

Agenda

County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch, the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

September 8, 2015

8:30 a.m. 1. PUBLIC COMMENT

CLOSED SESSION

2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Pursuant to Government Code §54956.9(d)(1)].- Sprint Telephony PCS, LP et.al., v. State Board of Equalization et al., Supreme Court of the State of California Case No. A140540 (San Francisco Superior Court Case No. CGC-11-511398).**
3. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Pursuant to Government Code §54956.9(d)(2) – significant exposure to potential litigation (one case).**
4. **CONFERENCE WITH LEGAL COUNSEL -ANTICIPATED LITIGATION [Pursuant to Government Code §54956.9(d)(4)] - decision whether to initiate litigation (one case).**

OPEN SESSION

10:00 a.m. PLEDGE OF ALLEGIANCE

5. **REPORT ON CLOSED SESSION AS REQUIRED BY LAW.**
6. **PUBLIC COMMENT**
7. **INTRODUCTION – Travis Dean, Engineering Assistant in the Public Works Department, will be introduced to the Board of Supervisors.**

CONSENT AGENDA (Approval recommended by the County Administrator)

COUNTY ADMINISTRATOR

8. **Parks and Recreation – Request Board adopt a resolution authorizing the submission of a grant application to the California Department of Parks and Recreation, Division of Boating Waterways for funding to prevent quagga and zebra mussel infestations at Diaz Lake.**

AUDITOR – CONTROLLER

9. **Request Board adopt a resolution accepting the calculations of the appropriation limitation for the County of Inyo for Fiscal Year 2015-2016.**

10. Request Board adopt a resolution setting the property tax rates for Fiscal Year 2015-2016, per California Government Code Section 29100.

HEALTH AND HUMAN SERVICES

11. **Behavioral Health Services** – Request Board approve a proclamation declaring September 2015 as National Recovery Month.

PUBLIC WORKS

12. Request approval of Amendment No. 9 to the Contract between the County of Inyo and Nichols Consulting Engineers, Chtd., increasing the amount of the Contract by \$37,515 to a total not to exceed \$365,305, and extending the term of the Contact to an ending date of September 30, 2016, contingent upon the Board's adoption of future budgets; and authorize the Chairperson to sign.

DEPARTMENTAL (To be considered at the Board's convenience)

13. **COUNTY ADMINISTRATOR – Budget** - Request Board A) conduct a review and discussion of the Fiscal Year 2015-2016 Final Board Approved Budget including but not limited to: 1) those changes to the CAO Recommended Budget that were directed by your Board to be included in the Final Budget; and 2) any other changes which may be made as a result of this discussion; B) adopt the Fiscal Year 2015-2016 Final Budget as recommended by the County Administrator and as amended, as necessary; and C) approve a resolution adopting the Final Budget for Fiscal Year 2015-2016.
14. **PLANNING** – Request Board review the National Park Service's Draft Foundation Document for the Manzanar National Historic Site; and authorize the Chairperson to sign correspondence in regards thereto.
15. **HEALTH AND HUMAN SERVICES – Social Services** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for an Integrated Case Worker exists in the Social Services budget as certified by the Director of Health and Human Services and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment through the State's California Personnel System, however an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of one Integrated Case Worker I at Range 60 (\$3,471-\$4,216) or II at Range 64 (\$3,810-\$4,360) depending upon qualifications.
16. **SHERIFF** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for a Public Safety Dispatcher position comes from the General Fund as certified by the Sheriff and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates meet the qualifications for the position, the position could possibly be filled through an internal recruitment, however, an open recruitment would be more appropriate to ensure the position is filled with the most qualified applicant; and C) approve the hiring of one Public Safety Dispatcher I at Range 55 (\$3,088-\$3,574) and authorize hiring up to the D Step depending upon qualifications.
17. **CLERK OF THE BOARD** – Request approval of the minutes of the August 25, 2015 Regular Meeting of the Board of Supervisors.

TIMED ITEMS (Items will not be considered before scheduled time)

CORRESPONDENCE – ACTION (To be considered at the Board's convenience)

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

18. **COUNTY DEPARTMENT REPORTS** (Reports limited to two minutes)
19. **PUBLIC COMMENT**

BOARD MEMBERS AND STAFF REPORTS

CORRESPONDENCE - INFORMATIONAL

20. **HEALTH AND HUMAN SERVICES – IHSS** – September 2, 2015 letter from Life Remedies & Celebrations to the CUHW Designated Authorized Representative for the Inyo County In-Home Supportive Services.



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER 8
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- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Parks and Recreation

FOR THE BOARD MEETING OF: September 8, 2015

SUBJECT: Resolution Authorizing the Submission of a Quagga Mussel Grant Application

DEPARTMENTAL RECOMMENDATION:

Request your Board approve the submission of the grant application to the California Department of Parks and Recreation, Division of Boating Waterways to prevent Quagga and Zebra mussel infestations and adopt the resolution authorizing submission.

SUMMARY DISCUSSION:

The California Department of Parks and Recreation has announced the availability of \$5 million in grants to support programs to prevent the infestation of Quagga and Zebra mussels. The County has implemented a program at Diaz Lake to help prevent the spread of these invasive mussels. If awarded, these funds could be used to plan and implement local programs to fight these pests at Diaz Lake.

In order to apply, it is required that your Board formally approve the submission of a grant application by adopting the attached resolution.

ALTERNATIVES:

Your Board could choose not to apply for the grant funds.

FINANCING:

If awarded, additional funds would be available within the Parks and Recreation budget to prevent Quagga and Zebra mussel infestation.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)
(The Original plus 20 copies of this document are required)



Date: 9/2/15

RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF SUPERVISORS, OF THE COUNTY OF INYO,
STATE OF CALIFORNIA AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION
TO THE CALIFORNIA DEPARTMENT OF PARKS AND RECREATION, DIVISION OF BOATING AND
WATERWAYS TO ASSIST IN THE PREVENTION OF QUAGGA AND ZEBRA MUSSEL INFESTATION**

WHEREAS, the California Department of Parks and Recreation has announced the availability of \$5 million in grants to support Planning/Assessment and Implementation/Construction Projects in reservoirs identified as a risk for introduction due to, but not limited to, recreational activities, water inflows from connected water bodies, proximity to currently quagga and zebra mussel water bodies; and

WHEREAS, Diaz Lake is at risk for said infestation; and

WHEREAS, the County of Inyo, in cooperation with the Los Angeles Department of Water and Power, wishes to act to protect Diaz Lake from Quagga and Zebra mussels.

NOW, THEREFORE, BE IT RESOLVED THAT THE INYO COUNTY BOARD OF SUPERVISORS HEREBY:

1. Certifies that the County of Inyo has the authority to manage Diaz Lake; and
2. Certifies that Diaz Lake is not infested with Quagga or Zebra Mussels; and
3. Certifies that Diaz Lake is open to the public for recreational activities; and
4. Authorizes and approves the filing of an application with the California Department of Parks and Recreation, Division of Boating and Waterways for the Quagga and Zebra Mussel Infestation Prevention Program; and
5. Certifies that it will comply with all provisions of the grant, if awarded and accepted.

PASSED AND ADOPTED by the Board of Supervisors of the County of Inyo, State of California, this 8th day of September 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chairperson, Inyo County Board of Supervisor

Attest: *KEVIN D. CARUNCHIO*
Clerk of the Board

by: _____
Patricia Gunsolley, Assistant



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

9

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Amy Shepard, Auditor-Controller

FOR THE BOARD MEETING OF: September 8, 2015

SUBJECT: 2015-2016 GANN Appropriation Limit for Property Taxes

DEPARTMENTAL RECOMMENDATION:

Request the Board adopt the attached Resolution 2015-____, accepting the calculations of the appropriation limitation for the County of Inyo for fiscal year 2015-2016.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

The "appropriation limit" established by Article XIII-B of the State Constitution, effective July 1, 1980, and amended by Proposition 111 as of June 1990 has been calculated by the Auditor-Controller for the 2015-2016 fiscal year. The calculation was performed pursuant to the "Article XIII-B Appropriation Procedure Guidelines for California Counties" written by the Accounting Standards and Procedures Committee, November 1990. The County is well within its appropriation limit using the Prop. 111 alternative indexes. The current "cushion" between the 2015-2016 proposed proceeds of taxes and the calculated 2015-2016 limitation is **\$38,679,830.00**

On November 6, 1979, the California Electorate approved Proposition 4, also known as the Gann Amendment. At that time, Proposition 4 then became Article XIII-B of the California Constitution. On June of 1990 the voters passed Proposition 111, which updates the States' appropriation limit to allow for new funding for priority State programs, while still providing an overall limit on State and local spending. The Prop. 111 amendment allowed for an alternative index and additional appropriation exemptions.

After reviewing the County's Proposed Budget including estimated tax revenues and associated costs by functional grouping, the Auditor-Controller has determined that the 2015-2016 Proposed Budget is within the "appropriation limit."

Periodic review of actual revenues and expenditures will be made during the year in order to insure that the County remains in compliance with Article XIII-B.

ALTERNATIVES:

Not adopt the resolution accepting the Gann limit calculation. This is not recommended since the Gann limit applies under Article XIII of the California Constitution whether the calculation has been accepted by resolution or not.

OTHER AGENCY INVOLVEMENT:

None

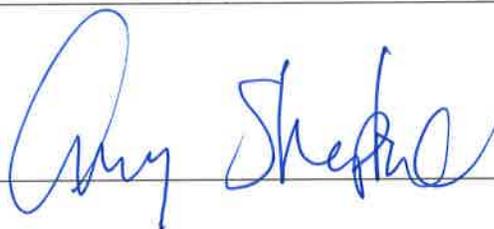
FINANCING:

N/A since Inyo County is below the limit.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.)  Approved: <u>Yes</u> Date <u>08/27/15</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)  Approved: <u>8/26/2015</u> Date <u>Yes</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)



Date: 8/27/15

RESOLUTION 2015-

A RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF INYO, CALIFORNIA
ESTABLISHING FISCAL YEAR 2015-2016 APPROPRIATION LIMIT UNDER
ARTICLE XIII OF THE CALIFORNIA CONSTITUTION, AND ESTABLISHING
PERIOD FOR CONTESTING SUCH LIMITS FOR THE COUNTY AND BOARD
OF SUPERVISORS GOVERNED SPECIAL DISTRICTS

WHEREAS, Article XIII B of the California Constitution provides that the state and each local government shall be subject to an annual appropriation limit as defined in that Article; and

WHEREAS, Article XIII B Section 8(e)(2) requires the Governing Body to select the Change in Cost of Living methodology each year by recorded vote; and

WHEREAS, the percentage change in California Per Capita Income provides the greatest result rather than using the change in the Local Assessment roll from the preceding year due to the addition of non-residential new construction; and

WHEREAS, the Auditor-Controller of the County of Inyo has computed the appropriations limit for the fiscal year 2015-2016; and

WHEREAS, the Auditor-Controller of the County of Inyo has prepared the applicable Statement showing the calculation and such detail Statement are available for public review during reasonable hours and after reasonable notice in the Auditor-Controller's Office:

NOW THEREFORE, BE IT RESOLVED, that the County of Inyo selects the percentage change in California Per Capita Income and the percentage change in the population of the contiguous counties methodology for use in calculating its appropriation limit for fiscal year 2015-2016 and

NOW THEREFORE, BE IT FURTHER RESOLVED, that the appropriations limit for the County of Inyo for the fiscal year 2015-2016 as shown on Attachment A is hereby established as \$38,679,830.00 such appropriations limit may be adjusted at a later date in accordance with Sections 3 and 11 of Article XIII B of the California Constitution; and

BE IT FURTHER RESOLVED that the appropriations limit for the County for the fiscal year 2015-2016 may be adjusted at a later date in the event that revenues which are unanticipated, and classified as proceeds of taxes in accordance with Section 8(c) of Article XIII B of the California Constitution, are received and appropriated.

BE IT FURTHER RESOLVED that any judicial action or proceeding to attach, review, set aside, void or annul the appropriations limits established by this resolution shall be commenced within 45 days from the date of this resolution in accordance with Section 7910 of the Government Code.

PASSED AND ADOPTED by the Board of Supervisors of the County of Inyo, State of California this _____, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Matt Kingsley, Chairperson
Inyo County Board of Supervisors

Attest: Kevin Carunchio
Clerk of the Board

By: _____
Patricia Gunsolley
Assistant Clerk of the Board

**GANN Limit Calculation
Based on Projected Revenues
Fiscal Year Ending June 30, 2016**

	Projected FY 15-16
Current Secured Taxes - 4001	9,957,000
Current Unsecured Taxes - 4004	1,100,000
Current Unsecured Aircraft Tax - 4005	29,409
SB813 Distributions - 4008	90,000
Sales Tax - 4062 & 4063	1,161,000
Real Property Transfer Tax - 4082	50,000
Transient Occupancy Tax - 4083	2,782,500
Transaction & Use Tax - 4085	1,215,000
Interest on Tax Funds - 4303	
Homeowners Property Tax Relief - 4472	<u>75,000</u>
	16,459,909

2014-2015 Limitation (Using Per Capita personal Income % Change)	37,275,264
2015-2016 Population Factor	0.9995
2015-2016 Per Capita Factor	<u>1.0382</u>
2015-2016 Appropriation Limit	38,679,830
2015-2016 Proceeds of Taxes	<u>(16,459,909)</u>
Amount Under Limitation	22,219,921

ATTACHMENT A
STATEMENT OF INYO COUNTY GANN LIMIT CALCULATIONS
FOR THE TAX YEAR 2015-2016

	2013-2014 Limit	Population Change	Per Capita Change	2014-2015 Limit	Population Change	Per Capita Change	2015-2016 Limit
Big Pine Lighting	47,354.16	0.9972	0.9977	46,872.99	0.9995	1.0382	48,639.21
Independence Lighting	47,208.74	0.9972	0.9977	46,729.06	0.9995	1.0382	48,489.85
Lone Pine Lighting	67,905.51	0.9972	0.9977	67,215.52	0.9995	1.0382	69,748.26
Big Pine Fire	306,269.49	0.9972	0.9977	303,157.43	0.9995	1.0382	314,580.67
Bishop Fire	481,137.13	0.9972	0.9977	476,248.21	0.9995	1.0382	494,193.67
Independence Fire	210,241.47	0.9972	0.9977	208,105.17	0.9995	1.0382	215,946.76
Lone Pine Fire	262,002.19	0.9972	0.9977	259,339.94	0.9995	1.0382	269,112.10
Big Pine Cemetery	64,974.60	0.9972	0.9977	64,314.38	0.9995	1.0382	66,737.80
Independence Cemetery	150,245.96	0.9972	0.9977	148,719.30	0.9995	1.0382	154,323.18
Mt. Whitney Cemetery	104,491.40	0.9972	0.9977	103,429.64	0.9995	1.0382	107,326.96
Pioneer Cemetery	388,972.36	0.9972	0.9977	385,019.95	0.9995	1.0382	399,527.84
Tecopa Cemetery	10,905.55	0.9972	0.9977	10,794.74	0.9995	1.0382	11,201.49
Darwin CSD	16,000.41	0.9972	0.9977	15,837.83	0.9995	1.0382	16,434.61
Olancho CSD	129,807.84	0.9972	0.9977	128,488.84	0.9995	1.0382	133,330.41
Westridge CSD	81,522.40	0.9972	0.9977	80,694.05	0.9995	1.0382	83,734.67
Southern Inyo Emergency	108,816.93	0.9972	0.9977	107,711.22	0.9995	1.0382	111,769.88
INYO COUNTY	37,657,913.14	0.9972	0.9977	37,275,264.47	0.9995	1.0382	38,679,829.98



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER <i>10</i>

Consent Departmental Correspondence Action

Hearing

Schedule time for Closed Session Informational

FROM: Amy Shepherd, Auditor-Controller

FOR THE BOARD MEETING OF: September 8, 2015

SUBJECT: 2015-2016 Property Tax Rates

DEPARTMENTAL RECOMMENDATIONS:

Request the Board adopt Resolution 2015- , setting the property tax rates for 2015-2016, per California Government Code Section 29100.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

Each fiscal year the Auditor-Controller's Office calculates the appropriate tax rate necessary to collect the amount needed for debt service for that year. This is accomplished through use of assessed valuation reports from the Assessor's Office and the State Board of Equalization in conjunction with fund balances available and debt repayment schedules. The tax rates, as calculated by the Auditor-Controller's Office, include the countywide rate of 1.000000%, are on the attached resolution.

ALTERNATIVES:

If your Board did not adopt the tax rates, the tax proceeds for the County would be \$0. The estimated amount for FY 2015-2016 general fund revenue secured taxes, totals \$9,957,000. To not adopt the rates will have a significant negative fiscal impact on many agencies, departments, programs, and special districts.

OTHER AGENCY INVOLVEMENT:

School district and many special districts receive property tax revenues as they are distributed to each tax-receiving agency based on a schedule developed by the Auditor-Controller's Office in accordance with R & T Codes pertaining to property tax.

FINANCING:

As stated above, Inyo County, as well as the affected special districts, derives a significant amount of discretionary revenue from property taxes.

APPROVALS

COUNTY COUNSEL:

AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by County Counsel prior to submission to the board clerk.)

Margaret Kemp Williams Approved: yes Date 08/27/2015

AUDITOR/CONTROLLER

ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor/controller prior to submission to the board clerk.)

[Signature] Approved: yes Date 8/26/2015

PERSONNEL DIRECTOR

PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)

Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)

Andy Shepherd Date: 8/27/15

RESOLUTION 2015-

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF INYO, CALIFORNIA
ADOPTING TAX RATES FOR FISCAL YEAR 2015-2016
PURSUANT TO GOVERNMENT CODE SECTION 29100**

WHEREAS, Section 29100 of the California Government Code requires that the Board of Supervisors adopt rates of taxes on the secured roll not to exceed the 1-percent limitation specified in Article XIII A of the Constitution of the State of California and Sections 93 and 100 of the Revenue and Taxation Code of the State of California; and

WHEREAS, the Auditor-Controller has caused to be calculated the amount of tax needed to be raised to support the annual debt requirements of voter-approved indebtedness after due allowance for delinquency and other matters, as specified in Government Code Section 29100.

NOW, THEREFORE, BE IT RESOLVED that the Inyo County Board of Supervisors does hereby adopt the tax rates on the Secured Property Tax Roll for the fiscal year 2015-2016 as follows:

County Wide	1.000000%
Big Pine Unified School District - 2005 Debt	.052278%
Bishop Elementary – 2000 Debt and 2007 Refunding	.015944%
Bishop Unified – 2000 Debt and 2007 Refunding	.010094%
Owens Valley Unified School District – 2005 Debt	.042294%
Round Valley Elementary – 1999 Debt	.029990%
Northern Inyo Hospital District – 2005 Debt	.055140%
Unitary & Operating Non-Unitary	.156081%
Northern Inyo Hospital – Gann Limit Refund	(.011771)%

PASSED AND ADOPTED this eighth of September 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Matt Kingsley, Chairperson
Inyo County Board of Supervisors

Attest: Kevin Carunchio, Clerk of the Board

By: _____
Patricia Gunsolley, Assistant Clerk of the Board



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

11

- Consent Hearing
 Departmental
 Correspondence Action
 Public
 Scheduled Time for
 Closed Session
 Informational

FROM: HEALTH & HUMAN SERVICES – Prevention

FOR THE BOARD MEETING OF: **September 8, 2015**

SUBJECT: Request that your Board approve a proclamation designating September 2015 as National Recovery Month.

DEPARTMENTAL RECOMMENDATION:

Request the Board: 1) Declare September 2015 as National Recovery Month and; 2) Authorize the Chairperson to sign the Official Proclamation.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

Every September, the Substance Abuse and Mental Health Services Administration (SAMHSA) sponsors Recovery Month to increase awareness and understanding of mental and substance use issues and celebrate the people who recover. This year's theme, "**Join the Voices for Recovery: Visible, Vocal, Valuable!**" encourages people to be vocal about mental and substance use disorders and the reality of recovery and promotes ways individuals can recognize behavioral health issues and reach out for help. **Recovery Month** spreads the positive message that behavioral health is essential to overall health, that prevention works, treatment is effective, and people can and do recover.

Inyo County Health and Human Services emphasizes that people are not alone on this journey to seek total health every day. Family, friends, and community members can support individuals throughout the entire recovery process.

ALTERNATIVES:

The Board can choose not to approve the declaration which will affect our ability to inform the public about National Recovery Month.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

There is no financial impact from this decision.

APPROVALS

COUNTY COUNSEL: 	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.) Approved: <u>Yes</u> Date: <u>09/29/15</u>
AUDITOR/CONTROLLER: N/A	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.) Approved: _____ Date: _____
PERSONNEL DIRECTOR: N/A	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.) Approved: _____ Date: _____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)

 Date: 9-2-15

**PROCLAMATION BY THE INYO COUNTY BOARD OF SUPERVISORS DESIGNATING THE
MONTH OF SEPTEMBER 2015 AS NATIONAL RECOVERY MONTH**

WHEREAS, behavioral health is an essential part of health and one's overall wellness; and

WHEREAS, prevention of mental and substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

WHEREAS, preventing and overcoming mental and substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, we must encourage relatives and friends of people with mental and substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, in 2013, 2.5 million people in the U.S. aged 12 or older received substance use treatment at a special facility and 34.6 million adults aged 18 or older received mental health services, according to the *2013 National Survey on Drug Use and Health*. Given the serious nature of this public health problem, we must continue to reach the millions more who need help; and

WHEREAS, in 2011, 158,142 people in California aged 12 and older received substance abuse treatment; and

WHEREAS, to help more people achieve and sustain long-term recovery, the *US Department of Health and Human Services (HHS)*, the *Substance Abuse and Mental Health Services Administration (SAMHSA)*, the *White House Office of National Drug Control Policy (ONDCP)* and *Inyo County Health and Human Services* invite all residents of **Inyo County** to participate in **National Recovery Month**; and

NOW, THEREFORE, I, **Matt Kingsley**, Chairperson, Inyo County Board of Supervisors, by virtue of the authority vested in me by the laws of Inyo County, do hereby proclaim the month of September 2015 as

National Recovery Month

in Inyo County and call upon the people of Inyo County to observe this month with appropriate programs, activities, and ceremonies supporting this year's theme, "**Join the Voices for Recovery: Visible, Vocal, Valuable!**"

In Witness Whereof, I have hereunto set my hand this ____ day of September, in the year of our Lord two thousand fifteenth, and of the Independence of the United States of America the two-hundred and fortieth.

Chairperson, Inyo County Board of Supervisor

*Attest: KEVIN D. CARUNCHIO
Clerk of the Board*

*by: _____
Patricia Gunsolley, Assistant*



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

- Consent Departmental Correspondence Action Public Hearing
 Schedule time for Closed Session Informational

For Clerk's Use
Only:

AGENDA NUMBER

12

FROM: Public Works Department

FOR THE BOARD MEETING OF: September 8, 2015

SUBJECT: Approval of Amendment No. 9 to the contract for engineering services with Nichols Consulting Engineers, Chtd. (NCE).

DEPARTMENTAL RECOMMENDATIONS:

Request Board approve Amendment No. 9 to County of Inyo Standard Contract No. 156 between the County of Inyo and Nichols Consulting Engineers, Chtd. (NCE) to:

1. Increase the amount of the contract \$37,515 for a total not to exceed amount of \$365,305;
2. Extend the contract to an ending date of September 30, 2016; and
3. Authorize the chairperson to sign, contingent upon the adoption of future budgets.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

The County approved the award of a contract regarding pavement management services to Nichols Consulting Engineers, Chtd. (NCE) in 2008 for a term from 12/16/2008 to 6/30/2010. The Public Works Department administers the contract with NCE to provide engineering services for a county and city-wide pavement management program. The program provides a tool to evaluate roadway conditions and will assist county and city officials in making cost-effective decisions regarding capital expenditure funding on area roadways. NCE completed a comprehensive pavement management system in 2010 and then updated 1/3 of the system in 2011, 2012, and 2013 for a comprehensive update. The scope of work for this project is for NCE to update 1/3 of the system every year with a complete update occurring every three years after the initial evaluation. The original scope is to complete the comprehensive system evaluation and to complete two updates.

This amendment will increase the contract amount by \$37,515 to cover the expense by NCE to update the final 1/3 of the system in 2016. This will be the second complete update of the system as proposed in the original Request for Proposals (RFP). The term of the contract is being extended from October 1, 2015 to September 30, 2016. The amendment will also revise NCE's schedule of charges. Public Works Department staff will release an updated RFP in 2016 to cover two additional updates to the Pavement Management System with a 1/3 of the system being completed each year.

ALTERNATIVES:

The board could choose not to approve the amendment to extend the contract. This is not recommended, as the pavement management program will provide an objective evaluation of the condition of County streets and roads.

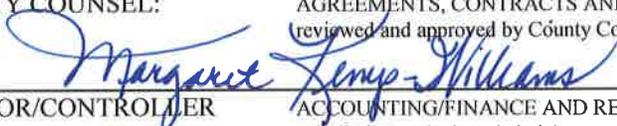
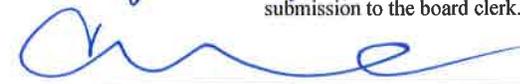
OTHER AGENCY INVOLVEMENT:

- (1) County counsel to review and approve the amendment.
- (2) Auditor's office to review and approve the amendment, and make payments to the consultant.

(3) The California Department of Transportation to reimburse the county for project costs as described below.

FINANCING:

The Public Works Department will pay for consultant costs through Budget Unit 504605, Transportation and Planning Services, Object Code 5265. The anticipated expenditures created by Amendment No. 9 are included in the department requested FY15/16 budget. The cost to prepare the County and City-wide Pavement Management System will be provided entirely by existing programming of Planning, Programming, and Monitoring funds in the State Transportation Improvement Program and by Rural Planning Assistance funds. Both of these types of funds are administered by the Inyo County Local Transportation Commission (LTC) and are included as tasks in the LTC Overall Work Program. There is no risk because adequate funding has already been allocated from the California Transportation Commission and via the execution of the Overall Work Program to fund the implementation of this project, as amended, during the contract period.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by County Counsel prior to submission to the board clerk.)
	Approved: <input checked="" type="checkbox"/> Date 08/19/15
AUDITOR/CONTROLLER	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor/controller prior to submission to the board clerk.)
	Approved:  Date 8/27/2015
PERSONNEL DIRECTOR	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)
	Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:  Date: 8/29/15
(Not to be signed until all approvals are received)

**AMENDMENT NUMBER 9 TO
AGREEMENT BETWEEN THE COUNTY OF INYO AND
Nichols Consulting Engineers Chtd. (NCE)
FOR THE PROVISION OF ENGINEERING SERVICES**

WHEREAS, the County of Inyo (hereinafter referred to as "County") and Nichols Consulting Engineers Chtd. of Reno, Nevada (hereinafter referred to as "Contractor"), have entered into an Agreement for the provision of engineering services dated December 16, 2008, on County of Inyo Standard Contract No. 156, for the term from December 16, 2008 to June 30, 2010, which was subsequently extended to June 30, 2011, then to June 30, 2012, then to September 30, 2013, then to September 30, 2014, then to September 30, 2015 and now to September 30, 2016.

WHEREAS, such Agreement provides that it may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties thereto, if such amendment or change is in written form, and executed with the same formalities as such Agreement, and attached to the original Agreement to maintain continuity.

WHEREAS, County and Contractor do desire and consent to amend such Agreement as set forth below.

1. The Scope of Work in Attachment A is amended as provided herein.
2. The Schedule of Fees in Attachment B is amended as provided herein.
3. Paragraph 3 Subparagraph D is amended to read as follows:

Limit upon amount payable under Agreement, The total sum of all payments made by the County to Contractor for services and work performed under this agreement, including travel and per diem shall not exceed Three hundred sixty-five thousand three hundred and five (365,305) dollars (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed, including travel or per diem, which is in excess of the contract limit.

The effective date of this amendment to the Agreement is October 1, 2015.

All other terms and conditions of the Agreement are unchanged and shall remain the same.

**AMENDMENT NUMBER 9 TO
AGREEMENT BETWEEN THE COUNTY OF INYO AND
Nichols Consulting Engineers Chtd. (NCE)
FOR THE PROVISION OF ENVIRONMENTAL SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS
____ DAY OF _____, 2015.

COUNTY OF INYO

CONTRACTOR

By: _____

By: _____

Dated: _____

Dated: _____

APPROVED AS TO FORM AND
LEGALITY:

County Counsel

APPROVED AS TO ACCOUNTING
FORM:

County Auditor

APPROVED AS TO PERSONNEL
REQUIREMENTS:

Director of Personnel Services

APPROVED AS TO RISK ASSESSMENT:

County Risk Manager



PROJECT UNDERSTANDING

In 2009, NCE was contracted to implement a Pavement Management Program (PMP) for Inyo County. Inyo County covers a large geographic area (see Figure 1) and is responsible for approximately 512 centerline miles of roads. The PMP serves as a valuable tool in not only tracking the paved road network spread across the county, but evaluating the future condition of this network. Additionally, NCE updated the City of Bishop's PMP, which contains approximately 18 miles of pavement roads.

