

# MINUTES

# County of Inyo Board of Supervisors

**August 11, 2015**

The Board of Supervisors of the County of Inyo, State of California, met in regular session at the hour of 9:35 a.m., on, in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present: Vice-Chairperson Jeff Griffiths, presiding as Chairperson, Dan Totheroh, Rick Pucci, and Mark Tillemans. Supervisor Kingsley was absent.

- Public Comment      The Chairperson announced the public comment period and there was no one from the public wishing to address the Board.
- Closed Session      The Chairperson recessed open session at 9:36 a.m., to convene in closed session, with all Board Members present, except Supervisor Kingsley, to discuss and take action as appropriate on Agenda Items No. 2. **CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code §54957.6]** - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: ICEA - Negotiators - County Administrative Officer, Kevin Carunchio, Assistant County Administrator, Rick Benson, Deputy Personnel Director, Sue Dishion, and Information Services Director, Brandon Shults; No. 3. **CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code §54957.6]** - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Law Enforcement Administrators' Association (LEAA) - Negotiators: - County Administrative Officer, Kevin Carunchio, Assistant County Administrator, Rick Benson, Deputy Personnel Director, Sue Dishion, and Information Services Director, Brandon Shults; No. 4. **CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code §54957.6]** - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Deputy Sheriff's Association (DSA) - Negotiators: County Administrative Officer, Kevin Carunchio, Assistant County Administrator Rick Benson, Deputy Personnel Director, Sue Dishion, and Information Services Director, Brandon Shults.
- Recess/  
Reconvene      The Chairperson recessed closed session at 10:08 a.m., to reconvene in open session at 10:15 a.m., with all Board Members present, except Supervisor Kingsley.
- Pledge      The Chairperson, Supervisor Kingsley, led the Pledge of Allegiance.
- Report on Closed  
Session      County Counsel reported that with regard to closed session items 2 through 4, which are instructions to negotiators for various labor unions, instructions were given to the negotiators.
- Public Comment      The Chairperson announced the second public comment period and there was no one from the public wishing to address the Board
- Introduction      Audra Bursell, Office Technician in the Health and Human Services Department was introduced to the Board.
- CAO-Info Serv./  
Pitney Bowes  
Blanket P. O.      Moved by Supervisor Tillemans and seconded by Supervisor Pucci to approve a blanket purchase order to Pitney Bowes Purchase Power for postage in the amount of \$69,000, contingent upon the Boards' approval of a FY 2015-16 Budget. Motion carried unanimously, with Supervisor Kingsley absent.
- Auditor/Gallina  
Audit Services  
Contract      Moved by Supervisor Tillemans and seconded by Supervisor Pucci to award and approve the Contract for audit services to Gallina LLP, in an amount not to exceed \$76,357; contingent upon the Board's adoption of future budgets as follows: \$24,950 for FY 13-14 and 14-15; \$25,499 for FY 15-16 and 16-17; and \$25,958 for FY 17-18 and 18-19. Motion carried unanimously, with Supervisor Kingsley absent.

