

Agenda



County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

NOTICE TO THE PUBLIC: In order to minimize the spread of the COVID-19 virus, Governor Newsom has issued Executive Orders that temporarily suspend certain requirements of the Brown Act. Please be advised that the Board of Supervisors Chambers are closed to the public, the Board will be conducting its meetings exclusively online.

Board Members and Staff will participate via Zoom webinar, accessible to the public at <https://zoom.us/j/868254781>. Individuals will be asked to provide their name and an email address in order to access the videoconference. Anyone who does not want to provide their email address may use the following generic, non-functioning address to gain access: donotreply@inyocounty.us.

Anyone wishing to make either a general public comment or a comment on a specific agenda item prior to the meeting or as the item is being heard, may do so either in writing or by utilizing the Zoom "hand-raising" feature when appropriate during the meeting (the Chair will call on those who wish to speak). Generally, speakers are limited to three minutes. Written public comment, limited to **250 words or less**, may be emailed to the Assistant Clerk of the Board at boardclerk@inyocounty.us. Your comments may or may not be read aloud, but all comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

May 18, 2021 - 8:30 AM

1. **PUBLIC COMMENT** ([Join meeting via Zoom here](#))

CLOSED SESSION

2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9** – Names of cases: *LADWP v. Inyo County et al.* (CA 5th District Court of Appeal Case No. F081389) and *Inyo County v. LADWP* (Kern County Sup. Ct. Case Nos. BCV-18-101260-TSC, BCV-18-101261-TSC, and BCV-18-101262-TSC).
3. **CONFERENCE WITH COUNTY'S LABOR NEGOTIATORS – Pursuant to Government Code §54957.6** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all County designated representatives – Administrative Officer Clint Quilter, Assistant County Administrator Leslie Chapman, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, Health and Human Services Director Marilyn Mann, and Chief Probation Officer Jeff Thomson.

OPEN SESSION (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

4. **PLEDGE OF ALLEGIANCE**
5. **REPORT ON CLOSED SESSION AS REQUIRED BY LAW.**
6. **PUBLIC COMMENT**
7. **COUNTY DEPARTMENT REPORTS** (*Reports limited to two minutes*)
8. **INTRODUCTIONS** - The following new employees will be introduced to the Board: William Cain, Office Technician II, Clerk-Recorder's Office; Takoda M. Hartman, Office Clerk II, District Attorney's Office; Andrew Howe, Fiscal Analyst, HHS; and Danielle Rose, Prevention Specialist, HHS.
9. **COVID-19 STAFF UPDATE**

DEPARTMENTAL - PERSONNEL ACTIONS

10. **Health & Human Services - Health/Prevention** - Request Board, contingent upon the approval of the ELC Cares Grant expansion plan and budget:
 - A) approve the job description for COVID-19 Response Specialist; and
 - B) change the authorized strength in the HHS Public Health and Prevention Division by reclassifying two (2) bilingual term-limited B-PAR Case Investigator positions at Range 60 with an expiration date of March 31, 2022 as COVID-19 Response Specialists at Range 60 (\$3,758 - \$4,564) for a contract period ending June 30, 2023.
11. **Health & Human Services - Health/Prevention** - Request Board, contingent upon the approval of the ELC Cares Grant expansion plan and budget:
 - A) approve the job description for Disaster Program Manager, a term-limited position;
 - B) change the authorized strength in the HHS Public Health and Prevention Division by adding one (1) time-limited Disaster Program Manager position at Range 78 with an expiration date of June 30, 2023; and
 - C) consistent with the adopted Authorized Position Review Policy:
 1. find that the availability of funding for the requested position exists, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller;
 2. find that the position can be filled by internal candidates meeting the qualifications for the position;
 3. approve the hiring of one (1) time limited Disaster Program Manager position at Range 78 (\$5,741-\$6,976), for a contract period ending June 30, 2023; and
 4. should the position be filled internally, authorize Public Health and Prevention to backfill the resulting vacancy.
12. **Health & Human Services - Health/Prevention** - Request Board, contingent upon the approval of the ELC Cares Grant extension plan and budget:
 - A) change the authorized strength by adding one term-limited Administrative Analyst I/II in the Public Health and Prevention Division; and
 - B) consistent with the adopted Authorized Position Review Policy,
 1. find that the availability of funding for one (1) term-limited Administrative Analyst I/II exists in non-General Fund ELC budget, as certified by the

- HHS Director and concurred with by the County Administrator and Auditor-Controller;
2. find that where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and
 3. approve the hiring of one (1) term-limited Administrative Analyst I at Range 68 (\$4,533 - \$5,508) or one (1) term-limited Administrative Analyst II at Range 70 (\$4,753 - \$5,781) for the period ending June 30, 2023.
13. **Health & Human Services - Health/Prevention** - Request Board, contingent upon the approval of the ELC Cares Grant extension plan and budget, extend the term-limited employment term of the COVID-19 Program and Grant Manager, the COVID-19 Response Coordinator, and the two Infection Preventionist positions to June 30, 2023.
14. **Health & Human Services - Health/Prevention** - Request Board, contingent upon the approval of the ELC Cares Grant extension plan and budget:
- A) change the authorized strength by adding one term-limited Prevention Specialist in the Public Health and Prevention Division; and
 - B) consistent with the adopted Authorized Position Review Policy:
 1. find that the availability of funding for one (1) term-limited Prevention Specialist exists in non-General Fund ELC budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller;
 2. find that, where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and
 3. approve the hiring of one (1) term-limited Prevention Specialist at Range 60 (\$3,758 - \$4,564) for the period ending June 30, 2023.

CONSENT AGENDA (Approval recommended by the County Administrator)

15. **County Administrator** - Request Board approve Amendment No. 10 to the contract between Gregory L. James, Water/Environmental Attorney Regarding Natural Resources, and the County of Inyo by extending the term of the contract from July 1, 2013 to June 30, 2022, contingent upon the Board's adoption of the Fiscal Year 2021-2022 Budget, and authorize the County Administrator to sign, contingent upon all appropriate signatures being obtained.
16. **County Administrator - Library** - Request Board: A) declare Troy Cauldwell Paint and Stucco of Bishop, CA a sole-source provider of painting services; B) approve the contract between the County of Inyo and Troy Cauldwell Paint and Stucco of Bishop, CA for the provision of painting services in an amount not to exceed \$11,910.00 for the period of May 18, 2021 through August 31, 2021, contingent upon the Board's approval of the Fiscal Year 2021- 2022 Budget; and C) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
17. **County Administrator - Recycling & Waste Management** - Request Board authorize the increase of a blanket purchase order in an amount of \$6,000, for purchase of equipment and vehicle parts from Steve's Auto, which is in addition to the existing \$15,000 blanket purchase order.

18. **County Administrator - Recycling & Waste Management** - Request: A) award the bid for the removal of household hazardous waste (HHW) to Advanced Chemical Transportation, Inc, dba ACTenviro of Merced, CA; B) approve the contract between County of Inyo and ACTenviro of Merced, CA in an amount not to exceed \$80,000 for the period of July 1, 2021 through June 30, 2024 subject to Board approval and adoption of future County budgets, and C) authorize the Chairperson to sign the contract.
19. **Health & Human Services - Social Services** - Request Board approve the contract between the County of Inyo and Evident Change for the provision of Safe Measures® Internet Reporting Services, in an amount not to exceed \$14,238.79 for the period of July 1, 2021, through June 30, 2023, contingent upon the adoption of future budgets, and authorize the Chairperson to sign.
20. **Probation** - Request Board approve Amendment No. 6 to the Agreement between the County of Inyo and Noble Software Group, LLC of Redding, CA, to extend the agreement from July 1, 2021 to June 30, 2022, remove Section 23 and add Section 22.5 to the agreement, contingent upon the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

DEPARTMENTAL (To be considered at the Board's convenience)

21. **Health & Human Services - EMCC** - Request Board: A) approve a proclamation titled: "Proclamation of the Board of Supervisors, County of Inyo, Honoring All Inyo County Emergency Medical Services (EMS) Providers and Bri Chappell-McGovern as Inyo County 2021 EMS Co-Providers of the Year"; and B) present the proclamation to the EMS System representatives and Bri Chappell-McGovern.
22. **Health & Human Services - Behavioral Health** - Request your Board approve a proclamation declaring May 2021 as Mental Health Matters Month in Inyo County.
23. **Board of Supervisors** - Request Board consider and approve a letter requesting Caltrans prioritize pedestrian safety when considering features to include in the Manzanar and Fish Springs pavement projects.
24. **Health & Human Services - Health/Prevention** - Request Board ratify and approve the expansion on the agreement and budget between the County of Inyo and California Department of Public Health, for the provision of services under the ELC CARES Federal Grant for funding in an amount not to exceed \$1,631,761 for the period of January 15, 2021 through July 31, 2023, contingent upon the Board's approval of future budgets; and authorize the HHS Director to sign.
25. **Sheriff** - Request Board ratify and approve the 2021 Controlled Substance Annual Operating and Financial Plan between the County of Inyo and USDA Forest Service, Inyo National Forest for the provision of Controlled Substance Operations for a funding amount up to \$5,000 for the period of October 1, 2020, through September 30, 2021, contingent upon the Board's adoption of the Fiscal Year 2021-2022 Budget, and authorize the Sheriff or designee to sign, contingent upon all appropriate signatures being obtained.
26. **County Administrator** - Request Board:
 - A) accept the Fiscal Year 2020-2021 Third Quarter Financial Report as presented;
 - B) approve the specific budget action items and recommendations discussed in

the report and represented in Attachments A & B, and authorize the Auditor-Controller to make the budget adjustments as listed in Attachments A & B (4/5ths vote required);

- C) authorize the County Administrator and Auditor-Controller to make any additional year-end adjustments, as may be necessary within each fund (4/5ths vote required);
- D) approve the Preliminary Fiscal Year 2020-2021 Budget Calendar (Attachment C) with regard to the proposed dates for the Budget Hearings and adoption of the Final Budget;
- E) direct the County Administrator and Auditor-Controller to prepare a modified rollover budget for the start of the Fiscal Year 2021-2022 and present it for approval on June 8th or June 15, 2021; and
- F) authorize the County Administrator and Auditor-Controller to transfer the balance of General Fund Contingencies on June 30, 2021 to General Reserves and Amend the Fiscal Year 2020-2021 Budget to reflect changes if needed (4/5ths vote required).

27. **Clerk of the Board** - Request Board approve the minutes of the Board of Supervisors meeting of May 11, 2021.

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

28. **PUBLIC COMMENT**

BOARD MEMBERS AND STAFF REPORTS



County of Inyo



Health & Human Services - Health/Prevention

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Jenna Rhoads

SUBJECT: Approve Response Specialist job description, authorize a change in authorized strength in Health and Human Services, and authorize the reclassification of two Response Specialist positions.

RECOMMENDED ACTION:

Request Board, contingent upon the approval of the ELC Cares Grant expansion plan and budget:

A) approve the job description for COVID-19 Response Specialist; and

B) change the authorized strength in the HHS Public Health and Prevention Division by reclassifying two (2) bilingual term-limited B-PAR Case Investigator positions at Range 60 with an expiration date of March 31, 2022 as COVID-19 Response Specialists at Range 60 (\$3,758 - \$4,564) for a contract period ending June 30, 2023.

SUMMARY/JUSTIFICATION:

The Department received formal notification from the California Department of Public Health (CDPH) in January 2021 of a grant award of \$1,631,761 for COVID-19 ELC (Epidemiology Laboratory Capacity) Enhancing Detection Funding. The funding is intended to provide critical resources to local health departments to support a wide-range of COVID-19/SARS-CoV-2 testing and epidemiologic surveillance related activities. The funding expands on prior COVID-19 awards (ELC CARES and ELC Community-based Surveillance) and is intended to build upon current investments and to better address our response to COVID-19 through July 2023, as the original ELC funding awarded in 2020 was for the period ending June, 2022.

Inyo County is being allocated funding to address local needs and has identified specific staffing and/or contracting options needed to meet our County goals. The following is a summary of the strategies and staffing needs outlined in the plan submitted to CDPH by the County of Inyo.

Strategy 1 - Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity

Building the Department's workforce capacity to support the management of the COVID-19 related activities is critical. The pandemic continues to have a significant workload impact on our small Public Health office, which has been managing the ever-changing COVID-19 environment, while still working to meet competing needs of other public health programs in the division. The following staffing needs were identified under this strategy:

A. Train and hire staff to improve laboratory workforce ability to address issues around laboratory safety, quality management, inventory management, specimen management, diagnostic and surveillance testing and reporting

results.

B. Build expertise for healthcare and community outbreak response and infection prevention and control (IPC) among local health departments.

C. Train and hire staff to improve the capacities of the epidemiology and informatics workforce to effectively conduct surveillance and response of COVID-19 (including case investigation and contact tracing) and other emerging infections and conditions of public health significance. This should include staff who can address unique cultural needs of those put at higher risk for COVID-19.

D. Build expertise to support management of the COVID-19 related activities within the jurisdiction and the integrate into the broader ELC portfolio of activities (e.g., additional leadership, program and project managers, budget staff, etc.). E. Increase capacity for timely data management, analysis, and reporting for COVID-19 and other emerging coronavirus and other infections and conditions of public health significance.

Strategy 2 - Strengthen Laboratory Testing

A. Establish or expand capacity to quickly, accurately and safely test for SARS-CoV-2/COVID-19 and build infectious disease preparedness for future coronavirus and other events involving other pathogens with potential for broad community spread.

B. Enhance laboratory testing capacity for SARS-CoV-2/COVID-19 outside of public health laboratories

C. Enhance data management and analytic capacity in public health laboratories to help improve efficiencies in operations, management, testing, and data sharing.

Strategy 3 – No Funding

Strategy 4 - Improve Surveillance and Reporting of Electronic Health Data

Improving our local epidemiologic capacity to ensure effective surveillance; data reporting and analysis; and to lead local disease prevention and mitigation efforts is a key goal identified under this strategy. Milestones identified to meet this goal include:

A. Establish complete, up-to-date, timely, automated reporting of morbidity and mortality to CDC and others due to COVID-19 and other coronavirus and other emerging infections which impact conditions of public health significance, with required associated data fields in a machine readable format.

B. Establish additional and on-going surveillance methods (e.g. sentinel surveillance) for COVID-19 and other conditions of public health significance.

C. Establish complete, up-to-date, timely, automated reporting of individual-level data through electronic case reporting to CDC and others in a machine-readable format (ensuring LHD have access to data that is reported).

D. Improve understanding of capacity, resources, and patient impact at healthcare facilities through electronic reporting. E. Enhance systems for flexible data collection, reporting, analysis, and visualization.

F. Establish or improve systems to ensure complete, accurate and immediate (within 24 hrs) data transmission to a system and open website available to local health officials and the public by county and zip code, that allows for automated transmission of data to the CDC in a machine readable format.

Strategy 5 - Use Laboratory Data to Enhance Investigation, Response and Prevention

Improving our clinical capacity to provide more robust infection prevention outreach and education, as well as infection prevention technical assistance and oversight, particularly in high risk residential settings is critical. Additionally, ensuring robust contact tracing is occurring in order to promote containment is critical. It is important to coordinate these efforts with local tribal entities and health care providers. To address this strategy the Department proposes the following:

A. Use laboratory data to initiate and conduct case investigation and conduct contact tracing and follow up, and implement containment measures.

B. Identify cases and exposure to COVID-19 in high-risk settings or within vulnerable populations at increased risk of severe illness or death to target mitigation strategies and referral for therapies (for example, monoclonal antibodies) to prevent hospitalization.

C. Implement prevention strategies in high-risk settings or within vulnerable populations (including tribal nations)

including proactive monitoring for asymptomatic case detection.

Strategy 6 - Coordinate and Engage with Partners

Coordination of our response efforts with local health care partners and residential facilities where our most vulnerable population resides will be supported, in part, by strengthening our staff resource capacity with the positions outlined in the previous strategies. Our primary goals in this strategy include enhancing our capacity for testing and infection control and prevention of COVID-19/SARS-CoV-2. In addition to strengthening our staff resource capacity, the Department proposes to:

- A. Partner with LHDs to establish or enhance testing for COVID-19/SARS-CoV-2.
- B. Partner with local, regional, or national organizations or academic institutions to enhance capacity for infection control and prevention of COVID-19/SARS-CoV-2.

The staffing changes and or additions summarized above include the following positions:

- Extend the term limit for the COVID-19 Program & Grant Manager, the COVID-19 Response Coordinator, and the two Infection Preventionists through June 30, 2023.
- Approve a COVID-19 Response Specialist job description and reclassify the two COVID-19 Case Investigators to COVID-19 Response Specialists at the same range and extend the term limit through June 30, 2023.
- Add a term-limited Administrative Analyst I/II to provide administrative support as required by the ELC grant through June 30, 2023.
- Approve a Disaster Program Manager job description and establish a term-limited Disaster Program Manager through June 30, 2023.
- Add a term-limited Prevention Specialist through June 30, 2023 to support the prevention education efforts specific to the pandemic.

The Department's Public Health division is responsible for not only our local response to the pandemic, but also for ongoing communicable disease surveillance and management, childhood immunization services, pregnancy testing and emergency contraception, flu vaccines, Tb testing, and other maternal and child health programming, as well as providing case management services for programs like California Children's Services and CARES HIV programming. The request for term-limited contract positions will allow for us to enhance our COVID-19 response through more robust and focused team efforts, as well as ensure the continuity of other critical public health services.

The Department respectfully requests your Board change Departments authorized strength as proposed, approve the proposed job description(s), and approve the hiring of the position(s) as term-limited, contract employee(s) contingent upon the approval of the ELC expansion plan and budget.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the proposed reclassifications, resulting in the term-limited Case Investigator contract positions ending on March 31, 2022

OTHER AGENCY INVOLVEMENT:

CDPH, Local healthcare providers.

FINANCING:

Federal funding. These position are budgeted as follows: 100% ELC (610390) in the Salaries and Benefits object codes.

ATTACHMENTS:

1. COVID-19 Response Specialist Job Description

APPROVALS:

Jenna Rhoads	Created/Initiated - 4/26/2021
Darcy Ellis	Approved - 4/26/2021
Jenna Rhoads	Approved - 4/27/2021
Marilyn Mann	Approved - 5/5/2021
Melissa Best-Baker	Approved - 5/6/2021
Sue Dishion	Approved - 5/12/2021
Amy Shepherd	Approved - 5/12/2021
Marilyn Mann	Final Approval - 5/12/2021

INYO COUNTY
PERSONNEL SERVICES
P. O. Box 249
INDEPENDENCE, CA 93526



(760) 878-0377
FAX (760) 878-0465

AN EQUAL OPPORTUNITY EMPLOYER
(WOMEN, MINORITIES, AND DISABLED ARE ENCOURAGED TO APPLY)

ANNOUNCES AN OPEN RECRUITMENT FOR:

COVID-19 Response Specialist
Term-Limited Position Ending: June 30, 2022

DEPARTMENT: Health and Human Services – Public Health Division
LOCATION: Countywide
SALARY: Range 60 \$3,758 \$3,941 \$4,139 \$4,350 \$4,564
The above monthly salary is paid over 26 pay periods annually.

DEFINITION: Under general supervision, position provides a broad range of COVID-19 response and recovery activities including, but not limited to, case investigation and contact tracing services; providing isolation/quarantine instructions; prevention education; support of vaccination clinics; data collection, input and management; and other related activities.

This is primarily a remote, time-limited position that is expected to last until approximately June 30, 2022, with the possibility of being extended until June 30, 2023. May require provision of services on-site from time to time.

CURRENT POSITION:

Bilingual (Spanish/English) is a requirement for this Position. Position duties can be primarily met via telework.

ESSENTIAL JOB DUTIES:

Disease Investigation

Conduct disease investigations, recommend containment or risk reduction measures; communicate to community members infected with COVID-19 results and link those with symptoms to testing and care; provide information regarding treatment sources, necessary security requirements such as quarantine, and other procedures to reduce the spread or prevalence of the disease, providing consultation regarding symptoms, CDC recommendations and isolation requirements; identify virus source and interview people with SARS CoV-2 infections and COVID-19 (i.e., disease) using motivational interviewing techniques for the purpose of identifying who the infected individual has been in contact with in order to communicate potential exposure; make collateral contacts to obtain pertinent information concerning other individuals who may have been exposed or infected and communicate to contacts of their exposure, assessing their symptoms and risk and providing instructions for next steps, including placing on quarantine and providing contacts with information regarding disease prevention, as well as advising to seek medical attention early; provide health education/risk reduction to all involved individuals.

Case Management

Conduct ongoing client needs assessments, including verifying needs by contacting other service providers; identifies individual supports needed to ensure isolation/quarantine compliance, providing client referrals to community and/or County resources; draws from experience and uses independent judgment to answer questions and provide education relating to COVID-19 symptoms, testing, and isolation/quarantine; maintains appropriate and timely records documentation, completing narrative reports regarding client condition and services provided and/or recommended; and enters data regarding case and client information and contacts into automated system(s).

Outreach and Education

Conduct outreach to high-risk populations as identified and directed, including providing assistance in the development of culturally-informed media outreach efforts; provide individual, group, and community COVID-19 prevention education; and assist in the implementation of the County's health equity plan as needed.

Vaccination Clinics

Ability to communicate effectively and professionally with patients of all ages. Provide general support with vaccination clinics, including outreach to high-risk populations, via telephone or on-site during clinics, as identified and directed. Assist with clinic tasks,

like medical intake screening, information dissemination, and general observation. Use various technology systems, with limited access to Personal Health Information (PHI).

Reporting/Compliance

Gather and compile data in cooperation with various groups and agencies for use at national, state, and local levels, including maintaining accurate, timely recordkeeping and following data entry protocols; identify and report trends identified through disease investigation, including reporting outbreak clusters, and ensure state and federal compliance laws and regulations are met at all times.

EMPLOYMENT STANDARDS

Education/Experience:

Path 1 Two years of full-time experience performing paraprofessional or clerical duties **AND** the equivalent to completion of two years of college, including 15 semester or 22 quarter units in health care, social welfare, social/human service, psychology, sociology, or other social or behavioral science or related field. Applicants must submit their transcripts and/or detailed report of the units completed for relevant course work.

OR

Path 2 A Bachelor's Degree in a closely related field

OR

Path 3 Four years of full-time experience performing increasing responsible paraprofessional or clerical duties

¹*Paraprofessional is defined as a person trained to assist a professional (including but not limited to social workers, therapists, doctors, teachers, and lawyers), but is not licensed to independently practice in the profession.*

Knowledge of:

Appropriate professional interpersonal skills; correct English and Spanish usage, spelling, grammar, and punctuation; IBM-compatible computers and software; some Internet familiarity; use of media as a communication tool. Basic processes, systems, and regulations relevant to the division to which this position is assigned (Public Health); basic community resources useful to clients served; basic methods and attitudes involved in the care and support of the target client population; rapport building techniques; effective counseling and intervention techniques.

Ability to:

Entry/training level: Compose basic business letters and professional correspondence; provide professional telephone and in-person responses to members of the public; operate office equipment such as photocopy machine, facsimile machine, typewriter, computer; make public presentations occasionally; balance and prioritize multiple tasks at the same time; prepare accurate and timely reports; think quickly and respond appropriately to unexpected patient behavior; establish and maintain effective working relations with co-workers, outside organizations, and the public; perform detailed procedures with accuracy and efficiency, and maintain confidential information in accordance with legal standards and/or County regulations; report specific indications of need medical services; interview persons to obtain a variety of information applicable to the provision of health and human services; understand and accept differences in human behavior resulting from cultural, economic or other forms of deprivation; effectively instruct adults, including those with physical and mental disabilities, in isolation and quarantine requirements.

Typical Physical Requirements: While performing the essential functions of this job class, the employee is regularly required to: use hands and fingers to operate a variety of office equipment.

Typical Working Conditions:

Assigned work is performed remotely. Incumbent will have continuous contact with clients, County staff, management, general public and outside organizations/agencies.

SPECIAL REQUIREMENTS: May be required to work flexible hours including evenings and weekends on some occasions; must possess a valid operator's license issued by the State Department of Motor Vehicles. Must successfully complete a pre-employment background investigation. Your position may be required to serve as a Disaster Service Worker during a County emergency. Consistent attendance is an essential function of the position.

SELECTION: Selection procedures will be determined by the number and qualifications of applicants and may include a qualification screening, skills examination, and oral interview.

APPLICATION: This recruitment will remain open until position has been filled. Applications **must be received** in the Inyo County Personnel Office, P.O. Box 249, Independence, CA 93526. Must apply on Inyo County application form. A cover

letter and/or resume will be accepted in addition to the application form but will not serve as a substitute for a completed application. **It is not acceptable to complete the application with statements like “See/Refer to Resume” or “See Attached”.** Incomplete applications will not be processed.

REASONABLE ACCOMMODATION FOR INDIVIDUALS WITH QUALIFYING DISABILITIES: Inyo County will make reasonable efforts in the examination process on a case-by-case basis to accommodate persons with disabilities. If you have special needs, please contact (760) 878-0377 prior to the examination process.

CITIZENSHIP/IMMIGRATION STATUS: Inyo County hires only U.S. citizens and lawfully authorized non-citizens in accordance with the Immigration Reform and Control Act of 1986.

The County of Inyo has work sites located throughout Inyo County in the Owens Valley (Independence, Bishop, Lone Pine, Big Pine, and Olancho) and Death Valley area (Death Valley, Shoshone, and Tecopa). **All County positions are considered Countywide positions.** Positions may be temporarily or permanently reassigned to a work site based upon the needs of the County.

DRAFT



County of Inyo



Health & Human Services - Health/Prevention

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Jenna Rhoads

SUBJECT: Approve the job description for a Disaster Program Manager, change the authorized strength in Health and Human Services, authorize the hiring of a term-limited Disaster Program Manager position, and authorize the hiring of an HHS Fiscal Administrative Analyst contingent on approval of the ELC Grant extension.

RECOMMENDED ACTION:

Request Board, contingent upon the approval of the ELC Cares Grant expansion plan and budget:

- A) approve the job description for Disaster Program Manager, a term-limited position;
- B) change the authorized strength in the HHS Public Health and Prevention Division by adding one (1) time-limited Disaster Program Manager position at Range 78 with an expiration date of June 30, 2023; and
- C) consistent with the adopted Authorized Position Review Policy:
 1. find that the availability of funding for the requested position exists, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller;
 2. find that the position can be filled by internal candidates meeting the qualifications for the position;
 3. approve the hiring of one (1) time limited Disaster Program Manager position at Range 78 (\$5,741-\$6,976), for a contract period ending June 30, 2023; and
 4. should the position be filled internally, authorize Public Health and Prevention to backfill the resulting vacancy.

SUMMARY/JUSTIFICATION:

The Department received formal notification from the California Department of Public Health (CDPH) in January 2021 of a grant award of \$1,631,761 for COVID-19 ELC (Epidemiology Laboratory Capacity) Enhancing Detection Funding. The funding is intended to provide critical resources to local health departments to support a wide-range of COVID-19/SARS-CoV-2 testing and epidemiologic surveillance related activities. The funding expands on prior COVID-19 awards (ELC CARES and ELC Community-based Surveillance) and is intended to build upon current investments and to better address our response to COVID-19 through July 2023, as the original ELC funding awarded in 2020 was for the period ending June, 2022.

Inyo County is being allocated funding to address local needs and has identified specific staffing and/or contracting options needed to meet our County goals. The following is a summary of the strategies and staffing needs outlined in the plan submitted to CDPH by the County of Inyo.

Strategy 1 - Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity

Building the Department's workforce capacity to support the management of the COVID-19 related activities is critical. The pandemic continues to have a significant workload impact on our small Public Health office, which has been managing the ever-changing COVID-19 environment, while still working to meet competing needs of other public health programs in the division. The following staffing needs were identified under this strategy:

- A. Train and hire staff to improve laboratory workforce ability to address issues around laboratory safety, quality management, inventory management, specimen management, diagnostic and surveillance testing and reporting results.
- B. Build expertise for healthcare and community outbreak response and infection prevention and control (IPC) among local health departments.
- C. Train and hire staff to improve the capacities of the epidemiology and informatics workforce to effectively conduct surveillance and response of COVID-19 (including case investigation and contact tracing) and other emerging infections and conditions of public health significance. This should include staff who can address unique cultural needs of those put at higher risk for COVID-19.
- D. Build expertise to support management of the COVID-19 related activities within the jurisdiction and the integrate into the broader ELC portfolio of activities (e.g., additional leadership, program and project managers, budget staff, etc.).
- E. Increase capacity for timely data management, analysis, and reporting for COVID-19 and other emerging coronavirus and other infections and conditions of public health significance.

Strategy 2 - Strengthen Laboratory Testing

- A. Establish or expand capacity to quickly, accurately and safely test for SARS-CoV-2/COVID-19 and build infectious disease preparedness for future coronavirus and other events involving other pathogens with potential for broad community spread.
- B. Enhance laboratory testing capacity for SARS-CoV-2/COVID-19 outside of public health laboratories
- C. Enhance data management and analytic capacity in public health laboratories to help improve efficiencies in operations, management, testing, and data sharing.

Strategy 3 – No Funding

Strategy 4 - Improve Surveillance and Reporting of Electronic Health Data

Improving our local epidemiologic capacity to ensure effective surveillance; data reporting and analysis; and to lead local disease prevention and mitigation efforts is a key goal identified under this strategy. Milestones identified to meet this goal include:

- A. Establish complete, up-to-date, timely, automated reporting of morbidity and mortality to CDC and others due to COVID-19 and other coronavirus and other emerging infections which impact conditions of public health significance, with required associated data fields in a machine readable format.
- B. Establish additional and on-going surveillance methods (e.g. sentinel surveillance) for COVID-19 and other conditions of public health significance.
- C. Establish complete, up-to-date, timely, automated reporting of individual-level data through electronic case reporting to CDC and others in a machine-readable format (ensuring LHD have access to data that is reported).
- D. Improve understanding of capacity, resources, and patient impact at healthcare facilities through electronic reporting.
- E. Enhance systems for flexible data collection, reporting, analysis, and visualization.
- F. Establish or improve systems to ensure complete, accurate and immediate (within 24 hrs) data transmission to a system and open website available to local health officials and the public by county and zip code, that allows for automated transmission of data to the CDC in a machine readable format.

Strategy 5 - Use Laboratory Data to Enhance Investigation, Response and Prevention

Improving our clinical capacity to provide more robust infection prevention outreach and education, as well as infection prevention technical assistance and oversight, particularly in high risk residential settings is critical. Additionally, ensuring robust contact tracing is occurring in order to promote containment is critical. It is important

to coordinate these efforts with local tribal entities and health care providers. To address this strategy the Department proposes the following:

- A. Use laboratory data to initiate and conduct case investigation and conduct contact tracing and follow up, and implement containment measures.
- B. Identify cases and exposure to COVID-19 in high-risk settings or within vulnerable populations at increased risk of severe illness or death to target mitigation strategies and referral for therapies (for example, monoclonal antibodies) to prevent hospitalization.
- C. Implement prevention strategies in high-risk settings or within vulnerable populations (including tribal nations) including proactive monitoring for asymptomatic case detection.

Strategy 6 - Coordinate and Engage with Partners

Coordination of our response efforts with local health care partners and residential facilities where our most vulnerable population resides will be supported, in part, by strengthening our staff resource capacity with the positions outlined in the previous strategies. Our primary goals in this strategy include enhancing our capacity for testing and infection control and prevention of COVID-19/SARS-CoV-2. In addition to strengthening our staff resource capacity, the Department proposes to:

- A. Partner with LHDs to establish or enhance testing for COVID-19/SARS-CoV-2.
- B. Partner with local, regional, or national organizations or academic institutions to enhance capacity for infection control and prevention of COVID-19/SARS-CoV-2.

The staffing changes and or additions summarized above include the following positions:

- Extend the term limit for the COVID-19 Program & Grant Manager, the COVID-19 Response Coordinator, and the two Infection Preventionists through June 30, 2023.
- Approve a COVID-19 Response Specialist job description and reclassify the two COVID-19 Case Investigators to COVID-19 Response Specialists at the same range and extend the term limit through June 30, 2023.
- Add a term-limited Administrative Analyst I/II to provide administrative support as required by the ELC grant through June 30, 2023.
- Approve a Disaster Program Manager job description and establish a term-limited Disaster Program Manager through June 30, 2023.
- Add a term-limited Prevention Specialist through June 30, 2023 to support the prevention education efforts specific to the pandemic.

The Department's Public Health division is responsible for not only our local response to the pandemic, but also for ongoing communicable disease surveillance and management, childhood immunization services, pregnancy testing and emergency contraception, flu vaccines, Tb testing, and other maternal and child health programming, as well as providing case management services for programs like California Children's Services and CARES HIV programming. The request for term-limited contract positions will allow for us to enhance our COVID- 19 response through more robust and focused team efforts, as well as ensure the continuity of other critical public health services.

The Department respectfully requests your Board change Departments authorized strength as proposed, approve the proposed job description(s), and approve the hiring of the position(s) as term-limited, contract employee(s) contingent upon the approval of the ELC expansion plan and budget.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the proposed positions, resulting in the Department working with California Department of Public Health to identify alternatives to implement the ELC grant programming.

OTHER AGENCY INVOLVEMENT:

CDPH, local health providers and community partners.

FINANCING:

Federal funding. This position is budgeted as follows: 100% ELC (610390) in the Salaries and Benefits object codes.

ATTACHMENTS:

1. HHS Disaster Program Manager Job Description

APPROVALS:

Jenna Rhoads	Created/Initiated - 4/26/2021
Jenna Rhoads	Approved - 4/27/2021
Darcy Ellis	Approved - 4/27/2021
Jenna Rhoads	Approved - 4/27/2021
Marilyn Mann	Approved - 5/5/2021
Melissa Best-Baker	Approved - 5/6/2021
Sue Dishion	Approved - 5/12/2021
Amy Shepherd	Approved - 5/12/2021
Marilyn Mann	Final Approval - 5/12/2021



AN EQUAL OPPORTUNITY EMPLOYER
(WOMEN, MINORITIES, AND DISABLED ARE ENCOURAGED TO APPLY)

ANNOUNCES AN **OPEN RECRUITMENT** FOR:

DISASTER PROGRAM MANAGER
Term-Limited Position Ending June 30, 2023

DEPARTMENT: Health and Human Services, Public Health & Prevention Division
LOCATION: Countywide
SALARY: Range 78 \$5,741 \$6,022 \$6,328 \$6,644 \$6,976
(The above monthly salary is paid over 26 pay periods annually.)

****BENEFITS:**

DEFINITION: Under supervision of the Deputy Director of Public Health & Prevention and guided by general policy direction, develops and manages a comprehensive disaster preparedness program for the County of Inyo - Health & Human Services, including disaster mitigation, preparedness, planning, training, education, response, recovery, and assisting with the equipping of County staff and community members; helps manage and direct the operations of the HHS Public Health & Prevention - emergency operations centers (like shelters, testing sites, and vaccination clinics); coordinates disaster preparedness with other HHS divisions, County departments, community organizations, special districts, and other federal, state, and local government agencies; and performs related duties as assigned.

The Disaster Program Manager is distinguished from other professional and management positions by the candidate's specialized knowledge of disaster preparedness planning and program implementation/management, emergency operations management, and supervising volunteer services. Under the leadership of Deputy Director of Public Health, establish and/or expand capacity to quickly, accurately and safely assist with the response to SARS-CoV-2/COVID-19 and build infectious disease and disaster preparedness for future coronavirus and other events involving other pathogens with potential for broad community spread. Client and community management will be at the forefront and will require, but not be limited to: training, supporting, and directing teams throughout the contract or grant lifecycle.

CURRENT POSITION:

Position duties can be met via a blended model of in person office and telework.

ESSENTIAL JOB DUTIES: A successful candidate will need to provide administrative and technical management, expertise in the coordination of program activities, possess interpersonal and communication skills, and feel comfortable working with a wide range of stakeholders within a complex system. The candidate is expected to exercise considerable discretion in carrying out responsibilities independently with awareness of emergency preparedness issues and sensitivities. Assignments are broad in scope and allow for a high degree of administrative discretion in their execution. The position analyzes low, moderate to high risk new or existing opportunities designated as part of their contract and grant portfolio.

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class:

- Plans, organizes, coordinates, supervises and evaluates the work of the disaster preparedness program; with subordinate staff, participates in establishing operational plans and initiatives to meet program goals and objectives; implements program plans, work programs, processes, procedures and policies required to achieve overall program performance results; coordinates and integrates program functions and responsibilities to achieve optimal efficiency and effectiveness; participates in developing and monitoring performance against program and grant budgets.
- Plans and evaluates the performance of assigned staff; establishes performance requirements and personal development targets; monitors performance and provides coaching for performance improvement and development, in accordance with the County's human resources policies and procedures and labor contract provisions.
- Provides day-to-day leadership and works with staff to ensure a high performance, community service-oriented work environment which supports achieving County HHS objectives and service expectations; provides leadership and participates in programs and activities that promote a positive employee relations environment.
- Develops, implements and manages a disaster preparedness program and serves as one of the central managers around efforts for the County; working closely with the COVID-19 Program Manager during the grant period.
- Provides administrative and technical expertise and coordination to prepare the County to be able to successfully handle all disasters; recommends adoption of and implements program policies and procedures, work objectives, goals, disaster organization structure and work schedules; determines improved emergency preparation, response and mitigation
- Interprets, communicates and implements disaster-related policies and regulations to ensure County compliance with federal, state and local laws; coordinates disaster preparedness with other departments, community and civic organizations, special districts and other federal, state and local governmental agencies; manages, coordinates and provides training to the County's Teen Community Emergency Response Team (Teen CERT) and Disaster Healthcare Volunteers (DHV); and equivalent programs.
- Oversees, directs and conducts training and delivers presentations to County/HHS staff, and other community partner groups (like commercial and civic organizations, residential groups, school organizations and citizens) on County-wide emergency response and preparedness policies and procedures.
- Conducts instructor training courses on First Aid/CPR; assists with the monitoring and tracking of instructor credentials; oversees and evaluates training classes conducted by instructors to ensure compliance with policies and procedures and quality control; provides guidance and training to instructors based on student evaluations; evaluates training center operations and results and recommends changes to achieve County/HHS mission and goals.
- Facilitates, coordinates and manages disaster recovery efforts; oversees, directs and participates in the set-up of local disaster centers, care/shelter sites following disasters; facilitates grant applications processes for mitigation monies from state and federal agencies; provides technical support for emergency incidents as needed.
- Manages and oversees the County's volunteer recruitment program; oversees and directs volunteer recruitment, selection, and training and tracking activities performed by subordinates; participates in planning volunteer recognition activities and events.
- Attends emergency management/disaster preparedness training and conferences to keep current on trends and developments in the field of disaster and emergency management.
- Represents the County by sitting on professional, community and other committees as identified.

EMPLOYMENT STANDARDS

Education/Experience:

At least five (5) years of progressively responsible professional, clinical or emergency services experience, including at least three (3) years of administrative and management responsibility in emergency operations & volunteer management. A bachelor's degree in public administration, emergency management, operations and logistics management or a related field OR the equivalent of ten (10 years) experience working in emergency services in lieu of bachelor's degree will be considered.

Licenses/Certificates/Special Requirements: A valid California driver's license and the ability to maintain insurability under the County's vehicle insurance policy. State of California Healthcare Provider and/or Paramedic License. Basic Life Support (BLS) CPR Card (ARC or equivalent). Current and valid FEMA certification in ICS courses: NIMS ICS-100, NIMS ICS-200, and NIMS IS-700.

Knowledge of: Theory, principles, practices, techniques, technology and systems in the field of disaster and emergency preparedness management for a public organization; Federal, state and local laws and regulations applicable to disaster preparedness planning and program management; Principles and practices of program management; Resources, equipment, supplies and personnel needed to maintain operational readiness in order to be able to respond to County - HHS emergencies. Program development, administration, and service delivery related to the program or programs in the area of responsibility; current management and leadership techniques, performance appraisal methods, and public administration; knowledge of planning and scheduling techniques to ensure that timelines and schedules are established appropriately, modified as needed, and adhered to; knowledge of budgeting principles in order to develop, manage, and/or track budgets, budget allocations, and expenditures; public and private community resources

Ability to: Engage in outreach and information activities to identify and secure funding for projects and programs; provide effective leadership and supervision; act as a liaison between staff and administration; communicate effectively in written and oral forms; establish and maintain cooperative working relationships with multi-system partners and as part of the multidisciplinary team; manage multiple tasks and respond appropriately to crisis situations; utilize supervision effectively and ensure communication up and down the supervision chain. Work with various cultural and ethnic groups in a tactful and effective manner.



County of Inyo



Health & Human Services - Health/Prevention

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Marilyn Mann

SUBJECT: Approve the hiring of one term-limited Administrative Analyst I or Administrative Analyst II through June 30, 2023

RECOMMENDED ACTION:

Request Board, contingent upon the approval of the ELC Cares Grant extension plan and budget:

A) change the authorized strength by adding one term-limited Administrative Analyst I/II in the Public Health and Prevention Division; and

B) consistent with the adopted Authorized Position Review Policy,

1. find that the availability of funding for one (1) term-limited Administrative Analyst I/II exists in non-General Fund ELC budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller;

2. find that where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and

3. approve the hiring of one (1) term-limited Administrative Analyst I at Range 68 (\$4,533 - \$5,508) or one (1) term-limited Administrative Analyst II at Range 70 (\$4,753 - \$5,781) for the period ending June 30, 2023.

SUMMARY/JUSTIFICATION:

The Department received formal notification from the California Department of Public Health (CDPH) in January 2021 of a grant award of \$1,631,761 for COVID-19 ELC (Epidemiology Laboratory Capacity) Enhancing Detection Funding. The funding is intended to provide critical resources to local health departments to support a wide-range of COVID-19/SARS-CoV-2 testing and epidemiologic surveillance related activities. The funding expands on prior COVID-19 awards (ELC CARES and ELC Community-based Surveillance) and is intended to build upon current investments and to better address our response to COVID-19 through July 2023, as the original ELC funding awarded in 2020 was for the period ending June, 2022.

Inyo County is being allocated funding to address local needs and has identified specific staffing and/or contracting options needed to meet our County goals. The following is a summary of the strategies and staffing needs outlined in the plan submitted to CDPH by the County of Inyo.

Strategy 1 - Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity

Building the Department's workforce capacity to support the management of the COVID-19 related activities is critical. The pandemic continues to have a significant workload impact on our small Public Health office, which has been managing the ever-changing COVID-19 environment, while still working to meet competing needs of other public health programs in the division. The following staffing needs were identified under this strategy:

- A. Train and hire staff to improve laboratory workforce ability to address issues around laboratory safety, quality management, inventory management, specimen management, diagnostic and surveillance testing and reporting results.
- B. Build expertise for healthcare and community outbreak response and infection prevention and control (IPC) among local health departments.
- C. Train and hire staff to improve the capacities of the epidemiology and informatics workforce to effectively conduct surveillance and response of COVID-19 (including case investigation and contact tracing) and other emerging infections and conditions of public health significance. This should include staff who can address unique cultural needs of those put at higher risk for COVID-19.
- D. Build expertise to support management of the COVID-19 related activities within the jurisdiction and the integrate into the broader ELC portfolio of activities (e.g., additional leadership, program and project managers, budget staff, etc.).
- E. Increase capacity for timely data management, analysis, and reporting for COVID-19 and other emerging coronavirus and other infections and conditions of public health significance.

Strategy 2 - Strengthen Laboratory Testing

- A. Establish or expand capacity to quickly, accurately and safely test for SARS-CoV-2/COVID-19 and build infectious disease preparedness for future coronavirus and other events involving other pathogens with potential for broad community spread.
- B. Enhance laboratory testing capacity for SARS-CoV-2/COVID-19 outside of public health laboratories
- C. Enhance data management and analytic capacity in public health laboratories to help improve efficiencies in operations, management, testing, and data sharing.

Strategy 3 – No Funding

Strategy 4 - Improve Surveillance and Reporting of Electronic Health Data

Improving our local epidemiologic capacity to ensure effective surveillance; data reporting and analysis; and to lead local disease prevention and mitigation efforts is a key goal identified under this strategy. Milestones identified to meet this goal include:

- A. Establish complete, up-to-date, timely, automated reporting of morbidity and mortality to CDC and others due to COVID-19 and other coronavirus and other emerging infections which impact conditions of public health significance, with required associated data fields in a machine readable format.
- B. Establish additional and on-going surveillance methods (e.g. sentinel surveillance) for COVID-19 and other conditions of public health significance.
- C. Establish complete, up-to-date, timely, automated reporting of individual-level data through electronic case reporting to CDC and others in a machine-readable format (ensuring LHD have access to data that is reported).
- D. Improve understanding of capacity, resources, and patient impact at healthcare facilities through electronic reporting.
- E. Enhance systems for flexible data collection, reporting, analysis, and visualization.
- F. Establish or improve systems to ensure complete, accurate and immediate (within 24 hrs) data transmission to a system and open website available to local health officials and the public by county and zip code, that allows for automated transmission of data to the CDC in a machine readable format.

Strategy 5 - Use Laboratory Data to Enhance Investigation, Response and Prevention

Improving our clinical capacity to provide more robust infection prevention outreach and education, as well as infection prevention technical assistance and oversight, particularly in high risk residential settings is critical. Additionally, ensuring robust contact tracing is occurring in order to promote containment is critical. It is important to coordinate these efforts with local tribal entities and health care providers. To address this strategy the

Department proposes the following:

- A. Use laboratory data to initiate and conduct case investigation and conduct contact tracing and follow up, and implement containment measures.
- B. Identify cases and exposure to COVID-19 in high-risk settings or within vulnerable populations at increased risk of severe illness or death to target mitigation strategies and referral for therapies (for example, monoclonal antibodies) to prevent hospitalization.
- C. Implement prevention strategies in high-risk settings or within vulnerable populations (including tribal nations) including proactive monitoring for asymptomatic case detection.

Strategy 6 - Coordinate and Engage with Partners

Coordination of our response efforts with local health care partners and residential facilities where our most vulnerable population resides will be supported, in part, by strengthening our staff resource capacity with the positions outlined in the previous strategies. Our primary goals in this strategy include enhancing our capacity for testing and infection control and prevention of COVID-19/SARS-CoV-2. In addition to strengthening our staff resource capacity, the Department proposes to:

- A. Partner with LHDs to establish or enhance testing for COVID-19/SARS-CoV-2.
- B. Partner with local, regional, or national organizations or academic institutions to enhance capacity for infection control and prevention of COVID-19/SARS-CoV-2.

The staffing changes and or additions summarized above include the following positions:

- Extend the term limit for the COVID-19 Program & Grant Manager, the COVID-19 Response Coordinator, and the two Infection Preventionists through June 30, 2023.
- Approve a COVID-19 Response Specialist job description and reclassify the two COVID-19 Case Investigators to COVID-19 Response Specialists at the same range and extend the term limit through June 30, 2023.
- Add a term-limited Administrative Analyst I/II to provide administrative support as required by the ELC grant through June 30, 2023.
- Approve a Disaster Program Manager job description and establish a term-limited Disaster Program Manager through June 30, 2023.
- Add a term-limited Prevention Specialist through June 30, 2023 to support the prevention education efforts specific to the pandemic.

The Department's Public Health division is responsible for not only our local response to the pandemic, but also for ongoing communicable disease surveillance and management, childhood immunization services, pregnancy testing and emergency contraception, flu vaccines, Tb testing, and other maternal and child health programming, as well as providing case management services for programs like California Children's Services and CARES HIV programming. The request for term-limited contract positions will allow for us to enhance our COVID-19 response through more robust and focused team efforts, as well as ensure the continuity of other critical public health services.

The Department respectfully requests your Board change Departments authorized strength as proposed, approve the proposed job description(s), and approve the hiring of the position(s) as term-limited, contract employee(s) contingent upon the approval of the ELC extension plan and budget.

BACKGROUND/HISTORY OF BOARD ACTIONS:

NA

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the position, which may jeopardize the ELC funding as administrative support is a requirement of the ELC expansion grant

OTHER AGENCY INVOLVEMENT:

CDPH, Local Health Care Providers

FINANCING:

Federal funding. This position is budgeted as follows: 100% ELC (610390) in the Salaries and Benefits object codes.

ATTACHMENTS:

APPROVALS:

Marilyn Mann	Created/Initiated - 5/5/2021
Darcy Ellis	Approved - 5/6/2021
Melissa Best-Baker	Approved - 5/6/2021
Sue Dishion	Approved - 5/12/2021
Amy Shepherd	Approved - 5/12/2021
Marilyn Mann	Final Approval - 5/12/2021



County of Inyo



Health & Human Services - Health/Prevention

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Marilyn Mann

SUBJECT: Approve the term extension of the COVID-19 Program and Grant Manager, the COVID-19 Response Coordinator, and the two Infection Preventionists to June 30, 2023.

RECOMMENDED ACTION:

Request Board, contingent upon the approval of the ELC Cares Grant extension plan and budget, extend the term-limited employment term of the COVID-19 Program and Grant Manager, the COVID-19 Response Coordinator, and the two Infection Preventionist positions to June 30, 2023.

SUMMARY/JUSTIFICATION:

The Department received formal notification from the California Department of Public Health (CDPH) in January 2021 of a grant award of \$1,631,761 for COVID-19 ELC (Epidemiology Laboratory Capacity) Enhancing Detection Funding. The funding is intended to provide critical resources to local health departments to support a wide-range of COVID-19/SARS-CoV-2 testing and epidemiologic surveillance related activities. The funding expands on prior COVID-19 awards (ELC CARES and ELC Community-based Surveillance) and is intended to build upon current investments and to better address our response to COVID-19 through July 2023, as the original ELC funding awarded in 2020 was for the period ending June, 2022.

Inyo County is being allocated funding to address local needs and has identified specific staffing and/or contracting options needed to meet our County goals. The following is a summary of the strategies and staffing needs outlined in the plan submitted to CDPH by the County of Inyo.

Strategy 1 - Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity

Building the Department's workforce capacity to support the management of the COVID-19 related activities is critical. The pandemic continues to have a significant workload impact on our small Public Health office, which has been managing the ever-changing COVID-19 environment, while still working to meet competing needs of other public health programs in the division. The following staffing needs were identified under this strategy:

- A. Train and hire staff to improve laboratory workforce ability to address issues around laboratory safety, quality management, inventory management, specimen management, diagnostic and surveillance testing and reporting results.
- B. Build expertise for healthcare and community outbreak response and infection prevention and control (IPC)

among local health departments.

C. Train and hire staff to improve the capacities of the epidemiology and informatics workforce to effectively conduct surveillance and response of COVID-19 (including case investigation and contact tracing) and other emerging infections and conditions of public health significance. This should include staff who can address unique cultural needs of those put at higher risk for COVID-19.

D. Build expertise to support management of the COVID-19 related activities within the jurisdiction and the integrate into the broader ELC portfolio of activities (e.g., additional leadership, program and project managers, budget staff, etc.). E. Increase capacity for timely data management, analysis, and reporting for COVID-19 and other emerging coronavirus and other infections and conditions of public health significance.

Strategy 2 - Strengthen Laboratory Testing

A. Establish or expand capacity to quickly, accurately and safely test for SARS-CoV-2/COVID-19 and build infectious disease preparedness for future coronavirus and other events involving other pathogens with potential for broad community spread.

B. Enhance laboratory testing capacity for SARS-CoV-2/COVID-19 outside of public health laboratories

C. Enhance data management and analytic capacity in public health laboratories to help improve efficiencies in operations, management, testing, and data sharing.

Strategy 3 – No Funding

Strategy 4 - Improve Surveillance and Reporting of Electronic Health Data

Improving our local epidemiologic capacity to ensure effective surveillance; data reporting and analysis; and to lead local disease prevention and mitigation efforts is a key goal identified under this strategy. Milestones identified to meet this goal include:

A. Establish complete, up-to-date, timely, automated reporting of morbidity and mortality to CDC and others due to COVID-19 and other coronavirus and other emerging infections which impact conditions of public health significance, with required associated data fields in a machine readable format.

B. Establish additional and on-going surveillance methods (e.g. sentinel surveillance) for COVID-19 and other conditions of public health significance.

C. Establish complete, up-to-date, timely, automated reporting of individual-level data through electronic case reporting to CDC and others in a machine-readable format (ensuring LHD have access to data that is reported).

D. Improve understanding of capacity, resources, and patient impact at healthcare facilities through electronic reporting.

E. Enhance systems for flexible data collection, reporting, analysis, and visualization.

F. Establish or improve systems to ensure complete, accurate and immediate (within 24 hrs) data transmission to a system and open website available to local health officials and the public by county and zip code, that allows for automated transmission of data to the CDC in a machine readable format.

Strategy 5 - Use Laboratory Data to Enhance Investigation, Response and Prevention

Improving our clinical capacity to provide more robust infection prevention outreach and education, as well as infection prevention technical assistance and oversight, particularly in high risk residential settings is critical. Additionally, ensuring robust contact tracing is occurring in order to promote containment is critical. It is important to coordinate these efforts with local tribal entities and health care providers. To address this strategy the Department proposes the following:

A. Use laboratory data to initiate and conduct case investigation and conduct contact tracing and follow up, and implement containment measures.

B. Identify cases and exposure to COVID-19 in high-risk settings or within vulnerable populations at increased risk of severe illness or death to target mitigation strategies and referral for therapies (for example, monoclonal antibodies) to prevent hospitalization.

C. Implement prevention strategies in high-risk settings or within vulnerable populations (including tribal nations) including proactive monitoring for asymptomatic case detection.

Strategy 6 - Coordinate and Engage with Partners

Coordination of our response efforts with local health care partners and residential facilities where our most vulnerable population resides will be supported, in part, by strengthening our staff resource capacity with the positions outlined in the previous strategies. Our primary goals in this strategy include enhancing our capacity for testing and infection control and prevention of COVID-19/SARS-CoV-2. In addition to strengthening our staff resource capacity, the Department proposes to:

- A. Partner with LHDs to establish or enhance testing for COVID-19/SARS-CoV-2.
- B. Partner with local, regional, or national organizations or academic institutions to enhance capacity for infection control and prevention of COVID-19/SARS-CoV-2.

The staffing changes and or additions summarized above include the following positions:

- Extend the term limit for the COVID-19 Program & Grant Manager, the COVID-19 Response Coordinator, and the two Infection Preventionists through June 30, 2023.
- Approve a COVID-19 Response Specialist job description and reclassify the two COVID-19 Case Investigators to COVID-19 Response Specialists at the same range and extend the term limit through June 30, 2023.
- Add a term-limited Administrative Analyst I/II to provide administrative support as required by the ELC grant through June 30, 2023.
- Approve a Disaster Program Manager job description and establish a term-limited Disaster Program Manager through June 30, 2023.
- Add a term-limited Prevention Specialist through June 30, 2023 to support the prevention education efforts specific to the pandemic.

The Department's Public Health division is responsible for not only our local response to the pandemic, but also for ongoing communicable disease surveillance and management, childhood immunization services, pregnancy testing and emergency contraception, flu vaccines, Tb testing, and other maternal and child health programming, as well as providing case management services for programs like California Children's Services and CARES HIV programming. The request for term-limited contract positions will allow for us to enhance our COVID-19 response through more robust and focused team efforts, as well as ensure the continuity of other critical public health services.

The Department respectfully requests your Board change Departments authorized strength as proposed, approve the proposed job description(s), and approve the hiring of the position(s) as term-limited, contract employee(s) contingent upon the approval of the ELC expansion plan and budget.

BACKGROUND/HISTORY OF BOARD ACTIONS:

NA

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to extend the employment terms, which would result in the employment of key COVID-19 response team members positions terminating in March 2022.

OTHER AGENCY INVOLVEMENT:

CDPH and other local Health Care Providers

FINANCING:

Federal funding. These positions are budgeted 100% ELC (610390) in the Salaries and Benefits object codes.

ATTACHMENTS:

APPROVALS:

Marilyn Mann
Darcy Ellis
Melissa Best-Baker
Amy Shepherd
Sue Dishion
Marilyn Mann

Created/Initiated - 5/5/2021
Approved - 5/6/2021
Approved - 5/6/2021
Approved - 5/6/2021
Approved - 5/12/2021
Final Approval - 5/12/2021



County of Inyo



Health & Human Services - Health/Prevention

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Marilyn Mann

SUBJECT: Approve the hiring of one (1) term-limited Prevention Specialist through June 30, 2023.

