

Agenda



County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

January 21, 2020 - 9:00 AM

1. **PUBLIC COMMENT**

CLOSED SESSION

2. **CONFERENCE WITH COUNTY'S LABOR NEGOTIATORS** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Clint Quilter, Assistant County Administrator Leslie Chapman, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, Health and Human Services Director Marilyn Mann, and Chief Probation Officer Jeff Thomson.

OPEN SESSION (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

- 10 a.m.
3. **PLEDGE OF ALLEGIANCE**
4. **REPORT ON CLOSED SESSION AS REQUIRED BY LAW.**
5. **PUBLIC COMMENT**
6. **COUNTY DEPARTMENT REPORTS** (*Reports limited to two minutes*)
7. **INTRODUCTIONS** - The following new employees will be introduced to the Board: Susan Ortega, Office Clerk II, District Attorney's Office; JoEllen Howe, Office Clerk III, and Kristen Pfeiler, Administrative Analyst, HHS; Gael Hueso Beltran, Custodian, Public Works; Mike Garafola, Maintenance Worker I, Road Department; and Luis Camacho Rodriguez, Heavy Equipment Mechanic Trainee, Road Department.

8. **DEDICATION** - The Board will unveil and dedicate a memorial plaque for Mr. Earl Wilson in the Board of Supervisors Chambers, in honor of Mr. Wilson's many years of civic engagement.

CONSENT AGENDA (Approval recommended by the County Administrator)

9. **Clerk of the Board** - Request Board appoint Mr. Toby Dickinson to an unexpired four-year term for an alternate on the Inyo County Fish & Wildlife Commission, ending October 6, 2021. (*Notice of Vacancy resulted in one letter of interest from Mr. Dickinson.*)
10. **County Administrator - Emergency Services** - Request Board: A) declare Verde, Inc. of Lake Wales, FL the successful bidder for enclosed cargo trailers for Flood Fight Emergency Response deployment, per Bid No. 2019-18; and B) authorize a purchase order in an amount not to exceed \$27,137 for the purchase of three (3) 7' x 14' enclosed cargo trailers from Verde, Inc. of Lake Wales, FL.
11. **County Administrator - Information Services** - Request Board ratify and approve purchases during Fiscal Year 2019-2020 from Strictly Technology of Ft. Lauderdale, FL in the amount of \$21,625.00, including a blanket purchase order in the amount of \$8,000 for the remainder of the fiscal year.
12. **County Administrator - Museum** - Request Board approve the following final payments from the Fiscal Year 2018-2019 Advertising County Resources Budget: \$1,875 to the Independence Fishing Derby, Inc., for the 2019 Independence Fishing Derby; \$5,554 to the Lone Pine Chamber of Commerce for the Inyo County and Death Valley Visitor Guides; \$1,833.50 to the Eastern Sierra Artists for the 2019 First Friday Night Markets in Bishop; and \$558.50 to the Bishop Chamber of Commerce and Visitors Center for the Eastern Sierra Easy Hiking Trails Brochure.
13. **County Administrator - Recycling & Waste Management** - Request Board: A) declare Michelli Measurement Group of Stockton, CA the successful bidder for the Lone Pine Landfill Scale Project, per Bid No. 2019-12; and B) authorize the purchase of a fully self-contained portable truck scale with guide rails from Michelli Measurement Group of Stockton, CA in an amount not to exceed \$53,652.00.
14. **District Attorney** - Request Board: A) authorize acceptance of the Inyo County Victim/Witness Assistance Program (VW 19 28 0140) Grant from the Governor's Office of Emergency Services (CalOES) for Fiscal Year 2019-2020; and B) authorize the District Attorney to sign any documentation to accept and utilize the grant on behalf of the County.
15. **Health & Human Services - ESAAA** - Request Board make the following appointments to the Eastern Sierra Area Agency on Aging Advisory Council: Kelli Davis to an unexpired two (2) year term ending December 2021; Joann Poncho to an unexpired two (2) year term ending December 2021; and Patti Hamie-Christensen to an unexpired two (2) year term ending December 2021. (*Notice of Vacancy resulted in requests for appointment from Ms. Poncho, Ms. Davis, and Ms. Hamie-Christensen.*)
16. **Public Works - Airports** - Request Board approve the Memorandum of Agreement between the County of Inyo and the Aeronautical Services of the Federal Aviation Administration for the NOTAM Manager System, and authorize the Director of Public Works to sign.

17. **Public Works** - Request Board reject the bid received for the Annex IS HVAC Retrofit Project and authorize the Public Works Director to re-advertise the project for bid in conjunction with the larger Annex Building HVAC Retrofit Project.

DEPARTMENTAL (To be considered at the Board's convenience)

18. **Health & Human Services - Fiscal** - Request Board: A) ratify and approve the Agreement between the County of Inyo and the County of Santa Cruz for the period of July 1, 2019 through June 30, 2022 for hosting the Medi-Cal Administrative Activities and Targeted Case Management Local Government Agency Consortium, and authorize the Chairperson and HHS' LGA Coordinator to sign; and B) authorize the payment of up to \$2,000 in participation fees for Fiscal Years 2019-2020, 2020-2021, and 2021-2022, contingent upon the Board's approval of future budgets.
19. **Health & Human Services - Fiscal** - Request Board ratify and approve the agreement between the County of Inyo and Bristlecone Motel of Big Pine, CA for the provision of temporary hotel room rental services in an amount not to exceed \$10,000 for the period of November 1, 2019 through June 30, 2021, contingent upon the Board's approval of the Fiscal Year 2020-2021 Budget.
20. **County Administrator - Emergency Services** - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency known as the "Here It Comes Emergency" that was proclaimed in anticipation of run-off conditions from near-record snowpack posing extreme peril to the safety of property and persons in Inyo County.
21. **County Administrator - Emergency Services** - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency known as the "Rocky Road Emergency" that was proclaimed as the result of flooding, mud, and rock landslides and deep snow drifts over portions of Inyo County caused by an atmospheric river weather phenomena that began January 3, 2017 and continued throughout February.

TIMED ITEMS (Items will not be considered before scheduled time but may be considered any time after the scheduled time.)

22. **11 A.M. - COUNTY ADMINISTRATOR - Risk Management** - Request Board approve Ordinance 1249, titled, "An Ordinance of the Board of Supervisors of the County of Inyo, State of California, Amending Subsections (B) and (C) of Section 1.28.040 of the Inyo County Code, Pertaining to Delegation of Authority to Compromise or Settle Claims Against the County," and authorize the Chairperson to sign.

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

23. **PUBLIC COMMENT**

BOARD MEMBERS AND STAFF REPORTS



County of Inyo

Clerk of the Board

CONSENT - ACTION REQUIRED

MEETING: January 21, 2020

FROM: Assistant Clerk of the Board

SUBJECT: Appointment to Fish & Wildlife Commission

RECOMMENDED ACTION:

Request Board appoint Mr. Toby Dickinson to an unexpired four-year term for an alternate on the Inyo County Fish & Wildlife Commission, ending October 6, 2021. (*Notice of Vacancy resulted in one letter of interest from Mr. Dickinson.*)

SUMMARY/JUSTIFICATION:

The alternate position on the Inyo County Fish & Wildlife Commission became vacant when your Board appointed Mr. Warren Allsup to a four-year regular-member term on December 17, 2019.

The vacancy was advertised per your Board's policy. One letter of interest was received for the position, from Mr. Toby Dickinson.

BACKGROUND/HISTORY OF BOARD ACTIONS:

Two terms on the Inyo County Fish & Wildlife Commission expired October 6, 2019. The impending vacancies were advertised in September, per your Board's policy, along with a vacant alternate position that existed.

Four letters of interest were received for the three positions, from Mr. Doug Brown, Mr. Steve Ivey, Mr. Warren Allsup, and Mr. Toby Dickinson. On October 15, your Board reappointed Mr. Brown and Mr. Ivey to respective four-year terms ending October 6, 2023. Your Board also at that time appointed Mr. Allsup to the alternate position – an unexpired four-year term ending October 6, 2021.

Longtime member Mr. Joe Pecsí retired from the Inyo County Fish & Wildlife Commission effective November 1. The vacancy was advertised in advance, per your Board's policy. Three letters of interest were received for the single position, from Mr. Allsup, Mr. Dickinson, and Mr. Daniel McIntosh. On December 16, your Board appointed Mr. Allsup to the regular-member four-year term ending October 6, 2021. This created an immediate vacancy in the alternate position, which the Board directed be advertised and which the Board is now being asked to fill.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to appoint Mr. Dickinson and have the vacancy re-advertised, or leave the position vacant, but neither of these options is recommended given the applicant's interest and availability and the importance of the position to the commission.

OTHER AGENCY INVOLVEMENT:

N/A

FINANCING:

There are no fiscal impacts to the County associated with this appointment, outside of the costs to advertise the Notice of Vacancy.

ATTACHMENTS:

1. Toby Dickinson - F&W (alternate)

APPROVALS:

Darcy Ellis
Darcy Ellis

Created/Initiated - 1/14/2020
Final Approval - 1/14/2020

Darcy Ellis

From: Toby Dickinson <tdickinson1@suddenlink.net>
Sent: Sunday, December 29, 2019 5:50 PM
To: Darcy Ellis
Subject: Re: F&W Commission Update

Inyo County Board of Supervisors
PO drawer "N" Mail
224 N Edwards Street
Independence, CA 93526

My name is Toby Dickinson. I am interested in vacancy recently created by Mr. Warren Allsup's appointment to the Fish and Wildlife Commission. The alternate position is extremely valuable. I am a retired county employee and have sufficient time to be available to attend commission meetings.

My experience, while working for the county, put me in a position to have frequent contact with our game wardens. As Chief Probation Officer I dealt all citations issued to minors. I thereby had frequent contact with the game wardens. After retirement I worked for a local sporting goods store. This allowed me contact with fishing enthusiast, hunters and local law enforcement.

I have lived in the Owen's Valley since 1986. I love the valley, mountains and way of life. It is my hope you might read my previous letters of interest regarding appointment to the F&W Commission.

Respectfully,

Toby W. Dickinson
Chief Probation Officer(Retired)



County of Inyo



County Administrator - Emergency Services

CONSENT - ACTION REQUIRED

MEETING: January 21, 2020

FROM: Kelley Williams

SUBJECT: Award Bid and Approve the Purchase of Three (3) 7' x 14' Enclosed Cargo Trailers

RECOMMENDED ACTION:

Request Board: A) declare Verde, Inc. of Lake Wales, FL the successful bidder for enclosed cargo trailers for Flood Fight Emergency Response deployment, per Bid No. 2019-18; and B) authorize a purchase order in an amount not to exceed \$27,137 for the purchase of three (3) 7' x 14' enclosed cargo trailers from Verde, Inc. of Lake Wales, FL.

SUMMARY/JUSTIFICATION:

The Inyo County Office of Emergency Services utilized the formal bid process for the purchase of three (3) 7' x 14' enclosed cargo trailers to be used to store and transport flood fight emergency response equipment and materials. During the bid process, two bids were received. Verde, Inc. was the highest of the two bids by \$406. The lowest bid, received from Golden West Trailers Sales, did not meet all of the required bid specifications. Therefore, Verde, Inc. was chosen as the successful bidder.

The three (3) enclosed cargo trailers are identified as approved projects within the California Department of Water Resources-Statewide Flood Emergency Response Grant application that was approved by your Board with Resolution 2018-05 "A Resolution of Board of Supervisors, County of Inyo, State of California, Authorizing The Grant Application For the Statewide Flood Emergency Response Program, Inyo Flood Fight Material Emergency Response Project".

These flood fight emergency response trailers will be staged at three different locations throughout Inyo County, to be readily available for rapid deployment to any emergent flood threat or incident.

BACKGROUND/HISTORY OF BOARD ACTIONS:

The Board approved Resolution 2018-05, titled "A Resolution of Board of Supervisors, County of Inyo, State of California, Authorizing the Grant Application for the Statewide Flood Emergency Response Program, Inyo Flood Fight Material Emergency Response Project". The three (3) Flood Fight Emergency Response Trailers were identified as approved projects within the grant application.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not approve this purchase, but this is not recommended at this time. Non-matching grant funds for purchasing equipment are not often available. Inyo County OES is fortunate to have been provided this opportunity. These grant funds must be spent prior to the end of May, 2020.

OTHER AGENCY INVOLVEMENT:

Inyo County Administration-Office of Emergency Services, Inyo Sheriff's Office, Inyo County Public Works/Road Department, City of Bishop and local Volunteer Fire Departments

FINANCING:

The three (3) enclosed cargo trailers have been included in the 2019-2020 DWR -Statewide Flood ER Grant (Budget 610389), Equipment (Object Code 5650).

ATTACHMENTS:

1. BID NO. 2019-18 CARGO TRAILERS
2. BID NO. 2019-18 TABULATION

APPROVALS:

Kelley Williams	Created/Initiated - 12/31/2019
Darcy Ellis	Approved - 1/2/2020
Kelley Williams	Approved - 1/9/2020
Marshall Rudolph	Approved - 1/9/2020
Amy Shepherd	Approved - 1/10/2020
Sue Dishion	Approved - 1/10/2020
Clint Quilter	Final Approval - 1/13/2020



INYO COUNTY PURCHASING
P. O. DRAWER N
INDEPENDENCE, CA 93526
(760) 878-0293
(760) 878-0456

MEMO

Date: December 16, 2019

TO: Prospective Bidder
FROM: Emma Bills, Assistant Purchasing Agent
SUBJ: BID NO. 2019-18 Cargo Trailers

Enclosed you will find Instructions & Conditions along with a full description for three (3) Cargo Trailers being sought for bids. If your company would like to participate, please complete the enclosed Instructions & Conditions and return no later than **Monday, January 6, 2020 at 3:30 P.M.** No fax or emails will be accepted.

Bidders will be notified by mail after the bid has been awarded.

Thank you for your consideration.

COUNTY OF INYO (760) 878-0293

MATERIAL OR SERVICES
TO BE DELIVERED TO:INYO COUNTY ROAD YARD
for EMERGENCY SERVICES
230 SOUTH CLAY STREET
INDEPENDENCE, CA 93526

BILLING ADDRESS;

INYO COUNTY EMERGENCY SERVICES
P.O. DRAWER N
INDEPENDENCE, CA 93526
760-878-0120-phone

RETURN BIDS TO:

INYO COUNTY BOARD CLERK
COUNTY ADMINISTRATIVE CENTER
P.O. BOX N
224 NORTH EDWARDS STREET
INDEPENDENCE, CA 93526**BID OPENING: DATE: Monday, January 6, 2020 TIME: 3:30 P.M. (PDT)**

Prices quoted FOB DESTINATION UNLESS OTHERWISE STATED.

MAKE YOUR BID OR QUOTATIONS IN THE SPACE PROVIDED ON THE ATTACHED SHEETS.

IMPORTANT: Bid must be sealed with bid number as indicated above on the outside of the envelope.

Read the Instructions and Conditions before making your Bid or Quotation.

INSTRUCTIONS & CONDITIONS

1. All prices and notations must be typewritten or written in ink. No erasures permitted. Mistakes may be crossed out and corrections made adjacent and must be initialed in ink by person signing quotation.
2. State brand or make on each item. If quoting an article exactly as specified, the words "or equal" must be stricken out by the bidder. If quoting on other than make, model or brand specified, the manufacturer's name and the catalogue number must be given, or descriptive cut and information attached to the quotations.
3. Quote on each item separately. Prices should be stated in units specified herein.
4. Each quotation must be in a separate sealed envelope with bid number, on outside, and must be submitted to the Inyo County Board Clerk, not later than the hour and day specified hereon, at which time it will be publicly opened and read. A properly addressed and bid numbered envelope, without postage, is included for your convenience.
5. Time of delivery is a part of the consideration and must be stated in definite terms, and must be adhered to. If time varies on different items, the bidder shall so state in the column provided, opposite each item.
6. Terms of less than 10 days for cash discount will be considered as net.
7. All quotations must be signed with the Firm's name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
8. No charge for packing, drayage, or for any other purpose will be allowed over and above the prices quoted on this sheet.
9. The right is reserved, unless otherwise stated, to accept or reject any or all quotations, or any part thereof, either separately or as a whole, or, to waive any informality in a bid.
10. Samples of items, when required, must be furnished free of expense to the County of Inyo and if not destroyed by tests, will upon request be returned at the bidders expense.
11. In case of default by the vendor, the County of Inyo may procure the articles or service from other sources.
12. Cost of transportation, handling, and/or inspection on deliveries or offers for delivery, which do not meet the specifications will be for the account of the vendor.

- 13. The vendor shall hold the County of Inyo, its officers, agents, servants and employees, harmless from liability of any nature or kind on account of use of any copyrighted, or uncopied composition, secret process, patented or unpatented invention, article or appliance furnished or used under this quotation.
- 14. The vendor will not be held liable for failure or delay in fulfillment if hindered or prevented by fire, strikes, or Acts of God.
- 15. Quotations are subject to acceptance at any time within 30 days after opening same, unless otherwise stipulated.
- 16. Verify your quotations before submission as they cannot be withdrawn, or corrected, after being opened.
- 17. Return this sheet whether or not you quote a price. If you do not quote, state your reason, otherwise your name may be removed from the mailing list.
- 18. Amounts paid for transportation of property to the County of Inyo are exempt from Federal Transportation Tax. An exemption certificate is not required where the shipping papers show the consignee as County of Inyo, as such papers may be accepted by the carrier as proof of the exempt character of the equipment.
- 19. **There is a contracting preference of 5% for small business enterprises and 8% for local businesses available for this Request for Proposals (bids). To be eligible for the preferences, a small business enterprise must submit proof of state registration as a SBE with its bid and a local business must provide certification that it is a local business as defined by Inyo County Code §6.06.020 (b) with its bid.**

THE FOLLOWING MUST BE FILLED IN BY THE BIDDER IN SUBMITTING HIS BID:

DATED AT _____ (CITY & STATE)

_____, 20_____

CASH DISCOUNT TERMS _____

To the County of Inyo: We (I) hereby agree to furnish the articles and/or services, at the prices and terms stated subject to the instructions and conditions set forth in this bid.

NAME OF COMPANY _____

NAME OF COMPANY REPRESENTATIVE (PRINTED) _____

COMPANY REPRESENTATIVE SIGNATURE _____

STREET ADDRESS _____

CITY AND STATE _____

PHONE NUMBER _____

FAX NUMBER _____

(3 Quantity) 7' x 14' Enclosed Cargo Trailer

White Exterior Color

Interior Height 78"

¼ " Plywood Interior Sidewalls

¾" Plywood floor

12 Volt dome lights with wall switch

Tandem Axels (5,000# rated axels)

Aluminum Fenders

Rear Ramp Door (w/pad lock securing mechanism)

Side Entry Door Near Front (w/pad lock securing mechanism)

15" Radial tires

15" Spare tire and wheel inside mount

Electric brakes with breakaway switch and battery

7-Way connector

D.O.T. compliant exterior lighting

D.O.T. trailer approved wiring

Receiver hitch for a 2" towing ball

Triangular style trailer tongue and receiver

Heavy Duty Tongue jack with stand and sand pad

D.O.T. Safety chains

GVWR = 9,500 Lbs.

3 Year Standard Manufacturer's Warranty

5 Year Axle Standard Manufacturer's Warranty

California State Sales Tax

Shipping/Delivery Costs

Trailers must be delivered and invoiced no later than May 1, 2020

NOTE: YOUR NAME & ADDRESS (NOT HANDWRITTEN) MUST APPEAR ON THE ENVELOPE WHEN RETURNING YOUR BID. ENVELOPES WITHOUT A RETURN ADDRESS WILL BE DISPOSED OF WITHOUT BEING OPENED.

Subtotal	_____
Sales Tax (7.75%)	_____
Shipping Charge	_____
Total	_____

Delivery will be made in _____ days after receipt of order.

Bid prices will remain valid and in effect through _____

Indicate any exception to the bid:

COUNTY OF INYO BID TABULATION

Project Title & Bid No. 2019-18 Cargo Trailers

Bid Opening Date: 01-06-20 Location: County Admin Center

	BIDDER NAME	Base Bid	Bid Additive A	Bid Additive B	Bid Additive C	Total Base Bid and Additives	Bond
1.	Verde Inc.	\$27,137.00					
2.	Golden West Trailers	\$26,731.92					
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Opened By: Darcy Ellis

Present: Kelley Williams





County of Inyo



County Administrator - Information Services

CONSENT - ACTION REQUIRED

MEETING: January 21, 2020

FROM:

SUBJECT:

RECOMMENDED ACTION:

Request Board ratify and approve purchases during Fiscal Year 2019-2020 from Strictly Technology of Ft. Lauderdale, FL in the amount of \$21,625.00, including a blanket purchase order in the amount of \$8,000 for the remainder of the fiscal year.

SUMMARY/JUSTIFICATION:

County Purchasing Policy indicates that any department wide purchases from one vendor for over \$10,000.00 must be approved by the Board. Information Services has purchased \$13,625.00 from Strictly Technology this fiscal year, and we respectfully request those purchases be approved and we be authorized for an additional \$8,000.00 blanket purchase order for said vendor.

These purchases are typically for computers or computer technology related items. It has always been a policy to acquire three quotes from other vendors prior to purchasing items, and we purchase the items using the lowest-cost quotes.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could decide not to approve this request which would result in our department purchasing higher priced items from a different vendor. If the Board decides not to approve at least the \$5,814.64, Inyo County will default on payments for purchases already received and would need to return those items for a refund.

OTHER AGENCY INVOLVEMENT:

FINANCING:

These expenses are budgeted in various Information Services budgets (011801, 011808) in the Equipment object code and the Office & Other Equipment (5650/5232). No County General Funds.

ATTACHMENTS:

APPROVALS:

Lavon Sargent

Darcy Ellis

Amy Shepherd

Marshall Rudolph

Scott Armstrong

Created/Initiated - 1/13/2020

Approved - 1/13/2020

Approved - 1/14/2020

Approved - 1/14/2020

Final Approval - 1/14/2020



County of Inyo



County Administrator - Museum

CONSENT - ACTION REQUIRED

MEETING: January 21, 2020

FROM: Jon Klusmire

SUBJECT: Final Community Project Sponsorship Grant Payments for four completed projects.

RECOMMENDED ACTION:

Request Board approve the following final payments from the Fiscal Year 2018-2019 Advertising County Resources Budget: \$1,875 to the Independence Fishing Derby, Inc., for the 2019 Independence Fishing Derby; \$5,554 to the Lone Pine Chamber of Commerce for the Inyo County and Death Valley Visitor Guides; \$1,833.50 to the Eastern Sierra Artists for the 2019 First Friday Night Markets in Bishop; and \$558.50 to the Bishop Chamber of Commerce and Visitors Center for the Eastern Sierra Easy Hiking Trails Brochure.

SUMMARY/JUSTIFICATION:

Independence Fishing Derby, Inc. was awarded a FY 2018-19 County of Inyo Community Project Sponsorship Fishing Derby Grant in the amount of \$7,500 to help sponsor the Independence Father's Day Weekend Fishing Derby. After contracts were finalized, 75 percent the grant funds were disbursed to the Friends. The event organizers have provided staff with sufficient documentation of acceptable expenses for reimbursement for a final payment of \$1,875. The Friends also provided evidence that Inyo County was prominently mentioned as a sponsor of the event in ads and other promotional material.

The Lone Pine Chamber of Commerce was awarded a FY 2018-19, Non-Competitive, Line Item County of Inyo Community Project Sponsorship Grant in the amount of \$8,878 to help produce and distribute the 2019 Inyo County Visitor Guide. After contracts were finalized, 50 percent of the grant funds were disbursed. The Chamber has provided staff with sufficient documentation of acceptable expenses for reimbursement for a final payment and also provided evidence that Inyo County was prominently mentioned as a sponsor of the event in ads and other promotional material.

The Lone Pine Chamber of Commerce and the Death Valley Lone Pine Chamber of Commerce worked together to complete the FY 2018-19 Non-Competitive, Line Item County of Inyo Community Project Sponsorship Grant in the amount of \$6,314 to help sponsor the 2019 Death Valley Visitor Guide. The Death Valley Chamber provided information and other support while the Lone Pine Chamber handled the financial aspects of publishing the Guide, and thus obtained the CPSP Grant funding. After contracts were finalized, 50 percent of the grant funds were disbursed to the Lone Pine Chamber of Commerce. The Chamber has provided staff with sufficient documentation of acceptable expenses for reimbursement for a final payment and provided evidence that Inyo County was prominently mentioned as a sponsor of the event in ads and other promotional material.

The Chamber submitted a single request for the final payment for both CPSP grants, and completed both Visitor Guides for a total cost of \$13,150, which is \$2,140 LESS than the total allocation for both grants. Thus, the final

payment for both grants to the Lone Pine Chamber will be \$5,554.

The Eastern Sierra Artists non-profit group was awarded a FY 2018-19 County of Inyo Annual New Community Project Sponsorship Grant in the amount of \$3,667 to help sponsor the First Friday Night Markets events in downtown Bishop. After contracts were finalized, 50 percent the grant funds were disbursed to the group. The event organizers have provided staff with sufficient documentation of acceptable expenses for reimbursement for a final payment of \$1,835.50. The Eastern Sierra Artists also provided evidence that Inyo County was prominently mentioned as a sponsor of the event in promotional material.

The Bishop Chamber of Commerce and Visitors Bureau was awarded a FY 2018-19, Annual New Community Project Sponsorship Grant in the amount of \$1,117 to revise and reprint the Eastern Sierra Easy Hiking Trails brochure. After contracts were finalized, 50 percent of the grant funds were disbursed to the Bishop Chamber of Commerce. The Chamber has provided staff with sufficient documentation of acceptable expenses for reimbursement for a final payment of \$558.50. The organizers also provided evidence that Inyo County was prominently mentioned as a sponsor of the event in ads and other promotional material.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could chose to not make these final grant payments, which would result in grant recipients receiving only partial grant funding.

OTHER AGENCY INVOLVEMENT:

CAO; Auditor/Controller.

FINANCING:

The Community Project Sponsorship Program is part of the Advertising County Resources budget and is financed from the General Fund. Funds for these grants have been budgeted in the FY 2018-19 Advertising County Resources Budget (011400) in the Object Codes noted in the Departmental Recommendation.

ATTACHMENTS:

1. Independence Fishing Derby; LP Visitor Guides
2. First Friday Markets; Easy Hiking Trails Brochure

APPROVALS:

Jon Klusmire	Created/Initiated - 1/10/2020
Darcy Ellis	Approved - 1/10/2020
Amy Shepherd	Approved - 1/13/2020
Marshall Rudolph	Approved - 1/13/2020
Leslie Chapman	Final Approval - 1/15/2020

Independence Fishing Derby Inc.
P. O. Box 21
Independence, CA 93526

September 23, 2019

Board of Supervisors
County of Inyo
PO Box N
Independence, California 93526

Subject: Final Report for the Father's Day Weekend Fishing Derby
Community Project Sponsorship Grant

Dear Board of Supervisors,

The annual Independence Fishing Derby took place on Saturday, June 15, 2019 and participants of all ages had wonderful day fishing in and around the Independence area, followed by the weigh-in and awarding of prizes at Dehy Park. Out of the many participants, 184 of them weighed in and registered to win prizes, 98 adults and 86 children. Categories included heaviest fish, heaviest stringer, largest wild trout, and largest bluegill and blind bogey (adult and junior divisions).

Visitors to Inyo County came from Ridgecrest, Tehachapi, Lancaster, Huntington Beach, Paso Robles, Glendora, Cypress, Yucaipa, Moorpark, Laguna Niguel, Oak Hills, San Jacinto and several out of state visitors. Locals from the Owens Valley also participated.

The Independence Fishing Derby, Inc., comprised of several community members, worked together to plan, promote, buy and collect awards and run the derby weigh-in, exhibiting good teamwork. The Committee sent mass email messages via the derby database and interfaced with the public to answer questions and provide maps and fishing guides, as well as manage the financial accounting for the event. The Independence Fishing Derby, Inc. has a Facebook page that is utilized by many participants.

The Independence Fishing Derby Committee worked with the Department of Fish and Wildlife to open the event to a wide variety of fish, encouraging contestants to use multiple fisheries available to our area with great success.

Fishing enthusiasts of all ages came to enjoy a great day of Eastern Sierra fishing, many of whom were previous participants of the Independence Fishing Derby. Many families have been returning to the valley for the past 20+ years for this event. It was an enjoyable, family event and we look forward to next year's Independence Fishing Derby! The Independence Fishing Derby Committee thanks the County of Inyo for sponsorship of this event.