- HHS-WIC Serv./  
State Services  
Contract
- Moved by Supervisor Tillemans and seconded by Supervisor Pucci to approve the Contract between the County of Inyo and the California Department of Public Health for the California Woman, Infants, and Children (WIC) Program, in an amount not to exceed \$1,457,944 for the period of October 1, 2015 through September 30, 2019, contingent upon the Board's adoption of future budgets; and authorize the Director of Health and Human Services to sign Agreement No. 15-10070 and the Contract Certification clauses (CCC-307). Motion carried unanimously, with Supervisor Kingsley absent.
- P.W./City of Bishop  
Office Space Lease
- Moved by Supervisor Tillemans and seconded by Supervisor Pucci to approve the five-year lease agreement between the County of Inyo and the City of Bishop, for 2,509 sq. feet of County office space located at 301 West Line Street, for the period of July 1, 2015 through June 30, 2020, at the yearly rates identified by staff, contingent upon the Board's adoption of future budgets; and authorize the Chairperson to sign, contingent upon the appropriate signatures being obtained. Motion carried unanimously, with Supervisor Kingsley absent.
- P.W.-Airports/Indy  
Runway Pavement  
Project
- Moved by Supervisor Tillemans and seconded by Supervisor Pucci to A) approve the Plans and Specifications for the Independence Airport Runway 14-32 Pavement Crack Repairs, Sealing and Marking Project (FAA AIP Project #03-06-01808-007-2015, Inyo County Project No. TR-15-027); B) authorize the Public Works Director to advertise for bids for the project; and C) authorize the Public Works Director to sign the FAA AIP Funding Grant Agreement for the project as identified by staff, and transmit a signed copy to the Clerk of the Board for the Board's files. Motion carried unanimously, with Supervisor Kingsley absent.
- P.W.-Airports/  
Bishop Pavement  
Sealing & Paint  
Marking, Security  
Fencing Project
- Moved by Supervisor Tillemans and seconded by Supervisor Pucci to A) approve the Plans and Specifications for the Bishop Airport-Airfield Pavement Crack Repairs, Pavement Sealing and Paint Marking, and Terminal Area Security Fencing Project (FAA Project #03-06-0024-17-2015, Inyo County Project No. 15-026); B) authorize the Public Works Director to advertise for bids for the project; and C) authorize the Public Works Director to sign the FAA AIP Funding Agreement for the project as identified by staff and transmit a signed copy to the Clerk of the Board for the Board's files. Motion carried unanimously, with Supervisor Kingsley absent.
- CAO-Info Serv./  
Copier Machine  
Cost Increase
- At the request of Supervisor Griffiths, the Information Services Director, Brandon Shults, updated the Board on the status of the Agenda automation system. Moved by Supervisor Tillemans and seconded by Supervisor Pucci to approve an increase to the Canon Financial Services agreement not to exceed amount for costs of photocopies from \$82,800 per year to \$219,000 for the remaining 30 months of the term of the Agreement (an increase of \$400 per month), contingent upon the Board's adoption of future budgets. Motion carried unanimously, with Supervisor Kingsley absent.
- Treasurer/Parcel-  
Quest Agreement
- Moved by Supervisor Tillemans and seconded by Supervisor Pucci to approve the Agreement between the County of Inyo and ParcelQuest for database information services and authorize the Treasurer to sign and transmit a signed copy to the Clerk of the Board for the Board's files. Motion carried unanimously, with Supervisor Kingsley absent.
- Treasurer/Treasury  
Report
- The Treasurer-Tax Collector, Alisha McMurtrie, reviewed the Quarterly Treasury Report in detail and at length. The Board thanked the Treasurer for the presentation.
- Treasurer/Change in  
Investment Policy
- The Treasurer-Tax Collector, Alisha McMurtrie, provided additional information and further justification for the request to amend the County Investment Policy regarding maturity restrictions. She said that the County's investment portfolio could benefit from the recent improvement in CD interest rates and in order to take advantage of the rates, there is a need to amend the Investment Policy as recommended. Moved by Supervisor Pucci and seconded by Supervisor Totheroh to approve the recommended change to the Inyo County Investment Policy changing the Maturity Restrictions from 35% maximum maturity of over a year to a minimum of 40% of its total book value having a maturity of one year or less, as recommended by the Treasurer-Tax Collector and the County Treasury Oversight Committee. Motion carried unanimously, with Supervisor Kingsley absent.
- P.W./Britt's Diesel  
Prior Year Payment
- Moved by Supervisor Tillemans and seconded by Supervisor Totheroh to ratify the Public Works Department's expenditure of \$7,611.94 with Britt's Diesel and Automotive in excess of the \$30,000 approved for vehicle and equipment repair parts and tires in the 2014-15 Road Budget Unit 034600. Motion carried unanimously, with Supervisor Kingsley absent.