RECOMMENDED ACTION:

Request Board, contingent upon the approval of the ELC Cares Grant extension plan and budget:

A) change the authorized strength by adding one term-limited Prevention Specialist in the Public Health and Prevention Division; and

B) consistent with the adopted Authorized Position Review Policy:

1. find that the availability of funding for one (1) term-limited Prevention Specialist exists in non-General Fund ELC budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller;
2. find that, where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and
3. approve the hiring of one (1) term-limited Prevention Specialist at Range 60 (\$3,758 - \$4,564) for the period ending June 30, 2023.

SUMMARY/JUSTIFICATION:

The Department received formal notification from the California Department of Public Health (CDPH) in January 2021 of a grant award of \$1,631,761 for COVID-19 ELC (Epidemiology Laboratory Capacity) Enhancing Detection Funding. The funding is intended to provide critical resources to local health departments to support a wide-range of COVID-19/SARS-CoV-2 testing and epidemiologic surveillance related activities. The funding expands on prior COVID-19 awards (ELC CARES and ELC Community-based Surveillance) and is intended to build upon current investments and to better address our response to COVID-19 through July 2023, as the original ELC funding awarded in 2020 was for the period ending June, 2022.

Inyo County is being allocated funding to address local needs and has identified specific staffing and/or contracting options needed to meet our County goals. The following is a summary of the strategies and staffing needs outlined in the plan submitted to CDPH by the County of Inyo.

Strategy 1 - Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity

Building the Department's workforce capacity to support the management of the COVID-19 related activities is

critical. The pandemic continues to have a significant workload impact on our small Public Health office, which has been managing the ever-changing COVID-19 environment, while still working to meet competing needs of other public health programs in the division. The following staffing needs were identified under this strategy:

- A. Train and hire staff to improve laboratory workforce ability to address issues around laboratory safety, quality management, inventory management, specimen management, diagnostic and surveillance testing and reporting results.
- B. Build expertise for healthcare and community outbreak response and infection prevention and control (IPC) among local health departments.
- C. Train and hire staff to improve the capacities of the epidemiology and informatics workforce to effectively conduct surveillance and response of COVID-19 (including case investigation and contact tracing) and other emerging infections and conditions of public health significance. This should include staff who can address unique cultural needs of those put at higher risk for COVID-19.
- D. Build expertise to support management of the COVID-19 related activities within the jurisdiction and the integrate into the broader ELC portfolio of activities (e.g., additional leadership, program and project managers, budget staff, etc.).
- E. Increase capacity for timely data management, analysis, and reporting for COVID-19 and other emerging coronavirus and other infections and conditions of public health significance.

Strategy 2 - Strengthen Laboratory Testing

- A. Establish or expand capacity to quickly, accurately and safely test for SARS-CoV-2/COVID-19 and build infectious disease preparedness for future coronavirus and other events involving other pathogens with potential for broad community spread.
- B. Enhance laboratory testing capacity for SARS-CoV-2/COVID-19 outside of public health laboratories
- C. Enhance data management and analytic capacity in public health laboratories to help improve efficiencies in operations, management, testing, and data sharing.

Strategy 3 – No Funding

Strategy 4 - Improve Surveillance and Reporting of Electronic Health Data

Improving our local epidemiologic capacity to ensure effective surveillance; data reporting and analysis; and to lead local disease prevention and mitigation efforts is a key goal identified under this strategy. Milestones identified to meet this goal include:

- A. Establish complete, up-to-date, timely, automated reporting of morbidity and mortality to CDC and others due to COVID-19 and other coronavirus and other emerging infections which impact conditions of public health significance, with required associated data fields in a machine readable format.
- B. Establish additional and on-going surveillance methods (e.g. sentinel surveillance) for COVID-19 and other conditions of public health significance.
- C. Establish complete, up-to-date, timely, automated reporting of individual-level data through electronic case reporting to CDC and others in a machine-readable format (ensuring LHD have access to data that is reported).
- D. Improve understanding of capacity, resources, and patient impact at healthcare facilities through electronic reporting.
- E. Enhance systems for flexible data collection, reporting, analysis, and visualization.
- F. Establish or improve systems to ensure complete, accurate and immediate (within 24 hrs) data transmission to a system and open website available to local health officials and the public by county and zip code, that allows for automated transmission of data to the CDC in a machine readable format.

Strategy 5 - Use Laboratory Data to Enhance Investigation, Response and Prevention

Improving our clinical capacity to provide more robust infection prevention outreach and education, as well as infection prevention technical assistance and oversight, particularly in high risk residential settings is critical. Additionally, ensuring robust contact tracing is occurring in order to promote containment is critical. It is important to coordinate these efforts with local tribal entities and health care providers. To address this strategy the Department proposes the following:

- A. Use laboratory data to initiate and conduct case investigation and conduct contact tracing and follow up, and implement containment measures.
- B. Identify cases and exposure to COVID-19 in high-risk settings or within vulnerable populations at increased risk of severe illness or death to target mitigation strategies and referral for therapies (for example, monoclonal antibodies) to prevent hospitalization.
- C. Implement prevention strategies in high-risk settings or within vulnerable populations (including tribal nations) including proactive monitoring for asymptomatic case detection.

Strategy 6 - Coordinate and Engage with Partners

Coordination of our response efforts with local health care partners and residential facilities where our most vulnerable population resides will be supported, in part, by strengthening our staff resource capacity with the positions outlined in the previous strategies. Our primary goals in this strategy include enhancing our capacity for testing and infection control and prevention of COVID-19/SARS-CoV-2. In addition to strengthening our staff resource capacity, the Department proposes to:

- A. Partner with LHDs to establish or enhance testing for COVID-19/SARS-CoV-2.
- B. Partner with local, regional, or national organizations or academic institutions to enhance capacity for infection control and prevention of COVID-19/SARS-CoV-2.

The staffing changes and or additions summarized above include the following positions:

- Extend the term limit for the COVID-19 Program & Grant Manager, the COVID-19 Response Coordinator, and the two Infection Preventionists through June 30, 2023.
- Approve a COVID-19 Response Specialist job description and reclassify the two COVID-19 Case Investigators to COVID-19 Response Specialists at the same range and extend the term limit through June 30, 2023.
- Add a term-limited Administrative Analyst I/II to provide administrative support as required by the ELC grant through June 30, 2023.
- Approve a Disaster Program Manager job description and establish a term-limited Disaster Program Manager through June 30, 2023.
- Add a term-limited Prevention Specialist through June 30, 2023 to support the prevention education efforts specific to the pandemic.

The Department's Public Health division is responsible for not only our local response to the pandemic, but also for ongoing communicable disease surveillance and management, childhood immunization services, pregnancy testing and emergency contraception, flu vaccines, Tb testing, and other maternal and child health programming, as well as providing case management services for programs like California Children's Services and CARES HIV programming. The request for term-limited contract positions will allow for us to enhance our COVID-19 response through more robust and focused team efforts, as well as ensure the continuity of other critical public health services.

The Department respectfully requests your Board change Departments authorized strength as proposed, approve the proposed job description(s), and approve the hiring of the position(s) as term-limited, contract employee(s) contingent upon the approval of the ELC expansion plan and budget.

BACKGROUND/HISTORY OF BOARD ACTIONS:

NA

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve this position which may impact the Department's ability to fully utilize ELC funding to provide robust outreach and education services related to the pandemic and recovery effort.

OTHER AGENCY INVOLVEMENT:

CDPH and local Health Care Providers

FINANCING:

Federal funding. This position is budgeted as follows: 100% ELC (610390) in the Salaries and Benefits object codes.

ATTACHMENTS:

APPROVALS:

Marilyn Mann	Created/Initiated - 5/5/2021
Darcy Ellis	Approved - 5/6/2021
Melissa Best-Baker	Approved - 5/6/2021
Amy Shepherd	Approved - 5/6/2021
Sue Dishion	Approved - 5/12/2021
Marilyn Mann	Final Approval - 5/12/2021



County of Inyo



County Administrator

CONSENT - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Clint Quilter

SUBJECT: Extension of Contract with Gregory L. James, Esq.

RECOMMENDED ACTION:

Request Board approve Amendment No. 10 to the contract between Gregory L. James, Water/Environmental Attorney Regarding Natural Resources, and the County of Inyo by extending the term of the contract from July 1, 2013 to June 30, 2022, contingent upon the Board's adoption of the Fiscal Year 2021-2022 Budget, and authorize the County Administrator to sign, contingent upon all appropriate signatures being obtained.

SUMMARY/JUSTIFICATION:

Mr. James continues to represent Inyo County on water-related matters and his expertise continues to be necessary to assist the County on natural resource and economic development issues. Mr. James consistently demonstrates the ability to handle numerous assignments in the area of environmental law while managing his time effectively and adjusting his schedule to meet workload requirements. Mr. James performs as a highly skilled and competent attorney in the area of Water/Environmental law and his experience and services continue to contribute significantly to the County's ability to successfully represent itself and its officers and employees in water and environmental-related matters, including litigation.

His current contract, as amended by your Board on June 6, 2020, expires June 30, 2021. It is recommended your Board approve an amendment to extend the contract for another year, to June 30, 2022. All other terms and conditions of the contract would remain the same, including a total contract limit not to exceed \$60,000 and a schedule of fees that includes the rate of \$175 an hour for work directly related to litigation services, \$155 an hour for other matters, and \$50 an hour for travel time.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose to deny the approval of the amendment to extend the contract with Gregory L. James as recommended and direct that the office of County Counsel provide the County and its departments with legal services relating to natural resource matters with existing attorney staff. This would result in significant delays in completing requests for legal services for all but the most critical matters.

OTHER AGENCY INVOLVEMENT:

Agencies with responsibility for renewable energy as well as environmental and natural resource issues.

FINANCING:

Funding for this contract is provided through the Natural Resources Budget (010204), Professional Services Object Code (5265) and is included in the Fiscal Year 2021-2022 Budget. There is no additional cost to extend the length of the contract.

ATTACHMENTS:

1. Greg James Contract Amendment No. 10

APPROVALS:

Darcy Ellis	Created/Initiated - 5/11/2021
Marshall Rudolph	Approved - 5/11/2021
Amy Shepherd	Approved - 5/11/2021
Clint Quilter	Final Approval - 5/11/2021

AMENDMENT NUMBER 10

**AGREEMENT BETWEEN THE COUNTY OF INYO AND
GREGORY L. JAMES, ESQ.
FOR THE PROVISION OF
WATER/ENVIRONMENTAL ATTORNEY SERVICES
REGARDING NATURAL RESOURCES**

WHEREAS, the County of Inyo (hereinafter referred to as "County") and Gregory L. James of Bishop, CA (hereinafter referred to as "Contractor"), have entered into an Agreement for the Provision of Legal Services dated June 25, 2013, on County of Inyo Standard Contract No. 123, for the term from July 1, 2013 through June 30, 2021 (extended with Amendment #9).

WHEREAS, County and Contractor do desire and consent to amend such Agreement as set forth below;

WHEREAS, such Agreement provides that it may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties thereto, if such amendment or change is in written form, and executed with the same formalities as such Agreement, and attached to the original Agreement to maintain continuity.

County and Contractor hereby amend such Agreement as follows:

1. Paragraph **2. TERM.** is amended to read as follows:

"The term of this Agreement shall be from July 1, 2013 to June 30, 2022, unless sooner terminated as provided below."

/// NOTHING FOLLOWS ///

The effective date of this Amendment to the Agreement is July 1, 2021.

All the other terms and conditions of the Agreement are unchanged and remain the same.

AMENDMENT NUMBER 10

AGREEMENT BETWEEN THE COUNTY OF INYO AND
GREGORY L. JAMES, ESQ.
FOR THE PROVISION OF
WATER/ENVIRONMENTAL ATTORNEY SERVICES
REGARDING NATURAL RESOURCES

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS
____ DAY OF _____, _____.

COUNTY OF INYO

CONTRACTOR

By: _____


By: _____
Signature

Dated: _____

Type or Print


Dated: _____

APPROVED AS TO FORM AND LEGALITY:



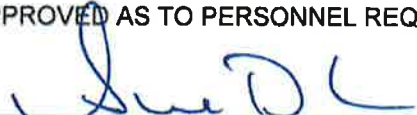
County Counsel

APPROVED AS TO ACCOUNTING FORM:



County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:



Personnel Services

APPROVED AS TO RISK ASSESSMENT:



County Risk Manager

AMENDMENT NUMBER 10

AGREEMENT BETWEEN THE COUNTY OF INYO AND
GREGORY L. JAMES, ESQ.
FOR THE PROVISION OF
WATER/ENVIRONMENTAL ATTORNEY SERVICES
REGARDING NATURAL RESOURCES

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS
DAY OF _____

COUNTY OF INYO

By: _____

Dated: _____

CONTRACTOR

By: Gregory L. James
Signature

Gregory L. James
Type or Print

Dated: 5/10/2021

APPROVED AS TO FORM AND LEGALITY:

County Counsel

APPROVED AS TO ACCOUNTING FORM:

County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

Personnel Services

APPROVED AS TO RISK ASSESSMENT:

County Risk Manager



County of Inyo



County Administrator - Library

CONSENT - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Leslie Chapman

SUBJECT: Independence Library Painting Project

RECOMMENDED ACTION:

Request Board: A) declare Troy Cauldwell Paint and Stucco of Bishop, CA a sole-source provider of painting services; B) approve the contract between the County of Inyo and Troy Cauldwell Paint and Stucco of Bishop, CA for the provision of painting services in an amount not to exceed \$11,910.00 for the period of May 18, 2021 through August 31, 2021, contingent upon the Board's approval of the Fiscal Year 2021- 2022 Budget; and C) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

SUMMARY/JUSTIFICATION:

Staff is requesting that your Board approve this sole source contract for painting of the library in the historic courthouse. The Library has recently had new flooring installed in three rooms. Inyo County Building and Maintenance is in the process of rebuilding and making repairs to age-worn baseboards, and other molding. Now, it is important the the rooms are painted before moving the library materials back to the stacks. The original plan was to have Building and Maintenance do the painting, but the project was delayed and now they are working beyond capacity on summer maintenance and large projects such as the County Office Building and Airport Project. Consequently, it makes sense to contract out this portion of the project.

Section I(2) of the Inyo County Purchasing and Contracting Policy and Procedures, Justification for Requesting Sole Source includes:

The following represents factors that might justify sole source when soliciting independent contractors, which need to be clearly delineated by the Department when requesting a sole source:

- a) Capability of proposed contractor that is critical to the specific effort and makes the contractor clearly unique compared to other contractors in the same general field.
- b) Prior experience of a highly specialized nature that contractor has that is vital to the proposed effort.
- c) Facilities, staffing, and/or equipment that the proposed contractor has that are specialized and vital to the services being requested.
- d) Proposed contractor has a substantial investment that would have to be duplicated at the County's expense by another contractor entering the field.
- e) A critical proposed schedule for the service and/or project being requested that only this contractor can meet.
- f) Preclusion of competition because of the existence of patent rights, copyrights, secret processes, and/or location.

g) Request for sole source authority must be in written form and clearly delineate the justifications for the sole source.

Between scheduling conflicts and unforeseen problems with floorboards and moldings, Public Works no longer has capacity to do the painting because they have high priority, deadline projects that take clear priority, such as the County Office Building and the airport. Additionally, with COVID-19 restrictions being lifted, not having the library painted and put back in usable condition creates a serious interruption to the operation of a County Department thereby requiring a critical proposed schedule for project completion. Troy Cauldwell Painting and Stucco is a local contractor which gives them flexibility to schedule this project quickly. Additionally, this project will require painting one or two rooms at a time, letting them dry, and then moving library materials into their respective rooms. An out of town contractor would have to mobilize and demobilize more than once, which can be costly. Therefore, staff recommends approving this sole-source contract. Another consideration is that Troy Cauldwell Painting and Stucco has completed high quality projects for the County in the past, giving us confidence that the library portion of the historical courthouse painting will follow suit.

Based on the above criteria, staff recommends sole-sourcing this contract to Troy Cauldwell Painting and Stucco so the County can quickly schedule and complete this project and get our Independence Library open to the public as soon as possible.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

No alternatives are being proposed at this time.

OTHER AGENCY INVOLVEMENT:

FINANCING:

There are sufficient funds in the library budget, however there will be line item adjustments that County Policy allows the Auditor-Controller to approve.

ATTACHMENTS:

1. Painting Contract for Independence Library
2. Indy Library Painting Proposal 1 of 2
3. Indy Library Painting Proposal 2 of 2

APPROVALS:

Leslie Chapman	Created/Initiated - 5/11/2021
Darcy Ellis	Approved - 5/11/2021
Marshall Rudolph	Approved - 5/11/2021
Amy Shepherd	Approved - 5/11/2021
Leslie Chapman	Final Approval - 5/11/2021

AGREEMENT BETWEEN COUNTY OF INYO
AND Troy Cauldwell Painting and Stucco
FOR THE PROVISION OF Painting SERVICES

INTRODUCTION

WHEREAS, the County of Inyo (hereinafter referred to as "County") has the need for the Painting services of Troy Couldwell Painting and Stucco of Bishop, CA. hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK.

The Contractor shall furnish to the County, those services and work set forth in Attachment **A**, attached hereto and by reference incorporated herein.

Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those which are referred to in this Agreement.

2. TERM.

The term of this Agreement shall be from May 18, 2021 to August 31, 2021 unless sooner terminated as provided below.

3. CONSIDERATION.

A. Compensation. County shall pay to Contractor the sum total of Eleven thousand nine hundred and ten Dollars and zero cents (\$11,910.00) for performance of all of the services and completion of all of the work described in Attachment **A**.

B. Travel and Per Diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work under this Agreement.

C. No Additional Consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit Upon Amount Payable Under Agreement. The total sum of all payments made by the County to Contractor for all services and work to be performed under this Agreement shall not exceed Eleven thousand nine hundred and ten Dollars and zero cents (\$11,910.00) (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and Payment. Contractor shall submit to the County, upon completion of all services and work set forth in Attachment **A**, an itemized statement of all services and work performed by Contractor pursuant to this Agreement. This statement will identify the date on which the services were performed and describe the nature of the services and work which was performed on each day. Upon receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on the last day of the month.

F. Federal and State Taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County will withhold California State income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety-nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W-9 upon executing this Agreement.

4. WORK SCHEDULE.

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment **A**. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her own schedule, but will coordinate with County to ensure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.

A. Any licenses, certificates, or permits required by the federal, state, county, or municipal governments for contractor to provide the services and work described in Attachment **A** must be procured by Contractor and be valid at the time Contractor enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment **A**. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment **A**, County reserves the right to make such determinations for purposes of this Agreement.

B. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration available at: <http://www.sam.gov>.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC.

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment **A** to this Agreement. County is not obligated to reimburse or pay Contractor, for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. COUNTY PROPERTY.

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

8. INSURANCE.

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment **B** and with the provisions specified in that attachment.

9. STATUS OF CONTRACTOR.

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment A, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the County is to be considered an employee of Contractor. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

10. DEFENSE AND INDEMNIFICATION.

Contractor shall hold harmless, defend and indemnify County and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damages which was caused by the sole negligence or willful misconduct of the County.

11. RECORDS AND AUDIT.

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, and municipal law, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of

this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, microphotographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

12. NONDISCRIMINATION.

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

13. ASSIGNMENT.

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County. Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of County.

14. DEFAULT.

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

15. WAIVER OF DEFAULT.

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty one (21) below.

16. CONFIDENTIALITY.

Contractor further agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County. Any disclosure of confidential information by Contractor without the County's written consent is solely and exclusively the legal responsibility of Contractor in all respects.

Notwithstanding anything in the Agreement to the contrary, names of persons receiving public social services are confidential and are to be protected from unauthorized disclosure in accordance with Title 45, Code of Federal Regulations Section 205.50, the Health Insurance Portability and Accountability Act of 1996, and Sections 10850 and 14100.2 of the Welfare and Institutions Code, and regulations adopted pursuant

thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

17. CONFLICTS.

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

18. POST AGREEMENT COVENANT.

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

19. SEVERABILITY.

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

20. FUNDING LIMITATION.

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-one (21) (Amendment).

21. AMENDMENT.

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

22. NOTICE.

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

County of Inyo
Inyo County Free Library Department
PO Box K Address
Independence, CA 93526 City and State

Contractor:

Troy Caudwell Painting and Stucc Name
2612 Irene Way Address
Bishop, CA 93514 City and State

23. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

#

AGREEMENT BETWEEN COUNTY OF INYO
AND Troy Caldwell Painting and Stucco
FOR THE PROVISION OF Painting SERVICES

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS
DAY _____, _____.

COUNTY OF INYO

CONTRACTOR

By: _____

By: _____

Type or Print Name

Type or Print Name

Dated: _____

Dated: _____

APPROVED AS TO FORM AND LEGALITY:

County Counsel

APPROVED AS TO ACCOUNTING FORM:

County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

County Risk Manager

ATTACHMENT A

**AGREEMENT BETWEEN COUNTY OF INYO
AND Troy Caldwell Painting and Stucco
FOR THE PROVISION OF Painting **SERVICES****

TERM:

FROM: May 18, 2021 **TO:** August 31, 2021

SCOPE OF WORK:

See attached Proposal

ATTACHMENT B

**AGREEMENT BETWEEN COUNTY OF INYO
AND Troy Caldwell Painting and Stucco
FOR THE PROVISION OF Painting SERVICES**

TERM:

FROM: May 18, 2021 **TO:** August 31, 2021

SEE ATTACHED INSURANCE PROVISIONS

TROY CAULDWELL PAINT & STUCCO

PROPOSAL

2612 IRENE WAY
BISHOP, CA 93514
(760)872-3719 OFFICE
(760)872-3424 FAX
(760)937-5506 CELL

DATE	NUMBER
4/28/2021	6009

LIC # 737020 B C-33 C-35

INYO COUNTY
163 MAY ST
BISHOP, CA. 93514

JOB OFFICE & HISTORY ROOM

	<p>JOB DECRPTION, APPLY ONE COAT PRIMER & TWO COATS FINISH PAINT IN OWNER SPECIFIED COLOR & SHEEN TO THE INTERIOR CIELINGS , PIPES, AND WALLS. TWO COLORS COLORS ONLY.</p> <p>PREPERATION, ALL AREAS NOT TO BE PAINTED WILL BE MASKED. CAULKING WILL BE DONE AS NEEDED. SPACKLE WILL ALSO BE USED.</p> <p>APPLICATION, ALL MATERIAL WILL BE SPRAY APPLIED & BACK ROLLED AND BACK BRUSHED INTO SUBSTRAITE TO ASSURE GOOD ADHESION & EVEN SHEEN.</p> <p>LIBRARY & OFFICE</p> <p>SPECIAL NOTES - NO WOOD WORK WILL BE DONE IN THIS PROPOSAL.</p>	
	PRICE	\$6,620.00

TROY CAULDWELL PAINT & STUCCO

PROPOSAL

2612 IRENE WAY
BISHOP, CA 93514
(760)872-3719 OFFICE
(760)872-3424 FAX
(760)937-5506 CELL

DATE	NUMBER
4/28/2021	6009

LIC # 737020 B C-33 C-35

INYO COUNTY
163 MAY ST
BISHOP, CA. 93514

JOB INTERIOR LIBRARY

<p>JOB DECRPTION, APPLY ONE COAT PRIMER & TWO COATS FINISH PAINT IN OWNER SPECIFIED COLOR & SHEEN. TWO COLORS ONLY. THERE IS EXTENCIVE REPAIR WORK TO BE DONE ON THE CEILING LOCATIONS.</p> <p>PREPERATION, ALL AREAS NOT TO BE PAINTED WILL BE MASKED. CAULKING WILL BE DONE AS NEEDED. SPACKLE WILL ALSO BE USED.</p> <p>APPLICATION, ALL MATERIAL WILL BE SPRAY APPLIED & BACK ROLLED AND BACK BRUSHED INTO SUBSTRATE TO ASSURE GOOD ADHESION & EVEN SHEEN.</p> <p>HISTORY ROOM.</p> <p>SPECIAL NOTES - NO WOOD WORK WILL BE DONE IN THIS PROPOSAL.</p>	<p>\$5,290.00</p>
<p>PRICE</p>	<p>\$5,290.00</p>



County of Inyo



County Administrator - Recycling & Waste Management

CONSENT - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Leslie Chapman

SUBJECT: Authorize the increase in blanket purchase order to Steve's Auto for vehicle and equipment parts

RECOMMENDED ACTION:

Request Board authorize the increase of a blanket purchase order in an amount of \$6,000, for purchase of equipment and vehicle parts from Steve's Auto, which is in addition to the existing \$15,000 blanket purchase order.

SUMMARY/JUSTIFICATION:

Recycling and Waste Management utilizes outside vendors to purchase parts for maintenance and repair of equipment used at the County Landfills. Motor Pool utilizes outside vendors to purchase miscellaneous parts for Motor Pool vehicles. Recently, staff has embarked on additional maintenance projects which will extend the life of the equipment. As a result, it has been necessary to purchase more parts than anticipated for heavy equipment. Additionally, Motor Pool and Parks & Recreation also utilize these vendors. Recently, the Auditor determined that purchases made by these other divisions must also be accounted for against the same purchase order since these are all divisions within the Administrative Office. Therefore, the department finds it necessary to request an increase in the purchase order.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to authorize the issuance of blanket purchase order or modify the amount. In the event that blanket purchase orders are not issued, the procedure of preparing purchase orders for each individual purchase would be used. The effect of this, however, may increase the down time of landfill equipment.

OTHER AGENCY INVOLVEMENT:

FINANCING:

Included in the Solid Waste budget 045700, Motor Pool budget, 200100 and Parks and Recreation budget 076900 for 2020/2021 fiscal year, object code 5173.

ATTACHMENTS:

APPROVALS:

Teresa Elliott
Darcy Ellis
Amy Shepherd
Leslie Chapman

Created/Initiated - 5/10/2021
Approved - 5/10/2021
Approved - 5/10/2021
Final Approval - 5/11/2021



County of Inyo



County Administrator - Recycling & Waste Management

CONSENT - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Leslie Chapman

SUBJECT: Approval of contract with Advanced Chemical Transport, Inc. for removal and disposal of Household Hazardous Waste collected at County facilities

RECOMMENDED ACTION:

Request: A) award the bid for the removal of household hazardous waste (HHW) to Advanced Chemical Transportation, Inc, dba ACTenviro of Merced, CA; B) approve the contract between County of Inyo and ACTenviro of Merced, CA in an amount not to exceed \$80,000 for the period of July 1, 2021 through June 30, 2024 subject to Board approval and adoption of future County budgets, and C) authorize the Chairperson to sign the contract.

SUMMARY/JUSTIFICATION:

Inyo County Recycling and Waste Management (RWM) implements Household Hazardous Waste programs to meet state directives requiring removal from the solid waste stream. The program, which is free to the public, allows the public to drop-off HHW during scheduled events at County landfills and manned transfer stations. RWM provided a listing of typical items requiring disposal annually through the HHW Program. Advanced Chemical Transport, Inc, located in Merced, CA submitted the lowest bid for this work. The company has significant experience in the field and work with numerous jurisdictions throughout the state.

The sample cost from ACTenviro was \$28,690, including mobilization, proper packaging of the HHW and proper recycling or disposal of the HHW. The ultimate cost is determined by the mix of materials. ACTenviro provided an itemized cost list which is incorporated into the contract. The not-to-exceed amount should be more than sufficient to cover the cost of the three (3) years of HHW removal services if we continue to have similar items brought to the landfills as those of past years.

This contract will provide for the removal of HHW that is routinely collected from the public and stored at County solid waste facilities, as well as material collected at collection events scheduled through the end of June 2025. The scope of the work calls for ACTenviro to provide labor, equipment and materials associated with proper removal and management of household hazardous waste from four locations: 1) Bishop-Sunland Landfill, 2) Lone Pine Landfill, 3) Big Pine Transfer Station, and 4) Independence Landfill, as well as the responsible method of recycling or disposal of the materials in accordance with California State Law.

The project work will include the classification of wastes, packaging and bulking for shipment, transportation, and final disposal at an appropriate recycling, disposal or treatment facility permitted to handle such wastes.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board can choose not to approve the contract for HHW Removal with ACTenviro, however this is not recommended. The drop-off and collection of household hazardous waste material is offered free to the public to encourage the proper disposal of this waste material. The household hazardous waste material must be removed and transported to an approved and fully permitted waste recycling or disposal facility.

OTHER AGENCY INVOLVEMENT:

FINANCING:

The contract amount will be budgeted in the 2021/2022 Solid Waste Budget 045700, object code 5265, Professional and Special Services,

ATTACHMENTS:

1. ACTenviro Contract

APPROVALS:

Teresa Elliott	Created/Initiated - 4/26/2021
Darcy Ellis	Approved - 4/26/2021
Teresa Elliott	Approved - 4/28/2021
Marshall Rudolph	Approved - 4/28/2021
Amy Shepherd	Approved - 4/28/2021
Leslie Chapman	Final Approval - 5/3/2021

AGREEMENT BETWEEN COUNTY OF INYO

AND Advanced Chemical Transport, Inc. dba ACTenviro
FOR THE PROVISION OF Removal of Household Hazardous Waste Material **SERVICES**

INTRODUCTION

WHEREAS, the County of Inyo (hereinafter referred to as "County") may have the need for the Removal of HHW material services of ACTenviro of Merced, CA (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK.

The Contractor shall furnish to the County, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by the County to the Contractor to perform under this Agreement will be made by CAP AUBREY, whose title is: Waste Management Program Superinten. Requests to the Contractor for work or services to be performed under this Agreement will be based upon the County's need for such services. The County makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of the Contractor by the County under this Agreement. County by this Agreement incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if County should have some need for such services or work during the term of this Agreement.

Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those which are referred to in this Agreement.

2. TERM.

The term of this Agreement shall be from July 1, 2021 to June 30, 2024 unless sooner terminated as provided below.

3. CONSIDERATION.

A. Compensation. County shall pay to Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A which are performed by Contractor at the County's request.

B. Travel and per diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work requested by County under this Agreement.

C. No additional consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for services and work performed under this Agreement shall not exceed EIGHTY THOUSAND AND 00/100 Dollars

(\$ 80,000.00 xxxxxxxxxxxxxxxxxxxxxxxxx) (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and payment. Contractor shall submit to the County, once a month, an itemized statement of all services and work described in Attachment A, which were done at the County's request. This statement will be submitted to the County not later than the fifth (5th) day of the month. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. This statement will identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Upon timely receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on the last day of the month.

F. Federal and State taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County will withhold California State income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W-9 upon executing this Agreement.

4. WORK SCHEDULE.

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A which are requested by the County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her own schedule, but will coordinate with County to ensure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.

A. Any licenses, certificates, or permits required by the federal, state, county, municipal governments, for contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

B. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration available at: <http://www.sam.gov>.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ET CETERA.

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. County is not obligated to reimburse or pay Contractor, for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. COUNTY PROPERTY.

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

8. INSURANCE.

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment C and with the provisions specified in that attachment.

9. STATUS OF CONTRACTOR.

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment A, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the Contractor is to be considered an employee of County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

10. DEFENSE AND INDEMNIFICATION.

Contractor shall hold harmless, defend and indemnify County and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damages which was caused by the sole negligence or willful misconduct of the County.

11. RECORDS AND AUDIT.

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, microphotographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

12. NONDISCRIMINATION.

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

13. CANCELLATION.

This Agreement may be canceled by County without cause, and at will, for any reason by giving to Contractor thirty (30) days written notice of such intent to cancel. Contractor may cancel this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days written notice of such intent to cancel to County.

14. ASSIGNMENT.

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County. Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of County.

15. DEFAULT.

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

16. WAIVER OF DEFAULT.

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-two (22) below.

17. CONFIDENTIALITY.

Contractor further agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County. Any disclosure of confidential information by Contractor without the County's written consent is solely and exclusively the legal responsibility of Contractor in all respects.

Notwithstanding anything in the Agreement to the contrary, names of persons receiving public social services are confidential and are to be protected from unauthorized disclosure in accordance with Title 45, Code of Federal Regulations Section 205.50, the Health Insurance Portability and Accountability Act of 1996, and Sections 10850 and 14100.2 of the Welfare and Institutions Code, and regulations adopted pursuant thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

18. CONFLICTS.

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

19. POST AGREEMENT COVENANT.

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

20. SEVERABILITY.

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

21. FUNDING LIMITATION.

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-two (22) (Amendment).

22. AMENDMENT.

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

23. NOTICE.

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

County of Inyo	
<u>Recycling & Waste Management</u>	Department
<u>1360 N Main St</u>	Address
<u>Bishop, CA 93514</u>	City and State

Contractor:	
<u>ACTenviro</u>	Name
<u>265 Riggs Ave</u>	Address
<u>Merced, CA 95341</u>	City and State

24. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

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AGREEMENT BETWEEN COUNTY OF INYO
AND Advanced Chemical Transport, Inc. dba ACTenviro
FOR THE PROVISION OF Removal of Household Hazardous Waste Material **SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS
THIS _____ DAY OF _____, _____.

COUNTY OF INYO

CONTRACTOR

By: _____
Signature

By: _____
Signature

Print or Type Name

Print or Type Name

Dated: _____

Dated: _____

APPROVED AS TO FORM AND LEGALITY:

County Counsel

APPROVED AS TO ACCOUNTING FORM:

County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

County Risk Manager

ATTACHMENT A

AGREEMENT BETWEEN COUNTY OF INYO
AND Advanced Chemical Transport, Inc. dba ACTenviro
FOR THE PROVISION OF Removal of Household Hazardous Waste Material **SERVICES**

TERM:

FROM: July 1, 2021 **TO:** June 30, 2024

SCOPE OF WORK:

Removal and proper disposal of household hazardous waste from the Bishop Landfill, Independence Landfill, Lone Pine Landfill and Big Pine Transfer Station on an on-call basis.

ATTACHMENT B

AGREEMENT BETWEEN COUNTY OF INYO
AND Advanced Chemical Transport, Inc. dba ACTenviro
FOR THE PROVISION OF Removal of Household Hazardous Waste Material **SERVICES**

TERM:

FROM: July 1, 2021 **TO:** June 30, 2024

SCHEDULE OF FEES:

SEE ATTACHED



Pricing (Associated Costs)

ACTenviro based the rates on our experience, and made assumptions as needed.

For any waste stream not listed, ACTenviro will discuss disposal options and prepare a quote before shipping the waste.

ACT rates are all-inclusive (including labor rates, margin, transportation, and disposal).

ACTenviro pricing will remain valid for 180 days from the closing date.



Labor, Mobilization and Disposal Cost Matrix

Item	Unit	Unit Rate	Each	Total
Project Manager	Hour	\$55.00	24	\$1,320.00
Technician	Hour	\$44.00	24	\$1,056.00
Per Diem	Hour	\$175.00	11	\$1,925.00
Mobilization	Hour	\$45.00	18	\$810.00
Class A driver/Technician	Hour	\$110.00	24	\$2,400.00
<i>3 people for 4 nights</i>				\$7,511.00



Disposal Cost							
Descriptions	Waste Category	MG	PK	5 gal cost	55 gal cost	Tub-Skid cost	Other
Flammable & Poisons	Flammable Solid Water Reactive/ Spont.	DI	LO	\$200.00	\$350.00	N/A	N/A
	Combustible	DI	LP	\$50.00	\$165.00	N/A	N/A
	Flammable Liquids	DI	BU	\$45.00	\$140.00	N/A	N/A
	Flammable Liquids	DI	LO	\$95.00	\$210.00	\$525.00	N/A
	Bulk - Oil Based Paints etc.	FB	BU	P/C	P/C	P/C	P/C
	Loose pack Oil Based Paints etc.	FB	LO	P/C	P/C	P/C	P/C
	Reactive Cyanides	DI	5gal	\$175.00	\$300.00	N/A	N/A
	Poison Liquid/Solid	DI	LP	\$185.00	\$275.00	\$685.00	N/A
Acid	Inorganic/Organic Acid	NE	LP	\$85.00	\$250.00	N/A	N/A
Base	Inorganic/Organic Base	NE	LP	\$85.00	\$250.00	N/A	N/A
	Organic Peroxides (5gal. only)	DI	LP	\$200.00	N/A	N/A	N/A
Oxidizer	Oxidizers	TR	LP	\$200.00	\$395.00	N/A	N/A
PCB	PCB Ballasts	DI	LO	N/A	N/A	N/A	\$4.50/LB
Aerosol	Flammable Aerosols	FB/RC	LO	\$85.00	\$225.00	\$580.00	N/A
	Corrosive/Poison Aerosols	FB/RC	LO	\$85.00	\$225.00	\$580.00	N/A
Other	Propane Cylinders (<1.5 liter)	RC	LO	N/A	N/A	N/A	\$15.00EA
	Propane Cylinders (>1.5 liter < 5gal)	RC	LO	N/A	N/A	N/A	\$5.00EA
	Antifreeze	RC	BU	\$45.00	\$110.00	N/A	N/A
	Latex Paint -Paint Solutions Prog.	RC	BU	N/C	N/C	N/C	N/C
	Oil Filters	RC	LO	\$45.00	\$125.00	N/A	N/A



Descriptions	Waste Category	MG	PK	5 gal cost	55 gal cost	Tub-Skid cost	Other
Other cont.	Elemental Mercury (5gal)	RC	LP	\$280.00	N/A	N/A	N/A
	Household Batteries (per lb.)	RC	LO	N/A	N/A	N/A	\$1.00/LB
	Household Batteries	LF	LO	\$65.00	\$165.00	N/A	N/A
	Fire Extinguishers	RC	LO	N/A	N/A	N/A	\$10.00EA
	Fluorescent Bulbs (per ft.)	RC	LO	N/A	N/A	N/A	\$1.00/LB
	Fluorescent Bulbs U-shaped & Misc.	RC	LO	N/A	N/A	N/A	\$1.25/LB
	Non RCRA (Liquid & Solid)	LF	BU	\$45.00	\$160.00	\$400.00	N/A
Asbestos	Asbestos	LF	LO	\$45.00	\$175.00	\$425.00	N/A
				\$	\$	\$	\$

ATTACHMENT C

AGREEMENT BETWEEN COUNTY OF INYO

AND Advanced Chemical Transport, Inc. dba ACTenviro

FOR THE PROVISION OF Removal of Household Hazardous Waste Material **SERVICES**

TERM:

FROM: July 1, 2021

TO: June 30, 2024

SEE ATTACHED INSURANCE PROVISIONS



County of Inyo



Health & Human Services - Social Services

CONSENT - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Tyler Davis

SUBJECT: Request approval of the contract for Evident Change for the provision of Safe Measures® Internet Reporting Services

RECOMMENDED ACTION:

Request Board approve the contract between the County of Inyo and Evident Change for the provision of Safe Measures® Internet Reporting Services, in an amount not to exceed \$14,238.79 for the period of July 1, 2021, through June 30, 2023, contingent upon the adoption of future budgets, and authorize the Chairperson to sign.

SUMMARY/JUSTIFICATION:

In 2004, the State passed AB 636, legislation that directed child welfare programs statewide to enter a process of system evaluation and improvement planning in an effort to improve the outcomes for children and families involved in the child welfare system statewide. This legislation identified specific safety and permanency outcome measures that are monitored on a quarterly basis by the California Department of Social Services. The Safe Measures® Internet Reporting Service, which is provided by Evident Change, previously incorporated as National Council on Crime and Delinquency, provides Inyo County the ability to track social worker compliance and outcomes and allows us to monitor the individual performance of Inyo County and its social work staff in the identified state and federal outcome measures to ensure compliance.

Safe Measures® is a subscription reporting service which permits customers to monitor service delivery activity by navigating an extensive set of reports presented in graph and chart format from Inyo County child welfare system (CWS/CMS) data. Safe Measures® provides bi-weekly child abuse/neglect metrics established by the State of California and United States Department of Human Services to monitor the provision of services to victims of child abuse/neglect and their families. Reports created under this service permit Inyo County to estimate current workload demand, plan more effective child welfare service interventions and monitor certain performance indicators established by various state and federal regulations. Safe Measures® includes case level quality control displays to allow improved compliance with state and federal performance audits. Safe Measures® is currently used by more than half of California counties as well as the California Department of Social Services.

The attached contract for the period beginning July 1, 2021 through June 30, 2023 authorizes Evident Change Association to continue to provide Safe Measures® Internet Reporting Services, as they are currently providing those services to Inyo County. The contract details and scope of work, in particular the standard termination provision, continues to be modified to meet the requirements of Inyo County and Evident Change. Specifically, the standard termination clause has been amended to reflect language consistent with the requirements of

Evident Change, in order to ensure breach of website restrictions, use and development of competing products are subject to immediate termination.

The Department is respectfully requesting that the contract with Evident Change for the provision of Safe Measures® Internet Reporting Services be approved.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could opt to not approve the Contract with Evident Change, as this is not mandated by the State. However, this is the only service available that will allow our County to track performance outcomes in a manner that allows for quality assurance in regards to our compliance with meeting the State and Federal performance outcome targets.

OTHER AGENCY INVOLVEMENT:

The Safe Measures Internet Reporting Services works in conjunction with UC Berkeley's CWS/CMS Dynamic Report System Performance Indicators Project. Both UC Berkeley and the National Probation and Parole Association contract with COSS to provide these services at the State level.

FINANCING:

State and Federal funds and Social Services Realignment. This expense will be budgeted in Social Services (055800) in Professional Services (5265). No County General Funds.

ATTACHMENTS:

1. FY 21-23 Evident Change Safe Measures Contract

APPROVALS:

Tyler Davis	Created/Initiated - 4/8/2021
Darcy Ellis	Approved - 4/8/2021
Tyler Davis	Approved - 4/19/2021
Keri Oney	Approved - 5/5/2021
Marilyn Mann	Approved - 5/5/2021
Melissa Best-Baker	Approved - 5/6/2021
Marshall Rudolph	Approved - 5/6/2021
Amy Shepherd	Approved - 5/6/2021
Marilyn Mann	Final Approval - 5/6/2021

**AGREEMENT BETWEEN COUNTY OF INYO
AND Evident Change
FOR THE PROVISION OF SafeMeasures® Internet Reporting SERVICES**

INTRODUCTION

WHEREAS, the County of Inyo (hereinafter referred to as "County") may have the need for the SafeMeasures® Internet Reporting services of Evident Change of Oakland, CA 94607 (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK.

(A) The Contractor shall furnish to the County, upon its request, those services and work set forth in Attachment **A**, attached hereto and by reference incorporated herein. Requests by the County to the Contractor to perform under this Agreement will be made by Keri Oney, whose title is: HHS Deputy Director, Aging & Social Services. Requests to the Contractor for work or services to be performed under this Agreement will be based upon the County's need for such services. The County makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of the Contractor by the County under this Agreement. County by this Agreement incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if County should have some need for such services or work during the term of this Agreement.

(B) Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those which are referred to in this Agreement.

2. COUNTY OBLIGATIONS.

(A) Access to County Data. If requested by Contractor, County will supply a copy of the CWS/CMS databases, or specifically designated data tables therein, that store agency data to be used by Contractor. If a third party supplies data, County will authorize and facilitate release of the data to Contractor.

(B) Data Submission. County or other third party supplying CWS/CMS data shall use one of the following methods to send weekly extracts of agency CWS/CMS data to Contractor for processing and analysis:

- COMPACT DISK. County or supplying party will copy data onto one or more compact disks and mail to Contractor via overnight delivery service, or:
- SECURED FILE TRANSFER PROTOCOL (SFTP) OVER SECURE SHELL (SSH). County or supplying party will send data over a secured channel to Contractor's SSH server. This transfer may be made using a dedicated SSH file transfer client.

(C) Access to Website Restricted. The right to access SafeMeasures® website is jurisdiction and agency-specific. Only the County Department of Health and Human Services and its employees or agents may access or use the SafeMeasures® website for the County's monitoring and reporting needs. Specifically, and without limitation, the County may not act as a relay or intermediary allowing access to the SafeMeasures® website to a third party jurisdiction, agency, individual, or business for any purpose.

(D) Use. County may use SafeMeasures® for its internal purposes only. This does not extend to restrict the release of documentary products of SafeMeasures® under the control and custody of County that may be authorized pursuant to applicable state or federal laws including, but not limited to, the California Public Records Act and applicable California Welfare and Institutions Code provisions.

(E) Competing Services or Products. County shall not use all or any part of SafeMeasures® or its documentation to create a service or product that competes with, or is used in a product that competes with, all or any part of SafeMeasures®, regardless of whether such service or product is distributed with or without consideration.

(F) Notification of Rights. In copying SafeMeasures® web reports as authorized under the terms of the Agreement, County will not remove, suppress, or modify any notice of copyright, trademark, or other proprietary rights that appear in SafeMeasures®. County will use reasonable efforts to keep person with access to SafeMeasures® from modifying any of the copyright notices that appear on SafeMeasures® media documentation, files and banners.

3. **TERM.**

The term of this Agreement shall be from _____ to _____ unless sooner terminated as provided below.

4. **CONSIDERATION.**

A. Compensation. County shall pay to Contractor in accordance with the Schedule of Fees (set forth as Attachment **B**) for the services and work described in Attachment **A** which are performed by Contractor at the County's request.

B. Travel and per diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work requested by County under this Agreement.

C. No additional consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for services and work performed under this Agreement shall not exceed _____ Dollars (\$) (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and payment. Contractor shall submit to the County, once a month, an itemized statement of all services and work described in Attachment **A**, which were done at the County's request. This statement will be submitted to the County not later than the fifth (5th) day of the month. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. This statement will identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Upon timely receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on the last day of the month.

F. Federal and State taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County will withhold California State income taxes from payments made under this Agreement to non-California resident independent Contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety nine dollars (\$1,499.00).

County of Inyo Standard Contract – Evident Change (Independent Contractor)

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W-9 upon executing this Agreement.

5. WORK SCHEDULE.

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment **A** which are requested by the County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her own schedule, but will coordinate with County to ensure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

6. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.

Any licenses, certificates, or permits required by the federal, state, county, municipal governments, for Contractor to provide the services and work described in Attachment **A** must be procured by Contractor and be valid at the time Contractor enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment **A**. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment **A**, County reserves the right to make such determinations for purposes of this Agreement.

7. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC.

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment **A** to this Agreement. County is not obligated to reimburse or pay Contractor, for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

8. COUNTY AND CONTRACTOR PROPERTY.

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Copyright Ownership and License. County acknowledges that Contractor owns the copyright in all graphic interfaces, reports, displays and formats, (Original Works). Contractor grants County a fully paid up license to display, reproduce and distribute the Original Works for its internal purposes for the Term of the Agreement.

9. INSURANCE.

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment **C** and with the provisions specified in that attachment.

10. STATUS OF CONTRACTOR.

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent Contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment **A**, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the Contractor is to be considered an employee of County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent Contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent Contractors, and not as employees of County.

11. DEFENSE AND INDEMNIFICATION.

Contractor shall defend, indemnify, and hold harmless County, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from, or in connection with, the performance of this Agreement by Contractor, or Contractor's agents, officers, or employees. Contractor's obligation to defend, indemnify, and hold the County, its agents, officers, and employees harmless applies to any actual or alleged personal injury, death, or damage or destruction to tangible or intangible property, including the loss of use. Contractor's obligation under this paragraph extends to any claim, damage, loss, liability, expense, or other costs which is caused in whole or in part by any act or omission of the Contractor, its agents, employees, supplier, or any one directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

Contractor's obligation to defend, indemnify, and hold the County, its agents, officers, and employees harmless under the provisions of this paragraph is not limited to, or restricted by, any requirement in this Agreement for Contractor to procure and maintain a policy of insurance.

To the extent permitted by law, County shall defend, indemnify, and hold harmless Contractor, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, or resulting from, the active negligence, or wrongful acts of County, its officers, or employees.

12. RECORDS AND AUDIT.

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, microphotographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

13. NONDISCRIMINATION.

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

14. TERMINATION.

A party may terminate this Agreement if the other party commits a material breach that is not cured within thirty (30) days of a written notice of such material breach. This Agreement may be terminated immediately for a breach of County's obligation to pay fees under this Agreement or a breach of paragraphs C, D, or E of Section 2 (County Obligations).

15. ASSIGNMENT.

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County. Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of County.

16. DEFAULT.

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

17. WAIVER OF DEFAULT.

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-five (25) below.

18. WARRANTY BY CONTRACTOR.

Contractor warrants that:

A. Provided that County or another designated party regularly submits the required raw CWS/CMS data to Contractor, SafeMeasures® will perform substantially or described in this contract and SafeMeasures® promotional material.

B. It is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration.

C. Contractor will utilize all reasonable means and due diligence to protect the confidentiality and security of County data.

D. Except for the foregoing express warranties, Contractor neither makes nor grants any other warranties, express or implied. Contractor excludes all implied warranties including specifically and implied warranty arising by statute or otherwise in or from a course of dealing or usage of trade including any and all implied warranties of merchantability, merchantable quality, or fitness for any purpose, particular, specific or otherwise. The foregoing express warranty is the only warranty of any kind for SafeMeasures®. Contractor makes no warranties that SafeMeasures® will be offered without interruption.

E. County acknowledges that Contractor will provide no monitoring, analysis or review of the accuracy or quality of the County's data accessed through SafeMeasures®

19. WARRANTY BY COUNTY.

County warrants that:

A. County will only allow access to SafeMeasures® as permitted under this Agreement. If County wishes to extend its use of SafeMeasures® beyond this Agreement, County will obtain Contractor's prior written consent and pay the applicable Reporting Service Subscription Fees.

B. County will provide the requested case based CWS/CMS data to Contractor using one of the methods described in Paragraph B of Section 2 (County Obligations), or if data is supplied by another party, execute all necessary agreements and permissions to release this data to Contractor.

20. CONFIDENTIALITY.

Contractor will utilize all reasonable means and due diligence to protect the confidentiality and security of County data. Except as otherwise expressly set forth below, County acknowledges that the privacy and security regulations issued pursuant to the Health Insurance Portability and Accountability Act of 1966 (the "HIPAA" Privacy and Security Rules") do not apply to the County data which is the subject of this Agreement, because the data is not subject to requirements of HIPAA. However, Contractor acknowledges that the County data may include health information and other information of a personal and sensitive nature, and will adopt and keep current confidentiality and security procedures that are reasonably consistent with the current professional standards recommended by the HIPAA Privacy and Security Rules.

Contractor further agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County. Any disclosure of confidential information by Contractor without the County's written consent is solely and exclusively the legal responsibility of Contractor in all respects.

Notwithstanding anything in the Agreement to the contrary, names of persons receiving public social services are confidential and are to be protected from unauthorized disclosure in accordance with Title 45, Code of Federal Regulations Section 205.50, the Health Insurance Portability and Accountability Act of 1996, and Sections 10850 and 14100.2 of the Welfare and Institutions Code, and regulations adopted pursuant thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

21. CONFLICTS.

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

22. POST AGREEMENT COVENANT.

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

23. SEVERABILITY.

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

24. FUNDING LIMITATION.

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-five (25) (Amendment).

25. AMENDMENT.

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

26. NOTICE.

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

County of Inyo:
HEALTH AND HUMAN SERVICES Department
P.O. Drawer A Mailing Address
Independence, CA 93526 City and State

Contractor:
Evident Change Name
520 3rd Street Suite 101 Street
Oakland, CA 94607 City and State

27. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

///

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AGREEMENT BETWEEN COUNTY OF INYO

AND Evident Change

FOR THE PROVISION OF SafeMeasures® Internet Reporting SERVICES

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS
THIS _____ DAY OF _____, _____.

COUNTY OF INYO

CONTRACTOR

By: _____

By: 

Signature

Dated: _____

Katherine H. Park, CEO

Print or Type Name

Dated: April 13, 2021

APPROVED AS TO FORM AND LEGALITY:

County Counsel


APPROVED AS TO ACCOUNTING FORM:



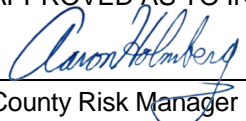
County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:



Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:



County Risk Manager

S:CoCo/Contracts/Misc/Evident Change

ATTACHMENT A

**AGREEMENT BETWEEN COUNTY OF INYO
AND Evident Change
FOR THE PROVISION OF SafeMeasures® Internet Reporting SERVICES**

TERM:

FROM: _____ **TO:** _____

SCOPE OF WORK:

Children's Research Center (CRC), located in Madison, Wisconsin, is a division of National Probation and Parole Association (Contractor), headquartered in Oakland, California. CRC provides the Internet Reporting Services, SafeMeasures®, which develops bi-weekly child abuse/neglect metrics from Inyo County's Child Welfare System's data consistent with metrics established by the State of California and the United States Department of Human Services to monitor the provision of services to victims of child abuse/neglect and their families.

SafeMeasures® is a subscription reporting services which permits customers to monitor service delivery activity by navigation an extensive set of reports presented in graph and chart format from Inyo County's child welfare system (CWS/CMS) data. Reports created under this service permit Inyo County to estimate current workload demand, plan more effective child welfare services Interventions and monitor certain performance indicators established by various state and federal regulations. SafeMeasures® includes case level quality control display to allow improved compliance with state and federal performance audits.

1. **WEB BASED REPORTS.** During the Term of this Agreement Contractor will provide County with interactive web-based management reports, (Management Reports) which permit County to categorize agency compliance with various measures and permit County to identify the specific cases within each category. Contractor will specifically:

- (a) Provide Management Reports within 45 business days after first receiving raw CWS/CMS data from County and;
- (b) Provide regular updates of Management Reports, provided that the County of another agency regularly submits raw CWS/CMS data to the Contractor for processing and analysis. Such updates will be provided within three business days of receipt of the CWS/CMS data to Contractor.

2. **INSTALLATION.** County is responsible for providing access to the SafeMeasures® website via the Internet to its user. Contractor will, as requested, provide reasonable assistance (up to three hours) with set-up of users workstations and use of SafeMeasures® via telephone, fax or email at no additional charge to the fees. County may hire Contractor to provide additional training or assistance at the prevailing published rates plus travel expenses.

3. **TRAINING.** Contractor will provide up to two (2) remote training sessions via the Internet to train County Supervisors, managers and administrators, as well as any additional help desk, research and IT staff if appropriate.

ATTACHMENT A – CONTINUED

**AGREEMENT BETWEEN COUNTY OF INYO
AND Evident Change
FOR THE PROVISION OF SafeMeasures® Internet Reporting SERVICES**

TERM:

FROM: _____ **TO:** _____

SCOPE OF WORK:

4. UPDATES. During the Term of this Agreement, Contractor will provide to County updates, error corrections, and modifications to SafeMeasures® display (Updates) as such Updates become available. Updates do not include modifications to displays specifically requested by County. Any County requested modifications must be made by Contractor and Contractor's published services rates. Contractor reserves the right to use the displays created for County, and analyses to produce such displays for the other parties whether such displays were suggested by Contractor or the County. Contractor shall not use any County data in its publishing for other parties without obtaining County's permission.

ATTACHMENT B

**AGREEMENT BETWEEN COUNTY OF INYO
AND Evident Change
FOR THE PROVISION OF SafeMeasures® Internet Reporting SERVICES**

TERM:

FROM: _____ **TO:** _____

SCHEDULE OF FEES:

Reporting Service Subscription Fee, County will pay CONTRACTOR the fees (Reporting Service Subscription Fee) according to the payment schedule specified and all applicable taxes related thereto unless County provides evidence that County is exempt from such taxes.

Service Fee. CONTRACTOR reserves the right to charge additional service fees if County seeks assistance for any other matters not explicitly outlined by this Agreement.

Notwithstanding Paragraph 4.E. Billing and Payment, _____
Dollars (\$ _____) shall be invoiced upon signing the contract.
_____ Dollars (\$ _____)
shall be invoiced on _____.