Sincerely,



Laura Piper
on behalf of the
Fishing Derby Committee



**COUNTY OF INYO
COMMUNITY PROJECT SPONSORSHIP PROGRAM
REIMBURSEMENT REQUEST FORM**

Mail Reimbursement Request To:

County of Inyo
Community Project Sponsorship Program
P. O. Drawer N
Independence, CA 93526

Total Requested \$ 1,875.00
Mid Project Request
(list relevant invoices)
Final Payment Request
(if yes, complete all sections
below)

Grant Recipient Name Independence Fishing Derby (Formerly under Friends of the Mt Whitney Fish Hatchery but no longer affiliated)

Project Name Father's Day Weekend Independence Fishing Derby

EXPENDITURES (LIST ONLY THOSE FOR WHICH INVOICES ARE ATTACHED)

INVOICE DATE	VENDOR NAME	DESCRIPTION OF SERVICES RENDERED	INVOICE AMOUNT
6/14/19	Wrights Rainbows	Live Rainbow Trout	\$ 4,455.00
5/25/19	Sportsmans Warehouse	Fishing Poles/prizes	\$ 2,608.92
6/9/19	Kmart	Water for derby/misc	\$ 159.56
5/29/19	Lone Pine Sporting Goods	Prizes - Fishing items	\$ 326.47
5/31/19	Gardner's True Value	Prizes/etc.	\$ 261.29
1/9/19	Discount Mugs	tshirts/kids packs/misc	\$ 2,069.63
1/10/19	Discount Mugs	kids packs	\$ 165.00
1/23/19	Southern Advertising, Inc.	Caps	\$ 956.40
1/15/19	Eagle Claw	fishing kits	\$ 60.00

Invoice Total \$ 12,234.62
Total Reimbursement requested (if different) \$ 1,875.00

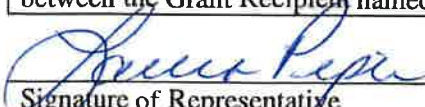
CHECK LIST FOR FINAL REIMBURSEMENT

Sample of Promotional Materials Identifying Inyo County as a Sponsor of the Activity Date Project/Event Completed June 15, 2018

Final Report to the Board of Supervisors
Oral Report Report of Eligible Staff Costs
Written Report

Documentation of All Eligible Expenses

I certify that all expenditures associated with this reimbursement request are consistent with the grant agreement between the Grant Recipient named above and the County of Inyo


Signature of Representative

Vice President/Treasurer
Title

September 24, 2019
Date

EXPENDITURES (LIST ONLY THOSE FOR WHICH INVOICES ARE ATTACHED)

INVOICE DATE	VENDOR NAME	DESCRIPTION OF SERVICES RENDERED	INVOICE AMOUNT
3/20/19	Reagan's Sporting Goods	Fishing Items	\$ 464.14
3/20/19	Mac's Sporting Goods	Fishing Items/Prizes	\$ 86.13
5/25/19	Sportsmans Warehouse	Silent Auction items	\$ 121.01
6/2/19	Smart & Final	items for ice chests	\$ 23.67
6/1/19	Walmart	Fishing/silent auction	\$ 243.53
8/1/19	Home Depot	misc	\$ 41.99
6/4/19	Independence Shell	prizes/gift cards	\$ 50.00
8/5/19	Rite Aid	items for ice chests/silent auction	\$ 41.88
3/20/19	Back Alley Bowl	gift certificates	\$ 100.00
		Total this page	\$ 1,172.35

SPORTSMANS WAREHOUSE
1443 S Carson St
Carson City NV 89701-5227
775-884-2100

CUSTOMER ID: 0229-1217548
PIPER

SALES ASSOCIATE:

1399318	USESP662M/30CBO	69.95	T
	ITEM DISCOUNT	17.49-	
1399323	USELSP602M/30C	69.95	T
	ITEM DISCOUNT	17.49-	
1399323	USELSP602M/30C	69.95	T
	ITEM DISCOUNT	17.49-	
1483538	PRESIDENT SPIN	79.95	T
	ITEM DISCOUNT	19.99-	
1483538	PRESIDENT SPIN	79.95	T
	ITEM DISCOUNT	19.99-	
1483538	PRESIDENT SPIN	79.95	T
	ITEM DISCOUNT	19.99-	
1483538	PRESIDENT SPIN	79.95	T
	ITEM DISCOUNT	19.99-	
1483455	MACH SPEED SPIN	79.95	T
	ITEM DISCOUNT	19.99-	
1489737	LASER SS 6'6" S	79.99	T
	ITEM DISCOUNT	20.00-	
1489737	LASER SS 6'6" S	79.99	T
	ITEM DISCOUNT	20.00-	
1399314	NIGHTHAWK SPINN	99.99	T
	ITEM DISCOUNT	25.00-	
1399314	NIGHTHAWK SPINN	99.99	T
	ITEM DISCOUNT	25.00-	
1419261	AMPHIBIAN SPIN	19.99	T
	ITEM DISCOUNT	5.00-	
1419261	AMPHIBIAN SPIN	19.99	T
	ITEM DISCOUNT	5.00-	
1527669	SPLASH ORANGE S	27.99	T
	PROMO DISCOUNT	14.00-	
1527668	SPLASH GREEN SP	27.99	T
	PROMO DISCOUNT	14.00-	
1401535	MICRO 33 SPINNI	25.99	T
	ITEM DISCOUNT	6.50-	
1484922	CMF PANFISH SPI	29.99	T
	ITEM DISCOUNT	7.50-	
1484927	CMF TROUT WEST	29.99	T
	ITEM DISCOUNT	7.50-	
1419267	CRUSADER SPIN C	24.99	T
	ITEM DISCOUNT	6.25-	
1419261	AMPHIBIAN SPIN	19.99	T
	ITEM DISCOUNT	5.00-	
1482089	R2F3 ALL SPECIE	19.99	T
	ITEM DISCOUNT	5.00-	
1482089	R2F3 ALL SPECIE	19.99	T
	ITEM DISCOUNT	5.00-	
1484922	CMF PANFISH SPI	29.99	T
	ITEM DISCOUNT	7.50-	
1484922	CMF PANFISH SPI	29.99	T
	ITEM DISCOUNT	7.50-	

1419268	CRUSADER SPIN C	24.99	T
	ITEM DISCOUNT	6.25-	
1419268	CRUSADER SPIN C	24.99	T
	ITEM DISCOUNT	6.25-	
1419268	CRUSADER SPIN C	24.99	T
	ITEM DISCOUNT	6.25-	
1419268	CRUSADER SPIN C	24.99	T
	ITEM DISCOUNT	6.25-	
1419268	CRUSADER SPIN C	24.99	T
	ITEM DISCOUNT	6.25-	
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1419268	CRUSADER SPIN C	24.99	T
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1419268	CRUSADER SPIN C	24.99	T
	ITEM DISCOUNT	6.25-	
1419268	CRUSADER SPIN C	24.99	T
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1419268	CRUSADER SPIN C	24.99	T
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1419268	CRUSADER SPIN C	24.99	T
	ITEM DISCOUNT	6.25-	
1484927	CMF TROUT WEST	29.99	T
	ITEM DISCOUNT	7.50-	
1484927	CMF TROUT WEST	29.99	T
	ITEM DISCOUNT	7.50-	
1484927	CMF TROUT WEST	29.99	T
	ITEM DISCOUNT	7.50-	
1527668	SPLASH GREEN SP	27.99	T
	PROMO DISCOUNT	14.00-	
1527668	SPLASH GREEN SP	27.99	T
	PROMO DISCOUNT	14.00-	
1527668	SPLASH GREEN SP	27.99	T
	PROMO DISCOUNT	14.00-	
1484927	CMF TROUT WEST	29.99	T
	ITEM DISCOUNT	7.50-	
1484927	CMF TROUT WEST	29.99	T
	ITEM DISCOUNT	7.50-	
1484927	CMF TROUT WEST	29.99	T
	ITEM DISCOUNT	7.50-	
1527669	SPLASH ORANGE S	27.99	T
	PROMO DISCOUNT	14.00-	
1527669	SPLASH ORANGE S	27.99	T
	PROMO DISCOUNT	14.00-	
1527669	SPLASH ORANGE S	27.99	T
	PROMO DISCOUNT	14.00-	
1527669	SPLASH ORANGE S	27.99	T
	PROMO DISCOUNT	14.00-	
1527669	SPLASH ORANGE S	27.99	T
	PROMO DISCOUNT	14.00-	
1527668	SPLASH GREEN SP	27.99	T
	PROMO DISCOUNT	14.00-	

Sportsman
Warehouse 3 of 3

SUBTOTAL 2,424.65
SALES TAX 184.27
TOTAL 2,608.92
VISA (2,608.92)

VISA SALE \$2608.92
XXXXXXXXXXXX5465 CHIP
APPR: 073509
JOURNAL: 0229075882368727

AID: A0000000980840
Application Label: US DEBIT
Cryptogram Type: TC
Cryptogram: E426C3DBA1BC6DB3
PIN Statement: PIN Bypassed

YOU SAVED 224.00 ON SALE ITEMS!

Tran Code: 09D 195H 007 0268



09D195H0070268

810 # 54
Register:REG7 May 25 2019 3:20 PM

Thank you for shopping at
SPORTSMAN'S WAREHOUSE!

30-day return policy with receipt
only. Merchandise must be resaleable.
For the safety of our customers, all
sales of firearms, ammunition, powder,
primers, software, thermal underwear,
and swimwear are FINAL.

Don't forget to register your Loyalty
Card at sportsmans.com/loyalty
to redeem your rewards!

We value your opinion - visit
sportsmans.com/survey
to complete a survey about your
recent shopping experience.

For your time,
you will be entered into our
monthly drawing for a chance
to win 1 of 5

\$100.00 gift cards
which can be redeemed in store
or online at
sportsmans.com



KMART STORE 7756
 1200 NORTH MAIN ST
 BISHOP, CA 93514
 (760)872-7030

***** YOUR BISHOP KMART *****
 ***** IS NOW HIRING *****

CASHIER: LIZBETH
 Shop Your Way Rewards XXXXXXXXXXXX6562

GENERAL MERCHANDISE

0752716222 49 GAL TOTE
 2 @ 1/24.99 A 49.98 T
 0752716223 4DRWR CRT BL
 2 @ 1/32.99 65.98 T

GROCERY

88396747125 ASRT CUTLERY
 1 @ 2/6.00 A 3.00 T
 02754100914 WATER 24PK
 2 @ 1/3.99 7.98 F
 9001 CRV
 2 @ 1/1.20 2.40 F
 88396738141 35PK WATER
 4 @ 2/7.00 A 14.00 F
 9079 CRV
 4 @ 1/1.75 7.00 F

Kmart All
 SYW Bonus Pts Earned: 10300

**** TAX 9 22 BAL 159.56
 XXXXXXXXXXXX0975
 VS APPROVAL 013928
 AUTH MODE: E
 AID:A000000980840
 APPL PRM NAME:US DEBIT
 CVM: VERIFIED BY SIG
 VF VS 159.56
 CHANGE .00

TOTAL NUMBER OF ITEMS = 17

I agree that this sale is subject to
 the cardholder agreement issued by
 my card provider.



096 TPY ZJO 006 KUJ J0Y

RECEIPT# 07756 060919 001 93073

06/09/19 9:36 AM 7756 01 9307 0050

LONE PINE SPORTING GOODS
 220 S. MAIN ST
 LONE PINE CA

DATE 5/29/19

NAME Dan Reade		ORDER NO.	
ADDRESS Indi. Fish Derby		CITY, STATE, ZIP	
SOLD BY	CASH	C.O.D.	CHARGE
			ON ACCT
			MDSE. RETD. PAID OUT
			EACH
QUAN.	DESCRIPTION	PRICE	AMOUNT
1	1 Fishing Pole Combo		41.99
2	1 Fishing Pole Combo		54.99
3	6 Fishing pole Holders	4.59	27.54
4	2 Mammal Tackle Box	12.99	25.98
5	1 ZOMBIE Tackle Box		12.99
6	2 Fishing Creels	19.99	39.98
7	1 Fishing Creel		13.99
8	1 Mens Fishing Shirt		18.99
9	2 Large Creels	28.99	57.98
10	3 Eagle Claw Trout Kits	6.33	18.99
11			
12			
13			
14			
RECEIVED BY		TAX	23.05
		TOTAL	326.47

THANK YOU FOR SHOPPING AT
 Gardner's True Value
 104 S Main
 P O Box 920
 Lone Pine, CA 93545
 (760) 876-4208

5/31/19 8:46AM JOSH 553 SALE

0848-2604	9	EA	15.99	EA
CANVAS CREEL				143.91
0004-0158	1	EA	18.99	EA
MASTER FISHING POLE				18.99
AVRZ-2000-C	1	EA	39.99	EA
MITHELL REEL				39.99
BTBF02	3	EA	5.49	EA
FL. ORANGE POWER BAIT				16.47
BTBY2	3	EA	5.49	EA
YELLOW POWER BAIT				16.47
BTBP2	1	EA	5.49	EA
PINK POWER BAIT				5.49
HARRIPMD8	5	EA	5.99	EA
PANTHER MARTIN 1PMD8				29.95
WATEPSS-5	10	EA	1.69	EA
#5 SINKER				16.90
7777	5	EA	2.99	EA
SPORTING GOODS				14.95

SUB-TOTAL: 303.12 TAX: 18.79
 DISCOUNT: -60.62 TOTAL: 261.29
 BK CARD AMT: 261.29
 BK CARD#:

==>> JRNL#I14483 <<==
 CUST # *5

RECEIPT REQUIRED FOR ALL EXCHANG
 OR RETURNS

Customer Copy



Invoice # DM3574042

Date January 09, 2019 11:32 am
Status Paid

Payment Type Paypal
Amount \$2069.63

Transaction ID AC001AE1DA1A
PAID

BILL TO :

NAME : Kelly Reade
EMAIL : kellyreade@gmail.com
ADDRESS : PO BOX 21
CITY : INDEPENDENCE
STATE : CA ZIP : 93526
CELL NUMBER : 7606140044
OFFICE PHONE : 7606140044

SHIP TO:

LOCATION:
NAME: Kelly Reade
BUSINESS NAME:
ADDRESS: 132 N JACKSON ST
CITY: INDEPENDENCE
STATE: CA ZIP :93526
CELL NUMBER: 7606140044
OFFICE PHONE: 7606140044

PART A



ITEM PRICING

Price (44 @ 5.43): \$238.92
Base Color Price : \$0.00
1 Screen Charges : \$24.50
XXL Additional : \$30.00

Subtotal : \$293.42
Shipping: \$0.00

Item Total: \$257.58

G5000 (Sport Grey)
Print On : Left Breast
Imprint Color : Reflex Blue
Imprint : Clip art & text
Estimated Delivery Date: January 21 - 22, 2019

XS	S	M	L	XL	XXL	3XL	4XL	5XL	6XL
		8	12	12	12				

PART B



ITEM PRICING

Price (48 @ 4.85): \$232.80
Base Color Price : \$0.00
1 Screen Charges : \$49.00

Subtotal : \$281.80
Shipping: \$0.00

Item Total: \$246.88

G5000B (Sport Grey)
Print On : Left Breast
Imprint Color : Reflex Blue
Imprint : Design lab
Estimated Delivery Date: January 21 - 22, 2019

XS	S	M	L	XL	XXL	3XL	4XL	5XL	6XL

12 12 12 12

SIZES NOT SHOWN

PART C



BPK13 (Blue)
Print On : Front Side Imprint
Imprint Color : White
Imprint : Design lab
Estimated Delivery Date: January 18 - 19, 2019

ITEM PRICING

Price (100 @ 1.65):	\$165.00
Base Color Price :	\$0.00
1 Screen Charges :	\$24.50
Subtotal :	\$189.50
Shipping:	\$0.00
Item Total:	\$189.50

S/B 200
Placed new order for add'l 100 on 1/12/19 - no screen charge -

PART D



AK28641 (Orange-Yellow)
Print On : Front Side Imprint
Imprint Color : Black
Imprint : Design lab
Estimated Delivery Date: January 31 - 01, 2019

ITEM PRICING

Price (250 @ 0.89):	\$222.50
Base Color Price :	\$0.00
1 Screen Charges :	\$45.00
Subtotal :	\$267.50
FEDEX RESID Shipping :	\$22.00
Item Total:	\$289.50

PART E



KZEPU (Royal Blue)
Print On : Front Side Imprint
Imprint Color : White (Recommended)
Imprint : Design lab
Estimated Delivery Date: January 18 - 19, 2019

ITEM PRICING

Price (250 @ 0.95):	\$237.50
Base Color Price :	\$0.00
1 Screen Charges :	\$24.50
Subtotal :	\$262.00
Shipping:	\$0.00
Item Total:	\$262.00

PART F



IVFA100 (White)
Print On : Front Side Imprint
Imprint Color : Blue 072
Imprint : Design lab
Estimated Delivery Date: January 24 - 25, 2019

ITEM PRICING

Price (200 @ 1.83):	\$366.00
Base Color Price :	\$0.00
1 Screen Charges :	\$35.00
Subtotal :	\$401.00
FEDEX RESID Shipping :	\$28.00
Item Total:	\$429.00

PART G



SGL01 (BLACKBLUE)
Print On : One
Imprint Color : Black
Imprint : Design lab
Estimated Delivery Date: January 31 - 01, 2019

ITEM PRICING

Price (250 @ 0.93):	\$232.50
Base Color Price :	\$0.00
1 Screen Charges :	\$24.50
Subtotal :	\$257.00
Shipping:	\$0.00
Item Total:	\$257.00

PART H



CAP44 (CamoBlue)
Print On : Front Side Imprint
Imprint Color : White
Imprint : Design lab
Estimated Delivery Date: January 18 - 19, 2019

ITEM PRICING

Price (150 @ 2.41):	\$361.50
Base Color Price :	\$0.00
1 Screen Charges :	\$24.50
Subtotal :	\$386.00
Shipping:	\$0.00
Item Total:	\$386.00

Order Total

Ship Residence Additional :	\$1.50
Shipping Charges:	\$51.50
15% Discount Discount Total :	-\$308.53

Note# MugBucks :	\$-11.56
MugBucks™ Used:	-\$11.56
Grand Total :	\$2,069.63

Questions? Call Us Today: 1-800-569-1980

Login To Your Account | View All Orders | Shop Now: www.discountmugs.com



Invoice # DM3575195

Date January 10, 2019 11:21 am

Payment Type Credit Card

Transaction ID AE001AE85F6C

Status Paid

Amount \$165.00

PAID

BILL TO :

NAME : Kelly Reade
EMAIL : kellyreade@gmail.com
ADDRESS : P.O. Box 21
CITY: INDEPENDENCE
STATE: CA **ZIP :** 93526
CELL NUMBER: 7606140044
OFFICE PHONE: 7606140044

SHIP TO:

LOCATION:
NAME: Kelly Reade
BUSINESS NAME: Kelly Reade
ADDRESS: 132 N JACKSON ST
CITY: INDEPENDENCE
STATE: CA **ZIP :** 93526
CELL NUMBER: 7606140044
OFFICE PHONE: 7606140044

ORDER DETAILS



ITEM PRICING

Price (100 @ 1.65):	\$165.00
Base Color Price :	\$0.00
Subtotal :	\$165.00
Shipping:	\$0.00
Item Total:	\$165.00

BPK13 (Blue)
Print On : Front Side Imprint
Imprint Color : White
Imprint : Custom graphic (Waiting)
Estimated Delivery Date: January 21 - 22, 2019

Order Total

Grand Total : \$165.00

Questions? Call Us Today: 1-800-569-1980

Login To Your Account | View All Orders | Shop Now: www.discountmugs.com

SPOTLIGHT

Right in the heart of it all

Dare to embrace Independence By Register Staff

The word "Inyo" is believed to be the Paiute word for "the dwelling place of the Great Spirit," and Independence, the Inyo County seat, is just that, especially for anglers.

The Independence area is known for having some of the best creek fishing east of the Sierra.

This area is not nearly as frequented as some of the more popular fishing spots in Bishop or Lone Pine. That means there are a lot of fish and not as many anglers, making Independence as quiet and peaceful as it is serene.

The Onion Valley area, which is west of Independence via Onion Valley Road, offers a campground and a pack station.

There also is a trailhead access to several alpine lakes, perfect for anglers who want to go fishing in the backcountry. This is one of the highest trailheads in the Sierra. Maps and detailed lake access information are available at

See **INDEPENDENCE**, pg. 84



Coming up from Corona for the 2017 Independence Father's Day Fishing Derby was the Vidaca family, from left, Kara, Jakob, Bert and Luke, who won a Blind Bogey Prize.

File photo

Visit Independence, CA on
Father's Day Weekend
for the Annual

INDEPENDENCE **FISHING** DERBY

Saturday, June 16, 2018

Weigh-in from 10:30 a.m.-3:00 pm at Dehy Park
Awarding of Prizes begins at 4:00 p.m. at Dehy Park

This is a **FREE** Blind Bogey Event...
Prizes, Silent Auction & Live Music at the Weigh-in
Fishing Fun for the Whole Family!!

Sponsored by:
COUNTY OF INYO
Friends of the Mt. Whitney Fish Hatchery

For more information, contact

(760)878-2037 • (760)614-0044 or kellyreade@gmail.com

18 Eastern Sierra Fishing Guide (Maps on pages 46-59)

Southern Advertising, Inc.

Invoice

Remittance: 14 Bill Drive, Greer, SC 29651

Date	Invoice #
1/23/2019	I-53831

Bill To
Independence Fishing Derby Kelly Reade 132 N Jackson St Independence, CA 93526

Ship To
Independence Fishing Derby Kelly Reade 132 N Jackson St Independence, CA 93526

P.O. Number	Rep	Ship Date	Ship Via	Terms	Due Date
	DKB-R	1/22/2019		Net 20	2/12/2019

Item Code	Description	Quantity	Price Each	Amount
RHT41-Blue	(LOGO with DATE) Trout PreDecorated Caps	48	12.95	621.60T
RHT41-Blue	(LOGO no date) Trout PreDecorated Caps	24	13.95	334.80T

*pd
1/23/19
OK #275*

Tax ID	

Subtotal	\$956.40
Sales Tax (0.0%)	\$0.00
Total	\$956.40
Payments/Credits	\$0.00
Balance Due	\$956.40

Phone #
864-458-8180



www.eagleclaw.com

TOURNAMENT KIT ORDER FORM

Eagle Claw tournament kits include an assortment of specially selected items for 50 anglers. They are ideal for tournaments, kids fishing derbies, fishing education classes or any other multi-angler event. Each kit contains: 50 packages of species specific hooks, terminal tackle, tackle box decals, and an Eagle Claw banner. (Items may vary.)

Each kit will be shipped to the address entered below. A shipping & handling fee of \$20.00 per kit is required for shipping within the continental United States or \$30.00 for shipping within Canada, Alaska or Hawaii. Once payment and event information has been received, please allow up to 4 weeks for delivery.

>>>PLEASE PRINT LEGIBLY OR WE MAY NOT BE ABLE TO FULFILL YOUR ORDER.

KIT TYPE	KIT PART NUMBER	QUANTITY
Trout Kit	TournKit-Tro	3
Catfish Kit	TournKit-Cat	
Panfish and Crappie Kit	TournKit-Pan	
Bass Kit	TournKit-Bas	
Walleye Kit	TournKit-Wal	
Saltwater Kit	TournKit-SW	
Order Total		\$20.00 ea. (\$30 ea.CAN,AK,HI) \$ 60.00

NOTE: These kits are not authorized for individual resale **WARNING:** This product can expose you to chemicals including lead, which is known to the State of California to cause cancer and birth defects or other reproductive harm. For more information go to www.P65Warnings.ca.gov

Shipping Information: (All fields are required to complete order)

Name: Kelly Reade Phone: (760) 614-0044
 Organization: Independence Fishing Derby Committee
 Event Name: Independence Fishing Derby
 Event Date: June 15, 2019
 Shipping Address: 132 N. Jackson Street (NO PO BOX #'s)
 City: Independence State: CA Zip: 93526

Please send a check to:
(payable to Wright & McGill Co.)

Wright & McGill Co.
Attn: Tournament Kit Dept.
4245 E. 46th Avenue
Denver, CO 80216

Or, you can use a Visa/Mastercard: by faxing your order to: (720) 941-7949 or email: nweaver@eagleclaw.com

Billing Information:

Name on the card: Kelly Reade, Independence Fishing Derby Phone: (760) 614-0044
 Billing Address: PO Box 21
 City: Independence State: CA Zip: 93526
 Email Address: kellyreade@gmail.com

Select one: Visa MasterCard

Card # 4404-4300-0018-5457

Expiration Date: 2/21 Security Code: 013

Eagle Claw Fishing Tackle Co. / Denver, CO 80216 USA

\$60.00

ordered 4/7/19 / kr
paid debit card



Eagle Claw Fishing Tackle
4245 E. 46th Ave
Denver, CO 80216
303-321-1481

INVOICE

Invoice No: 9122250
 Invoice Date: 15-JAN-19
 Clerk: JKLASSEN

BILL TO: COUNTRY STORE
 WALK-IN
 N/A, N/A N/A
 US

SHIP TO: COUNTRY STORE
 WALK-IN
 N/A, N/A N/A
 US

ITEM	DESCRIPTION	QTY	PER/UNIT PRICE	TOTAL
047708674270	SHIPPING & HANDLING FOR COUNTRY STORE	3	20	60.00

EAGLE CLAW
 4245 EAST 46TH AVE
 DENVER, CO 80216
 01/15/2019 10:59:19
 CREDIT CARD
 VISA SALE
 Card # XXXXXXXXXXXX5+57
 SEQ #: 4
 Batch #: 373
 INVOICE 4
 Approval Code: 015928
 Entry Method: Manual
 Mode: Online
 Tax Amount: \$0.00
 Avs Code: NNN
 Card Code: M

INDEPENDENCE

FISHING DERBY T-KITS JK	SALE AMOUNT	\$60.00		
			Discount:	0.00
	CUSTOMER COPY		Sub Total:	60.00
			Tax:	0.00
	Thank You and good fishing!!!		Invoice Total:	60.00

REAGAN'S SPORTING GOODS
 963 NORTH MAIN STREET
 BISHOP, CA 93514
 (760) 872-3000

TE 03/20/2019 WED TIME 14

	@ 14.99	
TAXABLE T1		\$89.96
-%DISCOUNT		-25.000%
AMOUNT T1		-22.49
	@ 29.99	
TAXABLE T1		\$59.96
-%DISCOUNT		-25.000%
AMOUNT T1		-15.00
3X	@ 4.99	
TAXABLE T1		\$239.00
-%DISCOUNT		-25.000%
AMOUNT T1		-59.88
3X	@ 34.99	
TAXABLE T1		\$104.97
-%DISCOUNT		-25.000%
AMOUNT T1		-26.24
TAXABLE T1		\$39.99
-%DISCOUNT		-25.000%
AMOUNT T1		-10.00
TAXABLE T1		\$19.99
-%DISCOUNT		-25.000%
AMOUNT T1		-5.00
TAXABLE T1		\$19.99
-%DISCOUNT		-25.000%
AMOUNT T1		-5.00
TAXI		\$39.99
TOTAL		\$464.00
CASH		\$464.00

THANK YOU

www.fish-sierra.com

*Bait/Silent Reel
 Tackle boxes/Poles*

MAC SPORTING GOODS
425 N MAIN ST
BISHOP, CA. 93514
760-872-9201

SALE

Batch #: 223
03/20/19
APPR CC IF 073646
ENCRYPTED BY EL/
Trace: 4
VISA
5465

00000004
15:36:45
Chip

AMOUNT \$86.13

APPROVED

VISA DEBIT
AID: A0000000031010
TVR: 80 80 00 80 00
TSI: 68 00

THANK YOU
CUSTOMER COPY

SPORTSMANS WAREHOUSE
1443 S Carson St
Carson City NV 89701-5227
775-884-2100

CUSTOMER ID: 0229-1217548 5/25/19
PIPER

SALES ASSOCIATE:
1139060 6 L COOLER/WARM 49.97 T
ITEM DISCOUNT 12.49-
1292835 CLMN ELITE E.I. 59.99 T
ITEM DISCOUNT 15.00-
1490598 IN RIVER RUN 2 39.99 T
ITEM DISCOUNT 10.00-
TRAN. DISC(%) 25.00%

SUBTOTAL 112.46
SALES TAX 8.55
TOTAL 121.01
VISA (121.01)

VISA SALE \$121.01
XXXXXXXXXXXX CHIP
APPR: 080608
JOURNAL: 0229075882553731

AID: A0000000980840
Application Label: US DEBIT
Cryptogram Type: TC
Cryptogram: 161956D70BFC2A27
PIN Statement: PIN Bypassed

Smart & Final.
 Warehouse & Market. Friend & Neighbor.

** Welcome To Our Bishop Store **
 Store #380

 See Us On WEB www.smartandfinal.com

Cashier: Kristen

DATE 06/02/19 TIME 10:58:39

Rice Krisp Treats 7.89 F
 Was \$8.99 / YOU SAVED -> \$1.10
 Rice Krisp Treats 7.89 F
 Was \$8.99 / YOU SAVED -> \$1.10
 Rice Krisp Treats 7.89 F
 Was \$8.99 / YOU SAVED -> \$1.10
 SUBTOTAL 23.67
 Sales Tax .00

TOTAL 23.67
 Visa TENDER 23.67
 Cash CHANGE .00

TOTAL NUMBER OF ITEMS THIS VISIT--> 3

***** Electronic Payment Activity *****
 06/02/2019 10:59:56
 VISA DEBIT Entry Method: Chip
 CARD #: XXXXXXXXXXXX5465
 PURCHASE - APPROVED
 AUTH CODE: 025958

Mode: Issuer
 AID: A0000000031010
 TVR: 8080008000
 IAD: 06010A03A00000
 TSI: 6800
 ARC: 00
 TC: 5030503386B32E53
 MID: 481912 TID: 001 SEQ: 057597
 Total: USD\$ 23.67

***** Electronic Payment Activity *****

11:00:00 OP# 40017129 06/02/19
 Term:5 Trans # 43 Store # 380

THANK YOU FOR SHOPPING
 YOUR BISHOP SMART AND FINAL
 Store Manager: Michael Frey
 1 (760) 873-7181

*
 *

See back of receipt for your chance
to win \$1000 ID #:7N6751K8642



760-371-4974 Mgr:RYAN WEISSROCK
201 EAST DULMAN ROAD
RIDGECREST, CA 93555

STM 01600	OPN 005162	LEN 06	TRM 03659	
200Z GF CHE	001410004845	F		7.48 N
TIC TAC T20	000980000630	F		3.24 N
BUBBLES	082513101717			0.97 X
BUBBLES	082513101717			0.97 X
BUBBLES	082513101717			0.97 X
TP HAMMOCK	088369897503			24.97 X
KIDCHATRPNK	061804230670			7.97 X
KIDCHATRGRN	061804230669			7.97 X
HAMMOCK	001476185722			19.97 X
BAFFC	002863225688			7.96 X
BAFFC	002863225688			7.96 X
BAFFC	002863225688			7.96 X
FLY VEST- H/	004337266452			24.54 X
FLY VEST	004337266399			19.82 X
VORN BEAR 88	003936495155			9.44 X
VORN BEAR 88	003936495155			9.44 X
TOOLS EQUIP	004338844963			12.84 X
PEPSI	001200016313	F		2.50 X
CRV FEE	007074235151	F		0.30 T
PEPSI	001200016313	F		2.50 X
CRV FEE	007074235151	F		0.30 T
SND FISH TB	007046243123	F		0.98 N
SND FISH TB	007046243123	F		0.98 N
SND FISH TB	007046243123	F		0.98 N
SND FISH TB	007046243123	F		0.98 N
SND FISH TB	007046243123	F		0.98 N
SND FISH TB	007046243123	F		0.98 N
NESTLE HCM	005000039758	F		1.00 0
NESTLE HCM	005000039758	F		1.00 0
NESTLE HCM	005000039758	F		1.00 0
PICNIC PACK	001300000966	F		5.58 0
PICNIC PACK	001300000966	F		5.58 0
PANCAKE MIX	001600019428	F		2.64 0
PANCAKE MIX	001600019428	F		2.64 0
PANCAKE MIX	001600019428	F		2.64 0
SYRUP	003000005970	F		2.82 0
SYRUP	003000005970	F		2.82 0
SYRUP	003000005970	F		2.82 0
HCK/SGR 88Q	001340951537	F		2.98 0
HCK/SGR 88Q	001340951537	F		2.98 0
PEPSI	001200016313	F		2.50 X
CRV FEE	007074235151	F		0.30 T
SC COLA	007074233368	F		1.64 X
CRV FEE	007074235151	F		0.30 T
CS RH SKIWI	008768400114	F		1.98 N

SUBTOTAL 229.17
TAX I 8.250 % 14.36
TOTAL 243.53
QUENTY TEND 243.53
CHANGE DUE 0.00

EFT DEBIT 243.59 TOTAL PURCHASE
US DEBIT **** * 5457 I 0
REF # 915200520015
NETWORK ID. 0082 APPA CODE 512999
US DEBIT
AID 00000000980840
TC 04AA668F7EC1837D
*Signature Verified
TERMINAL # SC010470

06/01/19 11:47:17
ITEMS SOLD 45

TCH 1419 5099 7032 2432 9703 7



Low Prices You Can Trust. Every Day.

