020
Kelley Williams	Approved - 1/30/2020
Marshall Rudolph	Approved - 1/30/2020
Amy Shepherd	Approved - 1/30/2020
Sue Dishion	Approved - 1/31/2020
Clint Quilter	Final Approval - 2/6/2020



INYO COUNTY PURCHASING
P. O. DRAWER N
INDEPENDENCE, CA 93526
(760) 878-0293
(760) 878-0456

December 31, 2019

To: Prospective Bidder
Subj: Bid No. 2019-19 Equipment Trailer

Attached are Instructions & Conditions for Inyo County Emergency Services Bid No. 2019-19 One Equipment Trailer with Specified Equipment. If you would like to participate in this bid, please complete the enclosed form and return by the specified date. No e-mail or faxes will be accepted.

Thank you,

Emma Bills,
Inyo County Assistant Purchasing Agent
(760) 878-0293
ebills@inyocounty.us

COUNTY OF INYO (760) 878-0293

MATERIAL OR SERVICES
TO BE DELIVERED TO:

INYO COUNTY ROAD YARD
for EMERGENCY SERVICES
230 SOUTH CLAY STREET
INDEPENDENCE, CA 93526

BILLING ADDRESS;

INYO COUNTY EMERGENCY SERVICES
P.O. DRAWER N
INDEPENDENCE, CA 93526
760-878-0120-phone

RETURN BIDS TO:

INYO COUNTY BOARD CLERK
COUNTY ADMINISTRATIVE CENTER
P.O. BOX N
224 NORTH EDWARDS STREET
INDEPENDENCE, CA 93526

BID OPENING: DATE: Wednesday, January 29, 2020 TIME: 3:30 P.M. (PDT)

Prices quoted FOB DESTINATION UNLESS OTHERWISE STATED.

MAKE YOUR BID OR QUOTATIONS IN THE SPACE PROVIDED ON THE ATTACHED SHEETS.

IMPORTANT: Bid must be sealed with bid number as indicated above on the outside of the envelope.

Read the Instructions and Conditions before making your Bid or Quotation.

INSTRUCTIONS & CONDITIONS

1. All prices and notations must be typewritten or written in ink. No erasures permitted. Mistakes may be crossed out and corrections made adjacent and must be initialed in ink by person signing quotation.
2. State brand or make on each item. If quoting an article exactly as specified, the words "or equal" must be stricken out by the bidder. If quoting on other than make, model or brand specified, the manufacturer's name and the catalogue number must be given, or descriptive cut and information attached to the quotations.
3. Quote on each item separately. Prices should be stated in units specified herein.
4. Each quotation must be in a separate sealed envelope with bid number, on outside, and must be submitted to the Inyo County Board Clerk, not later than the hour and day specified hereon, at which time it will be publicly opened and read. A properly addressed and bid numbered envelope, without postage, is included for your convenience.
5. Time of delivery is a part of the consideration and must be stated in definite terms, and must be adhered to. If time varies on different items, the bidder shall so state in the column provided, opposite each item.
6. Terms of less than 10 days for cash discount will be considered as net.
7. All quotations must be signed with the Firm's name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
8. No charge for packing, drayage, or for any other purpose will be allowed over and above the prices quoted on this sheet.
9. The right is reserved, unless otherwise stated, to accept or reject any or all quotations, or any part thereof, either separately or as a whole, or, to waive any informality in a bid.
10. Samples of items, when required, must be furnished free of expense to the County of Inyo and if not destroyed by tests, will upon request be returned at the bidders expense.
11. In case of default by the vendor, the County of Inyo may procure the articles or service from other sources.
12. Cost of transportation, handling, and/or inspection on deliveries or offers for delivery, which do not meet the specifications will be for the account of the vendor.

- 13. The vendor shall hold the County of Inyo, its officers, agents, servants and employees, harmless from liability of any nature or kind on account of use of any copyrighted, or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used under this quotation.
- 14. The vendor will not be held liable for failure or delay in fulfillment if hindered or prevented by fire, strikes, or Acts of God.
- 15. Quotations are subject to acceptance at any time within 30 days after opening same, unless otherwise stipulated.
- 16. Verify your quotations before submission as they cannot be withdrawn, or corrected, after being opened.
- 17. Return this sheet whether or not you quote a price. If you do not quote, state your reason, otherwise your name may be removed from the mailing list.
- 18. Amounts paid for transportation of property to the County of Inyo are exempt from Federal Transportation Tax. An exemption certificate is not required where the shipping papers show the consignee as County of Inyo, as such papers may be accepted by the carrier as proof of the exempt character of the equipment.
- 19. **There is a contracting preference of 5% for small business enterprises and 8% for local businesses available for this Request for Proposals (bids). To be eligible for the preferences, a small business enterprise must submit proof of state registration as a SBE with its bid and a local business must provide certification that it is a local business as defined by Inyo County Code §6.06.020 (b) with its bid.**

THE FOLLOWING MUST BE FILLED IN BY THE BIDDER IN SUBMITTING HIS BID:

DATED AT _____ (CITY & STATE)

_____, 20_____

CASH DISCOUNT TERMS _____

To the County of Inyo: We (I) hereby agree to furnish the articles and/or services, at the prices and terms stated subject to the instructions and conditions set forth in this bid.

NAME OF COMPANY _____

NAME OF COMPANY REPRESENTATIVE (PRINTED) _____

COMPANY REPRESENTATIVE SIGNATURE _____

STREET ADDRESS _____

CITY AND STATE _____

PHONE NUMBER _____

FAX NUMBER _____

One (1) Enclosed Equipment Trailer With Specified Equipment Included

Table 1 Specifications for Equipment Trailer	
Custom Built	7' x 16' Enclosed Cargo Trailer, 78" interior height, rounded roof, flat front Minimum ¼" plywood interior sidewall with finished surface Undercoated exterior grade ¾" plywood floor Undercoating on complete chassis Vapor barrier underbelly 16: o/c stud walls 24" o/c floor cross member frame Fiberglass front cap Aluminum roof and cove Side vents (one on each side of trailer or roof vent) Aluminum fenders (thickness should be 3/16') Lighted license plate holder Front stone guard Electric brakes with breakaway switch and battery GVRW 7000 lbs. (minimum)
Doors	Double rear door with full length cam bar Side door near front Both doors fitted with pad lock securing mechanism
Electrical	12 volt dome lights with wall switch 7-way connector D.O.T. compliant exterior lighting D.O.T. trailer approved wiring Double insulated wiring
Suspension	Tandem Axels EZ lube hubs torsion axles
Tires	15" radial tires 5-bolt E-coated wheels Wheel tire covers ½" wood tire parking pads Wheel chocks Spare tire and wheel with inside mount
Color	White exterior with: "Oil Spill Response Equipment Funded by: Oil Spill Prevention and Response" stenciled in red 6" letters on 2 sides 2-digit trailer ID number stenciled on back of trailer in 6" black numbers 2-digit trailer ID number stenciled on top of trailer in 36" black numbers
Tongue	Triangular style trailer tongue and receiver, receiver hitch for a 2 " ball Heavy Duty Tongue jack with stand and sand pad D.O.T. safety chains
Warranty	3 Year Standard Manufactures Warranty 5 Year Axle Standard Manufactures Warranty 20 Year Leak Manufactures Warranty

TABLE 2 Standard Oil Response Containment Boom Specifications	
Freeboard	2.5"
Draft	4"
Overall Height	6.5"
Section Length	50' 1,500ft
Fabric	22 oz./sq.yd PVC Coated Nylon Fabric
Color	Yellow or International Orange
End Connectors	ASTM "Z" (F 962-04) or ASTM Slide (F 2438-04) (style of connectors TBD) With Stainless Steel Toggle Pins
Flotation	100% Cylindrical Rolled Polyethylene micro or closed cell foam, with tapered ends Fully sealed floatation cambers Max. 14" fabric fold between floatation cambers RF Welded Seams
Fold Point	Center of fold points to be every 6 ½'
Anchor Points	¾" eye minimum, located at water line on each end connector & one at mid section, in an appropriate place of choosing
Ballast Material	1/4" Galvanized Chain
Bridle	An ASTM End Plate with ½" x 6' Poly Rope lead, one end to be finished with thimble connected to tow plate & 6" soft eye spliced into other end.
Warranty	Standard Manufacturer's Commercial Warranty
TABLE 3 Standard Storm Drain Containment Boom Specifications	
Overall Height	Bilge/Storm Drain Absorbent Boom 32" x 6"
Section Length	20 per case
TABLE 4 Standard Sorbent Boom Specifications	
Overall Height	5" - 8"
Section Length	120' up to 720ft

TABLE 5 Boom Tool Box Specifications		
Tool Box	1	Heavy-duty poly toolbox. 24" length or larger if necessary to fit all tools
Wrenches	2	8" crescent wrench
Pliers	1	8" standard plier
Hammer	1	16 oz. claw hammer
Clamps	2	4" C-clamp
Screwdriver	2	Flathead screwdriver, small and large
Shackles	4	2 3/8" SPA galvanized shackles, 2 1/2" SPA galvanized shackles
Knife	1	Utility knife with extra blade set
Flashlight	1	Waterproof floatable flashlight with 2 D-cell batteries
Hardware	6	Hardware set including: 5/16" x 1 1/4" SS bolts, 2 flat washers, nylock nuts
PVC	4	PVC pipe 6"x6'
Wire	1	50' roll chicken wire or mesh fencing
Stakes	10	6' t-post stakes and t-post pounder
Kit	1	Plug and Patch Kit
Hacksaw	1	12in. High Tension Hacksaw
Wire/Bolt Cutters	1	36' Bolt Cutter
Generator	1	Gasoline Powered Electric Start Portable Generator
Sand bags	30	14" X 26"
Shovel	2	Square Point Digging Shovels

TABLE 6 PPE Gear Specifications	
Storage bag	Reusable waterproof storage bag large enough to hold all 1 set of PPE
Hard hat	Hard hat with ratcheting head band
Boots	16" PVC steel toe work boots, size 11 ASTM F2413-05 M I/75 C/75 compliant
Glove liners	Nitrile glove liners, 1 box of 100, large size
Gloves	PVC gloves, 1 dozen, 12" gauntlet, size 11 (large)
Work gloves	Leather work gloves, 2 pair, large size
Safety glasses	2 pair, meeting ANSI and OSHA specifications
Ear plugs	6 pair
Tyvek suits	Full tyvek suit without hood, 2 pair
Tape	Duct tape, 2 rolls

TABLE 7 Specifications for Decontamination Equipment	
Wash Tubs	2 Galvanized wash tubs
Detergent	Degreaser detergent for decontamination
Brushes	2 decontamination scrub brushes with long handles
Waste Bags	1 case of 100 bags, 33" x 40", 4 mil
Visqueen	1 roll of visqueen
Tarps	2 drop tarps, 8' x 10'
Bucket	1 5-gallon plastic bucket

TABLE 8 Specifications for Spill Absorbent Material	
Pads	Heavy Weight Absorbent pads, 1 bag of 100 pads.

TABLE 9 Specifications for Spill Absorbent Material	
Snare	Absorbent snares, 2 bags, 30 snares per bag
TABLE 10 Miscellaneous Equipment Specifications	
First Aid Kit	Meeting the requirements for at least 10 people
Fire Extinguishers	2 5-pound class ABC fire extinguishers, mounted in trailer interior, one near the front and one near the rear.
MSDS Book	A binder containing MSDS for common oil products including gasoline, diesel, home heating oil, motor oil, jet fuel, fuel oil, IFO, bunker fuel, and crude oil. Also contains emergency contact numbers for spill, including the National Response Center (1-800-424-8802)
IMPORTANT INFORMATION	
Include California Sales Tax	
Include Delivery Fee	
Trailer and equipment must be delivered before May 15, 2020	

Mail Bids to:

County of Inyo Administration

P.O. Drawer N
 224 N. Edwards Street
 Independence, CA 92526

Deliver to:

Inyo County Road Yard

230 Clay Street
 Independence, CA 93526

Kelley Williams- Emergency Services Manager
 County of Inyo Office of Emergency Services
kwilliams@inyocounty.us
 (760) 878-0120

NOTE: YOUR NAME & ADDRESS (NOT HANDWRITTEN) MUST APPEAR ON THE ENVELOPE WHEN RETURNING YOUR BID. ENVELOPES WITHOUT A RETURN ADDRESS WILL BE DISPOSED OF WITHOUT BEING OPENED.

Subtotal	_____
Sales Tax (7.75%)	_____
Shipping Charge	_____
Total	_____

Delivery will be made in _____ days after receipt of order.

Bid prices will remain valid and in effect through _____

Indicate any exception to the bid:

COUNTY OF INYO BID TABULATION

Project Title & Bid No. Oil Spill Prevention Equipment Trailer 2019-19

Bid Opening Date: 1/29/20 Location: County Admin Center

	BIDDER NAME	Base Bid	Bid Additive A	Bid Additive B	Bid Additive C	Total Base Bid and Additives	Bond
1.	Global Diving + Salvage Inc.	\$35,000.00					
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Opened By: Darcy Ellis

Present: Kelley Williams





29 January 2020

Proposal Provide Oil Spill Response Equipment & Familiarization Training

Request From: County of Inyo Administration
P.O. Drawer N
224 North Edwards Street
Independence, CA 93526


RFP Contact: Emma Bills
Inyo County Assistant Purchasing Agent
(760) 878-0293
ebills@inyocounty.us

Submitted By: Global Diving & Salvage, Inc.
Mare Island
Vallejo, CA 94592
(707) 561-6810

Global Contact: Chad Kasin	Alfredo Mendoza	Kathy Kaae
CA Region-General Manager	Environmental Technician	Admin Manager
(405) 589-6612	(510) 691-7666	(707) 561-6810

Global Diving & Salvage, Inc. (GLOBAL), hereinafter known as VENDOR, in response to Inyo County Emergency Services, hereinafter known as CUSTOMER, Request for Proposal for OIL SPILL RESPONSE EQUIPMENT AND FAMILIARIZATION TRAINING agrees to deliver to customer the products and services set forth in this proposal and attached pages not later than 120 DAYS from notice to proceed, at a cost not to exceed \$35,000.00. The VENDOR understands that the source of funding for this project is through a grant from the State of California, Department Fish and Wildlife and agrees that this Agreement is valid and enforceable only if sufficient funds are made available to customer.

By:

Signature: 

Printed Name: Alfredo Mendoza

Title: Environmental Technician

Date: January 28, 2020

Section 1:

Global Diving & Salvage, Inc. was established in Seattle, WA in November of 1978. Global remains to this day a privately held corporation with over 300 employees working throughout the United States and internationally. Global maintains its headquarters in Seattle, WA, with regional offices in Anchorage, AK, Vallejo, CA, and Long Beach, CA.

We are a diverse corporation with a unique and interesting history, much of which can be found on our website at www.gdiving.com. Aside from the services of commercial diving and marine salvage, which our name indicates that we provide, Global also has a very robust environmental division and product sales group.

In early 2005, Global was contracted by the Washington State Department of Ecology to build a basic oil spill response trailer with 1000' of oil containment boom, some sorbents, PPE, and basic tools. The trailer was the first "Grant Trailer" on the west coast of the U.S. and was staged at the Gig Harbor Marina as a pilot program to see if the concept warranted further funding. On August 31, 2005 a massive fire erupted in the marina at Gig Harbor causing 47 boats to sink, releasing a great deal of fuel and other pollutants. The Gig Harbor Fire Department, armed with their new Grant Trailer deployed their 1000' of boom as first responders and prevented the spread of contaminants. The pilot program was a success, so the Washington State Department of Ecology put forth an RFP to build 67 oil spill response trailers to be staged around the state at appropriate grantee's locations. Global was the successful bidder and went on to build and deliver all 67 trailers. Each trailer included an 8 hour day of training.

The State of California Office of Spill Prevention and Response looked at the Washington State grant program and came out with a similar program in 2009. Again, Global successfully bid on the construction of 29 spill response trailers. Since the initial delivery and training of those 29 grantees, Global has built an additional 25 trailers as annual grants have been issued.

In all, Global has built 129 oil spill response trailers through the two grant programs. With an average of 8 people attending each training, we estimate that we have provided training to nearly 1000 agency employees over the last decade. There is no other organization that has the experience or knowledge necessary to complete this project for Inyo County Emergency Services.

