Agenda

County of Inyo
Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

Public Notices: *(1)* In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). *(2)* If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch, the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

October 21, 2014

8:30 a.m. 1. ***PUBLIC COMMENT***

CLOSED SESSION

2. ***CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code §54957.6]*** - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Elected Officials Assistant Association (EOAA) – Negotiators - County Administrative Officer, Kevin Carunchio, Sr. Deputy County Administrator, Pam Hennarty, Deputy Personnel Director, Sue Dishion, and Information Services Director, Brandon Shults.

3. ***CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code §54957.6]*** - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Deputy Sheriff's Association (DSA) - Negotiators: County Administrative Officer, Kevin Carunchio, Sr. Deputy County Administrator Pam Hennarty, Deputy Personnel Director, Sue Dishion, and Information Services Director, Brandon Shults.

4. ***CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code §54957.6]*** - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Inyo County Correctional Officers Association (ICCOA) – Negotiators - County Administrative Officer, Kevin Carunchio, Sr. Deputy County Administrator, Pam Hennarty, Deputy Personnel Director, Sue Dishion, and Information Services Director, Brandon Shults.

5. ***CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code §54957.6]*** - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Inyo County Peace Officers Association (ICPPOA) – Negotiators - County Administrative Officer, Kevin Carunchio, Sr. Deputy County Administrator, Pam Hennarty, Deputy Personnel Director, Sue Dishion, and Information Services Director, Brandon Shults.

6. ***CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code §54957.6]*** - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: ICEA - Negotiators - County Administrative Officer, Kevin Carunchio, Sr. Deputy County Administrator, Pam Hennarty, Deputy Personnel Director, Sue Dishion, and Information Services Director, Brandon Shults.

7. ***CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code §54957.6]*** - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Law Enforcement Administrators' Association (LEAA) - Negotiators: - County Administrative Officer, Kevin Carunchio, Sr. Deputy County Administrator, Pam Hennarty, Deputy Personnel Director, Sue Dishion, and Information Services Director, Brandon Shults.

OPEN SESSION

10:00 a.m. ***PLEDGE OF ALLEGIANCE***

8. ***REPORT ON CLOSED SESSION AS REQUIRED BY LAW.***

9. ***PUBLIC COMMENT***

CONSENT AGENDA (Approval recommended by the County Administrator)

COUNTY ADMINISTRATOR

10. ***Information Services*** – Request approval of the Verizon MiCTA Participation Contract Amendment making the term ending date of the Contract the same as that of the Customer Specific Arrangement and authorize the Chairperson to sign.

11. ***Motor Pool*** – Request Board award the bid for and approve the purchase of one 2015 Polaris Sportsman 570 all-terrain vehicle from Reno Cycles & Gear of Reno in an amount not to exceed $6,614.

12. ***Parks and Recreation*** – Request Board approve the purchase of two dump trailers, for use at the Parks and Campgrounds, from Steamboat Trailer Sales in an amount not to exceed $21,267.20.

13. ***Personnel*** – Request Board approve a Proclamation of the Board of Supervisors and proclaim the week of October 19-25 as Freedom from Workplace Bullying week.

HEALTH AND HUMAN SERVICES

14. ***Social Services*** – Request approval of the Memorandum of Understanding between Life Remedies and Celebrations, the nonprofit consortium providing Employer of Record services to In-Home Supportive Services providers, and the California United Homecare Workers Union for the period of October 22, 2014 through October 21, 2017, contingent upon the Boards adoption of future budgets; and authorize the Chairperson to sign.

PUBLIC WORKS

15. Request Board approve a resolution authorizing the submittal of an application to the CDA for a state matching grant for construction of the FAA-funded Bishop Airport-Airfield Lighting, Signage, and Visual Aids Rehabilitation Project; accepting the allocation of State AIP matching funds; and authorizing the Public Works Director to execute the CDA AIP Matching Grant Agreement and any other documents required to apply for and accept these funds.

DEPARTMENTAL (To be considered at the Board's convenience)

16. ***BOARD OF SUPERVISORS*** – Request approval of a resolution titled "A Resolution of the Board of Supervisors, County of Inyo, State of California, Supporting State and Federal Officials to Join With Local Jurisdictions to Develop a California Wildfire Prevent Strategy."

17. ***HEALTH AND HUMAN SERVICES – Behavioral Health Services*** – Request Board A) change the authorized strength by deleting one full-time Clinic Nurse Manager position at Range 84 and one full-time Program Chief position at Range 84 and adding one full-time Supervising Nurse at Range 84 ($6,011 - $7,305); B) approve the job description for the Supervising Nurse position; and C) find that consistent with the adopted Authorized Position Review Policy: (1) the availability of funding for the Supervising Nurse position exists as certified by the Health and Human Services Director, and concurred with by the County Administrator and the Auditor-Controller; (2) where it is unlikely that the Supervising Nurse position could be filled by an internal candidate meeting the qualifications for the position, an open recruitment would be appropriate to ensure qualified applicants apply for this specialized position; and (3) approve the hiring of one Supervising Nurse at Range 84 ($6,011 - $7,305).

18. ***HEALTH AND HUMAN SERVICES – Mental Health Services – ESAAA –*** Request Board

A) amend the FY 2014-15 Mental Health Budget Unit 045200 by recognizing $18,150 from the Mental Health Services Act (HAS), Prevention and Early Intervention (PEI) funding in State Grants *(Revenue Code #4498)* and increasing appropriations in Part Time Employees *(Object Code #5012)* by $17,036, Retirement and Social Security *(Object Code #5021)* by $1,304, and Disability Insurance *(Object Code #5032)* by $170; *(4/5's vote required);* and

B) find that consistent with the adopted Authorized Position Review Policy: (1) the availability of funding for the B-Par Program Service Assistant (PSA) and A-PAR PSA positions exist as certified by the Health and Human Services Director, and concurred with by the County Administrator and the Auditor-Controller; (2) whereas it is likely that the positions could be filled by internal candidates meeting the qualifications for these positions, an internal recruitment is recommended; and (3) approve the hiring of two B-PAR PSAs, at either a I at Range 39PT ($11.24 – $13.65/hr.) or a II at Range 42PT ($12.01 - $14.62/hr.) depending upon qualifications; and two A-PAR PSAs, at either a I at Range 39PT or II at Range 42PT.

19. ***HEALTH AND HUMAN SERVICES – Prevention Services –*** Request Board ratify and approve the Allocation Agreement between the County of Inyo and California Department of Public Health for the provision of local Tobacco Control Program in an amount not to exceed $150,000 for the period of July 1, 2014 through June 30, 2015 and authorize the Director of Health and Human Services to sign the Allocation Agreement No. CTCP-13-14.

20. ***HEALTH AND HUMAN SERVICES – Health Services –*** Request Board A) ratify and approve the Agreement between the County of Inyo and Plumas County for hosting the Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM) Local Government Agency (LGA) Consortium for the period of July 1, 2014 through June 30, 2016; B) approve payments to Plumas County for Host Entity Fees in the amount of $2,110 for FY 2014-15 and approve payment in an amount not to exceed $3,000 for FY 2015-16, for a total amount not to exceed $5,110 for both years, contingent upon the Board's adoption of future budgets; and C) authorize the Director of Health and Human Services to sign.

21. ***PUBLIC WORKS*** – Request Board

A) award the bid to and approve the Contract with RB Development for the construction of the Bishop Airport – Airfield Lighting, Signing, and Visual Aids Rehabilitation Project, in the amount of $2,592,720.40; and authorize the Chairperson to sign, contingent upon the appropriate signatures being obtained;

B) authorize the Public Works Director to execute all other Contract documents, including Change Orders to the extent permitted by Public Contract Code Section 20142 and other applicable law; and

C) amend the FY 2014-15 Bishop Airport Improvements Budget Unit 630303 by increasing estimated revenue in Federal Grants *(Revenue Code #4555)* by $945,453, and in State Grants *(Revenue Code #4498)* by $24,057; and increasing appropriations in Construction in Progress *(Object Code #5700)* by $1,092,721 and decreasing appropriations in External Charges *(Object Code #5124)* by $70,000 and Professional and Special Services *(Object Code #5265)* by $53,211. *(4/5's vote required.)*

22. ***WATER*** – Request Board receive an update on the Inyo-Mono Integrated Regional Water Management Plan (IRWMP) activities and provide direction concerning the action items on the Agenda for the October 22, 2014 Regional Water Management Group Meeting for the IRWMP.

23. ***COUNTY COUNSEL*** – Request Board find that consistent with the adopted Authorized Position Review Policy: A) the availability of funding for a Deputy County Counsel position comes from the General Fund as certified by County Counsel, and concurred with by the County Administrator and the Auditor-Controller; B) where internal candidates meet the qualifications for the position the vacancy could be filled by an internal candidate, but an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of one Deputy County Counsel I-IV, at Ranges 81-89 ($5,580 - $8,252).

24. ***COUNTY ADMINISTRATOR*** – Request Board review the Board's meeting calendar for the month of November 2014 and provide direction as appropriate.

25. ***COUNTY ADMINISTRATOR - Emergency Services -*** Request Board continue the local emergency, The Death Valley Roadeater Emergency, that resulted in flooding in the eastern portion of Inyo County during the month of August 2012, per Resolution #2012-32, as recommended by the County Administrator.

26. ***COUNTY ADMINISTRATOR – Emergency Services*** - Request Board continue the local emergency, The Gully Washer Emergency that resulted in flooding in the central, south and southeastern portion of Inyo County during the month of July, 2013, as recommended by the County Administrator.

27. ***COUNTY ADMINISTRATOR - Emergency Services*** - Request Board continue the local emergency, The Canyon Crusher Emergency, that resulted in flooding in the portions of Inyo County during the month of August, 2013, was recommended by the County Administrator.

28. ***COUNTY ADMINISTRATOR - Emergency Services*** – Request Board continue the local emergency, known as the "Land of EVEN Less Water Emergency" that was proclaimed as a result of extreme drought conditions that exist in the County as recommended by the County Administrator.

29. ***CLERK OF THE BOARD*** – Request approval of the minutes of the October 7, 2014 Board of Supervisors Meeting.

TIMED ITEMS (Items will not be considered before scheduled time)

11:30 a.m. 30. ***PLANNING*** – Request Board enact an ordinance titled "An Ordinance of the Board of Supervisors of the County of Inyo, State of California, Approving Zone Reclassification No. 2014-02/Castro and Amending the Zoning Map of the County of Inyo by Rezoning a 10,004 sq. ft. Parcel Located at 106 Washington Street (APN 005-014-05) in the Community of Lone Pine From Central Business – Architectural Design Control (CB-D) to Multiple Residential (R-2)."

11:45 a.m. 31. ***COUNTY ADMINISTRATOR – Personnel*** – Request Board enact an ordinance titled "An Ordinance of the Board of Supervisors, County of Inyo, State of California, Amending Section 2.88.040 of the Inyo County Code to Provide for Increases in the Salary for Certain Elected Officials, Excluding Members of the Board of Supervisors" which will increase the salary of the Clerk-Recorder from which will increase the salary for the Clerk-Recorder from $7,453 to $7,963 per month, effective January 6, 2015.

1:30 p.m. 32. ***NOTIFICATION - BOARD OF EQUALIZATION MEETING*** – The Board will convene as the Inyo County Board of Equalization (separate agenda.)

CORRESPONDENCE - ACTION

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

33. ***COUNTY DEPARTMENT REPORTS*** *(Reports limited to two minutes)*

34. ***PUBLIC COMMENT***

BOARD MEMBERS AND STAFF REPORTS

CORRESPONDENCE - INFORMATIONAL

35. ***PUBLIC WORKS*** – Southern Inyo Airport Advisory Committee Meeting Agenda for October 22, 2014 meeting.

AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER
10

☒ Consent ☐ Departmental ☐ Correspondence Action ☐ Public Hearing

☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: County Administrator – Information Services

FOR THE BOARD MEETING OF: **October 21, 2014**

SUBJECT: Verizon MiCTA Participation Contract Amendment #1

DEPARTMENTAL RECOMMENDATION:

Request your Board A) approve a Verizon MiCTA Participation Contract Amendment making the term ending date of the contract the same as that of the Customer Specific Arrangement; and B) Authorize the Chairperson to sign the Amendment.

SUMMARY DISCUSSION:

In August of 2013, the County entered into a long distance telephone service contract with Verizon (MiCTA Participation Contract) with a term of 1 year. Subsequently, the County entered into a local telephone service arrangement with Verizon (Customer Specific Arrangement) with a term of three years.

The intent of this request is to make the two obligations co-terminus. Doing so has three benefits: less confusion relative to contract renewals, provides more flexibility to the County to choose alternative communication solutions should there be a desire and slightly reduced long distance charges due to a three year commitment.

ALTERNATIVES:

Your Board could choose not to approve the Amendment in which case the long distance contract will be renegotiated annually or continued on a month-to-month basis.

OTHER AGENCY INVOLVEMENT:

All County departments are affected by telephone services

FINANCING:

Funding for telephone services has been requested in the FY2014-15 Information Services budget [011081-5351] (Utilities); Funding for the portion of the contract that falls within future years budgets will be requested in that Information Services budget proposal. All non-General Fund budget units that use telephone lines are responsible for securing an appropriate budget amount for the cost of the lines and services they use. Some General Fund budgets pay their phone bills directly and are responsible for securing an appropriate budget amount for the cost of the lines and services they use.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the board clerk.)* Margaret Kemp-Williams Approved: ✓ Date 10/03/2014
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (*Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)* Approved: yes Date 10/10/2014
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received) [signature] Date: 10/13/2014

AMENDMENT #1 TO
MiCTA PARTICIPATION
CONTRACT ID 358284

Customer Name **County of Inyo** ("Customer")	MiCTA Member No.:MTG93526-01
and address: **168 N. Edwards Street** **Independence, CA 93526**	

This Amendment is to the Participation Contract entered into by Customer and Verizon Business Network Services Inc. on behalf of MCI Communications Services Inc. d/b/a/ Verizon Business Services and shall be effective the first day of the second full billing cycle following execution and delivery of this Amendment by Customer to Verizon except where the Attachment applicable to such Service indicates otherwise ("Effective Date").

Section 2 of the Participation Contract, entitled "Term," is amended to add the following:

> "...The term of this Agreement is hereby extended for an additional period of time continuing to November 16, 2017, at the new 3 year rates, terms and conditions previously in effect. Upon the completion of said Term, the Agreement will be automatically extended on a month-to-month basis until either party terminates it upon sixty (60) days prior written notice to the other party. The terms of this Agreement will continue to apply during any service-specific term commitment that extends beyond the Term stated above."

Customer agrees to purchase, under the terms of the above-referenced Participation Contract, additional services as set forth in the Supplemental Attachment A that is attached hereto (in addition to the services previously ordered by Customer under the Participation Contract).

The Supplemental Attachment A attached hereto is hereby made a part of the Participation Contract and shall be deemed an additional Attachment A to the Agreement. All of the terms and conditions of said Participation Contract shall apply to the attached Supplemental Attachment A, except as expressly set forth in the attached Supplemental Attachment A.

All of the terms and conditions of said Participation Contract shall continue to apply except as expressly set forth above.

AGREED AND ACCEPTED:

County of Inyo (Customer)

By _____

Name/title _____

Date

VERIZON BUSINESS NETWORK SERVICES INC.,
on behalf of Verizon Business Services

By _____

Name/title _____

Date _____

(032407)

SUPPLEMENTAL ATTACHMENT A
to MiCTA Participation Contract

Customer name: County of Inyo

1. Service. The Services that Customer may order under this Participation Contract ("Agreement") are those set forth in the MiCTA Master Agreement, including the Services set forth below. The rates and charges that shall apply to such Services are the rates and charges that apply under the terms of the MiCTA Master Agreement, including Attachment B of said Master Agreement, which are incorporated herein and made a part of this Agreement.

2. Services Ordered. The parties acknowledge for informational purposes that the Customer's order for Services under this Agreement shall include of the following. Any additions or changes to the following may be made pursuant to the terms of this Agreement.

Change to three (3) year rates:

Verizon Business 1+ Long Distance

- The rates are postalized (not distance sensitive).
- The rates are fixed throughout the term of the contact.
- The rates are for Peak/Off-Peak.
- Annual Volume Commitment is waived

INTERSTATE

Three (3) Year Term.

All rates are per minute, based upon call origination and call termination type

Ded / Ded	Ded / Sw	Sw / Loc	Sw / Ded	Sw / Sw	Loc / Loc	Loc / Ded	Loc / Sw	Ded / Loc
On-On	On-Off		Off-On	Off-Off				
0.0160	0.0195	0.0195	0.0195	0.0305	0.0160	0.0160	0.0195	0.0160

CA - IntraState

Three (3) Year Term.

All rates are per minute, based upon call origination and call termination type

Ded / Ded	Ded / Sw	Sw / Loc	Sw / Ded	Sw / Sw	Loc / Loc	Loc / Ded	Loc / Sw	Ded / Loc
On-On	On-Off		Off-On	Off-Off				
0.0180	0.0238	0.0238	0.0238	0.0419	0.0180	0.0180	0.0238	0.0180

CAC Waiver
Eligible Products: Long Distance Voice Services – Carrier Access Charge
CAC stands for Carrier Access Charge which applies to Multi-Line Business Lines, ISDN PRI lines, and Centrex Lines that are presubscribed to Company service.
Description: Participation Contracts one (1) year or greater , CAC charges will be waived for new and renewing Long Distance Voice customers that sign a new MiCTA Participation Contract, or an amendment renewing the term of a Participation Contract, for Long Distance Voice Service.
Waiver does not apply to existing Long Distance Voice customers.
Customer Eligibility:
_ New Customers
_ Renewal Customers

IntraLATA PIC Fee Credit Promotion
Description: Available to customers purchasing new Local Toll service from Verizon. Customers are reimbursed a total of $5.00 for the local exchange carrier's Carrier Change Charge for each line (up to 500) that the customer converts under this promotion from the intraLATA switched services of another interexchange carrier to Verizon as their primary carrier.

- Eligibility: New, renewing and existing customers signing three (3) year term agreement.
- Existing non-renewal customers will receive this promotion only on new circuits added during the promotional period (existing circuits will NOT receive the benefits of the promotion; existing circuits may not be disconnected and reinstalled to gain promotional pricing)
- Existing renewal customers will receive this promotion on NEW CIRCUITS ONLY

Directory Assistance:
Domestic Directory Assistance = $0.41
International Directory Assistance = Use standard Guide rates

Calling Card:
For the term of the contract,
Domestic Calling Card Surcharge = $0.154/per call
International Calling Card Surcharge = $0.77/per call

Note: In the event of a discrepancy between the rates and charges set forth above and the rates and charges applicable pursuant to the MiCTA Master Agreement, the rates and charges applicable pursuant to the MiCTA Master Agreement shall apply.

Term Commitment. Customer shall purchase the above Services for a period of 36 consecutive months from the Effective Date and installation of the Service.

Service Locations. The above Services shall be provided to Customer under this Agreement at the following locations. Other Customer locations may be added to this Agreement, or changed, only upon mutual assent of the parties.

