

Agenda

County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch, the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

February 4, 2014

8:30 a.m. 1. PUBLIC COMMENT

CLOSED SESSION

2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [Pursuant to Government Code §54956.9(c)]** – Meet with legal counsel for discussion and advice regarding potential litigation (one case).
3. **CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code §54957.6]** - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Deputy Sheriffs Association (DSA) - Negotiators: Labor Relations Administrator Sue Dishion; Information Services Director Brandon Shults and Planning Director Josh Hart.
4. **CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code § 54957.6]**. Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Elected Officials Assistant Association (EOAA) - Negotiators: Information Services Director Brandon Shults and Labor Relations Administrator Sue Dishion.
5. **CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code § 54957.6]**. - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Inyo County Correctional Officers Association (ICCOA) - Negotiators: Information Services Director Brandon Shults and Labor Relations Administrator Sue Dishion.
6. **CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code § 54957.6]**. - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Inyo County Probation Peace Officers Association (ICPPOA) - Negotiators: Information Services Director Brandon Shults, Chief Probation Officer Jeff Thomson, and Labor Relations Administrator Sue Dishion.
7. **CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code §54957.6]**. - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: (ICEA) - Negotiators: Labor Relations Administrator Sue Dishion, and Information Services Director Brandon Shults.
8. **CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code § 54957.6]** - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Law Enforcement Administrators' Association (LEAA) - Negotiators: Information Services Director Brandon Shults and Labor Relations Administrator Sue Dishion.
9. **REPORT ON CLOSED SESSION AS REQUIRED BY LAW.**

AGENDA
**INYO COUNTY/LOS ANGELES
STANDING COMMITTEE**

1:00 p.m.
February 7, 2014

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

The public will be offered the opportunity to comment on each agenda item prior to any action on the item by the Standing Committee or, in the absence of action, prior to the Committee moving to the next item on the agenda. The public will also be offered the opportunity to address the Committee on any matter within the Committee's jurisdiction prior to adjournment of the meeting.

1. **Action Item:** Approval of documentation of actions from the August 29, 2013 meeting.
2. Runoff and operations update.
3. Report on Owens Lake-area groundwater development.
4. Report on status of Green Book revisions.
5. Report on the status of Technical Group evaluation of E/M project water use and water supply.
6. Update on vegetation parcel Blackrock 94.
7. Discussion of Inyo County's proclamation of a Local Drought Emergency
8. Update on the Van Norman E/M project and possible action on modifications to the project.
9. Public Comment.
10. Confirm schedule for future Standing Committee meetings.
11. Adjourn.

Standing Committee meeting protocols (Adopted May 11, 2011)

The Inyo/Los Angeles Long-Term Water Agreement (LTWA) define the Standing Committee in Section II:

As agreed by the parties, the Department representatives on the Standing Committee shall include at least one (1) member of the Los Angeles City Council, the Administrative Officer of the City of Los Angeles, two (2) members of the Board of Water and Power Commissioners, and three (3) staff members. The County representatives on the Standing Committee shall be at least one (1) member of the Inyo County Board of Supervisors, two (2) Inyo County Water Commissioners, and three (3) staff members.

The LTWA further provides that:

Regardless of the number of representatives from either party in attendance at a Standing Committee or Technical Group meeting, Inyo County shall have only one (1) vote, and Los Angeles shall have only one (1) vote.

The Standing Committee adopts the following protocol for future Standing Committee meetings.

1. In order for the Standing Committee to take action at a meeting, representation at the meeting will consist of at least four representatives of Los Angeles, including one member of the Los Angeles City Council or Water and Power Commission, and four representatives of Inyo County, including one member of the Board of Supervisors.
2. A Chairperson from the hosting entity will be designated for each meeting.
3. In the event that an action item is on the meeting agenda, Los Angeles and Inyo County shall each designate one member to cast the single vote allotted to their entity at the onset of the meeting. The Chairperson may be so designated. Agenda items that the Standing Committee intends to take action on will be so designated on the meeting agenda.
4. If representation at a Standing Committee meeting is not sufficient for the Standing Committee to act, the Standing Committee members present may agree to convene the meeting for the purpose of hearing informational items.
5. Meeting agendas shall include any item within the jurisdiction of the Standing Committee that has been proposed by either party.
6. The public shall be given the opportunity to comment on any agenda item prior to an action being taken. The public will be given the opportunity to comment on any non-agendized issue within the jurisdiction of the Standing Committee prior to the conclusion of each scheduled meeting. At the discretion of the Chairperson, reports from staff or reopening of public comment may be permitted during deliberations.
7. The Chairperson may limit each public comment to a reasonable time period. The hosting entity will be responsible for monitoring time during public comment.
8. Any actions taken by the Standing Committee shall be described in an action item summary memorandum that is then transmitted to the Standing Committee at its next meeting for review and approval. This summary memorandum shall also indicate the Standing Committee members present at the meeting where actions were taken.
9. Standing Committee meetings shall be voice recorded by the host entity and a copy of the recording shall be provided to the guest entity.
10. (Added February 24, 2012) The Standing Committee may also receive comments/questions in written form from members of the public. Either party may choose to respond, however, when responding to a public comment/question, whether verbally or in writing, any statements made by either party may represent the perspective of that party or the individual making the response, but not the Standing Committee as a whole (unless specifically agreed to as such by the Standing Committee). When either party responds in writing to public comment/question, that response will be concurrently provided to the other party.



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

12

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: HEALTH AND HUMAN SERVICES , Behavioral Health

FOR THE BOARD MEETING OF: February 4, 2014

SUBJECT: Approve the Mental Health Services Act (MHSA) 2013-2014 Annual Update.

DEPARTMENTAL RECOMMENDATION:

Request your Board approve the Mental Health Services Act (MHSA) 2013-2014 Plan Update in order to access funds under the approved MHSA Agreement, and authorize the HHS Mental Health Director to sign.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

As required in the Mental Health Services Act, we are providing a 13/14 Update to the MHSA Plan. As there is no longer a requirement to send the Plan on to the State for approval, the funds are now deposited into the MHSA trust and then accessed after the Plan process is completed. The Plan continues to be written with local Stakeholder input in accordance with the MHSA component guidelines and requirements. Stakeholder input includes the strong voice of consumers and family members. These funds are dependent on the tax collected on millionaires. We posted our plan on December 19, 2013 through January 19, 2014 and held a public hearing on January 20, 2014 to conclude our public comment period. Response to surveys conducted with stakeholders and partners, key informant interviews with partners in law enforcement and primary health care, as well comments made at the public hearing supported the continued primary use of the Community Services and Supports (CSS) funds for the wellness centers and access to Progress House. We will continue to use the two wellness center sites as a central part of our strategies both as part of ongoing services to persons with severe mental illness and as outreach to persons who are homeless or at risk of hospitalization due to their mental illness. We have had a wellness center site in Bishop providing services now for eight years. We have continued to be located at a site in Bishop that has certain limitation and challenges. While we have continued to maintain services there, we have recognized the limitations of the current site and have been actively looking to identify a permanent site to meet the needs of the consumers. We have had an adequate wellness center in Lone Pine now for around seven years. At both wellness center sites, as well as at Progress House, we have also continued our focus on building consumer's skills in the area of "peer support". We also look for ways to involve our consumers in "giving back" and having a meaningful contribution to the community. Our continued data suggests that these strategies have been successful in meeting many of the recovery needs of persons in our community with severe mental illness as well as containing costs related to access and use of hospitalization for treatment.

We also propose to continue with our two prevention and early intervention (PEI) strategies, one to seniors and one to families with young children. Our prevention strategy to seniors includes our collaborative partnership and support of senior services staff and our outreach to seniors with possible mental health issues. Our early intervention strategy now includes the implementation of the Healthy Ideas program that targets symptoms of depression in seniors. Our other prevention strategy is in the use of the evidenced-based practice Parent Child Interactive Therapy (PCIT). We are excited to now have capacity for use of this effective parenting strategy with Spanish-speaking families and to further services in the southern end of the county.

This year we have also planned the strategy to be implemented for the Innovations (INN) component of MHSA. This is the final component of MHSA. In the coming years, we will produce only one fully integrated MHSA Plan as opposed to separate plans for each component of MHSA. We will continue to speak to each

component: CSS, PEI, Workforce Education and Training (WET), Capital Facilities Technological Needs (CFTN), and INN but will cease to write these as separate plans. Going forward, we will also have some discretion as to how the funds are allocated between certain, but not all components. For our INN plan, we have chosen to implement a Coordinated Care Collaborative Project and have used this opportunity to take next steps in integrating care between mental health, addiction and physical health care. The INN strategy is very timely with the implementation of Health Care Reform, the Affordable Care Organization requirements and parity requirements. We are excited about our further partnership with the Northern Inyo Hospital Rural Health Clinic as the first step in this integration. Not only is the MHSA plan to be integrated in terms of components, we also see the MHSA plan as part of our whole continuum of care for Behavioral Health consumers.

ALTERNATIVES:

Your Board could choose not to approve the MHSA Plan Update. This would prohibit our use of these funds until an acceptable Plan that met MHSA regulations could be formulated. MHSA funds currently comprise approximately one third of all funds available for mental health services in Inyo.

OTHER AGENCY INVOLVEMENT:

Mental Health is under the umbrella of Behavioral Health, a division of Health and Human Services. The MHSA includes involvement of Stakeholders and partners from all interested agencies involved in mental health issues.

FINANCING:

State MHSA funds. Funds are deposited into the MHSA trust (505306), and budgeted as revenue in the FY 13/14 Mental Health budget (045200). Quarterly expenditures from MHSA are tracked in the Mental Health Budget and transfers then occur from the MHSA Trust into Mental Health to cover those expenditures. No County General Funds.

<u>APPROVALS</u>	
COUNTY COUNSEL: Yes	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) Approved: <u>[Signature]</u> Date <u>1-23-14</u>
AUDITOR/CONTROLLER: Yes	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.) Approved: <u>[Signature]</u> Date <u>1/29/14</u>
PERSONNEL DIRECTOR: J	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved: <u>[Signature]</u> Date <u>1/27/14</u>

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received) [Signature] Date: 1-28-14

**MHSA FY 2013/2014 Annual Update
COUNTY CERTIFICATION**

County: **INYO COUNTY MENTAL HEALTH**

<p align="center">County Mental Health Director</p> <p>Name: Gail Zwier, Ph.D.</p> <p>Telephone Number: (760) 873-6533</p> <p>E-mail: gzwier@inyocounty.us</p>	<p align="center">Project Lead</p> <p>Name: Gail Zwier, Ph.D.</p> <p>Telephone Number: (760) 873-6533</p> <p>E-mail: gzwier@inyocounty.us</p>
<p>Mailing Address:</p> <p align="center">162 J Grove Street, Bishop, CA 93515</p>	

I hereby certify that I am the official responsible for the administration of county mental health services in and for said county and that the County has complied with all pertinent regulations and guidelines, laws and statutes of the Mental Health Services Act in preparing and submitting this annual update, including stakeholder participation and non-supplantation requirements.

This annual update has been developed with the participation of stakeholders, in accordance with Welfare and Institutions Code Section 5848 and Title 9 of the California Code of Regulations section 3300, Community Planning Process. The draft annual update was circulated to representatives of stakeholder interests and any interested party for 30 days for review and comment and a public hearing was held by the local mental health board. All input has been considered with adjustments made, as appropriate. The annual update and expenditure plan, attached hereto, was adopted by the County Board of Supervisors on _____XX_____.

Mental Health Services Act funds are and will be used in compliance with Welfare and Institutions Code section 5891 and Title 9 of the California Code of Regulations section 3410, Non-Supplant.

All documents in the attached FY 2013/14 annual update are true and correct.

Mental Health Director/Designee (PRINT) Signature Date

MHSA FY 2013/2014 Annual Update FISCAL ACCOUNTABILITY CERTIFICATION¹

County: Inyo

- Three-Year Program and Expenditure Plan
 Annual Update
 Annual Revenue and Expenditure Report

County Mental Health Director Name: Gail Zwier, Ph.D. Telephone: (760) 873-6533 E-mail: gzwier@inyocounty.us	County Auditor-Controller Name: Amy Shepherd Telephone: (760) 878-0343 E-mail: ashepherd@inyocounty.us
Mental Health Department Mailing Address: 162 J Grove Street, Bishop, CA 93515	

I hereby certify that the Three-Year Program and Expenditure Plan, Annual Update, OR Annual Review and Expenditure Report is true and correct and that the County has complied with all fiscal accountability requirements as required by law or as directed by the State Department of Health Care Services and the Mental Health Services Oversight and Accountability Commission, and that all expenditures are consistent with the requirements of the Mental Health Services Act (MHSA), including Welfare and Institutions Code (WIC) sections 5813.5, 5830, 5840, 5847, 5891, and 5892; and Title 9 of the California Code of Regulations sections 3400 and 3410. I further certify that all expenditures are consistent with an approved plan or update and that MHSA funds will only be used for programs specified in the Mental Health Services Act. Other than funds placed in a reserve in accordance with an approved plan, any funds allocated to a county which are not spent for their authorized purpose within the time specified in WIC section 5892(h), shall revert to the state to be deposited into the fund and available for other counties in future years.

I declare under penalty of perjury under the laws of this state that the foregoing and the attached update/report is true and correct to the best of my knowledge.

Mental Health Director/Designee (PRINT)

Signature

Date

I hereby certify that for the fiscal year ended June 30, XX, the County has maintained an interest-bearing local Mental Health Services (MHS) Fund (WIC 5892(f)); and that the County's financial statements are audited annually by an independent auditor and the most recent audit report is dated XX for the fiscal year ended June 30, XX. I further certify that for the fiscal year ended June 30, XX, the State MHSA distributions were recorded as revenues in the local MHS Fund; that County MHSA expenditures and transfers out were appropriated by the Board of Supervisors and recorded in compliance with such appropriations; and that the County has complied with WIC section 5891(a), in that local MHS funds may not be loaned to a county general fund or any other county fund.

I declare under penalty of perjury under the laws of this state that the foregoing and the attached update/report is true and correct to the best of my knowledge.

County Auditor-Controller (PRINT)

Signature

Date

¹Welfare and Institutions Code Sections 5847(b)(9) and 5899(a)
 MHSOAC Three-Year Program and Expenditure Plan, Annual Update, and RER Certification (02/14/2013)

MHSA Community Program Planning and Local Review Process

County: INYO 30-day Public Comment period dates: 12-19-13 to 1-20-14

Date: 12-18-13 Date of Public Hearing: 1-20-14

Instructions: Utilizing the following format, we will provide a brief description of the Community Program Planning and Local Review Processes that were conducted as part of this annual update per Title 9 of the California Code of Regulations, Sections 3300 and 3315.

Community Program Planning
<p><i>1. Briefly describe the Community Program Planning (CPP) Process for development of all components included in the FY 2013/14 annual update/update. Include the methods used to obtain stakeholder input.</i></p> <p>The Inyo County Behavioral Health (ICBH) community planning process for the FY 2013/14 Annual Update was comprised of two focus groups, a stakeholder survey, key informant interviews and a public review and comment period. Input was obtained from over 85 consumers, family members, providers, and community members. Components addressed by the planning process included Community Services and Supports (CSS); Prevention and Early Intervention (PEI); Innovation; Workforce Education and Training (WET); and Capital Facilities/Technological Needs (CFTN); in addition, we provided basic education regarding mental health policy; program planning and implementation; monitoring and quality improvement; evaluation; and fiscal and budget components.</p> <p>The two focus groups were held in April at our wellness center sites. One focus group targeted our consumers and family members in the Bishop area, and the second obtained input from consumers and family members in the Lone Pine area. A brief history of the Mental Health Services Act was provided and the current MHSA-funded programs were reviewed. Participants were given the opportunity to discuss the current service system and offer suggestions for future funding activities.</p> <p>We also developed a survey that focused on the components of the MHSA that we have implemented. This MHSA Survey captured stakeholder perception of current services and suggestions for alternative programs. The survey was administered to clients, family members, staff, providers, and partner agencies. We received 49 responses to the survey. Due to the low number of responses from partner agencies, the survey was re-sent to partners with one additional survey received. We then gathered input from partners through key informant interviews. This included interviews with personnel from Toiyabe Family Services, Rural Health Clinic, Northern Inyo Hospital Emergency Department, Probation, Social Services and Law Enforcement as related to CSS. Partners voiced support for the wellness centers as well as the access to Progress House for transitional residential treatment services for Full Service Partners. In addition, partners in Social Services and Senior Services assisted with the plan to expand the Elder Outreach PEI component and the adoption of the Healthy IDEAS program, an Evidence-based program to address Depression in Older Adults.</p> <p>We further developed a survey to obtain information from stakeholders for the Innovation component of MHSA. The Innovation funds are to be used for one of the following purposes: to increase access to underserved groups; to increase quality of services, including better outcomes; to promote interagency collaboration; or to increase overall access to services. The Innovation funding is intended to be used for project that will contribute to “learning” and will offer an opportunity to “try out” new approaches in the community. The Innovation (INN) survey allowed us to obtain input from individuals attending focus groups, as well as individuals who were unable to attend an organized event. Input was obtained through meetings and presentations, and distributed INN surveys. In addition, clients who are currently receiving mental health services were invited to complete an INN survey. Community stakeholder meetings were held which included a brief explanation of the INN funding; meeting participants were asked to complete the INN survey. We</p>

collected a total of thirty (30) Innovation surveys; 20% of respondents were persons with lived experience. The planning process for developing this Innovation project reflects the results of the feedback and survey results.

The Annual Update was developed and approved by the Mental Health Advisory Board after reviewing data on our current programs, analyzing community needs based on stakeholder input, and determining the most effective way to further meet the needs of our unserved/underserved populations. In addition, the MHSA FY 2013/14 Annual Update was shared at staff meetings and at wellness center stakeholder meetings to obtain additional input and feedback on services.

The draft Annual Update has been distributed county-wide for 30 days. A public hearing will be held at the close of the 30-day review period. Substantive recommendations obtained through the public review and comment process will be incorporated into the Annual Update prior to submitting the document to the County Board of Supervisors for review. A copy of the final Annual Update, including documentation of BOS approval, will be submitted to the State Mental Health Services Oversight and Accountability Commission (MHSOAC).

2. Identify the stakeholders involved in the Community Program Planning (CPP) Process (e.g., agency affiliation, populations represented, ages, race/ethnicity, client/family member affiliation, primary languages spoken, etc.)

A number of different stakeholders were involved in the CPP process. Input was obtained from clients who utilize services at the Wellness Centers, including the homeless population. The Wellness Centers are consumer-run programs where adults come together, facilitate classes, attend activities, and have a formal meeting each week. Through these regularly scheduled meetings, we obtained input from clients on ideas for maintaining and enhancing our Wellness Centers in both Bishop and Lone Pine. These meetings are attended in Bishop by consumers including 3-6 consumers who are homeless, 2 consumers who are Hispanic, 2 consumers who are older adults, 2 consumers who are transition age youth and approximately 5 other adult Caucasian consumers. In Lone Pine the stakeholder group consists of 2 persons who are homeless and 3-5 other Caucasian adult consumers.

In addition, we obtained input from members of the MHSA Leadership/Business Analysis Committee, which is comprised of MHSA staff, consumers, the Behavioral Health Director, Health and Human Services fiscal and management staff, program staff in Behavioral Health, Quality Improvement Committee members, and others involved in the delivery of MHSA services. The CPP also included input from child and adult staff meetings in mental health services, the multiple agencies involved with children's services, and the Mental Health Advisory Board. The Mental Health Advisory Board consists of an older adult consumer, an adult consumer, a family member of an adult child/community member, the Patient's Rights Advocate (former consumer and volunteer), a Hispanic adult volunteer, a Hispanic consumer advocate and a member of the Board of Supervisors. Five to 10 consumers also participate regularly at the Advisory Board meetings.

All stakeholder groups and boards are in full support of this MHSA Annual Update.

3. If consolidating programs or eliminating a program/project, include how the stakeholders were involved and had the opportunity to participate in the decision to eliminate the program/project.

We do not anticipate eliminating any MHSA programs in FY 13/14.

Local Review Process

4. Describe methods used to circulate, for the purpose of public comment, the annual update. Provide information on the public hearing held by the local mental health board after the close of the 30 day review.

This proposed MHSA Annual Update has been posted for a 30-day public review and comment period from December 19 2013 to January 20, 2014. An electronic copy is available online on the Inyo County website. Hard copies of the document are available in the Bishop Behavioral Health Clinic; Bishop Social Services office; Health and Human Services Administrative office; Health and Human Services, Lone Pine office; and at all county libraries, including the Bishop, Big Pine, Independence, Lone Pine, Furnace Creek, and Shoshone branches. In addition, a hard copy of the proposed Annual Update has been distributed to all members of the Mental Health Advisory Board; consumer groups; staff; Wellness Centers (Bishop and Lone Pine); and with partner agencies.

A public hearing is scheduled for January 20, 2014 at 10 am at the Progress House location. The public hearing will be held in conjunction with the Mental Health Advisory Board meeting.