As part of the implementation, NCE developed a MicroPaver database containing all roads within the jurisdiction of Inyo County. The road network was segmented into sections based on the geometry, functional class, and condition. The objective was to establish sections with homogenous conditions as these serve as management units within the PMP. Geometric and functional class information was obtained and included in the MicroPaver database. Historical construction information was also added to the database. This information, however, was very limited. In addition, pavement condition data was collected on each section within the County and City networks to determine a Pavement Condition Index (PCI) for each section. The sections were linked to shape files for use in GIS applications.

After populating the County databases with all of the current information about the road network, NCE worked with the County and City to establish decisions tree for selecting maintenance/rehabilitation activities based on PCI. NCE developed unit costs for each of the activities based on bid tabulations and other information provided by the County and City. The decision matrices and unit cost were added to the MicroPaver database. Multi-year analysis was performed on the data for various funding scenarios (as defined by the County) to study the impact on funding to the overall condition of the network.

In 2010-2015, NCE updated the MicroPaver database by collecting PCI data on approximately one third of the Inyo County network each year. This was performed to monitor the impact of natural pavement deterioration and maintenance/rehabilitation activities on the network condition. NCE collected data on pavements in Districts 1 and 3 in 2010 and 2014; District 4 in 2011-2012 and 2015; and Districts 2 and 5 in 2013. Also in 2013, NCE collected data on the entire City of Bishop's network. As part of each annual update, NCE also added any documented pavement rehabilitation activities such as overlays that were conducted during the year. Reports were generated to show the current condition of the pavement network, the predicted future pavement conditions based on County funding, and to assist in identifying potential County maintenance/rehabilitation work.

SCOPE OF WORK

The County is interested in continuing the annual updates on a 3-year cycle. Based on the above understanding of the needs and objectives of the County for updating each PMS, the following is a description of the approach that NCE will take to collect data on one third of Inyo's network in 2016.

Task R - 2016 PAVEMENT MANAGEMENT UPDATE

NCE will provide all necessary services to update the County's MicroPAVER pavement management systems (PMS) for 2016. This will include the following subtasks:



- Kick-off Conference Call
- Condition Surveys/PCI Calculations
- Budget Analysis and Final Reports

KICKOFF CONFERENCE CALL

NCE will work with County staff to via a teleconference call to kickoff the 2016 update. As with previous updates, items to be discussed will include the following:

- Scope of work, project schedule, budget and invoicing requirements
- Points of contacts
- Review of 2015 pavement management reports - changes or modifications required?
- Scheduling and access requirements for field work
- Public safety concerns, requirements and procedures
- Quality Control activities
- Maintenance and rehabilitation (M&R) practices, records and costs
- Other issues as appropriate

CONDITION SURVEYS & PCI CALCULATIONS

NCE will next perform pavement condition surveys on approximately 1/3 of the County's pavement network. A total of 175 centerline miles will be surveyed, primarily in Districts 2 and 5 of the County as well as all of the City of Bishop's network.

Pavement condition surveys will be performed in accordance with the established standards as identified in Pavement Distress Identification Manuals published by the U.S. Corps of Engineers. Any variation from the established procedures will be to accommodate unique local conditions e.g. chip seals over Portland cement concrete pavements, bleeding, edge cracking, etc.

Should County personnel wish to observe NCE's crews during the surveys, we will be more than happy to accommodate the County. Individual County staff may also accompany NCE's field crews for up to ½ day each - to gain hands-on training ***at no additional cost*** to the County. We have found that this is the most effective training method for agency staff, as they become part of the data collection crew, rather than just an observer.

Our scope of work and condition surveys do not address issues including but not limited to traffic, safety and road hazards, sidewalks, geometric issues, road shoulders, drainage issues or emergency and short term maintenance that should be performed.

Quality Control/Quality Assurance Checks are critical on a project such as this, when such a large amount of data needs to be collected and processed. As part of NCE's goal to provide a superior quality product for our clients, we incorporate a QC/QA component into all of our projects. For this project, we have proposed the inclusion of a QC/QA Manager, Ms. Margot Yapp. She will have the following project responsibilities:

- Calibration of all data collection activities
- Review of field activities,



- Reviewing field procedures and making changes as needed
- Comparing the field data collected with on-site conditions
- Review of all data entry functions, including random spot checks
- Review of reports generated and analyses performed to ensure a quality product

NCE will then prepare a final report that summarizes the results of the surveys and analyses. Specifically, the final report will contain:

- Inventory reports for the entire PMS database
- Condition (PCI) reports
- Maintenance and rehabilitation history reports
- Maintenance and rehabilitation decision trees

Finally, NCE will prepare an Executive Summary report for the County. This will be a 10-15 page report that will summarize the overall condition of the County's pavement network, and the maintenance & rehabilitation strategies used by the County.

As the deliverables for this task, NCE will provide:

- Technical memorandum summarizing the results of kickoff meeting
- PCI report (hardcopy and electronic)
- Executive Summaries
- Final reports containing all PMS reports
- Updated pavement management databases on DVD
- Updated pavement management database on DVD

The following cost estimate was developed based on this Scope of Work. These costs were developed using NCE's 2015 Schedule of Charges (attached) as well as NCE's estimate of direct costs such as travel and per diem. The 2015 U.S. Federal Per Diem rates for Inyo County were used in developing the cost estimate.



COST ESTIMATE

Task Description	Hourly Breakdown by Personnel					Total Costs
	Project Manager	QC/QA Manager	Project Engineer	Senior Technician	Clerical	
Task R. 2016 Update (1/3 of Inyo System + Bishop)						
Kickoff Teleconference	4		4			\$ 1,220
Condition Surveys	12	4	16	160	8	\$ 28,955
Final Reports	8	4	40			\$ 7,340
Totals	24	8	60	172	8	\$ 37,515



SCHEDULE OF CHARGES 2015

PROFESSIONAL SERVICES

Principal	\$225/hour
Associate	\$180/hour
Senior	\$150/hour
Project	\$125/hour
Staff	\$115/hour

TECHNICAL SERVICES

Senior Construction Manager*	\$120/hour
Senior Designer	\$125/hour
Senior Technician/Construction Inspector*	\$115/hour
CAD Technician	\$95/hour
Senior Field Scientist	\$105/hour
Field Scientist	\$85/hour
Project Administrator	\$90/hour
Field/Engineering Technician	\$85/hour
Technical Word Processing	\$70/hour
Clerical	\$70/hour

CONTRACT LABOR

From time to time, NCE retains outside professional and technical labor on a temporary basis to meet peak workload demands. Such contract labor will be charged at regular Schedule charges.

LITIGATION SUPPORT

Expert testimony in depositions, hearings, mediations, and trials will be charged at 300% of the above rates.

EQUIPMENT

Plotter Usage	(separate fee schedule)
Truck	\$95/day
Automobile	IRS Standard Mileage Rate+15%
Falling Weight Deflectometer Testing	\$3,500/Day
Coring	\$4,500/Day
Environmental Equipment	(separate fee schedule)

OUTSIDE SERVICES

Rental of equipment not ordinarily furnished by NCE and all other costs such as special printing, photographic work, travel by common carrier, subsistence, subcontractors, etc. cost+15%

**COMMUNICATION/
REPRODUCTION**

In-house costs for long-distance telephone, faxing, postage, printing and copyingproject labor charges x 5%

TERMS

Billings are payable upon presentation and are past due 30 days from invoice date. A finance charge of 1.5% per month, or the maximum amount allowable by law, will be charged on past-due accounts. NCE makes no warranty, either expressed or implied, as to its findings, recommendations, specifications, or professional advice except that they are prepared and issued in accordance with generally accepted professional practice.

* Rate will be adjusted for prevailing wages required on Public

Works projects in the State of California.



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER 13
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- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: County Administrator

FOR THE BOARD MEETING OF: September 8, 2015

SUBJECT: Adoption of the Fiscal Year 2015-2016 Final Board Approved Budget

DEPARTMENTAL RECOMMENDATION:

Request your Board:

- A. Conduct a review and discussion of the Fiscal Year 2015-2016 Final Board Approved Budget, including but not limited to:
- 1) Those changes to the CAO Recommended Budget that were directed by your Board to be included in the Final Budget;
 - 2) Any other changes which may be made as a result of this discussion.
- B. Adopt the Fiscal Year 2015-2016 Budget as recommended by the County Administrator, and as amended, as necessary;
- C. Approve Resolution adopting the Final Budget for Fiscal Year 2015-2016.

SUMMARY DISCUSSION:

On September 2, 2015, your Board closed Budget Hearings for Fiscal Year 2015-2016 and directed the County Administrator to make all changes necessary to compile the Final Board Approved Budget for Fiscal Year 2015-2016. Consequently, the County Budget document contains a countywide estimated revenue total of \$86,857,059, and \$93,714,638 in projected expenditures. The amount of the General Fund portion of the County Budget is \$50,334,369 in revenues, and \$53,988,492 in expenditures. As directed during the Budget Hearings, this includes adding \$44,334 to the General Fund Contingencies budget, reducing the Jail-General budget by \$20,000, and making a \$100,000 contribution to the County's OPEB Trust for funding future retiree healthcare costs. General Fund Balance covers the \$3,654,123 gap between General Fund revenues and expenditures. On September 2nd, the Auditor Controller certified Final Fund Balance for the year ending June 30, 2015, as \$3,654,123, which is \$124,334 more than was used to balance the Recommended Budget.

Fiscal Year 2015-2016 Recommended Board Approved Budget for the General Fund

The expenditure total in this recommended Final Board Approved Budget for the General Fund is \$53,988,492 which is \$124,334 higher than the CAO Recommended Budget. Revenues are \$50,334,369, which is the CAO Recommended Budget. A summary of the General Fund is included as Attachment A. The increases in expenditures and revenues are due to the net effect of the following changes:

Actions Directed By Your Board or Recommended By Staff during Budget Hearings – General Fund

1. Increasing expense in the General Revenues & Expenditures budget by \$100,000 to fund a contribution to the County's OPEB Trust for funding future retiree healthcare costs.
2. Increasing expense in Contingencies budget by \$44,344.
3. Decreasing expense in the Jail General Budget by \$20,000, to correct an oversight in preparation of the CAO Recommended Budget.
4. Changing the Introduction & Summary, Page 38, from \$93,420,304 to \$93,590,304 and \$3,073,726 to \$3,243,726.

Actions Recommended By Staff After Budget Hearings – General Fund

Staff has no subsequent recommendations to change revenues and expenditures in General Fund Budgets from those comprising the CAO Recommended Budget or otherwise directed by, or discussed with your Board during the Budget Hearing.

Fiscal Year Recommended Board Approved Budget for Other Funds

The expenditure total in this recommended Final Board Approved Budget for Other Funds is \$39,726,146, which is the CAO Recommended Budget. Revenues are \$36,522,690, which is also the CAO Recommended Budget. A summary of the Non-General Fund is included as Attachment B.

Actions Directed By Your Board or Recommended By Staff During Budget Hearings – Non General Fund

None

Actions Recommended By Staff After Budget Hearings – Non General Fund

Staff has no subsequent recommendations to change revenues and expenditures in Non General Fund Budgets from those comprising the CAO Recommended Budget or otherwise directed by, or discussed with your Board during the Budget Hearing.

ALTERNATIVES:

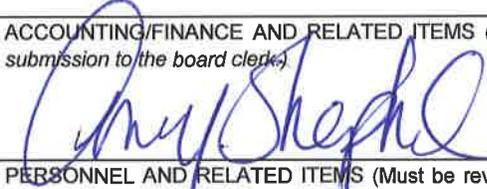
Your Board has the alternative to not approve the Budget for Fiscal Year 2015-2016, in whole or in part as recommended by the CAO and/or modify the Budget as presented and provide additional direction to staff.

OTHER AGENCY INVOLVEMENT:

The Fiscal Year 2015-2016 CAO Recommended Budget is currently based on direction provided by your Board and recommendations made by staff during the Budget Hearings, and developed with significant support from the Auditor-Controller, Personnel and Information Services staff, and all County departments.

FINANCING:

This item sets the Fiscal Year 2015-2016 countywide spending plan in a total amount of \$93,714,638. The General Fund portion totals \$53,988,492.

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i>  Approved: <input checked="" type="checkbox"/> Date <u>9-2-15</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i>  Approved: <input checked="" type="checkbox"/> Date <u>09-02-2015</u>

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)

(The Original plus 20 copies of this document are required)

 Date: 09-02-2015

RESOLUTION No.

**A RESOLUTION OF THE
BOARD OF SUPERVISORS,
COUNTY OF INYO,
STATE OF CALIFORNIA,
ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2015-2016**

WHEREAS, the Government Code requires the County to conduct Budget Hearings prior to adopting a Final Budget; and

WHEREAS, the Government Code requires the Final Budget to be adopted no later than October 2nd of each fiscal year; and

WHEREAS, the Inyo County Board of Supervisors has conducted and concluded Budget Hearings on September 2, 2015, and has received input and recommendations and, at the conclusion of the Budget Hearings, directed the preparation of the Final Budget; and

WHEREAS, the Final Budget has been prepared in accordance with the Government Code and the Board of Supervisors' directions during Budget Hearings; and

WHEREAS, the Inyo County Board of Supervisors desires to approve the Final Budget as presented by the Budget Officer and the Auditor-Controller.

NOW, THEREFORE BE IT RESOLVED that the Inyo County Board of Supervisors hereby adopts the Fiscal Year 2015-2016 Final Budget for the County of Inyo as set forth in the attached documents, which are incorporated herein by reference.

PASSED AND ADOPTED, this 8th day of September, 2015, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chairperson, Inyo County Board of Supervisors

*Attest: Kevin D. Carunchio
Clerk of the Board*

by: _____
Patricia Gunsolley, Assistant

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015
 FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
FUND: 0001 GENERAL FUND							
REVENUES:							
4001	CURRENT SECURED TAXES	\$9,965,109	\$9,500,000	\$9,500,000	\$10,334,909	\$9,957,000	\$9,957,000
4004	CURRENT UNSECURED TAXES	\$1,532,900	\$1,200,000	\$1,200,000	\$1,348,840	\$1,100,000	\$1,100,000
4005	CURRENT UNSECURED AIRCRAFT TAX	\$30,802	\$31,000	\$31,000	\$29,684	\$29,409	\$29,409
4008	SB813 DISTRIBUTIONS	\$87,028	\$60,000	\$60,000	\$99,135	\$90,000	\$90,000
4021	PRIOR YEAR SECURED TAXES	\$96,964	\$99,000	\$99,000	\$99,238	\$100,000	\$100,000
4023	PRIOR YEAR UNSECURED TAXES	\$225,197	\$58,000	\$58,000	\$8,842	\$58,000	\$58,000
4041	PENALTIES ON DELINQUENT TAXES	\$117,439	\$131,000	\$131,000	\$82,445	\$131,000	\$131,000
4042	COSTS OF DELINQUENT COLLECTION	\$5,680	\$11,000	\$11,000	\$5,750	\$11,000	\$11,000
	TAXES - PROPERTY	\$12,061,122	\$11,090,000	\$11,090,000	\$12,008,845	\$11,476,409	\$11,476,409
4063	IN LIEU OF SALES & USE TAX	\$280,523	\$281,000	\$281,000	\$277,116	\$275,000	\$275,000
4082	REAL PROPERTY TRANSFER TAX	\$58,087	\$50,000	\$50,000	\$61,526	\$50,000	\$57,000
4083	TRANSIENT OCCUPANCY TAX	\$2,975,323	\$2,650,000	\$2,650,000	\$3,328,951	\$2,782,500	\$2,782,500
	TAXES - OTHER	\$3,313,934	\$2,981,000	\$2,981,000	\$3,667,595	\$3,107,500	\$3,114,500
4062	SALES TAX	\$874,122	\$880,000	\$898,195	\$1,117,053	\$880,000	\$880,000
	TAXES - SALES	\$874,122	\$880,000	\$898,195	\$1,117,053	\$880,000	\$880,000
4101	ANIMAL LICENSES	\$26,677	\$27,000	\$27,000	\$25,447	\$27,000	\$27,000
4131	CONSTRUCTION PERMITS	\$145,992	\$117,500	\$117,500	\$119,335	\$117,500	\$117,500
4135	FEES FOR CONTINUING EDUCATION	\$5,290	\$4,200	\$3,727	\$2,735	\$3,726	\$4,100
4141	ROAD PRIVILEGES & PERMITS	\$20	\$0	\$0	\$50	\$0	\$0
4156	RECLAMATION PLAN FEES	\$12,100	\$13,500	\$13,500	\$11,650	\$13,500	\$13,500
4161	FRANCHISE FEES	\$176,328	\$130,000	\$130,000	\$188,137	\$150,000	\$150,000
4170	WELL PERMITS	\$17,604	\$10,000	\$13,500	\$16,778	\$10,000	\$13,500
4171	D H R PERMITS	\$498	\$400	\$594	\$600	\$400	\$400
4172	SEWER APPLICATIONS	\$2,335	\$2,335	\$4,000	\$5,000	\$2,335	\$2,335
4174	WELL & WATER SYSTEM PERMITS	\$49,471	\$47,708	\$47,708	\$47,308	\$47,708	\$47,708
4175	PERMITS TO OPERATE	\$1,292	\$1,100	\$2,170	\$1,125	\$1,100	\$1,100
4176	LICENSES	\$4,672	\$4,000	\$4,000	\$4,511	\$4,000	\$4,000
4177	GUN PERMITS	\$6,107	\$5,000	\$5,000	\$7,875	\$5,000	\$6,000
4178	FINGERPRINT PERMITS	\$15,117	\$10,000	\$10,000	\$9,181	\$10,000	\$10,000
4179	EXPLOSIVE PERMITS	\$32	\$50	\$50	\$47	\$50	\$50
4180	DEVICE REGISTRATION FEE	\$32,764	\$30,000	\$30,000	\$34,371	\$60,000	\$60,000

ATTACHMENT A

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015

FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
4182 SWIMMING POOL PERMITS	\$9,053	\$9,053	\$9,443	\$9,443	\$9,053	\$9,053	\$9,053
4183 FOOD ESTABLISHMENT PERMITS	\$42,324	\$41,740	\$41,747	\$43,768	\$41,740	\$44,000	\$44,000
4184 SEWAGE PUMP VEHICLE PERMIT	\$588	\$588	\$596	\$596	\$588	\$588	\$588
4186 DEVICE REPAIRMAN LICENSE	\$0	\$100	\$100	\$113	\$100	\$100	\$100
4187 NITRATE ANALYSES	\$1,088	\$1,072	\$112	\$112	\$1,072	\$1,072	\$1,072
LICENSES & PERMITS	\$549,355	\$455,346	\$460,747	\$528,186	\$504,872	\$512,006	\$512,006
4211 CRIMINAL FINES	\$7,634	\$10,500	\$10,500	\$1,372	\$10,500	\$11,000	\$11,000
4212 ANIMAL FINES	\$3,460	\$5,000	\$5,000	\$5,900	\$5,000	\$5,000	\$5,000
4214 SUPERIOR COURT FINES	\$32,515	\$51,120	\$51,116	\$39,379	\$65,360	\$65,360	\$65,360
4215 JUSTICE COURT FINES	\$194,023	\$195,000	\$195,000	\$173,704	\$170,000	\$170,000	\$170,000
4220 LAW LIBRARY FINES	\$5,247	\$8,000	\$5,978	\$7,104	\$8,000	\$8,000	\$8,000
4224 COURT REALIGNMENT FINES	\$724,693	\$730,000	\$730,000	\$696,997	\$690,000	\$690,000	\$690,000
4226 CHILD SAFETY SEAT	\$281	\$0	\$0	\$0	\$0	\$0	\$0
FINES & FORFEITURES	\$967,854	\$999,620	\$997,594	\$924,457	\$948,860	\$949,360	\$949,360
4351 DIAZ LAKE CONCESSIONS	\$5,500	\$0	\$0	\$0	\$0	\$0	\$0
4352 MILLPOND CONCESSIONS	\$8,910	\$8,800	\$8,800	\$8,888	\$8,800	\$8,800	\$8,800
RENTS & LEASES	\$14,410	\$8,800	\$8,800	\$8,888	\$8,800	\$8,800	\$8,800
4301 INTEREST FROM TREASURY	\$65,913	\$65,000	\$65,000	\$80,367	\$70,000	\$70,000	\$70,000
4303 INTEREST ON TAX FUNDS	\$0	\$1,500	\$1,500	\$0	\$0	\$0	\$0
4311 RENTS	\$68,724	\$70,000	\$82,000	\$74,976	\$75,000	\$75,000	\$75,000
4312 LEASES	\$1,971	\$1,972	\$1,972	\$1,971	\$1,972	\$1,972	\$1,972
4316 STATHAM HALL RENT	\$942	\$750	\$750	\$554	\$750	\$750	\$750
4317 BIG PINE LEGION HALL RENT	\$635	\$440	\$440	\$556	\$440	\$440	\$440
4318 INDEPENDENCE LEGION HALL RENT	\$97	\$130	\$143	\$29	\$130	\$130	\$130
REV USE OF MONEY & PROPERTY	\$138,284	\$139,792	\$151,805	\$158,456	\$148,292	\$148,292	\$148,292
4411 STATE MOTOR VEHICLE IN LIEU TX	\$943,022	\$744,668	\$814,681	\$964,927	\$755,308	\$755,308	\$755,308
4413 PROPERTY TAX IN LIEU OF VLF	\$1,963,128	\$1,965,000	\$1,965,000	\$2,002,906	\$2,002,906	\$2,002,906	\$2,002,906
4420 SOCIAL SERVICE REALIGNMENT	\$773,391	\$846,539	\$828,057	\$688,393	\$1,280,009	\$1,106,422	\$1,106,422
4421 STATE PUBLIC ASSIST ADMIN	\$1,933,220	\$2,500,000	\$2,500,000	\$2,218,312	\$2,542,757	\$2,542,757	\$2,542,757
4425 AID FAMILY DEPENDENT CHILDREN	\$119,592	\$120,000	\$0	\$51,588	\$50,000	\$50,000	\$50,000
4427 FOSTER CARE	\$30,146	\$77,000	\$7,000	\$14,829	\$77,000	\$77,000	\$77,000
4430 HEALTH REALIGNMENT	\$441,872	\$530,550	\$480,550	\$292,447	\$643,830	\$643,830	\$643,830
4447 OTHER AID FOR HEALTH	\$106,251	\$117,177	\$117,177	\$3,798	\$3,708	\$3,708	\$3,708

COUNTY OF INYO

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	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
4450	MENTAL HEALTH REALIGNMENT	\$1,019,518	\$1,094,782	\$1,048,488	\$1,037,694	\$1,080,161	\$1,024,197
4460	REALIGNMENT - 2011	\$1,417,891	\$1,902,873	\$2,273,305	\$1,826,189	\$2,365,947	\$2,322,261
4463	UNREFUNDED GAS TAX	\$92,103	\$65,000	\$72,934	\$72,934	\$90,000	\$90,000
4472	HOMEOWNERS PROPERTY TAX RELIEF	\$115,779	\$82,000	\$82,000	\$75,956	\$75,000	\$75,000
4473	STATE AID FOR VETERANS AFFAIRS	\$32,340	\$25,416	\$27,123	\$36,795	\$25,474	\$25,474
4483	STANDARDS & TRAIN FOR CORRECT	\$28,885	\$27,040	\$23,920	\$23,920	\$28,600	\$28,600
4485	STATE - PUBLIC SAFETY SERVICES	\$1,854,646	\$1,802,332	\$1,844,000	\$1,769,119	\$1,879,000	\$1,844,000
4486	AB443 - SHERIFF	\$318,302	\$259,917	\$266,917	\$259,917	\$266,019	\$266,019
4488	CITIZEN OPTION - PUBLIC SAFETY	\$88,827	\$81,900	\$81,900	\$82,854	\$5,349	\$105,349
4489	JUVENILE JUSTICE	\$45,642	\$53,067	\$53,067	\$53,067	\$53,067	\$53,067
4497	STATE MANDATE PROGRAMS	\$35,298	\$0	\$0	\$58,109	\$0	\$0
4498	STATE GRANTS	\$1,575,682	\$2,998,791	\$3,146,727	\$2,689,309	\$3,188,131	\$3,188,131
4499	STATE OTHER	\$608,943	\$962,329	\$988,534	\$447,498	\$952,341	\$952,341
4501	FEDERAL PUBLIC ASSISTANCE ADMN	\$1,388,455	\$1,665,441	\$1,665,441	\$1,572,089	\$1,665,441	\$1,665,441
4511	FEDERAL AID TO FAMILY W/ CHILD	\$85,657	\$120,000	\$8,000	\$129,456	\$50,000	\$50,000
4512	FEDERAL FOSTER CARE	\$53,724	\$179,000	\$40,000	\$37,468	\$179,000	\$179,000
4541	FEDERAL IN LIEU TAXES	\$1,673,865	\$1,793,364	\$1,793,364	\$1,793,364	\$1,632,834	\$1,632,834
4552	FEDERAL OTHER	\$202,644	\$790,585	\$764,572	\$474,844	\$948,975	\$948,975
4555	FEDERAL GRANTS	\$29,659	\$12,312	\$12,312	\$0	\$12,312	\$12,312
4561	AID FROM MONO COUNTY	\$174,427	\$178,667	\$194,574	\$194,574	\$231,013	\$275,944
4563	CONTRIBUTION FROM DWP	\$3,347,763	\$3,479,061	\$3,479,061	\$3,479,061	\$3,672,804	\$3,672,804
4599	OTHER AGENCIES	\$162,784	\$177,193	\$165,000	\$180,946	\$165,000	\$165,000
	AID FROM OTHER GOVT AGENCIES	\$20,663,465	\$24,652,004	\$24,743,704	\$22,532,371	\$25,921,986	\$25,758,680
4601	TAX REDEMPTION FEES	\$2,770	\$2,700	\$2,700	\$2,190	\$2,200	\$2,200
4602	ASSESSMENT & COLLECTION FEES	\$14,583	\$13,600	\$13,600	\$8,574	\$12,558	\$12,558
4603	SB813 COLLECTION FEES	\$7,722	\$12,000	\$12,000	\$16,041	\$15,500	\$15,500
4605	DELINQUENT TAX SALE FEE	\$340	\$0	\$2,500	\$3,890	\$2,500	\$2,500
4612	SPEC DIST & GRANT ACCOUNTING	\$27,000	\$27,000	\$27,000	\$49,682	\$51,950	\$51,950
4618	EMS ACCOUNTING	\$25,000	\$25,000	\$27,113	\$27,113	\$25,000	\$25,000
4621	DISTRICT ELECTIONS	\$11	\$5,200	\$5,200	\$8,430	\$500	\$500
4622	CANDIDATE STATEMENTS	\$2,550	\$2,600	\$2,600	\$4,550	\$1,000	\$1,000
4623	ELECTION FILING FEES	\$9,862	\$0	\$0	\$0	\$1,000	\$1,000
4624	MISCELLANEOUS ELECTION SERVICE	\$453	\$0	\$0	\$497	\$0	\$0
4631	COUNTY COUNSEL FEES	\$369	\$150	\$150	\$0	\$150	\$150
4632	PUBLIC DEFENDER FEES	\$1,308	\$5,000	\$5,000	\$3,899	\$5,000	\$5,000