Not Applicable

3. Service Attachment. Service Attachment(s) for the above Services, if applicable, that are attached hereto or set forth in the Guide, are incorporated herein by reference and shall be a part of this Attachment A.

For Clerk's Use Only:
AGENDA NUMBER
11

AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

☒ Consent ☐ Departmental ☐ Correspondence Action ☐ Public Hearing
☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: Motor Pool

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Purchase of Fiscal Year 2014-2015 Motor Pool Vehicle - All Terrain Vehicle

DEPARTMENTAL RECOMMENDATION:
Request that your Board A) award a bid to Reno Cycles & Gear of Reno, NV as the low bidder for the purchase of one (1) 2015 Polaris Sportsman 570 all-terrain vehicle in an amount not to exceed $6,614.00.

SUMMARY DISCUSSION:
Motor Pool sought bids for the purchase of an all-terrain vehicle (ATV) for the Owens Valley Mosquito Abatement Program (OVMAP). Due to the need for continued upgrade and replacement of ATV's , Motor Pool will set up an Internal Service Fund (ISF) that would collect budgeted funds over the course of years to pay for replacement.

The bids that were received by Motor Pool are as follows:

- Reno Cycles & Gear: $6,614.00
- Off Road for All: No response
- Berts Mega Mall: No response
- A.V Kawasaki Yamaha Polaris: No response
- Valley Cycle & Motorsports: No response

ALTERNATIVES:
Your Board could choose not to award the bid, however, that is not recommended by staff. OVMAP will be using this all-terrain vehicle for monitoring, field surveillance, adulticiding, and larviciding in areas of the Owens Valley that are normally impracticable to access by pickup.

OTHER AGENCY INVOLVEMENT: Owens Valley Mosquito Abatement Program (OVMAP)

FINANCING:
The vehicle recommended for purchase has been included in the 2014-2015 Motor Pool Budget 200100, Object Code 5655.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the board clerk.)* Approved: _____ Date_____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (*Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)* Approved: yes Date 10/14/14
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved: _____ Date_____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received) Pam Glennaty Date: 10/14/14

For Clerk's Use Only:
AGENDA NUMBER

12

AGENDA REQUEST FORM

BOARD OF SUPERVISORS
COUNTY OF INYO

☒ Consent ☐ Departmental ☐ Correspondence Action ☐ Public Hearing

☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: Parks and Recreation

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Authorization to Purchase Two Dump Trailers

DEPARTMENTAL RECOMMENDATION: That your Board authorize a purchase order in the amount of $21,267.20, payable to Steamboat Trailer Sales located in Reno, NV, for the purchase of two dump trailers for use at the Parks and Campgrounds.

SUMMARY DISCUSSION: Parks and Recreation had owned a 1990 Ford dump truck that was the victim of arson in March of this year. This leaves Parks with no way to haul brush and other debris. The dump truck was covered by insurance and there is a $20,000 deductible that must be met. These trailers will meet the deductible and Parks can go out to bid for a new truck to haul these trailers that the insurance will pay for.
Bid summary:

- Steamboat Trailers $21,267.20
- Millennium Trailers No response
- Piazza's Custom Trailers No response

ALTERNATIVES: Your Board could choose not to approve the purchase of the dump trailers. However, Inyo County Parks and Recreation is in need of these items.

OTHER AGENCY INVOLVEMENT:

FINANCING: The purchase of the dump trailers is budgeted in the Parks and Rec 2014/2015 Budget 076997 Object Code 5655.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the board clerk.)* Approved: _____ Date_____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (*Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)* Approved: yes Date 10/14/14
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved: _____ Date_____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received) Pam Glennaty Date: 10/14/14

AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER
13

☒ Consent ☐ Departmental ☐ Correspondence Action ☐ Public Hearing
☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: County Administrator/Personnel

FOR THE BOARD MEETING OF: **October 21, 2014**

SUBJECT: Proclamation of the Board of Supervisors

DEPARTMENTAL RECOMMENDATION:

Request Board approve a Proclamation of the Board of Supervisors, and proclaim the week of October 19-25 as Freedom from Workplace Bullying Week.

SUMMARY DISCUSSION:

The County of Inyo has actively supported healthy safe work environments for all County employees through the adoption of Anti-Harassment and Violence in the Work Place policies. This procolmation supports our previous and on-going efforts.

ALTERNATIVES:

Your Board could chose to not adopt the attached resolution while continuing the efforts of a healthy workplace.

OTHER AGENCY INVOLVEMENT:

FINANCING:

There is no cost associated with this action.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the board clerk.)* Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (*Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)* Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Sue DC Approved: ✓ Date 10/16/14

DEPARTMENT HEAD SIGNATURE: Kevin Carunchio Date: 10/16/14
(Not to be signed until all approvals are received)
(The Original plus 20 copies of this document are required)
by Sue DC

A Proclamation of
The Board of Supervisors,
County of Inyo, State of California,
Recognizing Freedom from Workplace Bullying Week

WHEREAS, the Board of Supervisors of the County of Inyo has an interest in promoting the social and economic well-being of its citizens, employees and employers; and

WHEREAS, that well-being depends upon the existence of healthy and productive employees working in safe work environments; and

WHEREAS, the Board of Supervisors of the County of Inyo, in accordance with State and Federal law, has an adopted Anti-Harassment and Violence in the Work Place policy to protect its employees; and

WHEREAS, the County of Inyo understands that work environments that do not protect their employees are costly for employers, with consequences that include reduced productivity, absenteeism, turnover, and injuries; and

WHEREAS, the Board of Supervisors and the County of Inyo as an employer does not tolerate workplace bullying; and

WHEREAS, it is incumbent upon every employer to protect their employees from harassment, of any kind, in the workplace, with these protections being extended to every employee irrespective of their race, color, gender, national origin, age, or disability.

NOW, THEREFORE BE IT PROCLAIMED, the Inyo County Board of Supervisors, does hereby proclaim the week of October 19 – 25, 2014 as Freedom from Workplace Bullying Week.

PROCLAIMED THIS 21st Day of October, 2014 by the Inyo County Board of Supervisors.

_____
Chairperson, Inyo County Board of Supervisor

Attest: *KEVIN D. CARUNCHIO*
Clerk of the Board

by: _____
Patricia Gunsolley, Assistant

For Clerk's Use Only:
AGENDA NUMBER

14

AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

☒ Consent ☐ Departmental ☐ Correspondence Action ☐ Public Hearing
☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: HEALTH & HUMAN SERVICES – Social Services

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Approval of MOU between Life Remedies & Celebrations and the CA United Homecare Workers

DEPARTMENTAL RECOMMENDATION:
Request Board approved the Memorandum of Understanding (MOU) between Life Remedies and Celebrations (LRC), the nonprofit consortium providing Employer of Record services to In-Home Supportive Services (IHSS) providers, and the California United Homecare Workers Union for the period of October 22, 2014 through October 21, 2017; contingent upon the adoption of future budgets, and authorize the Chairperson to sign.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:
This MOU comes before you for approval, following successful negotiations based on direction from your Board. This agreement provides for a first-year wage increase from $9.25 to $9.75 per hour for IHSS providers; in year two, the wage goes to $10.25 per hour and in year three, the hourly wage goes to $10.35. Included in the MOU is the previously agreed-upon language regarding protections for the County in the event that realignment revenues come in lower.

ALTERNATIVES:
Your failure to approve this MOU would not be viewed as good faith bargaining, and would result in further labor-related challenges.

OTHER AGENCY INVOLVEMENT:
Life Remedies and Celebrations, California United Homecare Workers Union

FINANCING:
Federal and State Social Services funding and Social Services Realignment. These costs are budgeted in Social Services (055800) in Support and Care (5501). No County General Fund.

MEMORANDUM OF UNDERSTANDING

BETWEEN

LIFE REMEDIES & CELEBRATIONS
(INYO COUNTY IHSS NON-PROFIT CONSORTIUM)

AND

CALIFORNIA UNITED HOMECARE WORKERS UNION (CUHW)

OCTOBER 22, 2014 THROUGH OCTOBER 21, 2017

MEMORANDUM OF UNDERSTANDING
between
LIFE REMEDIES & CELEBRATIONS
(INYO COUNTY IHSS NON-PROFIT CONSORTIUM)
and
CALIFORNIA UNITED HOMECARE WORKERS UNION (CUHW)
2014-2017

ARTICLE I PREAMBLE

This Memorandum of Understanding, hereinafter referred to as "Memorandum" or " MOU", is made by and between Life Remedies & Celebrations Non-Profit Consortium (hereinafter referred to as LRC) as Employer of Record for the County of Inyo and the California United Homecare Workers Union (CUHW), hereinafter referred to as "Union", representing those Independent IHSS Care Providers who are members of the Inyo County IHSS Care Provider Unit. This agreement shall be in compliance with the Inyo County Employer-Employee Relations Resolution 2003-76 except as otherwise provided in Sections 12300 and 12301.6 of the State of California Welfare and Institutions Code as amended. The Union and LRC acknowledge that the relationship between LRC and the Providers in the Inyo County Care Provider Unit, who are Individual Providers, is governed by State law, specifically Welfare and Institutions Code Section 12301.6, that this relationship is unique, in that LRC does not employ or manage the IHSS Care Providers in the role of a traditional employer and that the IHSS Recipients (Consumers) remain the employer for the purposes of hiring and firing, training and supervising the work of any Individual Provider providing services to them.

ARTICLE II NON DISCRIMINATION

There shall be no discrimination in the interpretation, application or enforcement of the express terms of this MOU because of sex, race, creed, color, national origin, sexual orientation, age, disability or participation or non-participation in Union activities against any Provider by LRC Non-Profit Consortium or the Union.

ARTICLE III LRC NON-PROFIT CONSORTIUM (EMPLOYER OF RECORD) RIGHTS

Unless otherwise specified in this Memorandum of Understanding, LRC Non-Profit Consortium (Employer of Record) retains the exclusive right to determine the merits, necessity or organization of any service or activity and to determine the methods, means and personnel by which its operations are to be conducted; to determine its mission, and that of any constituent subsections, committees, and other related work groups to add or delete names of IHSS Care Providers to and from the Registry, and to take all necessary actions to carry out its mission in emergencies.

Nothing herein shall limit the authority of LRC Non-Profit Consortium to make necessary changes to carry out its operations during an emergency. LRC Non-Profit Consortium shall notify the Union of the nature of the emergency and of any necessary changes as soon as possible. "Emergency" is defined as an unforeseen event caused by forces beyond the control of

(1) If such an election is certified by the State Mediation and Conciliation Service, IHSS Providers shall, as a condition of employment, either:

(a) Become and remain a member of the Union; or
(b) Pay to the Union an agency fee in an amount that does not exceed an amount that may be lawfully collected under applicable laws; or
(c) Implement both of the following:

1. Execute a written declaration that the Provider is a member of a bona fide religion, body or sect which has historically held a conscientious objection to joining or financially supporting any public employee organization as a condition of employment; and

2. Pay a sum equal to the agency shop fee described above to a non-religious, non labor, charitable fund chosen by the Provider from among mutually agreed upon charities in advance. The charitable organizations are as follows:

a) Inyo County Animal Resources and Education (ICARE)
b) Bishop Museum and Historical Society
c) Playhouse 395

(2) It shall be the sole responsibility of the Union to determine a service fee which meets the above criteria. The Union shall provide LRC Non-Profit Consortium Director with a copy of the Union's agency fee procedure and each revision thereof, and shall provide notice of said procedure to bargaining unit members as required by all applicable laws. Failure by a Provider to invoke the said procedure within one month after actual notice shall be a waiver by the Provider of his/her right to contest the amount of the agency fee, unless otherwise required by law.

(3) The Union shall provide the LRC Director with copies of the financial report required pursuant the Labor Management Disclosure Act of 1959. Such report shall be available to Providers in the unit within sixty (60) days after the end of the fiscal year.

(4) Such dues or fees shall be deducted from the Provider's paycheck on a semi-monthly basis starting the first day of the month following the completion of thirty (30) days of employment, subject to the limitations and practices of the California State payroll system. This provision shall become effective the first day of the month following thirty (30) days after certification.

(5) The Provider's earnings must be sufficient after required deductions are made to cover the amount of dues or agency shop fees. When a Provider is in a non-pay status for an entire pay period, no withholding will be made to cover the pay period from future earnings. All required deductions have priority over Union dues and agency shop fees.

(6) New Providers covered by this agreement shall, within thirty (30) calendar days of employment execute an authorization for payroll deduction for Union dues, an agency fee or if eligible, a charitable contribution, pursuant to this section. The required dues or service fee shall be deducted from each bargaining unit Provider's paycheck as designated by the Union starting within thirty (30) days of employment.

2. Reports of official business of the Union, including reports of committees of the Union's Board of Directors.

3. Union recreational, social and related news bulletins, scheduled meetings.

All materials shall clearly state that it is prepared and authorized by the Union. The Union agrees that notices posted on the bulletin board shall not contain anything that may reasonably be construed as maligning LRC Non-Profit Consortium, its staff, Inyo County representatives or the Board of Supervisors.

Access of Authorized Union Representatives

The LRC Non-Profit Consortium agrees to admit to its Inyo County office, the authorized Union representative for purposes of adjusting grievances and conducting other legitimate, appropriate Union business related to enforcing and monitoring this agreement, provided that the Union representative has first contacted an official of the LRC Non-Profit Consortium and secured his/her approval to enter the office. The Union shall notify the LRC Non-Profit Consortium of the names of its authorized representatives and access shall be limited to these persons.

ARTICLE VII REGISTRY SERVICES

It is recognized that one of the LRC Inyo County Registry's primary missions is to provide Registry services to facilitate the referral of Providers for consumers to consider for hiring. The operation of the Registry will be conducted in a manner that will respect the rights and needs of consumers and Providers. The Inyo County IHSS Registry retains the exclusive right to list, refer with or without comment, suspend or remove an individual from the Registry.

Appeal Process

The appeal process contained herein is only applicable to Individual Providers who are employed by IHSS Consumers. Those individuals desiring to be placed on the Registry but who have not yet been employed by a consumer are not eligible to utilize the appeal process.

The LRC Inyo County IHSS Registry will give written notice to any Individual Provider of any adverse decision affecting the Provider position on the Registry. Such notice shall inform affected Provider of his/her right to file an appeal, his/her right to Union representation and the contact number for the Union. The Provider may file a written appeal for such adverse decision to the Inyo County IHSS Registry Manager within fourteen (14) days after the notice of decision. The Provider may submit any additional relevant evidence or statements along with the appeal. Inyo County IHSS Registry staff will review the appeal and respond in writing within ten (10) calendar days. A copy of the written decision will be sent to the Union. If the decision is not satisfactory to the Individual Provider he/she may appeal to the Director. The appeal must be in writing and received by the Director within ten (10) calendar days. The Director will make a decision within twenty (20) days. The decision will be mailed to the Provider and the Union and will be final and binding.

C. Immediately report on-the-job injuries to the Social Worker.

D. Report to work alone and not bring to the consumer's home children, or family members during IHSS authorized work hours unless preauthorized by the consumer.

E. Maintain confidentiality and not divulge consumer information with anyone other than the LRC Non-Profit consortium and Inyo County IHSS staff. Providers are bound by the Confidentiality of Medical Information Act of 1981, Section 56 et seq. California Civil Code and Section 10950 of the Welfare and Institutions Code. These codes prohibit disclosure of a consumer's name, personal data, medical conditions or any other information about an IHSS consumer.

F. Immediately report by telephone or as soon as practicably possible to either the Inyo County Adult Protective Services (APS) or local law enforcement any incident of elder and dependent adult abuse. Providers are considered "mandated reporters" under Section 15630 (a) of the Welfare and Institutions Code. Any knowledge of an incident that reasonably appears to be physical abuse, abandonment, abduction, isolation, financial abuse, or neglect (including self-neglect) or reasonably suspects such abuse shall immediately report the incident.

   The Provider shall also submit a written report to either APS or local law enforcement within two working days. Failure to report is a misdemeanor, punishable by a fine, jail or both.

G. Offer and perform services without discrimination based on race, religion, religious creed, ancestry, color, national origin or ethnic group identification, sex, age, marital status, sexual orientation, medical condition or physical or mental disability.

H. Notify the consumer in a timely manner of any absences, time off or changes in work schedule.

ARTICLE X ORIENTATIONS

LRC Non-Profit Consortium conducts orientation services for In-Home Support Providers individually for the convenience of the Provider. LRC Non-Profit Consortium will distribute Union provided materials at orientation sessions. The Union agrees that the material shall not contain anything that may reasonably be construed as maligning LRC Non-Profit Consortium, its staff, Inyo County representatives or the Board of Supervisors.

ARTICLE XI TRAINING

Section 1 LRC Non-Profit Consortium Training

Consistent with California Welfare and Institutions Code Section 12301.6, LRC Non-Profit Consortium will provide access to training for IHSS Care Providers and consumers, providing adequate funding is made available to LRC Non-Profit Consortium (Employer of Record) and the County of Inyo. Trainings shall be on the Provider's time and not compensated by the LRC Non-Profit Consortium.

reduction or modification is effective. Within 30 days of notification of such change the parties will meet and consult on the impact of such changes.

Notwithstanding the above, the wage rate for Providers shall not be reduced below $10.10 per hour during the term of the agreement.

ARTICLE XV GRIEVANCE PROCEDURE

Definition

A grievance is any dispute which involves the interpretation or application of any provision of the Memorandum of Understanding by a Provider, a group of Providers, or the Union excluding however, the Preamble, the outcome of Labor-Management Committee discussions and those provisions of this MOU which specifically provide that the decision of any IHSS LRC Non-Profit Consortium (Employer of Record) official or consumer shall be final, the interpretation or application of those provisions not being subject to the complaint procedure. The grievance procedure shall not apply to matters over which the LRC or the County has no jurisdiction or Consumers rights. The Union may represent the complainant at any stage of the process.

IHSS Provider participation in the grievance procedure in any capacity shall be solely on the Provider's own time and shall not be treated as being within any consumer's allocated service hours, or as paid time. Unless the LRC Non-Profit Consortium and the Union have agreed otherwise in writing to the contrary, the filing and processing of a grievance shall not serve to stay any IHSS LRC Non-Profit action. Grievances must be filed within fourteen (14) working days of the incident or occurrence giving rise to the complaint.

Grievances shall be processed in the following manner:

Step 1. (Informal) Any IHSS Provider who believes that a provision of this MOU has been violated shall discuss the grievance with the LRC Non-Profit Consortium staff or such representative as the LRC Non-Profit Consortium may designate. A decision by the LRC Non-Profit Consortium will be issued within ten (10) working days following the discussion.

Step 2. (Formal) If the grievance is not satisfactorily resolved at Step 1 above, the grievant or the Union may submit the grievance in writing to the LRC Non-Profit Consortium Director within ten (10) working days of notice of the informal decision. The grievance shall state which provision of the MOU has been violated, and the remedy sought, if any.

The LRC Non-Profit Consortium Director shall have ten (10) working days in which to respond to the grievance in writing. If the Union requests a meeting with the LRC Non-Profit Consortium Director, such meeting will be held. If a meeting is held, the written response shall be submitted within ten (10) working days following the meeting.