5. *Include substantive recommendations received during the stakeholder review and public hearing, responses to those comments, and a description of any substantive changes made to the annual update that was circulated. Indicate if no substantive comments were received.*

Input on the MHSA FY 2013/2014 Annual Update will be reviewed and incorporated into the final document, as appropriate, prior to submitting to the County Board of Supervisors and the State MHSOAC.

MHSA Program Component COMMUNITY SERVICES AND SUPPORTS

1. *Provide a brief program description (must include number of clients served, age, race/ethnicity, cost per person). Include achievements and notable performance outcomes.*

The MHSA CSS System Transformation program provides services to all ages [children (ages 0-17); transition age youth (ages 16-25); adults (ages 18-59); older adults (ages 60+)]; all genders; and all races/ethnicities. We offer a “whatever it takes” service approach in helping individuals achieve their goals. Services for all populations help reduce ethnic disparities, offer peer support, and promote values-driven, evidence-based practices to address each individual’s unique needs and mental health. These services emphasize wellness, recovery, and resiliency and offer integrated services for clients of all ages and their families. Services are delivered in a timely manner and are sensitive to the cultural needs of each individual. The wellness centers are often the first “accepted door” into the System of Care by persons who do not recognize that they have a mental illness. Referrals to “check out the wellness center” come from many directions throughout the community including social services, faith-based organizations, and law enforcement, to name a few. Our bilingual workers also provide targeted outreach to the Latino population.

The CSS Program includes comprehensive assessment services; wellness and recovery action planning; case management services; individual and group mental health services; crisis services; peer-led self-help/support groups; education and employment support; anti-stigma events; linkages to needed services; and housing support. Our Adult and Older Adult Wellness Centers (located in Bishop and Lone Pine) provide adults and older adults with necessary services and supports in a welcoming environment.

Our ongoing peer-facilitated groups include Addiction and Recovery, Journaling, Art, Nutrition, Tai Chi, and Wellness Walking. As consumers express an interest, we encourage them to bring the topic to the weekly stakeholder group. We also provide two support groups, one to Transition Age women and one to Adult women, in collaboration with Wild Iris, our local domestic violence agency and a men’s support group. These groups have been well attended. In the last year we have provided two NAMI Peer2Peer classes to increase our capacity to provide peer support and increase skills in group facilitation. We have also instituted a Dialectical Behavior Therapy (DBT) group and a focus on mindfulness, a Daily Living skills group with related activities, and a Medicine Wheel group co-facilitated by Behavioral Health staff. In addition, our Transition Age Youth program provides opportunities for youth to participate in age-appropriate activities. The TAY youth utilize the Wellness Center in Bishop once a week, meeting together to socialize, listen to guest speakers, and develop leadership skills.

Our Wellness Center staff members also assist consumers to access and meet food and shelter needs, and physical health care needs as well as other behavioral health services. In addition, we provide volunteers with employment readiness experience at the wellness centers. This experience includes reception, statistics reporting, operation of office equipment as well as the group facilitation. We also assist consumers to access further education at our Community College.

There are currently 29 persons who are Full Service Partners:

- Children: two youth who are both Latino
- Transition Age Youth: four TAY, one Latino and three Caucasian
- Adults: 16 adults; three Latino, two Native American, and 11 Caucasian
- Older Adults: seven, all Caucasian

Approximately 115 individuals, including 24 homeless persons, were served through the Wellness Centers. The race/ethnicity of the participants was as follows: 16 Latinos, seven Native Americans, three “other” race and 89 Caucasians. In addition, 33 Spanish-speaking persons were provided outreach and community-based services through our MHSA contracted bilingual therapist and community worker.

CSS programs continue to provide the opportunity to change our service delivery model and build transformational programs and services. Over the past years, staff and consumers have worked together to build a community service program to give back to the community and reduce stigma. Consumers have conducted food drives, helped with park clean-up, visited older adults in a skilled nursing facility, volunteered for community events, and made blankets for the Hospice program. In addition, 3-5 consumers volunteer at the local Salvation Army and several more are involved in seasonal bell-ringing. These “stigma-busting” activities have allowed consumers to gain skills, meet new people, and cultivate a positive presence in the community.

2. Describe any challenges or barriers and strategies to mitigate.

Our biggest challenge has been in locating a more adequate site for the Bishop Wellness Center. We have limited group and cooking space, no laundry or shower facilities, limited parking and no garden space at our current location. This has impacted some of our engagement strategies to attract persons to the wellness center. We have worked diligently to meet these challenges through use of other community facilities and organizations to meet these needs. We refer persons to a local church for showers and organize laundry excursions at our local laundry mat. We use our residential facility, at times, for group offerings. We have become part of the community gardening project to access a plot for our garden. We look forward to successfully securing a more suitable location.

Another challenge is in how to further address the mental health needs of our most isolated population in the southeastern portion of our county, especially the youth. While we have once again secured a contract with a provider in neighboring Pahrump Nevada and have continued the use of teleconferencing to provide psychotherapy and medication services, there is an ongoing unmet need. Circumstances change regularly that impact the willingness of providers to contract in that area. To mitigate these circumstances, we will support the employment of a part time therapeutic aide to work within the community and at the school site with youth in need of these support services.

3. List any significant changes for FY 2013/14, if applicable.

No significant changes to the CSS Program are anticipated in this fiscal year, only expansion of support to underserved youth in southeast part of the County.

MHSa Program Component PREVENTION AND EARLY INTERVENTION

1. *Provide a brief program description (must include number of clients served, age, race/ethnicity, cost per person). Include achievements and notable performance outcomes.*

Prevention and Early Intervention (PEI) dollars currently funds two (2) PEI Programs: 1) PCIT Community Collaboration and 2) Older Adult PEI Services.

Parent-Child Interaction Therapy (PCIT) Community Collaboration

Several of our staff have been trained and certified to offer Parent-Child Interaction Therapy (PCIT), an evidence-based intensive parent-training program which has been found to be effective for families with aggressive, defiant, and non-compliant children; families with parents who have limited parenting skills; and families who have experienced domestic violence and/or child abuse. PCIT focuses on promoting positive parent-child relationships and interactions, while teaching parents effective parenting skills. PCIT has been shown to be an effective treatment program for children ages 2-7 years. This program has been adapted as an intervention for many different types of families (child welfare population, at-risk families, adoptive families, foster families, and other languages including Spanish).

PCIT teaches families individualized parenting skills that are developed through a process in which parents directly receive instruction through an earpiece that is linked to a therapist. The therapist, behind a one-way mirror and/or via a live camera feed, observes interactions between the parent and child, coaches the development of relationship enhancing techniques, and gives behavioral interventions for responding to difficult parent-child situations. Sessions last about one hour, occur over 18-20 weekly visits, and show very strong outcomes for both parents and children.

Currently, ICBH offers PCIT at two (2) locations in the county: our mental health clinic in Bishop and more recently, within the community in Lone Pine. The ICBH Youth and Family Program Chief completed training and is certified to provide supervision in PCIT. Our PCIT Community Collaborative program continues to work to expand PCIT delivery in the public mental health system and into the community. We have trained four (4) mental health clinicians in PCIT, targeting both ICBH staff and personnel from local community-based organizations. We wish to expand our services, especially to the Lone Pine area. When appropriate, we also offer PCIT services in Spanish to meet the needs of the underserved Latino community. In addition, we have provided training to two of our case managers and our Perinatal Program Addictions Counselor. While these unlicensed staff members do not provide the actual PCIT strategy, they use the "language" of PCIT to offer parent coaching and support within the home. This has reinforced the skills learned in the PCIT sessions.

PCIT is a highly effective program and the families show improved outcomes as a result of this intensive parenting program. In addition, the children and their siblings show improved behavior (positive social interactions, following directions, reduction in acting out behavior) as a result of the program. We have served five additional families with this intervention, including 1 Hispanic, 1 Native American, 1 blended Native America and Caucasian and 2 Caucasian families. One CPS involved family was reunited upon completion of PCIT.

Older Adult PEI Services

Our community has a large number of individuals who are retired. This PEI program has been helpful at identifying at-risk seniors who begin to exhibit symptoms of depression, prescription abuse, isolation, and other

mental health conditions related to the aging population. The Older Adult PEI Program has provided early mental health screening and intervention to older adults who had been receiving services in the community and through county resources. This program also trains agency partners to recognize the signs and symptoms of mental illness in older adults.

The Older Adult Prevention and Early Intervention Program partially funds two Nurse positions to support prevention and early intervention activities throughout the county in order to identify older adults who need mental health services. The program, utilizing Mental Health Nurses, offers comprehensive assessment services to those older adults experiencing mental health problems that may interfere with their ability to remain independent in the community. The Nurses then link these individuals to resources within the community, including County Behavioral Health services. This program offers service alternatives for older adults who have been unserved and underserved in this community, including those in the isolated southeastern portion of the County. Services are voluntary and client-directed, strength-based, employ wellness and recovery principles, address both immediate and long-term needs of program members, and are delivered in a timely manner that is sensitive to the cultural needs of the population served.

The Mental Health Nurses collaborate closely with other agencies that provide services to this population, including In-Home Supportive Services, Adult Protective Services, local physicians, Public Health, nursing homes, home health agencies, and the home delivery meals program. All agencies receive training to help them recognize signs and symptoms of mental illness in older adults.

The Mental Health Nurses also provide services to older adults who are at risk of hospitalization or institutionalization and who may be homeless or isolated. These positions offer prevention and early intervention services to older adults in community settings that are the natural gathering places for older adults, such as our Senior Center sites in the community sites of Bishop, Big Pine, Independence, Lone Pine, and Tecopa. Older adults who need additional services are referred to Behavioral Health for ongoing treatment, as appropriate. Twenty-seven older adults were served through this strategy. Ten of the older adults reside in the southeastern part of the county, 5 reside in Lone Pine and the remainder of the persons reside in the Bishop area. Therefore, this strategy again targets the more isolated parts of the county. One Native American and one Hispanic older adult have been served with the remainder being Caucasian. PEI funding also has allowed us to contract with an older adult services clinician to be available to provide additional support to the Older Adult PEI program.

The Mental Health Nurses also provide a quarterly newsletter which addresses a wellness topic. This newsletter is distributed to the various senior centers and other agencies and has been well received.

2. Describe any challenges or barriers and strategies to mitigate.

PCIT Strategy: The challenge here is twofold. First, it can be challenging to keep families engaged to “complete” the entire PCIT program. Families see positive behavior change and do not complete the entire course of treatment in PCIT. Second, it is challenging to keep adequate clinical staff trained in the strategy. Contracted providers do not have openings or adequate time to participate consistently in the training and supervision. To mitigate this challenge, we have trained unlicensed staff to provide support services to reinforce PCIT. This support ensures that the gains seen in treatment are reinforced and generalized across settings and outside of the therapy room.

Older Adult Strategy: The challenge is to increase the capacity to outreach to and support older adults when the Mental Health Nurses face competing duties that entail triage skills and can be more “immediate”. To mitigate this challenge, we have collaborated with Health and Human Services partners in the Senior Program to create a position that will recruit, train and support a small group of volunteers to provide these outreach services to seniors. We will further train and support volunteers in the Healthy IDEAS strategy. This will provide an evidence-based model to identify and offer early intervention around issues of depression in seniors.

3. *List any significant changes for FY 2013/14, if applicable.*

No significant changes to the PEI Program are anticipated in this fiscal year, only the expansion of the Older Adult strategy.

New/Revised Program Description INNOVATION

- Completely New Program**
 Revised Previously Approved Program

Program Number/Name: Coordinated Care Collaborative (CCC)

Date: September 1, 2013

Select **one** of the following purposes that most closely corresponds to the Innovation's learning goal.

- Increase access to underserved groups
- Increase the quality of services, including better outcomes
- Promote interagency collaboration
- Increase access to services

1. Describe why your selected primary purpose for Innovation is most relevant to your learning goal and why this primary purpose is a priority for your county.

The Inyo County Community Care Collaborative (CCC) was selected to improve coordination of care with primary health care services for adults, ages 18 and older, with a serious mental illness. Persons with a serious mental illness are more likely to have chronic health conditions, and have shortened life spans by up to 25 years, compared to the general population. Inyo County is a small, rural county which meets the definition of a frontier county. The general population is 18,478. The county covers 10,180 square miles. In Inyo County, there are 1.8 persons per square mile, while statewide there are 239 persons per square mile.

We have a high proportion of persons who are older adults (19.5%), compared to California (11.7%). Our small, rural county is comprised of 65.7% white, non-Hispanic; 20.1% Mexican /Hispanic; and 12.4% Native American. The other race/ethnicity groups each represent fewer than 3% of the population.

Increasing access to and coordination with primary care services for our clients with a serious mental illness is a high priority for ICBH. By coordinating and co-locating health and mental health services, we will be able to improve outcomes for our clients and improve access to primary care services. The vision of Inyo County Behavioral Health (ICBH) is to build and support healthy futures in which people with a serious mental illness (SMI) are able to achieve health, wellness, and recovery through the development of integrated health care services and identification of a person-centered health care home. To achieve this vision, this Innovation project will develop strategies to integrate health care, mental health, and substance use services to improve health outcomes for our clients.

The Innovation Project funding will support the development of a CCC Team by funding one full-time Nurse position (1.0 FTE) to coordinate and integrate health and wellness activities for behavioral health clients who are enrolled and receiving services at the Northern Inyo Hospital Rural Health Clinic (NIHRHC), Southern Inyo Rural Health clinic and/or the Toiyabe Indian Health Project (TIHP). The CCC team will identify clients receiving behavioral health services and help link them to health services in the community. These individuals will work with the NIHRHC and TIHP to improve health outcomes for CCC clients.

The goal of the CCC will build and support healthy outcomes in which adults ages 18 and older with a serious mental illness (SMI) are able to achieve health, wellness, and recovery through the

development of a person-centered health care home. Each individual with an SMI who is served by CCC will have access to a range of effective health services, supports, and resources to promote wellness, manage illnesses, and improve overall health outcomes.

CCC will help link individuals and their families to needed services, including substance use services in the community. A number of key health outcomes will be collected and routinely reported to clients, staff, and providers to demonstrate improved health indicators.

The CCC Team will coordinate health and behavioral health services for our identified adult clients, and develop strategies for reconciling medications between health and mental health services. In addition, we will develop an Individual Wellness Report for CCC clients. In addition, the CCC Team will offer wellness activities at each of the sites, offering smoking cessation classes, yoga, meditation, nutrition, and other wellness activities to promote healthy outcomes. These services will be developed to coordinate with existing services at the two health centers and ensure that services are culturally appropriate to meet the needs of the persons with a mental health disorder who are receiving services at one of these two health centers.

The Coordinated Care Collaborative will address the following:

- Identify individuals who do not have an identified primary care physician, or routinely use primary care services, and link them to the appropriate provider/health clinic/healer/alternative health care in the community.
- Collect basic health information, including lab work, on individuals to help understand each person's current health indicators. Staff will work with the individual to understand their health indicators (e.g., height, weight, body mass index, A1c and risk for diabetes, hypertension/blood pressure, cholesterol, and lung functioning). These health indicators will be used to inform both the individual and staff on high risk health factors, and allow them to work together with the health clinic to identify goals on improving their health and wellness.
- Clients and staff work together to develop health and wellness activities to support clients to improve their health. These may include developing walking groups, nutrition and cooking groups, relaxation, meditation, and yoga. Wellness information will also be offered to HIP clients, to offer support and information to help individuals make healthy choices. These activities will help the team provide supportive services which will lead to positive outcomes.

2. Describe the INN Program, the issue and learning goal it addresses, and the expected learning outcomes.

The CCC Innovation Project will provide the foundation for integrating health and behavioral health care services through enhanced communication, shared tracking of client health indicators, and supportive services to improve wellness and manage chronic illness. Currently, the Behavioral Health clinic and the two Rural/Indian Health Clinics share a number of patients, but do not routinely share information on patients served, reconcile medications across providers, discuss health indicators and services received, or measure health indicators over time. This project will provide the opportunity to support these health care entities, as well as develop relationships with healer and/or alternative medicine providers in the community, to communicate, share strategies for sharing information, and develop shared health indicators to improve health outcomes for clients.

CCC Team members will talk with behavioral health clients about their need for primary care, identify current providers, and/or link each individual to a primary provider/health clinic/healer/alternative medicine provider of their choice. The CCC Team will collect a core set of information on health, mental health, and substance use to establish a baseline. The Behavioral Health Nurse will collect some core health information, including height, weight, Body Mass Index (BMI), blood pressure, and Carbon Monoxide level, using a standardized CO 2 monitor. This information will be collected at baseline and every six (6) months to enable us to evaluate progress over time.

The CCC team will also collect social outcomes measures including education level, employment, arrest history, alcohol and drug use, social connectedness, and mental health indicators (depression, functioning, activities of daily living). A modified National Outcomes Measures Questionnaire will be used to collect this information. This information will be collected at baseline and every six (6) months to enable us to evaluate progress over time.

Once linked to a primary care provider, each client will receive a physical and have baseline lab work completed. The lab work will establish a baseline of health indicators for each client, which will be used by the CCC team to identify any health risk factors, and develop wellness goals for each individual. The Lab work will provide information on hypertension, cholesterol, diabetes, thyroid functioning, and other key health factors which lead to chronic health conditions. Lab work will be collected at baseline and every twelve (12) months to enable us to evaluate progress over time.

The key health indicators will be compiled into Individual Wellness Reports and given to each client, Behavioral Health staff, and the Primary Care provider every six months. For each health indicator, the report will show areas of “normal” range, “at risk” for developing a chronic health condition, and “meets criteria” for a chronic health condition (e.g., BMI > 25; Blood Pressure > 140, etc.). These reports will provide a road map for developing strategies and goals for supporting the client to reduce their weight, blood pressure, and other indicators of a chronic health condition. Over time, clients and staff will learn how to improve health, make healthy choices in food and exercise, and be supported to manage their health.

Key outcomes for clients include: 1) identification of persons who need primary care and link them to services, 2) collect health information and share with the client, staff, and primary care to develop health and wellness goals; 3) support access to health, mental health, and substance use services; 4) improve clients’ health indicators and manage chronic health conditions by offering wellness activities. System outcomes include: 1) improved coordination between primary care and behavioral health services; 2) development of the capacity to collect and share health data on key health indicators with clients, behavioral health staff, and primary care; and 3) develop and implement the capacity to measure client health outcomes and improve chronic health conditions over time. All persons who receive integrated services will benefit from an enhanced, collaborative, person-centered behavioral health care system.

The CCC Team will also continue to develop classes at the Wellness Center and at each health clinic to provide the skills to make healthy lifestyle changes. For example, classes on nutrition, healthy cooking to reduce calories, and walking groups will be offered. In addition, classes in medication, yoga, relaxation, and social connections will be offered by staff or other persons in the program. Together, the CCC Team and clients will celebrate successes and improved health.

State how the Innovation meets the definition of Innovation to create positive change.

The CCC Team will be innovative and contribute to learning by improving services to clients, linking clients to primary care services, and developing skills to better understand chronic illness and how to improve their health outcomes.

The Behavioral Health staff and the CCC Team will work closely with the two Health Clinics in the county to improve coordination of care, share information on clients, and understand services delivered by each agency. For example, we will hold a weekly phone call so nurses and staff from each agency can share information on medications prescribed, plans for managing adherence to medications, and strategies to improve health outcomes.

In addition, we will share the Individual Wellness Reports with clients, behavioral health staff, and primary care staff, to help identify at risk and/or chronic health conditions, identify goals to addressing these conditions, and share progress over time. This innovative method of sharing health indicators with the team will promote healthy outcomes for clients, help them to improve their health, and receive support and skills to make healthy choices. In addition, we will examine the cost-effectiveness of this project in helping keep clients improve their health indicators. The CCC Project will help provide a model for other small counties on how to share health information, reconcile medications, develop shared goals, and offer healthy activities to support wellness for high risk clients.

3. *Include a description of how the project supports and is consistent with the applicable General Standards as set forth in CCR, Title 9, Section 3320.*

The CCC Project supports and is consistent with the General Standards of the MHSA as follows:

Community Collaboration

Initiates, supports, and expands collaboration and linkages, especially connections with systems, organizations, healers and practitioners not traditionally defined as a part of mental health care cultural competence. Demonstrates cultural competency and capacity to reduce disparities in access to mental health services and to improve outcomes.

The CCC Team will develop strategies and outcomes for enhancing communication between behavioral health and the two health clinics in the county. This will help improve services for clients, as well as improve service coordination by reconciling medications and developing shared treatment goals.

The shared Individual Wellness Reports will improve communication between providers, has the opportunity to integrate alternative health practitioners and healers in the community, and will fully support clients to plan strategies to improve their health outcomes. The Individual Wellness Reports will clearly show progress toward improved health outcomes, and create the opportunity to celebrate success and identify opportunities for needed supportive services. This innovative approach will help promote healthy outcomes and improve chronic health conditions.