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4654	PLANNING & ENGINEERING FEES	\$146,332	\$176,985	\$176,985	\$159,998	\$183,268	\$183,268
4655	MAP CHECKING	\$500	\$1,000	\$1,000	\$1,287	\$1,500	\$1,500
4663	PEST MILL REFUND	\$71,000	\$71,000	\$74,000	\$74,000	\$74,000	\$74,000
4664	NURSERY	\$1,176	\$800	\$800	\$759	\$800	\$800
4665	PETROLEUM PRODUCT INSPECTION	\$5,490	\$3,465	\$3,465	\$3,315	\$3,465	\$3,465
4666	RODENT CONTROL	\$240	\$1,000	\$1,763	\$1,773	\$1,500	\$1,500
4667	NON COMMERCIAL CERTIFICATIONS	\$92	\$100	\$0	\$0	\$100	\$100
4671	CIVIL FINES	\$0	\$0	\$750	\$750	\$0	\$800
4672	CLERK FEES	\$240	\$100	\$100	\$324	\$100	\$100
4673	COST OF PROBATION	\$42,780	\$40,000	\$47,000	\$56,368	\$47,000	\$47,000
4676	RESTITUTION	\$0	\$0	\$0	\$1,664	\$0	\$0
4681	LPS PRIVATE PAY	\$13,384	\$15,243	\$6,000	\$36	\$6,000	\$6,000
4682	ESTATE FEES	\$4,505	\$4,000	\$4,000	\$0	\$4,000	\$4,000
4683	PUBLIC GUARDIAN FEES	\$2,645	\$4,000	\$4,000	\$8,000	\$4,000	\$4,000
4691	JAIL BOOKING FEES	\$3,434	\$2,850	\$24,000	\$24,024	\$3,500	\$3,500
4693	FOREST SERVICE	\$24,053	\$22,769	\$15,000	\$12,987	\$18,203	\$18,203
4694	SEIZED ASSETS	\$0	\$0	\$1,202	\$1,202	\$0	\$0
4695	SEARCH & RESCUE	\$4,555	\$5,000	\$5,000	\$2,018	\$5,000	\$5,000
4698	INVESTIGATIONS	\$67,053	\$67,053	\$67,053	\$67,053	\$67,053	\$67,053
4699	CIVIL PROCESS SERVICE	\$4,813	\$5,600	\$5,600	\$4,160	\$5,000	\$5,000
4701	VITAL STATISTICS	\$11,349	\$9,000	\$9,424	\$11,590	\$9,000	\$9,000
4702	RECORDING FEES	\$62,976	\$61,500	\$61,500	\$67,640	\$62,200	\$63,200
4720	NON FEDERAL MEDICARE	\$9,293	\$9,000	\$11,033	\$8,490	\$9,000	\$9,000
4722	FEDERAL MEDICARE MEDICAID	\$25,128	\$25,000	\$26,469	\$19,992	\$25,000	\$25,000
4723	WATER SAMPLES	\$83,952	\$75,662	\$110,000	\$120,587	\$75,662	\$97,462
4729	EH WASTE INSPECTION & PERMITS	\$15,840	\$16,155	\$16,110	\$16,110	\$16,155	\$16,155
4732	E.M.S. RADIO MAINTENANCE	\$1,575	\$1,575	\$1,575	\$1,575	\$1,575	\$1,575
4742	PATIENT PAYMENTS	\$63,748	\$63,800	\$30,520	\$28,837	\$30,800	\$30,800
4747	INSURANCE PAYMENTS	\$7,086	\$75,000	\$37,926	\$39,051	\$5,001	\$5,000
4748	MENTAL HEALTH MEDICAL	\$891,575	\$846,773	\$936,128	\$624,360	\$1,076,000	\$1,076,000
4754	HAZARDOUS WASTE FEES	\$87,396	\$85,000	\$85,000	\$84,979	\$85,000	\$85,000
4765	P.O.S.T.	\$17,264	\$52,099	\$35,000	\$30,887	\$52,099	\$52,099
4771	LIBRARY SERVICES	\$2,852	\$1,500	\$2,200	\$2,612	\$1,980	\$1,980
4781	PLEASANT VALLEY - CAMP	\$58,887	\$67,000	\$67,000	\$55,430	\$67,000	\$67,000
4783	SCHOBER LANE - CAMP	\$55,300	\$55,300	\$55,300	\$77,642	\$55,300	\$70,000

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4784	BIG PINE TRIANGLE - CAMP	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
4785	BAKER CREEK - CAMP	\$21,513	\$28,000	\$28,000	\$17,870	\$28,000	\$28,000
4786	TINNEMAHA - CAMP	\$18,980	\$16,500	\$16,500	\$17,423	\$16,500	\$16,500
4787	TABOOSE - CAMP	\$28,023	\$35,000	\$35,000	\$27,983	\$35,000	\$35,000
4788	INDEPENDENCE CREEK - CAMP	\$9,510	\$9,000	\$9,000	\$7,182	\$9,000	\$9,000
4789	PORTAGI JOE - CAMP	\$7,890	\$7,500	\$7,500	\$8,360	\$7,500	\$7,500
4790	DIAZ LAKE - CAMP	\$8,982	\$70,000	\$51,371	\$49,837	\$52,000	\$52,000
4791	TECOPA HOT SPRINGS - CAMP	\$7,594	\$5,000	\$20,160	\$25,503	\$5,000	\$5,000
4792	DAY USE FEES	\$2,875	\$2,800	\$2,800	\$2,350	\$2,800	\$2,800
4809	WRAP FEES	\$2,270	\$3,000	\$3,000	\$0	\$1,000	\$1,000
4812	NSF CHARGES	\$50	\$30	\$50	\$70	\$40	\$40
4813	SHIPPING & HANDLING	\$90	\$75	\$75	\$125	\$90	\$90
4815	PROJECT REIMBURSABLES	\$0	\$0	\$0	\$6,934	\$0	\$0
4817	LAFCO FEES	\$6,077	\$7,000	\$7,000	\$14,439	\$7,000	\$7,000
4819	SERVICES & FEES	\$176,738	\$131,572	\$200,559	\$147,580	\$129,186	\$129,186
4820	COUNTY COST PLAN	\$1,142,770	\$1,213,153	\$1,213,153	\$1,253,831	\$1,243,198	\$1,243,198
4821	INTRA COUNTY CHARGES	\$872,622	\$954,490	\$950,933	\$804,507	\$872,215	\$865,407
4822	INTRA COUNTY INSURANCE ADMIN	\$744,608	\$744,850	\$881,141	\$859,256	\$1,050,089	\$1,049,929
4824	INTER GOVERNMENT CHARGES	\$401,315	\$366,749	\$375,487	\$396,470	\$319,303	\$339,303
4825	OTHER CURRENT CHARGES	\$329,683	\$328,657	\$324,720	\$347,357	\$354,308	\$362,287
4827	TRIAL COURT CHARGES	\$174,820	\$105,790	\$105,790	\$111,788	\$105,790	\$105,790
4829	COPIER LEASE REVENUE	\$100,879	\$88,000	\$90,000	\$101,975	\$90,600	\$90,600
	CHARGES FOR CURRENT SERVICES	\$5,938,787	\$6,078,745	\$6,346,005	\$5,938,229	\$6,445,238	\$6,504,548
4998	OPERATING TRANSFERS IN	\$718,527	\$752,398	\$771,985	\$298,274	\$10,001	\$822,189
	OTHER FINANCING SOURCES	\$718,527	\$752,398	\$771,985	\$298,274	\$10,001	\$822,189
4911	SALES OF FIXED ASSETS	\$0	\$0	\$0	\$150	\$0	\$0
4921	SALES OF MINUTES & AGENDA	\$0	\$50	\$50	\$0	\$50	\$50
4922	SALES OF COPIES	\$6,371	\$4,900	\$4,252	\$5,249	\$5,100	\$5,100
4924	SALES OF MAILING LISTS	\$4	\$0	\$0	\$128	\$0	\$0
4925	SALES OF BOOKS & PAMPHLETS	\$11,409	\$15,000	\$19,000	\$17,936	\$19,000	\$19,000
4936	MISCELLANEOUS SALES	\$3	\$0	\$0	\$0	\$22,000	\$10,000
4951	DONATIONS	\$10,685	\$11,500	\$8,028	\$10,131	\$9,000	\$10,500
4952	OUTSIDE CONTRACT	\$69,590	\$50,000	\$10,000	\$10,780	\$25,000	\$25,000
4955	FAMILY SUPPORT REPAYMENT	\$26,598	\$30,000	\$19,000	\$24,253	\$30,000	\$30,000

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4958	UNCLAIMED FUNDS	\$2,767	\$0	\$0	\$5,850	\$2,000	\$2,000	\$2,000
4959	MISCELLANEOUS REVENUE	\$19,124	\$10,600	\$68,960	\$78,680	\$12,300	\$12,300	\$12,300
4961	REIMBURSED EXPENSES	\$22,272	\$25,500	\$25,000	\$27,014	\$25,500	\$25,500	\$25,500
4997	CASH OVER OR SHORT	\$15	\$100	\$100	(\$83)	\$85	\$85	\$85
4999	PRIOR YEARS REIMBURSEMENTS	\$461	\$0	\$758	\$28,277	\$20,050	\$20,050	\$20,050
	OTHER REVENUE	\$169,303	\$147,650	\$155,148	\$208,369	\$170,085	\$159,585	\$159,585
	TOTAL REVENUES:	\$45,409,168	\$48,185,355	\$48,604,983	\$47,390,727	\$49,622,043	\$50,334,369	\$50,334,369
EXPENSES:								
5001	SALARIED EMPLOYEES	\$18,337,960	\$19,972,120	\$19,572,060	\$17,870,052	\$20,958,310	\$20,198,624	\$20,198,624
5002	CONTRACT EMPLOYEES	\$128,426	\$128,099	\$128,099	\$127,771	\$128,590	\$128,590	\$128,590
5003	OVERTIME	\$636,601	\$575,709	\$695,081	\$690,059	\$687,501	\$672,877	\$652,877
5004	STANDBY TIME	\$111,417	\$109,925	\$110,766	\$102,110	\$121,200	\$119,200	\$119,200
5005	HOLIDAY OVERTIME	\$126,447	\$133,475	\$135,418	\$120,664	\$133,114	\$135,113	\$135,113
5006	4850 TIME - WORKERS COMP	\$4,638	\$3,000	\$7,111	\$8,155	\$6,000	\$6,000	\$6,000
5012	PART TIME EMPLOYEES	\$811,073	\$847,542	\$890,668	\$761,347	\$898,310	\$900,665	\$900,665
5021	RETIREMENT & SOCIAL SECURITY	\$1,288,122	\$1,377,900	\$1,362,160	\$1,432,406	\$1,454,975	\$1,402,237	\$1,402,237
5022	PERS RETIREMENT	\$4,879,089	\$5,061,855	\$5,011,672	\$4,639,821	\$5,293,969	\$5,139,763	\$5,139,763
5023	RETIREMENT SAFETY-SIDE FUND	\$73,508	\$312,230	\$312,230	\$312,230	\$318,023	\$318,023	\$318,023
5024	RETIREMENT SAFETY-UNFUND LIB	\$0	\$0	\$0	\$0	\$407,724	\$407,724	\$407,724
5025	RETIREE HEALTH BENEFITS	\$1,546,037	\$1,563,215	\$1,840,736	\$1,870,953	\$2,310,062	\$2,310,062	\$2,310,062
5031	MEDICAL INSURANCE	\$3,162,811	\$3,691,224	\$3,638,130	\$2,972,366	\$3,834,702	\$3,655,147	\$3,655,147
5032	DISABILITY INSURANCE	\$180,165	\$194,759	\$192,415	\$162,793	\$205,153	\$197,613	\$197,613
5033	SHERIFF DEPUTIES DISABILITY	\$9,404	\$10,862	\$10,862	\$9,639	\$10,657	\$10,398	\$10,398
5034	EDUCATION REIMBURSEMENT	\$2,245	\$7,750	\$7,750	\$3,025	\$5,200	\$5,200	\$5,200
5042	SICK LEAVE BUY OUT	\$178,786	\$210,185	\$190,953	\$166,161	\$249,538	\$247,188	\$247,188
5043	OTHER BENEFITS	\$477,445	\$523,072	\$563,902	\$549,432	\$302,202	\$302,202	\$302,202
5111	CLOTHING	\$67,972	\$71,943	\$71,943	\$62,009	\$71,695	\$74,195	\$74,195
	SALARIES & BENEFITS	\$32,022,155	\$34,794,865	\$34,741,956	\$31,861,001	\$37,396,925	\$36,230,821	\$36,210,821
5112	PERSONAL & SAFETY EQUIPMENT	\$42,922	\$56,180	\$50,170	\$20,906	\$72,640	\$61,800	\$61,800
5114	INMATE CLOTHING	\$4,084	\$9,000	\$15,791	\$11,442	\$22,000	\$16,500	\$16,500
5122	CELL PHONES	\$26,940	\$29,260	\$28,761	\$28,264	\$29,661	\$29,861	\$29,861
5131	FOOD & HOUSEHOLD SUPPLIES	\$653,575	\$637,096	\$631,110	\$537,100	\$524,989	\$492,739	\$492,739
5132	JAIL-HOUSEHOLD	\$0	\$0	\$0	\$0	\$121,250	\$121,250	\$121,250

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5154	UNEMPLOYMENT INSURANCE	\$53,812	\$82,500	\$101,050	\$73,241	\$98,100	\$98,100	\$98,100
5156	INSURANCE CLAIMS	\$0	\$5,000	\$5,000	\$0	\$5,000	\$5,000	\$5,000
5157	MEDICAL MALPRACTICE INSURANCE	\$49,776	\$55,655	\$55,655	\$55,655	\$64,732	\$64,732	\$64,732
5158	INSURANCE PREMIUM	\$79,508	\$101,277	\$101,277	\$101,277	\$88,000	\$88,000	\$88,000
5161	JURY EXPENSE	\$16,267	\$23,800	\$23,800	\$16,890	\$23,000	\$23,000	\$23,000
5162	WITNESS EXPENSE	\$2,942	\$3,500	\$3,500	\$437	\$3,500	\$3,500	\$3,500
5171	MAINTENANCE OF EQUIPMENT	\$32,921	\$52,810	\$54,409	\$45,201	\$82,043	\$58,100	\$58,100
5173	MAINTENANCE OF EQUIPMENT-MATER	\$5,954	\$14,776	\$11,475	\$5,828	\$9,826	\$8,826	\$8,826
5175	MAINTENANCE - FUEL & LUBRICANT	\$391	\$500	\$50	\$0	\$500	\$500	\$500
5177	MAINTENANCE OF COMPUTER SYSTEM	\$104,161	\$106,900	\$106,900	\$105,413	\$130,200	\$130,200	\$130,200
5182	MAINTENANCE OF GROUNDS	\$13,499	\$27,000	\$27,000	\$25,131	\$34,000	\$34,000	\$34,000
5184	MAINTENANCE - SHERIFF	\$10,000	\$10,000	\$10,000	\$9,891	\$10,000	\$10,000	\$10,000
5190	MAINT BIG PINE LIBRARY	\$5,666	\$5,666	\$5,666	\$5,666	\$5,666	\$5,666	\$5,666
5191	MAINTENANCE OF STRUCTURES	\$6,469	\$7,500	\$9,131	\$7,036	\$9,370	\$9,370	\$9,370
5199	MAINT OF STRUCTURES-MATERIALS	\$48,739	\$47,325	\$44,810	\$28,228	\$51,888	\$51,888	\$51,888
5201	MEDICAL, DENTAL & LAB SUPPLIES	\$11,220	\$12,000	\$17,852	\$15,521	\$12,000	\$13,775	\$13,775
5225	COST OF SALES	\$194	\$0	\$0	\$0	\$0	\$0	\$0
5232	OFFICE & OTHER EQUIP < \$5,000	\$134,474	\$160,566	\$169,208	\$126,702	\$180,848	\$181,503	\$181,503
5236	INFORMATION SERVICES POSTAGE	\$77,285	\$81,900	\$98,916	\$65,057	\$81,420	\$81,420	\$81,420
5260	HEALTH - EMPLOYEE PHYSICALS	\$17,635	\$27,606	\$21,163	\$10,914	\$17,369	\$17,368	\$17,368
5263	ADVERTISING	\$75,911	\$77,200	\$96,266	\$83,848	\$78,980	\$78,980	\$78,980
5265	PROFESSIONAL & SPECIAL SERVICE	\$3,067,522	\$3,720,681	\$4,324,812	\$3,048,992	\$3,981,475	\$3,999,165	\$3,999,165
5281	RENTS & LEASES-EQUIPMENT	\$26,528	\$30,650	\$30,500	\$28,491	\$26,125	\$32,125	\$32,125
5285	COPIER LEASE - IS ONLY	\$97,422	\$89,800	\$102,968	\$90,964	\$90,600	\$90,600	\$90,600
5291	OFFICE, SPACE & SITE RENTAL	\$496,522	\$499,629	\$515,612	\$490,037	\$512,199	\$512,199	\$512,199
5301	SMALL TOOLS & INSTRUMENTS	\$4,190	\$4,650	\$2,869	\$4,005	\$4,859	\$4,859	\$4,859
5311	GENERAL OPERATING EXPENSE	\$732,181	\$853,205	\$869,956	\$697,659	\$905,375	\$886,503	\$886,503
5313	LAW ENFORCEMENT SPECIAL	\$179,608	\$87,018	\$97,483	\$98,446	\$102,583	\$91,318	\$91,318
5316	ELECTION EXPENSE	\$43,011	\$60,000	\$59,700	\$45,625	\$91,200	\$91,200	\$91,200
5321	SPECIAL APPROPRIATION	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
5325	LIBRARY BOOKS & SUBSCRIPTIONS	\$32,381	\$30,000	\$30,000	\$30,510	\$30,000	\$30,000	\$30,000
5330	TRAVEL EXPENSE-REQUIRED	\$0	\$0	\$0	\$0	\$0	\$77,485	\$77,485
5331	TRAVEL EXPENSE	\$344,944	\$351,249	\$343,897	\$259,167	\$508,745	\$388,225	\$388,225
5332	MILEAGE REIMBURSEMENT	\$401	\$1,800	\$1,550	\$1,233	\$2,300	\$2,300	\$2,300
5337	5150 TRANSPORTS	\$1,564	\$10,000	\$10,000	\$0	\$20,000	\$20,000	\$20,000

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015

FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

		YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
5351	UTILITIES	\$911,890	\$933,304	\$965,541	\$860,864	\$931,388	\$924,922	\$924,922
5499	PRIOR YEAR REFUNDS	\$26,148	\$117,417	\$108,436	\$108,436	\$0	\$0	\$0
	SERVICES & SUPPLIES	\$7,448,673	\$8,434,420	\$9,162,284	\$7,154,092	\$8,973,831	\$8,846,979	\$8,846,979
5121	INTERNAL CHARGES	\$553,973	\$419,293	\$437,425	\$391,314	\$447,688	\$441,158	\$441,158
5123	TECH REFRESH EXPENSE	\$172,852	\$151,281	\$151,281	\$151,281	\$155,410	\$155,410	\$155,410
5124	EXTERNAL CHARGES	\$12,259	\$19,226	\$25,960	\$12,283	\$17,217	\$17,217	\$17,217
5128	INTERNAL SHREDDING CHARGES	\$10,086	\$10,727	\$11,114	\$9,990	\$10,815	\$10,815	\$10,815
5129	INTERNAL COPY CHARGES (NON-IS)	\$82,051	\$92,506	\$91,561	\$78,505	\$94,153	\$94,153	\$94,153
5152	WORKERS COMPENSATION	\$527,157	\$647,803	\$721,746	\$716,181	\$673,454	\$673,454	\$673,454
5155	PUBLIC LIABILITY INSURANCE	\$318,438	\$401,131	\$401,131	\$399,947	\$473,659	\$473,659	\$473,659
5315	COUNTY COST PLAN	\$268,662	\$639,403	\$639,403	\$639,403	\$930,669	\$930,669	\$930,669
5333	MOTOR POOL	\$1,319,582	\$1,315,706	\$1,340,975	\$1,304,717	\$1,337,649	\$1,123,912	\$1,123,912
	INTERNAL CHARGES	\$3,265,065	\$3,697,076	\$3,820,596	\$3,703,623	\$4,140,714	\$3,920,447	\$3,920,447
5501	SUPPORT & CARE OF PERSONS	\$1,442,476	\$1,894,566	\$1,621,758	\$1,371,908	\$1,858,510	\$1,858,510	\$1,858,510
5508	SUPPORT & CARE - 1099	\$170,872	\$170,000	\$148,856	\$55,540	\$127,204	\$127,204	\$127,204
5516	COMM CONN FOR CHILD CARE	\$9,842	\$9,500	\$9,658	\$9,467	\$9,500	\$9,500	\$9,500
5519	VISITOR CENTER CONTRIBUTION	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
5520	INYO ARTS COUNCIL CONTRIBUTION	\$39,129	\$37,173	\$37,173	\$37,173	\$37,173	\$37,173	\$37,173
5521	LAWS RR MUSEUM CONTRIBUTION	\$25,807	\$24,516	\$24,516	\$24,516	\$24,516	\$24,516	\$24,516
5523	WILD IRIS CONTRIBUTION	\$14,864	\$14,121	\$14,121	\$14,087	\$14,121	\$14,121	\$14,121
5527	CAL EXPO EXHIBIT	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000
5528	TRI COUNTY FAIR/RODEO	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
5529	TRIAL COURT MOE	\$678,515	\$690,000	\$690,000	\$682,042	\$671,036	\$671,036	\$671,036
5531	CALIFORNIA INDIAN LEGAL SERVIC	\$8,000	\$7,600	\$7,600	\$7,600	\$7,600	\$7,600	\$7,600
5533	EAST SIERRA AVALANCHE SOCIETY	\$5,000	\$4,750	\$4,750	\$2,375	\$4,750	\$4,750	\$4,750
5535	INYO COUNTY FILM COMMISSION	\$33,125	\$41,700	\$41,700	\$29,491	\$38,100	\$38,100	\$38,100
5537	MT. WHITNEY FISH HATCHERY	\$10,000	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500
5539	OTHER AGENCY CONTRIBUTIONS	\$393,269	\$543,305	\$567,366	\$419,774	\$404,365	\$424,364	\$524,364
	OTHER CHARGES	\$2,873,901	\$3,489,731	\$3,219,998	\$2,706,476	\$3,249,375	\$3,269,374	\$3,369,374
5561	PRINCIPAL ON NOTES PAYABLE	\$0	\$108,521	\$80,637	\$58,521	\$65,290	\$64,902	\$64,902
	DEBT SERVICE PRINCIPAL	\$0	\$108,521	\$80,637	\$58,521	\$65,290	\$64,902	\$64,902
5553	INTEREST ON NOTES	\$0	\$17,579	\$15,579	\$15,578	\$9,254	\$9,199	\$9,199

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015

FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

		YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
	DEBT SERVICE INTEREST	\$0	\$17,579	\$15,579	\$15,578	\$9,254	\$9,199	\$9,199
5620	INFRASTRUCTURE	\$0	\$0	\$60,500	\$0	\$0	\$78,900	\$78,900
5640	STRUCTURES & IMPROVEMENTS	\$24,937	\$9,000	\$423,068	\$308,381	\$106,501	\$106,500	\$106,500
5650	EQUIPMENT	\$79,643	\$26,312	\$182,003	\$81,454	\$54,161	\$61,903	\$61,903
5655	VEHICLES	\$0	\$90,000	\$53,619	\$53,615	\$30,000	\$30,000	\$30,000
	FIXED ASSETS	\$104,580	\$125,312	\$719,190	\$443,451	\$190,662	\$277,303	\$277,303
5801	OPERATING TRANSFERS OUT	\$436,138	\$334,900	\$743,909	\$743,909	\$10,100	\$750,114	\$750,114
5850	IN KIND CONTRIBUTION	\$711	\$0	\$0	\$0	\$0	\$0	\$0
	OTHER FINANCING USES	\$436,849	\$334,900	\$743,909	\$743,909	\$10,100	\$750,114	\$750,114
5901	CONTINGENCIES	\$0	\$712,740	\$475,256	\$0	\$420,019	\$495,019	\$539,353
	RESERVES	\$0	\$712,740	\$475,256	\$0	\$420,019	\$495,019	\$539,353
	TOTAL EXPENSES:	\$46,151,225	\$51,715,144	\$52,979,405	\$46,686,654	\$54,456,170	\$53,864,158	\$53,988,492
FUND: 0001 GENERAL FUND		(\$742,056)	(\$3,529,789)	(\$4,374,422)	\$704,072	(\$4,834,127)	(\$3,529,789)	(\$3,654,123)

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015

FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

		YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
COUNTY TOTALS FOR	REVENUES:	\$45,409,168	\$48,185,355	\$48,604,983	\$47,390,727	\$49,622,043	\$50,334,369	\$50,334,369
	EXPENSES:	(\$46,151,225)	(\$51,715,144)	(\$52,979,405)	(\$46,686,654)	(\$54,456,170)	(\$53,864,158)	(\$53,988,492)
	REPORT NET	(\$742,056)	(\$3,529,789)	(\$4,374,422)	\$704,072	(\$4,834,127)	(\$3,529,789)	(\$3,654,123)

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COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015
 FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
REVENUES:							
4061 - LOCAL TRANSPORTATION TAX	\$82,476	\$68,743	\$68,743	\$68,743	\$74,579	\$74,579	\$74,579
4085 - TRANSACTION & USE TAX	\$1,211,138	\$1,215,000	\$1,215,000	\$1,506,129	\$1,215,000	\$1,350,000	\$1,350,000
TAXES - SALES	\$1,293,614	\$1,283,743	\$1,283,743	\$1,574,872	\$1,289,579	\$1,424,579	\$1,424,579
4141 - ROAD PRIVILEGES & PERMITS	\$21,600	\$15,000	\$15,000	\$17,494	\$15,000	\$15,000	\$15,000
4185 - COMMERCIAL TRASH COLLECT PRMT	\$309,974	\$280,000	\$280,000	\$325,442	\$280,000	\$300,000	\$300,000
LICENSES & PERMITS	\$331,575	\$295,000	\$295,000	\$342,936	\$295,000	\$315,000	\$315,000
4213 - FISH & GAME FINES	\$8,367	\$4,000	\$5,000	\$9,593	\$4,000	\$4,000	\$4,000
FINES & FORFEITURES	\$8,367	\$4,000	\$5,000	\$9,593	\$4,000	\$4,000	\$4,000
4321 - CABLE TV LEASE	\$29,315	\$29,316	\$29,316	\$58,630	\$29,315	\$29,315	\$29,315
4331 - AUTO PARKING	\$18,192	\$17,700	\$18,240	\$21,063	\$18,100	\$18,100	\$18,100
4333 - HANGER RENT	\$80,276	\$109,510	\$110,875	\$112,208	\$113,506	\$113,506	\$113,506
4334 - TIE DOWN FEES	\$13,099	\$12,075	\$12,850	\$14,515	\$12,600	\$12,600	\$12,600
4336 - RENT-A-CAR LEASE	\$1,650	\$1,800	\$1,800	\$2,190	\$1,800	\$1,800	\$1,800
4338 - RAMP FEES	\$16,133	\$14,500	\$14,500	\$13,776	\$9,700	\$9,700	\$9,700
4340 - HANGAR ONE AERO	\$4,752	\$4,752	\$4,752	\$4,752	\$4,752	\$4,752	\$4,752
RENTS & LEASES	\$163,418	\$189,653	\$192,333	\$227,134	\$189,773	\$189,773	\$189,773
4301 - INTEREST FROM TREASURY	\$29,420	\$27,699	\$26,380	\$42,731	\$28,409	\$28,409	\$28,409
4311 - RENTS	\$165,870	\$133,834	\$162,166	\$138,959	\$105,500	\$105,500	\$105,500
4316 - STATHAM HALL RENT	\$942	\$900	\$900	\$650	\$900	\$900	\$900
4317 - BIG PINE LEGION HALL RENT	\$635	\$500	\$500	\$613	\$500	\$500	\$500
4318 - INDEPENDENCE LEGION HALL RENT	\$97	\$100	\$100	\$35	\$100	\$100	\$100
REV USE OF MONEY & PROPERTY	\$196,965	\$163,033	\$190,046	\$182,989	\$135,409	\$135,409	\$135,409
4401 - STATE AID FOR AVIATION	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
4460 - REALIGNMENT - 2011	\$111,762	\$534,047	\$534,371	\$205,149	\$558,649	\$552,524	\$552,524
4471 - STATE HIGHWAY USERS TAX	\$4,206,832	\$3,853,435	\$3,853,435	\$3,718,556	\$2,664,564	\$2,664,564	\$2,664,564
4475 - OFF HIGHWAY VEHICLE	\$714	\$630	\$630	\$684	\$684	\$684	\$684
4478 - FAMILY SUPPORT REIM - STATE	\$325,891	\$403,716	\$484,731	\$385,518	\$482,959	\$478,501	\$478,501
4479 - STATE SUBVENTIONS	\$185,532	\$250,000	\$250,000	\$269,596	\$230,000	\$230,000	\$230,000
4484 - REGIONAL SURFACE TRANS FUNDS	\$948,510	\$773,353	\$773,353	\$773,353	\$735,448	\$735,448	\$735,448
4497 - STATE MANDATE PROGRAMS	\$0	\$0	\$0	\$384,842	\$0	\$0	\$0
4498 - STATE GRANTS	\$367,248	\$594,466	\$678,559	\$435,077	\$719,188	\$719,188	\$719,188
4499 - STATE OTHER	\$1,495,119	\$3,887,593	\$1,944,087	\$692,001	\$3,812,699	\$3,812,699	\$3,812,699

