

COUNTY OF INYO (760) 878-0293

MATERIAL OR SERVICES
TO BE DELIVERED TO:

DEPARTMENT OF COUNTY OF INYO
MULTIPLE LOCATIONS
935- -

RETURN BIDS TO:

INYO COUNTY BOARD CLERK
COUNTY ADMINISTRATIVE CENTER
P.O. BOX N
224 NORTH EDWARDS STREET
INDEPENDENCE, CA 93526

BID OPENING: DATE: Wednesday, September 27, 2017 TIME: 3:30 P.M. (PDT)

Prices quoted FOB DESTINATION UNLESS OTHERWISE STATED.
MAKE YOUR BID OR QUOTATIONS IN THE SPACE PROVIDED ON THE ATTACHED SHEETS.
IMPORTANT: Bid must be sealed with bid number as indicated above on the outside of the envelope.
Read the Instructions and Conditions before making your Bid or Quotation.

INSTRUCTIONS & CONDITIONS

1. All prices and notations must be typewritten or written in ink. No erasures permitted. Mistakes may be crossed out and corrections made adjacent and must be initialed in ink by person signing quotation.
2. State brand or make on each item. If quoting an article exactly as specified, the words "or equal" must be stricken out by the bidder. If quoting on other than make, model or brand specified, the manufacturer's name and the catalogue number must be given, or descriptive cut and information attached to the quotations.
3. Quote on each item separately. Prices should be stated in units specified herein.
4. Each quotation must be in a separate sealed envelope with bid number, on outside, and must be submitted to the Inyo County Board Clerk, not later than the hour and day specified hereon, at which time it will be publicly opened and read. A properly addressed and bid numbered envelope, without postage, is included for your convenience.
5. Time of delivery is a part of the consideration and must be stated in definite terms, and must be adhered to. If time varies on different items, the bidder shall so state in the column provided, opposite each item.
6. Terms of less than 10 days for cash discount will be considered as net.
7. All quotations must be signed with the Firm's name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
8. No charge for packing, drayage, or for any other purpose will be allowed over and above the prices quoted on this sheet.
9. The right is reserved, unless otherwise stated, to accept or reject any or all quotations, or any part thereof, either separately or as a whole, or, to waive any informality in a bid.
10. Samples of items, when required, must be furnished free of expense to the County of Inyo and if not destroyed by tests, will upon request be returned at the bidders expense.
11. In case of default by the vendor, the County of Inyo may procure the articles or service from other sources.
12. Cost of transportation, handling, and/or inspection on deliveries or offers for delivery, which do not meet the specifications will be for the account of the vendor.
13. The vendor shall hold the County of Inyo, its officers, agents, servants and employees, harmless from liability of any nature or kind on account of use of any copyrighted, or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used under this quotation.

- 14. The vendor will not be held liable for failure or delay in fulfillment if hindered or prevented by fire, strikes, or Acts of God.
- 15. Quotations are subject to acceptance at any time within 30 days after opening same, unless otherwise stipulated.
- 16. Verify your quotations before submission as they cannot be withdrawn, or corrected, after being opened.
- 17. Return this sheet whether or not you quote a price. If you do not quote, state your reason, otherwise your name may be removed from the mailing list.
- 18. Amounts paid for transportation of property to the County of Inyo are exempt from Federal Transportation Tax. An exemption certificate is not required where the shipping papers show the consignee as County of Inyo, as such papers may be accepted by the carrier as proof of the exempt character of the equipment.
- 19. **There is a contracting preference of 5% for small business enterprises and 8% for local businesses available for this Request for Proposals (bids). To be eligible for the preferences, a small business enterprise must submit proof of state registration as a SBE with its bid and a local business must provide certification that it is a local business as defined by Inyo County Code §6.06.020 (b) with its bid.**

THE FOLLOWING MUST BE FILLED IN BY THE BIDDER IN SUBMITTING HIS BID:

DATED AT _____ (CITY & STATE)

_____, 20_____

CASH DISCOUNT TERMS _____

To the County of Inyo: We (I) hereby agree to furnish the articles and/or services, at the prices and terms stated subject to the instructions and conditions set forth in this bid.

NAME OF COMPANY _____

NAME OF COMPANY REPRESENTATIVE (PRINTED) _____

COMPANY REPRESENTATIVE SIGNATURE _____

STREET ADDRESS _____

CITY AND STATE _____

PHONE NUMBER _____

FAX NUMBER _____

Toner Cartridges-

See attached list of toner cartridges pages 1 to 5 (199 items)

The County of Inyo anticipates spending in excess of \$40,000 next FY year on HP toner cartridges. Orders are placed frequently throughout the year and shipped to multiple locations.

Returns or Exchanges will be made at the expense of the supplier.

Prices will remain in effect through October 1, 2018 with the option to extend the contract a second and 3rd year.