Step 3. (Mediation) If the grievant disagrees with the decision of the LRC Non-Profit Consortium Director, the decision may be appealed to non-binding advisory mediation within ten (10) working days. The parties will contact the California State Mediation and Conciliation Service to obtain the services of a mediator. The mediator will be asked to review the dispute

the term of this Agreement and until a successor agreement is reached.

ARTICLE XVIII MODIFICATION AND WAIVER

MODIFICATION: Any agreement, alteration, understanding, waiver or modification of any of the terms or provisions contained in the Memorandum of Understanding shall not be binding on the parties unless made and signed in writing by the parties to this Memorandum of Understanding (CUHW and LRC Non-Profit Consortium), and if required, approved and implemented by the Board of Directors of LRC Non-Profit Consortium and Inyo County Board of Supervisors.

WAIVER: The waiver of any breach, term or condition of this Memorandum of Understanding by either party shall not constitute a precedent in the future enforcement of all its' terms and provisions. Regarding matters not covered by this agreement the Union agrees that it has specifically waived any further right to bargain during the term of this Memorandum of Understanding on any subject discussed in bargaining or listed in the LRC Non-Profit Consortium (Employer of Record) Rights clause.

ARTICLE XIX FULL UNDERSTANDING, SAVINGS CLAUSE, AND TERM

Section 1 Full Understanding

LRC Non-Profit Consortium and the Union agree that this Memorandum of Understanding sets forth the full and entire understanding of the parties regarding the matters set forth herein.

It is agreed and understood that each party hereto voluntarily and unqualifiedly waives its rights and agrees that the other party shall not be required to meet and confer during the term of this Agreement with respect to any matter covered herein, except regarding the interpretation of this Memorandum of Understanding. Nothing in this Section is intended to prevent the LRC Non-Profit Consortium and the Union from meeting and conferring during the term of this Agreement regarding matters covered herein upon the mutual agreement of the parties to do so.

Section 2 Savings Clause

In the event that any section, clause or provision of this Agreement be declared illegal, unlawful or unenforceable by final judgment of a court of competent jurisdiction the LRC Non-Profit Consortium and the Union agree to meet and confer for the sole purpose of developing a mutually acceptable replacement provision.

Section 3 Term

This Agreement shall become effective the first business day following final approval by the LRC Non-Profit Consortium Governing Board and the Inyo County Board of Supervisors and shall terminate on October 21, 2017.

AGENDA REQUEST FORM

BOARD OF SUPERVISORS
COUNTY OF INYO

☐ Consent ☐ Departmental ☐ Correspondence Action ☐ Public Hearing
☐ Schedule time for ☐ Closed Session ☐ Informational

For Clerk's Use Only:
AGENDA NUMBER
15

FROM: Public Works Department

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Resolution authorizing submittal of California Division of Aeronautics (CDA) application for a state matching grant and accepting the allocation of state grant funds for the Bishop Airport - Airfield Lighting, Signage, and Visual Aids Rehabilitation Project, a Federal Aviation Administration (FAA) Airport Improvement Project (AIP).

DEPARTMENTAL RECOMMENDATIONS: Request Board approval of the attached Resolution authorizing the following:

1. Submittal of an application to the CDA for a state matching grant for construction of the FAA-funded Bishop Airport – Airfield Lighting, Signage, and Visual Aids Rehabilitation Project;
2. Accepting the allocation of state AIP matching funds; and,
3. Authorization for the Public Works Director to execute the CDA AIP Matching Grant Agreement and any other documents required to apply for and accept these funds.

CAO RECOMMENDATION:

SUMMARY DISCUSSION: At the August 26, 2014 meeting of the Board of Supervisors, the board authorized the Public Works Director to execute the FAA Airport Improvement Program (AIP) grant agreement for 90% of the funding needed to construct the Bishop Airport – Airfield Lighting, Signage, and Visual Aids Rehabilitation Project (Grant Offer No. 3-06-0024-016-2014). The California Department of Transportation, Division of Aeronautics, will provide a matching grant equal to 5 percent of the FAA grant amount of $2,550,000. The remaining match must be provided by Inyo County. Including the match, the total amount of funds available for constructing the project will be $2,833,333.

This application requires that a Resolution be approved by the Board of Supervisors authorizing the filing of the application and accepting the allocation of these funds. In addition, in order to expedite processing of the matching grant agreement, the Resolution also authorizes the execution of the grant agreement by the Public Works Director. Expediting the processing of the grant agreement is beneficial, as it ensures that the matching funds will be available as soon as possible for reimbursement of construction costs. A Resolution in the form recommended by the Division of Aeronautics has been prepared and is attached for Board approval.

Upon approval of the Resolution, the Public Works Department will submit the application to the State Division of Aeronautics.

ALTERNATIVES: The Board could choose not to approve the Resolution, in which case the application for state AIP matching funds could not be submitted. This is not recommended, since the County would then have to provide the additional five percent in matching funds.

OTHER AGENCY INVOLVEMENT:
County Counsel has reviewed the Resolution and will review the eventual grant agreement.
The CA Department of Transportation will prepare the matching grant agreement.

FINANCING: The project is funded by the FAA's AIP, which will reimburse the county for 90 percent of the currently estimated total project cost of $2,833,333.00 or $2,550,000.00. Additionally, the County is applying for California Department of Aeronautics funding in the amount of $127,500. The remaining $155,833 will be match provided by the County, a portion of which will be in kind contributions.

APPROVALS		
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by County Counsel prior to submission to the board clerk.) Margaret Kemp-Williams	Approved: ✓ Date 10/12/14
AUDITOR/CONTROLLER	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor/controller prior to submission to the board clerk.)	Approved: ✓ Date 10/14/14
PERSONNEL DIRECTOR	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)	Approved: Date

DEPARTMENT HEAD SIGNATURE: _____ Date: 10/14/14
(Not to be signed until all approvals are received)

RESOLUTION NO. 2014 - _____

A RESOLUTION OF THE INYO COUNTY BOARD OF SUPERVISORS AUTHORIZING THE SUBMITTAL OF AN APPLICATION, ACCEPTANCE OF AN ALLOCATION OF FUNDS, AND EXECUTION OF A GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR AN AIRPORT IMPROVEMENT PROGRAM (AIP) MATCHING GRANT.

WHEREAS, the County of Inyo and the Federal Aviation Administration are parties to federal Airport Improvement Program (AIP) Grant No. 03-06-0024-016-2014 for construction of the Bishop Airport – Airfield Lighting, Signing, and Visual Aids Rehabilitation Project; and

WHEREAS, the California Department of Transportation, pursuant to the Public Utilities Code section 21683.1, provides grants equal to 5 percent of Federal Aviation Administration grants to airports; and

WHEREAS, the California Department of Transportation requires the Board of Supervisors to adopt a resolution authorizing the submission of an application for an AIP Matching grant.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Inyo, State of California:

1. Authorizes filing an application for a state AIP Matching grant for this project.

2. Authorizes accepting the allocation of state AIP Matching funds for the project.

3. Authorizes execution of an AIP Matching Grant Agreement for this project; and

NOW, THEREFORE, BE IT RESOLVED, that the Inyo County Board of Supervisors hereby authorizes Clint G. Quilter, Public Works Director, to sign any documents required to apply for and accept these subject funds on behalf of the County of Inyo.

PASSED AND ADOPTED by the Board of Supervisors of the County of Inyo, this 21st day of October, 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Rick Pucci, Chairperson
Inyo County Board of Supervisors

ATTEST:

Kevin D. Carunchio, Clerk of the Board of Supervisors,
County of Inyo, State of California

by _____
Assistant Clerk to the Board

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

STATE MATCHING GRANT FOR FAA AIRPORT IMPROVEMENT PROGRAM - APPLICATION

DOA-0012 (REV 06/2011)

PLEASE PRINT OR TYPE AND COMPLETE ALL ITEMS

PART I. AIRPORT INFORMATION

PUBLIC ENTITY	AIRPORT NAME	PERMIT NO.
County of Inyo	Bishop Airport	Iny-1
CONTACT NAME	TITLE	
Jeff Ahlstrom	Senior Civil Engineer	
BUSINESS ADDRESS	BUSINESS PHONE	
P. O. Drawer Q, 168 N. Edwards St., Independence, CA 93526	(760) 878-0200	

PART II. PROJECT INFORMATION

Verify that project is within the Department's most recent Capital Improvement Plan: ☒ YES ☐ NO If no, then project is not eligible for grant funds.

DESCRIPTIVE TITLE OF APPLICANT'S PROJECT(as shown on page one of the executed grant agreement and in the adopted Capital Improvement Plan): Attach Additional Sheets If Necessary		
	FEDERAL GRANT	$2,550,000.00
Complete Airfield Lighting, Signing, and Visual Aids Rehabilitation Project - Construction	APPLICANT FUNDS	$155,833.00
	STATE * FUNDS	$127,500.00
	TOTAL COST OF PROJECT	$2,833,333.00

* Maximum is 5% of the federal grant amount

PART III. REQUIRED SUPPORTING DOCUMENTS

Pursuant to Public Utilities Code Sections 21681-21684 and Section 4067 of the CAAP Regulations, please submit the following documents with this application:

- Local government approval *(resolution or minute order)* as described in Section 4067(a).
- FAA Grant Agreement with FAA and sponsor signatures.
- Verification of full compliance with the California Environmental Quality Act (CEQA) by submitting information to fulfill either 1. or 2. below:
  1. Copy of Notice of Exemption or provide the Categorical Exemption Class # _____ (CEQA Guidelines Sections 15300-15333)
  2. Copy of Notice of Determination or provide the following information:
     - Environmental Impact Report (Title/Date) _____ State Clearinghouse (SCH)# _____ or
     - Negative Declaration (Title/Date) _____ State Clearinghouse (SCH)# _____ or
     - National Environmental Policy Act (NEPA) document (Title/Date) _____
       (NEPA documents-Environmental Impact Statement or Finding of No Significant Impact must comply with CEQA provisions)
- 11 x 17-inch Drawing or Airport Layout Plan showing project location(s) and dimensions.
- Completed CAAP Certification (Form DOA-0007), if not submitted to the Division of Aeronautics earlier for this fiscal year.
- Additional documentation may be required if items in the FAA AIP grant are not eligible for CAAP funding.

PART IV. AUTHORIZATION

AUTHORIZED OFFICIAL'S SIGNATURE	TITLE
	Public Works Director
PRINT NAME	DATE
Clint Quilter	10/07/2014

SEND COMPLETED APPLICATION AND ALL SUPPORTING DOCUMENTS TO:

CALIFORNIA DEPARTMENT OF TRANSPORTATION
DIVISION OF AERONAUTICS - MS #40
P. O. BOX 942874
SACRAMENTO, CA 94274-0001

ADA Notice For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 654-6410 or TDD (916) 654-3880 or write Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.

For Clerk's Use Only:
AGENDA NUMBER

16

AGENDA REQUEST FORM

BOARD OF SUPERVISORS
COUNTY OF INYO

☐ Consent ☐ Departmental ☐ Correspondence Action ☐ Public Hearing

☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: Supervisor Linda Arcularius

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Resolution supporting development of a Wildfire Prevention Strategy to mitigate the dangers of wildfires on federal lands in California and Inyo County.

DEPARTMENTAL RECOMMENDATION: - Request Board approve a resolution entitled "A Resolution of the Board of Supervisors, County of Inyo, State of California Supporting State and Federal Officials to Join With Local Jurisdictions to Develop a California Wildfire Prevention Strategy."

SUMMARY DISCUSSION: RCRC has been working diligently, since 2008, to engage state and federal officials to develop possible solutions to the large-scale problem of forest management and wildfire prevention within California. In 2008 the Board of Supervisors adopted Resolution 2008-31 to support this work. Because current forest management law, at both the state and federal level, makes fire prevention work prohibitively expensive, slow to gain approval and subject to widespread legal challenge, not to mention the increased threat of catastrophic wildfires as a result of severe drought conditions throughout the State and Inyo County, which are predicted to continue for several more years, it is more important than ever that a strategy be developed to successfully manage the forest to protect California from wildfire dangers. RCRC has again asked that each of their member counties adopt a resolution supporting the State and Federal governments' involvement in developing the solution. The attached Resolution is submitted for our Board's consideration.

ALTERNATIVES: Staff awaits the Boards changes.

OTHER AGENCY INVOLVEMENT: N/A

FINANCING: There is no fiscal impact associated with this action.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the board clerk.)* Approved: _____ Date_____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (*Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)* Approved:_____ Date_____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved:_____ Date_____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received) Linda Arcularius Date:_____
(The Original plus 20 copies of this document are required)

RESOLUTION NO.

A RESOLUTION OF THE
BOARD OF SUPERVISORS, COUNTY OF INYO, STATE OF CALIFORNIA
SUPPORTING STATE AND FEDERAL OFFICIALS TO JOIN WITH LOCAL JURISDICTIONS
TO DEVELOP A CALIFORNIA WILDFIRE PREVENTION STRATEGY

Whereas, catastrophic wildfires continue to threaten lives, property and the natural resources of the State of California and Inyo County, and

Whereas, the Governor of California declared a drought emergency for the entire state, based on the occurrence of the driest year on record in California, and

Whereas, in response to the effects of the California drought emergency the County of Inyo adopted Resolution 2014-09 proclaiming the existence of a local drought emergency; and

Whereas, fire threat is no longer limited to a season, but ongoing throughout the year due to the multi-year drought, increasing suppression costs and wiping out of funds slated for fire prevention projects; and

Whereas, the elected and appointed officials of both the State and the Nation have an obligation to preserve public safety and protect the citizenry and their homes and businesses by ensuring that the landscape is as fire-resilient as possible and that firefighting efforts can be effective and as safe as possible for fire fighters; and

Whereas, California is approximately 50% publicly owned land, with many rural counties having substantially higher percentages of federally managed land; and

Whereas, Inyo County has over 6,000,000 acres of federally managed land which is 92% of the total land in the County; and

Whereas, the management of lands, particularly regarding fire protection and fuel reduction, on national forest system lands under the jurisdiction of the United state Department of Agriculture Forest Service is wholly inadequate, has long-been ignored, and is significantly underfunded, placing Inyo County in significant peril and at great risk in the event that catastrophic wildfires occur, thereby threatening lives, and destroying public resources, private property, businesses, and the natural environment; and

Whereas, more than 50,000 acres of land in Inyo County have been destroyed over the past seven years as a direct result of catastrophic wildfires, which destroyed lives, property, businesses, and the environment; and

Whereas, California has over 43 million acres of federal land, much of which has not been adequately managed to mitigate the risk of catastrophic wildfire; and

Whereas, four of the five largest wildfires in California in the past 100 years have been on federal land with the other having had a substantial federal component; and

Whereas, many acres of dead and decaying trees remain in the national forests within Inyo County due to lax forestry management practices on federal lands; and

Whereas, more than a billion dollars are spent each year fighting fires in our national forests; and

Whereas, the escalating costs of fighting fires on federal land over the last 10 years has significantly diminished the available resources for the critically needed prevention measures that can minimize these catastrophic fires; and

Whereas, the U.S. Forest Service and the Department of Interior have spent over $1-billion on fire suppression every year since 2000 with suppression costs now consuming more than 50% of the total wildland fire budget, as compared to 13% of the total fire budget in 1991, leaving few resources for critically needed preventive maintenance of our national forests in the west and throughout the Nation; and

Whereas, the resources to manage the federal lands to reduce fire risk would be a small investment relative to the skyrocketing costs of fire suppression; and

Whereas, the increased risks of catastrophic wildfires in Inyo County will result in harmful secondary environmental effects, including diminished air and water quality, impacted watershed, increased air pollutant emissions, and threatened habitats of sensitive wildlife species; and

Whereas, approximately eight percent of the State's developed surface water supply originates on watershed lands within our rural counties, with California's residents using a portion of this water for domestic, commercial, agricultural, industrial, recreational, and other beneficial uses, with these water sources like rivers, lakes and watershed lands also serving as habitat for hundreds of species of fish and wildlife; and

Whereas, the detrimental effects of catastrophic wildfires on these watersheds affect all of California, not just rural California; and

Whereas, the increased risk of catastrophic wildfires significantly impacts the levels of green house gases in Inyo County, as well as throughout the State; and

Whereas, research by the Great Basin Unified Air Pollution Control District, has estimated that during one catastrophic fire in Inyo County in 2007, over 200,000 tons of greenhouse gases were emitted and over 12,000 tons of particulate matter (PM-10) were emitted; and

Whereas, the mitigation of wildfire emissions is vital to reach the goals stated in the California Global Warming Solutions Act of 2006 (AB 32); and

Whereas, there continues to be a widely recognized extremely high risk of catastrophic wildfires in Inyo County due to unnaturally heavy fuel loads and the early drying of wild land vegetation, which is exacerbated by the current severe drought conditions; and

Whereas, the Inyo County Board of Supervisors calls for immediate measures to be taken to prevent imminent catastrophic wildfires.

Now, therefore, be it resolved, that Inyo County Board of Supervisors declares that there is an ongoing emergency due to the actual and perceived threat of wildfire in California, that the state and the local governments have taken many steps to resolve this issue and now urges the Governor to take an active role at the federal level to demand that the United States Forest Service take action in California's federal wild and forest lands to do the prevention and maintenance work required to mitigate the ongoing and increasing risk of catastrophic wildfires.

Passed and Adopted by the Inyo County Board of Supervisors this 21st day of October, 2014, by the following vote of the Board of Supervisors:

AYES:
NOTES:
ABSENT:
ABSTAIN:

_____
Chairperson, Inyo County Board of Supervisors

Attest: *KEVIN D. CARUNCHIO*
Clerk of the Board

by: _____
Patricia Gunsolley, Assistant

For Clerk's Use Only:
AGENDA NUMBER

17

AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

☐ Consent ■ Departmental ☐ Correspondence Action ☐ Public Hearing
☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: HEALTH & HUMAN SERVICES – Behavioral Health Division

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Authorization to change the Health and Human Services Department Authorized Strength, and authorize the hiring of a Supervising Nurse.

DEPARTMENTAL RECOMMENDATION:

Request your Board:

1. Change the authorized strength in the Health and Human Services Department by deleting one full-time Clinic Nurse Manager at Range 84 and one full-time Program Chief at Range 84, and adding one full time Supervising Nurse at Range 84 ($6,011-7,305);
2. approve the job description for the Supervising Nurse;
3. Find that consistent with the adopted Authorized Position Review Policy:
   a. the availability of funding for this requested positions exists, as certified by the Health and Human Services Director and concurred with by the County Administrator, and the Auditor-Controller; and
   b. where it is unlikely that the Supervising Nurse position could be filled by internal candidates meeting the qualifications for the position, an open recruitment would be appropriate to ensure qualified applicants apply for this specialized position; and
   c. approve the hiring of one Supervising Nurse at Range 84 ($6,011-7,305), contingent upon qualifications.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

The Health and Human Services Department presented a workshop to the Board of Supervisors on September 16, 2014 to review health care changes under the Affordable Care Act, and to discuss the reorganization of the Public Health division under services redesign. Your Board voiced support for the HHS Department to transfer responsibility for inmate health care in the Inyo County Jail from the HHS Public Health division to the HHS Behavioral Health division. As explained in the attached handout, "HHS Current Facts, Observations and Challenges – September 2014," this transition would hinge on the hiring of a supervisor to oversee jail health care. HHS is requesting authorization to delete two existing, vacant supervisor positions- one in Public Health and one in Behavioral Health- and create a new Supervising Nurse position.

