

Agenda

County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch, the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

January 7, 2014

8:30 a.m. 1. **PUBLIC COMMENT**

CLOSED SESSION

2. **PERSONNEL [Pursuant to Government Code §54957]** - Public Employee Performance Evaluation - Title – County Administrative Officer.
3. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Pursuant to Government Code §54956.9(d)(1)]** – *Sprint Telephony PCS, LP et.al. v. State Board of equalization et.al.* (San Francisco Superior Court Case No. CGC-11-511398) San Francisco Court Appeal First Appellate District A140540 Division 1.
4. **CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code § 54957.6]**. Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Elected Officials Assistant Association (EOAA) - Negotiators: Information Services Director Brandon Shults and Labor Relations Administrator Sue Dishion.
5. **REPORT ON CLOSED SESSION AS REQUIRED BY LAW.**

OPEN SESSION

10:00 a.m. **PLEDGE OF ALLEGIANCE**

6. **PUBLIC COMMENT**
7. **COUNTY DEPARTMENT REPORTS (Reports limited to two minutes)**
8. **ELECTION OF OFFICERS** - Request Board elect a Chairperson and Vice-Chairperson for Calendar 2014.

CONSENT AGENDA (Approval recommended by the County Administrator)

COUNTY ADMINISTRATOR

9. **Child Care Planning Council** – Request Board appoint Ms. Patricia Ramirez to the Child Care Planning Council, representing the discretionary category to complete an unexpired three-year term ending November 4, 2015. (Notice of vacancy resulted in request for appointment being received from Ms. Ramirez.)

10. **Motor Pool** – Request Board award the bid to and approve the purchase from Bishop Ford of Bishop, as the law bidder, of one 2014 Ford Expedition in the amount of \$35,103.46, and one 2014 Ford F250 cab and chassis in the amount of \$26,123.87.
11. **Motor Pool** – Request Board authorize blanket purchase order to Bishop Ford in the amount of \$20,000 for vehicle maintenance.

DEPARTMENTAL (To be considered at the Board's convenience)

12. **TREASURER-TAX COLLECTOR** – Request approval of the Inyo County Treasury Investment Policy as submitted.
13. **TREASURER-TAX COLLECTOR** – Request Board approve a resolution delegating investment authority to the Inyo County Treasurer.
14. **SHERIFF'S DEPARTMENT** – Request Board a) amend the FY 2013-14 Veterans Service Officer Budget Unit #056600 by increasing estimated revenue in State Other (*Revenue Code #4499*) by \$13,808 and increasing appropriations in Office & Other Equipment (*Object Code #5232*) by \$4,500, and General Operating (*Object Code #5311*) by \$9,308 (*4/5's vote required*); and B) authorize the County Veteran Service Officer to sign the Certificate of Compliance with California Department of Veterans Affairs for One Time Funding Subvention Program for FY 2013-14.
15. **SHERIFF'S DEPARTMENT** – Request Board
 - A) declare Sun Ridge Systems, Inc., a sole source provider of RIMS software and authorize the purchase of Citizen RIMS Public Access software, including installation and first year support and updates to Sun Ridge Systems, Inc., in an amount not to exceed \$6,300;
 - B) declare American Security Group a sole source provider of re-settable UPS' and authorize the purchase of resettable UPS' as follows: five Minuteman 1000VA Rack/Tower or Optional Wallmount UPS, one Minuteman Wallmount Kit for PRO-RT, EntPlus, Endeavor UPS, and one JetStor Replacement Storage Array Power Supply in an amount not to exceed \$2,420.34;
 - C) amend the FY 2013-14 Sheriff's General Budget Unit 022700 by increasing estimated revenue in Citizens Options Public Safety Revenue (*Revenue Code #4488*) by \$2,421 and increasing appropriations in Office and Other Equipment (*Object Code #5232*) by \$2,421 (*4/5's vote required*); and
 - D) amend the FY 2013-14 Jail-CAD RMS Project Budget Unit 022950 by increasing estimated revenue in Citizens Options Public Safety Revenue (*Revenue Code #4488*) by \$6,300 and increasing appropriations in Other Professional Services (*Object Code #5265*) by \$6,300. (*4/5's vote required.*)
16. **DISTRICT ATTORNEY** - Request Board find that consistent with the adopted Authorized Position Review Policy: A) the availability of funding for a Deputy District Attorney position exists, as certified by the District Attorney, and concurred with by the County Administrator and Auditor-Controller; B) where if the County was facing layoffs, the position could be filled by internal candidates meeting the qualifications for the position, but since no layoffs are pending, an open recruitment would be appropriate to ensure the position is filled with the most qualified applicant; and C) approve the hiring of one Deputy District Attorney I at Range 81 (\$5,471 - \$6,652), II at Range 83 (\$5,751 - \$6,987), III at Range 86 (\$6,186 - \$7,519), or IV at range 89 (\$6,662 - \$8,090).
17. **HEALTH AND HUMAN SERVICES – Social Services** - Request Board find that consistent with the adopted Authorized Position Review Policy: A) the availability of funding for the position of Health and Human Services Specialist exists, as certified by the Director of Health and Human Services, and concurred with by the County Administrator and Auditor-Controller; B) and where if the County was facing layoffs, the position could be filled by internal candidates meeting the qualifications for the position, but since no layoffs are pending, an open recruitment would be appropriate to ensure qualified applicants apply if none are found on an existing eligibility list; and C) approve the hiring of one Health and Human Specialist II at Range 53 (\$2,835 - \$3,448).

18. **HEALTH AND HUMAN SERVICES – Eastern Sierra Area Agency on Aging – Inyo County Growing Old Living With Dignity Program** – Request Board authorize the Health and Human Services Director and Director of ESAAA to implement a purchase order process allow the County of Mono to purchase Registered Dietitian services from the County of Inyo to meet the requirement linked to the senior congregate and home-delivered meals.
19. **HEALTH AND HUMAN SERVICES – Behavioral Health Services** – Request Board declare January 2014 as National Mentoring Month.
20. **AUDITOR-CONTROLLER** – Request Board receive an update on the status of refinancing in the Inyo County CalPERS Safety Plan Side Fund Obligation and provide direction to staff on the Side Funding Financing with regard to recent changes.
21. **PUBLIC WORKS** – Request Board declare T-Rock Products, Inc., a sole-source provider of aggregate base material for the reconstruction of 1.7 miles of Trona Wildrose Road and ratify and approve the Contract between the County of Inyo and T-Rock Products, Inc., for the provision of purchasing approximately 13,200 tons of aggregate base for Trona Wildrose Road reconstruction in an amount not to exceed \$200,000; and authorize the Chairperson to sign contingent upon the appropriate signatures being obtained.
22. **PUBLIC WORKS** – Request Board amend the FY 2013-14 County Budget by A) in the Road Budget Unit #034600 increase appropriations in Overtime (*Object Code #5003*) by \$38,100, Maintenance Fuel and Lubricant (*Object Code #5175*) by \$80,000, Road Materials (*Object Code #5309*) by \$200,000, Travel Expense (*Object Code #5331*) by \$65,100, and Professional Services (*Object Code #5265*) by \$375,000 and decrease appropriations in Equipment Rental (*Object Code #5281*) by \$375,000; and B) decrease fund balance in Road Fund 0017 by \$383,200. (*4/5's vote required.*)
23. **PUBLIC WORKS** – Request Board authorize staff to circulate an RFP for operation of the County owned water systems located in Laws, Lone Pine and Independence based upon the Standard Operating Procedures Matrices developed by staff, conditioned upon approval by County Counsel and the County Administrative Officer, and receive a report on the cost of operating the water systems with County forces.
24. **PLANNING** – Request Board review the Coalition Assessment Grant application and draft Letter of Participation to confirm Inyo County's intent to participate in the Rural Desert Southwest Brownfields Coalition for 2014 to apply for a US EPA Brownfields Coalition Assessment Grant in the amount of \$600,000; and authorize the Chairperson to sign.
25. **COUNTY COUNSEL** – Request approval of Amendment No. 1 to the agreement between the County of Inyo and Gregory L. James, Attorney at Law, for the provision of Water/Environmental Attorney services to the Water Department to increase the contract limit by \$40,000 to a total not to exceed \$100,000. (*4/5's vote required.*)
26. **COUNTY ADMINISTRATOR – Emergency Services** - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency, The Death Valley Road eater Emergency, that resulted in flooding in the eastern portion of Inyo County during the month of August 2012, per Resolution #2012-32.
27. **COUNTY ADMINISTRATOR – Emergency Services** - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency, The Gully Washer Emergency, that resulted in flooding in the central, south and southeastern portion of Inyo County during the month of July, 2013.
28. **COUNTY ADMINISTRATOR – Emergency Services** - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency, The Canyon Crusher Emergency, that resulted in flooding in the portions of Inyo County during the month of August, 2013.
29. **CLERK OF THE BOARD** – Request approval of the minutes of the Board of Supervisors Meetings of A) December 3, 2014; B) December 10, 2014; and C) December 17, 2014.

TIMED ITEMS (Items will not be considered before scheduled time)

- 11:30 a.m. 30. **PLANNING** – Request Board A) consider and approve a resolution titled "A Resolution of the Board of Supervisors of the County of Inyo, State of California, Declaring Its Intent to Vacate That Portion of Birch Street in the Community of Bishop, CA and Setting and Providing Notice of a Public Hearing on Said Vacation;" B) set a public hearing pursuant to the California Street and Highways Code for 11:30 a.m., January 28, 2014, in the Board of Supervisors Room, at the County Administrative Center, in Independence to consider the Road Abandonment; and C) adopt a motion to designate the area of Road Abandonment 20013-02/Oney General Commercial (C1) and a coinciding General Plan designation of Retail Commercial (RC).
31. **PLANNING** – Request Board A) conduct a public hearing on an ordinance titled "An Ordinance of the Board of Supervisors of the County of Inyo, State of California, Amending Sections 18.45.030, 18.48,030, 18.54,040, 18.57,040, 18.72.010, 18.72.020, and 18.72,040 of the Inyo County Code;" B) approve a resolution making certain findings with respect to Zone Reclassification No. 2013-02/Inyo County (Public/Quasi-public Uses); C) waive the first reading of the above referenced ordinance; and D) schedule the enactment for 11:30 a.m., Tuesday, January 14, 2013, in the Board of Supervisors Room, at the County Administrative Center, in Independence.

CORRESPONDENCE - ACTION

32. **FISH AND WILDLIFE COMMISSION** – Request Board A) rescind the June 25, 2013 Board Order concerning stocking fish at Buckley Ponds; and B) approve a \$1,000 expenditure from the Inyo Fine Fund to the Bishop Lions Club for the Fishing Dock Platform at Millpond.

BOARD MEMBERS AND STAFF REPORTS

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

33. **PUBLIC COMMENT**

CORRESPONDENCE - INFORMATIONAL

34. **SHERIFF** – Sheriff and Jail Overtime Report for the month of November 2013.



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

8

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: County Administrator
BY: Patricia Gunsolley, Assistant Clerk of the Board

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Election of Officers

DEPARTMENTAL RECOMMENDATION: Request Board elect a Chairperson and Vice-Chairperson of the Board of Supervisors for Calendar 2014.

SUMMARY DISCUSSION: - Each year the Board of Supervisors elects Chairperson and Vice-Chairperson for the coming year.

ALTERNATIVES: N/A

OTHER AGENCY INVOLVEMENT: N/A

FINANCING: N/A

APPROVALS

BUDGET OFFICER:	BUDGET AMENDMENTS <i>(Must be reviewed and approved by Budget Officer prior to being approved by others, as needed, and submission to the Assistant Clerk of the Board.)</i>
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the Assistant Clerk of the Board.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the Assistant Clerk of the Board.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the Assistant Clerk of the Board.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received) _____ Date: _____
(The Original plus 20 copies of this document are required)



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

9

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: County Administrator
By: Patricia Gunsolley, Assistant Clerk of the Board

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Child Care Planning Council Appointment

DEPARTMENTAL RECOMMENDATION: - Request Board appoint Ms. Patricia Ramirez to the Child Care Planning Council, representing the Discretionary category to complete an unexpired three-year terms ending November 4, 2015: (*Notice of Vacancy resulted in request for appointment being received Ms. Ramirez*).

SUMMARY DISCUSSION: Your Board appoints a portion of the membership for the Child Care Planning Council. The Council notified this office of an unscheduled vacancy. The appropriate notice of vacancy was published per your Board's policy. A request for appointment was received from Ms. Patricia Ramirez.

ALTERNATIVES: - Your Board could choose to not make the appointment from the current applicant pool. This alternative is not recommended in that delays in making the appointment could hinder the Council's ability to continue to function.

OTHER AGENCY INVOLVEMENT: - N/A

FINANCING: - There is no fiscal impact associated with making this appointment.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (<i>Must be reviewed and approved by county counsel prior to submission to the board clerk.</i>) Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (<i>Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.</i>) Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (<i>Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.</i>) Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received) _____ Date: _____
(The Original plus 20 copies of this document are required)



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

10

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Motor Pool

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Purchase of FY 2013/2014 Motor Pool Vehicles

DEPARTMENTAL RECOMMENDATION: Request your Board, A) award a bid to Bishop Ford of Bishop as the low bidder for the purchase of the following vehicle: One (1) 2014 Ford Expedition in the amount of \$35,103.46, one (1) 2014 Ford F250 cab and chassis in the amount of \$26,123.87. Eastern Sierra Motors has recently been sold and the name is changing to Bishop Ford.

SUMMARY DISCUSSION: Motor Pool sought bids for the purchase of this vehicle from several vendors: Eastern Sierra Motors of Bishop, Perry Motors of Bishop, Raceway Ford of Riverside, Downtown Ford of Sacramento, Hunter Dodge of Lancaster, Chevrolet of Watsonville and David Wilson's Ford of Orange. All of these vehicles will replace vehicles that have met the Motor Pool Replacement Criteria, that being age, high mileage, excessive costs from repairs or dependability.

Any vehicle that is scheduled to be replaced will be evaluated and may ultimately replace an older vehicle currently being utilized by various County departments as in-county transportation. The remaining vehicles will be sold through the seal bid and public auction process.

ALTERNATIVES: Your Board approved the expenditure of \$450,800 for the purchase of vehicles for fiscal year 2013/2014. Your Board could choose not to award the bids and not purchase the vehicles at this time. It is not Staff's recommendation due to the fact that the vehicles are intended to replace aging, high mileage vehicles. Motor Pool personnel have evaluated each vehicle and have determined that the vehicles to be replaced meet or exceed the Motor Pool Replacement Policy criteria, that being high mileage, age and/or excessive repairs.

FINANCING: The vehicles recommended for purchase have been included in the 2013/2014 Motor Pool Budget 200100, Object Code 5655.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) <i>Margaret Kemp-Williams</i> Approved: <input checked="" type="checkbox"/> Date <u>12/19/13</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.) <i>Cheryl Shepherd</i> Approved: <input checked="" type="checkbox"/> Date <u>12/19/13</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)

Pat Penney

Date: 12/23/13

ATTACHMENT A

VEHICLES	DEPARTMENT	VENDOR	COST
(1) 2014 FORD EXPEDITION	SHERIFF	Bishop Ford	\$35,103.46
		Perry Motors	\$35,700.62
		Raceway Ford	\$39,073.43
		Hunter Dodge	No Bid
		Wilson's Ford/Mazda	No Bid
		Chevy of Watsonville	No Bid
(1) 2014 FORD F250 CAB & CHASSIS	SHERIFF	Bishop Ford	\$26,123.87
		Perry Motors	No Bid
		Raceway Ford	\$29,885.87
		Hunter Dodge	No Bid
		Wilson's Ford/Mazda	No Bid
		Chevy of Watsonville	No Bid



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

11

- Consent
 Departmental
 Correspondence Action
 Public Hearing
 Scheduled Time for
 Closed Session
 Informational

FROM: Motor Pool

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Authorization to issue blanket purchase order for vehicle maintenance

DEPARTMENTAL RECOMMENDATION: Authorize the issuance of blanket purchase order for Bishop Ford in the amount of \$20,000 for vehicle maintenance.

<u>VENDOR</u>	<u>AMOUNT</u>
Bishop Ford	\$20,000

SUMMARY DISCUSSION:

Motor Pool had a blanket purchase order for Eastern Sierra Motors in the amount of \$30,000, which has a balance of \$22,457.91 that will be disencumbered. Eastern Sierra Motors has recently been sold and the new owners are changing the name to Bishop Ford. Motor Pool has established a new account with the new name. The Motor Pool utilizes outside vendors to execute the preventative maintenance and repair of approximately 200 vehicles in the Motor Pool fleet. Motor Pool currently has blanket purchase orders with several vehicle repair vendors.

Motor Pool is requesting authorization to issue a blanket purchase order in amount listed above. The purchase order will expedite repairs, allowing Motor Pool to process payments to this vendor in a more timely manner. The issuance of this purchase order will not negate the requirement of getting verbal or written quotes for individual purchases, in accordance with the County Purchasing Policy.

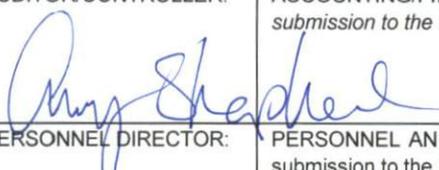
ALTERNATIVES:

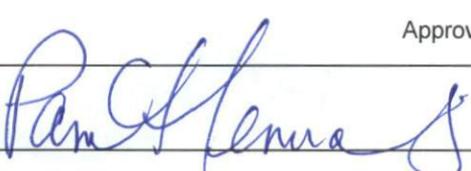
Your Board could choose not to authorize the issuance of this blanket purchase order. In the event that the blanket purchase order is not issued, the procedure of preparing a purchase order for the individual purchase would be used. The effect of this, however, may increase the down time for motor pool vehicles.

OTHER AGENCY INVOLVEMENT:

FINANCING: Included in the Motor Pool budget for the 2013-2014 fiscal year budget 200100 object code 5171.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) Approved: _____ Date _____
AUDITOR/CONTROLLER: 	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.) Approved: <u>✓ yes</u> Date <u>12-30-13</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE: 
 (Not to be signed until all approvals are received)

Date: 12/30/13



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

12

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Alisha McMurtrie, Treasurer-Tax Collector

FOR THE BOARD MEETING OF: January 07, 2014

SUBJECT: Annual Board approval of the Inyo County Treasury Investment Policy (Policy).

DEPARTMENTAL RECOMMENDATION: Approve the Policy (copy attached) as submitted.

CAO RECOMMENDATION:

SUMMARY DISCUSSION: Section 53646(a)(1) of the Government Code requires your Board to annually approve the Policy at a public meeting. The Policy, as written by the County Treasurer, remains in compliance with the legal parameters for the deposit and investment of public funds, as those parameters are set forth in the California Government Code. There have been no significant changes to Government Code that would affect this Policy; therefore, I am recommending no changes to the current Policy.

ALTERNATIVES: Your Board may choose not to approve the Policy, or to amend the Policy as presented. In any event, the law requires your board to approve a Policy. Therefore, an action to disapprove or amend the Policy as presented must be accompanied by a substitute Policy or amended language.

OTHER AGENCY INVOLVEMENT: Inyo County Statement of Investment Policy Section 12(e) also requires that copies of the Policy be provided to members of the Inyo County Treasury Oversight Committee and the California Debt and Investment Advisory Committee.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) <i>Marquet Kemp-Shillineis</i> Approved: <input checked="" type="checkbox"/> Date <u>12/23/13</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.) N/A Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) N/A Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

Alisha McMurtrie
Alisha McMurtrie, Treasurer-Tax Collector

Date: 12-26-2013

COUNTY OF INYO



STATEMENT OF INVESTMENT POLICY

Approved January 2014

**INVESTMENT POLICY
of the
INYO COUNTY TREASURY**

(Note: All legal notations to "Sections" made herein are in reference to the California Government Code.)

Scope:

This investment policy applies to all public funds held for safekeeping in the Inyo County Treasury. This policy has been reviewed and approved by the Board of Supervisors pursuant to Government Code Section 53646. The Board of Supervisors will review and approve a new policy, or amendments to the policy, or affirm the current policy, at least annually. This policy is effective as of the date of adoption of the Board of Supervisors.