ATTACHMENT B

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015

FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
4521 - FEDERAL FOREST RESERVE	\$221,050	\$200,000	\$212,546	\$229,283	\$200,000	\$200,000	\$200,000
4531 - GRAZING FEES	\$0	\$0	\$972	\$972	\$0	\$0	\$0
4552 - FEDERAL OTHER	\$1,015,503	\$1,859,267	\$1,671,206	\$1,133,639	\$5,858,211	\$5,858,211	\$5,858,211
4554 - FAMILY SUPPORT ADMIN REIMBURSE	\$710,943	\$857,897	\$790,877	\$607,844	\$822,335	\$812,312	\$812,312
4555 - FEDERAL GRANTS	\$3,046,381	\$6,539,798	\$6,432,167	\$2,260,141	\$5,523,173	\$5,523,173	\$5,523,173
4562 - COUNTY CONTRIBUTION	\$11,711	\$5,000	\$5,000	\$5,000	\$342,564	\$5,000	\$5,000
4563 - CONTRIBUTION FROM DWP	\$2,850,261	\$1,887,425	\$1,831,248	\$1,698,591	\$1,897,984	\$1,885,254	\$1,885,254
4599 - OTHER AGENCIES	\$753,654	\$35,000	\$70,900	\$61,592	\$90,000	\$90,000	\$90,000
AID FROM OTHER GOVT AGENCIES	\$16,291,116	\$21,721,628	\$19,574,082	\$12,901,843	\$23,978,458	\$23,607,558	\$23,607,558
4727 - ABATEMENT FEES	\$381,726	\$370,000	\$370,000	\$396,722	\$370,000	\$380,000	\$380,000
4728 - SOLID WASTE FEES	\$474,627	\$450,000	\$450,000	\$634,210	\$475,000	\$500,000	\$500,000
4735 - SW FEES - BISHOP - SUNLAND	\$128,753	\$125,000	\$125,000	\$94,785	\$110,000	\$110,000	\$110,000
4736 - SW FEES - BIG PINE TRANSFER	\$10,537	\$10,000	\$10,000	\$7,833	\$8,000	\$8,000	\$8,000
4737 - SW FEES - INDEPENDENCE	\$13,025	\$12,000	\$12,000	\$12,125	\$12,000	\$12,000	\$12,000
4738 - SW FEES - LONE PINE	\$28,194	\$27,000	\$27,000	\$25,702	\$24,000	\$24,000	\$24,000
4742 - PATIENT PAYMENTS	\$3,589	\$3,915	\$3,915	\$3,378	\$6,000	\$6,000	\$6,000
4743 - D.U.I. TRUST	\$66,002	\$90,893	\$91,462	\$59,817	\$59,732	\$59,732	\$59,732
4747 - INSURANCE PAYMENTS	\$970	\$0	\$0	\$0	\$0	\$40,000	\$40,000
4751 - SEPTAGE POND FEES	\$26,650	\$25,000	\$25,000	\$30,940	\$26,000	\$26,000	\$26,000
4754 - HAZARDOUS WASTE FEES	\$1,547	\$700	\$700	\$0	\$0	\$0	\$0
4801 - WATER SERVICE	\$404,391	\$404,917	\$404,917	\$300,361	\$388,960	\$388,960	\$388,960
4815 - PROJECT REIMBURSABLES	\$53,633	\$47,535	\$49,270	\$214,761	\$49,270	\$49,270	\$49,270
4817 - LAFCO FEES	\$0	\$0	\$0	\$0	\$4,000	\$4,000	\$4,000
4818 - MOTOR POOL CHARGES	\$1,514,091	\$1,430,000	\$1,430,000	\$1,501,815	\$1,462,392	\$1,228,409	\$1,228,409
4819 - SERVICES & FEES	\$84,442	\$97,428	\$97,428	\$94,871	\$94,428	\$94,428	\$94,428
4820 - COUNTY COST PLAN	\$4,177	\$0	\$0	\$0	\$0	\$0	\$0
4821 - INTRA COUNTY CHARGES	\$7,698	\$2,250	\$2,250	\$1,246	\$5,400	\$5,400	\$5,400
4822 - INTRA COUNTY INSURANCE ADMIN	\$1,192,493	\$1,480,114	\$1,580,115	\$1,557,012	\$1,712,691	\$1,712,691	\$1,712,691
4823 - TECH REFRESH REVENUE	\$189,302	\$267,285	\$267,285	\$168,037	\$176,084	\$176,084	\$176,084
4824 - INTER GOVERNMENT CHARGES	\$0	\$6,000	\$9,506	\$5,500	\$0	\$0	\$0
4825 - OTHER CURRENT CHARGES	\$302,902	\$551,571	\$551,571	\$537,934	\$559,374	\$559,374	\$559,374
4828 - INTERNAL SHREDDING REVENUE	\$13,001	\$12,436	\$12,436	\$12,496	\$13,000	\$13,000	\$13,000
4931 - SALES OF AVIATION GAS	\$195,037	\$268,656	\$232,870	\$217,118	\$189,220	\$202,450	\$202,450
4932 - SALES OF JET A FUEL	\$533,947	\$589,243	\$589,243	\$650,139	\$578,475	\$578,475	\$578,475
4933 - SALES OF OIL	\$283	\$175	\$175	\$236	\$175	\$175	\$175

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015
 FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
4937 - NON TAX-JET FUEL-MILITARY	\$317,216	\$286,740	\$363,128	\$384,547	\$337,500	\$337,500	\$337,500
CHARGES FOR CURRENT SERVICES	\$5,948,148	\$6,558,858	\$6,705,271	\$6,911,592	\$6,661,701	\$6,515,948	\$6,515,948
4998 - OPERATING TRANSFERS IN	\$3,735,301	\$3,172,119	\$4,509,979	\$3,917,327	\$1,005,646	\$2,349,605	\$2,349,605
OTHER FINANCING SOURCES	\$3,735,301	\$3,172,119	\$4,509,979	\$3,917,327	\$1,005,646	\$2,349,605	\$2,349,605
4911 - SALES OF FIXED ASSETS	\$14,071	\$12,000	\$12,000	\$25,580	\$12,000	\$12,000	\$12,000
4922 - SALES OF COPIES	\$3	\$10	\$36	\$88	\$50	\$50	\$50
4936 - MISCELLANEOUS SALES	\$4	\$20	\$20	\$13	\$20	\$20	\$20
4951 - DONATIONS	\$500	\$500	\$800	\$300	\$5,500	\$6,000	\$6,000
4959 - MISCELLANEOUS REVENUE	\$20,569	\$15,700	\$227,000	\$30,138	\$26,700	\$26,700	\$26,700
4961 - REIMBURSED EXPENSES	\$3,043	\$0	\$5,527	\$12,778	\$0	\$0	\$0
4990 - LOAN PROCEEDS	\$5,029,054	\$0	\$0	\$0	\$0	\$0	\$0
4997 - CASH OVER OR SHORT	\$0	\$0	\$5	\$5	\$0	\$0	\$0
4999 - PRIOR YEARS REIMBURSEMENTS	\$1,069	\$0	\$0	\$340	\$0	\$0	\$0
OTHER REVENUE	\$5,068,316	\$28,230	\$245,388	\$69,245	\$44,270	\$44,770	\$44,770
TOTAL REVENUES:	\$33,036,823	\$33,416,264	\$33,000,842	\$26,137,536	\$33,603,836	\$34,586,642	\$34,586,642
EXPENSES:							
5001 - SALARIED EMPLOYEES	\$4,645,134	\$5,086,421	\$5,041,420	\$4,616,545	\$5,169,434	\$5,207,757	\$5,207,757
5003 - OVERTIME	\$186,484	\$137,984	\$109,691	\$59,176	\$86,003	\$85,135	\$85,135
5004 - STANDBY TIME	\$22,035	\$19,250	\$20,755	\$19,314	\$18,500	\$18,500	\$18,500
5005 - HOLIDAY OVERTIME	\$6,693	\$9,962	\$7,019	\$2,837	\$4,579	\$4,579	\$4,579
5012 - PART TIME EMPLOYEES	\$260,864	\$376,603	\$394,343	\$277,769	\$443,925	\$453,054	\$453,054
5021 - RETIREMENT & SOCIAL SECURITY	\$392,159	\$427,172	\$427,302	\$377,242	\$439,104	\$442,628	\$442,628
5022 - PERS RETIREMENT	\$1,062,577	\$1,195,560	\$1,193,808	\$1,094,767	\$1,263,151	\$1,273,105	\$1,273,105
5025 - RETREE HEALTH BENEFITS	\$295,376	\$285,280	\$394,342	\$380,104	\$400,213	\$400,213	\$400,213
5031 - MEDICAL INSURANCE	\$912,968	\$1,020,210	\$1,004,847	\$830,103	\$1,064,531	\$1,070,817	\$1,070,817
5032 - DISABILITY INSURANCE	\$48,274	\$54,311	\$53,421	\$42,473	\$54,859	\$55,209	\$55,209
5042 - SICK LEAVE BUY OUT	\$42,618	\$52,178	\$36,982	\$34,110	\$40,870	\$40,943	\$40,943
5043 - OTHER BENEFITS	\$92,863	\$75,393	\$118,665	\$118,880	\$81,822	\$81,822	\$81,822
5045 - COMPENSATED ABSENCE EXPENSE	\$11,724	\$0	\$0	\$0	\$0	\$0	\$0
5111 - CLOTHING	\$601	\$800	\$0	\$0	\$0	\$0	\$0
SALARIES & BENEFITS	\$7,980,377	\$8,741,124	\$8,802,595	\$7,853,324	\$9,066,991	\$9,133,762	\$9,133,762
5112 - PERSONAL & SAFETY EQUIPMENT	\$14,227	\$20,022	\$20,519	\$19,020	\$19,806	\$19,806	\$19,806
5122 - CELL PHONES	\$7,092	\$8,589	\$8,089	\$6,411	\$7,927	\$7,927	\$7,927

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015

FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
5131 - FOOD & HOUSEHOLD SUPPLIES	\$136,568	\$140,338	\$152,338	\$194,264	\$127,228	\$127,228	\$127,228
5153 - FIRE & CASUALTY INSURANCE	\$5,900	\$5,900	\$5,900	\$5,900	\$6,600	\$6,600	\$6,600
5154 - UNEMPLOYMENT INSURANCE	\$15,398	\$25,840	\$36,000	\$16,984	\$27,000	\$27,000	\$27,000
5156 - INSURANCE CLAIMS	\$116,476	\$135,000	\$285,000	\$167,677	\$110,000	\$110,000	\$110,000
5158 - INSURANCE PREMIUM	\$913,946	\$1,046,994	\$1,148,486	\$1,129,191	\$1,234,557	\$1,234,557	\$1,234,557
5171 - MAINTENANCE OF EQUIPMENT	\$180,047	\$235,800	\$240,240	\$164,168	\$228,018	\$228,018	\$228,018
5173 - MAINTENANCE OF EQUIPMENT-MATER	\$250,233	\$314,503	\$316,915	\$253,715	\$254,812	\$254,812	\$254,812
5175 - MAINTENANCE - FUEL & LUBRICANT	\$483,302	\$447,000	\$349,295	\$292,511	\$301,000	\$301,000	\$301,000
5178 - MOTOR POOL FUEL	\$478,659	\$550,000	\$550,000	\$398,596	\$532,000	\$532,000	\$532,000
5182 - MAINTENANCE OF GROUNDS	\$10,894	\$1,500	\$763	\$66	\$500	\$500	\$500
5191 - MAINTENANCE OF STRUCTURES	\$50,035	\$115,100	\$135,100	\$15,011	\$269,900	\$249,900	\$249,900
5199 - MAINT OF STRUCTURES-MATERIALS	\$10,375	\$17,100	\$16,900	\$3,625	\$8,317	\$8,317	\$8,317
5211 - MEMBERSHIPS	\$4,635	\$4,750	\$4,250	\$4,220	\$4,850	\$4,850	\$4,850
5232 - OFFICE & OTHER EQUIP <\$5,000	\$81,015	\$333,885	\$335,034	\$179,818	\$357,334	\$357,334	\$357,334
5260 - HEALTH - EMPLOYEE PHYSICALS	\$11,014	\$14,250	\$12,549	\$5,733	\$8,050	\$8,050	\$8,050
5263 - ADVERTISING	\$8,049	\$26,578	\$26,603	\$12,870	\$29,495	\$25,595	\$25,595
5265 - PROFESSIONAL & SPECIAL SERVICE	\$3,577,501	\$4,287,959	\$5,016,461	\$2,753,794	\$4,863,296	\$4,690,800	\$4,690,800
5281 - RENTS & LEASES-EQUIPMENT	\$377,732	\$17,060	\$17,716	\$10,861	\$216,096	\$241,096	\$241,096
5291 - OFFICE, SPACE & SITE RENTAL	\$193,544	\$214,479	\$219,718	\$197,850	\$222,407	\$222,407	\$222,407
5301 - SMALL TOOLS & INSTRUMENTS	\$9,991	\$13,535	\$13,357	\$8,416	\$9,375	\$9,375	\$9,375
5309 - ROAD MATERIALS	\$375,304	\$400,000	\$302,700	\$286,951	\$230,000	\$230,000	\$230,000
5310 - ROAD SIGNS & PAINT	\$27,228	\$30,000	\$30,000	\$41,284	\$20,000	\$20,000	\$20,000
5311 - GENERAL OPERATING EXPENSE	\$619,463	\$803,722	\$797,706	\$633,691	\$685,581	\$671,391	\$671,391
5322 - NON OPERATING	\$108,266	\$108,266	\$105,433	\$105,433	\$108,266	\$108,266	\$108,266
5331 - TRAVEL EXPENSE	\$125,335	\$102,898	\$83,798	\$41,827	\$90,283	\$90,283	\$90,283
5351 - UTILITIES	\$159,594	\$187,583	\$177,884	\$165,079	\$155,960	\$155,960	\$155,960
5352 - FUEL & OIL	\$0	\$0	\$32	\$31	\$0	\$0	\$0
5361 - FUEL, OIL & WATER FOR RESALE	\$853,545	\$926,967	\$951,181	\$992,059	\$885,972	\$899,202	\$899,202
5499 - PRIOR YEAR REFUNDS	\$645	\$0	\$6,254	\$81,831	\$0	\$0	\$0
SERVICES & SUPPLIES	\$9,206,024	\$10,535,618	\$11,366,221	\$8,188,902	\$11,014,630	\$10,842,274	\$10,842,274
5121 - INTERNAL CHARGES	\$135,679	\$482,984	\$494,984	\$206,974	\$427,207	\$427,207	\$427,207
5123 - TECH REFRESH EXPENSE	\$16,192	\$16,498	\$16,498	\$16,498	\$16,158	\$16,158	\$16,158
5124 - EXTERNAL CHARGES	\$385,323	\$506,380	\$549,161	\$449,163	\$604,547	\$584,547	\$584,547
5128 - INTERNAL SHREDDING CHARGES	\$1,748	\$1,879	\$2,034	\$1,773	\$1,953	\$1,953	\$1,953
5129 - INTERNAL COPY CHARGES (NON-IS)	\$17,299	\$20,925	\$24,891	\$22,273	\$22,185	\$22,178	\$22,178

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

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	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
5152 - WORKERS COMPENSATION	\$162,903	\$220,518	\$245,419	\$239,752	\$312,147	\$312,147	\$312,147
5155 - PUBLIC LIABILITY INSURANCE	\$96,003	\$145,353	\$145,310	\$141,783	\$176,251	\$176,251	\$176,251
5315 - COUNTY COST PLAN	\$829,447	\$587,250	\$587,250	\$505,467	\$506,035	\$506,035	\$506,035
5333 - MOTOR POOL	\$156,398	\$162,634	\$166,920	\$171,613	\$149,946	\$130,865	\$130,865
INTERNAL CHARGES	\$1,800,995	\$2,144,421	\$2,232,467	\$1,755,298	\$2,216,429	\$2,177,341	\$2,177,341
5501 - SUPPORT & CARE OF PERSONS	\$0	\$0	\$0	\$0	\$3,000	\$3,000	\$3,000
5539 - OTHER AGENCY CONTRIBUTIONS	\$4,217,309	\$316,906	\$305,818	\$158,989	\$321,018	\$321,018	\$321,018
OTHER CHARGES	\$4,217,309	\$316,906	\$305,818	\$158,989	\$324,018	\$324,018	\$324,018
5561 - PRINCIPAL ON NOTES PAYABLE	\$30,063	\$112,962	\$122,536	\$260,894	\$374,124	\$258,378	\$258,378
DEBT SERVICE PRINCIPAL	\$30,063	\$112,962	\$122,536	\$260,894	\$374,124	\$258,378	\$258,378
5553 - INTEREST ON NOTES	\$68,858	\$222,259	\$222,259	\$220,897	\$262,183	\$228,183	\$228,183
DEBT SERVICE INTEREST	\$68,858	\$222,259	\$222,259	\$220,897	\$262,183	\$228,183	\$228,183
5640 - STRUCTURES & IMPROVEMENTS	\$372,367	\$0	\$17,927	\$9,387	\$0	\$0	\$0
5650 - EQUIPMENT	\$574,137	\$601,900	\$1,306,631	\$233,129	\$0	\$480,143	\$480,143
5655 - VEHICLES	(\$0)	\$450,000	\$535,383	\$282,335	\$283,000	\$498,000	\$498,000
5700 - CONSTRUCTION IN PROGRESS	\$169,270	\$2,370,839	\$2,520,516	\$1,833,252	\$3,742,439	\$3,742,439	\$3,742,439
5711 - ROAD PROJECT #11 SABRINA BRIDG	\$1,288,650	\$0	\$100,000	\$169	\$100,000	\$100,000	\$100,000
5729 - SOUTH BISHOP RESURFACING	\$0	\$1,710,300	\$1,710,300	\$76,727	\$1,245,094	\$1,245,094	\$1,245,094
5733 - INDY TOWN REHAB	\$689,337	\$0	\$38	\$37	\$0	\$0	\$0
5734 - OAK CREEK	\$30,736	\$648,218	\$649,964	\$8,732	\$40,000	\$40,000	\$40,000
5735 - CARROLL CREEK	\$29,658	\$593,230	\$596,093	\$124,333	\$545,000	\$545,000	\$545,000
5736 - WALKER CREEK	\$25,218	\$557,259	\$564,151	\$119,005	\$485,000	\$485,000	\$485,000
5737 - SUNLAND BICYCLE LANES	\$25,300	\$755,366	\$755,652	\$40,793	\$714,421	\$714,421	\$714,421
5738 - ED POWERS BICYCLE LANE	\$26,902	\$80,364	\$110,000	\$73,301	\$894,950	\$894,950	\$894,950
5739 - SEE VEE LANE EXTENSION	\$103,935	\$195,487	\$54,440	\$17,394	\$0	\$0	\$0
5740 - W. BISHOP RESURFACING	\$36,848	\$2,876,740	\$276,087	\$27,048	\$2,894,400	\$2,894,400	\$2,894,400
5741 - BRIDGE PREVENTION MAIN PRG	\$0	\$0	\$153,500	\$0	\$153,500	\$153,500	\$153,500
FIXED ASSETS	\$3,372,364	\$10,839,703	\$9,350,682	\$2,845,650	\$11,097,804	\$11,792,947	\$11,792,947
5799 - DEPRECIATION	\$1,098,007	\$0	\$0	\$0	\$0	\$0	\$0
DEPRECIATION	\$1,098,007	\$0	\$0	\$0	\$0	\$0	\$0
5801 - OPERATING TRANSFERS OUT	\$1,796,572	\$1,531,811	\$1,557,543	\$1,338,161	\$483,684	\$984,374	\$984,374
OTHER FINANCING USES	\$1,796,572	\$1,531,811	\$1,557,543	\$1,338,161	\$483,684	\$984,374	\$984,374
5901 - CONTINGENCIES	\$0	\$50,000	\$50,000	\$0	\$50,000	\$50,000	\$50,000

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BUD002FS - BUDGET REQUESTS

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5902 - CONTINGENCIES - PY ENCUMBRANCE	\$0	\$0	\$460	\$0	\$10,000	\$0	\$0
RESERVES	\$0	\$50,000	\$50,460	\$0	\$60,000	\$50,000	\$50,000
TOTAL EXPENSES:	<u>\$29,570,574</u>	<u>\$34,494,804</u>	<u>\$34,010,581</u>	<u>\$22,622,117</u>	<u>\$34,899,863</u>	<u>\$35,791,277</u>	<u>\$35,791,277</u>
NET	\$3,466,248	(\$1,078,540)	(\$1,009,739)	\$3,515,418	(\$1,296,027)	(\$1,204,635)	(\$1,204,635)

COUNTY OF INYO

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	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
INCLUDE							
REVENUES:							
4381 - GEOTHERMAL ROYALTIES	\$355,851	\$0	\$0	\$341,755	\$0	\$0	\$0
RENTS & LEASES	\$355,851	\$0	\$0	\$341,755	\$0	\$0	\$0
4301 - INTEREST FROM TREASURY	\$2,700	\$4,164	\$4,164	\$2,957	\$3,120	\$3,120	\$3,120
REV USE OF MONEY & PROPERTY	\$2,700	\$4,164	\$4,164	\$2,957	\$3,120	\$3,120	\$3,120
4498 - STATE GRANTS	\$179,342	\$38,195	\$38,195	\$47,426	\$26,700	\$26,700	\$26,700
4499 - STATE OTHER	\$42,990	\$37,000	\$422,559	\$432,131	\$0	\$0	\$0
4555 - FEDERAL GRANTS	\$7,500	\$126,530	\$174,572	\$84,522	\$117,507	\$117,507	\$117,507
4561 - AID FROM MONO COUNTY	\$7,832	\$3,524	\$3,524	\$3,524	\$0	\$0	\$0
4599 - OTHER AGENCIES	\$0	\$913,856	\$940,959	\$940,959	\$50,000	\$50,000	\$50,000
AID FROM OTHER GOVT AGENCIES	\$237,664	\$1,119,105	\$1,579,809	\$1,508,562	\$194,207	\$194,207	\$194,207
4703 - RECORDERS MICROGRAPHIC FEES	\$13,018	\$13,000	\$13,000	\$13,877	\$13,000	\$13,000	\$13,000
4704 - RECORDERS SYSTEM UPDATE FEES	\$11,402	\$11,000	\$11,000	\$12,291	\$11,000	\$11,000	\$11,000
4705 - RECORDERS TRUNCATION PROGRAM	\$3,271	\$3,500	\$3,500	\$3,409	\$3,500	\$3,500	\$3,500
4819 - SERVICES & FEES	\$56,731	\$9,355	\$9,355	\$7,849	\$9,355	\$9,355	\$9,355
4820 - COUNTY COST PLAN	\$1,157	\$0	\$0	\$0	\$0	\$0	\$0
4824 - INTER GOVERNMENT CHARGES	\$0	\$0	\$22,115	\$22,115	\$0	\$0	\$0
CHARGES FOR CURRENT SERVICES	\$85,580	\$36,855	\$58,970	\$59,543	\$36,855	\$36,855	\$36,855
4998 - OPERATING TRANSFERS IN	\$139,984	\$292,449	\$167,135	\$167,135	\$0	\$0	\$0
OTHER FINANCING SOURCES	\$139,984	\$292,449	\$167,135	\$167,135	\$0	\$0	\$0
4959 - MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$157	\$0	\$0	\$0
4990 - LOAN PROCEEDS	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0
OTHER REVENUE	\$0	\$100,000	\$0	\$157	\$0	\$0	\$0
TOTAL REVENUES:	\$821,781	\$1,552,573	\$1,810,078	\$2,080,112	\$234,182	\$234,182	\$234,182
EXPENSES:							
5001 - SALARIED EMPLOYEES	\$51,328	\$51,104	\$51,854	\$56,911	\$29,380	\$29,380	\$29,380
5003 - OVERTIME	\$481	\$0	\$2,094	\$2,093	\$3,257	\$3,257	\$3,257
5005 - HOLIDAY OVERTIME	\$178	\$0	\$0	\$0	\$0	\$0	\$0
5012 - PART TIME EMPLOYEES	\$37,374	\$28,367	\$24,385	\$24,384	\$0	\$4,818	\$4,818
5021 - RETIREMENT & SOCIAL SECURITY	\$6,778	\$6,154	\$7,521	\$6,108	\$2,248	\$2,617	\$2,617
5022 - PERS RETIREMENT	\$11,938	\$12,255	\$13,605	\$13,898	\$7,432	\$7,432	\$7,432
5025 - RETIREE HEALTH BENEFITS	\$9,879	\$9,925	\$9,925	\$8,750	\$8,860	\$8,860	\$8,860

COUNTY OF INYO

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	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
5031 - MEDICAL INSURANCE	\$14,423	\$15,173	\$15,173	\$13,770	\$13,474	\$14,347	\$14,347
5032 - DISABILITY INSURANCE	\$505	\$805	\$670	\$519	\$294	\$342	\$342
5042 - SICK LEAVE BUY OUT	\$985	\$979	\$1,114	\$1,113	\$0	\$0	\$0
SALARIES & BENEFITS	\$133,874	\$124,762	\$126,341	\$127,551	\$64,945	\$71,053	\$71,053
5112 - PERSONAL & SAFETY EQUIPMENT	\$1,366	\$9,890	\$500	\$242	\$1,000	\$1,000	\$1,000
5122 - CELL PHONES	\$4,931	\$5,050	\$1,489	\$1,400	\$168	\$168	\$168
5154 - UNEMPLOYMENT INSURANCE	\$11,946	\$14,000	\$14,000	\$14,772	\$14,000	\$14,000	\$14,000
5171 - MAINTENANCE OF EQUIPMENT	\$1,062	\$2,445	\$2,118	\$1,005	\$2,000	\$2,000	\$2,000
5173 - MAINTENANCE OF EQUIPMENT-MATER	\$564	\$3,000	\$8,963	\$855	\$100	\$100	\$100
5177 - MAINTENANCE OF COMPUTER SYSTEM	\$40,973	\$19,000	\$0	\$0	\$0	\$0	\$0
5191 - MAINTENANCE OF STRUCTURES	\$0	\$56,400	\$56,400	\$0	\$40,786	\$40,786	\$40,786
5232 - OFFICE & OTHER EQUIP < \$5,000	\$11,042	\$18,540	\$9,850	\$9,385	\$1,500	\$1,500	\$1,500
5260 - HEALTH - EMPLOYEE PHYSICALS	\$885	\$0	\$0	\$0	\$0	\$0	\$0
5263 - ADVERTISING	\$0	\$500	\$500	\$0	\$3,000	\$3,000	\$3,000
5265 - PROFESSIONAL & SPECIAL SERVICE	\$65,278	\$537,849	\$801,375	\$46,458	\$481,647	\$481,647	\$481,647
5281 - RENTS & LEASES-EQUIPMENT	\$0	\$0	\$0	\$0	\$200	\$200	\$200
5291 - OFFICE, SPACE & SITE RENTAL	\$28,652	\$26,988	\$8,169	\$8,039	\$272	\$272	\$272
5301 - SMALL TOOLS & INSTRUMENTS	\$281	\$500	\$500	\$0	\$500	\$500	\$500
5311 - GENERAL OPERATING EXPENSE	\$33,423	\$55,666	\$37,047	\$18,750	\$31,900	\$31,900	\$31,900
5331 - TRAVEL EXPENSE	\$7,197	\$31,397	\$30,095	\$8,213	\$20,070	\$20,070	\$20,070
5351 - UTILITIES	\$9,387	\$8,900	\$4,765	\$2,953	\$2,219	\$2,219	\$2,219
5499 - PRIOR YEAR REFUNDS	\$5,406	\$0	\$7,308	\$7,309	\$0	\$0	\$0
SERVICES & SUPPLIES	\$222,399	\$790,125	\$983,079	\$119,386	\$599,362	\$599,362	\$599,362
5121 - INTERNAL CHARGES	\$45,231	\$62,144	\$26,751	\$10,389	\$15,000	\$15,000	\$15,000
5123 - TECH REFRESH EXPENSE	\$258	\$258	\$258	\$258	\$258	\$258	\$258
5124 - EXTERNAL CHARGES	\$7,971	\$14,373	\$120,484	\$118,639	\$14,275	\$14,275	\$14,275
5128 - INTERNAL SHREDDING CHARGES	\$95	\$96	\$96	\$96	\$106	\$106	\$106
5129 - INTERNAL COPY CHARGES (NON-IS)	\$164	\$147	\$197	\$117	\$176	\$176	\$176
5152 - WORKERS COMPENSATION	\$1,004	\$970	\$1,081	\$1,081	\$1,355	\$1,355	\$1,355
5155 - PUBLIC LIABILITY INSURANCE	\$623	\$607	\$607	\$607	\$894	\$894	\$894
5315 - COUNTY COST PLAN	\$20,493	\$2,688	\$2,688	\$2,688	\$1,348	\$1,348	\$1,348
5333 - MOTOR POOL	\$21,966	\$20,730	\$20,730	\$13,798	\$14,130	\$11,869	\$11,869
INTERNAL CHARGES	\$97,806	\$102,013	\$172,892	\$147,674	\$47,542	\$45,281	\$45,281
5539 - OTHER AGENCY CONTRIBUTIONS	\$0	\$0	\$224,659	\$0	\$225,000	\$225,000	\$225,000