References:

Washington State Department of Ecology
Mr. David Byers
(360) 407-6974
dbve461@ecy.wa.gov

California Office of Spill Prevention and Response
Ms. Cindy Murphy
(916) 324-6250
cindy.murphy@wildlife.ca.gov

Section 2:

Global Diving & Salvage attests to the fact that we have read the RFP for Oil Spill Response Equipment in its entirety. As such, Global understands the risk of spills and the potentially devastating impact of such an event could cause in the Inyo County area of responsibility. While this trailer and its equipment will not be the end- all solution to such an event, it will offer a source of initial response whilst additional resources are deployed to the scene from out of the area. Global also understands the terrain within the area of responsibility is very difficult, and in some cases impossible, to traverse on foot.

Global will meet the requirements of this RFP by designing a trailer that meets the specifications outlined in the RFP. All equipment to be included in the trailer will also meet the specifications in the RFP. Upon successful award of the contract, Global will work with customer to design the layout of equipment within the trailer to ensure that the end product is user friendly, accessible, and functional.

Developing an end product that will satisfy the user is our goal. This goal will be met through communication with the customer throughout the design-build process.

Section 3:

Global will not outsource or subcontract any other companies in the design, build, delivery or training associated with the trailer. Global will purchase materials from reputable vendors. The pricing contained in this proposal is inclusive of all taxes, levies, freight, delivery fees, handling charges, etc.

Section 4:

Global understands that neither this proposal nor the RFP is of any force or effect until signed by both parties. No work will commence until approval has been obtained.

Global has read and attests that it will comply with the Equipment Specifications listed in Attachment 1 of the RFP, including Approval, Amendment, Assignment, Audit, Indemnification, Disputes, Independent Contractor, Non-Discrimination Clause, Unenforceable Provision, Licenses and Permits, Right in Data, Contingent Funding, Right to Terminate, Use of Subcontractors, Potential Subcontractors, Travel and Per Diem, Liability Insurance (See attached Certificate of Insurance), and Vendor's Staff Requirements.

Section 5:

The following pricing is based on the specifications shown in **TABLE 1 thru 10**, of the RFP for (1) Cargo style trailer, customized to house 1,000' of oil containment boom and the equipment shown in Section 6 below. Global will be responsible for delivering the trailer to Inyo County.

ITEM	QTY	UNIT	COST	TOTAL
Cargo Trailer	1	Each	\$ 9,600.00	\$ 9,600.00
Materials for Outfitting Trailer	1	LS	\$ 600.00	\$ 600.00
TOTAL				\$ 10,200.00

Section 6:

The following is a list of items relating **TABLES 2-10**. Based on Global's extensive experience in both oil spill response and response trailer customization, Global is offering the following inventory and associated pricing.

ITEM	QTY	UNIT	COST	TOTAL
Wheel Tire Covers	2	Ea	\$ 50.00	\$ 100.00
Wheel Chocks	1	Ea	\$ 30.00	\$ 30.00
½" Parking Pads	2	Ea	\$ 10.00	\$ 20.00
2-5/16" Ball Hitch	1	Ea	\$ 45.00	\$ 45.00
Decals	1	LS	\$ 500.00	\$ 500.00
Locks	2	Ea	\$ 12.00	\$ 24.00
10" Oil Containment Boom (50' Sections)	1000	Ft	\$ 7,800.00	\$ 7,800.00
Oil Containment Boom Tow Bridle	1	Ea	\$100.00	\$100.00
Boom Freight	1	LS	\$ 950.00	\$ 950.00
Waterproof Solar Activated Boom Lights	2	Ea	\$ 100.00	\$ 200.00
Danforth Anchor System	2	Ea	\$ 500.00	\$ 1,000.00
A2 Polyform Foam	2	Ea	\$ 60.00	\$ 120.00
3/8" Spool Yellow Poly Line 600'	1	Ea	\$ 150.00	\$ 150.00
Telescoping Floating Boat Hook (Pike Pole)	1	Ea	\$ 25.00	\$ 25.00
Boom, Absorbent	2	Ea	\$ 120.00	\$ 240.00
Sweep, Absorbent	2	Ea	\$ 120.00	\$ 240.00
Pads, Absorbent	2	Ea	\$ 100.00	\$ 200.00
Sorbent Roll	1	Ea	\$ 200.00	\$ 200.00
Fire Extinguishers	2	Ea	\$ 70.00	\$ 140.00
Eye Wash Station	1	Ea	\$ 45.00	\$ 45.00
First Aid Kit	2	Ea	\$ 35.00	\$ 70.00
Caution Tape	1	Roll	\$ 30.00	\$ 30.00
Sledge Hammer	1	Ea	\$ 50.00	\$ 50.00
2 KW Generator	1	Ea	\$ 1,000.00	\$ 1,000.00
Extension Cord	2	Ea	\$ 45.00	\$ 90.00
Flood Light	2	Ea	\$ 120.00	\$ 240.00
MSDS book	1	Ea	\$25.00	\$25.00
TABLE 5 - Boom Tool box				
Toolbox	1	Ea	\$35.00	\$35.00
Crescent Wrenches 8"	2	Ea	\$15.00	\$30.00
Plier 8"	1	Ea	\$23.00	\$23.00
Hammer 16 oz.	1	Ea	\$8.00	\$8.00
C-Clamps 4"	4	Ea	\$10.00	\$40.00
Screwdrivers (small/large, phillips/flat)	2	Ea	\$15.00	\$30.00
Shackles (2 ¾" & 2 ½" SPA galvanized)	4	Ea	\$ 27.00	\$ 108.00
Knife, utility w/ extra blades	1	Ea	\$20.00	\$20.00
Flashlight, D-cell floatable & waterproof	1	Ea	\$30.00	\$30.00

Hardware (5/16"x 1 ¼" SS bolts, 2 flat washers and nylock nuts)	6	Ea	\$10.00	\$60.00
PVC pipe 6"x6'	4	Ea	\$68.00	\$272.00
Wire, 50' roll fencing	1	Ea	\$45.00	\$45.00
T-Posts	10	Ea	\$ 18.00	\$ 144.00
T-Post Pounder	1	Ea	\$ 40.00	\$ 40.00
Kit, plug and patch	1	Ea	\$25.00	\$25.00
Hacksaw	1	Ea	\$18.00	\$18.00
Wire/ Bolt Cutters	1	Ea	\$100.00	\$100.00
Sand Bags	1	Box	\$40.00	\$40.00
Square Point Shovels	2	Ea	\$ 30.00	\$ 60.00
TABLE 6 - PPE GEAR				
PPE Dry Bag	4	Ea	\$ 25.00	\$ 100.00
Hard Hat	4	Ea	\$ 20.00	\$ 80.00
Rubber Steel Toe Boots Sizes 10-13	4	Ea	\$ 50.00	\$ 200.00
Nitrile Glove Liners L and XL	2	Box	\$ 25.00	\$ 50.00
Rubber Work Gloves	8	Ea	\$ 12.00	\$ 96.00
Work Gloves, Leather	2	Ea	\$20.00	\$40.00
Safety Glasses Clear and Dark	1	Box	\$ 80.00	\$ 80.00
Ear plugs	1	Box	\$25.00	\$25.00
Tychem Coveralls XXL	4	Ea	\$ 30.00	\$ 120.00
Tychem Coveralls XXXL	4	Ea	\$ 30.00	\$ 120.00
Duct Tape	2	Roll	\$ 10.00	\$ 20.00
Rescue Life Jacket	4	Ea	\$ 250.00	\$ 1000.00
Headlamps	4	Ea	\$ 40.00	\$ 160.00
Table 7 - DECON EQUIP				
Plastic Decon Bins	2	Ea	\$ 20.00	\$ 40.00
Degreaser	1	Gal.	\$ 21.00	\$ 21.00
Scrub Brushes	2	Ea	\$ 15.00	\$ 30.00
Spill Bags	1	Box	\$ 100.00	\$ 100.00
Visqueen	1	Roll	\$ 60.00	\$ 60.00
Tarps 8'x10'	2	Ea	\$43.00	\$86.00
Bucket 5 gall	1	Ea	\$10.00	\$10.00

Section 7:

Global will provide an (8) hour training for up to (10) persons. The training will be broken into two sections; classroom and field training. Inyo County will need to provide a facility where the classroom training can be held. Global will provide training materials and a projector/screen (will use location screen, if available). The morning classroom session will consist of oil spill response fundamentals, regulatory information, oil containment boom strategies, familiarization with types of oil containment boom and spill response materials, anchoring techniques, PPE, safety considerations, and other topics germane to the customer's area of operating responsibility. After the morning training session, the class will break for lunch. After lunch, the class will take the new oil spill response trailer to a pre-determined location of potential threat to conduct hands-on oil spill response training. The hands-on portion of the training will include an overview of the trailer and its equipage, actual deployment of containment

boom and demobilization of equipment from the waters. Inyo County will be responsible for providing a vessel for on-water boom deployment exercises.

Closing:

The one-time, non-recurring pricing proposal for the trailer, equipage, delivery and training are outlined below:

ITEM	Sub-TOTAL
Trailer Purchase and Materials for Build-Out	\$ 10,200.00
Equipage	\$ 17,200.00
Build-Out, Delivery and Training (non-taxable)	\$ 5,476.50
Sales Tax:	\$2123.50
TOTAL	\$ 35,000.00

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to provide Oil Spill Response Equipment and Familiarization Training, consisting of (6) pages, to be duly executed as of the dates set forth below their respective signatures.

AUTHORIZED AGENT FOR VENDOR

Global Diving & Salvage, Inc.

By: _____
Signature: 

Printed Name: Chad Kasin

Title: General Manager CA Region

Date: January 28, 2020

Inyo County Emergency Services

By: _____
Signature: _____

Printed Name: _____

Title: _____

Date: _____



County of Inyo



Clerk of the Board

DEPARTMENTAL - ACTION REQUIRED

MEETING: February 11, 2020

FROM: Assistant Clerk of the Board

SUBJECT: Approval of Board of Supervisors Meeting Minutes

RECOMMENDED ACTION:

Request Board approve the minutes of the regular Board of Supervisors meeting of February 4, 2020.

SUMMARY/JUSTIFICATION:

The Board is required to keep minutes of its proceedings. Once the Board has approved the minutes as requested, the minutes will be made available to the public via the County's webpage, www.inyocounty.us.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

N/A

OTHER AGENCY INVOLVEMENT:

N/A

FINANCING:

N/A

ATTACHMENTS:

APPROVALS:

Darcy Ellis
Darcy Ellis

Created/Initiated - 2/4/2020
Final Approval - 2/4/2020



County of Inyo



Agricultural Commissioner - Cannabis

TIMED ITEMS - ACTION REQUIRED

MEETING: February 11, 2020

FROM: Nathan Reade

SUBJECT: Ordinance Amending Section 5.40.070 of the Inyo County Code

RECOMMENDED ACTION:

Request Board approve an ordinance titled, "An Ordinance of the Board of Supervisors, County of Inyo, State of California, Amending Subsections 5.40.070A.2, 5.40.070A.5A, 5.40.070A.5C, 5.40.070A.5F, and 5.40.070A.5G of the Inyo County Code."

SUMMARY/JUSTIFICATION:

The Board of Supervisors made several amendments to Inyo County code sections dealing with commercial cannabis activities in 2019. Some of the amendments made in May of 2019 meant to reallocate licenses from certain activity types and cannabis licensing zones to others were omitted during a later revision in November of 2019.

This amendment would retain the changes made in November 2019 to Inyo County code section 5.40.070 that added non-storefront retail license types, while amending the current code section to include the earlier license reallocation actions made by your board in May of 2019.

BACKGROUND/HISTORY OF BOARD ACTIONS:

Your board made amendments on two occasions to section 5.40.070 of the Inyo County Code in 2019. The first amendment, passed in May of 2019, reallocated certain license types throughout the cannabis licensing zones. The second amendment, passed in November of 2019, added the non-storefront retail license type to the cannabis activities allowed in Inyo County, as well as allocated nine such licenses to certain cannabis licensing zones throughout Inyo County. During the latter amendment certain changes made in the earlier amendment were omitted.

Your board considered this item previously at the February 4, 2020 meeting and scheduled approval and enactment for today's meeting.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your board could leave the code in its current state but that would omit all license reallocation actions passed in May of 2019. One of the license types in cannabis licensing zone 5A that were added in May of 2019, but later erroneously removed in November of 2019, are currently under consideration. This license could not be issued per the code in its current state.

OTHER AGENCY INVOLVEMENT:

FINANCING:

If this amendment is not approved, Inyo County may realize reduced fees and taxes associated with commercial cannabis activity.

ATTACHMENTS:

1. Proposed Ordinance Amending 5.40.070

APPROVALS:

Nathan Reade

Darcy Ellis

Nathan Reade

Marshall Rudolph

Created/Initiated - 1/28/2020

Approved - 1/28/2020

Approved - 1/28/2020

Final Approval - 1/30/2020

ORDINANCE XXXX

**AN ORDINANCE OF THE BOARD OF SUPERVISORS, COUNTY OF INYO,
STATE OF CALIFORNIA, AMENDING SUBSECTIONS 5.40.070A.2,
5.40.070A.5A, 5.40.070A.5C, 5.40.070A.5F, AND 5.40.070A.5G
OF THE INYO COUNTY CODE**

WHEREAS, The State of California legalized the recreational use of cannabis and subsequently consolidated laws applicable to recreational use with those for medical use in the Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA); and

WHEREAS, the MAUCRSA preserves that authorities of local public agencies to regulate commercial cannabis activity more stringently than required by state law; and

WHEREAS, The Inyo County Board of Supervisors approved the enactment of Chapter 5.40 to the Inyo County Code and subsequently modified certain sections of that Chapter;

WHEREAS, certain changes intended to be made with respect to available licenses were inadvertently omitted from the Board's prior modification of Chapter 5.40 and this Ordinance is intended to make those intended changes.