Policy Statement:

The purpose of this Policy (Policy) is to establish cash management and investment guidelines for the County Treasurer, who is responsible for the stewardship of the Inyo County Pooled Investment Fund. Each transaction and the entire portfolio must comply with California Government Code Section 53601. et seq., and this policy.

Prudent Investor Rule:

The standard of prudence to be applied by the investment officer shall be the "Prudent Investor Rule", which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." The Prudent Investor Rule shall be applied in the context of managing the investment portfolio.

Investment Objectives:

Safety, Liquidity, and Rate of Return:

- Safety of Principal: The primary objective of the County Treasurer/Investment Officer is to safeguard, preserve and protect capital/principal in the portfolio.
- Liquidity: As a second objective, investments shall be made in a manner that will provide for the daily cash flow demands of the Treasury and its participants.
- Yield: As the third objective, investments shall be made in a manner so as to attain a market rate of return throughout budgetary and economic cycles while providing for the first two Objectives as stated above, consistent with the risk limitations, prudent investment principals and cash flow characteristics identified herein.

Legal and Regulatory Compliance:

All investing and investment decisions shall be made with full compliance with California State and Federal Laws and Regulations, and any forthcoming amendments or additions to the California State Statutes or Federal Regulations in relation to the investment and administration of local agency money on deposit in the Treasury. The Treasurer or the Board of Supervisors may provide further restrictions and guidelines for the investment of money on deposit in the Treasury through this Statement of Investment Policy.

Participants:

- **STATUTORY PARTICIPANTS-** General Participants are those government agencies within the County of Inyo for which the Inyo County Treasurer is statutorily designated as the Custodian of funds.
- **VOLUNTARY PARTICIPANTS-** Other local agencies, such as Special Districts, for which the Treasurer is not the statutory designated Custodian of Funds, may participate in the Pooled Investment Fund. Such participation is subject to the consent of the County Treasurer and must be in accordance with the California Government Code Section 53684, et seq. The agency must provide the County Treasurer with a resolution adopted by the agency's governing board approving the Inyo County Pooled Investment Fund as an authorized investment and accept the Inyo County Investment Policy.
- The County Treasurer does not solicit any agency's voluntary entry into the Treasury pool.

Delegation of Authority:

Pursuant to Section 53607, the Inyo County Board of Supervisors may delegate the authority to invest or to reinvest public funds in the Inyo County Treasury to the County Treasurer for a one-year period. Thereafter, the County Treasurer shall assume full responsibility for those transactions until the delegation of authority is revoked or expires. Subject to review, the County Board of Supervisors may renew the delegation of investment authority each year.

If the County Board of Supervisors delegates the investment authority to the County Treasurer as referenced above, the County Treasurer may authorize the Assistant County Treasurer to purchase investments in the absence of the County Treasurer pursuant to the law and to the restrictions as herein stated.

Authorized Investments:

Authorized investments: shall match the general categories established by the California Government Code Sections 53601, et seq. and 53635, et seq., and shall be listed herein. Authorized investments shall also include, in accordance with California Government Code Section 16429.1, investments into the State Local Agency Investment Fund (LAIF).

- Maturity Restrictions: No investment shall exceed one (1) year as calculated from settlement dates, except that no more than thirty-five percent (35%) of the total amount of the portfolio may consist of securities with maximum maturities of five (5) years as estimated on trade dates.
- Operating funds shall be invested so as to ensure that maturity dates will coincide with projected cash flow needs, taking into account anticipated revenue and expenditures of significant dollar size.

Prohibited Investments:

All investments not specifically listed within are hereby prohibited.

Investment Criteria:

(Table of Notes for figures on next page for footnotes related to this figure))

Investment Type	Maximum Maturity	Maximum % of Pool	Rating
U.S. Treasury and Agency Securities (§53601(b&f))	5 years	100	N/A
Bonds and Notes issued by local agencies (see section 1) (§53601(e))	5 years	10	N/A
Registered State Warrants (see section 2) (§53601(c))	5 years	5 % of agency/district deposits	N/A
Bankers' Acceptances (see section 3) (§53601(g))	180 days	40	N/A
Commercial Paper (see section 4) (§53601(h) and §53635(a))	270 days	15	A-1/P-1
Negotiable Certificates of Deposit (§53601(i))	5 years	30	N/A
Repurchase Agreements (see section 5) (§53601(j))	1 year	25	N/A
Reverse Repurchase Agreements (see section 5) (§53601(j))	92 days	25	N/A
Medium-Term Corporate Notes (§53601(k))	5 years	30	A
Mutual Funds & Money Market Mutual Funds (§53601(l))	N/A	20	AAA
Local Agency Investment Fund (LAIF) (§16429.1)	N/A	As limited by LAIF	N/A
Mutual Funds & Money Market Mutual Funds (6509.7 & 53601(p))	N/A	20	AAA

Section**Information**

1

The County Treasury may purchase the bonds, notes, warrants or other evidences of indebtedness of any local agency in formed within the County of Inyo. Such investments may not exceed 5 years. No more than 10% of the assets of the portfolio may be invested.

2

Registered Warrants are restricted only to cash substitutes issued by the State during periods of declared fiscal emergency.

3

No more than 30 percent of the agency's surplus funds may be invested in the Bankers' Acceptances of any one commercial bank pursuant to this section.

4

All commercial paper issuers must maintain an "A-1" rating by Standard & Poor's Corporation or a "P-1" rating by Moody's Investor Service. No more than 15% of the agency's funds may be invested in commercial paper with no more than 10% of the assets be invested in any one issuer's commercial paper.

5

1. Reverse Repurchase Agreements may be utilized pursuant to the provisions of Section 53601(j) only for the purposes of supplementing the yield on previously purchased securities or to provide funds for the immediate payment of local agency obligations.

The maximum maturity of repurchase agreements shall be one year. The maximum maturity of a reverse repurchase agreement shall be 92 days.

Criteria for the Selection of Broker/Dealers and Financial Institutions:

The County Treasurer shall select only primary government securities dealers that report daily to the New York Federal Reserve Bank, unless a comprehensive credit and capitalization analysis reveals that other firms are adequately financed to conduct public business. All broker/dealers and financial institutions must have a strong industry reputation and open lines of credit with other dealers. Further, these firms must have an investment grade rating from at least one national rating service, if applicable.

Any broker, brokerage, dealer or securities firm shall be prohibited from conducting business with the County Treasurer if the individual or firm has, within any consecutive 48-month period following January 1, 1996, made a political contribution in an amount exceeding the limitation contained in Rule G-37 of the Municipal Securities Rulemaking Board, to the Inyo County Treasurer, any member of the Inyo County Board of Supervisors, or any candidate for those offices.

Each broker/dealer or financial institution will be sent a copy of this Policy and a list of those persons authorized to execute investment transactions.

Each broker/dealer and financial institution authorized to do business with Inyo County shall, at least annually, supply the County Treasurer with financial statements.

Criteria for the Management of Extraordinary Withdrawals:

Extraordinary Withdrawals are those withdrawals from the County Treasury that: are not predictable by the County Treasurer from an analysis of historic and current Treasury cash flow records; and, as a result of the dollar amount of such withdrawals, have a significant impact on the ability of the County Treasurer to satisfy the cash flow requirement of the participants in the County Treasury pool. Such Extraordinary Withdrawals from the County Treasury can create liquidity problems and negatively impact the earnings of the remaining County Treasury pool participants in the event the County Treasurer is forced to liquidate securities prior to their scheduled maturity dates in order to cover such withdrawals. A pool participant, who wishes to withdraw from the pool or make an Extraordinary Withdrawal, will be encouraged to work with the County Treasurer to arrange a withdrawal schedule that would prevent losses to the withdrawing agency or the remaining pool participants.

Pursuant to Government Code Section 27133(h), upon receipt of any request to withdraw funds from the County Treasury, the County Treasurer shall assess the effect of the proposed withdrawal on the stability and predictability of the investments in the County Treasury. The County Treasurer will approve a withdrawal only if he/she determines that said withdrawal would not adversely affect the interests of the other participants in the County Treasury pool. If the County Treasurer determines that an Extraordinary Withdrawal will cause the County Treasury pool to realize a loss, the County Treasurer in his/her discretion may disapprove the withdrawal, or delay the withdrawal, or approve the withdrawal on the condition that any such loss be borne by the agency requesting the withdrawal, and on any other condition necessary to prevent an adverse effect on the interests of the other pool participants. The County Treasurer reserves the right to choose which securities to liquidate to provide for the Extraordinary Withdrawal and could choose to sell the securities that have the lowest earnings.

Safekeeping:

Pursuant to Section 53608 the Inyo County Board of Supervisors has, by its Resolution No. 95-97 dated September 26, 1995, delegated to the County Treasurer the authority to enter into safekeeping agreements with specified institutions. Investment securities purchased by the County Treasury shall be held in customer-segregated safekeeping accounts that qualify as "Category 1 Custody" as defined by the Governmental Accounting Standards Board. Each institution where securities are held shall be required to provide a monthly safekeeping statement to the County Treasurer.

Apportionment of Interest and Costs & Calculation of the Treasurer's Administrative Fee:

The relationship of a participant's average daily fund balance to the total average daily balance of the entire Treasury pool determines the percentage of interest paid to that participant from a single apportionment. The proportionate amount of the Treasurer's Administration Fee paid by any participant in any quarter may be calculated in the same manner.

The County Treasurer's Administrative Fee, as authorized by Section 27013 and as calculated by the County Treasurer, shall not exceed the actual administrative costs incurred by the County for the operation of the County Treasury. In addition, pursuant to Section 27135 the cost of the County Treasury Oversight Committee's annual compliance audit shall be deemed as an administrative cost pursuant to Section 27013.

The Treasurer's Administrative Fee shall be imposed quarterly and deducted from interest earnings prior to the apportionment of those earnings to the participants in the County Treasury pool.

Audit, Supervision, Approval and Monitoring of the Investment Policy and Portfolio, including Reporting Requirements:

- Pursuant to Section 25250 the County Board of Supervisors (Board) shall, at least biennially, cause to be audited in accordance with generally accepted auditing standards the financial accounts and records of all officers, including the County Treasurer, having responsibility for the care, management, collection, or disbursement of public funds.
- Pursuant to Section 25303 the Board will supervise the official conduct of the Inyo County Treasurer.
- Pursuant to Section 26920 et seq. the County Auditor shall, at least once each quarter, perform a review of the treasurer's statement of assets.

- Pursuant to Section 27100 the books, accounts and vouchers of the County Treasury are at all times subject to the inspection and examination by the Board and the County Grand Jury, or by any officers or agents designated by the Board or Grand Jury to make the inspection and examination. The County Treasurer shall permit the examination of the books and assets of the County Treasury.
- The County Treasurer shall annually render to the Board at a public meeting the Treasury Investment Policy (Policy) for the Board's review and approval. Any changes to the Policy shall also be reviewed and approved by the Board at a public meeting. In addition, the Treasurer shall annually provide copies of the Policy to the County Treasury Oversight Committee (Committee) and the California Debt and Investment Advisory Committee.
- The County Treasurer shall render a quarterly report to the Board, County Auditor-Controller and Committee. In addition, copies of the reports for the second and fourth quarters shall be forwarded to the California Debt and Investment Advisory Commission. The report shall reflect, pursuant to the law, the detailed status of investments held by the County Treasury including the following information: (Refer to Section 53646)
 - 1- The type of investment, name of the issuer, date of maturity, par and dollar amount invested on all securities, investments and moneys held.
 - 2- A description of the funds, investments, or programs that are under the management of contracted parties, including lending programs.
 - 3- The market values of all funds, investments or programs under the management of contracted parties, and the source of the valuation for any security within the treasury.
 - 4- A description of the compliance or the manner in which the portfolio is not in compliance with the County Treasury Investment Policy.
- A statement of the County Treasury's ability to meet the projected liquidity requirements of participants in the treasury pool for the next six (6) months, or an explanation as to why sufficient money may not be available.

Upon request, the County Treasurer shall deliver to the County Auditor-Controller a detailed record of investment activity for the current or preceding fiscal year.

The County Treasurer shall routinely monitor the investment portfolio in relationship to limitations and restrictions imposed by the California statutes and as herein stated, and will adjust the portfolio accordingly.

Internal Controls:

The County Treasurer shall establish a system of written internal controls, which shall be reviewed annually by all authorized persons. The internal controls shall be designed to prevent, or at least minimize, the loss of public funds due to fraud, error, misrepresentation, unanticipated market changes or imprudent actions. Where possible, investments shall be placed, confirmed, held, accounted for and audited by different persons.

Prohibitions on the Acceptance of Gifts & Honoraria:

The County Treasurer, Assistant County Treasurer and the members of the Treasury Oversight Committee shall comply with the provisions of the Political Reform Act (Section 87200 et q.) as those rules may be amended from time to time by the Fair Political Practices Commission.

The provisions of the Political Reform Act shall also govern the conduct of the above referenced individuals, particularly with regard to restriction placed on the acceptance by members of honoraria, gifts and gratuities from financial and security advisors, brokers, dealers, bankers or other persons with whom the County Treasury conducts business.

Provisions for the Separate Investment Management of the General Obligation Bond Proceeds of Local Governmental Agencies that are Treasury Pool Participants:

This section sets forth an alternative investment procedure for the separate investment management of certain general obligation bond proceeds belonging to local governmental agencies that are participants in the Treasury pool. The goal of this procedure is to maximize interest earnings on general obligation bond proceeds that are not immediately required by the issuing agency, thereby reducing the agency's bond interest costs.

Prior to the separate investment of general obligation bond proceeds as outlined below, the governing board of the local governmental agency that issued the bonds shall adopt a resolution authorizing the County Treasurer to make such investments on behalf of the agency. The agency whose bond proceeds will be invested as herein stated will have the option to restrict the type of such investment instruments purchased by the County Treasurer, provided such restrictions fall within the parameters of this Investment Policy, and are reflected in the agency's authorizing resolution.

General obligation bond proceeds (proceeds) of \$100,000.00 or more belonging to a local governmental agency that is a Treasury pool participant and that are not immediately required by the agency, may, at the sole discretion of the County Treasurer, be separately invested for the financial benefit of said agency. The bond proceeds shall at all times remain in, and be considered part of, the County Treasury. The bond proceeds that have been separately invested may not be withdrawn from the Treasury. Once authorized by a resolution of the agency issuing the bonds as above stated, the County Treasurer may use the bond proceeds to purchase specific investments that will thereafter be considered investments of said agency.

The agency that issued the bonds will deliver to the County Treasurer its most current schedule of calendar dates on which the agency anticipates withdrawing the bond proceeds from the Treasurer. The Treasurer will utilize the agency's most current withdrawal schedule to provide the necessary liquidity, while at the same time endeavoring to maximize interest earnings on the said proceeds. In the event the agency requires its bond proceeds prior to the maturity dates of the separate investments, and has no other source of funds to pay the financial obligation that should have been paid from those bond proceeds, the County Treasurer may purchase one or more of the agency's separate bond investments for the Treasury investment portfolio that is shared by the other pool participants with assets of the Treasury, thereby making the necessary amount of the agency's bond proceeds available to the agency for withdrawal, provided, however, that no purchase may be made by the Treasurer of the separate bond investments of the agency if that purchase will result in a financial loss to the County Treasury or otherwise injure the Treasury pool participants.

For accounting purposes, such separate investments shall be segregated from those investments of the Treasury pool that are owned proportionately by all Treasury pool participants. The interest earned on the investments purchased with the agency's bond proceeds will be deposited, net of any Treasury Administrative Fees, in the issuing agency's bond proceeds fund within the Treasury, and will not be distributed to any other pool participant or Treasury fund. Said bond proceeds, when separately invested as herein stated, will not earn any interest earned on those Treasury investments that are owned proportionately by the Treasury pool participants and not separately invested.

DISCLOSURE OF SIGNIFICANT ACTIVITY:

The Treasurer's Office will inform the Office of the Inyo County Administrator by means of a written memorandum or email, prior to the close of business on the next business day, whenever the daily activity of the County Treasury includes one or more of the following transactions in an aggregate amount of \$5,000,000.00 or more:

- Sale of a security prior to the stated maturity or call date of said security.
- Withdrawal or transfer of cash assets from a depository, including but not limited to a bank, investment pool or money market fund.
- Payment of an Extraordinary Withdrawal, as such Withdrawal is herein defined.

GLOSSARY OF TERMS

ACCRUED INTEREST

Interest that has accumulated but has not yet been paid from the most recent interest payment date or issue date to a certain date.

AMORTIZATION

The reduction of debt through regular payment of principal scheduled to complete repayment by maturity. Usually, the payment of interest is incorporated to compensate the lender over the life of the debt.

AMORTIZATION SCHEDULE

A Schedule which shows exactly how debt will be repaid. It contains the repayment dates and amounts of payments, including a breakdown of principal and interest that comprises the total payment.

BANKERS' ACCEPTANCE

A time bill of exchange drawn on and accepted by a commercial bank to finance the exchange of goods. When a bank "accepts" such a bill, the time draft becomes, in effect, a predated, certified check payable to the bearer at some future specified date. Little risk is involved for the investor because the commercial bank assumes primary liability once the draft is accepted.

BASIS POINT

One basis point is equal to 1/100 of one percent. For example, if interest rates increase from 4.25% to 4.50%, the difference is referred to as a 25-basis-point increase.

BOOK VALUE

The value of a security as carried in the records of an investor. May differ from current market value of the security.

BOND

A long-term debt instrument in which the investor lends money to the bond issuer, who agrees to pay a stated rate of interest over a specified period of time. Simply, a bond is a promissory note which is traded in the financial markets. The investor's position is that of lender.

BROKER/DEALER

Any person engaged in the business of effecting transactions in securities in this state for the account of others or for his/her own account. Broker/dealer also includes a person engaged in the regular business of issuing or guaranteeing options with regard to securities not of his/her own issue.

COLLATERAL

Assets which are used to secure a loan. In the event of default, the lender assumes ownership of the asset.

COMMERCIAL PAPER

Short-term, unsecured promissory note issued in either registered or bearer form and usually backed by a line of credit with a bank. Maturities do not exceed 270 days and generally average 30-45 days.

COUNTERPARTY

Used to describe the entity(s) or individual(s) with whom an agreement is entered.

COUPON RATE

The annual rate of interest payable on a security expressed as a percentage of the principal amount.

CREDIT RISK

The risk to an investor that an issuer will default in the payment of interest and/or principal on a security.

CURRENT YIELD

The annual income from an investment divided by the current market yield. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

CUSIP NUMBERS

CUSIP is an acronym for Committee on Uniform Security Identification Procedures. CUSIP numbers are identification numbers assigned to each maturity of a security issue and usually printed on the face of each individual security in the issue. The CUSIP numbers are intended to facilitate identification and clearance of securities.

DEBT INSTRUMENT

An instrument or promissory note which evidences and documents the terms of the loaning of funds from one party to another. Typically, the instrument contains the loan date, the maturity date, the repayment provisions, and the interest rate of the borrowing.

DEFAULT

The failure to pay debt obligations as agreed in the terms of the debt.

DISCOUNT

The amount by which the par value of a security exceeds the price paid for a security.

EARNINGS APPORTIONMENT

The quarterly interest distribution to the Pool Participants where the actual investment costs incurred by the Treasurer are deducted from the interest earnings of the Pool.

FAIR VALUE

The amount at which an investment could be exchanged in a current transaction between willing parties, other than a forced or liquidation sale.

FANNIEMAE

FNMA, Federal National Mortgage Association. Debt issued by FNMA, a federally sponsored agency, to facilitate real estate lending. FNMA issues short-term debt backed by its own full faith and credit. FNMA issues long-term debt backed by mortgages with repayment guarantees by FNMA.

FEDERAL GOVERNMENT AGENCY

Debt issued by government sponsored entities to facilitate various types of lending. For example the Federal Farm Credit Bank, to provide funds to farmers, the FNMA to provide funds to the real estate mortgage markets.

FLOATING RATE NOTE

A debt security whose interest rate is reset periodically (monthly, quarterly, annually) and is based on a market index (e.g. Treasury bills, LIBOR etc.).

FREDDIEMAC

FHLMC, Federal Home Loan Mortgage Corporation. Debt issued by FHLMC, a federally sponsored agency to facilitate real estate lending.