4. *Describe the population to be served, number of clients to be served annually, and demographic information including age, gender, race, ethnicity, and language spoken.*

The Health Integration Project will focus on adults who are 18 years of age, and older who are living independently. We expect to serve 60 unduplicated clients each year. We estimate the following demographics for these clients:

- 12% Native American; 65% Caucasian; 20% Hispanic; 3% Other
- 35% male and 65% female

- 85% adults (18-59); 15% older adult (60+)

5. *Describe the total timeframe of the program. In your description include key actions and milestones related to assessing your Innovation and communicating results and lessons learned. Provide a brief explanation of why this timeline will allow sufficient time for the desired learning to occur and to demonstrate the feasibility of replicating the Innovation.*

We took the initial steps towards readiness for implementation in September 2013. We have had meetings with representatives from the local Rural Health Clinic and Indian Health Clinic to discuss options for coordinating services between Primary Care and Mental Health. We are optimistic that we will be able to begin co-locating staff within six months of the start of the project.

This timeframe will allow the opportunity to train staff and develop an evaluation component to evaluate services to individuals.

Full implementation, with early identification, referral, and linkage processes developed, will occur within three (3) months of funding. We anticipate that this project will extend through 2016. We will utilize the final three months of the project to conduct the concluding components of the evaluation activities, analyze the data, and develop a final report. The timeframe for this project will provide the opportunity to collect data, analyze it, and demonstrate the feasibility of replicating these HIP outcomes and integrated services in other communities.

6. *Describe how you plan to measure the results, impacts, and lessons learned from your Innovation, with a focus on what is new or changed. Include in your description the expected outcomes of the Innovation program, how you will measure these outcomes, and how you will determine which elements of the Innovation Program contributed to successful outcomes. Include in your description how the perspectives of stakeholders will be included in assessing and communicating results.*

The CCC Team will collect health and behavioral health indicators on each client admitted to the HIP Team. This will include an intake packet for the Primary Care indicators and an assessment packet for the mental health, drug and alcohol, and social connectedness indicators.

Once linked to a primary care provider, each client will receive a physical and have baseline lab work completed. The lab work will establish a baseline of health indicators for each client, which will be used by the CCC Team to identify any health risk factors, and develop wellness goals for each individual. The lab work will provide information on blood pressure (hypertension), heart disease and cholesterol, Fasting Plasma Glucose and diabetes, weight and Body Mass Index (BMI), and other key health factors which are known to lead to chronic health conditions. Lab work will be collected at baseline and every twelve (12) months to enable us to evaluate progress over time. We will also collect information on lung health by using a Carbon Monoxide Monitor. This instrument is valuable in providing information on the impact of smoking on the body, and provides positive feedback once the individual stops smoking.

The key health indicators will be compiled into Individual Wellness Reports and given to each client, Behavioral Health staff, and the Primary Care provider every six months. For each health indicator, the report will show areas of “normal” range, “at risk” for developing a chronic health condition, and “meets criteria” for a chronic health condition (e.g., BMI > 25; Blood Pressure > 140, etc.). These reports will provide a road map for developing strategies and goals for

reducing weight, blood pressure, and other indicators of a chronic health condition. Over time, clients and staff will learn how to improve health, make more healthy choices in selecting meals and exercise, and the team will support them to manage their health.

In addition, the Behavioral Health Case Managers will gather outcome data to measure progress on mental health and drug and alcohol indicators. These will include the client's self-report on areas of dealing with everyday life (e.g., I deal effectively with daily problems; I am getting along with my family); violence and trauma; housing; education; employment; criminal justice; and social connectedness.

Key outcomes for clients include: 1) identification of persons who need primary care and are linked to services, 2) identification of persons who need substance use services and are linked to services; 3) identification of persons who need mental health services and are linked to services 4) improvement in key health indicators, including BMI, Weight, Breath CO, Fasting Glucose, and Cholesterol. 5) involvement in wellness activities to improve management of health indicators. System outcomes include: 1) improved coordination between primary care and behavioral health services; 2) development of the capacity to collect and share health data on key health indicators with clients, behavioral health staff, and primary care; and 3) develop and implement the capacity to measure client health outcomes and improve chronic health conditions over time. All persons who receive integrated services will benefit from an enhanced, collaborative, person-centered behavioral health care system.

The evaluation team will produce Individual Wellness Reports for each client to provide information on these key health indicators. Behavioral Health staff will meet with the client to review their health indicators, identify wellness and mental health goals to work on, and share the information with the primary care provider. This approach will provide the opportunity to have all team members work together to identify chronic health conditions and risk factors, identify measurable goals, and improve communication, collaboration, and services to improve outcomes for each client.

The data reports and other written information on the activities associated with the project will also be shared with stakeholders. Their input will be requested and documented throughout the project. The data will provide valuable information on how to support individuals to improve health outcomes. It will help to document lessons learned and how best to engage clients and the support systems to help them make healthy choices, remain living in the community, and effectively manage their symptoms. Obtaining satisfaction surveys annually from clients will provide important information on individual perceptions of the value and outcomes of the services and activities.

7. *If applicable, provide a list of resources to be leveraged.*

Leveraging of resources is not applicable to the Care Coordination Collaborative Project. However, we plan to utilize Medi-Cal funding to support the services, whenever possible.

8. *Please provide projected expenditures by each fiscal year during the program time frame, including both the current and future funding years. Please also describe briefly the logic for this budget: how your proposed expenditures will allow you to test your model and meet your learning and communication goals.*

Care Coordination Collaborative Project budget for three years is \$322,600. The CCC

Innovation Project will provide the foundation for integrating health and behavioral health care services through enhanced communication, shared tracking of client health indicators, and supportive services to improve client's health and manage chronic illness. Currently, the Behavioral Health clinic and the two Rural/Indian Health Clinics share a number of patients, but do not routinely share information on patients served, reconcile medications across providers, discuss health indicators and services received, or measure health outcomes over time. Beginning with our Rural Health clinic, this project will provide the opportunity to support these health care entities, as well as develop relationships with local healers and/or alternative medicine providers in the community, to communicate, develop strategies for sharing information, and develop shared health indicators to improve health outcomes for clients.

9. Provide an estimated annual program budget.

INNOVATION PROJECT NEW ANNUAL PROGRAM BUDGET					
A. EXPENDITURES					
	Type of Expenditure	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers/CBO's	Total
1.	Personnel	\$105,500			\$105,500
2.	Operating Expenditures	\$2,100			\$2,100
3.	Non-recurring Expenditures	\$8000			\$8000
4.	Contracts (Training Consultant Contracts)				
5.	Work Plan Management	\$10,000			\$10,000
6.	Other Expenditures(Admin)				
	Operating Reserve				
	Total Proposed Expenditures				
B. REVENUES					
1.	New Revenues				
	a. Medi-Cal (FFP only)	\$18,000			\$18,000
	b. State General Funds				
	c. Other Revenues				
	Total Revenues				
C. TOTAL FUNDING REQUESTED					
					\$107,600

D. BUDGET NARRATIVE

It is anticipated that the Care Coordination Collaborative Project will be funded for \$322,600 over 3 years. Funds will be used primarily to support the mental health nurse who will be co-located in primary care locations. The Nurse position will bill MediCal when appropriate. Funds will also be used to support wellness activities for consumers. In addition, funds will be used to offset costs of data collection, tracking and outcomes monitoring.

MHSA Program Component WORKFORCE EDUCATION AND TRAINING

1. Provide a brief program description.

Since the original WET Plan was approved, ICBH has developed contracts with various learning providers to deliver trainings to clients, family members, staff from Behavioral Health, members of the Mental Health Advisory Board, and partner agencies. Training topics include psychosocial rehabilitation skills, the recovery model, motivational interviewing, and delivering comprehensive services for promoting wellness and recovery. Cultural competency and team building has also been a focus of our trainings. In addition, we have implemented evidence-based models such as Aggression Replacement Training (ART) and wraparound services. Our training partners include *Essential Learning*, a website which offers online courses, staff ethics and regulations compliance training, and an array of clinical skills building courses that also fulfill continuing education requirements for licensed behavioral health professionals. We have purchased a bulk subscription package for our organization that makes these exemplary courses available to staff. As an added training component, we have provided staff and consumers with technical software training to enhance the skill set of staff and consumers/family members who work or volunteer for Inyo County.

In addition, we have developed a NAMI Peer-to-Peer Training program to consumers to develop skills for Coach, Parent Partner, or Peer Mentor positions with Inyo County. Some of the topics included in the curriculum are: wellness management and recovery; promoting resiliency skills in Transition Age Youth; putting recovery skills into practice; embracing wellness in all aspects of care; providing peer support; and creating a recovery-based mental health services plan. To date, ten (10) consumers have graduated from the Peer-to-Peer Training and are developing activity groups to lead at our Wellness Centers. Further, we provided the NAMI Family Support Group training. Four family members completed this course and have provided a family support group. We continue to look for ways to increase participation in this group.

In the coming fiscal years, we will identify regional and statewide trainings – such as those offered through NAMI and CASRA – for staff, clients, family members, and other stakeholders to enhance their understanding of the recovery model, promote effective service delivery, increase cultural competency, promote leadership and team building, and learn other essential skills. We will also identify evidence-based strategies to address gaps in our systems of care. To support consumer and family member training, we will develop and maintain a mental health information library; this library will allow consumers and family members to borrow publications and DVDs on mental health, the recovery model, cultural competency, and other mental health related information.

2. Describe any challenges or barriers and strategies to mitigate. Identify shortages in personnel, if any.

We continue to face the challenge of recruiting bi-lingual, bi-cultural staff. We are mitigating the challenge to recruit Native American staff by focusing our efforts on supporting Toiyabe Family Support services through shared training and collaborative teams. We continue to look for ways to identify Latino TAY to participate as part of the Human Services Certificate program at our community college. We look forward to expanding our training capacity and opportunities for both staff and consumers.

3. List any significant changes for FY 2013/14, if applicable.

No significant changes to the WET Program are anticipated in this fiscal year.

**MHSA Program Component
CAPITAL FACILITIES/TECHNOLOGY**

<p><i>1. Provide a brief program description (include number of clients served, age, race/ethnicity, costs per person). Include achievements and notable performance outcomes.</i></p>
<p>ICBH chose to utilize the bulk of CFTN funding for a system-wide IT upgrade to achieve an Integrated Information Systems Infrastructure. ICBH implemented ShareCare™, a product of The Echo Group. An Electronic Health Record system is in place, including clinical assessments and progress notes. Electronic prescriptions and medication monitoring are components of the new IT system, as well as lab orders and results.</p> <p>The balance of CFTN funding that may be used for Capital Facilities is limited, but utilization of the funds for remodeling the Wellness Center in Bishop may be implemented when a new location is found. Planning for these funds may begin in FY 13/14.</p>
<p><i>2. Describe any challenges or barriers and strategies to mitigate.</i></p>
<p>While ICBH has been able to utilize the ShareCare product to successfully produce a claim and has moved forward in the full use of the product to produce an electronic health record, ICBH must continue to use “work arounds” in order to address deficiencies in the product. ICBH will need to implement a newer product in the next year, the Virtual Health Record (VHR) or a similar product in order to meet “meaningful use” standards. ICBH has chosen to delay this implementation of the VHR due to continued deficiencies in the product as well as cost.</p>
<p><i>3. Describe if the county is meeting benchmarks and goals, or provide the reasons for delays to implementation.</i></p>
<p>ICBH has delayed implementation of the VHR until next fiscal year to allow for sufficient time to address implementation challenges.</p>
<p><i>4. List any significant changes for FY 2013/14, if applicable.</i></p>
<p>No significant changes to the CFTN Program are anticipated in this fiscal year unless a wellness center facility is located for purchase and requires use of these funds. In this case, an amendment would be made to the plan.</p>

County: INYO

Date: 4/17/2013

	MHSA Funding					Local Prudent Reserve
	CSS	WET*	CFTN	PEI	INN	
A. Estimated FY 2013/14 Funding						
1. Estimated Unspent Funds from Prior Fiscal Years	\$996,629	\$391,177	\$0	\$348,102	\$325,083	
2. Estimated New FY 2013/14 Funding	\$1,044,834			\$261,208	\$68,739	
3. Transfer in FY 2013/14 ^{a/}	\$0	\$0				
4. Access Local Prudent Reserve in FY 2013/14	\$0			\$0		
5. Estimated Available Funding for FY 2013/14	\$2,041,463	\$391,177	\$0	\$609,310	\$393,822	
B. Estimated FY 2013/14 Expenditures	\$786,828	\$13,815	\$0	\$257,630	\$107,533	
FY 2013/14 Contingency Funding	\$1,254,635	\$377,362	\$0	\$351,680	\$286,289	

^{a/}Per Welfare and Institutions Code Section 5892(b), Counties may use a portion of their CSS funds for WET, CFTN, and the Local Prudent Reserve. The total amount of CSS funding used for this purpose shall not exceed 20% of the total average amount of funds allocated to that County for the previous five years.

*WET Funds revert in 2017 and 2018.

D. Estimated Local Prudent Reserve Balance	
1. Estimated Local Prudent Reserve Balance on June 30, 2013	\$391,782
2. Contributions to the Local Prudent Reserve in FY 2013/14	\$0
3. Distributions from Local Prudent Reserve in FY 2013/14	\$0
4. Estimated Local Prudent Reserve Balance on June 30, 2014	\$391,782

Xx ADD Budget Summary (Excel)



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

13

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Probation Department (Juvenile Institutions)

FOR THE BOARD MEETING OF: February 4, 2014

SUBJECT: Approval of contract to install upgraded security system at Juvenile Center

DEPARTMENTAL RECOMMENDATION: Request Board to:

- 1) declare American Security Group as a sole source provider;
- 2) approve the contract between the County of Inyo and American Security Group for the provision and installation of additional cameras and the expansion of the (door) access control system at the Juvenile Center in an amount not to exceed \$18,966.04, including change orders, for the period of February 4, 2014 through June 30, 2014;
- 3) authorize the Chairperson to sign, contingent on obtaining the appropriate signatures; and,
- 4) authorize the Chief Probation Officer to sign the Certificate of Acceptance upon completion of the project.

CAO RECOMMENDATION:

SUMMARY DISCUSSION: The Inyo County Juvenile Center (ICJC) was completed and opened in March 1995. ICJC is a 24 hour, seven (7) days a week, 365 days a year facility with a fence enclosing only a portion of the facility property. The facility provides shelter, food, clothing, education, training, and medical to detained juveniles.

The original camera/security system that was installed provided the minimum coverage for a detention center. The original system included three (3) analog black and white monitors and seven (7) analog cameras. In January 2013, your Board approved a contract with American Security Group to install a state of the art security system, which included the installation of sixteen (16) cameras; a V46 recording system [approximately six (6) months of recording]; network appliances and equipment; two (2) 32" monitors; and, an integrated card access control system to identify persons entering/exiting the facility. At that time, the Probation Department anticipated that future enhancements, including additional cameras and access control mechanisms, might be needed.

Over this past year, Department Staff have had the opportunity to evaluate the security system. Recommendations were made as to where additional cameras should be installed and which doors needed to be upgraded from an integrated door contact to access control doors. Per our request, in December 2013, American Security Group assessed Staff's recommendations and submitted a proposal to install an additional four (4) digital cameras; expand the (door) access control system on two (2) doors within the Center; and, add two (2) workstations to accommodate the expansion. The proposal further includes a one (1) year software maintenance and upgrade plan and a one (1) year parts and labor warranty. American Security Group anticipates it will take approximately six (6) weeks to order, receive and install the equipment.

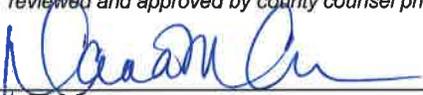
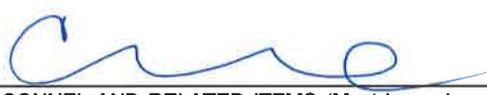
We respectfully request that the Board declare American Security Group as a sole source provider for the upgrades to the existing security system. We will adhere with the County's purchasing policy as required. The sole source justification form is attached.

The attached proposed contract is in an amount not to exceed \$18,966.04 for the term February 4, 2014 through June 30, 2014. The Board approved FY13/14 Juvenile Institutions budget (023100) includes \$24,007 in Expenditure Object Code 5650 - Equipment Fixed Assets for various security system upgrades. In addition, the approved budget includes \$11,500 in revenue (Operating Transfers In - 4998) from the Criminal Justice Facilities Trust. This money will be used in combination with approved and budgeted YOBG grant monies to cover the cost of this improvement to the security system.

ALTERNATIVES: The Board could choose not to approve sole sourcing this contract to American Service Group and direct Staff to seek proposals from other companies; however, this is not recommended as American Security Group is the company that installed the new system in 2013 and is currently maintaining the system and providing support to the Staff at the Center.

OTHER AGENCY INVOLVEMENT:

FINANCING: Monies have been budgeted within the approved FY13/14 Juvenile Institutions Budget 023100, Equipment Fixed Assets Expenditure Object Code 5650 and funded with Criminal Justice Facilities Trust monies (\$11,500 – Revenue 4998 Operating Transfers In) and the remaining from budgeted YOBG grant monies.

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i>  Approved: <u>Yes</u> Date <u>1-23-14</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i>  Approved: <u>yes</u> Date <u>1/27/2014</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:
 (Not to be signed until all approvals are received)  Date: 1/28/14

Attachment: Portions of County of Inyo Standard Contract #116

Sole Source Justification Form

Sole Source: Is awarded for a commodity or services, which can only be purchased from one supplier, usually because of its specific technological requirements, availability or unique patented manufacture. The lack of planning is not an overriding circumstance.

This is a sole source because:

- There is only one known source because:
- This is a sole provider of a licensed, copyrighted, or patented good or service.
- This is a sole provider of items compatible with existing equipment or systems.
- This is a sole provider of factory-authorized warranty service.
- This is a sole provider of goods or services that perform the intended function or meet the specialized needs of the County (Please detail in an attachment).
- The requested product is used or demonstration equipment available at a lower – than-new-cost.
- One source is the only practical way to respond to overriding circumstances that make compliance with competitive procedures under the Authority’s policies not in the best interest of the Authority (Please detail in an attachment).

Please attach a memorandum to explain why the goods or services are not available elsewhere, include names and phone numbers of firms contacted.

- Other brands/manufacturers considered
- Other suppliers considered
- Other (i.e., emergency)

Describe the item or service, its function and the total cost estimate (if practical, separate labor and materials) in the space below or in a separate attached label: Description of Item or Service.	
American Security Group installed the security surveillance system, which includes access door controls, in the Juvenile Center. This system is proprietary. Additional cameras and access door controls need to be added to the existing security system.	
DEPARTMENT CONTACT PERSON & TITLE Jeffrey L. Thomson, Chief Probation Officer	
DEPARTMENT NAME Probation – Juvenile Institutions	PHONE 760-872-4111
REQUESTED SUPPLIER/CONSULTANT NAME American Security Group	SUPPLIER CONTACT PERSON Preston Gregory, Business Development Manager
SUPPLIER ADDRESS 980 Park Center Drive, Suite J Vista, CA 92081	SUPPLIER CONTACT'S PHONE NUMBER (760)727-4020 Office / (760)525-4899 Mobile

ORIGINAL

AGREEMENT BETWEEN COUNTY OF INYO
AND AMERICAN SECURITY GROUP
FOR THE PROVISION OF COMBINED SECURITY SYSTEM ADDITIONS SERVICES

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS
THIS _____ DAY OF _____, _____.

COUNTY OF INYO

CONTRACTOR

By: _____

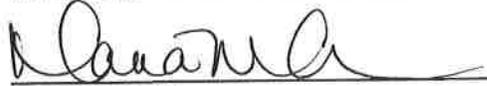
By:  _____
Signature

Dated: _____

ANTHONY SPARKS (GM)
Print or Type Name

Dated: 1/13/2014

APPROVED AS TO FORM AND LEGALITY:


County Counsel

APPROVED AS TO ACCOUNTING FORM:


County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

County Risk Manager

ATTACHMENT A

**AGREEMENT BETWEEN COUNTY OF INYO
AND AMERICAN SECURITY GROUP
FOR THE PROVISION OF COMBINED SECURITY SYSTEM ADDITIONS SERVICES**

TERM:

FROM: 2/4/2014 **TO:** 6/30/2014

SCOPE OF WORK:

In summary, ASG will install the following additional items to the existing IP Video System and Access Control System (security system):

1. four (4) digital cameras
2. upgrade two (2) doors from an integrated door contact to access control doors
3. two (2) workstations

This project will include the following tasks for implementation:

1. Acceptance of Project Implementation
2. Order Equipment/Materials
3. Receive Equipment/Materials
4. In House Integration and Testing of Equipment
5. Shipping of Equipment/Materials to Job Site as Applicable
6. Installation of Infrastructure Materials
7. Installation of Equipment
8. Testing of Equipment/System Testing On Site

Change Orders

Any changes regarding installation, materials or scope of work that exceed the original project requirements will result in a change order that may have a cost and/or schedule change and said additional costs would be considered outside the contract limit and scope of work of this contract. In the event any unforeseen work is necessary that is discovered during implementation of this project, the additional work required will be discussed with the Inyo County Probation Department, specifically Deputy Chief Probation Officer Mark Olsen or his designee. If it is determined that additional work is required, in accordance with the Inyo County Purchasing and Contracting Policy and Procedures, the Probation Department will present those requested changes and any associated cost, if any, to the Board of Supervisors for their discussion and approval.