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OTHER CHARGES	\$0	\$0	\$224,659	\$0	\$225,000	\$225,000	\$225,000
5630 - LAND IMPROVEMENTS	\$0	\$75,000	\$75,000	\$0	\$75,000	\$75,000	\$75,000
5640 - STRUCTURES & IMPROVEMENTS	\$0	\$100,642	\$505,522	\$473,161	\$40,900	\$40,900	\$40,900
5650 - EQUIPMENT	\$26,460	\$12,000	\$12,000	\$0	\$270,609	\$270,609	\$270,609
5700 - CONSTRUCTION IN PROGRESS	\$139,972	\$0	\$0	\$0	\$0	\$0	\$0
FIXED ASSETS	\$166,432	\$187,642	\$592,522	\$473,161	\$386,509	\$386,509	\$386,509
5801 - OPERATING TRANSFERS OUT	\$390,252	\$485,067	\$485,067	\$243,775	\$0	\$393,639	\$393,639
5850 - IN KIND CONTRIBUTION	\$0	\$10,000	\$10,000	\$0	\$10,000	\$10,000	\$10,000
OTHER FINANCING USES	\$390,252	\$495,067	\$495,067	\$243,775	\$10,000	\$403,639	\$403,639
TOTAL EXPENSES:	\$1,010,765	\$1,699,609	\$2,594,560	\$1,111,549	\$1,333,358	\$1,730,844	\$1,730,844
NET INCLUDE	\$3,277,264	(\$1,225,576)	(\$1,794,221)	\$4,483,980	(\$2,395,203)	(\$2,701,297)	(\$2,701,297)

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015

FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
NOCOPY							
REVENUES:							
4301 - INTEREST FROM TREASURY	\$205	\$0	\$201	\$169	\$0	\$0	\$0
REV USE OF MONEY & PROPERTY	\$205	\$0	\$201	\$169	\$0	\$0	\$0
4430 - HEALTH REALIGNMENT	\$58,064	\$84,432	\$63,510	\$32,812	\$30,000	\$30,000	\$30,000
4498 - STATE GRANTS	\$696,748	\$772,771	\$891,027	\$665,937	\$818,167	\$818,167	\$818,167
4499 - STATE OTHER	\$1,173	\$70,700	\$70,700	\$6,654	\$70,700	\$70,700	\$70,700
4552 - FEDERAL OTHER	\$0	\$0	\$0	\$30,739	\$0	\$0	\$0
4555 - FEDERAL GRANTS	\$406,257	\$438,220	\$472,794	\$394,853	\$355,808	\$355,808	\$355,808
AID FROM OTHER GOVT AGENCIES	\$1,162,243	\$1,366,123	\$1,498,031	\$1,130,997	\$1,274,675	\$1,274,675	\$1,274,675
4820 - COUNTY COST PLAN	\$5,350	\$0	\$0	\$0	\$0	\$0	\$0
CHARGES FOR CURRENT SERVICES	\$5,350	\$0	\$0	\$0	\$0	\$0	\$0
4998 - OPERATING TRANSFERS IN	\$31,894	\$0	\$7,786	\$7,785	\$0	\$0	\$0
OTHER FINANCING SOURCES	\$31,894	\$0	\$7,786	\$7,785	\$0	\$0	\$0
4959 - MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4961 - REIMBURSED EXPENSES	\$0	\$0	\$0	\$3,923	\$0	\$0	\$0
OTHER REVENUE	\$0	\$0	\$0	\$3,924	\$0	\$0	\$0
TOTAL REVENUES:	\$1,199,693	\$1,366,123	\$1,506,018	\$1,142,876	\$1,274,675	\$1,274,675	\$1,274,675
EXPENSES:							
5001 - SALARIED EMPLOYEES	\$422,286	\$498,307	\$445,695	\$364,825	\$423,544	\$426,884	\$426,884
5003 - OVERTIME	\$94	\$100	\$57	\$106	\$0	\$0	\$0
5012 - PART TIME EMPLOYEES	\$43,931	\$84,298	\$86,066	\$2,949	\$10,000	\$10,000	\$10,000
5021 - RETIREMENT & SOCIAL SECURITY	\$35,810	\$39,226	\$36,581	\$28,361	\$33,808	\$34,070	\$34,070
5022 - PERS RETIREMENT	\$92,004	\$116,698	\$97,406	\$77,699	\$91,682	\$92,528	\$92,528
5031 - MEDICAL INSURANCE	\$74,072	\$90,747	\$74,295	\$63,185	\$82,338	\$83,198	\$83,198
5032 - DISABILITY INSURANCE	\$4,167	\$5,045	\$4,792	\$3,580	\$4,257	\$4,292	\$4,292
5034 - EDUCATION REIMBURSEMENT	\$0	\$0	\$350	\$0	\$350	\$350	\$350
5042 - SICK LEAVE BUY OUT	\$2,008	\$1,810	\$1,430	\$940	\$2,594	\$2,658	\$2,658
5043 - OTHER BENEFITS	\$11,813	\$8,312	\$14,212	\$12,587	\$9,252	\$9,252	\$9,252
SALARIES & BENEFITS	\$686,189	\$844,543	\$760,884	\$554,235	\$657,825	\$663,232	\$663,232
5122 - CELL PHONES	\$457	\$4,225	\$3,898	\$3,742	\$5,760	\$5,760	\$5,760
5131 - FOOD & HOUSEHOLD SUPPLIES	\$34	\$1,150	\$3,000	\$0	\$2,000	\$2,000	\$2,000
5171 - MAINTENANCE OF EQUIPMENT	\$1,663	\$5,000	\$6,300	\$3,535	\$3,144	\$3,144	\$3,144

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015

FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
5173 - MAINTENANCE OF EQUIPMENT-MATER	\$4,883	\$1,264	\$853	\$852	\$0	\$0	\$0
5177 - MAINTENANCE OF COMPUTER SYSTEM	\$40,027	\$0	\$0	\$0	\$0	\$0	\$0
5232 - OFFICE & OTHER EQUIP < \$5,000	\$23,817	\$14,350	\$57,236	\$33,596	\$18,370	\$18,370	\$18,370
5260 - HEALTH - EMPLOYEE PHYSICALS	\$0	\$0	\$1,005	\$1,004	\$0	\$0	\$0
5263 - ADVERTISING	\$7,799	\$12,572	\$28,325	\$17,368	\$14,831	\$14,831	\$14,831
5265 - PROFESSIONAL & SPECIAL SERVICE	\$225,770	\$337,462	\$472,055	\$214,285	\$733,909	\$733,377	\$733,377
5281 - RENTS & LEASES-EQUIPMENT	\$0	\$486	\$486	\$0	\$960	\$960	\$960
5291 - OFFICE, SPACE & SITE RENTAL	\$14,281	\$29,637	\$32,828	\$28,678	\$39,406	\$39,406	\$39,406
5311 - GENERAL OPERATING EXPENSE	\$21,650	\$72,025	\$101,693	\$40,837	\$70,906	\$65,684	\$65,684
5331 - TRAVEL EXPENSE	\$32,131	\$32,356	\$40,521	\$15,297	\$34,114	\$34,114	\$34,114
5351 - UTILITIES	\$7,899	\$21,099	\$21,259	\$15,705	\$24,296	\$24,296	\$24,296
5499 - PRIOR YEAR REFUNDS	\$0	\$19,125	\$19,125	\$19,125	\$0	\$0	\$0
SERVICES & SUPPLIES	\$380,416	\$550,751	\$788,584	\$394,029	\$947,696	\$941,942	\$941,942
5121 - INTERNAL CHARGES	\$144,454	\$190,069	\$208,364	\$194,778	\$94,965	\$94,965	\$94,965
5124 - EXTERNAL CHARGES	\$10,734	\$20,700	\$20,700	\$16,212	\$20,700	\$20,700	\$20,700
5129 - INTERNAL COPY CHARGES (NON-IS)	\$1,221	\$2,480	\$2,887	\$924	\$1,833	\$1,833	\$1,833
5152 - WORKERS COMPENSATION	\$9,801	\$25,894	\$26,567	\$13,470	\$6,197	\$6,197	\$6,197
5155 - PUBLIC LIABILITY INSURANCE	\$18,537	\$4,090	\$4,089	\$4,028	\$3,914	\$3,914	\$3,914
5315 - COUNTY COST PLAN	\$33,127	\$24,491	\$24,491	\$24,491	\$37,008	\$37,008	\$37,008
5333 - MOTOR POOL	\$13,913	\$21,389	\$17,403	\$9,417	\$14,926	\$14,606	\$14,606
INTERNAL CHARGES	\$231,791	\$289,113	\$304,501	\$263,324	\$179,543	\$179,223	\$179,223
5501 - SUPPORT & CARE OF PERSONS	\$7,676	\$25,735	\$25,735	\$4,356	\$125,782	\$125,782	\$125,782
5508 - SUPPORT & CARE - 1099	\$0	\$500	\$460	\$0	\$500	\$500	\$500
OTHER CHARGES	\$7,676	\$26,235	\$26,195	\$4,356	\$126,282	\$126,282	\$126,282
5630 - LAND IMPROVEMENTS	\$0	\$0	\$196,698	\$0	\$0	\$0	\$0
5655 - VEHICLES	\$75,173	\$0	\$0	\$0	\$0	\$0	\$0
5700 - CONSTRUCTION IN PROGRESS	\$69,622	\$66,591	\$66,591	\$25,793	\$64,763	\$64,763	\$64,763
FIXED ASSETS	\$144,795	\$66,591	\$263,289	\$25,793	\$64,763	\$64,763	\$64,763
5801 - OPERATING TRANSFERS OUT	\$38,945	\$0	\$7,786	\$7,785	\$22,000	\$22,000	\$22,000
OTHER FINANCING USES	\$38,945	\$0	\$7,786	\$7,785	\$22,000	\$22,000	\$22,000
TOTAL EXPENSES:	\$1,489,814	\$1,777,233	\$2,151,239	\$1,249,524	\$1,998,109	\$1,997,442	\$1,997,442
NET NOCOPY	\$2,987,142	(\$1,636,686)	(\$2,439,442)	\$4,377,332	(\$3,118,637)	(\$3,424,064)	(\$3,424,064)

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015

FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
NOSCHED2							
REVENUES:							
4001 - CURRENT SECURED TAXES	\$54,453	\$48,500	\$48,500	\$53,712	\$48,500	\$48,500	\$48,500
4004 - CURRENT UNSECURED TAXES	\$8,667	\$7,600	\$7,600	\$7,244	\$7,600	\$7,600	\$7,600
4008 - SB813 DISTRIBUTIONS	\$418	\$250	\$274	\$457	\$450	\$450	\$450
4021 - PRIOR YEAR SECURED TAXES	\$521	\$300	\$535	\$535	\$500	\$500	\$500
4023 - PRIOR YEAR UNSECURED TAXES	\$1,193	\$550	\$250	\$47	\$100	\$100	\$100
TAXES - PROPERTY	\$65,254	\$57,200	\$57,159	\$61,996	\$57,150	\$57,150	\$57,150
4301 - INTEREST FROM TREASURY	\$2,028	\$1,500	\$1,507	\$1,891	\$1,400	\$1,400	\$1,400
4310 - EQUIPMENT RENTAL	\$364	\$100	\$100	\$592	\$100	\$100	\$100
REV USE OF MONEY & PROPERTY	\$2,393	\$1,600	\$1,607	\$2,484	\$1,500	\$1,500	\$1,500
4472 - HOMEOWNERS PROPERTY TAX RELIEF	\$641	\$150	\$89	\$407	\$150	\$150	\$150
4498 - STATE GRANTS	\$51,595	\$322,865	\$322,865	\$0	\$294,999	\$294,999	\$294,999
4562 - COUNTY CONTRIBUTION	\$0	\$5,000	\$5,000	\$0	\$5,000	\$5,000	\$5,000
AID FROM OTHER GOVT AGENCIES	\$52,237	\$328,015	\$327,954	\$407	\$300,149	\$300,149	\$300,149
4753 - SEWER SERVICE/CONNECTION FEES	\$56,900	\$53,000	\$53,000	\$52,165	\$53,000	\$53,000	\$53,000
4824 - INTER GOVERNMENT CHARGES	\$0	\$0	\$30,955	\$30,955	\$0	\$0	\$0
CHARGES FOR CURRENT SERVICES	\$56,900	\$53,000	\$83,955	\$83,120	\$53,000	\$53,000	\$53,000
4998 - OPERATING TRANSFERS IN	\$28,534	\$138,362	\$138,362	\$122,970	\$15,392	\$15,392	\$15,392
OTHER FINANCING SOURCES	\$28,534	\$138,362	\$138,362	\$122,970	\$15,392	\$15,392	\$15,392
4999 - PRIOR YEARS REIMBURSEMENTS	\$0	\$0	\$0	\$2,645	\$0	\$0	\$0
OTHER REVENUE	\$0	\$0	\$0	\$2,645	\$0	\$0	\$0
TOTAL REVENUES:	\$205,320	\$578,177	\$609,037	\$273,624	\$427,191	\$427,191	\$427,191
EXPENSES:							
5001 - SALARIED EMPLOYEES	\$5,688	\$5,820	\$5,641	\$3,141	\$4,207	\$4,207	\$4,207
5021 - RETIREMENT & SOCIAL SECURITY	\$417	\$455	\$455	\$258	\$325	\$325	\$325
5022 - PERS RETIREMENT	\$1,325	\$1,404	\$1,404	\$759	\$1,067	\$1,067	\$1,067
5031 - MEDICAL INSURANCE	\$970	\$1,049	\$1,049	\$555	\$1,002	\$1,002	\$1,002
5032 - DISABILITY INSURANCE	\$41	\$60	\$60	\$31	\$42	\$42	\$42
5042 - SICK LEAVE BUY OUT	\$0	\$113	\$55	\$0	\$52	\$52	\$52
5043 - OTHER BENEFITS	\$0	\$0	\$396	\$394	\$0	\$0	\$0
SALARIES & BENEFITS	\$8,444	\$8,901	\$9,060	\$5,140	\$6,695	\$6,695	\$6,695
5173 - MAINTENANCE OF EQUIPMENT-MATER	\$0	\$12,000	\$12,000	\$2,120	\$12,000	\$12,000	\$12,000

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015

FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
5191 - MAINTENANCE OF STRUCTURES	\$0	\$5,000	\$5,000	\$0	\$4,000	\$4,000	\$4,000
5199 - MAINT OF STRUCTURES-MATERIALS	\$0	\$400	\$400	\$0	\$400	\$400	\$400
5232 - OFFICE & OTHER EQUIP < \$5,000	\$0	\$1,000	\$1,000	\$339	\$1,000	\$1,000	\$1,000
5263 - ADVERTISING	\$748	\$1,400	\$1,400	\$0	\$900	\$900	\$900
5265 - PROFESSIONAL & SPECIAL SERVICE	\$45,304	\$112,700	\$121,385	\$19,108	\$112,700	\$112,700	\$112,700
5311 - GENERAL OPERATING EXPENSE	\$300	\$1,600	\$1,600	\$688	\$1,600	\$1,600	\$1,600
5351 - UTILITIES	\$21,266	\$29,000	\$29,000	\$22,573	\$26,000	\$26,000	\$26,000
SERVICES & SUPPLIES	\$67,619	\$163,100	\$171,785	\$44,830	\$158,600	\$158,600	\$158,600
5124 - EXTERNAL CHARGES	\$27,443	\$40,062	\$74,227	\$32,022	\$39,062	\$39,062	\$39,062
5152 - WORKERS COMPENSATION	\$36	\$61	\$85	\$85	\$53	\$53	\$53
5155 - PUBLIC LIABILITY INSURANCE	\$23	\$38	\$36	\$36	\$35	\$35	\$35
5315 - COUNTY COST PLAN	\$1,724	\$0	\$0	\$0	\$2,138	\$2,138	\$2,138
INTERNAL CHARGES	\$29,227	\$40,161	\$74,348	\$32,143	\$41,288	\$41,288	\$41,288
5650 - EQUIPMENT	\$0	\$5,000	\$5,000	\$4,995	\$0	\$0	\$0
5700 - CONSTRUCTION IN PROGRESS	\$0	\$319,656	\$323,875	\$318,842	\$0	\$0	\$0
FIXED ASSETS	\$0	\$324,656	\$328,875	\$323,837	\$0	\$0	\$0
5801 - OPERATING TRANSFERS OUT	\$28,534	\$122,970	\$122,970	\$122,970	\$0	\$0	\$0
OTHER FINANCING USES	\$28,534	\$122,970	\$122,970	\$122,970	\$0	\$0	\$0
TOTAL EXPENSES:	\$133,825	\$659,788	\$707,038	\$528,922	\$206,583	\$206,583	\$206,583
NET NOSCHED2	\$3,058,637	(\$1,718,297)	(\$2,537,443)	\$4,122,034	(\$2,898,029)	(\$3,203,456)	(\$3,203,456)

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2015 TODAY'S DATE: 09/02/2015

FOR FISCAL YEARS: 07/01/2013 - 06/30/2016

	YTD ACTUALS 06/30/2014	BOARD APPROVED 06/30/2015	WORKING BUDGET 06/30/2015	YTD ACTUALS 06/30/2015	DEPT REQUESTED 06/30/2016	CAO RECOMM 06/30/2016	BOARD APPROVED 06/30/2016
COUNTY TOTALS FOR REVENUES:	\$35,263,618	\$36,913,137	\$36,925,975	\$29,634,148	\$35,539,884	\$36,522,690	\$36,522,690
EXPENSES:	(\$32,204,981)	(\$38,631,434)	(\$39,463,418)	(\$25,512,114)	(\$38,437,913)	(\$39,726,146)	(\$39,726,146)
REPORT NET	\$3,058,637	(\$1,718,297)	(\$2,537,443)	\$4,122,034	(\$2,898,029)	(\$3,203,456)	(\$3,203,456)



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

14

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Inyo County Planning Department

FOR THE BOARD MEETING OF: September 8, 2015

SUBJECT: Manzanar National Historic Site Draft Foundation Document

RECOMMENDATION: Review the National Park Service's Draft Foundation Document for the Manzanar National Historic Site and authorize the Chair to sign correspondence in regards thereto.

SUMMARY DISCUSSION: The National Park Service (NPS) is working on preparing a Foundation Document for the Manzanar National Historic Site.¹ Manzanar was established in 1992 to provide for protection and interpretation of historical, cultural, and natural resources associated with the relocation of Japanese Americans during World War II. Every unit of the National Park System is to have a foundational document to provide basic guidance for planning and management decisions.

NPS recently invited public input regarding the draft Foundation Document for the Site (refer to Exhibit B). Along with Manzanar's 1997 General Management Plan, the Foundation Document will help guide park planning and management. The Document identifies the following significance statements: (1) injustice, (2) cultural resources, (3) landscape and scenery, (4) stories and perspectives, (5) Children's Village, (6) Manzanar Riot, (7) advocacy, and (8) relevance. The following fundamental resources are identified: (1) historic resources, (2) stories and collections, (3) environmental setting, (4) cultural traditions, and (5) public engagement. Two additional important resources and values are identified: (1) pre-World War II history and (2) natural resources. The following interpretive themes are identified: (1) injustice, (2) stories, perspectives, and communities, (3) physical setting, (4) clashing views, (5) pre-World War II Owens Valley history, (6) advocacy, and (7) Owens Valley water.

Staff has prepared draft correspondence (refer to Exhibit A) for the Board's consideration expressing general concurrence with the Draft Document's approach. The correspondence also requests that local socioeconomic development topics be further emphasized and that the County be included in efforts to preserve artifacts associated with Manzanar. Comments are due September 15. A public meeting is scheduled for September 10 from 6:00 p.m. to 8:00 p.m. at the Owens Valley School.

OTHER AGENCY INVOLVEMENT: NPS and other interested persons and organizations.

ALTERNATIVES: The Board could direct changes to the correspondence, or reagendaize the topic for further discussion on September 15 before finalizing the correspondence. The Board could also not provide input.

FINANCING: General fund resources are utilized to monitor NPS planning activities. Future activities at the Site could result in additional costs and benefits to the County.

¹ Refer to <http://www.nps.gov/manz/getinvolved/planning.htm> for more information.

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i>

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)



Date: 9/2/15

Exhibit A – Draft Correspondence
Exhibit B – Draft Foundation Document

October 8, 2015

Superintendent Bernadette Johnson
Manzanar National Historic Site
PO Box 426
Independence, CA 93526

Re: Draft Foundation Document for Manzanar National Historic Site

Dear Superintendent Johnson,

Thank you for the opportunity to review the Draft Foundation Document for the Manzanar National Historic Site. We commend the thoughtfulness that has been expended to develop the Document and recognize the importance of the Site to the history and culture of Inyo County. We agree that the intense feelings and diverse perspectives about what occurred during World War II illustrate the importance of interpreting the Site and its stories.

We concur with the proposed Park Significance Statements, Fundamental Resources and Values, Other Resources and Values, and Interpretive Themes. We suggest that additional emphasis be placed on the interaction between the Site and surrounding communities, both historically and in the present. In addition, we request that local socioeconomic development be included in the Other Important Resources and Values to reflect its local significance and contributions to the Owens Valley and the County as a whole.

Inyo County and the National Park Service (NPS) have a history of cooperation regarding the preservation of historic artifacts associated with Manzanar. In 2001, the County and NPS entered into an agreement establishing a framework for sharing information, work, and opportunities for the protection, management, interpretation, and development of the Site. NPS and the County also jointly developed a Scope of Collection Statement in 2006. We hope that these documents, which are attached, can serve as a cornerstone for future cooperative efforts. We note that including the Eastern California Museum, the Lone Pine Film History Museum, and other local institutions and organizations in the Site's interpretive and archival missions has been previously agreed upon, and recommend that these concepts be carried forward in the Foundation Document, as well.

Thank you again for the opportunity to review the Draft Document. We look forward to continue to work together to synergize our efforts to interpret and share the complex history of the Site within Inyo County. If you have any questions or would like to discuss further, please contact Kevin Carunchio, County Administrative Officer, at (760) 878-0292.

Sincerely,

Matt Kingsley, Chair
Inyo County Board of Supervisors

cc: Board of Supervisors
County Administrative Officer
Planning Director
Senator Boxer
Senator Feinstein
Representative Cook
Secretary Jewel
Director Jarvis

Attachments: 2001 Cooperative Agreement
2006 Scope of Collection Statement

Exhibit A

COOPERATIVE AGREEMENT
between
THE NATIONAL PARK SERVICE, MANZANAR NATIONAL HISTORIC SITE
and
THE INYO COUNTY MUSEUM DEPARTMENT, EASTERN CALIFORNIA MUSEUM

This Agreement is made between the National Park Service (hereinafter referred to as "NPS") and the Inyo County Museum Department, Eastern California Museum (hereinafter referred to as "Museum") to establish a framework for sharing information, work, and opportunities for the protection, management, interpretation, and development of the Manzanar Historic Site (hereinafter referred to as "Manzanar").

ARTICLE I. BACKGROUND AND OBJECTIVES

Manzanar was established in 1992 by P. L. 102-248 to provide for the protection and interpretation of historical, cultural, and natural resources associated with the relocation of Japanese Americans during World War II.

The Board of Supervisors, County of Inyo, enacted Ordinance 161 (Resolution 68-110) creating a Museum Department for the purpose of acquiring and preserving for public interpretation significant historic structures, including the Museum and its collections.

Both parties to this Agreement wish to cooperate with one another for their own mutual benefit in the promotion, sponsorship and management of educational, informational, interpretive and research programs on the cultural and natural history of Manzanar for the general benefit of the people of the United States and future generations.

ARTICLE II. AUTHORITIES

The Organic Act of 1916, as amended, 16 U.S.C. 1, 2-4, declares that the NPS shall promote and regulate the use of the various Federal areas known as units of the national park system by such means and measures as conform to the fundamental purpose of the national park system, which purpose is to conserve the scenery and the natural and historic objects and the wildlife therein and to provide for the enjoyment of the same in such manner and by such means as will leave them unimpaired for the enjoyment of future generations.

The Historic Sites Act of 1935, as amended, 16 U.S.C. 462(e) and 464(a), declares it is a national policy to preserve for public use historic sites, buildings and objects for the inspiration and benefit of the people of the United States and to provide accurate historical and archeological facts and information concerning the same and, for the purposes of effectuating this policy, authorized the Secretary of the Interior to cooperate with any state or municipal government; department or agency or any scientific or educational institution, or any patriotic association, or any individual.

16 U.S.C.1g provides that the NPS may enter into Cooperative Agreements involving the transfer of NPS appropriated funds to State and local governments for the purpose of carrying out NPS programs pursuant to 31 U.S.C 6304.

ARTICLE III. STATEMENT OF WORK

A. The Museum agrees to:

1. Support the NPS's educational and interpretive goals, objectives, and operations at Manzanar. This includes museum exhibits, traveling exhibits, educational and school programs, audio-visual and printed media, and wayside exhibits.
2. Continue support of the NPS's historical, cultural, natural resource monitoring, and research programs at Manzanar. This includes but is not limited to site or resource surveys and inventories, oral history interviews, historical and archival research, and museum collection management.
3. Provide access for researchers to the Museum's archival resources on Manzanar.
4. Provide financial assistance, if available, through fund-raising or matching federal funds, for work on projects mutually agreed to and performed as part of this Agreement.
5. Determine the feasibility for providing a site on the Museum's existing leased acreage for the construction of a research and museum storage facility for Manzanar-related museum collections and archives.

B. The NPS agrees to:

1. Provide financial assistance for work mutually agreed to by the issuance of task agreements as provided in Article VI.
2. Develop required plans and documents for the management, use and development of Manzanar. This includes:
 - a. A Scope of Collections Statement (SOCS) that guides Manzanar in the purpose, acquisition, use and preservation of those museum objects and archives that contribute directly to the mission of the site.
 - b. Interpretive Prospectus (IP) which defines the interpretive and educational themes, goals, and objectives for Manzanar.
3. Support the Museum's application and involvement in NPS training opportunities related to activities arising under this Agreement.
4. Provide, through the Pacific West Region, Harpers Ferry Center, and parks, technical planning assistance and curatorial conservation expertise.
5. Determine the feasibility for the construction of a research and museum storage facility for Manzanar-related museum collections and archives at the Museum.

C. Both NPS and the Museum agree to:

1. Meet regularly, or as needed, to identify NPS prioritized programs available for Museum assistance that can be performed under this Agreement.
2. Work together in preserving and protecting the cultural and natural resources, museum artifacts, and archives related to Manzanar, and when applicable, material from other WWII relocation centers.
3. Coordinate as necessary with other groups and agencies in the planning and interpretation of Manzanar to ensure consistency and sensitivity in telling the story of this unique site.
4. Share the results of all cultural and natural resources research and documentation on Manzanar.
5. Provide on loan exhibit materials for interpretive programs at Manzanar.
6. Cooperate to the fullest extent in all activities related to the interpretation of Manzanar, and the preservation of its material culture and archives, thus ensuring the efforts of each party will complement those of the other.

ARTICLE IV. TERM OF AGREEMENT

This Agreement shall be for a term of five years, commencing on the date of final signature of this Agreement or when terminated as provided in Article VIII.

ARTICLE V. KEY OFFICIALS

A. The personnel listed below are identified as key staff and considered essential to the work being performed under this Agreement.

1. For the NPS:

Superintendent
Manzanar National Historic Site
P.O. Box 426
Independence, California 93526
760-878-2932

2. For the Museum:

Director
Eastern California Museum
155 North Grant Street
Post Office Box 206
Independence, California 93526
760-878-0258

- B. No change in key officials shall be made either by NPS or the Museum without written notification in advance of the proposed change. The notification shall include a justification in sufficient detail to permit evaluation of the impact on the Statement of Work outlined in this Agreement. Change in key officials shall be approved by modifying this Agreement.

ARTICLE VI. AWARD

- A. Nothing in this Agreement shall be construed as obligating NPS or the Museum to expend any funds in excess of appropriations authorized by law.
- B. The amount of work to be performed each year under this Agreement is based upon NPS needs and availability of funds.
- C. The commitment of funds in furtherance of this Cooperative Agreement shall be authorized by individual task agreements. When the work to be accomplished and the work program are mutually agreed upon by both parties, an appropriate task agreement shall be consummated obligating funds.
- D. When authorized work under a task agreement is completed, a Standard Form 270 (SF 270), Request for Advance or Reimbursement, must be submitted for payment to the GTR in an original and two copies. The request for reimbursement shall be accompanied by a breakdown sheet showing costs in each budgetary item.
- E. Each SF-270 furnished shall be addressed to

Superintendent
Manzanar National Historic Site
P.O. Box 426
Independence, California 93526

ARTICLE VII. REPORTS AND DELIVERY

A brief description of activities and accomplishments should accompany an invoice for reimbursement including an itemization of costs and any "match" donations by the Museum.

ARTICLE VIII. TERMINATION AND MODIFICATION

- A. This Agreement may be terminated by either the NPS or the Museum by giving 30 days written notice to the other party.
- B. This Agreement may be modified by written mutual consent of the parties.

ARTICLE IX. LIABILITY

- A. The Museum agrees:
1. To indemnify, save and hold harmless, and defend the United States against all fines, claims, damages, losses, judgments, and expenses arising out of, or from, an act or omission of the Museum, its officers, employees, members, participants, representatives and agents under this

Agreement. United States shall present claims for such losses pursuant to California statutory claim procedures.