NOW, THEREFORE, the Board of Supervisors, County of Inyo, ordains as follows:

SECTION I: Subsection 5.40.070A.2 of the Inyo County Code is hereby amended in its entirety to read as follows:

"2. Zone 2 shall be comprised of the Second Supervisorial District, as that supervisorial district existed at the time of enactment of this Ordinance, excluding the unincorporated Inyo County portion of the Second Supervisorial District encompassing Tu Su Lane on the west, Early Pond on the south and See Vee Lane on the east, which shall be assigned to Zone 1 above. The Commercial Cannabis Business Licenses available in Zone 2 shall be as follows:

- a. Cultivation Licenses: 2
- b. Classification 6 Manufacturing Level 1:
Combined with Classification 7, 2 total
- c. Classification 7 Manufacturing Level 2:
Combined with Classification 6, 2 total
- d. Classification 8 Testing Laboratory: 1
- e. Classification 9 Non-Storefront Retail: 1
- f. Classification 10 Retailer: 0
- g. Classification 11 Distributor: 1
- h. Classification 12 Microbusiness: 1"

SECTION II: Subsection 5.40.070A.5A of the Inyo County Code is hereby amended in its entirety to read as follows:

“5.A Zone 5A shall be comprised of the area within the Fifth Supervisorial District, as that supervisorial district existed at the time of enactment of this Ordinance, bounded by: on the north, the Fourth Supervisorial District; on the east, from Owenyo Lone Pine Road and Dolomite Loop Road to Highway 136 between Owenyo Lone Pine Road and Highway 395; and Highway 395 south to the intersection of Cottonwood Creek Road; on the south, westward from Cottonwood Creek Road, along Cottonwood Creek, to Horseshoe Meadows Road. to the end of Horseshoe Meadows Road and due west approximately 2.6-miles to the County line. The Commercial Cannabis Business Licenses available in Zone 5A shall be as follows:

- i. Cultivation Licenses: 2
- j. Classification 6 Manufacturing Level 1: 1
- k. Classification 7 Manufacturing Level 2: 0
- l. Classification 8 Testing Laboratory: 1
- m. Classification 9 Non-Storefront Retail: 1
- n. Classification 10 Retailer: 1
- o. Classification 11 Distributor: 1
- p. Classification 12 Microbusiness: 1”

SECTION III: Subsection 5.40.070A.5C of the Inyo County Code is hereby amended in its entirety to read as follows:

“5C. Zone 5C shall be comprised of the area Within the Fifth Supervisorial District, as that supervisorial district existed at the time of enactment of this Ordinance, bounded by: on the north, the southern boundary of Zone 5B, also being the southern line of Township 19 South M.D.B & M, and extended along the southern boundary of Zone 5D approximately 5-miles; on the east, the western boundary of the China Lake Naval Weapons Station; on the south, the County line; and, on the west, the County line to the boundary of Zone 5B. The Commercial Cannabis Business Licenses available in Zone 5C shall be as follows:

- a. Cultivation Licenses: 5
- b. Classification 6 Manufacturing Level 1: 1
- c. Classification 7 Manufacturing Level 2: 0
- d. Classification 8 Testing Laboratory: 1
- e. Classification 9 Non-Storefront Retail: 2
- f. Classification 10 Retailer: 2
- g. Classification 11 Distributor: 1
- h. Classification 12 Microbusiness: 3”

SECTION IV: Subsection 5.40.070A.5F of the Inyo County Code is hereby amended in its entirety to read as follows:

“5F. Zone 5F shall be comprised of the area within the Fifth Supervisorial District, as that supervisorial district existed at the time of enactment of this Ordinance, bounded by: on the north; by the southern boundary of Zone 4; and on the east, the Nevada State line south to the northern crest of the Nopah mountain range and south along the crest of the Nopah mountain range to the County line; and on the south, the County line to the western boundary of Death Valley National Park; and, on the west, the western boundary of Death Valley National Park to the southern boundary of Zone 4. The Commercial Cannabis Business Licenses available in Zone 5F shall be as follows:

- a. Cultivation Licenses: 10
- b. Classification 6 Manufacturing Level 1:
Combined with Classification 7, 5 total
- c. Classification 7 Manufacturing Level 2:
Combined with Classification 6, 5 total
- d. Classification 8 Testing Laboratory: 1
- e. Classification 9 Non-Storefront Retail: 1
- f. Classification 10 Retailer: 1
- g. Classification 11 Distributor: 2
- h. Classification 12 Microbusiness: 2”

SECTION V: Subsection 5.40.070A.5G of the Inyo County Code is hereby amended in its entirety to read as follows:

“5G. Zone 5G shall be comprised of the area within the Fifth Supervisorial District, as that supervisorial district existed at the time of enactment of this Ordinance, bounded by: on the north and east, the intersection of northern crest of the Nopah mountain range and the Nevada State line south along the State line to the Inyo County line; on the south, the County line to the boundary of Zone 5F; and, on the west, the crest of the Nopah mountain range northward to the intersection with the Nevada State line. The Commercial Cannabis Business Licenses available in Zone 5G shall be as follows:

- a. Cultivation Licenses:
 1. 4 for cultivation activities of 5,000 square feet or less; and
 2. 11 for cultivation activities including those greater than 5,000 square feet.
- b. Classification 6 Manufacturing Level 1:
Combined with Classification 7, 6 total
- c. Classification 7 Manufacturing Level 2:
Combined with Classification 6, 6 total

- d. Classification 8 Testing Laboratory: 1
- e. Classification 9 Non-Storefront Retail: 0
- f. Classification 10 Retailer: 1
- g. Classification 11 Distributor: 2
- h. Classification 12 Microbusiness: 6

SECTION VI. Severability

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such a decision shall not affect the validity of the remaining portions of this ordinance. The Board of Supervisors hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of this ordinance would be subsequently declared invalid or unconstitutional.

SECTION VII. Effective date.

This Ordinance shall take effect and be in full force and effect thirty (30) days after its adoption. Before the expiration of fifteen (15) days from the adoption thereof, a summary of this Ordinance shall be published once in a newspaper of general circulation printed and published in the County of Inyo, State of California in accordance with Government Code Section 25124(b). The Clerk of the Board is hereby instructed and ordered to so publish a summary of this Ordinance together with the names of the Board voting for and against same.

PASSED AND ADOPTED this _____ day of _____, 2020 by the following vote of the Inyo County Board of Supervisors:

AYES:
 NOES:
 ABSTAIN:
 ABSENT:

 Rick Pucci, Chairperson

ATTEST: Clint Quilter
 Clerk to the Board

By: _____
 Darcy Ellis, Assistant



County of Inyo



Agricultural Commissioner - Cannabis

TIMED ITEMS - ACTION REQUIRED

MEETING: February 11, 2020

FROM: Nathan Reade

SUBJECT: Consideration of Commercial Cannabis Business Licenses

RECOMMENDED ACTION:

Request Board: A) conduct a public hearing on the consideration of county commercial cannabis licenses for retail classification licenses in cannabis zone 5A, microbusiness classification licenses in cannabis zone 5E, cultivation in excess of 5,000 sq. ft. classification licenses in zone 5G, and distribution classification licenses in zone 5G; B) conditionally approve those applications that exceeded the 80% minimum threshold as set forth in Inyo County code section 5.40.090(H) and authorize issuance of licenses contingent on the applicant paying the fees established, and applicants obtaining all applicable permits and licenses required by the County and the State of California including payment of all required fees and taxes; and C) deny those applications that failed to meet minimum requirements.

SUMMARY/JUSTIFICATION:

On June 10, 2019, the window for acceptance of commercial cannabis license applications reopened for all available commercial cannabis activities. Applications were received for retail activities in zone 5A, microbusiness activities in zone 5E, cultivation activities in excess of 5,000 square feet in zone 5G, and distribution activities in zone 5G. County staff has been working together and with the applicants since that time to ensure the applications are complete and assess the final proposals. Of the 6 applications received, 5 moved forward to the final round of scoring. Applications were scored based on a point system that considered the following criteria:

- a. Adequacy of the security plan
- b. Adequacy of the operating plan
- c. Appropriateness of site location
- d. Proposed measures to mitigate potential negative impacts to the community
- e. Environmental considerations including water sources
- f. Residency considerations
- g. Community benefit plan
- h. Any prior or existing operation of a commercial cannabis business subject to this chapter

Statistics for this group of applications are outlined below:

Zone 5A - Retail Activities

Available Licenses: 1

Applications Received: 2
Complete Applications: 1
Incomplete Applications: 1

Zone 5E - Microbusiness Activities

Available Licenses: 1
Applications Received: 1
Complete Applications: 1
Incomplete Applications: 0

Zone 5G - Cultivation Activities (>5,000 sq. ft.)

Available Licenses: 6
Applications Received: 2
Complete Applications: 2
Incomplete Applications: 0

Zone 5G - Distribution Activities

Available Licenses: 2
Applications Received: 1
Complete Applications: 1
Incomplete Applications: 0

The following is a summary of the scoring for these proposals:

Zone 5A - Retail Activities

Applicant: Ascent Supply Company, LLC
Score: Incomplete application, unable to assess

Applicant: The Lonely Pine, LLC dba Urbn Leaf
Score: 1,232 out of 1,375* (90%)

Zone 5E - Microbusiness Activities

Applicant: Pinnacle Cannabis
Score: 1,300 out of 1,585* (82%)

Zone 5G - Cultivation Activities (>5,000 sq. ft.)

Applicant: Desert Greens, LLC (Application #1)
Score: 1,272 out of 1,585* (80%)

Applicant: Desert Greens, LLC (Application #2)
Score: 1,272 out of 1,585* (80%)

Zone 5G - Distribution Activities

Applicant: Desert Greens, LLC
Score: 1,096 out of 1,375* (80%)

*Note that the maximum score for application types that include a cultivation component is 1,580 and all others is

1,370.

Inyo County Code Section 5.40.090(H) requires that a cannabis application receive a minimum score of 80% in order for a license to be issued. Two of the applications brought to your board today do not meet this requirement.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your board could choose to adjust scoring to change the outcome of the staff recommendations or decide to deny all applications.

OTHER AGENCY INVOLVEMENT:

FINANCING:

If 5 licenses are issued, license fee revenue of \$44,250 annually is projected. Additional sales tax revenue may also be generated.

ATTACHMENTS:

1. Application Scoring Jan 2020
2. January 2020 License Availability

APPROVALS:

Nathan Reade

Darcy Ellis

Nathan Reade

Denelle Carrington

Marshall Rudolph

Created/Initiated - 1/22/2020

Approved - 1/24/2020

Approved - 1/24/2020

Approved - 1/24/2020

Final Approval - 1/24/2020



COUNTY OF INYO

COUNTY COMMERCIAL CANNABIS PERMITTING OFFICE

207 WEST SOUTH STREET
BISHOP, CA 93514
760.873.7860

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION SCORING SHEET

Application Version:

Initial Application **Revised Application**

Business Name:

Ascent Supply Company

Date Received:

8/9/2019

Section 1 – License Type and Status

Complete Incomplete

Notes:

Emergency contact information missing.

Section 2 – Contact Information

Complete Incomplete

Notes:

Section 3 – Location Information and Zoning Conformity

Complete Incomplete

Notes:

Property owner authorization not included. Authorization signed by lessee not lessor. Lessor indicates that they do not authorize commercial cannabis activity on this property.

Sections 4 – 9 Scoring

	Section 4	Section 5	Section 6	Section 7	Section 8	Section 9	Total Application Score
Review Panel Scoring	120	273	N/A	130	345	282	1150
Weight Assigned to Section							Grand Total Application Score
Score After Section Weighting	120	273	N/A	130	345	282	1,150

*The weight of each section may be determined by Board of Supervisors in open session, independent and without knowledge of the scoring criteria assigned to each application.

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION SCORING SHEET (CONTINUED)

The following sections will be scored on merit and when applicable, relative to other applicants for the same license type(s) in the same zones. Each question will have a point value range listed, with higher scores assigned to better responses.

SECTION 4 – SECURITY PLAN

Application questions include the following:

Attach your security plan to this application as “Attachment 4”. Provide, at a minimum, information that will answer the following:

1. Describe any video surveillance system(s) that will be used on site and specify the manufacturer and model of each. Also include what areas will be under this surveillance and length of time that recordings will be archived and available, and any other pertinent information.
2. Describe any alarm systems that you intend to use including manufacturer, model, and service provider if applicable.
3. Describe how cash on premises will be secured.
4. Describe any security fencing or other perimeter security methods that will be used on site including dimensions and materials used.
5. If any security personnel are to be used, explain how personnel are to be used and include number of personnel and how personnel will be trained/certified. If security is provided by a contractor, include name and contact information for the company.
6. Describe facility lighting and explain how it will help provide security, taking into account maintaining consistency with Inyo County General Plan requirements for lighting.
7. Describe any other security measures not covered by the previous sections.

Section 4 – Security Plan	Point Value	Points Assigned
1. Surveillance system adequacy (Sheriff)	0-25	23
2. Alarm system adequacy (Sheriff)	0-25	23
3. Cash security (Sheriff)	0-25	10
4. Perimeter/security fencing adequacy (Sheriff)	0-25	24
5. Security personnel use and training (Sheriff)	0-25	10
6. Security lighting adequacy (Sheriff)	0-25	20
7. Additional security measures (Sheriff)	0-25	10
TOTAL	0-175	120

Notes:

SECTION 5 – OPERATIONS PLAN

Application questions include the following:

Attach your operations plan to this application as "Attachment 5". Provide, at a minimum, information that will answer the following:

1. Description of products and/or services to be provided.
2. If any improvements other construction are proposed, describe this activity and identify the type of permits needed.
3. Describe the measures/equipment/software your business will use to ensure California Track and Trace System compliance.
4. Provide a detailed list of any toxic or flammable materials, pesticides, fertilizers or other materials that may be used by the business. Also describe how these materials will be stored to maintain security or safety. Attach any applicable permits.
5. Provide a detailed description of how cannabis waste will be disposed of including but not limited to organic waste produced by cultivation and harvesting activities, manufacturing waste, or waste produced by retail establishments that contain, or have contained, cannabis and/or cannabis products.
6. List equipment that will be used to measure or weight cannabis products for sale. If weighmaster laws apply to your business, indicate how you will conform to state laws and regulations.
7. Will cannabis food products be produced on site? If so, explain how this will occur and with what equipment.
8. Provide a three year pro-forma statement.

Section 5 – Operations Plan	Point Value	Points Assigned
1. Adequacy of improvements and permit status	0-40	40
2. Track and Trace compliance system adequacy	0-40	40
3. Hazardous materials (EH and Ag)	0-40	40
4. Storage safety and security (EH and Ag)	0-40	40
5. Waste disposal plan adequacy (EH and Ag)	0-40	35
6. Adequacy of weights & measures equipment and practices	0-40	40
7. Adequacy of equipment to proposed activity	0-40	38
<input type="checkbox"/> Pro Forma Included TOTAL	0-280	273

Notes:

SECTION 6 - CULTIVATION PLAN

Application questions include the following:

Attach your cultivation plan to this application as "Attachment 6". Provide, at a minimum, information that will answer the following:

1. Provide a detailed description of the existing land use and surrounding land uses (e.g. residential, commercial, agriculture crop production, vacant land, rangeland, etc.).
2. Describe how pest management will be conducted including if pesticides will be used and if employees will be using pesticides.
3. Describe how crops will be fertilized and the products to be used for this process.
4. Describe any processing that will occur on site, including but not limited to, trimming, drying, curing or grading.

Section 6 – Cultivation Plan (only applicable for cultivation license type)	Point Value	Points Assigned
1. Surrounding land use compatibility	0-60	
2. Pest management plan adequacy	0-30	
3. Fertilizer plan adequacy	0-30	
4. Adequacy of processing equipment and facilities	0-30	
5. Overall plan adequacy	0-60	
TOTAL	0-210	0

Notes:

SECTION 7 – COMMUNITY IMPACT MITIGATION MEASURES

Application questions include the following:

To complete this section attach your community impact mitigation plan to this application as “Attachment 7”. Provide, at a minimum, information that will answer the following:

1. Describe any measures you intend to implement that would avoid impacts to fire and law enforcement agencies and reduce callouts from these entities.
2. Explain what your business intends to do to minimize other types of impacts on surrounding communities.
3. Describe any arrangements or agreements reached with local agencies, service districts, nongovernmental groups, or other community related groups to minimize impacts to the local community. Attach copies of any agreements. If no written agreement exists, indicate what benefits you are committing to provide.

Section 7 – Community Impact Mitigation Measures	Point Value	Points Assigned
1. Measures to avoid impacts to fire and law enforcement	0-60	55
2. Measures to reduce other impacts to surrounding communities	0-60	55
3. Agency agreements or statement of commitments business would agree to	0-60	20
TOTAL	0-180	130

Notes:

SECTION 8 – ENVIRONMENTAL CONSIDERATIONS

Application questions include the following:

Attach an overview covering environmental considerations to this application as “Attachment 8”. Provide, at a minimum, information that will answer the following:

1. Provide a detailed description of where water will be sourced (e.g. well, stream diversion, public water system) and attach any application or permit required by the California State Water Resources Control Board, Groundwater Sustainability Agency, County Environmental Health Department, Community Service District, etc. Also indicate if recycled water will be used by the proposed business and how it will be used.
2. Provide a detailed description of how any wastewater produced will be disposed of, including manufacturing runoff and sewage.
3. Provide a detailed description of outdoor lighting or other lighting visible to the outside of the business property and what measures will be taken to minimize impact on the public. Also describe how these measures will meet Inyo County General Plan requirements.
4. Provide a detailed description of ventilation systems used to prevent cannabis odors or control toxic fumes both indoor and outdoor related to the business operations, if any.
5. Provide a detailed description any dust mitigation that will be implemented on the business site, if any.
6. Provide a detailed description any noise mitigation that will be implemented on the business site, if any.

Section 8 – Environmental Considerations	Point Value	Points Assigned
1. Water source status and feasibility (EH)	0-60	60
2. Wastewater management adequacy (EH)	0-60	60
3. Outdoor lighting consistency with general plan and any dark skies mitigation	0-60	55
4. Odor control and ventilation systems	0-60	55
5. Dust control plan adequacy	0-60	60
6. Noise mitigation plan adequacy	0-60	55
TOTAL	0-360	345

Notes:

SECTION 9 – COMMUNITY BENEFIT PLAN

Application questions include the following:

Attach your Community Benefit Plan to this application as "Attachment 9". The Plan must provide, at a minimum, information that will answer the following:

1. Provide a detailed description of any community benefit plan including but not limited to support of school-related and community-based organizations. Attach any documentation that can be used to substantiate community benefit.
2. Describe your strategies to recruit and hire local employees.
3. Provide a complete list of jobs anticipated to be created by the proposed business, including number of jobs to be created, wage to be paid for each job classification, and a short description of these positions using the following table. Attach additional copies if needed.