NOTE: YOUR NAME & ADDRESS (NOT HANDWRITTEN) MUST APPEAR ON THE ENVELOPE WHEN RETURNING YOUR BID. ENVELOPES WITHOUT A RETURN ADDRESS MAY BE DISPOSED OF WITHOUT BEING OPENED.

Subtotal	_____
Sales Tax (7.75%)	_____
Shipping Charge	_____
Total	_____

Delivery will be made in _____ days after receipt of order.

Bid prices will remain valid and in effect through _____

Indicate any exception to the bid:

Toner List 2017-06:

	Item	Price	ITEM	Price
1	106R01583			
2	106R02320			
3	406344 Ricoh			
4	500-Q5942XM			
5	500-TN650			
6	7833A001AA			
7				
8	C4096A			
9	C4127X			
10	C6656A			
11	C6657A			
12	C7115A			
13	C7715A			
14	C8543X			
15	C9720A			
16	C9721A			
17	C9722A			
18	C9723A			
19	CC364A			
20	CC364XD			
21	CC530A			
22	CC530AD			
23	CC531A			
24	CC532A			
25	CC533A			
26	CE250A			
27	CE250X			
28	CE251A			
29	CE252A			
30	CE253A			
31	CE255A			
32	CE255X			
33	CE260A			
34	CE261A			
35	CE262A			
36	CE263A			
37	CE278A			
38	CE285A			
39	CE285A			
40	CE285A			
41	CE285D			

42	CE311A			
43	CE312A			
44	CE313A			
45	CE390A			
46	CE390A			
47	CE390A			
48	CE390X			
49	CE400A			
50	CE401A			
51	CE402A			
52	CE403A			
53	CE410A			
54	CE410X			
55	CE410XD			
56	CE411A			
57	CE412A			
58	CE413A			
59	CE505A			
60	CE505X			
61	CE505XD			
62	CE740A			
63	CE740A			
64	CE741A			
65	CE742A			
66	CE743A			
67	CF 214A			
68	CF226A			
69	CF226X			
70	CF280A			
71	CF280X			
72	CF280X			
73	CF280XD			
74	CF280XD			
75	CF281A			
76	CF281A			
77	CF283A			
78	CF283A			
79	CF283A			
80	CF287A			
81	CF287A			
82	CF325X			
83	CF325X			
84	CF360A			
85	CF360A			
86	CF360X			

87	CF360X			
88	CF361A			
89	CF361A			
90	CF361X			
91	CF361X			
92	CF362A			
93	CF362A			
94	CF362X			
95	CF362X			
96	CF363A			
97	CF363A			
98	CF363X			
99	CF363X			
100	CF370AM			
101	CF370AM			
102	CF380X			
103	CF380X			
104	CF381A			
105	CF381A			
106	CF382A			
107	CF382A			
108	CF383A			
109	CF383A			
110	CF410A			
111	CF410A			
112	CF410X			
113	CF410X			
114	CF411A			
115	CF411A			
116	CF411X			
117	CF411X			
118	CF412A			
119	CF412A			
120	CF412X			
121	CF412X			
122	CF413A			
123	CF413A			
124	CF413X			
125	CF413X			
126	CN625AM			
127	CN625AM			
128	CN626AM			
129	CN626AM			
130	CN627AM			
131	CN627AM			

132	CN628AM			
133	CN628AM			
134	DR310CL			
135	DR310CL			
136	DR431CL			
137	FX8			
138	FX8			
139	J3M68A			
140	J3M69A			
141	J3M70A			
142	J3M71A			
143	MLT-D203E			
144	MLT-D203E			
145	PC501			
146	PC501			
147	Q1338A			
148	Q2610A			
149	Q2612A			
150	Q2612A			
151	Q2613X			
152	Q5942A			
153	Q5942X			
154	Q5942XD			
155	Q5942XD			
156	Q5949X			
157	Q5950A			
158	Q5950A			
159	Q6000A			
160	Q6001A			
161	Q6002A			
162	Q6003A			
163	Q6511X			
164	Q7551A			
165	Q7553X			
166	Q7581A			
167	Q7582A			
168	Q7583A			
169	TN210BK			
170	TN210C			
171	TN210M			
172	TN210Y			
173	TN310BK			
174	TN310C			
175	TN310M			
176	TN310Y			

177	TN315BK			
178	TN315C			
179	TN315M			
180	TN315Y			
181	TN430			
182	TN431BK			
183	TN431C			
184	TN431M			
185	TN431Y			
186	TN433BK			
187	TN433C			
188	TN433M			
189	TN433Y			
190	TN436BK			
191	TN436C			
192	TN436M			
193	TN436Y			
194	TN450			
195	TN460			
196	TN540			
197	TN550			
198	TN650			
199	TN720			