

Agenda



County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

NOTICE TO THE PUBLIC: In order to minimize the spread of the COVID-19 virus, Governor Newsom has issued Executive Orders that temporarily suspend certain requirements of the Brown Act. Please be advised that the Board of Supervisors Chambers are closed to the public, the Board will be conducting its meetings exclusively online.

Board Members and Staff will participate via Zoom webinar, accessible to the public at <https://zoom.us/j/868254781>. Individuals will be asked to provide their name and an email address in order to access the videoconference. Anyone who does not want to provide their email address may use the following generic, non-functioning address to gain access: donotreply@inyocounty.us.

Anyone wishing to make either a general public comment or a comment on a specific agenda item prior to the meeting or as the item is being heard, may do so either in writing or by utilizing the Zoom "hand-raising" feature when appropriate during the meeting (the Chair will call on those who wish to speak). Written public comment, limited to **250 words or less**, may be emailed to the Assistant Clerk of the Board at boardclerk@inyocounty.us. Your comments may or may not be read aloud, but all comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

May 11, 2021 - 10:00 AM

1. **PLEDGE OF ALLEGIANCE** (*Join meeting via Zoom [here](#)*)
2. **PUBLIC COMMENT**
3. **COUNTY DEPARTMENT REPORTS** (*Reports limited to two minutes*)
4. **INTRODUCTIONS** - The following new employees will be introduced to the Board: Joselin Carranza, COVID-19 Case Investigator, HHS; Talia Carrillo, HHS Specialist III; HHS; Tenaya Guceione, COVID-19 Response Coordinator, HHS; and Genoa Meneses, COVID-19 Grant Program Manager, HHS.
5. **COVID-19 STAFF UPDATE**

DEPARTMENTAL - PERSONNEL ACTIONS

6. **Agricultural Commissioner** - Request Board find that consistent with the adopted Authorized Position Review Policy: A) the availability of funding for the requested position exists as certified by the Agricultural Commissioner and concurred with by the County Administrator and Auditor-Controller; B) due to the seasonal nature of the position it is unlikely it could be filled by an internal candidate meeting the qualifications, and an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Seasonal Field Assistants 01, Range 050PT (\$15.97 - \$19.39 per hour), from May 13, 2021 through September 29, 2021, contingent upon the Board's adoption of the Fiscal Year 2021-2022.

7. **County Administrator - Museum** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Museum Administrator exists in the General Fund, as certified by the Assistant County Administrator and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Museum Administrator at Range 70 (\$4,660 - \$5,668).
8. **Health & Human Services - Behavioral Health** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Office Clerk III exists in the Behavioral Health and Drinking Driver Program budgets, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Office Clerk III at Range 52 (\$3,118 - \$3,788).
9. **Public Works - Road Department** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Road Maintenance Worker I exists in the Road Department budget, as certified by the Public Works Director and concurred with by the County Administrator and Auditor-Controller; B) due to the seasonal nature of the position it is unlikely it could be filled by an internal candidate meeting the qualifications, and an open recruitment is more appropriate to ensure qualified applicants apply; C) approve the hiring of one (1) Road Maintenance Worker I at Range 50PT (\$15.97 - \$19.39), for the period of April through October.
10. **Sheriff** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for the requested position exists in the General Fund, as certified by the Sheriff and concurred by the County Administrator and the Auditor-Controller; B) where internal candidates may meet the qualifications for the position and the position could possibly be filled by an internal recruitment, an open recruitment is more appropriate to ensure qualified candidates apply; and C) approve the open recruitment and hiring of one (1) Food Cook position at Range 51A-51C (\$3,047 - \$3,525).

CONSENT AGENDA (Approval recommended by the County Administrator)

11. **Assessor** - Request Board approve the contract between the County of Inyo and Erik Endler for the provision of professional services relating to the creation of a valuation model for purposes of training appraisal staff and the use in property tax assessments related to income producing properties, specifically geothermal properties, for the period of June 1, 2021 to September 30, 2021 in an amount not to exceed \$50,000, contingent upon the Board's adoption of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
12. **Clerk-Recorder** - Request Board approve and award the contract for Clerk-Recorder Software System to Tyler Technologies of Moraine, OH in an amount not to exceed \$180,000 for a term of five years, beginning on the first day of the first month following the contract's effective date, and authorize the Assistant Clerk-Recorder to sign.

13. **County Administrator - Parks & Recreation** - Request Board authorize increase in blanket purchase order, in the amount of \$5,000, for purchase of janitorial supplies from Mission Janitorial and Abrasive Supplies, which is in addition to the existing \$10,000 blanket purchase order.
14. **Health & Human Services - Behavioral Health** - Request Board approve the contract between the County of Inyo and Anne Sippi Clinic Treatment Group of Bakersfield, CA for the provision of residential placement for adults conserved under Laterman Petris Short Act or other adults in need of this specialized high level of treatment, in an amount not to exceed \$74,000 for the period of July 1, 2021 through June 30, 2022, contingent upon the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign the contract and HIPAA Business Associate Agreement, contingent upon all appropriate signatures being obtained.
15. **Health & Human Services - Behavioral Health** - Request Board: A) declare I.D.E.A. Consulting of Davis, CA a sole-source provider of consulting services; B) approve the contract between the County of Inyo and I.D.E.A. Consulting of Davis, CA for the provision of consulting services in an amount not to exceed \$15,000 for the period of July 1, 2021 through June 30, 2022, contingent upon the Board's approval the Fiscal Year 2021-2022 Budget; and C) authorize the Chairperson to sign the contract and HIPAA Business Associate Agreement, contingent upon all appropriate signatures being obtained.
16. **Probation** - Request Board approve the contract between the County of Inyo and Healthy Communities of Southern Inyo County for a Delinquency Prevention Program for the period of July 1, 2021 to June 30, 2022 in an amount not to exceed \$31,840.00, contingent upon receipts from the California State Controller's Office and the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
17. **Probation** - Request Board approve the contract between the County of Inyo and Inyo County Office of Education for an Extended Day Program for the period of July 1, 2021 to June 30, 2022 in an amount not to exceed \$21,227.00, contingent upon receipts from the California State Controller's Office and the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
18. **Public Works** - Request Board authorize issuance of a blanket purchase order for Fiscal Year 2020-2021 in an amount not to exceed \$25,000, payable to Grainger of Palatine, IL for the purchase of equipment and service items.
19. **Sheriff** - Request Board: A) declare LC Action Police Supply of San Jose, CA the successful bidder for thirty-three (33) Glock pistols per Bid No. 2021-05; and B) authorize the purchase of thirty-three (33) Glock pistols from LC Action Police Supply of San Jose, CA in an amount not to exceed \$15,242.82.

DEPARTMENTAL (To be considered at the Board's convenience)

20. **County Administrator - Emergency Services** - Request Board: A) Review and provide input for the letters of support for two separate CalFire-Fire Prevention Grant Applications submitted by the Whitebark Institute on behalf of the Regional Forest and Fire Capacity Program East Subregion; and B) authorize the Chairperson to sign.

21. **County Administrator - Personnel** - Request Board ratify and approve the April 1, 2021 through March 31, 2024 Inyo County Probation Peace Officers Association Memorandum of Understanding and authorize the Chairperson to sign.
22. **Clerk of the Board** - Request Board approve the minutes of the Board of Supervisors meeting of May 4, 2021.

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

23. ***PUBLIC COMMENT***

BOARD MEMBERS AND STAFF REPORTS

CORRESPONDENCE - INFORMATIONAL

24. **Treasurer-Tax Collector** - Treasury Status Report for the Quarter Ending March 31, 2021.