Section 9 – Community Benefit Plan	Point Value	Points Assigned
1. Strength of community benefit plan	0-230	173
2. Local hiring plan/strategies	0-60	55
3. Wage comparison	0-60	54
4. Local applicant (based on live scan residence address, ownership percentage)	0-30	0
TOTAL	0-380	282

Notes:



COUNTY OF INYO

COUNTY COMMERCIAL CANNABIS PERMITTING OFFICE

207 WEST SOUTH STREET
BISHOP, CA 93514
760.873.7860

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION SCORING SHEET

Application Version:

Initial Application Revised Application

Business Name:

The Lonely Pine LLC dba Urbn Leaf

Date Received:

8/9/2019

Section 1 – License Type and Status

Complete Incomplete

Notes:

Section 2 – Contact Information

Complete Incomplete

Notes:

Section 3 – Location Information and Zoning Conformity

Complete Incomplete

Notes:

Sections 4 – 9 Scoring

	Section 4	Section 5	Section 6	Section 7	Section 8	Section 9	Total Application Score
Review Panel Scoring	164	268	N/A	177	289	334	1232
Weight Assigned to Section							Grand Total Application Score
Score After Section Weighting	164	268	N/A	177	289	334	1,232

*The weight of each section may be determined by Board of Supervisors in open session, independent and without knowledge of the scoring criteria assigned to each application.

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION SCORING SHEET (CONTINUED)

The following sections will be scored on merit and when applicable, relative to other applicants for the same license type(s) in the same zones. Each question will have a point value range listed, with higher scores assigned to better responses.

SECTION 4 – SECURITY PLAN

Application questions include the following:

Attach your security plan to this application as "Attachment 4". Provide, at a minimum, information that will answer the following:

1. Describe any video surveillance system(s) that will be used on site and specify the manufacturer and model of each. Also include what areas will be under this surveillance and length of time that recordings will be archived and available, and any other pertinent information.
2. Describe any alarm systems that you intend to use including manufacturer, model, and service provider if applicable.
3. Describe how cash on premises will be secured.
4. Describe any security fencing or other perimeter security methods that will be used on site including dimensions and materials used.
5. If any security personnel are to be used, explain how personnel are to be used and include number of personnel and how personnel will be trained/certified. If security is provided by a contractor, include name and contact information for the company.
6. Describe facility lighting and explain how it will help provide security, taking into account maintaining consistency with Inyo County General Plan requirements for lighting.
7. Describe any other security measures not covered by the previous sections.

Section 4 – Security Plan	Point Value	Points Assigned
1. Surveillance system adequacy (Sheriff)	0-25	24
2. Alarm system adequacy (Sheriff)	0-25	23
3. Cash security (Sheriff)	0-25	25
4. Perimeter/security fencing adequacy (Sheriff)	0-25	22
5. Security personnel use and training (Sheriff)	0-25	23
6. Security lighting adequacy (Sheriff)	0-25	23
7. Additional security measures (Sheriff)	0-25	24
TOTAL	0-175	164

Notes:

SECTION 5 – OPERATIONS PLAN

Application questions include the following:

Attach your operations plan to this application as “Attachment 5”. Provide, at a minimum, information that will answer the following:

1. Description of products and/or services to be provided.
2. If any improvements other construction are proposed, describe this activity and identify the type of permits needed.
3. Describe the measures/equipment/software your business will use to ensure California Track and Trace System compliance.
4. Provide a detailed list of any toxic or flammable materials, pesticides, fertilizers or other materials that may be used by the business. Also describe how these materials will be stored to maintain security or safety. Attach any applicable permits.
5. Provide a detailed description of how cannabis waste will be disposed of including but not limited to organic waste produced by cultivation and harvesting activities, manufacturing waste, or waste produced by retail establishments that contain, or have contained, cannabis and/or cannabis products.
6. List equipment that will be used to measure or weight cannabis products for sale. If weighmaster laws apply to your business, indicate how you will conform to state laws and regulations.
7. Will cannabis food products be produced on site? If so, explain how this will occur and with what equipment.
8. Provide a three year pro-forma statement.

Section 5 – Operations Plan	Point Value	Points Assigned
1. Adequacy of improvements and permit status	0-40	40
2. Track and Trace compliance system adequacy	0-40	40
3. Hazardous materials (EH and Ag)	0-40	35
4. Storage safety and security (EH and Ag)	0-40	35
5. Waste disposal plan adequacy (EH and Ag)	0-40	40
6. Adequacy of weights & measures equipment and practices	0-40	40
7. Adequacy of equipment to proposed activity	0-40	38
<input type="checkbox"/> Pro Forma Included TOTAL	0-280	268

Notes:

SECTION 6 - CULTIVATION PLAN

Application questions include the following:

Attach your cultivation plan to this application as "Attachment 6". Provide, at a minimum, information that will answer the following:

1. Provide a detailed description of the existing land use and surrounding land uses (e.g. residential, commercial, agriculture crop production, vacant land, rangeland, etc.).
2. Describe how pest management will be conducted including if pesticides will be used and if employees will be using pesticides.
3. Describe how crops will be fertilized and the products to be used for this process.
4. Describe any processing that will occur on site, including but not limited to, trimming, drying, curing or grading.

Section 6 – Cultivation Plan (only applicable for cultivation license type)	Point Value	Points Assigned
1. Surrounding land use compatibility	0-60	
2. Pest management plan adequacy	0-30	
3. Fertilizer plan adequacy	0-30	
4. Adequacy of processing equipment and facilities	0-30	
5. Overall plan adequacy	0-60	
TOTAL	0-210	0

Notes:

SECTION 7 – COMMUNITY IMPACT MITIGATION MEASURES

Application questions include the following:

To complete this section attach your community impact mitigation plan to this application as "Attachment 7". Provide, at a minimum, information that will answer the following:

1. Describe any measures you intend to implement that would avoid impacts to fire and law enforcement agencies and reduce callouts from these entities.
2. Explain what your business intends to do to minimize other types of impacts on surrounding communities.
3. Describe any arrangements or agreements reached with local agencies, service districts, nongovernmental groups, or other community related groups to minimize impacts to the local community. Attach copies of any agreements. If no written agreement exists, indicate what benefits you are committing to provide.

Section 7 – Community Impact Mitigation Measures	Point Value	Points Assigned
1. Measures to avoid impacts to fire and law enforcement	0-60	59
2. Measures to reduce other impacts to surrounding communities	0-60	60
3. Agency agreements or statement of commitments business would agree to	0-60	58
TOTAL	0-180	177

Notes:

SECTION 8 – ENVIRONMENTAL CONSIDERATIONS

Application questions include the following:

Attach an overview covering environmental considerations to this application as "Attachment 8". Provide, at a minimum, information that will answer the following:

1. Provide a detailed description of where water will be sourced (e.g. well, stream diversion, public water system) and attach any application or permit required by the California State Water Resources Control Board, Groundwater Sustainability Agency, County Environmental Health Department, Community Service District, etc. Also indicate if recycled water will be used by the proposed business and how it will be used.
2. Provide a detailed description of how any wastewater produced will be disposed of, including manufacturing runoff and sewage.
3. Provide a detailed description of outdoor lighting or other lighting visible to the outside of the business property and what measures will be taken to minimize impact on the public. Also describe how these measures will meet Inyo County General Plan requirements.
4. Provide a detailed description of ventilation systems used to prevent cannabis odors or control toxic fumes both indoor and outdoor related to the business operations, if any.
5. Provide a detailed description any dust mitigation that will be implemented on the business site, if any.
6. Provide a detailed description any noise mitigation that will be implemented on the business site, if any.

Section 8 – Environmental Considerations	Point Value	Points Assigned
1. Water source status and feasibility (EH)	0-60	30
2. Wastewater management adequacy (EH)	0-60	20
3. Outdoor lighting consistency with general plan and any dark skies mitigation	0-60	60
4. Odor control and ventilation systems	0-60	60
5. Dust control plan adequacy	0-60	59
6. Noise mitigation plan adequacy	0-60	60
TOTAL	0-360	289

Notes:

SECTION 9 – COMMUNITY BENEFIT PLAN

Application questions include the following:

Attach your Community Benefit Plan to this application as "Attachment 9". The Plan must provide, at a minimum, information that will answer the following:

1. Provide a detailed description of any community benefit plan including but not limited to support of school-related and community-based organizations. Attach any documentation that can be used to substantiate community benefit.
2. Describe your strategies to recruit and hire local employees.
3. Provide a complete list of jobs anticipated to be created by the proposed business, including number of jobs to be created, wage to be paid for each job classification, and a short description of these positions using the following table. Attach additional copies if needed.

Section 9 – Community Benefit Plan	Point Value	Points Assigned
1. Strength of community benefit plan	0-230	219
2. Local hiring plan/strategies	0-60	55
3. Wage comparison	0-60	60
4. Local applicant (based on live scan residence address, ownership percentage)	0-30	0
TOTAL	0-380	334

Notes:



COUNTY OF INYO

COUNTY COMMERCIAL CANNABIS PERMITTING OFFICE

207 WEST SOUTH STREET
BISHOP, CA 93514
760.873.7860

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION SCORING SHEET

Application Version:	
<input type="checkbox"/> Initial Application	<input checked="" type="checkbox"/> Revised Application
Business Name:	Date Received:
Pinnacle Cannabis	12/16/19

Section 1 – License Type and Status

Complete Incomplete

Notes:

Section 2 – Contact Information

Complete Incomplete

Notes:

Section 3 – Location Information and Zoning Conformity

Complete Incomplete

Notes:

Sections 4 – 9 Scoring

	Section 4	Section 5	Section 6	Section 7	Section 8	Section 9	Total Application Score
Review Panel Scoring	128	271	197	150	298	256	1300
Weight Assigned to Section							Grand Total Application Score
Score After Section Weighting	128	271	197	150	298	256	1,300

*The weight of each section may be determined by Board of Supervisors in open session, independent and without knowledge of the scoring criteria assigned to each application.

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION SCORING SHEET (CONTINUED)

The following sections will be scored on merit and when applicable, relative to other applicants for the same license type(s) in the same zones. Each question will have a point value range listed, with higher scores assigned to better responses.

SECTION 4 – SECURITY PLAN

Application questions include the following:

Attach your security plan to this application as “Attachment 4”. Provide, at a minimum, information that will answer the following:

1. Describe any video surveillance system(s) that will be used on site and specify the manufacturer and model of each. Also include what areas will be under this surveillance and length of time that recordings will be archived and available, and any other pertinent information.
2. Describe any alarm systems that you intend to use including manufacturer, model, and service provider if applicable.
3. Describe how cash on premises will be secured.
4. Describe any security fencing or other perimeter security methods that will be used on site including dimensions and materials used.
5. If any security personnel are to be used, explain how personnel are to be used and include number of personnel and how personnel will be trained/certified. If security is provided by a contractor, include name and contact information for the company.
6. Describe facility lighting and explain how it will help provide security, taking into account maintaining consistency with Inyo County General Plan requirements for lighting.
7. Describe any other security measures not covered by the previous sections.

Section 4 – Security Plan	Point Value	Points Assigned
1. Surveillance system adequacy (Sheriff)	0-25	20
2. Alarm system adequacy (Sheriff)	0-25	18
3. Cash security (Sheriff)	0-25	24
4. Perimeter/security fencing adequacy (Sheriff)	0-25	28
5. Security personnel use and training (Sheriff)	0-25	10
6. Security lighting adequacy (Sheriff)	0-25	18
7. Additional security measures (Sheriff)	0-25	10
TOTAL	0-175	128

Notes:

SECTION 5 – OPERATIONS PLAN

Application questions include the following:

Attach your operations plan to this application as “Attachment 5”. Provide, at a minimum, information that will answer the following:

1. Description of products and/or services to be provided.
2. If any improvements other construction are proposed, describe this activity and identify the type of permits needed.
3. Describe the measures/equipment/software your business will use to ensure California Track and Trace System compliance.
4. Provide a detailed list of any toxic or flammable materials, pesticides, fertilizers or other materials that may be used by the business. Also describe how these materials will be stored to maintain security or safety. Attach any applicable permits.
5. Provide a detailed description of how cannabis waste will be disposed of including but not limited to organic waste produced by cultivation and harvesting activities, manufacturing waste, or waste produced by retail establishments that contain, or have contained, cannabis and/or cannabis products.
6. List equipment that will be used to measure or weight cannabis products for sale. If weighmaster laws apply to your business, indicate how you will conform to state laws and regulations.
7. Will cannabis food products be produced on site? If so, explain how this will occur and with what equipment.
8. Provide a three year pro-forma statement.

Section 5 – Operations Plan	Point Value	Points Assigned
1. Adequacy of improvements and permit status	0-40	36
2. Track and Trace compliance system adequacy	0-40	40
3. Hazardous materials (EH and Ag)	0-40	40
4. Storage safety and security (EH and Ag)	0-40	40
5. Waste disposal plan adequacy (EH and Ag)	0-40	40
6. Adequacy of weights & measures equipment and practices	0-40	35
7. Adequacy of equipment to proposed activity	0-40	40
<input type="checkbox"/> Pro Forma Included TOTAL	0-280	271

Notes:

SECTION 6 - CULTIVATION PLAN

Application questions include the following:

Attach your cultivation plan to this application as "Attachment 6". Provide, at a minimum, information that will answer the following:

1. Provide a detailed description of the existing land use and surrounding land uses (e.g. residential, commercial, agriculture crop production, vacant land, rangeland, etc.).
2. Describe how pest management will be conducted including if pesticides will be used and if employees will be using pesticides.
3. Describe how crops will be fertilized and the products to be used for this process.
4. Describe any processing that will occur on site, including but not limited to, trimming, drying, curing or grading.

Section 6 – Cultivation Plan (only applicable for cultivation license type)	Point Value	Points Assigned
1. Surrounding land use compatibility	0-60	60
2. Pest management plan adequacy	0-30	28
3. Fertilizer plan adequacy	0-30	28
4. Adequacy of processing equipment and facilities	0-30	25
5. Overall plan adequacy	0-60	56
TOTAL	0-210	197

Notes:

SECTION 7 – COMMUNITY IMPACT MITIGATION MEASURES

Application questions include the following:

To complete this section attach your community impact mitigation plan to this application as “Attachment 7”. Provide, at a minimum, information that will answer the following:

1. Describe any measures you intend to implement that would avoid impacts to fire and law enforcement agencies and reduce callouts from these entities.
2. Explain what your business intends to do to minimize other types of impacts on surrounding communities.
3. Describe any arrangements or agreements reached with local agencies, service districts, nongovernmental groups, or other community related groups to minimize impacts to the local community. Attach copies of any agreements. If no written agreement exists, indicate what benefits you are committing to provide.

Section 7 – Community Impact Mitigation Measures	Point Value	Points Assigned
1. Measures to avoid impacts to fire and law enforcement	0-60	54
2. Measures to reduce other impacts to surrounding communities	0-60	54
3. Agency agreements or statement of commitments business would agree to	0-60	42
TOTAL	0-180	150

Notes:

SECTION 8 – ENVIRONMENTAL CONSIDERATIONS

Application questions include the following:

Attach an overview covering environmental considerations to this application as "Attachment 8". Provide, at a minimum, information that will answer the following:

1. Provide a detailed description of where water will be sourced (e.g. well, stream diversion, public water system) and attach any application or permit required by the California State Water Resources Control Board, Groundwater Sustainability Agency, County Environmental Health Department, Community Service District, etc. Also indicate if recycled water will be used by the proposed business and how it will be used.
2. Provide a detailed description of how any wastewater produced will be disposed of, including manufacturing runoff and sewage.
3. Provide a detailed description of outdoor lighting or other lighting visible to the outside of the business property and what measures will be taken to minimize impact on the public. Also describe how these measures will meet Inyo County General Plan requirements.
4. Provide a detailed description of ventilation systems used to prevent cannabis odors or control toxic fumes both indoor and outdoor related to the business operations, if any.
5. Provide a detailed description any dust mitigation that will be implemented on the business site, if any.
6. Provide a detailed description any noise mitigation that will be implemented on the business site, if any.