INTEREST

The amount earned while owning a debt security, generally calculated as a percentage of the principal amount.

INVESTMENT

The foregoing of immediate value for (possibly uncertain) longer-range value. Also used to indicate the security that evidences such act.

INVERTED OR NEGATIVE YIELD CURVE

A yield curve where short-term securities yield at a higher rate than long-term securities.

LOCAL AGENCY INVESTMENT FUND (LAIF)

The State of California investment pool in which money of local agencies is pooled as a method for managing and investing local funds.

MARKET VALUE

The price at which a security is trading and could presumably be purchased or sold.

MATURITY

The date upon which the principal of a security becomes due and payable to the holder.

MONEY MARKET MUTUAL FUND

A mutual fund with investments directed in short-term money market instruments only, which can be withdrawn daily without penalty.

NOTE

Typically an investment with a term of one to ten years paying interest on a periodic basis.

PAR

The stated maturity value, or face value, of a security.

PAR VALUE

The stated or face value of a security expressed as a specific dollar amount

POSITIVE OR NORMAL YIELD CURVE

A yield curve where the short-term interest rates are lower than long-term interest rates.

PREMIUM

The amount by which the price paid for a security exceeds the security's par value.

PRINCIPAL

The face amount of a security not taking into account discounts or premiums. The unpaid amount remaining on amortized debt. Interest is paid on the principal amount.

REPURCHASE AGREEMENT OR RP OR REPO

An agreement consisting of two simultaneous transactions whereby the investor purchases securities from a bank or dealer and the bank or dealer agrees to repurchase the securities at the same price on a certain future date. The interest rate on a RP is that which the dealer pays the investor for the use of his/her funds. Reverse repurchase agreements are the mirror image of the RPs when the bank or dealer purchases securities from the investor under an agreement to sell them back to the investor.

REGISTERED WARRANTS

A registered warrant is a "promise to pay," with interest, that is issued by the State when there is not enough cash to meet all of the State's payment obligations.

SETTLEMENT DATE

The date on which the purchase or sale of securities is executed. For example, in a purchase transaction, the day the securities are physically delivered or wired to the buyer in exchange for cash is the settlement date.

TRADE DATE

The date and time corresponding to an investor's commitment to buy or sell a security.

WEIGHTED AVERAGE MATURITY

The remaining average maturity of all securities held in a portfolio.



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

13

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Alisha McMurtrie, Treasurer-Tax Collector

FOR THE BOARD MEETING OF: January 07, 2014

SUBJECT: Annual delegation of investment authority to the Inyo County Treasurer.

DEPARTMENTAL RECOMMENDATION: Delegate investment authority to the Inyo County Treasurer by adoption of the attached resolution.

CAO RECOMMENDATION:

SUMMARY DISCUSSION: Section 53607 of the Government Code authorizes your Board to annually delegate its authority to invest or reinvest money in the county treasury, or to sell or exchange securities so purchased, to the County Treasurer, who shall thereafter assume full responsibility for those transactions until the delegation of said authority is revoked or expires. Since 1955, California County Boards of Supervisors, including the Inyo County Board, have exercised this authority. This action, as it relates to public funds on deposit in the county treasury, transfers fiduciary responsibility from your Board members to the County Treasurer, and, provides for the efficient day-to-day operation of the county treasury.

ALTERNATIVES: Your Board may opt not to delegate its investment authority to the County Treasurer. In such a case, the Board would assume the fiduciary responsibility for providing the day-to-day safety, liquidity and yield on the public funds on deposit in the county treasury.

OTHER AGENCY INVOLVEMENT: N/A

FINANCING: N/A

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) <i>Margaret Kemp-Skillern</i> Approved: <input checked="" type="checkbox"/> Date <u>12/23/13</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.) N/A Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) N/A Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE: *Alisha McMurtrie* Date: 12-26-2014
Alisha McMurtrie, Treasurer-Tax Collector

RESOLUTION No. 2014_____

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF
INYO DELEGATING TO THE INYO COUNTY TREASURER ITS
INVESTMENT AUTHORITY PURSUANT TO SECTION 53607 OF THE
GOVERNMENT CODE**

WHEREAS, this Board has previously exercised its prerogative under Section 53607 of the Government Code and delegated to the Inyo County Treasurer its authority to make investments of certain monies in the Inyo County Treasury; and

WHEREAS, Government Code Section 53607 requires that the delegation to the County Treasurer of this Board's investment authority be made annually; and

WHEREAS, this Board finds that the Inyo County Treasurer has lawfully, prudently, and wisely invested monies of the County and that it is in the public interest that the Treasurer continue to exercise this Board's investment authority; and

WHEREAS, this Board desires to renew the delegation of its investment authority to the Inyo County Treasurer pursuant to Government Code Section 53607,

NOW, THEREFORE, BE IT RESOLVED that pursuant to Government Code Section 53607 the Inyo County Board of Supervisors hereby renews the delegation of its authority to invest monies on deposit in the Inyo County Treasury to the Inyo County Treasurer provided that all such investments are made in accordance with the provisions of Article 1 of Chapter 4 of Part 1 of Division 2 of Title 5 (commencing with Section 53600) of the Government Code and the Investment Policy of the Inyo County Treasury.

BE IT FURTHER RESOLVED that this Board reserves the right, at any time, to exercise its authority to revoke or restrict the investment authority and responsibility of the Inyo County Treasurer as delegated herein.

PASSED AND ADOPTED this 07th day of January 2014 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chairperson of the
Board of Supervisors of Inyo County,
State of California

ATTEST: Kevin Carunchio, Clerk of the Board

BY _____
Patricia Gunsolley, Assistant



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerks Use Only

AGENDA NUMBER

14

Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Sheriff's Department

FOR THE BOARD MEETING OF: December 17, 2013

SUBJECT: Amend Veterans Service budget, allocating AB101 One Time Subvention Funding to County Veterans Services Officers

DEPARTMENTAL RECOMMENDATION:

Request Board:

1. amend the FY 2013-2014 Veterans Service Officer budget (Budget #056600) as follows: increase estimated revenue in State Other (Object Code 4499) by \$13,808 and increase appropriations in Office & Other Equipment (Object Code 5232 by \$4,500, & General Operating (Object Code 5311) by \$9,308 (4/5th vote required).
2. Authorize the County Veteran Service Officer to sign Certificate of Compliance with California Department of Veterans Affairs for One Time Funding Subvention Program, for Fiscal year 2013-2014.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

Recently, the State passed AB101 providing one time subvention funding to County VSO's. The allocation for Inyo County is \$13,808. The funding must be utilized in one of three ways. Add new CVSO staffing, increase office traffic by expanding service offerings or produce new outreach materials. All Counties must implement best practices and meet local needs, report to the State how the funds will be used, collect and report metrics related to the use of the funds and implementation of best practices.

We are requesting the funds be utilized to increase office traffic by expanding service offerings as follows: Implement a Veteran Identification Card (ID) system to replace DD-214 form (Funds can be used to purchase one time equipment costs), purchase outreach materials for distribution within County in order to provide benefit education and referral information, and signage for the current office location to better assist veterans in locating the office.

ALTERNATIVES:

The Board could choose not to accept the one time subvention funding.

OTHER AGENCY INVOLVEMENT:

Auditor Office
County Counsel

FINANCING:

Equal increase of revenue and expenses are being requested, therefore there is no net impact to the County's General Fund, as funding for this service is derived from the one time subvention.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)  Approved: <u>yes</u> Date <u>12/3/2013</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved: _____ Date _____

William Rutzke, Sheriff by Juis L Odum 12/6/13

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 12-05-2017

CAO/Budget Officer

BUDGET RELATED ITEMS (Must be reviewed and approved by the Budget Officer prior to submission to the Board Clerk)



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerks Use Only

AGENDA NUMBER

15

Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Sheriff's Department

FOR THE BOARD MEETING OF: December 17, 2013

SUBJECT: Distribution of FY 2011-2012 C.O.P.S. (AB 3229) funding, and amend the FY 2013-2014 Board approved budget

DEPARTMENTAL RECOMMENDATION:

Request Board; (A) declare Sun Ridge Systems, Inc. as a sole source and authorize the purchase of Citizen RIMS Public Access software, including installation and first year support and updates in the amount of \$6,300; and

(B) declare American Security Group as sole source and authorize the purchase of re-setable UPS' as follows: (5) Minuteman 1000VA Rack/Tower or Optional Wallmount UPS, (1) Minuteman Wallmount Kit for PRO-RT, EntPlus, Endeavor UPS; Replacement Storage Array Power Supply as follows: (1) JetStor Power Supply (PSU2(R60)) in the amount of \$2,420.34, including taxes (no shipping being charged); and

(G) amend the FY 2013-2014 Sheriff's General Budget Unit #022700 by increasing estimated revenue in Citizens Options Public Safety Revenue (Revenue code #4488) by \$2,421 and increasing appropriations in Office and Other Equipment (object code #5232) by \$2,421; and

(H) amend the FY 2013-2014 Jail-CAD RMS Project Budget Unit 022950 by increasing estimated revenue in Citizens Options Public Safety Revenue (Revenue code #4488) by \$6,300 and increasing appropriations in Other Professional Services (object code 5265) by \$6,300 . (4/5's vote required).

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

The Sheriff's department receives AB3229 money, C.O.P.S. (Citizens Option for Public Safety), funding from the state, and we have 2 years to spend the funds. On December 13, 2011, your Board held a public hearing for the use of 2011-2012 COPS funds and approved the use of the money for equipment and programs to support the needs of frontline law enforcement. The current COPS fund balance for 2011-2012 is \$122,822.75 (concurring with the County Auditor) to be expended by June 30, 2014. The Sheriff's Office would like to purchase Citizen RIMS software for allowing the public and other agencies (through the Sheriff's website) to check in real time who is in custody at the jail facility, which is public information; and also replacing failing equipment for the existing security system in the jail, dispatch & administration building, including the video camera system and door controls. We will adhere with the County purchasing policy as required. Sole source justification forms are attached. We will be coming before the Board again later to request expending the remainder of the 2011-2012 balance.

ALTERNATIVES:

Not approve the purchases and find a different use for the funds under the guideline of AB3229. This is not recommended, as we have a need for the items requested, and we need to expend the 2011-2012 allocation by June 30, 2014, or return the funds.

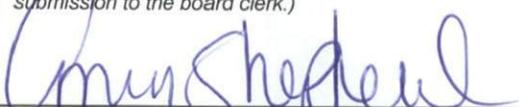
OTHER AGENCY INVOLVEMENT:

None

FINANCING:

Funds are available in the C.O.P.S. Trust #500103 and appropriations will be available with approval of the budget amendments in this agenda request. The Auditor's office will make the transfer as expenses occur. If today's request is approved in the amount of \$8,720.34, we will have met part of our obligation to spend \$122,822.75 of 2011/12 funding by June 30, 2014, and will leave us with a balance of \$114,102.41 to expend by June 30, 2014. The current balance in the trust is \$219,769.88, which includes the \$122,822.75 (FY 2011/12), \$94,693.92 (FY 2012/13) & \$2,253.21 (FY 2013/2014)

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i>  Approved: <u>Yes</u> Date <u>11/29/13</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 12-4-13

CAO/Budget Officer BUDGET RELATED ITEMS (Must be reviewed and approved by the Budget Officer prior to submission to the Board Clerk)



Sole Source Justification Form

Sole Source: Is awarded for a commodity or services, which can only be purchased from one supplier, usually because of its specific technological requirements, availability or unique patented manufacture. The lack of planning is not an overriding circumstance.

This is a sole source because:

- There is only one known source because:
 - This is a sole provider of a licensed, copyrighted, or patented good or service.
 - This is a sole provider of items compatible with existing equipment or systems.
 - This is a sole provider of factory-authorized warranty service.
 - This is a sole provider of goods or services that perform the intended function or meet the specialized needs of the County (Please detail in an attachment).
- One source is the only practical way to respond to overriding circumstances that make compliance with competitive procedures under the Authority's policies not in the best interest of the Authority (Please detail in an attachment).

Please attach a memorandum to explain why the goods or services are not available elsewhere, include names and phone numbers of firms contacted.

- Other brands/manufacturers considered
- Other suppliers considered
- Other (i.e., emergency)

Describe the item or service, its function and the total cost estimate (if practical, separate labor and materials) in the space below or in a separate attached label:	
Description of Item or Service.	
American Security Group installed the surveillance system in the Jail & sheriff's Administration facility, this system is proprietary. The existing UPS are beginning to fail and replacement is highly recommended. This security system also operates the door controls.	
DEPARTMENT CONTACT PERSON & TITLE Lt. Randy Geiger	
DEPARTMENT NAME Sheriff	PHONE Ext. 0325
REQUESTED SUPPLIER/CONSULTANT NAME American Security Group	SUPPLIER CONTACT PERSON Tyler Sayles
SUPPLIER ADDRESS P.O. Box 48 Vista, CA 92085	SUPPLIER CONTACT'S PHONE NUMBER 760.727-4020

The County's Purchasing Policy Manual Section III.(E), Exceptions to the Competitive Process/Sole Source and Section IV.(I), Sole Source Requests for Independent Contractors, describe when sole sourcing is permitted. By signing below, Requestor acknowledges that he/she has read and understands the County's policy on sole source procurements.



 Signature of Requestor



 Date

 President/CEO Approval

 Date

Sole Source Justification Form

Sole Source: Is awarded for a commodity or services, which can only be purchased from one supplier, usually because of its specific technological requirements, availability or unique patented manufacture. The lack of planning is not an overriding circumstance.

This is a sole source because:

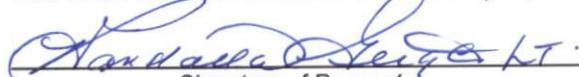
- There is only one known source because:
 - This is a sole provider of a licensed, copyrighted, or patented good or service.
 - This is a sole provider of items compatible with existing equipment or systems.
 - This is a sole provider of factory-authorized warranty service.
 - This is a sole provider of goods or services that perform the intended function or meet the specialized needs of the County (Please detail in an attachment).
- One source is the only practical way to respond to overriding circumstances that make compliance with competitive procedures under the Authority's policies not in the best interest of the Authority (Please detail in an attachment).

Please attach a memorandum to explain why the goods or services are not available elsewhere, include names and phone numbers of firms contacted.

- Other brands/manufacturers considered
- Other suppliers considered
- Other (i.e., emergency)

<p>Describe the item or service, its function and the total cost estimate (if practical, separate labor and materials) in the space below or in a separate attached label: Description of Item or Service. <i>Citizen RIMS is public access software that works our existing RIMS system. This will allow for the public and other agencies to check in realtime who is in custody. Software cost is \$4,800, installation if \$780 and 1st year of support if \$720, for a total cost of \$6,300</i></p>	
DEPARTMENT CONTACT PERSON & TITLE Lt. Randy Geiger	
DEPARTMENT NAME Sheriff	PHONE Ext. 0325
REQUESTED SUPPLIER/CONSULTANT NAME Sun Ridge Systems, Inc. (PEID T021067)	SUPPLIER CONTACT PERSON Carol Jackson
SUPPLIER ADDRESS P.O. Box 5071 El Dorado Hills, CA 95762	SUPPLIER CONTACT'S PHONE NUMBER 530.676.7128

The County's Purchasing Policy Manual Section III.(E), Exceptions to the Competitive Process/Sole Source and Section IV.(I), Sole Source Requests for Independent Contractors, describe when sole sourcing is permitted. By signing below, Requestor acknowledges that he/she has read and understands the County's policy on sole source procurements.



 Signature of Requestor

 12/02/13
 Date

 President/CEO Approval

 Date



Sun Ridge Systems, Inc.

To: Lt. Randy Geiger, Inyo County Sheriff's Office
From: Carol Jackson
Subject: Quotation for RIMS Software
Date: October 29, 2013

The following is a quotation for RIMS software based upon your recent request.

Item	Price
Citizen RIMS Public Access Software	\$4,800
Installation via Phone and Remote Access	\$780
First Year Support and Updates	\$720
TOTAL	\$6,300

Citizen RIMS does not require any new dedicated hardware or software. It can run on your existing SQL or application server. It does require a server with internet access that also is capable of having RIMS installed. The only software on your network will be a small Windows service which sends data to the public web server.

There is some minor configuration that must occur in RIMS. You will be asked to create "categories" for Incidents and Offenses. The Windows service previously mentioned uses the categories to determine what to send to the public web server.

This quotation is valid for 90 days and may change thereafter. If you have any questions please call me at 800-474-2565. Thank you for your continued interest in RIMS.



Proposal

Date	Proposal #
10/30/2013	1007968

Customer
Inyo Country Sheriff's Facility PO BOX S 550 S Clay St Independence, CA 93526

Ship To
Inyo Country Sheriff's 550 S Clay St Independence, CA 93526

Qty	Description	Rate	Total
	UPS' for Switch and Workstation Locations		
5.00	Resetable UPS' Minuteman 1000VA Rack/Tower or Optional Wallmount UPS	299.00	1,495.00T
1.00	Minuteman Wallmount Kit for PRO-RT, EntPlus, Endeavor UPS	35.56	35.56T
1.00	Replacement Storage Array Power Supply JetStor Power Supply (PSU2(R80))	710.50	710.50T
	Labor and travel is to be covered under support agreement		

I hereby authorize performance of this proposal and agree to the following payment terms: **Net 30**

ACCEPTED BY: _____ DATE: _____

PO Box 48 Vista CA, 92085 www.amsecgroup.com
Voice 760-727-4020 Fax 760-727-4027
CA LIC 665638 ACO LIC 4234

Subtotal	\$2,241.06
Tax (8.0%)	\$179.28
Total	\$2,420.34

no shipping per phone call 11/26/13 3:54 pm

Cops#



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

16

- Consent
 Departmental
 Correspondence Action
 Public Hearing
 Scheduled Time for
 Closed Session
 Informational

FROM: Thomas L. Hardy, District Attorney

FOR THE BOARD MEETING OF: January 7, 2013

SUBJECT: Request to fill the position of the Deputy District Attorney I-IV

DEPARTMENTAL RECOMMENDATION:

Request Board find that consistent with the adopted Authorized Position Review Policy:

- 1) The availability of funding for the requested position exists, as certified by the District Attorney concurred with by the County Administrator and Audit-Controller;
- 2) Where internal candidates meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, though an open recruitment is more appropriate to ensure the position is filled with the most qualified applicant; and
- 3) Approve the hiring of one Deputy District Attorney I at Range 81 (\$5471-\$6652) Deputy District Attorney II at Range 83 (\$5751-\$6987), Deputy District Attorney III at Range 86 (\$6186-7519) or Deputy District Attorney IV at Range 89 (\$6662-8090) depending on their qualifications.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

The current Deputy District Attorney II has given notice of termination of employment effective January, 2014. In order to continue to provide our current level of service, it is essential that the District Attorney's Office has a full staff to adequately prosecute our case load. This request will allow us to maintain historical staffing levels.

ALTERNATIVES:

None.

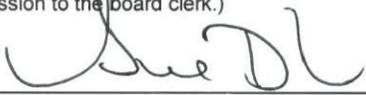
OTHER AGENCY INVOLVEMENT:

None

FINANCING:

This position is in the authorized staffing of the District Attorney. Budget# 022400.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)  Approved: <u>yes</u> Date <u>12/30/2013</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)  Approved: <u>✓</u> Date <u>12/23/13</u>

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 12/30/13



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER
17

- Consent Hearing
 Scheduled Time for
 Departmental
 Closed Session
 Correspondence Action
 Informational
 Public

FROM: HEALTH & HUMAN SERVICES – Social Services

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Request to hire a Health and Human Services Specialist II

DEPARTMENTAL RECOMMENDATION:

Request your Board find that, consistent with the adopted Authorized Position Review Policy:

- A) The availability of funding for the position of Health and Human Services Specialist (HHS Specialist)II exists, as certified by the Health and Human Services Director and concurred with by the County Administrator, and Auditor-Controller; and
- B) Where if the County was facing layoffs, the position could be filled by internal candidates meeting the qualifications for the position, but since no layoffs are pending, an open recruitment would be appropriate to ensure qualified applicants apply in none are found on an existing eligibility list; and
- C) Approve the hiring of one HHS Specialist II at Range 53 (\$2,835 - \$3,448)

CAO RECOMMENDATION:

SUMMARY DISCUSSION: A Health and Human Services Specialist position recently became vacated during a new employee's first six months, and the Department would like the ability to fill the position. The HHS Specialists perform many vital duties, such as transporting children and parents, monitoring visits, taking child abuse reports by telephone and in person, as well as assisting the Social Workers with data input. HHS Specialists in this division may also be cross-trained to cover HHS Specialist duties in Adult Social Services and the Senior Programs. During the last few years, there has been an increase in court-ordered services to families that impact the already busy workload of the social work staff, which has also been impacted by an extended period of social worker vacancies. The use of our HHS Specialists to support our social worker staff is critical to the overall functioning of the Adult and Children's Social Services division, as they ensure that social workers are supported in a manner that promotes their ability to effectively assess and support the safety of children and our elderly/dependent adult populations.