06/01/19 11:47:23

CUSTOMER COPY



More saving.
More doing.SM

TRAVIS K ULBERG@HOMEDEPOT.COM
575 N CHINALAKE, RIDGECREST, CA 93555

1089 00001 09413 06/01/19 10:08 AM
CASHIER SHELLEY

4715409150824 CABLE TIE <A> 4.88
CE 4+8+11 NAT/BLK CABLE TIES (500)
079055500124 STAPLES <A> 3.97
ARROW 1/2" T50 STAPLES 1250PK
071691410041 32G TRASHCAN <A>
ROUGHNECK 32GAL TRASH CAN-BLACK
2@14.97 29.94

SUBTOTAL 38.79
SALES TAX 3.20
TOTAL \$41.99

XXXXXXXXXXXX5457 VISA
AUTH CODE 020847/1017761 USD\$ 41.99
AID A0000000980840 TA
US DEBIT

P.O.#/JOB NAME: INDEPENDENCE FISHIN



1089 01 09413 06/01/2019 9335

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 08/30/2019

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 20204 19116
PASSWORD: 19301 19115

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

Welcome to Shell

INDEPENDENCE SHELL
350 S. EDWARDS
INDEPENDENCE CA 93526

SHELL
350 S EDWARDS
INDEPENDENCE, CA 93526
50436720028

06/04/2019 11:55:57 AM
Register: 1 Trans #: 6857 Op ID: 1957
Your cashier: PARA

*** REPRINT *** REPRINT *** REPRINT ***

GIFT CARD	\$25.00	99

Subtotal =	\$25.00	
Tax =	\$0.00	

Total =	\$25.00	

*** REPRINT *** REPRINT *** REPRINT ***

Change Due =	\$0.00
Cash	\$25.00

Local Store Discount
 You could win FREE FUEL FOR A YEAR!
 Join Fuel Rewards to get chances
 to win FREE FUEL FOR A YEAR
 for every V-Power NITRO+ purchase!
fuelrewards.com/gold and shell.us/win

THANK YOU
PLEASE COME AGAIN !!!

Please come again

Welcome to Shell

INDEPENDENCE SHELL
350 S. EDWARDS
INDEPENDENCE CA 93526

SHELL
350 S EDWARDS
INDEPENDENCE, CA 93526
50436720028

06/04/2019 12:00:41 PM
Register: 1 Trans #: 6858 Op ID: 1957
Your cashier: PARA

*** REPRINT *** REPRINT *** REPRINT ***

GIFT CARD	\$25.00	99

Subtotal =	\$25.00	
Tax =	\$0.00	

Total =	\$25.00	

*** REPRINT *** REPRINT *** REPRINT ***

Change Due =	\$0.00
CASH	\$25.00

Local Store Discount
 You could win FREE FUEL FOR A YEAR!
 Join Fuel Rewards to get chances
 to win FREE FUEL FOR A YEAR
 for every V-Power NITRO+ purchase!
fuelrewards.com/gold and shell.us/win

THANK YOU
PLEASE COME AGAIN !!!

Please come again



With us, it's personal.

Store #05839
1375 ROCKING W DR.
BISHOP, CA 93514
(760) 873-7883

Register #6 Transaction #1075942
Cashier #58392295 6/05/19 8:50AM

1 42IN ECONO POOL	19.99	T
1 SANTITAS WHITE CRN 11Z	2.29	F
1 SANTITAS WHITE CRN 11Z	2.29	F
1 LAYS XXL REG 10Z	4.29	F
1 LAYS XXL REG 10Z	4.29	F
1 TOSTITOS MILD SALSA 15.5Z	3.59	F
1 TOSTITOS MILD SALSA 15.5Z	3.59	F

7 Items	Subtotal	40.33
	Tax	1.55
	Total	41.88
*DEBIT *		41.88

DEBIT card * #XXXXXXXXXX0975
App #AA APPROVAL AUTO
Ref # 005026
Entry Method: Chip
Verified By PIN

Application Label: US DEBIT
AID: A0000000980840
TVR: 8080048000
TSI: 6800
AC: AB9C1308717D5AF2
ARC: 00

Tendered 41.88
Cash Change .00

THANK YOU FOR SHOPPING AT RITE AID



The Back Alley Bowl and Grill
& Sports Bar
649 N Main St
Bishop, CA 93514
760-873-1111

Server: Deborah 03/20/2019
C58/1 1:51 PM
Guests: 0 10045
Area: Restaurant
Day Part: Lunch

Sell eCard 50.00
XXXXXXXXXX1358
Sell eCard 50.00
XXXXXXXXXX1361

Subtotal 100.00
Total 100.00
Balance Due 100.00

Come and Join Us
For Dinner or Your Next Bowl Party
Prime Rib \$20.95 Thurs - Sat
Cosmic Bowl Sat After 3:00 pm
(760) 873-5777
Gift Cards Available!



November 15, 2019

Inyo County Board of Supervisors
Drawer N
Independence CA 93545

Dear Board,

The Lone Pine Chamber is happy to report that this year the Visitor's Guides for Inyo County and Death Valley are ready and the total spent came in under budget.

We are requesting \$13,150.00 for the complete project rather than the approved \$15,292.00. Saving money always makes me smile.

We look forward to working for you in the future.

Sincerely,

Kathleen New
President/CEO

13,150



**COUNTY OF INYO
COMMUNITY PROJECT SPONSORSHIP PROGRAM
REIMBURSEMENT REQUEST FORM**

Mail Reimbursement Request To:
County of Inyo
Community Project Sponsorship Program
P. O. Drawer N
Independence, CA 93526

Total Requested \$ 5,554.00
Mid Project Request
(list relevant invoices)
Final Payment Request
(if yes, complete all sections
below)

Grant Recipient Name Lone Pine Chamber of Commerce

Project Name Inyo County and Death Valley Visitor's Guide

EXPENDITURES (LIST ONLY THOSE FOR WHICH INVOICES ARE ATTACHED)			
INVOICE DATE	VENDOR NAME	DESCRIPTION OF SERVICES RENDERED	INVOICE AMOUNT
11/13/19	Direct Results Media	Printing Death Valley Visitor's Guide	\$ 11,000.00
	Staff	50 hours at \$15.00 an hour	\$ 750.00
	Staff	20 hours at 25.00 an hour	\$ 500.00
10/15/19	Osuna Design	Ad creating	\$ 900.00

Invoice Total \$ 13,150.00
Total Reimbursement requested (if different) \$ 5,554.00

CHECK LIST FOR FINAL REIMBURSEMENT

Sample of Promotional Materials Identifying Inyo County as a Sponsor of the Activity Date Project/Event Completed 11/15/2019

Final Report to the Board of Supervisors
Oral Report Report of Eligible Staff Costs
Written Report

Documentation of All Eligible Expenses

I certify that all expenditures associated with this reimbursement request are consistent with the grant agreement between the Grant Recipient named above and the County of Inyo

Kathleen New CEO 11/15/2019
Signature of Representative Title Date

Chamber Checking

5,500.00

10396 (4/17) J155738



Rev 1/17

The Chamber will provide content and pictures for a 24 page Inyo County Visitor's Guide and a 24 page Death Valley Visitor's Guide. DRM will provide layout typesetting, printing and some distribution of the two guides. A final proof will be provided for approval by the Chamber. Audited printing counts will be provided to the Chamber. Lone Pine Chamber on their letterhead will provide an authorization and introduction for Direct Results Media as the official advertising representative for these publications.

Both guides will be 24 pages full color 8.5 x 11" on 60# Gloss paper

A completion date is agreed to be June 30, 2019 with a total of 12,000 copies of each visitors guide.

DRM agrees to sell ads and guarantees that both guides will not have in excess of 50 percent advertising or about 12 out of 24 pages. DRM will retain all monies derived from the selling of advertising.

Should advertising go over 50% additional pages will be added to the guides. The cost of the print run and production for those additional pages will be paid by DRM. DRM will provide the Chamber with a detailed financial report of expenses and incomes for reporting purposes to the County of Inyo.

Compensation: The Chamber agrees to pay five thousand Five Hundred, (\$5,500) payment upon receiving signed agreement. The final payment of five thousand Five Hundred, (\$5,500) will be paid when the Visitor Guides are published and delivered as agreed upon by both parties in June 2019, Maximum of 8 delivery points, combined for both publications. DRM will provide an IRS form W9.

Kathleen New
Kathleen New, President/CEO
Lone Pine Chamber of Commerce

Lynda Kissack, President
Direct Results Media

4-25-19
DATED

DATED

Direct Results Media
 6000 Bell Aire Way
 Bakersfield, CA 93309

Inyo County c/o Lone Pine Chamber
 120 S. Main Street
 Lone Pine, California 93545

Invoice 111319
 Account # 105389

Date	DESCRIPTION		AMOUNT
13-Nov-19	Magazine Print	Inyo & Death Valley Visitor Guides 12,000 of each Publication	\$5,500.00
		Balance due for 2019 run	
		Thank you we appreciate your business	
		Total	\$5,500.00

Please submit payment to the above address. Should you have any billing questions, please contact:
 Advertising Department

TIMECARD

Miscellaneous

Approved By _____

Employee Name: Rathbone, Nemi Emp # _____
 Position: _____ SSN _____
 Department: _____ Manager _____

Pay Period From: July 2019 To: October 2019

Account Description	Account Code	Total Hours							Total Overtime Hours
		M	T	W	Th	F	Sa	Su	
July	12.50 hrs								
August	12.50 hrs								
September	12.50 hrs								
October	12.50 hrs								
20 hrs. @ \$25.00 and hour 500.00									
Total Hours									
Total Overtime Hours									

*Calculated on a per-week basis.

Notes and Remarks

Shops County Death Valley National Mon.

Office Use Only

TIMECARD

Miscellaneous

Employee Name: Dinda A. Swartz
 Position: _____
 Department: _____

Emp # _____
 SSN _____
 Manager _____

Approved By _____

Pay Period From: July 5, 2019 To: October 2, 2019

Account Description	Account Code	M	T	W	Th	F	Sa	Su	Total Hours
July	12.50 hrs								
August	12.50 hrs								
September	12.50 hrs								
October	12.50 hrs								
50 hrs @ 15.00 an hour = 750.00									
Total Hours									
Total Overtime Hours									

*calculated on a per-week basis.

Notes and Remarks

Imyo County - Death Valley Vacation Hours

Office Use Only



928.341.0447 • Fax 928.341.0447
e-mail Osunadesign@aol.com
1847 E. San Gabriel Drive • Yuma, AZ 85365

INVOICE JOB # 106/19 LPCC
PROJECT Visitor's Gudie – Inyo Co and Death Valley

October 15, 2019

Lone Pine Chamber of Commerce
120 South Main Street
P.O. Box 749
Lone Pine, CA 93545

Kathleen New

Inyo County and Death Valley Visitor's Guide
Ad (2)

TOTAL PROJECT FEE \$ 900.00
Paid \$900.00

THANK YOU FOR YOUR PAYMENT

PAYMENT TERMS: Balance due within 30 days of receipt of invoice.
FINANCE CHARGES: Overdue balance subject to finance charge of 2% per month,
18% per year.

Please make your check payable to **Susan Osuna**. Supply invoice reference# with your
payment and send it to: Osuna Design, 1847 East San Gabriel Drive, Yuma AZ 85365.

Independence Fishing Derby Inc.
P. O. Box 21
Independence, CA 93526

September 23, 2019

Board of Supervisors
County of Inyo
PO Box N
Independence, California 93526

**Subject: Final Report for the Father's Day Weekend Fishing Derby
Community Project Sponsorship Grant**

Dear Board of Supervisors,

The annual Independence Fishing Derby took place on Saturday, June 15, 2019 and participants of all ages had wonderful day fishing in and around the Independence area, followed by the weigh-in and awarding of prizes at Dehy Park. Out of the many participants, 184 of them weighed in and registered to win prizes, 98 adults and 86 children. Categories included heaviest fish, heaviest stringer, largest wild trout, and largest bluegill and blind bogey (adult and junior divisions).

Visitors to Inyo County came from Ridgecrest, Tehachapi, Lancaster, Huntington Beach, Paso Robles, Glendora, Cypress, Yucaipa, Moorpark, Laguna Niguel, Oak Hills, San Jacinto and several out of state visitors. Locals from the Owens Valley also participated.

The Independence Fishing Derby, Inc., comprised of several community members, worked together to plan, promote, buy and collect awards and run the derby weigh-in, exhibiting good teamwork. The Committee sent mass email messages via the derby database and interfaced with the public to answer questions and provide maps and fishing guides, as well as manage the financial accounting for the event. The Independence Fishing Derby, Inc. has a Facebook page that is utilized by many participants.

The Independence Fishing Derby Committee worked with the Department of Fish and Wildlife to open the event to a wide variety of fish, encouraging contestants to use multiple fisheries available to our area with great success.

Fishing enthusiasts of all ages came to enjoy a great day of Eastern Sierra fishing, many of whom were previous participants of the Independence Fishing Derby. Many families have been returning to the valley for the past 20+ years for this event. It was an enjoyable, family event and we look forward to next year's Independence Fishing Derby! The Independence Fishing Derby Committee thanks the County of Inyo for sponsorship of this event.

Sincerely,



Laura Piper
on behalf of the
Fishing Derby Committee

A Visitors Guide To **Death Valley**

12th Edition



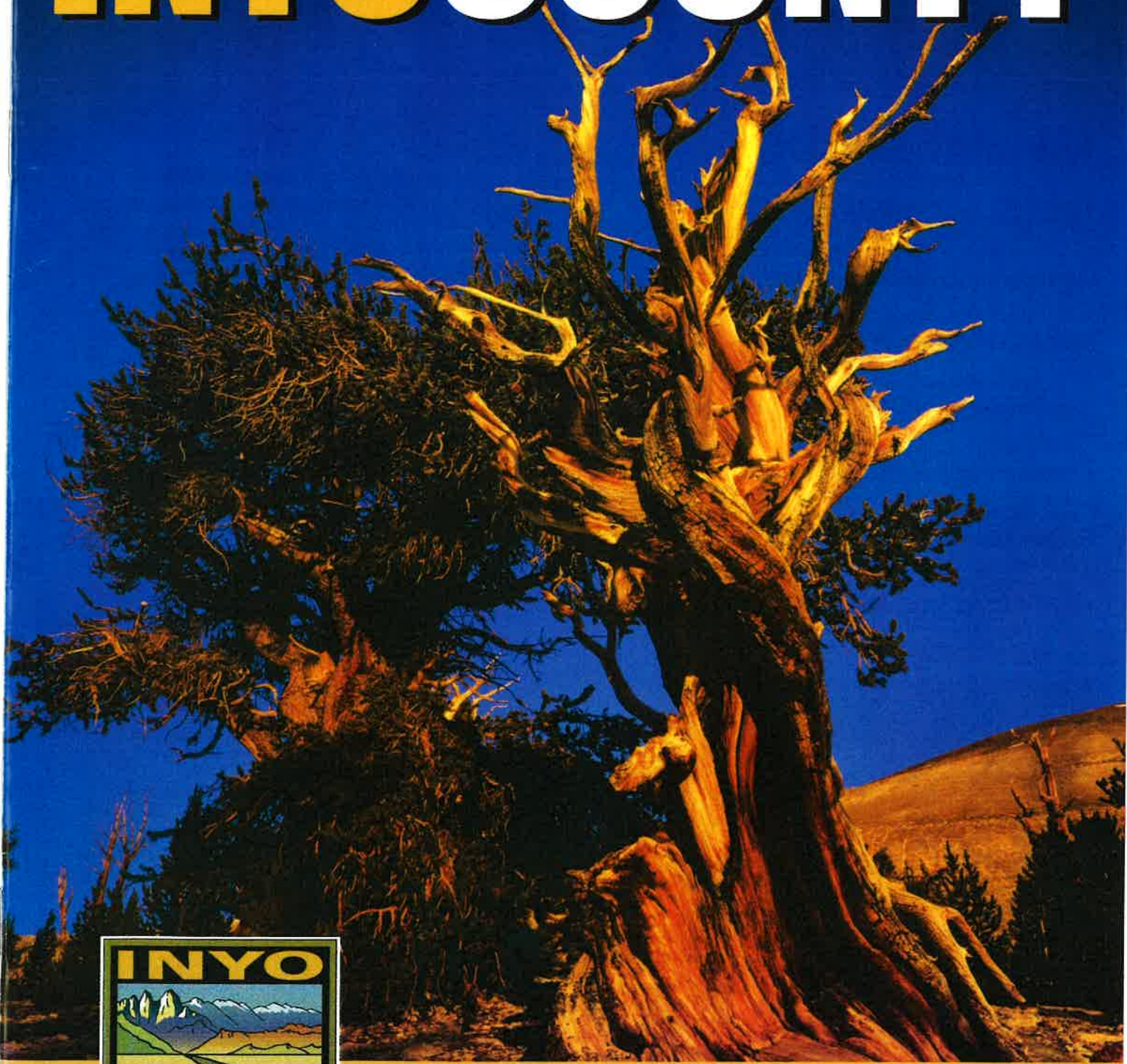
Death Valley
Chamber of Commerce



The Other Side of California
DEATH VALLEY AND THE EASTERN SIERRA

VISITOR'S GUIDE TO

INYO COUNTY



The Other Side of California
DEATH VALLEY AND THE EASTERN SIERRA

12TH EDITION

www.TheOtherSideOfCalifornia.com

FINAL REPORT
Community Project Sponsorship Program
November 20, 2019

Eastern Sierra Artists (ESA) would like to thank the County of Inyo and the Board of Supervisors for allocating \$3667.00 for our second year of producing the First Friday Night Markets in downtown Bishop. This summer we held 4 Markets which were all heavily attended by locals and visitors alike.

It was hard to gage the number of participants as people came and went over the course of the 3 hour Markets. Our July 5th Market was the least attended as it coincided with all the events for the 4th of July Celebrations held around the Eastern Sierra. We will not do another Market on that First Friday. The last Market on October 4th was our best in attendance and we worked with the Owens Valley Cruisers to give the car people a Friday night event to attend. Over all, our attendance was estimated to be between 500 and 1000 people, per Market!

We averaged around 25 exhibitors, from crafters to community service groups plus we had many local farmers participate. We can now call this a Farmer's Market with locally raised produce, beef, lavender, honey and eggs! Entertainment was provided by local bands, thanks to grant funding, which helped promote the event as the sound traveled all over downtown Bishop. Our last 2 Markets also featured the Aerial Silks artists which stopped traffic on Main Street! The growth in this year's Markets was amazing! Plus we featured the Owens Valley Distillery and Eastern Sierra Artists had our own bar.

Last year's 3 Markets produced a surplus of \$150 and we were grateful to the County for that grant support as we truly needed it. This year our surplus was a bit over \$2000 from our 4 Markets. Bar sales and vendor booth fees (\$25-50) contributed to this surplus. ESA applied for and was awarded \$1000 in a travel stipend to attend the Citizens' Institute on Rural Design workshop to be held this summer at the Laguna Pueblo near Albuquerque, New Mexico. We will use part of these surplus funds to match the travel costs by sending a team from Bishop to attend. We are honored to be included and look forward to the knowledge we can gain from working with another rural community engaging in design thinking, creative placemaking, and using arts and culture to drive economic revitalization. Any remaining funds will go towards next year's Markets.

ESA had strong community support from the City of Bishop. Their in-kind donation of the use of Warren Street and support from staff was beneficial in creating a successful event. We are proud to utilize the Warren Street Project and look forward to holding other events on this site. Please look forward to a Dia de los Muertos Celebration next November! Mammoth Brewing Company gave us a charitable contribution of 10 cases of beer. More community support came from the radio stations and newspapers who helped us advertise at no cost to us. Other local websites like the Bishop Chamber of Commerce also helped us promote the events. These Markets are a total community

driven and supported event. Other towns hold Markets and we are happy to see how much these Markets are needed and appreciated in Bishop. By holding the venue looking onto Main Street, we were also able to attract visitors passing by. Thus we were able to showcase downtown Bishop as a thriving cultural destination.

To see the support and appreciation coming from the Bishop City Council and the local community is heartwarming. The City Council has awarded Citizen of the Quarter to Gaye Mueller for her successful work bringing the Markets to Bishop. The City would like us to consider expanding the Markets so next year we are considering holding 6. Big this year was introducing the local farmers to seeing they have a thriving market for their produce. It is nice to see after the demise of the Certified Farmers Market that there is still a market for locally grown and raised products (agrotourism). I see this expanding as we network to showcase other producers in the Eastern Sierra such as distilleries, breweries, maple syrups, and bbq sauces.

Again, Eastern Sierra Artists is grateful for the support from the County of Inyo with awarding us these grant funds. We think we utilized them well! We are also quite pleased with the appreciation and amazing turnout from the community at these Markets!

Respectfully submitted by,
Gaye Mueller
Director, Eastern Sierra Artists
(760)937-2942
EasternSierraArtist@gmail.com

A handwritten signature in cursive script that reads "Gaye Mueller". The signature is written in black ink and is positioned below the typed name and contact information.

First Friday Night MARKETS 2019

INCOME	July	August	Sept.	Oct.	2019 TOTAL
Inyo Co. Grant					3667.00
Bar Sales	460	750	1042	1464.00	3716.00
Booth fees	570	585	401	658.50	2214.50
TOTAL					9597.50
EXPENSES					
Band & Sound	100	600	600	800	2100.00
Banners		181.02		332.95	513.97
Insurance	75	75	75	75	300.00
Maintenance	200	120	100	100	520.00
Permits-ABC	25	25	75	75	200.00
-Co. Health	114	114	0	0	228.00
Postage	7.35				7.35
Printing	60.34		17.46		77.80
Supplies-Smart & Final	146.97	44.23	167.27	131.88	490.35
-KMart	20.16	17.46			37.62
-Vons			67.78	172.07	239.85
-Ace	9.25			36.37	45.62
-Mammoth Brewing Co.				136.20	136.20
Subtotal					4896.76
Director's fee	615 (30.75 hrs)	440 (22 hrs)	420 (21hrs)	600 (30hrs)	2075.00
GRANT WRITING	12 hrs @ \$25.00/hr				300.00
TOTAL					6971.76
PROFIT/LOSS					+ 2625.74
					2305.74



**COUNTY OF INYO
COMMUNITY PROJECT SPONSORSHIP PROGRAM
REIMBURSEMENT REQUEST FORM**

Mail Reimbursement Request To:
County of Inyo
Community Project Sponsorship Program
P. O. Drawer N
Independence, CA 93526

Total Requested \$ 3667.00
Mid Project Request
(list relevant invoices)
Final Payment Request \$ 1833.50
(if yes, complete all sections below)

Grant Recipient Name EASTERN SIBERA ARTISTS

Project Name First Friday Night MARKETS

EXPENDITURES (LIST ONLY THOSE FOR WHICH INVOICES ARE ATTACHED)			
INVOICE DATE	VENDOR NAME	DESCRIPTION OF SERVICES RENDERED	INVOICE AMOUNT
10/2/19	mammoth Brewing Co.	Purchase of beer for bar	\$ 136.20
10/4/19	Alex Print	Signs + Flyers	332.95
7/21/19	Bluebird Imagine	Banners	181.02
5/31, 7/10	Community Printwip	100 flyers	60.34
8/1/19	Bishop Art Supply	Flyers	17.46
7/5, 8/2, 9/6	10/4 Smart + Fibral	Bar supplies	490.35
8/1/19	KMart	Market supplies	20.16
10/3/19	High Country Lumber	" " "	36.37
9/5, 9/6, 10/4	Vons		239.85

Invoice Total
Total Reimbursement requested (if different) 1833.50

CHECK LIST FOR FINAL REIMBURSEMENT

- Sample of Promotional Materials Identifying Inyo County as a Sponsor of the Activity Date Project/Event Completed _____
- Final Report to the Board of Supervisors
Oral Report Report of Eligible Staff Costs
Written Report
- Documentation of All Eligible Expenses

I certify that all expenditures associated with this reimbursement request are consistent with the grant agreement between the Grant Recipient named above and the County of Inyo

Lave Mueller Director 11/20/2019
Signature of Representative Title Date

Continuation of EXPENDITURES

Note: These Invoices were paid by check and I would need to get a copy of the canceled check, if necessary. Please advise.

Insurance and Permits:

Bishop Mural Society (only for these events)	#150	9/2	300.00
Alcoholic Beverage Control	#131	6/24	25.00
	#132	6/24	25.00
	#147	8/26	75.00
	#148	8/26	75.00
Inyo County Environmental Health (food booths)	#134	7/2	114.00
	#140	8/1	114.00
	Total		\$728.00

Maintenance:

John McDermott	#138	7/10	200.00
	#144	8/3	120.00
	#154	9/11	50.00
	#160	10/5	100.00
	Total		\$470.00

Entertainment:

Mark Vincent DJ	#135	7/5	100.00
Derik Olsen-sound for Sandy & the High Country	#141	8/2	100.00
Mark Flippin-Sandy & the High Country	#143	8/2	500.00
Bob Greene-Sax 5th Avenue	#151	9/6	500.00
Derik Olsen-sound for Sax 5th Avenue	#152	9/6	100.00
Sara Kaiser-Aerial Silks	#157	10/4	200.00
Caitlin Wellwood-Aerial Silks	#158	10/4	200.00
Ken Hooper-Bon Rompus	#159	10/4	400.00
	Total		\$2100.00

MAMMOTH

BREWING CO.

PO Box 611
Mammoth Lakes, CA 93546

Invoice

Date	Invoice #
10/2/2019	80038

Bill To
Bishop Mural Society Gaye Mueller 315A East Pine Street Bishop, CA 93514

Ship To

Accounting: Mammoth Sales (760) 709-6069
(760) 709-0072 JonT@mammothbrewingco.com
Office@mammothbrewingco.com Bishop Sales (760) 275-0372
Cisco@mammothbrewingco.com

P.O. No.	S.O. No.	TERMS

Item Code	QTY	DESCRIPTION	RATE	AMOUNT
312	2			
B12 EIPA (Case)	2	Epic IPA 4x6x12oz. Bottles (Case)	36.00	72.00
CRV 12oz x 24	2	CRV	1.20	2.40
		Epic IPA 4x6x12oz. Bottle Case SUBTOTAL		74.40
Delivered By:		R.O.A. Check # 8173 ¹⁵⁶		
Received By:		136.20 J.n.		

PLEASE PICK UP ALL EMPTY KEGS AND CREDIT ACCORDINGLY

Credits to Invoice

of Empty Kegs Returned: X \$30 = _____

Total \$ Credit to apply to Invoice: _____

\$ Product Returned: _____

Sales Tax (7.75%)	\$0.00
Total	\$74.40
Balance Due	\$74.40
Credit Total \$	
New Balance Due \$	

74.70
11.50
20.00

Alex PRINTING

158 North Main Street
 Bishop, California 93314
 760.873.8859 • Fax: 760.873.8815
 art@alexprint.com
 1564



Invoice

No: 50879

Date: 10/4/19

Customer PO:

Gaye Mueller
 Mono Arts Council
 P.O. Box 56
 Mammoth Lakes
 CA 93546
 Phone: 760-937-2942
 Fax:

Gaye Mueller
 Mono Arts Council
 P.O. Box 56
 Mammoth Lakes
 CA 93546
 Phone: 760-937-2942
 Fax:

Quantity	Description	Amount
12	12 Parking signs for Classic Car show - \$204.00 300 half sheet fliers - full color - \$60.00 Typesetting - \$45.00 <i>*.40@</i>	\$ 309.00
<p><i>paid ck # 162 10/6/19</i></p>		
<p>Sales Rep: Taken by: Debi</p> <p>Wanted: Wed 10/9/19 12 parking signs - 24"x30"</p>		<p>SUBTOTAL \$ 309.00 TAX \$ 23.95 SHIPPING \$ 0.00 DEPOSITS \$ 0.00 TOTAL \$ 332.95 AMOUNT DUE \$ 332.95 DATE DUE 11/4/19 3:28 PM</p>



Bluebird Imaging

PO Box 9337
Mammoth Lakes, CA 93546
760-924-0316

Invoice

Date	Invoice No.
07/24/19	3938

Bill To
Eastern Sierra Artists

P.O. No.	Terms
	Due on receipt

Item	Description	Qty	Rate	Amount
Signage	3x7 ft banner (First Friday) Sales Tax	2	84.00 7.75%	168.00T 13.02
<i>paid 7/25 ch # 139</i>				

Please make check payable to Bluebird Imaging			Total	\$181.02
---	--	--	--------------	-----------------

51580

Community Printing

187 West Line Street, Suite B
 Bishop, CA 93514
 (760) 873-3049
 (760) 873-1090 Fax

Sold To: Eastern Sierra Artists P. O. No. _____
 Date 7-10-19
 Phone No. _____

Quantity	Description	Price	Extension
50	Flyer - First Friday Markets		28.00

Book Order Total _____
 Less _____ % Book Dealer Discount _____
 Sub-Total 28.00
 Sales Tax 2.17
 Shipping _____
TOTAL 30.17

Tax Exempt Resale

TERMS: 2% discount may be taken if payment is postmarked within ten days of the date of this invoice. Eleven days net. Invoices older than 30 days will be charged a service charge of 1½% per month (18% annual rate). Minimum service charge is \$2.00 per month.