2. To support its indemnity obligation by the purchase of public and employees liability insurance at its own expense from a responsible company or companies with a minimum limitation of One Million Dollars (\$1,000,000) per person for any one claim, and an aggregate limitation of Three Million Dollars (\$3,000,000) for any number of claims arising from any one incident. The policies shall name the United States as an additional insured, shall specify that the insured shall have no right of subrogation against the United States for payments of any premiums or deductibles due thereunder, and shall specify that the insurance shall be assumed by, be for the account of, and be at the insured's sole risk. Prior to beginning the work authorized herein, the Museum shall provide the NPS with confirmation of such insurance coverage.
3. To pay the United States the full value for all damage to the lands or other property of the United States caused by the Museum, its officers, employees, members, participants, representatives and agents.
4. To provide workman's compensation protection to Museum officers and employees participating in activities pursuant to this Agreement.

B. The NPS agrees:

To cooperate to the extent allowed by law in the submission of claims pursuant to the Federal Tort Claims Act against the United States for personal injuries or property damage resulting from the negligent or wrongful act or omission of any employee of the United States while acting within the scope of his or her employment, arising out of this Agreement.

ARTICLE X. GENERAL PROVISIONS AND CERTIFICATIONS

A. General Provisions herein incorporated by Reference:

1. OMB Circular A-102, "Grants and Cooperative Agreements with State and Local Governments", as codified by 43 CFR Part 12, Subpart C, "Uniform Administrative Requirements for Grants and Cooperative Agreements with States and Local Governments".
2. OMB Circular A-87, "Cost Principles for State, Local, and Indian Tribal Governments".
3. OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations"
4. 43 CFR Part 12, Subpart D, "Governmentwide Debarment and Suspension (Nonprocurement) and Governmentwide Requirements for Drug-Free Workplace (Grants)"
5. 43 CFR Part 12, Subpart E, "Buy American Requirements for Assistance Programs".

B. Non-Discrimination

All activities pursuant to this Agreement shall be in compliance with the requirements of Title VI of the Civil Rights Act of 1967 (78 Stat. 252; 42 U.S.C. §2000d *et seq.*); Title V, Section 504 of the Rehabilitation Act of 1973 (87 Stat. 394; 29 U.S.C. §794); the Age Discrimination Act of 1975 (89 Stat. 728; 42 U.S.C. §6101 *et seq.*); and with all other Federal laws and regulations prohibiting discrimination on grounds of race, color, national origin, handicap, religion or sex.

C. Minority Business Enterprise Development (Executive Order 12432)

It is the national policy to award a fair share of contracts to small and minority firms. The NPS is strongly committed to the objectives of this policy and encourages all recipients of its agreements to take affirmative steps to ensure such fairness by ensuring procurement procedures are carried out in accordance with OMB Circular A-102 and section 43 CFR 12.944.

D. Lobbying Prohibition:

Pursuant to 18 U.S.C. 1913, "Lobbying with Appropriated Moneys", no part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, to favor or oppose, by vote or otherwise, any legislation or appropriation by Congress, whether before or after the introduction of any bill or resolution proposing such legislation or appropriation; but this shall not prevent officers or employees of the United States or of its departments or agencies from communicating to Members of Congress on the request of any Member or to Congress, through the proper official channels, requests for legislation or appropriations which they deem necessary for the efficient conduct of the public business.

E. **Certifications:** The following certification is required in accordance with the above provisions and is attached hereto and made a part of this Agreement:

DI-2010, Certification Regarding Debarment, Suspension, and Other Responsibility Matter, Drug-Free Workplace Requirements and Lobbying.

ARTICLE XI. ATTACHMENT

DI-2010, Certification Regarding Debarment, Suspension, and Other Responsibility Matter, Drug-Free Workplace Requirements and Lobbying.

ARTICLE XII. AUTHORIZED SIGNATURES

IN WITNESS WHEREOF, the parties hereto have signed their names and executed this Agreement.

NATIONAL PARK SERVICE

Superintendent
Manzanar NHS

Date

Contracting Officer
Pacific Great Basin Support Office

Date

INYO COUNTY MUSEUM DEPARTMENT

Director
Eastern California Museum

Date

DEPARTMENT OF THE INTERIOR

NATIONAL PARK SERVICE

Manzanar National Historic Site

SCOPE OF COLLECTION STATEMENT

FINAL DRAFT November 2006

Prepared by:

Mark Hachtmann, Park Ranger/collateral duty curator
Manzanar National Historic Site

Date

Concurred by:

Blair Davenport, Curator
Death Valley National Park

Date

Approved by:

Tom Leatherman
Superintendent

Date

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I. INTRODUCTION

A. Executive Summary

The Park's museum collection is primarily a cultural history collection, which includes archeological materials systematically excavated from within the Park's boundaries and associated field records (circa 1000 – circa 1945); an ethnology collection of Paiute and Shoshone beads and projectile points; historic objects associated with the area's 19th century homesteaders, orchard history, and items related to the World War II Relocation of Japanese Americans from 1942-45, archival, oral histories, photographs, and scientific and resource management records.

B. Purpose of the Scope of Collections Statement

This Scope of Collection Statement (SOCS) serves to define the scope of the present and future museum collections for Manzanar National Historic Site (the Park or MANZ). Contributing directly to the Park's purpose, themes, and resources, the museum collections are preserved by Federal mandate. This present statement is designed to ensure that all museum objects and specimens are clearly relevant to the mission of the Park. This statement is revised from 1992 and 2000 drafts. At present, the Park's museum collection contains 68,562 items based on the 2005 Collections Management Report (CMR). Of these, 43,855 comprise archives, 816 items are included in the history collection, and 23,871 in archeology. These collections are housed primarily at the Western Archeological and Conservation Center (WACC) in Tucson, Arizona. Approximately 250 items and 20 biological specimens are located at Death Valley National Park (DEVA) in California.

While current museum storage space available at WACC and DEVA is adequate to comfortably house the Park's holdings, as the collection grows it will become necessary to relocate the collections to a dedicated facility closer to the Park. At a minimum, areas of projected growth include the ongoing accumulation of archival material in accordance with records disposition schedules, the continued field collection and donation of material pertinent to the history of the Park, and, the ongoing accumulation of field collections of archeological materials due to compliance.

C. Legislation Related to National Park Service Museum Collections

The National Park Service's (NPS) legal mandate for acquiring and preserving museum collections is contained in the Antiquities Act of 1906 (16 USC 431-433); the Organic Act of 1916 (16 USC 1 et. seq.); the Historic Sites Act of 1935 (16 USC 461-467); the Management of Museum Properties Act of 1955, as amended (16 USC 18f); the Reservoir Salvage Act of 1960, as amended (16 USC 469-469c); the National Historic Preservation Act of 1966, as amended (16 USC 470 et seq.); the Archeological and Historic Preservation Act of 1974, as amended (16 USC 469-469l-2); the Archaeological Resources Protection Act of 1979, as amended (16 USC 470aa-mm); the National Parks Omnibus Management Act of 1998 (16 USC 5901) authorize the NPS to protect and conserve those natural and cultural sites and objects under its jurisdiction, and to maintain museum collections in furtherance of these goals and in a broader public interest.

D. Laws, Regulations, and Conventions Related to Museum Collections

Archeological collections, except inalienable and communal property (as defined by the Native American Graves Protection and Repatriation Act of 1990 [25 USC 3001-13]), recovered from within park boundaries through systematic collection are Federal property and must be retained in the park's museum

collection in accordance with 43 CFR 7.13 and NPS Management Policies (2001). Associated field data and records also must be maintained as part of the park's museum collection.

In accordance with the NPS Research Permit and Reporting System, permits to collect natural resource specimens state that retained specimens remain Federal property, are incorporated into the park museum collection and, as required by 36 CFR 2.5g, must bear official National Park Service museum labels and their catalog numbers will be registered in the National Park Service National Catalog.

36 CFR 2.5(g) states that natural history specimen collection permits issued by the Park Superintendent must contain the following conditions: "(1) Specimens placed in displays or collections will bear official National Park Service museum labels and their catalog numbers will be registered in the National Park Service National Catalog, and (2) Specimens and data derived from consumed specimens will be made available to the public and reports and publications resulting from a research specimen collection permit shall be filed with the superintendent."

Other laws, regulations, directives and conventions pertinent to the acquisition of museum collections at the Park include: the Lacey Act of 1900 (18 USC 43-44); the Migratory Bird Treaty Act of 1918 (16 USC 703-711); the Bald Eagle Protection Act of 1940, as amended (16 USC 668-668d); the Federal Property and Administrative Services Act of 1949, as amended (40 USC 483[b]); the Federal Records Act of 1950, as amended ("Records Management by Federal Agencies" [44 USC 3101 et. seq.]); the Freedom of Information Act of 1966, as amended (5 USC 552); the Marine Mammal Protection Act of 1972 (16 USC 1361-1407); the Endangered Species Act of 1973, as amended (16 USC 1531-1543); the Privacy Act of 1974 (5 USC 552a); the Copyright Act of 1976 (17 USC 101 et seq. [1988 & Supp. V 1993]); the American Indian Religious Freedom Act of 1978 (42 USC 1996); the Native American Graves Protection and Repatriation Act of 1990 (NAGPRA) (25 USC 3001-3013); Federal Property Management Regulations (FPMR), 41 CFR 101; 410 Departmental Manual, Interior Property Management Regulations (IPMR); 411 Departmental Manual, "Managing Museum Property," Chapters 1-3; "Curation of Federally-Owned and Administered Archeological Collections," 36 CFR 79; NAGPRA Final Regulations, 43 CFR 10; "Disposition of Federal Records," 36 CFR 1228; "Protection of Archeological Resources", 43 CFR 7; "Preservation of American Antiquities", 43 CFR 3; "Preservation, Arrangement, Duplication, Exhibition of Records" (44 USC 2109); "Disposal of Records" (44 USC 3301 et seq.); Director's Order #19: Records Management; Director's Order #24: NPS Museum Collections Management; Director's Order #28: Cultural Resource Management; Director's Order #44: Personal Property Management; the 1983 Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES); the 1970 UNESCO Convention on the Means of Prohibiting and Preventing the Illicit Import, Export, and Transfer of Ownership of Cultural Property (implemented in the United States by P.L. 97-446 in 1983, 19 USC 2601).

E. Park History, Significance, Purpose, Themes, and Goals

Manzanar National Historic Site was established by P.L. 102-248, on March 3, 1992. According to the law, the purpose of the Park is to:

provide for the protection and interpretation of the historical, cultural, and natural resources associated with the relocation of the Japanese-Americans during World War II....

In April 2006 the Park adopted a new Mission Statement that more clearly defines its significance and purpose.

Manzanar National Historic Site preserves the stories and resources of Manzanar for past, present, and future generations. We facilitate experiences that weave the stories of the various eras of Manzanar faithfully, completely, and accurately. Manzanar provides leadership for the protection and interpretation of associated sites. From this foundation, the park stimulates dialog and greater understanding of civil rights, democracy, and freedom.

The Park was expanded to 813 acres by the implementation of P.L. 104-333 on November 12, 1996.

The Park's 1996 *General Management Plan* (GMP), states:

The Site is intended to preserve and interpret a representative War Relocation Center as an aspect of the nation's Pacific Campaign of World War II. The Site's legislative history and other NPS laws support this. There were ten such centers established in western states to confine persons of Japanese descent residing on the West Coast. These centers were established pursuant to Executive Order 9066, which authorized the Secretary of War to exclude citizens and aliens from certain designated areas as a security measure against sabotage and espionage. Over 120,000 persons were relocated to these centers.

Through a grass roots effort all ten sites were assessed in the mid-1980s and Manzanar was considered to be the best preserved and had the greatest potential as a national park unit. In 1999, *Confinement and Ethnicity: An Overview of World War II Japanese American Relocation Sites* was published in accordance with P.L. 102-248, Title II -- Japanese American National Historic Landmark Theme Study. The purpose of the study was:

to identify the key sites in Japanese American history that illustrate the period in American history when personal justice was denied Japanese Americans.

In 1972, Manzanar was designated as California Registered Historic Landmark No. 850. The Manzanar War Relocation Center was listed on the National Register of Historic Places in 1976. In 1977, the City of Los Angeles Cultural Heritage Board declared Manzanar a City Historic Landmark, and it was designated as a National Historic Landmark in 1985.

The purpose and authority for acquiring and preserving museum property appears in the Park's GMP. The GMP specifically identifies management and storage objectives for museum collections. Under "Purpose and Need for the Plan, Planning Issues, Cultural Resource Management", the GMP states:

There is the prospect of NPS acquiring, or being offered the chance to acquire, substantial collections of museum objects related to Manzanar. The Eastern California Museum (ECM), located in nearby Independence, already has a substantial collection of Manzanar objects. Other museums have collections as well. Consideration needs to be given to the role of collections in the overall operations at Manzanar NHS and options for cooperative efforts with other organizations in lieu of extensive NPS curation.

Under "Proposed General Management Plan, Cultural Resource Management, Historic Objects", the GMP states:

The NPS would provide substantial support to the Eastern California Museum (ECM) in the collection of historic objects related to Manzanar. Legislative authority and appropriated funds would be sought to assist in the development of additional space and facilities at the ECM to house a Manzanar collection. Only a small collection of artifacts would be in NPS ownership to provide for permanent exhibits in the interpretive center. The NPS would accept only limited donation of artifacts, but would instead encourage donations to the Eastern California Museum (ECM). A cooperative agreement between NPS and ECM would provide for the display of Museum-owned artifacts in rotating exhibits in the interpretive center...

...NPS would retain ownership of all archeological objects recovered from the site. However, these objects would be retained onsite only if needed for interpretive purposes; otherwise they would be stored in an off-site NPS repository or under agreement with a non-NPS repository.

Recent evaluation of collection facilities in the NPS has guided us to pursue a multi-agency facility in conjunction with tribes, state, and federal agencies as well as with ECM.

General cultural and natural resource management issues and objectives, which are pertinent to the Park's museum collections, are identified in the Park's GMP. The overriding resource management goal for the Park is that it be managed as a cultural landscape based on the World War II War Relocation Center period. The Park completed a Cultural Landscape Report in 2006.

The Draft *Long Range Interpretive Plan* (2004), identifies the following primary interpretive themes.

1. The internment of Japanese Americans resulted from of a complex mix of economic, political, and social factors, fueled by war hysteria and prejudice.
2. Manzanar's history has been defined to a large extent by the availability, use, and control of water.
3. The history of Manzanar chronicles the settlement and ways of life of diverse communities and their eventual displacement by forces beyond their control.
4. Manzanar's World War II history is not a single story, but a mosaic of the individual experiences of internees, WRA staff, Military Police, and local residents, each based on diverse backgrounds
5. Since 1969, Manzanar's history has been characterized by the grassroots struggle of Japanese Americans and others to preserve the place, its stories, and its lessons.

The Draft *Long Range Interpretive Plan* (2004), identifies the following Visitor Experience Goals.

1. **Manzanar National Historic Site will offer visitors opportunities for meaningful experiences that deepen their understanding of the site's history, resources and relevance.**
2. **Visitor Satisfaction:**
 - a safe visit
 - easy access to information on Manzanar, including visit planning and historical background
 - opportunities for interaction with knowledgeable staff, volunteers, and docents
 - opportunities to learn about Manzanar's interpretive themes to the depth they desire through a variety of interpretive media and services
 - encouragement to physically experience the site and seek their own discovery experiences
3. **Visitor Understanding:**
 - Understand that Manzanar is not a single story, but a tapestry of thousands of personal stories.
 - Appreciate that while people shared common experiences, they did not all have the same experience.
 - Provide opportunities to make intellectual and emotional connections with Japanese Americans' and others' personal stories and experiences.
 - Understand the larger historical, political, and social contexts of Manzanar's layers of history.
 - Understand that Manzanar's cultural landscape is the product of prehistoric, historic, and continuing changes in natural and cultural environments.
 - Relate the World War II experiences of Japanese Americans to their own Constitutional and Civil Rights, as well as to current issues.

The Park's museum collections will support the Park's interpretive program as it reflects the above interpretive themes. Museum collections are used for exhibits, NPS research projects, and to answer information requests.

Other related management planning or resource study documents include:

- *History and Preservation of the Community Auditorium-Gymnasium, Historic Structure Report, 1999*
- *Historic Furnishings Report, Manzanar National Historic Site, 1999*
- *Native American Consultations and Ethnographic Assessment, The Paiutes and Shoshones of Owens Valley, California, 1996*
- *The Evacuation and Relocation of Persons of Japanese Ancestry During World War II: A Historical Study of the Manzanar War Relocation Center, Historic Resource Study / Special History Study, 1996*
- *Three Farewells to Manzanar: The Archeology of Manzanar National Historic Site, Inyo County, California, 1996*
- *Manzanar National Historic Site Cultural Landscape Report, 2006*
- *I Rei To, Archeological Investigations at the Manzanar Relocation Center Cemetery, 2001*
- *Landscape Stabilization Plan, Manzanar National Historic Site, November 2005*

The purpose for the museum collections also includes managing objects that the Service is mandated to preserve. This includes archeological materials, except inalienable and communal property, recovered from within Park boundaries through systematic collection are National Park Service property and must be retained in the Park's museum collection in accordance with 16 U.S.C. 470aa-11, *Archeological Resources Protection Act of 1979* (as defined in 43 CFR 7.13) and *NPS Management Policies* (2001). Associated field data and records also must be maintained as part of the Park's museum collection.

In addition, certain natural history specimens that are not consumed in analysis and are appropriate for long-term preservation are also collected by mandate. 36 CFR 2.5(g) states that natural history specimen collection permits issued by the Superintendent must contain the following conditions: "(1) Specimens placed in displays or collections will bear official National Park Service museum labels and their catalog numbers will be registered in the National Park Service National Catalog, and (2) Specimens and data derived from consumed specimens will be made available to the public and reports and publications resulting from a research specimen collection permit shall be filed with the superintendent."

F. Structures, Landmarks, and Other Park Resources Listed on National or International Registries

1972: Manzanar was designated as California Registered Historic Landmark No. 850.

1976: Manzanar War Relocation Center was listed on the National Register of Historic Places.

1977: The City of Los Angeles Cultural Heritage Board declared Manzanar a City Historic Landmark.

1985: Manzanar was designated as a National Historic Landmark.

II. MUSEUM COLLECTION HISTORY

The MANZ museum collection began in 1992 when a small collection of historic artifacts were returned to the Park by a visitor and accessioned into the MANZ collection and stored at DEVA. The collection has grown to include donations of historic artifacts and archives and field collections of surface finds from the Park. Authorized archeological surveys conducted by WACC commenced in 1993 and since 1994 these collections have been accessioned into the MANZ collection and stored at WACC.

Museum collections management for the Park was (and still is as of October 2006), handled by DEVA and WACC museum staff. DEVA curators wrote a draft *SOCS* in 1992. The draft was revised in 2000 and has

been used in the interim. Since FY1994, DEVA and WACC museum staff have responded to the annual NPS budget requests and submitted annual accomplishment reports for the collection. The Park has not completed an NPS Checklist for Preservation and Protection of Museum Collections, nor has it submitted an NPS Annual Inventory Program report. DEVA completes these reporting requirements as they house our collections. In addition they currently maintain the Site's accession book and distribute catalog numbers as needed.

Collections related to Manzanar's themes were donated to a number of repositories in the past. One of the local repositories that accepted these collections was the Eastern California Museum (ECM). According to the ECM's *Collections Management Policy*, 1988, artifacts associated with the Manzanar Site have been collected and exhibited by ECM, located in Independence, CA, established in 1928. The purpose of the ECM is to:

...collect, preserve, study, and interpret the cultural history and resources of Inyo County.

ECM

Since 1992 MANZ and ECM have worked cooperatively in interpreting the stories of Manzanar. Cooperative efforts include research and oral history compilations and interpretive planning and programs for the Park. This cooperative effort was formalized through a cooperative agreement signed in May 2002.

The bulk of Manzanar-related materials at ECM consist of the Shiro and Mary Nomura Collection, which is permanently displayed at the museum. Other material includes historic images and archives, oral histories, and an excellent reference library related to Manzanar.

Other collections include Paiute/Shoshone ethnographic material, homesteading and ranching items, mining and industry artifacts, and archival material relevant to the history of Inyo County.

III. TYPES OF COLLECTIONS

The Park's interpretive themes and resource management goals and objectives stated in the introduction serve as general guidelines for acquiring objects for the museum collections. The following specific guidelines will prevent arbitrary and excessive growth of the collection, while ensuring that it remains relevant to the Park's purpose. The development of the museum collection should proceed in close coordination with the Regional and Park staff.

A. Cultural Collection

The cultural resource collection provides for research, education, exhibits, and supports resource management goals and projects. The museum collection includes material from the disciplines of history, archeology, ethnology, and archives and records. The following list identifies by discipline, object or artifact types that are appropriate to acquire for the museum collection.

Artifacts, archives, and associated records previously collected from the Park that are now located in other repositories are located, documented and cross-referenced. These early collections yield important information and lend insight to resource management and interpretive goals and objectives for the Park.

1. History

Historic objects are a key component of the Park's museum collection. They provide for use in exhibits and in research of themes relevant to this historic site. When a large quantity of unprovenanced objects are available, priority is given to acquiring the best-preserved examples appropriate to identified themes. Objects within the following categories can be considered for acquisition for the museum collection:

- a. **Manzanar War Relocation Center history:** Historic material specifically associated with the internment of Japanese Americans at Manzanar during World War II (from 1942 through 1945). This could include personal possessions, letters, photographs, art, crafts or decorations, furnishings, products made on-site, equipment and supplies, and other relevant objects associated with internees, Military Police's and War Relocation Authority (WRA) employees. This material would be the primary emphasis for the Park's historical component of the museum collection, (particularly as needed for exhibits), and in telling the stories of Manzanar. This category constitutes the majority of the historical collection of objects for the Park.
- b. **Japanese American history:** Historic material that is generally associated with the relocation of Japanese Americans during World War II. This may include material from other relocation centers and facilities administered by the WRA and or other Federal entities. This might include material that conveys the political, economic, legal, and social mechanisms culminating in the relocation of Japanese Americans during World War II. However, this material should not be emphasized to the extent of material that is directly associated with the Manzanar War Relocation Center. Materials from other sites may be considered for acquisition to the extent that they are needed for exhibit or to convey a primary interpretive theme documented for the site or if they directly relate to the park's significance. This also may include objects associated with pre-war and post-war Japanese American history as it helps to tell the story of the effects relocation had on these individuals.
- c. **Internment of Other Nationalities:** Historic material that is generally associated with the internment of other nationalities during World War II.
- d. **Constitutional rights:** A limited amount of material associated with the denial of rights and freedoms of American citizens guaranteed to them by the United States Constitution may be collected. Such material would be acquired primarily for the purpose of exhibit in order to convey these concepts.
- e. **Owens Valley Paiute:** With the exception of archeological collections which are addressed in Section 3, historic material associated with the Owens Valley Paiute will generally not be considered for acquisition. If such material is acquired it would be for the purpose of exhibit to convey this period of the site's history.
- f. **Pioneer settlement history:** A limited amount of historic material relating to the early pioneer settlement period of the Owens Valley through the development of the Manzanar planned irrigation community may be considered for inclusion in the collection. Such material would primarily be acquired for purpose of exhibit to convey this period of the site's history.
- g. **Water use history:** A limited amount of historic material relating to the history of water use in the western United States may also be considered for acquisition, to the extent that it is needed for exhibit to convey this interpretive theme.
- h. **Historic fabric:** Representative samples of original fabric removed from remaining structures should be included in the collection. Decisions concerning what part of the removed fabric should be a joint decision between the Cultural Resource Management Specialist for the Park and the specialist supervising the project.
- i. **Historic artwork, models, dioramas:** Historic artwork, models and dioramas may be considered for acquisition if they were used or created at the Manzanar War Relocation Center, or created at another relocation center or related facility, or if they depict the Manzanar War Relocation Center. These items can be considered for

inclusion in the museum collection if they support the interpretive themes for the Park or if they aid in historic documentation of the Park.

- j. **Historic furnishings:** Historic furnishings, period pieces, or other relevant objects may be acquired, based on the *Historic Furnishings Report*, 1999. Period pieces and original historic objects currently available on the market may be acquired and accessioned as part of the museum collection to reflect living conditions of occupants and the overall economic, psychological, and personal impacts of relocation. These items should be added to the museum collection only if environmental exhibit conditions are conducive to their preservation. Reproductions and approximations of historic objects may be used as props in the exhibit, but will not be added to the museum collection.
- k. **Memorials, plaques, and other commemorative objects:** Items that commemorate relevant events or peoples may be considered for acquisition. Items originally intended as in-situ, (original) elements of the cultural landscape and have been removed, may also be placed into the museum collection if they support interpretive themes.
- l. **Cemetery and memorial offerings:** A separate Draft Cemetery Management Plan (2006) addresses this complex issue. This document sets out clear guidelines on items to be retained, conveyed, or “benignly neglected”.
- m. **Contemporary artwork and exhibit material:** Artwork and other objects acquired for office decoration and/or exhibit media should not to be considered for inclusion into the museum collections. Furthermore, DO-28, *Cultural Resource Management Guideline*, states, “Museum property does not include those items necessary to display a collection (e.g., exhibit cases, dioramas, special lighting, and graphics)....”
- n. **Tertiary material:** Artifacts associated with Owens Valley history, other than those listed above, will generally not be considered for acquisition. Examples of these include: early explorations and government surveys; mining history; travel and tourism.

2. Archival and Manuscript Collections

Examples of archive and manuscript collections include, but are not limited to scrapbooks, photographs, film, diaries, oral and video histories, posters or public notices, personal papers and memorabilia, military records, and administrative files. It is not necessary to duplicate what is already located in the National Archives or other institutions unless required for exhibit or reference. Records that are managed by NPS museum collections staff include:

Non-Official Records: These records are the Park’s museum archival and manuscript collections and are essential for the ongoing work of Park architects, archeologists, curators, historians, interpreters, landscape architects, scientists, and other scholars and staff. The collection provides evidence of park-related historic and scientific activities, events, resources, cooperating associations, and individuals. They also illustrate the evolution of the Park from its historic period to the present. The Park’s archives also provide essential historical detail for exhibits, films, publications, reports and studies. Such materials are critical to understanding and managing the Park’s cultural and natural resources.

Current and future representations include:

- a. **Resource Management Records:** Documentary products of the Park’s cultural and natural resource management projects include but are not limited to archeological

surveys and excavations, ethnographic reports and studies, historical architecture research and maintenance, cultural landscape research, natural science research, and Park planning information, shall be maintained as part of the Park's collections. NPS employees, volunteers, contractors, cooperating associations, and educational and other institutions generate these records. Cultural resource management staff will work with the Park records manager to determine maintenance and disposition of park records.

In this SOCS, Associated Records (a subset of resource management records) are covered in each collecting category (History, Archeology, etc.).

Sub-official Records which include Park administrative reports, internal files, subject files, desk files, etc., are also maintained in the museum collection and are archived using appropriate management filing codes listed in DO-19.

- b. **Personal Papers:** This category may be represented by personal or family papers, memorabilia, correspondence, photos, and other material. The primary emphasis for such acquisitions should remain with archival material that directly relates to the relocation center at Manzanar during World War II. A secondary emphasis would allow for more conservative collecting of archival material from other relocation centers or facilities material needed in support of other interpretive goals.
- c. **Organizational Records:** This category may be represented by records such as those associated with the Manzanar Committee and other related groups. This category is also represented by those records associated with groups who expressed anti-Asian sentiments or groups who were opposed to the establishment of Park.
- d. **Assembled Manuscript and Archival Collections:** This category may include but is not limited to materials such as the photographic images created by Toyo Miyatake or Ansel Adams; the papers of Ralph Merritt, and the oral history collection. Collections may also include subject files transferred from the Park's library. The primary emphasis for such acquisitions should remain with archival material that directly relates to Manzanar War Relocation Center during World War II. A secondary emphasis would allow for more conservative collecting of archival material from other relocation centers or material needed in support of other interpretive goals.
- e. **Library Material vs. Museum Collection Archives:** Books and other library materials used in exhibits or as furnishings in historic structures, as well as rare publications retained for their physical properties or their associative value, shall be managed as part of the Park's museum collection. Library materials are not managed as part of the Park's museum collection. Policy and procedures for library materials are outlined in *NPS Management Policies* (2001), Chapter 5, and, DO-28, *Cultural Resource Management Guideline*.

Active/Official Records: These records are generated by the museum property system to manage museum property. They include but are not limited to accession, catalog, inventory and loan records. They are retained in association with museum collections, but are not cataloged or managed as part of the Park's museum collection.

3. Archeology

- a. **Artifacts and Other Specimens:** Archeological collections are generated in response to cultural resource management requirements related to legal mandates, development of park facilities, preservation-related activities, and research requirements. Archeological

research projects at the Park may result in the collection of objects in addition to a variety of other kinds of data. Project design should not incorporate more artifacts than is necessary to meet legitimate project goals. Costs for curation and documentation of these materials will be part of the approved project as specified in 36 CFR Part 79, *Curation of Federally-owned and Administered Archeological Collections*.