Completion and Acceptance of System

Upon completion of the installation, ASG will field test the equipment installed, hereinafter referred to as the "System" and validate that it is operational per the manufacturer's specifications. The System will be in operational mode after successful installation of the additional items to the System. At such time, Inyo County Probation Department will formally accept the additional items installed to the System by completion of a Certificate of Acceptance.

Warranty

ASG will provide a one (1) year parts and labor warranty for the repair/replacement of any parts or equipment as necessary.

ATTACHMENT B

**AGREEMENT BETWEEN COUNTY OF INYO
AND AMERICAN SECURITY GROUP
FOR THE PROVISION OF COMBINED SECURITY SYSTEM ADDITIONS SERVICES**

TERM:

FROM: 2/4/2014 **TO:** 6/30/2014

SCHEDULE OF FEES:

In an amount not to exceed Eighteen thousand, nine hundred sixty-six and 4/100 dollars (\$18,966.04).

Progress payments are as follows:

\$3,793.21 for materials and equipment due upon delivery of equipment and materials.

\$15,172.83 due upon the completion of installation by formally accepting by completing a Certificate of Acceptance.



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

14

- Consent
 Departmental
 Correspondence Action
 Public Hearing
 Scheduled Time for
 Closed Session
 Informational

FROM: Water Department

FOR THE BOARD MEETING OF: February 4, 2014

SUBJECT: Inyo County/Los Angeles Standing Committee Meeting – February 7, 2014

DEPARTMENTAL RECOMMENDATION:

A meeting of the Inyo County/Los Angeles Standing Committee is scheduled for February 7, 2014 in Independence, California. Pursuant to Resolution 99-43 and the Long-Term Water Agreement, your Board sets policy for the County's representatives to the Standing Committee. The Water Department requests your Board consider the attached draft agenda and provide direction to the County's Standing Committee representatives.

SUMMARY DISCUSSION:

Staff has prepared the attached agenda. The only action item anticipated is Item #1: Approval of documentation of action items from the August 29, 2013 meeting.

ALTERNATIVES:

OTHER AGENCY INVOLVEMENT: LADWP

FINANCING: N/A

<u>APPROVALS</u>	
COUNTY COUNSEL: N/A	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i> Approved: _____ Date: _____
AUDITOR/CONTROLLER: N/A	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i> Approved: _____ Date: _____
PERSONNEL DIRECTOR: N/A	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i> Approved: _____ Date: _____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)

Shirley for Bob Harrington Date: 1/30/14

AGENDA

INYO COUNTY/LOS ANGELES STANDING COMMITTEE

1:00 p.m.

February 7, 2014

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

The public will be offered the opportunity to comment on each agenda item prior to any action on the item by the Standing Committee or, in the absence of action, prior to the Committee moving to the next item on the agenda. The public will also be offered the opportunity to address the Committee on any matter within the Committee's jurisdiction prior to adjournment of the meeting.

1. **Action Item:** Approval of documentation of actions from the August 29, 2013 meeting.
2. Runoff and operations update.
3. Report on Owens Lake-area groundwater development.
4. Report on status of Green Book revisions.
5. Report on the status of Technical Group evaluation of E/M project water use and water supply.
6. Update on vegetation parcel Blackrock 94.
7. Discussion of Inyo County's proclamation of a Local Drought Emergency
8. Update on the Van Norman E/M project and possible action on modifications to the project.
9. Public Comment.
10. Confirm schedule for future Standing Committee meetings.
11. Adjourn.

Standing Committee meeting protocols (Adopted May 11, 2011)

The Inyo/Los Angeles Long-Term Water Agreement (LTWA) define the Standing Committee in Section II:

As agreed by the parties, the Department representatives on the Standing Committee shall include at least one (1) member of the Los Angeles City Council, the Administrative Officer of the City of Los Angeles, two (2) members of the Board of Water and Power Commissioners, and three (3) staff members. The County representatives on the Standing Committee shall be at least one (1) member of the Inyo County Board of Supervisors, two (2) Inyo County Water Commissioners, and three (3) staff members.

The LTWA further provides that:

Regardless of the number of representatives from either party in attendance at a Standing Committee or Technical Group meeting, Inyo County shall have only one (1) vote, and Los Angeles shall have only one (1) vote.

The Standing Committee adopts the following protocol for future Standing Committee meetings.

1. In order for the Standing Committee to take action at a meeting, representation at the meeting will consist of at least four representatives of Los Angeles, including one member of the Los Angeles City Council or Water and Power Commission, and four representatives of Inyo County, including one member of the Board of Supervisors.
2. A Chairperson from the hosting entity will be designated for each meeting.
3. In the event that an action item is on the meeting agenda, Los Angeles and Inyo County shall each designate one member to cast the single vote allotted to their entity at the onset of the meeting. The Chairperson may be so designated. Agenda items that the Standing Committee intends to take action on will be so designated on the meeting agenda.
4. If representation at a Standing Committee meeting is not sufficient for the Standing Committee to act, the Standing Committee members present may agree to convene the meeting for the purpose of hearing informational items.
5. Meeting agendas shall include any item within the jurisdiction of the Standing Committee that has been proposed by either party.
6. The public shall be given the opportunity to comment on any agenda item prior to an action being taken. The public will be given the opportunity to comment on any non-agendized issue within the jurisdiction of the Standing Committee prior to the conclusion of each scheduled meeting. At the discretion of the Chairperson, reports from staff or reopening of public comment may be permitted during deliberations.
7. The Chairperson may limit each public comment to a reasonable time period. The hosting entity will be responsible for monitoring time during public comment.
8. Any actions taken by the Standing Committee shall be described in an action item summary memorandum that is then transmitted to the Standing Committee at its next meeting for review and approval. This summary memorandum shall also indicate the Standing Committee members present at the meeting where actions were taken.
9. Standing Committee meetings shall be voice recorded by the host entity and a copy of the recording shall be provided to the guest entity.
10. (Added February 24, 2012) The Standing Committee may also receive comments/questions in written form from members of the public. Either party may choose to respond, however, when responding to a public comment/question, whether verbally or in writing, any statements made by either party may represent the perspective of that party or the individual making the response, but not the Standing Committee as a whole (unless specifically agreed to as such by the Standing Committee). When either party responds in writing to public comment/question, that response will be concurrently provided to the other party.



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER 15

Consent Departmental Correspondence Action Public Hearing
 Scheduled Time Closed Session Informational

FROM: Water Department

FOR THE BOARD MEETING OF: January 28, 2014

SUBJECT: Drought contingency planning

DEPARTMENTAL RECOMMENDATION:

Water Department requests direction regarding engagement with LADWP to develop drought response and recovery plans aimed at working cooperatively with LADWP to anticipate, mitigate, and recover from effects of the current drought.

SUMMARY DISCUSSION:

There is abundant evidence locally, regionally, statewide, and throughout the western US that we are in a severe drought. In 1992, in response to what was at that time a six-year drought, the Inyo/Los Angeles Standing Committee adopted a 'Drought Recovery Policy' to address the need for water table and soil water recovery to promote recovery of native vegetation in Owens Valley. The principal management strategy of the Drought Recovery Policy was to manage groundwater pumping to increase water table elevation and root-zone soil water. The Drought Recovery Policy was useful during the 1990's to promote vegetation recovery. In 2001, the County and LADWP disagreed over whether the Drought Recovery Policy should be terminated. This disagreement is presently unresolved. While the Drought Recovery Policy was laudable in its goals and achieved a considerable measure of success, its scope was limited to recovery of native scrub (shrub lands), meadows, and riparian areas affected by pumping.

The Water Department seeks direction from your Board regarding engagement with LADWP to develop plans for managing Owens Valley water resources during the current drought and during a period of recovery to address a broader range of concerns than addressed by the 1992 Drought Recovery Policy. In addition to managing pumping to protect groundwater-dependent native vegetation, topics that may be addressed are:

- Irrigation and stockwater use;
- Water management effects on private wells;
- Development and implementation of Owens Lake planning;
- Multi-year planning for drought mitigation and recovery;
- Development of annual pumping plans;
- Water supply for mitigation projects;

The Water Department requests direction concerning areas that your Board desires the Water Department to emphasize in drought planning discussions with LADWP.

ALTERNATIVES:

OTHER AGENCY INVOLVEMENT:

LADWP.

FINANCING:

N/A

APPROVALS

COUNTY COUNSEL: N/A	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) Approved: _____ Date: _____
AUDITOR/CONTROLLER: N/A	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.) Approved: _____ Date: _____
PERSONNEL DIRECTOR: N/A	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved: _____ Date: _____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)



Date: 1/22/14



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER 16

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Sheriff's Department

FOR THE BOARD MEETING OF: February 4, 2014

SUBJECT: Replacement of Veterans Service Representative

DEPARTMENTAL RECOMMENDATION:

Request the Board find that consistent with the adopted Authorized Review Policy;

- A. The availability of funding for the requested position comes from the General Fund, as certified by the Sheriff, and concurred by the County Administrator and the Auditor-Controller; and
- B. Where if the County was facing layoffs, the position could be filled by internal candidates meeting the qualifications for the positions, but since no layoffs are pending, an open recruitment would be appropriate to ensure qualified applicants apply; and
- C. Approving the hiring of a Veteran Services Representative, Range 67 (\$3,929-\$4,770) at Step D or E, depending upon qualifications.

CAO RECOMMENDATION:

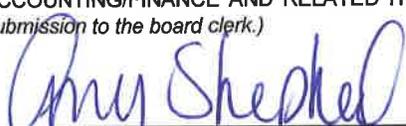
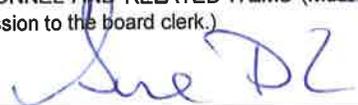
SUMMARY DISCUSSION: Veterans Service Representative (VSR), Saul Sanabria has given a letter of resignation with a separation date of February 26, 2014. VSR Sanabria provides essential duties for the veterans living in the Counties of Inyo and Mono. Finding a qualified and accredited replacement for VSR Sanabria will be difficult and time consuming. The hiring process needs to advance as soon as possible so as not to interrupt service to our veterans.

ALTERNATIVES: Not replace the Veterans Service Representative and leave veterans without benefit assistance.

OTHER AGENCY INVOLVEMENT: None

FINANCING: This position is included in Fiscal Year 2013-2014 budget 056600 Veterans Service Officer

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i>  Approved: <input checked="" type="checkbox"/> _____ Date <u>1/28/14</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i>  Approved: <input checked="" type="checkbox"/> _____ Date <u>1/28/14</u>

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 1-28-14



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER 17

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Public Works

FOR THE BOARD MEETING OF: February 4, 2014

SUBJECT: Statham Hall Heater Replacement Project

DEPARTMENTAL RECOMMENDATION:

1. Recommend the Board reject the two (2) bids received for the Statham Hall Heater Replacement Project;
2. Recommend the Board adopt the attached resolution declaring that the project can be performed more economically by county personnel (4/5's vote required); and,
3. Authorize the Public Works Director to purchase required project HVAC equipment and materials, subject to Inyo County Purchasing Policy, in an amount not to exceed \$60,000.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

On December 11, 2013, the Assistant Board Clerk opened bids for the Statham Hall Heater Replacement Project. This bid opening contained two (2) bids that exceeded both the engineer's estimate and the project budget and, the low bid was deemed to be non-responsive by County Counsel. The bid tabulation is included in your Board package for reference. Public Works is therefore recommending your Board reject these bids for the proposed work.

California State Public Contract Code Section 20150.10 provides an option for counties of 500,000 or less population that if, after rejection of all bids received, and the project is less than \$75,000, to permit the work be performed by county personnel. This provision requires that the Board of Supervisors to pass a resolution, by a four-fifths vote, declaring that the project can be performed more economically by county personnel. This resolution is included for Board approval and adoption.

Public Works has obtained equipment and materials price quotes for accomplishing this project's work and is confident that the work can be performed with county personnel at a lower price than the bids received.

ALTERNATIVES:

To not reject bids for the project and not authorize the Public Works Director to purchase project HVAC equipment and materials. This is not recommended as there are sufficient funds available in the Deferred Maintenance Budget for the project.

OTHER AGENCY INVOLVEMENT:

Public Works Department for the development of the plans, specifications and bid package.
County Counsel for review of the bids and this agenda item.
County Auditor for the payment of all invoices.

FINANCING:

The funds for this project will be provided through the Deferred Maintenance Budget 011501, object code 5191 "Maintenance of Structures."

5640- Structures & Improvements .

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.)  Approved: <u>yes</u> Date <u>1/24/2014</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)  Approved: <u>yes</u> Date <u>1/29/14</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)



Date: 1/29/14

Resolution No. _____

A RESOLUTION OF THE BOARD OF SUPERVISORS, COUNTY OF INYO, STATE OF CALIFORNIA, DECLARING THAT THE STATHAM HALL HEATER REPLACEMENT PROJECT CAN BE PERFORMED MORE ECONOMICALLY BY COUNTY PERSONNEL

RESOLVED, by the Board of Supervisors of the County of Inyo, State of California, that

WHEREAS, this Board of Supervisors did, on November 12, 2013, approve the Plans and Specifications (Bid Package) and called for sealed bids for the Inyo County Jail Building – Statham Hall Heater Replacement Project (Project); and,

WHEREAS, on December 11, 2013, the Clerk of the Board of Supervisors did receive two (2) sealed bids for performing the Project work referred to in said Bid Package; and,

WHEREAS, on January 28, 2014, the Board of Supervisors did reject both of these bids based upon a recommendation from Public Works that the bids were above the engineer’s estimate and project budget; and,

WHEREAS, Section 20150.10 of the California Public Contract Code provides that on any project which is less than \$75,000, if, after the first invitation for bids, all bids are rejected, the county may, after reevaluating its cost estimates of the project, declare that the project can be performed more economically by county personnel; and,

THEREFORE, NOW BE IT ALSO RESOLVED that the INYO COUNTY BOARD OF SUPERVISORS

Declare that the project can be performed more economically by county personnel than in any of the bids received on December 11, 2013, as provided by Section 20150.10 of the California Public Contract Code.

PASSED AND ADOPTED this _____ day of February 2014 by the following vote:
(4/5’s vote required)

AYES:

NOES:

ABSTAIN:

Rick Pucci, Board Chairperson
Inyo County Board of Supervisors

ATTEST:

Kevin Carunchio
CLERK OF THE BOARD

By: _____
Assistant

COUNTY OF INYO BID TABULATION

Project Title & Bid No. Stathern Hall Heater Replacement Project

Bid Opening Date: 12-11-13 Location: County Admin Center

	BIDDER NAME	Bid Amount A	Bid Amount B	Bid Amount C	Bond
1.	Majane Hiscut Heating & Cooling	\$ 84,900.00			
2.	Bishop Heating & Air Conditioning, Inc	\$ 102,630.69			✓
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Opened By: Patricia Gansally

Present: Jeff Ahlstrom





AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER 18

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: HEALTH & HUMAN SERVICES

FOR THE BOARD MEETING OF: February 4, 2014

SUBJECT: FY 2013-14 California Children Services (CCS Treatment) Budget Amendment and approval to pay prior year Invoice

DEPARTMENTAL RECOMMENDATION:

Request Board 1) amend the FY 2013-14 CCS Treatment Budget Unit 045500 as follows: increase estimated revenue in Social Services Realignment (4420) by \$61,000 and increase appropriation in: Professional Services (5265) by \$61,000. (4/5's vote required); and 2) approve the payment of Invoice No: HC005163, in the amount of \$16,691 for the 4th Quarter Payment to Department of Health Care Services for the County's share of the expenditures for the CCS program, pursuant to Sections 123800-123955 of the Health and Safety code and Budget Act.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

CCS Treatment is based on the premise that all children should have adequate medical care to prevent disabilities and each county must assist in provided for that care according to California Code of Regulations and the Title 20 of the United States Code, "Individuals with Disabilities Education Act". Services are provided to handicapped children without regard to financial eligibility if their physical development would be impeded without services. This portion of the CCS program provides direct treatment for the child with needs specific to physical and occupational therapy, and special equipment such as braces, walkers, wheel chairs, lifts, beds, and therapeutic equipment for personal use.

All costs of the services listed above are paid by the State and quarterly the State requires that the County submits a claim to the State with all of these costs listed. However the County also pays for a Nurse that works in the CCS program part time and the County is allowed to offset the State's costs with any costs that we have charged against this budget. Typically the State ends up owing the County around \$3,000-\$5,000 per quarter once the Nurse salary costs have offset the State's costs. However, if there is a child entered into the program that does not meet the eligibility requirements for Medi-Cal or Healthy Families, the costs of providing service are much higher. In the 4th Quarter of FY 2012-13 and in the 1st Quarter of FY 2013-14 Inyo County had a child that did not meet the Medi-Cal eligibility requirements, resulting in costs exceeding what we have typically been seeing.

We are requesting a budget amendment which we estimate will cover the cost of the 4th Quarter invoice, the 1st Quarter invoice and additional quarters if they were to come in at higher costs. However it is difficult to estimate future costs as there is simply no way of knowing exactly what could happen during the remainder of the year. We do know that the costs are significantly lower for the 2nd Quarter at this point in time. We are also requesting your approval to pay the 4th Quarter Invoice No. HC005163 from the previous fiscal year in an amount not to exceed \$16,691. This invoice is coming before you late, as Fiscal Staff needed time to work with the Program Staff to verify that the costs were actually Inyo County's costs and that all eligibility efforts had been made to possibly decrease the costs to the County.

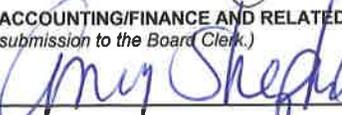
ALTERNATIVES:

Your Board could choose not to approve this budget amendment or pay this invoice which would impact Inyo County's ability to continue to provide this mandated program that assists with children in need.

OTHER AGENCY INVOLVEMENT:

FINANCING:

100% 1991 Social Services Realignment. No County General Fund.

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.)  Approved: <u>yes</u> Date: <u>1-3-14</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)  Approved: <u>yes</u> Date: <u>1/12/14</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.) Approved: _____ Date: _____
BUDGET OFFICER:	BUDGET AND RELATED ITEMS (Must be reviewed and approved by the Budget Officer prior to submission to the Board Clerk.)  Approved: <u>✓</u> Date: <u>1-23-2014</u>

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 1-28-14

INYO HHS INV *13 NOV 14 AM 09:28

DEPARTMENT OF HEALTH CARE SERVICES
ACCOUNTING SECTION, 71.2014 MS 1101
P. O. BOX 997415
SACRAMENTO, CA 95899-7415
(916)552-8433

INYO COUNTY
207-A W. SOUTH STREET
BISHOP, CA 93514

INVOICE NO: HC005163
DATE: NOVEMBER 6, 2013
DUE: UPON RECEIPT

ATTN: HEALTHY FAMILIES TREATMENT

PAST DUE NOTICE

FOR: EXPENDITURES INCURRED FOR THE CALIFORNIA CHILDREN SERVICES PROGRAM PURSUANT TO SECTIONS 123800-123955 OF THE HEALTH AND SAFETY CODE AND BUDGET ACT FOR THE FOLLOWING PERIOD(S):
HEALTHY FAMILIES TREATMENT AND THERAPY QTR 4 FY 2012-2013.

THIS INVOICE DATED OCTOBER 2, 2013 IS PAST DUE. PLEASE MAKE PAYMENT AT THIS TIME.
DISREGARD THIS NOTICE IF PAYMENT HAS BEEN MADE.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT SEAN OBRIEN AT THE ABOVE TELEPHONE NUMBER. THANK YOU.

CC: CMS/PROGRAM SECTION
1515 K STREET SUITE 340
SACRAMENTO, CA 95814

ATTN: LETA BROWN 916-327-1783

TOTAL DUE: \$16,691.00

(PLEASE DETACH AND MAIL WITH PAYMENT)

MAKE CHECK PAYABLE TO:

DEPARTMENT OF HEALTH CARE SERVICES
ACCOUNTING SECTION, 71.2014 MS 1101
PO BOX 997415
SACRAMENTO, CA. 95899-7415

INVOICE AMOUNT: \$16,691.00
LESS PAYMENT/ADJ: .00
TOTAL DUE: \$16,691.00

FROM: HEALTHY FAMILIES TREATMEN
INVOICE NO: HC005163

SUBSID	FY	IND	TC	VENDOR	TOTAL	INV	INDEX	OBJ	AO	AR	SOURCE	AS	PCA
				NAME	DUE	NO							
1590	2013	02		INYO COUNTY	1669100	HC005163	9911	702	29	A	580200	00	95966

INYO COUNTY
HHS PUBLIC HEALTH

NOV 13 2013

207A West South St
Bishop, Ca 93514

1590201302INYO COUNTY0001669100HC005163991170229A5802000095966A000 0



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

19

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Inyo County Planning Department

FOR THE BOARD MEETING OF: February 4, 2014

SUBJECT: Proposed Designation of Critical Habitat for the Bi-State Distinct Population Segment of Greater Sage-Grouse

DEPARTMENTAL RECOMMENDATION: Review draft correspondence regarding a proposed rule to designate critical habitat for the Bi-State Distinct Population Segment of Greater Sage-Grouse pursuant to the Federal Endangered Species Act and authorize the Chair to sign.