8/1/19 4:25 PM Sales Receipt #100368
 Store: 1 Workstation: 1

Bishop Art Supply

125 N. Main St.
 Bishop, CA 93514
 (760) 873-9240

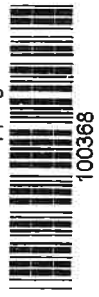
Item #	Qty	Price	Ext Price
96267	4	\$1.69	\$6.76 T
AA CLIP BULLDOG	12	\$1.60	\$7.20 T
81798 Copies	2	\$2.22	\$4.44 T
81798 Copies	15	\$1.12	\$1.80 T
81798 Copies*			
Local Sales Tax		7.75 % Tax	\$1.26
Subtotal:			\$16.20
RECEIPT TOTAL:			\$17.46

Credit Card: \$17.46 XXXX8394
 MasterCard Expiry Date: XXXX
 Reference # 8000016042 Auth=23944P
 Entry: Chip Merchant # ****28032

Signature
 I agree to pay above amount according to card
 Issuer agreement (merchant agreement if credit voucher).
 AID: A0000000041010

PLEASE RETAIN FOR YOUR RECORDS

Thanks For Shopping With Us!



Smart & Final

Warehouse & Market Friend & Neighbor.

** Welcome To Our Bishop Store **
 Store #380

 See Us On WEB www.smartandfinal.com

Cashier: Melinda

DATE 07/05/19 TIME 10:32:26

FS Tblcrv Roll On	15.99	T
FS 12 oz Plastic C	5.59	T
FS 12 oz Plastic C	5.59	T
FS 12 oz Plastic C	5.59	T
FS 16 oz Plastic C	6.49	T
FS 16 oz Plastic C	6.49	T
Limes	3.99	F
Was \$9.99 / YOU SAVED -> \$6.00		
MKGRTA SALT	2.99	F
FS %100 Lime Juice	5.99	F
Schouner Bay Lt Ru	9.99	T
10 # Margarita Whl Ru	14.99	T
Was \$20.99 / YOU SAVED -> \$6.00		
Shasta Club Soda	1.25	T
Was \$1.25 / YOU SAVED -> \$0.36		
+CRV	10	
Sauza Gold Tequila	17.99	I
Was \$19.99 / YOU SAVED -> \$2.00		
SAUZA GOLD	5.99	I
Was \$9.99 / YOU SAVED -> \$4.00		
La Paz Margarita M	6.99	F
Was \$6.99 / YOU SAVED -> \$1.00		
La Paz Margarita M	6.99	F
Was \$6.99 / YOU SAVED -> \$1.00		
Shasta Club Soda	1.25	FD
Was \$1.25 / YOU SAVED -> \$0.36		
+CRV	10	
Shasta Club Soda	1.25	FD
Was \$1.25 / YOU SAVED -> \$0.36		
+CRV	10	
Shasta Club Soda	1.25	FD
Was \$1.25 / YOU SAVED -> \$0.36		
+CRV	10	
Shasta Club Soda	1.25	FD
Was \$1.25 / YOU SAVED -> \$0.36		
+CRV	10	
Corona Extra NR 12	9.99	T
Was \$15.99 / YOU SAVED -> \$6.00		
+CRV	60	
10 # BLK TCF	1.99	FD
Was \$1.99 / YOU SAVED -> \$0.36		
Sales Tax	8.78	
TOTAL	146.97	
MasterCard	146.97	
Cash	.00	
TOTAL NUMBER OF ITEMS THIS VISIT--> 21		

Smart & Final

Warehouse & Market Friend & Neighbor.

** Welcome To Our Bishop Store **
 Store #380

 See Us On WEB www.smartandfinal.com

Cashier: Vynessa

DATE 09/05/19 TIME 14:09:40

FS 16 oz Plastic C	6.49	T
FS 16 oz Plastic C	6.49	T
FS 16 oz Plastic C	6.49	T
FS 12 oz Plastic C	5.59	T
FS 12 oz Plastic C	5.59	T
FS 12 oz Plastic C	5.59	T
Bacardi Rum 1.75 l	16.99	T
Was \$17.99 / YOU SAVED -> \$1.00		
SAUZA GOLD	8.99	T
Was \$9.99 / YOU SAVED -> \$1.00		
SAUZA GOLD	8.99	T
Was \$9.99 / YOU SAVED -> \$1.00		
SAUZA GOLD	8.99	T
Was \$9.99 / YOU SAVED -> \$1.00		
SAUZA GOLD	8.99	T
Was \$9.99 / YOU SAVED -> \$1.00		
La Paz Margarita M	6.99	F
Canada Dry Club Sd	1.49	FD
+CRV	10	
Shasta Club Soda	1.25	FD
+CRV	10	
Shasta Club Soda	1.25	FD
+CRV	10	
16/20 S/On Shrimp	17.99	F
FS Granulated Suga	4.89	F
Limes	8.99	F
Was \$10.99 / YOU SAVED -> \$2.00		
FS Thick S'cd Baco	4.39	F
Dairy Pure 2% RF M	4.89	F
La Paz Margarita M	6.99	F
Corona Extra NR 12	9.99	T
Was \$15.99 / YOU SAVED -> \$6.00		
+CRV	60	
SUBTOTAL	159.20	
Sales Tax	8.07	
TOTAL	167.27	
MasterCard	167.27	
Cash	.00	
TOTAL NUMBER OF ITEMS THIS VISIT--> 22		

Smart & Final

Warehouse & Market Friend & Neighbor.

** Welcome To Our Bishop Store **
 Store #380

 See Us On WEB www.smartandfinal.com

Cashier: Cassie

DATE 08/02/19 TIME 12:41:13

FS Water	2.99	F
+CRV	1.20	
COORS LT LN	8.99	T
Was \$9.99 / YOU SAVED -> \$1.00		
+CRV	.60	
Corona Extra NR 12	13.99	T
Was \$15.99 / YOU SAVED -> \$2.00		
+CRV	.60	
FS 16 oz Plastic C	6.49	T
FS 16 oz Plastic C	6.49	T
SUBTOTAL	41.35	
Sales Tax	2.88	
TOTAL	44.23	
MasterCard	44.23	
Cash	.00	
TOTAL NUMBER OF ITEMS THIS VISIT--> 5		
***** Electronic Payment Activity *****		
08/02/2019	12:41:51	
MasterCard	Chip	
CARD #:	XXXXXXXXXX8394	
PURCHASE	APPROVED	
AUTH CODE:00416P		
Issuer		
AID:	A0000000041010	
TVR:	00C0008000	
IAD:	0110A0400320000000000000000000	
OCIOFF		
TSI:	E500	
ARC:	00	
TC:	5A7C40D65C76495	
MID:	481912	
IID:	001 SEQ: C27699	
Total:	USD\$ 44.23	

12:22 4 MAY 08
 12:22 4 TOTAL
 20.2 4 52.33

0000-4-4-4
 0000-4-4-4
 0000-4-4-4

65.94
 0000-4-4-4

65.94
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65.94
 0000-4-4-4



KMART STORE 7756
 1200 NORTH MAIN ST
 BISHOP, CA 93514
 (760)872-7030

***** YOUR BISHOP KMART *****
 ***** IS NOW HIRING *****

CASHIER: STEVE
 Shop Your Way Rewards XXXXXXXXXXXXXXX8633

GENERAL MERCHANDISE
 84043220409 1702 FLORAL A 7.24 T
 05113167444 DBL STK TAPE 4.99 T
 05113180047 DUCT TAPE 3.99 T
 84774320057 BINDER CLIPS 2.49 T

**** TAX 1.45 BRL 20.16
 XXXXXXXXXXXXXXX8394
 MC APPROVL 88557P
 ENTRY METHOD: C AUTH MODE: E
 AID:R0000000041010
 APPL PREF NAME:MasterCard
 CVM: VERIFIED BY SHC
 VF MC 20.16
 CHANGE .00

TOTAL NUMBER OF ITEMS = 4

I agree that this sale is subject to the cardholder agreement issued by my card provider.



*** Welcome To Our Bishop Store ***
 Store #380

 See Us On WEB www.smartandfinal.com

Cashier: Izaak

DATE (10/04/19) TIME 13:35:49

FS 16 oz Plastic C 6.49 T
 FS 16 oz Plastic C 6.49 T
 FS 16 oz Plastic C 6.49 T
 FS 16 oz Plastic C 6.49 T
 Limes 5.99 F
 Was \$6.99 / YOU SAVED -> \$1.00
 Coca Cola Classic .99 FD
 +CRV .10
 La Paz Margarita M 7.99 F
 La Paz Margarita M 7.99 F
 FS Blower Roll Ori 15.99 T
 Corona Extra NR Lo 25.99 T
 +CRV 1.22 T
 COORS LT LN 9.99 T
 +CRV .63 T
 COORS LT LN 9.99 T
 +CRV .63 T
 COORS LT LN 9.99 T
 +CRV .63 T

***** Electronic Payment Activity *****
 10/04/2019 13:57:04
 MasterCard Entry Method: Chip
 CARD # - XXXXXXXXXXXXXXX8394
 PURCHASE - APPROVED
 AUTH CODE:05923P

TOTAL 123.97
 Sales Tax 7.91
 SUBTOTAL 131.88
 MasterCard 131.88
 Cash .00
 CHANGE .00
 TOTAL NUMBER OF ITEMS THIS VISIT--> 13



Store 1753 Dir Teresa Breedlove
Main:(760) 872-9811 Rx:(760) 872-8114
1190 N. Main Street
BISHOP CA 93514

GROCERY

ARROWHEAD WATER 4.99 S
CRV SFTDK 24PK NTX 1.20 S
Regular Price 5.49
Card Savings 0.50-

LIQUOR

2 QTY MAMMOTH IP 27.98 T
CRV BEER 6 PK TAX 0.60 T
Regular Price 29.98
Card Savings 2.00-

TAX 2.21
**** BALANCE 36.98

Credit Purchase 09/06/19 13:19
CARD # *****8394
REF: 09001660041 AUTH: 00656922P

PAYMENT AMOUNT 36.98

AL MasterCard
AID A0000000041010
TVR 0000008000
TSI E800

Mastercard 36.98



Store 1753 Dir Teresa Breedlove
Main:(760) 872-9811 Rx:(760) 872-8114
1190 N. Main Street
BISHOP CA 93514

LIQUOR

4 QTY MAMMOTH IP 59.96 T
CRV BEER 6 PK TAX 1.20 T
Regular Price 59.96
Card Savings 4.00-

2 QTY MAMMOTH GO 23.98 T
CRV BEER 6 PK TAX 0.60 T
Regular Price 29.98
Card Savings 6.00-

2 QTY COORS LIGH 33.98 T
CRV BEER 20PK TAX 2.00 T
Regular Price 39.98
Card Savings 6.00-

TAX 9.12
**** BALANCE 126.84

Credit Purchase 10/04/19 19:22
CARD # *****8394
REF: 64001772267 AUTH: 00021444P

PAYMENT AMOUNT 126.84

AL MasterCard



Store 1753 Dir Teresa Breedlove
Main:(760) 872-9811 Rx:(760) 872-8114
1190 N. Main Street
BISHOP CA 93514

LIQUOR

2 QTY CRV WVD TEQ 41.98 T
Regular Price 67.98
Card Savings 26.00-

TAX 3.25
**** BALANCE 45.23

Credit Purchase 10/04/19 14:27
CARD # *****8394
REF: 62001548005 AUTH: 0061973P

PAYMENT AMOUNT 45.23

AL MasterCard
AID A0000000041010
TVR 0000008000
TSI E800

Mastercard 45.23



Store 1753 Dir Teresa Breedlove
Main:(760) 872-9811 Rx:(760) 872-8114
1190 N. Main Street
BISHOP CA 93514

GROCERY

MELITTA COFF FILTE. 4.29 T
Regular Price 5.49
Card Savings 1.20-
MISSION TORTILLA 2.50 S
Regular Price 3.99
Card Savings 1.49-
PEETS FRENCH ROAST 12.99 S
Regular Price 16.99
Card Savings 4.00-
2 QTY OPN NAT DO 6.58 T
Regular Price 8.78
Card Savings 2.20-

MEAT

FF CKN THIGHS VPC 4.87 S
Regular Price 12.82
Card Savings 7.95-

LIQUOR

2 QTY MAMMOTH IP 27.98 T
CRV BEER 6 PK TAX 0.60 T
Regular Price 29.98
Card Savings 2.00-

TAX 3.06
**** BALANCE 62.87

Noted

6/5/6

30.80

INVOICE
First Friday Night MARKETS 2019

TO: Eastern Sierra Artists
250 Sneden St.
Bishop, CA. 93514

FROM: Gaye Mueller
315A East Pine Street
Bishop, CA. 93514

Hours for producing each Market:

July 5	30.75 hrs	
Aug. 2	22 hrs	
Sept. 6	21 hrs	
Oct. 4	30 hrs	
TOTAL	103.75 hours at \$20/hr	\$2075.00

Hours for Inyo County "Community Project Sponsorship Program" Grant

Grantwriting	6.75 hrs	
Final Report	5.25	
TOTAL	12 hours @ \$25.00	\$300.00

INVOICE TOTAL \$2375.00



FIRST FRIDAY NIGHT Markets

August 2, Sept. 6 and October 4 2019

6:00 pm ~ 9:00 pm

DOWNTOWN BISHOP

On Academy St, between Main St and Warren St

Handcrafted Items
Crafters and Artisans
Local Produce
Kid Crafts

Local Bands
Wine Tasting
Food Booths
Local Beer & Distillery

COME FOR THE PARTY!

For vendor inquiries: Gaye Mueller (760) 937-2942
easternsierraartist@gmail.com

Free!!!

Sponsored by Inyo County, City of Bishop,
Eastern Sierra Artists, and Mammoth Brewing Co





**COUNTY OF INYO
COMMUNITY PROJECT SPONSORSHIP PROGRAM
REIMBURSEMENT REQUEST FORM**

Mail Reimbursement Request To:

County of Inyo
Community Project Sponsorship Program
P. O. Drawer N
Independence, CA 93526

Total Requested \$ 558.50

Mid Project Request

(list relevant invoices)

Final Payment Request

(if yes, complete all sections below)

Grant Recipient Name Bishop Chamber of Commerce & Visitors Bureau

Project Name Easy Hiking Trails in the Eastern Sierra Brochure Reprint

EXPENDITURES (LIST ONLY THOSE FOR WHICH INVOICES ARE ATTACHED)

INVOICE DATE	VENDOR NAME	DESCRIPTION OF SERVICES RENDERED	INVOICE AMOUNT
9/15/19	Alex Printing	Color printing and folding of brochures	\$ 1,099.05
	Chamber Staff	24 hours to visit new venue, create text, edit	\$ 480.00

Invoice Total \$ 1,579.05

Total Reimbursement requested (if different) \$ 558.50

CHECK LIST FOR FINAL REIMBURSEMENT

Sample of Promotional Materials Identifying Inyo County as a Sponsor of the Activity

Date Project/

Event Completed

11/1/19

Final Report to the Board of Supervisors

Oral Report

Written Report

Report of Eligible

Staff Costs

Documentation of All Eligible Expenses

I certify that all expenditures associated with this reimbursement request are consistent with the grant agreement between the Grant Recipient named above and the County of Inyo

Jawani Thomas
Signature of Representative

Executive Director
Title

12/30/19
Date

Alex PRINTING

163 North Main Street
 Bishop, California 93514
 760.873.8650 · Fax: 760.873.8615
 art@alexprint.com



Invoice

No: **50471**
 Date: 9/15/19
 Customer PO:
 Customer No: 24

Ship To:

Tawni Thomson
 Bishop Chamber of Commerce
 690 N. Main St.
 Bishop
 CA 93514

Bill To:

Tawni Thomson
 Bishop Chamber of Commerce
 690 N. Main St.
 Bishop
 CA 93514

Quantity	Description	Unit \$	Amount
10,000	10,000 8.5x14 Easy Hike Brochures - 100# Gloss book - folded	0.1020	\$ 1,020.00

Taken by: Debi		SUBTOTAL	\$ 1,020.00
		TAX	\$ 79.05
		SHIPPING	\$ 0.00
Wanted: Fri 7/12/19		TOTAL	\$ 1,099.05
10,000 Easy Hike Brochures		AMOUNT DUE	\$ 1,099.05

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

**BISHOP AREA CHAMBER OF COMMERCE
& VISITORS BUREAU**
690 N. Main Street
Bishop, CA 93514
(760) 873-8405

ESTN SIERRA CMTY BANK, A DIV
BISHOP, CA 93514
90-4211/1211

17454

12/11/2019

PAY TO THE ORDER OF ALEX PRINTING

\$ **1,099.05

One Thousand Ninety-Nine and 05/100*****

DOLLARS

ALEX PRINTING
163 North Main Street
BISHOP, CA 93514

PROTECTED AGAINST FRAUD



*Tamara M. M...
Debra J. ...*



MEMO

⑈017454⑈ ⑆121142119⑆ 006 102344⑈

BISHOP AREA CHAMBER OF COMMERCE & VISITORS BUREAU

ALEX PRINTING

17454

TOUR:Advertising:Visit Bishop - Print

Easy Hike Brochure Production

12/11/2019

1,099.05

ESCB Checking

1,099.05

To: Inyo County Board of Supervisors

From: Bishop Area Chamber of Commerce & Visitors Bureau

RE: Community Project Sponsorship Program – Reprint Easy Hikes Brochure

Date: December 30, 2019

Inyo County's CPSP grant made possible the reprinting of the highly successful ***Easy Hiking Trails in the Eastern Sierra*** Brochure. The first edition was originally produced in 2014 with CPSP funding support. The brochure identifies trails and related businesses in or near Lone Pine, Independence, Big Pine and Bishop --- exposing hikers to all Inyo County communities along Highway 395 to utilize community trails, goods and services. The piece has become one of the most popular brochures distributed via the Bishop Visitor Center and at seven consumer travel & sport shows.

This summer, Inyo National Forest recently removed a footbridge that led to the Cardinal Mine above Aspendell. The directions for that hike had to be replaced in this reprint. The new route is the Intake II Loop Trail. The cover was also updated that makes the brochure more visible in rack-card displays.

The brochure was successfully updated and reprinted within the project budget. 10,000 copies are now available for distribution at area visitor centers and the travel shows.

We're grateful for Inyo County's continued support of this important project.

South Lake Wildflower Trail

Hiking Distance / Elevation / GPS Coordinates: About ½ mile loop around the South Lake Parking Area. 9,820 ft. (2,993 meters). Latitude: N 37.169263; Longitude: W 118.565877.

Difficulty: Easy.

Land Manager: Inyo National Forest - White Mountain Ranger District.

Directions to Trailhead: Drive south about 1 mile from the Bishop Chamber of Commerce on Highway 395 to West Line Street (State Highway 168). Turn right. Drive 14 miles west to the South Lake turnoff. Turn left and proceed about 7 miles to the road's end. Park and look for the 3-panel kiosk overlooking South Lake to begin your walk.



Views: The drive up Bishop Creek Canyon to South Lake is mesmerizing. After the South Lake turnoff, note the hanging valleys carved out in the canyon hillsides well above the valley floor. Quaking aspen, lodgepole pine, and willows carpet the canyon floor and hillsides; landscape palettes of reds, golds, and deep crimson illuminate this spectacular valley during fall. Massive Hurd Peak at 12,237 ft. (3,730 meters) and several other Sierra peaks dominate the skyline at South Lake.

Start your easy trek at the 3-panel trailhead kiosk that overlooks South Lake. Follow the trail for 200 feet and make a left turn at the small grey wooden trail sign. In good rainfall years, this short stretch of trail contains several species of striking wildflowers. The trail ultimately leads you to a small pipeline. After the pipeline, turn left to head back to the parking lot. After a few yards, a picnic area with unobstructed views of Hurd Peak and the Sierra skyline will be on your right.

You may encounter horseback riders on a portion of the trail. If so, move to the right or left edge of the trail and allow them to pass. Follow any instructions by the lead rider. Afterwards, stop at **Parchers Resort** and the **Rainbow Pack Outfitters** down the road to get food and drink, learn about other trails, and explore roaming the country on horseback - an exhilarating way to see the world from above it all. Both facilities are historic and are considered one of the first resort and packing operations in the Eastern Sierra.

Intake II Loop Trail

Hiking Distance / Elevation / GPS Coordinates: About 1 mile around Intake II, a 12 acre historic holding pond used to generate hydroelectric power beginning in the early 1900s. 8,100 feet (2,469 meters). Latitude: N 37.248494; Longitude: W 118.586568

Difficulty: Easy.

Land Manager: Inyo National Forest - White Mountain Ranger District.

Directions to Trailhead: Drive south about 1 mile from the Bishop Chamber of Commerce on Highway 395 to West Line Street (State Highway 168). Turn right and drive 14 miles. Pass the South Lake turnoff and proceed about 1 mile toward Lake Sabrina to the Intake II turnoff on your left.

After you turn toward Intake II, follow this short road less than ¼ mile to the parking area immediately past the bathrooms.

Views: The drive up Bishop Creek Canyon to Intake II and Lake Sabrina (pronounced Sub-rye-na) beyond captivates area visitors and locals alike. Your drive climbs out of the Owens Valley flanked by vistas of the Volcanic Tableland, the White Mountains and the Buttermilk Country. In the mountains above the desert floor, you enter a glacially carved valley where forests of aspen, Jeffrey pine, lodgepole pine and willows flourish throughout the canyon. During fall season, red, gold, and deep crimson colors adorn this striking natural palette.

The trail winds around the pond returning you back to the parking area.

Outdoor Etiquette at Intake II: The Intake is a popular fishing spot. Please walk quietly around fishing enthusiasts you encounter so you don't scare off any trout in the pond. Like other considerate outdoor enthusiasts,

keep your voices at low volume to respect other guests who fish these waters. As good stewards and role models of your public lands, pick up any litter or debris left behind by others and place it in trash receptacles located in the parking lot. If you choose to sit on the shoreline, please situate yourself away from others and speak quietly to respect their privacy and desire to have a quality outdoor experience.



Other Outdoor Opportunities: After your hike, continue to take Highway 168 past Intake II and stop at **Cardinal Village Resort** in Aspendell. Turn on Cardinal Road to find the resort. At the resort, sparkling Bishop Creek provides fishing and leisure opportunities and the café serves up lunches in a majestic setting. Further up Highway 168 where the road ends, High Sierra panoramic and photogenic mountain vistas will delight your senses.

Rock Creek Lake Trail

Hiking Distance / Elevation / GPS Coordinates: About 2 miles around Rock Creek Lake with gentle inclines. 9,600 ft (2,926 meters). Latitude: N 37.456249; Longitude: W 118.738169.

Difficulty: Easy.

Land Manager: Inyo National Forest - White Mountain Ranger District.

Directions to Trailhead: Drive about 24 miles north from the Bishop Chamber of Commerce on Highway 395 to the Tom's Place / Rock Creek Lake exit. Turn left onto Rock Creek Road. Proceed 9 miles to the lake. After Rock Creek Lake Campground on your left, look for the **Rock Creek Lake Group Campground** sign a few hundred feet further. Turn left here. Park in the day use parking which includes the boat launch / beach area. From here, find the trail along the shoreline. You can travel in either direction around the lake.



Views: Rock Creek Canyon and Rock Creek Lake Trail provide crisp and magnificent views of Mt. Morgan, Wheeler Ridge, Rock Creek Lake, and several Sierra peaks above Little Lakes Valley. Quaking aspen and lodgepole pine line the canyon floor. The lake is a deep topaz color surrounded by steep granite walls with sharp ridgelines.

Along the lakeside trail, several picnic tables and benches induce guests to rest, eat, and marvel at the lake's beauty.

The trail at the lake's outlet requires you walk about 100 yards of asphalt road. Fishermen and hikers use this segment to access lakeside fishing spots; vehicles are required to drive slowly. When walking this asphalt portion, be attentive to traffic and others; walk along the road edge facing traffic. Look for the trail to resume along the lakeshore. There are one or two additional brief stretches of trail on the road.

Afterwards, experience delicious alpine barbecue at the **Rock Creek Lake Resort**. Bottling onsite barbecue sauce and smoking their own meats, the resort serves up hearty lunch and breakfast cuisine for guests who discover this unique spot. Rustic cabins and boats are also available to rent.

Eastern Sierra Easy Hiking Trails



Bishop Area Chamber of Commerce & Visitors Bureau
690 North Main Street • Bishop, CA 93514
(760) 873-8405
www.bishopvisitor.com

Alabama Hills Mobius Arch Trail



Hiking Distance / Elevation / GPS Coordinates: This loop trail is about 1 mile, 4,662 feet (1,400 meters).
Latitude: N 36.611308; Longitude: W 118.124946.

Difficulty: Easy.

Land Manager: Bureau of Land Management – Bishop Field Office.

Directions to Trailhead:

From Lone Pine, head west on Whitney Portal Road for 2 3/4 miles until Movie Road* — the historic movie production route which ferried movie stars to film westerns, sci-fi, and dramas in the area's captivating canyons. Turn right on Movie Road. Proceed 1.5 miles where the road makes a sharp 90 degree right turn. Immediately after the turn, the trailhead parking lot appears to your left. Park here and the trailhead begins at the west end of the parking lot closest to the Sierra Nevada mountains. Look for the trailhead sign.

Views: The drive from Lone Pine on Whitney Portal and Movie Roads provides iconic views of world famous Mt. Whitney (the highest mountain peak in the contiguous United States). In the Alabama Hills, the physical forces of erosion, temperature, and weathering formed the potato-shaped and pinnacle like rocks you see in the area. The highly fractured and clustered mountains of brownish and orange rock that colors the scenery attracted early 20th century movie producers and continues to serve as a major film and commercial production location today.

The first 1/2 mile of the trail is predominantly flat terrain and takes you to the Alabama Hills Scenic Area's Mobius and Lathe Arches. From these arches, the remaining 3/4 mile heads south and easterly to the Heart Arch. It contains slightly steep inclines / declines through several washes before it returns to the parking lot.

*Enhance your trek and visit the **Museum of Western**

Film History before your hike. Located in nearby Lone Pine, discover displays depicting the several hundred films produced in the area. Pick up the self-guided **Movie Road Booklet** to direct you to area scenic film locations and where to find other Alabama Hills arches as well.



Eastern California Museum / Dehy Park Historic Trail



Hiking Distance / Elevation / GPS Coordinates: About 1/2 mile on flat terrain from the Eastern California Museum leading to Dehy Park, then back to the museum. 3,930 feet (1,198 meters). Latitude: N 36.801990; Longitude: W 118.203680.

Difficulty: Easy.

Land Manager: Los Angeles Department of Water & Power.

Directions to Trailhead: Drive 1/4 mile west on Center Street from Highway 395 in Independence to the Eastern California Museum. The trail begins behind the museum.

Views: The drive on Highway 395 to Independence carries you through "The Deepest Valley" — a narrow valley flanked by towering mountain peaks reaching 14,000 feet. Independence was established in 1866 and contains many architectural buildings that reflect an earlier pioneer era.

The trail itself threads its way along features highlighting frontier history. First, saunter over to the **Eastern California Museum**.

This century-old repository of the past includes venerated mining artifacts, rustic pioneer buildings, preeminent Paiute basketry, and other unique displays. Ask for a **Discover Independence Walking Guide** to use later in your hike.

Ask a museum employee where to find the trail just outside the facility. The trail begins at the **Mary DeDecker Natural Garden**, a floristic landscape dedicated to a premier botanist and conservationist. Cross over the bridge and bear left; at a second bridge, look for the Dehy Park Trail sign just past the bridge. The trail heads north along the town's edge amidst a sagebrush landscape converging into sweeping mountain vistas.

Follow the trail to **Dehy Park**. The park contains picnic tables, playground equipment, bathrooms, and a serene creek. From here, return to the museum by the same trail.

If you picked up a **Discover Independence Walking Guide** and want to expand your trek, then continue south on Main Street to find historic features around town. The guide will identify other easy ways to return to the museum.



Pinyon Nature Trail



Hiking Distance / Elevation / GPS Coordinates: About 1/2 mile with short uphill stretches. 7,800 feet (2,400 meters).
Latitude: N 37.314482; Longitude: W 118.181202.

Difficulty: Easy.

Land Manager: Inyo National Forest – White Mountain Ranger District.

Directions to Trailhead: Drive 15 miles south on Highway 395 from the Bishop Chamber of Commerce to Big Pine. Turn left at State Highway 168 and proceed 13 miles east to the Ancient Bristlecone Road. Turn left. Proceed north 3 miles to the Pinyon Nature Trail sign. Turn into the parking lot where you see bathrooms and picnic tables. The trail begins here.

Views: Highway 395 takes you down "The Deepest Valley" — a narrow valley flanked by precipitous mountain peaks reaching 14,000 feet. As you turn toward the White Mountains on Highway 168, note the difference between the White Mountains rock and soil structure compared to the Sierra Nevada's immense grey walls towering above the valley's west side.

The Whites lie at the western fringe of the Great Basin — an arid expanse covering the southwest U.S. They are about 600 million years old and composed of sedimentary rock — roughly 100 million years

older than the Sierra where molten lava hardened to form igneous granite rock. The White Mountains exemplify a high desert range and is home to the oldest living trees in the world: the **Ancient Bristlecone Pines**. Water is scarce in this Great Basin Range but the views are striking and endless.



The Pinyon Loop Trail winds through a forest of pinyon pine and Utah juniper supported by a shrub understory of sagebrush, bitterbrush, Mormon tea, and different grass species. Steep ravines dissect steep and round forested mountains forming the backdrop of your hike. Look for trail information signs identifying local plants and Native American traditions.

Several miles up the road, the **Sierra Overlook** has a short 1/4 mile trail leading to breathtaking views of the Sierra Nevada and Owens Valley. The **Schulman Grove of Bristlecone Pines** is another two miles further and offers three more difficult hiking trails at a 9,846 ft. (3,001 meters) elevation.

TRAILS MAP





County of Inyo



County Administrator - Recycling & Waste Management

CONSENT - ACTION REQUIRED

MEETING: January 21, 2020

FROM: Cap Aubrey

SUBJECT: Lone Pine Truck Scale Purchase

RECOMMENDED ACTION:

Request Board: A) declare Michelli Measurement Group of Stockton, CA the successful bidder for the Lone Pine Landfill Scale Project, per Bid No. 2019-12; and B) authorize the purchase of a fully self-contained portable truck scale with guide rails from Michelli Measurement Group of Stockton, CA in an amount not to exceed \$53,652.00.