This request comes to you as a request to fill the position at the existing HHS Specialist II level. The recent equity adjustment established a HHS Specialist series that includes a Level III and Level IV. The duties performed at these levels would allow for these positions to provide a higher level of case management support to the social work staff. However, the Department has to coordinate with the California Personnel System – Merit Systems to align these job levels to Merit Systems job descriptions, specifically the Social Work Aide classification. The Department has initiated this process as it is hoped that in the future, we can come back to your Board to request that our HHS Specialists be moved into either a Level III or Level IV position in order to allow the greatest level of flexibility in supporting the social work needs of the division.

The Department is respectfully requesting authorization to hire a Health and Human Services Specialist II in the Adult and Children's Social Services Division.

ALTERNATIVES:

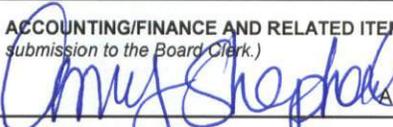
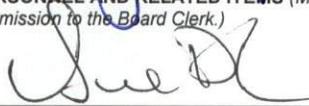
Your Board could choose not to authorize the hiring of the HHS Specialist position. This would severely impact the division's ability to perform all court ordered duties of the Child Welfare division, maintain timely data entry and reporting in child welfare, and provide support to the social work staff in both Child Welfare and Adult Services.

OTHER AGENCY INVOLVEMENT:

Courts, law enforcement, probation, mental health.

FINANCING:

State and Federal funding, along with Social Services Realignment funds. This position is budgeted in Social Services (055800) in the salaries and benefits object codes. No County General Funds.

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.)</i> Approved: _____ Date: _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)</i>  Approved: <input checked="" type="checkbox"/> _____ Date: <u>12/11/13</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.)</i>  Approved: <input checked="" type="checkbox"/> _____ Date: <u>12/9/13</u>
BUDGET OFFICER:	BUDGET AND RELATED ITEMS <i>(Must be reviewed and approved by the Budget Officer prior to submission to the Board Clerk.)</i> Approved: _____ Date: _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)

 Date: 12-13-13



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

18

- Consent Hearing
 Scheduled Time for
- Departmental
 Closed Session
- Correspondence Action
 Informational
- Public

FROM: HEALTH & HUMAN SERVICES – ESAAA/IC-GOLD

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Authorization for Provision of Registered Dietitian Services for Mono Senior Services

DEPARTMENTAL RECOMMENDATION:

Request your Board authorize your HHS/ESAAA Director to implement a purchase order process allowing the County of Mono to purchase Registered Dietitian (RD) services from the County of Inyo to meet the requirement linked to the senior congregate and home-delivered meals.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

Mono County has recently lost their Registered Dietitian (RD) who provided required nutrition education and counseling to Mono County older adults being served through ESAAA food programs. Mono County Social Services Director has requested to be allowed to purchase RD services from Inyo County ESAAA program. To meet this requirement the Inyo County RD would be required to travel quarterly to Walker, in addition to providing monthly electronic reviews of menus to assure compliance with nutritional standards. The Department has assessed the impact on the RD's time, and we believe we can manage this minimal impact. Mono County, through an invoicing process, would reimburse Inyo County fully for the time and associated travel of the RD to meet this mandate.

The Department brings this request forward to ensure involvement of the Board and to ensure a clear tracking of decisions made between our two counties about how services will be provided to our senior populations.

ALTERNATIVES:

Board could choose not to approve this request, meaning that Mono County will be required to recruit and hire an RD to meet this mandate.

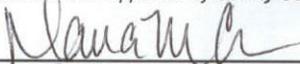
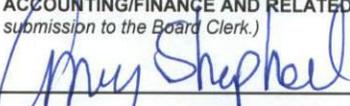
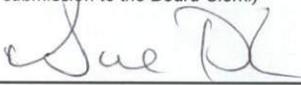
OTHER AGENCY INVOLVEMENT:

California Department of Aging, Mono County

FINANCING:

This revenue would be brought into the ESAAA and IC Gold Budgets. 100% of the revenue will be deposited into ESAAA (683000) in the Other Current Charges (4825) object codes, and will offset the RD's salary that is currently being paid out of the ESAAA budget.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.)  Approved: <u>yes</u> Date: <u>12/10/13</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)  Approved: <u>yes</u> Date: <u>12/19/13</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.)  Approved: <u>✓</u> Date: <u>12/20/13</u>
BUDGET OFFICER:	BUDGET AND RELATED ITEMS (Must be reviewed and approved by the Budget Officer prior to submission to the Board Clerk.) Approved: _____ Date: _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 12-23-13



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:

AGENDA NUMBER

19

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: HEALTH & HUMAN SERVICES, Behavioral Health

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Mentoring Month Proclamation

DEPARTMENTAL RECOMMENDATION:

Request your Board: 1) Declare January 2014, as National Mentoring Month and; 2) Authorize the Chairperson to sign the Official Proclamation.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

National Mentoring Month was created in 2002 by the Harvard School of Public Health and The National Mentoring Partnership. National Mentoring Month focuses national attention on the need for mentors, as well as how each of us as individuals, businesses, government agencies, schools, faith communities and nonprofits, can work together to increase the number of mentors to assure brighter futures for our young people.

The goals of National Mentoring Month are to: 1) Raise awareness of mentoring in its various forms, 2) recruit individuals to mentor, especially in programs that have waiting lists of young people and 3) promote the rapid growth of mentoring by recruiting organizations to engage their constituents in mentoring.

Each year since its launch, National Mentoring Month has had the strong support of the U.S. President and members of Congress and many other prominent individuals, including Senator John McCain, General Colin Powell, and Cal Ripken Jr.

The Inyo County Mentoring Program was created in 1995 by Inyo County Health and Human Services. We currently have six active mentors who are matched with six youth. We are always actively recruiting Inyo County community members to become mentors for our youth in order to help empower our youth with the confidence and tools to lead healthy lives and to be productive, engaged and responsible adults. Over the years, our mentors have helped many youth in our community and are greatly appreciated.

ALTERNATIVES:

Your Board could choose not to approve the declaration which would affect our ability to inform the public about National Mentoring Month.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

None

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.)</i> Approved: _____ Date: _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)</i> Approved: _____ Date: _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.)</i> Approved: _____ Date: _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)

Jean Turner ^{MB} _{MB}

Date: *12-31-13*

PROCLAMATION BY THE INYO COUNTY BOARD OF SUPERVISORS DESIGNATING THE MONTH OF JANUARY 2014 AS NATIONAL MENTORING MONTH

WHEREAS, we know the difference that a responsible, caring adult can make in a child's life. Even a brief amount of quality time set aside by compassionate adults can have a lasting impact on the development of a child; and

WHEREAS, mentors provide a steady presence, share their valuable knowledge and experiences, and provide secure and dependable support; and

WHEREAS, mentors help build young people's character, expand their universe, and help them navigate a path to success; and

WHEREAS, research shows that young people who have a mentor have better school attendance, are less likely to engage in risky behaviors such as substance abuse, have improved self-esteem and strengthened academic skills, and have more positive social attitudes and relationships than that of their un-mentored peers. They also have a better chance of graduating high school and going to college; and

WHEREAS, mentors support parents by instilling in mentored children the enduring values of commitment, respect, and persistence; and

WHEREAS, by lending a hand as a mentor, countless individuals have empowered young Americans with the confidence, inspiration, and tools to lead rich and fulfilling lives; and

WHEREAS, mentorship strengthens our American family, by providing our youth with strong role models; and

WHEREAS, mentors are building a brighter future for Inyo County and our Nation by helping our children grow into productive, engaged, and responsible adults; and

NOW, THEREFORE, I, _____, Chair, Inyo County Board of Supervisors, by virtue of the authority vested in me by the laws of Inyo County, do hereby proclaim the month of January 2014 as **National Mentoring Month** in Inyo County and call upon the people of Inyo County to observe this month with appropriate programs, activities, and ceremonies supporting this year's theme, "**Mentoring Works!**".

PASSED AND PROCLAIMED by the Inyo County Board of Supervisors, this 7th day of January, 2014.

Chair, Inyo County Board of Supervisors



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

20

- Consent Hearing
 Scheduled Time for
 Departmental
 Correspondence Action
 Closed Session
 Public
 Informational

FROM: AUDITOR-CONTROLLER

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Status and update on the refinancing of the Inyo County CalPERS Safety Plan Side Fund Obligation

DEPARTMENTAL RECOMMENDATION:

A) Request your Board provide direction to staff on the Side Funding Financing with regard to recent changes.

SUMMARY DISCUSSION:

On May 21st, 2013, the Board approved Resolution No. 2013-23 authoring the refinancing of the County's outstanding Side Fund obligation. This Resolution had a not-to-exceed interest rate of 4.85%. In the weeks following the County's approval of the Resolution and Court required validation period, interest rates in the market began rising dramatically and led to more volatility in the market than has been seen in twenty five years.

When the not-to-exceed rate of 4.85% was established on May 21st, it was set to include a buffer of 50 basis points above the indicative rate in the market. As of October 11th, when the validation judgment was rendered for the Side Fund refinancing by the Inyo County Superior Court, the indicative market rate had moved 115 basis points, eroding the buffer, and exceeding the not-to-exceed rate by 65 basis points. This dramatic increase in basis points raised the market rate above the Board approved not-to-exceed rate of 4.85% to somewhere in the neighborhood of 5.50%. Umpqua Bank is not able to provide an interest lock longer than two weeks prior to closing. The lengthy validation process is the reason why the County was not able to close this refinancing within weeks after the Resolution was approved on May 21st.

In an effort to minimize the drastic change in interest rate, Umpqua Bank offered to establish relationship pricing option for the County. This option would require a banking relationship with the County in the form of an interest earning deposit similar to LAIF, and would enable Umpqua Bank to provide the County with below market preferential pricing ("Relationship Pricing") that would bring the interest rate on the Side Fund loan down to the not-to-exceed rate of 4.85%. This change also comes with an extended term from 14.5 years to 15 years and an anticipated maximum savings of \$985,304 and a minimum savings of \$715,973.00

There are currently some outstanding issues with the current loan agreement that was presented to County staff and the mechanics of the "Relationship Pricing". If you Board wishes to move forward with the refinancing, County staff will work with Umpqua Bank to resolve the outstanding loan agreements and a new resolution with a not-to-exceed amount of 5.5% to accommodate any changes in the relationship pricing throughout the life of the loan, will be brought forward for your Boards approval.

ALTERNATIVES:

FINANCING:

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.)</i> Approved: _____ Date: _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)</i>  Approved: <u>yes</u> Date: <u>12/30/13</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.)</i> Approved: _____ Date: _____

DEPARTMENT HEAD SIGNATURE: Amy Shephard Date: 12/30/13
(Not to be signed until all approvals are received)



AGENDA REQUEST FORM

BOARD OF SUPERVISORS

COUNTY OF INYO

- Consent Departmental Correspondence Action Public Hearing
 Schedule time for Closed Session Informational

For Clerk's Use
Only:

AGENDA NUMBER

21

FROM: Public Works/Road Department

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Sole Source Declaration and Contract Ratification

DEPARTMENTAL RECOMMENDATIONS:

The Public Works Department/Road Department requests the Board:

1. Declare T-Rock Products Inc. A sole source provider for approximately 13,200 tons of aggregate base material for the reconstruction of 1.7 miles of Trona Wildrose Road.
2. Ratify a contract with T-Rock Products Inc. for the provision of approximately 13,200 tons of aggregate base in an amount not to exceed \$200,000, and authorize the Chairperson to sign, contingent upon the receipt of the appropriate signatures.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

The severe thunderstorms of July 2013 resulted in significant damage to numerous County maintained roads. On September 30, 2013 the Governor signed a Disaster Proclamation making the County of Inyo eligible for funding to be utilized for both emergency repairs and permanent construction. The 100% reimbursement period for the emergency repairs/opening phase expires on January 18, 2014. The remoteness of the damage has made the acquisition of materials extremely challenging and potentially very costly. On Friday December 13, 2013 members of the Public Works/Road staff met with representatives of T-Rock Products Inc. to discuss their ability to provide the needed materials. It was determined that T-Rock Products Inc. could in fact accommodate our needs at a competitive price. Additionally, the proximity of their plant to the job site results in very reasonable transportation costs. The challenging timeline and the associated financial ramifications have necessitated the request for a sole source declaration as well as the undesirable need for a ratification. Therefore, the Public Works/Road Department is requesting your Board declare that it is in the best interest of the County to designate T-Rock Products Inc. a sole source provider for approximately 13,200 tons of aggregate base, citing Section F, Part IV, Subsection I, Paragraph 2(a)(e) of the Purchasing Policy Manual and ratify a contract for the purchase of the same materials in an amount not to exceed \$200,000.

The extenuating circumstances created by this emergency, coupled with the rapidly approaching 100% reimbursement deadline necessitated the Department secure a source for the essential materials prior to receiving formal Board approval. It is estimated that materials delivery will begin on or about December 30, 2013. The additional time between December 30, 2013 and January 7, 2014 will greatly enhance our ability to achieve the goal of a January 18, 2014 emergency opening of this critical artery providing access to Death Valley during the busy tourist season. The Department does not request a ratification from your Board lightly but, truly believes its actions are in the best interest of the County.

ALTERNATIVES:

The Board could choose to deny the sole source request and not ratify the contract. This not recommended as it could result in project delays and significantly reduced reimbursement levels.

OTHER AGENCY INVOLVEMENT:

The Inyo County Auditors Office
County Counsel
County Administrative Officer

FINANCING:

Budget Unit 034600 Road, Object Code 5309 Road Materials

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by County Counsel prior to submission to the board clerk.)	Approved: <u>✓</u>	Date <u>12/26/13</u>
AUDITOR/CONTROLLER	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor/controller prior to submission to the board clerk.)	Approved: <u>✓ yes</u>	Date <u>12/27/13</u>
PERSONNEL DIRECTOR	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)	Approved: _____	Date _____

CAO/BUDGET OFFICER SIGNATURE: N/A Date: _____

DEPARTMENT HEAD SIGNATURE: [Signature] Date: 12/31/13
(Not to be signed until all approvals are received)

Sole Source Justification Form

Sole Source: A unique service or item that is only available from a single source or one source is the only practical way to respond to overriding circumstances. The lack of planning is not an overriding circumstance.

This is a sole source because:

- There is only one known source because:
 - This is a sole provider of a licensed, copyrighted, or patented good or service.
 - This is a sole provider of items compatible with existing equipment or systems.
 - This is a sole provider of factory-authorized warranty service.
 - This is a sole provider of goods or services that perform the intended function or meet the specialized needs of the Authority (Please detail in an attachment).
- One source is the only practical way to respond to overriding circumstances that make compliance with competitive procedures under the Authority's policies not in the best interest of the Authority (Please detail in an attachment).

Please attach a memorandum to explain why the goods or services are not available elsewhere include names and phone numbers of firms contacted.

- Other brands/manufacturers considered
- Other suppliers considered
- Other (i.e., emergency)

Describe the item or service, its function and the total cost estimate (if practical, separate labor and materials) in the space below or in a separate attached label: Description of Item or Service.

Approximately 13,200 tons of aggregate base at \$14.00 per ton (plus tax) totaling an estimated \$200,000 to be used in the reconstruction of approximately 1.7 miles of Trona Wildrose Road.

DEPARTMENT CONTACT PERSON & TITLE
Jim Tatum, Deputy Director

DEPARTMENT NAME
Inyo County Road Department

PHONE
760-878-0215

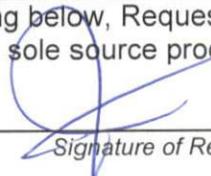
REQUESTED SUPPLIER/CONSULTANT NAME
T-Rock Products Inc.

SUPPLIER CONTACT PERSON
John Martinez

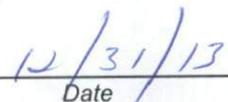
1263 N. 3rd Street
Inyokern, CA 93527

SUPPLIER CONTACT'S PHONE NUMBER
661-810-6728

By signing below, Requestor acknowledges that he/she has read and understands the Authority's policy on sole source procurements.



Signature of Requestor



Date

President/CEO Approval

Date

**AGREEMENT BETWEEN COUNTY OF INYO
AND T-ROCK PRODUCTS, INC.
FOR THE PROVISION OF AGGREGATE BASE MATERIAL SERVICES**

INTRODUCTION

WHEREAS, the County of Inyo (hereinafter referred to as "County") may have the need for the AGGREGATE BASE MATERIAL services of T-ROCK PRODUCTS, INC. of INYO KERN, CALIFORNIA (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK.

The Contractor shall furnish to the County, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by the County to the Contractor to perform under this Agreement will be made by CLINT QUILTER, whose title is: PUBLIC WORKS DIRECTOR. Requests to the Contractor for work or services to be performed under this Agreement will be based upon the County's need for such services. The County makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of the Contractor by the County under this Agreement. County by this Agreement incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if County should have some need for such services or work during the term of this Agreement.

Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, county, and County laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those which are referred to in this Agreement.

2. TERM.

The term of this Agreement shall be from DECEMBER 30, 2013 to FEBRUARY 28, 2014 unless sooner terminated as provided below.

3. CONSIDERATION.

A. Compensation. County shall pay to Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A which are performed by Contractor at the County's request.

B. Travel and per diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work requested by County under this Agreement.

C. No additional consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for services and work performed under this Agreement shall not exceed \$200,000.00 Dollars (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and payment. Contractor shall submit to the County, once a month, an itemized statement of all services and work described in Attachment A, which were done at the County's request. This statement will be submitted to the County not later than the fifth (5th) day of the month. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. This statement will identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Upon timely receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on the last day of the month.

F. Federal and State taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County will withhold California State income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W-9 upon executing this Agreement.

4. WORK SCHEDULE.

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A which are requested by the County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her own schedule, but will coordinate with County to insure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.

A. Any licenses, certificates, or permits required by the federal, state, county, municipal governments, for contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses

or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

B. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration available at: <http://www.sam.gov>.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC.

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. County is not obligated to reimburse or pay Contractor, for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. COUNTY PROPERTY.

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

8. WORKERS' COMPENSATION.

Contractor shall provide Statutory California Worker's Compensation coverage and Employer's Liability coverage for not less than \$1,000,000 per occurrence for all employees engaged in services or operations under this Agreement. The County of Inyo, its agents, officers and employees shall be named as additional insured or a waiver of subrogation shall be provided.

9. INSURANCE.

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment C and with the provisions specified in that attachment.

10. STATUS OF CONTRACTOR.

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment A, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the County is to be considered an employee of Contractor. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

11. DEFENSE AND INDEMNIFICATION.

Contractor shall defend, indemnify, and hold harmless County, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from, or in connection with, the performance of this Agreement by Contractor, or Contractor's agents, officers, or employees. Contractor's obligation to defend, indemnify, and hold the County, its agents, officers, and employees harmless applies to any actual or alleged personal injury, death, or damage or destruction to tangible or intangible property, including the loss of use. Contractor's obligation under this paragraph extends to any claim, damage, loss, liability, expense, or other costs which is caused in whole or in part by any act or omission of the Contractor, its agents, employees, supplier, or any one directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

Contractor's obligation to defend, indemnify, and hold the County, its agents, officers, and employees harmless under the provisions of this paragraph is not limited to, or restricted by, any requirement in this Agreement for Contractor to procure and maintain a policy of insurance.

To the extent permitted by law, County shall defend, indemnify, and hold harmless Contractor, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, or resulting from, the active negligence, or wrongful acts of County, its officers, or employees.