SUMMARY DISCUSSION: The U.S. Fish and Wildlife Service (USFWS) proposes to list approximately 1.8 million acres of critical habitat for the Bi-State Distinct Population Segment of Greater Sage-Grouse.¹ While the critical habitat proposal appears relatively minor in Inyo County, limited mostly to potential impediments to recreation, road maintenance, and grazing in the northern White Mountains, the proposal could significantly impact nearby counties and thus indirectly impact the County. In particular, the proposal's impact could be severe in Mono County.

The Board previously reviewed the proposed rule and approved correspondence regarding the proposal on December 10, 2013 (Attachment 2). The comment period was subsequently extended; comments are now due February 10, 2014. Staff has prepared additional correspondence for the Board's consideration correcting the statement in the previous correspondence that the proposed critical habitat in Inyo County is within Wilderness and elaborating the County's concerns (refer to Attachment 1).

ALTERNATIVES: The Board may consider modifying the correspondence or not submitting correspondence.

OTHER AGENCY INVOLVEMENT: Public Works Department and Agricultural Commissioner; USFWS, Forest Service, and Bureau of Land Management, and other federal agencies; affected counties and City of Los Angeles.

FINANCING: General funds are utilized to monitor federal rulemaking efforts.

¹ Refer to http://www.fws.gov/nevada/nv_species/sage_grouse.html for more information.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i>

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 1/29/14

Attachments:

1. Draft Correspondence
2. Previous Correspondence

February 4, 2014

Secretary Jewel
U.S. Department of the Interior
1849 C Street, N.W.
Washington DC 20240

**Re: Proposed Designation of Critical Habitat for the Bi-State Distinct Population Segment of Greater Sage-Grouse
Docket No. FWS-R8-ES-2013-0042**

Dear Secretary Jewel:

On behalf of the Inyo County Board of Supervisors, I wish to reiterate our deep concern about the proposed critical habitat that the U.S. Fish and Wildlife Service (USFWS) is proposing for the Bi-State Distinct Population Segment of Greater Sage-Grouse. Per our correspondence dated December 10, 2013, this proposal has the potential for significant regional, indirect, induced, and cumulative impacts on Inyo County and nearby counties in California and Nevada. When considered cumulatively – specifically in conjunction with the proposed critical habitat for the Yosemite toad, the Sierra Nevada yellow-legged frog, and the northern distinct population segment of the mountain yellow-legged frog – with the numerous other listings being considered by the Service, these proposals have the potential to decimate our economy, culture, society, and way of life. Per our correspondence dated January 21, 2014, we believe that these proposals are a product of litigious environment and are contrary to good planning.

Thank you for extending the comment period for this proposal to allow greater reflection regarding its implications. We offer the following additional comments:

1. We support the multi-agency efforts to work in a productive proactive environment through the Bi-State Conservation Plan, Bi-State Action Plan, the Local Area Working Group, and others to conserve the species and avoid listing. We understand that these efforts have been successful in stabilizing populations, and that population data does not support Threatened status.
2. We anticipate that the greatest direct potential impact to the County from the proposal will be to our road operations. Given that these activities are occurring within existing disturbed areas, we do not believe that the data supports treating roads as critical habitat. We therefore request that road maintenance and operations of vehicles within rights-of-way be excluded by text, if the critical habitat designation is pursued.
3. We do not believe that current grazing practices are harmful to the species, and in fact provide needed fire management and other benefits. We request that grazing be excluded by text from the critical habitat, if it is pursued.
4. Mining is not a significant threat to the species in Inyo County, particularly given the ongoing reduction in access to important mineral resources. We support the Service's conclusion that the threat of mining is not significant and we request that mining be excluded by text from the critical habitat, if it is pursued.
5. We support the conclusion that recreation is not a significant effect to the species. Hiking, biking, driving, and other recreational activities occur within the proposed critical habitat in Inyo County, and are an important component of the society, culture, and economy of the County.

We request that recreational activities be excluded by text, if the critical habitat designation is pursued.

6. Regardless of the proposal's outcome, we believe that raven management should be further emphasized to minimize threats to the sage grouse and other sensitive species.
7. We believe that the proposed critical habitat in Inyo County may be important to high mountain research, and that such activities have minimal potential impacts to the species. If critical habitat is pursued, we request that you consult with the White Mountain Research Center to minimize impacts to its important studies.

The proposed critical habitat in Inyo County is not within Wilderness as we originally believed, which furthers our concern that the proposal will directly impact us. We look forward to reviewing the Service's economic analysis; while we recognize that the Service believes it is not required, we urge you to direct your staff to work with the County, other responsible and trustee agencies, local citizens and business owners, and agricultural interests to quantify potential impacts to our economy, taking into account direct, indirect, induced, and cumulative effects to better estimate the proposal's real potential economic effects. We also reiterate our request that a hearing regarding the proposal be held in the eastern Sierra.

Thank you for your consideration. If you have any questions, please contact the County's Administrative Officer Kevin Carunchio at (760) 878-0292 or by email at kcarunchio@inyocounty.us.

Sincerely,

Rick Pucci, Chairperson
Inyo County Board of Supervisors

cc: County Administrative Officer
County Counsel
Planning Director
Public Works Director
Agricultural Commissioner
Congressional Delegation
City of Los Angeles Department of Water and Power
Ren Lohofener, USFWS
Jennifer Norris, USFWS
Dan Ashe, USFWS
Mono County
Esmeralda County
Bureau of Land Management
Inyo National Forest
Rural County Representatives of California
California State Association of Counties
National Association of Counties
White Mountain Research Center
USFWS Public Comments Processing



BOARD OF SUPERVISORS COUNTY OF INYO

P. O. BOX N • INDEPENDENCE, CALIFORNIA 93526
TELEPHONE (760) 878-0373 • FAX (760) 878-2241
e-mail: pgunsolley@inyocounty.us

MEMBERS OF THE BOARD
LINDA ARCULARIUS
JEFF GRIFFITHS
RICK PUCCI
MARK TILLEMANS
MATT KINGSLEY

KEVIN D. CARUNCHIO
Clerk of the Board

PATRICIA GUNSOLLEY
Assistant Clerk of the Board

December 10, 2013

Secretary Salazar
U.S. Department of the Interior
1849 C Street, N.W.
Washington DC 20240

**Re: Proposed Designation of Critical Habitat for the Bi-State Distinct Population Segment of Greater Sage-Grouse
Docket No. FWS-R8-2013-0042**

Dear Secretary Salazar:

On behalf of the Inyo County Board of Supervisors, I wish to convey to you our deep concern about the proposed critical habitat that the U.S. Fish and Wildlife Service (USFWS) is proposing for the Bi-State Distinct Population Segment of Greater Sage-Grouse. This proposal has the potential for significant regional, indirect, induced, and cumulative impacts on Inyo County and nearby counties in California and Nevada. When considered cumulatively -- specifically in conjunction with the proposed critical habitat for the Yosemite toad, the Sierra Nevada yellow-legged frog, and the northern distinct population segment of the mountain yellow-legged frog -- with the numerous other listings being considered by the Service, these proposals have the potential to decimate our economy, culture, society, and way of life.

We understand that great effort has been taken to develop and implement the Bi-State Conservation Plan and Bi-State Action Plan to conserve the species and avoid listing. Numerous other planning efforts are proceeding to conserve the species (including efforts undertaken by the Forest Service, Bureau of Land Management, and City of Los Angeles, and the affected counties), and we understand that ample evidence exists that threats to the species from human local activities have already been addressed and continue to be further ameliorated. Therefore, we believe that this proposal is premature and contrary to the spirit of cooperation in which these important current planning efforts are taking place, and we wish to convey to you our dismay that critical habitat is being proposed in light of this work.

The proposed critical habitat in Inyo County is within the White Mountains (mostly in Wilderness) and we therefore suspect that any potential direct impacts to our County will be limited to recreation, road maintenance, and agricultural uses occurring nearby. While these activities are relatively limited in scope, we look forward to reviewing the Service's economic analysis, and urge you to direct your staff to work with the County, other responsible and trustee agencies, local citizens and business owners, and agricultural interests, to quantify potential impacts to our economy taking into account direct, indirect, induced, and cumulative effects.

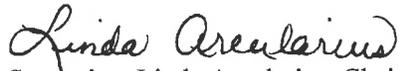
We also believe that the descriptions of this proposed management unit in the Federal Register Notice are erroneous and request clarification. We are unaware of any urbanization pressures in this area, and request clarification of the Notice's statement that special management considerations are required for such issues as well.

Secretary Salazar
U.S. Department of the Interior
December 10, 2013
Page TWO

Due to the proposal's potential to significantly impact our regional economy, particularly in light of the proposed amphibian critical habitat, we request that a 90-day extension to the comment period be provided. Such an extension is necessary to afford the analysis necessary for us to better understand these potential impacts. We also request that a hearing regarding the proposal be held in the eastern Sierra.

Thank you for your consideration. If you have any questions, please contact the County's Administrative Officer Kevin Carunchio at (760) 878-0292 or by email at kcarunchio@inyocounty.us.

Sincerely,



Supervisor Linda Arcularius, Chairperson
Inyo County Board of Supervisors

cc: County Administrative Officer
County Counsel
Planning Director
Public Works Director
Agricultural Commissioner
Congressional Delegation
Ron Nichols, DWP
Dan Ashe, USFWS
Mono County
Esmeralda County
Bureau of Land Management
Inyo National Forest
Rural County Representatives of California
California State Association of Counties
National Association of Counties
USFWS Public Comments Processing



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

20

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Inyo County Planning Department

FOR THE BOARD MEETING OF: February 4, 2014

SUBJECT: U.S. Forest Service Proposal for Phase 2 of the Upper Owens Bishop Creek Unauthorized Route Restoration Project

RECOMMENDATION: Review the U.S. Forest Service's Notice for Phase 2 of the Upper Owens Bishop Creek Unauthorized Route Restoration Project and authorize the Chair to sign correspondence in regards thereto.

SUMMARY DISCUSSION: The Inyo National Forest (INF) previously issued Environmental Assessments (EA) to implement restoration on numerous routes in Inyo County based on the Travel Management Plan. Recently, the INF issued a notice indicating its intent to proceed with Phase 2 of the Upper Owens Bishop Creek Unauthorized Route Restoration Project utilizing a new categorical exclusion (CE) available to the Forest Service (refer to Attachment 3 for the County's previous input regarding the CE). The project consists of 514 closed routes with a total route distance of approximately 148 miles (refer to Attachment 2).¹ The closed routes in Phase 2 have been grouped into eight focus areas; in Inyo County, the Bishop East Focus Area includes 26 closed routes, 19 routes comprising 12.6 miles with restoration, and seven routes comprising 1.3 miles of no action.

Staff has drafted correspondence for the Board's consideration in response to the notice (Attachment 1), based on the Board's previous input regarding similar restoration projects. Comments are due February 10, 2014.

ALTERNATIVES: The Board could direct changes to the correspondence, or not submit correspondence.

OTHER AGENCY INVOLVEMENT: Department of Agriculture, U.S. Forest Service; Mono County.

FINANCING: General fund resources are utilized to monitor planning work in the Forest.

¹ Refer also to <http://www.fs.usda.gov/projects/inyo/landmanagement/projects> for more information.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i>

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 1/29/14

Attachments:

1. Draft Correspondence
2. Project Information
3. Board Correspondence regarding CE

February 4, 2014

US Forest Service
Inyo National Forest Supervisor's Office
c/o Todd Ellsworth
351 Pacu Lane
Bishop, CA 93514

Re: U.S. Forest Service Proposal for Phase 2 of the Upper Owens Bishop Creek Unauthorized Route Restoration Project

To Whom It May Concern:

On behalf of the Inyo County Board of Supervisors, thank you for the opportunity to provide input regarding the proposal to restore routes in the Inyo National Forest. As indicated in our responses to previous requests for input regarding these ongoing restoration projects, we are deeply concerned about route closures and consider each and every impact to access significant. We request that the Forest Service work to expedite mitigation projects for routes that were designated by the Travel Management Plan, but require mitigation to be accessed. We encourage the Forest Service to take advantage of willing local volunteers towards this end.

With this in mind, we offer the following comments, which are similar to our comments regarding previous restoration proposals. To minimize impacts to access, we request that the adaptive management program be expanded to ensure that firewood gathering, trail access, vehicle turnarounds, parking, and camping opportunities be considered during implementation to allow for flexibility in barrier location and restoration activities in cases where access to such resources are needed. Access for permittees and inholdings should be considered during implementation. Previous restoration projects have sometimes been implemented insensitively, resulting in unnecessary secondary resource damage; we continue to urge the Forest Service to take care to minimize its impacts when implementing the proposed restoration projects.

Thank you again for the opportunity to participate in this planning process. If you have any questions, please contact the County's Administrative Officer, Kevin Carunchio, at (760) 878-0292 or kcarunchio@inyocounty.us.

Sincerely,

Rick Pucci, Chair
Inyo County Board of Supervisors

cc: Board of Supervisors
County Administrative Officer
County Counsel
Planning Director
Doug Wilson, Willdan
Ed Armenta, Inyo National Forest

Draft Decision Memo

Upper Owens Bishop Creek Unauthorized Route Restoration Project - Phase 2

USDA Forest Service
Mammoth, Mono Lake, and White Mountain Ranger Districts, Inyo National Forest
Inyo and Mono Counties, California

Background

In 2009, the Forest Supervisor signed the Inyo National Forest Motorized Travel Management Record of Decision (Record of Decision), which limited motor vehicle travel by the public to a system of designated roads, motorized trails, and open areas known as the Inyo National Forest Transportation System. The transportation system is now comprised of 2,362 miles of open routes. All other routes on the Forest that were not added to the transportation system by the Record of Decision are now closed to motorized travel and are termed “unauthorized routes”. The unauthorized routes in the project area were not added to the transportation system because of existing adverse impacts to soil and water resources, including riparian and aquatic habitats, which could not be avoided or mitigated to acceptable levels.

The Forest’s strategy to implement the Record of Decision includes five route restoration projects whose goal is to return closed routes to a more natural condition. The route restoration projects have three primary objectives to meet the goal of more natural conditions on closed routes: 1) protect soil quality and prevent additional soil erosion from closed routes; 2) protect water quality and aquatic habitats in project areas; 3) promote the recovery of native vegetation and plant communities on the surface of closed routes.

The Upper Owens Bishop Creek Unauthorized Route Restoration Project includes nine hundred fifty-one closed routes with a total route distance of 244 miles. Due to the large size and diversity of the project area, the Forest separated the project area into two phases, as depicted in Figure 1 below.

Phase 2: This second phase of the Upper Owens Bishop Creek Unauthorized Restoration Project encompasses five hundred fourteen (514) closed routes with a total route distance of approximately 148 miles. The closed routes in Phase 2 have been grouped into eight focus areas, as depicted in figure 1 below. Table 1 below displays the number of routes with proposed restoration activities in each focus area.

Phase 1: The Forest has recently completed the Environmental Assessment and Decision Notice for the Upper Owens Unauthorized Route Restoration Project. An Environmental Assessment

was required for Phase 1 because the Proposed Action included the addition of several routes to the transportation system.

Figure 1. Upper Owens Bishop Creek Unauthorized Route Restoration Project Phase 2 focus areas

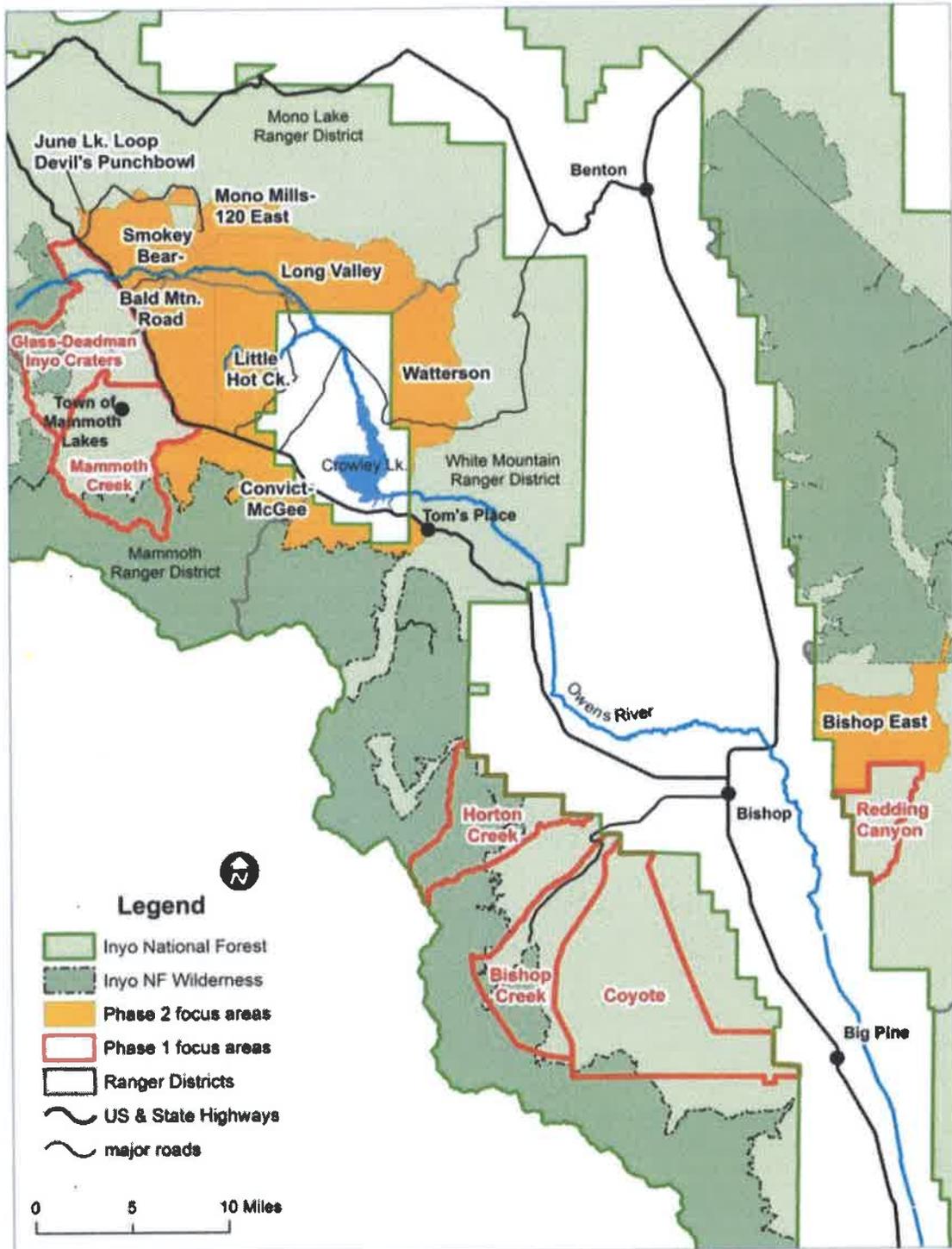


Table 1. Route data by Phase 2 focus area.

Focus area	Size (acres)	Number of closed routes	Number of routes with proposed restoration	Length (miles) of proposed restoration	Number of routes with no action	Length (miles) of routes with no action
Bishop East	18,692	26	19	12.6	7	1.3
Convict -McGee	22,838	30	7	2.5	23	6.8
June Lake Loop/Devil's Punchbowl	636	25	1	.1	26	3.0
Little Hot Creek	16,150	69	19	6.2	48	18.3
Long Valley	22,213	15	3	3.8	12	18.3
Mono Mills/120 East	7,308	29	17	7.7	12	1.9
Smokey Bear/Bald Mtn.	29,060	299	100	31.1	199	40.8
Watterson	17,777	21	8	2.5	13	4.1
Total	134,674	514	174	66.5	340	94.5

National Environmental Policy Act Regulation Changes

The National Environmental Policy Act (NEPA) requires the Forest Service to prepare an environmental analysis of any proposed route restoration project. In Phase 2, the Forest proposes to perform only route restoration activities on roads that are not part of the Forest's transportation system. Changes to NEPA regulations made in September 2013 allow the Forest to document the environmental review process for this route restoration project through a Categorical Exclusion (36 CFR Part 220.6(e) (20)). Categorical exclusions define categories of actions that do not individually or cumulatively have a significant effect on the human environment and therefore do not require preparation of an Environmental Assessment or Environmental Impact Statement. Route restoration projects have been included with categorically excluded actions because this type of project promotes the restoration of hydrologic, aquatic, and watershed resources with no significant effect on the human environment.