SUMMARY/JUSTIFICATION:

The Inyo County Recycling and Waste Management 2019/2020 fiscal year budget includes funding for the Lone Pine Truck Scale Project. The project will consist of purchasing and installing one above ground mobile/sub frame style truck scale with all associated parts and work necessary to install operation scale system. Site preparation work with a finished final pad and conduits will be installed by Recycling and Waste Management.

Bid Summary:

Michelli Measurement Group	\$ 53,651.93
American Scale Co.	\$ 65,452.78

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board may choose not to award this bid, however this is not recommended due to the need to properly weigh the incoming waste for reporting purposes and collecting fees accurately by weight and not estimation.

OTHER AGENCY INVOLVEMENT:

FINANCING:

This project is funded in the FY 2019/2020 Recycling Waste Management Budget 045700, object code 5620.

ATTACHMENTS:

1. Bid-LP Scale

APPROVALS:

Teresa Elliott	Created/Initiated - 1/3/2020
Darcy Ellis	Approved - 1/8/2020
Teresa Elliott	Approved - 1/6/2020
Leslie Chapman	New -
Amy Shepherd	Approved - 1/14/2020
Marshall Rudolph	Approved - 1/14/2020
Amy Shepherd	Approved - 1/14/2020
Leslie Chapman	Final Approval - 1/14/2020

COUNTY OF INYO BID TABULATION

Project Title & Bid Number: 2019-12 RFP Lone Pine Landfill Scale Project

Bid Opening Date: 12/19/2019 **Location:** May St, Bishop

#	BIDDER NAME	Bid Amount A	Bid Amount B	Bid Amount C	Bid Amount D	Bid Amount E	Bid Amount F
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1.	American Scale	\$65,452.78					
2.	Michelli Measurement Corp	\$53,651.93					
3.							
4.							
5.							
6.							

Opened by: _____ Cap Aubrey

Present: _____ Teresa Elliott





County of Inyo



District Attorney

CONSENT - ACTION REQUIRED

MEETING: January 21, 2020

FROM: Tom Hardy

SUBJECT: Governor's Office of Emergency Services (CalOES) Victim/Witness Assistance Program Grant acceptance.

RECOMMENDED ACTION:

Request Board: A) authorize acceptance of the Inyo County Victim/Witness Assistance Program (VW 19 28 0140) Grant from the Governor's Office of Emergency Services (CalOES) for Fiscal Year 2019-2020; and B) authorize the District Attorney to sign any documentation to accept and utilize the grant on behalf of the County.

SUMMARY/JUSTIFICATION:

This is the (28th) twenty-eighth consecutive year we have applied for and been offered this grant.

Originally we anticipated the grant amount to be \$292,112. However, after the county's budgeting process, CalOES informed us that Inyo County would receive a smaller grant for FY 19/20 than previously announced. The awarded grant total is \$276,981 for the grant period of October 1, 2019 through September 30, 2020, and all changes will be included in the FY 19/20 Mid-Year Budget Review Process.

The Victim/Witness Assistance Program augments the services provided by the Office of the District Attorney including crisis intervention, emergency assistance, resource assistance, follow-up counseling, victim compensation, property return, orientation to the criminal justice system, court escort and support, presentation to criminal justice, victim service providers and the media, case status reports, notification of family and friends, employer notification, restitution assistance, creditor intervention, child care assistance, witness notification, funeral arrangement assistance, crime prevention information, temporary restraining order assistance, transportation, and court waiting area.

Service is provided to victims of all types of crime upon request, not only crimes prosecuted by the District Attorney. Contact is made in person, by letter, telephone and by field visits. The goal of the Victim/Witness Assistance Program is to help victims of crime proceed through the criminal justice system and their victimization with a sense of understanding and participation in the process with a resulting empowerment to become a survivor; no longer a victim.

We respectfully request your consideration of acceptance of this grant, which funds the Victim/Witness Coordinator's and the Victim Advocate's salaries and benefits at 100%. Further, we are able to fund approximately 30% of the Assistant to the District Attorney and 10% of the District Attorney Legal Secretary III salaries and benefits to save the general fund.

BACKGROUND/HISTORY OF BOARD ACTIONS:

The Board has approved this CalOES grant for the last 27 years.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Without your Board's acceptance of the grant the project would be terminated.

OTHER AGENCY INVOLVEMENT:

Inyo Sheriff's Department, Inyo Child and Adult Protective Services, Inyo County Probation Department, Bishop Police Department, California Highway Patrol, and Wild Iris Women's Services.

FINANCING:

Grant amount is \$276,981. Budget Number 620419. The County expends funds and then a claim is made to the State for reimbursement quarterly. All changes will be incorporated into the FY 19/20 Mid-Year Budget Review.

ATTACHMENTS:

1. CalOES Approval for 620419

APPROVALS:

Maureen McVicker	Created/Initiated - 12/27/2019
Darcy Ellis	Approved - 12/29/2019
Maureen McVicker	Approved - 1/2/2020
Marshall Rudolph	Approved - 1/2/2020
Amy Shepherd	Approved - 1/3/2020
Tom Hardy	Final Approval - 1/6/2020



November 4, 2019

Thomas L. Hardy, Inyo County District Attorney
Inyo County
P.O. Box Drawer D
Independence, CA 93526-604

RECEIVED
NOV 12 2019

INYO CO. DISTRICT ATTORNEY
BISHOP OFFICE

Subject: **NOTIFICATION OF APPLICATION APPROVAL**
Victim/Witness Assistance Program
Subaward #: VW19 28 0140, Cal OES ID: 027-00000

Dear Mr. Hardy:

Congratulations! The California Governor's Office of Emergency Services (Cal OES) has approved your application in the amount of \$276,981, subject to Budget approval. A copy of your approved subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt.

This subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on Cal OES website at www.caloes.ca.gov.

Any funds received in excess of current needs, approved amounts, or those found owed as a result of a close-out or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.

Should you have questions on your subaward please contact your Program Specialist.

VSPS Grants Processing

Enclosure

c: Subrecipient's file

Cal OES #	027-00000-16	FIPS #	027-00000	VS#		Subaward #	1619 28 0140
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RM
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CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. **Subrecipient:** County of Inyo 1a. DUNS#: 010706687
2. **Implementing Agency:** Inyo County District Attorney 2a. DUNS#: 010706687
3. **Implementing Agency Address:** 168 N. Edwards Street (PO Drawer D) Independence 93526-0604
(Street) (City) (Zip+4)
4. **Location of Project:** Independence Inyo 93526-0604
(City) (County) (Zip+4)
5. **Disaster/Program Title:** Victim Witness Assistance Program 6. Performance 10/01/19 to 09/30/20
Period: (Start Date) (End Date)
7. **Indirect Cost Rate:** N/A Federally Approved ICR (if applicable): _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2018	VOCA		\$258,318					\$258,318
9.	2019	VWA0	\$18,663						\$18,663
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total Project Cost			\$18,663	\$258,318	\$276,981				\$276,981

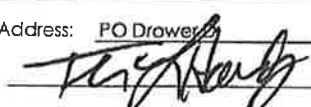
13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

Name: Thomas L. Hardy Title: Inyo County District Attorney

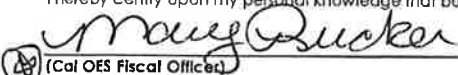
Payment Mailing Address: PO Drawer 2 City: Independence Zip Code+4: 93526-0604

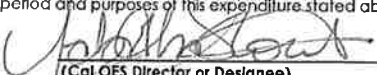
Signature:  Date: 9-16-2019

16. Federal Employer ID Number: 956005445

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

 10/31/19
 (Cal OES Fiscal Officer) (Date)

 11-1-19
 (Cal OES Director or Designee) (Date)

ENY: 2019-20 Chapter: 23 SL: 18408
 Item: 0690-102-0890 Pgm: 0385
 FAIN #: 2018-V2-GX-0029 10/01/17-09/30/21
 Fund: Federal Trust AL#: 16.575
 Program: Victim/Witness Assistance Program
 Match Req.: 20% C/W based on TIC-Match met by VWA Funds/Partial Match Waiver
 Project ID: OES18VOCA000012 Amount: \$258,318
 Activity ID: LA18408VOCA0000 SC: 2019-18408

ENY: 2019-20 Chapter: 23 SL: 14300
 Item: 0690-101-0903 Pgm: 0385
 Fund: State Penalty Fund
 Program: Victim/Witness Assistance Program
 Match Req.: None
 Project ID: OES19VWA0000000 Amount: \$18,663
 Activity ID: LA14300VWA000000 SC: 2019-14300

RECEIVED
 AUG 27 2019
 BY: SM

ML: 1-27-19

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

1. Cal OES Contact Information Section:

Governor's Office of Emergency Services
Mark S. Ghilarducci, Director
3650 Schriever Avenue
Mather, CA 95655
(916) 845-8506 phone • (916) 845-8511 fax

2. Federal Awarding Agency Section:

Fund Year	Federal Program Fund / CFDA #	Federal Awarding Agency	Total Federal Award Amount	Total Local Assistance Amount
2018	Victims of Crime Act (VOCA) / 16.575	Office for Victims of Crime	\$396,642,274	\$380,776,583
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$

3. Project Description Section:

- Project Acronym (Please choose from drop down):
Victim/Witness Assistance Program (VW)
- Project Description (Please type the Project Description):
The purpose of the VW Program is to maintain Victim Witness Assistance Centers (Centers) to provide comprehensive services to victims and witnesses of all types of violent crimes, pursuant to California Penal Code §13835, in each of California's 58 counties

4. Research & Development Section:

- Is this Subaward a Research & Development grant? Yes No

PROJECT CONTACT INFORMATION

Subrecipient: County of Inyo Subaward #: VW19 28 0140

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below.

1. The **Project Director** for the project:

Name: Thomas L. Hardy Title: Inyo County District Attorney
Telephone #: 760 878-0282 Email Address: thardy@inyocounty.us
Address/City/Zip + 4: P.O. Drawer D (168 North Edwards Street), Independence, California 93526

2. The **Financial Officer** for the project:

Name: Amy Shepherd Title: Inyo County Auditor
Telephone #: 760 878-0343 Email Address: ashepherd@inyocounty.us
Address/City/Zip + 4: P.O. Drawer R (168 North Edwards Street), Independence, California 93526

3. The **person** having **Routine Programmatic** responsibility for the project:

Name: Dianna Dominguez Title: Victim Witness Project Coordinator
Telephone #: 760 878-0282 Email Address: ddominguez@inyocounty.us
Address/City/Zip + 4: P.O. Drawer D (168 North Edwards Street), Independence, California 93526

4. The **person** having **Routine Fiscal** responsibility for the project:

Name: Maureen McVicker Title: Administrative Assistant
Telephone #: 760 878-0282 Email Address: mmcicker@inyocounty.us
Address/City/Zip + 4: P.O. Drawer D (168 North Edwards Street), Independence, California 93526

5. The **Executive Director** of a Community Based Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Thomas L. Hardy Title: Inyo County District Attorney
Telephone #: 760 878-0282 Email Address: thardy@inyocounty.us
Address/City/Zip + 4: P.O. Drawer D (168 North Edwards Street), Independence, California 93526

6. The **Official Designated** by the Governing Board to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Thomas L. Hardy Title: Inyo County District Attorney
Telephone #: 760 878-0282 Email Address: thardy@inyocounty.us
Address/City/Zip + 4: P.O. Drawer D (168 North Edwards Street), Independence, CA 93526

7. The **Chair** of the **Governing Body** of the Subrecipient:

Name: Rick Pucci Title: Chairperson, Inyo County Board of Supervisors
Telephone #: 760 878-0373 Email Address: supervisor.pucci@gmail.com
Address/City/Zip + 4: PO Box 128, Bishop, CA 93514

SIGNATURE AUTHORIZATION

Subaward #: VW19 028 0140

Subrecipient: County of Inyo

Implementing Agency: Inyo County District Attorney

*The **Project Director** and **Financial Officer** are **REQUIRED** to sign this form.

***Project Director:** Thomas L. Hardy

Signature: _____

Date: _____

***Financial Officer:** Amy Shepherd

Signature: _____

Date: _____

The following persons are authorized to sign
for the **Project Director**

Maureen McVicker

Signature

Maureen McVicker

Printed Name

Signature

Dianna Dominguez

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

The following persons are authorized to sign
for the **Financial Officer**

Christie Martindale

Signature

Christie Martindale

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

**CERTIFICATION OF ASSURANCE OF COMPLIANCE
Victims of Crime Act (VOCA) Fund**

I, THOMAS L. HARDY hereby certify that
(official authorized to sign Subaward; same person as Section 15 on Subaward Face Sheet)

Subrecipient: COUNTY OF INYO

Implementing Agency: INYO COUNTY DISTRICT ATTORNEY

Project Title: VICTIM WITNESS ASSISTANT PROGRAM

is responsible for reviewing the *Subrecipient Handbook* and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

- The above named Subrecipient receives \$750,000 or more in federal grant funds annually.
- The above named Subrecipient does not receive \$750,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (Subrecipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age, sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law. **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: CLINT QUILTER

Title: INYO COUNTY ADMINISTRATOR

Address: PO DRAWER N, INDEPENDENCE, CA 93526

Phone: 760-878-0292

Email: cquilter@inyocounty.us

III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Subrecipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)

(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board – (Subrecipient Handbook Section 1350)

The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Civil Rights Compliance

The Subrecipient complies with all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

IX. Special Condition for Grant Subaward with Victims of Crime Act (VOCA) Funds

1. Applicability of Part 200 Uniform Requirements

The Subrecipient agrees to comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements").

2. Compliance with DOJ Grants Financial Guide

The Subrecipient agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide"), including any updated version that may be posted during the period of performance.

3. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP authority to terminate award)

The Subrecipient agrees to comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipient or individuals defined (for purposes of this condition) as "employees" of the Subrecipient.

The details of the Subrecipient's obligations regarding prohibited conduct related to trafficking in persons are posted on the OJP website at: <http://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by Subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

4. Civil Rights and Nondiscrimination

The Subrecipient understands that the federal statutes and regulations pertaining to civil rights and nondiscrimination and, in addition:

- a. the Subrecipient understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
 - b. the Subrecipient understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110 (e)) ; section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13), which will apply to all awards made by the Office of Violence Against Women, also may apply to an award made otherwise; and
 - c. the Subrecipient understands they must comply with the specific assurances set out in 29 C.F.R. §§ 42.105 and 42.204.
- #### 5. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

The Subrecipient agrees to comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").

6. Effect of Failure to Address Audit Issues

The Subrecipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the Subrecipient does not satisfactorily and promptly address outstanding issues

from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

7. Reporting Potential Fraud, Waste, Abuse, and Similar Misconduct

The Subrecipient agrees to promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, contractor, subcontractor, or other person has, in connection with funds under this award (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by:

- Mail: Office of the Inspector General,
U.S. Department of Justice, Investigations Division,
950 Pennsylvania Avenue, N.W. Room 4706,
Washington, DC 20530;
- E-mail: oig.hotline@usdoj.gov;
- DOJ OIG hotline (contact information in English and Spanish): (800) 869-4499; and/or
- DOJ OIG hotline fax: (202) 616-9881.

Additional information is available from the [DOJ OIG website](http://www.usdoj.gov/oig) at <http://www.usdoj.gov/oig>.

8. Compliance with General Appropriations-Law Restrictions on the Use of Federal Funds

The Subrecipient agrees to comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2016, are set out at <http://ojp.gov/funding/Explore/FY2016-AppropriationsLawRestrictions.htm>, and are incorporated by reference here.

9. Restrictions and Certifications Regarding Non-Disclosure Agreements and Related Matters

The Subrecipient understands and agrees that no Subrecipient under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste,

fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this award, the Subrecipient:

- Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

b. If the Subrecipient does or is authorized under this award to make subawards, procurement contracts, or both:

- It represents that (1) it has determined that no other entity that the Subrecipient's application proposes may or will receive award funds (whether through a subaward, procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
- It certifies that, if it learns or is notified that any Subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that

entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

10. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Subrecipient understands that DOJ encourages Subrecipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

11. Additional DOJ Awarding Agency Requirements

The Subrecipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the Subrecipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

12. OJP Training Guiding Principles

The Subrecipient understands and agrees that any training or training materials developed or delivered with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://ojp.gov/funding/ojptrainingguidingprinciples.htm>.

13. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient)--1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or 2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

14. Specific Post-Award Approval Required to Use a Non-Competitive Approach in any Procurement Contract that Would Exceed \$150,000

The Subrecipient agrees to comply with all applicable requirements to obtain specific advance approval to use a non-competitive approach in any

procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$150,000). This condition applies to agreements that, for purposes of federal grants administrative requirement, OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <http://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> [Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$150,000)] and are incorporated by reference here.

15. Requirement for Data on Performance and Effectiveness Under the Award

The Subrecipient agrees to collect and maintain data that measure the performance and effectiveness of activities under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.

16. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The Subrecipient agrees to comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The Subrecipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the Subrecipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

17. VOCA Requirements

The recipient assures that the State and its subrecipients will comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable

program guidelines and regulations), as required. Specifically, the State certifies that funds under this award will:

- a. be awarded only to eligible victim assistance organizations, 34 U.S.C. 20103(a)(2);
- b. not be used to supplant State and local public funds that would otherwise be available for crime victim assistance, 34 U.S.C. 20103(a)(2); and
- c. be allocated in accordance with program guidelines or regulations implementing 34 U.S.C. 20103(a)(2)(A) and 34 U.S.C. 20103(a)(2)(B) to, at a minimum, assist victims in the following categories: sexual assault, child abuse, domestic violence, and underserved victims of violent crimes as identified by the State.

18. Demographic Data

The Subrecipient agrees to collect and maintain information on race, sex, national origin, age, and disability of victims receiving assistance, where such information is voluntarily furnished by the victim.

19. Performance Reports

The Subrecipient agrees to submit (and, as necessary, require sub-Subrecipients to submit) quarterly performance reports on the performance metrics identified by OVC, and in the manner required by OVC. This information on the activities supported by the award funding will assist in assessing the effects that VOCA Victim Assistance funds have had on services to crime victims within the jurisdiction.

20. Access to Records

The Subrecipient authorizes the Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, paper or documents related to the VOCA grant.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: 

Authorized Official's Typed Name: Thomas L. Hardy

Authorized Official's Title: Inyo County District Attorney

Date Executed: 8-14-2019

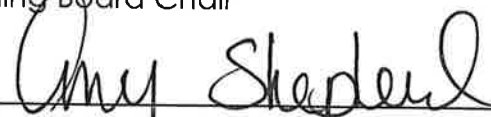
Federal Employer ID #: 95-6005445 Federal DUNS #: 010706687

Current System for Award Management (SAM) Expiration Date: 02-08-2020 ✓

Executed in the City/County of: Independence, County of Inyo

AUTHORIZED BY: (not applicable to State agencies)

- | | |
|---|--|
| <input type="checkbox"/> City Financial Officer | <input checked="" type="checkbox"/> County Financial Officer |
| <input type="checkbox"/> City Manager | <input type="checkbox"/> County Manager |
| <input type="checkbox"/> Governing Board Chair | |

Signature: 

Typed Name: Amy Shepherd

Title: Inyo County Auditor

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Inyo	Subaward #: VW19280140				
A. Personal Services – Salaries/Employee Benefits	18VOCA	18 VOCA MATCH	19VWAO meeting 18 VOCA Match	19VWAO	COST
SALARIES:					\$0
Victim Witness Project Coordinator 100% \$4,497 X 12 months = \$53,964	\$37,301		\$12,916	\$3,747	\$53,964 ✓
Legal Secretary (1st point of Contact) 10% \$4,938 x 12 = \$59,256 x 10% = \$5,926	\$5,926				\$5,926 ✓
Administrative Assistant (Fiscal) 30% \$5,697 x 12 = \$68,364 x 30% = \$20,509	\$20,509				\$20,509 ✓
Mass Victimization Advocate 100% \$3,543 X 12 months = \$42,516	\$42,516				\$42,516 ✓
Misc Overtime for staff for weekend ^{PM} travel, fairs, etc. \$86.7 x 12 = \$1040	\$1,040				\$1,040 ✓
BENEFITS:					\$0
Victim Witness Project Coordinator 100% 23% x \$53,964 = \$12,412 Benefits include 5% Bilingual, 6% FICA, 2% Medicare, 9% PERS retirement, 1% CDI Medical/Dental/Vision/Life Insurance: \$637 x 12 months = \$7,644 Misc. County Benefits \$350 Total: \$20,406	\$20,406				\$20,406 ✓
Legal Secretary (1st point of Contact) 10% 28% x \$59,256 = \$16,592 x 10% = <u>\$1,659</u> Benefits include 2% Longevity, 6% FICA, 2% Medicare, 17% PERS retirement, 1% CDI Medical/Dental/Vision/Life Insurance: \$660 x 12 months = \$7,920 \$7,920 x 10% = <u>\$792</u> Total: \$2,451	\$2,451				\$2,451 ✓
Administrative Assistant (Fiscal) 30% 28% x \$68,346 = \$19,142 x 30% = <u>\$5,743</u> Benefits include 2% Longevity, 6% FICA, 2% Medicare, 17% PERS retirement, 1% CDI Medical/Dental/Vision/Life Insurance: \$1,220 x 12 months = \$14,640 \$14,640 x 30% = <u>\$4,392</u> Total: \$10,135	\$10,135				\$10,135 ✓
Mass Victimization Advocate 100% 18% x \$42,516 = <u>\$7,653</u> Benefits include 5% Bilingual, 6% FICA, 2% Medicare, 9% PERS retirement, 1% CDI Medical/Dental/Vision/Life Insurance: \$1,560 x 12 months = <u>\$18,720</u> Misc County Benefits: <u>\$350</u> Total: \$26,723	\$26,723				\$26,723 ✓
CALPERS Unfunded Liability \$1,245.44 x 9 months = \$11,209 ✓ \$1,480 x 3 months = \$4,440 ✓	\$15,649				\$15,649 ✓
Personal Section Totals	\$182,656 ✓	\$0 ✓	\$12,916 ✓	\$3,747 ✓	\$199,319 ✓

56 | \$16,643

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Inyo		Subaward #: VW19280140			
A. Personal Services – Salaries/Employee Benefits	18VOCA	18 VOCA MATCH	19VWAO meeting 18 VOCA Match	19VWAO	COST
PERSONAL SECTION TOTAL					\$199,319 <i>KAT</i>

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Inyo		Subaward #: VW19280140			
B. Operating Expenses	18VOCA	18 VOCA MATCH	19VWAO meeting 18 VOCA Match	19VWAO	COST
					\$0
2 Document Scanners \$942 each	\$1,884				\$0
					\$1,884 ✓
County Cost Plan, Personnel, Administration, Information Services 2.4x\$276.6x12=\$7,966/mo+Auditor \$200 = \$16131	\$16,131				\$0
Victim emergency fund, including food & meals, motel clothing, travel & emergency basic needs, etc. <i>max audit cost = \$276,981 = \$4155 66 36</i>					\$0
<i>Cost</i> \$673 per month x 12 = \$8,076	\$8,076				\$0
					\$8,076 ✓
Cellphone Service - 1 phone x \$40 per month X 12 = \$480	\$480				\$0
					\$480 ✓
Misc. general office supplies including printer cartridges, copy/postage charges, business cards, misc. printing of brochures, resource guides (English & Spanish) \$1,651.17 per month x 12 months = \$19,814	\$17,814			\$2,000	\$0
					\$0
Various Presentations/Trainings/Meetings and Transportation of Victims to Court and Trials 370 miles/month x .58 = \$215 per month x 12 = \$2,580 ✓	\$2,580				\$0
					\$0
Utilities \$105 per month X 12 = \$1,260	\$1,260				\$0
					\$1,260 ✓
MVA Operating Costs					\$0
MVA 1 cell phone \$40/mo x 12 - \$480	\$480				\$0
					\$480 ✓
MVA Emergency fund. Go bags, food, meals, motels travel and basic needs <i>\$666.67 per mo. x 12 mo 56</i>	\$8,000				\$0
					\$8,000 ✓
MVA Misc. general office supplies, business cards, printing of brochures, resource guides <i>\$166.67 per mo x 12 mo 56</i>	\$2,000				\$0
					\$2,000 ✓
MVA travel to various presentations, trainings, meetings 200 miles/month x .58 = \$116 x 12 = \$1,392 ✓	\$1,392				\$0
					\$1,392 ✓
<i>(PER DIEM calculated at Inyo County Rate \$66/day</i>					\$0
Training/Conference Registrations:					\$0
Out of State Travel to St. Louis, MO for 2 employees training on Case Management System (Karpel)					\$0
St. Louis, MO Lodging 6 nights @ \$100 = \$600					\$0
Las Vegas, NV Lodging 4 nights @ \$79 = \$315					\$0
State car \$311; Shuttle \$99, Parking \$40					\$0
Airfare \$650 ; Conference Fee \$423					\$0
Per Diem 10 days @ \$42.3 = \$423 Total: \$2,861	\$2,861				\$0
					\$2,861 ✓
Multiyear Language Access Resources Collaborative Registration - Free					\$0
San Diego Lodging 2 nights @ \$125 = \$250					\$0
Per Diem 2.5 days @ \$66 = \$165					\$0
Mileage 706 miles @ .58 per mile = \$409 ✓					\$0
Parking 2 @ \$25 = \$50					\$0
Total: \$874 ✓	\$874				\$0
					\$874 ✓
National Organization for Victim Assistance Annual Training San Diego, Registration: \$370					\$0
					\$0
					\$0

56

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Inyo	Subaward #: VW19280140				
B. Operating Expenses	18VOCA	18 VOCA MATCH	19VWAO meeting 18 VOCA Match	19VWAO	COST
Lodging 5 nights @ \$125 = \$625					\$0
Per Diem 5 days @ \$66 = \$330					\$0
Mileage 706 miles @ .58 per mile = \$409 ✓					\$0
Parking 5 @ \$25 = \$125					\$0
Total: \$1,859 ✓	\$1,859				\$1,859 ✓
International Summit on Violence, San Diego					\$0
Registration: \$567					\$0
Lodging 5 nights @ \$125 = \$625					\$0
Per Diem 5 days @ \$66 = \$330					\$0
Mileage 706 miles @ .58 per mile = \$409 ✓					\$0
Parking 5 @ \$25 = \$125					\$0
Total: \$2,056 ✓	\$2,056				\$2,056 ✓
Human Trafficking Victim Advocate Training 1 Staff Bakersfield					\$0
Registration - Free					\$0
Lodging 2 nights @ \$125 = \$250					\$0
Per Diem 2.5 days @ \$66 = \$165					\$0
Mileage 452 miles @ .58 per mile = \$262 ✓					\$0
Total: \$677	\$677				\$677 ✓
<i>lodging not to exceed allowable rate.</i>					\$0
Victim Witness Training, TBD, Sacramento					\$0
Registration - Free					\$0
Lodging 3 nights @ \$125 = \$375					\$0
Per Diem 4 days @ \$66 = \$264					\$0
Mileage 546 miles @ .58 per mile = \$317 ✓					\$0
Parking 4 @ \$25 = \$100					\$0
Total: \$1,056	\$1,056				\$1,056 ✓
<i>lodging not to exceed allowable rates</i>					\$0
Victim Witness Training, TBD, Sacramento					\$0
Registration - Free					\$0
Lodging 3 nights @ \$125 = \$375					\$0
Per Diem 4 days @ \$66 = \$264					\$0
Mileage 546 miles @ .58 per mile = \$317 ✓					\$0
Parking 4 @ \$25 = \$100					\$0
Total: \$1,056	\$1,056				\$1,056 ✓
<i>Lodging not to exceed allowable rates su</i>					\$0
MVA Basic Training, Sacramento					\$0
Registration: Free					\$0
Lodging 3 nights @ \$125 = \$375					\$0
Per Diem 4 days @ \$66 = \$264					\$0
Mileage 546 miles @ .58 per mile = \$317 ✓					\$0
Parking 4 @ \$25 = \$100					\$0
Total: \$1,056	\$1,056				\$1,056 ✓
<i>Lodging not to exceed allowable rate su</i>					\$0
MVA Advanced Training, Sacramento					\$0
Registration: Free					\$0
Lodging 3 nights @ \$125 = \$375					\$0
Per Diem 4 days @ \$66 = \$264					\$0
Mileage 546 miles @ .58 per mile = \$317 ✓					\$0
Parking 4 @ \$25 = \$100					\$0
Total: \$1,056	\$1,056				\$1,056 ✓
<i>Lodging not to exceed allowable rate</i>					\$0
CDAА SART Summit VI a Multi-Disciplinary Conf					\$0
Newport Beach, Registration: \$85					\$0
Lodging 3 nights @ \$125 = \$375					\$0
Per Diem 4 days @ \$66 = \$264					\$0

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Inyo		Subaward #: VW19280140			
B. Operating Expenses	18VOCA	18 VOCA MATCH	19VWAO meeting 18 VOCA Match	19VWAO	COST
Mileage 608 miles @ .58 per mile = \$353 ✓ Parking 4 @ \$25 = \$100 Total: \$1,177 ✓	\$1,177				\$0 \$0 \$1,177 ✓
Cal OES Mandatory Training - 2 Staff San Diego Lodging 2 staff x 3 nights @ \$125 = \$750 Per Diem 2 staff x 4 days @ \$66 = \$528 Mileage 706 miles @ .58 per mile = \$409 ✓ <i>Lodging not to exceed allowable rates.</i> Parking 6 @ \$25 = \$150 Total: \$1,837 ✓	\$1,837				\$0 \$0 \$0 \$0 \$0 \$0 \$1,837 ✓
Operating Section Totals	\$75,662	\$0	\$0	\$2,000	\$77,662 ✓
OPERATING SECTION TOTAL					\$77,662 ✓

VSPS Budget Summary Report

VW19 Victim/Witness Assistance Program Subaward #: **VW19 28 0140**
 Inyo County Performance Period: **10/01/19 - 09/30/20**
 Victim Witness Assistance Program Latest Request: , Not Final 201

A. Personal Services - Salaries/Employee Benefits

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	18VOCA	182,656	0	182,656	0	182,656
S	19VVA0	16,663	0	16,663	0	16,663
Total A. Personal Services - Salaries/Employee Benefits:		199,319	0	199,319	0	199,319

B. Operating Expenses

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	18VOCA	75,662	0	75,662	0	75,662
S	19VVA0	2,000	0	2,000	0	2,000
Total B. Operating Expenses:		77,662	0	77,662	0	77,662

C. Equipment

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	18VOCA	0	0	0	0	0
S	19VVA0	0	0	0	0	0
Total C. Equipment:		0	0	0	0	0

Total Local Match:	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
	0	0	0	0	0
Total Funded:	276,981	0	276,981	0	276,981
Total Project Cost:	276,981	0	276,981	0	276,981

F/S/L (Funding Types): F=Federal, S=State, L=Local Match

Paid/Expended=posted in ledger w/Claim Schedule, Pending=Processed, but not yet in Claim Schedule

11/04/19

Budget Narrative

Inyo County Victim Witness Assistance Program proposed budget supports stated objectives and activities for the Fiscal Year Grant 2019/2020 by providing funding for staff salaries and benefits, cellular telephone, travel, victim emergency funds, office supplies, etc. to carry out those goals and objectives.