Section 8 – Environmental Considerations	Point Value	Points Assigned
1. Water source status and feasibility (EH)	0-60	45
2. Wastewater management adequacy (EH)	0-60	30
3. Outdoor lighting consistency with general plan and any dark skies mitigation	0-60	60
4. Odor control and ventilation systems	0-60	55
5. Dust control plan adequacy	0-60	54
6. Noise mitigation plan adequacy	0-60	54
TOTAL	0-360	298

Notes:

SECTION 9 – COMMUNITY BENEFIT PLAN

Application questions include the following:

Attach your Community Benefit Plan to this application as “Attachment 9”. The Plan must provide, at a minimum, information that will answer the following:

1. Provide a detailed description of any community benefit plan including but not limited to support of school-related and community-based organizations. Attach any documentation that can be used to substantiate community benefit.
2. Describe your strategies to recruit and hire local employees.
3. Provide a complete list of jobs anticipated to be created by the proposed business, including number of jobs to be created, wage to be paid for each job classification, and a short description of these positions using the following table. Attach additional copies if needed.

Section 9 – Community Benefit Plan	Point Value	Points Assigned
1. Strength of community benefit plan	0-230	138
2. Local hiring plan/strategies	0-60	58
3. Wage comparison	0-60	60
4. Local applicant (based on live scan residence address, ownership percentage)	0-30	0
TOTAL	0-380	256

Notes:



COUNTY OF INYO

COUNTY COMMERCIAL CANNABIS PERMITTING OFFICE

207 WEST SOUTH STREET
BISHOP, CA 93514
760.873.7860

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION SCORING SHEET

Application Version:	
<input type="checkbox"/> Initial Application	<input checked="" type="checkbox"/> Revised Application
Business Name:	Date Received:
Desert Greens, LLC (Cultivation APN 048-391-10)	1/3/2020

Section 1 – License Type and Status

Complete Incomplete

Notes:

Initial concerns answered in revision Section 1.

Section 2 – Contact Information

Complete Incomplete

Notes:

Section 3 – Location Information and Zoning Conformity

Complete Incomplete

Notes:

Revision site plan is acceptable for evaluation. Initial concerns mitigated, no longer a missing component.

Sections 4 – 9 Scoring

	Section 4	Section 5	Section 6	Section 7	Section 8	Section 9	Total Application Score
Review Panel Scoring	114	228	176	156	265	333	1272
Weight Assigned to Section							Grand Total Application Score
Score After Section Weighting	114	228	176	156	265	333	1,272

*The weight of each section may be determined by Board of Supervisors in open session, independent and without knowledge of the scoring criteria assigned to each application.

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION SCORING SHEET (CONTINUED)

The following sections will be scored on merit and when applicable, relative to other applicants for the same license type(s) in the same zones. Each question will have a point value range listed, with higher scores assigned to better responses.

SECTION 4 – SECURITY PLAN

Application questions include the following:

Attach your security plan to this application as "Attachment 4". Provide, at a minimum, information that will answer the following:

1. Describe any video surveillance system(s) that will be used on site and specify the manufacturer and model of each. Also include what areas will be under this surveillance and length of time that recordings will be archived and available, and any other pertinent information.
2. Describe any alarm systems that you intend to use including manufacturer, model, and service provider if applicable.
3. Describe how cash on premises will be secured.
4. Describe any security fencing or other perimeter security methods that will be used on site including dimensions and materials used.
5. If any security personnel are to be used, explain how personnel are to be used and include number of personnel and how personnel will be trained/certified. If security is provided by a contractor, include name and contact information for the company.
6. Describe facility lighting and explain how it will help provide security, taking into account maintaining consistency with Inyo County General Plan requirements for lighting.
7. Describe any other security measures not covered by the previous sections.

Section 4 – Security Plan	Point Value	Points Assigned
1. Surveillance system adequacy (Sheriff)	0-25	21
2. Alarm system adequacy (Sheriff)	0-25	20
3. Cash security (Sheriff)	0-25	18
4. Perimeter/security fencing adequacy (Sheriff)	0-25	6
5. Security personnel use and training (Sheriff)	0-25	12
6. Security lighting adequacy (Sheriff)	0-25	18
7. Additional security measures (Sheriff)	0-25	19
TOTAL	0-175	114

Notes:

SECTION 5 – OPERATIONS PLAN

Application questions include the following:

Attach your operations plan to this application as "Attachment 5". Provide, at a minimum, information that will answer the following:

1. Description of products and/or services to be provided.
2. If any improvements other construction are proposed, describe this activity and identify the type of permits needed.
3. Describe the measures/equipment/software your business will use to ensure California Track and Trace System compliance.
4. Provide a detailed list of any toxic or flammable materials, pesticides, fertilizers or other materials that may be used by the business. Also describe how these materials will be stored to maintain security or safety. Attach any applicable permits.
5. Provide a detailed description of how cannabis waste will be disposed of including but not limited to organic waste produced by cultivation and harvesting activities, manufacturing waste, or waste produced by retail establishments that contain, or have contained, cannabis and/or cannabis products.
6. List equipment that will be used to measure or weight cannabis products for sale. If weighmaster laws apply to your business, indicate how you will conform to state laws and regulations.
7. Will cannabis food products be produced on site? If so, explain how this will occur and with what equipment.
8. Provide a three year pro-forma statement.

Section 5 – Operations Plan	Point Value	Points Assigned
1. Adequacy of improvements and permit status	0-40	28
2. Track and Trace compliance system adequacy	0-40	40
3. Hazardous materials (EH and Ag)	0-40	28
4. Storage safety and security (EH and Ag)	0-40	28
5. Waste disposal plan adequacy (EH and Ag)	0-40	28
6. Adequacy of weights & measures equipment and practices	0-40	38
7. Adequacy of equipment to proposed activity	0-40	38
<input type="checkbox"/> Pro Forma Included TOTAL	0-280	228

Notes:

SECTION 6 - CULTIVATION PLAN

Application questions include the following:

Attach your cultivation plan to this application as "Attachment 6". Provide, at a minimum, information that will answer the following:

1. Provide a detailed description of the existing land use and surrounding land uses (e.g. residential, commercial, agriculture crop production, vacant land, rangeland, etc.).
2. Describe how pest management will be conducted including if pesticides will be used and if employees will be using pesticides.
3. Describe how crops will be fertilized and the products to be used for this process.
4. Describe any processing that will occur on site, including but not limited to, trimming, drying, curing or grading.

Section 6 – Cultivation Plan (only applicable for cultivation license type)	Point Value	Points Assigned
1. Surrounding land use compatibility	0-60	60
2. Pest management plan adequacy	0-30	18
3. Fertilizer plan adequacy	0-30	21
4. Adequacy of processing equipment and facilities	0-30	27
5. Overall plan adequacy	0-60	50
TOTAL	0-210	176

Notes:

SECTION 7 – COMMUNITY IMPACT MITIGATION MEASURES

Application questions include the following:

To complete this section attach your community impact mitigation plan to this application as "Attachment 7". Provide, at a minimum, information that will answer the following:

1. Describe any measures you intend to implement that would avoid impacts to fire and law enforcement agencies and reduce callouts from these entities.
2. Explain what your business intends to do to minimize other types of impacts on surrounding communities.
3. Describe any arrangements or agreements reached with local agencies, service districts, nongovernmental groups, or other community related groups to minimize impacts to the local community. Attach copies of any agreements. If no written agreement exists, indicate what benefits you are committing to provide.

Section 7 – Community Impact Mitigation Measures	Point Value	Points Assigned
1. Measures to avoid impacts to fire and law enforcement	0-60	51
2. Measures to reduce other impacts to surrounding communities	0-60	45
3. Agency agreements or statement of commitments business would agree to	0-60	60
TOTAL	0-180	156

Notes:

SECTION 8 – ENVIRONMENTAL CONSIDERATIONS

Application questions include the following:

Attach an overview covering environmental considerations to this application as “Attachment 8”. Provide, at a minimum, information that will answer the following:

1. Provide a detailed description of where water will be sourced (e.g. well, stream diversion, public water system) and attach any application or permit required by the California State Water Resources Control Board, Groundwater Sustainability Agency, County Environmental Health Department, Community Service District, etc. Also indicate if recycled water will be used by the proposed business and how it will be used.
2. Provide a detailed description of how any wastewater produced will be disposed of, including manufacturing runoff and sewage.
3. Provide a detailed description of outdoor lighting or other lighting visible to the outside of the business property and what measures will be taken to minimize impact on the public. Also describe how these measures will meet Inyo County General Plan requirements.
4. Provide a detailed description of ventilation systems used to prevent cannabis odors or control toxic fumes both indoor and outdoor related to the business operations, if any.
5. Provide a detailed description any dust mitigation that will be implemented on the business site, if any.
6. Provide a detailed description any noise mitigation that will be implemented on the business site, if any.

Section 8 – Environmental Considerations	Point Value	Points Assigned
1. Water source status and feasibility (EH)	0-60	50
2. Wastewater management adequacy (EH)	0-60	40
3. Outdoor lighting consistency with general plan and any dark skies mitigation	0-60	40
4. Odor control and ventilation systems	0-60	45
5. Dust control plan adequacy	0-60	60
6. Noise mitigation plan adequacy	0-60	30
TOTAL	0-360	265

Notes:

SECTION 9 – COMMUNITY BENEFIT PLAN

Application questions include the following:

Attach your Community Benefit Plan to this application as "Attachment 9". The Plan must provide, at a minimum, information that will answer the following:

1. Provide a detailed description of any community benefit plan including but not limited to support of school-related and community-based organizations. Attach any documentation that can be used to substantiate community benefit.
2. Describe your strategies to recruit and hire local employees.
3. Provide a complete list of jobs anticipated to be created by the proposed business, including number of jobs to be created, wage to be paid for each job classification, and a short description of these positions using the following table. Attach additional copies if needed.

Section 9 – Community Benefit Plan	Point Value	Points Assigned
1. Strength of community benefit plan	0-230	208
2. Local hiring plan/strategies	0-60	50
3. Wage comparison	0-60	60
4. Local applicant (based on live scan residence address, ownership percentage)	0-30	15
TOTAL	0-380	333

Notes:



COUNTY OF INYO

COUNTY COMMERCIAL CANNABIS PERMITTING OFFICE

207 WEST SOUTH STREET
BISHOP, CA 93514
760.873.7860

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION SCORING SHEET

Application Version:

Initial Application

Revised Application

Business Name:

Desert Greens, LLC (Cultivation APN 048-392-12)

Date Received:

1/3/2020

Section 1 – License Type and Status

Complete

Incomplete

Notes:

Section 2 – Contact Information

Complete

Incomplete

Notes:

Section 3 – Location Information and Zoning Conformity

Complete

Incomplete

Notes:

Revision site plan is acceptable for evaluation. Initial concerns mitigated, no longer a missing component.

Sections 4 – 9 Scoring

	Section 4	Section 5	Section 6	Section 7	Section 8	Section 9	Total Application Score
Review Panel Scoring	114	228	176	156	265	333	1272
Weight Assigned to Section							Grand Total Application Score
Score After Section Weighting	114	228	176	156	265	333	1,272

*The weight of each section may be determined by Board of Supervisors in open session, independent and without knowledge of the scoring criteria assigned to each application.

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION SCORING SHEET (CONTINUED)

The following sections will be scored on merit and when applicable, relative to other applicants for the same license type(s) in the same zones. Each question will have a point value range listed, with higher scores assigned to better responses.

SECTION 4 – SECURITY PLAN

Application questions include the following:

Attach your security plan to this application as “Attachment 4”. Provide, at a minimum, information that will answer the following:

1. Describe any video surveillance system(s) that will be used on site and specify the manufacturer and model of each. Also include what areas will be under this surveillance and length of time that recordings will be archived and available, and any other pertinent information.
2. Describe any alarm systems that you intend to use including manufacturer, model, and service provider if applicable.
3. Describe how cash on premises will be secured.
4. Describe any security fencing or other perimeter security methods that will be used on site including dimensions and materials used.
5. If any security personnel are to be used, explain how personnel are to be used and include number of personnel and how personnel will be trained/certified. If security is provided by a contractor, include name and contact information for the company.
6. Describe facility lighting and explain how it will help provide security, taking into account maintaining consistency with Inyo County General Plan requirements for lighting.
7. Describe any other security measures not covered by the previous sections.

Section 4 – Security Plan	Point Value	Points Assigned
1. Surveillance system adequacy (Sheriff)	0-25	21
2. Alarm system adequacy (Sheriff)	0-25	20
3. Cash security (Sheriff)	0-25	18
4. Perimeter/security fencing adequacy (Sheriff)	0-25	6
5. Security personnel use and training (Sheriff)	0-25	12
6. Security lighting adequacy (Sheriff)	0-25	18
7. Additional security measures (Sheriff)	0-25	19
TOTAL	0-175	114

Notes:

SECTION 5 – OPERATIONS PLAN

Application questions include the following:

Attach your operations plan to this application as "Attachment 5". Provide, at a minimum, information that will answer the following:

1. Description of products and/or services to be provided.
2. If any improvements other construction are proposed, describe this activity and identify the type of permits needed.
3. Describe the measures/equipment/software your business will use to ensure California Track and Trace System compliance.
4. Provide a detailed list of any toxic or flammable materials, pesticides, fertilizers or other materials that may be used by the business. Also describe how these materials will be stored to maintain security or safety. Attach any applicable permits.
5. Provide a detailed description of how cannabis waste will be disposed of including but not limited to organic waste produced by cultivation and harvesting activities, manufacturing waste, or waste produced by retail establishments that contain, or have contained, cannabis and/or cannabis products.
6. List equipment that will be used to measure or weight cannabis products for sale. If weighmaster laws apply to your business, indicate how you will conform to state laws and regulations.
7. Will cannabis food products be produced on site? If so, explain how this will occur and with what equipment.
8. Provide a three year pro-forma statement.

Section 5 – Operations Plan	Point Value	Points Assigned
1. Adequacy of improvements and permit status	0-40	28
2. Track and Trace compliance system adequacy	0-40	40
3. Hazardous materials (EH and Ag)	0-40	28
4. Storage safety and security (EH and Ag)	0-40	28
5. Waste disposal plan adequacy (EH and Ag)	0-40	28
6. Adequacy of weights & measures equipment and practices	0-40	38
7. Adequacy of equipment to proposed activity	0-40	38
<input type="checkbox"/> Pro Forma Included	TOTAL	228

Notes:

SECTION 6 - CULTIVATION PLAN

Application questions include the following:

Attach your cultivation plan to this application as "Attachment 6". Provide, at a minimum, information that will answer the following:

1. Provide a detailed description of the existing land use and surrounding land uses (e.g. residential, commercial, agriculture crop production, vacant land, rangeland, etc.).
2. Describe how pest management will be conducted including if pesticides will be used and if employees will be using pesticides.
3. Describe how crops will be fertilized and the products to be used for this process.
4. Describe any processing that will occur on site, including but not limited to, trimming, drying, curing or grading.

Section 6 – Cultivation Plan (only applicable for cultivation license type)	Point Value	Points Assigned
1. Surrounding land use compatibility	0-60	60
2. Pest management plan adequacy	0-30	18
3. Fertilizer plan adequacy	0-30	21
4. Adequacy of processing equipment and facilities	0-30	27
5. Overall plan adequacy	0-60	50
TOTAL	0-210	176

Notes:

SECTION 7 – COMMUNITY IMPACT MITIGATION MEASURES

Application questions include the following:

To complete this section attach your community impact mitigation plan to this application as "Attachment 7". Provide, at a minimum, information that will answer the following:

1. Describe any measures you intend to implement that would avoid impacts to fire and law enforcement agencies and reduce callouts from these entities.
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3. Describe any arrangements or agreements reached with local agencies, service districts, nongovernmental groups, or other community related groups to minimize impacts to the local community. Attach copies of any agreements. If no written agreement exists, indicate what benefits you are committing to provide.

