



AGENDA

Wednesday, May 25, 2005 at 5:30 PM
Lone Pine Unified School District Conference Room
301 So. Hay Street, Lone Pine CA 93545

<p>1. Call or order, Establish Quorum, Public Comment Introductions and Public Comment</p>	
<p>2. Commission Chair and Vice Chair The Commission will appoint a Chair and Vice-Chair for one-year terms. The current Commission Chair (M Dossey) and Vice Chair (L Andersen) terms expire May 2005.</p>	Action
<p>3. Inyo Mono Advocates for Community Action (IMACA) The Commission will consider taking action on EACH of the following items:</p> <p>A. Home Visiting Contract No C03-225</p> <ol style="list-style-type: none"> 1. The Commission will consider a request from IMACA dated April 28, 2005 to amend the existing contract to add wording to allow them to roll unspent funds from Contract Year 1 into Contract Year 2 (the second year program option was exercised by the Commission August 25, 2004.) <i>Note: This change would require a formal contract modification through the Board of Supervisors.</i> 2. If item 3.A.1 above is approved, the Commission will consider a request from IMACA dated April 28, 2005 to roll \$7,662.32 of unspent funds from Year 1 into Year 2 of the Contract 3. If item 3.A.1 above is approved, the Commission will consider a request from IMACA dated April 28, 2005 to transfer \$7,662.32 of funds between line items within major categories <p>B. School Readiness Contract No. C03-227</p> <ol style="list-style-type: none"> 1. The Commission will consider a request from IMACA dated April 28, 2005 to transfer funds between line items within major categories, and to roll unspent funds from Year 1 into Year 2 of Contract. 2. The Commission will consider a request from IMACA dated April 28, 2005 to roll \$914.63 of unspent Personnel funds AND \$10,994.58 of unspent Operating Expenses from Year 1 into Year 2 of Contract. <p>C. Ad Hoc committee report on proposed Scopes of Work change considerations The Ad Hoc committee will present a report and/or recommendation on the request from IMACA dated April 28 received April 1, 2005, for changes to the School Readiness Contract No. C03-227 and the Countywide Home Visiting Contract No. C03-225</p>	Action
<p>4. Inyo County Superintendent of Schools (ICOE) The Commission will consider taking action on EACH of the following items:</p> <p>A. School Readiness Contract No. C03-222</p> <ol style="list-style-type: none"> 1. Report from Verna Sisk, Child Development Department Administrator, with an update on School Readiness strategies (Summer Enrichment Pre-Kindergarten Transition Programs, Big Pine and Lone Pine) and possibly request direction from the Commission. <p>B. Oral Health Contract No. C03-247 The Commission will consider a request from ICOE to transfer funds between line items <i>within major categories</i>, in Year 2 of Contract.</p> <p>C. CARES – Professional Development Program Round 4 (July 2005-June 2008) Verna Sisk, Program Administrator, Child Development Division, will present a proposal and request regarding interest in the submission of a Request For Funding (RFF) for Round Four of Child Care Retention Incentive CARES Professional Development Program, due to First 5 California by June 30, 2005. <i>Timeframe for next round: July 2005 through June 2008</i></p>	Action