Park staff, volunteers, and visitors shall be strongly discouraged from picking up surface artifacts. Surface artifacts shall be left in situ and their location documented. In the event of unauthorized collecting, or if the material is under immediate threat of loss or destruction, items may be collected. The Park will establish one accession for such surface finds. The accession will contain, at the minimum, an inventory of the accession, a map showing the location of where the artifact was recovered, who recovered it, when it was recovered, why it was recovered, the artifact's current location and any other pertinent data regarding the material. The artifact will be placed in suitable storage with other surface artifacts. The container(s) in which these artifacts are stored shall be clearly marked with the accession number.

Artifacts recovered from persons involved in unauthorized or illegal activities (illegally excavated or surface collected within the Park's boundaries) are considered confiscated archeological artifacts. They may also be classified as evidence pending legal actions as assigned by the investigating authority. Law Enforcement personnel should consult Park museum staff to ensure proper handling and transportation of this material.

Because the artifact was not scientifically excavated, its immediate value does not warrant cataloging. At such time as a professional archeologist, in relation to a Park resource study or excavation, determines that any of the surface find artifacts has archeological value, then the artifact will be cataloged. The museum catalog record will include all available data recorded about the artifact in the accession file.

The extent of archeological collections from earlier excavations is unknown. Emphasis should be placed on acquiring information regarding these earlier collections as they relate to Manzanar.

Consultation with members of the Owens Valley Paiute and Shoshone tribes was conducted in 1994. Issues related to Native American Graves Protection and Repatriation Act (NAGPRA) was completed for Manzanar, as required by law. We will continue to consult with these tribes as it relates to the acquisition of objects to the collection.

Consultation with members of the Japanese American community and other affiliated ethnographic groups is currently part of Manzanar's priority as it relates to internment-era archeological material, especially regarding material from known or potential grave or sacred sites.

- b. **Associated Records:** All original records associated with archeological collections must be retained as part of the museum collection. These records may include field notes and catalogs, daily journals, drawings, maps, photographs and negatives, slides, sound recordings, raw data sheets, instrument charts, remote sensing materials, collection inventories, analytical study data, conservation treatment records, and computer documentation and data, as well as any other documents generated through archeological activity. Such documents, subject to DO-19 regulations, shall be certified to the Archivist of the United States as necessary for ongoing business.

The extent of archeological records from earlier excavations is unknown at this time. Emphasis should be placed on acquiring missing or incomplete records associated with these earlier archeological projects conducted at Manzanar.

- c. **Current Representation:** The bulk of the Park's museum collection currently consists of archeological material (artifacts and documentation). Archeological surveys and excavations conducted soon after the 1992 establishment of the Park produced a large collection of artifacts representing the following prehistoric and historic periods. Significant archeological research by Tribal, state and other federal agencies outside the Park has yielded an excellent comparative framework for analytical studies of the artifacts in the Park's museum collections. Analysis of these artifacts helps define future archeological fieldwork and refines the prehistoric and historic timeline of the Park. Acquisition of material should be limited to artifacts collected during park mitigation and compliance projects.

4. Ethnology

Artifacts and their associated records illustrating the cultural continuity and adaptation of the Japanese American culture will be collected and maintained. This includes objects made by Japanese Americans, with an emphasis on materials associated with the Manzanar War Relocation Center. Objects of similar manufacture associated with other Japanese American World War II relocation centers may also be included as required for exhibit or similar purpose, but with less of an emphasis in the collection. These artifacts may be collected through archeological and non-archeological methodologies. It will be the policy of MANZ to consult with members of the Japanese American community and other affiliated groups regarding these ethnographic collections, especially material that may be considered sacred or religious.

Native American ethnographic material will not be collected except under archeological methodologies. Consultation with the Owens Valley Paiute tribal community and other affiliated groups is required in regards to NAGPRA-related ethnographic material.

- a. **Current Representation:** Objects manufactured by ethnographic groups have been collected using archeological techniques. This includes material created by Japanese Americans and the Owens Valley Paiute and others. Acquisition emphasis may be placed on acquiring associated material: oral histories, photographs and archival material related to this cultural material. Further information may be needed from repositories or collectors for comparative analysis and inventory.

B. NATURAL HISTORY COLLECTIONS

Except for mandated collections, the park will not collect/maintain a natural history collection for its own purpose.

IV. MUSEUM COLLECTIONS SUBJECT TO NATIVE AMERICAN GRAVES PROTECTION AND REPATRIATION ACT OF 1990.

The Native American Graves Protection and Repatriation Act of 1990 (NAGPRA), 25 USC 3001-13, requires, in addition to other actions, a written summary of unassociated funerary objects, sacred objects, and objects of cultural patrimony. The Park does not possess any items that fall into these NAGPRA categories and therefore did not submit a list of these categorical items in the Servicewide summary that was distributed to all Indian Tribes, Alaska Native villages, and Native Hawaiian organizations on October 27, 1993. The Park has no human remains and associated funerary objects subject to NAGPRA.

V. ACQUISITIONS

The Park may acquire objects for its museum collections by gift, purchase, exchange, transfer, field collection and loan. Acquisition of museum objects is governed by the Park's ability to manage and preserve them according to NPS *Management Policies* (2001), Chapter 5, the standards for managing museum objects in DO-24, *Cultural Resource Management Guideline*, A Manager's Guide, Chapter 3, and the NPS *Museum Handbook*, Part I.

In accordance with NPS policy the Park will discourage gifts with limiting conditions. In exceptional cases, when such gifts are accepted (oral history release restrictions, copyrighted photography, etc.), restrictions must be clearly stated on the Deed of Gift or other form of conveyance. As per DO-24 any gifts with limiting conditions must be approved by the Regional Director. Incoming loans are accepted only for research or exhibition purposes; short- or long-term incoming storage loans are discouraged.

Museum objects must be acquired, accessioned and cataloged in accordance with the NPS *Museum Handbook*, Part II, Museum Records. In accordance with DO-44, *Personal Property Management*, all proposals for the acquisition of firearms and ammunition, except archeological field collections, must be reviewed and approved by the Regional Curator. Acquisition of firearms included on the ATF list of prohibited/restricted weapons requires concurrent review by the Regional Curator and Regional Law Enforcement Specialist.

The Park Superintendent, by delegation, represents the Director and the Secretary of the Interior in accepting title to and responsibility for museum objects. The Superintendent bears the ultimate responsibility for the acquisition and proper care and management of the Park's museum collection. The Superintendent delegates the day-to-day care of the collection to a Park Ranger who is designated as the "collateral-duty curator".

Gifts of archeological, ethnographic, or other material must possess documentation that shows the material was legally removed from public or private land. Gifts of this nature are generally discouraged if they were collected in a non-scientific manner or lack adequate provenience.

All permanent acquisitions must receive formal approval from the Park Superintendent before they can be accepted into the museum collections. Upon receipt, all newly acquired objects and related documentation must be turned over to Park museum staff. Museum staff should prepare, for the Superintendent's signature, all instruments of conveyance, and letters of thanks, acceptance, or rejection, and transmit these, as appropriate, to the donor, lender, vendor or other source of acquisition.

VI. USES OF THE COLLECTION

The Park's museum collection may be used for educational purposes or research that does not accelerate the deterioration of the museum objects. The governing concept is the preservation of the individual museum object and the entire museum collection. Examples of appropriate uses within the context of necessary preservation include 1) appropriate interpretive exhibits, 2) permanent documentation of the Site's resources, 3) management decision-making, 4) educational publications or productions, and 5) approved, *bona fide* research projects. Use of the museum collection will follow guidance provided by *Museum Handbook, Part III, Museum Collections Use*. Appropriate use of the museum collection will be encouraged and access will be continuously monitored.

The routine course of action will be to disallow the consumptive use of museum objects. When consumptive use is proposed, the informational benefits must be carefully weighed against the loss of the artifact. The need for the proposed research must be clearly documented and should be reviewed by relevant resource managers. The *Cultural Resources Management Guideline*, Chapter 9, Section 4, (Consumptive Use of Collections) outlines the levels of approval required. Any proposed interpretive use that may be defined as consumptive must be authorized in advance, as outlined in DO-6, *Interpretation and Education (Draft, 2002)*.

In general, any activity that places the object's integrity at risk will be avoided. The primary consideration for allowing access to and use of museum collections will be the preservation of the collection. Researchers and other collection users may examine the museum collection following the conditions and procedures outlined in *Cultural Resources Management Guideline* and adhering to the Park's written procedures for museum collection access.

In accordance with NPS *Management Policies*, (2001) Chapters 5 & 7, the Park will not place skeletal or mummified human remains, grave goods, or other objects considered sacred on display.

VII. RESTRICTIONS

Manzanar National Historic Site will not knowingly be a partner to or encourage in any way the trafficking of illicitly or unscientifically collected artifacts, archives, or other museum materials.

Collecting paleontological material will be in compliance with NPS *Management Policies* (2001) and in accordance with the provisions of the *Antiquities Act of 1906* (16 USC 431-433).

Curatorial staff should consult with Tribal governments, Native Hawaiian organizations, Alaskan Native corporations, and traditional religious leaders about the terms and conditions for management of collections from Federal lands that have significance for these groups; and should consult with other indigenous and immigrant ethnic, social, and religious groups that have aboriginal or historic ties with the museum collection or lands of origin, and/or traditionally have used the museum collection. Objects in the museum collection shall be made available to persons for use in religious rituals or spiritual activities in accordance with 36 CFR Part 79, *Curation of Federally-owned and Administered Archeological Collections* and other bureau policies.

NPS *Management Policies* (2001), Chapter 5, states that:

In accordance with the National Historic Preservation Act of 1966, as amended (16 USC 470 et seq.), the Archaeological Resources Protection Act of 1979, as amended (16 USC 470aa-mm), the National Parks Omnibus Management Act of 1998 (16 USC 5937), and NPS Management Policies (2001) 4.1.2. "Natural Resource Information" and 5.2.3 "Confidentiality," the park may withhold from the public sensitive information concerning: rare, threatened, or endangered species; commercially valuable resources; minerals; paleontological resources; archeological and other cultural resources; objects of cultural patrimony and sensitive ethnographic information; information provided by individuals who wish the information to remain confidential.;

This includes information regarding cultural or religious sites, paleontological specimens, geological specimens, and culturally affiliated resources that may be restricted if the disclosure might invade privacy, impede use of a traditional religious site by a practitioner, or endanger the historic resource according to the National Historic Preservation Act Amendment of 1980 (16 USC 470 w-3). In addition, community consultants may request that some information about religious or sacred materials be kept confidential.

Depending on the object or museum material, restrictions and limited access may exist to ensure an object's preservation and security.

Restrictions may be placed on the publication or use of images, manuscripts, works of art, motion picture films and video and oral histories from the museum collection if these materials are subject to copyright, and this right has not been signed over to the National Park Service. It is the researcher's or user's full responsibility to obtain permissions-to-use, clearance, etc. and to conform to the laws of copyright. Park museum staff will assist as they are able in ascertaining the copyright status of archival or artwork material.

All endangered, threatened, or rare plants and vertebrate and invertebrate animals will be collected only when accidentally killed or when dead from natural causes. The collection of threatened, endangered, or

rare plant and animal species will comply with NPS *Management Policies* (2001) and will be in accordance with the provisions of the *Endangered Species Act of 1973*, as amended, and will be strictly limited according to the applicable rules of the U.S. Fish and Wildlife Service. Final disposition of type specimens will be determined at the Servicewide level and will adhere to recognized conventions established for specific disciplines.

Specific collection storage locations, appraisal, and insurance values may be restricted if the release places collections at risk. Donor and lender addresses may be restricted if the release infringes on the individual's privacy. Names of donors or lenders may be restricted to the fullest extent of the law if requested by these individuals. Such information may be considered releasable under the *Freedom of Information Act of 1982* (5 USC 552) on a case-by-case basis.

All objects or materials acquired for the museum collection should be obtained free and clear of any encumbrances. Objects may be accepted with restrictions or limitations when the object is of critical significance to the Park and the opportunity to acquire it will otherwise be lost.

There are no known collection restrictions at this time.

VIII. MANAGEMENT ACTIONS

This Scope of Collection Statement must be reviewed every two years and, when necessary, be revised to remain supportive of and consistent with any changes in the Park's mission or needs. In addition, any revisions must be reviewed and approved by the Park Superintendent.

The Park requires a *Collections Management Plan*. Funding has been requested for the completion of this plan and is expected to be complete by the end of 2008.

Collections are currently held at two off-Site locations: Death Valley National Park, Death Valley, CA and Western Archeological Conservation Center, Tucson, AZ.

**National Park Service
US Department of the Interior**

**Manzanar National Historic Site
California**

August 2015

Draft Foundation Document

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MISSION OF THE NATIONAL PARK SERVICE

The National Park Service (NPS) preserves unimpaired the natural and cultural resources and values of the national park system for the enjoyment, education, and inspiration of this and future generations. The National Park Service cooperates with partners to extend the benefits of natural and cultural resource conservation and outdoor recreation throughout this country and the world.

The NPS core values are a framework in which the National Park Service accomplishes its mission. They express the manner in which, both individually and collectively, the National Park Service pursues its mission. The NPS core values are:

- **Shared stewardship:** We share a commitment to resource stewardship with the global preservation community.
- **Excellence:** We strive continually to learn and improve so that we may achieve the highest ideals of public service.
- **Integrity:** We deal honestly and fairly with the public and one another.
- **Tradition:** We are proud of it; we learn from it; we are not bound by it.
- **Respect:** We embrace each other's differences so that we may enrich the well-being of everyone.

The National Park Service is a bureau within the Department of the Interior. While numerous national park system units were created prior to 1916, it was not until August 25, 1916, that President Woodrow Wilson signed the National Park Service Organic Act formally establishing the National Park Service.

The national park system continues to grow and comprises more than 400 park units covering more than 84 million acres in every state, the District of Columbia, American Samoa, Guam, Puerto Rico, and the Virgin Islands. These units include, but are not limited to, national parks, monuments, battlefields, military parks, historical parks, historic sites, lakeshores, seashores, recreation areas, scenic rivers and trails, and the White House. The variety and diversity of park units throughout the nation require a strong commitment to resource stewardship and management to ensure both the protection and enjoyment of these resources for future generations.

INTRODUCTION

Every unit of the national park system will have a foundational document to provide basic guidance for planning and management decisions—a foundation for planning and management. The core components of a foundation document include a brief description of the park as well as the park’s purpose, significance, fundamental resources and values, other important resources and values, and interpretive themes.

A primary benefit of developing a foundation document is the opportunity to integrate and coordinate all kinds and levels of planning from a single, shared understanding of what is most important about the park. The process of developing a foundation document begins with gathering and integrating information about the park. Next, this information is refined and focused to determine what the most important attributes of the park are. The process of preparing a foundation document aids park managers, staff, and the public in identifying and clearly stating in one document the essential information that is necessary for park management to consider when determining future planning efforts, outlining key planning issues, and protecting resources and values that are integral to park purpose and identity.

CORE COMPONENTS

The core components of a foundation document include a brief description of the park, park purpose, significance statements, fundamental resources and values, other important resources and values, and interpretive themes. These components are core because they typically do not change over time. Core components are expected to be used in future planning and management efforts.

BRIEF DESCRIPTION OF THE PARK

Manzanar National Historic Site was established by Congress (PL 102-248) on March 3, 1992, to “provide for protection and interpretation of historical, cultural, and natural resources associated with the relocation of Japanese Americans during World War II.” While Manzanar is best known for its wartime history, its layers of the past echo the larger themes of American history, including displacement of native peoples, the settlement of ranchers and farmers, water wars, and the consequences of prejudice.

It was—and is—a place of significance for the Paiute and Shoshone peoples who have lived in this valley for centuries. After 1860, the US Army killed some Paiutes and drove many others out of the valley. Some Paiutes eventually returned, and their descendants maintain traditional affiliation and uses in the Owens Valley.

In the early 1900s, farmers planted thousands of apple and other fruit trees in the town of Manzanar (Spanish for “apple orchard”), just as the city of Los Angeles was building an aqueduct to carry the valley’s water 200 miles south. In the mid-1920s, Los Angeles bought out Manzanar’s farmers, and in 1941, Inyo County declared the town abandoned.

No one could foresee how quickly and dramatically Manzanar would change in the aftermath of Japan’s attack on Pearl Harbor on December 7, 1941. Newspapers, politicians, and labor leaders lobbied for action against people of Japanese ancestry, intensifying long-standing anti-Japanese prejudice on the West Coast. President Franklin D. Roosevelt signed Executive Order 9066 on February 19, 1942, authorizing the military to forcibly exclude “any or all persons” from the West Coast. Under the direction of Lt. General John L. Dewitt, the army applied the order to everyone of Japanese ancestry, including more than 70,000 US citizens. Half were under the age of 18. Ultimately, the government deprived 120,000 people of their freedom by forcing them to relocate.

Those exiled to Manzanar were largely from the Los Angeles area and ranged in age from newborns to an 86-year-old widower. They were from cities and farms, young and old, rich and poor. Most had never been to Japan. They had only days or weeks to

prepare. Businesses closed, classrooms emptied, friends separated. The US government incarcerated a total of 11,070 people at Manzanar between March 21, 1942, and November 21, 1945. They lived within a 540-acre housing section, divided into 36 blocks. Military police manned eight guard towers and patrolled the camp's barbed wire perimeter fence. People crowded into barracks apartments, ate in communal mess halls, washed their clothes in public laundry rooms, and shared latrines and showers that afforded almost no privacy. Within these exposed and cramped conditions, 188 couples married, 541 babies were born, and 150 people died.

The camp closed in November 1945, three months after World War II ended. The government sold most of the structures and equipment as surplus. Concrete and rock site features such as gardens and basements were buried. Manzanar's prewar orchards, revived by Japanese Americans, again were abandoned. Time passed and much of Manzanar was further buried, both in sand and in memory. Many people chose not to talk about it.

Buddhist and Christian ministers returned each year to the Manzanar cemetery to remember the dead. They gathered around the stark white obelisk that had been constructed in 1943, inscribed with characters meaning "Soul consoling tower." In 1969, a group of college students came to the cemetery on their own pilgrimage of healing and remembrance. With the formation of the Manzanar Committee, this pilgrimage grew into an annual event attended by thousands. In 1972, the committee successfully lobbied to have Manzanar recognized as a California State Landmark. Later efforts resulted in the site's 1976 listing on the National Register of Historic Places and its 1985 designation as a National Historic Landmark. The advocacy of the committee ultimately resulted in the establishment of Manzanar National Historic Site in 1992.

In 1983, nearly 40 years after the confinement ended, the Commission on the Wartime Relocation and Internment of Civilians concluded: "Executive Order 9066 was not justified by military necessity. . . . The broad historical causes that shaped these decisions were race prejudice, war hysteria and a failure of political leadership."

Today, the National Park Service preserves 814 of the 5,415 acres that comprised the Manzanar War Relocation Center. The historic site includes the housing area, the administrative area where War Relocation Authority (WRA) staff lived and worked, the military police compound, the chicken ranch, the hospital site, and the cemetery. Most of the buildings are gone, but many features remain, including historic orchards and numerous Japanese gardens and ponds.

Other features are buried, yet come to life through historic photos, artwork, archives, and hundreds of oral history interviews. The National Park Service restored the former camp auditorium to serve as a visitor center and park headquarters. A restored World War II-era mess hall and two reconstructed barracks in Block 14 (adjacent to the auditorium) feature exhibits on daily life and the many changes and challenges

people faced at Manzanar. The National Park Service has also reconstructed one of the eight guard towers, along with the barbed wire fence that surrounded the living area. An average of 80,000 people visits the national historic site each year.

Manzanar became a national historic site because people whose lives had been touched by it vowed that such an injustice should never happen again, to any group in this country. A visit to Manzanar is an invitation to consider our Constitution and the protections it promises at a place where—not so long ago—they were largely forgotten.

Terminology [This will be a sidebar located at the beginning of the document.]

As visitors cross the threshold into the Manzanar Visitor Center’s main exhibit area, they encounter a large photo panel that reads:

Ever since the U.S. Army enclosed this one-square mile with barbed wire in 1942, people have debated how to accurately describe Manzanar. During World War II, it was officially called a “War Relocation Center,” while newspapers and some locals referred to it simply as the “Jap Camp.” President Roosevelt and other officials on occasion referred to it as a “concentration camp.” Every person whose life was affected by Manzanar has their own story, in their own words. We invite you to discover some of these stories, and to ask yourself:

“What does Manzanar mean to history?”

“What does Manzanar mean to me?”

Controversy over terminology at Manzanar existed decades before the National Park Service was involved with the site. The 1972 California State Landmark plaque calls Manzanar a concentration camp, eliciting passionate responses—then and now, pro and con—from many people. In oral history interviews, Japanese Americans use various words to describe themselves, including evacuee, internee, prisoner, and incarcerated. Words used to describe places and actions are equally diverse.

Intense feelings and diverse perspectives about what occurred during World War II illustrate the importance of interpreting these sites and their stories. Discussions about terminology offer unique opportunities to help visitors make their own connections.

If you wish to learn about and promote understanding of the way language has been used to represent, or misrepresent, the wartime experience of Japanese Americans, please visit this website on the topic:

<http://www.nps.gov/tule/forteachers/suggestedreading.htm>.

PARK PURPOSE

The purpose statement identifies the specific reason(s) for establishment of a particular park. The purpose statement for Manzanar National Historic Site was drafted through a careful analysis of its enabling legislation and the legislative history that influenced its development. The park was established when the enabling legislation adopted by Congress was signed into law on March 3, 1992 (see appendix A). The purpose statement lays the foundation for understanding what is most important about the park.

The purpose of Manzanar National Historic Site is to preserve Manzanar's cultural and natural resources and interpret the forced removal and incarceration of Japanese Americans and Japanese immigrants during World War II.

PARK SIGNIFICANCE

Significance statements express why a park's resources and values are important enough to merit designation as a unit of the national park system. These statements are linked to the purpose of Manzanar National Historic Site, and are supported by data, research, and consensus. Statements of significance describe the distinctive nature of the park and why an area is important within a global, national, regional, and systemwide context. They focus on the most important resources and values that will assist in park planning and management.

The following significance statements have been identified for Manzanar National Historic Site. (Please note that the sequence of the statements does not reflect the level of significance.)

1. **Injustice:** Manzanar was the first camp the US government built to confine Japanese Americans during World War II. It represents the injustice of uprooting and imprisoning 120,000 Japanese Americans and Japanese immigrants. This violation of civil rights was the result of racism, war hysteria, and a failure of political leadership and demonstrates the fragility of democracy in times of crisis.
2. **Cultural Resources:** Manzanar National Historic Site is one of the best-preserved World War II incarceration camps and protects highly intact cultural landscape resources, including an extensive collection of remnant Japanese gardens. In addition, Manzanar preserves layers of history and artifacts that reveal thousands of years of human life in the Owens Valley.
3. **Landscape and Scenery:** Located in the Owens Valley between the towering Sierra Nevada and Inyo Mountains, the dramatic landscape surrounding Manzanar is remarkably unspoiled. As a result, it powerfully communicates the

visual and environmental conditions experienced by Japanese Americans imprisoned at Manzanar during World War II.

4. **Stories and Perspectives:** Manzanar’s national significance is reflected in thousands of personal stories that illustrate the diverse experiences and multiple perspectives of individuals and communities, both inside and outside the barbed wire fence. The government’s actions profoundly affected the lives of individuals and families during the war and continue to impact subsequent generations.
5. **Children’s Village:** Manzanar was the only incarceration camp to operate an orphanage, called the Children’s Village. The government removed some of these children from adoptive homes and placed them in an orphanage behind barbed wire, powerfully illustrating that the incarceration of Japanese Americans was driven not by military necessity but by racism.
6. **Manzanar “Riot”:** Manzanar was the site of the first use of deadly force by military police against incarcerated Japanese Americans. The confrontation sparked national headlines and prompted a harsh response by the US government, including temporarily heightened security at Manzanar, the creation of isolation centers, and an increased push for segregating individuals deemed “disloyal.” The resulting segregation tore some families and friends apart and created divisions in communities that exist to this day.
7. **Advocacy:** Manzanar catalyzed the earliest grassroots efforts by Japanese Americans to raise national awareness about their incarceration in the context of civil rights, proclaim that these sites of conscience merited designation, and ensure that the legacy of incarceration would not be forgotten. The Manzanar Committee and Manzanar Pilgrimage inspired others to keep the story alive, petition for redress, and protect other confinement sites throughout the United States.
8. **Relevance:** Manzanar National Historic Site provides a compelling venue for discussing the history of incarceration during World War II, contemplating injustice experienced by individuals and communities today and throughout history, and applying these lessons to the protection of constitutional and human rights.

FUNDAMENTAL RESOURCES AND VALUES

Fundamental resources and values (FRVs) are those features, systems, processes, experiences, stories, scenes, sounds, smells, or other attributes determined to warrant primary consideration during planning and management processes because they are essential to achieving the purpose of the park and maintaining its significance.

Fundamental resources and values are closely related to a park's purpose and are more specific than significance statements.

Fundamental resources and values help focus planning and management efforts on what is truly significant about the park. One of the most important responsibilities of NPS managers is to ensure the conservation and public enjoyment of those qualities that are essential (fundamental) to achieving the purpose of the park and maintaining its significance. If fundamental resources and values are allowed to deteriorate, the park purpose and/or significance could be jeopardized.

The following fundamental resources and values have been identified for Manzanar National Historic Site:

- **Historic Resources:** Manzanar National Historic Site protects thousands of remnant features that provide visitors with a tangible connection to the wartime incarceration. Historic structures include an auditorium, two sentry posts, and a cemetery monument. Historic features include, but are not limited to, Japanese gardens and ponds, building foundations, inscriptions in concrete, and orchards and other historic vegetation. Buried historic resources include basements and trash dumps.
- **Stories and Collections:** Museum collections, oral histories, and archives record the incarceration of Japanese Americans and subsequent efforts to recognize and remember Manzanar. These collections document the diversity and complexity of people's experiences and perspectives, past and present.
- **Environmental Setting:** Defined by two prominent mountain ranges and expansive viewsheds, the dramatic setting of Manzanar National Historic Site and adjacent areas is largely intact. Historic and contemporary water use and land ownership by the Los Angeles Department of Water and Power (LADWP) have significantly influenced the landscape and environmental setting, resulting in the incidental preservation of the wide open spaces and undeveloped land that characterize the Owens Valley.
- **Cultural Traditions:** A spectrum of cultural values, practices, and identities influenced the way Japanese Americans and Japanese immigrants experienced incarceration under the US government during World War II. Some values helped people to persevere and endure, while others moved people to protest and resist. In many instances, American and Japanese cultural values and identities blurred and melded into new and distinct cultural values and identities. At Manzanar, both American and Japanese cultural practices, like baseball and *judo* and the creation of Japanese gardens, left lasting remnants on the landscape. New cultural practices, like the annual Manzanar Pilgrimage, have developed as a result of the World War II incarceration.

- **Public Engagement:** Learning opportunities raise public awareness about the World War II incarceration of Japanese Americans and keep the story of Manzanar alive and relevant. Interpretive and volunteer programs provided by the National Park Service, along with partner efforts such as those of the Manzanar Committee and the Eastern California Museum, motivate visitors to become stewards and foster a constantly expanding circle of interest in preserving Manzanar’s resources and lessons.

OTHER IMPORTANT RESOURCES AND VALUES

Manzanar National Historic Site contains other resources and values that are not fundamental to the purpose of the park and may be unrelated to its significance, but are important to consider in planning processes. These are referred to as “other important resources and values” (OIRV). These resources and values have been selected because they are important in the operation and management of the park and warrant special consideration in park planning.

The following other important resources and values have been identified for Manzanar National Historic Site:

- **Pre-World War II History:** Archeological resources, cultural landscapes, documents, and oral histories reveal thousands of years of human life at Manzanar. Owens Valley Paiute lived here for centuries. Many of the natural resources and landscape features that sustained them remain, along with other traces of their lives. For decades in the late 1800s, the Shepherd Ranch encompassed much of the Manzanar site, leaving building foundations and other structural elements. In the early 1900s, farmers came in search of “Fortunes in Apples.” Numerous town-era features remain, and dozens of trees survive in remnant orchards.
- **Natural Resources:** Although impacted by human use, the natural resources of Manzanar National Historic Site provide habitat for wildlife, such as resident and migrating birds, reptiles, and mammals. Riparian areas such as Bairs Creek were important throughout history and were sought out by Japanese Americans in camp for respite from the harsh environment. Japanese Americans used certain natural resources, such as native vegetation and rocks, to construct gardens and art.

RELATED RESOURCES

Related resources are not owned by the park. They may be part of the broader context or setting in which park resources exist; represent a thematic connection that would enhance the experience of visitors; or have close associations with park fundamental resources and the purpose of the park. The related resource

represents a connection with the park that often reflects an area of mutual benefit or interest, and collaboration, between the park and owner/stakeholder.

Manzanar National Historic Site's associated resources outside the boundary include World War II-era inscriptions in concrete, a reservoir, a hog farm, a sewage treatment plan, and farm fields.

INTERPRETIVE THEMES

Interpretive themes are often described as the key stories or concepts that visitors should understand after visiting a park—they define the most important ideas or concepts communicated to visitors about a park unit. Themes are derived from, and should reflect, park purpose, significance, resources, and values. The set of interpretive themes is complete when it provides the structure necessary for park staff to develop opportunities for visitors to explore and relate to all park significance statements and fundamental and other important resources and values.