ATTACHMENT C

**AGREEMENT BETWEEN COUNTY OF INYO
AND Evident Change
FOR THE PROVISION OF SafeMeasures® Internet Reporting SERVICES**

TERM:

FROM: _____ **TO:** _____

SEE ATTACHED INSURANCE PROVISIONS

ATTACHMENT C - Exhibit 8: Insurance Requirements for IT Vendor Services

IT Vendor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Vendor, its agents, representatives, or employees. Vendor shall procure and maintain for the duration of the contract insurance claims arising out of their services and including, but not limited to loss, damage, theft or other misuse of data, infringement of intellectual property, invasion of privacy and breach of data.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

Additional Insured Status. Inyo County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Vendor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage. May be waived by written request if vendor will not come onsite.
3. **Workers' Compensation** insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. ***(Not required if consultant provides written verification it has no employee.)***
4. **Cyber Liability** Insurance, with limits not less than **\$2,000,000** per occurrence or claim, **\$2,000,000** aggregate. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Vendor in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

ATTACHMENT C - Exhibit 8: Insurance Requirements for IT Vendor Services

If the Vendor maintains broader coverage and/or higher limits than the minimums shown above, Inyo County requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to Inyo County.

OTHER INSURANCE PROVISIONS

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Primary Coverage

For any claims related to this contract, the **Vendor's insurance coverage shall be primary** insurance primary coverage at least as broad as ISO CG 20 01 04 13 as respects Inyo County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by Inyo County, its officers, officials, employees, or volunteers shall be excess of the Vendor's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to Inyo County.**

Waiver of Subrogation

Vendor hereby grants to Inyo County a waiver of any right to subrogation which any insurer of said Vendor may acquire against Inyo County by virtue of the payment of any loss under such insurance. Vendor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Inyo County has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by Inyo County. Inyo County may require the Vendor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Inyo County.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to Inyo County.

Claims Made Policies

If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***

ATTACHMENT C - Exhibit 8: Insurance Requirements for IT Vendor Services

3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Date*** prior to the contract effective date, the Vendor must purchase "extended reporting" coverage for a minimum of ***five (5)*** years after completion of contract work.

Verification of Coverage

Vendor shall furnish Inyo County with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to Inyo County before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Vendor's obligation to provide them. Inyo County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Subcontractors

Vendor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Vendor shall ensure that Inyo County is an additional insured on insurance required from subcontractors.

Special Risks or Circumstances

Inyo County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.



County of Inyo



Probation

CONSENT - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Jeffrey Thomson

SUBJECT: Request Board approve Amendment No. 6 to the Agreement between the County of Inyo and Noble Software Group, LLC.

RECOMMENDED ACTION:

Request Board approve Amendment No. 6 to the Agreement between the County of Inyo and Noble Software Group, LLC of Redding, CA, to extend the agreement from July 1, 2021 to June 30, 2022, remove Section 23 and add Section 22.5 to the agreement, contingent upon the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

SUMMARY/JUSTIFICATION:

Noble Software Group, LLC ("NOBLE") provides, administers, and hosts a web-based, non-exclusive licensed juvenile and adult Probation assessment and case planning software package. This Evidenced Based Practiced tool is used to determine the protective factors and risk needs of both adult and juvenile offenders with a respective automated case plan; Reentry and Jail Intake Tools; an evidence based Detention Release Tool for juvenile facilities. The Inyo County Probation Department has had an Agreement with Noble Software Group, LLC. using their software package since October 12, 2015. The assessments and case plans have recently been integrated with our case management system. Both parties would like to extend the Agreement from July 1, 2021 to June 30, 2022 and remove Section 23 - Limitation of Liability from the original Agreement, and add Section 22.5 - Inyo County, its officers, officials, employees, and volunteers are covered as additional insureds on the general liability policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations,

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Reject the request to extend the Agreement and make changes to the original Agreement is not recommended because this will disrupt the current case plans and tools we currently utilize each day for adult and juvenile clients.

OTHER AGENCY INVOLVEMENT:

N/A

FINANCING:

Monies will be budgeted in the Fiscal Year 2021-2022 budget out of both the Probation – General (023000) Budget and Juvenile Institutions Budget (023100) General Operating Object Code 5311.

ATTACHMENTS:

1. Original Agreement 10-12-15
2. FY 21-22 Amendment 6

APPROVALS:

Krystal Leonard	Created/Initiated - 5/4/2021
Darcy Ellis	Approved - 5/4/2021
Krystal Leonard	Approved - 5/4/2021
Marshall Rudolph	Approved - 5/4/2021
Amy Shepherd	Approved - 5/4/2021
Sue Dishion	Approved - 5/4/2021
Aaron Holmberg	Approved - 5/6/2021
Krystal Leonard	Approved - 5/10/2021
Jeffrey Thomson	Final Approval - 5/10/2021

SOFTWARE HOSTING AGREEMENT
between
NOBLE SOFTWARE GROUP, LLC
and
THE COUNTY OF INYO, PROBATION DEPARTMENT

THIS SOFTWARE LICENSE AGREEMENT (this "Agreement") is made and entered into and effective October 12, 2015 by and between Noble Software Group, LLC, (hereinafter called "Noble"), and the Inyo County Board of Supervisors on behalf of the Probation Department, located at Independence, California (hereinafter called "County").

RECITALS

WHEREAS, County desires to obtain a non-exclusive license to use certain proprietary software and related documentation from Noble under the terms and conditions of this Agreement; and

WHEREAS, Noble desires to grant such license to County as a Hosting service under the terms and conditions of this Agreement and to perform additional services, including but not limited to installation, integration, testing, and training of the Noble software under the terms and conditions of subsequent Work Orders (defined below) issued under this Agreement;

NOW THEREFORE, in consideration of the mutual covenants contained in this Agreement, the parties hereby agree as follows:

1. **DEFINITIONS**

1.1 "Access" means the ability of County to operate accurately and effectively from all its respective work environments, Noble's Hosting Software Applications, and the System.

1.2 "Account Setup/Configuration" means the initial Access related setup of each of County employee's information into the web applications, and any other System Applications and System as defined herein.

1.3 "Agreement" means this Agreement including the following Exhibits:

Exhibit A Licensed Software

Exhibit B Third Party Materials

Exhibit C Schedule of Fees

Exhibit D Pricing

Exhibit E Model Work Order

which are incorporated herein for all purposes.

- 1.4 “Anonymized” means Data information that has been stripped of all identifying information that can tie it to a specific individual such that said information cannot thereafter be used to identify the individual.
- 1.5 “CMS” means County’s case management system.
- 1.6 “Customization” means modifications to the Software Applications to meet specific County needs.
- 1.7 “Data” means information initially in the possession of County identified herein or in any attachment hereto relating to probationers and other individuals within the criminal justice system that may include such elements as may or may not be deemed to be personal information.
- 1.8 “Documentation” means text materials which describe the design, function, operation and use of the Licensed Software and which are customarily delivered by Noble to licensees thereof.
- 1.9 “Hosting” means providing and maintaining the facility that stores the physical computer and network structure which (i) runs the Software Applications, (ii) stores and backs up the Data information, (iii) secures the Data information, and (iv) makes the application and stored Data information available to the County through an internet-connected personal computer interface.
- 1.10 “Hosting Site” means an internet-based website maintained by Noble for the purposes of delivering the Licensed Software to the County.
- 1.11 “Integration” means an optional process provided by Noble to County by which a computer-controlled interface is created between the Software Applications on the one hand, and existing County case management systems on the other, pursuant to which said process Data information is periodically transferred from one automated environment to another in a secure manner.
- 1.12 “Intellectual Property” means all intellectual property rights related to the assets or businesses of each respective party from which the asset or business originated from, including: patents; copyrights; trade names; trademarks; service marks; trade secrets; inventions; databases; names and logos; trade dress; technology; know-how; and, other proprietary information and licenses from third parties granting Noble the right to use any of the foregoing. The term “Intellectual Property” also includes: all computer applications, programs and other software, including without limitation, operating software, network software, firmware, middleware, and design software; all design tools, System Documentation and instructions; databases; product literature; artwork; design, development and manufacturing files; formulations and specifications; quality records and reports; and, other books, records, studies, surveys, reports, plans and documents. The term “Intellectual Property” **does not** include the Data information.

- 1.13 “Licensed Software”: The source and object code software identified in Exhibit A as Licensed Software, delivered solely by the Hosting Site.
- 1.14 “Maintenance” means all updates and modifications to any and all applications, underlying software, computer equipment, networks and operating systems, done on either a periodic or an emergency basis, that are needed to maintain the functionality, security and operational viability of the Software Applications and the System.
- 1.15 “Materials” means programs, program upgrades, source code, object code, executable code, website, functional systems, ideas, inventions, procedures, technology, research, marketing, memoranda, discs, diskettes, devices and information and documentation of the same.
- 1.16 “Quality Assurance” means the ability to assist with determining the accuracy and validity of the assessments created and completed by Staff, including a review of Data elements and training for Staff.
- 1.17 “Security” means a protection against the unauthorized use (including but not limited to unauthorized downloading, unauthorized viewing, unauthorized copying and unauthorized forwarding), loss, misuse and alteration of any County information under Noble’s control.
- 1.18 “Site” means the web address or URL, using either a name or IP address that denotes the location of the Hosting Application.
- 1.19 “Software Applications” means the enterprise and/or Hosting Application, including, but not limited to, all code, source code, database(s), database structure(s), designs, functions, features, interfaces, screens, graphs, graphical representations, formulas, algorithm(s), third-party tools, tool kits, files, folders, updates, propagations, patches, versions, and assessment instruments and questionnaires.
- 1.20 “Staff” means Inyo County personnel unless otherwise noted.
- 1.21 “System” means the entire environment in which the software operates, including but not limited to, all hardware and software that in any way affects the way in which the software operates, e.g., connectivity, speed, and reliability.
- 1.22 “Third Party Materials” mean those products specified as such in Exhibit B which will be procured by Noble from a third party for delivery to County. Unless identified in Exhibit B or upon notice and written approval of County, Noble will not deliver any Third Party Materials.
- 1.23 “Training” means the process of informing and familiarizing Staff in the use of Noble’s risk assessment and other Software Applications at sites and times determined by the County. Training includes services provided by any and all Noble staff, training materials and Systems required to comprehensively communicate and instruct Staff.

- 1.24 "User Position" means workstations, personal or desktop computers, terminals or other items installed to support and be dedicated to, at any one time, a single individual as part of the Licensed Software.
- 1.25 "Work Order" means a written document, in substantial conformity with the model work order in Exhibit E, signed by both parties, specifying the mutually-agreed upon terms for the performance of additional tasks by Noble and which, upon performance, shall be included in and governed by all other terms and conditions of this Agreement. If the Work Order calls for the development of software, the Work Order shall also specify ownership of any Intellectual Property created thereby in a manner consistent with the title provisions of this Agreement set forth in Section 7 ("Title"), below, and the acceptance criteria for such software.

2. TERMS

- 2.1 Initial Term. The term of this Agreement shall be from October 12, 2015 (the "Effective Date") to June 30, 2016, by and between Noble Software Group, LLC, (hereinafter called "Noble"), and County of Inyo, located at Independence, California (hereinafter called "County")(collectively the "parties") unless sooner terminated per the Agreement terms. In addition, the County will have the option to renew the Agreement for each subsequent year on the 1st of July, unless sooner terminated per the Agreement terms. The option shall be for a one (1) year period which may be exercised again at the end of the applicable option year.
- 2.2 Exercising Option to Renew. The option to renew the Agreement each year beginning the 1st of July, may be exercised by the County so long as:
- (a) Neither Noble nor County has terminated or cancelled this Agreement for any reason.
 - (b) Neither Noble nor County is in default on any terms or conditions of Agreement.
- 2.3 Manner in Which Option is Exercised.
- (a) County may exercise the option to renew no earlier than three (3) months before expiration or the initial term of this Agreement or any extension thereof.
 - (b) County must notify Noble in writing of its intent to exercise an option at least thirty (30) days before expiration of the Agreement, or renewal thereof.

3. NOBLE'S SCOPE OF TASKS

- 3.1 Upon execution of this Agreement and receipt of the license fees due hereunder, Noble will promptly deliver a Hosting Site with the Licensed Software to County and accomplish its responsibilities under this Agreement provided that County timely completes its responsibilities under this Agreement, specifically including those set forth in Section 4 County Tasks.
- 3.2 County is responsible for meeting the environmental site requirements set forth in Section 4 County Tasks in a timely manner and at the County's cost.

- 3.3 County may request the performance of additional tasks. If Noble agrees, each such task will be documented in a Work Order which will specify the tasks to be performed, the deliverables, the time table for performance and the basis for payment whether on a fixed-price ("Fixed Price") or time-services-materials-and-expenses (T&M") basis. Unless specified otherwise in the Work Order, the terms and conditions of this Agreement shall apply to performance of the Work Order. The pricing for T&M work shall be at Noble customary pricing schedules unless a specific price is set forth in the Work Order.
- 3.4 Noble shall provide administer, and host a web-based, non-exclusive licensed juvenile and adult Probation assessment and case planning software package ("Software Applications"), including but not limited to: installation, integration, maintenance, testing and Quality Assurance. The hosting solution allows access from a standard web browser that includes library of risk and needs instruments, specifically an evidenced based assessment tool used to assess adult offenders' risk to reoffend and determine top criminogenic needs with respective automated case plan; an evidence based assessment tool used to determine the protective factors and risk needs of juvenile offenders with a respective automated case plan; reentry and jail intake tools; an evidence based detention release tool for juvenile facilities; Prison Rape Elimination Act (PREA) risk assessment tool for juvenile facilities; and, a program that takes data from multiple sources and allows the County to report against that data set.
- 3.5 The system flow will be built in a manner in which data electronically submitted from the County's CMS will be processed by the assessment software as described with results electronically returned and updated to the CMS in a real-time, on-demand fashion.
- 3.6 In addition, Noble will perform additional services, including but not limited to, consulting and staff training of the Noble software under the terms and conditions of subsequent Work Orders (defined below) issued under this Agreement.
- 3.7 Noble shall ensure that the web-based software package is compatible, at minimum, with Internet Explorer 9 and ensure compatibility with new versions of Internet Explorer as they are released. County users shall be able to log-on successfully and Access the Software Applications while running Windows from their workstations and from their electronic tablet. The page navigation function of the Software Applications shall work reliably and with full functionality when Data information is entered or transferred or otherwise input into the System. Data information entered or transferred or otherwise input into the System shall appear on-screen reliably and accurately when called-up by County users utilizing the Software Applications.
- 3.8 Noble shall provide on-going availability for tool, case plan, and Motivational Interviewing (MI) training by a qualified Noble staff.
- 3.9 Noble shall establish, provide and maintain on-going technical/customer support of the Software Applications and System.
- (a) Noble's customer support obligation shall include the following communication channels:

1. Telephone Support: Noble shall maintain telephone support from a help desk during regular business hours to assist County in reporting problems and in providing first-line support in the use and operation of the Software Applications and the System.
 2. Internet Email: Noble shall maintain an email address for the express purpose of providing customer support to County. Noble shall maintain email support during regular business hours to assist County in reporting errors and in providing first-line support in the use and operation of the Software Applications and System.
- (b) Noble and County agree that County's point of contact for maintenance and support of the Software Applications and the System will be designated employees from the County, whose names will be provided on execution and updated as necessary thereafter. The designees will act as the support liaisons between Noble and County.

3.10 Noble shall at all times make a reasonable effort to provide modifications or additions to correct errors in the Software Applications and the System as reported by County. Upon notification from County as an error, whether via telephone or email, Noble will assign a priority level to the error, which priority level will be determined according to the following criteria:

- (a) Priority A: an error that results in the Software Applications and the System being substantially or completely nonfunctional or inoperative. Noble agrees to provide a correction or "work-around" solution to Priority A errors within two (2) business days after such errors is first reported to Noble, and a full solution to such errors no later than fifteen (15) business days after said error is first reported to Noble.
- (b) Priority B: an error that results in the Software Applications and the System operating or performing other than as represented, but which does not have a material adverse impact on the performance of the Software Applications and the System. Noble agrees to provide a correction or "work-around" solution to Priority B errors within seven (7) days after said error is first reported to Noble, and a full solution to such errors no later than thirty (30) business days after said error is first reported to Noble.

Noble will make all reasonable efforts to correct any and all errors or provide a work-around solution for each priority level and, if a work-around is the immediate solution, will make reasonable efforts to provide a final resolution to the error.

3.11 Noble shall continue in its efforts to improve the Software Applications and provide on-going updates with research without: (i) impacting the Software Application's evidence-based efficacy; (ii) changing the Software Applications' operational usability (requiring additional training); (iii) requiring the County to incur greater costs than outlined in this contract; or (iv) putting at risk the statistical validity of the Software Applications. Noble's improvements may be cosmetic, may include added features, and may involve the release of new versions of the original tool or modifications thereto.

3.12 Noble shall provide on-going review (at least yearly) of business rules to determine if they are meeting standards of Evidence Based Practices (EBP).

3.13 Noble shall provide automated case plan training.

- 3.14 Noble shall transfer historical Data from County's current Probation Assessment and CMS. Transferred data will include users, subjects, and the PACT, PACT-Pre, ONA, and SRA assessments. Case plans and case plan data will not be migrated.
- 3.15 Noble shall provide for County's benefit backup procedures and safeguards for any Data stored on the provided System. Noble shall implement and maintain all Security policies, processes, procedures, software and actions as needed to protect and preserve County's Data information, and County's use thereof, including but not limited to the following: (i) regular, complete backup of County's Data information as well as all other data needed to maintain the full functionality of the Software Applications together with County's use of the Data information therewith; (ii) reliable recovery processes and software; (iii) user identification and password encryption procedures and software; (iv) effective regularly updated firewall software; (v) secure and encrypted Data information communications systems and procedures; and (vi) a secure operations center based on current industry standards that is sufficient to prevent the loss and/or disclosure or transmission of Data information to unauthorized third parties. Access to the Software Applications will be with an encrypted and valid user identification and password combination. Password protected information shall be accessible only to authorized County users. County Data information shall not be communicated, transferred, or conveyed to any other entity, including but not limited to, State or Federal agencies, without the express written permission of the County.
- 3.16 Noble shall provide real time, on-demand, bi-directional data integration with CMS to auto-populate the assessment tools and capture resulting analysis within CMS.
- 3.17 Noble shall provide Continuous Quality Improvement (CQI) plan.
- 3.18 Noble shall provide to the County the ability to customize the System to include additional tools implemented by the County.
- 3.19 Noble shall provide a program that takes data from multiple sources and allows you to report against that data set that accesses standard reports, and training to run reports and provide statistical information.
- 3.20 Noble shall provide support with internal booster training – either trainers, curriculum, and/or training/test site for CQI.
- 3.21 Noble shall provide the ability for sending electronic signatures.
- 3.22 Noble shall provide the option of sending case plans to offenders via an encrypted email.
- 3.23 Noble shall at all times maintain the Software Applications, the System and the Data information, as well as maintain any Customization, Implementation, and Integration performed for County in relation thereto. Noble's performance of its Maintenance obligations shall be undertaken and completed in such a way that the operation and functionality of the

Software Applications and the System shall not be negatively affected during regular business hours. All Maintenance required hereby will be at Noble's sole expense and will not be an additional cost to the County.

4. COUNTY'S SCOPE OF TASKS

County is responsible for the following:

- 4.1 County is responsible for meeting the environmental site requirements set forth below, in a timely manner and at the County's cost:
- (a) County will provide the necessary hardware, operating system software, web server software, and database software for the installation of the Licensed Software, as agreed between Noble and the County. Implementation services such as installation, implementation, and training will be executed as a separate Work Order referencing this Agreement.
 - (b) County will provide an appropriate environment during normal business hours, upon reasonable notice, for Noble's on-site support personnel and training staff to work at County's site.
 - (c) County will provide network related services to allow Noble to access the Licensed Software.
 - (d) County will provide County operating systems and platforms with Microsoft Internet Explorer 9 or better, as well as Adobe Reader for the viewing of any reports.
- 4.2 County will make available all on-site training facilities required by County to accomplish all necessary Training.
- 4.3 County understands and acknowledges that Noble will not be liable for network-related problems not under Noble's control, and attributable to the operation of the Software Applications on the County's network.
- 4.4 County understands that Noble does not warranty that the functions, contained in the Software Applications, will be entirely uninterrupted or error free.

5. CONSIDERATION

- 5.1 In consideration of Noble's performance, County agrees to pay Noble in accordance with the following provisions:
- (a) License and Other Fixed Price Fees. The charges for Licensed Software and other fixed price items are or shall be set forth in Exhibit D or Work Orders and payable as set forth therein or, if not set forth, payable as follows: one-third due upon execution of this Agreement or the applicable Work Order, one-third upon delivery, and the balance payable upon acceptance.
 - (b) T&M Fees. Noble will only be paid or reimbursed for travel expenses or per diem which Noble incurs in providing services and work under this Agreement with the written consent of County.

- (c) No Additional Consideration. Except as expressly provided in this Agreement, Noble shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Noble shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves or absence of any type or kind whatsoever.
- (d) Limit Upon Amount Payable Under Agreement. The total sum of all payments made by the County to Noble for all services and work to be performed under this Agreement shall not exceed eight thousand seven hundred nineteen and no/100 Dollars (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Noble for services or work performed which is in excess of the contract limit.

5.2 A service charge of one and one-half percent (1.5%) per month, or the highest lawful interest rate, whichever is lower, will be applied to all amounts which are not paid within fifteen (15) business days after notice is given that payment is overdue.

6. FUNDING LIMITATION

6.1 The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Noble of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of Section 30 (Amendments).

7. TAXES

7.1 County agrees to indemnify and hold Noble harmless from any taxes including, but not limited to, sales tax, use tax, withholding, value-added or similar tax, and property taxes that may be assessed or levied by any jurisdiction arising out of the performance of this Agreement but excluding any taxes based upon or determined by reference to Noble's income or level of business activity ("Taxes"). It is understood and agreed that the prices and estimates set forth in this Agreement do not include provision for Taxes and Noble does not collect such taxes for deposit with any federal, state or local taxing authority.

8. ACCEPTANCE

8.1 Unless the parties agree otherwise herein or in a Work Order, the Licensed Software will be considered accepted upon delivery. In the event that there are multiple sites, acceptance of the Licensed Software, or any part thereof, at the first such delivery shall constitute acceptance at all subsequent sites.

8.2 If a Work Order calls for installation and acceptance testing, the parties agree to the following procedure.

- (a) Following proper installation of the Licensed Software by Noble pursuant to the Work Order, unless specified in the Work Order, the parties will perform the acceptance tests provided by Noble for the purpose of determining that the Licensed Software performs substantially in accordance with its Documentation or, in the case of new software development, substantially in accordance with County's functional requirements for such software. If the Licensed Software (including newly developed software) substantially performs the acceptance tests, County shall notify Noble within five (5) days, and the date of notification shall be the acceptance date. Failure to do so will constitute acceptance. Testing will be scheduled in accordance with the implementation plan set forth in the Work Order.
- (b) If County fails to notify Noble of any material defect within thirty (30) days of installation of the Licensed Software, the Licensed Software shall be deemed accepted by County.
- (c) If County notifies Noble in writing and demonstrates to Noble that the Licensed Software has not substantially met the acceptance tests, Noble shall make corrections and modifications to the Licensed Software so as to meet such criteria. The charges for corrections and modifications to Fixed Price components are included in the Fixed Price established therefor. The charges for corrections and modifications to T&M components will be charged on a T&M basis.
- (d) Corrections and modifications will be accomplished on a timely basis to make the Licensed Software ready for retesting by County. The parties shall repeat the acceptance tests as soon as reasonably requested by Noble and County shall notify Noble within five (5) days after such tests have been conducted if and when the Licensed Software is accepted. In the event that the Licensed Software (or parts thereof) does not pass the applicable acceptance test(s), County may issue a conditional acceptance, upon terms acceptable to both parties, which will permit utilization in production and continued correction by Noble of any defects. If County declines to grant conditional acceptance, then County may terminate this Agreement in accordance with terms and conditions of this Agreement. Otherwise, the date of the last such test shall be the acceptance date.
- (e) In the event the Licensed Software (or parts thereof) does not pass the applicable acceptance test(s), but is utilized by County in a production environment for a period of thirty (30) consecutive business days, it shall be deemed accepted for all purposes as if it had successfully passed such acceptance test(s).

9. TITLE

- 9.1 Noble shall retain title to all Intellectual Property rights embodied in the Licensed Software, Documentation and any modification or enhancement of the Licensed Software or Documentation made under this Agreement or any Work Order ("Noble Property").

- 9.2 County shall retain title to all Intellectual Property rights embodied in non-Licensed software, and any modification or enhancement thereof, that is provided or developed solely by County without any violation of the terms of this Agreement and which is not Noble Property ("County Property").
- 9.3 The parties agree that performance hereunder may result in the development of new concepts, software, methods, techniques, processes, adaptations and ideas, in addition to the Noble Property and/or County Property, which may be delivered by Noble or embedded in Noble's deliverables ("New Property"). The parties agree that ownership of New Property shall be determined on a case by case basis prior to the execution of a Work Order requiring the delivery of any New Property and such ownership shall be clearly detailed in such Work Order. The parties intend for the designation of ownership in the Work Order to be consistent with (but not necessarily bound by) the following guidelines:
- (a) New Property which contains County's proprietary or confidential information shall belong to County to the extent it contains such information; and
 - (b) New Property which contains Noble's proprietary or confidential information shall belong to Noble to the extent it contains such information; and
 - (c) Any other New Property for which ownership is not allocated by Work Order or by the above default rules shall belong to Noble.
- 9.4 In as far as Data entered into the system by County, such Data shall be deemed to be owned by County. Noble shall have right to use such Data in an anonymous fashion, for the purposes of research and validation. Any other commercial use requires notice and County's approval. Anonymous Data is defined, for the purposes of this section, to refer to Data that have had all personally identifying characteristics removed, destroyed, obfuscated, or otherwise rendered de-identifying of the person to whom they relate. County shall have the right to rescind its approval for Noble's right to use the Data at any time, either through oral or written notice.

10. LICENSE

- 10.1 In accordance with the terms herein, Noble grants to County, and County accepts from Noble, a personal, non-exclusive and non-transferable (except as otherwise specifically provided by this Agreement) hosting service license to use the current version of Licensed Software (or any other version provided to County by Noble) on Noble's hosting servers for the term of this Agreement.
- 10.2 Software shall be able to be used at any of County's business premises and/or in the course of business via an internet serviced device, such as a tablet, without the prior approval of Noble. The Licensed Software may not be used at other locations unless Noble is notified and approves otherwise, such approval not to be unreasonably withheld. Use of the Licensed Software may be subsequently transferred to other locations maintained by County, provided (1) the total number of User Positions at which the Licensed Software is used by County does not exceed the number of User Positions specified in Exhibit A; and (2) County provides Noble with written notice within thirty (30) days after such transfer.

- 10.3 The Licensed Software shall be used only for the processing of County's own business. County shall not permit any third party to use the Licensed Software. Authorized agents or contractors of County acting for County shall not be considered "third parties."
- 10.4 County shall not use or allow the use of the Licensed Software (a) for rental or in the operation of a service bureau; (b) through terminals located outside County's business premises by persons not employed by or under contract with County; or (c) as on-line control equipment in the operation of a nuclear facility, aircraft navigation or aircraft communication systems, or air traffic control machines.
- 10.5 County shall not, either directly, or through a third party, reverse engineer, disassemble or decompile any software provided by Noble, or make any attempt in any fashion except as specifically provided in this Agreement to obtain the source code to the Licensed Software, nor shall County reproduce or distribute, the Licensed Software or Hosting Site, or any part thereof, as part of any other software program. Further, County may not create any software program which makes direct function calls to any libraries which are Third Party Materials and which are designated as unavailable for such purposes in Exhibit B.
- 10.6 County is strictly prohibited from installing any third party software on Noble's servers without the express written authorization of Noble.
- (a) In the event that the authorized third party software disrupts Noble's server, Noble shall have the right to temporarily disable the software until the problem can be resolved.
- (b) In the event that the County installs third party software on Noble's servers without the express written authorization of Noble's, Noble shall have the right to terminate the Services without notice pursuant to Section 10 herein.

11. COUNTY PROPERTY

- 11.1 PERSONAL PROPERTY OF COUNTY. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Noble by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Noble will use reasonable care to protect, safeguard and maintain such items while they are in Noble's possession. Noble will be financially responsible for any loss or damage to such items, partial or total, which is the result of Noble's negligence.

12. TERMINATION

- 12.1 Each party has the right to terminate this Agreement and license(s) granted herein:
- (a) Upon written notice if the other party, its officers or employees violate any material provision of this Agreement including, but not limited to, Section 25 ("Confidentiality") or Section 5 ("Consideration"), provided that the non-breaching party is in substantial compliance with the terms of this Agreement. The default notice must be clearly identified as such, be referenced to this Section 12, and specify in detail the basis for the alleged material breaches. Except with regard to breaches of confidentiality (which shall be ten [10] days) and payment obligations (which shall be fifteen [15] business

days), the breaching party shall have thirty (30) days from receipt of such notice to correct such breach;

- (b) In the event the other party (i) terminates or suspends its business, (ii) becomes subject to any bankruptcy or insolvency proceeding under federal or state statute or (iii) becomes insolvent or becomes subject to direct control by a trustee, receiver or similar authority.

- 12.2 In the event of termination by reason of County's failure to substantially comply with any material part of this Agreement, or upon any act which shall give rise to Noble's right to terminate, Noble shall have the right, at any time, to terminate the license(s), deactivate the Hosting Site, and take immediate possession of the Licensed Software and documentation and all copies wherever located, without additional demand or notice. Within five (5) days after termination of the license(s) as provided above, County will return to Noble any Licensed Software in the form provided by Noble or as modified by County at County's cost only if the license is terminated due to County's default or breach, or upon request by Noble destroy the Licensed Software and all copies, and certify in writing that they have been destroyed. Termination under this Article shall not relieve County or Noble of obligations regarding Confidentiality (Section 25).
- 12.3 Without limiting any of the above provisions, in the event of termination as a result of County's failure to substantially comply with any of its material obligations under this Agreement, County shall continue to be obligated for any payments due. Termination of the license(s) shall be in addition to and not in lieu of any equitable or other remedies available to Noble.
- 12.4 Notwithstanding anything contained in this Section 12 to the contrary, once County has made full payment of the license fee for any particular term of hosting the Licensed Software, Noble cannot terminate the license granted hereunder with respect to such program, except for an uncured breach by County of the terms of Section 10 ("License"), a breach of Section 12.6, Section 17 ("Compliance with Law"), Section 25 ("Confidentiality") or Section 29 ("Assignment").
- 12.5 Notwithstanding anything herein to the contrary, in the event of termination of this Agreement by County for cause prior to acceptance of the Licensed Software, the software licenses granted hereunder shall be canceled and County shall discontinue use of the Licensed Software and Hosting Site and return all copies thereof to Noble and Noble shall refund any license fees paid. Upon such termination and return of the Licensed Software and repayment, the parties hereto shall be discharged of all further liabilities under this Agreement except for such liabilities arising out of the continuing obligations of Section 25 (Confidentiality) and Section 14 (Non-solicitation of Employees).
- 12.6 Notwithstanding anything herein, pursuant to Section 10 (Licenses) and 17 (Compliance With Laws), Noble may immediately terminate this Agreement and withdraw the Hosting Site and the provision of any services in the event that a court of competent jurisdiction determines that:

- (a) County used or allowed, authorized or assisted the Hosting Site to be used for illegal purposes; or
- (b) County downloaded or installed a Third Party Material to its Hosting Site without the express written authorization of Noble.

12.7 Under circumstances other than those set forth above, this Agreement may be terminated by County upon the giving of thirty (30) days advance written notice of an intention to terminate to Noble.

12.8 Noble agrees that if the Software Applications stop functioning or become unusable through no fault of the County or systemic failure of the internet, but because the failures within Noble's control or environment, Noble will refund to County, within sixty (60) days of the above referenced failure, the pro-rated amount of the current Quarter's pre-paid, hosting services fees, for County's loss of service access.

12.9 Upon termination for any reason, Noble agrees to return all such Data information in Microsoft SQL backup file format with entire database structure including database logs to the County at the expiration or termination of this Agreement, as well as to destroy any and all backup copies and prior versions and/or formats of the Data information obtained from County using Noble's Software Applications products and services.

13. WARRANTIES

13.1 Noble warrants that, for thirty (30) days following County acceptance of the Licensed Software furnished under this Agreement or the deliverables provided pursuant to a Work Order hereunder (the "Warranty Period"), the Licensed Software, exclusive of Third Party Materials, will substantially conform to the accepted level of performance as set forth in Section 8.2(a) ("Acceptance"). To the extent that County notifies Noble in writing during the applicable Warranty Period of any material non-conformity of the Licensed Software or deliverables with such acceptance level, and provides Noble with (a) County's estimation of the severity of such non-conformity and (b) such printouts, typescripts, documentation and other details of such non-conformity as Noble shall request, Noble's sole obligation is to use reasonable commercial measures to remedy or provide a work-around for such defect. In determining the timing of its response, Noble shall be entitled to take into account the severity of the defect. In the event that Noble determines that the Licensed Software is not defective in such respect, County shall reimburse Noble for its services at Noble's then current consulting rate for such services.

13.2 To the extent its agreement with a supplier of Third Party Materials permits, Noble shall pass through to County any performance warranty relative to such Third Party Materials; provided, however, that Noble makes no additional or supplemental warranty with respect thereto.

13.3 Noble warrants that it has, and on the date of acceptance of the Licensed Software will have, the full right and authority to grant this license and that neither this license nor performance under this Agreement does or shall conflict with any other agreement or obligation to which Noble is a party or by which it is bound.

- 13.4 Noble warrants that its technical and consulting services will be of a professional quality conforming to generally accepted industry standards and practices. During the thirty (30) day period following completion of any such services, Noble shall, upon receipt of written notice from County describing a breach of the foregoing Warranty in such reasonable detail as is requested by Noble, perform the services described in such written notice so as to conform to generally-accepted industry standards and practices.
- 13.5 These warranties do not cover defects or nonperformance due to causes and products external to the Licensed Software, and are not valid with respect to such defects or nonperformance.
- 13.6 If the Licensed Software is not in substantial compliance with the warranties contained in this Agreement at the end of the Warranty Period, Noble shall extend the Warranty Period until the Licensed Software is brought into such compliance.
- 13.7 If any modification is made to the Licensed Software by County without Noble's approval, this Warranty shall immediately be terminated with respect to such modified software. Correction for difficulties or defects traceable to County's unauthorized modifications or unauthorized systems changes shall be billed to County at Noble's standard time and material charges.
- 13.8 Noble makes no warranties with regard to Third Party Materials. Along with the transfer of title, Noble agrees to transfer and assign to County all of Noble's rights and interests in and with respect to all purchase agreements for Third Party Materials being supplied under this Agreement between Noble and other manufacturers and distributors, subject to any limitations set forth in such agreements relating to such transfers. Upon request by County, all purchase agreements will be submitted to County for prior approval. Noble will execute any documents or instruments reasonably necessary to effect the transfer and assignment of Noble's rights and interests thereunder. Noble makes no representation as to the effectiveness, adequacy or enforceability of such transferred rights.
- 13.9 ALTHOUGH THE WARRANTIES IN THIS SECTION 13 ARE LIMITED WARRANTIES COUNTY SHALL ADDITIONALLY RECEIVE ALL STATUTORY WARRANTIES INCLUDING THE WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. NO AGENT, CONTRACTOR OR EMPLOYEE OF NOBLE, EXCEPT NOBLE'S DULY AUTHORIZED REPRESENTATIVE, IS AUTHORIZED TO ALTER OR EXCEED THE WARRANTY OBLIGATIONS OF NOBLE AS SET FORTH HERE.
14. NON-SOLICITATION OF EMPLOYEES
- 14.1 Each party agrees that, during the period of performance of this Agreement, and for a period of one (1) year following completion of the period of performance, it will not solicit for employment or hire the employees of the other party without such other party's prior written consent thereto. The period of performance for purposes of this Section 14 shall begin on the effective date of this Agreement and end upon the earlier to occur of: (1) final payment by County of any fees due under Section 5 ("Consideration") of this Agreement; or (2) termination of this Agreement and the license(s) granted hereunder.

- 14.2 If either party hires any personnel of the other party who are or have been assigned to perform work for the party seeking to hire such personnel under this Agreement, the hiring party shall pay the other party a fee for the additional benefit obtained thereby. If such hire occurs during the performance of this Agreement or within one (1) year following completion of the period of performance, the hiring party shall pay an amount equal to one hundred percent (100%) of the total first year compensation paid to such personnel.
15. **INDEPENDENT CONTRACTOR STATUS.** Noble and County agree that Noble is an independent contractor. All acts of Noble, its agents, officers, employees, and volunteers, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Noble, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in this Agreement, Noble has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of Noble is to be considered an employee of any department or division of Inyo County. It is understood by both Noble and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:
- (a) Noble shall determine the method, details, and means of performing the work and services to be provided by Noble under this Agreement;
 - (b) Noble shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Noble in fulfillment of this Agreement;
 - (c) Noble, its agents, officers, employees, and volunteers are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of any department or division of Inyo County.
16. **NONDISCRIMINATION.** During the performance of this Agreement, Noble, its agents, officers, employees, and volunteers shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex. Noble and its agents, officers, employees, and volunteers shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Noble shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to the Fair Employment and Housing Act.
17. **COMPLIANCE WITH LAW**
- 17.1 This Agreement is made subject to any laws, regulations, orders or other restrictions on the export of the Licensed Software, or information about the Licensed Software, which may be imposed at any time or from time to time by the United States Government. County (i) shall comply with all such laws, regulations, permits, orders and other restrictions to the extent that they are applicable to County and (ii) shall not, directly or indirectly, export or re-export (as

defined in the United States Export Administration Regulations) the Licensed Software or any information about the Licensed Software to any country for which the United States Government, or any agency thereof, requires an export license or other governmental approval without first obtaining the same. Noble shall comply with all applicable statutes with respect to labor employed, and shall protect and indemnify County against any payroll taxes or contributions imposed with respect to employees of Noble or any subcontractor by any applicable law dealing with old age benefits, FICA, unemployment compensation, health insurance and related subjects. Noble shall be liable for and hereby represents to County that all payments and obligations to subcontractors and suppliers will be timely made and satisfied at all times during the term of this Agreement, and agrees to indemnify County for any loss to County relating to Noble's violation of the provisions of this Article, provided, however, Noble is given prompt written notice of any claim or action and control, authority, information, and reasonable assistance for defense or settlement thereof; and provided further that County shall not settle such claim, suit or proceeding without the written consent of Noble.

17.2 County acknowledges and agrees that Noble may elect at its sole discretion to monitor the activities of the County on its Hosted Site. County agrees to use the Services and the Website for legal purposes only. In the event that Noble becomes aware or reasonably believes, in its sole discretion, that the Website is being used for illegal purposes, Noble shall be entitled to immediately terminate the Agreement and the Services without notice in addition to any remedies to which it may be entitled under law.

18. INDEMNIFICATION

18.1 County agrees to indemnify and save harmless Noble from and against all losses, damages, actions or causes of action, suits, claims, demands, penalties and interest arising in connection with or out of any illegal use of the Licensed Software or the Hosting Site by County employees, agents, or officers.

18.2 Noble agrees to indemnify and save harmless County from and against all losses, damages, actions or causes of action, suits, claims, demands, penalties and interest arising in connection with or from any actions of Noble.

19. APPLICABLE LAW

19.1 The law of the State of California applies to this Agreement and the rights, duties, and obligations of the parties hereto. The state and or federal courts in Inyo County, California, shall have exclusive jurisdiction of any action arising out of or relating to this Agreement and each of the parties further irrevocably agrees to waive any objection to the venue of any such suit or proceeding in Inyo County, California, or to in personam jurisdiction, provided that service is effective.

19.2 The United Nations Convention on Contracts for the International Sale of Goods is excluded from application hereto.

20. PROPRIETARY RIGHTS INDEMNITY

- 20.1 Noble shall defend, indemnify and hold harmless County with respect to any claim, demand, cause of action, or liability, including attorneys' fees, to the extent that such is based upon a claim that the Licensed Software, (including any deliverables pursuant to Work Orders) used by County within the scope of the licenses granted hereunder, infringes any United States, UK, Hong Kong, France, Germany, Switzerland, or Japan patent, any United States copyright, or any trade secret or other intellectual property rights; provided that Noble is promptly notified in writing of such claim and provided further that Noble shall have the exclusive right to control such defense. The acceptance, by Noble, of tender of defense of any claim shall give Noble the right to select legal counsel and manage the defense, provided that County shall be given regular notice and opportunity to participate in such litigation, at County's expense. In no event shall County settle any claim, lawsuit or proceeding without Noble's prior written approval. County may, at its own expense, assist in such defense if it so chooses.
- 20.2 In the event of any such claim, litigation or threat thereof, Noble, at its sole option and expense, may procure for County the right to continue to use the Licensed Software or, at its sole option and expense, may replace or modify the Licensed Software with functionally-compatible, non-infringing software. If such settlement or such modification is not reasonably practical in the opinion of the parties, after giving due consideration to all factors including financial expense, or if a temporary or final injunction or other judgment is obtained against Noble with respect to the Licensed Software or any part thereof, Noble may cancel this Agreement or the applicable Work Order and the licenses granted thereunder upon fifteen (15) days written notice to County and shall refund to County the unamortized portion of the amounts paid to Noble by County for the development and/or acquisition thereof based upon five (5) year straight-line depreciation, such depreciation to commence on the date on which the Licensed Software was first accepted hereunder. Upon such repayment Noble shall be discharged of all further liability hereunder except for the obligations set forth in Section 20.1 hereof.
- 20.3 To the extent its agreement with a vendor of Third Party Materials permits, Noble will pass through to County any proprietary rights for indemnification relating to such Third Party Materials; provided, however, that Noble gives no additional or supplemental indemnity with respect thereto.
- 20.4 The foregoing states the entire liability of Noble and the exclusive remedies of County with respect to the infringement of any proprietary rights by the Licensed Software or any parts thereof, and County hereby expressly waives any other such liabilities.

21. GENERAL INDEMNITY

- 21.1 The parties acknowledge that it may be necessary for the employees of each to be present at the facilities of the other for extended periods of time. The parties agree upon reasonable notice to provide the employees of the other with all reasonable facilities and services to assure that their services may be properly performed.

21.2 Each party will instruct its employees to conform to the internal regulations and procedures of the other party while on such party's premises.

21.3 Additionally, each party agrees to indemnify, defend, and save harmless the other party, its officers, agents and employees from any and all claims and losses accruing or resulting to any person, firm, or corporation for personal injury or tangible property damage, but only to the extent of the negligence and/or willful misconduct of the indemnifying party.

21.4

22. INSURANCE

22.1 Noble certifies, and will provide evidence thereof at County's request, that Noble maintains:

22.2 A standard policy covering the obligations of Noble for Worker's Compensation Insurance pursuant to the laws of California or such other jurisdiction as applicable.

22.3 Insurance covering bodily injury and property damages in the amount of not less than \$1,000,000 for each occurrence and \$3,000,000 aggregate. Such coverage may be achieved through a combination of commercial general liability and umbrella liability policies.

22.4 Automobile liability insurance covering all owned, non-owned, and hired vehicles with a combined single limit for bodily injury and property damage of not less than \$2,000,000 per accident.

23. LIMITATION OF LIABILITY

23.1 Noble shall not be liable to County for cumulative direct damages greater than the lesser of (1) the total amount having then been paid by County to Noble under this Agreement, or (2) if such damages arise in connection with the performance of any Work Order, the amount having then been paid by County to Noble under such Work Order; provided, however, that the limitation of this sentence shall not apply to Noble's obligations set forth in Section 20 ("Proprietary Rights Indemnity") or Section 21 ("General Indemnity") of this Agreement or for such liabilities covered by the insurance defined in Section 22 ("Insurance") in which case the limits of such coverage will govern.

23.2 Except where the limitation does not apply as described above, County releases Noble from all obligations, liability, claims, or demands relating to the Licensed Software and Documentation and this Agreement in excess of the limitations provided for in this Section 23. The parties acknowledge that the limitation set forth in this Section is integral to the amount of fees levied in connection with the license of the Licensed Software and Documentation and the services rendered hereunder and that, were Noble to assume any further liability other than as set forth herein, such fees would of necessity be set substantially higher.

23.3 County further agrees that it shall have no claim or cause of action against third party licensors to Noble of any Third Party Materials which are embedded in the Licensed Software, except to the extent such rights have been duly assigned to County.

24. FORCE MAJEURE

24.1 Neither party shall be liable for default or delay caused by any occurrence beyond its reasonable control or beyond the reasonable control of any subcontractor, including but not limited to fires, strikes, accidents, acts of God and subcontractor defaults. In the event Noble should be delayed in the completion of any portion of the work by reason of any such occurrence, the time within which the portion of work is to be completed shall be extended by the period of such delay, but no such extension shall be made unless a notice thereof is presented by Noble to County in writing within ten (10) working days after the occurrence of such delay and no payment shall be made by County to Noble for any expenses incurred by Noble by reason of any such default or delay.

24.2 In addition to the foregoing, Noble shall not be liable for default or delay caused by Noble's efforts to comply with U.S. Government export control laws and regulations. In the event that U.S. Government export control laws or regulations change after the execution of this Agreement and such changes inhibit or prohibit Noble from performing under this Agreement, Noble shall not be liable for its non-performance.

25. CONFIDENTIALITY

25.1 Any information which a party considers to be confidential or proprietary shall, if tangible, be marked as such or, if communicated orally, designated at the time and promptly confirmed in writing as such. Information which is so marked or designated and confirmed, and the Licensed Software regardless of form or designation, shall be "Confidential Information" under this Agreement. Information received by Noble while on the premises of County shall be deemed Confidential Information whether marked as such or not.

25.2 Confidential Information shall be held in trust and used only as necessary for the performance of this Agreement. Confidential Information shall be treated with the same degree of care to avoid disclosure to third parties as is used with respect to the recipient party's own Confidential Information, but not less than a reasonable degree of care.

25.3 Confidential Information shall be disclosed only to those employees or agents of a party who have a need to know such information and are under a binding obligation of confidentiality with respect to any such information received. Confidential Information shall not be disclosed to any other third party without the prior written consent of the party disclosing the Confidential Information. The party receiving Confidential Information shall defend, indemnify and save the disclosing party harmless from and against any and all damages, including reasonable attorneys' fees, sustained as a result of the unauthorized use or disclosure of the disclosing party's Confidential Information.

25.4 Confidential Information shall not include information (a) at the time of its disclosure was known to the party to whom disclosed; (b) is already in the public domain or becomes generally known or published without breach of this Agreement; (c) is lawfully disclosed by a third party free to disclose such information; (d) is independently developed by the party to whom disclosed without reference to or use of the Confidential Information; or (d) is legally required to be disclosed provided that the party so compelled shall promptly notify the other party so as to permit such other party to appear and object to the disclosure and further provided that such disclosure shall not change or diminish the confidential and/or proprietary status of the Confidential Information.

25.5 Noble further agrees to comply with the various provisions of the federal, state, and County laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Noble in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Noble agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Noble only with the express written consent of the County. Any disclosure of confidential information by Noble without the County's written consent is solely and exclusively the legal responsibility of Noble in all respects.

Notwithstanding anything in the Agreement to the contrary, names of persons receiving public social services are confidential and are to be protected from unauthorized disclosure in accordance with Title 45, Code of Federal Regulations Section 205.50, the Health Insurance Portability and Accountability Act of 1996, and Sections 10850 and 14100.2 of the Welfare and Institutions Code, and regulations adopted pursuant thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

25.6 Information that may be properly disclosed to a third-party pursuant to California Government Code Section 6250 et seq. does not constitute Confidential Information. Such non-confidential information shall not include public records exempt from disclosure by express provisions of law and neither Contractor nor County shall disclose public records exempt from disclosure by express provisions of law.

25.7 Notwithstanding the restrictions of this Section 25, Noble or County may announce the parties' relationship in a press release subject to the reasonable written approval of the other party.

26. DISPUTE RESOLUTION

26.1 Except as provided in Section 27 below and unless otherwise required in order to comply with deadlines under the law, neither party shall file an action or institute legal proceedings with respect to any dispute, controversy, or claim arising out of, relating to, or in connection with, this Agreement until: (a) the aggrieved party has given the other party written notice of its grievance setting forth the nature of the dispute, the amount involved, if any, and the remedy desired, and delivering same by certified mail; (b) the other party has failed to provide a prompt and effective remedy; (c) the aggrieved party has requested senior executives for both

parties to meet and discuss the matter in order to consider informal and amicable means of resolution; and (d) either such meeting failed to occur within fifteen (15) days after such request or the meeting did not produce a mutually satisfactory resolution of the matter.

27. INJUNCTIVE RELIEF

27.1 Noble and County hereby acknowledge and agree that damages at law and the dispute resolution provisions of Section 26 ("Dispute Resolution") may be inadequate remedies for the breach of Sections 8 ("Title"), Section 9 ("License"), Section 14 ("Non-Solicitation of Employees") or Section 25 ("Confidentiality") hereof, and, accordingly, Noble and County hereby agree that Noble and/or County may be entitled to temporary and permanent injunctive or other equitable relief with respect to any such breach without the necessity of proving actual damages or posting a bond or other security or resorting to the provisions of Section 13 ("Warranties"). The rights set forth in this Section 27 shall be in addition to any other rights which the parties may have at law or in equity.

27.2 Noble and County agree that if any portion of this Injunctive Relief provision is found to be over-reaching or unenforceable, that these provisions can, nonetheless, be applied to the extent found to be enforceable.

28. NOTICES

28.1 Unless stated otherwise, all notices, approvals, consents, requests, demands, or other communication to be given to either party shall be in writing by any means where receipt is acknowledged, including electronic transmission, except by facsimile transmission, and shall be effective on the date of receipt thereof. If undeliverable, or if receipt is not acknowledged by the receiving party, such communication shall be effective ten (10) days from the date mailed or sent.

28.2 Such communication shall be addressed to the parties, except Default Notices and Notices of Termination which shall be addressed to the parties and their legal counsel, at their respective addresses set forth below, or at any other address that each party shall provide to the other in writing:

NOBLE'S LEGAL COUNSEL:

Noble Software Group, LLC
Post Office Box 990891
Redding, CA 96099
Attention: Chief Financial Officer

Lasher Holzapfel Sperry & Ebberson
601 Union St., Suite 2600
Seattle, WA 98101-4000
Attention: Ronald E. Braley

COUNTY OF INYO:

Probation Department
Post Office Drawer "T"
Independence, CA 93526
Attention: Admin. Legal Secretary

Office of County Counsel
Post Office Drawer "M"
Independence, CA 93526
Attention: County Counsel

29. ASSIGNMENT

29.1 This Agreement shall be binding upon and inure to the benefit of the parties' respective successors and permitted assigns. Neither party may assign this Agreement and/or any of its rights and/or obligations hereunder without the prior written consent of the other party and any such attempted assignment shall be void, except that either party may assign this Agreement and/or any of its rights and/or obligations hereunder, upon written notice to the other party to another entity in the event of that party's merger or consolidation with another entity, without the consent of the other party, provided that the assignee is capable of fulfilling and intends to fulfill the obligations of the assigning party under this Agreement. Each party may terminate this Agreement in case there is a change of control of the other party, but shall be entitled to any refund whatsoever and all amounts owing shall be immediately paid. The term, "Change of Control" shall be limited to an ownership change of more than Fifty Percent (50%) during any twelve-month period. In the case of a governmental agency as County, the term, "change of control" shall be limited to a complete transfer of the responsibilities of such agency for which this Software has been licensed to another agency.

30. AMENDMENT

30.1 This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

31. SEVERABILITY.

31.1 In the event any one or more of the provisions of this Agreement shall be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the remaining provisions of this Agreement shall remain in effect and the Agreement shall be read as though the offending provision had not been written or as the provision shall be determined by such court to be read.

32. GENERAL

32.1 This Agreement constitutes the complete and exclusive statement of the Agreement between the parties as relates to the subject matter and supersedes all proposals, oral or written, and all other representations, statements, negotiations and undertakings relating to the subject matter.

32.2 No change in, addition to, or waiver of any of the provisions of this Agreement shall be binding upon either party unless in writing signed by an authorized representative of such party. No waiver by either party of any breach by the other party of any of the provisions of this Agreement shall be construed as a waiver of that or any other provision on any other occasion.

- 32.3 Upon termination or other expiration of this Agreement, each party shall forthwith return to the other all papers, materials and other properties of the other held by it for purposes of execution of this Agreement.
- 32.4 The captions used in this Agreement are inserted for the convenient reference of the parties and in no way define, limit or describe the scope or intent of this Agreement or any part hereof.
- 32.5 Dates or times by which Noble is required to make performance under this license shall be postponed automatically for so long as Noble is prevented from meeting them by causes which are County's responsibility.
- 32.6 The prevailing party in a controversy or claim shall have the right to collect its reasonable expenses incurred in enforcing this Agreement, including reasonable attorney's fees.
- 32.7 This Agreement may be executed in two original counterparts, which together shall constitute the same Agreement, but only one of which need be produced to evidence the Agreement.
- 32.8 The parties further agree that the rights and obligations set forth in Sections 5 ("Consideration"), 7 ("Taxes"), 9 ("Title"), 14 ("Non-Solicitation of Employees"), 17 ("Compliance with Law"), 19 ("Applicable Law"), 20 ("Proprietary Rights"), 21 ("General Indemnity"), 23 ("Limitation of Liability"), 25 ("Confidentiality"), 26 ("Dispute Resolution"), 27 ("Injunctive Relief"), 28 ("Notices"), and subsections 32.1, 32.2, 32.3, 32.4, and 32.7 of Section 32 ("General") shall survive the completion or termination of this Agreement for any reason and enforcement thereof shall not be subject to any conditions precedent.
- 32.9 This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

IN WITNESS WHEREOF, each party has caused a counterpart original of this Agreement to be executed as of the date first written above by its authorized representative.

ACCEPTED BY:

COUNTY OF INYO

NOBLE SOFTWARE GROUP, LLC.

Signed:



Signed:



Print Name:

KEVIN D CARUNCHIO

Print Name:

Aaron Pictor

Title:

COUNTY ADMINISTRATOR

Title:

Chief Financial Officer

Date:

10-15-2015

Date:

10/12/15

EXHIBIT A: LICENSED SOFTWARE

1.0 LICENSED SOFTWARE

All listed Licensed Software will be delivered by a Hosting Site, created and maintained by Noble for the purposes of delivering the Licensed Software to County via the Internet.

PRODUCT

DESCRIPTION

2.0 USE OF LICENSED SOFTWARE

The Licensed Software listed above may be used in accordance with the Software License Agreement to support the following:

Up to **[XXNumber of users]** named users

EXHIBIT B: THIRD PARTY MATERIALS

1.0 OVERVIEW

Noble is not responsible for the procurement and delivery of any third party materials to the County as part of the execution of this Agreement.

EXHIBIT C: SCHEDULE OF FEES

Not to exceed annually \$8,719.00 (eight thousand seven hundred nineteen and no/100 dollars) broken down as set forth below.

HOSTED NOBLE ASSESSEMENT PLATFORM	PRICE
License Maintenance	Not Applicable
Annual Hosting Fee Adult and Juvenile, up to 16 Users	\$5,719
Software Integration	Included
Software Customization	Not Applicable
Training (up to 16 Staff)	
- Juvenile Cutover Training	Included
- Juvenile Assessment Refresher (1/2 Day)	\$2,200
- Adult Cutover Training (2 Days)	Included
- Adult Assessment Refresher (1/2 Day)	Included
Quality Assurance	
- IRR Site Access, 8 Users	\$800
Consulting	Included

EXHIBIT D: PRICING

1. LICENSED SOFTWARE

The Licensee may use the following Software at the locations listed/defined in this Agreement.

2. PRICING FOR LICENSED SOFTWARE

Pricing for **16 named users** is set at **\$5,719 annually, plus \$800 annually for IRR Site access for 16 users**

HOSTING FEE FOR ASSESSMENT PLATFORM WITH ONE ASSESSMENT TOOL, CASE PLANNING, AND INTEGRATION OF USER, SUBJECT, AND CHARGE HISTORY. Fee also includes IRR Site access.

Pricing for the listed components below is \$6,519 USD.

PRODUCT	PRICE
16 named users, hosted, Noble Assessment Platform for Adult and Juvenile	\$5,719
IRR Site Access, 16 Users	\$ 800

3. INSTALLATION/DELIVERY SERVICES/ACCEPTANCE

In order to ensure the effectiveness and success of the delivery services, Noble will assign the following project team:

(1) County Representative

(1) Systems Engineer

(1) Application Consultant

At times additional Noble staff may be required for the current tasks, and equally at other times the number of Noble staff working on a project may be less than that indicated above. The team members listed above will charge their time as agreed by County and Noble toward the services agreement as listed above.

