

MINUTES



County of Inyo Board of Supervisors

February 1, 2022

The Board of Supervisors of the County of Inyo, State of California, met in regular session at the hour of 8:31 a.m., on February 1, 2022 in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present via webinar per California Assembly Bill 361: Chairperson Dan Totheroh, presiding, Jeff Griffiths, Rick Pucci, Matt Kingsley, and Jennifer Roeser. Also present: County Administrator Leslie Chapman, Assistant Clerk of the Board Darcy Ellis, and County Counsel John-Carl Vallejo.

- Public Comment* The Chairperson asked for public comment related to Closed Session items.
- The Assistant Clerk of the Board had not received additional written comment. Wes French asked to speak, was advised this was time for comment on Closed Session items only, and then recited a prayer.
- Closed Session* Chairperson Totheroh recessed open session at 8:31 a.m. to convene in closed session with all Board members present to discuss the following item(s): No. 2 **CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation - Pursuant to Government Code Section 54956.9** - Claim for damages filed by George Clinton Barlow III.
- Open Session* Chairperson Totheroh recessed closed session and reconvened the meeting in open session at 10 a.m. with all Board members present.
- Pledge of Allegiance* Supervisor Pucci led the Pledge of Allegiance.
- Report on Closed Session* County Counsel Vallejo reported that no action was taken during closed session that is required to be reported.
- Public Comment* Chairperson Totheroh asked for public comment on items not calendared on the agenda.
- Comments were heard from Wayne Croasdale, Lynette McIntosh, and Cari Arnal, in opposition to COVID-19 mandates, and from Paul Huette regarding concerns with Behavioral Health services. Ms. Arnal also questioned whether the Board would support an independent audit of the elections software. (County Counsel Vallejo noted that the results of an independent audit can be found on the County website.) The Assistant Clerk of the Board read aloud letters from Christina Arnal and Rhonda Erickson, also in opposition to COVID-19 mandates.
- County Department Reports* Clerk-Recorder-Registrar of Voters Danielle Sexton gave an update on the upcoming election, and also noted that results of the audits of the last election are available on her website.
- HHS Director Marilyn Mann provided an update on COVID-19 in Inyo County.
- Deputy County Counsel Grace Chuchla offered clarifications on the recent redistricting process.
- Introductions* New employee Gabriel Dominguez, Appraiser I with the Assessor's Office, was introduced to the Board.
- Auditor – Administrative Analyst I* Moved by Supervisor Griffiths and seconded by Supervisor Roeser for the Board to find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Administrative Analyst I, Range 68, exists in the Auditor-Controller budgets, as certified by the Auditor-Controller and concurred with by the County Administrator

and Auditor-Controller; B) the vacancies can be filled by internal candidates meeting the qualifications for the positions; C) approve the internal recruitment and hiring of one (1) Administrative Analyst I, Range 68 (\$4,714-\$5,728); and D) authorize the Auditor-Controller to backfill the resulting vacancy. Motion carried unanimously.

*HHS –
Office Clerk III*

Moved by Supervisor Kingsley and seconded by Supervisor Pucci for the Board to find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Office Clerk III exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but as a State Merit System position, an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Office Clerk III at Range 052 (\$3,243 - \$3,940). Motion carried unanimously.

*HHS – Innovations
and Grant Manager
Position*

Moved by Supervisor Griffiths and seconded by Supervisor Kingsley:

- A) Change the authorized strength by adding one (1) HHS Innovations and Grant Manager;
- B) Approve the HHS Innovations and Grant Manager job description;
- C) Find that, consistent with the adopted Authorized Position Review Policy:
 - 1. the availability of funding for one (1) HHS Innovations and Grant Manager exists in more than one non-General Fund budgets as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; and
 - 2. where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply;
- D) Approve the hiring of one (1) HHS Innovations and Grant Manager at Range 80 (\$6,259-\$7,613); and
- E) If an internal candidate is hired as a result of the open recruitment, authorize HHS to backfill resulting vacancy.

Motion carried unanimously.