Section 7 – Community Impact Mitigation Measures	Point Value	Points Assigned
1. Measures to avoid impacts to fire and law enforcement	0-60	51
2. Measures to reduce other impacts to surrounding communities	0-60	45
3. Agency agreements or statement of commitments business would agree to	0-60	60
TOTAL	0-180	156

Notes:

SECTION 8 – ENVIRONMENTAL CONSIDERATIONS

Application questions include the following:

Attach an overview covering environmental considerations to this application as "Attachment 8". Provide, at a minimum, information that will answer the following:

1. Provide a detailed description of where water will be sourced (e.g. well, stream diversion, public water system) and attach any application or permit required by the California State Water Resources Control Board, Groundwater Sustainability Agency, County Environmental Health Department, Community Service District, etc. Also indicate if recycled water will be used by the proposed business and how it will be used.
2. Provide a detailed description of how any wastewater produced will be disposed of, including manufacturing runoff and sewage.
3. Provide a detailed description of outdoor lighting or other lighting visible to the outside of the business property and what measures will be taken to minimize impact on the public. Also describe how these measures will meet Inyo County General Plan requirements.
4. Provide a detailed description of ventilation systems used to prevent cannabis odors or control toxic fumes both indoor and outdoor related to the business operations, if any.
5. Provide a detailed description any dust mitigation that will be implemented on the business site, if any.
6. Provide a detailed description any noise mitigation that will be implemented on the business site, if any.

Section 8 – Environmental Considerations	Point Value	Points Assigned
1. Water source status and feasibility (EH)	0-60	50
2. Wastewater management adequacy (EH)	0-60	40
3. Outdoor lighting consistency with general plan and any dark skies mitigation	0-60	40
4. Odor control and ventilation systems	0-60	45
5. Dust control plan adequacy	0-60	60
6. Noise mitigation plan adequacy	0-60	30
TOTAL	0-360	265

Notes:

SECTION 9 – COMMUNITY BENEFIT PLAN

Application questions include the following:

Attach your Community Benefit Plan to this application as "Attachment 9". The Plan must provide, at a minimum, information that will answer the following:

1. Provide a detailed description of any community benefit plan including but not limited to support of school-related and community-based organizations. Attach any documentation that can be used to substantiate community benefit.
2. Describe your strategies to recruit and hire local employees.
3. Provide a complete list of jobs anticipated to be created by the proposed business, including number of jobs to be created, wage to be paid for each job classification, and a short description of these positions using the following table. Attach additional copies if needed.

Section 9 – Community Benefit Plan	Point Value	Points Assigned
1. Strength of community benefit plan	0-230	208
2. Local hiring plan/strategies	0-60	50
3. Wage comparison	0-60	60
4. Local applicant (based on live scan residence address, ownership percentage)	0-30	15
TOTAL	0-380	333

Notes:



COUNTY OF INYO

COUNTY COMMERCIAL CANNABIS PERMITTING OFFICE

207 WEST SOUTH STREET
BISHOP, CA 93514
760.873.7860

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION SCORING SHEET

Application Version:	
<input type="checkbox"/> Initial Application	<input checked="" type="checkbox"/> Revised Application
Business Name:	Date Received:
Desert Greens, LLC (Distribution APN 048-391-07)	1/6/2020

Section 1 – License Type and Status

Complete Incomplete

Notes:

New Section 1 submitted. New information consistent with earlier pers. comm. that indicated this proposal was for a distribution-type license and not a microbusiness.

Section 2 – Contact Information

Complete Incomplete

Notes:

Section 3 – Location Information and Zoning Conformity

Complete Incomplete

Notes:

Acceptable site plan included with revision materials.

Sections 4 – 9 Scoring

	Section 4	Section 5	Section 6	Section 7	Section 8	Section 9	Total Application Score
Review Panel Scoring	114	228	N/A	156	265	333	1096
Weight Assigned to Section							Grand Total Application Score
Score After Section Weighting	114	228	N/A	156	265	333	1,096

*The weight of each section may be determined by Board of Supervisors in open session, independent and without knowledge of the scoring criteria assigned to each application.

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION SCORING SHEET (CONTINUED)

The following sections will be scored on merit and when applicable, relative to other applicants for the same license type(s) in the same zones. Each question will have a point value range listed, with higher scores assigned to better responses.

SECTION 4 – SECURITY PLAN

Application questions include the following:

Attach your security plan to this application as “Attachment 4”. Provide, at a minimum, information that will answer the following:

1. Describe any video surveillance system(s) that will be used on site and specify the manufacturer and model of each. Also include what areas will be under this surveillance and length of time that recordings will be archived and available, and any other pertinent information.
2. Describe any alarm systems that you intend to use including manufacturer, model, and service provider if applicable.
3. Describe how cash on premises will be secured.
4. Describe any security fencing or other perimeter security methods that will be used on site including dimensions and materials used.
5. If any security personnel are to be used, explain how personnel are to be used and include number of personnel and how personnel will be trained/certified. If security is provided by a contractor, include name and contact information for the company.
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7. Describe any other security measures not covered by the previous sections.

Section 4 – Security Plan	Point Value	Points Assigned
1. Surveillance system adequacy (Sheriff)	0-25	21
2. Alarm system adequacy (Sheriff)	0-25	20
3. Cash security (Sheriff)	0-25	18
4. Perimeter/security fencing adequacy (Sheriff)	0-25	6
5. Security personnel use and training (Sheriff)	0-25	12
6. Security lighting adequacy (Sheriff)	0-25	18
7. Additional security measures (Sheriff)	0-25	19
TOTAL	0-175	114

Notes:

SECTION 5 – OPERATIONS PLAN

Application questions include the following:

Attach your operations plan to this application as “Attachment 5”. Provide, at a minimum, information that will answer the following:

1. Description of products and/or services to be provided.
2. If any improvements other construction are proposed, describe this activity and identify the type of permits needed.
3. Describe the measures/equipment/software your business will use to ensure California Track and Trace System compliance.
4. Provide a detailed list of any toxic or flammable materials, pesticides, fertilizers or other materials that may be used by the business. Also describe how these materials will be stored to maintain security or safety. Attach any applicable permits.
5. Provide a detailed description of how cannabis waste will be disposed of including but not limited to organic waste produced by cultivation and harvesting activities, manufacturing waste, or waste produced by retail establishments that contain, or have contained, cannabis and/or cannabis products.
6. List equipment that will be used to measure or weight cannabis products for sale. If weighmaster laws apply to your business, indicate how you will conform to state laws and regulations.
7. Will cannabis food products be produced on site? If so, explain how this will occur and with what equipment.
8. Provide a three year pro-forma statement.

Section 5 – Operations Plan	Point Value	Points Assigned
1. Adequacy of improvements and permit status	0-40	28
2. Track and Trace compliance system adequacy	0-40	40
3. Hazardous materials (EH and Ag)	0-40	28
4. Storage safety and security (EH and Ag)	0-40	28
5. Waste disposal plan adequacy (EH and Ag)	0-40	28
6. Adequacy of weights & measures equipment and practices	0-40	38
7. Adequacy of equipment to proposed activity	0-40	38
<input type="checkbox"/> Pro Forma Included TOTAL	0-280	228

Notes:

SECTION 6 - CULTIVATION PLAN

Application questions include the following:

Attach your cultivation plan to this application as "Attachment 6". Provide, at a minimum, information that will answer the following:

1. Provide a detailed description of the existing land use and surrounding land uses (e.g. residential, commercial, agriculture crop production, vacant land, rangeland, etc.).
2. Describe how pest management will be conducted including if pesticides will be used and if employees will be using pesticides.
3. Describe how crops will be fertilized and the products to be used for this process.
4. Describe any processing that will occur on site, including but not limited to, trimming, drying, curing or grading.

Section 6 – Cultivation Plan (only applicable for cultivation license type)	Point Value	Points Assigned
1. Surrounding land use compatibility	0-60	
2. Pest management plan adequacy	0-30	
3. Fertilizer plan adequacy	0-30	
4. Adequacy of processing equipment and facilities	0-30	
5. Overall plan adequacy	0-60	
TOTAL	0-210	0

Notes:

SECTION 7 – COMMUNITY IMPACT MITIGATION MEASURES

Application questions include the following:

To complete this section attach your community impact mitigation plan to this application as "Attachment 7". Provide, at a minimum, information that will answer the following:

1. Describe any measures you intend to implement that would avoid impacts to fire and law enforcement agencies and reduce callouts from these entities.
2. Explain what your business intends to do to minimize other types of impacts on surrounding communities.
3. Describe any arrangements or agreements reached with local agencies, service districts, nongovernmental groups, or other community related groups to minimize impacts to the local community. Attach copies of any agreements. If no written agreement exists, indicate what benefits you are committing to provide.

Section 7 – Community Impact Mitigation Measures	Point Value	Points Assigned
1. Measures to avoid impacts to fire and law enforcement	0-60	51
2. Measures to reduce other impacts to surrounding communities	0-60	45
3. Agency agreements or statement of commitments business would agree to	0-60	60
TOTAL	0-180	156

Notes:

SECTION 8 – ENVIRONMENTAL CONSIDERATIONS

Application questions include the following:

Attach an overview covering environmental considerations to this application as “Attachment 8”. Provide, at a minimum, information that will answer the following:

1. Provide a detailed description of where water will be sourced (e.g. well, stream diversion, public water system) and attach any application or permit required by the California State Water Resources Control Board, Groundwater Sustainability Agency, County Environmental Health Department, Community Service District, etc. Also indicate if recycled water will be used by the proposed business and how it will be used.
2. Provide a detailed description of how any wastewater produced will be disposed of, including manufacturing runoff and sewage.
3. Provide a detailed description of outdoor lighting or other lighting visible to the outside of the business property and what measures will be taken to minimize impact on the public. Also describe how these measures will meet Inyo County General Plan requirements.
4. Provide a detailed description of ventilation systems used to prevent cannabis odors or control toxic fumes both indoor and outdoor related to the business operations, if any.
5. Provide a detailed description any dust mitigation that will be implemented on the business site, if any.
6. Provide a detailed description any noise mitigation that will be implemented on the business site, if any.

Section 8 – Environmental Considerations	Point Value	Points Assigned
1. Water source status and feasibility (EH)	0-60	50
2. Wastewater management adequacy (EH)	0-60	40
3. Outdoor lighting consistency with general plan and any dark skies mitigation	0-60	40
4. Odor control and ventilation systems	0-60	45
5. Dust control plan adequacy	0-60	60
6. Noise mitigation plan adequacy	0-60	30
TOTAL	0-360	265

Notes:

SECTION 9 – COMMUNITY BENEFIT PLAN

Application questions include the following:

Attach your Community Benefit Plan to this application as "Attachment 9". The Plan must provide, at a minimum, information that will answer the following:

1. Provide a detailed description of any community benefit plan including but not limited to support of school-related and community-based organizations. Attach any documentation that can be used to substantiate community benefit.
2. Describe your strategies to recruit and hire local employees.
3. Provide a complete list of jobs anticipated to be created by the proposed business, including number of jobs to be created, wage to be paid for each job classification, and a short description of these positions using the following table. Attach additional copies if needed.

Section 9 – Community Benefit Plan	Point Value	Points Assigned
1. Strength of community benefit plan	0-230	208
2. Local hiring plan/strategies	0-60	50
3. Wage comparison	0-60	60
4. Local applicant (based on live scan residence address, ownership percentage)	0-30	15
TOTAL	0-380	333

Notes:



COUNTY OF INYO

COUNTY COMMERCIAL CANNABIS PERMITTING OFFICE

207 WEST SOUTH STREET
 BISHOP, CA 93514
 760.873.7860

Zone	Major Communities	Cultivation <5,000f sq. ft.	Cultivation >5,000 sq. ft.	Manufacturing Level 1	Manufacturing Level 2	Testing	Retail	Non-storefront Retail	Distributor	Microbusiness
1	Round Valley, Mustang Mesa, Dixon Lane, Meadowcreek	2		1	0	1	0	1	1	1
2	Laws	2		2		0	0	1	1	1
3	West Bishop	No Licenses Authorized in Zone 3								
4	Wilkerson, Big Pine, Independence	2		1	0	0	0	1	1	1
5A	Lone Pine, Alabama Hills	2		1	0	1	1 (0)*	1	1	1
5B	Olancho, Cartago	No Licenses Authorized in Zone 5B								
5C	W. Sage Flat Road, Coso Junction, Pearsonville	0		1	0	1	1	2	1	2
5D	Keeler, Darwin	2		1	0	0	0	1	1	1
5E	Trona Area, Homewood Canyon	5		2	1	1	1	1	2	1 (0)*
5F	Tecopa	9		4		1	1	1	2	2
5G	Stewart Valley, Charleston View, Sandy Valley	2	6 (4)*	4		1	0	0	2 (1)*	5
License Type		All Cultivation		All Manufacturing		Testing	Retailer	Non-storefront Retail	Distributor	Microbusiness
Total Number		32 (30)*		18		7	4 (3)*	9	12 (11)*	15 (14)*

*Red denotes available licenses remaining if all recommended licenses are issues by the board on 2/11/20



County of Inyo



Planning Department

TIMED ITEMS - ACTION REQUIRED

MEETING: February 11, 2020

FROM:

SUBJECT: Updates to the County's Short-term Rental of Residential Property Ordinance

RECOMMENDED ACTION:

Request Board: A) conduct a public hearing on a proposed ordinance titled, "An Ordinance of the Board of Supervisors of the County of Inyo, State of California, Amending Inyo County Code Sections 18.73.010, 18.73.020, 18.73.030; 18.73.060, and 18.73.080; Amending Inyo County Code Subsections 18.73.040.A.9, 18.73.040.A.10, 18.73.070.A, and 18.73.070.B; and Adding Subsection 18.73.070.C to the Inyo County Code;" B) certify that it is exempt from CEQA; and C) waive further reading of and enact said ordinance.

SUMMARY/JUSTIFICATION:

Based on direction from the Board of Supervisors, staff is recommending updates to the County's Short-term Rental of Residentially Zoned Property ordinance to add stricter penalties for violations, allow for them in the R2 zone, new permitting requirements, and to eliminate the Non-hosted Short-term Rental Permit.

BACKGROUND/HISTORY OF BOARD ACTIONS:

The Inyo County Board of Supervisors adopted ordinance 1224 in February, 2018. This ordinance created code to allow for and regulate the Short-term Rental of Residentially Zoned property. It also set forth the terms and conditions for permitting them.

After one year of implementing the short-term rental ordinance, planning department staff reviewed and evaluated the success and issues of the permitting process. Three workshops were held with the Board of Supervisors in May, October and December of 2019 to discuss the status of the short-term rental permitting experiences to date. At the October workshop, staff also presented proposals to amend Title 18 in order to update the short-term rental permitting process and to add penalties for short-term rentals operating in violation of the County Code. The Board accepted most of these suggestions and requested that staff also remove the non-hosted short-term rental permit as an option, resulting in only hosted-short term rentals to be allowed. The Board also requested that staff include language to allow for short-term rentals in the Multiple Family Zone (2-units, R2). These additional changes were brought back to the Board at the December workshop and the Board gave staff direction to move forward with an update to Title 18 with regard to short-term rentals (Attachment 1 – Updated Code)(Attachment 2 Draft Ordinance).

In summary, the changes include:

- The term host and manager are no longer used for the person(s) responsible for a short-term rental. Instead

“Designated representative” will be used to identify a person or persons designated by the owner to represent them as a ‘host’ during the duration of the transient renter(s) stay.