12. RECORDS AND AUDIT.

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, microphotographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

13. NONDISCRIMINATION.

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

14. CANCELLATION.

This Agreement may be canceled by County without cause, and at will, for any reason by giving to Contractor thirty (30) days written notice of such intent to cancel. Contractor may cancel this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days written notice of such intent to cancel to County.

15. ASSIGNMENT.

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County. Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of County.

16. DEFAULT.

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

17. WAIVER OF DEFAULT.

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-four (24) below.

18. CONFIDENTIALITY.

Contractor agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by

Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County.

19. CONFLICTS.

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

20. POST AGREEMENT COVENANT.

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

21. SEVERABILITY.

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

22. FUNDING LIMITATION.

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-four (24) (Amendment).

23. ATTORNEY'S FEES.

If either of the parties hereto brings an action or proceeding against the other, including, but not limited to, an action to enforce or declare the cancellation, termination, or revision of the Agreement, the prevailing party in such action or proceeding shall be entitled to receive from the other party all reasonable attorney's fees and costs incurred in connection therewith.

24. AMENDMENT.

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

25. NOTICE.

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

County of Inyo	
Road	Department
PO Drawer Q	Street
Independence, CA 93526	City and State

Contractor:	
T-Rock Products, Inc.	Name
1263 N. 3rd Street	Street
Inyokern, CA 93527	City and State

26. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

///

///

**AGREEMENT BETWEEN COUNTY OF INYO
AND T-ROCK PRODUCTS, INC.
FOR THE PROVISION OF AGGREGATE BASE MATERIAL SERVICES**

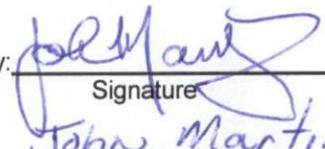
IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS
THIS _____ DAY OF _____, _____.

COUNTY OF INYO

By: _____

Dated: _____

CONTRACTOR

By:  _____
Signature

John Martinez
Print or Type Name

Dated: 12-31-13

APPROVED AS TO FORM AND LEGALITY:

County Counsel

APPROVED AS TO ACCOUNTING FORM:

County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

County Risk Manager

ATTACHMENT A

**AGREEMENT BETWEEN COUNTY OF INYO
AND T-ROCK PRODUCTS, INC.
FOR THE PROVISION OF AGGREGATE BASE MATERIAL SERVICES**

TERM:

FROM: Dec. 30, 2013 **TO:** Feb. 28, 2014

SCOPE OF WORK:

The provision of an estimated 13,200 tons of aggregate base for the reconstruction of approximately 1.7 miles of Trona-Wildrose Road.

ATTACHMENT B

**AGREEMENT BETWEEN COUNTY OF INYO
AND T-ROCK PRODUCTS, INC.
FOR THE PROVISION OF AGGREGATE BASE MATERIAL SERVICES**

TERM:

FROM: Dec. 30, 2013 **TO:** Feb. 28, 2014

SCHEDULE OF FEES:

T-Rock Products Inc.	
13,200 tons @ \$14.00 per ton (excluding Tax).....	\$184,800
Total estimated cost including tax	\$200,000

ATTACHMENT C

**AGREEMENT BETWEEN COUNTY OF INYO
AND T-ROCK PRODUCTS, INC.
FOR THE PROVISION OF AGGREGATE BASE MATERIAL SERVICES**

TERM:

FROM: Dec. 30, 2013

TO: Feb. 28, 2014

SEE ATTACHED INSURANCE PROVISIONS



AGENDA REQUEST FORM

BOARD OF SUPERVISORS

COUNTY OF INYO

- Consent Departmental Correspondence Action Public Hearing
 Schedule time for Closed Session Informational

For Clerk's Use
Only:

AGENDA NUMBER

22

FROM: Public Works/Road Department

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Budget Unit 034600 Amendment

DEPARTMENTAL RECOMMENDATIONS:

The Public Works Department/Road Department requests the Board amend the Fiscal Year 2013/2014 Budget as follows:

1. Increase appropriations in Budget Unit 034600 Road, For the following Object Codes;
 - 5003 – Overtime, in the amount of \$38,100
 - 5175 – Maintenance Fuel and Lubricant, in the amount of \$80,000
 - 5309 – Road Materials, in the amount of \$200,000
 - 5331 - Travel Expense, in the amount of \$65,100
 - 5265 – Professional Services, in the amount of \$375,000
2. Decrease Fund Balance 0017 Road in the amount of \$383,200.
3. Decrease appropriations in Budget 034600 Road, for the following Object Codes;
 - 5281 Equipment Rental, in the amount of \$375,000

It is estimated that in excess of ninety percent of the costs incurred for; overtime, maintenance, road materials, professional services and travel expenses will be reimbursed.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

The severe thunderstorms of July 2013 resulted in significant damage to numerous County maintained roads. On September 30, 2013 the Governor signed a Disaster Proclamation making the County of Inyo eligible for funding to be utilized for both emergency repairs and permanent restoration. Due to the nature of this disaster, the extra cost could not have been foreseen when preparing the budget. The Public Works Department anticipates paying sixty (60) hours of overtime for fifteen (15) employees totalling \$38,100(5003) during the construction period. Additionally, the department will incur costs associated with lodging and per diem of \$65,100(5331). It is also projected that there will be additional fuel costs in the amount of \$80,000(5175). Road materials such as aggregate base will make up the \$200,000 in road materials(5309).

Furthemore, we are requesting equipment rental (5281) be reduced by \$375,000 and professional services (5265) be increased by \$375,000 to cover the cost of the required trucks and drivers to haul materials to and from the restoration site. These amendments are being requested prior to the mid-year process do to the critical timing associated with reimbursement levels.

ALTERNATIVES:

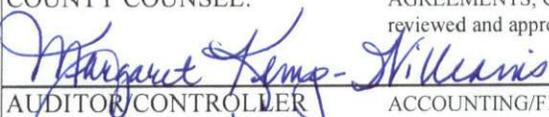
The Board could choose to not approve the budget amendments. This is not recommended, as it could potentially result in a reduction in the level of reimbursement.

OTHER AGENCY INVOLVEMENT:

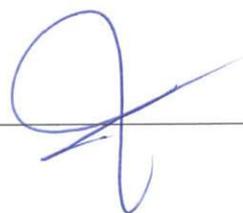
The Inyo County Auditors Office
County Counsel
County Administrative Officer

FINANCING:

Budget unit 034600 Road, currently has a fund balance of \$2,835,000. The utilization of \$383,200 will result in a remaining balance of \$2,088,600 – a level adequate to fund future road related projects.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by County Counsel prior to submission to the board clerk.)
	Approved: <input checked="" type="checkbox"/> Date <u>12-23-13</u>
AUDITOR/CONTROLLER	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor/controller prior to submission to the board clerk.)
	Approved: <input checked="" type="checkbox"/> <u>yes</u> Date <u>12-26-13</u>
PERSONNEL DIRECTOR	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)
	Approved: _____ Date _____

CAO/BUDGET OFFICER SIGNATURE:  Date: 12-30-13

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)  Date: 12/30/13



AGENDA REQUEST FORM

BOARD OF SUPERVISORS

COUNTY OF INYO

- Consent Departmental Correspondence Action Public Hearing
 Schedule time for Closed Session Informational

For Clerk's Use
Only:

AGENDA NUMBER

23

FROM: Public Works Department

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Town Water System Operations

DEPARTMENTAL RECOMMENDATIONS:

Request your Board authorize staff to circulate an RFP for operation of the County owned water systems located in Laws, Lone Pine and Independence based upon the attached Standard Operating Procedures Matrices, conditioned upon approval by County Counsel and the CAO, and receive a report on the cost of operating the water systems with County forces.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

Since August 2013, the Board has held numerous workshops and received a variety of reports regarding the operation of the County owned water systems located in Laws, Lone Pine and Independence. Most recently, the Board received an update on the status of the preparation of a scope of work for contracting out the operation of the water systems. Staff is now requesting that the Board authorize staff to circulate a request for proposals based upon the attached Standard Operating Procedures Matrices, conditioned upon the approval by County Counsel and the CAO. These matrices will serve as the basis for the scope of work for the contract.

Additionally, staff has taken a look at the cost of operating the systems with County forces. The results of this analysis will be presented to the Board and provides a basis for the Board to determine if they are getting competitive proposals for the operation of the systems.

ALTERNATIVES:

1. The Board could choose to not authorize the circulation of the Request for Proposal and request additional information or analysis from the staff.
2. The Board could choose to direct staff to pursue County operation of the systems.

OTHER AGENCY INVOLVEMENT:

FINANCING:

There are no immediate financial ramifications for this update.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by County Counsel prior to submission to the board clerk.)	Approved: <u>yes</u>	Date <u>12/30/13</u>
AUDITOR/CONTROLLER	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor/controller prior to submission to the board clerk.)	Approved: <u>N/A</u>	Date _____
PERSONNEL DIRECTOR	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)	Approved: <u>N/A</u>	Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 12/31/13

Draft Town Water Systems of Laws, Independence, and Lone Pine Standard Operating Procedures Matrix

Organized by priority of task, frequency, routine-nonroutine nature of task, required certification, and USEPA Sanitary Survey Element

Tasks in peach will be completed by the contractor under an O&M Agreement
Tasks in plum will be completed by a contractor, separate from the O&M contract
Tasks in blue will be completed by the county

Routine, Non-routine, Concept	Frequency	Task Priority	Task:	Minimum Certification Required	USEPA Sanitary Survey Element
Conceptual:			SCADA tank Ops: Maintaining water levels in tanks thru use of SCADA equipment.	D1	Water Sources
Conceptual:			Emergency on-call by certified operators 24 hours per day 7 days per week	D1/D2	System Mgmt & OP's Treatment Facilities
Conceptual:			System chlorination to 0.5 mg/L: Chlorinating the system pursuant to the current Public Health Department operating permit to a target residual of 0.5 mg/L at the injection point. Presence of 0.5 mg/l free chlorine residual determined in the field by any applicable USEPA method. Presence of 0.5 mg/l free chlorine residual as determined by the rolling annual average of disinfectant residuals report sent quarterly to Department of Public Health. Values in report based upon residuals taken with Bacteriological samples.	D1/T1	
Conceptual:			Chemicals or parts ANSI / NSF 60, 61 or FDA approved: Ensuring the use only of chemicals and parts in the water system meeting ANSI / NSF 60 & 61 or parts designated as "FDA approved".	D1	Treatment Facilities
Conceptual:			Customer liaison, office hours (provided by billing & clerical): Serve as the liaison with the customers of the water system. Establish an "office hours" telephone number where the customers can contact the system operator. Establish an "after hours" telephone number where customers can contact the operator in emergency situations. This liaison function shall also include responsibility for resolving complaints, billing issues, informing customers of proposed service interruptions, system repairs, construction activities, and service related questions.	----	System Mgmt & OP's
Conceptual:			Contractor supplied materials/installation warranted for 3 years: Any installation or materials associated with installation covered by the Scope of Work shall be warranted for 3 years.	----	System Mgmt & OP's
Conceptual:			Recognized by State as providing Chief and Shift Operator: 1. The selected entity shall be recognized by the State of California as providing the Chief (D2) and Shift (D2/D1) system operators.	D2	Operator Compliance
Conceptual:			Direct responsible charge of day to day activities: Operator shall be in direct responsible charge of all day-to-day operations, maintenance, and treatment of the water system.	D2	Operator Compliance
Conceptual:			Maintain local D2 operator certification & Section 63770 activities: Maintain at least a D2 valid operators certificate issued by the state of California Public Health Department. Provide 2 local certified operators at all times in accordance with Title 22, Division 4, Section 63770 of the California Code of Regulations to make operational decisions affecting the following:	D2	Operator Compliance
Conceptual:			a. Install, tap, disinfect, test, and connect water mains and appurtenances.	D1	Operator Compliance
Conceptual:			b. Shutdown, repair, disinfect, and test broken water mains.	D1	Operator Compliance
Conceptual:			c. Oversee the flushing and cleaning of existing water mains.	D1	Operator Compliance
Conceptual:			d. Stand-by emergency response duties for after hours emergencies.	D1	Operator Compliance
Conceptual:			e. Drain, clean, disinfect, and maintain distribution reservoirs.	D1	Operator Compliance
Conceptual:			f. Operate pumps and related flow and pressure control and storage facilities manually or by using a system control and data acquisition (SCADA) system.	D1	Operator Compliance
Conceptual:			g. Maintain and / or adjust system flow and pressure regulating valves to meet consumer demands including fire flow demands of 1,500 gallons per minute minimum at 20 pounds per square inch (psi) and minimum pressure requirements of at least 40 psi. Lone Pine currently maintains approximately 68 psi at the pressure chart recorder and Laws operated on a pressure switch set between 40 psi and 65 psi. The pressures in the Independence system are dependent upon existing water levels in the tanks and if wells are operating.	D1	Operator Compliance
Conceptual:			h. Determine and control proper chemical dosage rates for wellhead disinfection and distribution system residual per the operating permit issued by the Public Health Department.	D1/T1	Operator Compliance
Conceptual:			i. Investigate water quality problems in the distribution system.	D1/T1	Operator Compliance

Routine:	Daily	1	OPs analysis: Analyze operational data daily to verify the proper operation of the transducers and SCADA equipment. This data would be forwarded to Public Works daily and would include but not be limited to the prior day's determination of town demand in MG and rate in gpm, tank fill, and drain rates in GPM, approximate time of day of pump on/pump off operation, troubleshoot apparent transducer or SCADA failures determining the cause and the corrective action taken to remedy the problems, and replacement of defective transducers. Include a statement that demonstrates an understanding of the system operation and whether the system is stable and operating as expected, if not, the corrective work undertaken to remedy the situation. Use Operations Analysis Standard Operating Procedures and form.	D1/T1	Mon,Rept&DataVerify
Routine:	Daily	2	Tank exterior inspection: Visually inspect exterior of all tanks. Look for obvious problems. Should a problem arise with tanks and reservoirs, report problems and corrective actions taken to Public Works Department. Record findings of all inspections on Tank Inspection Sheet and make them available to the County upon request.	----	Finished Water Storage
Routine:	Weekly	3	CL2 daily visits 3/wk: Be on site 3 times per week to visually inspect, check and top off hypochlorite crocks, determine free and total chlorine residual at chlorination building, and in distribution system as necessary using EPA approved methods. The following information will be entered into "WATER SYSTEMS DAILY LOG- Independence": day and time of visit, generator fuel & oil levels and hour meter read, acre-feet read and current GPM through town demand meter, water pressure, water level in tanks via the RUGID system. (note the hour and date on the RUGID system-the date and time on the three rtu's and the master unit are not synchronized), free and total chlorine residual using approved EPA methods, dilute hypochlorite solution level in crocks found, level filled to, and resulting solution used since last visit, reading on Hach CL-17 analyzer, LADWP's W357 well meter read, chlorination pump stroke and rate settings, and operator's initials. The following information will be entered into "WATER SYSTEM DAILY LOG-Lone Pine": all of the above information except the W357 meter reading, but adding well meter reads for both W344 and W346. For Laws, "WATER SYSTEM DAILY LOG-Laws" will be similar to Independence, but rather than W357 and storage tank levels, W354 reading and hydropneumatic tank levels will be entered. Refere to Chlorination systems operations and maintenance SOP	D1/T1	Treatment Facilities
Routine:	Weekly	4	CL2 eq repair: Replacement of the chemical feed pumps with county supplied Pulsatron MP series pumps Model number LMH5-TA-VVC4-XXX delivering 76 gpd at max pressure of 150 psi, Signal level output relay, 115volt / 50-60 Hz, PVC pump head and fittings, viton seats and o-rings, ceramic balls, 1/4" FNPT connection size, 5-function valves rated for 300 psi model number L380KT02-PVD and accessories. This is rarely necessary if leaking diaphragms, etc. are promptly replaced. Replacement of crocks with county-supplied Ryan-Herco or Nalgene crocks only, plumbing and other chlorination appurtenances. Any hypochlorite parts and plumbing will consist of white polyethylene lids and crocks of 100 to 110 gallons each, PVC bulkhead fittings in the crocks with viton gaskets inside and out, PVC schedule 80 nipples, PVC hose fitting, schedule 80 CPVC ball valves w/ viton o-rings, polyethylene or polypropylene barbed tube fittings, FDA or NSF-61 approved vinyl tubing from the crocks to the chlorinator, poly fittings at the "Y" junction between both crocks, poly fittings on the inlet and outlet of the chlorinator, high pressure braded vinyl tubing from the chlorinator to the injector and hose clamps as appropriate. At Lone Pine, a specialty glass flow bulb is present which the operator will also be responsible for replacing if it breaks. A specialty laboratory glassware company may have made the bulb. Provision by county and installation by contractor of all other treatment needs. Fixing leaks in hypochlorite system. Refere to Chlorination O&M docuemnts.	D1/T1	Treatment Facilities
Routine:	Weekly	5	Tank & Appurtenance inspect: Visually inspect exterior of all tanks. Should a problem arise with tanks and reservoirs, report problems and corrective actions taken to Public Works Department. Open all cabinets at tank sites and check for damaged transducers, leaks or tripped breakers. Check roof hatches. Record findings of all inspections on the "Tank Inspection Sheet" and forward copy to the County.	----	Finished Water Storage
Routine:	Weekly	6	Perform Cross Connection Control Inspections when necessary: Operator trained by recognized authority as cross connection control specialist shall perform on-sight inspections of customer premissis to determine the degree of hazard presented by customer activities. Inyo County Cross Connection Control Ordinance will govern inspections.	Rec'g train	System Mgmt & OP's

Routine:	Weekly	7	6 chart recorder O&M: Change pressure and demand charts once weekly. Use stamp and inkpad to stamp chart with appropriate label: "Indep Town Supply at Chlorination Vault" and "Lone Pine Town Supply" (town demand meter in gpm) Foxboro chart #899689; "Independence Town Supply" and "Lone Pine Town Supply at Hay and Muir" (pressure chart in psi) Bristol Chart No.55040. Refere to instruction manuals for both Bristol and foxboro chart recorders.	----	Mon,Rept&DataVerify
Routine:	Weekly	8	Check 3 generators: On Mondays, check all back up generators for weekly transfer switch cycling and hour meter read. Record operation hours, fuel in generators, check block heater operation, block temperature, battery water levels, crankcase oil levels, top off as necessary, etc. Record information on Daily Logs identified above. For Lone Pine, whenever operator enters the yard, check the generator first.	----	Distribution System
Routine:	Weekly	9	Monitor the operating expenses and revenues. Submit all required operating permits to Great Basin Air Pollution Control District (generator emissions permit), Regional Water Quality Control Board (discharge permits) and Environmental Health Department (CUPA-sodium hypochlorite storage);	----	System Mgmt & OP's
Routine:	Weekly	10	Administrator: Serve as administrator of the water systems. Coordinate personnel or operators to perform the necessary maintenance and operation activities. Coordinate the purchase of equipment, tools and materials needed to complete the activities. Coordinate the lease or rental of necessary equipment and machinery. Act as the primary contact with the California Public Health Department and the Department of Water Resources.	----	System Mgmt & OP's
Routine:	Weekly	11	Billing & clerical services: Provide all billing and related services. Indicate if meter read is estimated and if so, why estimated. Prepare and distribute annually: "Consumer Confidence Reports", "Notice of Rate increase", "Annual Backflow test required of commercial and other accounts". Compute billings for individual service customers and maintain billing records. Distribute billings to the customers, collect and receive the revenue payments. Make monthly payments to County and provide after each billing cycle. Provide billing activity reports to the county. Include pamphlets (envelope stuffers) provided by Public Works with the billings.	----	System Mgmt & OP's
Routine:	Bi-Weekly	12	Customer complaints: Log and respond to water quality and other complaints, customer water turn on/turn off requests, collections, delivery of door hangers, requests for assistance with leak detection at customer's residence and maintenance of a complaint log. Operator is not responsible for, nor authorized by county for entering customer's structure to find or fix leaks. Assisting customers with leak detection could include helping customer read water meter and interpret findings of tattle tale activity, determining if toilets, etc inside structure are leaking by reading meter and assisting with general help in locating area of leak in customer front yard, house or back yard by having customer alternately turning isolation valves off and then noting activity of tattle tale register on meter. contractor will generate a work Order form and submit to county for approval.	D1	Mon,Rept&DataVerify
Routine:	Bi-Weekly	13	County-Operator meetings: The operator and county shall jointly meet twice each month to discuss past, current and future operations or activities. It is conceived that many of these meetings can be carried out via teleconference and will be brief after the first year of operation.	D1/T1	Operator Compliance
Routine:	Monthly	14	Housekeeping at all sites. Sweep floors, dust. Maintain rodent traps & replace when used, or not functioning. Rinse hypo bottles, dump into tanks, slit with knife lengthwise so container can't be used again, crush bottles and boxes and dispose of at landfill.		
Routine:	Monthly	15	Deliver sodium hypochlorite from Bishop supplier to well sites following all USDOT & international transporting regulaions. Vehicles may need placarding depending on amount of material carried.		System Mgmt & OP's
Routine:	Monthly	16	Regreporting (billing & clerical duties): Prepare all monthly, quarterly and annual reports sent to the regulatory agencies and provide copies to the County. These reports include: "Monthly Summary of Distribution System Coliform Monitoring" and "Quarterly Running Annual Average Disinfectant Residuals Report" sent by the tenth of the month, "Annual Report to Public Health Department" by April 14th and "Annual Consumer Confidence (CCR) Report" by June 15 sent to San Bernardino office of California Public Health Department; "Annual Report" sent to California Department of Water Resources by May 1. Also requires delivery of "Consumer Confidence Report" to consumers prior to June 30 every year. Submit CCR reports to Public Works for review prior to submitting to PHD or consumers.	D1/T1	Mon,Rept&DataVerify
Routine:	Monthly	17	O&M reports: Prepare and submit to the County on a monthly basis operational and maintenance records of all water system activities. Operational records would include a monthly data sheet for each chlorination station, tank, and record of well meters input into the system, town demand meters, and metered outputs.	----	Mon,Rept&DataVerify