Funds are allocated to actual line staff costs and provisions for services. This year we are requesting 10% of our Support Staff/Legal Secretary (first point of contact) and 30% of our Administrative Assistant to the District Attorney for all fiscal/grant duties. Functional time sheets are logged by Support Staff/Legal Secretary (first point of contact) and the Administrative Assistant to the District Attorney (fiscal/grant duties). The Inyo County District Attorney is absorbing rent for both the Bishop and Independence Inyo County Victim Witness offices.

Current staff meets all CalOES educational requirements and standards. The Victim Witness Coordinator has attended several trainings and conferences.

Project staff prioritizes time commitments to provide direct services to victims of crime, to meet and hopefully exceed state objectives and activities.

The Inyo County Victim Witness Program is electing to pursue the optional Mass Victimization Advocate funding. We have created a new position in the program, directed primarily towards the objectives of the Mass Victimization program. The new advocate is receiving the required specialized training and will substantially increase our abilities to respond to any mass victimization incidents as well as support for traditional victim advocate services.

The Inyo County Victim Witness Program does not require subcontracts and does not anticipate any unusual expenditures in the upcoming fiscal grant year.

The Personal Services of the budget pages provide for Salary and Benefits under Inyo County's Memorandum of Understanding for Miscellaneous employees which include PERS retirement, taxes, group insurance including medical, dental, vision, and life insurance along with Bilingual pay for the Victim Witness Coordinator who is fluent in Spanish.

The Victim Witness Coordinator is available to Victims and Witnesses 100% of the time should the client require immediate services. Client contact logs are continually updated for documentation of services. Project staff continues to provide mandatory and optional services to clients of all crime types, as determined through evaluation of each client's needs.

Our Victim Witness Coordinator has been employed with the Inyo County Victim Witness Assistance Program since November, 2014. She is bilingual, fluent in Spanish, and has an extensive cultural background in the Hispanic community. She has attended the CDAA Entry Level Victim Witness Training along with the California Sexual Assault Investigator's Association training, Beyond the Basics – An Examination of Emerging Issues, and the NCVC Civil Justice of Victims of Crime in California.

In the Fiscal Year 2018/2019, she attended the California State Summit Mass Casualty Crime Response in San Francisco, the 23rd International Summit on

Subrecipient: County of Inyo Subaward #: VW 19 28 0140

Violence, Abuse & Trauma in San Diego and the Crisis Response Training in Merced. She is currently working on her Associates Degree with the local Community College.

Our Mass Victimization Advocate came on-board on June 13, 2019, and has attended the Crisis Response Training in Merced. She is scheduled to attend the Entry Level Advocacy Training during 2019/2020.

Project Narrative

Performance History/Problem Statement

Inyo County Victim/Witness Assistance Center is prosecution based and is the agency responsible for implementing services to victims of all types of crime in Inyo County. These services are designed to help reduce the trauma experienced by victims of criminal acts pursuant to Penal Code Section 13835.

The Inyo County program has two office locations, one in Bishop and the other is located in Independence, which is the county seat and forty-five (45) miles south of Bishop. The Victim/Witness Project Coordinator is a full time position, responsible for both the Northern and Southern ends of the county. Inyo County is the second largest county in the state geographically encompassing over 10,000 square miles. Problems unique to this project are related to the relatively small population spread over the vast geographic area of Inyo County. Providing services to Victims and Witnesses in the most remote locations of Inyo County is our greatest challenge.

The Native American and Hispanic communities continue to be underserved populations. Domestic Violence victims continue to make up a large percentage of crime victims in these communities and Victim/Witness continues to work closely with the local Domestic Violence program. Additionally, the Bishop Paiute Tribe (a federally recognized tribe whose tribal lands are located adjacent to the City of Bishop in Inyo County) have implemented a domestic violence prevention and intervention program for

Tribal residents known as "RAVE". This project works closely with and coordinates services with RAVE.

The Project Coordinator participates in several collaborative groups; Domestic Violence, Death Review, Child Abuse, Sexual Assault, and Emergency Preparedness. These invaluable collaborations allow us to offer a higher level of services to our clients.

Implementation

Inyo County Victim/Witness provides comprehensive services to victims of all crime types, while concentrating services on victims of the most serious cases likely to result in trauma to the victim or the victim's family. A staff dedicated to the necessity of compassionate and comprehensive services achieves this goal by closely following grant guidelines and project policy. The Victim/Witness mission is to encourage and support victims and witnesses of crime to help overcome the effects of crime, self-empowerment as they move through the process and ultimately be able to return to their lives and families. The California Penal Code mandates services provided to victims of crimes and this program tailors those services to meet the needs specific to Inyo County clients.

Operational Agreements are in place with Inyo County Sheriff, Bishop Police Department, California Highway Patrol, Inyo County Probation Department and Wild Iris Family Counseling and Crisis Center. Training and presentations are offered to the local schools, law enforcement, Wild Iris Crisis

Family Counseling and Crisis Center and Community Groups. Participation on the Domestic Violence Council, Domestic Violence and Child Death Review Team, Addiction Task Force Committee and Sexual Assault Response Team (SART) help to nurture close working networks between service providers and victim advocates.

Services are provided to special need clients through referrals to local resources available in the community. Field visits are provided to clients when appropriate and safe. Accommodations are made to facilitate access to the office and the courts for disabled clients, including coordination of the use of the handicapped accessible courtroom on the ground level of the historic courthouse. Elderly clients may be visited at home for interviews. Transportation assistance is also provided when needed. Project works closely with Adult Protective Services when a client is referred for services or project staff obtains an Elder Abuse Restraining Order. Contact information is available in the office for a certified interpreter for hearing impaired clients. Advocates will problem solve to meet the special needs of clients to the best of their ability or to the limit available in the community. Volunteer staff augments delivery of victim service by providing support and clerical services on a supervised basis as needed.

The program utilizes translators when available, but the Victim Project Coordinator handles direct services to Spanish speaking victims, as she is bilingual. The court has Spanish speaking translators available at no cost to this project for assistance in the preparation of Domestic violence Restraining Orders

and at Temporary Restraining Order hearings for Spanish speaking clients. A list of community translators is maintained by the project.

Referrals to project are received from multiple sources including: Law Enforcement Officers, District Attorney staff attorneys, District Attorney staff legal secretaries, Family Law Facilitator and community agencies including Child Protective Services, Adult Protective Services, and Wild Iris Family Counseling and Crisis Center. Additional referrals come from mental health providers, substance abuse providers and prior clients. Close working relationships with service providers and other agencies are a priority. Operational agreements include training and meeting schedules with establish effective relationships. Participation in many multidisciplinary committees also fosters those relationships.

ORGANIZATIONAL CHART

Inyo County Board of Supervisors

Inyo County District Attorney/ Project Coordination – Thomas L. Hardy

Inyo County Assistant District Attorney – Dee Shepherd

Administrative Legal Secretary/Fiscal – Maureen McVicker

Legal Secretary/First Point of Contact – Morgan Maillet

Inyo County Project Victim/Witness Project Coordinator – Dianna Dominguez

Inyo County Mass Victimization Advocate – Lidia Schultz

Volunteer(s) – Yolanda Cortez, seeking additional volunteers

Operational Agreements (OA) Summary Form

	List of Agencies/Organizations/Individuals	Date OA Signed (xx/xx/xxxx)	Dates of OA	
			From:	To:
1.	Bishop Police Department	06/13/18	06/30/18	to 06/30/21
2.	California Highway Patrol	06/19/18	06/30/18	to 06/30/21
3.	Inyo County Probation Department	06/14/18	06/30/18	to 06/30/21
4.	Inyo County Sheriff's Department	06/13/18	06/30/18	to 06/30/21
5.	Wild Iris-Domestic Violence, SA, Child Abuse	04/29/18	05/01/18	to 04/30/21
6.				to
7.				to
8.				to
9.				to
10.				to
11.				to
12.				to
13.				to
14.				to
15.				to
16.				to
17.				to
18.				to
19.				to
20.				to

Use additional pages if necessary.

OPERATIONAL AGREEMENT


This Operational Agreement stands as evidence that the Inyo County Victim/Witness Assistance Program and Bishop Police Department intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in Inyo County. Both agencies believe that the implementation of this proposal, as describes herein, will further this goal. To this end, each agency agrees to participate in the program, if selected for funding, by coordinating/providing the following services:

The Inyo County Victim/Witness Assistance Program will closely coordinate the following services with Bishop Police Department through:

- Program staff being readily available to Bishop Police Department for service provision through mutual cooperation and service provision to victims of crime.
- Meetings yearly between Victim/Witness Advocacy staff and Bishop Police Department Officers and Dispatchers.
 - ❖ Specifically: Yearly training, meetings with SART, and meetings with Domestic Violence Council.
- Victim/Witness staff and Bishop Police Department staff will continue to coordinate the provision of services to victims of all types of crime, as they have traditionally, by fostering a close working relationship, sharing of training and experience. The ultimate goal being to provide comprehensive services that will facilitate victims achieving a faster and more complete recovery from the effects of crime.

We, the undersigned, as authorized representative of Bishop Police Department and Inyo County Victim/Witness Assistance Program, do hereby approve this document and agree that it shall be in effect until June 30, 2021.

For Bishop Police Department:




Ted Stec, Police Chief

6/13/18

Date

For Inyo County Victim/Witness Assistance Program:



Thomas L. Hardy, Project Coordinator

6/13/18

Date

OPERATIONAL AGREEMENT

This Operational Agreement stands as evidence that the Inyo County Victim/Witness Assistance Program and the California Highway Patrol intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in Inyo County. Both agencies believe that the implementation of this proposal, as describes herein, will further this goal. To this end, each agency agrees to participate in the program, if selected for funding, by coordinating/providing the following services:

The Inyo County Victim/Witness Assistance Program will closely coordinate the following services with the California Highway Patrol through:

- Program staff being readily available to the California Highway Patrol for service provision through mutual cooperation and service provision to victims of crime;
- Meetings yearly between Victim/Witness Advocacy staff and the California Highway Patrol.
 - ❖ Specifically: Yearly joint training
- Victim/Witness staff and the California Highway Patrol staff will continue to coordinate the provision of services to victims of all types of crime, as they have traditionally, by fostering a close working relationship, sharing of training and experience. The ultimate goal being to provide comprehensive services that will facilitate victims achieving a faster and more complete recovery from the effects of crime.

We, the undersigned, as authorized representative of the California Highway Patrol and Inyo County Victim/Witness Assistance Program, do hereby approve this document and agree that it shall be in effect until June 30, 2021.

For California Highway Patrol:


Javier Dominguez, Captain

06/19/18
Date

For Inyo County Victim/Witness Assistance Program:


Thomas L. Hardy, Project Coordinator

7/6/18
Date

OPERATIONAL AGREEMENT

This Operational Agreement stands as evidence that the Inyo County Victim/Witness Assistance Program and the Inyo County Probation Department intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in Inyo County. Both agencies believe that the implementation of this proposal, as describes herein, will further this goal. To this end, each agency agrees to participate in the program, if selected for funding, by coordinating/providing the following services:

The Inyo County Victim/Witness Assistance Program will closely coordinate the following services with the Inyo County Probation Department through:

- Program staff being readily available to Inyo County Probation Department for service provision through mutual cooperation and service provision to victims of crime;
- Meetings yearly, and six times a year generally, between Victim/Witness Advocacy staff and Inyo County Probation Department staff on the Domestic Violence Council.
 - ❖ Specifically: Yearly training for staff, and meetings with Domestic Violence Council members.
- Victim/Witness staff and Inyo County Probation Department staff will continue to coordinate the provision of services to victims of all types of crime, as they have traditionally, by fostering a close working relationship, sharing of training and experience. The ultimate goal being to provide comprehensive services that will facilitate victims achieving a faster and more complete recovery from the effects of crime.

We, the undersigned, as authorized representative of Inyo County Probation Department and Inyo County Victim/Witness Assistance Program, do hereby approve this document and agree that it shall be in effect until June 30, 2021.

For Inyo County Probation
Department:



Jeff Thomson, Chief Probation Officer

6/14/18
Date

For Inyo County Victim/Witness
Assistance Program:



Thomas L. Hardy, Project Coordinator

6/25/18
Date

OPERATIONAL AGREEMENT

This Operational Agreement stands as evidence that the Inyo County Victim/Witness Assistance Program and Inyo County Sheriff's Department intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in Inyo County. Both agencies believe that implementation of the proposal, as described herein will further this goal. To this end, each agency agrees to participate in the program, if selected for funding, by coordinating/providing the following services:

The Inyo County Victim/Witness Assistance Program will closely coordinate the following services with the Inyo County Sheriff's Department through:

- Program staff being readily available to the Inyo County Sheriff's Department for service provision through mutual cooperation and service provision to victims of crime;
- Meetings yearly between Victim/Witness Advocacy staff and Inyo County Sheriff's Department personnel.
 - ❖ Specifically: yearly training, meetings with SART, and meetings with Domestic Violence Council.
- Victim/Witness staff and Inyo County Sheriff's Department staff will continue to coordinate the provision of services to victims of all types of crime, as they have traditionally, by fostering a close working relationship, sharing of training and experience. The ultimate goal being to provide comprehensive services that will facilitate victims achieving a faster and more complete recovery from the effects of crime.

We, the undersigned, as authorized representatives of Inyo County Sheriff's Department and Inyo County Victim/Witness Assistance Program, do hereby approve this document and agree that it shall be in effect until June 30, 2021.

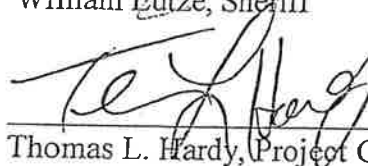
For Inyo County Sheriff:



William Lutz, Sheriff

6-13-18
Date

For Inyo County Victim/Witness Assistance Program:



Thomas L. Hardy, Project Coordinator

6-13-18
Date



Operational Agreement

This Operational Agreement stands as evidence that Wild Iris Family Counseling & Crisis Center (Wild Iris) and Inyo County District Attorney serving Inyo County intend to work toward the mutual goal of providing maximum available assistance for victims/survivors of domestic violence and/or sexual assault. Each agency agrees to participate in the program by providing the following services from May 1, 2018 through April 30, 2021.

Wild Iris agrees to:

- Ensure that crisis counseling staff and volunteers will be readily available to provide supportive services to survivors of domestic violence and sexual assault. These services shall be provided through Wild Iris' 24-hour crisis hotline and direct request during regular business hours. Services may include but are not limited to: immediate crisis intervention; emergency shelter; individual and group peer counseling; advocacy and accompaniment to legal, medical, and social service appointments, law enforcement interviews and other agencies as appropriate; parenting and co-parenting classes; and financial aid including emergency food, clothing, housing assistance, and transportation.
- Provide training and community awareness about Wild Iris and its services to your agency staff at the request of your agency.
- Work together on task force(s) to ensure compassionate, effective, and complete response to survivors.
- Work together on task force(s) and other community outreach programs to enhance community education and outreach for increased project awareness.
- At the request of the victim, coordinate services to victims when appropriate to avoid overlap, duplication, and gaps in services.

Inyo County District Attorney agrees to:

- Refer all domestic violence and sexual assault survivors to Wild Iris as appropriate.
- Assist with transportation of victims (when feasible) to a place of safety.
- At the request of the victim, Wild Iris staff/volunteer may be allowed to be present at interviews to provide support to victims.
- Work together on task force(s) to ensure compassionate, effective, and complete response to victims.
- Work together on task force(s) and other community outreach programs to enhance community education and outreach for increased project awareness.

Coordinate services to victims to avoid overlap, duplication, and gaps in services. Make available to your agency staff opportunities to receive domestic violence/sexual assault education from Wild Iris staff/volunteers.

Make available to Wild Iris staff/volunteers training on your agency's procedures & policies regarding domestic violence/sexual assault victims/survivors and services and resources available for clients when asked.

Accept referrals from Wild Iris staff/volunteers, with client's permission, for appropriate services from your agency. Provide those services as appropriate to the needs of the client.

I, the undersigned, as authorized representatives of Wild Iris and Inyo County District Attorney hereby approve this document.

For Wild Iris:

For Inyo County District Attorney:

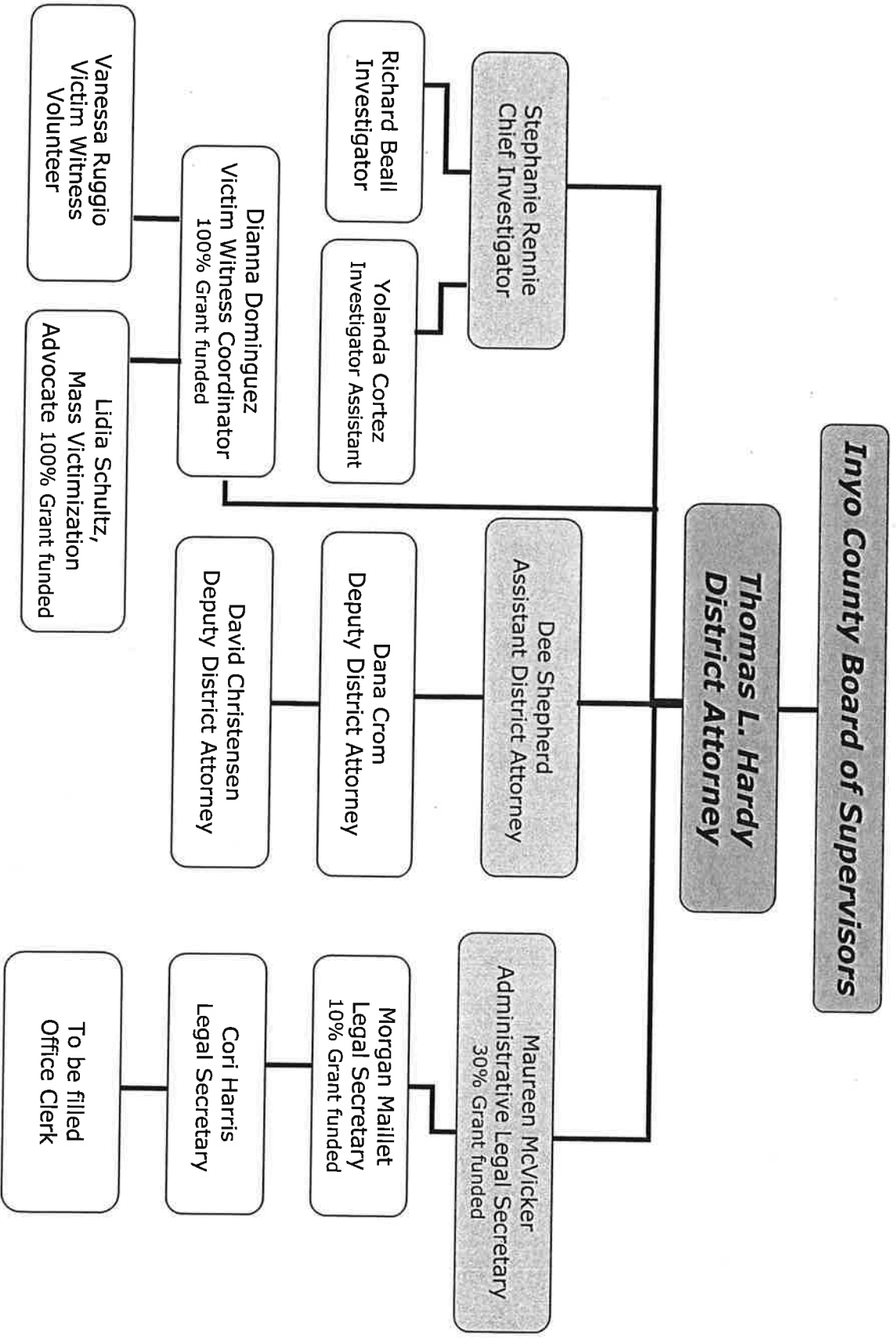
Lina Tobey

Lina Tobey,
Executive Director

Thomas Hardy

Thomas Hardy,
District Attorney

INYO COUNTY DISTRICT ATTORNEY



Subaward #: VW 19 28 0140

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
OUT-OF-STATE TRAVEL REQUEST

SUBRECIPIENT

Agency: Inyo County District Attorney
Project Director: Thomas L. Hardy Phone #: (760) 878-0282
Address: PO Drawer D
City: Independence, CA Zip: 93526

ATTENDEE(S)

Name: Maureen McVicker
Title: Administrative Assistant/Fiscal Phone #: (760) 878-0282
Name: Dianna Dominguez
Title: Victim Witness Coordinator Phone #: (760) 878-0282

TRIP DETAILS

Trip Date [Month/Day(s)/Year] 04/01/2020
Destination (City/State) St. Louis, MO
Description (Meeting/Conference/Other) Annual Case Management System Training - Karpel Solutions 2020 National Users Group Meeting

Justification (indicate the need for the trip and the benefits to the State. Use additional pages if necessary. Attach brochure if available.)

See attached page for justification.

Subrecipient must attach Cost Worksheet to the Out-of-State Travel Request.

FOR CAL OES USE ONLY

Recommendation:

Approve **Disapprove**



Rachel Wagner
Program Specialist

9.9.19

Date



Sum Grace
Unit Chief

9/13/19

Date

OUT-OF-STATE TRAVEL REQUEST COST WORKSHEET

**Travel Policy – are the rates based on internal policy or the state's travel policy?
Please specify:**

Internal Travel Policy State Travel Policy

Date of Trip: TBD - usually in April
Destination: St. Louis, MO
Purpose: Case Management System Annual Conference

ESTIMATED COSTS

TRANSPORTATION:

AMOUNT

Airfare:	\$ <u>650</u>
Additional Airport Expenses	
Mileage: (58 cents per mile)	\$ <u> </u>
Taxi/Shuttle:	\$ <u>99</u>
Parking:	\$ <u>40</u>
Auto Expenses:	
Private Car:	\$ <u> </u>
Rental Car:	\$ <u> </u>
State/Agency Car:	\$ <u>311</u>

HOTEL/PER DIEM

Hotel:
St. Louis 6 days @ \$ 100 per day = \$ 600

Per diem:
10 days @ \$ 42.30 per day = \$ 423

OTHER EXPENSES

Registration/Conference Fee: \$ 423
Hotel Las Vegas 4 nights - driving to Las Vegas - staying 1 night before flight to MO for training and
1 night after flight from MO (this amount is for 2 people). \$ 315
\$
\$
(see attached spreadsheet for additional details) \$

TOTAL COSTS NOT TO EXCEED: \$ 2861 ✓

JUSTIFICATION FOR OUT-OF-STATE TRAVEL

Train 2 staff members: Administrative Assistant/Fiscal to operate the case management system more efficiently and learn additional parts of the system. Request Grant pay for 30% of her travel expenses. Victim Witness Coordinator to train in the system's ability to keep statistics for Grant reporting and better utilize the case management system. Request the Grant pay for 100% of her travel expenses.

Case Management System Training: Karpel Solutions 2018 National User Group Meeting
 Conference: TBD April 2020 in St. Louis, MO; out of office approx. 4 days in April 2020

VW 19 28 0140
 INYO COUNTY

The Grant currently pays 30% of Maureen's salary and benefits.

	<u>Maureen</u>	x 30%	<u>Fiscal</u> <u>Maureen</u>	<u>Dianna</u>	x100%	<u>VW Coordinator</u> <u>Dianna</u>
Airfare	\$ 500	x 30%	\$ 150	\$ 500	100%	\$ 500
Airport shuttle	\$ 76	x 30%	\$ 23	\$ 76	100%	\$ 76
Airport Parking		x 30%	\$ -	\$ 40	100%	\$ 40
State Agency Car		x 30%	\$ -	\$ 311	100%	\$ 311
Hotel - St. Louis (3 nights)	\$ 460	x 30%	\$ 138	\$ 460	100%	\$ 460
Per Diem	\$ 325	x 30%	\$ 98	\$ 325	100%	\$ 325
Registration Fee	\$ 325	x 30%	\$ 98	\$ 325	100%	\$ 325
Hotel - Las Vegas (2 nights)	\$ 242	x 30%	\$ 73	\$ 242	100%	\$ 242
TOTALS	\$ 1,928	30%	= \$ 578	\$ 2,279	x 100%	= \$ 2,279

THOMAS L. HARDY
District Attorney



Independence:
P.O. Drawer D
Independence, CA 93526
760 878-0282 Fax 760 878-2383

County of Inyo
DISTRICT ATTORNEY

August 14, 2019

California Governor's Office of Emergency Services
Victim Witness Assistance Program
3650 Schriever Avenue
Mather, CA 95655

Re: VW 19 28 0140 Inyo County – Volunteer Waiver

While we continue to look for Volunteers, we have been unable to recruit Volunteers for our Victim Witness Assistance Program in the past. We do not anticipate any change in the ability to recruit Volunteers, due to the small population in our remote community.

Very truly yours,

A handwritten signature in black ink, appearing to read "Tom Hardy", is written over the typed name.

Thomas L. Hardy
Inyo County District Attorney

TIMELINE FOR MVA POSITION OBJECTIVES

Subrecipient: County of Inyo

Subaward #: VW 19 28 0140

MVA Objectives:

- a. Develop a comprehensive crisis response/mass victimization assistance plan structured to identify and respond to victim needs such as: safety, food, shelter, and immediate services in the aftermath of a mass victimization/terrorism incident. The plan should include a needs assessment, emergency assistance measures, resource and referral information, and should be adaptable to support and enhance the existing community/county emergency response plan.

DESCRIPTION OF TASK	TO BE COMPLETED BY
Meet with Inyo County Emergency Services to help identify response needs.	October 2019
Meet with local Red Cross contact regarding emergency assistance.	November 2019
Complete a needs assessment for Inyo County.	November 2019
Prepare a resource and referral information list.	November 2019
Develop a comprehensive crisis response plan.	December 2019

- b. Develop victim assistance crisis response protocols.

DESCRIPTION OF TASK	TO BE COMPLETED BY
Create a checklist for Emergency Assistance Measures.	October 2019
Create crisis response protocols.	October 2019

- c. Develop and implement mutual-aid memorandums of understanding (MOU's) with VW Centers in neighboring counties and/or within your identified crisis response (CR) training region to leverage resources and facilitate a regional response to mass victimization/terrorism incidents.

DESCRIPTION OF TASK	TO BE COMPLETED BY
Meet with Inyo County Emergency Services.	November 2019
Create and execute MOU with Inyo County Emergency Services.	November 2019

- d. Conduct outreach and participate in community meetings with leaders from the following fields: law enforcement, victim services, legal services (non-profit and private sector), prosecutors' office, city government, emergency management, medical services, and schools to provide information about trauma informed response.

DESCRIPTION OF TASK	TO BE COMPLETED BY
Meet with leaders of the above-referenced fields.	December 2019

- e. Establish MOU's with allied service providers, including, but not limited to County/City government and local Emergency Operation Centers (EOCs). Identify VW's role in the emergency response plan.

DESCRIPTION OF TASK	TO BE COMPLETED BY
Create and execute MOU with Inyo County Emergency Services.	November 2019
Identify VW's role in emergency response plan.	November 2019

- f. Conduct community outreach, and education.

DESCRIPTION OF TASK	TO BE COMPLETED BY
Meet with local Red Cross contact regarding emergency assistance.	November 2019
Attend community functions and have a staffed booth with information for community members.	September 2020

- g. Utilize MVA funding for purchase of go-bags, management and technology supplies and/or other necessary resources required for deployment.

DESCRIPTION OF TASK	TO BE COMPLETED BY
Purchase go-bags	November 2019 and then ongoing as needed
Purchase and implement management and technology supplies.	November 2019 and then ongoing as needed
Identify and purchase necessary resources for deployment.	November 2019 and then ongoing as needed

- h. Develop a timeline to meet the mass victimization objectives. Initiate all MVA objectives, although not all may be accomplished within the current Grant Subaward performance period.

DESCRIPTION OF TASK	TO BE COMPLETED BY
Turn in MVA objectives to CalOES	October 2019

VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE FORMULA GRANT PROGRAM
PARTIAL MATCH WAIVER REQUEST

Cal OES Subrecipients may request up to an 80% partial Match Waiver. Approval is dependent on a compelling justification. To request a partial Match Waiver, the Subrecipient must complete the following:

1. VOCA Victim Assistance Formula Grant Program Award Number: 2018-V2-GX-0029
2. Cal OES Subaward Number: VW19280140
3. Subrecipient's Name: Inyo County
4. Grant Subaward Performance Period 10/01/19 through 09/30/20
5. VOCA Victim Assistance Funds Awarded: \$ 258,318
6. Amount of Cash Match Proposed (post-Match Waiver): \$ 12,916
7. Amount of In-kind Match Proposed (post-Match Waiver): \$ 0
8. Total Amount of Match Proposed (sum of #6 and #7): \$ 12,916

9. Briefly summarize the services provided:

The Victim/Witness program provides direct services to victims of violent crimes. Advocates assist victims in providing support and guidance through the judicial process. This includes education on Marcy's Law, Cal VCB, and Appeals. This Program also has a new implemented Crisis Response component that provides services during a mass victimization occurrence.

10. Describe practical and/or logistical obstacles to providing match:

We are a very large geographically sized county (1 0,227 square miles) with only 1 Victim Witness Coordinator and 1 Victim Witness Advocate handling the victims. There is no additional money in Inyo County's General Fund for the match amount.

11. Describe any local resource constraints to providing match:

Our remote location and small population makes it virtually impossible to recruit interns or other volunteers. This would be a burden on Inyo County and would put our Victim Witness program at risk.