3.1 ACCEPTANCE CRITERIA

- (a) ASSESSMENT PLATFORM - All Active Enterprise Component software (as delineated above) is deemed accepted after delivery to County and five days of the system running without a Priority A error.
- (b) CASE PLANNING - The Case Planning module will be considered accepted following all case plan reports allowed for are able to be completed and be saved for a subject.
- (c) INTEGRATION - Integration will be deemed accepted after the system successfully imports data for all areas of the application for which County has implemented integration methods per the documentation.

The system may not be considered acceptable if it encounters any unresolved Priority A problems as defined in the Noble Software Maintenance Agreement. County will accept the system in parts as indicated in the project plan and in conjunction with the system test plans.

4. TRAINING PROGRAM

In an attempt to meet County's training requirements the following schedule has been constructed to offer a purchased block of training for classes up to 25 students. The following classes are currently available:

PRODUCT	DAYS
Juvenile Assessment Refresher	½ Day
Adult Assessment Refresher	½ Day

PRICING – PAYMENT SCHEDULE

The schedule of payment is as follows:

Full contract amount will be invoiced at delivery. All invoices are net thirty (30).

EXHIBIT E: SAMPLE WORK ORDER

NOBLE SOFTWARE GROUP, LLC
WORK ORDER

Addendum Reference (Date/Number/Code) _____

This addendum specifies additional software licenses and services to be provided by Noble Software Group, LLC ("Noble") to Inyo County ("County"). All terms and conditions of the Software License Agreement between Noble and County, dated ("Agreement"), apply to this addendum as if the same had been set forth herein in full. In case of conflict between the terms of this addendum and the Agreement, the terms of this addendum shall prevail.

1. PROJECT IDENTIFICATION AND DESCRIPTIVE INTRODUCTION

2. DESCRIPTION OF SOFTWARE LICENSED AND/OR SERVICES

2.1 Software and Authorized Sites. The software under this addendum consists of the following components which may be used at the following authorized sites:

2.2 Services. The implementation or other services consist of the following:

3. FEES

3.1 Software. Individual prices and the total price are as follows:

3.2 Maintenance on Software

Quarterly rate: \$_____ or the following percentage of the software list price:
_____%

Maintenance is under the terms of the _____ agreement dated
_____ ("Maintenance Agreement")

3.3 Services (e.g., installation, support, training). Services will be performed on either a time-and-materials-and-expenses basis or a fixed price basis at the following rates/fees:

3.4 Hardware (if any)

3.5 Expenses (e.g., travel, meals, hotel)

4. PAYMENT SCHEDULE (WHEN ARE TO BE PAID)

4.1 Software license fees

4.2 Services

4.3 Maintenance fees

4.4 Hardware

5. PROJECT PLAN/PERFORMANCE SCHEDULE

6. ACCEPTANCE CRITERIA AND PROCEDURE. UNLESS SPECIFIED BELOW, ACCEPTANCE IS UPON DELIVERY.

7. WARRANTY

8. PREREQUISITES/COUNTY TASKS

9. OWNERSHIP OF THE DELIVERABLES

ACCEPTED:

County

Noble Software Group, LLC

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

**AMENDMENT NUMBER SIX (6) TO
AGREEMENT BETWEEN THE COUNTY OF INYO AND
NOBLE SOFTWARE GROUP, LLC
FOR THE PROVISION OF INDEPENDENT CONTRACTOR SERVICES**

WHEREAS, the County of Inyo (hereinafter referred to as "County") and
NOBLE SOFTWARE GROUP, LLC, of Redding, California
(hereinafter referred to as "Contractor"), have entered into an Agreement for the Provision of Independent
Contractor Services dated October 12, 2015, on County of Inyo Standard
Contract No. 15078, for the term from October 12, 2015 to June 30, 2016.

WHEREAS, County and Contractor do desire and consent to amend such Agreement as set forth
below;

WHEREAS, such Agreement provides that it may be modified, amended, changed, added to, or
subtracted from, by the mutual consent of the parties thereto, if such amendment or change is in written
form, and executed with the same formalities as such Agreement, and attached to the original Agreement
to maintain continuity.

County and Contractor hereby amend such Agreement as follows:

The parties have previously amended such agreement four times to extend the contract term and now wish to amend the
Agreement and extend the term from July 1, 2021 to June 30, 2022 with the same cost \$5,719 for the annual hosting fee (up to
16 Users) and \$800 for quality assurance (IRR Site Access, 8 Users)

The parties would like to amend the Agreement to reflect the following changes:

Remove Section 23 - Limitation of Liability

Add a Section 22.5 the following: Inyo County, its officers, officials, employees, and volunteers are covered as additional insureds
on the general liability policy with respect to liability arising out of work or operations performed by or on behalf of the
Contractor including materials, parts, or equipment furnished in connection with such work or operations.

The effective date of this Amendment to the Agreement is July 1, 2021.

All the other terms and conditions of the Agreement are unchanged and remain the same.

AMENDMENT NUMBER SIX (6) TO
AGREEMENT BETWEEN THE COUNTY OF INYO AND
NOBLE SOFTWARE GROUP, LLC
FOR THE PROVISION OF INDEPENDENT CONTRACTOR SERVICES

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS
____ DAY OF _____, _____.

COUNTY OF INYO

By: _____

Dated: _____

CONTRACTOR

By:  _____

Signature

Aaron Preston, CEO
Type or Print

Dated: 5/3/21

APPROVED AS TO FORM AND LEGALITY:



County Counsel

APPROVED AS TO ACCOUNTING FORM:



County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:



Personnel Services

APPROVED AS TO RISK ASSESSMENT:



County Risk Manager



County of Inyo



Health & Human Services - EMCC

DEPARTMENTAL - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Marilyn Mann

SUBJECT: Presentation of the Annual EMS Provider of the Year award

RECOMMENDED ACTION:

Request Board: A) approve a proclamation titled: "Proclamation of the Board of Supervisors, County of Inyo, Honoring All Inyo County Emergency Medical Services (EMS) Providers and Bri Chappell-McGovern as Inyo County 2021 EMS Co-Providers of the Year"; and B) present the proclamation to the EMS System representatives and Bri Chappell-McGovern.

SUMMARY/JUSTIFICATION:

The Emergency Medical Care Committee (EMCC) is comprised of representatives from local hospitals and EMS providers throughout the County. In 1999, the Annual EMS Provider of the Year award was created to honor local emergency medical providers, in the hope that through the establishment of this prestigious award people will be encouraged to become local EMT providers and/or serve provide other emergency medical services.

This last year has been unique, as our EMS community adjusted their response to medical emergencies during the COVID-19 pandemic. The EMCC recognized the unique challenges that had to be met by each EMS provider during a very difficult year. They also recognized the behind-the-scenes support provided by one of their County partners to ensure that EMS providers had the training, resources, and support needed to ensure the health and well-being of EMS responders during the pandemic.

The committee, when reviewing two nominations – one for Bri Chappell- McGovern and the other for all Inyo County EMS providers – decided to recognize both the behind-the-scenes EMS support as well as the EMS providers themselves.

During this last year, many of our EMS providers were faced with some unique challenges. Each provider had emergency responses that the committee wish to highlight to your Board and to the community:

- Olancha EMS dealt with multiple accident responses with fatalities and severe injuries. These types of responses can take an emotional toll, yet the team continued to ensure EMS needs were met despite the emotional impact.
- Lone Pine EMS facilitated multiple transports of COVID-19 positive patients to Northern Inyo Hospital, ensuring that patients were able to receive the care needed. The physical and emotional stress involved in caring for these patients is significant, especially when many are neighbors and friends. Lone Pine also responded to the car accident that burned the Mount Whitney hotel and their EMTs and Deputy Atkins with the

Sheriff's Department were heroic in their efforts to care for the accident victim.

- Independence EMS engaged in a rescue from Onion Valley area, carrying the accident victim out of the area for over a mile.
- Big Pine EMS remained calm and collected as they were dispatched to care for and transport multiple, separate COVID-19 patients who were severely ill. When a homebound COVID-19 patient was unable to get oxygen through the medical oxygen provider, Big Pine found and delivered oxygen to the patient.
- Bishop Fire helped fill the gap by providing back-up support to EMS calls when Symon's was unavailable.
- Symons Ambulance cared for and transported multiple critical COVID-19 patients during the outbreak at the Bishop Care Center.
- REACH/Sierra LifeFlight spent multiple hours providing air transportation in a pressurized encapsulated tube with COVID-19 patients who were in critical condition and demanded multiple services such as pumps, drips and breathing tubes.
- Southern Inyo Fire Protection District and National Parks Service EMS providers responded to accidents and calls in isolated and remote areas and faced the unique challenge of having to use PPE during months where the temperatures soared above 100 degrees.
- Aspendell/Southfork EMS responded to and cared for critically injured patients from two separate motor vehicle accidents.
- Bishop Police Department were first on the scene on more than one occasion and were able to administer Narcan to several individuals who had overdosed on opiates.
- Search and Rescue spent countless hours caring for patients at extreme altitude and weather conditions, even overnight.
- Northern Inyo Hospital (NIH) and Southern Inyo Hospital (SIH) were both instrumental in ensuring that residents received the care they needed when they needed it. NIH managed multiple COVID-19 patient care situations, especially during the outbreak at the long-term care facility in Bishop and SIH managed an outbreak at its long-term care facility, taking proactive steps to contain and mitigate the impact on residents and staff.

All of these providers served their communities with care, compassion and courage. They donned their PPE to ensure safety, cared for the injured and ill, and spent time after each call to clean and disinfect equipment. Their dedication is to be commended.

At its meeting in April 2021, EMCC selected all Inyo County Emergency Medical Service providers and Bri Chappell-McGovern to be recognized as the 2021 EMS Co-Providers of the Year. It is a great pleasure to recommend that your Board approve the proclamation and present the 2021 EMS Co-Providers of the Year award to the representatives present from all emergency medical service providers.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

N/A

OTHER AGENCY INVOLVEMENT:

The Emergency Medical Care Committee comprised of representation from local hospitals and EMS providers.

FINANCING:

There is no fiscal impact associated with this action.

ATTACHMENTS:

1. EMS Providers of the Year 2021
2. EMS Providers of the Year 2021 - Presentation Version

APPROVALS:

Melissa Best-Baker
Darcy Ellis
Marilyn Mann

Created/Initiated - 5/5/2021
Approved - 5/5/2021
Final Approval - 5/5/2021

**A PROCLAMATION OF THE BOARD OF SUPERVISORS, COUNTY OF INYO,
STATE OF CALIFORNIA, HONORING
ALL INYO COUNTY EMS PROVIDERS AND BRI CHAPPELL-McGOVERN
AS INYO COUNTY 2021 EMS CO-PROVIDERS OF THE YEAR**

Whereas, the Inyo County Emergency Medical Care Committee, dedicated to the preservation and improvement of the local EMS program throughout Inyo County, created the Annual EMS Provider of the Year Award; and

Whereas, the Inyo County Board of Supervisors strongly supports the efforts of its EMS providers throughout Inyo County and is pleased to join with the other members of our Community in honoring the brave men and women who volunteer their time to help keep their loved ones, friends, neighbors, and our visitors safe in times of emergencies; and

Whereas, EMS providers throughout Inyo County worked diligently throughout the COVID-19 pandemic to ensure continuity of medical services under extremely difficult circumstances; and

Whereas, EMS providers demonstrated bravery and service while responding to multiple horrific crashes, as well as to homes of friends and neighbors suffering from COVID-19, provided ground and air transportation while managing critical care needs, and stood at the ready, night and day, to ensure Inyo County residents were cared for when needed; and

Whereas, Bri Chappell-McGovern, as a Health and Human Services Disaster Preparedness Prevention Specialist, provided pre-pandemic training and support to the EMS community, including releasing infectious disease quick guides to all fire departments for use in ambulances when determining the type of PPE (Personal Protective Equipment) to use for types of calls; and

Whereas, Bri Chappell-McGovern, as part of the Medical Health Operational Area Coordinator (MHOAC), proactively and tenaciously helped procure PPE from state and regional partners ensuring that masks, gloves, gowns and other necessary items were available to EMS providers; and

Whereas, Bri Chappell-McGovern continued supporting the EMS community with PPE training, technical guidance regarding disinfection and related pandemic issues, and helped ensure all EMS providers and other medical first responders had access to vaccinations as soon as they became available; and

Whereas, these efforts contributed to the EMS providers being better able to respond safely to medical emergencies during the pandemic;

Now, Therefore, Be It Proclaimed, this 18th day of May, 2021, that the Inyo County Board of Supervisors in recognition of the dedicated service EMS Providers and Bri McGovern-Chappell have given to the residents of Inyo County, is proud to join with the Emergency Medical Care Committee in honoring Inyo County EMS Providers and Bri Chappell-McGovern as the Inyo County 2021 EMS Co-Providers of the Year; extends its congratulations, heartfelt appreciation and thanks to EMS Providers and Bri McGovern-Chappell for their dedication and personal commitment to the citizens of Inyo County; and commends them on being shining examples of what it means to be an EMS Provider.



C O U N T Y O F

Inyo

Proclamation

**A PROCLAMATION OF THE BOARD OF SUPERVISORS, COUNTY OF INYO,
STATE OF CALIFORNIA, HONORING ALL INYO COUNTY EMS PROVIDERS
AND BRI CHAPPELL-McGOVERN
AS INYO COUNTY 2021 EMS CO-PROVIDERS OF THE YEAR**

Whereas, the Inyo County Emergency Medical Care Committee, dedicated to the preservation and improvement of the local EMS program throughout Inyo County, created the Annual EMS Provider of the Year Award; and

Whereas, the Inyo County Board of Supervisors strongly supports the efforts of its EMS providers throughout Inyo County and is pleased to join with the other members of our Community in honoring the brave men and women who volunteer their time to help keep their loved ones, friends, neighbors, and our visitors safe in times of emergencies; and

Whereas, EMS providers throughout Inyo County worked diligently throughout the COVID-19 pandemic to ensure continuity of medical services under extremely difficult circumstances; and

Whereas, EMS providers demonstrated bravery and service while responding to multiple horrific crashes, as well as to homes of friends and neighbors suffering from COVID-19, provided ground and air transportation while managing critical care needs, and stood at the ready, night and day, to ensure Inyo County residents were cared for when needed; and

Whereas, Bri Chappell-McGovern, as a Health and Human Services Disaster Preparedness Prevention Specialist, provided pre-pandemic training and support to the EMS community, including releasing infectious disease quick guides to all fire departments for use in ambulances when determining the type of PPE (Personal Protective Equipment) to use for types of calls; and

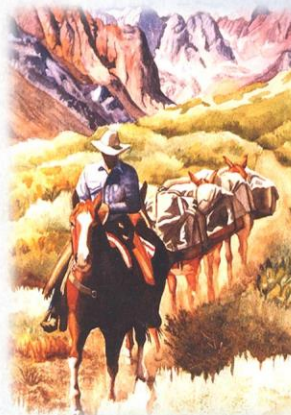
Whereas, Bri Chappell-McGovern, as part of the Medical Health Operational Area Coordinator (MHOAC), proactively and tenaciously helped procure PPE from state and regional partners ensuring that masks, gloves, gowns and other necessary items were available to EMS providers; and

Whereas, Bri Chappell-McGovern continued supporting the EMS community with PPE training, technical guidance regarding disinfection and related pandemic issues, and helped ensure all EMS providers and other medical first responders had access to vaccinations as soon as they became available; and

Whereas, these efforts contributed to the EMS providers being better able to respond safely to medical emergencies during the pandemic.

Now, Therefore, Be It Proclaimed, this 18th day of May, 2021, that the Inyo County Board of Supervisors in recognition of the dedicated service EMS Providers and Bri McGovern-Chappell have given to the residents of Inyo County, proudly joins the Emergency Medical Care Committee in honoring Inyo County EMS Providers and Bri Chappell-McGovern as the Inyo County 2021 EMS Co-Providers of the Year; extends its congratulations, heartfelt appreciation and thanks to EMS Providers and Bri McGovern-Chappell for their dedication and personal commitment to the citizens of Inyo County; and commends them on being shining examples of what it means to be an EMS Provider.

Chairperson Jeff Griffiths, District 2





County of Inyo



Health & Human Services - Behavioral Health

DEPARTMENTAL - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Lucy Vincent

SUBJECT: Proclamation declaring May 2021 as Mental Health Matters Month

RECOMMENDED ACTION:

Request your Board approve a proclamation declaring May 2021 as Mental Health Matters Month in Inyo County.

SUMMARY/JUSTIFICATION:

The attached proclamation recognizes May 2021 as Mental Health Matters Month in Inyo County, a month focused on enhancing public awareness and dispel the stigma surrounding mental health. Half of the population will experience some type of mental health challenge over the course of a lifetime; and Mental health challenges are one of the most common health conditions in California, affecting one out of six adults and impacting both the person experiencing mental health challenges and those persons who care and love the person facing the challenge. Additionally, one out of every twenty-four Californians with a serious mental illness have difficulty functioning in everyday life and if left untreated, have life expectancies 25 years shorter than the general population.

Every day, millions of people face stigma related to mental health and may feel isolated and alone, going years before receiving any help. Recovery can and does happen, and all Californians should know that support and help is available regardless of any individual's situation. Creating a community where everyone feels comfortable reaching out for the support they deserve is crucial; and access to support and ending the stigma is of paramount importance.

Inyo County Health and Human Services Behavioral Health is respectfully requesting approval of the attached proclamation declaring May 2021 as Mental Health Matters Month in Inyo County to enhance public awareness of mental health to help end the stigma associated with mental health issues.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose to not to adopt this resolution, which would mean that May 2021 would not be declared as Mental Health Matters Month countywide.

OTHER AGENCY INVOLVEMENT:

Mental Health and Substance Use Disorders are part of the Behavioral Health Division. Behavioral Health works as part of the larger HHS Department as well as with the schools, local hospitals and primary care agencies, law enforcement, community based organizations, probation and the courts.

FINANCING:

No funding is involved with this proclamation.

ATTACHMENTS:

1. Mental Health Matters Month 2021 Prolamation

APPROVALS:

Lucy Vincent
Darcy Ellis
Marilyn Mann

Created/Initiated - 5/12/2021
Approved - 5/12/2021
Final Approval - 5/12/2021



**PROCLAMATION
OF THE BOARD OF SUPERVISORS,
COUNTY OF INYO, STATE OF CALIFORNIA
DECLARING MAY 2021 AS MENTAL HEALTH
MATTERS MONTH**



WHEREAS, half of the population will experience some type of mental health challenge over the course of a lifetime; and

WHEREAS, mental health challenges are one of the most common health conditions in California, affecting one out of six adults and impactingⁱ both the person experiencing mental health challenges and those persons who care and love the person facing the challenge; and

WHEREAS, one out of every twenty-four Californian's with a serious mental illness have difficulty functioning in everyday life and if left untreated, have life expectancies 25 years shorter than the general population;ⁱⁱ and

WHEREAS, every day, millions of people face stigma related to mental health and may feel isolated and alone, going years before receiving any help; and

WHEREAS, recovery can and does happen, and all Californians should know that support and help is available regardless of any individual's situation; and

WHEREAS, creating a community where everyone feels comfortable reaching out for the support they deserve is crucial to ending the stigma around mental health; and

WHEREAS, access to support and ending the stigma is of paramount importance.

NOW, THEREFORE, BE IT PROCLAIMED that the Inyo County Board of Supervisors declares May 2021 as Mental Health Matters Month in Inyo County to enhance public awareness of mental health to help end the stigma.

APPROVED AND ADOPTED this 18th day of May 2021, by the Inyo County Board of Supervisors.

Jeff Griffiths,
Chairperson, County of Inyo Board of Supervisors

Attest: CLINT C. QUILTER
Clerk of the Board

By: _____
Assistant Clerk of the Board

ⁱ *Mental Health in California: For Too Many, Care Not There. California Health Care Foundation, 2018, Mental Health in California: For Too Many, Care Not There.*

ⁱⁱ *"Breakdown: California's Mental Health System, Explained." CalMatters, 30 Apr. 2019, calmatters.org/explainers/breakdown-californias-mental-health-system-explained/.*



County of Inyo



Board of Supervisors

DEPARTMENTAL - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Supervisor Jennifer Roeser

SUBJECT: Letter to Caltrans Supporting Pedestrian Safety

RECOMMENDED ACTION:

Request Board consider and approve a letter requesting Caltrans prioritize pedestrian safety when considering features to include in the Manzanar and Fish Springs pavement projects.

SUMMARY/JUSTIFICATION:

As long as most of us can remember, residents and visitors have rightfully complained about the speed and recklessness of traffic on U.S. Highway 395 through our small communities. It is not uncommon for pedestrians to experience "near-misses" with speeding vehicles in crosswalks, or to find it near-impossible to even attempt safely crossing U.S. 395, which doubles as Main Street through Olancho, Lone Pine, Independence, Big Pine and Bishop. The widespread perception among residents seems to be that the problem is only getting worse, as more and more vehicles are utilizing U.S. Highway 395 to reach vacation destinations. Similar sentiment was shared by members of the Local Transportation Commission at their last meeting.

Caltrans' upcoming SHOPP-funded "Complete Street" projects - the Manzanar and Fish Springs pavement projects - come with the opportunity for the public to provide suggestions and feedback on features that should be added to improve pedestrian safety and slow traffic as it moves through our towns. I personally have spoken with residents of Big Pine and Independence over the past two weeks (and received emails and calls from individuals in Bishop, Lone Pine, and Olancho as well) and the danger posed to pedestrians appears to be as big a concern as ever. While these individuals have shared their general concerns and offered anecdotal evidence of the hazard that exists, many are reluctant to provide official comment to Caltrans for various reasons, whether it be a lack of time or intimidation at the process.

As such, I have drafted a letter to Caltrans District 9 that not only expresses the wishes of this Board that both projects place a high priority on pedestrian safety, but also includes the comments, concerns, and suggestions I have gathered from constituents - including ideas for "calming" the flow of traffic and areas considered especially troublesome.

With appreciation to Caltrans District 9 for the opportunity, I recommend we send the letter from the Board, with citizen comments attached.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Our Board could choose to edit the letter, or not send it at all. The latter option is not recommended.

OTHER AGENCY INVOLVEMENT:

Caltrans District 9
Local Transportation Commission

FINANCING:

N/A

ATTACHMENTS:

1. Board of Supervisors Letter on SHOPP Projects
2. Comments Received from Residents of Big Pine and Independence

APPROVALS:

Darcy Ellis
Jennifer Roeser

Created/Initiated - 5/13/2021
Final Approval - 5/13/2021



EL CAMINO SIERRA

BOARD OF SUPERVISORS COUNTY OF INYO

P. O. BOX N • INDEPENDENCE, CALIFORNIA 93526
TELEPHONE (760) 878-0373
e-mail: dellis@inyocounty.us

MEMBERS OF THE BOARD
DAN TOTTEROH
JEFF GRIFFITHS
RICK PUCCI
JENNIFER ROESER
MATT KINGSLEY

CLINT G. QUILTER
Clerk of the Board

DARCY ELLIS
Assistant Clerk of the Board

May 18, 2021

Ryan Dermody, Director
Department of Transportation, District 9
500 S. Main St., Bishop, CA 93514
ryan.dermody@dot.ca.gov

Dear Director Dermody:

Recently, at its May 4th meeting, the Inyo County Board of Supervisors received a presentation from Caltrans planners and engineers regarding the “SHOPP”-funded Manzanar and Fish Springs Pavement Projects. A similar presentation was made to the Inyo County Local Transportation Commission at its April 21st meeting.

These Complete Streets projects provide a unique opportunity to address an issue of ongoing and long-term concern of the residents of Inyo County. As elected representatives, the safety of our residents is of the highest concern, and few things have come to our attention more than the issue of pedestrian crossings and traffic interactions on U.S. Highway 395 as it passes through communities of the Owens Valley. As you know, Highway 395 essentially serves as the “main street” of our towns and involves a multitude of interactions for our residents – from accessing businesses or going to work, to children coming to and going from school. The speed at which northbound and southbound traffic travels through our communities – and the disregard of sidewalks by these drivers – is a cause for great concern. *(Attached please find a compilation of anecdotal comments from Big Pine and Independence residents, gathered through informal inquiry by their District 4 Supervisor.)*

For this reason, we are greatly encouraged and appreciative for the opportunity to provide comments during the environmental planning stage as to the essential need for pedestrian safety enhancement and traffic calming features in Big Pine and Independence. We encourage design engineers to consider the features that will provide the greatest opportunity for safety as residents and visitors interact on U.S. Highway 395 as it travels through these communities. We also ask that you take into consideration the attached comments from residents in District 4.

We look forward to any upcoming opportunities to address the need for safety or design features in all of our County communities.

Thank you,

Jeff Griffiths, Chairperson
Inyo County Board of Supervisors

COMMENTS RECEIVED FROM RESIDENTS OF BIG PINE AND INDEPENDENCE

INDEPENDENCE

- Overriding comment: Stoplight wanted in Independence, most likely at Market St.
- Three crosswalks in town: Wall St., Market St., and Kearsarge St. – each one with a bulb-out
- While bicycle-friendly accommodations might be welcomed, there were no direct comments requesting improvements for bicycle access. There was one comment suggesting that a bike path from Manzanar to the Eastern California Museum would be nice.
- There was considerable concern expressed from a number of residents about ADA access via the Kearsarge crosswalk. It appears there is a travel pattern there experienced by some wheelchair accessible residents who have difficulty crossing the Highway.
- Many residents (over 20) expressed concerns about school children crossing at Kearsarge and Wall St., heading east to school from the western side of Independence. It is interesting to note that most comments mentioned these two crosswalks and not the crosswalk at Market St.
- Pedestrian activated crossing light at Market St. – this did not come up as often as a stoplight, however it might be the next best option. Similar to the crossing light at Crocker in Big Pine.
- High Visibility crosswalks have been mentioned by a number of people as a possible tool to “calm” traffic at greater rates, short of a stoplight.
- Yield lines came up in one conversation
- One resident wants to see a pedestrian bridge at the crosswalk at Wall St. While this may not be feasible, it is interesting to note there is significant traffic here from people crossing to go to Dehy Park. This may be worth noting to engineers as they consider project features.
- Have not received any comments related to unmet needs for public transit stops.
- Businesses are concerned with parking, and what might be done to accommodate truck parking. Inyo County has a larger need for a truck stop, but currently trucks are parking in town on side streets. What might be done to accommodate that parking immediately south of town? A large pullout along the highway?
- There is considerable interest in “bulb-outs” at either of end of town as “entry points” to be used to add additional aesthetic features such as trees or gateway signs. Understanding that funds would need to be obtained from outside sources for aesthetic features, it would be appreciated if that concept would be considered during the design phase.

BIG PINE

- With the installation of the user activated crossing light at Crocker, a huge step has been taken in the right direction.
- The Veterans ADA sidewalk is a huge priority for the community: a crossing at Baker Creek, west to east, then an ADA path to the south side entrance of Glacier View Campground.

- ADA improvements will hopefully be considered at a crosswalk at Baker Creek Rd.
- Baker Creek is really the entrance to town – it would be the best place to begin to slow/calm traffic, especially given the increased pedestrian traffic at that point.
- Transit on 395: Trucks leave the truck filling area at the Shell station, Crocker Ave., to then enter traffic on 395 and often due to view limitations, pedestrians in the crosswalk can be missed.
- Crosswalk at Blake/Bartell is just north of a curve and traffic is not slowing down as it comes around the curve. The crosswalk is critical as an alert to vehicles coming into town and slowing incoming northbound traffic. The problem is that that pedestrians are in that crosswalk as that is occurring (or not). This is a critical crosswalk. Tribal residents use this to go back and forth to services, residential area to tribal headquarters, children crossing from residences to go to school, etc.
- Some residents have noted that a crosswalk was taken out at Dewey St. Perhaps enhancing the crosswalk at Walnut can be further boosted to calm/slow traffic. High Visibility and /or yield lines might be considered here.
- Bulb-outs at Walnut St. and Crocker
- There is a considerable amount of traffic parking at the corner of Baker Creek and 395, particularly to access the Copper Top BBQ. From a traffic standpoint this is a difficult location – with a poor view coming southbound on 395 into town.
- Striping is mentioned in the Story-map. Perhaps 3D type features or “bumps” that give the appearance of speed bumps would be a helpful feature to visually communicate that drivers are entering a community area.
- Residents and the American Legion ask that the flag holder “holes” on the sidewalk be retained in any upgrades.

Overwhelmingly, residents of Big Pine and Independence have a growing concern about speeding traffic through their communities. Many residents don't really have specific suggestions or comments regarding safety features, bicycle access or ADA accommodation. However, there is a strong general consensus that traffic is going through town faster than in years past and in increasing incidences. In part this is likely due to the fact that in last decade traffic appears to have increased dramatically so it is likely the perception is that the traffic is also going faster.



County of Inyo



Health & Human Services - Health/Prevention

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Jenna Rhoads

SUBJECT: An extension on the Agreement between County of Inyo and CDPH, providing cost-reimbursable compensation to the Local Health Department as part of the ELC CARES Plan which is expanded by the Paycheck Protection Program and Health Care Enhancement Act.

RECOMMENDED ACTION:

Request Board ratify and approve the expansion on the agreement and budget between the County of Inyo and California Department of Public Health, for the provision of services under the ELC CARES Federal Grant for funding in an amount not to exceed \$1,631,761 for the period of January 15, 2021 through July 31, 2023, contingent upon the Board's approval of future budgets; and authorize the HHS Director to sign.

SUMMARY/JUSTIFICATION:

The Department received formal notification from the California Department of Public Health (CDPH) in January 2021 of a grant award of \$1,631,761 for COVID-19 ELC (Epidemiology Laboratory Capacity) Enhancing Detection Funding. The funding is intended to provide critical resources to local health departments to support a wide-range of COVID-19/SARS-CoV-2 testing and epidemiologic surveillance related activities. The funding expands on prior COVID-19 awards (ELC CARES and ELC Community-based Surveillance) and is intended to build upon current investments and to better address our response to COVID-19 through July 2023, as the original ELC funding awarded in 2020 was for the period ending June, 2022.

Inyo County is being allocated funding to address local needs and has identified specific staffing and/or contracting options needed to meet our County goals. The following is a summary of the strategies and staffing needs outlined in the plan submitted to CDPH by the County of Inyo.

Strategy 1 - Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity

Building the Department's workforce capacity to support the management of the COVID-19 related activities is critical. The pandemic continues to have a significant workload impact on our small Public Health office, which has been managing the ever-changing COVID-19 environment, while still working to meet competing needs of other public health programs in the division. The following staffing needs were identified under this strategy:

A. Train and hire staff to improve laboratory workforce ability to address issues around laboratory safety, quality management, inventory management, specimen management, diagnostic and surveillance testing and reporting

results.

- B. Build expertise for healthcare and community outbreak response and infection prevention and control (IPC) among local health departments.
- C. Train and hire staff to improve the capacities of the epidemiology and informatics workforce to effectively conduct surveillance and response of COVID-19 (including case investigation and contact tracing) and other emerging infections and conditions of public health significance. This should include staff who can address unique cultural needs of those put at higher risk for COVID-19.
- D. Build expertise to support management of the COVID-19 related activities within the jurisdiction and the integrate into the broader ELC portfolio of activities (e.g., additional leadership, program and project managers, budget staff, etc.).
- E. Increase capacity for timely data management, analysis, and reporting for COVID-19 and other emerging coronavirus and other infections and conditions of public health significance.

Strategy 2 - Strengthen Laboratory Testing

- A. Establish or expand capacity to quickly, accurately and safely test for SARS-CoV-2/COVID-19 and build infectious disease preparedness for future coronavirus and other events involving other pathogens with potential for broad community spread.
- B. Enhance laboratory testing capacity for SARS-CoV-2/COVID-19 outside of public health laboratories
- C. Enhance data management and analytic capacity in public health laboratories to help improve efficiencies in operations, management, testing, and data sharing.

Strategy 3 – No Funding

Strategy 4 - Improve Surveillance and Reporting of Electronic Health Data

Improving our local epidemiologic capacity to ensure effective surveillance; data reporting and analysis; and to lead local disease prevention and mitigation efforts is a key goal identified under this strategy. Milestones identified to meet this goal include:

- A. Establish complete, up-to-date, timely, automated reporting of morbidity and mortality to CDC and others due to COVID-19 and other coronavirus and other emerging infections which impact conditions of public health significance, with required associated data fields in a machine readable format.
- B. Establish additional and on-going surveillance methods (e.g. sentinel surveillance) for COVID-19 and other conditions of public health significance.
- C. Establish complete, up-to-date, timely, automated reporting of individual-level data through electronic case reporting to CDC and others in a machine-readable format (ensuring LHD have access to data that is reported).
- D. Improve understanding of capacity, resources, and patient impact at healthcare facilities through electronic reporting.
- E. Enhance systems for flexible data collection, reporting, analysis, and visualization.
- F. Establish or improve systems to ensure complete, accurate and immediate (within 24 hrs) data transmission to a system and open website available to local health officials and the public by county and zip code, that allows for automated transmission of data to the CDC in a machine readable format.

Strategy 5 - Use Laboratory Data to Enhance Investigation, Response and Prevention

Improving our clinical capacity to provide more robust infection prevention outreach and education, as well as infection prevention technical assistance and oversight, particularly in high risk residential settings is critical. Additionally, ensuring robust contact tracing is occurring in order to promote containment is critical. It is important to coordinate these efforts with local tribal entities and health care providers. To address this strategy the Department proposes the following:

- A. Use laboratory data to initiate and conduct case investigation and conduct contact tracing and follow up, and implement containment measures.
- B. Identify cases and exposure to COVID-19 in high-risk settings or within vulnerable populations at increased risk of severe illness or death to target mitigation strategies and referral for therapies (for example, monoclonal antibodies) to prevent hospitalization.

C. Implement prevention strategies in high-risk settings or within vulnerable populations (including tribal nations) including proactive monitoring for asymptomatic case detection.

Strategy 6 - Coordinate and Engage with Partners

Coordination of our response efforts with local health care partners and residential facilities where our most vulnerable population resides will be supported, in part, by strengthening our staff resource capacity with the positions outlined in the previous strategies. Our primary goals in this strategy include enhancing our capacity for testing and infection control and prevention of COVID-19/SARS-CoV-2. In addition to strengthening our staff resource capacity, the Department proposes to:

- A. Partner with LHDs to establish or enhance testing for COVID-19/SARS-CoV-2.
- B. Partner with local, regional, or national organizations or academic institutions to enhance capacity for infection control and prevention of COVID-19/SARS-CoV-2.

The staffing changes and or additions summarized above include the following positions:

- Extend the term limit for the COVID-19 Program & Grant Manager, the COVID-19 Response Coordinator, and the two Infection Preventionists through June 30, 2023.
- Approve a COVID-19 Response Specialist job description and reclassify the two COVID-19 Case Investigators to COVID-19 Response Specialists at the same range and extend the term limit through June 30, 2023.
- Add a term-limited Administrative Analyst I/II to provide administrative support as required by the ELC grant through June 30, 2023.
- Approve a Disaster Program Manager job description and establish a term-limited Disaster Program Manager through June 30, 2023.
- Add a term-limited Prevention Specialist through June 30, 2023 to support the prevention education efforts specific to the pandemic.

The Department's Public Health division is responsible for not only our local response to the pandemic, but also for ongoing communicable disease surveillance and management, childhood immunization services, pregnancy testing and emergency contraception, flu vaccines, Tb testing, and other maternal and child health programming, as well as providing case management services for programs like California Children's Services and CARES HIV programming. The request for term-limited contract positions will allow for us to enhance our COVID-19 response through more robust and focused team efforts, as well as ensure the continuity of other critical public health services.

The attached budget is the first draft that has been submitted to CDPH and may change if not approved by CDPH. The Department respectfully requests your Board ratify and approve the expansion on the agreement and budget and approve Marilyn Mann to sign the agreement.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose to deny this request resulting in the forfeiture of further grant funding and no extension of the agreement, extension of position terms, and further hiring.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

Funding for this contract is from Federal Paycheck Protection Program and Health Care Enhancement Act of

2020 funds. This funding will be deposited in the ELC #2 Budget (610390) to cover allowed expenses. No County General Funds.

ATTACHMENTS:

1. Inyo ELC Expansion (ELCx) Spend Plan
2. Inyo ELC Expansion (ELCx) Updated Work Plan

APPROVALS:

Jenna Rhoads	Created/Initiated - 4/26/2021
Jenna Rhoads	Approved - 4/27/2021
Darcy Ellis	Approved - 4/27/2021
Jenna Rhoads	Approved - 5/12/2021
Marshall Rudolph	Approved - 5/12/2021
Marilyn Mann	Approved - 5/12/2021
Melissa Best-Baker	Approved - 5/13/2021
Amy Shepherd	Approved - 5/13/2021
Marilyn Mann	Final Approval - 5/13/2021

COVID-19 ELC Enhancing Detection Expansion Spend Plan - Attachment #2

Spend Plan Instructions

Personnel	
Position Title	Please include the title of the position within this cell. If you know who the incumbent is, please also include their name. If unknown, please indicate TBD or Vacant.
Annual Salary	The annual salary should be the employee's true annual salary regardless of their FTE percentage and the number of months they will work on the ELC Expansion grant.
Budgeted Months	Please indicate the number of months the employee is projected to work on the ELC Expansion grant. The term of the grant is January 15, 2020 through July 31, 2023 which is 30.5 months.
FTE %	The FTE % will auto-populate based on the number of months the employee is working on the ELC Expansion grant.
Total Salary	The Total Salary will auto-populate based on the Annual Salary and FTE % the employee is working on the ELC Expansion grant.
Benefit Rate	Please indicate the percentage Benefit Rate for each position.
Total Benefits	The Total Benefits will auto-populate based on the Total Salary and Benefit Rate % for the employee.
Combined Salary and Benefits	The Combined Salary and Benefits will auto-populate based on the Total Salary + Total Benefits.
Supplies	
	General office supplies may be shown by an estimated amount per month times the number of months in this budget category. Major supply items (<\$5,000) should be justified and related to specific program objectives and personnel. Provide justification and relate it to specific program objectives.
Travel	
	Provide details of what the travel is intended to accomplish. (e.g., advisory committees, review panels, etc.). Include details such as airfare, mileage, hotel, per diem, etc. Provide justification for both in-state and out-of-state travel.
Equipment	

Useful life of more than one year AND a cost of \geq \$5,000 per unit. Consider maintenance costs in budget. Provide justification which includes the use and relationship to the specific program objectives.

Other

Contains items not included in previous budget categories. Provide justification which includes the use and relationship to the specific program objectives. Give unit cost and quantities when applicable.

Subcontracts:

Include the Subcontractor name(s) if known or you can put TBD; and you will also need to provide a brief description of the work they will perform. If possible, please tie your Subcontractors to the Activity within your Workplan.

Total Direct Costs

Direct Costs include:

Combined total of Personnel, Supplies, Travel, Equipment, Other, and Subcontracts. Should your Agency require a formula for Modified Direct Costs, please reach out to the ELC Mailbox (CDPHELC@cdph.ca.gov) for assistance.

Indirect Cost

Please enter your Indirect Cost Rate (ICR) percentage within cell E104. Please enter the amount that your ICR should calculate from; this is normally Total Personnel or Total Direct Costs. Your Agency has an approved rate on file with CDPH. If you don't know your Agency's approved ICR, please reach out to the ELC Mailbox (CDPHELC@cdph.ca.gov) for assistance.

**COVID-19 ELC Enhancing Detection Expansion
Spend Plan**

County Name: Inyo County Health & Human Services

Position Title*	Annual Salary	Budgeted Months (1-30.5 Months)	FTE %	Total Salary	Benefit Rate	Total Benefits	Combined Salary and Benefits
Admin Analyst - TBD	\$ 59,910.00	26.00	85%	\$ 129,805.00	52.75%	\$ 68,473.18	\$ 198,278.18
Program & Grant Manager - Genoa Meneses	\$ 83,906.00	8.00	26%	\$ 55,937.33	42.38%	\$ 23,704.68	\$ 79,642.01
Response Coordinator - Tenaya Guccione	\$ 58,876.00	8.00	26%	\$ 39,250.67	52.50%	\$ 20,607.35	\$ 59,858.01
Infection Preventionists - Marissa Whitney	\$ 88,043.00	8.00	26%	\$ 58,695.33	41.74%	\$ 24,496.67	\$ 83,192.01
Infection Preventionists - TBD	\$ 88,043.00	8.00	26%	\$ 58,695.33	41.74%	\$ 24,496.67	\$ 83,192.01
Case Investigator - OT and Standby	\$ 50,000.00	8.00	26%	\$ 33,333.33	0.00%	\$ -	\$ 33,333.33
Response Specialist - Joselin Carranza	\$ 56,130.00	8.00	26%	\$ 37,420.00	55.05%	\$ 20,599.97	\$ 58,019.97
Response Specialist - Anna Ramos	\$ 56,130.00	8.00	26%	\$ 37,420.00	55.05%	\$ 20,599.97	\$ 58,019.97
Prevention Specialist- Jynx Frederick	\$ 54,895.00	24.00	79%	\$ 109,790.00	55.87%	\$ 61,341.98	\$ 171,131.98
Disaster Program Manager - TBD	\$ 83,906.00	26.00	85%	\$ 181,796.33	42.38%	\$ 77,040.20	\$ 258,836.53
Total Personnel				\$ 742,143.33		\$ 341,360.66	\$ 1,083,504.00
Supplies						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
Total Supplies							\$ -
Travel							
In-State						\$ -	
Out-of-State						\$ -	
						\$ -	
Total Travel							\$ -
Equipment							
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
Total Equipment							\$ -
Other							
Rent for Testing Site						\$ 44,000.00	
Marketing & Advertising						\$ 274,257.00	
						\$ -	
						\$ -	
						\$ -	
Total Other							\$ 318,257.00
Subcontracts:							
Graphic Design & Marketing Contractor						\$ 150,000.00	
CBO						\$ -	
Language Services Contractor						\$ 30,000.00	
Lab Testing						\$ 50,000.00	
						\$ -	
Total Subcontracts							\$ 230,000.00
Total Direct Costs							\$ 1,631,761.00
Indirect Cost (% of Total Personnel or Total Direct Costs)							
[enter description here]	\$ -		0%			\$ -	
Total Indirect							\$ -
TOTAL BUDGET							\$ 1,631,761.00

*Personnel supported with this funding should not duplicate efforts across other federal grants; exceed 1.0 FTE across all funding sources; and salary is kept below \$199,300 as required by the funder.

County Name:	Inyo County Health & Human Services
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Combined Strategy	Total Award
	\$ 1,631,761

Budget		1st Qu	
Budget Category	Budgeted Amount	January 15 - February 2021	March 2021
Salary	\$ 1,083,504		
Supplies	\$ -		
In State Travel	\$ -		
Out of State Travel	\$ -		
Equipment	\$ -		
Subcontracts	\$ 230,000		
Other costs	\$ 318,257		
Total Direct Costs	\$ 1,631,761	\$ -	\$ -
Total Indirect Costs	\$ -	\$ -	\$ -

	Budget	Expenditures	Balance
Totals	\$ 1,631,761	\$ -	\$ 1,631,761.00

Quarter		2nd Q	
April 2021	Y1.Q1 Total	May 2021	June 2021
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
	\$ -		
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

Year 1 Quarterly Expenditure Report

Quarter		3rd Quarter		
July 2021	Y1.Q2 Total	August 2021	September 2021	
	\$ -			
	\$ -			
	\$ -			
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Quarter		4th Q	
October 2021	Y1.Q3 Total	November 2021	December 2021
	\$ -		
	\$ -		
	\$ -		
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Quarter		1st Qu	
January 2022	Y1.Q4 Total	February 2022	March 2022
	\$ -		
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\$ -	\$ -	\$ -	\$ -

Quarter		2nd Q	
April 2022	Y2.Q1 Total	May 2022	June 2022
	\$ -		
	\$ -		
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Year 2 Quarterly Expenditure Report

Quarter		3rd Quarter		
July 2022	Y2.Q2 Total	August 2022	September 2022	
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Quarter		4th Q	
October 2022	Y2.Q3 Total	November 2022	December 2022
	\$ -		
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Quarter		1st Quarter	
January 2023	Y2.Q4 Total	February 2023	March 2023
	\$ -		
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	\$ -		
	\$ -		
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\$ -	\$ -	\$ -	\$ -

Year 3 Quarterly Expenditure Report

1st Quarter		2nd Quarter		
April 2023	Y3.Q1 Total	May 2023	June 2023	
	\$ -			
	\$ -			
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ter - Final		Final Closeout	Balance
July 2023	Y3.Q2 Total		
	\$ -	\$ -	\$ 1,083,504.00
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ 230,000.00
	\$ -	\$ -	\$ 318,257.00
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -

**EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC)
Local Health Jurisdiction (LHJ)
Workplan & Progress Report**

INSTRUCTIONS

1. The LHJ ELC Workplan is due on or before March 31, 2021 by COB

- a. The workplan should be emailed to CDPHELC@cdph.ca.gov
- b. Enter the name of the LHJ on the top of the page on each tab.

2. Progress reports are due quarterly.

- a. Progress reports are due quarterly following the due dates within your Allocation Letter.
- b. The progress report is entered on every tab of the spreadsheet beginning on Column E.
- c. The progress report should be emailed by the due date to CDPHELC@cdph.ca.gov.

3. Strategy Tabs

- a. There are 6 strategies in the CDC ELC grant.
- b. Please enter the name of the LHJ at the top of the page on each tab.
- c. Enter data into unshaded areas only.
- d. Each *Strategies Actions and Deliverables* must be addressed, but the LHJ can define other activities and add a milestone. If the *Strategies Actions and Deliverables* do not apply to the LHJ, please state "Not Applicable."

4. Health Equity Tab

- a. Please see Attachment #6 of your Direct Allocation Letter for instructions and guidance on updating your LHJ's Health Equity Investment Plan.

CDC - Epidemiology and Laboratory Capacity (ELC) Paycheck Protection Program and Health Care Enhancement Act of 2020

Local Health Jurisdiction Name:	Inyo County
Grant Number:	6 NUSOCK000539-01-10

Strategy 1 - Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity

Strategy 1 Actions and Deliverables:

- A. Train and hire staff to improve laboratory workforce ability to address issues around laboratory safety, accessioning, testing and reporting results.
- B. Build expertise for healthcare and community outbreak response and infection prevention and control (IPC) among local health departments.
- C. Train and hire staff to improve the capacities of the epidemiology and informatics workforce to effectively conduct surveillance and response of COVID-19 (including contact tracing) and other conditions of public health significance.
- D. Build expertise to support management of the COVID-19 related activities within the jurisdiction and the integrate into the broader ELC portfolio of activities (e.g., additional leadership, program and project managers, budget staff, etc.).
- E. Increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.

Strategy 1 - Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity	
Strategy 1 - Milestone 1	
Planned Activity <i>(Provide a title for this milestone)</i>	Improve the management capacity of the LHD in order to train, deploy and supervise staff, effectively lead disease prevention and mitigation interventions, and assess/report program outcomes.
Implementation Plan <i>(Bulleted items or brief sentences)</i>	<ul style="list-style-type: none"> *Hire one full time COVID-19 Program Manager (0.95FTE assigned under strategy 1) *Identify and assign appropriate training to ensure a well developed workforce. *Engage with local, regional, and state public health partners to identify, implement, and monitor strategies to mitigate COVID-19 transmission and vaccination efforts.
Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to perform this milestone with dedicated LHD staff. Much of the leadership, policy, and staff management support is currently provided by re-directed HHS staff.
Expected Achieve By Date <i>(Select from drop down)</i>	January 2021

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
N/A

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
<p>August 2020 - No Update. September 2020 - The job description for a full-time, term-limited (contract) COVID-19 Program Manager has been drafted and sent to the County of Inyo Board of Supervisors for review and approval. October 2020 - A strong emphasis in project/program management and grant work is desired. Upon board approval, the job listing will be posted to our HHS website and Indeed.com</p>

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
76% - 99%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
<p>November 2020 - After receiving feed-back and requested edits from our BOS, a job description has been approved. The job posting will be posted publicly on December 1, 2020 and stay public until enough qualified candidates have applied and the hiring committee (MM, AS, SJ) can review/consider final candidates. December 2020 - Candidate interviews were scheduled for 11/28/20. Final candidates were asked to submit a reference form on 12/30/20. January 2021 - A job offer was extended on 1/6/2021 to Genoa Meneses and she accepted; start date 1/11/2021. Genoa has been reviewing existing documents and data for Inyo County, engaging w/ local, regional, and state public health partners, to identify opportunities in the coming months regarding COVID-19 strategies. Training on current County and COVID-19 systems has begun.</p>

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
100%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
<p>February 2021 - Genoa M. completed all required new hire training for the County of Inyo, as well as training in CalConnect. She also worked on a POD plan and stood up the first Mass Vaccination Clinic in Bishop. March 2021 - Genoa has built quick relationships with local, regional and state public health and community partners to identify and implement various COVID-19 efforts. April 2021 - As Inyo County transitions to the TPA policies and process, Genoa continues to participate in new trainings and ensures other team members are cross-trained so that multiple people are able to support and execute plans as needed. She has also become the point of contact for the TPA, vaccine providers, and other local community partners regarding myCAvax, troubleshooting, clinic execution, and outreach.</p>

Strategy 1 - Milestone 2	Strategy 1: Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity	
	Planned Activity (Provide a title for this milestone)	Improve the LHD administrative support in order to assist with expenditure tracking, grant reporting, data collection and input, information dissemination, and other administrative tasks.
	Implementation Plan (Bulleted items or brief sentences)	*Hire one full time COVID-19 Office Technician III *Identify and assign appropriate training to ensure a well developed workforce. *Coordinate with LHD, fiscal, and partners to coordinate administrative activities within the public health division. **new title: COVID-19 Response Coordinator
	Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to perform this milestone with dedicated LHD staff. Much of the LHD administrative support is currently provided by re-directed HHS staff.
Expected Achieve By Date (select from drop down)	January 2021	

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
N/A

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
August 2020 - No update. September 2020 - The job description for a full-time, term-limited (contract) COVID-19 Office Technician II has been drafted and sent to the County of Inyo Board of Supervisors for review and approval. October 2020 - A strong emphasis in office administrative report as desired, greater background with data review/reporting, and team scheduling. Upon Board approval, the job listing will be posted to our HHS website and Indeed.com

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
76% - 99%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
November 2020 - After receiving feedback and requested edits from our HHS, a job description - new title: COVID-19 Response Coordinator - has been approved. The job posting will be posted publicly on December 1, 2020 and stay public until enough qualified candidates have applied and the hiring committee (MA, AS, SJ) can review/consider final candidates. December 2020 - Candidate interviews were scheduled for 12/29/20. Final candidates were asked to submit a reference form on 12/30/20. January 2021 - A job offer was extended on 1/8/2021 to Carolyn Jarvis and she accepted; start date 1/21/2021. Carolyn has been immersed in training on various COVID-19 support systems as well as overview training for administrative activities within HHS. Transition training to continue into early February.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
51% - 75%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
February 2021 - After facing challenges learning the various COVID-19 systems in place and going through remedial training, it was determined that Carolyn Jarvis was not a good fit for the COVID-19 Response Coordinator role. She was dismissed during her probation period. The Inyo team pulled the list of qualified candidates from the first round of interviews, and requested a series of assessments be completed. March 2021 - One candidate excelled in the assessments that were designed to identify if someone was able to learn new systems, process data, and accurately report information. The candidate was extended an offer on March 3rd and began working on March 4, 2021. Her first 14 days were detailed in a new hire itinerary that outlined internal and external training requirements and job shadowing. April 2021 - Tenaya has finished her training and has started transitioning into her role in order to release re-directed HHS staff.

Strategy 1 - Milestone 3	Strategy 1: Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity	
	Planned Activity (Provide a title for this milestone)	n/a
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone?	
Expected Achieve By Date (select from drop down)		

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 1 - Milestone 4	Strategy 1: Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity	
	Planned Activity (Provide a title for this milestone)	n/a
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone?	
Expected Achieve By Date (select from drop down)		

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 1 - Milestone 5	Strategy 1: Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity	
	Planned Activity (Provide a title for this milestone)	n/a
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone?	
Expected Achieve By Date (select from drop down)		

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

CDC - Epidemiology and Laboratory Capacity (ELC) Expansion Coronavirus Response and Relief Supplemental Appropriations Act, 2021

Local Health Jurisdiction Name:	Inyo County
Grant Number:	6 NU50CK000539-02-07

Strategy 1 - Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity

Strategy 1 Actions and Deliverables:

A. Train and hire staff to improve laboratory workforce ability to address issues around laboratory safety, quality management, inventory management, specimen management, diagnostic and surveillance testing and reporting results.

B. Build expertise for healthcare and community outbreak response and infection prevention and control (IPC) among local health departments.

C. Train and hire staff to improve the capacities of the epidemiology and informatics workforce to effectively conduct surveillance and response of COVID-19 (including case investigation and contact tracing) and other emerging infections and conditions of public health significance. This should include staff who can address unique cultural needs of those put at higher risk for COVID-19.

D. Build expertise to support management of the COVID-19 related activities within the jurisdiction and the integrate into the broader ELC portfolio of activities (e.g., additional leadership, program and project managers, budget staff, etc.).

E. Increase capacity for timely data management, analysis, and reporting for COVID-19 and other emerging coronavirus and other infections and conditions of public health significance.