Routine:	Monthly	18	Water system sampling- Collect all water system samples and sample analysis conducted by a NEPA certified laboratory certified for the particular constituent analyzed. Refere to USEPA instructions for water sample collection. All samples must be collected within the first ten days of the month. Ensure sample delivery to the laboratory within established holding times. This may be problematic for General Physical samples. The following samples and frequencies are required: Bacteriological- 1 per month- Independence-one distribution sample per month, Heterotrophic Plate Count: one each tank sample per month; Lone Pine-two bacteriological distribution samples per month, Heterotrophic Plate Count: one tank sample per month; Laws- one distribution sample per month	D1	Mon,Rept&DataVerify
Routine:	Monthly	19	Water system sampling- Physical & Temperature: One distribution sample per water system per month.	D1	Mon,Rept&DataVerify
Routine:	Monthly	20	Water system sampling- Free & total chlorine residual: Free & Total chlorine residuals analyzed in the field with all bacteriological, physical, and TTHM samples	D1	Mon,Rept&DataVerify
Routine:	Monthly	21	Hach CL-17 O&M: Operation, Maintenance & Repair of all CL-17 analyzers per Hach Chlorine analyzer Instruction Manual avasilable on-line. This includes monthly purchase of all Hach reagents	----	Treatment Facilities
Routine:	Monthly	22	Hach CL-17 O&M: Change all reagents and buffer solution once every 30 days	D1	Treatment Facilities
Routine:	Monthly	23	Hach CL-17 O&M: Sample cell maint- Hach CL-17 analyzers require monthly cleaning of sample cell with Q-tip	D1	Treatment Facilities
Routine:	Monthly	24	Perform inventory of county-supplied materials and report locations used & quantities remaining to county		System Mgmt & OP's
Routine:	Monthly	25	Cusomer meter maintenance: Replace broken meter boxes and lids (non-certified operator OK), repair leaks or replace meters. The county will supply fittings and parts on service laterals, meter, meter box, extensions and lids when necessary. Fittings and parts only need to be replaced when they fail.	D1	Distribution System
Routine:	Bi-Monthly	26	Meter reading: Provide personnel to record all individual meter readings on a regular bimonthly basis.	----	Mon,Rept&DataVerify
Routine:	Bi-Monthly	27	Perform meter re-reads as required.	----	Mon,Rept&DataVerify
Routine:	Bi-Monthly	28	Billing reports (part of billing & clerical duties): The following billing cycle reports: "Customer List", "Activity Report", Lifeline Report", "Service Deposit Report", "Check Posting Report", "Billing Write-Off Report" and "Aging Report"; and the following annual reports: "Annual Monthly Usage Report" by town, meter classification and size. Example reports are available for review.	----	Mon,Rept&DataVerify
Routine:	Quarterly	29	Drive-walk Laws system checking for leaks in the mains or service laterals due to remote nature of system.	----	Distribution System
Routine:	Quarterly	30	Regulatory reporting: "Quarterly Running Annual Average Disinfectant Residuals Report" sent by the tenth of the month	D1	Mon,Rept&DataVerify
Routine:	Quarterly	31	Hach CL-17 O&M: Following Hach manual directions apply sulfuric acid to sample cell to keep cell clean	D1	Treatment Facilities
Routine:	2x/year	32	Hach CL-17 O&M: Change all tubing once every 6 months using tubing replacement kit by Hach	D1	Treatment Facilities
Routine:	2x/year	33	Replace batteries: C-cell 1.5 V batteries in 3 pressure chart recorders and 9 V transistor batteries in 3 transfer switches	----	Distribution System
Routine:	Annually	34	Generator O&M, Operation, Maintenance & Repair of all back up generators; transfer switching gear; transistor battery in transfer switch cycle timer, annual maintenance which includes all fluid & filter changes once per year; changing and maintaining coolant and dry coolant additive and oil; batteries and maintaining fuel in each generator as necessary. The operator will be responsible for the replacement of block heaters in the three generators. On average, a block heater in any generator may last from one to three years.	----	Distribution System
Routine:	Annually	35	Water system sampling: Free & total chlorine residual with TTHM and HAA5 samples	D1	Mon,Rept&DataVerify
Routine:	Annually	36	Water system sampling- TTHM & HAA5 2 distribution sample of each type collected in the farthest residence time of each system in the summer of the year	D1	Mon,Rept&DataVerify
Routine:	Annually	37	Regulatory reporting (part of billing & clerical duties)annual rept to DPH	D1	Mon,Rept&DataVerify
Routine:	Annually	38	Regulatory reporting (part of billing & clerical duties)annual rept to DWR	D1	Mon,Rept&DataVerify
Routine:	Annually	39	Annual water audit: Perform an annual water audit on the water system per Standard Operating Guidelines and AWWA standards. Address allowable losses, town demand meter inaccuracy, quantify flushing flows, metered consumption, construction water, etc.	----	Mon,Rept&DataVerify
Routine:	Annually	40	Hach CL-17: Replacement of all other parts as required for proper operation. Installation of County supplied CL-17 chlorine analyzer.	D1	Treatment Facilities
Routine:	Annually	41	Cla-valve O&M: Access valve in vaults and manually operate valve per Cla-Valve instructions to witness diaphragm operation.	D1	Distribution System

Routine:	Annually	42	System flushing & valve exercising: Flush each system once annually by flowing water through hydrants using lay-flat hose or other suitable channeling devices to direct water away from hydrant and personal property and toward drop inlets; exercising all valves during flushing; monitoring chlorine residuals and turbidity (using EPA methods), color and dechlorinated water to meet Lahontan RWQCB and NPDES requirements; flushing dead-ends on a more frequent basis to maintain distribution system residual. Record valve operation, number of turns, on "Valve Operation Log" and hydrant flushing on "Hydrant Flushing Log"	D1	Distribution System
Routine:	Annually	43	Operation, Maintenance & Repair of all PSI and GPM demand chart recorders per manufacturers instructions. Installation of county supplied chart recorders.	----	Mon,Rept&DataVerify
Routine:	Annually	44	Hypochlorite system flushing: Annually flushing of hypochlorite feed systems through injectors with 50% dilute Muriatic acid solution; reaming injector at Laws with 18 inch long Phillips screwdriver annually or more frequently as needed.	D1/T1	Treatment Facilities
Routine:	Annually	45	Laws hydro tank O&M: Operation, Maintenance & Repair of Laws hydropneumatic tank and associated electronic/pneumatic controls. Refere to Standard Operating Guidelines.	D1	Distribution System
Routine:	Annually	46	Fire Hydrant O&M: Operation, Maintenance & Repair of all hydrants in the three water systems including yearly operating and completing hydrant report per hydrant, repair or replacement of leaking packing, repair of hydrants and bollards hit by traffic, or damaged by improper or negligent use; repairing leaks, loose nozzles, broken shaft couplings, etc, lubricating threads with food grade anti-seize compound; replacing lubricating oil in reservoirs on hydrants. Included is the installation of county-supplied parts necessary to maintain fire hydrants. This can include simply replacement of a shaft coupling to replacement of all internal parts for a Smith, Clow, Mueller, or Darling fire hydrant. Approximately 2 hydrants in Independence have been replaced, 1 hydrant in Lone Pine has been hit twice by traffic, and two hydrants have been replaced or rebuilt while one hydrant bollard in Laws has been hit in the 10-year history of the county's operation of the water systems. Refer to Standard OPERating Guidelines.	D1	Distribution System
Routine:	Annually	47	Town demand meter head removal & reinstallation: Removal, crating and shipping of Town Demand Meter heads to NIST certified facility for calibration and testing annually. This includes providing gasket, chlorinated blank meter plate and bacteriological testing after plate is installed and bacteriological testing again when meter head is re-installed. Monitor Lone Pine pressure continually during procedure. Lone Pine system operates from residual pressure only while meter isolated. Minimize downtime to prevent system pressure drop below 30 psi at chlorination building.	D1	Distribution System
Routine:	Annually	48	Bac-t & CL2 residual testing each town demand meter: Collect Free and total chlorine residuals, collect bacteriological sample on nearest available sample point downstream of meter after 1) removing meter head and covering with plate, and 2) after rebuilt meter is re-installed.	D1/T1	Distribution System
Routine:	Annually	49	Financial audit: Perform an annual financial audit for each system performed by a Certified Public Accountant and forward a copy to the County.	----	System Mgmt & OP's
Routine:	Annually	50	Non-permit req'd confined space entry: Enter all confined spaces following all CAL OSHA confined space entry regulations. Laws 1 entry/week; 1 entry as necessary in cl vault,	Depends	Operator Compliance
Routine:	Annually	51	Independence 1 entry/yr	Depends	Operator Compliance
Routine:	Annually	52	Lone Pine 3 entries/yr	Depends	Operator Compliance
Routine:	Annually	53	Water systems materials purchase and provision: Purchase or provision of materials installed by the contractor. Incidentals such as pipe dope, towels, consumable materials required in the normal course of operation will not be provided by the county.	----	System Mgmt & OP's
Routine:	Annually	54	Repair or replacement of all water system components that fail during the term of the contract as may be required for proper operations and maintenance. Maintenance costs covered by the operator include those that allow the system to operate in a proper condition. This includes: any service lateral leaks or parts other than the water meter; repair or replacement of any appurtenances, valves, fittings, etc. 1" (one inch) and smaller which fail during the term of the contract; entry into vaults to adjust Cla-Val controls or perform any maintenance; excavations in any public right-of-way; preparation or removal of roadway construction zones, lane closures, flagging or traffic diversions. In 10 years of service to the three towns, only one incident occurred which required about 10 feet of 8" PVC pipe to be installed on an 8" CI main which included traffic control, excavation, couplings, 2-sack sand slurry, cold mix A.C. patch, extensive flushing and bacteriological sampling. This contract does not cover large-scale replacement of these small diameter pipes and appurtenances, etc. Excavation, shore & slope, etc. as req'd: Excavate, shore or slope as may be required, compaction, backfill with graded backfill or cement sand slurry as may be appropriate; repair or replacement of any asphalt, concrete or other improvements to county standards.	----	Distribution System
Routine:	Annually	55	Lubricate all locks in town water systems	----	System Mgmt & OP's
Routine:	Annually	56	Tank O&M, touch-up prime & painting: exterior touch-up priming and painting on storage tanks and hydro-pneumatic tanks.	----	Finished Water Storage

Routine:	Annually	57	Facility weeding: Contract with Cal-Fire to remove weeds at all facilities before they go to seed. Remove weeds around fire hydrants.	----	System Mgmt & OP's
Routine:	Annually	58	Permit required confined space safety entry: Enter all confined spaces following all CAL OSHA confined space entry regulations and developed Confined Space safety Plan. (contractors, tanks, etc.)	D1	Operator Compliance
Routine:	Annually	59	Remove roots growing in drain of old chlorination bunker at Independence	----	Distribution System
Routine:	Once per contract term	60	Cla-valve O&M: Operation, Maintenance & Repair of all pressure regulating devices in the distribution system (not customer owned equipment). Replacement of any affected control tubing, fittings, etc. when leaks develop. Annual maintenance, test and repair or replacement of diaphragms or other components on or associated with the Cla-Valves. Any maintenance or repair not covered by the factory re-build of a cla-valve on-site.	D1	Distribution System
Routine:	Once per contract term	61	Cla-valve O&M: Operation, Maintenance & Repair of all pressure regulating devices in the distribution system (not customer owned equipment). Contract with Cla-Valve for rebuilds when necessary.	D1	Distribution System
Routine:	Once per contract term	62	Replace customer meters: Replace existing older customer meters and gaskets with County supplied materials. The county will supply meter box, extensions and lids when necessary. The operator shall supply fittings and parts on service laterals 1" (one inch) or smaller when necessary. Fittings and parts only need to be replaced when they fail.	D1	Distribution System
Routine:	Once per contract term	63	Pipe & appurtenance painting: Surface preparation by sanding, wire brush, or scraping for proper adhesion; prime and paint all pipe and piping appurtenances which can be accessed once during the life of the contract. This may include piping and appurtenances above ground at wells and tanks, piping and appurtenances in vaults, or piping in the old chlorination vault in Independence. This work will be subject to inspection by the County.	----	Distribution System
Routine:	Once per contract term	64	Replace nuts & bolts: Replace all nuts, bolts, and washers on accessible flanged appurtenances or other devices once during contract term. Some appurtenances will require insulating kits, as there are dissimilar materials in contact. Gaskets will be replaced on an as-needed basis. It is anticipated that these nut & bolt replacements will be performed once during the term of the contract. This work will be subject to inspection by the County.	----	Distribution System
Routine:	Once per contract term	65	Gate valve box lid & fire hydrant prime & paint: Surface preparation by sanding, wire brush, or scraping for proper adhesion; prime, and paint all fire hydrants and valve box lids in the water systems with materials approved by the county. Label hydrant with the fire hydrant number corresponding to a list prepared by the operator. Most hydrants in Independence and Lone Pine have a pre-assigned number shown on the water system maps. 131 hydrants; 700 valve box lids.	----	Distribution System
Routine:	Once per contract term	66	Tank cleaning: Routine tank shut-down, draining, ventilating and monitoring air, cleaning, maintenance, filling, re-chlorination and bacteriological/turbidity testing; returning tanks to service when chlorine residual, bacteriological and turbidity are within standards; cleaning & inspecting tanks once every three years by diver or draining tanks and entering to inspect; using proper personal protection equipment and confined space entry equipment to satisfy CAL OSHA confined space entry regulations; Indy-Removing 1 tank from service requires 2 men, 2 tanks on site. Follow SPPC instruction for coating inspection and repair.	D1	Finished Water Storage
Routine:	Once per contract term	67	Cleaning 1 tank 4 men; 2 tanks (1 man outside, 1 man water truck, 2 men inside)	D2	Finished Water Storage
Routine:	Once per contract term	68	Inspecting tanks 3 men (1 man outside, 2 men inside)	D3	Finished Water Storage
Routine:	Once per contract term	69	Filling 1 tank: 2 men	D4	Finished Water Storage
Routine:	Once per contract term	70	Bac-t, chlorine residual & turbidity testing	D5	Finished Water Storage
Routine:	Once per contract term	71	Returning 1 tank to service 1 man	D6	Finished Water Storage
Routine:	Once per contract term	72	Tank cleaning: Routine tank shut-down, draining, ventilating and monitoring air, cleaning, maintenance, filling, re-chlorination and bacteriological/turbidity testing; returning tanks to service when chlorine residual, bacteriological and turbidity are within standards; cleaning & inspecting tanks once every three years by diver or draining tanks and entering to inspect; using proper personal protection equipment and confined space entry equipment to satisfy CAL OSHA confined space entry regulations; Lone Pine-Removing tank requires 8 personnel.	D7	Finished Water Storage
Routine:	Once per contract term	73	Cleaning tank 5 men (1 man outside, 1 man water truck, 3 men inside)	D8	Finished Water Storage

Routine:	Once per contract term	74	Inspecting tank (1 man outside, 3 men inside)	D9	Finished Water Storage
Routine:	Once per contract term	75	Filling tank 8 personnel	D10	Finished Water Storage
Routine:	Once per contract term	76	Bac-t, chlorine residual & turbidity testing	D11	Finished Water Storage
Routine:	Once per contract term	77	Returning tank to service: 3 personnel	D12	Finished Water Storage
Routine:	Once per contract term	78	Operate cross connection control program: Maintain a cross connection control program. Provide personnel with specialty training in the detection of cross connections and ability to conduct cross connection control surveys. Prepare and distribute annually Notice of Rate increase, Annual Backflow test required of commercial and other accounts. Maintain lists of devices tested annually. Operate program to the satisfaction of the Department of Public Health, etc.	Rec'g train	System Mgmt & OP's
Routine:	Once per contract term	79	Chart recorder calibration: Calibrating all chart recorders once during term of contract. PSI recorders are 12" Bristol recorders 0-100 psi range. Demand recorders are Foxboro 12" recorders 0-1,500 gpm range w/ 4-20 mA output. Laws 1 recorder.	----	Mon,Rept&DataVerify
Routine:	Once per contract term	80	Independence 2 recorders	----	Mon,Rept&DataVerify
Routine:	Once per contract term	81	Lone Pine 2 recorders	----	Mon,Rept&DataVerify
Routine:	Once per contract term	82	Point of Contact, present on all inspections: Act as the point of contact and be present on all State and County Health Department inspections.	D2	System Mgmt & OP's
Routine:	Once per contract term	83	Water system sampling- Lead & Copper: Samples are collected once every three years. Collect 5 samples of each type at designated sites in Laws, 10 samples of each type at designated sites in Independence and 10 samples of each type at designated sites in Lone Pine. All water samples will be collected at designated sites as shown on the sampling plan within the three systems. Lead & copper once/3 years	D1	Mon,Rept&DataVerify
Non-Routine:	Yearly	84	Test meters for accuracy per AWWA MXX when requested by customer and replace meter when found to be inaccurate.	D1	Mon,Rept&DataVerify
Non-Routine:	Yearly	85	Repair of SCADA system: Operation, Maintenance & Repair of all SCADA, telecommunications, surge and sensing devices. Record operator personnel phone numbers in auto dialer for emergency response. Installation of new, serviced, or rebuilt RUGID parts, replacement and installation of existing transducers and sensors of same manufacture and part number. Replacement of surge protection equipment to be installed by the County. Operators will need a landline phone and cord to troubleshoot both master and remote units.	D1	Mon,Rept&DataVerify
Non-Routine:	Yearly	86	County will provide spare RUGID parts or replacement units. Contractor will install such as RUGID 5 boards necessary are: R5PWRI0, R5A, R5M, CPU, R5MOTHER. New RUGID 5 unit: RUG5AMDL1. RUGID 9 boards necessary are: R9CPU, R9MDM, R9LOOP, R9AI8, R9DO8, R9MTHR. New RUGID 9 unit: RUG9D. See www.rugidcomputer.com for pricing. Transducers used in Independence and Lone Pine are: KPSI Level & Pressure Transducers P/N# 2751421A015.173000.000 Range 0-15.173 PSIG Excitation: 9-28 VDC, Output: 4-20 mA, UL/FM approved. Surge protection equipment includes Polyphaser IX series boards: IX-DC24-IG, IX-DC24, IX-DC12 and IX-P boards. Boards are purchased from WR Block & Associates, Inc. 327 Barbara Drive, Clarksboro, NJ 08020-1510, (856) 423-2255 Phone (856) 423-0891 Fax. Additionally, a computer (Windows XP), monitor, keyboard, power strip, 12-volt DC gel cel battery and battery charger, and uninterruptible power supply are included. As materials are used, contractor shall notify County for replacements. Manually operate the tanks and distribution system using LADWP controls in the event of SCADA failures that require 24/7 management and monitoring.	D1	Mon,Rept&DataVerify
Non-Routine:	Yearly	87	USA pre-marking: Respond to all USA pre-marking requests within 48 hours marking water mains, service laterals and other appurtenances with blue chalk paint on paved or concreted surfaces and using blue whiskers in dirt areas. Remark all previous applied paint and paint all placed whiskers when operators request remarks. Requested remarks may be ongoing on lengthy projects. Contact USA prior to any digging or excavation.	----	Mon,Rept&DataVerify
Non-Routine:	Yearly	88	NPDES permit compliance: The operator shall be responsible for compliance with all requirements of the California Regional Water Quality Control Board (CRWQCB) and National Pollutant Discharge Elimination System (NPDES) Permit program. The Operator shall ensure strict compliance with restrictions on effluent quality more specifically with regard to chlorine residual in discharge water. Laws assume dechlorination, testing & recordkeeping.	D1	Mon,Rept&DataVerify