HHS-Hlth. Serv./ State Immunization Services Contract	Moved by Supervisor Totheroh and seconded by Supervisor Pucci to ratify and approve the Agreement (No. 15-10423) between the County of Inyo and the California Department of Public Health for the provision of immunization services for the period of July 1, 2015 through June 30, 2017, in the amount of \$79,056, contingent upon the Board's adoption of future budgets; and authorize the Director of Health and Human Services to sign the Agreement and Certification Regarding Lobbying and transmit signed copies to the Clerk of the Board for the Board's files. Motion carried unanimously, with Supervisor Kingsley absent.
HHS-HIV Serv./ AIDS Drug Assistance Program Contract	Moved by Supervisor Tillemans and seconded by Supervisor Totheroh to ratify and approve the Agreement between the County of Inyo and the California Department of Public Health, Office of AIDS, for AIDS Drug Assistance Program, for the period of July 2, 2015 through June 30, 2017, in the amount of \$4,000, contingent upon the Board's adoption of future budgets; and authorize the Director of Health and Human Services to sign, the Agreement, the Contractor Certification Clauses (CCC-307), the Darfur Contract Act Certification, and the Payee Data Record (STD 204) and transmit signed copies to the Clerk of the Board for the Board's files. Motion carried unanimously, with Supervisor Kingsley absent.
HHS-ESAAA/State Senior Services Contract	Moved by Supervisor Tillemans and seconded by Supervisor Totheroh to ratify and approve the Contract (No. AP-1516-16) between the County of Inyo and the State of California Department of Aging for regional services to seniors provided through the Eastern Sierra Area Agency on Aging (ESAAA) for the period of July 1, 2015 through June 30, 2016, in the amount of \$734,760, contingent upon the Board's adoption of a FY 2015-16 Budget; and authorize the Chair person to sign the Agreement and the Contractor/Vendor Statement of Confidentiality and transmit signed copies to the Clerk of the Board for the Board's files. Motion carried unanimously, with Supervisor Kingsley absent. Motion carried unanimously, with Supervisor Kingsley absent.
HHS-Hlth. Serv./ HHS Specialist Position Request	Moved by Supervisor Tillemans and seconded by Supervisor Totheroh to find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for Health and Human Services Specialist position exists in the First 5 Budget, as certified by the Director of Health and Human Services and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, however, an open recruitment may be required if no internal candidates are found; and C) approve the hiring of one Health and Human Services Specialist II at Range 53 (\$2,950 - \$3,587). Motion carried unanimously, with Supervisor Kingsley absent.
HHS-Tobacco Serv./ Allocation Agreement	Moved by Supervisor Totheroh and seconded by Supervisor Pucci to ratify and approve the Allocation Agreement (No. CTCP-13-14) between the County of Inyo and California Department of Public Health for the provision of the local Tobacco Control Program for the period of July 1, 2015 through June 30, 2016 in the amount of \$150,000, contingent upon the Board's adoption of a FY 2015-16 Budget; and authorize the Director of Health and Human Services to sign and transmit a signed copy to the Clerk of the Board for the Board's files. Motion carried unanimously, with Supervisor Kingsley absent.
Planning/Forest Serv. Planning Update	The Planning Director, Josh Hart, reviewed the U.S. Forest Services proposed Species of Conservation Concern in regards to the Inyo National Forest Plan Update/Review. The Board and staff discussed the correspondence. Moved by Supervisor Tillemans and seconded by Supervisor Pucci to and authorize the Chairperson to sign correspondence in regards to the Species of Conservation Concern for the Inyo National Forest Plan Update/Review. Motion carried unanimously, with Supervisor Kingsley absent.
BofS/Minute Approval	Moved by Supervisor Pucci and seconded by Supervisor Totheroh to approve the minutes of the Board of Supervisors Meeting of July 21, 2015. Motion carried unanimously, with Supervisor Griffiths abstaining and Supervisor Kingsley absent.
County Department Reports	The Chairperson announced the County Department Report period. Ms. Jean Turner, Director of Health and Human Services, updated the Board on the bank note paper situation reported on last week by the Clerk-Recorder. Ms. Turner explained that HHS and the Clerk-Recorder's office will be purchasing 5000 sheets each of the special paper. Ms. Turner went on to report that she has received word that the Death Valley Health Clinic will be closing and that she is working with the County's Medi-Cal subcontractors to help find a way to provide health service to the Medical clients in the area.

Public Comment        The Chairperson announced the final public comment period and there was no one wishing to address the Board.

Board Members and Staff Reports    Supervisor Griffiths reported on last night's Bishop City Counsel meeting. Supervisor Griffiths also reported that the line-up for the Millpond Music Festival has been set. The County Administrator informed the Board that he would be responding to the person who offered to donate food to the County in order to feed the gophers in the southeastern portion of the County, explaining that the County has no means to facilitate this donation. The County Administrator also invited the Board to the 8<sup>th</sup> Annual Employees BBQ which will be held during the Millpond Music Festival on Friday Night, September 18, 2015.

Adjournment            The Chairperson adjourned the regular meeting at 11:17 a.m., to 8:30 a.m., Tuesday, August 18, 2015 in the Board of Supervisors Room, at the County Administrative Center, in Independence.

---

Chairperson, Inyo County Board of Supervisor

*Attest: KEVIN D. CARUNCHIO  
Clerk of the Board*

by: \_\_\_\_\_  
*Patricia Gunsolley, Assistant*