

MINUTES

County of Inyo Board of Supervisors

AMENDED BY BOARD ORDER ON NOVEMBER 8, 2016

SPECIAL MEETING

February 23, 2016

The Board of Supervisors of the County of Inyo, State of California, met in special session at the hour of 10:00 a.m., on Tuesday, February 23, 2016, in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present: Chairperson Jeff Griffiths, presiding, Dan Totheroh, Rick Pucci, Mark Tillemans and Matt Kingsley.

- Pledge The Assistant Clerk of the Board, Patricia Gunsolley, led the Pledge of Allegiance.
- Public Comment The Chairperson announced the public comment period and there was no one from the public wishing to address the Board.
- County Department The Chairperson announced the County Department Report period. Susanne Rizo, Director of Reports Child Support Services, updated the Board on the Tribal Tanf Program, and an Oversight Committee meeting. Dr. Bob Harrington, Water Director, updated the Board on DWP's plans for new wells, announced a Technical Group Meeting on March 3, 2016 and a Water Commission Meeting on March 17, 2016, and updated the Board on community meetings regarding the changes to the Owens Valley Groundwater Basin boundaries.
- HHS-Child Moved by Supervisor Kingsley and seconded by Supervisor Pucci to reappoint Verna Sisk and Planning Council Robyn Wisdom to the Child Care Planning Council, representing the Public Agency Representative Appointments and Discretionary categories respectively, to complete unexpired three-year terms ending November 4, 2018. Motion carried unanimously.
- P.W./May Street Moved by Supervisor Kingsley and seconded by Supervisor Pucci to approve the Lease between Office Space Lease the County of Inyo and Brenda and Harry Wilson for real property described as 163 May Street, Bishop, CA, for the initial period of March 1, 2016 through February 28, 2019, with two one-year options to extend, at the rate of \$5,897.64 per month, with a 3% increase for subsequent yearly terms if extended, contingent upon the Board's adoption of future budgets; and authorize the Chairperson to sign, contingent upon the appropriate signatures being obtained. Motion carried unanimously.
- P.W./Animal Moved by Supervisor Kingsley and seconded by Supervisor Pucci to approve the Plans and Shelter Fence Prjct. Specifications for the Animal Shelter Fence Project and authorize the Public Works Director to Plans and Specs advertise and bid the Project. Motion carried unanimously.
- Sheriff/Radio and Moved by Supervisor Kingsley and seconded by Supervisor Pucci to declare Nielsen's Equipment Accessories Maintenance of Mammoth Lakes a sole-source provider of Kenwood radios and radio accessories, Purchase and approve the purchase of Kenwood radios and radio accessories, for Sheriff's vehicles, from Nielsen's Equipment Maintenance in an amount not to exceed \$311,372 (including installation and tax) per quote dated October 20, 2015. Motion carried unanimously.
- Probation – Juvenile The County Administrator introduced the topic of the Juvenile Services Transition Plan. He Services Transition provided a brief synopsis of the items that will be discussed and for which staff is seeking Board Plan direction. The Board, the Chief Probation Officer, the County Administrator, Assistant Health and Human Services Director, Marilyn Mann, and other staff, discussed the proposed actions concerning the Transition Plan, including budget options, various alternatives, stakeholder engagement, out-of-county placement, staffing, employment requirements, and the Court school. Dr. Terrance McAteer, Superintendent of Schools, talked about educational requirements, the need for vocational training for marketable skills, recreational activities, and after school activities.

Dr. McAteer offered the Jill Kinnmont Booth School facility as a location for an Area Resource Center. Dr. Gayle Zweir, Behavioral Health Director, talked about the importance of the concept of the family as alternatives are developed. Representatives of the Inyo County Correctional Peace Officers Association addressed the Board about their concern about loss of jobs, as well as the idea of changing the job descriptions for the Juvenile Counselors to encompass Health and Human Services activities in order to maximize categorical funding instead of general fund. Charles James of Big Pine, supported the recommendations and suggested that these efforts be redirected to include all youth and not just at risk youth. Moved by Supervisor Kingsley and seconded by Supervisor Totheroh, to direct staff to implement a Juvenile Services Transition Plan consisting of the following actions with associated timelines for reporting back to the Board:

1. The Probation Department is directed to research out-of-county placement contracts for the range of the County's foreseeable juvenile detention needs, and to provide a report to the Board of Supervisors, no later than April 5, 2016. The report should describe facilities interested in contracting with Inyo County, a description of the contract terms proposed by each facility, and a recommendation of which facility or facilities, if any, the County should pursue contracts with for future consideration and approval by the Board May 10, 2016, to be effective July 1, 2016.
2. The Probation Department is directed to research and prepare a report to the Board of Supervisors, no later than March 15, 2016, describing the requirements and steps necessary to operate the Juvenile Hall as a "special purpose facility" (aka "weekend-only" facility) by July 1, 2016, including a draft of any necessary notifications or applications for consideration by the Board of Supervisors.
3. In conjunction with preparing the "special purpose facility" report and notice or application requested above, the Probation Department is directed to prepare, with review from the Inyo County Personnel Office and Budget Office, a report to the Board of Supervisors, by March 15, 2016, describing options for providing 72-hour detention placement that can be implemented July 1, 2016; including but not limited to contracting with neighboring counties, using an on-call system to utilize the Juvenile Hall, or a modified in-county holding facility.
4. The Chief Probation Officer and Health and Human Services Director are directed to develop and present a joint plan to ultimately establish a co-managed and co-located Area Resource Center, by May 3, 2016. The joint report should identify phases of development, targeting the Center, or at least its initial programming to be operational by July 1, 2016 to serve juveniles under the supervision of the Probation Department and at-risk youth participating in similar HHS programs. Initially, the Area Resource Center may be an array of programs offered at dispersed locations to the extent that the envisioned programs and services are deemed similar, a beneficial enhancement, or otherwise appropriate. The joint plan should describe opportunities to expand the Area Resource Center to serve adult populations currently participating in programs and services administered by the Health and Human Services Department and/or under the supervision of the Probation Department, at a centralized, co-managed location, such as a consolidated County office building or stand-alone facility.