Non-Routine:	Yearly	89	NPDES permit compliance: Independence assume dechlor, testing & recordkeeping	D1	Mon,Rept&DataVerify
Non-Routine:	Yearly	90	NPDES permit compliance: Lone Pine assume dechlor, testing & recordkeeping	D1	Mon,Rept&DataVerify
Non-Routine:	Yearly	91	Appurtenance relocations: The water systems operator shall perform required water appurtenance relocations and coordinate with other operators performing work on county or State right-of-ways. Contractor shall secure, and comply with encroachment permit from Caltrans when work encountered in State Right of Way. Plans submitted to the County for evaluation of upcoming public work improvements shall be forwarded to the water systems operator for their review, comments to improvements agency, and coordination on potential utility conflicts with proposed public work improvements conducted by the other agency's operator. The water systems operator shall act as the county's inspector at the jobsite monitoring construction work as it relates to water system appurtenances.	D1	Distribution System
Non-Routine:	Yearly	92	Reference point & raise to grade paved over valve boxes: Operator shall reference point valve boxes prior to paving by county or road operator, expose and raise to grade valve box lids which have been covered or paved over.	----	Operator Compliance
Non-Routine:	Yearly	93	Prepare and submit: Laws CUPA permit (Environmental Health Department CUPA-sodium hypochlorite storage)	----	System Mgmt & OP's
Non-Routine:	Yearly	94	Prepare and submit: Indy CUPA permit	----	System Mgmt & OP's
Non-Routine:	Yearly	95	Prepare and submit: LP CUPA permit	----	System Mgmt & OP's
Non-Routine:	Yearly	96	Prepare and submit: Laws GBAPCD permit	----	System Mgmt & OP's
Non-Routine:	Yearly	97	Prepare and submit: Indy GBAPCD permit	----	System Mgmt & OP's
Non-Routine:	Yearly	98	Prepare and submit: LP GBAPCD permit	----	System Mgmt & OP's
Non-Routine:	Once per contract term	99	Public notification: Issue public notices and doorknockers when required. 4 people notify, 4 people cancel notification	----	Mon,Rept&DataVerify
Non-Routine:	Once per contract term	100	O&M Plan manual: Develop and maintain a water system Operation and Maintenance Plan and Manual identifying the types of materials and components in the systems, their operation and maintenance and interaction with other sub components.	D1	Mon,Rept&DataVerify
Non-Routine:	Once per contract term	101	Prepare Preventative and Corrective Maintenance Plan: (PM) Plan. A Preventive Maintenance (PM) plan that includes all of the necessary inspections, tests, services, and repair of systems addressed in the contract. The operator shall conduct preventive maintenance/inspections (PM), related services, and corrective maintenance and repairs to sustain the proper operation of water systems and minimize breakdowns and service interruptions. Corrective maintenance includes adjustments, service or repair required to return systems and equipment to proper operation. Corrective maintenance shall be performed to correct unscheduled breakdowns and deficiencies noted on systems. The plan shall include a weekly and monthly schedule of all work for each system to be performed during the first year of the contract. (Creation of Plan: Non-Routine; following plan: Routine)	D1	Mon,Rept&DataVerify
Non-Routine:	Once per contract term	102	Install / replace county supplied air conditioners at Laws, Independence and Lone Pine.	----	Treatment Facilities
Non-Routine:	Once per contract term	103	Replace parts or install county supplied Hach CL-17 analyzer	D1	Treatment Facilities
Non-Routine:	Once per contract term	104	Confined Space Safety Plan: The county shall develop and the operator shall implement a confined space safety plan for the entry, work, and exit of both non-permitted and permitted confined spaces associated with the water system. Those confined spaces are the vaults, tanks, reservoir, and contactors in the town water systems. (Creation of Plan: Non-Routine; following plan: Routine)	D1	Mon,Rept&DataVerify
Non-Routine:	Once per contract term	105	Injury And Illness Prevention Plan: The county shall develop and the operator shall implement an injury and illness prevention plan in accordance with CAL OSHA and Federal OSHA standards. Boilerplate plans are available on the web. (Creation of Plan: Non-Routine; following plan: Routine)	D1	Mon,Rept&DataVerify

Non-Routine:	Once per contract term	106	Flushing Plan & Chlorination Plan: The county shall develop and the operator shall implement a flushing and valve exercising plan, and a chlorination plan that follows the Operating Permit issued by the Department of Public Health which ensures proper water quality both on a routine basis and during emergencies. The plans shall also ensure that equipment and systems are maintained in accordance with the manufacturer's product literature, federal and commercial standards, and the contract. (Creation of Plan: Non-Routine; following plan: Routine)	D1	Mon,Rept&DataVerify
Non-Routine:	Once per contract term	107	Chlorination Plan: The county shall develop and the operator shall implement a chlorination plan that follows the Operating Permit issued by the Department of Public Health which ensures proper water quality both on a routine basis and during emergencies. The plan shall also ensure that equipment and systems are maintained in accordance with the manufacturer's product literature, federal and commercial standards, and the contract. (Creation of Plan: Non-Routine; following plan: Routine)	D1	Mon,Rept&DataVerify
Non-Routine:	Once per contract term	108	Prepare Cross Connection Control Plan: Perform CCC survey of all three systems first, then prepare a CCC Plan adhering to the county CCC Ordinance. All maintenance, repairs, alterations, and modifications to water systems shall be designed to avoid cross connections. The operator shall make every effort to prevent water contamination from infiltration, flooding, and back flowing of pipe systems. (Creation of Plan: Non-Routine; following plan: Routine).	D1	Mon,Rept&DataVerify
Non-Routine:	Once per contract term	109	Prepare and submit: The county shall prepare and submit the discharge permit application and the operator shall be responsible for compliance with all requirements of the California Regional Water Quality Control Board (CRWQCB) and National Pollutant Discharge Elimination System (NPDES) Permit program. The Operator shall ensure strict compliance with restrictions on effluent quality more specifically with regard to chlorine residual in discharge water. (Creation of Plan: Non-Routine; following plan: Routine)- Laws NPDES permit	D1	System Mgmt & OP's
Non-Routine:	Once per contract term	110	Prepare and submit: Indy NPDES permit	D1	System Mgmt & OP's
Non-Routine:	Once per contract term	111	Prepare and submit: LP NPDES permit	D1	System Mgmt & OP's
Non-Routine:	Once per contract term	112	Wells and Pumps: The wells and pumps are owned by the Los Angeles Department of Water and Power. The operator will operate the pumps in coordination with LADWP only in an emergency and with their supervision. Operate LADWP wells manually and around the clock when necessary	D1	Water Sources
Non-Routine:	Once per contract term	113	Notify Public Works and the State DPH (or County DPH where appropriate) when a violation occurs. Issue public notices and doorknockers when required		Distribution System
Non-Routine:	Once per contract term	114	Planned system shut-down: The operator shall advise the Inyo County Public Works Department of a planned water system shut down and any water system conditions that will adversely affect customer service. (depends upon complexity- 1 street, 1 block) Planning-	D1	Operator Compliance
Non-Routine:	Once per contract term	115	Organizing system shut-down-	D1	Operator Compliance
Non-Routine:	Once per contract term	116	Carrying out- (public notification & valving)	D1	Operator Compliance
Non-Routine:	Once per contract term	117	Perform county inspection, review public works improvement plans, etc: Plans submitted to the County for evaluation of upcoming public work improvements shall be forwarded to the water systems operator for their review, comments to improvements agency, and coordination on potential utility conflicts with proposed public work improvements conducted by the other agency's operator. The water systems operator shall act as the county's inspector at the jobsite monitoring construction work as it relates to water system appurtenances.	---	Operator Compliance
Non-Routine:	Once per contract term	118	LADWP coordination & communications (usually for uncommon water quality testing): The operator shall communicate and coordinate with LADWP personnel in the event that a town supply well requires servicing that necessitates a water shutdown. This typically can include several planning meetings with LADWP, various site visits, planning, carrying out the plan on site and bringing the water system back into a normal state of operation after the required tasks or operations have been completed by LADWP. Other activities requiring coordination are special water quality sampling necessitating coordination with LADWP for extended pump run times. This may require ensuring tank water levels are at a predetermined level by midnight the night before the sampling event to allow proper time of pump run as determined by LADWP water quality personnel.	D1	Operator Compliance

Non-Routine:	Once per contract term	119	The county shall provide parts or materials to & the contractor shall be responsible for replacement of chlorination system appurtenances as required: Purchase and replacement of the chemical feed pumps with Pulsatron MP series pumps Model number LMH5-TA-VVC4-XXX delivering 76 gpd at max pressure of 150 psi, Signal level output relay, 115volt / 50-60 Hz, PVC pump head and fittings, viton seats and o-rings, ceramic balls, 1/4" FNPT connection size, 5-function valves rated for 300 psi model number L380KT02-PVD and accessories. This is rarely necessary if leaking diaphragms, etc. are promptly replaced. Replacement of crocks with Ryan-Herco or Nalgene crocks only, plumbing and other chlorination appurtenances. Any hypochlorite parts and plumbing will consist of white polyethylene lids and crocks of 100 to 110 gallons each, PVC bulkhead fittings in the crocks with viton gaskets inside and out, PVC schedule 80 nipples, PVC hose fitting, schedule 80 CPVC ball valves w/ viton o-rings, polyethylene or polypropylene barbed tube fittings, FDA or NSF-61 approved vinyl tubing from the crocks to the chlorinator, poly fittings at the "Y" junction between both crocks, poly fittings on the inlet and outlet of the chlorinator, high pressure braded vinyl tubing from the chlorinator to the injector and hose clamps as appropriate. At Lone Pine, a specialty glass flow bulb is present which the operator will also be responsible for replacing if it breaks. A specialty laboratory glassware company may have made the bulb. Installation of all other treatment needs. Fixing leaks in hypochlorite system	D1	Treatment Facilities
Non-Routine:	Once per contract term	120	Total or Fecal contamination operations: In the event of a total or fecal coliform positive sample in the distribution system promptly notify the appropriate DHS office and Public Works. Then, follow a pre-approved plan for the correction of the problem, and the return of the system to normal operations.	D1	Treatment Facilities
Non-Routine:	Once per contract term	121	Locate & expose lost gate valve lids: 2 hrs per lid 5 lids annually	----	Distribution System

Draft Town Water Systems of Laws, Independence, and Lone Pine Standard Operating Procedures Matrix

Tasks in peach will be contract items completed by a contractor under an O&M Agreement
 Tasks in plum will be completed by a contractor, separate from the O&M Agreement
 Tasks in blue will be completed by County work forces

Frequency	Prioritized Task #	Task	Certified Operator	USEPA Sanitary Survey Element	Daily	Weekly	Bi-Weekly	Monthly	Bi-Monthly	Quarterly	2x / Year	Annually	Once/Term
Conceptual:		SCADA tank OPs Emergency on-call operations 24 hours per day, 7 days per week System chlorination to 0.5 mg/L Chemicals or parts ANSI / NSF 60, 61 or FDA approved Customer liaison, office hours (provided by billing & clerical) Materials/Installation warranted for 3 years Recognized by State as providing Chief and Shift Operator Direct responsible charge of day to day activities Maintain local D2 operator certification & Section 63770 activities	D1 D1/D2 D1/T1 D1 --- --- D2 D2 D2	Water Sources System Mgmt & OP's Treatment Facilities Treatment Facilities System Mgmt & OP's System Mgmt & OP's Operator Compliance Operator Compliance Operator Compliance									
Routine:	Daily	1	OPs analysis	D1/T1	Mon,Rept&DataVerify								
Routine:	Daily	2	Tank exterior inspection	---	Finished Water Storage								
Routine:	Weekly	3	CL2 daily visits 3/wk	D1/T1	Treatment Facilities								
Routine:	Weekly	4	CL2 eq repair	D1/T1	Treatment Facilities								
Routine:	Weekly	5	Tank & App inspect.	---	Finished Water Storage								
Routine:	Weekly	6	Perform CCC Inspections when nec.	Rec'g Train	System Mgmt & OP's								
Routine:	Weekly	7	6 chart recorder O&M	---	Mon,Rept&DataVerify								
Routine:	Weekly	8	Check 3 generators	---	Distribution System								
Routine:	Weekly	9	Monitor operating expenses and revenues	---									
Routine:	Weekly	10	Administrator	---	System Mgmt & OP's								
Routine:	Weekly	11	Billing & clerical services	---	System Mgmt & OP's								
Routine:	Bi-Weekly	12	Customer complaints	D1	Mon,Rept&DataVerify								
Routine:	Bi-Weekly	13	County-Operator meetings	D1/D2	Operator Compliance								
Routine:	Monthly	14	Housekeeping at all sites	---	Treatment Facilities								
Routine:	Monthly	15	Sodium Hypochlorite delivery	---	Treatment Facilities								
Routine:	Monthly	16	Regreporting (billing & clerical duties) Monthly bac-t & disinf	D1	Mon,Rept&DataVerify								
Routine:	Monthly	17	O&M reports: (part of billing & clerical duties)	---									
Routine:	Monthly	18	Water system sampling: Bacteriological 7 per month	D1/T1	Mon,Rept&DataVerify								
Routine:	Monthly	19	Water system sampling: Physical & temperature	D1/T1	Mon,Rept&DataVerify								
Routine:	Monthly	20	Water system sampling: Free & total chlorine residual	D1/T1	Mon,Rept&DataVerify								
Routine:	Monthly	21	Hach CL-17 O&M: Monthly Purchase reagents	D1/T1	Treatment Facilities								
Routine:	Monthly	22	Hach CL-17 O&M: Change all reagents	D1/T1	Treatment Facilities								
Routine:	Monthly	23	Hach CL-17 O&M: Sample cell maint	D1/T1	Treatment Facilities								
Routine:	Monthly	24	Perform inventory of county-supplied materials and report of county	---	System Mgmt & OP's								
Routine:	Monthly	25	Cust. meter maint	D1/T1	Distribution System								
Routine:	Bi-Monthly	26	Meter reading	---	Mon,Rept&DataVerify								
Routine:	Bi-Monthly	27	Meter re-reads	---	Mon,Rept&DataVerify								
Routine:	Bi-Monthly	28	Billing reports (part of billing & clerical duties)	---	Mon,Rept&DataVerify								
Routine:	Quarterly	29	Drive-walk Laws system	D1	Mon,Rept&DataVerify								
Routine:	Quarterly	30	Regreporting disinfectant residuals	D1									
Routine:	Quarterly	31	Hach CL-17 O&M: Sulfuric acid clean	D1/T1	Treatment Facilities								
Routine:	2x/year	32	Hach CL-17 O&M: Change all tubing every 6 mo's	D1/T1	Treatment Facilities								
Routine:	2x/year	33	Replace batteries, 3 chart recorders, (3 C-cells) 3 transfer switch timers (3 transistor batteries), twice annually	---	Distribution System								
Routine:	Annually	34	Generator O&M, 3 generators	---	Distribution System								
Routine:	Annually	35	Water system sampling: Free & total chlorine residual	D1/T1	Mon,Rept&DataVerify								
Routine:	Annually	36	Water system sampling: TTHM & HAAS	D1/T1	Mon,Rept&DataVerify								
Routine:	Annually	37	Regulatory reporting (part of billing & clerical duties)annual rept to DPH	D1	Mon,Rept&DataVerify								
Routine:	Annually	38	Regulatory reporting (part of billing & clerical duties)annual rept to DWR	D1	Mon,Rept&DataVerify								
Routine:	Annually	39	Annual water audit	---	Mon,Rept&DataVerify								
Routine:	Annually	40	Hach CL-17: Replace parts	D1	Treatment Facilities								
Routine:	Annually	41	Cla-valve O&M, fix leaks in control tubing	D1	Distribution System								
Routine:	Annually	42	System flushing & valve exercising: 131 hydrants, 730 gate valves	D1	Distribution System								
Routine:	Annually	43	6 chart recorder O&M	---	Mon,Rept&DataVerify								
Routine:	Annually	44	Hypochlorite system flushing, 4 active chlorinators	D1/T1	Treatment Facilities								
Routine:	Annually	45	Laws hydro tank O&M	D1	Distribution System								
Routine:	Annually	46	Fire Hydrant O&M	D1	Distribution System								
Routine:	Annually	47	Town demand meter head removal & reinstallation: Indy & LP	D1	Distribution System								
Routine:	Annually	48	Bac-t & CL2 residual testing	D1	Distribution System								
Routine:	Annually	49	Financial audit	---	System Mgmt & OP's								
Routine:	Annually	50	Non-permit req'd confined space entry: Laws 1 entry/week	D1	Operator Compliance								
Routine:	Annually	51	Independence 1 entry/yr	D1	Operator Compliance								
Routine:	Annually	52	Lone Pine 3 entries/yr	D1	Operator Compliance								
Routine:	Annually	53	Water systems materials purchase and provision	---	Distribution System								
Routine:	Annually	54	Repair or replace water system components, excavate, shore, slope as required	D1									
Routine:	Annually	55	Lubricate all locks in Town Water Systems	---	Distribution System								
Routine:	Annually	56	Tank O&M, touch-up prime & painting on 3 tanks	---	Finished Water Storage								
Routine:	Annually	57	Facility weeding w/ CDFP	---	System Mgmt & OP's								
Routine:	Annually	58	Permit required confined space safety entry- contactors, tanks, etc.	D1	Operator Compliance								
Routine:	Annually	59	Remove roots growing in drain of old Indy chlorination bunker	---	Distribution System								
Routine:	Once / term	60	Cla-valve O&M replacing small appurtenances, 3 valves	D1	Distribution System								
Routine:	Once / term	61	Cla-valve O&M rebuild, 3 valves	D1	Distribution System								
Routine:	Once / term	62	Replace customer meters	D1	Distribution System								
Routine:	Once / term	63	Pipe & appurtenance painting	---	Distribution System								
Routine:	Once / term	64	Replace nuts & bolts	---	Distribution System								
Routine:	Once / term	65	Gate valve box lid & fire hydrant prime & paint: 131 hydrants, 730 gate valves	D1	Distribution System								
Routine:	Once / term	66	Tank cleaning: Indy-Removing 1 tank from service 2 men, 2 tanks	D1	Finished Water Storage								
Routine:	Once / term	67	Cleaning 1 tank 4 men; 2 tanks (1 man outside, 1 man water truck, 2 men inside)	D1	Finished Water Storage								
Routine:	Once / term	68	Inspecting tanks 3 men (1 man outside, 2 men inside, 3 hrs per tank)	D1	Finished Water Storage								
Routine:	Once / term	69	Filling 1 tank: 2 men, 2 tanks	D1	Finished Water Storage								
Routine:	Once / term	70	Bac-t, chlorine residual & turbidity testing: 1 tank, 2 tanks	D1	Finished Water Storage								
Routine:	Once / term	71	Returning 1 tank to service 1 man, 2 tanks	D1	Finished Water Storage								
Routine:	Once / term	72	Tank cleaning: Lone Pine-Removing tank requires 8 personnel	D1	Finished Water Storage								
Routine:	Once / term	73	Cleaning tank 5 men (1 man outside, 1 man water truck, 3 men inside)	D1	Finished Water Storage								
Routine:	Once / term	74	Inspecting tank (1 man outside, 3 men inside)	D1	Finished Water Storage								
Routine:	Once / term	75	Filling tank 8 personnel	D1	Finished Water Storage								
Routine:	Once / term	76	Bac-t, chlorine residual & turbidity testing	D1	Finished Water Storage								
Routine:	Once / term	77	Returning tank to service: 3 personnel	D1	Finished Water Storage								
Routine:	Once / term	78	Operate cross connection control program	Rec'g Train	System Mgmt & OP's								
Routine:	Once / term	79	Chart recorder calibration: Laws 1 recorder	---	Mon,Rept&DataVerify								
Routine:	Once / term	80	Independence 2 recorders	---	Mon,Rept&DataVerify								
Routine:	Once / term	81	Lone Pine 2 recorders	---	Mon,Rept&DataVerify								
Routine:	Once / term	82	Point of Contact, present on all inspections: 3 systems	---	System Mgmt & OP's								
Routine:	Once / term	83	Water system sampling: Lead & copper once/3 years: Indy, LP, Laws	D2	Mon,Rept&DataVerify								
NonRoutine	Yearly	84	Test meters for accuracy when requested by customer	D1	Mon,Rept&DataVerify								
NonRoutine	Yearly	85	Repair of SCADA system	D1	Mon,Rept&DataVerify								
NonRoutine	Yearly	86	Install spare SCADA system parts	---	System Mgmt & OP's								
NonRoutine	Yearly	87	USA pre-marking	---	Mon,Rept&DataVerify								
NonRoutine	Yearly	88	NPDES permit compliance: Laws dechlorination, testing & recordkeeping	D1	Mon,Rept&DataVerify								
NonRoutine	Yearly	89	NPDES permit compliance: Independence dechlor, testing & recordkeeping	D1	Mon,Rept&DataVerify								
NonRoutine	Yearly	90	NPDES permit compliance: Lone Pine dechlor, testing & recordkeeping	D1	Mon,Rept&DataVerify								
NonRoutine	Yearly	91	Appurtenance relocations	D1	Distribution System								
NonRoutine	Yearly	92	Reference point & raise to grade paved over valve boxes assume 10 lids per year	---	Operator Compliance								
NonRoutine	Yearly	93	Prepare and submit: Laws CUPA permit	---	System Mgmt & OP's								
NonRoutine	Yearly	94	Prepare and submit: Indy CUPA permit	---	System Mgmt & OP's								
NonRoutine	Yearly	95	Prepare and submit: LP CUPA permit	---	System Mgmt & OP's								
NonRoutine	Yearly	96	Prepare and submit: Laws GBAPCD permit	---	System Mgmt & OP's								
NonRoutine	Yearly	97	Prepare and submit: Indy GBAPCD permit	---	System Mgmt & OP's								
NonRoutine	Yearly	98	Prepare and submit: LP GBAPCD permit	---	System Mgmt & OP's								
NonRoutine	Once / term	99	Public notification: 4 people notify, 4 people cancel notification	---	Mon,Rept&DataVerify								
NonRoutine	Once / term	100	O&M Plan manuals	D1/D2	Mon,Rept&DataVerify								
NonRoutine	Once / term	101	Prepare preventative & corrective maintenance Plan	D1/D2	Mon,Rept&DataVerify								
NonRoutine	Once / term	102	Install / replace county supplied air conditioners at Laws and Lone Pine	---	Treatment Facilities								
NonRoutine	Once / term	103	Replace parts or install county supplied Hach CL-17 analyzer	---	Treatment Facilities								
NonRoutine	Once / term	104	Prepare confined space safety plan	D1	Mon,Rept&DataVerify								
NonRoutine	Once / term	105	Prepare Injury and Illness Prevention Plan	D1	Mon,Rept&DataVerify								
NonRoutine	Once / term	106	Prepare Flushing Plan	D1	Mon,Rept&DataVerify								
NonRoutine	Once / term	107	Prepare Chlorination Plan	D2	Mon,Rept&DataVerify								
NonRoutine	Once / term	108	Prepare Cross Connection Control Plan	Rec'g Train	Mon,Rept&DataVerify								
NonRoutine	Once / term	109	Prepare and submit: Laws NPDES permit	D1	System Mgmt & OP's								
NonRoutine	Once / term	110	Prepare and submit: Indy NPDES permit	D1	System Mgmt & OP's								
NonRoutine	Once / term	111	Prepare and submit: LP NPDES permit	D1	System Mgmt & OP's								
NonRoutine	Once / term	112	Operate LADWP wells manually and around the clock when necessary	D1	System Mgmt & OP's								
NonRoutine	Once / term	113	Notify Public Works / Cal DPH / county EHS as appropriate of violations	D1									