<p>5. The Regents of the University of California Los Angeles (UCLA) – School of Dentistry – Oral Health Contract No. C03-246</p> <p>A. The Commission will consider a request from UCLA dated May 10, 2005 to roll an estimated \$3,000.00 unspent funds from Year 1 into Year 2 of Contract.</p> <p>B. If approved in the item above, the Commission will consider a request from UCLA dated May 10, 2005 amend the existing contract to move the estimated \$3,000.00 of Year 1 rolled into Year 2 FROM Category A. School-based Dental Health Fair and Sealant Program TO B. Basic Oral Health and Paraprofessional Training.</p> <p><i>Note: This change would require a formal contract modification through the Board of Supervisors.</i></p>	Action
<p>6. Fiscal</p> <p>The Commission will consider taking action on EACH of the following items:</p> <p>A. Review and approval of Draft Commission budgets for FY 2005/2006 for Budget Units 643000, Children & Families Operating; 643002 (School Readiness); 643004 (Professional Development Program); and 643006 (Oral Health)</p> <p>B. Payment of First 5 Association of California dues for FY 2005/2006, in the amount of \$1,000.00, to be paid from the 2005/2006 budget (643000).</p> <p>C. Evaluate the need to purchase a replacement laptop computer for the Commission office during FY 2005/2006.</p> <p>D. Consider transferring \$447.19 from FY05/06 Budget Unit 643002, School Readiness, back to 643000, Children & Families Commission operating, to reimburse for the purchase of Getting Ready for Kindergarten School Readiness Program booklets</p> <p>E. Bartig, Basler & Ray, CPAs, are under contract for FY 2004/2005 to complete the annual audit and fiscal report for a charge of \$2,500.00. The Commission will discuss requesting Bartig, Basler, & Ray CPA's to assist with the preparation of a Management Discussion & Analysis for FY 2004/2005, and to ascertain what fee they will charge for preparation of said MD&A.</p> <p>F. A request from First 5 Mono County to split the cost of lunch (\$250.00 each Inyo and Mono Co.) at the "Capacity Building Leading to Sustainability" Workshop, presented by Mike Smith, SEI, Inc (Regional TA sponsored), scheduled for August 10, 2004, 2005 at the Crowley Lake Community Center.</p> <p>G. The Commission will review of the Draft Five Year Fiscal Forecast revision.</p>	Action
<p>7. CLOSED SESSION</p> <p>Personnel (Pursuant to Government Code Section 54957)</p> <p>Out-of-Classification pay for Health & Human Services Specialist</p>	Action
<p>8. Review of Legal Status Options for First 5 County Commissions</p> <p>The Commission will discuss holding a Workshop with the Inyo County Board of Supervisors on Tuesday, June 5, 2005, at 1:30 p.m., to review any and all concerns about the governance structure. This will be followed by an agendaized action item requesting the Board to provide direction to the Commission regarding the governance structure. The Commission will discuss requesting Technical Assistance from Mike Smith, Social Entrepreneurs, Inc., on Legal Status options.</p>	Action
<p>9. Sponsorship Request Program</p> <p>Commission will consider Sponsorship Requests received since the last Commission meeting April 13, 2005. (Standing item)</p>	Action

<p>10. Staff Report & Discussion Items</p> <p>A. Update on Grantee Activities: School Readiness; Countywide Home Visiting; Oral Health; Mini Grants; Professional Development Program (PDP)</p> <p>B. Regional Technical Assistance Activities – upcoming Capacity Building Workshop, Mike Smith, SEI, Crowley Lake, date to be determined</p> <p>C. Service Appreciation, Nancy Reifel, DDS (UCLA), Steve Ivey (private pilot)</p> <p>D. Community Partner Appreciation Workshop</p> <p>E. General Media:</p> <p>F. Statewide Annual Conference in Hollywood (April 27-29)</p> <p>G. Timeline for re-application process for School Readiness funds <i>(Standing item)</i></p>	<p>Information/ Discussion</p>
<p>11. Approval of Minutes</p> <ul style="list-style-type: none"> ■ March 16, 2005 ■ April 13, 2005 	<p>Action</p>
<p>12. Commissioner Updates</p> <p>This agenda item is to allow Commissioners to share information on projects that are relevant to the Commission's work.</p>	<p>Discussion</p>
<p>13. Items to be considered at future Commission meetings</p> <p>Discuss any unscheduled items for placing on subsequent agendas.</p>	

Notice: next Regular Commission Meeting schedule

**June 30, 2005 – Bishop Plaza HHS Conference Room
1351 Rocking W Drive, Bishop, California
8:30 am**

*If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at 760 872-0925 or 760 873-6453 at least 48 hours prior to the start of the meeting.
Government Code Section 54954.2(a)*