Strategy 1 - Milestone 1	Strategy 1: Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity	
	Planned Activity (Provide a title for this milestone)	Ensure the LHI management capacity extends the duration of the ELC grant by continuing to train, deploy and supervise staff, effectively lead disease prevention and mitigation interventions, and assess/report program outcomes.
	Implementation Plan (Bulleted items or brief sentences)	*Extend the COVID-19 Program Manager (Genoa Meneses) contract through June 2023.
	Applicant capacity: What is the current capacity to perform this milestone? Expected Achieve By Date (select from drop down)	Inyo County currently has limited capacity to perform this milestone with dedicated LHI staff. Much of the leadership, policy, and staff management support is currently provided by re-directed HHS staff. May 2021

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The ELC Extension Grant work and spend plan was drafted and submitted to CDPH for review/approval. Internally, the work and spend plan also need to be reviewed/approved by the Board of Supervisors. The updated have been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and adjusted (extended) job description(s) are being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The ELC Extension Grant work and spend plan was drafted and submitted to CDPH for review/approval. Internally, the work and spend plan also need to be reviewed/approved by the Board of Supervisors. The updated have been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and adjusted (extended) job description(s) are being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The ELC Extension Grant work and spend plan was drafted and submitted to CDPH for review/approval. Internally, the work and spend plan also need to be reviewed/approved by the Board of Supervisors. The updated have been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and adjusted (extended) job description(s) are being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The ELC Extension Grant work and spend plan was drafted and submitted to CDPH for review/approval. Internally, the work and spend plan also need to be reviewed/approved by the Board of Supervisors. The updated have been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and adjusted (extended) job description(s) are being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

Strategy 1 - Milestone 2	Strategy 1: Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity	
	Planned Activity (Provide a title for this milestone)	Ensure the LHI administrative support capacity is extended through the duration of the ELC grant in order to ensure the continuation of assistance with expenditure tracking, grant reporting, data collection and input, information dissemination, and other administrative tasks.
	Implementation Plan (Bulleted items or brief sentences)	*Extend the COVID-19 Response Coordinator (Tenaya Guccione) contract through June 2023.
	Applicant capacity: What is the current capacity to perform this milestone? Expected Achieve By Date (select from drop down)	Inyo County currently has limited capacity to perform this milestone with dedicated LHI staff. Much of the LHI administrative support is currently provided by re-directed HHS staff. May 2021

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The ELC Extension Grant work and spend plan was drafted and submitted to CDPH for review/approval. Internally, the work and spend plan also need to be reviewed/approved by the Board of Supervisors. The updated have been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and adjusted (extended) job description(s) are being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The ELC Extension Grant work and spend plan was drafted and submitted to CDPH for review/approval. Internally, the work and spend plan also need to be reviewed/approved by the Board of Supervisors. The updated have been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and adjusted (extended) job description(s) are being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The ELC Extension Grant work and spend plan was drafted and submitted to CDPH for review/approval. Internally, the work and spend plan also need to be reviewed/approved by the Board of Supervisors. The updated have been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and adjusted (extended) job description(s) are being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The ELC Extension Grant work and spend plan was drafted and submitted to CDPH for review/approval. Internally, the work and spend plan also need to be reviewed/approved by the Board of Supervisors. The updated have been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and adjusted (extended) job description(s) are being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

Strategy 1 - Milestone 3	Strategy 1: Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity	
	Planned Activity (Provide a title for this milestone)	Improve the LHI administrative support in order to assist with expenditure tracking, grant reporting, data collection and input, and other fiscal administrative tasks.
	Implementation Plan (Bulleted items or brief sentences)	*Hire one full-time Admin Analyst I, II, or III through the duration of the ELC Extension Grant Period (June 2023) "Identify and assign appropriate training to ensure a well developed workforce. *Engage with local, regional, and state public health partners to build expertise to support management of the COVID-19 related activities within the jurisdiction through timely and accurate budget support and reporting.
	Applicant capacity: What is the current capacity to perform this milestone? Expected Achieve By Date (select from drop down)	Inyo County currently has limited capacity to perform this milestone with dedicated LHI staff. Much of the leadership, policy, and staff management support is currently provided by re-directed HHS staff. May 2021

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The job description to add this role has been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and additional job description is being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The job description to add this role has been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and additional job description is being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The job description to add this role has been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and additional job description is being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The job description to add this role has been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and additional job description is being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

Strategy 1 - Milestone 4	Strategy 1: Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity	
	Planned Activity (Provide a title for this milestone)	Improve the management capacity of the LHI in order to train, deploy and supervise staff, effectively lead disaster prevention and preparedness, and assess/report program outcomes.
	Implementation Plan (Bulleted items or brief sentences)	*Hire one full-time, term limited (contract) Disaster Program Manager through the duration of the ELC Grant period (June 2023) "Identify and assign appropriate training to ensure a well developed workforce. *Engage with local, regional, and state public health partners to identify, implement, and monitor strategies like effective COVID-19 vaccination efforts.
	Applicant capacity: What is the current capacity to perform this milestone? Expected Achieve By Date (select from drop down)	Inyo County currently has limited capacity to perform this milestone with dedicated LHI staff. Much of the leadership, policy, and staff management support is currently provided by re-directed HHS staff. May 2021

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The job description to add this role has been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and additional job description is being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The job description to add this role has been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and additional job description is being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The job description to add this role has been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and additional job description is being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The job description to add this role has been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and additional job description is being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

Strategy 1 - Milestone 5	Strategy 1: Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity	
	Planned Activity (Provide a title for this milestone)	
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone? Expected Achieve By Date (select from drop down)	

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

CDC - Epidemiology and Laboratory Capacity (ELC) Paycheck Protection Program and Health Care Enhancement Act of 2020

Local Health Jurisdiction Name:	Inyo County
Grant Number:	6 NUSOCK000539-01-10

Strategy 2 - Strengthen Laboratory Testing

Strategy 2 Actions and Deliverables:

A. Establish or expand capacity to quickly, accurately and safely test for SARS-CoV-2/COVID-19 (which may build capacity to test for other pathogens with potential for broad community spread) among all symptomatic individuals, and secondarily expand capacity to achieve

B. Enhance laboratory testing capacity for SARS-CoV-2/COVID-19 outside of public health laboratories

C. Enhance data management and analytic capacity in public health laboratories to help improve efficiencies in operations, management, testing, and data sharing.

Strategy 2 - Milestone 1	Strategy 2: Strengthen Laboratory Testing	
	Planned Activity <i>(Provide a title for this milestone)</i>	Inyo is not funded under this strategy
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	n/a
	Applicant capacity: What is the current capacity to perform this milestone?	n/a
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
n/a

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 2 - Milestone 2	Strategy 2: Strengthen Laboratory Testing	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone?	n/a
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 2 - Milestone 3	Strategy 2: Strengthen Laboratory Testing	
	Planned Activity (Provide a title for this milestone)	
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone?	
	Expected Achieve By Date (select from drop down)	

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 2 - Milestone 4	Strategy 2: Strengthen Laboratory Testing	
	Planned Activity (Provide a title for this milestone)	
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone?	
	Expected Achieve By Date (select from drop down)	

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 2 - Milestone 5	Strategy 2: Strengthen Laboratory Testing	
	Planned Activity (Provide a title for this milestone)	
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone?	
	Expected Achieve By Date (select from drop down)	

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

CDC - Epidemiology and Laboratory Capacity (ELC) Expansion Coronavirus Response and Relief Supplemental Appropriations Act, 2021

Local Health Jurisdiction Name:	Inyo County
Grant Number:	6 NU50CK000539-02-07

Strategy 2 - Strengthen Laboratory Testing

Strategy 2 Actions and Deliverables:

- A. Establish or expand capacity to quickly, accurately and safely test for SARS-CoV-2/COVID-19 and build infectious disease preparedness for future coronavirus and other events involving other pathogens with potential for broad community spread.
- B. Enhance laboratory testing capacity for SARS-CoV-2/COVID-19 outside of public health laboratories
- C. Enhance data management and analytic capacity in public health laboratories to help improve efficiencies in operations, management, testing, and data sharing.

Strategy 2 - Milestone 1	Strategy 2: Strengthen Laboratory Testing	
	Planned Activity <i>(Provide a title for this milestone)</i>	Inyo is not funded under this strategy
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	n/a
	Applicant capacity: What is the current capacity to perform this milestone?	n/a
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
n/a

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 2 - Milestone 2	Strategy 2: Strengthen Laboratory Testing	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone?	
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 2 - Milestone 3	Strategy 2: Strengthen Laboratory Testing	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone?	
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 2 - Milestone 4	Strategy 2: Strengthen Laboratory Testing	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone?	
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 2 - Milestone 5	Strategy 2: Strengthen Laboratory Testing	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone?	
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

CDC - Epidemiology and Laboratory Capacity (ELC) Paycheck Protection Program and Health Care Enhancement Act of 2020

Local Health Jurisdiction Name:	Inyo County
Grant Number:	6 NUS0CK000539-01-10

Strategy 3 - Advance Electronic Data Exchange at Public Health Labs

Strategy 3 Actions and Deliverables:

A. Enhance and expand laboratory information infrastructure, to improve jurisdictional visibility on laboratory data (tests performed) from all testing sites and enable faster and more complete data exchange and reporting.

Strategy 3 - Milestone 1	Strategy 3: Advance Electronic Data Exchange at Public Health Labs	
Planned Activity <i>(Provide a title for this milestone)</i>	Inyo is not funded under this strategy	
Implementation Plan <i>(Bulleted items or brief sentences)</i>	n/a	
Applicant capacity: What is the current capacity to perform this milestone?		
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 3 - Milestone 2	Strategy 3: Advance Electronic Data Exchange at Public Health Labs	
Planned Activity <i>(Provide a title for this milestone)</i>		
Implementation Plan <i>(Bulleted items or brief sentences)</i>		
Applicant capacity: What is the current capacity to perform this milestone?		
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 3 - Milestone 3	Strategy 3: Advance Electronic Data Exchange at Public Health Labs	
Planned Activity <i>(Provide a title for this milestone)</i>		
Implementation Plan <i>(Bulleted items or brief sentences)</i>		
Applicant capacity: What is the current capacity to perform this milestone?		
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 3 - Milestone 4	Strategy 3: Advance Electronic Data Exchange at Public Health Labs	
	Planned Activity (Provide a title for this milestone)	
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone?	
	Expected Achieve By Date <i>(select from drop down)</i>	

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 3 - Milestone 5	Strategy 3: Advance Electronic Data Exchange at Public Health Labs	
	Planned Activity (Provide a title for this milestone)	
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone?	
	Expected Achieve By Date <i>(select from drop down)</i>	

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

CDC - Epidemiology and Laboratory Capacity (ELC) Expansion Coronavirus Response and Relief Supplemental Appropriations Act, 2021

Local Health Jurisdiction Name:	Inyo County
Grant Number:	6 NUS0CK000539-02-07

Strategy 3 - Advance Electronic Data Exchange at Public Health Labs

Strategy 3 Actions and Deliverables:

A. Enhance and expand laboratory information infrastructure, to improve jurisdictional visibility on laboratory data (tests performed) from all testing sites and enable faster and more complete data exchange and reporting.

Strategy 3 - Milestone 1	Strategy 3: Advance Electronic Data Exchange at Public Health Labs	
	Planned Activity <i>(Provide a title for this milestone)</i>	Inyo is not funded under this strategy
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	n/a
	Applicant capacity: What is the current capacity to perform this milestone? Expected Achieve By Date <i>(select from drop down)</i>	

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 3 - Milestone 2	Strategy 3: Advance Electronic Data Exchange at Public Health Labs	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone? Expected Achieve By Date <i>(select from drop down)</i>	

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 3 - Milestone 3	Strategy 3: Advance Electronic Data Exchange at Public Health Labs	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone? Expected Achieve By Date <i>(select from drop down)</i>	

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 3 - Milestone 4	Strategy 3: Advance Electronic Data Exchange at Public Health Labs	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone? Expected Achieve By Date <i>(select from drop down)</i>	

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 3 - Milestone 5	Strategy 3: Advance Electronic Data Exchange at Public Health Labs	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone? Expected Achieve By Date <i>(select from drop down)</i>	

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

CDC - Epidemiology and Laboratory Capacity (ELC) Paycheck Protection Program and Health Care Enhancement Act of 2020

Local Health Jurisdiction Name:	Inyo County
Grant Number:	6 NUSOCK000539-01-10

Strategy 4 - Improve Surveillance and Reporting of Electronic Health Data

Strategy 4 Actions and Deliverables:

- A. Establish complete, up-to-date, automated reporting of morbidity and mortality to CDC and others due to COVID-19 and other conditions of public health significance, with required associated data fields in a machine readable format.
 - B. Establish complete, up-to-date, timely, automated reporting of individual-level data through electronic case reporting to CDC and others in a machine-readable format (ensuring LHD have access to data that is reported).
 - C. Improve understanding of capacity, resources, and patient impact at healthcare facilities through electronic reporting.
 - D. Enhance systems for flexible data collection, reporting, analysis, and visualization.
- E. Establish or improve systems to ensure complete, accurate and immediate (within 24 hrs.) data transmission to a system and open website available to local health officials and the public by county and zip code, that allows for automated transmission of data to the CDC in a machine

Strategy 4 - Milestone 1	
Strategy 4: Improve Surveillance and Reporting of Electronic Health Data	
Planned Activity <i>(Provide a title for this milestone)</i>	Improve the capacity of the LHD epidemiology workforce to effectively conduct surveillance and response of COVID-19
Implementation Plan <i>(Bulleted items or brief sentences)</i>	*Contract an Epidemiologist (minimum 0.5 FTE) to interpret data in order to inform local strategies to address outbreaks and other disease transmission trends. *Identify and assign appropriate training to ensure a well developed workforce. *Coordinate with local, regional, and state public health and health care professionals to collect and disseminate information on disease trends.
Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to perform this milestone, as we do not have an epidemiologist on staff.
Expected Achieve By Date <i>(select from drop down)</i>	March 2021

Strategy 4 - Milestone 2	
Strategy 4: Improve Surveillance and Reporting of Electronic Health Data	
Planned Activity <i>(Provide a title for this milestone)</i>	Improve the management capacity of the LHD in order to train, deploy and supervise staff, effectively lead disease prevention and mitigation interventions, and assess/report program outcomes.
Implementation Plan <i>(Bulleted items or brief sentences)</i>	*Hire one full time COVID-19 Program Manager (0.05FTE assigned under strategy 4). *Identify and assign appropriate training to ensure a well developed workforce. *Engage with local, regional, and state public health partners to identify, implement, and monitor strategies to mitigate COVID-19 transmission
Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to perform this milestone with dedicated LHD staff. Much of the leadership, policy, and staff management support is currently provided by re-directed HHS staff.
Expected Achieve By Date <i>(select from drop down)</i>	March 2021

Strategy 4 - Milestone 3	
Strategy 4: Improve Surveillance and Reporting of Electronic Health Data	
Planned Activity <i>(Provide a title for this milestone)</i>	Improve IT infrastructure in order to efficiently collect, transmit, manage and report COVID-19 case data.
Implementation Plan <i>(Bulleted items or brief sentences)</i>	*Purchase and implement HIPAA compliant document sharing and messaging system. *Purchase and implement case management system or products to ensure effective interface between CalCONNECT and county website for real-time public information. *Contract or hire IT staff to implement and manage COVID-19 and other disease reporting, case management, and related data systems.
Applicant capacity: What is the current capacity to perform this milestone?	Inyo currently has limited capacity to perform this milestone, as case tracking is currently managed in an unsupported database and outdated messaging systems.
Expected Achieve By Date <i>(select from drop down)</i>	March 2021

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
n/a

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
n/a

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
N/A

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
August 2020 - No Update. September 2020 - No Update. October 2020 - The RFP for a contract, part-time Epidemiologist has been drafted and sent to County Counsel for review. Many edits have been requested to address various concerns.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
August 2020 - No Update. September 2020 - The job description for a full-time, contract COVID-19 Program Manager has been drafted and sent to the County of Inyo Board of Supervisors for review and approval. October 2020 - A strong emphasis in project/program management and grant work is desired. Upon Board approval, the job listing will be posted to our HHS website and Indeed.com

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
October 2020 - A request has been sent to our IT staff to review possible and compatible system options. Will begin demos in late November.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
November 2020 - A new draft for a contract, part-time Epidemiologist was sent to County Counsel for review. Additional edits have been requested. December 2020 - Additional work on the RFP will be made by the COVID-19 Program Manager after he/she is hired and begins working. January 2021 - The Program Manager has been hired (1/11/2021) and existing RFP Draft documents have been sent to her for review and updates. Achievement date needs to be adjusted for this strategy to allow for rewrite, BOS approval, and public posting of RFP. New date noted in the milestone expected achieve by date field - March 2021.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
76% - 99%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
November 2020 - After receiving feed-back and requested edits from our BOS, a job description has been approved. The job posting will be posted publicly on December 1, 2020 and stay public until enough qualified candidates have applied for committee review/consideration. December 2020 - Candidate interviews have been scheduled for 12/28 and 12/29. Final candidates were asked to submit a reference form on 12/30/20. January 2021 - A job offer was extended on 1/8/2021 to Genoa Meneses and she accepted, start date 2/11/2021. Genoa has been reviewing existing documents and data for Inyo County, engaging with local, regional, and state public health partners to identify opportunities in the coming months regarding COVID-19 strategies. Training on current county and COVID-19 systems has begun.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
November 2020 - IT has started demoing possible programs, including Files.com, HushMail, and embedding information via emails through Cisco. December 2020 - Progress has stalled due to holidays and delay in hiring dedicated COVID-19 staff. Will resume when our Program Manager starts in January and she review/consider necessity and priority of implementing to support reporting and case management. January 2021 - Review of demo's systems began in late January. Will continue to review and consider capabilities and compare to additional system functions being rolled out through CalConnect and other state programs like MyTurn.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
26% - 50%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
February 2021 - The RFP was rewritten and sent to leadership for review. Throughout the month of February, other pressing and urgent matters delayed the review and process of posting and recruiting a contract, part-time Epidemiologist. March 2021 - The RFP was revised to account for new needs under the Epidemiology contract. The revised RFP will be sent to legal counsel for review at the end of the month. April 2021 - The RFP was approved by County Counsel and posted to the County RFP page. The deadline for proposal submissions is Friday, April 23, 2021. Expected achieve-by-date needs to be revised to May 2021.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
100%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
February 2021 - Genoa M. completed all required new hire training for the County of Inyo, as well as training in CalConnect. She also worked on a PDD plan and stood up the First Mass Vaccination Clinic in Bishop. March 2021 - Genoa has built quick relationships with local, regional and state public health and community partners to identify and implement various COVID-19 efforts. April 2021 - As Inyo County transitions to the TPA policies and process, Genoa continues to participate in new trainings and ensures other team members are cross-trained so that multiple people are able to support and execute plans as needed. She has also become the point of contact for the TPA, vaccine providers, and other local community partners regarding myCAvax, troubleshooting, clinic execution, and outreach.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
February 2021 - Use of a HIPAA compliant document sharing and messaging system is still under review. CalCONNECT continues to evolve and release helpful updates. A separate system might not be necessary, will continue to review. March 2021 - Use of a HIPAA compliant document sharing and messaging system is still under review. CalCONNECT continues to evolve and release helpful updates. A separate system might not be necessary, will continue to review. April 2021 - The need for surveillance and reporting of Electronic Health Data has been accomplished through CAIR and CalConnect. The COVID-19 Response Team has paused the process of evaluating various HIPAA compliant programs for the foreseeable future.

Strategy 4 - Milestone 4	Strategy 4: Improve Surveillance and Reporting of Electronic Health Data	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone?	
	Expected Achieve By Date <i>(select from drop down)</i>	

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: <i>(Select from drop down)</i>
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: <i>(Select from drop down)</i>
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: <i>(Select from drop down)</i>
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: <i>(Select from drop down)</i>
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 4 - Milestone 5	Strategy 4: Improve Surveillance and Reporting of Electronic Health Data	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone?	
	Expected Achieve By Date <i>(select from drop down)</i>	

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: <i>(Select from drop down)</i>
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: <i>(Select from drop down)</i>
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: <i>(Select from drop down)</i>
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: <i>(Select from drop down)</i>
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

CDC - Epidemiology and Laboratory Capacity (ELC) Expansion Coronavirus Response and Relief Supplemental Appropriations Act, 2021

Local Health Jurisdiction Name:	Inyo County
Grant Number:	6 NUSOXC000539-02-07

Strategy 4 - Improve Surveillance and Reporting of Electronic Health Data

Strategy 4 Actions and Deliverables:

A. Establish complete, up-to-date, timely, automated reporting of morbidity and mortality to CDC and others due to COVID-19 and other coronavirus and other emerging infections which impact conditions of public health significance, with required associated data fields in a machine readable format.

B. Establish additional and on-going surveillance methods (e.g. sentinel surveillance) for COVID-19 and other conditions of public health significance.

C. Establish complete, up-to-date, timely, automated reporting of individual-level data through electronic case reporting to CDC and others in a machine-readable format (ensuring LHD have access to data that is reported).

D. Improve understanding of capacity, resources, and patient impact at healthcare facilities through electronic reporting.

E. Enhance systems for flexible data collection, reporting, analysis, and visualization.

F. Establish or improve systems to ensure complete, accurate and immediate (within 24 hrs) data transmission to a system and open website available to local health officials and the public by county and zipcode, that allows for automated transmission of data to the CDC in a machine readable format.

Strategy 4 - Milestone 1	Strategy 4: Improve Surveillance and Reporting of Electronic Health Data	
	Planned Activity (Provide a title for this milestone)	Improve the capacity of the LHI epidemiology workforce to effectively conduct surveillance and response of COVID-19
	Implementation Plan (Bulleted items or brief sentences)	*Extend the Epidemiology contract through June 2022, with a possible extension to June 2023 depending on funds available and need.
	Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to perform this milestone, as we do not have an epidemiologist on staff.
	Expected Achieve By Date (select from drop down)	May 2021

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The process to review and extend the current contract has been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and adjusted (extended) contract(s) are being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 4 - Milestone 2	Strategy 4: Improve Surveillance and Reporting of Electronic Health Data	
	Planned Activity (Provide a title for this milestone)	Ensure the LHI management capacity extends the duration of the ELC grant by continuing to train, deploy and supervise staff, effectively lead disease prevention and mitigation interventions, and assess/report program outcomes.
	Implementation Plan (Bulleted items or brief sentences)	*Extend the COVID-19 Program Manager (Genoa Meneses) term-limited contract through June 2023.
	Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to perform this milestone with dedicated LHI staff. Much of the leadership, policy, and staff management support is currently provided by re-directed HHS staff.
	Expected Achieve By Date (select from drop down)	May 2021

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The ELC Extension Grant work and spend plan was drafted and submitted to CDPH for review/approval. Internally, the work and spend plan also need to be reviewed/approved by the Board of Supervisors. The updated have been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and adjusted (extended) job description(s) are being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 4 - Milestone 3	Strategy 4: Improve Surveillance and Reporting of Electronic Health Data	
	Planned Activity (Provide a title for this milestone)	
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone?	
	Expected Achieve By Date (select from drop down)	

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 4 - Milestone 4	Strategy 4: Improve Surveillance and Reporting of Electronic Health Data	
	Planned Activity (Provide a title for this milestone)	
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone?	
	Expected Achieve By Date (select from drop down)	

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 4 - Milestone 5	Strategy 4: Improve Surveillance and Reporting of Electronic Health Data	
	Planned Activity (Provide a title for this milestone)	
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone?	
	Expected Achieve By Date (select from drop down)	

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

CDC - Epidemiology and Laboratory Capacity (ELC) Paycheck Protection Program and Health Care Enhancement Act of 2020

Local Health Jurisdiction Name:	Inyo County
Grant Number:	6 NU50CK000539-01-10

Strategy 5 - Use Laboratory Data to Enhance Investigation, Response and Prevention

Strategy 5 Actions and Deliverables:

A. Use laboratory data to initiate case investigations, conduct contact tracing and follow up, and implement containment measures.

B. Identify cases and exposure to COVID-19 in high-risk settings or within vulnerable populations to target mitigation strategies.

C. Implement prevention strategies in high-risk settings or within vulnerable populations (including tribal nations) including proactive monitoring for asymptomatic case detection.

Strategy 5 - Milestone 1		Strategy 5: Use Laboratory Data to Enhance Investigation, Response and Prevention
Planned Activity (Provide a title for this milestone)	Improve the clinical capacity of the LHD in order to provide more robust infection prevention technical assistance and oversight, particularly in high-risk settings and within vulnerable populations.	
Implementation Plan (Bulleted items or brief sentences)	*Hire one full-time Infection Preventionist (RN or PHN preferred; 0.8FTE to be funded under strategy 5). *Identify and assign appropriate training to ensure a well developed workforce. *Engage with local, regional, and state public health partners to identify, implement, and monitor strategies to mitigate COVID-19 transmission, particularly in congregate living settings, and within vulnerable populations.	
Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to provide robust infection prevention technical assistance due to limited clinical staffing capacity that is primarily dedicated to case investigations and general technical assistance across a broad array of sectors/industries, and the general public.	
Expected Achieve By Date (select from drop down)	February 2021	

Strategy 5 - Milestone 2		Strategy 5: Use Laboratory Data to Enhance Investigation, Response and Prevention
Planned Activity (Provide a title for this milestone)	Coordinate with local CBOs and/or tribal entities to enhance prevention strategies within vulnerable populations, including proactive monitoring for asymptomatic case detection.	
Implementation Plan (Bulleted items or brief sentences)	Contract with CBOs and/or tribal entities to enhance contact tracing, disease prevention and control measures, and social supports to vulnerable populations.	
Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to perform this milestone due to limited staffing and lack of formal agreements with partner agencies who may help with implementing disease mitigation strategies.	
Expected Achieve By Date (select from drop down)	March 2021	

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
N/A

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
August 2020 - No Update. September 2020 - No Update. October 2020 - The job description for a full-time Infection Preventionist RN has been drafted and sent to the County of Inyo Board of Supervisors for review and approval.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
26% - 50%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
November 2020 - A new job description draft for an Infection Preventionist RN was sent to the Board of Supervisors for review. December 2020 - BOS requested additional edits to clarify responsibilities, schedule and pay scale. The job description was approved and posted to the county website on 12/1/2020. Interviews were scheduled for the first week of January. January 2021 - An offer was extended to Marissa Whitney and accepted in early January, official start date 2/4/2021. To adjust for the February start date, a new date field noted in the milestone expected achieve by date field - February 2021.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
100%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
February 2021 - Marissa has taken on her duties in her role as a full-time Infection Preventionist, working closely with all school districts within the County and our Case Investigators and Contract Tracers. March 2021 - As schools plan to return to a full-time in-seat schedule, Marissa has advised and guided our Superintendent's on best practices and ever-changing guidelines. April 2021 - As Inyo County moves to less restrictive CA Blueprint Tiers and the state prepares to open up fully on June 15, 2021, Marissa been very busy reviewing and advising on all event submissions while maintaining a close working relationship with all of the school districts within Inyo County.

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
N/A

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
August 2020 - HHS staff has been reallocated to assist with contract tracing, disease prevention and control measures communications. September 2020 - Community wide social supports have been gathered and placed on the COVID-19 webpage for residents should they or someone they know need support during isolation and/or quarantine. October 2020 - A RFP to contract with a dedicated outside organization(s) to provide social supports to vulnerable populations has been drafted and sent to the County Counsel for review. Many edits have been requested to address various concerns.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
26% - 50%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
November 2020 - A new draft of the Community Support Services RFP was sent to County Counsel for review. Additional edits have been requested. December 2020 - Additional work on the RFP will be made by the COVID-19 Program Manager after he/she is hired and begins working. January 2021 - The Program Manager has been hired (1/11/2021) and existing RFP Draft documents have been sent to her for review and updates. A part-time contract Case Investigator has also been hired to assist with increasing case load and contract tracing contact efforts.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
51% - 75%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
February 2021 - The RFP was rewritten and sent to leadership for review. Throughout the month of February, other pressing and urgent matters delayed the review and process of posting and contracting Community Support Services. March 2021 - The RFP was revised to account for new needs that are regional specific and equitable for our most vulnerable populations. The payment structure was also revised to ensure thorough and timely support services are provided. The revised RFP will be sent to legal counsel for review at the end of the month. April 2021 - The RFP was approved by County Counsel and posted to the County RFP page. The deadline for proposal submissions is Friday, April 23, 2021. Expected achieve-by-date needs to be revised to May 2021.

Strategy 5 - Milestone 3	Strategy 5: Use Laboratory Data to Enhance Investigation, Response and Prevention	
	Planned Activity (Provide a title for this milestone)	Reinforce capacity of agencies providing concrete supports to vulnerable populations
	Implementation Plan (Bulleted items or brief sentences)	*Purchase generator for senior center in order to ensure frozen home-delivered meals are available for older adults and other vulnerable populations that are encouraged or required to isolate/quarantine. *Establish contracts with CBOs and/or tribal entities to enhance supports to vulnerable populations
	Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to perform this milestone due to limited staffing and lack of formal agreements with partner agencies who may help with implementing disease mitigation strategies.
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
n/a

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
No update to report at this time.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
After review and consideration, this strategy component has been removed from the ELC budget and will be addressed and funded under a different grant opportunity.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
This strategy component was included in early ELC work plan submissions, but never accounted for in the ELC spend plan documents. This strategy component should not be confused with a new plan to fund a generator under the ELC Extension Grant for the COB.

Strategy 5 - Milestone 4	Strategy 5: Use Laboratory Data to Enhance Investigation, Response and Prevention	
	Planned Activity (Provide a title for this milestone)	
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone?	
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Strategy 5 - Milestone 5	Strategy 5: Use Laboratory Data to Enhance Investigation, Response and Prevention	
	Planned Activity (Provide a title for this milestone)	
	Implementation Plan (Bulleted items or brief sentences)	
	Applicant capacity: What is the current capacity to perform this milestone?	
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Local Health Jurisdiction Name:	
Grant Number:	6 NUSOCK000539-02-07

Strategy 5 - Use Laboratory Data to Enhance Investigation, Response and Prevention
Strategy 5 Actions and Deliverables:
 A. Use laboratory data to initiate and conduct case investigation and conduct contact tracing and follow up, and implement containment measures.
 B. Identify cases and exposure to COVID-19 in high-risk settings or within vulnerable populations at increased risk of severe illness or death to target mitigation strategies and referral for therapies (for example, monoclonal antibodies) to prevent hospitalization.
 C. Implement prevention strategies in high-risk settings or within vulnerable populations (including tribal nations) including proactive monitoring for asymptomatic case detection.

Strategy 5 - Milestone 1	Strategy 5. Use Laboratory Data to Enhance Investigation, Response and Prevention	
	Planned Activity <i>(Provide a title for this milestone)</i>	Ensure the clinical capacity of the LHJ continues in order to provide more robust infection prevention technical assistance and oversight, particularly in high-risk settings and within vulnerable populations.
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	*Extend the Infection Preventionist (Marissa Whitney) contract through June 2023.
	Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to provide robust infection prevention technical assistance due to limited clinical staffing capacity that is primarily dedicated to case investigations and general technical assistance across a broad array of sectors/industries, and the general public.
Expected Achieve By Date <i>(select from drop down)</i>	May 2021	

Strategy 5 - Milestone 2	Strategy 5. Use Laboratory Data to Enhance Investigation, Response and Prevention	
	Planned Activity <i>(Provide a title for this milestone)</i>	Coordinate with local CBOs and/or tribal entities to enhance prevention strategies within vulnerable populations, including proactive monitoring for asymptomatic case detection.
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	*Extend the Community Services Support contract through June 2022, with a possible extension to June 2023 depending on funds available and need.
	Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to perform this milestone due to limited staffing and lack of formal agreements with partner agencies who may help with implementing disease mitigation strategies.
Expected Achieve By Date <i>(select from drop down)</i>	May 2021	

Strategy 5 - Milestone 3	Strategy 5. Use Laboratory Data to Enhance Investigation, Response and Prevention	
	Planned Activity <i>(Provide a title for this milestone)</i>	Increase capacity of LHJ to provide concrete support through the Public Health clinic to Federally Qualified Health Centers and/or individuals in high-risk settings.
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	*Purchase generator for new County Office Building (COB) that will support and ensure LHJ vaccines and other essential medical support devices always have access to dependable power.
	Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has an older generator that will not support the capacity of additional devices in the new building.
Expected Achieve By Date <i>(select from drop down)</i>		

Strategy 5 - Milestone 4	Strategy 5. Use Laboratory Data to Enhance Investigation, Response and Prevention	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone?	
Expected Achieve By Date <i>(select from drop down)</i>		

Strategy 5 - Milestone 5	Strategy 5. Use Laboratory Data to Enhance Investigation, Response and Prevention	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone?	
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The process to review and extend the current contract has been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and adjusted (extended) job description(s) are being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The process to review and extend the current contract has been drafted and is under leadership review before being sent to the BOS. April 2021 - The RFP was approved by County Counsel and posted to the County RFP page. The deadline for proposal submissions is Friday, April 23, 2021.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
Purchase of a generator for the COB was not approved on the ELCX spendplan. Removing the strategy/milestone from the workplan.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

CDC - Epidemiology and Laboratory Capacity (ELC) Paycheck Protection Program and Health Care Enhancement Act of 2020

Local Health Jurisdiction Name:	Inyo County
Grant Number:	6 NUSOCK00539-01-10

Strategy 6 - Coordinate and Engage with Partners

Strategy 6 Actions and Deliverables:

- A. Partner with LHDs to establish or enhance testing for COVID-19/SARS-CoV-2.
- B. Partner with local, regional, or national organizations or academic institutions to enhance capacity for infection control and prevention of COVID-19/SARS-CoV-2.

Strategy 6 - Milestone 1	Strategy 6: Coordinate and Engage with Partners	
Planned Activity <i>(Provide a title for this milestone)</i>	Partner with local or regional healthcare resources to enhance capacity for testing and infection control and prevention of COVID-19/SARS-CoV-2.	
Implementation Plan <i>(Bulleted items or brief sentences)</i>	*Contract with local community-based healthcare resources, including but not limited to hospitals, rural health centers, Indian health centers, EMS agencies, pharmacies, and private providers to provide enhanced testing and/or vaccine services.	
Applicant capacity: <i>What is the current capacity to perform this milestone?</i>	Inyo County currently has limited capacity to perform this milestone due to limited staffing and lack of formal agreements with partner agencies who may help with implementing disease mitigation strategies.	
Expected Achieve By Date <i>(select from drop down)</i>	March 2022	

Strategy 6 - Milestone 2	Strategy 6: Coordinate and Engage with Partners	
Planned Activity <i>(Provide a title for this milestone)</i>	Improve the clinical capacity of the LHD in order to provide more robust infection prevention technical assistance and oversight, particularly in high-risk settings and within vulnerable populations.	
Implementation Plan <i>(Bulleted items or brief sentences)</i>	*Hire one full-time Infection Preventionist (RN or PHN preferred; 0.2FTE to be funded under strategy 5). *Identify and assign appropriate training to ensure a well developed workforce. *Engage with local, regional, and state public health partners to identify, implement, and monitor strategies to mitigate COVID-19 transmission, particularly in congregate living settings, and within vulnerable populations.	
Applicant capacity: <i>What is the current capacity to perform this milestone?</i>	Inyo County currently has limited capacity to provide robust infection prevention technical assistance due to limited clinical staffing capacity that is primarily dedicated to case investigations and general technical assistance across a broad array of sectors/industries, and the general public.	
Expected Achieve By Date <i>(select from drop down)</i>	September 2021	

Strategy 6 - Milestone 3	Strategy 6: Coordinate and Engage with Partners	
Planned Activity <i>(Provide a title for this milestone)</i>	Coordinate with local CBOs and/or tribal entities to enhance concrete supports for individuals who are in isolation/quarantine.	
Implementation Plan <i>(Bulleted items or brief sentences)</i>	Contract with CBOs and or tribal entities to enhance contact tracing, disease prevention and control measures, and social supports to vulnerable populations.	
Applicant capacity: <i>What is the current capacity to perform this milestone?</i>	Inyo County currently has limited capacity to perform this milestone due to limited staffing and lack of formal agreements with partner agencies who may help with implementing disease mitigation strategies.	
Expected Achieve By Date <i>(select from drop down)</i>	September 2021	

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe. n/a

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe. August 2020 - A strong working relationship is in place with our Northern Inyo Hospital (NIH), Southern Inyo Hospital (SIH), and with our tribal clinic Toiyabe Indian Health Project (which serves 7 tribes in Inyo and Mono counties). These partnerships are being used to leverage enhanced testing for symptomatic individuals. Community-based testing is available through ProjectBaseline by Verily in Bishop, and Lone Pine. September 2020 - Other testing options are still not widely available to our county; distance from labs and limited courier options. October 2020 - County wide, COVID-19 tests are conducted on residents with symptoms or those with known contact with a positive case. Additional community-based testing continues to be available through Project Baseline in Bishop and Lone Pine. This testing is available to anyone over the age of 18, regardless of symptoms/exposure risk.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
26% - 50%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe. November 2020 - Our working relationships with NIH, SIH, and Toiyabe Indian Health Project continues to be strong and important in our COVID-19 response efforts. We are still restricted in testing residents with symptoms or known contact with a positive case at both NIH and SIH. However, Toiyabe is offering additional testing to tribal communities in Bishop and Lone pine via a contract with CHIH8 and AB Medical. Verily will not be expanding testing at this time because of limited staffing and limited facilities that could support larger rapid testing. No vaccine is available at this time; several are under FDA review. December 2020 - Pfizer and Moderna vaccines have been approved; first available doses will be distributed to priority healthcare workers beginning 12/19/20. NIH will be providing vaccine to all 1A individuals within Inyo County. January 2021 - County wide we have been able to distribute vaccine doses to Phase 1A and have started vaccinating Phase 1B(1) beginning 1/11/21. Currently vaccine is distributed via NIH, SIH, Vons Pharmacy, and Inyo County Public Health.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
51% - 75%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe. February 2021 - County wide we have been able to distribute vaccine doses to Phase 1A and Phase 1B(1). All vaccine is distributed via NIH, SIH, Vons Pharmacy, and Inyo County Public Health. Additionally, we were able to execute our first mass vaccination clinic and quickly vaccinate an additional 1,013 individuals with their first dose of Pfizer. March 2021 - All of our community-based healthcare resource providers continue to vaccinate eligible individuals. Both the Inyo LHD and providers have been going through the TPA transition process and onboarding to MyCAVax and MyTurn - clinics. April 2021 - In early April, Public Health sent a clinic strike team to a more rural part of Inyo County, Tecopa and Death Valley/Purnace Creek. Over a two day period, they were able to vaccinate 200 individuals with the Janssen vaccine. Additionally, 1st and 2nd dose clinics have hit an achievable cadence throughout the county at several locations: NIH, SIH, Vons Pharmacy in Bishop, Valley Health Team, and periodically at Mass Vaccination Clinics at the Tri-County Fairgrounds. On April 15, eligibility opened to everyone over the age of 16. Public Health and community partners continue to work together to support all efforts to vaccinate interested individuals.

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe. n/a

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe. October 2020 - The job description for a full-time Infection Preventionist RN has been drafted and sent to the County of Inyo Board of Supervisors for review and approval.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
26% - 50%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe. November 2020 - A new job description draft for an infection preventionist RN was sent to the Board of Supervisors for review. December 2020 - BOS requested additional edits to clarify responsibilities, schedule and pay scale. The job description was approved and posted to the county website on 12/1/2020. Interviews were scheduled for the first week of January. January 2021 - An offer was extended and declined in early January. The job posting will need to fly publicly again, and the hiring committee will start over. To adjust for this delay, a new date noted in the milestone expected achieve by date field - March 2021.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
26% - 50%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe. February 2021 - The job was posted to Inyo website again, with little response. March 2021 - Little response for the 2nd full-time Infection Preventionist role has been received. April 2021 - Little response for the 2nd full-time Infection Preventionist role has been received. [Expected Achieve-By Date needs to be adjusted to September 2021.]

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe. n/a

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe. August 2020 - HHS staff has been reallocated to assist with contact tracing, disease prevention and control measures communications. September 2020 - Community wide social supports have been gathered and placed on the COVID-19 webpage for residents should they or someone they know need support during isolation and/or quarantine. October 2020 - A RFP to contract with a dedicated outside organization(s) to provide social supports to vulnerable populations has been drafted and sent to the County of Inyo Board of Supervisors for review. Many edits have been requested to address various concerns from the Board.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
26% - 50%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe. November 2020 - A new draft of the Community Support Services RFP, as well as a new RFP for Spanish Translation Services was sent to the Board of Supervisors for review. Additional edits have been requested. December 2020 - Additional work on both RFPs will be made by the COVID-19 Program Manager after he/she is hired and begins working. January 2021 - The Program Manager has been hired (1/11/2021) and existing RFP Draft documents have been sent to her for review and updates. A part-time contract Case Investigator has also been hired to assist with increasing case load and contract tracing contact efforts.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
26% - 50%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe. February 2021 - The RFP was rewritten and sent to leadership for review. Throughout the month of February, other pressing and urgent matters delayed the review and process of posting and evaluating community support service proposals. March 2021 - The RFP was revised to account for adjusted needs and equity. The revised RFP will be sent to legal counsel for review at the end of the month. April 2021 - The RFP was approved by County Counsel and posted to the County RFP page. The deadline for proposal submissions is Friday, April 23, 2021. [Expected Achieve-By Date needs to be adjusted to sometime between May 2021 and September 2021.]

Strategy 6 - Milestone 4	
Strategy 6: Coordinate and Engage with Partners	
Planned Activity (Provide a title for this milestone)	Expand LHD capacity to expand clinical staffing in order to capacity for testing and infection control and prevention of COVID-19/SARS-CoV-2.
Implementation Plan (Bulleted items or brief sentences)	*Hire flexible, limited term clinical staff (RN or PHN preferred) to provide enhanced testing and/or vaccine services.
Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to provide testing and immunization services due to limited clinical staffing capacity that is primarily dedicated to case investigations and general technical assistance across a broad array of sectors/industries, and the general public.
Expected Achieve By Date (select from drop down)	March 2022

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
N/A

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
September 2020 - A community-wide push for interested and qualified volunteers (both medical and non-medical) to register with the California Disaster Healthcare Volunteer (DHV) platform has been pushed out. October 2020 - Testing services are operated by Verily. No Vaccine available at this time. We direct all inquires about volunteering to DHV for registration and deplorability in Inyo County.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
November 2020 - No major updates to report. All interested volunteers are directed to register in DHV. December 2020 - Two vaccines have been approved. For the foreseeable future, all vaccine distribution will be from three locations: NIH, SH, and the Public Health Clinic. Only Essential Healthcare Workers are qualified to receive the vaccine at this time, additional information is being created on rolling out the vaccine to future Phases. January 2021 - Vaccines are still being distributed from NIH, SH, and the Public Health Clinic, and one additional VONS Pharmacy, has been added. Planning and research on possible mass vaccination clinics for future phases has begun; focus on the vulnerable and rural populations.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
February 2021 - No major updates to report. March 2021 - demand and need for this limited term clinical staff is under review. April 2021 - A limited-term clinic Nurse was hired and started on 4/15/2021 to backfill a RN vacancy. She has begun internal and systems trainings. Vaccines are being distributed by: NIH, SH, Vons Pharmacy in Bishop, Valley Health Team, and Public Health clinical strike teams, and by medical volunteers at Public Health facilitated Mass Vaccination Clinics.

Strategy 6 - Milestone 5	
Strategy 6: Coordinate and Engage with Partners	
Planned Activity (Provide a title for this milestone)	Conduct outreach and education campaigns in order to enhance public information about disease prevention and control strategies, and to improve testing and immunization rates, especially among vulnerable populations.
Implementation Plan (Bulleted items or brief sentences)	Purchase paid media spots in local media outlets and social media to improve dissemination of public information.
Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has capacity to provide public information via the county PIO and in coordination with local hospitals and other EOC-affiliated agencies via the Inyo County COVID-19 website and frequent press releases. This grant will help the LHD expand outreach messaging.
Expected Achieve By Date (select from drop down)	March 2022

YR1/Q1 Progress Update (5/18/20 - 7/31/20)
Progress Status: (Select from drop down)
0
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
N/A

YR1/Q2 Progress Update (8/1/20 - 10/31/20)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
August 2020 - A webinar about the business support grant REVIVE was recorded in English and Spanish and published to the county YouTube page. It was also shared to the county website and across several community Facebook pages. September 2020 - Paid media placements are limited within the County. We do not have an existing TV and/or Radio spot that can be trafficked at this time. October 2020 - Public information is currently being shared through daily and weekly press releases and as possible on the Inyo HHS Instagram account.

YR1/Q3 Progress Update (11/1/20 - 1/31/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
November 2020 - No major updates to report at this time. December 2020 - More assets are being created and shared by CDPH, media placement options are still limited within the County. Information is still being shared through Press Releases, Social Media posts, and webpage updates. January 2021 - The hired Program Manager has extensive background in Marketing and Advertising. She has been looking into paid media placement (TV, Streaming, Radio, and Streaming Radio), social media posts, social media ads, geofencing options, and non-traditional information placements like advertorials. A communication plan has been started and should be ready for review in February 2021.

YR1/Q4 Progress Update (2/1/21 - 4/30/21)
Progress Status: (Select from drop down)
26% - 50%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
February 2021 - Communication efforts are underway to disseminate testing and vaccine information, as well as general support on changing guidelines and eligibility tiers. A long-term communication plan is being worked on. March 2021 - Outreach and education efforts continue, the communication plan is being expanded from March 2022 to June 2023. Media placement costs are TBD. April 2021 - Throughout April, outreach and education campaigns have been shared via: weekly Vaccine Update, Instagram, and Flyer. Near the end of April, lots of community support have aided vaccine clinic details dissemination through the community. Paid media options are limited, but general support and sharing of available assets have helped spread awareness. Overall teh Vaccinate Inyo creative is well received, and additional assets are being built to help reach younger demographics as eligibility opens up.

Local Health Jurisdiction Name:	
Grant Number:	6 NUSOCK000539-02-07

Strategy 6 - Coordinate and Engage with Partners
Strategy 6 Actions and Deliverables:
 A. Partner with LHDs to establish or enhance testing for COVID-19/SARS-CoV-2.
 B. Partner with local, regional, or national organizations or academic institutions to enhance capacity for infection control and prevention of COVID-19/SARS-CoV-2.

Strategy 6 - Milestone 1	Strategy 6: Coordinate and Engage with Partners	
	Planned Activity <i>(Provide a title for this milestone)</i>	Ensure the clinical capacity of the LHU continues in order to provide a more robust infection prevention technical assistance and oversight, particularly in high-risk settings and within vulnerable populations.
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	*Extend the infection Preventionist contract through June 2023.
	Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to provide robust infection prevention technical assistance due to limited clinical staffing capacity that is primarily dedicated to case investigations and general technical assistance across a broad array of sectors/industries, and the general public.
Expected Achieve By Date <i>(select from drop down)</i>	May 2021	

Strategy 6 - Milestone 2	Strategy 6: Coordinate and Engage with Partners	
	Planned Activity <i>(Provide a title for this milestone)</i>	Expand LHI capacity to expand clinical staffing in order to capacity for testing and infection control and prevention of COVID-19/SARS-CoV-2.
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	*Extend contract term for hired flexible, limited term clinical staff (RN or PHN preferred) to provide enhanced testing and/or vaccine services.
	Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to provide testing and immunization services due to limited clinical staffing capacity that is primarily dedicated to case investigations and general technical assistance across a broad array of sectors/industries, and the general public.
Expected Achieve By Date <i>(select from drop down)</i>	June 2021	

Strategy 6 - Milestone 3	Strategy 6: Coordinate and Engage with Partners	
	Planned Activity <i>(Provide a title for this milestone)</i>	Contract with capable organizations to assist with creating and conducting outreach and education campaigns in an equitable way in order to enhance public information about disease prevention and control strategies, and available informational round testing and vaccine efforts.
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	*Contract with an individual or organization to provide Graphic Design & Marketing Services in English and Spanish. * Contract with an individual or organization to provide Spanish Language Services as needed, when services fall outside of the Graphic Design & Marketing scope of work.
	Applicant capacity: What is the current capacity to perform this milestone?	Inyo County currently has limited capacity to perform this milestone due to limited staffing and lack of formal agreements with partner agencies who may help with implementing outreach efforts in a timely manner.
Expected Achieve By Date <i>(select from drop down)</i>	May 2021	

Strategy 6 - Milestone 4	Strategy 6: Coordinate and Engage with Partners	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone?	
Expected Achieve By Date <i>(select from drop down)</i>		

Strategy 6 - Milestone 5	Strategy 6: Coordinate and Engage with Partners	
	Planned Activity <i>(Provide a title for this milestone)</i>	
	Implementation Plan <i>(Bulleted items or brief sentences)</i>	
	Applicant capacity: What is the current capacity to perform this milestone?	
Expected Achieve By Date <i>(select from drop down)</i>		

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The process to review and extend the current contract has been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and adjusted (extended) job description(s) are being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
March 2021 - The process to review and extend the current role has been drafted and is under leadership review before being sent to the BOS. April 2021 - The ELC work plan, spend plan, and adjusted (extended) job description(s) are being formatted to be submitted to the Board of Supervisors via CivicClerk for review and approval before the end of April 2021.

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
1% - 25%
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.
February 2021 - The RFP was rewritten and sent to leadership for review. Throughout the month of February, other pressing and urgent matters delayed the review and process of posting and contracting Community Support Services. March 2021 - The RFP was revised to account for new needs that are regional specific and equitable for our most vulnerable populations. The payment structure was also revised to ensure thorough and timely support services are provided. The revised RFP will be sent to legal counsel for review at the end of the month. April 2021 - The RFP was approved by County Counsel and posted to the County RFP page. The deadline for proposal submissions is Friday, April 23, 2021.

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q1 Progress Update (1/15/21 - 4/30/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q2 Progress Update (5/1/21 - 7/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q3 Progress Update (8/1/21 - 10/31/21)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

YR1/Q4 Progress Update (11/1/21 - 1/31/22)
Progress Status: (Select from drop down)
Briefly describe progress to date and challenges that might affect your ability to complete this milestone in the expected timeframe.

Inyo County Plan for Targeted Equity Investments

County completes (or updates) the green fields (yellow fields are optional for March report)				
Describe the disproportionately impacted population(s)		Unhoused, undocumented, incarcerated/detained, geographically, culturally, and/or technologically isolated residents at congregate setting (LTC, SNF, etc.), frontline workers including HCW, home-bound, Healthcare Worker, disabled (incl. SM/I)		
County Name:		Inyo County		
Contact Person:		Genoa Meneses		
Contact Email:		gmeneses@inyocounty.ca.gov		
ELC Strategy	Equity Activity Category	Problem / Challenge	Equity Activity	Priority Population
Identify the ELC Strategy that this Equity Activity addresses:	Select a category from the Equity Playbook Framework using the drop-down options or select "Other."	What is the equity issue or challenge that needs to be addressed? (Example: "Improving access to testing and vaccination for essential workers" or "Interpretation support needed for indigenous languages.")	Provide a brief description of the planned activity.	Disproportionately impacted population (or subpopulation) that this equity activity will address. (Please note the estimated % of county COVID-19 cases among this population.)
Yellow cells indicate ELC Phase I and can be edited as needed (optional)				
Part of Spend Plan (testing space rent)	Testing	Improving access to testing and turnaround time for results	Work with testing agency (Optum/Serve) to ensure several testing sights in Inyo County (northern and southern county) are staffed throughout the week and open to anyone despite their symptoms, access to healthcare, insurance status, and/or technological access (no email/internet; walk-up appointments).	20% of the population in Inyo is located in Bishop. The remainder is dispersed along the 395 corridor, or in very isolated/remote areas (Ex: Tecopa, Shoshone, Furnace Creek). Due to some of the limits created by isolated areas, testing opportunities outside of Inyo County OR self-conducted tests that are mailed to a lab might be more beneficial to the residents than trying to establish more testing locations.
Strategy 1, Milestone 2	Contact Tracing	Increase capacity to conduct contact tracing in Spanish	Hire COVID-19 Response Coordinator to oversee all contact and case investigations + plus two dedicated bilingual Case Investigators.	Approximately 13.2% of our population speaks Spanish at home. Estimated % of county COVID-19 cases is TBD.
Strategy 5, Milestone 2	Isolation Support	Facilitate access to isolation support throughout the county	Contract a Community Support agency that can operate and support individuals/families in multiple languages, to ensure a safe isolation period by assisting with needs throughout the county.	The efforts around community support is to help those with lower incomes or those who are unhoused, have access to support no matter what their situation should they need to isolate. Unemployment and other insecurities have impacted community support needs, % unknown at this time.
Strategy 1, Milestone 1 AND Strategy 5, Milestone 2	Housing Security and Homelessness	Plan to support PEH through various touchpoints and community partners (IMACA) in the county	Work with IMACA to identify and support unhoused, undocumented, geographically, culturally isolated residents throughout the county in both isolation support needs (shelters, food, other support) but also access to virus mitigation efforts (masks, sanitizer, and vaccine).	As of January 2020, 123 known individuals were PEH
Green cells indicate new or expanded activities funded by ELC Phase 2. (Required)	All fields required unless otherwise noted. Insert additional rows as needed.			Phase 1 ELC Funding Amount Total
ELC Strategy	Equity Strategy Category	Problem / Challenge	Equity Activity	Priority Population
	Community and Stakeholder Engagement	Increase cooperation/collaboration across community partner groups (including hospitals, agencies, and tribal entities)	Develop and maintain ongoing partnerships in order to address all needs in a timely manner.	All Inyo residents: full-time and part-time; even those passing through (nomads or tourists).
ELC Strategy 1	Language Access and Cultural Competency	Dedicated efforts and campaigns to address COVID-19 response efforts in Spanish; not just English campaigns translated.	A Spanish Outreach Committee has been created with bilingual staff, locals with insight to the various communities needs/concerns, and the covid response/campaign team.	Approximately 13.2% of our population are Spanish speakers.
ELC Strategy 6	Schools and Childcare	Help interpret and guide ever changing CDPH guidelines	Our infection preventionists is working closely with schools and childcare providers to share information, provide guidance, and assist with any planning.	20% of our population are children/students, under the age of 18.
ELC Strategy 5	Vaccine	Support vaccine efforts for Unhoused, undocumented, incarcerated/detained, geographically, culturally, and/or technologically isolated residents.	Public Health is committed to providing a safe place for everyone to receive the vaccine. We are planning and implementing various ways of distributing vaccines to everyone in the county.	We are working to vaccinate inmates, PEH, geographically and technologically isolated residents.
ELC Strategy 1	Communications	Fully develop a communication plan, that aligns with efforts in place with CDPH and CDC, to communicate COVID-19 response efforts across multiple platforms and in multiple languages. Non-traditional communication efforts to increase communication with unhoused, undocumented, incarcerated/detained, geographically, culturally, and/or technologically isolated residents.	Develop, create, and launch communication efforts across traditional and non-traditional platforms in order to engage with a wide variety of ages, cultures, and locations. All campaigns and efforts are being designed in both English and Spanish.	All Inyo residents: full-time and part-time; even those passing through (nomads or tourists). To date a comprehensive and robust communication campaigns have not existed.
ELC Strategy 6				
				Phase 2 ELC Funding Amount Total
Phase 1 Requirements		Phase 1 Proportional Investment Totals		
Percent of County COVID-19 Cases Among Disproportionately Impacted Population				
Total ELC Strategy 5 Funding (Phase 1 only)				
Estimate of Total ELC \$ Invested for Impacted Populations (Phase 1 only)				
Percentage of ELC Strategy 5 Funds Invested for Impacted Populations (Minimum 60%, no less than % of cases among disproportionately impacted population) (Phase 1 only)				

ELC Funding Amount	ELC Phase 1 Strategy	Additional (non-ELC) Funding	Additional (non-ELC) Funding Source	Partners
Projected level of ELC funding invested in equity activity.	For each line of funding in column F, include which ELC strategy the funding is associated with. (Phase 1 only).	Projected level of any additional funding (non-ELC) invested in equity activity.	Provide the funding source for non-ELC funds. If multiple funding sources are being used, please note the amount from each source. (Example: CARES \$500,000, County General Fund \$100,000)	Identify any planned or current partners.
\$ 44,000				OptumServe (while minimum testing numbers are met), plus NIH and SHD.
\$ 209,231				All state redirected staff have been released. All Contact Tracing and Case Investigation efforts are being conducted by the hired contract, limited term COVID-19 Response Team members, with some support from redirected Inyo HHS staff.
\$ 140,000				Contract for Community Support is TBD. No responses to the RFP has been received to-date. Existing partners, like IMACA and churches, continue to support individuals/families, but do not seem interested in the formal planning under ELC.
			Other departments in HHS are assisting with unshowered individuals, NIH is also assisting with meals, but funding source information for both is unknown at this time.	HHS has a Re-Entry Services Coordinator that has taken the lead on Sheltering Plans/Support. We work with NIH to coordinate release and meals, and placing in contracted area motels.
\$ 393,231	Phase 1 non-ELC Funding Amount Total	\$ -		
ELC Funding Amount	ELC Phase 2 Strategy	Additional (non-ELC) Funding	Additional (non-ELC) Funding Source	Partners
\$ 84,000	(Not required for phase 2)			Toiyabe Indian Health Project, Northern Inyo Healthcare District, Southern Inyo Healthcare District, Valley Health Team, Vons Pharmacy, Dayone's Pharmacy, CHP, Sheriff, SASS, Teen CERT, Xanterra, Death Valley National Park, Reach, CDCR, Cal Fire, Bishop Fire, Lone Pine Fire, All EMTs, DWI, All School Districts, Tri-County Fairgrounds, Mono County, and San Bernardino County.
\$ 30,000	(Not required for phase 2)			Proposals for Graphic Design/Marketing Services and Language Support Services are both under review to better equip all HHS teams with language access and cultural competency.
\$ 89,000				All School Districts, First 5, and other HHS departments.
\$ 84,000				Toiyabe Indian Health Project, Northern Inyo Healthcare District, Southern Inyo Healthcare District, Valley Health Team, Vons Pharmacy, Dayone's Pharmacy, CHP, Sheriff, SASS, Teen CERT, Xanterra, Death Valley National Park, Reach, All EMTs, DHV, All School Districts, Tri-County Fairgrounds, Mono County, and San Bernardino County.
\$ 150,000				TBD. Utilizing existing partnership with followings (Chamber, etc)
	(Not required for phase 2)			
\$ 437,000	Phase 2 non-ELC Funding Amount Total	\$ -		
Combined Phase 1 & 2 ELC Amount Totals		Combined Phase 1 & 2 Non-ELC		
\$ 830,231		\$ -		

Community Engagement	Estimated Start Date	Identify Technical Assistance and/or Other Support Needs	Progress Status
Describe plans for how communities are being engaged - initially and ongoing	Either prior or planned date	Technical assistance and additional support needed. Are there other ways that the state can provide support? (Examples: resource gaps, funding limitations, process issues, statewide coordination needs, technical assistance resources)	Provide a brief description on the progress made to date (to be completed quarterly with other ELC reporting).
			Phase 1 Progress: Optional for March. Next update in June 2021.
Testing information is published on the County COVID-19 webpage. Looking into sharing information/updates more regularly via social media and/or newsletter(s).	Ongoing	Should our testing capacity drop, we are not sure how we can continue to quickly and efficiently test individuals for COVID-19. Many of our providers are based on sources/staffing and we do not have a lab in the county (all tests are sent out).	
CT/CI have been trained to contact and interact with individuals according to guidelines and policy. Overall there is good response to CT/CI contacts, which allows quick identification of exposures in the community. Looking to modify and use some of CDPHS' CT campaign to best fit Inyo efforts.	Ongoing	Having access to the reliable created assets would be immensely helpful in quickly adjusting for Inyo CTAs and deploying the various assets. (Example - we do not want to direct people to 'cdph.ca.gov/covid19' but would rather direct individuals to inyoounty.sarcovid19 for local information; however the time it takes to edit and use the created assets makes it more of a hassle)	
Individuals and families needing additional support in order to isolate are being flagged by the CT/CI team, and connected with IHS staff and/or community partners.	Ongoing	Ways to flag, and take over case management within CalConnect do not currently exist for community support needs. So far, everything is tracked through email, phone calls and excel.	
We have not had an individual placed in support for more than 6 weeks.	Ongoing	Does a program (case management) exist to help with case management to support unhoused individuals?	
			Phase 2 Progress: Provide Update in June 2021.
Community Engagement	Estimated Start Date	Identify Technical Assistance and/or Other Support Needs	Progress Status
Existing or new committees, weekly meetings, regular dissemination of information/updates, collaboration, and general support.	Ongoing	n/a	
Currently all updates to the community and partners are shared in English and Spanish. With additional services contracted through the recent RFPs, outreach and campaigns will increase.	Ongoing	Additional technical services (program management and social planning) will be needed to better execute campaign and language efforts; funding is TBD.	
Existing or new committees, weekly meetings, regular dissemination of information/updates, collaboration, and general support.	Ongoing	n/a	
Consistent vaccine allocations has allowed vaccine appointments to be regularly available. Plans to address vaccine hesitancy are being developed.	Ongoing	Some providers are resisting using the My Turn - clinic system; PH is working to address their concerns and show them how easy the system is to use for both the providers and the patients.	
Social media, Radio, print ads/advertisements, TV spots and streaming spots are expensive to create and place.	Ongoing	Additional technical services (program management and social planning) will be needed to better execute campaign and language efforts; funding is TBD. Much of the current ELC funds are funding staff to develop and execute plans, we have limited funds allocated for actual advertising at this time.	