Interpretive themes are an organizational tool that reveal and clarify meaning, concepts, contexts, and values represented by park resources. Sound themes are accurate and reflect current scholarship and science. They encourage exploration of the context in which events or natural processes occurred and the effects of those events and processes. Interpretive themes go beyond a mere description of the event or process to foster multiple opportunities to experience and consider the park and its resources. These themes help explain why a park story is relevant to people who may otherwise be unaware of connections they have to an event, time, or place associated with the park. Appendix A includes potential topics to be explored for each interpretive theme.

The following interpretive themes have been identified for Manzanar National Historic Site:

- **Injustice:** The mass incarceration of Japanese Americans and Japanese immigrants by the US government during World War II resulted from a complex mix of political, social, and economic factors and was fueled by war hysteria, a failure of political leadership, and long-standing racial prejudice. This failure of constitutional protections was so flagrant that the US government later apologized and paid redress.
- **Stories, Perspectives, and Communities:** Manzanar's World War II history is not a single story, but a diverse mosaic of individual and collective experiences of Japanese Americans, WRA staff and families, military police, residents of neighboring towns and tribal communities, and many others whose lives were often influenced by forces far beyond their control.

- **Physical Setting:** Though mostly vacant today, during World War II Manzanar was densely crowded, with over 800 structures and more than 10,000 people confined in a 540-acre area, surrounded by armed military police and a barbed-wire fence. Within months, the army constructed eight guard towers. The stark mountain and desert landscape and the environmental conditions of the Owens Valley evoked strong and varied reactions in individuals, including feelings of isolation and forlornness, as well as consolation and hope.
- **Clashing Views:** Differences of opinion and ideology in Manzanar significantly affected daily life within the camp. While these differences were sometimes rooted in people’s prewar experiences and associations, they often stemmed from reactions to loss of constitutional rights, confinement, and continued impositions by the WRA. Clashing views and interpersonal conflicts culminated in tragedies like the Manzanar “Riot,” the consequences of which reverberated throughout all of the WRA facilities and impacted those incarcerated in them.
- **Pre-WWII Owens Valley History:** Manzanar’s prewar history echoes broad themes in US history, including displacement of native peoples, land and water wars, clashing views on immigration, and the question of who is considered “American.”
- **Advocacy:** Growing out of the civil rights movement of the 1960s, the Manzanar Pilgrimage became the focal point of efforts to learn about, reflect on, remember, and preserve this site. Both the annual pilgrimage and grassroots efforts to gain recognition for Manzanar helped to inspire and strengthen later efforts to preserve other camps. Manzanar is increasingly relevant to diverse constituencies who see their own struggles reflected in its history.
- **Owens Valley Water:** Water use, exportation, and management in the Owens Valley—especially by the LADWP—influenced major aspects of Manzanar’s history, including the camp’s location in the abandoned orchard town of Manzanar, its operation, the daily activities of Japanese Americans incarcerated at Manzanar, and the survival of historic orchards and vegetation following the camp’s closure. The City of Los Angeles still imports water from the Owens Valley.

PLANNING TEAM

MANZANAR NATIONAL HISTORIC SITE

Bernadette Johnson, Superintendent
Linda Birkett, Administrative Officer
Jeff Burton, Cultural Resources Program Manager and Park Archeologist
Greg Cox, Curator
Alisa Lynch, Chief of Interpretation
Rose Masters, Interpretive Park Ranger
Troy Strawn, Facility Manager

SUBJECT MATTER EXPERTS

Bruce Embrey, Manzanar Committee Co-Chair
Richard Potashin, Historical Researcher

NPS PACIFIC WEST REGION

Anna Tamura, Landscape Architect
Betsy Anderson, Landscape Architect
Brenden McLane, Cartographic Technician

NPS DENVER SERVICE CENTER, PLANNING DIVISION

Tabitha Carver-Roberts, Contract Editor

APPENDIX A: POTENTIAL TOPICS TO BE EXPLORED FOR INTERPRETIVE THEMES

The following interpretive themes and potential topics have been identified for Manzanar National Historic Site:

- **Injustice:** The mass incarceration of Japanese Americans and Japanese immigrants by the US government during World War II resulted from a complex mix of political, social, and economic factors and was fueled by war hysteria, a failure of political leadership, and long-standing racial prejudice. This failure of constitutional protections was so flagrant that the US government later apologized and paid redress.
- *Potential topics to be explored within this theme:*
 - The history of racism and prejudice in the United States provides a larger context for the injustices Japanese Americans faced prior to and during World War II.
 - Long-standing anti-Asian sentiment on the West Coast resulted in immigration and naturalization laws, alien land laws, housing discrimination/segregation acts, and anti-miscegenation laws.
 - While the US government arrested only select Germans and Italians, it subjected Japanese Americans and Japanese immigrants to restrictions after Japan's attack on Pearl Harbor. The government ultimately incarcerated those living on the West Coast.
 - Many people failed to distinguish between Japanese Americans and the Japanese with whom the United States was at war. Some people still have trouble understanding that distinction.
 - Some politicians, media, organizations, and individuals actively and increasingly fueled war hysteria through newspapers, newsreels, speeches, rallies, and rumors. Government officials at all levels—federal, state, county, and city—failed to protect the constitutional and civil rights of Japanese Americans, often for political gain.
 - Even at the time, some in the public, media, and government spoke out in support of Japanese Americans and against the injustice of incarceration. There were debates, including at the cabinet level, on the appropriateness and necessity of removal and incarceration.
 - Most Japanese Americans suffered a range of economic losses from forced removal, often due to intentional exploitation by those who took advantage

of their dire situations. Some were able to preserve property and possessions.

- Japanese Americans rebuilt their lives after their wartime incarceration, yet many still struggled with a range of negative impacts, from loss of cultural traditions and identities to long-lasting psychological trauma and family separation.
- Debates about individual rights versus perceived group security recur throughout US history, especially in times of crisis.
- Despite the government's apology and redress to Japanese Americans, opinions about the injustice of incarceration are not and have never been static.
- **Stories, Perspectives, and Communities:** Manzanar's World War II history is not a single story, but a diverse mosaic of individual and collective experiences of Japanese Americans, WRA staff and families, military police, residents of neighboring towns and tribal communities, and many others whose lives were often influenced by forces far beyond their control.
- *Potential topics to be explored within this theme:*
 - Owens Valley residents witnessed and experienced the repercussions of 10,000 people (widely portrayed as "enemies") moving into the valley during the spring and summer of 1942. Still, some local residents benefitted economically from the camp's presence.
 - Some local residents had direct experiences with Manzanar during World War II through working for the WRA, interacting with camp staff and military police in nearby towns, and interacting with Japanese Americans in Manzanar through business relationships, clubs, churches, and sports. Even local people with no direct connection to the camp had a range of opinions about it.
 - Despite public misconceptions, Japanese Americans in Manzanar were a diverse group of 10,000 people. They were from cities and farms, were young and old, rich and poor, and included extended families as well as single people. Most had never been to Japan, yet others spoke only Japanese. They came from a range of socioeconomic backgrounds. These differences often influenced how people in Manzanar viewed the conditions of incarceration.
 - Japanese Americans from different prewar communities had different experiences, especially in the aftermath of Pearl Harbor. Terminal Island, California, and Bainbridge Island, Washington, offer powerful contrasts.

- During a brief period in February 1942, the army allowed nearly 5,000 Japanese Americans to relocate east of the Exclusion Zone “voluntarily.” While some turned back due to hostility and discrimination, others resettled successfully.
- In spite of their confinement, Japanese Americans at Manzanar created many of the trappings of a “typical” American community. People played on sports teams, attended churches, shopped in a system of cooperative stores, and took enrichment classes like flower arranging (*ikebana*) or painting. Entertainment abounded, with clubs, dances, movies, theatrical and musical performances, museum exhibits, art shows, and, for a time, a petting zoo of locally captured creatures.
- People in Manzanar also dealt with challenges of “city” life, including petty theft, gambling, alcohol, domestic violence, and prostitution.
- Fifty percent of US citizens confined in Manzanar were 18 and under. For many, the forced removal had interrupted their education. In Manzanar, they attended preschool through high school. Older people could take adult education classes or enroll in junior college. Those of college age often looked to groups like the Quakers or the National Japanese American Student Relocation Council to help place them into schools in the Midwest or East Coast.
- Manzanar’s Children’s Village was the only orphanage in all 10 camps, and home to 101 Japanese American children. Many were orphans before the war. During the war, some were orphaned because of circumstances spawned by incarceration, such as forced or voluntary separations or parent deaths.
- Even though life in camp offered little privacy, 541 babies were born in the three and a half years Manzanar was in operation. One hundred fifty people died in Manzanar, and 188 couples married.
- Manzanar had its own newspaper, the *Manzanar Free Press*. Though Japanese Americans who worked for the paper recall censorship, some early administrative reports suggested it wasn’t censored enough. As time went on, the *Free Press* was allowed to live up to its name to a greater degree. The newspaper also included a Japanese language section which evolved from WRA directives to its own editorial force.
- Daily life in Manzanar sometimes created or widened cracks in family structure. The military structure and layout of the camp required people to live in cramped conditions with shared facilities that afforded little privacy. Communal dining in mess halls meant that children often sat with their friends, and families no longer ate meals together. Some parents had

difficulty maintaining control over their children. Many worried that their young children would grow up believing that life in the camp was “normal.”

- Some people incarcerated in the camps persevered by calling upon the Japanese phrase *shikata ga nai* (“it cannot be helped”) or the Japanese concept of *gaman* (“to endure something that is unbearable with patience and dignity”). Some others endured incarceration by following, and sometimes advocating, a type of unquestioning “patriotism” to the United States that accepted the wartime decisions of the country’s leaders.
- A range of cultural values moved people to protest and resist incarceration. Some invoked the Japanese concept of abiding by *Yamato Damashii* (“Japanese spirit”) or *bushido* (a complex code of ethics, applicable to both military and civilian life, often translated as “the way of the warrior”). The American concepts of individual freedom, civil rights, and democratic responsibility compelled others to protest the US government’s actions. For some, resistance arose out of a combination of both Japanese and American cultural values.
- Some Japanese Americans in Manzanar supported the US war effort in a variety of ways, large and small. Some made camouflage nets for the military, while scientists and farmers worked to extract natural rubber from the guayule plant. People supported savings bond drives, some rolled bandages for the Red Cross, or collected grease—used to make munitions—from laundry rooms and mess halls.
- More than 200 WRA staff—and often their families—lived and worked in Manzanar, trying to reconcile directives from Washington, DC, with the realities of managing an incarcerated community.
- WRA employees came to Manzanar with their own motivations and perspectives. Some came to support Japanese Americans. Others came for a paycheck. They had a broad range of professional and personal interactions with Japanese Americans incarcerated in Manzanar.
- The men who came to Manzanar as military police had limited contact with Japanese Americans in the camp. The interactions and perspectives of the Japanese Americans and the military police are part of Manzanar’s story.
- Outside visitors, including friends, clergy, reporters, and professional photographers, connected Japanese Americans in Manzanar with life outside of the camp.
- People in the ten camps had varying experiences and different levels of freedom based on the camp’s administration, geographic location—whether it was inside or outside of the Exclusion Zone—and prevailing attitudes in surrounding communities.

- According to WRA statistics, the government confined 219 non-Japanese Americans who “voluntarily” went into the 10 camps. Most were motivated by family ties.
 - Tribal communities had interactions with Japanese Americans, and some Owens Valley Paiute worked in Manzanar.
 - Thousands of Japanese Americans left Manzanar before the end of the war to resettle in the Midwest or East. While most faced challenges economically and socially, some experienced less prejudice than they had on the West Coast.
 - Life after the war was equally or more difficult for some due to lost homes and businesses and ongoing prejudices.
 - Some people choose not to discuss camp, or to minimize its impacts, often “for the sake of the children.”
 - The repercussions of the World War II incarceration have echoed through generations of Japanese American families.
- **Physical Setting:** Though mostly vacant today, during World War II Manzanar was densely crowded, with over 800 structures and more than 10,000 people confined in a 540-acre area, surrounded by armed military police and a barbed-wire fence. Within months, the army constructed eight guard towers. The stark mountain and desert landscape and the environmental conditions of the Owens Valley evoked strong and varied reactions in individuals, including feelings of isolation and forlornness, as well as consolation and hope.
 - *Potential topics to be explored within this theme:*
 - The US government selected Manzanar as an incarceration site for numerous reasons, including its geographic isolation, land ownership by a single entity, agricultural potential, and abundant water. While some actively lobbied for the camp’s placement in the Owens Valley, others including Manzanar’s landowner—the LADWP—opposed it.
 - The contrast of environment and climate between the Owens Valley and Japanese Americans’ prewar homes, like Los Angeles and Florin, California, and Bainbridge Island, Washington, proved in many instances a difficult adjustment for those incarcerated in Manzanar.
 - Manzanar grew to be the largest “city” between Los Angeles and Reno during World War II. The camp’s scale and population dwarfed the surrounding communities.

- Manzanar’s security features, including eight guard towers and the barbed wire fence, had both physical and psychological impacts. Because Manzanar was within the Military Exclusion Zone, people could not freely leave, although they were permitted passes outside the fence for work, to visit the cemetery, or eventually for leisure activities. Restrictions varied throughout the war.
 - While many people remember Manzanar as desolate, others recall connecting to the landscape, stargazing, and appreciating the mountains and water. Some were drawn to the mountains as symbols of freedom, solace, peace, and recreation.
 - Manzanar was arranged into 36 blocks. In most blocks, up to 300 people crowded into 14 barracks. Each barrack initially had four rooms with eight people per room. Everyone ate in a mess hall, washed clothes in a public laundry room, and shared latrines and showers with little privacy. The ironing room and recreation hall offered spaces for classes, shops, and churches. Over time, people personalized their barracks, and the blocks evolved into distinct communities.
 - Japanese Americans built gardens and other landscape features to beautify Manzanar. Many of these features remain as important elements of Manzanar’s cultural landscape today.
 - Artists and writers uniquely captured the landscape and their feelings about it.
 - From the beginning, one of the government’s goals was Manzanar’s self-sufficiency, which would save the government money and convert unused land into agricultural fields. As a result, Japanese Americans and WRA staff planted victory gardens and hundreds of acres of farm fields; raised chickens, hogs, and cattle; and made tofu and soy sauce.
- **Clashing Views:** Differences of opinion and ideology in Manzanar significantly affected daily life within the camp. While these differences were sometimes rooted in people’s prewar experiences and associations, they often stemmed from reactions to loss of constitutional rights, confinement, and continued impositions by the WRA. Clashing views and interpersonal conflicts culminated in tragedies like the Manzanar “Riot,” the consequences of which reverberated throughout all of the WRA facilities and impacted those incarcerated in them.
 - *Potential topics to be explored within this theme:*
 - Because 90% of those who came to Manzanar came from the Los Angeles area, many had preexisting relationships. Not all conflicts started in Manzanar, but they were often compounded under camp conditions.

- The spectrum of ages within families was skewed by the 1924 Immigration and Naturalization Act and other laws, resulting in a distinct generational gap and stark divisions within communities and families. Many Issei spouses had significant age differences. Some Issei men became fathers at the time when others their age were becoming grandfathers.
- Conflicts between Issei, Nisei, and Kibei were often rooted in differing citizenship statuses and levels of familiarity with, and connections to, Japanese culture.
- People confined together in Manzanar had very different ideas of how best to make their way in this country. People of similar ages and backgrounds often had very different responses to incarceration.
- People had differing perspectives on military service and the army's draft of incarcerated Japanese Americans. These conflicting opinions often led to tension, public disagreement, exertion of pressure, and sometimes violence.
- One hundred and seventy-four Japanese Americans from Manzanar served in the US military (100th, 442nd, MIS, WAC) during World War II. Forty-two volunteered, 132 were drafted. In all, 3,600 men and women were inducted directly from the ten WRA camps, including 805 who volunteered and 2,795 who were drafted.
- For its size and length of service, the 100th Battalion / 442nd Regimental Combat Team is the most decorated unit in US military history.
- Especially during the first year, those incarcerated in Manzanar struggled with leadership problems—within the administration, as well as among Japanese Americans—including inconsistent rules and a lack of clarity about who was in charge.
- The Manzanar “Riot” involved a complex mix of factors, including clashes among differing factions of Japanese Americans, as well as between some Japanese Americans and the WRA. Administrators sometimes disagreed with each other. The “Riot” ultimately served as a catalyst for a more decisive push toward segregating individuals deemed disloyal by the government.
- The government issued a controversial “loyalty questionnaire” requiring all people in the camps who were 17 years and older to make difficult decisions about their future and their loyalty to the United States. The loyalty questionnaire had far-reaching and long-term consequences. Complex factors and cultural dynamics, including citizenship status, family ties, religious and cultural ties, and pressure exerted by others, influenced individuals in how they answered the loyalty questionnaire.

- A spectrum of impacts resulted from the WRA’s segregation of more than 20% of Manzanar’s population to Tule Lake Segregation Center in Northern California. Families and friends separated by their answers to the loyalty questionnaire sometimes found their differences irreconcilable. Still, some of those who remained at Manzanar experienced positive consequences, including more living space and less conflict.

- **Pre-WWII Owens Valley History:** Manzanar’s prewar history echoes broad themes in US history, including displacement of native peoples, land and water wars, clashing views on immigration, and the question of who is considered “American.”

- *Potential topics to be explored within this theme:*
 - Manzanar’s human history dates back thousands of years to the ancestors of today’s Owens Valley Paiute. A recurring theme of forced displacement and resilience has echoed across Manzanar for the past 150 years.

 - Nearly a century before the US government imprisoned Japanese Americans at Manzanar, the US Army forced the Paiutes out of the valley so that ranchers and farmers could claim the land. Some of the Paiutes were able to return, but others had died or had been killed.

 - In the early 20th century, controversial land and water rights acquisitions by the City of Los Angeles pushed out ranchers and farmers and transformed the orchard community of Manzanar into thousands of acres of abandoned farms—making way for the World War II incarceration camp.

- **Advocacy:** Growing out of the civil rights movement of the 1960s, the Manzanar Pilgrimage became the focal point of efforts to learn about, reflect on, remember, and preserve this site. Both the annual pilgrimage and grassroots efforts to gain recognition for Manzanar helped to inspire and strengthen later efforts to preserve other camps. Manzanar is increasingly relevant to diverse constituencies who see their own struggles reflected in its history.

- *Potential topics to be explored within this theme:*
 - Over the years, the Manzanar Committee has advocated for the preservation of other confinement sites and played an early role in lobbying for Japanese American redress through the formation of EO9066, Inc.

 - From its earliest days, key figures in the Manzanar Committee actively supported civil rights causes, including women’s rights; lesbian, gay, bisexual, transgender, and queer rights; and workers’ rights.

- In the aftermath of the terrorist attacks of September 11, 2001, some Japanese Americans spoke out in support of Muslim American communities, using the example of the World War II incarceration to protest racial discrimination and infringement on civil liberties in times of crisis. The response to these events highlights Manzanar’s relevance to current issues of discrimination.
 - In recent years, Japanese Americans and local tribal leaders have worked together to preserve scenic resources and the landscape in the Owens Valley because of deep personal and ancestral ties. Some see a pattern of injustice.
- **Owens Valley Water:** Water use, exportation, and management in the Owens Valley—especially by the LADWP—influenced major aspects of Manzanar’s history, including the camp’s location in the abandoned orchard town of Manzanar, its operation, the daily activities of Japanese Americans incarcerated at Manzanar, and the survival of historic orchards and vegetation following the camp’s closure. The City of Los Angeles still imports water from the Owens Valley.
 - *Potential topics to be explored within this theme:*
 - The history of the Owens Valley water wars, including President Theodore Roosevelt’s support of the City of Los Angeles’ land and water acquisition, has impacted local perspectives on government control of land and resources. The government’s decision in 1942 to establish a camp at Manzanar in the Owens Valley was another example (to some) of government imposing itself on people’s lives.
 - When Congress authorized Manzanar National Historic Site in 1992, some locals opposed the designation, citing that it was further governmental control over Owens Valley land.
 - LADWP opposed the placement of the camp at Manzanar primarily because of perceived threats to its water supply with the camp’s close proximity to the Los Angeles Aqueduct.
 - While in operation during World War II, the quality and availability of water at Manzanar provided opportunities for agriculture, gardens, fishing, swimming, etc.
 - LADWP water management practices in the postwar years had and still have major impacts on the Manzanar site and remaining resources, including the historic orchards and vegetation and archeological features like concrete foundations and Japanese ponds.



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER 15

- Consent Departmental Correspondence Action
 Public Hearing Scheduled Time for Closed Session Informational

FROM: HEALTH & HUMAN SERVICES – Employment and Eligibility

FOR THE BOARD MEETING OF: September 8, 2015

SUBJECT: Request to hire one full time Integrated Case Worker I or II in the HHS Social Services Eligibility and Employment division.

DEPARTMENTAL RECOMMENDATION:

Request your Board find that, consistent with the adopted Authorized Position Review Policy:

- 1) the availability of funding for the requested position exists in the Social Services budget, as certified by the Director of Health and Human Services and concurred with by the County Administrator and the Auditor-Controller, and
- 2) where internal candidates meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment through the State's California Personnel System, but an open recruitment would be more appropriate to ensure qualified applicants apply; and
- 3) approve the hiring of one Integrated Case Worker I (Range 60, \$3,471- \$4,216), or Integrated Case Worker II (Range 64, \$3,810- \$4,630), dependent upon qualifications.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

Your Board authorized the hiring of a vacant Integrated Case Worker (ICW) II position in our Employment and Eligibility Division, which was filled by an internal candidate who moved from an ICW I position to an ICW II position, resulting in a vacancy. The ICW position remains critical to the functioning of this division, which processes a high volume of client applications, determining eligibility and authorizing services for a wide range of programs. HHS also continues to meet the challenges related to implementation of the Affordable Care Act (ACA), as Employment and Eligibility staff not only provide consultation and eligibility determinations for residents who may be eligible for other forms of health insurance provided by the California Health Exchange, they also assist consumers impacted by changes in Medi-Cal. Maintaining our current staffing level helps ensure the entire division maintain accurate and timely client records and continue to provide a high quality of employment and eligibility services.

ICWs are responsible for determining clients' initial and continued eligibility for MediCal benefits, Cal Fresh benefits, County Medical Services Program (CMSP) coverage, General Assistance, and CalWORKs. The many and varied duties of ICWs also include: operating the life skills and job skills classes, writing employment plans, working with employers on job development and work experience slots throughout the County from Bishop to Tecopa, conducting home visits, connecting and linking clients with educational opportunities, contacting clients who are non-compliant with program requirements to try and identify and eliminate barriers, as well as processing applications and establishing and maintaining highly technical eligibility case records.

The Department is respectfully requesting permission to fill the recent vacancy at the Integrated Case Worker I or II level. As it is likely that an internal candidate will qualify for the ICW II position, The Department is also

respectfully requesting that if an additional vacancy is incurred by the movement of an ICW I to an ICW II position that the Department be authorized to fill the resulting vacancy.

ALTERNATIVES:

The Board could choose to not allow HHS to fill this vacancy, which would likely result in overtime requirements for current ICWs and the possibility of increased error rates and audit exceptions, especially as major changes and caseload increases due to health care reform continue to impact staff.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

Federal, State and Social Services Realignment. This position is budgeted in Social Services (055800) in the Salaries and Benefits object codes. No County General funds.

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.)</i> Approved: _____ Date: _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)</i>  Approved: <u>yes</u> Date: <u>8/31/15</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.)</i>  Approved: <u>J</u> <u>8/27/15</u> Date: _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 9-1-15



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

16

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Sheriff Bill Lutze

FOR THE BOARD MEETING OF: September 8, 2015

SUBJECT: Request to fill one (1) vacant Public Safety Dispatcher 1 position.

DEPARTMENTAL RECOMMENDATION:

Request Board find that consistent with the adopted Authorized Position Review Policy:

1. The availability of funding for the requested position comes from the General Fund, as certified by the Sheriff, and concurred by the County Administrator and the Auditor-Controller; and
2. Where internal candidates may meet the qualifications for the position and the position could possibly be filled by an internal recruitment, but an open recruitment is more appropriate to ensure the position is filled with the most qualified applicant; and
3. Approve the hiring of one (1) Public Safety Dispatcher I position, Range 55 (\$3,088-\$3,574) and authorize up to the D step depending on qualifications, and contingent upon Board's adoption of the 2015-2016 requested budget.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

We have recently received a resignation from one of our dispatchers that was effective September 4th. With this resignation, it is imperative that we fill the vacant position as soon as possible, as that only leaves us with 5 other dispatchers to cover the duties 7 days a week/24 hours a day. Until the position is filled, we will have to have one of Deputies or Supervisors to fill in as necessary, which will result in additional unanticipated overtime expense. We are currently in the process of establishing a list for Public Safety Dispatchers. We request your Board to authorize, pursuant to the candidate's qualifications and experience, the hiring of a qualified candidate up to the D step. Hiring of this position falls within the Sheriff's Office current authorized strength.

ALTERNATIVES:

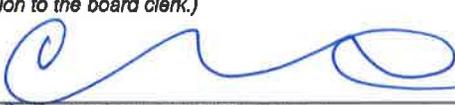
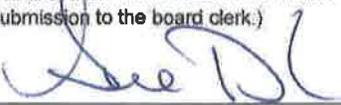
Deny filling the Public Safety Dispatcher position.

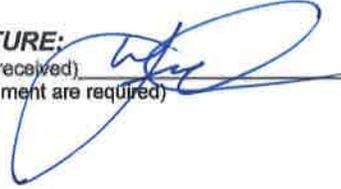
OTHER AGENCY INVOLVEMENT:

Personnel
Auditor's office

FINANCING:

The Public Safety Dispatcher position is included in the 2015-2016 Sheriff's General budget (022700).

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)  Approved: <u>yes</u> Date <u>8/27/2015</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)  Approved: <u>✓</u> Date <u>8/27/15</u>

DEPARTMENT HEAD SIGNATURE:  _____ Date: 8-27-15
(Not to be signed until all approvals are received)
(The Original plus 20 copies of this document are required)



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER
 17

- Consent
 Departmental
 Correspondence Action
 Public Hearing
 Scheduled Time for
 Closed Session
 Informational

FROM: CLERK OF THE BOARD
 By: Patricia Gunsolley, Assistant Clerk of the Board

FOR THE BOARD MEETING OF: September 8, 2015

SUBJECT: Approval of Minutes

DEPARTMENTAL RECOMMENDATION: - Request approval of the minutes of the August 24, 2015 Regular Meeting of the Board of Supervisors.

SUMMARY DISCUSSION: - The Board is required to keep minutes of its proceedings. Once the Board has approved the minutes as requested, the minutes will be made available to the public via the County's web page at www.inyocounty.us.

ALTERNATIVES: - Staff awaits your Board's changes and/or corrections.

OTHER AGENCY INVOLVEMENT: - n/a

FINANCING: n/a

APPROVALS	
BUDGET OFFICER:	BUDGET AMENDMENTS <i>(Must be reviewed and approved by Budget Officer prior to being approved by others, as needed, and submission to the Assistant Clerk of the Board.)</i>
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the Assistant Clerk of the Board.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the Assistant Clerk of the Board.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the Assistant Clerk of the Board.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)
 (The Original plus 20 copies of this document are required)


 Date: _____



Life Remedies & Celebrations
P.O. Box 125
Corning, CA 96021
800-260-5432
530-824-0915

Date: September 2, 2015

To: Miguel Espinoza
CUHW Designated Authorized Representative
for the Inyo County In-Home Supportive Services Workers

From: Bill May, LRC Chief Negotiator

Mr. Espinoza,

This is in response to your email of August 28, 2015.

LRC's position regarding the defective grievance remains unchanged from our August 21, 2015 email. LRC declines your request to meet to discuss the grievance. Please see the efforts made by the County to resolve this issue.

Inyo County Health and Human Services Administrative and Fiscal staff have worked diligently to resolve the retroactivity issue. The County is going to make up the difference in pay with a one time check for Providers after the 1st of October. Providers will be paid for July, August and September hours worked at 50 cents per hour, which is the difference between the \$9.75 per hour they were paid and the \$10.25 per hour they should have been paid. The checks will not have taxes taken out, since Providers are not County employees. The Providers will have to fill out a W9 Form.

The Inyo County Health and Human Services Department has submitted the wage package increase to the State. Although the State can take up to ninety (90) days to approve the increase, it is anticipated that the \$10.25 per hour wage will appear on Provider checks in October.

Sincerely,
Bill May

Bill May, LRC Chief Negotiator

c.c. Ms. Anne Noda, Executive Director, LRC
Ms. Jean Turner, Inyo County Health and Human Services Director
Ms. Laurel Webb, Chief Legal Counsel, SEIU, Local 2015
Ms. Abigail Solomon, Co-Trustee, CUHW