The Supervising Nurse would be hired in the Behavioral Health division to oversee integrated healthcare within the Inyo County Jail, as well as oversee the Progress House, a 12-bed residential facility for adults with severe mental illness. The Department has developed the minimum qualifications for this position to allow for health care professionals with varying licenses to qualify, including Registered Nurses, Public Health Nurses, Nurse

Practitioners, and Physician Assistants. California regulations allow for nurses to oversee behavioral health workers, but will not allow licensed behavioral health workers to oversee nursing staff. Therefore, the Department hopes to take advantage of this redesign option in order to attract a broader range of applicants, and also to hire an applicant who can oversee both physical and mental health care delivery in our effort to integrate health care for our target populations.

ALTERNATIVES:

Board could deny this request to establish and hire a Supervising Nurse and restructure the HHS Department under services redesign. If the request is denied, the Public Health division would continue to provide inmate health care.

OTHER AGENCY INVOLVEMENT:

Sheriff's Department

FINANCING:

Public Health and Mental Health realignment and Medi-Cal reimbursement for QA functions when allowed. This position will be budgeted 50% in Public Health (045100) and 50% in Mental Health (045200) in the salaries and benefits object codes. No County General Funds.

APPROVALS	
COUNTY COUNSEL:	**AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS** *(Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.)* Approved: _____ Date:
AUDITOR/CONTROLLER:	**ACCOUNTING/FINANCE AND RELATED ITEMS** *(Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)* Approved: _____ Date: 10/16/2014
PERSONNEL DIRECTOR:	**PERSONNEL AND RELATED ITEMS** *(Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.)* Approved: _____ Date: 10/15/14

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received) _____ Date: 10-15-14

HHS Current Facts, Observations and Challenges – September 2014

1. The HHS Deputy Director position over Public Health is vacant.

2. Currently, all Public Health nursing positions are vacant, except our temporary nurse and Jail Nurse.

3. Inmate health issues, vis-à-vis AB 109, are demanding more health resources.

4. Under federal health care reform, Behavioral Health needs to address primary health care needs of the chronically mentally ill population.

5. Behavioral Health has hired and retained two nurses over the last few years, and currently is authorized for a new 3rd nurse position. BUT for the last 5 years, Behavioral Health has been unsuccessful filling an Adult Program Chief position with a CA license to oversee Mental Health/Addition Services (licenses can be for psychotherapy or nursing).

6. Inmates as a group tend to have underlying problems with either substance use and/or mental illness

7. Public Health nurse and Deputy Director applicants tend to have no/limited experience with inmate populations, and their interest in public health services typically does not include Jail populations.

8. Behavioral Health already is required to have a 24/7 on-call system, and has a residential facility in Bishop. Calls from law enforcement to Behavioral Health, at times, result in a decision about whether or not the individual in question will be going to Progress House or to the Jail.

HHS Internal Service Re-Design Considerations

1. Move our Jail services out of Public Health and into Behavioral Health, **IF** Board will allow us to cut and paste our vacant Behavioral Health Program Chief and our vacant Public Health Clinic Nurse Manager jobs to create a Supervising Nurse position in Behavioral Health to oversee both Progress House and Jail Health/Behavioral Health services.
2. Parallel that structure in the juvenile arena by moving the Foster Care Nurse under Social Services and require that nurse to also cover the Juvenile Center health needs.
3. Move HHS Prevention services under Public Health, thus making the face of Public Health look like true community health with broad assessment and community services as well as broad prevention services.

INYO COUNTY
PERSONNEL SERVICES
P. O. BOX 249
INDEPENDENCE, CA 93526

(760) 878-0377
FAX (760) 878-0465

AN EQUAL OPPORTUNITY EMPLOYER
(WOMEN, MINORITIES, AND DISABLED ARE ENCOURAGED TO APPLY)

ANNOUNCES AN **OPEN** RECRUITMENT FOR:

SUPERVISING NURSE

DEPARTMENT: Health and Human Services, Behavioral Health Division
LOCATION: County-wide
SALARY: Range 84 $6,011 $6,309 $6,624 $6,951 $7,305**
The above monthly salary will be paid over 26 pay periods annually.

****BENEFITS:** CalPERS Retirement System: Existing ("Classic") CalPERS members as of January 1, 2013, (2% at 55) – Inyo County pays employee contribution for current CalPERS members; New CalPERS members (2% at 62) will be required to pay at least 50% of normal cost. Medical Plan – Inyo County pays a portion of employee and dependent monthly premium on PERS medical plans; 100% of employee and dependent monthly premium paid for dental and vision; $20,000 term life insurance policy on employee. Vacation – 10 days per year during the first three years; 15 days per year after three years; 1 additional day for each year of service after ten years to a maximum of 25 days per year. Sick leave – 15 days per year. Flex (personal days) – 5 days per fiscal year. Paid holidays – 11 per year.

DEFINITION: Consistent with the vision and direction of the Board of Supervisors and the HHS Director, and under the direct supervision of the HHS Behavioral Health Director, and in coordination with other professional partners, the incumbent will be the key manager responsible for overseeing the integration and delivery of primary and behavioral health care services, particularly those provided in the Inyo County Jail and Progress House, an adult residential facility for persons with mental illness or co-occurring mental illness and substance use disorders.

ESSENTIAL JOB DUTIES: Duties will include but are not be limited to: directs the day-to-day operation of the Behavioral Health facility-based programs for adults (Progress House adult residential facility and Inyo County Jail), as well as some outpatient programs; provides direct and indirect administrative supervision, clinical supervision and training to program staff including data collection, documentation, chart audits, and reviews treatment plans and participants in quality assurance activities; assists in the implementation of a systems of care approach to adults with mental illness, as well as coordination and integration of physical and behavioral health care needs, as directed; assists in the development and implementation of telemedicine for jail health and specialty care services; attends State meetings and keeps abreast of best practices for behavioral health and primary health care integration; determines schedules of staff within assigned programs; assists with effective implementation of 24-hour on-call coverage and licensed back-up; assigns and reviews staff work providing professional assistance as needed to meet all local, state and federal requirements; implements quality improvement and cultural competency plans; assesses staff training needs and coordinates training needs with the Behavioral Health Director; orients new staff to the Adult Behavioral Health programs; participates in providing direct client assessments and treatment within a scope of practice as a licensed provider, as necessary; completes performance evaluations of subordinates; does related work as assigned.

EMPLOYMENT STANDARDS

Education/Experience: Must be a health care practitioner licensed in the state of California (e.g. RN, PHN, NP, PA), AND have at least 2 years' experience in direct adult patient care. A minimum of a Bachelor's Degree in Nursing and prior supervisory experience is preferred.

Knowledge of: Current clinical and management techniques and practices in integrated health care, especially concerning high-risk populations; scope and activities of public and private health and welfare agencies and other community resources; general community nursing procedures and pharmacology; principles and techniques of behavioral health system of care, and substance use disorder detoxification and treatment; principles and practices of effective supervision and training; laws and regulations governing public health and behavioral health services, particularly in institutional settings.

Ability to: Provide effective leadership and supervision; facilitate consensus among involved parties in the management of crisis situations; act as a liaison between staff and administration; communicate effectively in written and oral forms, and be able to learn and operate various computer programs and databases; establish and maintain cooperative working relationships with multi-system partners including law enforcement, criminal justice, and hospitals; manage multiple tasks and respond appropriately to crisis situations; utilize supervision effectively and ensure communication up and down the supervision chain; adopt and assist in the implementation of the cultural changes in the provision of Health and Human Services.

Special requirements: Must be available for 24-hour on-call rotation. Must have proof of Rubella, Measles, and Hepatitis B immunizations. Must have physical ability to produce accurate written documentation by hand or computer; sit, stand, walk, twist, and lift and carry up to 30 pounds; climb and descend stairs. Incumbents must be a health care practitioner licensed in the state of California and maintain their licensure during the term of employment and *must provide proof of licensure at the time of application.* Must possess a valid CPR certification or obtain within the first six months, and maintain during term of employment. Must also successfully complete a pre-employment background investigation and physical examination and possess a valid operator's license issued by the State Department of Motor Vehicles. Consistent attendance is an essential function of the position.

NEPOTISM POLICY: A copy of Inyo County Personnel Rules and Regulations, Section 107, is available upon request.

SELECTION: Selection procedures will be determined by the number and qualifications of applicants and will include a qualification screening and oral examination.

APPLICATION: This recruitment will remain open until position is filled. Applications **must be received** in the Personnel Office, P.O. Box 249, Independence, CA 93526 no later than 5:00 p.m. on _____ (postmarks not accepted). Must apply on Inyo County application form and include proof of a valid California license to practice psychotherapy (LCSW, MFT, or Ph.D.). A cover letter and/or resume will be accepted in addition to the application form but will not serve as a substitute for a completed application. Incomplete applications will not be processed. **It is not acceptable to complete the application with statements like, "See/Refer to Resume", or "See Attached".**

REASONABLE ACCOMMODATION FOR INDIVIDUALS WITH QUALIFYING DISABILITIES: Inyo County will make reasonable efforts in the examination process on a case-by-case basis to accommodate persons with disabilities. If you have special needs, please contact (760) 878-0377 prior to the examination process.

CITIZENSHIP/IMMIGRATION STATUS: Inyo County employs only U.S. citizens and lawfully authorized non-citizens in accordance with the Immigration Reform and Control Act of 1986.

The County of Inyo has work sites located throughout Inyo County in the Owens Valley (Independence, Bishop, Lone Pine, Big Pine, and Olancha) and the Death Valley area (Death Valley, Shoshone, and Tecopa). Additionally, the County of Inyo has work sites located in Mono County. Positions are assigned to a work site based upon the needs of the County. Positions may be temporarily or permanently reassigned to another work site as deemed necessary by the Department Head.

For Clerk's Use Only:
AGENDA NUMBER

18

AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

☐ Consent ■ Departmental ☐ Correspondence Action ☐ Public Hearing
☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: HEALTH & HUMAN SERVICES – Mental Health/ESAAA

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Request to hire two B-PAR Program Services Assistant (PSA) I or II in the ESAAA/IC-GOLD programs; and FY 2014-15 Mental Health Budget Amendment to fund two A-PAR PSAs.

DEPARTMENTAL RECOMMENDATION:

Request your Board find that, consistent with the adopted Authorized Position Review Policy and with budget hearings:

1) Amend the FY 2014-15 Mental Health Budget Unit (045200) as follows: recognize $18,150 from the Mental Health Services Act (MHSA), Prevention and Early Intervention (PEI) funding in State Grants (4498) to fully offset salaries for two A-PAR Program Services Assistants (PSAs). Increase appropriations in Part time Employees (5012) by $17,036, Retirement and Social Security (5021) by $1,304, and Disability Insurance (5032) by $170. (4/5's vote required).
2) The availability of funding for these requested positions exist, as certified by the Health and Human Services Director and concurred with by the County Administrator, and the Auditor-Controller; and
3) It is likely that the positions could be filled by internal candidates meeting the qualifications for these positions, so an internal recruitment is recommended; and
4) Approve the hiring of two B-PAR PSAs, either a I at Range 39PT ($11.24 to $13.65/hr.), or a II at Range 42PT ($12.02 to $14.62/hr.), depending upon qualifications; and two A-PAR Program Services Assistants (PSA).

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

Following several service redesign workshops during the 2013-2014 fiscal year, the Board adopted budgets for Eastern Sierra Area Agency on Aging (ESAAA) and for Inyo County - Growing Older Living with Dignity (IC-GOLD) that included two new B-PAR Program Services Assistants (PSAs) I or II, with the understanding that HHS would then delete four (4) A-PAR PSAs. Currently there are six (6) filled A-PAR PSAs and two vacant PSAs. Of the six existing employees, two possibly could be hired in the two new B-PAR positions, two can be funded as part of the Mental Health Services Act (MHSA) Prevention Early Intervention (PEI) Older Adult Plan, and two can remain A-pars under the ESAAA program; the two remaining vacant A-PAR positions were deleted during the recent budget hearings. The MHSA PEI positions will implement a proposed "Friendly Visitor" program that will expand our outreach efforts to seniors who are at greater risk for depression due to isolation. This effort will maintain or increase contact with isolated older adults in our community, particularly after a reduction in the number of delivery days for home-delivered meals, and will be part of the continuum of care to this population. The budget amendment will allow Mental Health to recognize the revenue to pay for these new positions that are being requested.

ALTERNATIVES:

Your Board could choose to leave the service delivery model as it currently exists and not approve the budget amendment or the increase in authorized staffing.

OTHER AGENCY INVOLVEMENT:

CA Department of Aging

FINANCING:

State and Federal funding, and County General Fund. The BPAR positions are budgeted 50% in IC Gold (056100) and 50% in ESAAA (683000) and the new requested APAR positions will be budgeted 100% in Mental Health (045200) in the salaries and benefits object codes.

APPROVALS	
COUNTY COUNSEL:	**AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS** *(Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.)* Approved: _____ Date:
AUDITOR/CONTROLLER:	**ACCOUNTING/FINANCE AND RELATED ITEMS** *(Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)* Approved: yes 10/9/2014 Date:
PERSONNEL DIRECTOR:	**PERSONNEL AND RELATED ITEMS** *(Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.)* Approved: 10/8/14 Date:

BUDGET OFFICER: BUDGET AMENDMENTS *(Must be reviewed and approved by Budget Officer prior to being approved by others, as needed, and submission to the Assistant Clerk of the Board.)*

Approved: _____ Date 10-16-14

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received) Jean Turner Date: 10-10-14
(The Original plus 20 copies of this document are required)

For Clerk's Use Only:
AGENDA NUMBER

19

AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

☐ Consent ☒ Departmental ☐ Correspondence Action ☐ Public Hearing

☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: HEALTH & HUMAN SERVICES/ Prevention

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Approval and Ratification of Fiscal Year 2014-15 Tobacco Control Program Allocation Agreement

DEPARTMENTAL RECOMMENDATION:
Request your Board ratify and approve the Allocation Agreement between the County of Inyo and California Department of Public Health for the provision of the local Tobacco Control Program, in an amount not to exceed $150,000.00, for the period of July 1, 2014, through June 30, 2015, and authorize Jean Turner, Director of Health and Human Services to sign Allocation Agreement No. CTCP-13-14.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:
FY 2014-2015 represents the second year of a 4-year contract period covering 2013-2017. The California Department of Public Health/Tobacco Control Program (CTCP) required a 'Bridge Year' plan for 2013-2014 and a separate 2014-2017 plan. The comprehensive 3-year plan for 2014-2017 was due December 2013 with a scope of work and budget, a policy objective, a required Healthy Stores for a Healthy Community Retail objective, and a plan for final evaluation reports.

In December 2013, Prevention submitted a draft of its Comprehensive Tobacco Control Plan and Budget for FY 2014-2017 to continue funding of tobacco control education with youth and community members. In June 2014, the California Tobacco Control Program (CTCP) approved Inyo County's Comprehensive Tobacco Control Plan and Budget for FY 2014-2017, and the allocation agreement was sent to Inyo County in September 2014. The allocation each year will be $150,000.00 for the next three years.

The Tobacco Control Program has been in existence since 1989. The primary mission of the Tobacco Control Program is to inform and educate the general public on the dangers of tobacco use and abuse, to promote healthy lifestyles for individuals and families, and to decrease exposure to the hazards of secondhand smoke. In addition, the Tobacco Control Program attempts to create movement towards social norms change with organizations, businesses, and local governments. The program also has a goal of updating the general public on the topic of tobacco as a gateway drug and conducts prevention education to the community regarding alcohol, marijuana, and other drugs.

The funds the County will receive will not be used to supplant existing funding and will be spent according to the budget approved by the California Department of Public Health. The signed "Acceptance of Allocation Agreement" serves as acceptance of the allocation for FY 2014-2015 and acknowledges the conditions attached to the funds. The Comprehensive Tobacco Control Plan for FY 2014-2017 and the allocation agreement will end on June 30, 2017. Any remaining balances must be returned to the CDPH Cigarette and Tobacco Surtax Fund.

ALTERNATIVES:
Not signing this agreement would disallow Inyo County from accepting the funds.

OTHER AGENCY INVOLVEMENT:
Inyo County Superior Court, Inyo County Superintendent of Schools, Inyo County Wellness Center, Toiyabe Indian Health Project, Owens Valley Career Development Center, Bishop Union High School, and Lone Pine High School.

FINANCING:

State and Federal funding for the local Tobacco Control Education Program is $150,000.00. Funds will be brought into the Tobacco Prevention budget (640314) as reported on the reimbursement requests submitted to the State. No County General Funds.

APPROVALS	
COUNTY COUNSEL:	**AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS** *(Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.)* Approved: Margaret Kemp-Williams Date: 10/03/14
AUDITOR/CONTROLLER:	**ACCOUNTING/FINANCE AND RELATED ITEMS** *(Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)* Approved: Date: 10/9/2014
PERSONNEL DIRECTOR:	**PERSONNEL AND RELATED ITEMS** *(Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.)* Approved: _____ Date: _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received) Jean Turner Date: 10-10-14

ACCEPTANCE OF ALLOCATION AGREEMENT

The County of Inyo

Agreement Number: CTCP-13-14
Agreement Amount: $150,000

FUNDING PERIOD: July 1, 2014 through June 30, 2015

I certify that this Tobacco Control Program will comply with all applicable policies, procedures, and legal requirements as described in the Comprehensive Tobacco Control Plan Guidelines including: the Allocation Agreement Terms; Local Lead Agency Administrative and Policy Manual; and, any statutes, program letters, and other conditions stipulated by the California Tobacco Control Program.

_____ _____
Authorized Signature Date

_____
Printed Name and Title

State of California - Health and Human Services Agency

California Department of Public Health
California Tobacco Control Program
1616 Capitol Avenue, MS 7206
P.O. Box 997377
Sacramento, CA 95899-7377

PROSPECTIVE PAYMENT INVOICE

Complete in Duplicate. Original to State. Agency retain one copy.

1. **Inyo County Treasurer**
   P.O. Drawer H
   Independence, CA 93526-0614

2. Agreement Number: **CTCP-13-14**

3. Prospective Payment Period: **07/01/14 to 09/30/14**

4. Amount to be Paid: **$37,500**

I certify that this prospective allocation will be used in accordance with this local lead agency's (LLA's) approved local plan and budget/budget justification contained in the local plan; and that expenditures will be supportable by proper documentation; and will be used only to pay for expenditures not previously reimbursed under the agreement; and is in compliance with all terms/conditions, laws, and regulations governing its payment.

