



## Inyo County Department of Social Services Human Services Supervisor (MSS Class Title: Supervising Integrated Caseworker)

Inyo County Department of Social Services is seeking enthusiastic applicants to fill its position of Supervising Integrated Caseworker. This position is responsible for reviewing and approving eligibility status for clients for the MediCal, CalWorks, and Foster Care programs and insuring accuracy in benefits issued to clients. They also ensure that each worker is trained in all of the position duties. This full-time position will be located in Bishop and Lone Pine, California.

The Supervising Integrated Caseworker position provides ongoing opportunities for career advancement, training and daily satisfaction. By collaborating with other branches under the Health and Human Services umbrella and community partnerships, caseworkers and supervisors help strengthen families and improve the wellbeing of residents. Inyo County welcomes, values and encourages diverse voices, opinions, perspectives and backgrounds to foster an environment where all viewpoints are appreciated Again- not sure where the number

**Final Application Date: Monday, September 11, 2017**

### MINIMUM QUALIFICATIONS

Pattern 1: One year of full-time experience as an Integrated Caseworker III; AND Successful completion of 15 semester (22.5 quarter) units or 15 continuing education credits in behavioral science in sociology, psychology, counseling, vocational guidance or any coursework related to the provision of employment services. This required coursework may be obtained through colleges, universities, university extension, business schools, or employer provided career development.

OR

Pattern 2: Eighteen (18) months of full-time experience as an Integrated Caseworker III

OR

Pattern 3: Thirty (30) months of full-time experience as an Integrated Caseworker II; AND Successful completion of 15 semester (22.5 quarter) units or 15 continuing education credits in behavioral science in sociology, psychology, counseling, vocational guidance, or any coursework related to the provision of employment services. This required coursework may be obtained through colleges, universities, university extension, business schools, or employer provided career development.

OR

Pattern 4: Three (3) years of full-time experience as an Integrated Caseworker II.

OR

Pattern 5: Two (2) years of full-time experience as an Eligibility Supervisor.

OR

Pattern 6: Three (3) years of full-time professional casework experience performing publicly funded vocational guidance services, employment counseling or placement services in a social services program, including duties and responsibilities for determining client income and other qualifications for program participation and one year of lead or supervisory experience or training in a social services program; AND Completion of the equivalent of 15 semester units (22.5 quarter units) or 15 continuing education credits in behavioral science such as sociology, psychology, counseling, vocational guidance or any coursework related to the provision of employment services. (This required coursework may be obtained through colleges, universities, university extension, business school, or employer provided career development training.

While the above requirements outline the minimum qualifications, applicants may be further evaluated for qualifications beyond those listed. Those applicants that are determined to be most highly qualified will be invited to participate in the next step of the selection process.

### **ADDITIONAL QUALIFICATIONS**

- A valid driver's license may be required at the time of appointment and employees may also be required to drive their own car, provide proof of car insurance and a DMV clearance.
- Current and future vacancies will be filled contingent upon continued funding; should funding cease, the position will be eliminated.
- Position may require pre-employment drug testing, physical and fingerprinting for a background investigation.

### **SALARY RANGE**

\$4,391 - \$5,341/month

### **EXAM DATE**

Oral Exam – Week of September 25, 2017

## BENEFITS

- Generous vacation and sick leave plans from the first year
- 11 paid holidays, plus five flex days per year
- Participating in CalPERS
- Medical, dental, vision insurance with substantial employer paid contribution
- Employee Assistance Program (EAP)
- Longevity Pay



## LEARN MORE

For further information about the position click here:

[https://secure1.cpshr.us/mss\\_jobs/InfoListings.aspx](https://secure1.cpshr.us/mss_jobs/InfoListings.aspx)

For further information about the application and selection process, foreign degree equivalency, special testing arrangements, etc. click here: <http://www.mss.ca.gov/>

## ABOUT INYO COUNTY

Self-proclaimed as the Adventure Capital of the World, Inyo County offers natural and extreme geographic diversity. From Mount Whitney, the highest peak in the 48 contiguous US states to the lowest elevation in North America at Badwater Basin in Death Valley National Park, Inyo County has the greatest elevation difference of any of the California counties. The County is also home to the oldest life forms in the world with the Great Basin bristlecone pines, and notably the oldest living tree on Earth. Inyo County is the second largest in area in California, and Death Valley, where the TV show, "Death Valley Days," from the 60's was filmed, comprises half of the County. With these extremes of nature, as you would expect, there are abundant activities, including world class alpine climbing, backcountry skiing, hang gliding, and mountain biking. There is a wealth of beauty to be found in the peaceful desert, mountain streams, granite peaks, wildflower covered meadows, and the historic John Muir Wilderness. The rich natural history and breathtaking scenery make Inyo County a favorite location for visitors and residents alike.



## HOW TO APPLY

Applicants must submit a completed online application, including any of the additional documents/materials indicated. Additional documents/materials are included in the online application. Apply online by logging onto [https://secure1.cpshr.us/mss\\_jobs/JobListings.aspx](https://secure1.cpshr.us/mss_jobs/JobListings.aspx) and click "Apply Now!" for this position. **Note: Your application and any additional material become the property of CPS HR Consulting. Please make a copy for your file. This bulletin will not be available online after the application deadline.**

## QUESTIONS AND CONTACT

**CPS HR Consulting**  
**Merit System Services Unit**  
241 Lathrop Way, Sacramento, CA 95815  
Website: [www.mss.ca.gov](http://www.mss.ca.gov)  
Email: [mss@cpshr.us](mailto:mss@cpshr.us)  
Phone: (916) 471-3507

**Bulletin Distribution Date: August 25, 2017**