Furthermore, the Plan is expected to:

- a. Provide the estimated budget for each phase of the Area Resource Center, including identifying the cost of facilities and equipment, personnel, and, delivery of program and services, and associated sources of funding. Opportunities to maximize the use of categorical funding from HHS or Probation are to be identified and emphasized;
- b. For each phase of development of the Area Resource Center, identify programs currently or proposed to be provided through the Probation Department that could be provided by the Health and Human Services Department as a means of either: a) providing more specialized services; and/or b) using categorical funding to off-set General Fund costs;
- c. Identify the personnel positions necessary to operate each phase of the Area Resource Center, and associated programming, using existing County staff;

indicating when and what type of changes, if any, may be necessary to associated job descriptions to facilitate the work and maximize use of categorical funding;

- d. Acknowledge input from community and regional partners and stakeholders, and identify resources that can be contributed by, or provided to the County's partners with associated contributions and costs being quantified;
- e. Examine facility options for housing each phase of the Area Resource Center;
- f. Contemplate how to deliver Area Resource Center programs and services to remote populations in the County and provide estimated costs;
- g. Provide an opportunity for the Chief Probation Officer and Health and Human Services Director to provide, through the jointly prepared plan, differing recommendations for how the Area Resources Center is developed, staffed, programmed, and operated. Any alternate recommendations must be supported with the department heads' rationale, including staffing levels, associated costs, and source of funding.
- h. Vet all fiscal and personnel assumptions in the joint plan through the County Budget and Personnel Office, respectively, before being presented to the Board of Supervisors.

5. The Probation Department and Health and Human Services Department are expected to proactively and positively engage with community partners and regional stakeholders, including the County schools, Superior Court, City of Bishop, Mono County, and Inyo County staff (in conjunction with the County Personnel Office).

Motion carried unanimously.

Recess/
Reconvene

The Chairperson recessed the special meeting at 12:55 p.m., to reconvene in open session at 1:05 p.m., with all Board Members present.

Auditor/Admin.
Analyst Position
Request

Moved by Supervisor Kingsley and seconded by Supervisor Pucci to find that consistent with the Authorized Position Review Policy: A) the availability of funding for an Administrative Analyst position comes from the General Fund, as certified by the Auditor-Controller and concurred with by the County Administrator; B) where candidates meet the qualifications for the position, the vacancy could be filled through an internal recruitment; and C) approve the hiring of one Administrative Analyst I, at Range 68 (\$4,188-\$5,088) and if filling this position creates a vacancy, authorize the filling of that vacant position. Motion carried unanimously.

HHS-Behavioral
Hlth. Serv./
Addictions
Counselor
Position Request

Moved by Supervisor Pucci and seconded by Supervisor Totheroh to A) change the authorized strength in Health and Human Services – Behavioral Health Services Division by adding one B-Par Addictions Counselor I-III Series at Range 57 to 64 (\$17.33/hour to \$24.81/hour); and contingent upon filling the B-Par position through a closed internal recruitment, delete two A-Par Addictions Counselor I-III Series positions at Ranges 57 to 64 (\$17.33/hour to \$24.81/hour); and B) find that consistent with the Authorized Position Review Policy: 1) the availability of funding for an Addictions Counselor position exists as certified by the Health and Human Services Director, and concurred with by the County Administrator and Auditor-Controller; 2) where internal candidates meet the qualifications for the position, the vacancy could possibly be filled through a closed recruitment; and 3) approve the hiring of one B-Par Addictions Counselor III at Range 64 (\$20.41/hour – \$24.81/hour). Motion carried unanimously.

BofS/Minute
Approval

Moved by Supervisor Totheroh and seconded by Supervisor Pucci to approve the minutes of the Board of Supervisors Meeting of February 2, 2016. Motion carried unanimously.

Public Comment

The Chairperson announced the final public comment period and there was no one from the public wishing to address the Board.

Board Members and Staff Reports The Board Members reported on their activities during the preceding week, including a meeting with the Superintendent of Death Valley National Park, a City/County Liaison Meeting, a CSAC Board Meeting, a Bishop City Counsel Meeting including a request from Joe Pecsí Bishop City Councilman that the Board of Supervisors send a letter of support to the Governor for the appointment of two people to the State Fish and Game Commission, with a request by Supervisor Griffith that staff agendize the request.

Adjourned The Chairperson adjourned the special meeting at 1:15 p.m.

Chairperson, Inyo County Board of Supervisor

*Attest: KEVIN D. CARUNCHIO
Clerk of the Board*

by: _____