Date

Signature of LLA Representative

Title

FOR STATE USE ONLY

Amount to be paid from
FY 2014-15 allocation
$37,500

Invoice No.: **PPI-F14-Q1**

Vendor No.: **0000009262-14**

Fiscal Year		Index				PCA1					Object Code			Agency Code	
1	4	5	3	4	5	5	1	2	0	1	7	0	2	0	8

I certify that this claim is in all respects true, correct, supportable by available documentation, and in compliance with all terms/conditions, laws and regulations governing its payment.

Date

Signature of CTCP Representative

State of California - Health and Human Services Agency

California Department of Public Health
California Tobacco Control Program
1616 Capitol Avenue, MS 7206
P.O. Box 997377
Sacramento, CA 95899-7377

PROSPECTIVE PAYMENT INVOICE

Complete in Duplicate. Original to State. Agency retain one copy.

1. **Inyo County Treasurer**
   P.O. Drawer H
   Independence, CA 93526-0614

2. Agreement Number: **CTCP-13-14**

3. Prospective Payment Period: **10/01/14 to 12/31/14**

4. Amount to be Paid: **$37,500**

I certify that this prospective allocation will be used in accordance with this local lead agency's (LLA's) approved local plan and budget/budget justification contained in the local plan; and that expenditures will be supportable by proper documentation; and will be used only to pay for expenditures not previously reimbursed under the agreement; and is in compliance with all terms/conditions, laws, and regulations governing its payment.

Date

Signature of LLA Representative

Title

FOR STATE USE ONLY

Amount to be paid from
FY 2014-15 allocation
$37,500

Invoice No.: **PPI-F14-Q2**

Vendor No.: **0000009262-14**

Fiscal Year		Index				PCA1					Object Code			Agency Code	
1	4	5	3	4	5	5	1	2	0	1	7	0	2	0	8

I certify that this claim is in all respects true, correct, supportable by available documentation, and in compliance with all terms/conditions, laws and regulations governing its payment.

Date

Signature of CTCP Representative

For Clerk's Use Only:
AGENDA NUMBER

20

AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

☐ Consent ☒ Departmental ☐ Correspondence Action ☐ Public Hearing
☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: HEALTH & HUMAN SERVICES

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Approval and ratification of Agreement between the County of Inyo and Plumas County for hosting the Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM) Trust Fund for the Local Governmental Association Consortium

DEPARTMENTAL RECOMMENDATION:
Request that your Board 1) Approve and ratify the agreement between the County of Inyo and Plumas County for the period of July 1, 2014 through June 30, 2016 for hosting the Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM) Local Government Agency (LGA) Consortium; 2) Approve payment to Plumas County for Host Entity Fees in the amount of $2,110, and for FY 14/15 approve payment in an amount not to exceed $3,000, for a total not to exceed amount of $5,110 for both years, contingent upon the Board's adoption of future budgets; and 4) Authorize Jean Turner, Health and Human Services Director to sign.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:
This agreement is coming to you late, as the agreement was just emailed to HHS on 9/18/14, and staff immediately started work on it. In the past we had an agreement with Marin County to provide these services, but they have decided that they are no longer able to provide the services and Plumas County has now stepped up for all of the LGA's.

Plumas County acts as the host county for the LGA Consortium for the purpose of collecting and disbursing funds for the MAA/TCM trust fund. The State Department of Health Services (DHS) coordinates with the Host County (Plumas) to coordinate administration of the MAA/TCM programs for the LGA. This allows DHS to coordinate with just one county, instead of all of the counties that participate in MAA and TCM, relieving administrative costs for all involved.

The LGA MAA/TCM Participation fees for FY 14/15 and FY 15/16 will be based on the paid MAA/TCM claiming amounts for the base years established by the LGA Consortium or on actual or estimated claiming amounts if currently participating LGA did not participate in MAA or TCM during these years. The Participation Fee assessed for each LGA is proportional to its MAA/TCM claiming. For FY 14/15 the Participation Fee is $2,110; for FY 15/16, we won't know the Participation Fee until the claims for MAA have been turned into the State by next year. The fees have never gone over $2,500 in the past so the department is comfortable with having $3,000 available if needed for payment. The department is asking the Board to authorize payment of the Participation Fees based on the established methodology, but not to exceed $5,110 for the entire contract period.

ALTERNATIVES:
Your Board could choose not to approve the agreement between the County of Inyo and Plumas County. The County of Inyo will lose access to consulting and legal services that the Consortium provides.

OTHER AGENCY INVOLVEMENT:
County of Plumas, California State Department of Health Services

FINANCING:
50% Title XIX and 50% Health Realignment. This expense will be budgeted in Health (045100) in Professional Services (5265). No County General Fund.

APPROVALS	
COUNTY COUNSEL:	**AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS** *(Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.)* Margaret Kemp-Williams Approved: ✓ Date: 10/02/14
AUDITOR/CONTROLLER:	**ACCOUNTING/FINANCE AND RELATED ITEMS** *(Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)* Approved: yes Date: 10/3/14
PERSONNEL DIRECTOR:	**PERSONNEL AND RELATED ITEMS** *(Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.)* Approved: _____ Date:

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received) Jean Turner Date: 10-10-14

AGREEMENT
Between the
COUNTY OF PLUMAS
and
INYO COUNTY

THIS AGREEMENT is made and entered into by and between INYO COUNTY, a political subdivision of the State of California, hereinafter referred to as "LOCAL GOVERNMENTAL AGENCY (LGA)" and the COUNTY OF PLUMAS, a political subdivision of the State of California, hereinafter referred to as "HOST ENTITY."

WITNESSETH:

WHEREAS, LGA desires to extend health services to local residents, through the provision of County-Based Medi-Cal Administrative Activities (CMAA) and/or Targeted Case Management (TCM), by contracting with HOST ENTITY; and

WHEREAS, LGA is prepared to provide health services to its local residents under the terms and conditions set forth in this AGREEMENT and Exhibit A concerning County-Based Medi-Cal Administrative Activities (CMAA) or Targeted Case Management (TCM) which is part of this AGREEMENT; and

WHEREAS, LGA desires to extend School-based health services to local education agencies, through the provisions of School-Based Medi-Cal Administrative Activities (SMAA) by contracting with HOST ENTITY as an addendum or amendment to this contract as it applies; and

WHEREAS, LGA is prepared to provide school-based health services to its local education agencies under the terms and conditions set forth in this AGREEMENT as an addendum or amendment to this agreement as it applies; and

WHEREAS, HOST ENTITY was selected by LGA Consortium to collect and disburse LGA participation fees; and

WHEREAS, the Plumas County Board of Supervisors has authorized entering into this Agreement as HOST ENTITY; and

WHEREAS, the authorizing entity of LGA has authorized entering into this AGREEMENT;

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

I. HOST ENTITY, Responsibilities: HOST ENTITY shall perform duties listed in attached Exhibit A.
II. LGA Responsibilities: LGA shall perform duties listed in attached Exhibit A concerning County Based MAA and/or TCM.
III. LGA Responsibilities: LGA shall perform duties listed as an addendum or amendment concerning School-Based MAA.
IV. HOST ENTITY is the "Administrative Hub" for the purpose of performing the requirements of the SMAA LGA program as applicable to the LGA, as described in the terms of this Agreement. In return for this administrative hub responsibility, HOST ENTITY will receive a total annual compensation in accordance with the Consortium's Bylaws, to be paid from the MAA/TCM trust fund.

V. HOST ENTITY is the "host entity" only for the purposes of collecting and disbursing funds for the Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM) trust fund, as described in the terms of this Agreement. In return for this host entity responsibility, HOST ENTITY will receive a total annual compensation in accordance with the Consortium's Bylaws, to be paid from the MAA/TCM trust fund.

VI. With the exception of Plumas County claims, HOST ENTITY will not be responsible for producing claims, amending data or providing other materials related to LGA, as required by the State, to process LGA County-based MAA (CMAA), School-based MAA (SMAA), Mental Health MAA (MHMAA) or TCM claims. Additionally, HOST ENTITY will not be financially responsible for paying any participation fee or other costs for any LGA which has failed to pay the total amount of its fee in a timely manner.

VII. With the exception of audit exceptions arising from Plumas County claims, HOST ENTITY will not be financially responsible for any audit exceptions. HOST ENTITY will comply with all applicable laws and regulations governing the use of MAA and TCM trust funds and public funds, generally, in the collection and disbursement of funds for the MAA and TCM trust fund pursuant to the terms of this Agreement

VIII. Insurance and Indemnification: Each of the parties of this Agreement is an entity which is self-insured and/or carries liability insurance. Each party will provide liability coverage for its negligent or intentionally wrongful acts and/or omissions in the performance of its duties under this Agreement. The parties hereto shall indemnify, defend and hold one another, their officers, agents and employees harmless from and against any and all claims, losses, liabilities, damages, demands and actions (all collectively referred to as "liability" herein) arising out of each parties' respective performance of this Agreement, but only in proportion to and to the extent such liabilities are caused by or result from the negligent or intentionally wrongful act or omission of the indemnifying party, its officers, agents or employees.

IX. Termination: LGA may give notice of its intent to terminate this Agreement, and accordingly its membership in the LGA Consortium, at any time. Following the effective date of LGA's termination, the LGA will not participate in any further LGA Consortium activities. The effective date of termination is concurrent with the LGA's final MAA and/or TCM payments. Participation fees will continue to be calculated and payable to the Host Entity for all reimbursements received by LGA after LGA's notice of intent to terminate. LGAs receiving MAA and/or TCM payments which fail to pay the calculated participation fees will be in breach of this Agreement.

X. Effective Date of AGREEMENT: This AGREEMENT will be effective upon Execution by HOST ENTITY and LGA for the period beginning July 1, 2014 through June 30, 2016

Extent of Contractual Documents: This AGREEMENT shall consist of this basic document, Exhibit A, "Agreement Concerning Medi-Cal Administrative Activities/Targeted Case Management" and Exhibit B, "Payment and Fee Schedule", attached hereto and incorporated into this AGREEMENT. Applicable for SMAA participation, Exhibit C "Addendum For LGAs with SMAA Program", Exhibit D "SMAA Fee Structure", Appendix A "PCG License Agreement, and Appendix B "Fairbanks Coding Services Agreement", attached hereto and incorporated into this AGREEMENT.

"HOST ENTITY"
Duly Authorized

COUNTY OF PLUMAS

By_____

Mimi Hall, Director
Public Health Agency
270 County Hospital Road, Suite 206
Quincy, California 95971

"LGA"
Duly Authorized

INYO COUNTY

By_____

Jean Turner, Director
Health & Human Services
Post Office Drawer H
Independence, California 93526

DEFINITIONS

1. Local Government Agency (LGA) – A local public health office or county agency in a county or chartered city that oversees the MAA and TCM programs.

2. LGA Consortium – A collaboration of LGA MAA/TCM Coordinators and/or designees who meet regularly and pursue the proper and efficient administration of the MAA and TCM Programs.

3. Executive Committee – A team of elected members of the LGA Consortium who meet regularly and are responsible for the executive management of the LGA Consortium. Duties include, but are not limited to, the review of fiscal revenue and expenditure reports; the approval of the annual budget; and the approval of payments by the LGA Consortium.

4. Membership – All California county and/or chartered city Coordinators or designees are eligible to join the Consortium and serve as their LGA representative. Membership is contingent on the annual payment of participation fees.

5. HOST ENTITY - The local governmental agency designated by all local governmental agencies participating in the MAA/TCM program, to be the administrative and fiscal intermediary between the department and all participating local governmental agencies.

6. Participation Fee – Payment to the LGA Consortium for the Consortium's MAA/TCM administrative costs and the costs of the California State Department of Health Care Services (DHCS). Payment amounts will be determined based on percentage of revenue received by each program in which the LGA participates. The rate will be incremental over the two-year period of the current contract and it will be reviewed and reassessed annually, thereafter. Participations fees are due until final MAA and/or TCM payments.

7. Termination – To discontinue or cancel an active membership, contract or agreement. Acceptable notice of intent to terminate an active membership must have an effective date that is concurrent with any final MAA and/or TCM payments. All fees are due and payable during this time.

EXHIBIT A: Scope of Work

AGREEMENT CONCERNING MEDI-CAL ADMIINSTRATIVE ACTIVITIES/TARGETED CASE MANAGEMENT

HOST ENTITY will:

1. Prepare and transmit Host Entity/LGA AGREEMENT and Participation Fee invoice to the LGA in the amount identified pursuant to Exhibit B, due and payable no later than October 31, 2014 for the fiscal year 2014/2015 and October 31, 2015 for fiscal year 2015/2016.

2. Maintain Medi-Cal Administrative Activities (MAA) Targeted Case Management (TCM) Trust Fund solely for the purpose of maintaining and accounting for funds received from LGA participation fees.

3. Enter into a separate agreement with the State Department of Health Care Services to coordinate administration of the MAA/TCM programs on behalf of the LGAs.

4. Pay the California State Department of Health Care Services (DHCS) for FY 2014/2015 and FY 2015/2016 MAA/TCM administrative costs pursuant to the agreement between DHCS and HOST ENTITY and as agreed to by the LGA Consortium, within sixty (60) days of Executive Committee Approval of the State's invoices for reimbursement of documented costs incurred by DHCS.

5. Pay the MAA/TCM LGA consultant of FY 2014/2015 and 2015/2016 costs pursuant to the contract between LGA consultant and HOST ENTITY and as agreed to by LGA Consortium, within twenty-one (21) days of Executive Committee approval of invoices submitted by the MAA/TCM LGA Consultant.

6. Manage and oversee all procurement activities on behalf of the Consortium, including consulting services, School-based MAA (SMAA) vendors, etc.

7. Provide to Executive Committee for review quarterly revenue and expenditure reports.

8. Develop and Submit to Executive Committee an annual budget, including information about all fees assessed and received. Annual budget will be provided to the LGA Consortium for review.

9. Pay all expenses incurred by HOST ENTITY, including costs related to coordinating the Annual MAA/TCM Conference.

10. Carry out other duties and responsibilities as defined and delineated in the LGA Consortium by-laws.

LGA will:

1. Pay MAA/TCM Participation Fee to HOST ENTITY by October 31, 2015 for FY 2014/2015 or immediately upon receipt of invoice, whichever is later.

2. Pay MAA/TCM Participation Fee to HOST ENTITY by October 31, 2016 for FY 2015/2016 or immediately upon receipt of invoice, whichever is later.

3. Assume fiscal responsibility for all MAA/TCM claims of LGA, including any audit exceptions.

4. Assume responsibility for producing claims, amending data or providing other materials necessary to process LGA MAA or TCM claim.

5. Carry out other duties and responsibilities as defined and delineated in the LGA Consortium by-laws.

EXHIBIT B: Payment and Fee Structure

1. Initial Membership Fee: The LGA will pay $500 to join or reinstate membership into the LGA Consortium. This initial membership fee will only cover LGA Consortium expenses. Any LGA requesting reinstatement that left the Consortium in bad standing will be required to pay the balance of its outstanding participation fees plus interest plus penalties as determined by the LGA Consortium Executive Committee.

2. Ongoing Participation Fee :

   Fees will be determined based on percentage of revenue received by each program in which the LGA participates. The rate will be as follows for 2014-2015, and projected for 2015-2016. The participation fee will be reviewed and reassessed every year thereafter, subject to the actual DHCS expenses invoiced to the LGA consortium.

   Fiscal Year 2014-2015
   a. Each LGA will be assessed
      i. 1.5% of its County based Medi-Cal Administrative Activities (CMAA) payments issued by DHCS during July 1 – June 30 of the prior fiscal year plus
      ii. 1.5 % of it School Based Medi-Cal Administrative Activities (SMAA) payments issued by DHCS during July 1 – June 30 of the prior fiscal year plus
      iii. 1.5 % of its Targeted Case Management (TCM) payments issued by DHCS during July 1 – June 30 of the prior fiscal year plus
      iv. .75% of its Mental Health Medi-Cal Administrative Activities (MHMAA) payments

   Fiscal Year 2015-2016 (percentages may be revised based on DHCS costs)
   b. Each LGA will be assessed
      i. 1.75% of its County based Medi-Cal Administrative Activities (CMAA) payments issued by DHCS during July 1 – June 30 of the prior fiscal year plus
      ii. 1.75 % of it School Based Medi-Cal Administrative Activities (SMAA) payments issued by DHCS during July 1 – June 30 of the prior fiscal year plus
      iii. 1.75 % of its Targeted Case Management (TCM) payments issued by DHCS during July 1 – June 30 of the prior fiscal year plus
      iv. .88% of its Mental Health Medi-Cal Administrative Activities (MHMAA) payments

3. The payments will be calculated by the HOST ENTITY and further reviewed by the LGA Executive Committee and LGA Consultant based on figures provided by DHCS accounts payable.

4. There will be no offsets to the participation fee. Participation fees will not change because of any adverse reimbursement impacts suffered by an LGA due to any audit exemptions.

5. LGAs are responsible for payment of fees for every year in which MAA/TCM revenue is claimed and/or received (refer to Termination Clause).

EXHIBIT C: Scope of Work
ADDENDUM FOR LGAs WITH SCHOOL BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES PROGRAM

AGREEMENT CONCERNING SCHOOL-BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES

HOST ENTITY will participate in:

- Training regarding RMTS
  - Ensure claiming unit has participated in required RMTS training;
  - Review of RMTS compliance rate; ensure each claiming unit meets the minimum 85% compliance level requirement;
  - Ensure claiming unit coordinator understands how critical response rate is per claiming unit and that the claiming unit is aware of non-compliance consequences.
- Roster Updates
  - Receive electronic updated roster from claiming unit;
  - Review updated roster to validate TSPs are accurately placed in the correct cost pools;
  - Ensure that the individual claiming unit rosters are uploaded quarterly into a database with all other participating claiming units.
- Time Study Tasks
  - Randomly select TSPs from the Participant Universe of eligible participants and assign each TSP to an individual moment from the pool of eligible moments to establish a Master Moments list;
  - Maintain confidentiality of Master Moment List;
  - Notify selected TSPs no sooner than five student attendance days prior to their selected moment and on the day of the moment;
  - Review TSP responses to the random moment questions and assign MAA codes;
  - Pose clarifying questions to TSPs if necessary for the determination of the appropriate time study code;
  - Quality check coded time study data;
  - Follow up with participants who submitted incomplete samples;
  - Review all data and prepare it for the claim.
- Financial Tasks
  - Conduct financial training with claiming units, as needed;
  - Maintain all source documentation;
  - If necessary, resubmit to contact for revisions;
  - Receive completed CPE forms from district and submit to DHCS.
  - Contract directly with Software Solution Provider (SSP) and Coding Vendor to implement the RMTS program on behalf of the SMAA Collaborative.
- Miscellaneous Tasks
  - Participate in LEC/LGA and DHCS Advisory Committee meetings;
  - Answer general questions from claiming units throughout the quarter;

- Submit quarterly MAA claims on behalf of the SMAA Collaborative members to DHCS;
- Conduct quality RMTS Program assurance reviews, as needed;
- Serve as liaison between claiming units and DHCS.

LGA will:

Each claiming unit participating in the MAA program must take appropriate oversight and monitoring actions that will ensure compliance with MAA program requirements.