- An owner is no longer someone with twenty-percent or more of ownership interest in the property. As proposed, any level of ownership counts someone as an owner. This was done to help prevent certain people or entities from having more than one property with a short-term rental(s).
- Multiple Residential (R2) is added to the zoning designations where short-term rentals are allowed. They are only allowed in one of the units in an R2 zone.
- All short-term rentals are "hosted" as that word is newly defined. There will be no more non-hosted short-term rental permits granted. This is being done as a policy decision by the Board who believe that the commercial nature of short-term rentals is not an appropriate activity in residential neighborhoods. The Board is also concerned about the lack of affordable housing in the County and how short-term rentals may exacerbate the issue.
- There can be two short-term rentals on one property, except in the R2 zone, and a designated representative must be on the property at all times during a short-term rental.
- Only one property per owner can have a short-term rental. This is changing from two to reduce the number of parcels any one person or entity can operate a short-term rental on.
- Language is being added to make it perfectly clear that operating a short-term rental in the County without a permit is a violation of the County code and a penalty of no less than the dollar amount of the nightly rental rate of the property for each day the short-term rental is operated in violation of 18.73, or as permitted by Section 1.20.010 of the Code, whichever is more, to the maximum extent allowed by law, is also being added to all violations of the short-term rental code. This is being proposed to help detour people from operating short-term rentals in violation of the code.
- A requirement is suggested for an address sign, visible from the street, to be included on each dwelling unit where short-term rentals are permitted. This should eliminate the potential nuisance from renters who cannot find their rental units.
- With regard to application requirements, the term agreement on the form taken to neighbors as part of a short-term rental permitting process is being changed to acknowledgement and a requirement to share the house rules with neighbors is being added. This change should help to relax some of the apprehension from the neighbors being asked to sign it. Applicants are then less likely to try to force an agreement from their neighbors and the neighbors do not feel pressured agree to something they either do not like or understand. Adding the requirement to share the rental rules should also help the neighbors to understand that the rentals are regulated and to provide ideas for additional rules that may be appropriate based on the specific characteristics of the neighborhood.
- A requirement to add mailed notices to property owners within 300-feet of a proposed short-term rental is recommended. This will help ensure that people who cannot be reached by a visit from the proponent will be notified about a proposed short-term rental in the vicinity of their home by mail.
- Each short-term rental permit will be reviewed annually. This review shall include any complaints that may have been submitted on a short-term rental and site visits if deemed necessary to fully evaluate the complaints. If more than three substantiated complaints have been submitted on a particular short-term rental, the short-term rental permit will be considered in violation. This should result in eliminating short-term rentals with poor histories of continuing nuisances and it provides a specific limitation on the number of violations a single short-term rental can have before the permit is revoked. This should result in eliminating short-term rentals with poor histories of continuing nuisances.

The previously suggested language prohibiting short-term rentals in accessory dwelling units (ADUs) built after January 1, 2020 is not being included in today’s recommendation. That prohibition was included as a recommendation during our workshop in December based on California HCD staff’s explanation of what changes to Government Code section 65852.2 included, without us then having the benefit of the amendments to statute being published in their final form for our review. At the Planning Commission hearing there were numerous comments regarding the effect such a prohibition would have on property owners existing and future investments in their property. Staff looked more closely at this issue based on those comments, and discovered that the actual language of Government Code 65852.2 does not include a blanket prohibition of short term rentals in newly constructed ADUs, but rather only on those for which a property owner chooses to build an ADU pursuant to Government Code section 65852.2(e), which essentially requires the ministerial issuance of a building permit

for ADUs that meet certain maximum design criteria. Should an owner build an ADU pursuant to Government Code section 65852.2(a) (based upon a County ADU ordinance) or, in our current case section 65852.2(b) (when there is a lack of an ADU ordinance), the County may, but is not required to, prohibit short term rentals.

As noted above, staff does not recommend including the prohibition on short term rentals for all new ADUs because that appears to run contrary to the policy direction given by the Board, which is to allow property owners to gain income from the use of their property, properly balanced against the need for long term housing. We understand the Board intends to achieve that balance by requiring the concurrent occupation of the property during all short term rentals. Additionally, a blanket prohibition of short term rentals in all new ADUs would likely stifle the creation of dwelling units within the County that might otherwise be created in a regulatory environment where owners have a potentially highly efficient income source to recoup their investment, and those units might become available for long term housing at some point thereafter.

FINDINGS:

California Environmental Quality Act (CEQA)

Zone Text Amendment No. 2020-01/Inyo County – Short-term Rentals, is Exempt from CEQA by “Categorical Exemption, Class 1 Existing Facilities” found in 14 CCR section 15301 that applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination. . . . The Zone Text Amendment proposes to change certain permitting requirements and disallows non-hosted short term rentals of residential property to an already allowed use in specific zoning districts of the County; these changes will cause a reduction of potential impacts to residential neighborhoods; and therefore, the activity is exempt from CEQA.

General Plan Consistency

The approval of ZTA 2020-01 results in updates to penalties for violations, permitting requirements and changes to allow activities related to the short-term rental of residential properties, which does not cause new use types to what is already allowed based on General Plan designations and use permits will continue to be required for all short-term rental of residential property activities.

Zoning Ordinance Consistency

ZTA 2020-01 is consistent with the Inyo County Zoning code as it will result updates to penalties for violations, specific permitting requirements and certain allowed activities related to short-term rental of residential properties. It will not cause new use types to what is already established in the Inyo County Zoning Code and use permits will continue to be required for all for all short-term rental of residential property activities..

RECOMMENDATION:

Planning Commission Resolution

The Planning Commission reviewed the proposed Ordinance at its regularly scheduled January 22nd, 2020 meeting and voted unanimously to adopt a resolution (attachment 3) recommending the Board of Supervisors Enact the Ordinance and certify that it is exempt from CEQA. In addition to the change to the ADU restriction language, A few technical revisions to the proposed ordinance before your Board today were made from that provided to the Planning Commission.

No substantive issues were raised at the Planning Commission hearing; however, a couple of Planning Commissioners expressed some concerns about eliminating the non-hosted short-term rental permit in terms of economic opportunity for Inyo County citizens and this highly sought out accommodation type by tourists. Staff is recommending the Board approve the updates to the Short-term Rental Ordinance with the one change (removing the ADU restriction) from the version upon which the Planning Commission based their recommendation.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

OTHER AGENCY INVOLVEMENT:

FINANCING:

ATTACHMENTS:

1. Chapter 18.73 w/ Redline Changes
2. Proposed Ordinance to Amend Title 18
3. Planning Commission Resolution No. 2020-01

APPROVALS:

Cathreen Richards	Created/Initiated - 1/27/2020
Darcy Ellis	Approved - 1/28/2020
Marshall Rudolph	Approved - 1/28/2020
Cathreen Richards	Final Approval - 1/29/2020

Attachment 1 – Proposed Changes February 11, 2020

Chapter 18.73 SHORT-TERM RENTAL OF RESIDENTIAL PROPERTY

18.73.010 Definitions.

For purposes of this chapter, the following definitions apply:

“Designated representative” means a person or persons designated by the owner to represent them as a ‘host’ during the duration of the transient renter(s) stay.

“Guestroom” means any bedroom or other separate area of a dwelling unit utilized as a sleeping area for short-term renters.

“Hosted rental” means a short-term rental of a room(s) within a dwelling ~~that is occupied where the owner or a designated representative of~~ the owner resides on the parcel where the rental occurs; during the duration of the transient renter(s) stay.

~~—“Manager” means the owner or owner’s agent who provides oversight for non-hosted short-term rental activities and is available twenty-four hours per day, seven days per week, during all times that the property is rented as a non-hosted short-term rental to respond to and handle complaints.~~

~~—“Non-hosted rental” means a short-term rental of an entire dwelling unit where the owner of the dwelling unit does not concurrently occupy the dwelling unit with the transient lodger.~~

“Owner” shall mean a record owner of the property who is responsible for submitting the application for approval and conducting hosted ~~and non-hosted~~ short-term rental activities pursuant to this chapter.

“Owner” shall further include any person or entity with any direct or indirect aggregate ownership interest ~~of twenty percent or more~~ in the subject property, unless the interest is solely a security, lien, or encumbrance.

“Short-term rental” means to provide transient lodging in a dwelling unit, for compensation, for a period of thirty consecutive calendar days or less. “Short-term rental” does not include transient lodging in county-approved hotels and motels.

18.73.020 Short-term rentals prohibited.

The short-term rental of residential property is a prohibited use in every zoning district in the county, with the exception of those permitted pursuant to this chapter. A violation of this Chapter is a Misdemeanor.

18.73.030 Short-term rentals—General requirements.

Short-term rentals may be permitted on properties zoned open space (OS); rural residential (RR); rural residential Starlite; one-family residential (R1); ~~and~~ single residence mobile home combined (RMH), and Multiple Residential (R2) subject to the following requirements and limitations:

A. No person shall undertake, maintain, authorize, aide, facilitate, or advertise any short-term rental activity that does not comply with the provisions of this code.

B. All short-term rentals shall be hosted rentals.

~~A-C.~~ Each short-term rental shall have a host or manager-designated representative readily available to handle any questions or complaints during all short-term rental activities. Any change to the contact information for the owner or owner’s designated representative manager of a non-hosted

Attachment 1 – Proposed Changes February 11, 2020

~~short-term rental~~ shall immediately be provided in writing to the Inyo County planning department, to neighboring properties within three hundred feet of the short-term vacation rental, and on any postings required by this chapter.

~~B.D.~~ Only ~~one-two~~ hosted rentals per parcel may be permitted, ~~except in the R2 zone, where only one hosted rental per parcel may be permitted, and any such short term rental in an R2 zone shall only be permitted in a dwelling unit that is concurrently occupied by a primary resident(s).~~

~~D. Only one non-hosted rental per parcel may be permitted, provided that the owner also possesses a permit for a hosted rental.~~

~~E. No more than two parcels on which short-term rentals are permitted may share a common owner.~~

~~An Owner shall only be eligible to maintain a permit(s) for short-term rentals on a maximum of one parcel of land.~~

F. No more than five guestrooms per dwelling unit may be permitted for short-term rental activity.

G. Issuance of a hosted ~~and/or non-hosted~~ short-term rental permit, pursuant to this chapter, is separately required for each dwelling unit in which a short-term rental will occur. Failure to obtain a hosted short-term rental permit prior to renting a residentially zoned property for 30-days or less shall be considered a violation of Chapter 18.73 and subject to legal action and/or enforcement proceedings including but not limited to an administrative penalty of no less than the dollar amount of the nightly rental rate of the property for each day the short-term rental is advertised and/or operated in violation of 18.73, or as permitted by Section 1.20.010 of this Code, whichever is more, to the maximum extent allowed by the law.

H. Short-term rentals shall not be permitted in dwelling units that are not compliant with applicable building and safety and/or environmental health requirements, or in non-habitable structures, tents, travel trailers, RVs, treehouses, yurts, or other provisions or structures not intended for primary occupancy.

I. Only two renters are allowed per guestroom. This number does not include children three years and under.

J. A maximum of one vehicle per guestroom shall be allowed, and the owner shall provide off-street parking for all such allowed vehicles, that the renter(s) shall utilize. The owner shall ensure that the parking limitations are included in short-term rental agreements and in all related advertisements.

K. Outdoor amplified sound is prohibited.

L. Quiet hours shall be from nine p.m. to seven a.m. The host shall ensure that the quiet hours are included in rental agreements and in all advertisements.

M. Pets, if allowed by owner, shall be secured on the property at all times. Continual barking or other nuisances created by unattended pets are prohibited.

N. Trash bins and recycling storage containers shall be required for all permitted short-term rentals and such bins and containers shall not be stored within public view.

O. Outdoor fire areas are only permitted in compliance with applicable state and local laws and shall not be utilized by short-term renters during quiet hours.

P. Short-term rental activity is subject to, and the owner shall comply with, Inyo County Code Chapter 3.20 Transient Occupancy Tax. The owner shall include the transient occupancy tax registration certificate number on all short-term rental agreements, and in any related advertisements. (Ord. 1224 § 1, 2018.)

Attachment 1 – Proposed Changes February 11, 2020

Q. An address sign compliant with the County’s sign ordinance 18.75 with a clearly legible, from the street, address number shall be included on each short-term rental.

18.73.040 Permit application.

In order to obtain a permit authorizing short-term rentals under this chapter, the owner shall submit an application and any applicable fee for a permit to the planning director.

A. The application shall include:

1. Proof of ownership of the subject property;
2. Name, address, and contact information of the owner;
3. Name, address, and contact information of all other record owners of the subject property;
4. Name, address and contact information for the owner’s local emergency contact representative in the event the owner is the manager and is unable to be contacted;
5. A site plan prepared on an eight and one-half-inch by eleven-inch piece of paper showing that the required off-street parking spaces are provided, and the emergency access to the dwelling unit(s);
6. Proof that transient occupancy registration certificate for the subject property has been applied for and/or received;
7. A copy of the rules, regulations, and information that will be posted in a prominent place within six feet of the front door of the short-term rental;
8. A verified list of the names and addresses of the owners of all property within three hundred feet of the exterior boundaries of the property proposed for the short-term rental as shown on the last adopted tax role of the county;
9. A deposit for the cost of the county mailing notice of permits applications received and granted to property owners and neighbors of proposed and approved short-term rentals within three hundred feet of the subject property;
10. ~~For hosted rentals only:~~
 - ~~a.~~—A planning department issued neighborhood ~~agreement- acknowledgement~~ form signed by each resident within three hundred feet of the proposed hosted rental. If the applicant is unable to obtain the required signatures, the applicant shall provide proof of his or her reasonable attempts to gather those signatures. The applicant shall also include and share a copy of the short-term rental rules with each resident contacted.

B. Incomplete applications shall be returned to the applicant with an explanation of what is required to make the application complete.

18.73.050 Hosted rental permit review process.

A. The planning director shall review completed applications for hosted short-term rentals. The planning director shall not approve the application absent a finding that the use will comply with the requirements of this code and other applicable law. Approval of an application for a hosted rental shall be subject to the general requirements of Chapter 18.81 of this code.

Attachment 1 – Proposed Changes February 11, 2020

B. As part of the hosted rental application review, the planning director shall consider any relevant comments received from neighboring residents and/or owners regarding the application. The planning director may add reasonable conditions to a hosted rental permit in order to prevent impacts of the short-term rental activities from being a nuisance to the surrounding properties, including, but not limited to, conditions related to specific parking requirements, noise reduction measures, garbage collection, and related property maintenance issues.

C. The decision of the planning director may be appealed to the planning commission pursuant to Chapter 18.81 of this code. The planning commission shall review the application in the manner set forth for vacation rental applications in Section 18.73.040. (Ord. 1224 § 1, 2018.)

18.73.060 [RESERVED] Non-hosted short-term rental permit review process.

~~—A. Upon receipt of a complete application for a non-hosted short-term rental, the planning director shall cause the application to be placed on a planning commission agenda for the review of the application as generally required by Chapter 18.81 of this code. The planning director may provide a recommended action and/or any other relevant information to the planning commission as part of the agenda item. Approval of an application for a non-hosted short-term rental shall be subject to the general requirements of Chapter 18.81 of this code.~~

~~—B. The decision of the planning commission may be appealed to the board of supervisors consistent with Chapter 18.81 of this code. (Ord. 1224 § 1, 2018.)~~

18.73.070 Permit modification and revocation.

A. Every short-term rental permit will be reviewed annually by the Planning Director. This review shall include any complaints that may have been submitted on the short-term rental and site visits if deemed necessary to fully evaluate complaints and to initiate a modification proceeding as deemed appropriate given all of the facts and circumstances of a given parcel on which short term rental activity is permitted.

B. The planning director may revoke or modify a short-term rental permit as follows:

1. Notice and Hearing. Notice shall be mailed to the owner at the address specified in the approval application. The notice shall specify the reason(s) for the modification or revocation and shall designate a time and place of an administrative hearing with the planning director no sooner than six and no later than thirty weekdays, excluding holidays, following the mailing date of the notice.

The owner shall be provided the opportunity to present written and oral evidence at the hearing. Failure to appear at the hearing shall constitute a waiver of any objections to the proposed modification or revocation.

a. Following the hearing, the planning director may revoke or modify the approval upon making one or more of the following findings:

- i. The approval was obtained by fraud;
- ii. The short-term rental activity has been or is being conducted in violation of this chapter or other applicable law;
- iii. The conditions of approval have been or are being violated;
- iv. The short-term rental activity constitutes a public nuisance.

Attachment 1 – Proposed Changes February 11, 2020

- v. The parcel on which the short term rental violation has occurred has three or more violations in a year, which shall be an automatic revocation.
- vi. “Ownership of more than one parcel on which short-term rentals are permitted shall in itself be an automatic revocation of all of the owner’s short-term permits, except for the permit(s) originally granted.”

2. Notice of Decision. A written notice of the planning director’s decision shall be prepared and mailed to the owner at the address specified in the application for approval, or as may have otherwise been formally changed by the owner. The notice shall contain a statement directing the owner to immediately cease using the property for short-term rentals, and that failure to cease such use may be subject to further legal action and/or enforcement proceedings- including but not limited to an administrative penalty of no less than the dollar amount of the nightly rental rate of the property for each day the short-term rental is advertised and/or operated in violation of 18.73, or as permitted by Section 1.20.010 of this Code, whichever is more, to the maximum extent allowed by law.

C. Appeal. The decision of the planning director to modify or revoke a short-term rental application may be appealed to the board of supervisors planning commission consistent with Chapter 18.81 of this code.