Draft Decision

We have decided to implement route restoration activities on one hundred seventy four routes in the project area. The design of the restoration treatment for each route is based on the route's soils, condition of vegetation, susceptibility to erosion, the potential for vehicle incursions, and the potential for non-motorized recreation. The restoration activities would include the following eight treatments:

1. Install vehicle barriers: Additional vehicle barriers made of locally obtained rock or fallen trees would be installed to deter vehicle incursions on to closed routes.
2. Install native vertical mulch on routes: Dead and down vegetation would be collected from areas adjacent to the closed route and planted vertically on the section of the route visible from the closure point. The composition and density of the planted vegetation would match the natural vegetation in the area surrounding the route. This treatment provides sheltered sites more favorable for natural revegetation processes.
3. Spread native ground mulch on route surfaces: Native duff, litter, fine branches, and needles would be collected locally and distributed over the route surfaces. This treatment protects the route surface from surface erosion, rainfall splash and creates a microclimate for native plants to re-establish.
4. Install water bars or similar water diversion structures: Water bars are berms of soil or bedded logs. They would be constructed using native soil, or “straw wattles” if site conditions preclude the use of native soils. On-site soils and the road grade will dictate their spacing. They would be designed to be self-cleaning for long term efficacy. This treatment channels water off roads to prevent soil erosion and avoid the creation of gullies.
5. Revegetate route surfaces with plant seed or native plant species: Seed from native grass and shrubs species would be scattered on de-compacted surfaces. Native plant species would be collected from areas adjacent to closed routes and transplanted. Revegetation treatments would generally follow soil decompaction treatments such as chunking or ripping.
6. Decompact soils by chunking or ripping:
 - a) Chunking: An excavator would be used to decompact the route surface, creating an uneven or “chunky” surface that renders the surface undriveable. In some cases, chunking would be performed with hand tools. This treatment would be used on route sections with steep grades where ripping (subsoiling) would not be effective or feasible.
 - b) Ripping (subsoiling): An excavator equipped with tines would be used to create furrows in the route surface. Water bars would be placed periodically to ensure water doesn't flow down the furrows created by the ripping. Both chunking and ripping break up compacted soils, allow water to infiltrate road surfaces, and promote natural revegetation processes.
7. Out-slope route surface: A tractor or excavator would be used to remove the outside berm from the route to allow water to drain across the route prism.
8. Raking: Field crews would use hand rakes to return the route surface to a more natural contour and disperse native mulch.

The restoration activities would occur mostly on the portion of a route visible from the route closure point. On some routes, additional restoration activities would occur beyond the portion visible, primarily to address ongoing soil erosion. Appendix A contains a map for each focus

area that depicts the location of routes proposed for restoration activities. Appendix B contains a list of routes and the proposed restoration activities for each route. More detailed maps of the project area are available on the Inyo National Forest website:
<http://www.fs.usda.gov/projects/inyo/landmanagement/projects>

The Proposed Action meets the project purpose and objectives by:

- Protecting soil quality on thirty-one routes with existing down-cutting and erosion, and forty-two routes with compacted soils.
- Implementing restoration activities on sixty-eight routes in Riparian Conservation Areas where there are existing impacts to water quality in project area streams.
- Improving conditions for natural revegetation processes on approximately 26 miles of project area routes.
- Protecting aquatic habitats through restoration activities on 4 miles of routes in Critical Aquatic Refuges and nine routes with stream crossings in Riparian Conservation Areas.

There would be no restoration activities on three hundred forty routes in the project area. On these routes the Forest would only install vehicle barriers and vertical mulch within thirty feet of the route closure point (this is an implementation action of the 2009 Travel Management Record of Decision).

Management requirements

Botany protection measure: A botany monitor will be present during project implementation to protect populations of sensitive plants on three routes where ripping or chunking will occur: (U-N990, U-964, and U-02S570).

Heritage Standard Resource Protection Measures to be implemented on specific routes:

- a. Heritage staff would flag areas for crews to avoid and monitor ground disturbing activities;
- b. Place filter cloth over archaeological deposits to prevent surface and subsurface impacts;
- c. Install physical barriers within boundaries of historic properties;
- d. Plant vegetation or disperse seeds to promote screening.

Sensitive species protection measures:

- a. No project activities in proposed critical habitat for sage-grouse during the April 1 to June 30 nesting season.
- b. A Forest biologist would monitor any mechanized restoration activities on the following routes to ensure there is no disturbance to sage-grouse: U-02S570; U-02S581(a) and (b); U-N2938; U-04S129; U-04S162; and U-N1260.

Water Quality protection measure: Implement the Best Management Practices (BMPs) listed in Appendix C, with oversight by a Forest watershed specialist.

This action is categorically excluded from documentation in an environmental impact statement (EIS) or an environmental assessment (EA). The applicable category of actions is identified in agency procedures as Category 20: *Activities that restore, rehabilitate, or stabilize lands occupied by roads and trails, excluding National Forest System roads and National Forest system trails to a more natural condition that may include removing, replacing, or modifying drainage structures and ditches, reestablishing vegetation, reshaping natural contours and slopes, reestablishing drainage-ways, or other activities that would restore site productivity and reduce environmental impacts* (36 CFR Part 220.6(e)(20)).

This category of actions is applicable to this project because the elements of the proposed action are activities that are designed to restore unauthorized or closed routes to a more natural condition. The elements of the Proposed Action are also consistent with the scope and scale of activities listed in Category 20 above.

Extraordinary Circumstances Determination

I find that there are no extraordinary circumstances that would warrant further analysis and documentation in an EA or EIS (FSH 1909.15, Sec. 31.2). I took into account the resource conditions that agency procedures indicate should be considered in determining whether extraordinary circumstances might exist (36 CFR 220.6(b)):

a. Federally listed threatened or endangered species or designated critical habitat, species proposed for Federal listing or proposed critical habitat, or Forest Service sensitive species:

There is a need to protect threatened and endangered animals, and protect sensitive plant populations in the project area. One threatened and endangered fish species, one sensitive bird species, and five sensitive plant species are known to exist in the project area. Forest Service Manual 2670 direction requires the Inyo NF to implement management practices to ensure sensitive plants and animals do not become threatened or endangered and to ensure their continued viability on national forests.

Tui chub: A population of the federally listed threatened and endangered species Owens tui chub (*Gila bicolor ssp. snyderi*), located within the Little Hot Creek focus area, has the potential to be affected by the proposed action. I have determined there is no uncertainty the proposed action's degree of effect to tui chub is not significant based on the preliminary report prepared by the Forest Fisheries Biologist:

- It is anticipated that either a "No Impact" or "Not Likely to Adversely Impact" determination will be assigned, which will not require any Formal Consultation actions with the U.S. Department of Fish and Wildlife. A Biological Evaluation and Biological Assessment will be completed for this project
- Project area routes are not directly connected to the habitat of the fish. Restoration activities will occur upslope of the water source for the tui chub, but they should not contribute any

sediment into the water source and may contribute to a long-term overall reduction of sediment into the water due to the elimination of off-road activity in the area.

Greater sage grouse: The greater sage grouse (*Centrocercus urophasianus*), a species listed as sensitive by the Forest Service Pacific Southwest Region, has the potential to be affected by the Proposed Action. There is suitable sage grouse habitat in the Convict-McGee, Little Hot Creek, Long Valley, and Watterson focus areas. Eight routes with a combined distance of 3.5 miles are within the proposed critical habitat for greater sage-grouse.

I have determined there is no uncertainty the Proposed Action's degree of effect to greater sage grouse is not significant based on the preliminary report prepared by the Forest Wildlife Biologist:

- All proposed restoration activities would occur within the road prisms, or previously disturbed areas, and not affect the sagebrush habitat of greater sage-grouse. The Proposed Action would therefore not alter the existing trend in the sagebrush ecosystem component, nor will it lead to a change in the distribution of greater sage-grouse across the Sierra Nevada bioregion.
- The Proposed Action includes several management requirements described above to minimize the potential for disturbance of sage-grouse.
- The Proposed Action may impact greater sage-grouse individuals, but would not result in a trend towards federal listing or loss of viability in the project area for this species.

Sensitive plants: There are five Forest Service sensitive species with populations in the the project area: Long Valley milk-vetch (*Astragalus johannis-howellii*), Mono milk-vetch (*Astragalus monoensis*), July gold (*Dedeckera eurekensis*), Mono Lake lupine (*Lupinus duranii*), and Inyo phacelia (*Phacelia inyoensis*).

I have determined there is no uncertainty the Proposed Action's degree of effect to sensitive plant species is not significant based on the preliminary report prepared by the Forest Botanist:

- The Proposed Action project may affect individual plants, but will not lead to a trend toward Federal listing or a loss of viability for Mono Lake lupine, Mono milk-vetch, Long Valley milk-vetch, July gold, or Inyo phacelia.

No other threatened, endangered, proposed, or sensitive species are known to occur within the project area, nor is there suitable habitat present for any of these other species.

b. Flood plains, wetlands, or municipal watersheds

Flood plains and wetlands: The Sierra Nevada Forest Plan Amendment Record of Decision (2004 ROD) identified Riparian Conservation Areas¹ (RCAs) and designated Critical Aquatic Refuges² (CARs) to protect flood plains and wetlands. Riparian Conservation Areas include the

¹ A Riparian Conservation Area is the area within three hundred feet of each side of any perennial stream or within one hundred fifty feet of each side of any seasonally flowing stream.

² Critical Aquatic Refuges were delineated by the Sierra Nevada Forest Plan Amendment Final Environmental Impact Statement (2001).

area within 300 feet of perennial streams and within 150 feet of intermittent and ephemeral streams. Critical Aquatic Refuges contain known locations of threatened, endangered, or sensitive species. There is a need for restoration activities in Riparian Conservation Areas to protect and enhance water quality, and restore habitat for riparian and aquatic species. The existing conditions of the closed routes in Riparian Conservation Areas include eroding soils and compacted soils. A Sierra Nevada Forest Plan Amendment Record of Decision standard and guideline recommends restoration practices in these areas (pg.66).

The project area includes one hundred seventy-five routes that are within RCAs. The Proposed Action includes restoration activities on sixty-eight of the one hundred seventy-five routes within RCAs. The RCAs adjacent to these sixty-eight routes, which total 15.1 miles in length, have the potential to be affected by the Proposed Action.

There are two Critical Aquatic Refuges (CARs) within the project area that have the potential to be affected by the Proposed Action. The Little Hot Creek CAR contains the Owens tui chub, and is comprised of 3,607 acres within the Little Hot Creek focus area. The Glass Creek/Deadman Creek/Big Springs/Upper Owens CAR contains Yosemite toads; 1,630 acres of this CAR is within the Smokey Bear/Bald Mountain Road focus area. The Proposed Action includes restoration activities on eleven routes totaling 4 miles in length within the CARs.

There are three routes in wetlands totaling .06 miles in length that have the potential to be affected by the Proposed Action: U-N10156B, U-N1240, and U-02S482.

Municipal watersheds: Nearly the entire project area is within the Upper Owens River municipal watershed for the city of Los Angeles, which has the potential to be affected.

I have determined there is no uncertainty the degree the Proposed Action's effects on Flood plains, wetlands, or the municipal watershed is not significant based on the preliminary report prepared by the Forest Watershed Program Manager:

- Floodplains and wetlands: The Proposed Action has been evaluated for consistency with the standards and guidelines for Riparian Conservation Areas and Critical Aquatic Refuges contained in the Sierra Nevada Forest Plan Amendment Record of Decision. The restoration activities, coupled with the Best Management Practices, are designed to: minimize the risk of sediment entering aquatic systems; minimize impacts to aquatic plant and animal species; and minimize impacts to riparian plant and animal species. The condition of the routes where no action is proposed do not pose a threat to water quality, and natural processes will be allowed to return these routes to a natural condition.
- Municipal watersheds: The Proposed Action would enhance watershed function and would not adversely affect the municipal watershed.

c. Congressionally designated areas such as wilderness, wilderness study areas, or national recreation areas

Wild and Scenic Rivers: The Owens River Headwaters was designated as a Wild and Scenic River in 2009 by Public Law 111-11. The Smokey Bear/Bald Mountain Road focus area includes portions of the Owens River Headwaters: a ¼ mile long reach of Deadman Creek, which is designated as a Recreational River; a 3 mile long reach of Deadman Creek, which is designated as a Scenic River; and a 1 mile long reach of the Upper Owens River, which is designated as a Scenic River. The Wild and Scenic River corridor encompasses a ¼ mile wide area along each side of the designated reaches. The Inyo NF identified the Outstandingly Remarkable Value of recreation for the reaches of Deadman Creek and the Upper Owens River in the project area. The Owens River Headwaters Wild and Scenic River is in an interim management status until a comprehensive management plan for these rivers is prepared.

I have determined there is no uncertainty that the Proposed Action's degree of effect to Wild and Scenic Rivers is not significant based on the following rationale:

- The Proposed Action is consistent with Forest Service direction for interim management of wild and scenic rivers by implementing restoration activities to protect water quality in the rivers. Restoration activities are proposed on ten of the twenty-two closed routes within the corridor where deteriorated soil or hydrologic conditions create a potential threat to water quality. The condition of the remaining twelve routes do not pose a threat to water quality, and natural processes will be allowed to return these routes to a natural condition.
- The restoration activities will also ensure the sections designated as "scenic" are consistent with the meaning in the Wild and Scenic Rivers Act: scenic sections have shorelines that are largely undeveloped and corridors that are largely primitive.

Wilderness, wilderness study areas, or national recreation areas: There are no wildernesses, wilderness study areas, or national recreation areas within the project area, so there are no potential effects on these designated areas.

d. Inventoried roadless areas

Inventoried roadless areas (IRAs) comprise approximately 49,590 acres of the 140,160 total acres in the project area. There are eighty closed routes with a total distance of approximately 27.4 miles within IRAs. The Proposed Action includes restoration activities on forty-three routes within IRAs that total 16.2 miles in length. The roadless area characteristics of IRAs with proposed restoration activities have the potential to be affected by the Proposed Action.

I have determined there is no uncertainty that the Proposed Action's degree of effect to Inventoried Roadless Areas is not significant based on the following rationale:

- The Proposed Action is consistent with the 2001 Roadless Rule (36 CFR part 294) because no routes would be constructed or reconstructed in an IRA.

- By restoring closed routes, the Proposed Action helps meet the Forest Service goal of no net increase in miles of routes in IRAs within each national forest in California. The Motorized Travel Management Record of Decision added some routes within IRAs to the transportation system, but closed the seventy-six routes in this project area in part to meet the no net increase goal for the Forest.
- The restoration activities are designed to protect or restore the resources that are present in the project area's IRAs: 1) high quality or undisturbed soil and water; 2) sources of public drinking water; 3) diversity of plant and animal communities; 4) habitat for the greater sage grouse, a sensitive species, and species such as mule deer that are dependent on large, undisturbed areas of land; 5) several classes of dispersed recreation including primitive, semi-primitive non-motorized, and semi-primitive motorized recreation; 6) reference landscapes; 7) natural appearing landscapes with high scenic quality; and 8) traditional cultural properties and sacred sites.

e. Research Natural Areas

Research Natural Areas are National Forest (and other public) lands permanently protected to maintain biological diversity and provide ecological baseline data, education and research. Two Research Natural Areas (RNA), Indiana Summit and Sentinel Meadow, are located within the Mono Mills/120 East focus area. The target element for the Indiana Summit RNA is the virgin Jeffrey pine (*Pinus jeffreyi*) forest. There are three closed routes with a total distance of approximately .2 miles within the RNA. Because there are no closed routes or restoration activities proposed for the Sentinel Meadow RNA, this area will not be discussed.

I have determined there is no uncertainty that the Proposed Action's degree of effect to these Research Natural Areas is not significant based on the following rationale:

- The Proposed Action includes restoration activities on each of the three routes within the Indiana Summit RNA. The restoration activities would prevent future disturbance of ecological values by motorized travel within the RNA.
- The botany and heritage protection measures contained in the Proposed Action's management requirements would prevent any adverse effects to ecological or archeological values in the Indiana Summit RNA during project implementation.

f. American Indians and Alaska Native religious or cultural sites

See discussion in (g.) below.

g. Archaeological sites, or historic properties or areas

Cultural Resources Reports No. R2012050401843 and R2012050401842I included an analysis of both American Indian cultural sites and historic cultural sites. I have determined there is no uncertainty that the Proposed Action's degree of effect to archaeological sites, historic properties or areas is not significant based on the Cultural Resources Reports prepared by Forest Archeologists. The Report's Finding of Effect concluded there would be no adverse effect on historic or cultural resources. With implementation of the design measures for Exempt

Undertakings and Standard Resources Protection Measures, the heritage protection measures described in the Proposed Action's Management Requirements, and/or completion of this report, mandatory historic preservation requirements for this undertaking have been met according to the Programmatic Agreement among The U.S.D.A. Forest Service, Pacific Southwest Region, California State Historic Preservation Officer, and Advisory Council on Historic Preservation regarding the identification, evaluation and treatment of historic properties managed by the National Forests of the Sierra Nevada, California.

Because the degree of the potential effects on the resource conditions listed at 36 CFR 220.6(b) will not raise uncertainty over its significance, this action is categorically excluded from documentation in an EA or EIS.

Public Involvement

The Upper Owens Bishop Creek Unauthorized Route Restoration Project Phase 2 was listed in the Schedule of Proposed Actions on March 27, 2013. The proposal and this draft Decision Notice is being provided to the public and other agencies for comment during a 30-day scoping period that begins with the publication of the legal notice in the Inyo Register, which is expected to be on January 11, 2014.

Findings Required by Other Laws

This decision is consistent with the Inyo National Forest Land and Resource Management Plan (LRMP) (1988) as required by the National Forest Management Act. The Proposed Project is consistent with the watershed goals established in the LRMP: project activities would be conducted to maintain or improve soil productivity, to maintain favorable conditions of water flow, and to comply with state and federal water quality goals. The Proposed Project is designed in conformance with watershed standards and guidelines (pgs. 94-97). The existing conditions of the closed routes are not consistent with the Forest Land and Resource Management Plan's (1988) watershed standards and guidelines, which direct the Forest to revegetate roads and trails when use is terminated (p. 97). The project is designed in conformance with the Management Area Direction for the Convict-McGee, Glass Mountain, Upper Owens River, and White Mountains Management Areas (pgs. 170-212).

Clean Water Act: The Proposed Action is consistent with the Clean Water Act through the inclusion of Best Management Practices in the project design. The Forest Service has developed Best Management Practice guidelines to prevent water degradation on National Forest lands as part of the Management Agency Agreement between the Forest Service and the State Water Resources Control Board. The Forest has included Best Management Practices in the Proposed Action to protect water quality. The Forest will determine with appropriate regulatory agencies whether permits may be necessary to comply with Clean Water Act Section 404-401 or for National Pollutant Discharge Elimination System permits for the project before implementation.

Endangered Species Act: The Proposed Action is consistent with the Endangered Species Act because the Forest Fisheries Biologist anticipates that either a “No Impact” or “Not Likely to Adversely Impact” determination will be assigned to this project.

National Forest Management Act: The Proposed Action is consistent with the National Forest Management Act, because the Proposed Action would not threaten the viability of any sensitive species (Perloff 2013, Weis 2013, and Sims 2013).

Sierra Nevada Forest Plan Amendment Record of Decision (2004): A Riparian Conservation Objective analysis has been completed for this project. The preliminary Hydrology and Soils Specialist Report indicates the Proposed Action is consistent with the Riparian Conservation Objectives and Riparian Conservation Area standards and guidelines applicable to this project. The Report makes the determination the Proposed Action would have beneficial effects to watershed conditions.

The Forest has complied with the 2004 Record of Decision direction regarding the involvement of American Indian Tribes by soliciting the Tribes’ opinions and concerns related to the Proposed Action.

Executive Order 11988: *Floodplain Management:* Implementation of Best Management Practices would protect floodplains during implementation of restoration treatments. The restoration treatments are designed to restore and enhance riparian and adjacent areas.

Executive Order 11990: *Protection of Wetlands:* Implementation of Best management Practices would protect the wet meadows during restoration treatments. The restoration treatments were designed to provide short-term and long-term stabilization to the wet meadow. The Proposed Action would not violate Federal, State, and local laws or requirements for the protection of the environment. The nature of this project is local with an improvement to HUC 6 (12th field) watersheds and a regional improvement to the surrounding landscapes.

Implementation Date

The Forest has secured funding to begin implementation of this project in fiscal year 2014. Implementation may begin in June 2014 if there are no appeals of this decision. If there is an appeal or appeals, the implementation date of this project would be subject to the appeal disposition requirements of 36 CFR 215.

Administrative Review or Appeal Opportunities

In light of a recent court ruling (Sequoia ForestKeeper v. Tidwell, 11-cv-00679-LJO-DLB (E.D. Cal.)), the Forest Service will provide public notice, comment, and opportunity for administrative appeal for projects and activities documented with a “Decision Memo” (36 CFR 220.6(e)) until new instructions are issued by the Washington Office, or the Agency issues regulations addressing the Court’s ruling. Only those who provide comment or express interest in this proposal during this comment period will be eligible to appeal the decision pursuant to 36 CFR part 215 regulations.

Contact Person

For additional information concerning the project or this Proposed Action, contact:
Todd Ellsworth, Forest Hydrologist, Inyo National Forest Supervisors Office,
351 Pacu Lane, Bishop, CA 93514, (760) 873-2457.