Actions must be taken to ensure, at a minimum, that:

- The time study is performed according to DHCS guidelines and requirements;
- The time study responses are completed in the required timeline;
- The financial data submitted is true and correct;
- RMTS participant training requirements are met;
- Appropriate documentation is maintained to support the time study and the claim.

Roster Updates

- Prepare and submit updated electronic rosters and email to LEC/LGA as required. Failure to provide this information in the time frame allowed will result in the claiming unit not being able to participate for that quarter.

Financial Tasks

- Prepare financial information for the MAA claim;
- Prepare Certification of Public Expenditure (CPE) form and send to financial contact for submission;
- Collect annual indirect cost rate (ICR) from the CDE;
- Obtain Medi-Cal Percentage (MP) (Semiannually).

LGA shall comply with the PCG License Agreement for PCG's proprietary software in accordance with the license agreement attached hereto as Appendix A and incorporated herein by reference.

Required Personnel

Each claiming unit must designate a claiming unit employee as the claiming unit's coordinator or MAA program contact. This single individual is designated within the claiming unit to provide oversight for the implementation of the time study and to ensure that policy decisions are implemented appropriately. The claiming unit coordinator cannot be affiliated with or employed by a consultant/consulting firm or vendor.

INCLUDED WITH ADDENDUM OR AMENDMENT:

EXHIBIT D: SMAA FEE STRUCTURE FOR RMTS AND CODING SERVICES

1. RMTS SOFTWARE FEE: The RMTS software is contracted with PCG for FY14/15 beginning July 1, 2014 to June 30, 2015 in the total amount not to exceed $223,958 or $8.50 per participants as long as the quarterly count of participants is 5,000+ per quarter or $10.50 if is below 5,000 per quarter. PCG will send an invoice to the administrative hub for payment on a quarterly basis after LGA has received payments on the quarterly claims from DHCS as long as it is done on a timely manner. Payments to PCG for services are due 30 days from invoice date. Pricing is based on approved methodology, including 2 Cost pools and will conduct one RMTS per quarter.

Each LGA will be assessed a fee as calculated on Exhibit D.

The RMTS Software services pricing is inclusive of all related project costs including but not limited to travel and training, system design, and implementation, incidental expenses, overhead costs, and status meetings. Fees include:

1. All system hosting and maintenance fee – PCG will configure the RMTS system to meet DHCS /CMS requirement
2. Advanced reporting module to create ad-hoc reports – All existing reports in the RMTS are included in the pricing. All required reports by DHCS are included in system fees. In the event the County requests additional reports, development rate of $150/hour will apply.
3. Periodic system enhancements and features such as dashboard reporting and unique participant email log in link
4. Help desk support (email and toll free phone) to LGA, LEA SMAA coordinators and participants
5. Year 1 training
    a. Implementation training (8 days onsite)
        i. LGA/Host County
        ii. LEA SMAA coordinator
        iii. Coder Training
        iv. Webinar
6. Trainings conducted by webinar will be recorded and provided electronically for later playback. Link to trainings will be added to system dashboard. In addition, LGAs can post link to other location.
7. Additional onsite trainings can be provided at $2,000/day.

APPENDIX A PCG RMTS LICENSE AGREEMENT

APPENDIX B FAIRBANKS CODING SERVICES AGREEMENT

Fairbanks will provide the full scope of Centralized Coder Services in accordance with agreed pricing. The services that are included in the fee are:

- Contractor shall employ a minimum of three (3) professional staff for the contract.
- Central coding staff shall be required to attend annual training provided by DHCS

- All coding shall be consistent with the California SMAA manual and implementation Plan and adhere to all State approved activity codes.
- The RMTS administrator shall send a monthly report of all coding discrepancies to the Count identifying the LEA, the claiming unit and the participant name as well as the specific coded moment.
- Contractor shall submit a monthly report of the number of moments coded per LEA.
- Contractor shall submit a monthly labor report per coder detailing increments of their time.
- The RMTS system shall randomly select, at a minimum, 10% of all coded moments each quarter or quality assurance code review by the LGA.
- Contractor shall develop and submit to the County, a written Quality Assurance (QA) Plan thirty days after contract execution and thirty days after each annual contract renewal date thereafter.

Annual Centralized coder fee: $41, 240.00
Quarterly Centralized coder fee: $10,312

The Fairbanks fee is deducted by the LGA from the quarterly remittances of SMAA reimbursement to LEAs and therefore is paid after Federal funds have been received as long as the MAA invoices are processed and submitted to DHCS by LGA on a timely manner.

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Hall, MPH, CHES, Director

☒ **Administration & Health Education**
Suite 206
Quincy, CA 95971
(530) 283-6337
(530) 283-6425 Fax

☐ **Clinic & Nursing Services**
Suite 111
Quincy, CA 95971
(530) 283-6330
(530) 283-6110 Fax

☐ **Senior Nutrition & Transportation**
Suite 206
Quincy, CA 95971
(530) 283-3546
(530) 283-6425 Fax

☐ **Veterans Services**
Quincy Office
Suite 206
Quincy, CA 95971
(530) 283-6275
(530) 283-6425 Fax

September 18, 2014

To: Denelle Carrington
Fiscal Director
Health & Human Services
P.O. Drawer H
Independence, CA 93526

Description of Fees Due	Amount
Fiscal Year 14/15 MAA/TCM Participation Fee	$2,110.00
Total Due not later than 10/31/14	

Checks are payable to: **Plumas County Public Health Agency**

Mailing Address:
Les Hall
Plumas County Public Health Agency
270 County Hospital Road, Suite 206
Quincy, CA 95971

If you have questions, please call:

Les Hall, 530-283-6086

FY 2014/15 LGA MAA/TCM Participation Fee Schedule

LGA	sMAA Payments	cMAA Payments	mhMAa Payment	TCM Payments	TOTAL RECEIVED	sMAA 1.5% Payment	cMAA 1.5% payment	mhMAA .75% payment	TCM 1.5%	Total
Alameda		$9,769,481	$9,662,525	$3,426,275	$22,858,281	$0	$146,542	$72,469	$51,394	$270,405
Amador		$2,817		$32,282	$35,099	$0	$42	$0	$484	$526
City of Berkeley		$204,524	$649,011	$818,440	$1,671,975	$0	$3,068	$4,868	$12,277	$20,212
Butte				$52,730	$52,730	$0	$0	$0	$791	$791
Calaveras					$0	$0	$0	$0	$0	$0
Colusa *					$0	$0	$0	$0	$0	$0
Contra Costa		$1,880,879	$703,964	$3,048,529	$5,633,371	$0	$28,213	$5,280	$45,728	$79,221
Del Norte					$0	$0	$0	$0	$0	$0
El Dorado		$99,445		$95,110	$194,555	$0	$1,492	$0	$1,427	$2,918
Fresno	$157,427	$586,612	$59,182	$3,080	$806,300	$2,361	$8,799	$444	$46	$11,651
Humboldt		$287,259		$264,458	$551,717	$0	$4,309	$0	$3,967	$8,276
Imperial		$932		$61,925	$62,857	$0	$14	$0	$929	$943
Inyo		$140,663			$140,663	$0	$2,110	$0	$0	$2,110
Kern	$8,650	$14,850		$285,203	$308,703	$130	$223	$0	$4,278	$4,631
Kings				$73,772	$73,772	$0	$0	$0	$1,107	$1,107
Lake		$79,777		$19,019	$98,796	$0	$1,197	$0	$285	$1,482
Lassen					$0	$0	$500	$0	$0	$500
City of Long Beach		$141,949		$86,168	$228,117	$0	$2,129	$0	$1,293	$3,422
Los Angeles		$11,181,235	$7,074,146	$3,026,418	$21,281,799	$0	$167,719	$53,056	$45,396	$266,171
Madera					$0	$0	$0	$0	$0	$0
Marin		$557,925		$43,158	$601,083	$0	$8,369	$0	$647	$9,016
Mendocino					$0	$0	$0	$0	$0	$0
Merced		$42,391		$36,835	$79,226	$0	$636	$0	$553	$1,188
Monterey		$59,659		$1,646,528	$1,706,187	$0	$895	$0	$24,698	$25,593
Napa		$530,719	$198,887	$221,957	$951,563	$0	$7,961	$1,492	$3,329	$12,782
Nevada		$61,297			$61,297	$0	$919	$0	$0	$919
Orange		$1,033,290	$1,838,605	$8,630,169	$11,502,064	$0	$15,499	$13,790	$129,453	$158,741
City of Pasadena					$0	$0	$0	$0	$0	$0
Placer		$14,767		$40,252	$55,019	$0	$222	$0	$604	$825
Plumas		$656,926			$656,926	$0	$9,854	$0	$0	$9,854
Riverside		$1,011,568		$870,275	$1,881,843	$0	$15,174	$0	$13,054	$28,228
Sacramento		$1,787,508		$109,351	$1,896,859	$0	$26,813	$0	$1,640	$28,453
San Benito					$0	$0	$0	$0	$0	$0
San Bernardino	$111,563	$314,702	$581,876		$1,008,141	$1,673	$4,721	$4,364	$0	$10,758
San Diego		$3,492,180	$193,326	$3,162,208	$6,847,714	$0	$52,383	$1,450	$47,433	$101,266
City & County of San Francisco	$203,614	$1,614,725		$3,065,085	$4,883,424	$3,054	$24,221	$0	$45,976	$73,251
San Joaquin		$196,888	$50,843	$101,776	$349,507	$0	$2,953	$381	$1,527	$4,861
San Luis Obispo		$73,928	$241,657	$493,612	$809,197	$0	$1,109	$1,812	$7,404	$10,326
San Mateo		$7,165,135		$3,061,335	$10,226,470	$0	$107,477	$0	$45,920	$153,397
Santa Barbara		$511,980		$185,934	$697,914	$0	$7,680	$0	$2,789	$10,469
Santa Clara		$2,751,856	$321,085	$1,735,777	$4,808,719	$0	$41,278	$2,408	$26,037	$69,723
Santa Cruz		$725,639		$206,931	$932,570	$0	$10,885	$0	$3,104	$13,989
Shasta		$147,824		$145,967	$293,791	$0	$2,217	$0	$2,189	$4,407
Siskiyou					$0	$0	$0	$0	$0	$0
Solano	$9,230	$647,487	$167,227	$632,069	$1,456,013	$138	$9,712	$1,254	$9,481	$20,586
Sonoma		$490,888	$1,160,387	$457,791	$2,109,066	$0	$7,363	$8,703	$6,867	$22,933
Stanislaus		$668,923		$314,982	$983,905	$0	$10,034	$0	$4,725	$14,759
Sutter		$10,929			$10,929	$0	$164	$0	$0	$164
Trinity					$0	$0	$0	$0	$0	$0
Tulare	$399,143	$296,268		$72,687	$768,098	$5,987	$4,444	$0	$1,090	$11,521
Tuolumne				$159,098	$159,098	$0	$0	$0	$2,386	$2,386
Ventura		$238,416		$301,813	$540,229	$0	$3,576	$0	$4,527	$8,103
Yolo		$9,518			$9,518	$0	$143	$0	$0	$143
Yuba				$236,910	$236,910	$0	$0	$0	$3,554	$3,554
Total	**$889,627**	**$49,503,759**	**$22,902,720**	**$37,225,909**	**$110,522,014**	**$13,344**	**$743,056**	**$171,770**	**$558,389**	**$1,486,560**

SMAA participant

AGENDA REQUEST FORM

BOARD OF SUPERVISORS
COUNTY OF INYO

☐ Consent ☐ Departmental ☐ Correspondence Action ☐ Public Hearing
☐ Schedule time for ☐ Closed Session ☐ Informational

For Clerk's Use Only:
AGENDA NUMBER
21

FROM: Public Works Department

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Award and approval of the construction contract for the Bishop Airport – Airfield Lighting, Signing, and Visual Aids Rehabilitation Project.

DEPARTMENTAL RECOMMENDATIONS:

1. Award the Construction Contract for the project to RB Development of Big Bear City, California in the amount of $2,592,720.40;
2. Approve the Construction Contract with RB Development, in the amount of $2,592,720.40, contingent upon obtaining appropriate signatures;
3. Authorize the Public Works Director to execute all other Contract documents, including Contract Change Orders to the extent permitted by Public Contract Code Section 20142 and other applicable law; and,
4. Amend the FY 2014-2015 Bishop Airport Improvements Budget Unit #630303 by increasing estimated revenue in Federal Grants (Revenue Code #4555) by $945,453; increasing estimated revenue in State Grants (Revenue Code #4498) by $24,057; increasing appropriations in Constuction in Progress (Object Code #5700) by $1,092,721; decreasing appropriations in External Charges by (Object Code #5124) by $70,000; and, decreasing Professional and Special Services (Object Code #5265) by $53,211.

CAO RECOMMENDATION:

SUMMARY DISCUSSION: At the August 12, 2014 meeting of the Board of Supervisors, the Board approved plans and specifications for the Bishop Airport – Airfield Lighting, Signing, and Visual Aids Rehabilitation Project, and authorized the Public Works Director to advertise the project for bids. On August 26, 2014, the Board authorized the Public Works Director to sign the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant agreement for construction of the project.

The scope of work for the project consists of furnishing and installing lighting, signing, and visual aid equipment and electrical ductwork for the entire Bishop Airport airfield areas (runways, taxiways, tarmac areas). Construction of the project will be phased to reduce impact on airside operations at the airport.

On September 8, 2014, bids were opened for the Bishop Airport – Airfield Lighting, Signing, and Visual Aids Rehabilitation Project. Six (6) companies submitted the following bids representing the total price for all bid schedules with all bid additives:

RB Development, Big Bear City, CA	$2,885,303.30
PAR Electrical Contractors, Inc., Reno, NV	$3,061,298.51
Hi Desert Construction, Inc., Reno, NV	$3,545,289.00
Vellutini Corporation dba Royal Electric Company, Sacramento, CA	$3,751,793.06
Speiss Construction Company, Santa Maria, CA	$3,980,658.05
Cal Electro, Inc., Redding, CA	$5,193,204.22

All bids were reviewed by County Counsel and three (3) were found to be responsive to the bid proposal requirements. These were from RB Development, Vellutini Corporation dba Royal Electric Company, and Cal Electro, Inc.

Hi Desert Construction, Inc., PAR Electrical Contractors, Inc., and Speiss Construction Company all failed to submit evidence of financial responsibility. Hi Desert Construction also failed to submit evidence of competence.

The FAA grant agreement was signed by the Public Works Director and County Counsel on September 17, 2014, and returned to the FAA. The FAA grant agreement amount was $2,550,000.00 which represents the federal 90% share of the overall project cost of $2,833,333.00. **This grant award is $945,453.00 more than was anticipated during budget preparation.** If the Board approves the California Division of Aeronautics (CDA) state matching grant application for the project, which is also on today's agenda, the Public Works Department will submit an application for a matching grant from the CDA for 5 percent of the federal grant amount, or $127,500.00. The local match for remainder of the project cost is $155,833.00.

Based on RB Development's total bid price of $2,885,303.30, and available FAA grant funding of $2,550,000.00, Public Works has reduced the project scope of work in order to match this available FAA federal share amount by removing $292,582.90 from the total submitted bid of RB Development. The FAA and CDA grants, if the Board approves the resolution to submit the CDA application, will reimburse the county for approximately 95 percent of the construction costs. Therefore, because there is adequate funding for the project, and the low bidder, RB Development, is responsive to the requirements of the bid proposal, the Public Works Department requests that the Board award the contract for the Bishop Airport – Airfield Lighting, Signing, and Visual Aids Rehabilitation Project to RB Development in the amount of $2,592,720.40.

ALTERNATIVES: The Board could choose not to approve the construction contract for the Bishop Airport – Airfield Lighting, Signing, and Visual Aids Rehabilitation Project. This is not recommended because the FAA grant is in place, and the improvements are needed.

OTHER AGENCY INVOLVEMENT: The Auditor's Office to make payments to the contractor after the contract is awarded; County Counsel to review and approve the contract documents; and,
The FAA and CDA to reimburse the county for the project costs.

FINANCING: The project is funded by the FAA's AIP, which will reimburse the county for 90 percent of the currently estimated total project cost of $2,833,333.00 or $2,550,000.00. Additionally, the County is applying for California Department of Aeronautics funding in the amount of $127,500. The remaining $155,833 will be match provided by the County, a portion of which will be in kind contributions. To achieve this, the following Budget Amendment changes to the FY 2014-2015 Bishop Airport Improvements Budget Unit #630303 are necessary:

Object Code	Description	Increase / (Decrease)	Previous Balance	New Balance
4555	Federal Grants	$945,453	$1,876,543	$2,821,996
4498	State Grants	$24,057	$117,043.00	$141,100
5124	External Charges	($70,000.00)	$86,650	$16,650
5265	Professional and Special Services	($53,211)	$500,728	$447,517
5700	Construction in Progress	$1,092,721	$1,500,000	$2,592,721

APPROVALS		
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by County Counsel prior to submission to the board clerk.) Margaret Kemp-Williams	Approved: ✓ Date 10/13/14
AUDITOR/CONTROLLER	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor/controller prior to submission to the board clerk.)	Approved: yes Date 10/15/14
PERSONNEL DIRECTOR	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)	Approved: Date

CAO / BUDGET OFFICER SIGNATURE:

Date: 10-15-2014

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received) Date: 10/16/14

CONTRACT
for
AIRFIELD LIGHTING, SIGNING, AND VISUAL AIDS REHABILITATION PROJECT, BISHOP AIRPORT

THIS CONTRACT is awarded by OWNER to CONTRACTOR on, and made and entered into effective as of _____, by and between the COUNTY OF INYO, a political subdivision of the State of California, (hereinafter "OWNER"), and _____RB Development_____ (hereinafter "CONTRACTOR"), for construction of the **AIRFIELD LIGHTING, SIGNING, AND VISUAL AIDS REHABILITATION PROJECT, BISHOP AIRPORT** (herein also "project"), which parties agree, for and in consideration of the mutual promises, as follows:

1. CONTRACTOR shall furnish all labor, materials, methods, processes, implements, tools, machinery, equipment, transportation, permits, services, utilities, and all other items, and related functions and otherwise shall perform all work necessary or appurtenant to construct the project in accordance with the contract documents and within the time for completion set forth in the contract documents, for:

Title: **AIRFIELD LIGHTING, SIGNING, AND VISUAL AIDS REHABILITATION PROJECT, BISHOP AIRPORT**

2. For the performance of all such work, OWNER shall pay to CONTRACTOR the total amount bid by CONTRACTOR for said project:

____Two Million Five Hundred Ninety Two Thousand Seven Hundred Twenty and 40/100 dollars__
($2,592,720.40),

adjusted by such increases or decreases as authorized in accordance with the contract documents, and payable at such times and upon such conditions as otherwise set forth in the contract documents.

3. CONTRACTOR and OWNER agree that this contract shall include and consist of (a) all of the provisions set forth expressly herein; (b) the bid proposal forms, the Faithful Performance Bond, and the Labor and Materials Payment Bond, all of which are incorporated herein and made a part hereof by this reference; and (c) all of the other contract documents, all of which are incorporated herein and made a part of this contract by this reference, including without limitation, the bid package, the special provisions, including the appendices, the Plans, any and all amendments or changes to any of the above-listed documents, including without limitation, contract change orders, and any and all documents incorporated by reference into any of the above-listed documents.