Approved

Denied

Susan Grace
Unit Chief Name

Susan Grace 10/10/19
Unit Chief Signature / Date

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient <u>County of Inyo</u>	Duns# ³⁶ <u>010706687</u>	FIPS# <u>027-00000</u>
Disaster/Program Title: <u>Victim Witness Assistance Program</u>		
Performance Period: <u>10/01/19</u> to <u>09/30/20</u> Subaward Amount Requested: \$ 258,318 <u>276,981</u> ^{RM}		
Type of Non-Federal Entity (Check Box): <input type="checkbox"/> State Gov. <input checked="" type="checkbox"/> Local Gov. <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe		

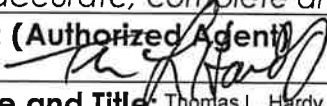
Per Title 2 CFR § 200.331, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, grant manager is the individual who has primary responsibility for day-to-day administration of the grant, bookkeeper/accounting staff means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and organization refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	3-5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	3-5 years
3. How many grants does your organization currently receive?	1-3 grants
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 258,318
5. Are individual staff members assigned to work on multiple grants?	No
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	No
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Sometimes
12. How many years do you maintain receipts, deposits, cancelled checks, invoices, etc.?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	N/A

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent) 	Date: <u>8-14-2019</u>
Print Name and Title: <u>Thomas L. Hardy, District Attorney</u>	Phone Number: <u>760-878-0282</u>
<i>Cal OES Staff Only: SUBAWARD # VW19 20 0140 RM</i>	

PROJECT SERVICE AREA INFORMATION

1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the project's principal office is located.

~~9th~~ Inyo County

2. U.S. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

~~5th~~ 8th

3. STATE ASSEMBLY DISTRICT(S): Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

~~5th~~ 26th

4. STATE SENATE DISTRICT(S): Enter the number(s) of the State Senate District(s) that the project serves. Put an asterisk for the district where the project's principal office is located.

~~5th~~ 8th

5. POPULATION OF SERVICE AREA: Enter the total population of the area served by the project.

18,000



County of Inyo



Health & Human Services - ESAAA

CONSENT - ACTION REQUIRED

MEETING: January 21, 2020

FROM: Rhiannon Baker

SUBJECT: Appointment of ESAAA Advisory Council Members

RECOMMENDED ACTION:

Request Board make the following appointments to the Eastern Sierra Area Agency on Aging Advisory Council: Kelli Davis to an unexpired two (2) year term ending December 2021; Joann Poncho to an unexpired two (2) year term ending December 2021; and Patti Hamie-Christensen to an unexpired two (2) year term ending December 2021. *(Notice of Vacancy resulted in requests for appointment from Ms. Poncho, Ms. Davis, and Ms. Hamie-Christensen.)*

SUMMARY/JUSTIFICATION:

An Area Agency on Aging (AAA) is required by statute to have an Advisory Council. The purpose of such Advisory Council, pursuant to Section 9402 of the Older Californians Act, is to be "a principal advocate body on behalf of older individuals within a planning and service area," and "shall provide advice and consultation on issues affecting the provision of services provided locally to older individuals." Your Board adopted By-laws in October 2012 for the new ESAAA Advisory Council with a membership of nine (9), including one Board of Supervisors member, appointed annually. In December 2019 three (3) current member terms expired, combined with a pre-existing vacancy resulted in four (4) vacancies. A recent recruitment resulted in the applications of Kelli Davis and Joann Poncho requesting re-appointment as well as a request for appointment by Patti Hamie-Christensen, who meets the eligibility requirements for membership.

The following is a list of the applicants with an identification of the membership category that they fill:

Name	60 or Over	Low Income	Disabled	Supportive Services Provider	Health Care Provider	Family Caregiver	Private/Voluntary Leadership	Other
Kelli Davis					x		x	
Joann Poncho	x						x	
Patti Hamie-Christensen	x			x			x	

The department respectfully requests your Board reappoint Kelli David and Joann Poncho; and appoint Patti Hamie-Christensen to the ESAAA Advisory Council.

BACKGROUND/HISTORY OF BOARD ACTIONS:

NA

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your board could choose not to fill the vacant seats with the existing applicants, resulting in three vacancies remaining unfilled.

OTHER AGENCY INVOLVEMENT:

California Department of Aging

FINANCING:

There is no funding involved in this request.

ATTACHMENTS:

1. Patti Hamie-Christensen - ESAAA
2. Joann Poncho - ESAAA
3. Kelli Davis - ESAAA

APPROVALS:

Rhiannon Baker
Darcy Ellis
Marilyn Mann

Created/Initiated - 1/9/2020
Approved - 1/9/2020
Final Approval - 1/9/2020

LETTER OF INTEREST
 IN SERVING AS A MEMBER OF THE
EASTERN SIERRA AREA AGENCY ON AGING (ESAAA) ADVISORY COUNCIL

The ESAAA Advisory Council shall be comprised of nine (9) total members from the service area of Inyo and Mono Counties. At least 50% of the appointed members shall be aged 60 or above, including minority individuals and older individuals residing in rural areas. Cross-generational representation also is encouraged. Members may not be employed by an entity currently in a subcontracting relationship with ESAAA.

Name: Patti Hamic-Christensen Address: 165 Pinon Place, Walker 9607
 Home Telephone: none Mobile Telephone: 760-809-1489
 E-mail: pitenpat@yahoo.com Date: 12/2/2019

The following information will be used to ensure compliance with the requirements of the Older Americans Act, the California Code of Regulations and the California Department of Aging.

Age: 60 or over Under 60

Ethnicity (Please check only one):

- | | | |
|--|---|---------------------------------------|
| <input type="checkbox"/> African American | <input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> Asian |
| <input checked="" type="checkbox"/> Caucasian/White | <input type="checkbox"/> Hispanic or Latino | <input type="checkbox"/> Multiracial |
| <input type="checkbox"/> Native Hawaiian or Pacific Islander | | <input type="checkbox"/> Other: _____ |

RECEIVED
 2019 DEC -5 PM 3:22
 INYO COUNTY
 ADULT SERVICES
 DEPT 1

Targeting efforts shall be made to ensure membership includes individuals from the following categories (Please check all that apply):

- Low income older adults
- Disabled persons
- Supportive services provider
- Health care provider
- Family caregiver defined as either (1) an adult family member, or other individual, who is an informal provider of in-home and community care to an older individual with Alzheimer's disease or a related disorder with neurologic and organic brain dysfunction; or (2) a grandparent or step-grandparent of a child, or a relative of a child by blood, marriage, or adoption, who is 55 years of age or older and who lives with the child, is the primary caregiver of the child, and has a legal relationship with the child such as legal custody, guardianship or raising the child informally.
- Individuals with leadership expertise in private/voluntary sectors
- Other: _____

Please provide a brief statement expressing your interest in serving as an Advisory Council member:

I have been involved in non-profit management for over 40 years. I have worked in social services and low-income housing for disabled & seniors. I have recently provided leadership and oversight in the implementation of the Northern Mono County Hospice Program

Please sign here:
Patti Hamic-Christensen

Please return completed form to: Eastern Sierra Area Agency on Aging
 163 May Street
 Bishop, CA 93514
 Phone: (760) 873-3305 Fax: (760) 873-6505

RECEIVED

2019 NOV 12 PM 1:26

INYO COUNTY
ADMINISTRATOR
CLERK OF SUPERIOR

November 8, 2019

Inyo County Supervisors Re:
Re-appointment to the Advisory
Council for Seira agency on aging.

I would like to be appointed to this
Committee. I am interested because I
am a Native American (Indian) and my
interest is on the aging and also their
care and how their home life is doing.
This Committee is the best committee
who looks out for the aging, and all
care-givers who give out the support
that is needed. I wish to be re-appointed.

Thank you,
Joann Poncho

November 18, 2019

Inyo County Board of Supervisors
PO Drawer N
Independence, CA 93526

RECEIVED
2019 NOV 21 AM 11:32
INYO COUNTY
ADMINISTRATOR
CLERK OF SUPERVISORS

RE: Eastern Sierra Area Agency on Aging Advisory Council

Dear Members of the Board of Supervisors,

I would like to express my interest in being considered for a 2nd term on the Eastern Sierra Agency on Aging Advisory Council. My current term will expire on December 11, 2019 and I would be remiss if I didn't tell you that I've appreciated having had the opportunity to better understand the purpose of the Council and the areas of the County services it touches.

The roles I've held and currently hold in healthcare from the Bishop Care Center, Sterling Heights, Mammoth Hospital and Northern Inyo Healthcare District, have allowed me to serve all ages of our community from infants to the elderly. My advocacy for our elderly continues to grow stronger with time. The Council provides insight for me on the many services our elderly population utilize and need for their health and well-being. This seems a "win-win" for the Council, our community and me.

I have attached my initial letter of consideration dated June 17, 2018 to provide insight into my experience and background, all of which remain the same or have expanded.

I hope you will consider my reappointment to the Eastern Sierra Agency on Aging Advisory Council. Should you have any questions or need further information, please do not hesitate to contact me. I look forward to hearing from you.

Respectfully,



Kelli Davis
PO Box 139
Bishop, CA 93515

(760) 574-8918

June 17, 2018

Inyo County Board of Supervisors
PO Box N
Independence CA 93526

RE: Eastern Sierra Area Agency on Aging Advisory Council

Dear Members of the Board of Supervisors,

I am interested in being considered for one of the two unexpired vacancies on the Eastern Sierra Area Agency on Aging Advisory Council. I believe I meet the criteria and qualify for this position based on my 20+ years of service in the health care industry and having held top leadership positions throughout my health care career.

I have a strong leadership background consisting of my current role as the Chief Operating Officer for the Northern Inyo Healthcare District, and previous long-term positions with the Bishop Care Center and Sterling Heights Retirement Living Facility. During my tenure at the Bishop Care Center and Sterling Heights, I partnered with several Inyo County programs with specific focus on our senior population in the community. I found these experiences enlightening and rewarding while also causing me concern for the future of our elderly in our community and nationwide.

I am a strong advocate for the welfare of our elderly community members and believe I can offer the support, enthusiasm, advocacy and compassion you are seeking in a council member with the ESAAA.

I hope you will consider my formal request for this position. Should you have any questions or need further information, please do not hesitate to contact me. I look forward to hearing from you.

Respectfully,



Kelli Huntsinger
PO Box 139
Bishop, CA 93515

Cell Number: (760)574-8918



County of Inyo



Public Works - Airports

CONSENT - ACTION REQUIRED

MEETING: January 21, 2020

FROM:

SUBJECT: Memorandum of Agreement with the FAA for the NOTAM Manager System

RECOMMENDED ACTION:

Request Board approve the Memorandum of Agreement between the County of Inyo and the Aeronautical Services of the Federal Aviation Administration for the NOTAM Manager System, and authorize the Director of Public Works to sign.

SUMMARY/JUSTIFICATION:

The *Notice to Airmen* (NOTAM) System, run by the Federal Aviation Administration (FAA), is used by all airports to distribute important safety information to pilots and airlines. NOTAMS's may provide information about a runway closure, hazardous condition such as ice or snow, non-functional airport lighting or other potentially dangerous situation.

The traditional method for an airport to issue a NOTAM was to call a Flight Service Station (FSS), who create the NOTAM with information given by the airport. This has been the process used at the Inyo County airports. NOTAM's must use a set of standardized abbreviations, and can be slow and cumbersome.

Recently the FAA created a new NOTAM management system, the Federal NOTAM System (FNS), "designed to digitize the collection, dissemination, and storage of NOTAMs. The goal is to create a single authoritative source for NOTAM entry and dissemination improving efficiency, safety, and data quality. The concept behind the FNS is to have the originator of a NOTAM, such as an airport, generate and submit the NOTAM using a web-based standard NOTAM template. The inputs from the standard template will be validated against policy-driven business rules and immediately published and available to airmen for review. Also, by adhering to a digital format, these NOTAMs will be in a computer readable format such that air traffic control and flight planning around the world can easily sort through the NOTAMs finding only those that are relevant to their operations." (Federal NOTAM System Airport Operations Scenarios, Section 1.1).

The Public Works Department, with the support of the Airport Operations Staff, proposes to enroll the Inyo County airports in the FNS. The FAA provides training and support during this transition and during future use of the system; there is no charge for this service. This Memorandum of Agreement between Inyo County and the FAA is required prior to enrollment in the FNS.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the MOA, and instruct the Inyo County airports to continue to use the Prescott Flight Service Station to issue NOTAMS.

OTHER AGENCY INVOLVEMENT:

FAA

FINANCING:

This MOA has no fiscal implications.

ATTACHMENTS:

1. NOTAM Memorandum of Agreement

APPROVALS:

Ashley Helms

Darcy Ellis

Michael Errante

Marshall Rudolph

Michael Errante

Created/Initiated - 1/9/2020

Approved - 1/9/2020

Approved - 1/10/2020

Approved - 1/13/2020

Final Approval - 1/13/2020

MEMORANDUM OF AGREEMENT on NOTAM Manager System BETWEEN
Aeronautical Services (AJM-336) of the
Federal Aviation Administration (FAA)

AND

County of Inyo (Bishop Airport, Lone Pine/Death Valley Airport, Independence Airport,
Shoshone Airport)

ARTICLE 1. PARTIES

The parties to this Agreement are the Aeronautical Services group of the Federal Aviation Administration (FAA) and the County of Inyo, referred to as Airport hereafter.

ARTICLE 2. SCOPE

a. Purpose:

The purpose of this Agreement between the FAA and Airport is to improve the quality and timeliness of important flight information by deploying a new direct-entry digital Notice to Airmen (NOTAM) system for airport operators called the NOTAM Manager System.

b. Specific goals and objectives to be accomplished:

Airport direct-entry NOTAMs will be limited to the following airport surface area NOTAMs (the "D" NOTAMs) including the keywords: aerodrome/service, runway, taxiway, apron/ramp and obstruction, unless specifically expanded by a modification of this agreement.

The objectives of this project include:

- 1) The FAA will provide a web-based service, NOTAM Manager System, which allows the airport operator to submit airport surface area NOTAMs directly into the Federal NOTAM System (FNS) rather than going through Flight Service;
- 2) The airport operator will provide the FAA with feedback on the suitability of the NOTAM Manager System and suggestions on how to improve the system including input to the FAA's human factors consultants.
- 3) If applicable, the FAA will deactivate all ENII accounts 60 days after the activation of NOTAM Manager System at the Airport.

c. Management of the project:

The management of this project will be done by the FAA's Aeronautical Services Team (AJM-336)

d. Roles and responsibilities:

Parties are bound by a duty of good faith and best effort in achieving the goals and objectives in Article 2 of this Agreement.

Airport will use its best efforts to protect password information to permit use of the FAA's NOTAM Manager System, and Airport will provide password information only on a need-to-know basis.

The FAA will use its best efforts to ensure the NOTAM Manager System operates at optimal performance level as designed.

e. Contributions of the Parties:

The FAA will provide:

- 1) a password function to the NOTAM Manager System which allows access to it by the airport operators;
- 2) the initial training of its personnel on how to use the system and a user manual;
- 3) a NOTAM subject matter expert (SME) during the initial phase of deployment to assist the airport personnel (direct-assist) with the new Airport NOTAM Manager System;
- 4) a point of contact person, (Customer Support Group), to respond to any questions which arise after deployment;
- 5) telephonic technical support to assist Airport during the term of this agreement; and
- 6) a completed Safety Risk Management Document on the NOTAM Manager System.

Airport will provide:

- 1) the personnel and web-accessible computers, Internet access, and any related and required equipment to allow operation of the NOTAM Manager System;
- 2) feedback on how the system is operating and how it might be improved;
- 3) the continuing ability to return to the existing legacy NOTAM system if the NOTAM Manager System is not operating as required to maintain the safety of the airport.

4) at least one airport training POC to receive a formal live or virtual training session prior to activation, provided by a designated FAA representative, on the NOTAM Manager System.

ARTICLE 3. EFFECTIVE DATE

The effective date of this Agreement is from the date of deployment of NOTAM Manager at the airport.

ARTICLE 4. REPORTING REQUIREMENTS

Airport shall report any suggestions on improvement of the NOTAM Manager System to the FAA through their Point of Contact and assist the FAA's human factors personnel with their research on improvements to the NOTAM Manager System.

ARTICLE 5. INTELLECTUAL PROPERTY

a. Rights in Data

The Government retains Government Purpose Rights in all data developed under this agreement. Airport agrees not to reverse-engineer any of the software, forms, or databases, including those accessible through the password-protected system described above, but shall use its access only for the purposes set out herein.

"Data" means recorded information, regardless of form or method of recording, which includes but is not limited to, technical data, computer software, trade secrets, and mask works. The term does not include financial, administrative, cost, pricing or management information.

"Government Purpose Rights" means the rights to –

(1) Use, modify, reproduce, release, perform, display, or disclose data within the government without restriction; and,

(2) Release or disclose technical data outside the government and authorize persons to whom release or disclosure has been made to use, modify, reproduce, release, perform, display, or disclose that data for government purposes.

"Government Purpose" means any activity in which the United States Government is a party, including cooperative agreements with international or multi-national defense organizations, or sales or transfers by the United States Government to foreign governments or international organizations. Government purposes include competitive acquisition by or on behalf of the government, but do not include the rights to use, modify, reproduce, release, perform, display, or disclose data for commercial purposes or authorize others to do so.

ARTICLE 6. LEGAL AUTHORITY

This Agreement is entered into under the authority of 49 U.S.C. 106(l) and (m), which authorizes agreements and other transactions on such terms and conditions as the Administrator determines necessary.

ARTICLE 7. POINTS OF CONTACT

FAA Program Office

Robert McMullen, Manager, Aeronautical Services, AJM-336

Airport Party

Steve Loven, Airport Supervisor (BIH, 026, 207, L61)

Chris Preter, Airport Technician (BIH, 026, 207, L61)

Jack Montgomery, Airport Technician (BIH, 026, 207, L61)

Ashley Helms, Associate Engineer (BIH, 026, 207, L61)

ARTICLE 8. FUNDING AND PAYMENT

There will be no exchange of moneys since each party shall bear their own costs to implement this project and meet the goals and objectives of it as outlined above.

ARTICLE 9. APPROVAL OF SUBCONTRACTORS

There shall be no airport subcontractors involved on this project.

ARTICLE 10. CHANGES, MODIFICATIONS

Changes and/or modifications to this Agreement shall be in writing and signed by Manager, Aeronautical Services and Airport Management. The modification shall cite the subject Agreement, and shall state the exact nature of the modification. No oral statement by any person shall be interpreted as modifying or otherwise affecting the terms of this Agreement.

ARTICLE 11. TERMINATION

In addition to any other termination rights provided by this Agreement, either party may terminate this Agreement at any time, with or without cause, and without incurring any liability or obligation to the terminated party (other than the performance of obligations accrued on or prior to the termination date) by giving the other party at least thirty (30) days prior written notice of termination. Upon receipt of a notice of termination, the receiving party shall take immediate steps to stop the accrual of any additional obligations.

Either party may terminate this agreement immediately if either party determines that the safety of the airport is affected and return immediately to the existing NOTAM entry process currently in use prior to the initial deployment of the NOTAM Manager System.

ARTICLE 12. CONSTRUCTION OF THE AGREEMENT

This Agreement is an "other transaction" issued under 49 U.S.C 106 (l) and (m) is not a procurement contract, grant or cooperative agreement. Nothing in this Agreement shall be construed as incorporating by reference or implication any provision of Federal acquisition law or regulation.

Each party acknowledges that all parties hereto participated equally in the negotiation and drafting of this Agreement and any amendments thereto, and that, accordingly, this Agreement shall not be construed more stringently against one party than against the other.

ARTICLE 13. DISPUTES

Where possible, disputes will be resolved by informal discussion between the parties. In the event the parties are unable to resolve any disagreement through good faith negotiations, the dispute will be resolved by Aeronautical Services management of the FAA.

ARTICLE 14. WARRANTIES

The FAA makes no express or implied warranties as to any matter arising under this agreement, or as to the ownership, merchantability, or fitness for a particular purpose of any property, including any equipment, device, or software that may be provided under this Agreement.

ARTICLE 15. LIABILITY

The FAA assumes no liability under this Agreement for any losses arising out of any action or inaction by airport, its employees, or contractors, or any third party acting on its behalf. Each party agrees to be responsible for injury, death or property damage arising out of or in connection with its own acts or omissions under this Agreement, however, neither party waives its rights to sovereign immunity.

ARTICLE 16. PROTECTION OF INFORMATION

The parties agree that they shall take appropriate measures to protect proprietary, privileged, or otherwise confidential information that may come into their possession as a result of this Agreement.

AGREED:

Federal Aviation Administration

By: _____ Date: _____

Robert McMullen, Manager, Aeronautical Services, AJM-336

AIRPORT

By: _____ Date: _____

Michael Errante, Director of Public Works/Airport Manager



County of Inyo



Public Works

CONSENT - ACTION REQUIRED

MEETING: January 21, 2020

FROM:

SUBJECT:

Approval/Rejection of Annex Server HVAC Retrofit Bid

RECOMMENDED ACTION:

Request Board reject the bid received for the Annex IS HVAC Retrofit Project and authorize the Public Works Director to re-advertise the project for bid in conjunction with the larger Annex Building HVAC Retrofit Project.

SUMMARY/JUSTIFICATION:

On December 4th, 2019 bids were opened for the Annex IS Server HVAC Retrofit Project. Bishop Heating and Air Conditioning, Inc. was the sole bidder. The base bid submitted was \$79,083, and with add alternates the total was \$112,225. Although the original amount budgeted for the project was \$100,000, subsequent value engineering efforts and engineers estimates from both the mechanical design EOR (Engineer-of-Record) and Public Works staff engineers indicated a projected project cost of \$50,000 +/-.

Public Works would like to re-bid this project in conjunction with the Annex HVAC Retrofit project for the entire Annex Building, with the expectation that it will attract a larger number of responsive, qualified bidders and further more that it may enhance the potential to realize project savings due to the increased scales of economy.

BACKGROUND/HISTORY OF BOARD ACTIONS:

On November 5, 2019 the Inyo County Board of Supervisors approved the plans and specifications for the Annex IS HVAC Retrofit Project and authorized the Public Works Director to advertise and bid the project.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose to accept the bid instead of re-advertise the project.

OTHER AGENCY INVOLVEMENT:

FINANCING:

Budget Unit 01 1501 Deferred Maintenance, Object Code 5640, Structures and improvements

ATTACHMENTS:

1. Annex Server HVAC Retrofit Project Bid Results 12-10-19

APPROVALS:

Greg Waters

Darcy Ellis

Ashley Helms

Greg Waters

Ashley Helms

Marshall Rudolph

Michael Errante

Created/Initiated - 1/6/2020

Approved - 1/6/2020

Approved - 1/9/2020

Approved - 1/10/2020

Approved - 1/15/2020

Approved - 1/15/2020

Final Approval - 1/15/2020

Inyo County Public Works Department
 Detailed Bid Summary
 Report Date Time: 12/5/2019 8:56 AM

Description: Retrofit the existing Annex Building HVAC system that provides environmental controls to the server room downstairs

Solitary Bidder:
 Bishop Heating & AC, Inc
 463 N. Warren St.
 Bishop, CA 93514

Budget: \$50,000

Bid Item	Description	Unit	Quantity	Unit \$	Total
1	Mobilization & Demobilization	LS	1	\$2,240.00	\$2,240.00
2	Scope of Work per Sheet T0.1 (electrical to Panel X)	LS	1	\$75,403.00	\$75,403.00
3	Replacement & Restoration of Finishes	LS	1	\$0.00	\$0.00
4	Start-Up, Commissioning, and Training	LS	1	\$1,440.00	\$1,440.00
Alternate 1	Demolition of Existing Air Handler	LS	1	\$8,899.00	\$8,899.00
Alternate 2	Replacement of Existing Condenser	LS	1	\$6,964.00	\$6,964.00
Alternate 3	Addition of Panel EM and Manual Transfer Switch	LS	1	\$17,279.00	\$17,279.00

Total Contract Items

\$112,225.00

COUNTY OF INYO BID TABULATION

Project Title & Bid No.: Annex Server HVAC Retrofit Project ZP-19-003

Bid Opening Date: December 4th, 2019 3:30 PM

Location Inyo County Admin Building, Independence, CA



Bid #	Bidder Name	Bid Bond		Base Bid \$	Alternates \$			Addendum Y/N	
		Y/N			#1	#2	#3	#1	#2
1	Bishop Heating & Air Conditioning	X		79,083.00	8,899.00	6,964.00	17,279.00	Y	Y
2									
3									

Opened By: Darcy Ellis

Present: Greg Waters

Chris Cox

BID PROPOSAL FORM

TO: COUNTY OF INYO
Attn.: Inyo County Clerk of Board of Supervisors
224 North Edwards Street, P.O. Box N
Independence, California 93526
(Herein called the "County")

FROM: Bishop Heating & Air Cond. Inc.
463 N. Warren St.
Bishop CA 93514
(Herein called "Bidder")

FOR: ANNEX SERVER HVAC RETROFIT PROJECT
(Herein called "Project")

In submitting this Bid, Bidder understands and agrees that:

1. BID DEADLINE. Bids must be received no later than 3:30 P.M. on December 4th, 2019 by the Inyo County Assistant Board Clerk, 224 North Edwards Street (mailing address: P.O. Box N), Independence, CA 93526, at which time they will be publicly opened and read aloud. No oral, electronic, telephonic or fax proposals or modifications will be accepted.

2. BID AMOUNT TOTAL. The total amount of this Bid for provision of the services and/or materials for completion of the Project in accordance with the Contract Documents is set forth herein as:

3. BID ADDITIVES. The County reserves the right to award the base bid and any combination, including neither, of the bid additives.



This bid was received on Dec. 4, 2019
2:21 p.m.
ATTEST: Clint Gullter, Administrative Officer
and Clerk of the Board Inyo County, California
By [Signature] Assistant

BASE PROJECT BID FORM – UNIT PRICE BID:

ABBREVIATIONS:

LS = LUMP SUM

SF = SQUARE FEET

LF = LINEAR FEET

Item No.	Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization and Demobilization	1	LS	\$ 2240.00	\$ 2240.00
2	Scope of Work per Sheet T0.1 (electrical to Panel X)	1	LS	\$ 75403.00	\$ 75403.00
3	Replacement & Restoration of Finishes	1	LS	\$ 0	\$ 0
4	Start-Up, Commissioning, and Training	1	LS	\$ 1440.00	\$ 1440.00
TOTAL BASE BID AMOUNT:					\$ 79,083.00

PROJECT BID AMOUNT - UNIT PRICE BID:

BID TOTAL (IN NUMBERS): \$ 79,083.00

BID TOTAL (IN WORDS): Seventy nine thousand eighty three dollars and 00/100.

ALTERNATE PROJECT BID FORM – UNIT PRICE BID:

ABBREVIATIONS:

LS = LUMP SUM

SF = SQUARE FEET

LF = LINEAR FEET

Item No.	Description	Quantity	Unit	Unit Price	Total Price
1	Demolition of Existing Air Handler	1	LS	\$ 8899.00	\$ 8899
2	Replacement of Existing Condenser	1	LS	\$ 6964.00	\$ 6964
3	Addition of Panel EM and Manual Transfer Switch	1	LS	\$ 17279.00	\$ 17279.00

ALTERNATE #1 BID AMOUNT - UNIT PRICE BID:

BID TOTAL (IN NUMBERS): \$ 8899.00

BID TOTAL (IN WORDS): eight thousand eight hundred ninety nine dollars and 00/100.

ALTERNATE #2 BID AMOUNT - UNIT PRICE BID:

BID TOTAL (IN NUMBERS): \$ 6964.00

BID TOTAL (IN WORDS): Six thousand nine hundred sixty four dollars and 00/100.

ALTERNATE #3 BID AMOUNT - UNIT PRICE BID:

BID TOTAL (IN NUMBERS): \$ 17279.00

BID TOTAL (IN WORDS): Seventeen thousand two hundred seventy nine and 00/100.



County of Inyo



Health & Human Services - Fiscal DEPARTMENTAL - ACTION REQUIRED

MEETING: January 21, 2020

FROM: Melissa Best-Baker

SUBJECT: Approval and ratification of the Agreement between the County of Inyo and County of Santa Cruz for hosting the Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM) for the Local Governmental Association Consortium and approval to pay up to \$2,000 in participation fees for each fiscal year.

RECOMMENDED ACTION:

Request Board: A) ratify and approve the Agreement between the County of Inyo and the County of Santa Cruz for the period of July 1, 2019 through June 30, 2022 for hosting the Medi-Cal Administrative Activities and Targeted Case Management Local Government Agency Consortium, and authorize the Chairperson and HHS' LGA Coordinator to sign; and B) authorize the payment of up to \$2,000 in participation fees for Fiscal Years 2019-2020, 2020-2021, and 2021-2022, contingent upon the Board's approval of future budgets.

SUMMARY/JUSTIFICATION:

This agreement is coming to you late as the agreement was forwarded to Health and Human Services in December after the County of Santa Cruz became the new host county, replacing Placer County in that role.

The County of Santa Cruz acts as the host county for the LGA Consortium for the purpose of collecting and disbursing funds for the MAA/TCM trust fund. The State Department of Health Services (DHS) coordinates with the Host County (Santa Cruz) to coordinate administration of the MAA/TCM programs for the LGA. This allows DHS to coordinate with just one county, instead of all of the counties that participate in MAA and TCM, relieving administrative costs for all involved.

The Department respectfully requests approval of the Agreement as presented.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the agreement between the County of Inyo and the County of Santa Cruz which will result in Inyo County losing access to consulting and legal services that the Consortium provides.

OTHER AGENCY INVOLVEMENT:

County of Santa Cruz, California State Department of Health Services

FINANCING:

Health Realignment paid out of the Health budget (045100).

ATTACHMENTS:

1. Inyo County-Santa Cruz County Agreement

APPROVALS:

Melissa Best-Baker	Created/Initiated - 1/2/2020
Darcy Ellis	Approved - 1/2/2020
Meaghan McCamman	Approved - 1/8/2020
Marilyn Mann	Approved - 1/9/2020
Amy Shepherd	Approved - 1/9/2020
Marshall Rudolph	Approved - 1/9/2020
Marilyn Mann	Final Approval - 1/9/2020

**COUNTY-BASED MEDI-CAL
ADMINISTRATIVE ACTIVITIES (CMAA)
/ TARGETED CASE MANAGEMENT (TCM) AGREEMENT
Between the
COUNTY OF SANTA CRUZ
and
COUNTY OF INYO**

THIS AGREEMENT is made and entered into by and between, COUNTY OF INYO, a political subdivision of the State of California, hereinafter referred to as “LOCAL GOVERNMENTAL AGENCY (LGA)” and the COUNTY OF SANTA CRUZ, a political subdivision of the State of California, hereinafter referred to as “HOST ENTITY.”