County of Inyo



Sheriff

DEPARTMENTAL - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Riannah Reade

SUBJECT: Request Board ratify and approve 2021 Controlled Substance Annual Operating and Financial Plan

RECOMMENDED ACTION:

Request Board ratify and approve the 2021 Controlled Substance Annual Operating and Financial Plan between the County of Inyo and USDA Forest Service, Inyo National Forest for the provision of Controlled Substance Operations for a funding amount up to \$5,000 for the period of October 1, 2020, through September 30, 2021, contingent upon the Board's adoption of the Fiscal Year 2021-2022 Budget, and authorize the Sheriff or designee to sign, contingent upon all appropriate signatures being obtained.

SUMMARY/JUSTIFICATION:

Marijuana cultivation within the Forest Service boundaries in Inyo County continues to increase. These include the areas from the southern end of the county to the northern end of the county. The Sheriff's Office has continued to investigate and abate the cultivations with the U.S. Forest Service and BLM. Monies from this Plan/Agreement will assist the Sheriff's Department in assisting in these investigations and eradicating thousands of marijuana plants within Inyo County. The marijuana-growing season starts in the spring, and the harvesting season begins in August to September, as such, no expenditures or reimbursements are expected until FY 2021/2022.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Deny the agreement and use existing county funds for controlled substance operations

OTHER AGENCY INVOLVEMENT:

FINANCING:

The U.S. Forest Service reimbursements total \$5000, to be billed and received in the 2021/2022 fiscal year. The revenue will be budgeted in the Sheriff General Budget (022700) Revenue Code Federal Grants (4555) budget for the FY 2021/2022.

ATTACHMENTS:

1. 2021 Controlled Substance Annual Operation & Financial Plan

APPROVALS:

Riannah Reade	Created/Initiated - 5/5/2021
Darcy Ellis	Approved - 5/5/2021
Riannah Reade	Approved - 5/5/2021
Marshall Rudolph	Approved - 5/5/2021
Amy Shepherd	Approved - 5/5/2021
Jeffrey Hollowell	Final Approval - 5/6/2021



FS Agreement No. 20-LE-11051360-040

Modification No. 04

EXHIBIT B

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
INYO COUNTY SHERIFF'S OFFICE
And the
USDA, FOREST SERVICE
INYO NATIONAL FOREST**

2021 CONTROLLED SUBSTANCE ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Inyo County Sheriff's Office, hereinafter referred to as "ICSO," and the USDA, Forest Service, Inyo National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #20-LE-11051360-040 executed on June 10, 2020. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 01, 2020 and ending September 30, 2021.

Previous Year Carryover: \$5,000.00
FY 2021 Obligation: \$00
FY 2021 Total Annual Operating Plan: \$5,000.00

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Jeff R. Hollowell, Sheriff Inyo County P.O. Drawer "S" 550 South Clay Street Independence, CA 93526 Telephone: (760)878-0320 FAX: (760) 878-0389 E-mail: jhollowell@inyocounty.us	Riannah Reade P.O. Box Drawer S 550 South Clay Street Independence, CA 93526 Telephone: (760-878-0326 FAX: (760) 878-0389 E-mail: rreade@inyocounty.us



Cooperator Alternate Contact

Kelvin Johnston
P.O. Drawer S
550 South Clay Street
Independence, CA 95326
Telephone: (760)873-8705
FAX: (760)873-6426
E-mail: kjohnston@inyocounty.us

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact #1	U.S. Forest Service Administrative Contact
<p>Sam Maldonado, Special Agent San Bernardino National Forest 602 S. Tippecanoe San Bernardino, CA 92408 Telephone: 909-522-6905 FAX: 909-382-0705 E-mail: sam.maldonado@usda.gov</p>	<p>Rachelle Youngblood Investigation Analyst Pacific Southwest Regional Office – LEI 1323 Club Drive Vallejo, CA 94592 Office: 707-562-8666 FAX: 707-562-9031 E-mail: Rachelle.Youngblood@usda.gov</p>

U.S. Forest Service Program Coordinator Contact

Joseph Sadowski
Assistant Special Agent in Charge
Pacific Southwest Regional Office – LEI
1323 Club Drive
Vallejo, CA 94592
707-562- 8649 (Office)
FAX: 707-562-9031
E-mail: joseph.sadowski@usda.gov

II. CONTROLLED SUBSTANCE OPERATIONS

Pursuant to IV- I of Agreement No. 20-LE-11051360-040, the following is in support of operations to suppress manufacturing and trafficking of controlled substances on or affecting the administration of National Forest System lands, with an emphasis on identification, apprehension and prosecution of suspects engaged in these activities:



A. The *U.S. Forest Service* agrees:

1. To reimburse **ICSO** for expenditures associated with the detection of locations and activities related to illegal production and trafficking of controlled substances, including:
 - a. Ground reconnaissance to identify and inventory locations and activities associated with producing or trafficking controlled substances.
 - b. Aerial reconnaissance to identify and inventory locations and activities associated with producing or trafficking controlled substances.
2. To reimburse **ICSO** for certain expenses resulting from investigative activities associated with investigating cases involving the illegal production or trafficking of controlled substances on or affecting the administration of National Forest system lands, including:
 - a. Surveillance operations to identify persons illegally producing or trafficking controlled substances.
 - b. Apprehension of persons suspected of producing or trafficking controlled substances.
 - c. Collection of evidence to support prosecution of persons suspected of illegally producing or trafficking controlled substances.
 - d. Prosecution of persons suspected of producing or trafficking controlled substances.
3. To reimburse **ICSO** for expenses resulting from the removal of cannabis plants from National Forest System lands. When circumstances indicate that removal of the cannabis plants is required before an investigation to determine the person(s) responsible can be completed, eradication operations must be approved by the U.S. Forest Service prior to taking place.

Note: **ICSO** retains the authority to eradicate cannabis plants from National Forest System lands without reimbursement from the U.S. Forest Service at its discretion.

4. To reimburse **ICSO** for the costs of purchasing supplies and equipment used exclusively for activities described in items A.1, A.2 and A.3 of this Plan. Purchases must be agreed to and approved by the U.S. Forest Service.



Purchases may **not exceed 10% of the total allocation** without prior approval by the U.S. Forest Service Designated Representative.

B. **ICSO** agrees:

1. Within its capability, to perform the following activities on National Forest System lands:
 - a. Detect and inventory locations associated with illegal production or trafficking of controlled substances, and notify the U.S. Forest Service of such locations as soon as possible.
 - b. Investigations to determine the person(s) responsible for manufacturing or trafficking controlled substances.
 - c. Upon request and prior approval of the U.S. Forest Service, remove cannabis plants from National Forest System lands.
2. To furnish all activity reports, crime reports, investigation reports, and other reports or records, resulting from activities identified in **Section II, A** of this Operating and Financial Plan to the affected Forests for review and forwarding to the Regional Office for processing.

C. The *U.S. Forest Service* and **ICSO** mutually agree to the following:

1. The following rate schedule will apply to all expenditures that may be reimbursed to **ICSO** under this agreement;

Salary (base)	\$35.16 per hour,
Salary (overtime)	\$base + 1/2 per hour,
Per diem costs	\$34/M&IE + \$55.00/Lodging,
Travel (mileage and fares)	\$0.66 per mile,
Helicopter flight time	Actual documented costs,
Supplies or equipment	Actual documented costs

2. The total expenditures of **ICSO** that may be reimbursed may not exceed... \$.
The total expenditures for item **A.4** may not exceed..... **10%** of the total allocation.

D. **Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the U.S. Forest Service.**



III. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

ICSO will furnish *monthly itemized statements* of expenses to the U.S. Forest Service for expenditures that may be reimbursed as identified in items II A.1, A.2, A.3, and A.4 of this Plan. Attachment A, Law Enforcement Billing Summary, Drug Enforcement, must be completed and submitted to the contacts in (a) below for each billing statement.

- a. Mail copies of itemized billing statements (Attachment A) to:

Rachelle Youngblood,
Investigation Analyst
Pacific Southwest Regional Office - LEI
1323 Club Drive
Vallejo, CA 94592

Send photo copy to:
Sam Maldonado, Special Agent
San Bernardino National Forest
602 S. Tippecanoe
San Bernardino, CA 92408

- b. **Send hard copy invoices to:**

U.S. Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101 B Sun Ave NE
Albuquerque, NM 87109

Or fax to: (877) 687-4894

Or e-mail scanned invoice to: sm.fs.asc_ga@usda.gov

- c. Final billings for reimbursement on this Annual Operating Plan (AOP) must be received by the U.S. Forest Service before October 31, 2021 in order to receive payment.
- d. **Annually update the registration of the County Sheriff’s DUNS# on the System for Award Management (SAM) website at www.sam.gov for the verification of the EFT (Electronic Funds Transfer) banking information.**

Job Code: NFLE0521 1360



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

JEFF R. HOLLOWELL, SHERIFF
Inyo County

Date

Chairperson, Board of Supervisors
Inyo County

Date

DON HOANG, Special Agent in Charge
U.S. Forest Service, Pacific Southwest Region

Date

The authority and format of this agreement has been reviewed and approved for signature.

KAREN MCWILLIAMS
U.S. Forest Service, Grants Management Specialist

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



County of Inyo



County Administrator

DEPARTMENTAL - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Clint Quilter, Amy Shepherd, Denelle Carrington

SUBJECT: Fiscal Year 2020-2021 Third Quarter Financial Report

RECOMMENDED ACTION:

Request Board:

- A) accept the Fiscal Year 2020-2021 Third Quarter Financial Report as presented;
- B) approve the specific budget action items and recommendations discussed in the report and represented in Attachments A & B, and authorize the Auditor-Controller to make the budget adjustments as listed in Attachments A & B (*4/5ths vote required*);
- C) authorize the County Administrator and Auditor-Controller to make any additional year-end adjustments, as may be necessary within each fund (*4/5ths vote required*);
- D) approve the Preliminary Fiscal Year 2020-2021 Budget Calendar (Attachment C) with regard to the proposed dates for the Budget Hearings and adoption of the Final Budget;
- E) direct the County Administrator and Auditor-Controller to prepare a modified rollover budget for the start of the Fiscal Year 2021-2022 and present it for approval on June 8th or June 15, 2021; and
- D) authorize the County Administrator and Auditor-Controller to transfer the balance of General Fund Contingencies on June 30, 2021 to General Reserves and Amend the Fiscal Year 2020-2021 Budget to reflect changes if needed (*4/5ths vote required*).

SUMMARY/JUSTIFICATION:

As we present our 3rd Quarter Financial Report the Budget Team notes that, by remaining nimble, working with the Board and our County workforce, and starting from a base built by years of fiscal prudence by your Board, the County to this point has weathered the fiscal impacts of the COVID-19 Pandemic quite well, while providing programs to support the community. These programs have included a variety of public health activities including testing, contact tracing and vaccination as well as programs geared towards individuals in the community. Additionally, your Board utilized federal funding to provide grants to local businesses and general fund dollars to provide grants to local non-profits. As noted below, the County will be receiving funds from the American Rescue Plan Act. Over the next few months staff will be providing recommendations and requesting direction from the Board on expenditure of these funds. Guidance was just released on May 10, 2021.

State & Federal Budgets and Actions

The County Budget relies significantly on state and federal funding, and the State and Federal budgets always have the potential to negatively impact the County Budget. This is particularly true this year. Despite a very large

state revenue surplus, we are very concerned that any surplus will be used to support programs that place additional burdens on county government without providing a reasonably accessible source of revenue to offset these burdens.

As your Board is aware, the Governor announced that the tier system, which was announced and put into place shortly before last year's 3rd Quarter financial report, will be coming to an end on June 15th. It is not known at this time what, if any, restrictions will remain in place. However, we do expect that this will provide some additional stimulus for our economy.

At the Federal level we will be receiving \$1,751,932 from the American Rescue Plan Act this fiscal year and an equal amount prior to the end of next fiscal year. We will be providing recommendations and seeking direction from your Board. Guidance was just released on May 10, 2021. At this point, we are budgeting \$400,000 of expenditures as a place holder for the rest of this fiscal year.

In addition to those funds, there were \$2 billion for the Local Assistance and Tribal Consistency Fund to make payments to eligible revenue sharing counties and tribes. We are currently unsure of how this will affect Inyo County.

Costs

The County has nearly completed bargaining with the Inyo County Probation Peace Officers Association (ICPPOA) and the Inyo County Employees Association (ICEA). ICPPOA costs will commence in April of the current fiscal year. ICEA costs will commence in July of next fiscal year.

Health insurance increases are being projected to increase by 6% in the upcoming fiscal year.

With the turbulent economy over the last eighteen months, we will see increased costs in CalPERS for Fiscal Year 2021-2022 due to losses in the stock market. Preliminary numbers are showing an increase of \$179,109 to the County's Unfunded Liability for next fiscal year.

Revenue

LADWP Land Valuations. The State Board of Equalization has notified the Assessor's Office that the valuation for the City of Los Angeles Department of Water and Power (LADWP) owned land in Inyo County will increase for the eighth year in a row. As your Board is aware, Los Angeles' property tax payments are calculated using the Constitutionally-prescribed Phillips Formula, and account for about 48% of the County's secured property tax roll. As reported by the County Assessor, in Fiscal Year 2021-2022, LADWP property tax payments will increase by 6.099655%. This is up slightly from the 6.088% increase in the Phillips Formula adjustments the County enjoyed from last year.

Unsecured Taxes. Based on information received from the Assessor regarding the Coso geothermal plan, unsecured tax revenue was budgeted conservatively. Consequently, we will meet budgeted revenue. However, we see no indication that unsecured taxes will improve and expect to budget conservatively again next year.

Hotel Transient Occupancy Tax (HTOT) Revenue. This and sales tax are the two areas hardest hit by COVID-19. To address the fiscal impacts, significant reductions were anticipated in the HTOT Board Approved budget for this fiscal year. Fortunately, HTOT has picked up late in the third quarter and actuals will not only meet budget projections, but after fourth quarter is posted the County will see a surplus. This revenue stream will continue to be monitored and budgeted in a conservative manner moving forward, but if travel continues to open up in the State, the County may be able to count on upward revenue trending, which will be helpful in the upcoming budget year.

Sales Tax. Similar to HTOT sales tax revenue is budgeted conservatively and we expect to meet our budgeted amount this year. Sales Tax continues to stay stable and meet the budgeted projections that included 15%

reductions in anticipation of travel restrictions and state permitted tax deferrals. California saw a surge in retail sales boosting State Sales Taxes – a direct result of the federal stimulus checks roll-out in March, however Inyo County does not see these same trends due to our limited retail base, which totals only 10.7% of Sales Tax and relies more on tourism and travelers. In Inyo County, gas stations make up the majority contributor to Sales Tax at 39.5% in the county. Any restriction or economic factors such as travel bans and high gas prices can negatively affect Sales Tax receipts. As California moves to open up, we should look forward to positive but conservative growth in the County Sales Tax.

Fund Balance

The CAO Recommended Budget was balanced using \$3,500,000. Fund balance came in at \$4,436,077, and your Board chose to put the additional funding into General Fund Contingencies and the CAO-COVID-19 Budget.

3rd Quarter Overview

Based on projections submitted by the departments, this Third Quarter Review provides an opportunity to make last-minute adjustments necessary to maintain a balanced County Budget for Fiscal Year 2020-2021 and fund some urgent and emergency items. Toward this end, your Board is being asked to authorize the budget amendments identified below and represented in Attachments A and B, as well as authorize the CAO and Auditor-Controller to make any subsequent year-end adjustments that may be necessary within each fund to maintain a balanced budget through the end of the fiscal year. These actions require a 4/5’s vote of your Board. An affirmative vote will result in no change to the Net County Cost to the General Fund.

Most of the Third Quarter adjustments identified in Attachments A and B represent appropriation change requests that, pursuant to the County Budget Control And Responsibility Policy, can be approved by the County Administrative Officer and/or the Auditor-Controller without action by your Board. These include moving money within a budget from one object code to another object code, or from one object category to another object category in the same budget unit. However, some of the proposed changes (such as appropriating new revenue, transfers between funds or budget units, and changes in Net County Cost) require approval by the Board of Supervisors (4/5’s vote). Third Quarter adjustments resulting in a change in Net County Cost (within a budget unit) or otherwise requiring Board approval, as well as adjustments resulting in substantial decreases to Net County Cost, are identified and discussed later in this report.

The departments’ Third Quarter projections change the Working Budget as follows:

2020-2021	Board Approved Budget	Working Budget	Third Quarter Budget
County Budget			
Revenues	113,052,906	115,285,265	118,956,170
Expenditures	130,484,170	139,946,592	142,469,826
Net County Cost	17,431,264	24,661,327	23,513,656
General Fund			
Revenues	62,417,615	62,944,844	63,131,830
Expenditures	66,853,692	69,330,170	69,517,156
Net County Cost	4,436,077	6,385,326	6,385,326

Income Statements have been prepared for both General Fund Budget Units and Non-General Fund Budget

Units. These are also included in Attachments A & B respectively. Additionally, the reports for each budget unit have been condensed down to object category only, giving you the summary of each budget. The prior reports that you were provided will be available for review if you would like to review them at the object code level.

Process

Similar to the Mid-Year review process, departments were asked to enter their Third Quarter budget projections directly into the County's financial system (ONESolution). The Third Quarter budget changes being requested by the departments and, in some cases modified by the CAO, are reflected in the "Third Quarter" column on the attached ONESolution reports (Attachments A & B). If approved by your Board (*4/5's vote required*), the Third Quarter projections will become the new Working Budget.

As in years past, and similar to the Mid-Year Financial Report, department heads were again required to certify whether or not their budgets are on track to realize 100% of their budgeted revenue and stay within their budgeted expenditures through the end of June. Departments whose budgets indicate that they might not achieve their approved revenue projections are required to provide a written explanation as to why, and make every effort to reduce expenditures respectively. Similarly, if a department's budget indicates that its approved appropriation will be exceeded by June 30th, the department head is asked to explain the reason and reduce expenditures in other object codes.

Fiscal Year 2020-2021 Third Quarter Status

The following budgets have significant changes; most requiring approval by your Board as part of the Third Quarter Financial Review.

GENERAL FUND:

General Fund budgets with Third Quarter changes are discussed below in addition to being identified in Attachment A:

Agriculture Commissioner (023300). Revenues are increased by \$88,501 to recognize additional Gas Tax Funding and to recognize the actual amount received for Mono County's share of the Ag program. Expenditures have been increased by \$68,674 in order to increase the salaries and benefits categories so that the Maintenance of Effort can be met this fiscal year. Overall, the Net County Cost is reduced by \$19,827 and General Fund Contingencies have been adjusted.

Board of Supervisors (010100). The expenditures in this budget are reduced by a total of \$14,704 to more accurately reflect expenditures through the end of the fiscal year. The General Fund Contingencies Budget has been adjusted accordingly.

Contingencies (087100). The General Fund Contingencies budget is reduced by a total of \$858,270. There was a total transfer of \$872,954 transferred into the General Revenues & Expenditures Budget for the following: \$300,000 for the Consolidated Office Building; \$30,000 for the Abatement Budget for anticipated expenditures; and \$542,954 into the CAO-ACO to facilitate expenditures at the Bishop Airport. There was a total increase of \$91,812; \$14,704 from the Board of Supervisors Budget; \$19,827 from the Agricultural Commissioner Budget; \$20,058 from the Clerk-Recorder Budget and \$37,223 from the General Relief Budget. Finally there was a decrease of \$77,128 for increased utilities in the Maintenance Building & Grounds Budget. All of these changes are discussed below.

County Clerk – General (010300). Revenues in this budget are increased by \$20,808 in order to recognize the actual revenue received in the budget. Expenditures are increased by \$750 to get through the end of the fiscal year. Overall, there is a decrease of \$20,058 to the Net County Cost, and the General Fund Contingencies Budget has been adjusted accordingly.

County Library (066700). Revenues and expenditures are increased by \$3,776 to recognize an additional grant opportunity to purchase additional reading material. There is no change to the Net County Cost.

District Attorney (022400). The revenues and expenditures increased by \$5,000 to recognize funding from the Chemical Trust Fund in order to pay for a new contract to provide drug testing. There is no change to the Net County Cost.

Elections (011000). The revenues and expenditures increased by \$6,165 to recognize actual revenues and expenditures and increased salary and benefit expenses directly related to your Board's approval of an additional Office Technician in the Clerk-Recorder's Office. Overall, the Net County Cost remains the same.

General Relief (056500). Revenues in this budget are increased by \$37,223 to recognize reimbursements from Social Security. General Fund Contingencies have been adjusted.

General Revenues and Expenditures (011900). Revenues in this budget were re-allocated based on actuals received. The SB813 Distributions object code is reduced by \$56,000 due to the inability to properly send out bills, as the Property Tax Management System is not fully implemented at this time. There was an offsetting increase in Current Unsecured Taxes to cover this shortfall. Revenue in Current Secured Taxes was also reduced by \$126,061 due to the inability to properly bill out in the Property Tax Management System. Revenues were increased in Property Tax Admin Fees to cover this shortfall. Expenditures in this budget are increased by \$872,954. An additional \$300,000 is transferred to the Consolidated Office Building for the finalization of the building. \$30,000 is transferred to the Abatement Budget, as there are several outstanding issues that could result in an increase in expenditures. Finally, \$545,945 will be transferred into the CAO-ACO budget for funding of future projects at the Bishop Airport. The increase in Net County Cost has been adjusted in the General Fund Contingencies Budget.

Jail – General (022900). Revenues and expenditures are increased by \$34,983 to recognize COVID-19 reimbursement funding for housing prison inmates during the pandemic. There is no change to the Net County Cost.

Jail – Safety Personnel (022910). The revenues are reduced by \$2,000 to more accurately represent the decrease in charges for Bailiff services required at this time. Salaries have been reduced by \$2,000 also. There is no change to the Net County Cost.

Maintenance – Building & Grounds (011100). Operating Transfers In is reduced by \$62,024 from the CAO-COVID19 Budget as the temporary custodians that were slated to be hired for deep cleaning did not occur. Intra County charges is increased by a total of \$23,683 as charges to other budgets is coming in higher than originally budgeted. Overall, revenues are decreased by a total of \$38,341. Expenditures are increased by \$38,787 due to higher than anticipated utility costs this fiscal year. When the budget was originally built it was assumed that Bishop Departments would be moved into the Consolidated Office Building in the middle of the fiscal year. Overall, Contingencies is reduced by \$77,128 to cover the increased Net County Cost.

Parks & Recreation (076999). Revenues and expenditures have been increased by \$25,050 to recognize actual revenue. There is no change to the Net County Cost.

Personnel (010800). Personnel Contingencies is reduced by \$10,000 and the Public Administrator Budget is increased by \$10,000 in order to cover the salary and benefit expenses for an additional temporary position to assist with an increase in caseload work. Between the two budgets the Net County Cost remains the same.

Public Administrator (023600). Expenditures are increased by \$10,000 in the Salaries and Benefits object codes to facilitate the hiring of a temporary employee to assist in the large workload in the program. Personnel Contingencies have been reduced and between the two budgets there is no change to the Net County Cost.

Sheriff – General (022700). The revenues and expenditures are increased by \$22,651 from the COPS Trust in

order to facilitate the Rogers Peak Battery Replacement Project. The Net County Cost remains the same.

Treasurer-Tax Collector (010500). Revenues and expenditures are reduced by \$910 in order to recognize a shortfall in revenues. There is no change to the Net County Cost.

Veterans Service Officer (056500). Revenues and expenditures are decreased by \$15,920 to recognize the lower revenues that will be received by the end of the current fiscal year. There is no change to the Net County Cost.

NON-GENERAL FUND:

Non-General Fund budgets with significant Third Quarter changes requiring your Board's approval are discussed below in addition to being identified in Attachment B:

Abatement (010403). Revenues and Expenditures are increased by \$30,000 to facilitate any expenditures that may be needed through the end of the Fiscal Year. There is no change to the Net Cost to Fund.

American Rescue Plan Act – 2021 (650200). This budget is being created during the Third Quarter Budget Review to recognize the \$1,751,932 in funding that should be received in May, 2021. At this time expenditures are only increased by \$400,000 as there is not sufficient time this fiscal year to create or fund any new programs. The funds do not need to be expended before December, 2024, and an additional \$1,751,932 will be received at the end of Fiscal Year 2021-2022. The use of these funds will be discussed with your Board at a future Board of Supervisors Meeting, once we receive guidance on the actual allowable use of these funds.

Bishop Airport (150100). The revenues and expenditures have been decreased by \$245,938. During the pandemic, sales of Military Jet Fuel have been drastically reduced. There is no change to the Net Cost to Fund.

CAO-ACO (010201). Revenues in this budget are increased by \$542,954 from the General Revenues & Expenditures Budget to fund future upgrades to the Bishop Airport. Expenditures are increased by \$250,000 in order to fund the procurement of a membrane structure at the Bishop Airport. The Net Cost to Fund is adjusted accordingly.

CAO-COVID19 (010208). Expenditures in this budget are decreased by \$62,024 in Operating Transfers Out as the funds were not needed in the Maintenance – Building & Grounds Budget. The increase in the Net Cost to Fund has been adjusted.

CAO – General Relief Fund (010205). The expenditures in the budget are increased by \$15,000 in order to fund the additional expenses for the County Generator project. There are sufficient funds in fund balance to facilitate this increase and the Net Cost to Fund has been adjusted.

CBCAP (642515). Revenues have been increased by \$6,221 in order to recognize the actual amount of the State Grant received. The Net Cost to Fund is adjusted accordingly.

Consolidated Office Building (011809). Revenues in this budget are increased by \$327,680 in Operating Transfers In as follows: \$300,000 from the General Revenue & Expenditures Budget to insure there are sufficient funds to complete the building; and \$27,680 from the Workers Compensation Trust to fund the security in the front entrance of the building. Revenues in Inter Government Charges have been increased by \$23,342 from the Child Support Budget for their share of the furniture purchase. Expenditures have been increased by \$351,022 in order to fund any other expenditures. There is no change in the Net Cost to Fund.

2020 EMPG COVID Supplemental (610191). Revenues and expenditures are increased by \$76,419 to recognize additional grant funding received at the beginning of this current fiscal year. There is no change to the Net Cost to Fund.

ES Weed Management Grant (621300). Revenues have been increased by \$5,087 to recognize actual revenues received and expenditures have been reduced by \$3,758 resulting in additional funds added to the fund balance. The Net Cost to Fund has been adjusted.

ESAAA (683000). Revenues and expenditures are increased by \$27,827 to recognize additional federal funding. There is no change to the Net Cost to Fund.

Great Basin APC Grant (610189). Revenues and expenditures are increased by \$840,000 to recognize funding for another grant opportunity provided by Great Basin Unified Air Pollution Control District. Projects will be discussed further with your Board once the funding is received. There is no change to the Net Cost to Fund.

Lone Pine Death Valley Airport (150500). Revenues and expenditures in this budget are increased by \$9,000 to recognize an additional grant received in this fiscal year. There is no change to the Net Cost to Fund.

Road (034600). Expenditures in this budget are increased by \$600,000 to cover emergency work on South Lake Road. There are sufficient SB1 funds sitting in the Road Fund Balance to cover this increase. The Net Cost to Fund has been adjusted.

Salt Cedar Project (024502). The expenditures in this budget are increased by \$4,100 to more accurately represent the actual expenses through the end of the fiscal year. The Net Cost to Fund is increased accordingly.

Transportation & Planning Trust (504605). The revenues in this budget are increased by \$184,395 to recognize additional State funding for the Regional Surface Transportation Program Agreement and additional funding for a State Parks Grant. Expenditures in this budget are increased by \$132,257 in order to hire a surveyor for the State Parks Grant and to facilitate the transfer of State Funds to the City of Bishop and the Road Budget. The Net Cost to Fund is adjusted accordingly.

Water Department (024102). The revenues in this budget are decreased by \$110,000 for the Boating and Waterway Grant that will not be started in this fiscal year. Expenditures were reduced by \$127,036 as the expenditures will not occur before the end of this fiscal year. The increase in the Net Cost to Fund has been adjusted.

Water Systems (152199). Expenditures are increased in this budget by \$24,379 to cover the internal charges from the Road Department, which aided the program by providing staff to assist in fixing several leaks in the water systems equipment. The Net Cost to Fund is adjusted accordingly.

Women, Infants & Children (641920). Revenues and expenditures are increased by \$15,000 to fully recognize the allocation for this fiscal year. There is no change to the Net Cost to Fund.

FISCAL YEAR 2021-2022 BUDGET PROCESS

As discussed above, the Fiscal Year 2021-2022 Budget process is underway; all documents were distributed to departments on Friday, April 30th. County departments will continue to use the "Budget Buddy" to prepare their Department Requested budgets. The Personnel Module (PMod) is also included in the "Budget Buddy" to help improve the accuracy of department calculations and further streamline the budget process.

All departmental budget requests are due on Friday, May 28, 2021. The Budget Team will review the overall funding requests and revenue projections to further develop its strategy for approaching next year's budget. Departmental budget meetings are scheduled from July 12th through July 16th, to review budget requests and develop the CAO Recommended Budget for Fiscal Year 2021-2022. A copy of the Preliminary Fiscal Year 2020-2021 Budget Calendar is provided as Attachment C.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board has the option not to approve any of the specific recommendations and/or provide staff other direction.

OTHER AGENCY INVOLVEMENT:

All County departments provided the information necessary to compile this report, which was developed in collaboration with the County Auditor-Controller.

FINANCING:

The financial impacts to the County are reflected in the discussion and recommendations above, and the budget impacts are included in Attachments A and B (Attachment A represents the General Fund budget, and Attachment B represents the Non-General Fund budget).

ATTACHMENTS:

1. Attachment A - General Fund Income Statement and Budget Review
2. Attachment B - Non-General Fund Income Statement and Budget Review
3. Attachment C - FY 2021-2022 Draft Budget Calendar

APPROVALS:

Denelle Carrington	Created/Initiated - 5/11/2021
Darcy Ellis	Approved - 5/11/2021
Denelle Carrington	Approved - 5/11/2021
Amy Shepherd	Approved - 5/11/2021
Clint Quilter	Final Approval - 5/11/2021

County of Inyo

Page 1

BUD023 - Income Statement - General Fund
3rd Quarter FY 2020-21

Run Date: 05/11/2021

	% of Budget	3rd Quarter Budget	Actual as of 3/31/21	% of Actual to Budget	YTD as of 3/31/20
REVENUES BY TYPE					
TAXES - PROPERTY	21.1%	13,352,177	8,792,805	65.8%	8,500,450
TAXES - OTHER	3.2%	2,074,000	1,215,835	58.6%	2,137,013
TAXES - SALES	2.1%	1,384,173	1,018,906	73.6%	1,232,716
LICENSES & PERMITS	1.2%	763,670	479,136	62.7%	642,708
FINES & FORFEITURES	1.4%	901,588	632,432	70.1%	720,898
RENTS & LEASES	0.0%	12,600	15,026	119.2%	3,982
REV USE OF MONEY & PROPERTY	0.6%	428,330	327,812	76.5%	286,447
AID FROM OTHER GOVT AGENCIES	46.9%	29,626,410	17,147,941	57.8%	15,710,706
CHARGES FOR CURRENT SERVICES	17.6%	11,142,651	7,368,654	66.1%	6,103,933
OTHER FINANCING SOURCES	5.3%	3,390,200	2,586,493	76.2%	2,302,823
OTHER REVENUE	0.0%	56,031	70,758	126.2%	57,901
Total Revenues by Type	100.0%	63,131,830	39,655,804	62.8%	37,699,583
EXPENDITURES BY OBJECT CATEGORY					
SALARIES & BENEFITS	62.0%	43,123,930	30,223,466	70.0%	29,558,020
SERVICES & SUPPLIES	17.0%	11,853,492	7,041,869	59.4%	5,230,809
INTERNAL CHARGES	9.3%	6,509,864	4,380,551	67.2%	4,033,224
OTHER CHARGES	6.2%	4,354,190	2,985,278	68.5%	2,067,065
DEBT SERVICE PRINCIPAL	0.0%	68,247	34,030	49.8%	33,691
DEBT SERVICE INTEREST	0.0%	5,512	3,020	54.7%	3,358
FIXED ASSETS	0.4%	300,691	85,014	28.2%	38,832
OTHER FINANCING USES	4.5%	3,151,112	205,003	6.5%	
RESERVES	0.2%	150,118			
Total Expenditures	100.0%	69,517,156	44,958,235	64.6%	40,965,002
Change in Fund Balance		(6,385,326)	(5,302,430)	83.0%	(3,265,418)

BUD023 - Income Statement - General Fund
3rd Quarter FY 2020-21

Run Date: 05/11/2021

	% of Budget	3rd Quarter Budget	Actual as of 3/31/21	% of Actual to Budget	YTD as of 3/31/20
EXPENDITURES BY DEPARTMENT					
AGRICULTURAL COMMISSIONER					
AGRICULTURAL COMM / SEALER	1.0%	716,304	436,011	60.8%	510,673
ASSESSOR					
ASSESSOR	1.4%	1,017,705	696,432	68.4%	679,742
AUDITOR - CONTROLLER					
AUDITOR CONTROLLER - GENERAL	1.8%	1,283,794	961,090	74.8%	708,884
GENERAL REVENUE & EXPENDITURES	5.4%	3,819,506	1,246,012	32.6%	564,127
BOARD OF SUPERVISORS					
BOARD OF SUPERVISORS	0.9%	687,573	418,360	60.8%	446,258
CAO CULTURAL SERVICES					
ADVERTISING COUNTY RESOURCES	0.4%	319,555	106,816	33.4%	67,196
COUNTY LIBRARY	1.2%	845,182	422,300	49.9%	387,700
LAW LIBRARY	0.0%	27,397	8,122	29.6%	7,908
MUSEUM - GENERAL	0.4%	296,044	167,132	56.4%	176,240
CAO MP, SOLID WASTE & PARKS					
PARKS & RECREATION	1.7%	1,213,627	774,092	63.7%	673,393
CORONER					
CORONER	0.3%	225,982	164,854	72.9%	125,801
COUNTY ADMINISTRATIVE OFFICER					
CAO - GENERAL	1.2%	842,983	580,299	68.8%	540,830
CAO ECONOMIC DEVELOPMENT	1.2%	894,466	500,007	55.9%	116,739
CONTINGENCIES - GENERAL	0.1%	75,000			
GRANTS IN SUPPORT	0.1%	121,980	107,115	87.8%	79,388
INFORMATION SERVICES	3.3%	2,310,048	1,642,627	71.1%	1,553,874
OFFICE OF DISASTER SERVICES	0.2%	147,361	91,473	62.0%	91,851
PERSONNEL	1.6%	1,135,952	611,699	53.8%	595,905
PUBLIC DEFENDER	1.1%	791,275	605,502	76.5%	453,730
RISK MANAGEMENT	0.4%	282,878	171,552	60.6%	168,128
COUNTY CLERK					
COUNTY CLERK - GENERAL	0.5%	387,486	280,905	72.4%	238,123
ELECTIONS	0.5%	372,179	290,461	78.0%	208,600
COUNTY COUNSEL					
COUNTY COUNSEL	1.8%	1,251,528	957,358	76.4%	642,211
DISTRICT ATTORNEY					
DISTRICT ATTORNEY	1.8%	1,269,063	838,476	66.0%	898,698
DISTRICT ATTORNEY - SAFETY	0.9%	647,368	447,497	69.1%	387,239
ENVIRONMENTAL HEALTH					
ENVIRONMENTAL HEALTH - GENERAL	1.9%	1,369,014	824,256	60.2%	730,911
FARM ADVISOR					
FARM ADVISOR	0.2%	155,796	108,849	69.8%	100,062
HEALTH & HUMAN SERVICES					
CALIFORNIA CHILD SERVICE-ADMIN	0.1%	101,647	54,764	53.8%	73,504
CALIFORNIA CHILDREN SERVICE	0.0%	21,417	4,098	19.1%	10,260
CHILD HLTH AND DISABILITY PREV	0.1%	91,817	48,295	52.6%	72,127
COMMUNITY MENTAL HEALTH	9.4%	6,558,609	4,510,952	68.7%	4,249,777
FOSTER CARE - GENERAL	0.8%	600,000	469,392	78.2%	267,203
GENERAL RELIEF	0.2%	175,000	105,637	60.3%	111,124

BUD023 - Income Statement - General Fund
3rd Quarter FY 2020-21

Run Date: 05/11/2021

	% of Budget	3rd Quarter Budget	Actual as of 3/31/21	% of Actual to Budget	YTD as of 3/31/20
HEALTH - GENERAL	4.1%	2,913,856	1,782,935	61.1%	1,383,429
INYO COUNTY GOLD	0.6%	440,800	231,680	52.5%	210,647
SOCIAL SERVICES - GENERAL	11.8%	8,207,777	5,186,084	63.1%	4,879,057
TANF (AFDC)	1.0%	725,000	486,242	67.0%	485,310
PERSONNEL					
INSURANCE, RETIREMENT, OASDI	4.7%	3,306,718	2,271,239	68.6%	2,187,182
PLANNING					
PLANNING & ZONING	1.3%	917,091	577,733	63.0%	566,856
PROBATION					
JUVENILE INSTITUTIONS	2.4%	1,671,573	1,011,096	60.4%	1,086,381
OUT OF COUNTY-JUVENILE HALL	0.3%	236,875	107,841	45.5%	129,459
PROBATION - GENERAL	2.6%	1,812,640	1,152,603	63.5%	1,061,172
PUBLIC ADMINISTRATOR					
PUBLIC ADMINISTRATOR	0.3%	242,605	156,450	64.4%	163,849
PUBLIC WORKS					
BUILDING & SAFETY	0.5%	389,698	275,343	70.6%	253,854
MAINTENANCE-BUILDING & GROUNDS	2.6%	1,854,961	1,277,510	68.8%	1,150,999
PUBLIC WORKS	1.0%	747,602	540,668	72.3%	535,305
SHERIFF					
ANIMAL CONTROL - GENERAL	1.0%	734,894	540,992	73.6%	505,571
DNA	0.0%	10,000			
JAIL - CAD RMS PROJECT	0.0%	49,079	48,736	99.3%	23,606
JAIL - GENERAL	4.6%	3,221,557	2,292,528	71.1%	1,879,704
JAIL - SAFETY PERSONNEL	2.8%	1,979,540	1,361,081	68.7%	1,646,540
JAIL - STC	0.0%	8,574	6,071	70.8%	7,571
JAIL SECURITY PROJECT	0.0%	19,844	12,344	62.2%	54,729
KITCHEN SERVICES	1.1%	831,142	584,785	70.3%	606,978
RAN	0.0%	58,358	38,911	66.6%	20,131
SHERIFF - GENERAL	3.9%	2,735,247	1,788,423	65.3%	1,775,173
SHERIFF - SAFETY PERSONNEL	7.8%	5,456,637	4,019,261	73.6%	3,861,617
VETERANS SERVICE OFFICER	0.1%	138,821	81,120	58.4%	91,925
TREASURER					
TTC GENERAL	1.0%	726,371	473,673	65.2%	447,733
TRIAL COURT					
GRAND JURY	0.0%	24,360	419	1.7%	11,990
	100.0%	69,517,156	44,958,235	64.6%	40,965,002

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
AGRICULTURAL COMMISSIONER				
AG COMM/SEALER				
023300 AGRICULTURAL COMM / SEALER				
REVENUES				
4100 LICENSES & PERMITS	69,019	63,375	68,335	68,335
4400 AID FROM OTHER GOVT AGENCIES	313,878	253,147	306,572	393,841
4600 CHARGES FOR CURRENT SERVICES	89,197	2,033	89,510	90,742
TOTAL REVENUES	472,094	318,555	464,417	552,918
EXPENDITURES				
5000 SALARIES & BENEFITS	463,859	348,218	480,347	524,081
5100 SERVICES & SUPPLIES	22,034	13,029	31,501	56,441
5200 INTERNAL CHARGES	118,571	74,764	135,782	135,782
5800 OTHER FINANCING USES	30,000			
TOTAL EXPENDITURES	634,464	436,011	647,630	716,304
023300 NET COST	(162,370)	(117,456)	(183,213)	(163,386)
AG COMM/SEALER NET COST	(162,370)	(117,456)	(183,213)	(163,386)
AGRICULTURAL COMMISSIONER NET COST	(162,370)	(117,456)	(183,213)	(163,386)
ASSESSOR				
ASSESSOR				
010600 ASSESSOR				
REVENUES				
4900 OTHER REVENUE	5,111	3,474	6,000	6,000
TOTAL REVENUES	5,111	3,474	6,000	6,000
EXPENDITURES				
5000 SALARIES & BENEFITS	857,944	648,932	906,724	906,724
5100 SERVICES & SUPPLIES	17,994	10,357	50,104	49,020
5200 INTERNAL CHARGES	37,917	37,142	60,877	61,961
TOTAL EXPENDITURES	913,855	696,431	1,017,705	1,017,705
010600 NET COST	(908,744)	(692,957)	(1,011,705)	(1,011,705)
ASSESSOR NET COST	(908,744)	(692,957)	(1,011,705)	(1,011,705)
ASSESSOR NET COST	(908,744)	(692,957)	(1,011,705)	(1,011,705)
AUDITOR - CONTROLLER				
AUDITOR-CONTROLLER				
010400 AUDITOR CONTROLLER - GENERAL				

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
REVENUES				
4000 TAXES - PROPERTY	94,502	185,701	161,000	181,000
4060 TAXES - SALES	1,714,247	1,018,907	1,384,173	1,384,173
4600 CHARGES FOR CURRENT SERVICES	3,247,018	2,929,775	3,929,661	3,909,661
4900 OTHER REVENUE	2,755	7,581		
TOTAL REVENUES	5,058,522	4,141,964	5,474,834	5,474,834
EXPENDITURES				
5000 SALARIES & BENEFITS	871,372	661,810	932,174	932,174
5100 SERVICES & SUPPLIES	135,835	271,158	311,179	311,179
5200 INTERNAL CHARGES	34,132	28,122	40,441	40,441
TOTAL EXPENDITURES	1,041,339	961,090	1,283,794	1,283,794
010400 NET COST	4,017,183	3,180,874	4,191,040	4,191,040
011900 GENERAL REVENUE & EXPENDITURES				
REVENUES				
4000 TAXES - PROPERTY	14,277,623	8,607,105	13,297,238	13,171,177
4050 TAXES - OTHER	3,126,716	1,143,075	2,000,000	2,000,000
4100 LICENSES & PERMITS	217,581	55,123	200,200	200,200
4200 FINES & FORFEITURES	838,569	604,801	820,000	820,000
4350 REV USE OF MONEY & PROPERTY	1,157,070	289,822	365,500	365,500
4400 AID FROM OTHER GOVT AGENCIES	7,116,889	5,828,106	7,328,388	7,328,388
4600 CHARGES FOR CURRENT SERVICES	36,184	143,655	20,500	146,561
4800 OTHER FINANCING SOURCES	2,360,187	2,461,586	2,462,305	2,462,305
4900 OTHER REVENUE	22,959	29,982		
TOTAL REVENUES	29,153,778	19,163,255	26,494,131	26,494,131
EXPENDITURES				
5100 SERVICES & SUPPLIES	108,858	19,683	110,826	110,826
5500 OTHER CHARGES	927,003	1,226,330	1,664,561	1,664,561
5800 OTHER FINANCING USES	2,566,010		1,171,165	2,044,119
TOTAL EXPENDITURES	3,601,871	1,246,013	2,946,552	3,819,506
011900 NET COST	25,551,907	17,917,242	23,547,579	22,674,625
AUDITOR-CONTROLLER NET COST	29,569,090	21,098,116	27,738,619	26,865,665
AUDITOR - CONTROLLER NET COST	29,569,090	21,098,116	27,738,619	26,865,665

BOARD OF SUPERVISORS

BOARD OF SUPERVISORS

010100 BOARD OF SUPERVISORS

REVENUES

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
4600 CHARGES FOR CURRENT SERVICES	760	54		
TOTAL REVENUES	760	54		
EXPENDITURES				
5000 SALARIES & BENEFITS	518,133	388,001	588,785	588,785
5100 SERVICES & SUPPLIES	35,506	13,969	66,069	50,000
5200 INTERNAL CHARGES	19,884	16,391	22,323	23,688
5500 OTHER CHARGES	21,500		25,100	25,100
TOTAL EXPENDITURES	595,023	418,361	702,277	687,573
010100 NET COST	(594,263)	(418,307)	(702,277)	(687,573)
BOARD OF SUPERVISORS NET COST	(594,263)	(418,307)	(702,277)	(687,573)
BOARD OF SUPERVISORS NET COST	(594,263)	(418,307)	(702,277)	(687,573)

COUNTY ADMINISTRATIVE OFFICER

ADVERTISING COUNTY RESOURCES

011402 GRANTS IN SUPPORT
REVENUES

TOTAL REVENUES

EXPENDITURES

5500 OTHER CHARGES

TOTAL EXPENDITURES

011402 NET COST

ADVERTISING COUNTY RESOURCES NET COST

CONTINGENCIES

087100 CONTINGENCIES - GENERAL
EXPENDITURES

5900 RESERVES

TOTAL EXPENDITURES

087100 NET COST

CONTINGENCIES NET COST

COUNTY ADMINISTRATIVE OFFICER

010200 CAO - GENERAL
REVENUES

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 **RUN DATE:** 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
4350 REV USE OF MONEY & PROPERTY	(130)			
TOTAL REVENUES	(130)			
EXPENDITURES				
5000 SALARIES & BENEFITS	673,777	464,767	670,924	670,924
5100 SERVICES & SUPPLIES	11,368	95,881	142,025	142,025
5200 INTERNAL CHARGES	18,311	19,652	30,034	30,034
TOTAL EXPENDITURES	703,456	580,300	842,983	842,983
010200 NET COST	(703,586)	(580,300)	(842,983)	(842,983)
COUNTY ADMINISTRATIVE OFFICER NET COST	(703,586)	(580,300)	(842,983)	(842,983)
ECONOMIC DEVELOPMENT				
010202 CAO ECONOMIC DEVELOPMENT				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES		5,000		
TOTAL REVENUES		5,000		
EXPENDITURES				
5000 SALARIES & BENEFITS	11,497	25,411	106,680	106,680
5100 SERVICES & SUPPLIES	123,982	474,523	787,236	787,236
5200 INTERNAL CHARGES	88	74	550	550
TOTAL EXPENDITURES	135,567	500,008	894,466	894,466
010202 NET COST	(135,567)	(495,008)	(894,466)	(894,466)
ECONOMIC DEVELOPMENT NET COST	(135,567)	(495,008)	(894,466)	(894,466)
INFORMATION SERVICES				
011801 INFORMATION SERVICES				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES	416,514	230,760	428,735	428,735
TOTAL REVENUES	416,514	230,760	428,735	428,735
EXPENDITURES				
5000 SALARIES & BENEFITS	1,366,818	1,053,814	1,525,979	1,525,979
5100 SERVICES & SUPPLIES	646,009	559,976	742,774	742,774
5200 INTERNAL CHARGES	36,677	28,836	41,295	41,295
TOTAL EXPENDITURES	2,049,504	1,642,626	2,310,048	2,310,048
011801 NET COST	(1,632,990)	(1,411,866)	(1,881,313)	(1,881,313)

COUNTY OF INYO

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	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
INFORMATION SERVICES NET COST	(1,632,990)	(1,411,866)	(1,881,313)	(1,881,313)
OFFICE OF DISASTER SERVICES				
023700 OFFICE OF DISASTER SERVICES				
REVENUES				
4900 OTHER REVENUE		215		
TOTAL REVENUES		215		
EXPENDITURES				
5000 SALARIES & BENEFITS	79,406	52,927	77,448	77,448
5100 SERVICES & SUPPLIES	64,424	34,186	56,656	56,656
5200 INTERNAL CHARGES	7,331	4,358	13,257	13,257
TOTAL EXPENDITURES	151,161	91,471	147,361	147,361
023700 NET COST	(151,161)	(91,256)	(147,361)	(147,361)
OFFICE OF DISASTER SERVICES NET COST	(151,161)	(91,256)	(147,361)	(147,361)
PERSONNEL				
010800 PERSONNEL				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES	18,000	18,000	18,000	18,000
4800 OTHER FINANCING SOURCES	8,000	8,000	8,000	8,000
4900 OTHER REVENUE	3,770	7,581		
TOTAL REVENUES	29,770	33,581	26,000	26,000
EXPENDITURES				
5000 SALARIES & BENEFITS	518,514	324,015	498,119	498,119
5100 SERVICES & SUPPLIES	264,446	271,530	527,807	527,807
5200 INTERNAL CHARGES	25,537	16,155	34,908	34,908
5900 RESERVES			85,118	75,118
TOTAL EXPENDITURES	808,497	611,700	1,145,952	1,135,952
010800 NET COST	(778,727)	(578,119)	(1,119,952)	(1,109,952)
PERSONNEL NET COST	(778,727)	(578,119)	(1,119,952)	(1,109,952)
PUBLIC DEFENDER				
022600 PUBLIC DEFENDER				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	150,341	114,684	103,527	103,527
4600 CHARGES FOR CURRENT SERVICES	51,484	21,137	16,000	16,000
TOTAL REVENUES	201,825	135,821	119,527	119,527

COUNTY OF INYO

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	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
EXPENDITURES				
5100 SERVICES & SUPPLIES	623,842	605,476	791,125	791,125
5200 INTERNAL CHARGES	33	27	150	150
TOTAL EXPENDITURES	623,875	605,503	791,275	791,275
022600 NET COST				
	(422,050)	(469,682)	(671,748)	(671,748)
PUBLIC DEFENDER NET COST				
	(422,050)	(469,682)	(671,748)	(671,748)
RISK MANAGEMENT				
010900 RISK MANAGEMENT				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES	235,054	182,158	242,878	242,878
4800 OTHER FINANCING SOURCES			40,000	40,000
4900 OTHER REVENUE		309		
TOTAL REVENUES	235,054	182,467	282,878	282,878
EXPENDITURES				
5000 SALARIES & BENEFITS	210,701	159,400	254,916	254,916
5100 SERVICES & SUPPLIES	7,334	6,259	16,496	16,496
5200 INTERNAL CHARGES	8,950	5,895	11,466	11,466
TOTAL EXPENDITURES	226,985	171,554	282,878	282,878
010900 NET COST				
	8,069	10,913		
RISK MANAGEMENT NET COST				
	8,069	10,913		
COUNTY ADMINISTRATIVE OFFICER NET COST				
	(3,919,632)	(3,722,434)	(6,613,073)	(5,744,803)
CAO CULTURAL SERVICES				
ADVERTISING COUNTY RESOURCES				
011400 ADVERTISING COUNTY RESOURCES				
REVENUES				
TOTAL REVENUES				
EXPENDITURES				
5100 SERVICES & SUPPLIES	34,245	45,061	100,500	100,500
5200 INTERNAL CHARGES	44		2,000	2,000
5500 OTHER CHARGES	152,207	61,755	217,055	217,055
TOTAL EXPENDITURES	186,496	106,816	319,555	319,555
011400 NET COST				
	(186,496)	(106,816)	(319,555)	(319,555)

COUNTY OF INYO

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ADVERTISING COUNTY RESOURCES NET COST	(186,496)	(106,816)	(319,555)	(319,555)
COUNTY LIBRARY				
066700 COUNTY LIBRARY				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	13,310	4,999	217,908	221,684
4600 CHARGES FOR CURRENT SERVICES	1,229	65	300	300
4800 OTHER FINANCING SOURCES			22,400	22,400
4900 OTHER REVENUE	3,724	2	150	150
TOTAL REVENUES	18,263	5,066	240,758	244,534
EXPENDITURES				
5000 SALARIES & BENEFITS	464,583	372,084	531,452	531,438
5100 SERVICES & SUPPLIES	59,607	30,122	85,475	89,265
5200 INTERNAL CHARGES	22,605	20,094	29,079	29,079
5600 FIXED ASSETS			195,400	195,400
TOTAL EXPENDITURES	546,795	422,300	841,406	845,182
066700 NET COST	(528,532)	(417,234)	(600,648)	(600,648)
COUNTY LIBRARY NET COST	(528,532)	(417,234)	(600,648)	(600,648)
LAW LIBRARY				
022300 LAW LIBRARY				
REVENUES				
4200 FINES & FORFEITURES	6,582		7,000	7,000
TOTAL REVENUES	6,582		7,000	7,000
EXPENDITURES				
5100 SERVICES & SUPPLIES	6,582	8,123	27,397	27,397
TOTAL EXPENDITURES	6,582	8,123	27,397	27,397
022300 NET COST		(8,123)	(20,397)	(20,397)
LAW LIBRARY NET COST		(8,123)	(20,397)	(20,397)
MUSEUM				
077000 MUSEUM - GENERAL				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES	329	313	350	350
4800 OTHER FINANCING SOURCES			34,714	34,714
4900 OTHER REVENUE	13,445	8,983	35,100	35,100
TOTAL REVENUES	13,774	9,296	70,164	70,164

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	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
EXPENDITURES				
5000 SALARIES & BENEFITS	208,019	150,432	219,498	219,498
5100 SERVICES & SUPPLIES	22,454	13,610	66,204	66,204
5200 INTERNAL CHARGES	8,433	3,092	10,342	10,342
TOTAL EXPENDITURES	238,906	167,134	296,044	296,044
077000 NET COST	(225,132)	(157,838)	(225,880)	(225,880)
MUSEUM NET COST	(225,132)	(157,838)	(225,880)	(225,880)
CAO CULTURAL SERVICES NET COST	(940,160)	(690,011)	(1,166,480)	(1,166,480)

CAO MP, SOLID WASTE & PARKS

PARKS AND RECREATION

076999 PARKS & RECREATION

REVENUES

4300 RENTS & LEASES	18,252	15,027	12,500	12,500
4350 REV USE OF MONEY & PROPERTY	1,897	1,245	1,968	1,968
4400 AID FROM OTHER GOVT AGENCIES	191,940	173,122	183,514	183,514
4600 CHARGES FOR CURRENT SERVICES	309,895	266,268	262,000	287,050
4900 OTHER REVENUE	247	208	140	140
TOTAL REVENUES	522,231	455,870	460,122	485,172