4. Pursuant to Section 1773 of the Labor Code, the general prevailing wage rates in Inyo County have been determined by the director of the State Department of Industrial Relations. These wage rates are available in the "General Prevailing Wage Determinations," available on the California Department of Industrial Relations website: www.dir.ca.gov. The current wage rates shown therein shall be the wage rates in effect at the time the project is advertised. Future effective wage rates, which have been predetermined and are on file with the Department of Industrial Relations are referenced, but not printed, in said General Prevailing Wage Determinations. Such rates of wages are also available at the offices of the Public Works Department of the County of Inyo and are available to any interested party upon request.

5. The definition and meaning of the words used in this contract are the same as set forth in Section 10, "Definition of Terms," of the special provisions for this contract.

6. This contract, including the contract documents and all other documents which are incorporated herein by reference, constitutes the entire agreement between CONTRACTOR and OWNER with respect to the subject matter hereof.

C O N T R A C T
for
AIRFIELD LIGHTING, SIGNING, AND VISUAL AIDS REHABILITATION PROJECT, BISHOP AIRPORT

IN WITNESS WHEREOF, OWNER and CONTRACTOR have each caused this contract to be executed on its behalf by its duly authorized representative, effective as of the day and year first above written.

OWNER

COUNTY OF INYO

By: _____

Name: _____

Title: _____

Dated: _____

APPROVED AS TO FORM AND LEGALITY:

_____
County Counsel

APPROVED AS TO ACCOUNTING FORM:

_____
County Auditor

CONTRACTOR

RB Development

By: _____

Name: _____

Title: _____

Dated: _____

Taxpayer's Identification or Social Security Number:

_____

APPROVED AS TO INSURANCE REQUIREMENTS:

_____
County Risk Manager

For Clerk's Use Only:
AGENDA NUMBER

22

AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

☐ Consent ☒ Departmental ☐ Correspondence Action ☐ Public Hearing

☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: **Water Department**

FOR THE BOARD MEETING OF: **October 21, 2014**

SUBJECT: **Integrated Regional Water Management Plan: Regional Water Management Group meeting October 22**

DEPARTMENTAL RECOMMENDATION:

The Water Department requests your Board receive an update on IRWMP activities and provide direction concerning: (1) action items on the agenda for the October 22, 2014 Regional Water Management Group meeting for the Inyo-Mono Integrated Regional Water Management Plan (IRWMP).

SUMMARY DISCUSSION:

The Inyo-Mono Regional Water Management Group (RWMG) is meeting October 22, 9:30-12:30, at the Bishop Paiute Tribal Offices (agenda attached). The RWMG is made up of representatives of thirty member organizations. Member organizations include counties, tribes, non-governmental organizations, water districts, mutual water companies, federal land management agencies, and other such organizations. The RWMG makes decisions by consensus, where consensus requires that no member actively opposes a proposed action. Meetings are open to the public and conducted according to the Brown Act. Decisions under consideration at the October 22 meeting are:

Agenda item #3a: Approve July 23, 2014, Meeting Summary. As of the preparation of this agenda request, we have not received a draft meeting summary.

Agenda item #7b: Reinstate MOU quorum requirement to 50% in Section 2.07 of the Planning/Implementation MOU. At the July 23 meeting, the RWMG took a decision to reduce the meeting quorum from 50% to 35% of the membership, to modify/update the RWMG membership MOU to reflect the new quorum requirement; to require that all RWMG Members sign the amended MOU in order to continue membership in the RWMG; and that the effective date of the amended MOU is October 1, 2014. This MOU change was motivated by insufficient attendance at meetings to meet the 50% quorum requirement. In preparing to bring the MOU revision to your Board for approval, the Water Department was informed by County Counsel that the reduction in quorum was not compliant with the Brown Act; therefore, rather than bringing the revised MOU to your Board, we informed the RWMG that the decision to reduce the quorum to 35% of the membership needed to be reconsidered in light of its noncompliance with the Brown Act. This action item reverses the action taken at the July 23 meeting. The RWMG will need to find a different means of addressing low attendance. Potential solutions are to encourage inactive members to withdraw from RWMG membership, and/or restructure RWMG membership so that quorums are more achievable.

Recommendation: the Water Department recommends approval of this action, as it addresses our concern that the 35% quorum is not Brown Act compliant.

Agenda item #8c: Approve & adopt updated Phase II IRWM Plan. Each IRWM planning region has a plan that is submitted to and approved by the California Department of Water Resources (DWR). DWR periodically revises its guidelines and requirements for IRWMP's, requiring that RWMG's periodically make changes to their plans. The current Inyo-Mono IRWMP was adopted by the RWMG on November 14, 2012. In November 2012, DWR issued revised plan guidelines, and in December 2013, DWR issued a plan review process addendum to the guidelines. Currently under consideration are a number of technical changes to the Inyo-Mono IRWMP to bring it up to date with the revised guidelines and review process addendum. The current (November 14, 2012) IRWMP can be viewed at http://inyo-monowater.org/inyo-mono-irwm-plan-2/inyo-mono-irwm-plan/ ; the guidelines, process review addendum, and proposed modifications to the plan can be viewed at http://inyo-monowater.org/inyo-mono-irwm-plan-2/2014-plan-update/ . A summary listing of the proposed changes is attached.

Recommendation: Approve the proposed changes. It is necessary to have an up-to-date plan approved to maintain eligibility for funding from the State for water related projects.

ALTERNATIVES:

Either of the action items discussed above may be opposed by the County, and thereby not adopted by the RWMG. Opposition to item 7b would be inconsistent with staff's expressed concerns over Brown Act compliance. Opposition to item 8c would jeopardize future funding eligibility for RWMG members, including the County.

OTHER AGENCY INVOLVEMENT:

Numerous Inyo/Mono IRWMP MOU signatories.

FINANCING:

No impact.

APPROVALS	
COUNTY COUNSEL: N/A	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the board clerk.)* Approved: _____ Date_____
AUDITOR/CONTROLLER: N/A	ACCOUNTING/FINANCE AND RELATED ITEMS (*Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)* Approved:_____ Date_____
PERSONNEL DIRECTOR: N/A	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved:_____ Date_____

DEPARTMENT HEAD SIGNATURE: _____ Date: 10/14/14
(Not to be signed until all approvals are received)
(The Original plus 20 copies of this document are required)

Inyo-Mono

DRAFT Meeting Agenda

Regional Water Management Group Regular Meeting

Wednesday, October 22, 2014
9:30 am – 12:30 pm
Bishop Paiute Tribal Chambers
50 Tu Su Ln, Bishop, CA

Call-in option:
866-210-1669
passcode: 6194641#

Please RSVP for the Inyo-Mono RWMG meeting by emailing Holly Alpert (holly@inyo-monowater.org) by Friday, October 17, 2014, 5:00 pm.

For this meeting only, **all RWMG Members attending the meeting must post this meeting agenda at your call-in location by 9:00 am on Sunday, October 19, 2014. You must also email the address of your call-in location to Holly** (holly@inyo-monowater.org) **by 9:00 am on Sunday, October 19, 2014.**

Call-in locations:

1. Inyo County Water Department
   135 South Jackson St.
   Independence, CA

If you require special accommodations to participate in this meeting in person or by phone, please contact Holly Alpert (holly@inyo-monowater.org) no less than 72 hours prior to the meeting.

RWMG Meeting Process

The public will be offered the opportunity to comment on each agenda item prior to any action on the item by the membership. The public will also be offered the opportunity to address the membership on any matter pertaining to IRWMP business. Agenda items indicated as "Action" require that members undertake activities subsequent to the meeting. Agenda items indicated as "Decision" are items where the membership will make a decision on the item at the meeting. This agenda can also be viewed in the Calendar section of www.inyo-monowater.org.

All decisions of the RWMG are made by consensus as defined in Article I of the Inyo-Mono Regional Water Management Group Planning and Implementation Memorandum of Understanding (MOU). After a motion is made by a Member, there is opportunity for discussion, and then RWMG Members are asked to vote. Members may approve a decision (thumbs up), vote that they can live with a decision while not completely approving of it (thumbs sideways), or disapprove of a decision which withholds consensus (thumbs down). A Member may also abstain from voting, which will be interpreted as no opposition to the action. If there are no Members voting thumbs down, the decision is passed by consensus. The decision is then recorded in the meeting notes.

AGENDA – October 22, 2014

1. Welcome and Introductions (5 minutes)

2. Public Comment (5 minutes)

3. Quick Decision Items (5 minutes)
   a. Approve July 23, 2014, Meeting Summary

4. Program Office Report
   a. List of IRWM Program accomplishments
   b. Report on future of IRWM funding around the state
   c. Drought funding round recommended awards
   d. Mark meeting with County Boards of Supervisors

5. DAC grant wrap-up & final tasks
   a. Meeting with DWR & film showings in September
   b. DAC white paper
   c. Continuing work through the fall: capacity building, film showings, DAC retreat

6. Administrative Committee Report
   a. Process for requesting and approving letters of support
   b. Discuss Admin. Comm. composition for 2015
   c. Update on Eastern California Water Association 501(c)(3)

7. Governance & Organizational Structure
   a. Review of county counsel concern with change in quorum requirement
   b. **Decision Item:** Reinstate MOU quorum requirement to 50% in Section 2.07 of the Planning/Implementation MOU
   c. Discuss MOU re-signing process
      i. Update on re-signed signatories
      ii. Option 1: Continue with re-signing process while encouraging some groups not to re-sign
      iii. Option 2: Forego re-signing process but ask certain groups to withdraw
      iv. Alternative options

8. Phase II IRWM Plan
   a. Review of process to update Plan to IRWM Plan Standards & RWMG review process
   b. Review of major changes to Plan
   c. **DECISION ITEM:** Approve & adopt updated Phase II IRWM Plan
   d. Next steps

9. Round 1 Implementation Grant
   a. Grant administration update
   b. Project updates

10. Announcements, process check, meeting dates (5 minutes)

11. Review of action items, decision items, and recommendations from today's meeting

12. **Next RWMG meeting (proposed)**
    - **Wednesday, January 28, 2015**

13. **Adjourn**

Summary of proposed changes to Inyo-Mono IRWMP
October 14, 2014

Changes to Chapter 1: Development Process for the Inyo-Mono IRWM Program

This chapter largely remains the same as the previous version. All changes are small and are updates reflecting our work on the IRWM Program in the last two years. Examples of such updates include changing what future dates were in the last iteration based on actual work done.

- All of the more general information about IRWM, DWR, etc. remains the same.
- The list of stakeholders on p. 8 was updated based on participation in the last two years.
- Outdated or inapplicable information was deleted (a few sentences at most).
- A description of the new funding allocation agreement among the six Lahontan funding region IRWM groups was included (p. 20)
- Once this iteration of the Plan is finalized, some kind of chart or table at the end of Chapter 1 will be included directing the DWR reviewer to the specific location(s) of Plan where relevant items are located.
- Standards in the document.

Changes to Chapter 2: Regional Description

The new chapter cleaned up some miscellaneous language and made the following changes with respect to the new plan standards:

- Included a 20 year planning horizon.
- Added material on social and cultural makeup.
- Further described and justified the Inyo-Mono region's boundaries.
- Added material on neighboring IRWM regions.

Changes to Chapter 3: Climate Change

Two sections were added to bring the chapter into compliance with the Plan standard: a section on prioritizing vulnerabilities and a section on data collection and analysis related to the vulnerabilities. These two new sections begin on page 15 of the draft chapter.

Changes to Chapter 4: Data Management

Two sections were added to bring the chapter into compliance with the Plan standard: a section on prioritizing vulnerabilities, and a section on data collection and analysis related to the vulnerabilities. These two new sections begin on page 15 of the draft chapter.

Changes to Chapter 5: Governance

Changes to this chapter were minimal; a small amount of detail was added to a few sections to update them from 2012, but the substance of the content was not altered.

Changes to Chapter 6: Outreach & Engagement

The changes to this chapter are updates related to outreach performed since the Phase II Plan was last adopted (Nov. 2012). Information on additional outreach meetings was added. Most of the new material reflects work done through the disadvantaged communities grant. Virtually all of the changes occur in the first six pages of the chapter.

Changes to Chapter 7: Objectives & Resource Management Strategies

- The big change is that the objectives and RMS are updated based on the conversations at RWMG over the past 18 months and the approved revised objectives & RMS document.
- Two goal statements were added.
- The process of developing the mission, vision, goals, objectives & RMS was updated on pages 1-2 to reflect these more recent discussions & approved changes.
- The structure of the chapter was altered so that objectives & RMS are only presented once (vs. in paragraph form and then in tabular form in the last version).
- The new DWR-IRWM program preferences from the 2012 Plan Guidelines are updated on p. 13.

Changes to Chapter 8: Coordination

All of the small changes in the text were to either tighten up the chapter a bit or add small amounts of updated detail since the last adoption.

The major changes are:

- Specific examples of coordination among stakeholders on p. 3.
- Some specific information on what other IRWM groups we have coordinated with on p. 4.
- More on the role of DWR in facilitating communication among regions on p. 6.
- A small amount of new information on agency alignment on p. 7.

Changes (and notes) to Chapter 9: Finance

Known and Possible Funding Sources, Programs, and Grant Opportunities

As part of the initial development of a sustainable finance plan, specific funding opportunities have been collated into a database, providing Program Office staff and involved stakeholders an ability to refer to and investigate potential funding opportunities to address regional needs. The so-called funding database is included within a larger, comprehensive databased created for the Inyo-Mono region (See Chapter 4) as one means of establishing a regional, integrated source of data and information. In addition to the funding database, a number of other funding sources have been identified and are included below.

Private Financing Options

Private financing can result in several forms such as private foundations, corporations, or individual donors. Although to date, the Inyo-Mono region has not secured specific grant funding from private sources, it is recognized as a potential source of future funding and will be addressed more comprehensively in the sustainable finance plan to be completed as part of the Round 2 Planning Grant. It is noted that in the case of certain projects that have been funded via DWR Planning and

Implementation grants, private sources have contributed to project needs in the form of in-kind match as well as financial contributions. Examples of such contributions include time and financial resources contributing to the Wheeler Crest, Hill Top Well project valued at $55,000 and to a lesser degree, the West Walker Restoration Plan where in-kind contribution on the part of local stakeholders is being realized.

Certainty and Longevity of Known or Potential Funding

As described above, significant funding has been secured in support of the Inyo-Mono IRWM Program. This funding will provide resources to the Program through June, 2015. However, funding secured thus far is not sufficient to address all of our regional needs. Between now and the termination of existing funding, the Inyo-Mono IRWM Program will be pursuing a suite of funding opportunities, some currently identified, and some yet to be identified. Unfortunately, the Inyo-Mono Round 2 Implementation proposal did not receive any funding. Moreover, based on the final guidelines for the Drought Round funding opportunity and given limited resources, the Inyo-Mono Program opted to not prepare and submit a proposal. It is the intention of the Inyo-Mono region to prepare and submit a proposal for Round 3 DWR Prop. 84 Implementation funding. While the certainty of an award is somewhat speculative, the Program Office staff has negotiated an agreement that ensures the various sub-regions within the Lahontan Funding Region will have access to a proportion of funds remaining in the Prop. 84 pool prior to the Drought funding round. The negotiated amount that each region will have access to is based on 50% of remaining funds being divided up evenly and 50% in proportion to each region's population. The breakdown of sub-regional pieces of the pie is found in Table X. It is noted that although an agreement has been reached among sub-regions, in order to successfully secure funding, proposals will still need to be developed in a manner that satisfies Prop. 84 IRWMP grant requirements.

The approach taken by regions within the Lahontan Funding region is progressive and is considered to embody the intent of regional collaboration albeit in this case at the inter-regional scale. The agreement is also a potential approach that can be used moving forward to help reduce uncertainty regarding future IRWM grant funding.

Beyond the issue of technical capacity to pursue existing funding sources, the state of California's economy and that of the nation as a whole creates uncertainty with respect to future funding opportunities. The termination of Propositions 84 and 1E pose a significant challenge to IRWM regions. On the November, 2014 ballot is Proposition 1 that if passed will provide close to $1 billion to support the IRWM Program in addition to funding that will support water resource management and planning needs although not through the DWR IRWM Program itself. Ultimately, all involved, including DWR are challenged with finding ways to help continue funding IRWM planning in California. Nonetheless, it has always been and will continue to be a regional priority to build capacity to secure and administer local, state, and federal funding in support of the Inyo-Mono IRWM Program and associated projects. Continued fundraising, capacity building, and the development of a long-term sustainable finance plan will help to create more funding certainties in the years ahead.

Changes to Chapter 10: Needs Assessment and Capacity Building

This chapter has not changed at all from the Nov. 2012 Phase II Plan version.

Changes to Chapter 11: Land Use and Water Planning Documents Integration

The new chapter summarizes the previous 10 pages of the old chapter in a more general yet concise manner. The new chapter includes the following new topics:

- Current Relation & Dynamics of Land Use and Water Planning Documents.
- Land Use & Water Integrated Planning.
- Coordination of current Planning Activities (WATER): groundwater, watershed, urban, agriculture, County General Plans, Salt and Salinity Management, Water System Mapping and capacity building.
- Coordination of current Planning Activities (LAND USE): USFS efforts and the need for improvement.
- Challenges to Water and Land use planning integration: rural geography, socio-economic, low prioritization from some stakeholders.
- Future Plans and Ideas for Integrated Planning Solutions: improved fund raising to facilitate coordinated planning efforts, continue capacity building efforts, continue leadership as a key resource for water-related information, legislation, and research.

Changes to Chapter 12: Plan Implementation, Impacts & Benefits, and Performance Monitoring

- This chapter is now a combination of two chapters from the previous iteration of the Plan: Plan Implementation and Plan Performance & Monitoring (was Chapters 12 and 13). This chapter went through a significant overhaul to include information on Plan and project performance monitoring that has taken place since 2012 and to meet the Plan standard.

Changes to Chapter 13: Project Review Process

- Changes to this chapter and the RFP were minimal. A few sentences were changed or deleted to bring the chapter up-to-date. Content was added to the RFP to ensure it meets the Plan standard.

Chapter 14: Inyo-Mono Phase II Projects

- The project table in the chapter has been updated to reflect projects submitted through the online system after July 1, 2012. No other information has changed. The quantitative analysis of the projects will be updated through the next revision process.

AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

Consent X Departmental Correspondence Action Public Hearing

Schedule time for Closed Session Informational

For Clerk's Use Only:

AGENDA NUMBER

23

FROM: County Counsel

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Request to Recruit and Hire One Deputy County Counsel I-IV

DEPARTMENTAL RECOMMENDATIONS: Request Board find that consistent with the adopted Authorized Position Review Policy: A) the availability of funding for a Deputy County Counsel position comes from the General Fund as certified by County Counsel, and concurred with by the County Administrator and the Auditor-Controller; B) where internal candidates meet the qualifications for the position the vacancy could be filled by an internal candidate, but an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of one Deputy County Counsel I-IV, at Ranges 81-89 ($5,580 - $8,252).