WITNESSETH:

WHEREAS, LGA desires to promote access to health services to residents, through the provision of County-Based Medi-Cal Administrative Activities (CMAA) and/or Targeted Case Management (TCM) and desires certain administrative services to be provided by HOST ENTITY; and

WHEREAS, LGA has executed separate agreements with the California Department of Health Care Services (DHCS) to promote access to health services to residents for County-Based Medi-Cal Administrative Activities and Targeted Case Management and agrees to pay a participation fee under the terms of those agreements; and

WHEREAS, HOST ENTITY was selected by CMAA/TCM LGA Consortium (“Consortium”) to collect and disburse LGA participation fees; and

WHEREAS, the Santa Cruz County Board of Supervisors has authorized entering into this Agreement as HOST ENTITY; and

WHEREAS, the authorizing entity of LGA has authorized entering into this AGREEMENT;

NOW, THEREFORE, for in and in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. HOST ENTITY, Responsibilities:

- 1.1. HOST ENTITY shall perform host entity duties for CMAA and/or TCM listed in attached Exhibits A and B for CMAA and/or TCM program(s).
- 1.2. HOST ENTITY is the “Host Entity” solely for the purpose of collecting and disbursing funds for the Consortium trust fund (“Trust Fund”), as described in the Consortium bylaws and terms of this AGREEMENT.

1.3. HOST ENTITY shall comply with all applicable laws and regulations governing the Trust Fund and public funds, generally, in the collection and disbursement of funds for and from the Trust Fund pursuant to the terms of this AGREEMENT.

1.4. HOST ENTITY will receive a total annual compensation in the amount of Seventy-One Thousand, Five Hundred dollars (\$71,500) for the performance of its HOST ENTITY services under Sections 1.1 thru 1.3 of this contract paid from the Trust Fund.

2. LGA Responsibilities:

2.1. LGA shall perform the LGA duties listed in the attached Exhibits A and B for CMAA and/or TCM program(s).

3. Disclaimers:

3.1. LGA is solely and exclusively responsible for the processing of its CMAA/TCM claims for reimbursement, including, but not necessarily limited to, compliance with all applicable federal and state laws and California Department of Health Care Services (DHCS) guidelines and procedures.

3.2. LGA is solely and exclusively responsible for the payment of its costs under the terms of this AGREEMENT as well as any and all its costs related to its participation in the CMAA and/or TCM program(s).

3.3. LGA is solely and exclusively responsible for all audit exceptions arising from its participation in the CMAA and/or TCM program(s).

4. Insurance and Indemnification:

4.1. Insurance:

Each of the parties agrees to maintain liability coverage for its negligent or intentionally wrongful acts and/or omissions arising from the performance of its duties under this Agreement.

4.2. Indemnification:

To the fullest extent permitted by law, the parties shall indemnify, defend, and hold each other, their officers, agents and employees harmless from any and all claims, losses, liabilities, damages, demands and actions (all collectively referred to as "liability" herein) arising from each parties' respective performance of this Agreement, but only to the extent such liabilities are caused by or result from the negligent or intentionally wrongful act or omission of the indemnifying party, its officers, agents or employees.

5. Termination:

5.1. LGA may give written notice of its intent to terminate this AGREEMENT, and accordingly, relinquish its membership and rights to participate in the Consortium, at any time.

- 5.2. The effective date of termination shall be concurrent with the payment of the LGA's final claim for reimbursement for the period of the contract.
- 5.3. Participation fees shall be calculated and payable to the Host Entity for any and all claims reimbursements received by LGA after LGA's notice of intent to terminate. LGAs failing to pay participation fees arising from reimbursements received after the termination date shall be in breach of this AGREEMENT.

6. Term:

This AGREEMENT shall be effective upon execution and for the period July 1, 2019 through June 30, 2022, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

The parties agree to comply with the terms and conditions of the exhibits below, which are integral parts of this agreement and are deemed incorporated by reference herein.

Exhibits:

- Exhibit A - Scope of Work - Agreement Concerning County-Based Medi-Cal Administrative Activities / Targeted Case Management
- Exhibit B - Payment and Fee Structure

[SIGNATURES TO FOLLOW ON NEXT PAGE]

“HOST ENTITY”
Duly Authorized

COUNTY OF SANTA CRUZ

By Justica Randolph-Johnson
Mimi Hall, Director
Health Services Agency
1800 Green Hills Road, Suite 240
Scotts Valley, California 95066

APPROVED AS TO FORM:
By: Shelley 9/23/2019
Chair of the County Council

Approved as to insurance
By: [Signature]
Date: 9/24/19

“LGA”
Duly Authorized

COUNTY OF INYO

By _____
Melissa Best-Baker
Senior Management Analyst
Fiscal Division
Inyo County Health & Human Services
155 East Market, P.O. Drawer H
Independence CA 93526

By _____

By _____

DEFINITIONS

1. Local Government Agency (LGA) – A local public health office or county agency in a county or chartered city that oversees the County Based Medi-Cal Administrative Activities (CMAA) and Targeted Case Management (TCM) programs.
2. CMAA/TCM LGA Consortium (“Consortium”) – A collaboration of LGA CMAA/TCM coordinators and/or designees who meet regularly and pursue the proper and efficient administration of the CMAA and TCM Programs.
3. Participation Fee (“Participation Fee”) – Payment to the Consortium for the consortium’s CMAA/TCM administrative costs and the program costs of the California Department of Health Care Services (DHCS).
4. Executive Committee (EC) – A team of elected LGA coordinator members of the Consortium who meet regularly and are responsible for the executive management of the Consortium. Duties include, but are not limited to, the review of fiscal revenue and expenditure reports; the approval of the annual budget; and the approval of payments by the Consortium.
5. Consortium Trust Fund (“Trust Fund”) – Fund established and maintained by the HOST ENTITY, for the benefit of the respective LGA members of the Consortium, to hold and account for Participation Fees paid by the members to cover the administrative costs of the Consortium and the costs of DHCS.
6. Membership – All California county and/or chartered city CMAA/TCM coordinators or designees are eligible to join the Consortium and serve as their LGA representative. Membership is contingent on the annual payment of Participation Fees.
7. HOST ENTITY - The LGA designated by all LGAs participating in the CMAA/TCM programs, to be the administrative and fiscal intermediary between DHCS and all participating LGAs.
8. Termination – To discontinue or cancel an active membership, contract or agreement. Acceptable notice of intent to terminate an active membership must have an effective date that is concurrent with any final CMAA and/or TCM payments. All fees are due and payable during this time.

EXHIBIT A: Scope of Work – Agreement Concerning County-Based Medi-Cal Administrative Activities / Targeted Case Management

HOST ENTITY shall:

1. Prepare and transmit Host Entity/Local Government (LGA) AGREEMENT and Participation Fee (“Participation Fee”) invoice to the LGA pursuant to Exhibit B.
2. Maintain an interest-bearing trust fund solely for the accounting for County Based Administrative Activities (CMAA)/Targeted Case Management (TCM) LGA Consortium (“Consortium”) participation fees as required by the Consortium bylaws.
3. Enter into a separate agreement with the California Department of Health Care Services (DHCS) to coordinate administration of the CMAA/TCM programs on behalf of the LGAs.
4. Pay the DHCS CMAA/TCM administrative costs pursuant to the agreement between DHCS and HOST ENTITY and as agreed to by the Consortium, each fiscal year, within sixty (60) days of receipt of invoice with documented costs from DHCS.
5. Pay the LGA consultant(s) costs pursuant to the contract(s) between LGA consultant(s) and HOST ENTITY and as agreed to by the Consortium, each fiscal year, within twenty-one (21) days of Executive Committee approval of invoices submitted by the LGA consultant(s). The approved invoices for consultant(s) costs pursuant to the contract(s) are paid through the Host Entity trust fund.
6. Manage and oversee all contracts on behalf of the Consortium.
7. Provide to Executive Committee of the Consortium, for review, quarterly revenue and expenditure reports.
8. Provide to Executive Committee of the Consortium, for approval, an annual budget.
9. Pay all expenses incurred as HOST ENTITY, including costs related to coordinating the Annual Medical Administrative Activities (MAA) Conference hosted by the Consortium.
10. Carry out other duties and responsibilities as defined and delineated in the Consortium by-laws.

LGA shall:

1. Pay Participation Fee to HOST ENTITY within thirty (30) days from receipt of invoice.
2. Have sole and exclusive responsibility for the processing of all CMAA\TCM claims for reimbursement of the LGA as well as any audit exceptions arising from those claims for reimbursement.
3. Carry out the duties and responsibilities of membership as defined and delineated in the Consortium by-laws.

EXHIBIT B: Payment and Fee Structure

1. Initial or Reinstatement Membership Fee: The LGA shall pay a one-time \$500 fee to initially join or reinstate membership into the County Based Medi-Cal Administrative Activities (CMAA)/Targeted Case Management (TCM) Consortium (“Consortium”). This initial membership fee will only cover Consortium expenses. Any LGA requesting reinstatement that left the Consortium in bad standing will be required to pay the balance of its outstanding participation fees plus interest plus penalties as determined by the Host Entity.

2. Annual Participation Fee:
 - a. The LGA shall be assessed an annual participation fee calculated as the LGA’s proportionate share of the LGA Consortium’s approved current fiscal year budget.
 - b. The LGA’s proportionate share percentage shall be calculated as the actual MAA and TCM revenue received from DHCS by the LGA during the prior fiscal year divided by the total MAA and TCM revenue received from DHCS by all LGAs for that same period.
 - c. The LGA’s proportionate share of the LGA Consortium’s approved current fiscal year budget shall be calculated by multiplying the proportionate share percentage by the LGA Consortium’s total budgeted expenditures for the MAA and TCM programs for the current fiscal year.
 - d. The annual participation fees shall be calculated by September 30th of the fiscal year.



County of Inyo



Health & Human Services - Fiscal DEPARTMENTAL - ACTION REQUIRED

MEETING: January 21, 2020

FROM: Melissa Best-Baker

SUBJECT: Agreement between County of Inyo and Bristlecone Motel

RECOMMENDED ACTION:

Request Board ratify and approve the agreement between the County of Inyo and Bristlecone Motel of Big Pine, CA for the provision of temporary hotel room rental services in an amount not to exceed \$10,000 for the period of November 1, 2019 through June 30, 2021, contingent upon the Board's approval of the Fiscal Year 2020-2021 Budget.

SUMMARY/JUSTIFICATION:

HHS provides financial assistance to families through the California Work Opportunity and Responsibility to Kids (CalWORKS), Child Welfare, Child and Aging Services and Behavioral Health Services programs to support those in need of short-term homeless assistance by providing temporary housing assistance for up to 16 consecutive days. We posted a Request for Proposals seeking qualified hotels to provide this temporary housing. Bristlecone Motel was the vendor selected by the committee for the community of Big Pine and will also be able to address the needs of Bishop residents. We are requesting to ratify the contract to November 1, 2019 through June 30, 2021.

BACKGROUND/HISTORY OF BOARD ACTIONS:

NA

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

We could continue calling individual hotels to provide this needed assistance which takes staff time and does not always get us a reasonable rate.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

These expenses will be paid out of Mental Health (045200) and Social Services (055800).

ATTACHMENTS:

1. Signed Agreement
2. Hotel Code of Conduct

APPROVALS:

Rhiannon Baker

Darcy Ellis

Marilyn Mann

Amy Shepherd

Marshall Rudolph

Marilyn Mann

Created/Initiated - 1/7/2020

Approved - 1/7/2020

Approved - 1/7/2020

Approved - 1/8/2020

Approved - 1/8/2020

Final Approval - 1/8/2020

**AGREEMENT BETWEEN COUNTY OF INYO
AND BRISTLE CONE MOTEL
FOR THE PROVISION OF TEMPORARY HOTEL ROOM RENTAL SERVICES**

INTRODUCTION

WHEREAS, the County of Inyo (hereinafter referred to as "County") may have the need for the temporary hotel room rental services of BRISTLE CONE MOTEL of BIG PINE, CA (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK.

The Contractor shall furnish to the County, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by the County to the Contractor to perform under this Agreement will be made by Marilyn Mann, whose title is: Director of Health and Human Services. Requests to the Contractor for work or services to be performed under this Agreement will be based upon the County's need for such services. The County makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of the Contractor by the County under this Agreement. County by this Agreement incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if County should have some need for such services or work during the term of this Agreement.

Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those which are referred to in this Agreement.

2. TERM.

The term of this Agreement shall be from November 1, 2019 to June 30, 2021, unless sooner terminated as provided below.

3. CONSIDERATION.

A. Compensation. County shall pay to Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A which are performed by Contractor at the County's request.

B. Travel and per diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work requested by County under this Agreement.

C. No additional consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for services and work performed under this Agreement shall not exceed Ten Thousand Dollars (\$10,000.00) (hereinafter referred to as "contract limit"). County expressly reserves the right to deny

any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and payment. Contractor shall submit to the County, once a month, an itemized statement of all services and work described in Attachment A, which were done at the County's request. This statement will be submitted to the County not later than the fifth (5th) day of the month. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. This statement will identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Upon timely receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on the last day of the month.

F. Federal and State taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County will withhold California State income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W-9 upon executing this Agreement.

4. WORK SCHEDULE.

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A which are requested by the County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her own schedule, but will coordinate with County to ensure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.

A. Any licenses, certificates, or permits required by the federal, state, county, municipal governments, for contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

B. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration available at: <http://www.sam.gov>.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ET CETERA.

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. County is not obligated to reimburse or pay Contractor, for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. COUNTY PROPERTY.

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

8. INSURANCE.

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment C and with the provisions specified in that attachment.

9. STATUS OF CONTRACTOR.

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment A, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the Contractor is to be considered an employee of County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

10. DEFENSE AND INDEMNIFICATION.

Contractor shall hold harmless, defend and indemnify County and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damages which was caused by the sole negligence or willful misconduct of the County.

Contractor further agrees that the County shall not be liable for any harm or damage to the Contractor's real or personal property caused by the program participant. It is the Contractor's sole obligation to repair or remedy such damage. The County will not be responsible for any actual or consequential damages experienced by Contractor as a result of harm or damage caused by a program participant.

11. RECORDS AND AUDIT.

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, microphotographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

12. NONDISCRIMINATION.

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

13. CANCELLATION.

This Agreement may be canceled by County without cause, and at will, for any reason by giving to Contractor thirty (30) days written notice of such intent to cancel. Contractor may cancel this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days written notice of such intent to cancel to County.

14. ASSIGNMENT.

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County.

Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of County.

15. DEFAULT.

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

16. WAIVER OF DEFAULT.

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-two (22) below.

17. CONFIDENTIALITY.

Contractor further agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County. Any disclosure of confidential information by Contractor without the County's written consent is solely and exclusively the legal responsibility of Contractor in all respects.

Notwithstanding anything in the Agreement to the contrary, names of persons receiving public social services are confidential and are to be protected from unauthorized disclosure in accordance with Title 45, Code of Federal Regulations Section 205.50, the Health Insurance Portability and Accountability Act of 1996, and Sections 10850 and 14100.2 of the Welfare and Institutions Code, and regulations adopted pursuant thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

18. CONFLICTS.

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

19. POST AGREEMENT COVENANT.

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

20. SEVERABILITY.

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

21. FUNDING LIMITATION.

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-two (22) (Amendment).

22. AMENDMENT.

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

23. NOTICE.

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

County of Inyo		
<u>HEALTH & HUMAN SERVICES</u>	Department	
<u>PO DRAWER H</u>	Address	
<u>INDEPENDENCE, CA</u>	City and State	

Contractor:		
<u>CHRIS HOLT-BRISTLE CONE MOTEL</u>	Name	
<u>PO BOX 849</u>	Address	
<u>BIG PINE, CA</u>	City and State	

24. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.


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**AGREEMENT BETWEEN COUNTY OF INYO
AND BRISTLE CONE MOTEL
FOR THE PROVISION OF TEMPORARY HOTEL ROOM RENTAL SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS
THIS _____ DAY OF _____, _____.


COUNTY OF INYO

By: 
Signature

CLINT QUILTER
Print or Type Name

Dated: 12/24/19

CONTRACTOR

By: 
Signature

CHRIS HOLT
Print or Type Name

Dated: 11-2-19

APPROVED AS TO FORM AND LEGALITY:

County Counsel

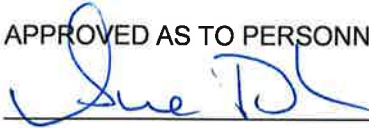


APPROVED AS TO ACCOUNTING FORM:



County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:



Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:



County Risk Manager

ATTACHMENT A

**AGREEMENT BETWEEN COUNTY OF INYO
AND BRISTLE CONE MOTEL
FOR THE PROVISION OF TEMPORARY HOTEL ROOM RENTAL SERVICES**

TERM:

FROM: 11/1/2019 TO: 6/30/2021

SCOPE OF WORK:

Contractor will provide temporary hotel room rental for a maximum of 16 consecutive days to Health & Human Services (HHS) eligible participants and provide a detailed invoice to designated HHS staff.

The responsibility of the County shall be limited to: a) determining eligibility of participants; b) notifying the hotel of participants needing temporary housing; c) requiring participants sign the attached temporary housing code of conduct; and d) processing invoices from the contractor in a timely manner.

ATTACHMENT B

**AGREEMENT BETWEEN COUNTY OF INYO
AND BRISTLE CONE MOTEL
FOR THE PROVISION OF TEMPORARY HOTEL ROOM RENTAL SERVICES**

TERM:

FROM: 11/1/2019 TO: 6/30/2021

SCHEDULE OF FEES:

Single room @ \$79.00 per night.

Double room @ \$89.00 per night

2-Family room @ \$99.00 per night

3-Family deluxe room @ \$109.00 per night

1 bedroom apartment @ \$109.00 per night

2 bedroom apartment @ \$109.00 per night

3 bedroom house @ \$159.00 per night

ATTACHMENT C

**AGREEMENT BETWEEN COUNTY OF INYO
AND BRISTLE CONE MOTEL
FOR THE PROVISION OF TEMPORARY HOTEL ROOM RENTAL SERVICES**

TERM:

FROM: 11/1/2019 TO: 6/30/2021

SEE ATTACHED INSURANCE PROVISIONS

Attachment C: Insurance Requirements

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with products and materials supplied to Inyo County. The cost of such insurance shall be borne by the Contractor.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as Insurance Services Office Commercial General Liability coverage (occurrence Form CG 00 01) and include products coverage.

Minimum Limits of Insurance

Coverage shall be at least as broad as Insurance Services Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, Inyo County requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to Inyo County.

Self-Insured Retentions

Self-insured retentions be declared to and approved by Inyo County. At the option of Inyo County, either: the Contractor shall obtain coverage to reduce or eliminate such self-insured retentions as respects Inyo County, its officers, officials, employees, and volunteers; or the Contractor shall provide a financial guarantee satisfactory to Inyo County guaranteeing payment of losses and related investigations, claim administration, and defense expenses. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Inyo County.

OTHER INSURANCE PROVISIONS

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

Inyo County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this contract, the Contractor's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects Inyo

Attachment C: Insurance Requirements

County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by Inyo County, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to Inyo County.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to Inyo County.

Verification of Coverage

Contractor shall furnish Inyo County with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to Inyo County before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. Inyo County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Waiver of Subrogation

Contractor hereby grants to Inyo County a waiver of any right to subrogation which any insurer of said Contractor may acquire against Inyo County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Inyo County has received a waiver of subrogation endorsement from the insurer

Special Risks or Circumstances

Inyo County reserves the right to modify these requirements at any time, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.



HEALTH & HUMAN SERVICES DEPARTMENT

Employment and Eligibility
920 N. Main Street, Bishop CA, 93514
TEL: (760) 873-3305 FAX: (760)873-6505

MARILYN MANN, DIRECTOR
mmann@inyocounty.us

Hotel Code of Conduct for Temporary Housing

Health and Human Services (HHS) is assisting you with the cost of a hotel/motel for temporary housing. During your stay you will be responsible for the following:

1. Following hotel/motel rules, including rules governing pool use, if applicable
2. Ensuring there is no damage to any items within the hotel room or on the premises, including but not limited to the carpet, walls, furniture bed(s)/bedding or appliances
3. Not removing items from the hotel (e.g. towels, remote control...)
4. Returning the hotel key when checking out
5. Ensuring visitors follow hotel/motel rules
6. Not disturbing other people staying at the hotel/motel
7. Paying for any incidentals incurred during your stay (i.e. phone calls, Wi-Fi charges, movies), as HHS will ONLY authorize room charges
8. Ensuring NO non-prescription drugs and/or alcohol are in the room at any time

I have read and understand the rules outline on this form. I understand that violations of any one of these rules may result in the immediate eviction from the hotel/motel as well as termination of eligibility for temporary housing services.

Signature of Participant

Date

Signature of Authorizing County Employee

Date



County of Inyo



County Administrator - Emergency Services

DEPARTMENTAL - ACTION REQUIRED

MEETING: January 21, 2020

FROM: Administration

SUBJECT: Continuation of Existence of Local Emergency

RECOMMENDED ACTION:

Request Board discuss and consider staff's recommendation regarding continuation of the local emergency known as the "Here It Comes Emergency" that was proclaimed in anticipation of run-off conditions from near-record snowpack posing extreme peril to the safety of property and persons in Inyo County.

SUMMARY/JUSTIFICATION:

During your March 28, 2017 Board of Supervisors meeting your Board took action to approve Resolution 2017-15 proclaiming the existence of a local emergency, which has been named the Here It Comes Emergency, in anticipation of run-off conditions from near-record snowpack posing extreme peril to the safety of property and persons in Inyo County and which are likely beyond the control of the services, personnel, equipment and facilities of the County of Inyo. During your June 27, 2017 meeting, your Board took action to amend Resolution 2017-15 to recognize that the County moved from the Preparedness stage to the Response stage, and to include new damages and impacts that have occurred in the operational area.

Per State law, the governing body shall review the need for continuing the local emergency at least once every 60 days until the governing body terminates the local emergency. Staff recommends the Board continue this review, and that Resolution 2017-15 be updated as necessary, until further evaluation of conditions are completed and staff makes the recommendation to end the emergency.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

N/A

OTHER AGENCY INVOLVEMENT:

N/A

FINANCING:

N/A

ATTACHMENTS:

APPROVALS:

Darcy Ellis
Darcy Ellis

Created/Initiated - 1/8/2020
Final Approval - 1/8/2020



County of Inyo



County Administrator - Emergency Services

DEPARTMENTAL - ACTION REQUIRED

MEETING: January 21, 2020

FROM: Administration

SUBJECT: Continuation of Declaration of Local Emergency

RECOMMENDED ACTION:

Request Board discuss and consider staff's recommendation regarding continuation of the local emergency known as the "Rocky Road Emergency" that was proclaimed as the result of flooding, mud, and rock landslides and deep snow drifts over portions of Inyo County caused by an atmospheric river weather phenomena that began January 3, 2017 and continued throughout February.

SUMMARY/JUSTIFICATION:

During your February 7, 2017 Board of Supervisors meeting your Board took action to approve Resolution 2017-04 declaring a local emergency, which has been named The Rocky Road Emergency, and was the result of an atmospheric river weather phenomena that began January 3, 2017 and caused flooding, mud, and rock landslides and deep snow drifts over portions of Inyo County. Since the circumstances and conditions relating to this emergency persist, your Board directed that the continuation of the declaration be considered on a routine basis. On March 7, 2017, your Board amended Resolution 2017-04 to further extend the continuation of the emergency and also add language to include additional damages that occurred in the latter half of January and into February.

Per State law, the governing body shall review the need for continuing the local emergency at least once every 60 days until the governing body terminates the local emergency.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

N/A

OTHER AGENCY INVOLVEMENT:

N/A

FINANCING:

N/A

ATTACHMENTS:

APPROVALS:

Darcy Ellis
Darcy Ellis

Created/Initiated - 1/8/2020
Final Approval - 1/8/2020



County of Inyo



County Administrator - Risk Management

TIMED ITEMS - ACTION REQUIRED

MEETING: January 21, 2020

FROM:

SUBJECT:

RECOMMENDED ACTION:

11 A.M. - COUNTY ADMINISTRATOR - Risk Management - Request Board approve Ordinance 1249, titled, "An Ordinance of the Board of Supervisors of the County of Inyo, State of California, Amending Subsections (B) and (C) of Section 1.28.040 of the Inyo County Code, Pertaining to Delegation of Authority to Compromise or Settle Claims Against the County," and authorize the Chairperson to sign.

SUMMARY/JUSTIFICATION:

Chapter 1.28 of the Inyo County Code provides procedures for the presentation of monetary claims against the County, in accordance with applicable state law. Section 1.28.040 of the Code delegates authority to the County's risk manager, county counsel, and county administrator to compromise or settle claims against the County, within certain monetary limits. Specifically, under subsection (B) of Section 1.28.040, the risk manager has \$5,000 of settlement authority but can approve claims of \$10,000 with concurrence of the county counsel, and can approve claims of up to \$15,000 with the concurrence of the county counsel and county administrator. And under subsection (C) of Section 1.28.040, in cases where litigation has been filed, the county counsel can settle the underlying claim in an amount not to exceed \$10,000 with the concurrence of the risk manager, and in an amount not to exceed \$20,000 with the concurrence of both the risk manager and the county administrator. Such limits have not been adjusted in over twenty years. In the meantime, the present value of money has increased. For that reason, as well as policy considerations such as administrative convenience and efficiency, staff recommends increasing those limits as set forth in the proposed ordinance. As proposed, claims of up to \$30,000 could be settled or compromised without Board approval upon concurrence of the risk manager, county administrator, and county counsel (i.e., double the current maximum). Such a higher level of delegated authority would still be well below the maximum amount of delegated settlement authority permitted by applicable state law, which is \$50,000. (Government Code section 935.4). Note that Subsections (B) and (C) contain existing language regarding acceptance of late claims that is being carried forward without change.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose not to approve the ordinance, which would leave the current delegation limits in place.

OTHER AGENCY INVOLVEMENT:

FINANCING:

N/A.

ATTACHMENTS:

1. Delegation Authority Ordinance

APPROVALS:

Darcy Ellis
Marshall Rudolph
Amy Shepherd
Aaron Holmberg

Created/Initiated - 1/13/2020
Approved - 1/14/2020
Approved - 1/14/2020
Final Approval - 1/14/2020

ORDINANCE NO. _____

**AN ORDINANCE OF THE BOARD OF SUPERVISORS,
COUNTY OF INYO, STATE OF CALIFORNIA,
AMENDING SUBSECTIONS (B) AND (C) OF SECTION 1.28.040
OF THE INYO COUNTY CODE, PERTAINING TO
DELEGATION OF AUTHORITY TO COMPROMISE
OR SETTLE CLAIMS AGAINST THE COUNTY**

WHEREAS, subsections (B) and (C) of Section 1.28.040 of the Inyo County Code delegate authority to the County’s risk manager, county administrator, and county counsel to compromise or settle claims against the County within certain monetary limits that have not been adjusted in over twenty years; and

WHEREAS, based on changes in the present value of money and other policy considerations, the Board wishes to increase such monetary limits.

NOW, THEREFORE, the Board of Supervisors of the County of Inyo ordains as follows:

SECTION ONE: Subsections (B) and (C) of Section 1.28.040 of the Inyo County Code are hereby amended to read as follows:

“B. The risk manager is authorized to allow, compromise or settle claims and accept applications to present a late claim prior to initiation of any litigation against the county thereon, within the following limitations:

1. If the amount to be paid pursuant to the allowance, compromise or settlement of the claim or late claim, if accepted, does not exceed ten thousand dollars, the risk manager, is authorized to allow, compromise or settle such claim and to accept the application to present such late claim; and
2. If the amount to be paid pursuant to the allowance, compromise or settlement of the claim or late claim, if accepted, exceeds ten thousand dollars, but does not exceed twenty thousand dollars, the risk manager, with the concurrence of the county counsel, is authorized to allow, compromise or settle such claim and to accept the application to present such late claim; and
3. If the amount to be paid pursuant to the allowance, compromise or settlement of the claim or late claim, if accepted, exceeds twenty thousand dollars, but does not exceed thirty thousand dollars, the risk manager, with the concurrence of both the county counsel and the county administrator, is authorized to allow, compromise or settle such claim and to accept the application to present such late claim.

C. The county counsel is authorized to allow, compromise or settle claims and accept applications to present late claims after litigation or suit has been filed against the county thereon, within the following limitations:

1. If the amount to be paid pursuant to the allowance, compromise or settlement of the claim or late claim, if accepted, does not exceed twenty thousand dollars, the county counsel, with concurrence of the risk manager, is authorized to allow, compromise or settle such claim and to accept the application to present such late claim; and

2. If the amount to be paid pursuant to the allowance, compromise or settlement of the claim or late claim, if accepted, exceeds twenty thousand dollars, but does not exceed thirty thousand dollars, the county counsel, with the concurrence of both the risk manager and the county administrator, is authorized to allow, compromise or settle such claim and to accept the application to present such late claim; and

3. The authority granted to the county counsel to allow, compromise or settle a claim or late claim within the limitations set forth in subsections (C)(1) and (C)(2) of this section, includes the authority to waive the county’s rights to seek recovery of its costs, including attorneys’ fees, as a condition of any allowance, compromise, settlement or dismissal of a claim or late claim against the county.”

SECTION TWO: SEVERABILITY.

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board hereby declares that it would have passed this Ordinance, and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of this Ordinance would be subsequently declared invalid or unconstitutional

SECTION THREE: EFFECTIVE DATE.

This ordinance shall take effect and be in full force and effect, except as herein limited, thirty (30) days after its adoption. Before the expiration of fifteen (15) days from the adoption hereof, this ordinance shall be published as required by Government Code Section 25124. The Clerk of this Board is hereby instructed and ordered to so publish this ordinance together with the names of the Board members voting for and against the same.

PASSED AND ADOPTED this _____ day of _____, 2020, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

_____, Chairperson
Inyo County Board of Supervisors

ATTEST: Clint Quilter
Clerk of the Board

By: _____
Darcy Ellis, Assistant
Assistant Clerk of the Board