*HHS-Behavioral
Health –
MHSA/Compliance
Manager, Progress
House
Supervisor/Trainee*

Moved by Supervisor Pucci and seconded by Supervisor Griffiths to:

- A) Change the authorized strength by deleting one (1) Progress House Manager, adding one (1) MHSA/Compliance Manager, and adding one (1) Progress House Supervisor/Trainee;
- B) Approve the MHSA/Compliance Manager job description and the Progress House Supervisor/Trainee job description;
- C) Reclassify the current Progress House Manager at Range 78 (\$5,971 - \$7,255) as the MHSA/Compliance Manager at Range 80 (\$6,259 - \$7,613);
- D) Find that, consistent with the adopted Authorized Position Review Policy:
 - 1. the availability of funding for one (1) Progress House Supervisor or one (1) Progress House Supervisor Trainee exists in non-General Fund budgets, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; and
 - 2. where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and
- E) Approve the hiring of one (1) Progress House Supervisor at Range 72 (\$5,180 - \$6,292) or one (1) Progress House Supervisor Trainee at Range 70 (\$4,943 - \$6,012), dependent upon qualifications.

Motion carried unanimously.

*HHS-Behavioral
Health – Social
Worker
IV/Psychotherapist*

Moved by Supervisor Griffiths and seconded by Supervisor Roeser for the Board to find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Social Worker IV/Psychotherapist position exists in the non-General Fund Mental Health budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Social Worker IV at Range 73 (\$5,302 - \$6,449) or Psychotherapist at Range 81 (\$6,407 - \$7,792), depending upon qualifications. Motion carried unanimously.

<i>Clerk of the Board – Indy Cemetery District Appointment</i>	Moved by Supervisor Roeser and seconded by Supervisor Kingsley to reappoint Mr. Richard Baker to a four-year term on the Independence Cemetery Board of Trustees, ending January 31, 2026. Motion carried unanimously.
<i>Clerk-Recorder- Registrar of Voters – Dominion Payment</i>	Moved by Supervisor Roeser and seconded by Supervisor Kingsley to approve payment to Dominion Voting Systems in the amount of \$16,134.34 for annual ImageCast Software License Maintenance and Support Fee and Extended Warranty Fee. Motion carried unanimously.
<i>Personnel - Meliora Public Safety Consulting Payment</i>	Moved by Supervisor Roeser and seconded by Supervisor Kingsley to ratify and approve the payment of \$13,500 to Meliora Public Safety Consulting. Motion carried unanimously. Motion carried unanimously.
<i>Risk Management – Updated IIPP</i>	Moved by Supervisor Roeser and seconded by Supervisor Kingsley to acknowledge and approve updates to the employee safety program titled “Inyo County Injury and Illness Prevention Plan (IIPP).” Motion carried unanimously.
<i>Risk Management – Updated CPP</i>	Moved by Supervisor Roeser and seconded by Supervisor Kingsley to acknowledge and approve updates to the employee safety program titled “Inyo County COVID-19 Prevention Plan (CPP).” Motion carried unanimously.
<i>County Administrator – CalFire Grant Support Letter</i>	The agenda item was pulled from the Consent Agenda at the request of Supervisor Roeser, so that Kay Ogden, President of the 40 Acres Fire Safe Council, could discuss the group’s recent and ongoing projects. Moved by Supervisor Kingsley and seconded by Supervisor Roeser to approve and authorize the Chairperson to sign a letter of support for a CalFire-Fire Prevention education grant application which will be submitted by the Whitebark Institute on behalf of the Regional Forest and Fire Capacity Program East Subregion. Motion carried unanimously.
<i>Planning – Short- Term Rental Presentation</i>	The Board received a presentation from Planning Director Cathreen Richards and Treasurer-Tax Collector Alisha McMurtrie on the status of Short-Term Rentals in Inyo County.
<i>Clerk of the Board – Approval of Minutes</i>	Moved by Supervisor Pucci and seconded by Supervisor Griffiths to approve the minutes of the regular Board of Supervisors meetings of January 4 and January 11, 2022. Motion carried unanimously.
<i>Public Comment</i>	The Chairperson asked for public comment on items not calendared on the agenda. The Assistant Clerk of the Board had not received additional written comment and nobody requested to speak to the Board via the “hand-raising” feature on Zoom.
<i>Board Member and Staff Reports</i>	Board members reported on meetings they attended or hosted during the preceding week. CAO Chapman reminded the Board that there is no meeting on February 15 because Board members are traveling to the NACo Conference.
<i>Adjournment</i>	Chairperson Totheroh adjourned the meeting at 12:11 p.m., to 8:30 a.m. Tuesday, February 8, 2022 in the County Administrative Center in Independence.

Chairperson, Inyo County Board of Supervisors

*Attest: LESLIE L. CHAPMAN
Clerk of the Board*

by: _____
Darcy Ellis, Assistant