Deciding Officials

There will be two deciding officials because the project area is within multiple Ranger Districts:
Jon Regelbrugge, District Ranger, Mammoth and Mono Lake Ranger Districts
Margaret Wood, District Ranger, White Mountain and Mount Whitney Ranger Districts

Non-Discrimination Policy

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

To File an Employment Complaint

If you wish to file an employment complaint, you must contact your agency's EEO Counselor (PDF) within 45 days of the date of the alleged discriminatory act, event, or in the case of a personnel action. Additional information can be found online at www.ascr.usda.gov/complaint_filing_file.html.

To File a Program Complaint

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Persons with Disabilities

Individuals who are deaf, hard of hearing or have speech disabilities and you wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).
Persons with disabilities who wish to file a program complaint, please see information above on how to contact us by mail directly or by email. If you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).


 United States Department of Agriculture
 Forest Service
Inyo National Forest

**Phase II Upper Owens
 Bishop Creek Restoration
 Proposed Action
 East Bishop Focus Area**

January 2014

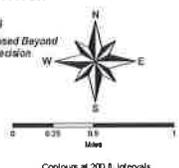
Upper Owens & Bishop Creek Restoration Routes

— Restoration Proposed
(See Proposed Action Table)

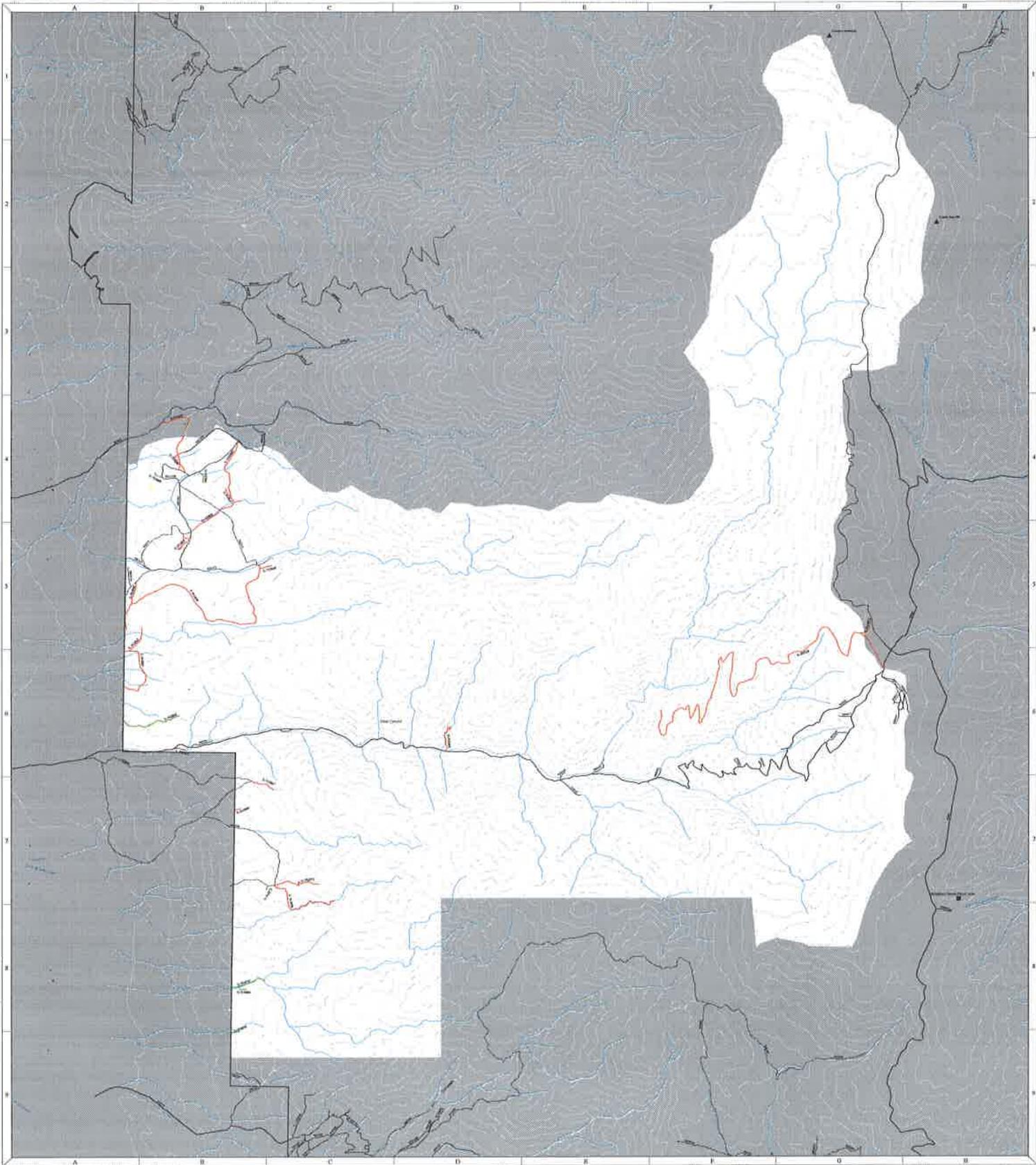
— No Action
*No Restoration Action Proposed Beyond
 2009 Travel Management Decision*

Transportation System

— Highway
— Non Forest Service Road
— National Forest System Road
— National Forest System Motorized Trail
 Inyo National Forest Boundary



 Contours at 200 ft. Intervals





BOARD OF SUPERVISORS COUNTY OF INYO

P. O. BOX N • INDEPENDENCE, CALIFORNIA 93526
TELEPHONE (760) 878-0373 • FAX (760) 878-2241
e-mail: pgunsolley@inyocounty.us

MEMBERS OF THE BOARD
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KEVIN D. CARUNCHIO
Clerk of the Board

PATRICIA GUNSOLLEY
Assistant Clerk of the Board

August 7, 2012

Restoration CE Comments
PO Box 4208
Logan, UT 84323

Re: Proposed Water and Soil Restoration Categorical Exclusions

To Whom It May Concern:

On behalf of the Inyo County Board of Supervisors, I wish to convey to you our appreciation for the Forest Service's continued efforts to streamline environmental review. We appreciate the difficulties that complex environmental documentation poses, and support appropriate means to limit the use of our precious fiscal resources on unnecessary paperwork. However, we are concerned that the proposed categorical exclusion (CE) for certain soil and water restoration activities could further limit access to the Inyo National Forest. Furthermore, such CEs could unintentionally exacerbate potential flooding issues in our communities. Public input and environmental review for situations like these can better protect our environment and provide cost-savings in the long run.

While we are reassured that public input under the proposed rule will continue to be solicited, the use of a CE will by its very nature limit that input. We also appreciate that the Forest Service intends to prepare environmental documents in unusual situations. However, we are concerned that our viewpoint may differ from federal land managers, and that issues of importance to us might not be adequately vetted through the CE process. Due to our concerns and the potential for the proposed rule to result in significant environmental impacts, we urge that the proposed CE be rejected. In the very least, the CE should include specific exclusions for projects that limit access or could potentially worsen flooding potential.

We look forward to continue working with the Forest Service proactively on the variety of common issues that we face. If you have any questions, please contact the County's Administrative Officer, Kevin Carunchio, at (760) 878-0292 or kcarunchio@inyocounty.us. Thank you for your attention.

Sincerely,

Supervisor Marty Fortney, Chairperson
Inyo County Board of Supervisors

cc: Board of Supervisors
Kevin Carunchio, CAO
Randy Keller, County Counsel
Joshua Hart, Planning Director
Regional Council of Rural Counties
California State Association of Counties
National Association of Counties
Ed Armenta, Inyo National Forest
Randy Moore, USFS
Chief Tidwell, USFS
Secretary Vilsak, USDA
Sustainable Forest Action Coalition



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER
21

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: County Administrator

FOR THE BOARD MEETING OF: February 4, 2014

SUBJECT: Elected Officials Salary Adjustment Policy

DEPARTMENTAL RECOMMENDATION:

Request your Board review and consider modifications to the County policy for adjusting elected officials salaries

SUMMARY DISCUSSION:

On January 14, 2014, your Board considered a request from the Assessor for a salary increase. As part of its deliberation, your Board directed staff to review and make recommendations regarding the current policy for compensating elected officials.

The current compensation adjustment process for elected officials, excluding the Board of Supervisors, is contained in the County's Elected & Appointed Officials Compensation Adjustment Policy approved by the Board of Supervisors on May 20, 2003 (Attachment A). (In 2008, the Board of Supervisors adopted a new department head evaluation and negotiation process for appointed officials, superseding the portions of the policy pertaining to appointed department heads.) Under the current policy, elected officials seeking adjustments to their compensation must present a written request to the Board of Supervisors in the form of an Agenda Request item. If the Board concurs with the elected official's request, the Board directs staff to begin the ordinance adoption process.

The ordinance adoption process is necessary to change an elected official's salary because the Government Code provides that the Board of Supervisors may set the compensation for elected officials by ordinance. Chapter 2.88 of the Inyo County Code, initially enacted in 1974, provides for the compensation of elected officials, excluding members of the Board of Supervisors (Attachment B). Several sections of Chapter 2.88 of the County code have been held unenforceable, null and void by a subsequent court case. When the Board of Supervisors elects to change an elected official's salary, it does so by adopting an ordinance to amend Section 2.88.040(A) of the County Code.

Sections 2.88.040(B)(C)(D)(E)(F) and (G) confer most of the same benefits to elected officials as provided to appointed officials as a group. For example, elected officials receive the same cost of living adjustments as appointed officials as described in Chapter 2.88.040(B). Elected officials also receive the same medical, dental, vision, and life insurance benefits as appointed county officials as a group (2.88.040(C)) and the same retirement benefits (2.88.040(E)). Elected officials also receive longevity pay similar to appointed officials, and all miscellaneous County employees, equal to two-percent of their salary after 10, 15, 20 and 25 years of service (2.88.040(G)).

The County ordinance and County policy, as it pertains to compensating County elected officials should be clarified. Options your Board may want to consider for achieving this clarification include but are not limited to:

- A. Modify existing Elected & Appointed Officials Compensation Adjustment Policy and direct staff to clean-up unenforceable sections of Chapter 2.88 of the Inyo County Code.

To accomplish this, County Counsel will need to review and recommend changes to Chapter 2.88 to delete unenforceable sections.

The existing Elected & Appointed Officials Compensation Adjustment Policy could be modified to delete all references to appointed officials. Staff would also recommend deleting Section A. Salary Review Process, and particularly the “window” described in subsection 2 which could be interpreted to limit the time period in which elected officials can request a compensation adjustment to December 1st to January 30th. Deleting this section will also place elected officials more on par with appointed officials who, based on the current appointed department head evaluation and negotiation process, negotiate their own salaries with the Board of Supervisors on a case-by-case basis.

The current process for appointed officials negotiating their salaries individually is further contrasted with the provisions of the previous policy being recommended for deletion in that appointed officials: do not rely on a comprehensive annual review of salaries when negotiating their salaries; the 20 small county salary survey has been replaced with a salary survey of 15 small counties that is provided to the Board and appointed department heads during their individual salary negotiations; and, there is no longer recognized use of one common position to “anchor relationships” among department head salaries.

- B. Adopt new Elected Officials Compensation Adjustment Policy (Attachment C) and direct staff to clean-up unenforceable sections of Chapter 2.88 of the Inyo County Code.

Again, to accomplish this, County Counsel will need to review and recommend changes to Chapter 2.88 to delete unenforceable sections.

The proposed new policy (Attachment C) provides for the periodic review of each elected official’s base salary approximately one year prior to the expiration of each elected official’s term. In conducting the review every four (4) years, the Board of Supervisors would, in public session, receive the same 15 county salary survey used when considering appointed officials salaries, and take additional input from the elected official. Since any adjustments to the base salaries of elected officials would take effect at the beginning of the next term, any increases would be unlikely to influence coming elections other than ensuring, in the Board’s estimation, that the salary for each elected position was established at a rate to ensure qualified individuals continued to seek the office.

Although not reflected in Attachment C, as part of the policy, your Board could consider instituting term pay, in addition to or in lieu of the longevity pay currently provided for by County Code Section 2.88.040(G): 2% at 10-years; 2% at 15-years; 2% at 20-years; and, 2% at 25-years. Term pay could be structured as 2.5% above the current base pay for the elected office the January 1st following the elected official’s election to a second term; a total of 5% of the current base pay following election to a third term; and, a total of 10% of the current base pay following election to a fourth term.

- C. Consider alternative recommendations from elected officials in the adoption of a new Elected Officials Compensation Adjustment Policy and direct staff to clean-up unenforceable sections of Chapter 2.88 of the Inyo County Code.

Various elected officials have a variety of other ideas for policy considerations. Some, but not all of these suggestions are reflected in Attachment D and, after deliberation, could be incorporated into any policy direction your Board may provide. Again, to accomplish this, County Counsel will need to review and recommend changes to Chapter 2.88 to delete unenforceable sections.

ALTERNATIVES:

Your Board could choose not to take action or provide other direction to staff.

Your Board may also choose to direct staff to prepare recommendations for considering modifications to the Board of Supervisors' salaries as a part of, or independent from this process.

NEXT STEPS:

Should your Board direct any of the changes discussed above or that may otherwise be directed, staff will return with the requisite information to allow your Board to consider elected officials salary adjustments.

OTHER AGENCY INVOLVEMENT:

Elected officials have, to varying degrees, been conferred with in the development of these recommendations and are certainly encouraged to discuss their opinions with your Board during today's discussion.

FINANCING:

Any changes resulting from changes to the salaries of elected officials will need to be funded through the budget process.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i>  Approved: <input checked="" type="checkbox"/> Date <u>01/31/14</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i>  Approved: <input checked="" type="checkbox"/> Date <u>01-31-2014</u>

DEPARTMENT HEAD SIGNATURE:  Date: 01-31-2014
 (Not to be signed until all approvals are received)

**ELECTED & APPOINTED OFFICIALS
COMPENSATION ADJUSTMENT POLICY**

I. PURPOSE

The purpose of this policy is to provide a consistent compensation adjustment process for elected and appointed officials.

II. RESPONSIBILITY

It is the responsibility of the requesting elected or appointed official to comply with this procedure.

III. PROCEDURE FOR COMPENSATION ADJUSTMENT

A. Salary Review Process

1. A window will be established every couple of years to re-evaluate all Department Head salaries
2. The window will begin December 1st and end January 30th in order to provide sufficient time to complete the evaluation process before the next budget cycle.
3. The existing process will be utilized to review salaries, and includes, but is not limited to:
 - a) A review of the current salaries of department heads of the 20 smallest counties.
 - b) The use of one common position to anchor relationships among department heads.
 - c) Establishing a salary range and relationships for each and among positions.
4. The County Administrator will provide salary recommendations/findings to Department Heads and the Board. These recommendations should be used by the Department Heads to gauge the appropriateness of their request and will be used by the Board to evaluate the salary requests brought forward.
5. No compensation adjustments will be recommended by the CAO other than the salary range. It is the responsibility of Elected or Appointed Official to determine whether they would like to request a salary adjustment.

B. Compensation Adjustment Process For Elected Officials

1. Present written request to the Board in the form of an Agenda Request item.
2. Engage in discussion, questions, etc., with the Board when the item is agendaized.
3. At the Board's direction the Ordinance adoption process would begin.
4. Written documentation included in request should cover the following areas:
 - a) Brief introduction, why should the salary be adjusted?
 - b) Overview of the duties and responsibilities of the position (also include any changes in legal requirements, mandates, responsibilities etc., since the last adjustment)
 - c) Accomplishments to date (especially since the last adjustment)
 - d) Plan (goals) for the for the future, which should include, but not be limited to:
 - Department priorities
 - Long range goals
 - When appropriate a plan for fiscal management, staff development and organizational efficiency
 - Identification of areas needing improvements
 - e) What can the County/Board expect and/or what you would need from the County/Board to accomplish your goals?

C. Compensation Adjustment Process for Appointed Officials

The current Department Head Evaluation and Contract Negotiation Process which is in place will continue and consideration of compensation adjustment requests shall follow this procedure.

2.88.010

Chapter 2.88

OFFICIAL SALARIES AND EXPENDITURES

Sections:

- 2.88.010** **Salary changes.**
2.88.020 **Reimbursable lodging expenditures.**
2.88.030 **Mileage expenditure vouchers.**
2.88.040 **Compensation for elected officials, excluding members of the board of supervisors.**

2.88.010 **Salary changes.***

The board of supervisors shall adopt a separate resolution prescribing the salary change of any elected position of the county, which is not mandated by the laws of the state. Such proposal, or proposals, shall appear on the ballot at the succeeding general election. The governing body shall prescribe, by ordinance, changes approved by the voters. (Ord. 272 § 1, 1974.)

* **Editor's Note:** Ordinance 272 §§ 1 and 2 (Code Sections 2.88.010 and 2.88.020) were held unenforceable, null and void in Gardner v. Board of Supervisors of Inyo County, Superior Court, Inyo County, No. 10162 (1975).

2.88.020 **Reimbursable lodging expenditures.***

Reimbursable lodging expenditures incurred for travel on necessary county business shall be limited to the amount of average available prevailing single room occupancy rate, plus tax. (Ord. 272 § 2, 1974.)

* **Editor's Note:** Ordinance 272 §§ 1 and 2 (Code Sections 2.88.010 and 2.88.020) were held unenforceable, null and void in Gardner v. Board of Supervisors of Inyo County, Superior Court, Inyo County, No. 10162 (1975).

2.88.030 **Mileage expenditure vouchers.**

Elected officials using private vehicles on necessary and actual county business, in or out of the county, shall enter the vehicle license number on the mileage expenditure voucher. (Ord. 272 § 3, 1974.)

2.88.040 **Compensation for elected officials, excluding members of the board of supervisors.**

Elected officials, except for members of the board of supervisors, shall be compensated for their services as follows:

A. Salary. Salaries for each elected official listed below shall be paid in accordance with the procedures used to pay all other county officers and employees, as follows:

Title	April 1, 2012 through July 17, 2013	July 18, 2013 and on
Assessor	\$7,431.00	\$7,431.00
Auditor/Controller	\$8,174.00	\$8,174.00
Clerk/Recorder	\$6,955.00	\$6,955.00
Coroner	\$2,000.00	\$2,000.00
District Attorney	\$9,807.00	\$9,807.00
Public Administrator	\$5,017.00	\$5,017.00
Sheriff	\$8,559.00	\$10,699.00
Tax Collector/Treasurer	\$7,431.00	\$7,431.00

B. **Salary Increases.** Except for the sheriff, commencing March 1, 2007 and continuing thereafter, the salary for each elected officials listed in subsection A of this section, shall be increased at the same time and in the same percentage amount as provided to appointed county officials as a group. The sheriff will receive salary increases at the same rate and percentage as provided to the law enforcement administrators.

C. **Insurance Benefits.** Except for the coroner, elected officials shall receive the same medical, dental, vision and life insurance as provided to appointed county officials as a group.

D. **Social Security.** Elected officials will pay their own contribution for both Social Security and Medicare through payroll deductions.

E. **Retirement.** Except for the sheriff and coroner, elected officials shall be enrolled as non-safety members in the public employees retirement system; and the county shall make the same contributions for them, and the same retirement benefits available to them, as made for appointed county officials as group. The sheriff shall be enrolled as a safety member in the public employees retirement system; and the county shall make the same contributions for the sheriff, and the same retirement benefits available to him or her, as it makes for other county safety members.

F. **Travel Reimbursement.** Elected officials shall be reimbursed for county-related travel expenses in accordance with the provisions of the county travel policy.

G. **Other Benefits.** Except for the coroner, elected officials shall receive longevity pay and be eligible to participate in the flexible benefit plan and deferred compensation plan, as provided to appointed county officials as a group.

H. **Premium Pay.** Elected officials shall receive premium pay as provided in the Inyo County premium pay resolution. (Ord. 1179 § 3, 2013; Ord. 1170 § 3, 2012; Ord. 1152 § 3, 2010; Ord. 1137 § 3, 2008; Ord. 1131 § 3, 2007; Ord. 1129 § 3, 2007; Ord. 1125 § 3, 2007; Ord. 1123 § 3, 2006; Ord. 1116 § 3, 2006; Ord. 1109 § 3, 2006; Ord. 1107 § 3, 2006; Ord. 1090 § 3, 2004; Ord. 1071 § 3, 2003; Ord. 1069 § 3, 2003; Ord. 1059 § 3, 2002; Ord. 1022 § 3, 1999; Ord. 1019 § 3, 1999; Ord. 999 § 4, 1998.)

ADMINISTRATIVE MANUAL

ELECTED OFFICIALS SALARY ADJUSTMENT POLICY

I. PURPOSE

The purpose of this policy is to provide a consistent salary adjustment process for elected officials that maintains equity with other County classifications while ensuring that qualified persons continue to pursue election to public office.

II. ESTABLISHMENT & REVIEW OF BASE SALARY

For each elected official, excluding the Board of Supervisors, the Board of Supervisors shall establish a base salary for the elected office. The base salary, as adjusted by this policy, will be effective at the beginning of the next regular term for the elected office. The base salary, represented as an hourly rate, shall be based on a 40-hour work week recognizing that, under State law, the elected official is under no obligation to work a 40-hour work week.

