



## MEETING MINUTES

Public Hearing Thursday April 27, 2006 4:00 p.m.  
Lone Pine District Office 301 S. Hay St. Lone Pine, CA 93545

### 1. Call to order, Establish Quorum, Public Comment

Commissioner Griffiths called meeting to order at 4:20 pm.

A quorum was present with Commissioners Griffiths, Harrison, Dickinson, Shepard and Dossey. Also in attendance IMACA Representatives, Genevieve Collignon, Toni Lugar, and Irene Serna; Lone Pine School Principal, Diane Gross; School Readiness Coordinator, Julie Lambdin; Superintendent of Schools, George Lozito; Inyo HHS Evaluation Director, Mike Finney; First 5 Inyo staff, Jara Halfen and Karey Poole.

Table open to Public comment. Genevieve Collignon of IMACA introduced her South County Representatives and gave an overview of the success of the Home Visiting program in the South County communities, as well as discussed the hiring of Stephanie Simpson as IMACA's new Family Education Manager. No further comments made. Public Comment period closed.

### 2. Review Legal Status Options for First 5 County Commissions

*This item was moved from agenda item #8 to #2 in order to accommodate Superintendent of Schools George Lozito's schedule.*

George Lozito discussed the option of First 5 County Commission moving under the ICOE umbrella, placing First 5 Staff within the ICOE structure. Mr. Lozito went over a salary schedule comparing ICOE pay and benefits to the County package; there was a \$12,566 difference between County and ICOE benefits; County benefits were higher but richer. In addition, Mr. Lozito reviewed the costs affiliated with housing the program within ICOE. Administrative overhead was similar between the County and ICOE.

The Commission determined the need to have a special meeting dedicated to reviewing the pros and cons of varying governance structures. This meeting will be held on Monday, May 22 at 8:30a.m. The Commission would like to review guidelines provided by Mike Smith in December that identify pros and cons of varying structures. In addition, the Commission will review the local Strategic Plan and the State Commission goals to attempt to identify which organizational structure will enable First 5 Inyo County to carry out these goals and objectives.

### 3. Public Hearing opened at 5:40 p.m. to review the FY 05/06 First 5 California Annual Report

First 5 Director Jara Halfen gave a presentation on the FY 05/06 First 5 California Annual Report.

No further discussion; Public Hearing closed at 6:25 p.m.

### 4. Approval of Minutes

The Commission reviewed the minutes from December 5, 2005, January 11, 2006, February 16, 2006, and March 16, 2006.

Commissioner Griffiths suggested that if the Commission is unable to approve minutes within two months following the date of the meeting they reflect due to not having the Commissioners available who attended the meeting in question, then the minutes should be approved by members of the Commission regardless of their attendance at that particular meeting.

*Commissioner Dossey made a motion to approve minutes within two months whether or not the combination of Commissioners attending the meeting in question is available to approve minutes.*

*Commissioner Harrison seconded the motion. Motion approved unanimously.*

**5. Sponsorship Request Program**

No Sponsorship Requests received. Discussion on advertisement of program, however decided to review requirements of Sponsorship program prior to action taken.

**6. School Readiness Evaluation – Logic Models**

Jara reviewed the choices made for State Logic Models and how those choices were made. Input was requested from the Commission so changes could be made.

Commission supported choices made for Logic Model for State submission with the addition of recognition of the Provider Stipends program as a method of provider capacity building, training and support for Result Area 4.

**7. IMACA– County Wide Home Visiting Contract C03-225**

Commissioner Griffiths pointed out that action had been taken on this item in the August 2005 Commission meeting, therefore this item was closed.

**8. Strategic Plan Revision and Review**

Jara Halfen gave handouts on the new Strategic Plan and requested the Commission review the proposed changes. It was also discussed that public input and consideration would be obtained through a variety of methods including obtaining feedback from HHS Management team, School Representatives through a public hearing to be held in June or July.

**9. Grant Writing Training Program**

The Commission was asked to consider sending staff to a local grant-writing workshop. Jara Halfen advised she would be unable to attend. The course is scheduled over a five-day period. Commissioners discussed the length of the course as well as the cost factor. At this time no decision was made to send anyone.

**10. Update on Community Foundation Development and Role of Inyo County First 5 Staff update and identification of Commission Goals**

Jara gave an overview on the idea of using unexpended monies to establish a Foundation with 501c3 status at a local level. An outline of a possible way to expend the money was given to the Commissioners for review.

**11. HHS Health Department and Inyo County First 5 Collaboration**

Jara gave an overview of a meeting with Inyo County Health Department and Kern County Regional Center on the importance of hearing evaluation for young children. Ideas were discussed on possibility of collaboration to assist with funding to bring in an ENT and other sources for hearing tests. Discussion was made on the possibility of facilitating a group to start working on grants for such as well as High Risk parenting and child interaction for children found to have hearing problems or total hearing loss.

Commission provided staff direction indicating that Jara could spend time working on this project in collaboration with Inyo County Health Department and Kern County Regional Center.

**12. Staff Report**

Jara gave an update on the effectiveness of the IMACA Home Visits as well as a reminder of an upcoming Oral Health Meeting set for May 3<sup>rd</sup>. Jara also handed out a copy of a draft of new Policies and Procedures for the Commission to review.

Julie Lambdin gave an update on upcoming School Readiness events and gave handouts on the Kindergarten Roundup and School Bridge Programs.  
Karey gave an overview of the status of the Mini-Grant program as well as status of contributions taken for the California Children and Families Association Silent Auction to be held at the State Conference in May.

**13. Commissioner Updates**

No Commissioner updates to discuss. Item closed

**14. Items to be considered at future Commission Meetings**

No items to discuss. Item closed

Meeting adjourned at 7:40pm

**NOTICE: The next Commission Meeting date is scheduled for Thursday, May 18, 2006 at 8:30 a.m. The meeting will be held in the Health and Human Services Conference Room at 1351 Rocking W Drive, Bishop, CA**