18.73.080 Enforcement.

A. Initial Complaints. Initial complaints regarding short-term rental activity on a parcel permitted pursuant to this chapter will generally be directed to the owner or manager-owner’s designated representative identified in the short-term rental permit. The owner ~~for hosted~~ or, designated representative the manager for nonhosted of short-term rentals shall be responsible for contacting the tenant to correct the problem within ninety minutes, or within forty-five minutes if during quiet hours, including visiting the site if necessary, to ensure that the issue has been corrected. The owner or owner’s designated representative for hosted, or the manager for non-hosted short-term rentals, shall report any such complaints, and their resolutions or attempted resolutions, to the Inyo County planning department within twenty-four hours of the occurrence. Failure to respond to complaints or report them to the planning department within twenty-four hours of the occurrence shall be considered a violation of this section, and may constitute cause for revocation or modification of the short-term rental permit. Occupants of surrounding properties shall be apprised of this complaint procedure.

B. The county may enforce the provisions of this chapter in accordance with ~~Chapter 18.22~~ Title 22 of this code.

ORDINANCE XXXX

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO, STATE OF CALIFORNIA, AMENDING INYO COUNTY CODE SECTIONS 18.73.010, 18.73.020, 18.73.030; 18.73.060, AND 18.73.080; AMENDING INYO COUNTY CODE SUBSECTIONS 18.73.040.A.9, 18.73.040.A.10, 18.73.070.A, AND 18.73.070.B; AND ADDING SUBSECTION 18.73.070.C TO THE INYO COUNTY CODE.

WHEREAS, the Inyo County Board of Supervisors adopted Ordinance 1224 allowing for the short-term rental (30-days or less) of residentially zoned property; and

WHEREAS, after a year of implementing the short-term rental of residential property ordinance planning department staff reviewed short-term rental activities and presented them to the Inyo County Board of Supervisors at three separate workshops where they were discussed; and

WHEREAS, planning staff proposed various changes to the short-term rental of residential properties ordinance regarding stricter penalties for violations, changes to permitting requirements and definitions; and

WHEREAS, the Inyo County Board of Supervisors, as a policy decision, requested that planning department staff add the Multiple Residential, 2-units (R2) zone to the zoning districts that allow for short-term rentals and to remove the non-hosted permit, effectively disallowing the use in the future and to keep certain changes proposed by planning staff; and

WHEREAS, the Inyo County Planning Commission met to discuss the proposed changes to the ordinance with regard to consistency with Inyo County zoning code, General Plan and the California Environmental Quality Act and concurred with county staff recommendations.

NOW, THEREFORE, the Board of Supervisors, County of Inyo, ordains as follows:

SECTION I. Section 18.73.010 of the Inyo County Code is amended in its entirety to read as follows:

“18.73.010 Definitions.

For purposes of this chapter, the following definitions apply:

“Designated representative” means a person or persons designated by the owner to represent them as a ‘host’ during the duration of the transient renter(s) stay.

“Guestroom” means any bedroom or other separate area of a dwelling unit utilized as a sleeping area for short-term renters.

“Hosted rental” means a short-term rental of a room(s) within a dwelling where the owner or a designated representative of the owner resides on the parcel where the rental occurs, during the duration of the transient renter(s) stay.

“Owner” shall mean a record owner of the property who is responsible for submitting the application for approval and conducting hosted short-term rental activities pursuant to this chapter. “Owner” shall further include any person or entity with any direct or indirect ownership interest in the subject property, unless the interest is solely a security, lien, or encumbrance.

“Short-term rental” means to provide transient lodging in a dwelling unit, for compensation, for a period of thirty consecutive calendar days or less. “Short-term rental” does not include transient lodging in county-approved hotels and motels.”

SECTION II. Section 18.73.020 of the Inyo County Code is amended in its entirety to read as follows:

“18.73.020 Short-term rentals prohibited.

The short-term rental of residential property is a prohibited use in every zoning district in the county, with the exception of those permitted pursuant to this chapter. A violation of this Chapter is a Misdemeanor.”

SECTION III. Section 18.73.030 of the Inyo County Code is amended in its entirety to read as follows:

“18.73.030 Short-term rentals—General requirements.

Short-term rentals may be permitted on properties zoned open space (OS); rural residential (RR); rural residential Starlite; one-family residential (R1); single residence mobile home combined (RMH), and Multiple Residential 2-Units (R2) subject to the following requirements and limitations:

A. No person shall undertake, maintain, authorize, aide, facilitate, or advertise any short-term rental activity that does not comply with the provisions of this code.”

B. All short-term rentals shall be hosted rentals.”

C. Each short-term rental shall have an owner or designated representative readily available to handle any questions or complaints during all short-term rental activities. Any change to the contact information for the owner or owner’s designated representative shall immediately be provided in writing to the Inyo County planning department, to neighboring properties within three hundred feet of the short-term vacation rental, and on any postings required by this chapter.”

D. Only two hosted rentals per parcel may be permitted, except in the R2 zone, where only one hosted rental per parcel may be permitted, and any such short-term rental in an R2 zone shall only be permitted in a dwelling unit that is concurrently occupied by a primary resident(s).

- E. An owner shall only be eligible to maintain a permit(s) for short-term rentals on a maximum of one parcel of land.
- F. No more than five guestrooms per dwelling unit may be permitted for short-term rental activity.
- G. Issuance of a hosted short-term rental permit, pursuant to this chapter, is separately required for each dwelling unit in which a short-term rental will occur. Failure to obtain a hosted short-term rental permit prior to renting a residentially zoned property for 30-days or less shall be considered a violation of Chapter 18.73 and subject to legal action and/or enforcement proceedings including but not limited to an administrative penalty of no less than the dollar amount of the nightly rental rate of the property for each day the short-term rental is advertised and/or operated in violation of 18.73, or as permitted by Section 1.20.010 of this Code, whichever is more, to the maximum extent allowed by the law.
- H. Short-term rentals shall not be permitted in dwelling units that are not compliant with applicable building and safety and/or environmental health requirements, or in non-habitable structures, tents, travel trailers, RVs, treehouses, yurts, or other provisions or structures not intended for primary occupancy.
- I. Only two renters are allowed per guestroom. This number does not include children three years and under.
- J. A maximum of one vehicle per guestroom shall be allowed, and the owner shall provide off-street parking for all such allowed vehicles, that the renter(s) shall utilize. The owner shall ensure that the parking limitations are included in short-term rental agreements and in all related advertisements.
- K. Outdoor amplified sound is prohibited.
- L. Quiet hours shall be from nine p.m. to seven a.m. The host shall ensure that the quiet hours are included in rental agreements and in all advertisements.
- M. Pets, if allowed by owner, shall be secured on the property at all times. Continual barking or other nuisances created by unattended pets are prohibited.
- N. Trash bins and recycling storage containers shall be required for all permitted short-term rentals and such bins and containers shall not be stored within public view.
- O. Outdoor fire areas are only permitted in compliance with applicable state and local laws and shall not be utilized by short-term renters during quiet hours.
- P. Short-term rental activity is subject to, and the owner shall comply with, Inyo County Code Chapter 3.20 Transient Occupancy Tax. The owner shall include the transient occupancy tax registration certificate number on all short-term rental agreements, and in any related advertisements.

Q. An address sign compliant with the County’s sign ordinance 18.75 with a clearly legible, from the street, address number shall be included on each short-term rental.”

SECTION IV. Subsections 18.73.040.A.9 and 18.73.040.A.10 of the Inyo County Code are amended in their entirety to read as follows:

“9. A deposit for the cost of the county mailing notice of permit applications received and granted to property owners and neighbors of proposed and approved short-term rentals within three hundred feet of the subject property;

10. A planning department issued neighborhood acknowledgement form signed by each resident within three hundred feet of the proposed hosted rental. If the applicant is unable to obtain the required signatures, the applicant shall provide proof of his or her reasonable attempts to gather those signatures. The applicant shall also include and share a copy of the short-term rental rules with each resident contacted.”

SECTION V. Section 18.73.060 of the Inyo County Code is amended in its entirety to read as follows:

“RESERVED”

SECTION VI. Subsection 18.73.070.A of the Inyo County Code is amended in its entirety to read as follows:

“A. Every short-term rental permit will be reviewed annually by the Planning Director. This review shall include any complaints that may have been submitted on the short-term rental and site visits if deemed necessary to fully evaluate complaints and to initiate a modification proceeding as deemed appropriate given all of the facts and circumstances of a given parcel on which short term rental activity is permitted.”

SECTION VII. Subsection 18.73.070.B is amended in its entirety to read as follows:

“B. The planning director may revoke or modify a short-term rental permit as follows:

1. Notice and Hearing. Notice shall be mailed to the owner at the address specified in the approval application. The notice shall specify the reason(s) for the modification or revocation and shall designate a time and place of an administrative hearing with the planning director no sooner than six and no later than thirty weekdays, excluding holidays, following the mailing date of the notice.

The owner shall be provided the opportunity to present written and oral evidence at the hearing. Failure to appear at the hearing shall constitute a waiver of any objections to the proposed modification or revocation.

a. Following the hearing, the planning director may revoke or modify the approval upon making one or more of the following findings:

- i. The approval was obtained by fraud;
- ii. The short-term rental activity has been or is being conducted in violation of this chapter or other applicable law;
- iii. The conditions of approval have been or are being violated;

- iv. The short-term rental activity constitutes a public nuisance.
- v. The parcel on which the short term rental violation has occurred has three or more violations in a year, which shall be an automatic revocation.
- vi. Ownership of more than one parcel on which short-term rentals are permitted shall in itself be an automatic revocation of all of the owner’s short-term permits, except for the permit(s) originally granted.

2. Notice of Decision. A written notice of the planning director’s decision shall be prepared and mailed to the owner at the address specified in the application for approval, or as may have otherwise been formally changed by the owner. The notice shall contain a statement directing the owner to immediately cease using the property for short-term rentals, and that failure to cease such use may be subject to further legal action and/or enforcement proceedings including but not limited to an administrative penalty of no less than the dollar amount of the nightly rental rate of the property for each day the short-term rental is advertised and/or operated in violation of 18.73, or as permitted by Section 1.20.010 of this Code, whichever is more, to the maximum extent allowed by law.”

SECTION VII. Subsection 18.73.070.C of the Inyo County Code is added to read as follows:

“C. Appeal. The decision of the planning director to modify or revoke a short-term rental application may be appealed to the Planning Commission consistent with Chapter 18.81 of this code.”

SECTION IX. Section 18.73.080 of the Inyo County Code is amended in its entirety to read as follows:

“A. Initial complaints regarding short-term rental activity on a parcel permitted pursuant to this chapter will generally be directed to the owner or owner’s designated representative identified in the short-term rental permit. The owner, or designated representative of short-term rentals shall be responsible for contacting the tenant to correct the problem within ninety minutes, or within forty-five minutes if during quiet hours, including visiting the site if necessary, to ensure that the issue has been corrected. The owner or owner’s designated representative shall report any such complaints, and their resolutions or attempted resolutions, to the Inyo County planning department within twenty-four hours of the occurrence. Failure to respond to complaints or report them to the planning department within twenty-four hours of the occurrence shall be considered a violation of this section, and may constitute cause for revocation or modification of the short-term rental permit. Occupants of surrounding properties shall be apprised of this complaint procedure.

B. The county may enforce the provisions of this chapter in accordance with Title 22 of this code.”

SECTION X. Severability

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such a decision shall not affect the validity of the remaining portions of this ordinance. The Board of Supervisors hereby declares that it would have passed this ordinance, and each and every

section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of this ordinance would be subsequently declared invalid or unconstitutional.

SECTION XI. Effective date.

This Ordinance shall take effect and be in full force and effect thirty (30) days after its adoption. Before the expiration of fifteen (15) days from the adoption thereof, a summary of this Ordinance shall be published once in a newspaper of general circulation printed and published in the County of Inyo, State of California in accordance with Government Code Section 25124(b). The Clerk of the Board is hereby instructed and ordered to so publish a summary of this Ordinance together with the names of the Board voting for and against same.

PASSED AND ADOPTED this 11th day of February, 2020 by the following vote of the Inyo County Board of Supervisors:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chairperson

ATTEST: Clint Quilter
Clerk to the Board

By: _____
Darcy Ellis, Assistant

RESOLUTION NO. 2020-01

A RESOLUTION OF THE PLANNING COMMISSION OF THE COUNTY OF INYO, STATE OF CALIFORNIA, RECOMMENDING THAT THE BOARD OF SUPERVISORS CERTIFY THE PROPOSED PROJECT IS EXEMPT FROM THE REQUIREMENTS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, AND TO MAKE CERTAIN FINDINGS WITH RESPECT TO AND RECOMMEND THE INYO COUNTY BOARD OF SUPERVISORS APPROVE ZONE TEXT AMENDMENT NO. 2020-01 INYO COUNTY

WHEREAS, the Inyo County Board of Supervisors, through Inyo County Code (ICC) Section 15.12.040, has designated the Planning Commission to serve as the Environmental Review Board pursuant to Section 15022 of the California Environmental Quality Act (CEQA) Guidelines, which is responsible for the environmental review of all County projects; and

WHEREAS, Pursuant to the California Environmental Quality Act (CEQA), the proposed ordinance is exempt from CEQA by “Categorical Exemption, Class 1 Existing Facilities” found in 14 CCR section 15301 that applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination. . . . The Zone Text Amendment proposes to change certain permitting requirements, adds the multiple residential, 2-unit zone as allowed for short-term rentals and disallows non-hosted short term rentals of residential property; these changes are to an already allowed use in specific zoning districts of the County and will cause a reduction of potential impacts to residential neighborhoods; and therefore, the activity is exempt from CEQA; and

WHEREAS, the Inyo County Planning Commission held a public hearing on January 22 , 2020, to review and consider a request for approval of Zone Text Amendment No. 2020-01, and considered the staff report for the project and all oral and written comments regarding the proposal; and

WHEREAS, ICC Section 18.03.020 in part states that it is necessary for the zoning ordinance to be consistent with the General Plan; and

WHEREAS, the approval of ZTA 2020-01 results in updates to penalties for violations, permitting requirements and changes to allowed activities related to the short-term rental of residential properties, which does not cause new use types to what is already allowed based on General Plan designations and use permits will continue to be required for all short-term rental of residential property activities; and

WHEREAS, ZTA 2020-01 is consistent with the Inyo County Zoning code as it will result updates to penalties for violations, adds multiple residential as an allowed zone for

short-term rentals, includes specific permitting requirements and certain allowed activities related to short-term rental of residential properties, and will not cause new use types to what is already established in the Inyo County Zoning Code and use permits will continue to be required for all for all short-term rental of residential property activities.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that based on all of the written and oral comment and input received at the January 22, 2020 public hearing, including the Planning Department Staff Report, the Planning Commission makes the following findings regarding the proposal and hereby recommends that the Board of Supervisors adopt the following findings for the proposed project:

RECOMMENDED FINDINGS

1. ZTA 2020-01/Short-term Rentals is exempt from CEQA by “Categorical Exemption, Class 1 Existing Facilities” found in 14 CCR section 15301 that applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination. . . . The Zone Text Amendment proposes to change penalties for violations, certain permitting requirements and disallows non-hosted short term rentals of residential property to an already allowed use in specific zoning districts of the County; these changes will cause a reduction of potential impacts to residential neighborhoods; and therefore, the activity is exempt from CEQA.
2. Based on substantial evidence in the record, the proposed Zoning Ordinance Amendment is consistent with the Goals and Policies of the Inyo County General Plan.
3. Based on substantial evidence in the record, the proposed Zoning Ordinance Amendment is consistent with Title 18 (Zoning Ordinance) of the Inyo County Code.

BE IT FURTHER RESOLVED that the Planning Commission recommends that the Board of Supervisors take the following actions:

RECOMMENDED ACTIONS

1. Approve the Amendments to Title 18 regarding Short-term Rental activities based on all of the information in the public record and on the recommendation of the Planning Commission.

PASSED AND ADOPTED this 22nd day of January, 2020 by the following vote of the Inyo County Planning Commission:

AYES:
NOES:
ABSTAIN:
ABSENT:


Chairperson
Inyo County Planning Commission

ATTEST:
Cathreen Richards, Planning Director

By 
Paula Riesen, Secretary of the Commission