Approximately one-year prior to the expiration of an elected official's term in office, the Board of Supervisors shall review the base salary for the office for the purpose of establishing the base salary effective at the beginning of the next regular term. (For example, a base salary modified in in December 2013, or January or February 2014, would become effective January 6, 2015.) In reviewing and adjusting the base salary for an elected office, the purpose of the Board of Supervisors will be ensure that qualified individuals continue to seek election to the office, and that prospective candidates will have knowledge of base salary of office prior to the deadline for deciding whether to seek election or re-election.

This annual four-year review of the base salary for an elected office in no way limits or prevents any elected official from requesting the Board of Supervisors adjust the salary for their respective office anytime during their term in office.

In establishing and reviewing the base salary for any elected office, excluding the Board of Supervisors, the Board of Supervisors may, in public session:

- (1) Rely on the same salary survey information that may be provided to it in considering adjustments to the salaries of appointed officials; and,
- (2) Consider any additional data or other information the elected official, staff or members of the public may choose to provide.

III. TERM PAY

[Optional – can be develop^{ed} at Board direction]

DRAFT

ELECTED OFFICIAL SALARY REVIEW/RAISE POLICY

The goal is to reduce to Policy an effective review and compensation process for elected officials.

- 2 year review process. No later than October 1st of every odd year, the appointed official's salary and compensation plans for the previous two years will be analyzed and the CAO will bring forth to the BOS a recommended range increase that should equate to an average of what the appointed official's received no later than November 1st of every odd year.
- This average range is available for consideration for approval for the elected official's salary increase proposed to the BOS on November 1st of each odd year.
- If compensation has been awarded to an appointed official in the previous two years, the elected official's salary increase will take effect January 1st of every other even year.
- The Policy must include the notation that an official may approach the BOS at any time for a salary increase, we are not waiving our rights.
- This is to be an automatic salary review and increase proposal and implementation that is brought forward from the CAO.
- There should be an opportunity for each elected official to address the BOS during the AR if they choose to.
- There should be an elected official "re-election" longevity compensation. Term 1=0%, Term 2=1%, Term 3=2%, Term 4=2%, with a cap of 5% total additional earnings for what a long-term elected official brings to the department they preside over.



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

22

- Consent
 Departmental
 Correspondence Action
 Public Hearing
 Scheduled Time for
 Closed Session
 Informational

FROM: Kevin D. Carunchio, County Administrator

FOR THE BOARD MEETING OF February 4, 2014

SUBJECT: Continuation of proclamation of local emergency

DEPARTMENTAL RECOMMENDATION: - Request Board A) adopt as a resolution of the Board of Supervisors, the Proclamation of Local Emergency that was approved January 28, 2014; and B) discuss and consider staff's recommendation regarding continuation of the local emergency, known as the "Land of EVEN Less Water Emergency" that was proclaimed as a result of extreme drought conditions that exist in the County.

SUMMARY DISCUSSION: - During your January 28, 2014 Board of Supervisors meeting your Board took action to proclaim a local emergency, which has been named the Land of EVEN Less Water Emergency, which is a result of severe and extreme draught conditions that exist in the County. Since the circumstances and conditions relating to this emergency persist, your Board directed that the continuation of the proclamation be considered on a by-weekly basis.

ALTERNATIVES: N/A

OTHER AGENCY INVOLVEMENT: N/A

FINANCING: N/A

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i>  Approved: <input checked="" type="checkbox"/> Date <u>01/30/14</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)
(The Original plus 20 copies of this document are required)

 Date: _____



BOARD OF SUPERVISORS COUNTY OF INYO

P. O. BOX N • INDEPENDENCE, CALIFORNIA 93526
TELEPHONE (760) 878-0373 • FAX (760) 878-2241
e-mail: pgunsolley@inyocounty.us

MEMBERS OF THE BOARD
LINDA ARCULARIUS
JEFF GRIFFITHS
RICK PUCCI
MARK TILLEMANS
MATT KINGSLEY

KEVIN D. CARUNCHIO
Clerk of the Board

PATRICIA GUNSOLLEY
Assistant Clerk of the Board

RESOLUTION NO. 2014- A RESOLUTION OF THE BOARD OF SUPERVISORS, COUNTY OF INYO, STATE OF CALIFORNIA, PROCLAIMING THE EXISTENCE OF A LOCAL DROUGHT EMERGENCY

WHEREAS, Government Code Section 8630 empowers the Board of Supervisors to proclaim the existence of a local drought emergency when Inyo County is threatened or likely to be threatened by the conditions of extreme peril to the safety of persons and property that are or are likely to be beyond the control of the services, personnel, equipment and facilities of this County; and,

WHEREAS, Pursuant to Inyo County Section 2.56.060, the Inyo County Director of Emergency Services has requested the Board of Supervisors to proclaim the existence of a local drought emergency; and,

WHEREAS, California Government Code section 8558 (c) states that a “local emergency” means the duly proclaimed existence of conditions of extreme peril to the safety of persons and property within the territorial limits of the County both incorporated and unincorporated caused by the condition of drought; and,

WHEREAS, on January 17, 2014, the Governor of the State of California proclaimed a state of emergency in the State of California due to current drought conditions in the state; and,

WHEREAS, the Governor’s proclamation acknowledged that the State of California is experiencing record dry conditions that have persisted since 2012, with 2014 projected to become the driest year on record; and,

WHEREAS, the Governor’s proclamation also noted that the snowpack in California’s mountains is approximately 20 percent of normal average for this date; and,

WHEREAS, the Governor’s proclamation called upon all Californians to reduce their water usage by 20 percent; and,

WHEREAS, the Governor’s proclamation called upon local water suppliers and municipalities to implement water shortage contingency plans immediately in order to avoid or forestall outright restrictions that could become necessary later in the drought season; and,

WHEREAS, the snow pack water content in the southern Sierra Nevada measured by California Department of Water Resources snow sensor network indicates that the snow pack water content is currently below that which was present during mid-January in the winter of 1976-1977, the driest winter recorded by the snow sensor network; and,

WHEREAS, the California Department of Water Resources has predicted that for winter 2013-2014, there will be dry conditions in most of California, especially in southern California; and,

WHEREAS, runoff from the Sierra Nevada to the Owens Valley was between 50 percent and 60 percent of normal during runoff-years 2012-2013 and 2013-2014; and,

WHEREAS, the Owens River measured near Big Pine is flowing at 40 percent of its average January flow rate and Bishop Creek is currently flowing at 39% of its average January flow rate; and,

WHEREAS, creeks, ditches and ponds in residential areas of Inyo County, including the Bishop area, have dried up due in part to persistent drought conditions; and,

WHEREAS, precipitation measured at Bishop Airport by the National Weather Service during calendar year 2013 was 1.33 inches, which was the lowest since 1947 and 25-percent of normal; and

WHEREAS, the winter of 2013-2014 has so far provided scant precipitation on the Owens Valley floor; and,

WHEREAS, the National Drought Mitigation Center reports that the Owens Valley is in extreme drought and has been in extreme drought conditions for eight (8) or more weeks; and,

WHEREAS, conditions of drought exacerbate already perilous fire conditions constantly threatening towns and communities in Inyo County; and,

WHEREAS, tourism and agriculture are the largest segments of the Inyo County economy; and,

WHEREAS, persistent drought conditions have negatively impacted and continue to threaten the territorial economy; and,

WHEREAS, as lakes are drained, resorts, hotels, restaurants, and businesses that support water-based tourism suffer losses in revenue that will become catastrophic if drought conditions continue; and,

WHEREAS, due to the drought conditions in Inyo County, the County's agricultural production has declined and will further decline in 2014 should the drought conditions persist; and,

WHEREAS, on January 15, 2014, the Secretary of the United States Department of Agriculture designated 27 California counties, including Inyo County, as primary natural disaster areas due to drought which makes farm operators in the designated counties eligible to be considered for certain assistance including emergency loans, from the U.S. Farm Service Agency for production losses; and,

WHEREAS, on January 17, 2014, the California State Water Resources Control Board notified all water rights holders in California that, in the coming months, if dry weather conditions persist, the State Water Board will notify water rights holders in critically dry watersheds of the requirement to limit or stop diversions of water under their water right, based upon the priority of their right; and,

WHEREAS, numerous domestic wells in the Bishop area have become inoperable due to low groundwater levels, requiring that the wells be replaced which has caused extreme hardship and has forced residents to incur high costs to deepen or replace such wells; and,

WHEREAS, due to the drought conditions and associated water management issues, domestic wells in other areas in Inyo County may experience problems similar to those in the Bishop area if the drought conditions persist; and,

WHEREAS, these conditions are likely to be beyond the services, equipment, personnel and fiscal resources of the County of Inyo; and,

NOW, THEREFORE, BE IT RESOLVED AND PROCLAIMED by the Board of Supervisors of the County of Inyo that for the reasons set forth herein, a local drought emergency now exists throughout Inyo County; and,

BE IT FURTHER RESOLVED that federal and state agencies are requested to provide financial and other assistance to residents, water suppliers, water rights holders, ranchers, farmers, business owners and local governments in Inyo County to help them mitigate the effects of the persistent drought conditions; and,

BE IT FURTHER RESOLVED that Inyo County's water users heed the Governor's request to reduce water usage by 20 percent; and,

BE IT FURTHER RESOLVED that water suppliers and municipalities in Inyo County heed the Governor's request to implement water shortage contingency plans immediately in order to avoid or forestall outright restrictions that could become necessary later in the drought season; and,

BE IT FURTHER RESOLVED that the Bishop Creek Water Association, the City of Los Angeles Department of Water and Power and other involved agencies, utilities and individuals do whatever they can to equitably allocate the available water to creeks and ditches in the Bishop area to mitigate to the extent possible, the hardships resulting from the dry creeks, wells, ditches, lakes, and ponds during this extended drought period and during a period of recovery; and,

BE IT FURTHER RESOLVED that water associations in Inyo County, the City of Los Angeles Department of Water and Power and other involved agencies, utilities and individuals do whatever they can to equitably allocate the available water to creeks and ditches in Inyo County area to mitigate to the extent possible, the hardships resulting from the dry creeks, wells, ditches, lakes, and ponds during this extended drought period and during a period of recovery; and,

BE IT FURTHER RESOLVED that the City of Los Angeles Department of Water and Power continue discussions with representatives of the County, ranchers and farmers in the Owens Valley, and others with the goal of working together to develop mutually acceptable plans for equitably managing the water resources of the Owens Valley, and that the City of Los Angeles Department of Water and Power commence discussions with representatives of the County, ranchers and farmers in the Owens Valley, and with the parties to the 1997 MOU concerning temporary modifications of land management plans for Los Angeles-owned non-urban lands in the Owens Valley during this extended drought period and during a period of recovery; and,

BE IT FURTHER RESOLVED that the Great Basin Unified Air Pollution Control District immediately commence discussions with the City of Los Angeles Department of Water and Power, representatives of the County, and other involved agencies and individuals to develop and implement alternative dust abatement measures in order to reallocate potable water currently used on Owens Lake to human, agricultural and economic uses elsewhere in the Owens Valley during this extended drought period and during a period of recovery; and,

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that during the existence of this local drought emergency the powers, functions, and duties of the emergency organization of this County shall be those prescribed by State law, by ordinances, and resolutions existing and passed in conjunction with this emergency, and that this emergency shall be deemed to continue to exist until the Board of Supervisors of the County of Inyo, State of California, proclaims its termination. Further, it is directed that this emergency proclamation be forwarded to the Director of the Governor's Office of Emergency Services and the Governor of the State of California, with a request for any and all assistance, including that available under the California Disaster Assistance Act (CDAA); and,

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that the Board of Supervisors of the County of Inyo hereby authorizes the undertaking of all extraordinary police and planning powers in response to this local drought emergency including but not limited to the ability to modify, amend or issue planning codes, building and safety codes, environmental health codes, and such other codes, orders and regulations as determined necessary for the duration of the emergency;

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that public employees, officers and governing bodies within the territory are hereby granted full immunity to the extent allowed by law for actions undertaken in compliance with this proclamation;

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that during the existence of this local drought emergency, the Inyo County Director of Emergency Services may request the Board of Supervisors to amend this proclamation of a local drought emergency and, if this Board is not in session, to amend this proclamation as necessary and, if this proclamation is amended by the Director of Emergency Services, this Board shall take action to ratify the amendment within seven days thereafter or the amendment shall have no further force or effect; and,

BE IT FURTHER RESOLVED, PROCLAIMED AND ORDERED that this Board of Supervisors will review the need for continuing the local drought emergency at least once every 14 days until this Board terminates the local drought emergency.

DECLARED this 4th day of February 2014.

Passed and adopted this 4th day of February 2014, by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

Rick Pucci
Chairman, Inyo County Board of Supervisors

ATTEST: Clerk of the Board



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

23

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Kevin D. Carunchio, County Administrator

FOR THE BOARD MEETING OF February 4, 2013

SUBJECT: Continuation of declaration of local emergency

DEPARTMENTAL RECOMMENDATION: - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency, The Death Valley Roadeater Emergency, that resulted in flooding in the eastern portion of Inyo County during the month of August 2012, per Resolution #2012-32.

SUMMARY DISCUSSION: - During your August 28, 2012 Board of Supervisors meeting your Board took action to declare a local emergency, which has been named The Death Valley Roadeater Emergency, which was a result of flooding in the southeastern portion of Inyo County during the month of August. Since the circumstances and conditions relating to this emergency persist, your Board directed that the continuation of the declaration be considered on a by-weekly basis. The recommendation is that the emergency be continued until the further evaluation of the damage is completed and staff makes the recommendation to end the emergency.

ALTERNATIVES: N/A

OTHER AGENCY INVOLVEMENT: N/A

FINANCING: N/A

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)

(The Original plus 20 copies of this document are required)

Date: _____



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

24

- Consent
 Departmental
 Correspondence Action
 Public Hearing
 Scheduled Time for
 Closed Session
 Informational

FROM: Kevin D. Carunchio, County Administrator
FOR THE BOARD MEETING OF February 4, 2013
SUBJECT: Continuation of declaration of local emergency

DEPARTMENTAL RECOMMENDATION: - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency, The Gully Washer Emergency, that resulted in flooding in the central, south and southeastern portion of Inyo County during the month of July, 2013.

SUMMARY DISCUSSION: - During your August 6, 2013 Board of Supervisors meeting your Board took action to declare a local emergency, which has been named The Gully Washer Emergency, which was a result of flooding in the central, southern and southeastern portion of Inyo County during the month of July. Since the circumstances and conditions relating to this emergency persist, your Board directed that the continuation of the declaration be considered on a by-weekly basis. The recommendation is that the emergency be continued until the further evaluation of the damage is completed and staff makes the recommendation to end the emergency.

ALTERNATIVES: N/A

OTHER AGENCY INVOLVEMENT: N/A

FINANCING: N/A

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received) _____ Date: _____
(The Original plus 20 copies of this document are required)



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

25

- Consent
 Departmental
 Correspondence Action
 Public Hearing
 Scheduled Time for
 Closed Session
 Informational

FROM: Kevin D. Carunchio, County Administrator

FOR THE BOARD MEETING OF February 4, 2013

SUBJECT: Continuation of declaration of local emergency

DEPARTMENTAL RECOMMENDATION: - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency, The Canyon Crusher Emergency, that resulted in flooding in the portions of Inyo County during the month of August, 2013.

SUMMARY DISCUSSION: - During your September 17, 2013 Board of Supervisors meeting your Board took action to declare a local emergency, which has been named The Canyon Crusher Emergency, which was a result of flooding in the portions of Inyo County during the month of August. Since the circumstances and conditions relating to this emergency persist, your Board directed that the continuation of the declaration be considered on a by-weekly basis. The recommendation is that the emergency be continued until the further evaluation of the damage is completed and staff makes the recommendation to end the emergency.

ALTERNATIVES: N/A

OTHER AGENCY INVOLVEMENT: N/A

FINANCING: N/A

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)

(The Original plus 20 copies of this document are required)

Date: _____



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER
 26

- Consent
 Departmental
 Correspondence Action
 Public Hearing
 Scheduled Time for
 Closed Session
 Informational

FROM: CLERK OF THE BOARD
 By: Patricia Gunsolley, Assistant Clerk of the Board

FOR THE BOARD MEETING OF: February 4, 2014

SUBJECT: Approval of Minutes

DEPARTMENTAL RECOMMENDATION: - Request approval the minutes of the Board of Supervisors Meetings of January 14, 2014 and January 21, 2014.

SUMMARY DISCUSSION: - The Board is required to keep minutes of its proceedings. Once the Board has approved the minutes as requested, the minutes will be made available to the public via the County's web page at www.inyocounty.us.

ALTERNATIVES: - Staff awaits your Board's changes and/or corrections.

OTHER AGENCY INVOLVEMENT: - n/a

FINANCING: n/a

<u>APPROVALS</u>	
BUDGET OFFICER:	BUDGET AMENDMENTS <i>(Must be reviewed and approved by Budget Officer prior to being approved by others, as needed, and submission to the Assistant Clerk of the Board.)</i>
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the Assistant Clerk of the Board.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the Assistant Clerk of the Board.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the Assistant Clerk of the Board.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:
 (Not to be signed until all approvals are received) _____ Date: _____
 (The Original plus 20 copies of this document are required)



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER
 27

- Consent Departmental Correspondence Action Public Hearing
 xx Scheduled Time for Closed Session Informational

FROM: Personnel/Assessor

FOR THE BOARD MEETING OF: February 4, 2014

SUBJECT: Waive the first reading of Ordinance

DEPARTMENTAL RECOMMENDATION:

Request Board enact an ordinance titled "An Ordinance of the Board of Supervisors, County of Inyo, State of California, Amending Section 2.88.040 of the Inyo County Code to Provide for Increases in the Salary for Certain Elected County Officials, Excluding Members of the Board of Supervisors" which will increase the Assessor's salary from \$7,807 to \$8,585 per month.

SUMMARY DISCUSSION:

Based on direction from your Board on January 28, 2014 it is requested that you enact an ordinance entitled "An Ordinance of the Board of Supervisors, County of Inyo, State of California, Amending Section 2.88.040 of the Inyo County Code to Provide for Increases in the Salary for Certain Elected Officials, Excluding Members of the Board of Supervisors," which will increase the salary of the Assessor to \$8,587.00 per month.

ALTERNATIVES:

Your Board could choose to not enact the ordinance and direct staff to begin the process otherwise.

OTHER AGENCY INVOLVEMENT:

County Counsel, Personnel

FINANCING:

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.) Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)  Approved: <input checked="" type="checkbox"/> Date 1/28/14

DEPARTMENT HEAD SIGNATURE: (Not to be signed until all approvals are

received) Kevin Carunchio Date: 1/28/14
 (The Original plus 20 copies of this document are required)

by SP

ORDINANCE NUMBER _____

AN ORDINANCE OF THE BOARD OF SUPERVISORS, COUNTY OF INYO, STATE CALIFORNIA, AMENDING SECTION 2.88.040 OF THE INYO COUNTY CODE TO PROVIDE FOR INCREASES IN THE SALARY FOR CERTAIN ELECTED COUNTY OFFICIALS, EXCLUDING MEMBERS OF THE BOARD OF SUPERVISORS

The Inyo County Board of Supervisors do ordain as follows:

SECTION I: Authority

Government Code Section 25300 provides that the Board of Supervisors may set the compensation for elected officials by ordinance.

SECTION II: Purpose

The Board of Supervisors for the County of Inyo enacted section 2.88.040 of the Inyo County Code, which sets compensation to be received by elected county officials, excluding members of the Board of Supervisors. By this ordinance, the Board intends to provide for increases in the salary for certain elected officials.

SECTION III: Section 2.88.040 Amended to provide for increases in the salary for certain elected officials, excluding the Board of Supervisor.

Chapter 2.88, section 2.88.040 A. of the Inyo County Code is amended to read as follows:

- A. Salary: Salaries for each Elected Official listed below shall be paid in accordance with the procedures used to pay all other county officers and employees, as follows:

Title	July 18, 2013 through March 12, 2014	March 13, 2014 and on
Assessor	\$7,807.00	\$8,587.00
Auditor/ Controller	\$8,587.00	\$8,587.00
Clerk/Recorder	\$7,307.00	\$7,307.00
Coroner	\$2,040.00	\$2,040.00
District Attorney	\$11,333.00	\$11,333.00
Public Administrator	\$5,271.00	\$5,271.00
Sheriff	\$10,699.00	\$10,699.00
Tax Collector/Treasurer	\$7,807.00	\$7,807.00

SECTION IV: Severability.

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The Board hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of this ordinance would be subsequently declared invalid or unconstitutional.

SECTION V: EFFECTIVE DATE.

This ordinance shall take effect and be in full force and effect thirty (30) days after its adoption. Before the expiration of fifteen (15) days from the adoption hereof, this ordinance shall be published as required by Government Code Section 25124. The Clerk of the Board is hereby instructed and ordered to so publish this ordinance together with the names of the Board members voting for and against same.

PASSED AND ADOPTED this _____ day of _____, 2014,
by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Chairperson, Inyo County Board of Supervisors

ATTEST: Kevin Carunchio
Clerk of the Board

By: _____
Patricia Gunsolley
Assistant Clerk of the Board