EXPENDITURES

5000 SALARIES & BENEFITS	405,015	301,630	465,087	465,137
5100 SERVICES & SUPPLIES	329,871	323,195	438,245	463,245
5200 INTERNAL CHARGES	142,895	64,777	119,134	119,134
5500 OTHER CHARGES	20,873	7,510	45,000	45,000
5600 FIXED ASSETS	24,642	76,980	81,111	81,111
5800 OTHER FINANCING USES			40,000	40,000
TOTAL EXPENDITURES	923,296	774,092	1,188,577	1,213,627

076999 NET COST (401,065) (318,222) (728,455) (728,455)

PARKS AND RECREATION NET COST (401,065) (318,222) (728,455) (728,455)

CAO MP, SOLID WASTE & PARKS NET COST (401,065) (318,222) (728,455) (728,455)

CORONER

CORONER

023500 CORONER

REVENUES

4600 CHARGES FOR CURRENT SERVICES	158	38	150	150
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COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

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	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
TOTAL REVENUES	158	38	150	150
EXPENDITURES				
5000 SALARIES & BENEFITS	80,095	57,083	79,974	79,974
5100 SERVICES & SUPPLIES	87,368	106,361	144,084	143,984
5200 INTERNAL CHARGES	1,836	1,409	1,924	2,024
TOTAL EXPENDITURES	169,299	164,853	225,982	225,982
023500 NET COST	(169,141)	(164,815)	(225,832)	(225,832)
CORONER NET COST	(169,141)	(164,815)	(225,832)	(225,832)
CORONER NET COST	(169,141)	(164,815)	(225,832)	(225,832)
COUNTY CLERK				
COUNTY CLERK				
010300 COUNTY CLERK - GENERAL				
REVENUES				
4050 TAXES - OTHER	93,075	72,761	71,000	74,000
4100 LICENSES & PERMITS	7,722	7,569	6,500	8,000
4600 CHARGES FOR CURRENT SERVICES	65,504	66,575	50,800	67,108
4900 OTHER REVENUE		(250)		
TOTAL REVENUES	166,301	146,655	128,300	149,108
EXPENDITURES				
5000 SALARIES & BENEFITS	285,197	241,686	330,911	330,911
5100 SERVICES & SUPPLIES	2,596	170	1,850	2,600
5200 INTERNAL CHARGES	25,627	39,050	53,975	53,975
TOTAL EXPENDITURES	313,420	280,906	386,736	387,486
010300 NET COST	(147,119)	(134,251)	(258,436)	(238,378)
COUNTY CLERK NET COST	(147,119)	(134,251)	(258,436)	(238,378)
ELECTIONS				
011000 ELECTIONS				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	10,616	37,637	47,637	47,637
4600 CHARGES FOR CURRENT SERVICES	21,736	13,633	14,800	17,794
4900 OTHER REVENUE	1,464	3,171		3,171
TOTAL REVENUES	33,816	54,441	62,437	68,602
EXPENDITURES				
5000 SALARIES & BENEFITS	167,552	156,185	213,917	219,917

COUNTY OF INYO

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	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
5100 SERVICES & SUPPLIES	125,058	121,906	134,088	136,288
5200 INTERNAL CHARGES	7,250	7,991	8,009	10,974
5800 OTHER FINANCING USES		4,382	10,000	5,000
TOTAL EXPENDITURES	299,860	290,464	366,014	372,179
011000 NET COST	(266,044)	(236,023)	(303,577)	(303,577)
ELECTIONS NET COST	(266,044)	(236,023)	(303,577)	(303,577)
COUNTY CLERK NET COST	(413,163)	(370,274)	(562,013)	(541,955)
COUNTY COUNSEL				
COUNTY COUNSEL				
010700 COUNTY COUNSEL				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES	157,380	81,532	416,201	416,201
TOTAL REVENUES	157,380	81,532	416,201	416,201
EXPENDITURES				
5000 SALARIES & BENEFITS	713,565	515,930	705,948	705,948
5100 SERVICES & SUPPLIES	69,293	350,290	416,389	415,189
5200 INTERNAL CHARGES	89,817	91,139	129,191	130,391
TOTAL EXPENDITURES	872,675	957,359	1,251,528	1,251,528
010700 NET COST	(715,295)	(875,827)	(835,327)	(835,327)
COUNTY COUNSEL NET COST	(715,295)	(875,827)	(835,327)	(835,327)
COUNTY COUNSEL NET COST	(715,295)	(875,827)	(835,327)	(835,327)
DISTRICT ATTORNEY				
DISTRICT ATTORNEY				
022400 DISTRICT ATTORNEY				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	180,649	135,979	167,197	167,197
4600 CHARGES FOR CURRENT SERVICES	69,842	36,206	67,053	67,053
4800 OTHER FINANCING SOURCES				5,000
TOTAL REVENUES	250,491	172,185	234,250	239,250
EXPENDITURES				
5000 SALARIES & BENEFITS	1,071,787	743,168	1,080,715	1,080,715
5100 SERVICES & SUPPLIES	77,732	43,919	110,014	115,014
5200 INTERNAL CHARGES	66,593	51,390	73,334	73,334

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	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
TOTAL EXPENDITURES	1,216,112	838,477	1,264,063	1,269,063
022400 NET COST	(965,621)	(666,292)	(1,029,813)	(1,029,813)
022410 DISTRICT ATTORNEY - SAFETY				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES	6,851	11,554	20,000	20,000
TOTAL REVENUES	6,851	11,554	20,000	20,000
EXPENDITURES				
5000 SALARIES & BENEFITS	469,031	370,118	544,195	544,195
5200 INTERNAL CHARGES	28,497	77,380	103,173	103,173
TOTAL EXPENDITURES	497,528	447,498	647,368	647,368
022410 NET COST	(490,677)	(435,944)	(627,368)	(627,368)
DISTRICT ATTORNEY NET COST	(1,456,298)	(1,102,236)	(1,657,181)	(1,657,181)
DISTRICT ATTORNEY NET COST	(1,456,298)	(1,102,236)	(1,657,181)	(1,657,181)
ENVIRONMENTAL HEALTH				
ENVIRONMENTAL HEALTH				
045400 ENVIRONMENTAL HEALTH - GENERAL				
REVENUES				
4100 LICENSES & PERMITS	117,498	116,133	111,290	122,520
4400 AID FROM OTHER GOVT AGENCIES	366,162	380,053	472,375	551,000
4600 CHARGES FOR CURRENT SERVICES	346,918	193,397	389,279	299,424
TOTAL REVENUES	830,578	689,583	972,944	972,944
EXPENDITURES				
5000 SALARIES & BENEFITS	789,816	607,103	988,266	988,266
5100 SERVICES & SUPPLIES	52,366	105,247	218,650	218,775
5200 INTERNAL CHARGES	181,500	111,908	162,098	161,973
TOTAL EXPENDITURES	1,023,682	824,258	1,369,014	1,369,014
045400 NET COST	(193,104)	(134,675)	(396,070)	(396,070)
ENVIRONMENTAL HEALTH NET COST	(193,104)	(134,675)	(396,070)	(396,070)
ENVIRONMENTAL HEALTH NET COST	(193,104)	(134,675)	(396,070)	(396,070)
FARM ADVISOR				
FARM ADVISOR				

COUNTY OF INYO

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066800 FARM ADVISOR				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	38,008	44,925	44,222	44,222
TOTAL REVENUES	38,008	44,925	44,222	44,222
EXPENDITURES				
5000 SALARIES & BENEFITS	70,212	55,984	74,089	74,089
5100 SERVICES & SUPPLIES	4,009	15,778	18,650	18,650
5200 INTERNAL CHARGES	60,554	37,087	63,057	63,057
TOTAL EXPENDITURES	134,775	108,849	155,796	155,796
066800 NET COST	(96,767)	(63,924)	(111,574)	(111,574)
FARM ADVISOR NET COST	(96,767)	(63,924)	(111,574)	(111,574)
FARM ADVISOR NET COST	(96,767)	(63,924)	(111,574)	(111,574)
HEALTH & HUMAN SERVICES				
AID TO FAMILIES-DEPENDENT CHLD				
056300 TANF (AFDC)				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	678,224	230,740	723,355	722,746
4900 OTHER REVENUE	8,045	2,254	1,645	2,254
TOTAL REVENUES	686,269	232,994	725,000	725,000
EXPENDITURES				
5500 OTHER CHARGES	686,269	486,243	725,000	725,000
TOTAL EXPENDITURES	686,269	486,243	725,000	725,000
056300 NET COST		(253,249)		
AID TO FAMILIES-DEPENDENT CHLD NET COST		(253,249)		
COMMUNITY MENTAL HEALTH				
045200 COMMUNITY MENTAL HEALTH				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	52,942	37,114	60,000	60,000
4400 AID FROM OTHER GOVT AGENCIES	2,948,434	1,497,366	5,409,295	5,109,295
4600 CHARGES FOR CURRENT SERVICES	1,005,039	1,056,816	1,044,000	1,344,000
4800 OTHER FINANCING SOURCES	1,692,023			
TOTAL REVENUES	5,698,438	2,591,296	6,513,295	6,513,295
EXPENDITURES				
5000 SALARIES & BENEFITS	3,956,959	3,049,980	4,237,893	4,237,893

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5100 SERVICES & SUPPLIES	664,198	377,893	704,813	701,373
5200 INTERNAL CHARGES	933,562	873,849	1,219,939	1,219,939
5500 OTHER CHARGES	271,155	109,925	179,138	179,138
5800 OTHER FINANCING USES	2,826	99,307	216,826	220,266
TOTAL EXPENDITURES	5,828,700	4,510,954	6,558,609	6,558,609
045200 NET COST	(130,262)	(1,919,658)	(45,314)	(45,314)
COMMUNITY MENTAL HEALTH NET COST	(130,262)	(1,919,658)	(45,314)	(45,314)
CRIPPLED CHILDREN SERVICE				
045500 CALIFORNIA CHILDREN SERVICE				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	11,671		21,417	21,417
TOTAL REVENUES	11,671		21,417	21,417
EXPENDITURES				
5000 SALARIES & BENEFITS	9,357	3,698	13,301	13,301
5100 SERVICES & SUPPLIES	945	244	7,906	7,906
5200 INTERNAL CHARGES	127	157	210	210
TOTAL EXPENDITURES	10,429	4,099	21,417	21,417
045500 NET COST	1,242	(4,099)		
045501 CALIFORNIA CHILD SERVICE-ADMIN				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	94,829	25,495	101,611	101,611
TOTAL REVENUES	94,829	25,495	101,611	101,611
EXPENDITURES				
5000 SALARIES & BENEFITS	77,862	50,323	83,999	83,999
5100 SERVICES & SUPPLIES	2,198	943	2,486	2,486
5200 INTERNAL CHARGES	2,212	1,439	2,162	2,162
5500 OTHER CHARGES	12,556	2,060	13,000	13,000
TOTAL EXPENDITURES	94,828	54,765	101,647	101,647
045501 NET COST	1	(29,270)	(36)	(36)
CRIPPLED CHILDREN SERVICE NET COST	1,243	(33,369)	(36)	(36)
ESAAA				
056100 INYO COUNTY GOLD				
REVENUES				

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4300 RENTS & LEASES	163		100	100
4350 REV USE OF MONEY & PROPERTY	975	(368)	850	850
4600 CHARGES FOR CURRENT SERVICES	81,900	14,346	84,856	84,856
4800 OTHER FINANCING SOURCES	4,831		3,000	3,000
4900 OTHER REVENUE		144	144	144
TOTAL REVENUES	87,869	14,122	88,950	88,950
EXPENDITURES				
5000 SALARIES & BENEFITS	198,402	122,758	197,192	197,192
5100 SERVICES & SUPPLIES	28,402	77,840	102,901	102,901
5200 INTERNAL CHARGES	40,997	31,026	45,757	45,757
5600 FIXED ASSETS	14,190			
5800 OTHER FINANCING USES	94,846	57	94,950	94,950
TOTAL EXPENDITURES	376,837	231,681	440,800	440,800
056100 NET COST	(288,968)	(217,559)	(351,850)	(351,850)
ESAAA NET COST	(288,968)	(217,559)	(351,850)	(351,850)
FOSTER CARE				
056400 FOSTER CARE - GENERAL				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	348,842	338,560	596,959	596,599
4900 OTHER REVENUE	8,919	3,401	3,041	3,401
TOTAL REVENUES	357,761	341,961	600,000	600,000
EXPENDITURES				
5500 OTHER CHARGES	357,761	469,392	600,000	600,000
TOTAL EXPENDITURES	357,761	469,392	600,000	600,000
056400 NET COST		(127,431)		
FOSTER CARE NET COST		(127,431)		
GENERAL RELIEF				
056500 GENERAL RELIEF				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	3,223	37,141		37,141
4800 OTHER FINANCING SOURCES	621	532	450	532
TOTAL REVENUES	3,844	37,673	450	37,673
EXPENDITURES				
5100 SERVICES & SUPPLIES	36,813	22,104	30,000	30,000
5500 OTHER CHARGES	133,336	83,533	145,000	145,000

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
TOTAL EXPENDITURES	170,149	105,637	175,000	175,000
056500 NET COST	(166,305)	(67,964)	(174,550)	(137,327)
GENERAL RELIEF NET COST	(166,305)	(67,964)	(174,550)	(137,327)
HEALTH				
045100 HEALTH - GENERAL				
REVENUES				
4100 LICENSES & PERMITS	663	503	605	605
4200 FINES & FORFEITURES	37	53	10,000	10,000
4400 AID FROM OTHER GOVT AGENCIES	1,325,544	1,001,229	1,785,090	1,775,535
4600 CHARGES FOR CURRENT SERVICES	177,937	197,296	205,502	215,057
4800 OTHER FINANCING SOURCES	55,760	3,144	563,590	563,590
TOTAL REVENUES	1,559,941	1,202,225	2,564,787	2,564,787
EXPENDITURES				
5000 SALARIES & BENEFITS	1,367,832	1,164,587	1,616,782	1,616,782
5100 SERVICES & SUPPLIES	372,994	299,135	670,607	656,607
5200 INTERNAL CHARGES	271,527	313,120	438,150	452,150
5500 OTHER CHARGES	63,372	5,278	87,500	87,500
5800 OTHER FINANCING USES	817	817	100,817	100,817
TOTAL EXPENDITURES	2,076,542	1,782,937	2,913,856	2,913,856
045100 NET COST	(516,601)	(580,712)	(349,069)	(349,069)
045102 CHILD HLTH AND DISABILITY PREV				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	58,493	9,807	91,784	91,784
TOTAL REVENUES	58,493	9,807	91,784	91,784
EXPENDITURES				
5000 SALARIES & BENEFITS	77,080	45,117	80,898	80,898
5100 SERVICES & SUPPLIES	2,930	1,612	8,336	8,336
5200 INTERNAL CHARGES	2,067	1,566	2,583	2,583
TOTAL EXPENDITURES	82,077	48,295	91,817	91,817
045102 NET COST	(23,584)	(38,488)	(33)	(33)
HEALTH NET COST	(540,185)	(619,200)	(349,102)	(349,102)
SOCIAL SERVICE				
055800 SOCIAL SERVICES - GENERAL				

COUNTY OF INYO

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	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	5,804,986	4,559,245	8,039,188	8,039,188
4800 OTHER FINANCING SOURCES	713,416			
TOTAL REVENUES	6,518,402	4,559,245	8,039,188	8,039,188
EXPENDITURES				
5000 SALARIES & BENEFITS	4,157,475	3,240,785	4,664,543	4,664,543
5100 SERVICES & SUPPLIES	739,247	474,804	1,006,611	997,743
5200 INTERNAL CHARGES	1,397,403	1,040,517	1,490,807	1,497,675
5500 OTHER CHARGES	654,296	426,018	499,856	501,856
5800 OTHER FINANCING USES	3,960	3,960	545,960	545,960
TOTAL EXPENDITURES	6,952,381	5,186,084	8,207,777	8,207,777
055800 NET COST	(433,979)	(626,839)	(168,589)	(168,589)
SOCIAL SERVICE NET COST	(433,979)	(626,839)	(168,589)	(168,589)
HEALTH & HUMAN SERVICES NET COST	(1,558,456)	(3,865,269)	(1,089,441)	(1,052,218)

PERSONNEL

PERSONNEL

011600 INSURANCE, RETIREMENT, OASDI

REVENUES

4600 CHARGES FOR CURRENT SERVICES	1,267,665	993,046	1,404,945	1,404,945
TOTAL REVENUES	1,267,665	993,046	1,404,945	1,404,945

EXPENDITURES

5000 SALARIES & BENEFITS	2,758,205	2,120,184	3,119,177	3,119,177
5100 SERVICES & SUPPLIES	153,635	151,056	187,541	187,541
TOTAL EXPENDITURES	2,911,840	2,271,240	3,306,718	3,306,718

011600 NET COST (1,644,175) (1,278,194) (1,901,773) (1,901,773)

PERSONNEL NET COST (1,644,175) (1,278,194) (1,901,773) (1,901,773)

PERSONNEL NET COST (1,644,175) (1,278,194) (1,901,773) (1,901,773)

PLANNING

PLANNING AND ZONING

023800 PLANNING & ZONING

REVENUES

4100 LICENSES & PERMITS	55,493	24,574	13,500	13,500
4400 AID FROM OTHER GOVT AGENCIES	110,973	1,250	232,200	232,200
4600 CHARGES FOR CURRENT SERVICES	79,291	20,473	92,765	92,765

COUNTY OF INYO

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	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
4900 OTHER REVENUE			20	20
TOTAL REVENUES	245,757	46,297	338,485	338,485
EXPENDITURES				
5000 SALARIES & BENEFITS	563,957	401,379	595,034	595,034
5100 SERVICES & SUPPLIES	122,760	157,337	281,953	281,953
5200 INTERNAL CHARGES	28,056	19,017	40,104	40,104
TOTAL EXPENDITURES	714,773	577,733	917,091	917,091
023800 NET COST	(469,016)	(531,436)	(578,606)	(578,606)
PLANNING AND ZONING NET COST	(469,016)	(531,436)	(578,606)	(578,606)
PLANNING NET COST	(469,016)	(531,436)	(578,606)	(578,606)

PROBATION

JUVENILE INSTITUTIONS

023100 JUVENILE INSTITUTIONS

REVENUES

4400 AID FROM OTHER GOVT AGENCIES	717,736	516,833	868,514	868,514
4600 CHARGES FOR CURRENT SERVICES		1,674		
4800 OTHER FINANCING SOURCES	5,062	7,559	7,242	7,242
4900 OTHER REVENUE	60	82		
TOTAL REVENUES	722,858	526,148	875,756	875,756

EXPENDITURES

5000 SALARIES & BENEFITS	1,203,975	883,252	1,336,758	1,336,758
5100 SERVICES & SUPPLIES	79,718	80,294	216,797	216,797
5200 INTERNAL CHARGES	108,531	47,551	84,518	84,518
5500 OTHER CHARGES			27,000	27,000
5600 FIXED ASSETS			6,500	6,500
TOTAL EXPENDITURES	1,392,224	1,011,097	1,671,573	1,671,573

023100 NET COST	(669,366)	(484,949)	(795,817)	(795,817)
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023101 OUT OF COUNTY-JUVENILE HALL

EXPENDITURES

5000 SALARIES & BENEFITS	71,339	50,709	74,018	74,018
5100 SERVICES & SUPPLIES	122,497	53,322	144,857	144,857
5200 INTERNAL CHARGES	11,990	3,811	18,000	18,000
TOTAL EXPENDITURES	205,826	107,842	236,875	236,875

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
023101 NET COST	(205,826)	(107,842)	(236,875)	(236,875)
JUVENILE INSTITUTIONS NET COST	(875,192)	(592,791)	(1,032,692)	(1,032,692)
PROBATION				
023000 PROBATION - GENERAL				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	438,441	396,642	580,340	581,340
4600 CHARGES FOR CURRENT SERVICES	178,611	96,664	412,339	411,339
4800 OTHER FINANCING SOURCES	4,518	128		
4900 OTHER REVENUE		20		
TOTAL REVENUES	621,570	493,454	992,679	992,679
EXPENDITURES				
5000 SALARIES & BENEFITS	1,052,826	768,508	1,087,038	1,087,038
5100 SERVICES & SUPPLIES	229,835	217,962	514,309	514,309
5200 INTERNAL CHARGES	100,270	69,652	111,293	111,293
5500 OTHER CHARGES	5,003			
5800 OTHER FINANCING USES		96,481	100,000	100,000
TOTAL EXPENDITURES	1,387,934	1,152,603	1,812,640	1,812,640
023000 NET COST	(766,364)	(659,149)	(819,961)	(819,961)
PROBATION NET COST	(766,364)	(659,149)	(819,961)	(819,961)
PROBATION NET COST	(1,641,556)	(1,251,940)	(1,852,653)	(1,852,653)
PUBLIC ADMINISTRATOR				
PUBLIC ADMINISTRATOR				
023600 PUBLIC ADMINISTRATOR				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES	1,300		8,000	8,000
TOTAL REVENUES	1,300		8,000	8,000
EXPENDITURES				
5000 SALARIES & BENEFITS	200,006	143,550	206,915	216,915
5100 SERVICES & SUPPLIES	10,605	5,176	12,540	12,540
5200 INTERNAL CHARGES	10,938	7,724	13,150	13,150
TOTAL EXPENDITURES	221,549	156,450	232,605	242,605
023600 NET COST	(220,249)	(156,450)	(224,605)	(234,605)

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
PUBLIC ADMINISTRATOR NET COST	(220,249)	(156,450)	(224,605)	(234,605)
PUBLIC ADMINISTRATOR NET COST	(220,249)	(156,450)	(224,605)	(234,605)
PUBLIC WORKS				
BUILDING & SAFETY				
023200 BUILDING & SAFETY				
REVENUES				
4100 LICENSES & PERMITS	323,300	195,226	303,500	303,500
4600 CHARGES FOR CURRENT SERVICES	60,000	30,000	60,000	60,000
4900 OTHER REVENUE	162	104	150	150
TOTAL REVENUES	383,462	225,330	363,650	363,650
EXPENDITURES				
5000 SALARIES & BENEFITS	294,599	241,573	325,613	330,106
5100 SERVICES & SUPPLIES	17,458	12,264	23,021	18,528
5200 INTERNAL CHARGES	31,130	21,508	41,064	41,064
TOTAL EXPENDITURES	343,187	275,345	389,698	389,698
023200 NET COST	40,275	(50,015)	(26,048)	(26,048)
BUILDING & SAFETY NET COST	40,275	(50,015)	(26,048)	(26,048)
MAINTENANCE-BUILDINGS & GROUND				
011100 MAINTENANCE-BUILDING & GROUNDS				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	455		12	12
4600 CHARGES FOR CURRENT SERVICES	373,893	164,142	349,309	372,992
4800 OTHER FINANCING SOURCES		4,930	79,024	17,000
4900 OTHER REVENUE	76			
TOTAL REVENUES	374,424	169,072	428,345	390,004
EXPENDITURES				
5000 SALARIES & BENEFITS	706,878	575,783	860,285	798,261
5100 SERVICES & SUPPLIES	776,500	597,431	774,600	876,166
5200 INTERNAL CHARGES	108,357	67,246	107,530	106,775
5550 DEBT SERVICE PRINCIPAL	67,552	34,030	68,247	68,247
5560 DEBT SERVICE INTEREST	6,549	3,020	5,512	5,512
TOTAL EXPENDITURES	1,665,836	1,277,510	1,816,174	1,854,961
011100 NET COST	(1,291,412)	(1,108,438)	(1,387,829)	(1,464,957)
MAINTENANCE-BUILDINGS & GROUND NET COST	(1,291,412)	(1,108,438)	(1,387,829)	(1,464,957)

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

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	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
PUBLIC WORKS				
011500 PUBLIC WORKS				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES	263,716	239,039	419,165	417,106
4800 OTHER FINANCING SOURCES		2,059		2,059
TOTAL REVENUES	263,716	241,098	419,165	419,165
EXPENDITURES				
5000 SALARIES & BENEFITS	521,691	505,009	687,294	687,294
5100 SERVICES & SUPPLIES	4,582	2,353	7,820	7,820
5200 INTERNAL CHARGES	188,502	33,305	52,488	52,488
TOTAL EXPENDITURES	714,775	540,667	747,602	747,602
011500 NET COST	(451,059)	(299,569)	(328,437)	(328,437)
PUBLIC WORKS NET COST	(451,059)	(299,569)	(328,437)	(328,437)
PUBLIC WORKS NET COST	(1,702,196)	(1,458,022)	(1,742,314)	(1,819,442)

SHERIFF

ANIMAL CONTROL				
023900 ANIMAL CONTROL - GENERAL				
REVENUES				
4100 LICENSES & PERMITS	27,336	8,256	32,000	32,000
4200 FINES & FORFEITURES	4,700	4,431	5,000	5,000
4400 AID FROM OTHER GOVT AGENCIES	232,444	212,205	318,131	318,131
4600 CHARGES FOR CURRENT SERVICES	2,144			
4900 OTHER REVENUE	21			
TOTAL REVENUES	266,645	224,892	355,131	355,131
EXPENDITURES				
5000 SALARIES & BENEFITS	525,203	417,600	551,421	551,421
5100 SERVICES & SUPPLIES	64,879	53,065	92,721	92,466
5200 INTERNAL CHARGES	89,866	70,328	90,752	91,007
TOTAL EXPENDITURES	679,948	540,993	734,894	734,894
023900 NET COST	(413,303)	(316,101)	(379,763)	(379,763)
ANIMAL CONTROL NET COST	(413,303)	(316,101)	(379,763)	(379,763)

JAIL

022701 KITCHEN SERVICES				
REVENUES				
4900 OTHER REVENUE		237		

COUNTY OF INYO

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	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
TOTAL REVENUES	237			
EXPENDITURES				
5000 SALARIES & BENEFITS	401,192	296,267	411,449	411,449
5100 SERVICES & SUPPLIES	408,878	283,468	412,960	412,960
5200 INTERNAL CHARGES	5,181	5,050	6,733	6,733
TOTAL EXPENDITURES	815,251	584,785	831,142	831,142
022701 NET COST	(815,014)	(584,785)	(831,142)	(831,142)
022900 JAIL - GENERAL				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	820,483	746,963	761,816	796,799
4600 CHARGES FOR CURRENT SERVICES	57,790	24,266	231,556	231,556
4800 OTHER FINANCING SOURCES	23,570	29,463	26,580	26,580
4900 OTHER REVENUE	1,000		2,000	2,000
TOTAL REVENUES	902,843	800,692	1,021,952	1,056,935
EXPENDITURES				
5000 SALARIES & BENEFITS	2,148,078	1,814,584	2,481,539	2,478,707
5100 SERVICES & SUPPLIES	210,656	144,447	254,142	288,515
5200 INTERNAL CHARGES	163,194	325,463	433,213	436,655
5600 FIXED ASSETS		8,035	17,680	17,680
TOTAL EXPENDITURES	2,521,928	2,292,529	3,186,574	3,221,557
022900 NET COST	(1,619,085)	(1,491,837)	(2,164,622)	(2,164,622)
022910 JAIL - SAFETY PERSONNEL				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	306,234		300,000	300,000
4600 CHARGES FOR CURRENT SERVICES	2,575	1,664	4,000	2,000
TOTAL REVENUES	308,809	1,664	304,000	302,000
EXPENDITURES				
5000 SALARIES & BENEFITS	2,104,286	1,331,704	1,941,884	1,939,884
5100 SERVICES & SUPPLIES	133	387	1,000	1,000
5200 INTERNAL CHARGES	57,688	28,992	38,656	38,656
TOTAL EXPENDITURES	2,162,107	1,361,083	1,981,540	1,979,540
022910 NET COST	(1,853,298)	(1,359,419)	(1,677,540)	(1,677,540)
022920 JAIL - STC				
REVENUES				

COUNTY OF INYO

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4400 AID FROM OTHER GOVT AGENCIES	16,560	7,279	13,000	13,000
TOTAL REVENUES	16,560	7,279	13,000	13,000
EXPENDITURES				
5100 SERVICES & SUPPLIES	7,572	6,072	8,574	8,574
TOTAL EXPENDITURES	7,572	6,072	8,574	8,574
022920 NET COST	8,988	1,207	4,426	4,426
022950 JAIL - CAD RMS PROJECT				
REVENUES				
4800 OTHER FINANCING SOURCES	34,956	47,337	49,079	49,079
TOTAL REVENUES	34,956	47,337	49,079	49,079
EXPENDITURES				
5100 SERVICES & SUPPLIES	34,956	48,736	49,079	49,079
TOTAL EXPENDITURES	34,956	48,736	49,079	49,079
022950 NET COST		(1,399)		
JAIL NET COST	(4,278,409)	(3,436,233)	(4,668,878)	(4,668,878)
SHERIFF				
022700 SHERIFF - GENERAL				
REVENUES				
4100 LICENSES & PERMITS	13,018	8,377	15,010	15,010
4200 FINES & FORFEITURES	5,583	148	1,100	1,100
4400 AID FROM OTHER GOVT AGENCIES	821,570	533,936	882,849	905,173
4600 CHARGES FOR CURRENT SERVICES	92,524	17,061	46,200	46,527
4800 OTHER FINANCING SOURCES		12,499	108,855	108,855
4900 OTHER REVENUE	5,995	674	674	674
TOTAL REVENUES	938,690	572,695	1,054,688	1,077,339
EXPENDITURES				
5000 SALARIES & BENEFITS	1,131,694	882,937	1,260,409	1,256,044
5100 SERVICES & SUPPLIES	521,002	346,056	534,333	561,984
5200 INTERNAL CHARGES	881,636	559,433	917,854	917,219
TOTAL EXPENDITURES	2,534,332	1,788,426	2,712,596	2,735,247
022700 NET COST	(1,595,642)	(1,215,731)	(1,657,908)	(1,657,908)
022706 JAIL SECURITY PROJECT				
REVENUES				

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4800 OTHER FINANCING SOURCES	63,889	9,258	19,844	19,844
TOTAL REVENUES	63,889	9,258	19,844	19,844
EXPENDITURES				
5100 SERVICES & SUPPLIES	63,889	12,344	19,844	19,844
TOTAL EXPENDITURES	63,889	12,344	19,844	19,844
022706 NET COST		(3,086)		
022710 SHERIFF - SAFETY PERSONNEL REVENUES				
4600 CHARGES FOR CURRENT SERVICES	50,697	39,076	55,543	55,543
TOTAL REVENUES	50,697	39,076	55,543	55,543
EXPENDITURES				
5000 SALARIES & BENEFITS	4,726,274	3,924,290	5,330,248	5,329,948
5100 SERVICES & SUPPLIES	97	255	100	400
5200 INTERNAL CHARGES	213,132	94,717	126,289	126,289
TOTAL EXPENDITURES	4,939,503	4,019,262	5,456,637	5,456,637
022710 NET COST	(4,888,806)	(3,980,186)	(5,401,094)	(5,401,094)
056610 RAN REVENUES				
4200 FINES & FORFEITURES	30,754	22,998	48,488	48,488
TOTAL REVENUES	30,754	22,998	48,488	48,488
EXPENDITURES				
5100 SERVICES & SUPPLIES	30,754	38,911	58,358	58,358
TOTAL EXPENDITURES	30,754	38,911	58,358	58,358
056610 NET COST		(15,913)	(9,870)	(9,870)
SHERIFF NET COST	(6,484,448)	(5,214,916)	(7,068,872)	(7,068,872)
VETERANS SERVICE OFFICER				
056600 VETERANS SERVICE OFFICER REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	20,707	55,600	90,847	74,927
TOTAL REVENUES	20,707	55,600	90,847	74,927
EXPENDITURES				
5000 SALARIES & BENEFITS	102,425	71,479	133,563	116,643

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5100 SERVICES & SUPPLIES	7,125	3,187	10,204	9,204
5200 INTERNAL CHARGES	11,370	6,334	8,974	10,974
5500 OTHER CHARGES	1,236	119	2,000	2,000
TOTAL EXPENDITURES	122,156	81,119	154,741	138,821
056600 NET COST	(101,449)	(25,519)	(63,894)	(63,894)
056605 DNA				
REVENUES				
4200 FINES & FORFEITURES			10,000	10,000
TOTAL REVENUES			10,000	10,000
EXPENDITURES				
5100 SERVICES & SUPPLIES			10,000	10,000
TOTAL EXPENDITURES			10,000	10,000
056605 NET COST				
VETERANS SERVICE OFFICER NET COST	(101,449)	(25,519)	(63,894)	(63,894)
SHERIFF NET COST	(11,277,609)	(8,992,769)	(12,181,407)	(12,181,407)
TREASURER				
TREASURER/TAX COLLECTOR				
010500 TTC GENERAL				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES	370,455	275,943	367,920	367,958
4800 OTHER FINANCING SOURCES			20,000	20,000
4900 OTHER REVENUE	5,049	2,827	3,775	2,827
TOTAL REVENUES	375,504	278,770	391,695	390,785
EXPENDITURES				
5000 SALARIES & BENEFITS	519,699	418,716	573,342	573,342
5100 SERVICES & SUPPLIES	117,124	32,942	113,464	112,554
5200 INTERNAL CHARGES	23,917	22,016	40,475	40,475
TOTAL EXPENDITURES	660,740	473,674	727,281	726,371
010500 NET COST	(285,236)	(194,904)	(335,586)	(335,586)
TREASURER/TAX COLLECTOR NET COST	(285,236)	(194,904)	(335,586)	(335,586)
TREASURER NET COST	(285,236)	(194,904)	(335,586)	(335,586)

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 **RUN DATE:** 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
TRIAL COURT				
GRAND JURY				
022000 GRAND JURY				
EXPENDITURES				
5000 SALARIES & BENEFITS	294		1,365	1,365
5100 SERVICES & SUPPLIES	10,898	419	21,995	21,995
5200 INTERNAL CHARGES	128		1,000	1,000
TOTAL EXPENDITURES	11,320	419	24,360	24,360
022000 NET COST	(11,320)	(419)	(24,360)	(24,360)
GRAND JURY NET COST	(11,320)	(419)	(24,360)	(24,360)
TRIAL COURT NET COST	(11,320)	(419)	(24,360)	(24,360)
TOTAL NET COST	789,275	(5,302,425)	(6,385,326)	(6,385,326)

County of Inyo

BUD023 - Income Statement - Non-General Fund
3rd Quarter FY 2020-21

Run Date: 05/11/2021

	% of Budget	3rd Quarter Budget	Actual as of 3/31/21	% of Actual to Budget	YTD as of 3/31/20
REVENUES BY TYPE					
TAXES - PROPERTY	0.1%	75,150	46,489	61.8%	47,937
TAXES - SALES	2.4%	1,357,605	1,053,106	77.5%	945,777
LICENSES & PERMITS	0.8%	475,000	243,069	51.1%	237,653
FINES & FORFEITURES	0.0%	4,000	4,626	115.6%	3,817
RENTS & LEASES	0.3%	222,253	235,384	105.9%	170,821
REV USE OF MONEY & PROPERTY	0.6%	342,414	191,027	55.7%	163,130
AID FROM OTHER GOVT AGENCIES	69.8%	38,975,375	22,950,467	58.8%	13,331,512
CHARGES FOR CURRENT SERVICES	15.9%	8,890,088	5,734,238	64.5%	5,728,033
OTHER FINANCING SOURCES	9.7%	5,437,530	728,431	13.3%	492,286
OTHER REVENUE	0.0%	44,925	28,885	64.2%	574,334
Total Revenues by Type	100.0%	55,824,340	31,215,726	55.9%	21,695,306
EXPENDITURES BY OBJECT CATEGORY					
SALARIES & BENEFITS	17.7%	12,947,043	8,347,137	64.4%	8,243,184
SERVICES & SUPPLIES	24.9%	18,190,278	9,223,474	50.7%	6,877,035
INTERNAL CHARGES	5.5%	4,043,587	2,200,138	54.4%	1,884,879
OTHER CHARGES	2.1%	1,536,252	1,325,427	86.2%	338,456
DEBT SERVICE PRINCIPAL	0.6%	490,527	377,229	76.9%	188,329
DEBT SERVICE INTEREST	0.2%	201,797	153,889	76.2%	149,823
FIXED ASSETS	44.1%	32,223,562	14,527,350	45.0%	4,782,521
OTHER FINANCING USES	4.5%	3,314,624	2,286,926	69.0%	2,106,935
RESERVES	0.0%	5,000			
Total Expenditures	100.0%	72,952,670	38,441,572	52.6%	24,571,164
Change in Fund Balance		(17,128,330)	(7,225,845)	42.1%	(2,875,858)

BUD023 - Income Statement - Non-General Fund
3rd Quarter FY 2020-21

Run Date: 05/11/2021

	% of Budget	3rd Quarter Budget	Actual as of 3/31/21	% of Actual to Budget	YTD as of 3/31/20
EXPENDITURES BY DEPARTMENT					
AGRICULTURAL COMMISSIONER					
CANNABIS REGULATION-GENERAL OP	0.2%	156,476	90,773	58.0%	23,217
ES WEED MANAGEMENT GRANT	0.4%	353,853	239,816	67.7%	170,797
INYO MOSQUITO ABATEMENT	0.7%	560,759	383,243	68.3%	397,421
AUDITOR - CONTROLLER					
AC-CALPERS REFUNDING SF	0.5%	373,203	279,412	74.8%	271,878
AUDITOR CONTROLLER - GEN RESV					
AUDITOR CONTROLLER GEOTHERMAL					
AUDITOR-CONTROLLER - ECON STAB					
IFAS UPGRADE	0.0%	54,029	29,028	53.7%	
PILT TRUST	2.6%	1,961,586	1,961,586	100.0%	1,921,831
CAO AUDITOR CONTROLLER					
PHONE SYSTEM REPLACEMENT	0.0%	67,106	67,106	100.0%	
CAO MP, SOLID WASTE & PARKS					
MOTOR POOL OPERATING	2.7%	2,007,743	1,412,881	70.3%	1,337,598
MOTOR POOL REPLACEMENT	0.8%	625,000	325,000	52.0%	185,104
PARKS REHAB & DEVELOPMENT TRST	0.1%	100,000			
PER CAPITA GRANT-PROP 68	0.7%	540,000			
RECYCLING & WASTE MGMT	6.1%	4,514,970	2,755,749	61.0%	2,403,483
TECOPA LAGOON PHASE 2	0.3%	258,327			15,724
CHILD SUPPORT SERVICES					
CHILD SUPPORT SERVICES	1.8%	1,324,015	746,159	56.3%	791,985
COUNTY ADMINISTRATIVE OFFICER					
2020 EMPG COVID SUPPLEMENTAL ABATEMENT	0.1%	76,419			
AMERICAN RESCUE PLAN ACT-2021	0.5%	400,000			
CAO - ACO	2.2%	1,663,805	296,420	17.8%	44,206
CAO-COVID19	1.5%	1,112,161	996,782	89.6%	
CAO-GENERAL RELIEF FUND	0.5%	394,296	47,361	12.0%	1,349
CDFW-OIL SPILL PREV RESP GRANT					
COMPUTER SYSTEMS FUND					
COMPUTER UPGRADE	1.0%	738,557	421,162	57.0%	109,647
CONSOLIDATED OFFICE BUILDING	13.0%	9,518,334	997,953	10.4%	
COUNTY LIABILITY TRUST	2.0%	1,463,570	890,221	60.8%	556,688
DWR-STATEWIDE FLOOD ER GRANT					
EMERGENCY PREPAREDNESS 19-20	0.0%	58,748	11,971	20.3%	45,707
EMERGENCY PREPAREDNESS 20-21	0.1%	128,741	55,541	43.1%	
FISH & GAME	0.0%	7,700	1,800	23.3%	1,938
GENERAL FUND BALANCE STAB TRUST					
GREAT BASIN APC GRANT	1.1%	840,000	5	0.0%	
HOMELAND SECURITY 17-18					21,185
HOMELAND SECURITY 18-19	0.0%	67,016	21,087	31.4%	12,500
HOMELAND SECURITY 19-20	0.0%	34,207	12,500	36.5%	59,907
HOMELAND SECURITY 20-21	0.1%	94,074			
MEDICAL MALPRACTICE TRUST	0.1%	117,626	77,287	65.7%	73,744
NATURAL RESOURCE DEVELOPMENT	0.2%	159,139	40,329	25.3%	2,000
PROPERTY TAX UPGRADE	0.1%	91,200	47,507	52.0%	

BUD023 - Income Statement - Non-General Fund
3rd Quarter FY 2020-21

Run Date: 05/11/2021

	% of Budget	3rd Quarter Budget	Actual as of 3/31/21	% of Actual to Budget	YTD as of 3/31/20
PURCHASING REVOLVING	0.2%	178,297	76,564	42.9%	77,202
WORKERS COMPENSATION TRUST	1.4%	1,025,579	851,397	83.0%	900,092
COUNTY CLERK					
ELECTIONS VOTING SYSTEM	0.2%	148,357	125,000	84.2%	
RECORDERS MICROGRAPHIC/SYSTEM	0.1%	114,475	23,304	20.3%	26,350
DISTRICT ATTORNEY					
OES-VWAC 18-19					64,574
OES-VWAC 19-20	0.1%	83,572	64,429	77.0%	120,754
OES-VWAC 20-21	0.2%	210,095	117,241	55.8%	
FARM ADVISOR					
LEASE RENTAL	0.0%	6,000			
RANGE IMPROVEMENT	0.0%	6,000			
HEALTH & HUMAN SERVICES					
CARES GRANT 19-20					43,424
CARES GRANT 20-21	0.0%	49,522	19,340	39.0%	
CARES GRANT 21-22	0.0%	15,612			
CBCAP	0.0%	28,873	21,607	74.8%	21,426
DRINKING DRIVER PROGRAM	0.1%	142,112	105,517	74.2%	97,396
ELC-2 ENHANCED LAB CAPICITY	1.1%	853,501	72,957	8.5%	
ESAAA	2.2%	1,608,891	1,023,151	63.5%	906,573
FIRST FIVE COMMISSION	0.7%	578,419	371,794	64.2%	233,450
FIRST PROGRAM	0.8%	591,430	349,857	59.1%	413,770
MATERNAL CHILD HEALTH 19-20					117,736
MATERNAL CHILD HEALTH 20-21	0.2%	203,080	99,618	49.0%	
SUBSTANCE USE DISORDERS	1.0%	750,488	373,698	49.7%	406,078
TOBACCO TAX GRANT 17-20	0.5%	398,385	258,348	64.8%	200,640
WOMEN INFANTS & CHILDREN 18-19					66,946
WOMEN INFANTS & CHILDREN 19-20	0.1%	102,600	98,120	95.6%	168,077
WOMEN INFANTS & CHILDREN 20-21	0.4%	320,639	175,480	54.7%	
WORK INVESTMENT ACT 19-20					54,813
WORK INVESTMENT ACT 20-21	0.1%	114,531	63,765	55.6%	
PLANNING					
YUCCA MOUNTAIN OVERSIGHT	0.3%	276,130	237,657	86.0%	10,494
PROBATION					
CRIMINAL JUSTICE-REALIGNMENT	1.0%	769,365	258,945	33.6%	137,297
PUBLIC WORKS					
BIG PINE LIGHTING	0.0%	36,079	13,534	37.5%	10,633
BISHOP AIR ENVIR ASSESSMENT	0.7%	545,504	343,581	62.9%	
BISHOP AIR REHAB RUNWAY 12-30	10.1%	7,370,291	7,347,619	99.6%	143,923
BISHOP AIR TAXIWAY REHAB	4.2%	3,126,220	1,511,622	48.3%	4,644
BISHOP AIRPORT	2.8%	2,062,796	1,293,286	62.6%	845,327
BISHOP AIRPORT - SPECIAL	0.0%	34,310	3,731	10.8%	4,610
COUNTY SERVICE AREA #2	0.1%	105,834	20,192	19.0%	18,296
INDEPENDENCE AIRPORT	0.0%	32,655	22,124	67.7%	22,462
INDEPENDENCE AIRPORT - SPECIAL	0.0%	10,250	2,279	22.2%	6,336
INDEPENDENCE LIGHTING	0.0%	33,140	9,757	29.4%	13,754
INDY H2O UPGRADE					
LONE PINE LIGHTING	0.0%	66,911	15,010	22.4%	14,368
LONE PINE/DEATH VALLEY AIR-SP	0.0%	10,357	7,376	71.2%	7,200

BUD023 - Income Statement - Non-General Fund
 3rd Quarter FY 2020-21

Run Date: 05/11/2021

	% of Budget	3rd Quarter Budget	Actual as of 3/31/21	% of Actual to Budget	YTD as of 3/31/20
LONE PINE/DEATH VALLEY AIRPORT	0.1%	101,293	60,494	59.7%	52,127
LP/DV AIRPORT PAVEMENT					2,017,052
PUBLIC WORKS - DEFERRED MAINT	1.9%	1,389,912	891,627	64.1%	195,656
ROAD	16.8%	12,261,584	5,516,296	44.9%	5,999,757
ROAD PROJECTS - STATE FUNDED	4.3%	3,137,987	1,932,831	61.5%	456,577
SHOSHONE AIRPORT - SPECIAL	0.0%	8,882	3,826	43.0%	4,333
TRANSPORTATION & PLANNING TRST	0.8%	656,440	389,975	59.4%	428,653
WATER SYSTEM - INDEPENDENCE					
WATER SYSTEM - LAWS					
WATER SYSTEM - LONE PINE					(121)
WATER SYSTEMS	1.0%	777,945	577,628	74.2%	367,606
SHERIFF					
CALMET TASK FORCE	0.2%	156,706	106,978	68.2%	99,569
ILLEGAL CANNABIS SUPPRESSION	0.0%	20,000	10,357	51.7%	258
OFF HWY VEHICLE GRANT 19-20					41,413
OFF HWY VEHICLE GRANT 20-21	0.0%	65,543			
WATER					
BIG PINE RECYCLE WATER PRJ					17,322
CEQA STUDY					18,855
OWENS RIVER WATER TRAIL GRANT	0.6%	500,032			
SALT CEDAR PROJECT	0.0%	71,319	60,550	84.9%	50,431
WATER DEPARTMENT	2.6%	1,902,067	1,304,402	68.5%	1,215,090
	100.0%	72,952,670	38,441,572	52.6%	24,571,164

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
AGRICULTURAL COMMISSIONER				
AG COMM/SEALER				
023301 CANNABIS REGULATION-GENERAL OP				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES	133,169	53,315	156,460	156,460
TOTAL REVENUES	133,169	53,315	156,460	156,460
EXPENDITURES				
5000 SALARIES & BENEFITS	105,493	84,424	121,440	121,440
5100 SERVICES & SUPPLIES	24,190	2,069	10,172	10,172
5200 INTERNAL CHARGES	3,410	4,280	24,864	24,864
TOTAL EXPENDITURES	133,093	90,773	156,476	156,476
023301 NET COST	76	(37,458)	(16)	(16)
621300 ES WEED MANAGEMENT GRANT				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	(977)	(358)		
4400 AID FROM OTHER GOVT AGENCIES	187,418	105,446	348,593	358,680
4600 CHARGES FOR CURRENT SERVICES	2,930	814	27,500	22,500
TOTAL REVENUES	189,371	105,902	376,093	381,180
EXPENDITURES				
5000 SALARIES & BENEFITS	186,616	140,366	194,183	207,933
5100 SERVICES & SUPPLIES	13,939	9,696	46,355	32,715
5200 INTERNAL CHARGES	40,037	22,371	45,820	45,820
5600 FIXED ASSETS		67,385	71,253	67,385
TOTAL EXPENDITURES	240,592	239,818	357,611	353,853
621300 NET COST	(51,221)	(133,916)	18,482	27,327
AG COMM/SEALER NET COST	(51,145)	(171,374)	18,466	27,311
MOSQUITO CONTROL				
154101 INYO MOSQUITO ABATEMENT				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	800	77	400	400
4400 AID FROM OTHER GOVT AGENCIES	88,374	40,236	70,000	70,000
4600 CHARGES FOR CURRENT SERVICES	478,783	226,963	491,000	491,000
TOTAL REVENUES	567,957	267,276	561,400	561,400
EXPENDITURES				
5000 SALARIES & BENEFITS	400,859	280,317	406,696	406,696
5100 SERVICES & SUPPLIES	70,146	43,630	63,888	63,622

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
5200 INTERNAL CHARGES	136,011	59,295	90,175	90,441
TOTAL EXPENDITURES	607,016	383,242	560,759	560,759
154101 NET COST	(39,059)	(115,966)	641	641
MOSQUITO CONTROL NET COST	(39,059)	(115,966)	641	641
AGRICULTURAL COMMISSIONER NET COST	(90,204)	(287,340)	19,107	27,952

AUDITOR - CONTROLLER

AUDITOR-CONTROLLER

010404 AC-CALPERS REFUNDING SF REVENUES				
4600 CHARGES FOR CURRENT SERVICES	361,295	279,903	373,203	373,203
TOTAL REVENUES	361,295	279,903	373,203	373,203
EXPENDITURES				
5550 DEBT SERVICE PRINCIPAL	176,000	147,000	198,000	198,000
5560 DEBT SERVICE INTEREST	185,295	132,413	175,203	175,203
TOTAL EXPENDITURES	361,295	279,413	373,203	373,203
010404 NET COST		490		
010405 AUDITOR CONTROLLER - GEN RESV REVENUES				
4350 REV USE OF MONEY & PROPERTY	69,972	18,239	35,000	35,000
TOTAL REVENUES	69,972	18,239	35,000	35,000
010405 NET COST	69,972	18,239	35,000	35,000
010406 AUDITOR CONTROLLER GEOTHERMAL REVENUES				
4300 RENTS & LEASES	19,138	64,943		
TOTAL REVENUES	19,138	64,943		
EXPENDITURES				
5800 OTHER FINANCING USES	131,864			
TOTAL EXPENDITURES	131,864			
010406 NET COST	(112,726)	64,943		
010407 AUDITOR-CONTROLLER - ECON STAB				

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
REVENUES				
4350 REV USE OF MONEY & PROPERTY	72,814	18,979	40,000	40,000
TOTAL REVENUES	<u>72,814</u>	<u>18,979</u>	<u>40,000</u>	<u>40,000</u>
EXPENDITURES				
TOTAL EXPENDITURES	<hr/> <hr/>			
010407 NET COST	<u>72,814</u>	<u>18,979</u>	<u>40,000</u>	<u>40,000</u>
 500458 PILT TRUST				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	1,961,586			
TOTAL REVENUES	<u>1,961,586</u>			
EXPENDITURES				
5800 OTHER FINANCING USES	1,921,831	1,961,586	1,961,586	1,961,586
TOTAL EXPENDITURES	<u>1,921,831</u>	<u>1,961,586</u>	<u>1,961,586</u>	<u>1,961,586</u>
500458 NET COST	<u>39,755</u>	<u>(1,961,586)</u>	<u>(1,961,586)</u>	<u>(1,961,586)</u>
AUDITOR-CONTROLLER NET COST	<u>69,815</u>	<u>(1,858,935)</u>	<u>(1,886,586)</u>	<u>(1,886,586)</u>
 INFORMATION SERVICES				
011806 IFAS UPGRADE				
EXPENDITURES				
5100 SERVICES & SUPPLIES			25,000	25,000
5600 FIXED ASSETS		29,029	29,029	29,029
TOTAL EXPENDITURES			<u>29,029</u>	<u>54,029</u>
011806 NET COST			<u>(29,029)</u>	<u>(54,029)</u>
INFORMATION SERVICES NET COST			<u>(29,029)</u>	<u>(54,029)</u>
AUDITOR - CONTROLLER NET COST	<u>69,815</u>	<u>(1,887,964)</u>	<u>(1,940,615)</u>	<u>(1,940,615)</u>
 CAO AUDITOR CONTROLLER				
INFORMATION SERVICES				
011807 PHONE SYSTEM REPLACEMENT				
EXPENDITURES				
5600 FIXED ASSETS	131,980	67,106	67,106	67,106
TOTAL EXPENDITURES	<u>131,980</u>	<u>67,106</u>	<u>67,106</u>	<u>67,106</u>

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
011807 NET COST	(131,980)	(67,106)	(67,106)	(67,106)
INFORMATION SERVICES NET COST	(131,980)	(67,106)	(67,106)	(67,106)
CAO AUDITOR CONTROLLER NET COST	(131,980)	(67,106)	(67,106)	(67,106)

COUNTY ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER

011804 PROPERTY TAX UPGRADE				
REVENUES				
TOTAL REVENUES	<hr/>			
EXPENDITURES				
5100 SERVICES & SUPPLIES	123,863		43,692	43,692
5550 DEBT SERVICE PRINCIPAL		47,508	47,508	47,508
TOTAL EXPENDITURES	123,863	47,508	91,200	91,200
011804 NET COST	(123,863)	(47,508)	(91,200)	(91,200)
AUDITOR-CONTROLLER NET COST	(123,863)	(47,508)	(91,200)	(91,200)

COUNTY ADMINISTRATIVE OFFICER

010201 CAO - ACO				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES			51,351	51,351
4800 OTHER FINANCING SOURCES	599,280	192,961	600,000	1,142,954
TOTAL REVENUES	599,280	192,961	651,351	1,194,305
EXPENDITURES				
5100 SERVICES & SUPPLIES	103,251	103,459	903,459	903,459
5600 FIXED ASSETS	7,906	192,961	200,000	450,000
5800 OTHER FINANCING USES	111,511		310,346	310,346
TOTAL EXPENDITURES	222,668	296,420	1,413,805	1,663,805
010201 NET COST	376,612	(103,459)	(762,454)	(469,500)
010204 NATURAL RESOURCE DEVELOPMENT				
REVENUES				
TOTAL REVENUES	<hr/>			
EXPENDITURES				
5100 SERVICES & SUPPLIES	2,000	40,329	159,139	159,139

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
TOTAL EXPENDITURES	2,000	40,329	159,139	159,139
010204 NET COST	(2,000)	(40,329)	(159,139)	(159,139)
010403 ABATEMENT				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	(2)			
4600 CHARGES FOR CURRENT SERVICES	2,000			
4800 OTHER FINANCING SOURCES				30,000
TOTAL REVENUES	1,998			30,000
EXPENDITURES				
5100 SERVICES & SUPPLIES				30,000
TOTAL EXPENDITURES				30,000
010403 NET COST	1,998			
011809 CONSOLIDATED OFFICE BUILDING				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES	7,321		71,151	94,493
4800 OTHER FINANCING SOURCES	5,550,000		560,000	887,680
TOTAL REVENUES	5,557,321		631,151	982,173
EXPENDITURES				
5100 SERVICES & SUPPLIES		761,704	942,312	942,312
5600 FIXED ASSETS		236,249	8,225,000	8,576,022
TOTAL EXPENDITURES		997,953	9,167,312	9,518,334
011809 NET COST	5,557,321	(997,953)	(8,536,161)	(8,536,161)
024200 FISH & GAME				
REVENUES				
4200 FINES & FORFEITURES	4,805	4,626	4,000	4,000
TOTAL REVENUES	4,805	4,626	4,000	4,000
EXPENDITURES				
5100 SERVICES & SUPPLIES	2,539	1,800	7,700	7,700
TOTAL EXPENDITURES	2,539	1,800	7,700	7,700
024200 NET COST	2,266	2,826	(3,700)	(3,700)
501501 GENRAL FUND BALANCE STAB TRUST				

COUNTY OF INYO

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	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
REVENUES				
4350 REV USE OF MONEY & PROPERTY	119	3,872		
TOTAL REVENUES	119	3,872		
501501 NET COST				
	119	3,872		
610189 GREAT BASIN APC GRANT				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	14	4		
4400 AID FROM OTHER GOVT AGENCIES				840,000
TOTAL REVENUES	14	4		840,000
EXPENDITURES				
5100 SERVICES & SUPPLIES		5		840,000
TOTAL EXPENDITURES		5		840,000
610189 NET COST				
	14	(1)		
650200 AMERICAN RESCUE PLAN ACT-2021				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES				1,751,932
TOTAL REVENUES				1,751,932
EXPENDITURES				
5100 SERVICES & SUPPLIES				400,000
TOTAL EXPENDITURES				400,000
650200 NET COST				
				1,351,932
COUNTY ADMINISTRATIVE OFFICER NET COST				
	5,936,330	(1,135,044)	(9,461,454)	(7,816,568)
INFORMATION SERVICES				
011808 COMPUTER UPGRADE				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES	353,622	383,985	522,253	522,253
TOTAL REVENUES	353,622	383,985	522,253	522,253
EXPENDITURES				
5100 SERVICES & SUPPLIES	137,936	322,686	338,557	338,557
5600 FIXED ASSETS		98,475	400,000	400,000
TOTAL EXPENDITURES	137,936	421,161	738,557	738,557