CAO RECOMMENDATION:

SUMMARY DISCUSSION: We were successful during the last recruitment and hired David Nam, Deputy County Counsel who replaced one unfilled position. Our attorney manpower is allocated three positions, this recruitment will fill that third vacant positon.

ALTERNATIVES: Existing staff are not adequate to handle the office's workload on a long-term basis. County Counsel could potentially retain outside counsel to provide service to some departments. This would likely be more expensive than handling the workload internally.

OTHER AGENCY INVOLVEMENT: CAO; Auditor, and Personnel.

FINANCING: This position is budgeted in the County Counsel's Budget 010700.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by County Counsel prior to submission to the board clerk.) Marge Kemp-Williams Approved: ✓ Date 10/16/2014
AUDITOR/CONTROLLER	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor/controller prior to submission to the board clerk.) Approved: ✓ Date 10/16/2014
PERSONNEL DIRECTOR	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved: ✓ Date 10/16/14

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received) Margaret Kemp-Williams Date: 10/16/14

For Clerk's Use Only:
AGENDA NUMBER

24

AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

☐ Consent ☒ Departmental ☐ Correspondence Action ☐ Public Hearing

☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: County Administrator

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Board Meeting Calendar for November, 2014

DEPARTMENTAL RECOMMENDATION: - Request Board review the Board's Meeting Calendar for the month of November 2014 and provide direction as appropriate

SUMMARY DISCUSSION: - The schedule of Board Meetings in November is as follows. The Meeting of November 25, 2014 is on Tuesday of the week of the Thanksgiving Holiday on that Thursday and Friday. Staff is requesting the Board review the schedule and provide direction on the disposition of the November 25, 2014 meeting.

November 4, 2014
November 12, 2014 (Wed. Mtg. – Tuesday Holiday)
November 18, 2012 – Meeting Cancelled - CSAC Conference
November 25, 2014

ALTERNATIVES: Staff awaits further instruction from the Board

OTHER AGENCY INVOLVEMENT: N/A

FINANCING: There is no fiscal impact associated with this request.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the Assistant Clerk of the Board.)* Approved: _____ Date_____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (*Must be reviewed and approved by the auditor-controller prior to submission to the Assistant Clerk of the Board.)* Approved:_____ Date_____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS *(Must be reviewed and approved by the director of personnel services prior to submission to the Assistant Clerk of the Board.)* Approved:_____ Date_____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)_____ Date:_____
(The Original plus 20 copies of this document are required)

For Clerk's Use Only:
AGENDA NUMBER

25

AGENDA REQUEST FORM

BOARD OF SUPERVISORS
COUNTY OF INYO

☐ Consent ☐ Departmental ☐ Correspondence Action ☐ Public Hearing

☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: Kevin D. Carunchio, County Administrator

FOR THE BOARD MEETING OF October 21, 2014

SUBJECT: Continuation of declaration of local emergency

DEPARTMENTAL RECOMMENDATION: - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency, The Death Valley Roadeater Emergency, that resulted in flooding in the eastern portion of Inyo County during the month of August 2012, per Resolution #2012-32.

SUMMARY DISCUSSION: - During your August 28, 2012 Board of Supervisors meeting your Board took action to declare a local emergency, which has been named The Death Valley Roadeater Emergency, which was a result of flooding in the southeastern portion of Inyo County during the month of August. Since the circumstances and conditions relating to this emergency persist, your Board directed that the continuation of the declaration be considered on a by-weekly basis. The recommendation is that the emergency be continued until the further evaluation of the damage is completed and staff makes the recommendation to end the emergency.

ALTERNATIVES: N/A

OTHER AGENCY INVOLVEMENT: N/ A

FINANCING: N/A

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the board clerk.)* Approved: _____ Date_____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (*Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)* Approved:_____ Date_____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved:_____ Date_____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)_____ Date:_____
(The Original plus 20 copies of this document are required)

For Clerk's Use Only:
AGENDA NUMBER

26

AGENDA REQUEST FORM

BOARD OF SUPERVISORS
COUNTY OF INYO

☐ Consent ☐ Departmental ☐ Correspondence Action ☐ Public Hearing

☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: Kevin D. Carunchio, County Administrator

FOR THE BOARD MEETING OF October 21, 2014

SUBJECT: Continuation of declaration of local emergency

DEPARTMENTAL RECOMMENDATION: - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency, The Gully Washer Emergency, that resulted in flooding in the central, south and southeastern portion of Inyo County during the month of July, 2013.

SUMMARY DISCUSSION: - During your August 6, 2013 Board of Supervisors meeting your Board took action to declare a local emergency, which has been named The Gully Washer Emergency, which was a result of flooding in the central, southern and southeastern portion of Inyo County during the month of July. Since the circumstances and conditions relating to this emergency persist, your Board directed that the continuation of the declaration be considered on a by-weekly basis. The recommendation is that the emergency be continued until the further evaluation of the damage is completed and staff makes the recommendation to end the emergency.

ALTERNATIVES: N/A

OTHER AGENCY INVOLVEMENT: N/ A

FINANCING: N/A

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the board clerk.)* Approved: _____ Date_____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (*Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)* Approved:_____ Date_____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved:_____ Date_____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)_____ Date:_____
(The Original plus 20 copies of this document are required)

For Clerk's Use Only:
AGENDA NUMBER

27

AGENDA REQUEST FORM

BOARD OF SUPERVISORS
COUNTY OF INYO

☐ Consent ☐ Departmental ☐ Correspondence Action ☐ Public Hearing

☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: Kevin D. Carunchio, County Administrator

FOR THE BOARD MEETING OF October 21, 2014

SUBJECT: Continuation of declaration of local emergency

DEPARTMENTAL RECOMMENDATION: - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency, The Canyon Crusher Emergency, that resulted in flooding in the portions of Inyo County during the month of August, 2013.

SUMMARY DISCUSSION: - During your September 17, 2013 Board of Supervisors meeting your Board took action to declare a local emergency, which has been named The Canyon Crusher Emergency, which was a result of flooding in the portions of Inyo County during the month of August. Since the circumstances and conditions relating to this emergency persist, your Board directed that the continuation of the declaration be considered on a by-weekly basis. The recommendation is that the emergency be continued until the further evaluation of the damage is completed and staff makes the recommendation to end the emergency.

ALTERNATIVES: N/A

OTHER AGENCY INVOLVEMENT: N/ A

FINANCING: N/A

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the board clerk.)* Approved: _____ Date_____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (*Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)* Approved:_____ Date_____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved:_____ Date_____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)_____ Date:_____
(The Original plus 20 copies of this document are required)

AGENDA REQUEST FORM

BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER
28

☐ Consent ☐ Departmental ☐ Correspondence Action ☐ Public Hearing

☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: Kevin D. Carunchio, County Administrator

FOR THE BOARD MEETING OF October 21, 2014

SUBJECT: Continuation of proclamation of local emergency

DEPARTMENTAL RECOMMENDATION: - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency, known as the "Land of EVEN Less Water Emergency" that was proclaimed as a result of extreme drought conditions that exist in the County.

SUMMARY DISCUSSION: - During your January 28, 2014 Board of Supervisors meeting your Board took action to proclaim a local emergency, which has been named the Land of EVEN Less Water Emergency, that is a result of severe and extreme drought conditions that exist in the County. Since the circumstances and conditions relating to this emergency persist, your Board directed that the continuation of the resolution be considered on a by-weekly basis.

ALTERNATIVES: N/A

OTHER AGENCY INVOLVEMENT: N/ A

FINANCING: N/A

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the board clerk.)* Approved: _____ Date_____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (M*ust be reviewed and approved by the auditor-controller prior to submission to the board clerk.)* Approved:_____ Date_____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved:_____ Date_____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)_____ Date:_____
(The Original plus 20 copies of this document are required)

AGENDA REQUEST FORM

BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: **AGENDA NUMBER**

☐ Consent ☒ Departmental ☐ Correspondence Action ☐ Public Hearing

☐ Scheduled Time for ☐ Closed Session ☐ Informational

FROM: CLERK OF THE BOARD
By: Patricia Gunsolley, Assistant Clerk of the Board

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Approval of Minutes

DEPARTMENTAL RECOMMENDATION: - Request approval of the minutes of the Board of Supervisors meeting of October 7, 2014.

SUMMARY DISCUSSION: - The Board is required to keep minutes of its proceedings. Once the Board has approved the minutes as requested, the minutes will be made available to the public via the County's web page at www.inyocounty.us.

ALTERNATIVES: - Staff awaits your Board's changes and/or corrections.

OTHER AGENCY INVOLVEMENT: - n/a

FINANCING: n/a

APPROVALS	
BUDGET OFFICER:	BUDGET AMENDMENTS *(Must be reviewed and approved by Budget Officer prior to being approved by others, as needed, and submission to the Assistant Clerk of the Board.)*
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the Assistant Clerk of the Board.)* Approved: _____ Date_____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (*Must be reviewed and approved by the auditor-controller prior to submission to the Assistant Clerk of the Board.)* Approved:_____ Date_____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS *(Must be reviewed and approved by the director of personnel services prior to submission to the Assistant Clerk of the Board.)* Approved:_____ Date_____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)_____ Date:_____
(The Original plus 20 copies of this document are required)

For Clerk's Use Only:
AGENDA NUMBER

30

AGENDA REQUEST FORM

BOARD OF SUPERVISORS
COUNTY OF INYO

☐ Consent ☐ Departmental ☐ Correspondence Action ☒ Public Hearing

☒ Scheduled Time for 11:30 a.m. ☐ Closed Session ☐ Informational

FROM: Inyo County Planning Commission

FOR THE BOARD MEETING OF: October 21, 2014

SUBJECT: Zone Reclassification #2014-02 and General Plan Amendment #2014-01/Castro

DEPARTMENTAL RECOMMENDATION:

The Planning Department requests that the Board of Supervisors enact an Ordinance entitled:

"An Ordinance of the Board of Supervisors of the County of Inyo, State of California, Approving Zone Reclassification No. 2014-02/Castro and Amending the Zoning Map of the County of Inyo by Rezoning a 10,004 sq. ft. Parcel Located at 106 Washington Street (APN 005-014-05) in the Community of Lone Pine From Central Business – Architectural Design Control (CB-D) to Multiple Residential (R-2)."

SUMMARY DISCUSSION:

The Inyo County Board of Supervisors passed a resolution on October 14, 2014, certifying that the provisions of the California Environmental Quality Act (CEQA) have been met and making certain findings with respect to and approving Zone Reclassification #2014-02/Castro and General Plan Amendment #2014-01/Castro in order to allow for the demolition of an existing non-conforming residence and installation of a new mobilehome. Concurrently, the Board waived the first reading of this Ordinance, which contains language to implement the above-mentioned General Plan changes into the zoning ordinance, and scheduled adoption of the Ordinance for today's Board meeting.

During the October 14th Board of Supervisor meeting, a clerical correction was made to Section II, paragraph 4 of the Ordinance, revising language stating "The applicant is also applying" to read "the applicant has also applied."

Recommended Action: Enact the ordinance approving the proposed zone reclassification and General Plan amendment.

ALTERNATIVES:

- Do NOT approve the requested actions.
- Return to staff with direction

OTHER AGENCY INVOLVEMENT:

No other agencies are involved.

FINANCING:
No direct impact.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the board clerk.)*
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (M*ust be reviewed and approved by the auditor-controller prior to submission to the board clerk.)*
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)

Date: 9/15/14

Attachments:

1.) Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO, STATE OF CALIFORNIA, APPROVING ZONE RECLASSIFICATION No. 2014-02/CASTRO AND AMENDING THE ZONING MAP OF THE COUNTY OF INYO BY REZONING A 10,004 SQ. FT. PARCEL LOCATED AT 106 WASHINGTON STREET (APN 005-104-05) IN THE COMMUNITY OF LONE PINE FROM CENTRAL BUSINESS – ARCHITECTURAL DESIGN CONTROL (CB-D) TO MULTIPLE RESIDENTIAL (R-2).

The Board of Supervisors of the County of Inyo ordains as follows:

SECTION I: AUTHORITY

This Ordinance is enacted pursuant to the police power of the Board and Sections 18.81.310 and 18.81.350 of the Inyo County Code, which establish the procedure for the Board of Supervisors to enact changes to the Zoning Ordinance of the County, set forth in Title 18 of said code. The Board of Supervisors is authorized to adopt zoning ordinances by Government Code Section 65850 et seq.

SECTION II: FINDINGS

Upon consideration of the material submitted, the recommendation of the Inyo County Planning Commission, and statements made at the public hearing held on this matter, this Board finds as follows:

(1) In accordance with Inyo County Code Section 18.81.320, Miguel Castro-Magallenes applied to the Inyo County Planning Commission to have the zoning map of the County of Inyo amended from Central Business – Architectural Design Control (CB-D) to Multifamily Residential (R-2) on a property in the community of Lone Pine (APN 005-104-05), as described in Section III of this Ordinance.

(2) On August 27, 2014, the Inyo County Planning Commission conducted a public hearing on Zone Reclassification No. 2014-02/Castro, following which the Commission made various findings and recommended that this Board amend Title 18, to rezone the property described in Section III of this Ordinance from Central Business – Architectural Design Control (CB-D) to Multifamily Residential (R-2).

(3) The findings of the Planning Commission are supported by the law and facts and are adopted by this Board.

(4) The applicant has also applied to the Inyo County Planning Commission to have the Inyo County General Plan Land Use map amended from Central Business District (CBD) to Residential Medium High Density (RMH) to correspond with the requested zoning.

(5) The proposed Zone Reclassification is consistent with the goals, policies, and implementation measures in the Inyo County General Plan, including the proposed General Plan Amendment.

(6) The proposed actions will act to further the orderly growth and development of the County by rezoning property to Multifamily Residential (R-2), which is similar to adjacent properties.

SECTION III: ZONING MAP OF THE COUNTY OF INYO AMENDED

The Zoning Map of the County of Inyo as adopted by Section 18.81.390 of the Inyo County Code is hereby amended so that the zoning on the 10,004 sq. ft. site at 106 Washington Street (APN 005-104-05; Block 12, Parcel 5, Lots 6 and 7, recorded in Parcel Map Book 5, Page 10) in the community of Lone Pine is changed from Central Business – Architectural Design Control (CB-D) to Multifamily Residential (R-2).

SECTION IV: EFFECTIVE DATE

This Ordinance shall take effect and be in full force and effect thirty (30) days after its adoption or upon recordation of a Parcel Merger merging the two parcels, whichever occurs later. Before the expiration of fifteen (15) days from the adoption hereof, this Ordinance shall be published as required by Government Code Section 25124. The Clerk of the Board is hereby instructed and ordered to so publish this Ordinance together with the names of the Board members voting for and against same.

PASSED AND ADOPTED THIS 21st DAY OF OCTOBER, 2014.

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
Richard Pucci, Chairperson
Inyo County Board of Supervisors

ATTEST:
Kevin Carunchio
Clerk of the Board

By:_____
Pat Gunsolley, Assistant

AGENDA REQUEST FORM

BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER
31

☐ Consent ☐ Departmental ☐ Correspondence Action xxx Public Hearing

☒ Scheduled Time for 11:45 ☐ Closed Session ☐ Informational

FROM: Personnel
FOR THE BOARD MEETING OF: **October 21, 2014**
SUBJECT: Ordinance Amending Section 2.88.040 of the Inyo County Code

DEPARTMENTAL RECOMMENDATION:

Request Board enact an Ordinance entitled "An Ordinance of the Board of Supervisors, County of Inyo, State of California, Amending Section 2.88.040 of the Inyo County Code to Provide for Increases in the Salary for Certain Elected County Officials, Excluding Members of the Board of Supervisors."

SUMMARY DISCUSSION:

Based on direction from your Board, it is requested that your Board enact an Ordinance entitled "An Ordinance of the Board of Supervisors, County of Inyo, State of California, Amending Section 2.88.040 of the Inyo County Code to Provide for Increases in the Salary for Certain Elected County Officials, Excluding Members of the Board of Supervisors

ALTERNATIVES:

OTHER AGENCY INVOLVEMENT:

County Counsel, Personnel

FINANCING:

The money for this increase was budgeted in the FY 2014/2015 County Clerk Budget (010300 , 75%), Elections Budget (011000, 25%)

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS *(Must be reviewed and approved by county counsel prior to submission to the board clerk.)* Marge Kemp-Williams/S Approved: ✓ Date 10/16/14
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS *(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)* Approved:_____ Date_____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Sue D Approved: ✓ Date 10/15/14

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received) Kevin Carunchi Date: 10/15/14
by Sue D

ORDINANCE NUMBER _____

AN ORDINANCE OF THE BOARD OF SUPERVISORS, COUNTY OF INYO, STATE CALIFORNIA, AMENDING SECTION 2.88.040 OF THE INYO COUNTY CODE TO PROVIDE FOR INCREASES IN THE SALARY FOR CERTAIN ELECTED COUNTY OFFICIALS, EXCLUDING MEMBERS OF THE BOARD OF SUPERVISORS

The Inyo County Board of Supervisors do ordain as follows:

SECTION I: **Authority**
Government Code Section 25300 provides that the Board of Supervisors may set the compensation for elected officials by ordinance.

SECTION II: **Purpose**
The Board of Supervisors for the County of Inyo enacted section 2.88.040 of the Inyo County Code, which sets compensation to be received by elected county officials, excluding members of the Board of Supervisors. By this ordinance, the Board intends to provide for increases in the salary for certain elected officials.

SECTION III: **Section 2.88.040 Amended to provide for increases in the salary for certain elected officials, excluding the Board of Supervisor.**

Chapter 2.88, section 2.88.040 A. of the Inyo County Code is amended to read as follows:

A. Salary: Salaries for each Elected Official listed below shall be paid in accordance with the procedures used to pay all other county officers and employees, as follows:

Title	July 3, 2014 through January 5, 2015	January 6, 2015 and on
Assessor	$8,759.99	$8,759.99
Auditor/ Controller	$8,759.99	$8,759.99
Clerk/Recorder	$7,453.00	$7.963.00
Coroner	$2,081.00	$2,081.00
District Attorney	$11,560.00	$11,560.00
Public Administrator	$5,376.00	$5,376.00
Sheriff	$10,699.00	$10,699.00
Tax Collector/Treasurer	$7,963.00	$7,963.00

SECTION IV: Severability.

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The Board hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of this ordinance would be subsequently declared invalid or unconstitutional.

SECTION V: EFFECTIVE DATE.

This ordinance shall take effect and be in full force and effect thirty (30) days after its adoption. Before the expiration of fifteen (15) days from the adoption hereof, this ordinance shall be published as required by Government Code Section 25124. The Clerk of the Board is hereby instructed and ordered to so publish this ordinance together with the names of the Board members voting for and against same.

PASSED AND ADOPTED this _____ day of _____, 2014, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Chairperson, Inyo County Board of Supervisors

ATTEST: Kevin Carunchio
Clerk of the Board

By: _____
Patricia Gunsolley
Assistant Clerk of the Board

DCH/BOARD.ORD