



AIRPORT TECHNICIAN I OR II - With Fire/Medical Certification

DEFINITION: To refuel aircraft; operate UNICOM; issue Notices To Airmen (NOTAMS), maintain facilities; track daily sales and fuel quantities; provide customer service to airp011 users; provide Aircraft Rescue and Fire Fighting (ARFF) duties, airport security, snow removal, first aid services; and to perform related duties as assigned.

ESSENTIAL JOB FUNCTIONS: Refuels conventional and turbine aircraft and stationary fuel facility and/or fuel truck; opens/closes airport and related facilities; provides customer service to airp011 users; cleans and maintains facilities; replenishes supplies, empties waste receptacles and cleans restrooms. **Must be available to regularly work weekend and holiday shifts.** This position may be asked to work a 4-10 schedule.

OTHER EXAMPLES OF DUTIES: Provides airport advisories on the UNICOM radio; maintains runway lights, airport pavements, plumbing, electrical household circuits, etc.; acts for Airport Operations Manager in his absence; assists in providing aircraft rescue and firefighting (ARFF) services at the airp011 (see Special Requirements section); participates in snow removal activities; assists in maintaining a variety of files and records; operates heavy equipment, including plow trucks, pickup trucks, and aircraft fire fighting vehicles. Assist in coordinating and providing security services and first aid services in accordance with CFR Part 139 regulations at the airport.

EMPLOYMENT STANDARDS

Experience:

Airport Technician I - High school graduate or equivalent with prior experience working in a related position. Firefighting experience (volunteer or otherwise) is preferred.

Airport Technician II - High school graduate or equivalent with at least one year of prior experience working as Airport Technician I or equivalent position. Firefighting experience (volunteer or otherwise) is required.

Special Requirements:

- **Must be available to regularly work weekends and holiday shifts.**
- Must successfully complete a pre-employment background check; and pre-employment and random drug screenings.
- Possession of, or ability to obtain within the state required time frame, a valid California Class C license with an acceptable driving record is required. Possession of, or ability to obtain, a valid California Class B and/or A driver's license is preferred.
- Possession of, or ability to obtain within 6 months of hire, certification as an Emergency Medical Responder (Emergency Medical Technician certification also accepted).
- Possession of, or ability to obtain within 6 months of hire, CFR Part 139 Live Fire Certification Training for Index B/C so as to be certified as an Aircraft Rescue Fire Fighter.

Knowledge Of: Aircraft ground handling; fuel dispensing; building and grounds maintenance; general accounting procedures; emergency and safety procedures; radio communication equipment.

Ability To: Refuel aircraft; maintain airport facilities; answer UNICOM radio; keep books accurately; do semi-skilled and manual labor and climb 75-foot tower; communicate and work effectively with clients and public; work cooperatively with those contacted in the course of work. Maintain an

Emergency Medical Responder Certification. Learn, implement, and practice airport safety and security policies and procedures (as defined by CFR Part 139 and Part 1542). Use a computer to access and update web-based reporting systems.

Physical Requirements: Employee is regularly required to use hands to finger, handle, feel, or operate objects, tools, or controls, and reach with hands and arms; stand, walk, and talk or hear; sit, climb and descend stairs and balance; stoop, kneel, crouch, or crawl and smell; must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds; specific vision abilities required include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Environmental Conditions: The employee works in outside weather conditions, which may include extreme cold, windy, and extreme temperatures; works near moving mechanical parts; occasional exposure to wet and/or humid conditions, fumes, or airborne particles, toxic chemicals, risk of chemical shock, and vibration. As a fire fighter and emergency medical responder, hazardous or stressful conditions may be encountered such as smoke, fumes, extreme heat, fire, exposure to toxic substances, and people with severe injuries.