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011808 NET COST	215,686	(37,176)	(216,304)	(216,304)
699900 COMPUTER SYSTEMS FUND				
REVENUES				
4800 OTHER FINANCING SOURCES			300,000	300,000
TOTAL REVENUES			300,000	300,000
699900 NET COST			300,000	300,000
INFORMATION SERVICES NET COST	215,686	(37,176)	83,696	83,696
OFFICE OF DISASTER SERVICES				
010205 CAO-GENERAL RELIEF FUND				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	154,797	77,399	77,399	77,399
TOTAL REVENUES	154,797	77,399	77,399	77,399
EXPENDITURES				
5100 SERVICES & SUPPLIES	4,049	43,400	90,597	90,597
5600 FIXED ASSETS		3,961	188,699	203,699
5800 OTHER FINANCING USES	22,384		100,000	100,000
TOTAL EXPENDITURES	26,433	47,361	379,296	394,296
010205 NET COST	128,364	30,038	(301,897)	(316,897)
010208 CAO-COVID19				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	(55)	3,455		
4400 AID FROM OTHER GOVT AGENCIES	325,009	1,679,008	1,363,208	1,363,208
4800 OTHER FINANCING SOURCES	22,384		200,000	200,000
TOTAL REVENUES	347,338	1,682,463	1,563,208	1,563,208
EXPENDITURES				
5100 SERVICES & SUPPLIES	24,843	55,445	101,661	101,661
5200 INTERNAL CHARGES	954	1,339	10,500	10,500
5500 OTHER CHARGES		940,000	1,000,000	1,000,000
5800 OTHER FINANCING USES			62,024	
TOTAL EXPENDITURES	25,797	996,784	1,174,185	1,112,161
010208 NET COST	321,541	685,679	389,023	451,047
610191 2020 EMPG COVID SUPPLEMENTAL				

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	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES				76,419
TOTAL REVENUES				76,419
EXPENDITURES				
5600 FIXED ASSETS				76,419
TOTAL EXPENDITURES				76,419
610191 NET COST				
610389 DWR-STATEWIDE FLOOD ER GRANT				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	32,564	7,289		
TOTAL REVENUES	32,564	7,289		
EXPENDITURES				
5600 FIXED ASSETS	27,137			
TOTAL EXPENDITURES	27,137			
610389 NET COST				
	5,427	7,289		
623120 CDFW-OIL SPILL PREV RESP GRANT				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES		35,000		
TOTAL REVENUES		35,000		
EXPENDITURES				
5600 FIXED ASSETS		35,000		
TOTAL EXPENDITURES		35,000		
623120 NET COST				
	(35,000)	35,000		
623717 HOMELAND SECURITY 17-18				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	72,549			
TOTAL REVENUES	72,549			
EXPENDITURES				
5100 SERVICES & SUPPLIES	21,185			
TOTAL EXPENDITURES	21,185			

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623717 NET COST	51,364			
623718 HOMELAND SECURITY 18-19				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	12,500	35,000	80,929	80,929
TOTAL REVENUES	12,500	35,000	80,929	80,929
EXPENDITURES				
5100 SERVICES & SUPPLIES	26,413	21,088	67,016	67,016
TOTAL EXPENDITURES	26,413	21,088	67,016	67,016
623718 NET COST	(13,913)	13,912	13,913	13,913
623719 HOMELAND SECURITY 19-20				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	59,907		34,207	34,207
TOTAL REVENUES	59,907		34,207	34,207
EXPENDITURES				
5100 SERVICES & SUPPLIES	59,907	12,500	34,207	34,207
TOTAL EXPENDITURES	59,907	12,500	34,207	34,207
623719 NET COST		(12,500)		
623720 HOMELAND SECURITY 20-21				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES			94,074	94,074
TOTAL REVENUES			94,074	94,074
EXPENDITURES				
5100 SERVICES & SUPPLIES			89,371	89,371
5200 INTERNAL CHARGES			4,703	4,703
TOTAL EXPENDITURES			94,074	94,074
623720 NET COST				
623819 EMERGENCY PREPAREDNESS 19-20				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	45,707	20,389	58,748	58,748
TOTAL REVENUES	45,707	20,389	58,748	58,748
EXPENDITURES				

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5000 SALARIES & BENEFITS	60,657			
5100 SERVICES & SUPPLIES		11,971	38,748	38,748
5200 INTERNAL CHARGES	5,589			
5600 FIXED ASSETS			20,000	20,000
TOTAL EXPENDITURES	66,246	11,971	58,748	58,748
623819 NET COST	(20,539)	8,418		
623820 EMERGENCY PREPAREDNESS 20-21				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES			128,741	128,741
TOTAL REVENUES			128,741	128,741
EXPENDITURES				
5000 SALARIES & BENEFITS		52,481	77,449	77,449
5100 SERVICES & SUPPLIES			40,199	40,199
5200 INTERNAL CHARGES		3,061	11,093	11,093
TOTAL EXPENDITURES		55,542	128,741	128,741
623820 NET COST		(55,542)		
OFFICE OF DISASTER SERVICES NET COST	437,244	712,294	101,039	148,063
PURCHASING				
200300 PURCHASING REVOLVING				
REVENUES				
4600 CHARGES FOR CURRENT SERVICES	106,664	61,078	175,000	175,000
TOTAL REVENUES	106,664	61,078	175,000	175,000
EXPENDITURES				
5100 SERVICES & SUPPLIES	107,486	76,564	178,297	178,297
TOTAL EXPENDITURES	107,486	76,564	178,297	178,297
200300 NET COST	(822)	(15,486)	(3,297)	(3,297)
PURCHASING NET COST	(822)	(15,486)	(3,297)	(3,297)
RISK MANAGEMENT				
500902 WORKERS COMPENSATION TRUST				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	(3,551)	(1,516)		
4600 CHARGES FOR CURRENT SERVICES	977,244	769,143	1,025,579	1,025,579

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TOTAL REVENUES	973,693	767,627	1,025,579	1,025,579
EXPENDITURES				
5000 SALARIES & BENEFITS		10	13	13
5100 SERVICES & SUPPLIES	923,621	849,849	1,020,566	992,886
5200 INTERNAL CHARGES	1,651	1,538	5,000	5,000
5800 OTHER FINANCING USES				27,680
TOTAL EXPENDITURES	925,272	851,397	1,025,579	1,025,579
500902 NET COST	48,421	(83,770)		
500903 COUNTY LIABILITY TRUST				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	14,280	3,513		
4600 CHARGES FOR CURRENT SERVICES	842,556	640,484	852,481	852,481
TOTAL REVENUES	856,836	643,997	852,481	852,481
EXPENDITURES				
5100 SERVICES & SUPPLIES	475,502	889,759	1,416,770	1,416,770
5200 INTERNAL CHARGES	637	462	1,800	1,800
5800 OTHER FINANCING USES			40,000	40,000
5900 RESERVES			5,000	5,000
TOTAL EXPENDITURES	476,139	890,221	1,463,570	1,463,570
500903 NET COST	380,697	(246,224)	(611,089)	(611,089)
500904 MEDICAL MALPRACTICE TRUST				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	521	172		
4600 CHARGES FOR CURRENT SERVICES	93,961	88,219	117,626	117,626
TOTAL REVENUES	94,482	88,391	117,626	117,626
EXPENDITURES				
5100 SERVICES & SUPPLIES	85,497	77,287	117,626	117,626
TOTAL EXPENDITURES	85,497	77,287	117,626	117,626
500904 NET COST	8,985	11,104		
RISK MANAGEMENT NET COST	438,103	(318,890)	(611,089)	(611,089)
COUNTY ADMINISTRATIVE OFFICER NET COST	6,902,678	(841,810)	(9,982,305)	(8,290,395)

CAO MP, SOLID WASTE & PARKS

COUNTY OF INYO

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MOTOR POOL				
200100 MOTOR POOL OPERATING				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	3,765	1,102	5,000	5,000
4600 CHARGES FOR CURRENT SERVICES	1,219,463	710,136	1,200,000	1,200,000
4800 OTHER FINANCING SOURCES	236,470	325,000	625,000	625,000
4900 OTHER REVENUE	1,450	14,544	12,000	12,000
TOTAL REVENUES	1,461,148	1,050,782	1,842,000	1,842,000
EXPENDITURES				
5000 SALARIES & BENEFITS	179,189	171,900	233,251	233,251
5100 SERVICES & SUPPLIES	761,366	957,299	1,416,615	1,416,615
5200 INTERNAL CHARGES	52,900	39,329	57,877	57,877
5600 FIXED ASSETS		244,357	300,000	300,000
TOTAL EXPENDITURES	993,455	1,412,885	2,007,743	2,007,743
200100 NET COST	467,693	(362,103)	(165,743)	(165,743)
200200 MOTOR POOL REPLACEMENT				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	24,203	6,315	12,000	12,000
4600 CHARGES FOR CURRENT SERVICES	475,534	226,386	396,000	396,000
TOTAL REVENUES	499,737	232,701	408,000	408,000
EXPENDITURES				
5800 OTHER FINANCING USES	236,470	325,000	625,000	625,000
TOTAL EXPENDITURES	236,470	325,000	625,000	625,000
200200 NET COST	263,267	(92,299)	(217,000)	(217,000)
MOTOR POOL NET COST	730,960	(454,402)	(382,743)	(382,743)
N/A				
506907 PARKS REHAB & DEVELOPMENT TRST				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	36	1,185		
TOTAL REVENUES	36	1,185		
EXPENDITURES				
5800 OTHER FINANCING USES			100,000	100,000
TOTAL EXPENDITURES			100,000	100,000

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506907 NET COST	36	1,185	(100,000)	(100,000)
N/A NET COST	36	1,185	(100,000)	(100,000)
PARKS AND RECREATION				
670200 PER CAPITA GRANT-PROP 68				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES			400,000	400,000
4800 OTHER FINANCING SOURCES			140,000	140,000
TOTAL REVENUES			540,000	540,000
EXPENDITURES				
5100 SERVICES & SUPPLIES			89,500	89,500
5600 FIXED ASSETS			450,500	450,500
TOTAL EXPENDITURES			540,000	540,000
670200 NET COST				
PARKS AND RECREATION NET COST				
SOLID WASTE DISPOSAL				
045700 RECYCLING & WASTE MGMT				
REVENUES				
4060 TAXES - SALES	1,479,724	997,142	1,250,000	1,250,000
4100 LICENSES & PERMITS	474,438	224,820	450,000	450,000
4350 REV USE OF MONEY & PROPERTY	55,561	18,112	34,380	34,380
4400 AID FROM OTHER GOVT AGENCIES	16,151	100	16,000	16,000
4600 CHARGES FOR CURRENT SERVICES	1,606,710	1,107,649	1,543,922	1,543,922
4900 OTHER REVENUE	540,733		15,000	15,000
TOTAL REVENUES	4,173,317	2,347,823	3,309,302	3,309,302
EXPENDITURES				
5000 SALARIES & BENEFITS	1,236,701	922,798	1,310,040	1,310,040
5100 SERVICES & SUPPLIES	1,179,205	1,216,336	1,649,387	1,659,195
5200 INTERNAL CHARGES	162,295	154,755	464,536	464,536
5550 DEBT SERVICE PRINCIPAL	203,105	171,376	229,827	229,827
5560 DEBT SERVICE INTEREST	23,378	20,050	23,755	24,755
5600 FIXED ASSETS	612,220	270,434	837,425	826,617
TOTAL EXPENDITURES	3,416,904	2,755,749	4,514,970	4,514,970
045700 NET COST	756,413	(407,926)	(1,205,668)	(1,205,668)
643111 TECOPA LAGOON PHASE 2				

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EXPENDITURES				
5100 SERVICES & SUPPLIES			23,444	23,444
5200 INTERNAL CHARGES			1,000	1,000
5600 FIXED ASSETS	16,240		233,883	233,883
TOTAL EXPENDITURES	16,240		258,327	258,327
643111 NET COST	(16,240)		(258,327)	(258,327)
SOLID WASTE DISPOSAL NET COST	740,173	(407,926)	(1,463,995)	(1,463,995)
CAO MP, SOLID WASTE & PARKS NET COST	1,471,169	(861,143)	(1,946,738)	(1,946,738)

CHILD SUPPORT SERVICES

CHILD SUPPORT

022501 CHILD SUPPORT SERVICES				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	2,536	382	1,207	1,207
4400 AID FROM OTHER GOVT AGENCIES	999,782	758,335	1,312,440	1,312,440
4600 CHARGES FOR CURRENT SERVICES	950	600		
TOTAL REVENUES	1,003,268	759,317	1,313,647	1,313,647
EXPENDITURES				
5000 SALARIES & BENEFITS	842,349	593,041	988,775	975,533
5100 SERVICES & SUPPLIES	84,116	85,150	215,250	238,592
5200 INTERNAL CHARGES	114,594	67,969	119,990	109,890
TOTAL EXPENDITURES	1,041,059	746,160	1,324,015	1,324,015
022501 NET COST	(37,791)	13,157	(10,368)	(10,368)
CHILD SUPPORT NET COST	(37,791)	13,157	(10,368)	(10,368)
CHILD SUPPORT SERVICES NET COST	(37,791)	13,157	(10,368)	(10,368)

COUNTY CLERK

ELECTIONS

621250 ELECTIONS VOTING SYSTEM				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES			148,357	148,357
TOTAL REVENUES			148,357	148,357
EXPENDITURES				
5600 FIXED ASSETS		125,000	148,357	148,357
TOTAL EXPENDITURES		125,000	148,357	148,357

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621250 NET COST		(125,000)		
ELECTIONS NET COST		(125,000)		
RECORDER				
023401 RECORDERS MICROGRAPHIC/SYSTEM				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	2,783	766	800	800
4600 CHARGES FOR CURRENT SERVICES	29,187	26,377	23,000	23,000
4800 OTHER FINANCING SOURCES	1,560		1,000	1,000
TOTAL REVENUES	33,530	27,143	24,800	24,800
EXPENDITURES				
5000 SALARIES & BENEFITS	3,314	3,313	4,463	4,463
5100 SERVICES & SUPPLIES	22,082	15,444	103,950	103,950
5200 INTERNAL CHARGES	4,784	4,546	6,062	6,062
TOTAL EXPENDITURES	30,180	23,303	114,475	114,475
023401 NET COST	3,350	3,840	(89,675)	(89,675)
RECORDER NET COST	3,350	3,840	(89,675)	(89,675)
COUNTY CLERK NET COST	3,350	(121,160)	(89,675)	(89,675)
DISTRICT ATTORNEY				
DISTRICT ATTORNEY				
620418 OES-VWAC 18-19				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	114,527			
TOTAL REVENUES	114,527			
EXPENDITURES				
5000 SALARIES & BENEFITS	51,225			
5100 SERVICES & SUPPLIES	8,149			
5200 INTERNAL CHARGES	5,202			
TOTAL EXPENDITURES	64,576			
620418 NET COST	49,951			
620419 OES-VWAC 19-20				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	172,646	71,944	83,572	83,572

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TOTAL REVENUES	172,646	71,944	83,572	83,572
EXPENDITURES				
5000 SALARIES & BENEFITS	146,538	54,426	54,426	54,426
5100 SERVICES & SUPPLIES	18,866	4,759	23,254	23,254
5200 INTERNAL CHARGES	14,756	5,246	5,892	5,892
TOTAL EXPENDITURES	180,160	64,431	83,572	83,572
620419 NET COST	(7,514)	7,513		
620420 OES-VWAC 20-21				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES		64,412	210,095	210,095
TOTAL REVENUES		64,412	210,095	210,095
EXPENDITURES				
5000 SALARIES & BENEFITS		99,039	157,508	157,508
5100 SERVICES & SUPPLIES		8,613	35,411	35,411
5200 INTERNAL CHARGES		9,591	17,176	17,176
TOTAL EXPENDITURES		117,243	210,095	210,095
620420 NET COST		(52,831)		
DISTRICT ATTORNEY NET COST	42,437	(45,318)		
DISTRICT ATTORNEY NET COST	42,437	(45,318)		

FARM ADVISOR

FARM ADVISOR

024300 RANGE IMPROVEMENT

REVENUES

4400 AID FROM OTHER GOVT AGENCIES 803

TOTAL REVENUES 803

EXPENDITURES

5100 SERVICES & SUPPLIES 6,000 6,000

TOTAL EXPENDITURES 6,000 6,000

024300 NET COST 803 (6,000) (6,000)

024400 LEASE RENTAL

REVENUES

4400 AID FROM OTHER GOVT AGENCIES 2,473

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TOTAL REVENUES	2,473			
EXPENDITURES				
5100 SERVICES & SUPPLIES			6,000	6,000
TOTAL EXPENDITURES			6,000	6,000
024400 NET COST	2,473		(6,000)	(6,000)
FARM ADVISOR NET COST	3,276		(12,000)	(12,000)
FARM ADVISOR NET COST	3,276		(12,000)	(12,000)

HEALTH & HUMAN SERVICES

ESAAA

683000 ESAAA

REVENUES

4060 TAXES - SALES	39,757	17,711	38,026	38,026
4300 RENTS & LEASES	3,583		200	200
4350 REV USE OF MONEY & PROPERTY	(2,405)	(802)	1,100	1,100
4400 AID FROM OTHER GOVT AGENCIES	1,360,575	453,010	1,256,686	1,284,513
4600 CHARGES FOR CURRENT SERVICES	16,450	11,837	40,000	40,000
4800 OTHER FINANCING SOURCES	150,289		150,393	150,393
4900 OTHER REVENUE	5,000	5,000	5,000	5,000
TOTAL REVENUES	1,573,249	486,756	1,491,405	1,519,232

EXPENDITURES

5000 SALARIES & BENEFITS	625,923	430,253	673,734	673,734
5100 SERVICES & SUPPLIES	344,893	189,959	383,479	403,392
5200 INTERNAL CHARGES	254,229	267,701	344,797	356,502
5500 OTHER CHARGES	139,932	101,122	143,941	141,148
5600 FIXED ASSETS		34,002	35,000	34,002
5800 OTHER FINANCING USES	113	113	113	113
TOTAL EXPENDITURES	1,365,090	1,023,150	1,581,064	1,608,891

683000 NET COST 208,159 (536,394) (89,659) (89,659)

ESAAA NET COST 208,159 (536,394) (89,659) (89,659)

HEALTH

641219 CARES GRANT 19-20

REVENUES

4400 AID FROM OTHER GOVT AGENCIES	6,821			
TOTAL REVENUES	6,821			

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EXPENDITURES				
5000 SALARIES & BENEFITS	27,466			
5100 SERVICES & SUPPLIES	300			
5200 INTERNAL CHARGES	6,296			
5500 OTHER CHARGES	3,937			
TOTAL EXPENDITURES	37,999			
641219 NET COST				
	(31,178)			
641220 CARES GRANT 20-21				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES		33,404	49,522	49,522
TOTAL REVENUES		33,404	49,522	49,522
EXPENDITURES				
5000 SALARIES & BENEFITS	(501)	9,665	29,962	29,962
5100 SERVICES & SUPPLIES			2,000	2,000
5200 INTERNAL CHARGES	2,160	9,272	9,272	9,272
5500 OTHER CHARGES	579	404	8,288	8,288
TOTAL EXPENDITURES	2,238	19,341	49,522	49,522
641220 NET COST				
	(2,238)	14,063		
641221 CARES GRANT 21-22				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES			15,612	15,612
TOTAL REVENUES			15,612	15,612
EXPENDITURES				
5000 SALARIES & BENEFITS			9,731	9,731
5200 INTERNAL CHARGES			3,119	3,119
5500 OTHER CHARGES			2,762	2,762
TOTAL EXPENDITURES			15,612	15,612
641221 NET COST				
641619 MATERNAL CHILD HEALTH 19-20				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	191,575			
TOTAL REVENUES	191,575			
EXPENDITURES				
5000 SALARIES & BENEFITS	87,768			

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5100 SERVICES & SUPPLIES	10,709			
5200 INTERNAL CHARGES	20,041			
TOTAL EXPENDITURES	118,518			
641619 NET COST	73,057			
 641620 MATERNAL CHILD HEALTH 20-21				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES		11,097	203,052	203,052
TOTAL REVENUES		11,097	203,052	203,052
 EXPENDITURES				
5000 SALARIES & BENEFITS	533	77,848	161,195	161,195
5100 SERVICES & SUPPLIES		5,772	16,445	16,441
5200 INTERNAL CHARGES		16,000	25,440	25,444
TOTAL EXPENDITURES	533	99,620	203,080	203,080
641620 NET COST	(533)	(88,523)	(28)	(28)
 641918 WOMEN INFANTS & CHILDREN 18-19				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES		138,919		
TOTAL REVENUES		138,919		
 EXPENDITURES				
5000 SALARIES & BENEFITS	50,478			
5100 SERVICES & SUPPLIES	5,250			
5200 INTERNAL CHARGES	10,920			
TOTAL EXPENDITURES	66,648			
641918 NET COST	72,271			
 641919 WOMEN INFANTS & CHILDREN 19-20				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES		165,357	184,367	102,424
TOTAL REVENUES		165,357	184,367	102,424
 EXPENDITURES				
5000 SALARIES & BENEFITS	206,674	74,228	77,174	77,174
5100 SERVICES & SUPPLIES	18,099	6,194	7,317	7,222
5200 INTERNAL CHARGES	30,649	17,698	18,109	18,204
TOTAL EXPENDITURES	255,422	98,120	102,600	102,600

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641919 NET COST	(90,065)	86,247	(176)	(176)
641920 WOMEN INFANTS & CHILDREN 20-21				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES			305,639	320,639
TOTAL REVENUES			305,639	320,639
EXPENDITURES				
5000 SALARIES & BENEFITS		133,799	231,852	231,852
5100 SERVICES & SUPPLIES		8,924	19,744	34,730
5200 INTERNAL CHARGES		32,756	54,043	54,057
TOTAL EXPENDITURES		175,479	305,639	320,639
641920 NET COST		(175,479)		
HEALTH NET COST	21,314	(163,692)	(204)	(204)
HEALTH GRANTS				
610390 ELC-2 ENHANCED LAB CAPACITY				
REVENUES				
4350 REV USE OF MONEY & PROPERTY		858		858
4400 AID FROM OTHER GOVT AGENCIES		810,484	853,501	852,643
TOTAL REVENUES		811,342	853,501	853,501
EXPENDITURES				
5000 SALARIES & BENEFITS		64,981	634,163	634,163
5100 SERVICES & SUPPLIES		6,980	207,338	207,288
5200 INTERNAL CHARGES		998	12,000	12,050
TOTAL EXPENDITURES		72,959	853,501	853,501
610390 NET COST		738,383		
640317 TOBACCO TAX GRANT 17-20				
REVENUES				
4800 OTHER FINANCING SOURCES	271,510	129,435	397,095	397,095
TOTAL REVENUES	271,510	129,435	397,095	397,095
EXPENDITURES				
5000 SALARIES & BENEFITS	183,718	155,159	210,669	210,669
5100 SERVICES & SUPPLIES	59,464	80,933	154,304	154,304
5200 INTERNAL CHARGES	28,488	22,200	33,355	33,355
5800 OTHER FINANCING USES	57	57	57	57

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TOTAL EXPENDITURES	271,727	258,349	398,385	398,385
640317 NET COST	(217)	(128,914)	(1,290)	(1,290)
642515 CBCAP				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	78	(3)	8	8
4400 AID FROM OTHER GOVT AGENCIES	21,920	28,133	21,912	28,133
TOTAL REVENUES	21,998	28,130	21,920	28,141
EXPENDITURES				
5000 SALARIES & BENEFITS	22,086	17,186	22,977	22,977
5100 SERVICES & SUPPLIES	1,250			
5200 INTERNAL CHARGES	4,871	4,422	5,896	5,896
TOTAL EXPENDITURES	28,207	21,608	28,873	28,873
642515 NET COST	(6,209)	6,522	(6,953)	(732)
643000 FIRST FIVE COMMISSION				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	14,665	3,718	4,000	4,000
4400 AID FROM OTHER GOVT AGENCIES	385,977	353,529	494,924	494,924
4900 OTHER REVENUE	3,636			
TOTAL REVENUES	404,278	357,247	498,924	498,924
EXPENDITURES				
5000 SALARIES & BENEFITS	190,109	148,375	221,031	221,031
5100 SERVICES & SUPPLIES	115,282	141,816	258,269	258,259
5200 INTERNAL CHARGES	30,368	18,713	31,119	31,129
5500 OTHER CHARGES	69,920	62,893	68,000	68,000
TOTAL EXPENDITURES	405,679	371,797	578,419	578,419
643000 NET COST	(1,401)	(14,550)	(79,495)	(79,495)
HEALTH GRANTS NET COST	(7,827)	601,441	(87,738)	(81,517)
SOCIAL SERVICE				
055801 FIRST PROGRAM				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	376,126	275,306	206,886	207,025
4800 OTHER FINANCING SOURCES	174,107	42,105	384,384	384,245
TOTAL REVENUES	550,233	317,411	591,270	591,270

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EXPENDITURES				
5000 SALARIES & BENEFITS	477,250	300,623	520,984	520,984
5100 SERVICES & SUPPLIES	39,645	20,749	28,588	27,762
5200 INTERNAL CHARGES	29,856	28,197	37,532	38,970
5500 OTHER CHARGES	3,611	289	4,326	3,714
TOTAL EXPENDITURES	550,362	349,858	591,430	591,430
055801 NET COST				
	(129)	(32,447)	(160)	(160)
SOCIAL SERVICE NET COST				
	(129)	(32,447)	(160)	(160)
SUBSTANCE ABUSE				
045312 DRINKING DRIVER PROGRAM				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	74,679	38,186	20,000	50,000
4600 CHARGES FOR CURRENT SERVICES	54,728	35,793	120,900	90,900
TOTAL REVENUES	129,407	73,979	140,900	140,900
EXPENDITURES				
5000 SALARIES & BENEFITS	97,122	77,328	100,653	100,653
5100 SERVICES & SUPPLIES	6,270	8,059	13,980	13,980
5200 INTERNAL CHARGES	26,185	20,130	27,479	27,479
TOTAL EXPENDITURES	129,577	105,517	142,112	142,112
045312 NET COST				
	(170)	(31,538)	(1,212)	(1,212)
045315 SUBSTANCE USE DISORDERS				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	(2,721)	(228)		
4400 AID FROM OTHER GOVT AGENCIES	605,749	532,975	724,819	724,623
4600 CHARGES FOR CURRENT SERVICES	31,435	25,402	25,666	25,862
TOTAL REVENUES	634,463	558,149	750,485	750,485
EXPENDITURES				
5000 SALARIES & BENEFITS	427,129	309,474	609,680	609,680
5100 SERVICES & SUPPLIES	134,922	14,271	66,588	66,588
5200 INTERNAL CHARGES	70,358	49,785	74,050	74,050
5800 OTHER FINANCING USES	170	170	170	170
TOTAL EXPENDITURES	632,579	373,700	750,488	750,488
045315 NET COST				
	1,884	184,449	(3)	(3)

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SUBSTANCE ABUSE NET COST	1,714	152,911	(1,215)	(1,215)
WORK INVESTMENT ACT				
613719 WORK INVESTMENT ACT 19-20				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	55,832			
TOTAL REVENUES	55,832			
EXPENDITURES				
5000 SALARIES & BENEFITS	65,081			
5100 SERVICES & SUPPLIES	4,541			
5200 INTERNAL CHARGES	6,495			
TOTAL EXPENDITURES	76,117			
613719 NET COST	(20,285)			
613720 WORK INVESTMENT ACT 20-21				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES			114,531	114,531
TOTAL REVENUES			114,531	114,531
EXPENDITURES				
5000 SALARIES & BENEFITS	210	53,163	77,192	77,192
5100 SERVICES & SUPPLIES		4,388	6,014	6,014
5200 INTERNAL CHARGES		6,216	8,556	8,556
5500 OTHER CHARGES			22,769	22,769
TOTAL EXPENDITURES	210	63,767	114,531	114,531
613720 NET COST	(210)	(63,767)		
WORK INVESTMENT ACT NET COST	(20,495)	(63,767)		
HEALTH & HUMAN SERVICES NET COST	202,736	(41,948)	(178,976)	(172,755)
PLANNING				
PLANNING AND ZONING				
620605 YUCCA MOUNTAIN OVERSIGHT				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	15,704	3,953	8,636	8,636
TOTAL REVENUES	15,704	3,953	8,636	8,636
EXPENDITURES				
5000 SALARIES & BENEFITS	4,271	3,255	4,340	4,340
5100 SERVICES & SUPPLIES	17,900	231,483	248,782	248,782

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5200 INTERNAL CHARGES	1,609	2,919	23,008	23,008
TOTAL EXPENDITURES	23,780	237,657	276,130	276,130
620605 NET COST	(8,076)	(233,704)	(267,494)	(267,494)
PLANNING AND ZONING NET COST	(8,076)	(233,704)	(267,494)	(267,494)
PLANNING NET COST	(8,076)	(233,704)	(267,494)	(267,494)

PROBATION

PROBATION

023002 CRIMINAL JUSTICE-REALIGNMENT

REVENUES

4400 AID FROM OTHER GOVT AGENCIES	322,852	258,946	769,365	769,365
TOTAL REVENUES	322,852	258,946	769,365	769,365

EXPENDITURES

5200 INTERNAL CHARGES	322,852	258,946	769,365	769,365
TOTAL EXPENDITURES	322,852	258,946	769,365	769,365

023002 NET COST

PROBATION NET COST

PROBATION NET COST

PUBLIC WORKS

BISHOP AIRPORT

150100 BISHOP AIRPORT

REVENUES

4300 RENTS & LEASES	175,447	145,948	187,588	188,655
4350 REV USE OF MONEY & PROPERTY	97,319	69,950	102,965	102,965
4400 AID FROM OTHER GOVT AGENCIES	30,000	939	900,000	863,000
4600 CHARGES FOR CURRENT SERVICES	925,930	461,932	969,546	759,546
4800 OTHER FINANCING SOURCES			56,665	56,665
4900 OTHER REVENUE	2,619	1,499	1,900	1,895
TOTAL REVENUES	1,231,315	680,268	2,218,664	1,972,726

EXPENDITURES

5000 SALARIES & BENEFITS	302,139	240,144	362,011	362,011
5100 SERVICES & SUPPLIES	727,965	145,286	812,392	621,172
5200 INTERNAL CHARGES	133,752	80,727	108,659	126,812
5600 FIXED ASSETS		827,129	900,000	827,129
5800 OTHER FINANCING USES	125,622		125,672	125,672

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TOTAL EXPENDITURES	1,289,478	1,293,286	2,308,734	2,062,796
150100 NET COST	(58,163)	(613,018)	(90,070)	(90,070)
150200 BISHOP AIRPORT - SPECIAL				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	569	152		
4400 AID FROM OTHER GOVT AGENCIES	10,000		10,000	10,000
TOTAL REVENUES	10,569	152	10,000	10,000
EXPENDITURES				
5100 SERVICES & SUPPLIES	3,616	3,732	8,363	8,363
5200 INTERNAL CHARGES	1,179		1,947	1,947
5800 OTHER FINANCING USES			24,000	24,000
TOTAL EXPENDITURES	4,795	3,732	34,310	34,310
150200 NET COST	5,774	(3,580)	(24,310)	(24,310)
630305 BISHOP AIR TAXIWAY REHAB				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	3,493,836	1,492,933	1,745,556	1,745,556
4800 OTHER FINANCING SOURCES	237,133		319,622	319,622
TOTAL REVENUES	3,730,969	1,492,933	2,065,178	2,065,178
EXPENDITURES				
5100 SERVICES & SUPPLIES	227,528	89,521	194,521	194,521
5200 INTERNAL CHARGES	12,220	12,543	15,000	15,000
5600 FIXED ASSETS		1,409,559	2,916,699	2,916,699
TOTAL EXPENDITURES	239,748	1,511,623	3,126,220	3,126,220
630305 NET COST	3,491,221	(18,690)	(1,061,042)	(1,061,042)
630306 BISHOP AIR ENVIR ASSESSMENT				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	88,228	162,700	532,000	532,000
4800 OTHER FINANCING SOURCES			116,396	116,396
TOTAL REVENUES	88,228	162,700	648,396	648,396
EXPENDITURES				
5100 SERVICES & SUPPLIES	85,188	334,269	534,269	529,269
5200 INTERNAL CHARGES	9,766	9,312	11,235	16,235
TOTAL EXPENDITURES	94,954	343,581	545,504	545,504

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630306 NET COST	(6,726)	(180,881)	102,892	102,892
BISHOP AIRPORT NET COST	3,432,106	(816,169)	(1,072,530)	(1,072,530)
COUNTY SERVICE AREA #2				
810001 COUNTY SERVICE AREA #2				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	2,654	781	800	800
4400 AID FROM OTHER GOVT AGENCIES	22,738			
4600 CHARGES FOR CURRENT SERVICES	56,176	30,805	53,000	53,000
TOTAL REVENUES	81,568	31,586	53,800	53,800
EXPENDITURES				
5000 SALARIES & BENEFITS	6,463	3,001	4,271	4,271
5100 SERVICES & SUPPLIES	41,413	11,131	46,709	43,209
5200 INTERNAL CHARGES	292	6,061	4,854	8,354
5600 FIXED ASSETS			50,000	50,000
TOTAL EXPENDITURES	48,168	20,193	105,834	105,834
810001 NET COST	33,400	11,393	(52,034)	(52,034)
COUNTY SERVICE AREA #2 NET COST	33,400	11,393	(52,034)	(52,034)
INDEPENDENCE AIRPORT				
150300 INDEPENDENCE AIRPORT				
REVENUES				
4300 RENTS & LEASES	2,551	2,511	3,270	3,270
4350 REV USE OF MONEY & PROPERTY	14,836	92	14,750	14,750
TOTAL REVENUES	17,387	2,603	18,020	18,020
EXPENDITURES				
5000 SALARIES & BENEFITS	13,623	3,367	3,367	3,367
5100 SERVICES & SUPPLIES	469	900	3,600	3,600
5200 INTERNAL CHARGES	13,986	17,857	25,688	25,688
TOTAL EXPENDITURES	28,078	22,124	32,655	32,655
150300 NET COST	(10,691)	(19,521)	(14,635)	(14,635)
150400 INDEPENDENCE AIRPORT - SPECIAL				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	451	121	250	250
4400 AID FROM OTHER GOVT AGENCIES	10,000		10,000	10,000

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TOTAL REVENUES	10,451	121	10,250	10,250
EXPENDITURES				
5100 SERVICES & SUPPLIES	5,976	2,280	8,761	8,761
5200 INTERNAL CHARGES	958		1,489	1,489
TOTAL EXPENDITURES	6,934	2,280	10,250	10,250
150400 NET COST	3,517	(2,159)		
INDEPENDENCE AIRPORT NET COST	(7,174)	(21,680)	(14,635)	(14,635)
LONE PINE AIRPORT				
150500 LONE PINE/DEATH VALLEY AIRPORT				
REVENUES				
4300 RENTS & LEASES	28,767	21,983	30,128	30,128
4350 REV USE OF MONEY & PROPERTY	1,286	202	1,000	1,000
4400 AID FROM OTHER GOVT AGENCIES				9,000
4600 CHARGES FOR CURRENT SERVICES	33,952	29,800	56,842	56,842
4900 OTHER REVENUE	26			
TOTAL REVENUES	64,031	51,985	87,970	96,970
EXPENDITURES				
5000 SALARIES & BENEFITS	(11,506)			
5100 SERVICES & SUPPLIES	27,996	36,277	62,275	62,231
5200 INTERNAL CHARGES	27,497	24,216	30,018	39,062
5800 OTHER FINANCING USES	15,931			
TOTAL EXPENDITURES	59,918	60,493	92,293	101,293
150500 NET COST	4,113	(8,508)	(4,323)	(4,323)
150504 LP/DV AIRPORT PAVEMENT				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	2,006,406			
TOTAL REVENUES	2,006,406			
EXPENDITURES				
5100 SERVICES & SUPPLIES	150,432			
5200 INTERNAL CHARGES	15,028			
TOTAL EXPENDITURES	165,460			
150504 NET COST	1,840,946			
150600 LONE PINE/DEATH VALLEY AIR-SP				

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REVENUES				
4350 REV USE OF MONEY & PROPERTY	459	119	250	250
4400 AID FROM OTHER GOVT AGENCIES	10,000		10,000	10,000
TOTAL REVENUES	10,459	119	10,250	10,250
EXPENDITURES				
5000 SALARIES & BENEFITS	2,317	232	232	232
5100 SERVICES & SUPPLIES	5,250	5,755	7,341	6,901
5200 INTERNAL CHARGES	441	1,389	2,784	3,224
TOTAL EXPENDITURES	8,008	7,376	10,357	10,357
150600 NET COST	2,451	(7,257)	(107)	(107)
LONE PINE AIRPORT NET COST	1,847,510	(15,765)	(4,430)	(4,430)
LTC				
504605 TRANSPORTATION & PLANNING TRST				
REVENUES				
4060 TAXES - SALES	44,621	38,254	69,579	69,579
4350 REV USE OF MONEY & PROPERTY	8,460	1,092	1,300	1,300
4400 AID FROM OTHER GOVT AGENCIES	495,866	226,541	542,000	726,395
TOTAL REVENUES	548,947	265,887	612,879	797,274
EXPENDITURES				
5000 SALARIES & BENEFITS	264,010	166,476	225,048	225,048
5100 SERVICES & SUPPLIES	206,159	51,382	208,248	208,248
5200 INTERNAL CHARGES	59,440	48,062	87,887	96,087
5500 OTHER CHARGES	127,723	124,057		124,057
5600 FIXED ASSETS	27,336		3,000	3,000
TOTAL EXPENDITURES	684,668	389,977	524,183	656,440
504605 NET COST	(135,721)	(124,090)	88,696	140,834
LTC NET COST	(135,721)	(124,090)	88,696	140,834
PUBLIC WORKS				
011501 PUBLIC WORKS - DEFERRED MAINT				
REVENUES				
4800 OTHER FINANCING SOURCES	714,820	4,382	580,440	580,440
TOTAL REVENUES	714,820	4,382	580,440	580,440
EXPENDITURES				
5100 SERVICES & SUPPLIES	268,876	189,380	639,999	639,999
5600 FIXED ASSETS		702,248	749,913	749,913

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BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
TOTAL EXPENDITURES	268,876	891,628	1,389,912	1,389,912
011501 NET COST	445,944	(887,246)	(809,472)	(809,472)
152101 WATER SYSTEM - INDEPENDENCE				
REVENUES				
TOTAL REVENUES	<hr/>			
EXPENDITURES				
TOTAL EXPENDITURES	<hr/>			
152101 NET COST	<hr/>			
152102 INDY H2O UPGRADE				
REVENUES				
4350 REV USE OF MONEY & PROPERTY		1		
TOTAL REVENUES	<hr/>			
TOTAL REVENUES	1			
EXPENDITURES				
TOTAL EXPENDITURES	<hr/>			
152102 NET COST	<hr/>			
152102 NET COST	1			
152199 WATER SYSTEMS				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	803	361	500	500
4400 AID FROM OTHER GOVT AGENCIES			145,478	145,478
4600 CHARGES FOR CURRENT SERVICES	615,881	448,133	670,000	670,000
TOTAL REVENUES	<hr/>			
TOTAL REVENUES	616,684	448,494	815,978	815,978
EXPENDITURES				
5000 SALARIES & BENEFITS	636,265	216,523	300,528	300,528
5100 SERVICES & SUPPLIES	59,208	95,701	142,689	136,024
5200 INTERNAL CHARGES	100,806	60,647	83,318	132,377
5550 DEBT SERVICE PRINCIPAL		11,345	15,192	15,192
5560 DEBT SERVICE INTEREST	2,344	1,427	1,839	1,839
5600 FIXED ASSETS		191,984	210,000	191,985
TOTAL EXPENDITURES	<hr/>			
TOTAL EXPENDITURES	798,623	577,627	753,566	777,945
152199 NET COST	<hr/>			
152199 NET COST	(181,939)	(129,133)	62,412	38,033
152201 WATER SYSTEM - LONE PINE				

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 **RUN DATE:** 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
REVENUES				
TOTAL REVENUES	<hr/> <hr/>			
EXPENDITURES				
TOTAL EXPENDITURES	<hr/> <hr/>			
152201 NET COST	<hr/>			
152301 WATER SYSTEM - LAWS				
REVENUES				
TOTAL REVENUES	<hr/> <hr/>			
EXPENDITURES				
TOTAL EXPENDITURES	<hr/> <hr/>			
152301 NET COST	<hr/>			
800001 BIG PINE LIGHTING				
REVENUES				
4000 TAXES - PROPERTY	26,539	15,761	24,130	25,630
4350 REV USE OF MONEY & PROPERTY	6,623	1,756	5,000	3,500
4400 AID FROM OTHER GOVT AGENCIES	156		20	20
TOTAL REVENUES	<hr/> 33,318	<hr/> 17,517	<hr/> 29,150	<hr/> 29,150
EXPENDITURES				
5000 SALARIES & BENEFITS	1,958	4,878	7,024	7,024
5100 SERVICES & SUPPLIES	7,745	5,323	24,110	24,110
5200 INTERNAL CHARGES	3,848	3,333	4,945	4,945
TOTAL EXPENDITURES	<hr/> 13,551	<hr/> 13,534	<hr/> 36,079	<hr/> 36,079
800001 NET COST	<hr/> 19,767	<hr/> 3,983	<hr/> (6,929)	<hr/> (6,929)
800101 INDEPENDENCE LIGHTING				
REVENUES				
4000 TAXES - PROPERTY	27,864	16,395	27,420	27,420
4350 REV USE OF MONEY & PROPERTY	7,523	1,970	5,700	5,700
4400 AID FROM OTHER GOVT AGENCIES	163		20	20
TOTAL REVENUES	<hr/> 35,550	<hr/> 18,365	<hr/> 33,140	<hr/> 33,140
EXPENDITURES				
5000 SALARIES & BENEFITS	1,958	3,316	4,669	4,669
5100 SERVICES & SUPPLIES	10,159	3,118	22,539	22,539
5200 INTERNAL CHARGES	4,425	3,324	5,932	5,932

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
TOTAL EXPENDITURES	16,542	9,758	33,140	33,140
800101 NET COST	19,008	8,607		
800201 LONE PINE LIGHTING				
REVENUES				
4000 TAXES - PROPERTY	24,701	14,333	22,100	22,100
4350 REV USE OF MONEY & PROPERTY	4,142	1,087	3,000	3,000
4400 AID FROM OTHER GOVT AGENCIES	143		20	20
TOTAL REVENUES	28,986	15,420	25,120	25,120
EXPENDITURES				
5000 SALARIES & BENEFITS	1,958	3,316	4,669	4,669
5100 SERVICES & SUPPLIES	12,505	8,220	55,110	55,110
5200 INTERNAL CHARGES	5,348	3,473	7,132	7,132
TOTAL EXPENDITURES	19,811	15,009	66,911	66,911
800201 NET COST	9,175	411	(41,791)	(41,791)
PUBLIC WORKS NET COST	311,955	(1,003,377)	(795,780)	(820,159)
ROAD				
034600 ROAD				
REVENUES				
4100 LICENSES & PERMITS	14,354	18,250	20,000	25,000
4350 REV USE OF MONEY & PROPERTY	106,442	24,195	65,000	50,000
4400 AID FROM OTHER GOVT AGENCIES	7,866,799	5,625,854	9,706,552	9,706,552
4600 CHARGES FOR CURRENT SERVICES	188,118	114,285	124,800	147,870
4900 OTHER REVENUE	46,324	7,842	24,000	10,930
TOTAL REVENUES	8,222,037	5,790,426	9,940,352	9,940,352
EXPENDITURES				
5000 SALARIES & BENEFITS	3,353,203	2,565,371	3,674,273	3,674,273
5100 SERVICES & SUPPLIES	2,048,199	1,341,808	2,509,249	2,409,504
5200 INTERNAL CHARGES	741,286	493,820	766,317	766,317
5600 FIXED ASSETS	1,896,130	1,115,299	4,711,745	5,411,490
TOTAL EXPENDITURES	8,038,818	5,516,298	11,661,584	12,261,584
034600 NET COST	183,219	274,128	(1,721,232)	(2,321,232)
034601 ROAD PROJECTS - STATE FUNDED				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	435,571	834,029	3,068,100	3,068,100

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
TOTAL REVENUES	435,571	834,029	3,068,100	3,068,100
EXPENDITURES				
5600 FIXED ASSETS	653,708	1,932,832	3,137,987	3,137,987
TOTAL EXPENDITURES	653,708	1,932,832	3,137,987	3,137,987
034601 NET COST	(218,137)	(1,098,803)	(69,887)	(69,887)
631100 BISHOP AIR REHAB RUNWAY 12-30				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	274,883	6,877,279	7,370,291	7,370,291
TOTAL REVENUES	274,883	6,877,279	7,370,291	7,370,291
EXPENDITURES				
5100 SERVICES & SUPPLIES	268,113	299,735	299,735	299,735
5200 INTERNAL CHARGES	6,770	68,545	91,216	73,216
5600 FIXED ASSETS		6,979,339	6,979,340	6,997,340
TOTAL EXPENDITURES	274,883	7,347,619	7,370,291	7,370,291
631100 NET COST		(470,340)		
ROAD NET COST	(34,918)	(1,295,015)	(1,791,119)	(2,391,119)
SHOSHONE AIRPORT				
150800 SHOSHONE AIRPORT - SPECIAL				
REVENUES				
4350 REV USE OF MONEY & PROPERTY	764	205	10	10
4400 AID FROM OTHER GOVT AGENCIES	10,000		10,000	10,000
TOTAL REVENUES	10,764	205	10,010	10,010
EXPENDITURES				
5000 SALARIES & BENEFITS	944	116	116	116
5100 SERVICES & SUPPLIES	396	436	3,204	2,000
5200 INTERNAL CHARGES	4,822	3,274	5,562	6,766
TOTAL EXPENDITURES	6,162	3,826	8,882	8,882
150800 NET COST	4,602	(3,621)	1,128	1,128
SHOSHONE AIRPORT NET COST	4,602	(3,621)	1,128	1,128
PUBLIC WORKS NET COST	5,451,760	(3,268,324)	(3,640,704)	(4,212,945)

SHERIFF

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 **RUN DATE:** 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
SHERIFF GRANTS				
671413 CALMET TASK FORCE				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	123,060	103,623	122,558	122,558
TOTAL REVENUES	123,060	103,623	122,558	122,558
EXPENDITURES				
5100 SERVICES & SUPPLIES	45,192	50,038	87,659	87,659
5200 INTERNAL CHARGES	62,586	46,942	59,047	59,047
5500 OTHER CHARGES	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES	117,778	106,980	156,706	156,706
671413 NET COST	5,282	(3,357)	(34,148)	(34,148)
671507 ILLEGAL CANNABIS SUPPRESSION				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	3,550	12,404	20,000	20,000
TOTAL REVENUES	3,550	12,404	20,000	20,000
EXPENDITURES				
5000 SALARIES & BENEFITS	2,651	8,062	15,000	15,000
5100 SERVICES & SUPPLIES	878	2,296	5,000	5,000
TOTAL EXPENDITURES	3,529	10,358	20,000	20,000
671507 NET COST	21	2,046		
SHERIFF GRANTS NET COST	5,303	(1,311)	(34,148)	(34,148)
SHERIFF OFF HIGHWAY VEHICLE				
623519 OFF HWY VEHICLE GRANT 19-20				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	47,111			
TOTAL REVENUES	47,111			
EXPENDITURES				
5200 INTERNAL CHARGES	5,697			
5600 FIXED ASSETS	41,414			
TOTAL EXPENDITURES	47,111			
623519 NET COST				
623520 OFF HWY VEHICLE GRANT 20-21				
REVENUES				

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 **RUN DATE:** 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
4400 AID FROM OTHER GOVT AGENCIES		14,303	65,543	65,543
TOTAL REVENUES		14,303	65,543	65,543
EXPENDITURES				
5200 INTERNAL CHARGES			10,543	10,543
5600 FIXED ASSETS			55,000	55,000
TOTAL EXPENDITURES			65,543	65,543
623520 NET COST		14,303		
SHERIFF OFF HIGHWAY VEHICLE NET COST		14,303		
SHERIFF NET COST	5,303	12,992	(34,148)	(34,148)

WATER

WATER

024102 WATER DEPARTMENT

REVENUES

4350 REV USE OF MONEY & PROPERTY	19,607	7,147	15,000	15,000
4400 AID FROM OTHER GOVT AGENCIES	1,639,869	1,639,060	1,768,039	1,658,039
4600 CHARGES FOR CURRENT SERVICES	1,200	1,200	1,200	1,200
4800 OTHER FINANCING SOURCES	185,715	34,548	106,040	106,040
4900 OTHER REVENUE	70		100	100
TOTAL REVENUES	1,846,461	1,681,955	1,890,379	1,780,379

EXPENDITURES

5000 SALARIES & BENEFITS	1,099,161	826,540	1,163,764	1,162,284
5100 SERVICES & SUPPLIES	162,338	215,903	434,478	308,922
5200 INTERNAL CHARGES	250,114	175,299	275,347	275,347
5500 OTHER CHARGES	176,286	86,662	155,514	155,514
TOTAL EXPENDITURES	1,687,899	1,304,404	2,029,103	1,902,067

024102 NET COST 158,562 377,551 (138,724) (121,688)

024502 SALT CEDAR PROJECT

REVENUES

4400 AID FROM OTHER GOVT AGENCIES	60,451	60,549	80,964	80,964
TOTAL REVENUES	60,451	60,549	80,964	80,964

EXPENDITURES

5000 SALARIES & BENEFITS	31,925	48,349	49,462	49,462
5100 SERVICES & SUPPLIES	556	608	1,300	900
5200 INTERNAL CHARGES	27,969	11,593	16,457	20,957

COUNTY OF INYO

BUD020 - THIRD QUARTER BUDGET REVIEW

AS OF DATE: 03/31/2021 RUN DATE: 05/11/2021

	Prior Actuals FY 2019-20	YTD Actuals FY 2020-21	Working Budget FY 2020-21	Third Quarter Budget FY 2020-21
TOTAL EXPENDITURES	60,450	60,550	67,219	71,319
024502 NET COST	1	(1)	13,745	9,645
621902 OWENS RIVER WATER TRAIL GRANT				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES			500,032	500,032
TOTAL REVENUES			500,032	500,032
EXPENDITURES				
5100 SERVICES & SUPPLIES			500,032	500,032
TOTAL EXPENDITURES			500,032	500,032
621902 NET COST				
621903 BIG PINE RECYCLE WATER PRJ				
REVENUES				
4400 AID FROM OTHER GOVT AGENCIES	125,085	26,259		
TOTAL REVENUES	125,085	26,259		
EXPENDITURES				
5100 SERVICES & SUPPLIES	17,322			
TOTAL EXPENDITURES	17,322			
621903 NET COST				
621904 CEQA STUDY				
REVENUES				
TOTAL REVENUES				
EXPENDITURES				
5100 SERVICES & SUPPLIES	18,855			
TOTAL EXPENDITURES	18,855			
621904 NET COST				
WATER NET COST				
	247,471	403,809	(124,979)	(112,043)
WATER NET COST				
	247,471	403,809	(124,979)	(112,043)
TOTAL NET COST				
	14,131,944	(7,225,859)	(18,276,001)	(17,128,330)

DRAFT

**COUNTY OF INYO
2021-2022 BUDGET CALENDAR**

Date	Action
Monday, December 14, 2020	Mid-Year Budget Review materials distributed to departments.
Wednesday, January 13, 2021	Mid-Year Budget Review documents due to Budget Analyst by noon.
Tuesday, February 16, 2021	Mid-Year Financial Report to Board of Supervisors – Agenda Item.
Thursday, March 11, 2021	Third Quarter Budget Review materials distributed to departments.
Wednesday, April 14, 2021	All Third Quarter Budget Review documents due to Budget Analyst by noon.
Friday, April 30, 2021	Access to PMod and Budget Buddy If staff need assistance with PMod or Budget Buddy email Denelle at dcarrington@inyocounty.us and we can set up a Zoom meeting!
Tuesday, April 27 or May 4, 2021	Third Quarter Financial Report to Board of Supervisors – Agenda Item.
Friday, May 14, 2021	Deadline to complete Personnel Module calculations. Please submit your Status Quo and Models (if applicable) through the Budget Buddy PMod screens by noon.
Friday, May 21, 2021	Personnel costs entered into Budget Buddy complete.
Friday, May 7, 2021	Deadline for submitting Fixed Asset item requisitions or pertinent information requiring quotes/bids (\$7,500 or more) to Purchasing for Fiscal Year 2019-2020.
Friday, May 28, 2021	Budget Buddy closed for budget entry. Budget detail (original and three copies) due in CAO's Office. (Window for entry into the Budget Buddy will be open from April 30 th through May 28 th)
Thursday, May 20, 2021	Last date to submit agenda items for budget amendments, requiring Board approval, to any Fiscal Year 2020-2021 budget. Board of Supervisors will consider amendments during meeting on June 1, 2021.
Tuesday, June 1, 2021	PURCHASING CLOSED
Friday, May 28, 2021	Last date to submit to the Auditor and CAO all fixed asset expenditures (and Public Works projects) that Departments anticipate making between Board adoption of the Fiscal Year 2021-2022 Preliminary and the Final budgets. If necessary, Department recommendations for Preliminary Fiscal Year 2021-2022 budget reductions are also due. These items should be included in adoption of the Preliminary Budget on June 8 or 15, 2021, by the Board of Supervisors. (Remember: Fixed asset expenditures and Public Works projects included in the Preliminary Budget must also be included in the Department Requested and Final Fiscal Year 2021-2022 Budget.)
Friday, June 11, 2021	All County "Stores" requisitions must be received by Friday, June 11 th .
July 12, July 14-16, and July 21-23 (if needed)	CAO/Departmental Review. (Meeting calendar will be distributed separately)
Tuesday, June 8 or 15, 2021	Board of Supervisors adopts Fiscal Year 2021-2022 Preliminary Budget – Agenda Item
July 5 to August 6, 2021	Budget Workshops with Board of Supervisors – As Necessary
Friday, August 20, 2021 @ <i>Latest/Tentative</i>	CAO distributes proposed Fiscal Year 2021-2022 Budget to the Board of Supervisors and Department Heads.
Tuesday, August 31, 2021	ACCRUAL PERIOD ENDS! Last day to get all expenditures and revenues turned into the Auditor's office for posting.
Tuesday, September 7, 2021, through September 17, 2021 (if necessary) @ <i>Latest/Tentative</i>	Budget Hearings before the Board of Supervisors.
Tuesday, September 7, 2021	Auditor certifies Fiscal Year 2020-2021 fund balances.
Tuesday, September 14 or 21, 2021 @ <i>Latest/Tentative</i>	Adoption of Fiscal Year 2021-2022 County Budget.



County of Inyo



Clerk of the Board

DEPARTMENTAL - ACTION REQUIRED

MEETING: May 18, 2021

FROM: Assistant Clerk of the Board

SUBJECT: Approval of Board of Supervisors Meeting Minutes

RECOMMENDED ACTION:

Request Board approve the minutes of the Board of Supervisors meeting of May 11, 2021.

SUMMARY/JUSTIFICATION:

The Board is required to keep minutes of its proceedings. Once the Board has approved the minutes as requested, the minutes will be made available to the public via the County's webpage, www.inyocounty.us.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

N/A

OTHER AGENCY INVOLVEMENT:

N/A

FINANCING:

N/A

ATTACHMENTS:

APPROVALS:

Darcy Ellis
Darcy Ellis

Created/Initiated - 5/12/2021
Final Approval - 5/12/2021