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

24

- Consent Departmental Correspondence Action Public Hearing
 Schedule Time For Closed Session Informational

FROM: Planning

FOR THE BOARD MEETING OF: January 7, 2013

SUBJECT: Approval of a draft Letter of Participation confirming Inyo County's intent to participate in the Rural Desert Southwest Brownfields Coalition in 2014 to apply for a US Environmental Protection Agency (EPA) Brownfields Coalition Assessment Grant in the amount of \$600,000.

DEPARTMENTAL RECOMMENDATION:

Review the Coalition Assessment Grant application and the draft Letter of Participation to confirm Inyo County's intent to participate in the Rural Desert Southwest Brownfields Coalition in 2014 to apply for a US EPA Brownfields Coalition Assessment Grant in the amount of \$600,000, and authorize the Chairperson to sign correspondence hereto.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

In 2011, Nye County formed a coalition, the Rural Desert Southwest Brownfields Coalition (RDSBC), with Esmeralda, Lincoln and White Pine Counties in Nevada and Inyo County, California to apply for a US Environmental Protection Agency (EPA) Brownfields Coalition Assessment grant in the amount of \$1,000,000. The grant focused on area-wide planning in support of renewable energy and other economic development opportunities. A brownfield is defined as any property where the expansion, redevelopment, or reuse may be complicated by the presence or perceived presence of hazardous substances, pollutants, or contamination. The Brownfields Coalition Assessment grant enabled the Counties to work together to assess brownfields sites and engage in high-level planning activities to redevelop brownfields, particularly those along existing and potential transmission corridors. The funding also facilitated identification and assessment of additional project opportunities for renewable energy and general economic development.

During 2013, County staff worked with the Coalition in implementing the grant. Phase I Assessments were made at the PPG Plant south of Lone Pine and the Mt. Whitney Fish Hatchery near Independence. Phase II Assessments are being conducting for these sites. Additional sites may be considered for evaluation as well.

In November 2013, Mineral County, Nevada joined the RDSBC as the sixth county in the coalition. The RDSBC plans to submit another Brownfields Coalition Assessment Grant application to continue assessing, cleaning up, and redeveloping brownfields sites throughout the Coalition area. Nye County, as the lead applicant of the RDSBC, will submit an application for funding in the amount of \$600,000 to EPA.

EPA Brownfields Assessment grant funding may be used for a broad spectrum of activities, including developing inventories of brownfields; prioritizing sites; and conducting public outreach activities, area-wide planning, site assessments, and cleanup and reuse planning related to brownfield sites. Assessment grants may be site-specific, community-wide, or for a coalition, which is comprised of three or more eligible

applicants, one of whom acts as the lead applicant and is the formal recipient and ultimately responsible to EPA for expenditures under the grant.

Before submission, each member County must approve participation in the grant application and sign a Letter of Participation, to be submitted with the application.

ALTERNATIVES: The Board could direct changes to the correspondence, or not submit correspondence.

OTHER AGENCY INVOLVEMENT:

- US Environmental Protection Agency
- Nye County
- White Pine County
- Esmeralda County
- Lincoln County
- Mineral County

Additional agencies may be identified through the site selection process.

FINANCING:

The grant is being administered by Nye County and BEC Environmental, Inc., which are preparing documents, reports, and assessment under the grant in consultation with the other Coalition counties' staff. Inyo County staff's participation in executing the grant in being absorbed by existing staffing levels and resources with General Fund resources, although travel costs to Coalition meetings and the conferences are reimbursed by the grant.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)



Date: 1/2/14

Attachments:

- Draft Letter of Participation
- Rural Desert Southwest Brownfields Coalition US Environmental Protection Agency (EPA) Brownfields Coalition Assessment Draft Application

January 07, 2014

Ms. Pamela Webster
County Manager
Nye County
2100 E. Walt Williams Dr., Ste. 100
Pahrump, NV 89048

Re: Brownfields Coalition Assessment Grant

Dear Ms. Webster:

On behalf of the Inyo County Board of Supervisors, I am pleased to express our intention to partner with Nye County, Nevada to pursue a Brownfields Assessment Coalition grant. We understand that additional Coalition partners include Esmeralda, Lincoln, Mineral, and White Pine Counties, Nevada. Like Nye County, Inyo County believes the Brownfields Assessment program offers an invaluable opportunity to our community to assess potentially contaminated sites and conduct area-wide planning in order to begin the process of restoring the sites to beneficial use for our community. We are excited about the opportunity to continue partnering with Nye County and the other Coalition Partners to address these issues.

Please contact the County's Administrative Officer, Kevin Carunchio, at (760)878-0292 if you have any questions. Thank you.

Sincerely,

Linda Arcularius
Chairperson, Inyo County Board of Supervisors



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

25

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: COUNTY COUNSEL and WATER DEPARTMENT

FOR THE BOARD MEETING OF: January 7, 2013

SUBJECT: APPROVAL OF CONTRACT AMENDMENT NO. 1 WITH GREGORY L. JAMES,
WATER/ENVIRONMENTAL ATTORNEY – WATER DEPARTMENT

DEPARTMENTAL RECOMMENDATION: Approve Amendment No. 1 to the Agreement between the County of Inyo and Gregory L. James, Attorney at Law, for the provision of Water/ Environmental Attorney services to the Water Department, to increase the FY 2013-14 contract limit by Forty Thousand Dollars (\$40,000.00), from Sixty Thousand Dollars (\$60,000.00) to One Hundred Thousand Dollars (\$100,000.00) Contingent upon adoption of Mid-Year Budget.

CAO RECOMMENDATION:

SUMMARY DISCUSSION: This requested amendment concerns Inyo County's contract with Mr. James which is primarily intended to represent the County on Water Department related matters. The contract also allows us to obtain Mr. James' services for other matters.

The existing contract limit of \$60,000.00 was designed primarily to cover water-related services, and appeared to be an accurate estimate of the need for those services when made. However, in light of the significant time required by Mr. James in litigation matters, there does not remain sufficient additional funds on Mr. James' contract to represent the County on water issues for the remainder of the fiscal year

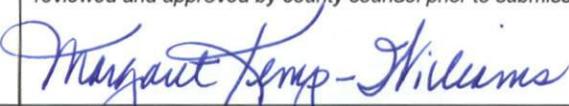
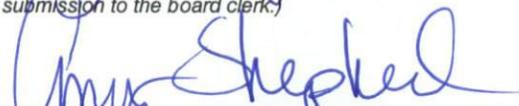
ALTERNATIVES: Decline to approve the Agreement with Gregory L. James as recommended, and direct that the office of County Counsel provide the County and its departments with legal services relating to Water and Environmental matters with existing attorney staff. This option would result in delays in completing requests for legal services for all but the most critical matters and the loss of continuity in ongoing projects, which the County Counsel does not believe is in the best interests of the County.

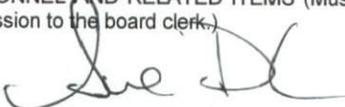
OTHER AGENCY INVOLVEMENT:

FINANCING:

Funding for the increased expenditure of \$40,000.00 will be discussed during the Mid-year Budget Hearings. Funds are to be encumbered in the Water Department's Budget 024102 Object Code 5265.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i>  Approved: <input checked="" type="checkbox"/> Date <u>12/23/13</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i>  Approved: <input checked="" type="checkbox"/> Date <u>12/23/13</u>

PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)  Approved: <input checked="" type="checkbox"/> Date <u>12/24/13</u>
---------------------	--

DEPARTMENT HEAD SIGNATURE: Margaret Kemp-Williams Date: 12/27/13
(Not to be signed until all approvals are received)

DEPARTMENT HEAD SIGNATURE: Robert L. James Date: 12/30/13
(Not to be signed until all approvals are received)

**AMENDMENT NUMBER 1 TO
AGREEMENT BETWEEN THE COUNTY OF INYO AND
GREGORY L. JAMES, ESQ.
FOR THE PROVISION OF LEGAL SERVICES WATER/ENVIRONMENTAL ATTORNEY SERVICES
REGARDING WATER DEPARTMENT**

WHEREAS, the County of Inyo (hereinafter referred to as "County") and Gregory L. James, Esq., of BISHOP, CALIFORNIA (hereinafter referred to as "Contractor"), have entered into an Agreement for the provision of legal services dated June 25, 2013, for the term from July 1, 2013 to June 30, 2014.

WHEREAS, County and Contractor do desire and consent to amend such Agreement as set forth below;

WHEREAS, such Agreement provides that it may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties thereto, if such amendment or change is in written form, and executed with the same formalities as such Agreement, and attached to the original Agreement to maintain continuity.

WHEREAS, County and Contractor do desire and consent to amend such Agreement as set forth below:

1. Section 3, Paragraph E. is amended to read as follows:

Limit upon amount payable under Agreement

The total sum of all payments made by the County to Contractor for services and work performed under this Agreement, including incidental, travel and per diem expenses, if any, shall not exceed \$100,000.00 Dollars (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed, including incidental, travel or per diem, which is in excess of the contract limit.

The effective date of this Amendment to the Agreement is January 1, 2014.

All the other terms and conditions of the Agreement are unchanged and remain the same.

\\\\\\ NOTHING FOLLOWS \\\\

**AMENDMENT NUMBER 1 TO
AGREEMENT BETWEEN THE COUNTY OF INYO AND
GREGORY L. JAMES, ESQ.
FOR THE PROVISION OF LEGAL SERVICES WATER/ENVIRONMENTAL ATTORNEY SERVICES
REGARDING WATER DEPARTMENT**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS
____ DAY OF _____, _____.

COUNTY OF INYO

By: _____

Dated: _____

CONTRACTOR

By: Gregory L. James
Signature

Gregory L. James
Type or Print

Dated: 12/17/2013

APPROVED AS TO FORM AND LEGALITY:

Margaret Kemp Williams
County Counsel

APPROVED AS TO ACCOUNTING FORM:

Amy Shepherd
County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

[Signature]
Director of Personnel Services

APPROVED AS TO RISK ASSESSMENT:

[Signature]
County Risk Manager

iC:Contracts/Amendments.GjamesAmend1.121113



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

26

- Consent
 Departmental
 Correspondence Action
 Public Hearing
 Scheduled Time for
 Closed Session
 Informational

FROM: Kevin D. Carunchio, County Administrator

FOR THE BOARD MEETING OF January 7, 2013

SUBJECT: Continuation of declaration of local emergency

DEPARTMENTAL RECOMMENDATION: - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency, The Death Valley Roadeater Emergency, that resulted in flooding in the eastern portion of Inyo County during the month of August 2012, per Resolution #2012-32.

SUMMARY DISCUSSION: - During your August 28, 2012 Board of Supervisors meeting your Board took action to declare a local emergency, which has been named The Death Valley Roadeater Emergency, which was a result of flooding in the southeastern portion of Inyo County during the month of August. Since the circumstances and conditions relating to this emergency persist, your Board directed that the continuation of the declaration be considered on a by-weekly basis. The recommendation is that the emergency be continued until the further evaluation of the damage is completed and staff makes the recommendation to end the emergency.

ALTERNATIVES: N/A

OTHER AGENCY INVOLVEMENT: N/A

FINANCING: N/A

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)
(The Original plus 20 copies of this document are required)

Date: _____



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

27

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Kevin D. Carunchio, County Administrator

FOR THE BOARD MEETING OF January 7, 2013

SUBJECT: Continuation of declaration of local emergency

DEPARTMENTAL RECOMMENDATION: - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency, The Gully Washer Emergency, that resulted in flooding in the central, south and southeastern portion of Inyo County during the month of July, 2013.

SUMMARY DISCUSSION: - During your August 6, 2013 Board of Supervisors meeting your Board took action to declare a local emergency, which has been named The Gully Washer Emergency, which was a result of flooding in the central, southern and southeastern portion of Inyo County during the month of July. Since the circumstances and conditions relating to this emergency persist, your Board directed that the continuation of the declaration be considered on a by-weekly basis. The recommendation is that the emergency be continued until the further evaluation of the damage is completed and staff makes the recommendation to end the emergency.

ALTERNATIVES: N/A

OTHER AGENCY INVOLVEMENT: N/A

FINANCING: N/A

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (<i>Must be reviewed and approved by county counsel prior to submission to the board clerk.</i>) Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (<i>Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.</i>) Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (<i>Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.</i>) Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)
(The Original plus 20 copies of this document are required)

Date: _____



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER
28

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Kevin D. Carunchio, County Administrator

FOR THE BOARD MEETING OF January 7, 2013

SUBJECT: Continuation of declaration of local emergency

DEPARTMENTAL RECOMMENDATION: - Request Board discuss and consider staff's recommendation regarding continuation of the local emergency, The Canyon Crusher Emergency, that resulted in flooding in the portions of Inyo County during the month of August, 2013.

SUMMARY DISCUSSION: - During your September 17, 2013 Board of Supervisors meeting your Board took action to declare a local emergency, which has been named The Canyon Crusher Emergency, which was a result of flooding in the portions of Inyo County during the month of August. Since the circumstances and conditions relating to this emergency persist, your Board directed that the continuation of the declaration be considered on a by-weekly basis. The recommendation is that the emergency be continued until the further evaluation of the damage is completed and staff makes the recommendation to end the emergency.

ALTERNATIVES: N/A

OTHER AGENCY INVOLVEMENT: N/A

FINANCING: N/A

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)
(The Original plus 20 copies of this document are required)



Date: _____



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER
 29

- Consent
 Departmental
 Correspondence Action
 Public Hearing
 Scheduled Time for
 Closed Session
 Informational

FROM: CLERK OF THE BOARD
By: Patricia Gunsolley, Assistant Clerk of the Board

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Approval of Minutes

DEPARTMENTAL RECOMMENDATION: - Request approval the minutes of the Board of Supervisors Meeting of A) December 3, 2013; B) December 10, 2013; and C) December 17, 2013.

SUMMARY DISCUSSION: - The Board is required to keep minutes of its proceedings. Once the Board has approved the minutes as requested, the minutes will be made available to the public via the County's web page at www.inyocounty.us.

ALTERNATIVES: - Staff awaits your Board's changes and/or corrections.

OTHER AGENCY INVOLVEMENT: - n/a

FINANCING: n/a

APPROVALS

BUDGET OFFICER:	BUDGET AMENDMENTS <i>(Must be reviewed and approved by Budget Officer prior to being approved by others, as needed, and submission to the Assistant Clerk of the Board.)</i>
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the Assistant Clerk of the Board.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the Assistant Clerk of the Board.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the Assistant Clerk of the Board.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received) _____ Date: _____
 (The Original plus 20 copies of this document are required)



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

30

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for 11:30 a.m. Closed Session Informational

FROM: Inyo County Planning Department/Commission

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Road Abandonment No. 2013-02/Oney

DEPARTMENTAL RECOMMENDATION: Requests the Board of Supervisors:

- (1) Consider a proposed resolution entitled "A Resolution of the Board of Supervisors of the County of Inyo, State of California, Declaring its Intent to Vacate That Portion of Birch Street in the Community of Bishop, CA and Setting and Providing Notice of a Public Hearing on Said Vacation.
- (2) Adopt the attached Resolution.
- (3) Set a Public Hearing pursuant to the California Streets and Highways Code for January 28, 2014 at 11:30 a.m.
- (4) Make and approve a Motion to designate the area of Road Abandonment 2013-02/Oney General Commercial (C1) and a coinciding General Plan designation of Retail Commercial (RC).

SUMMARY DISCUSSION: The applicant is requesting a road abandonment of an approximate 7,985-sq.ft section of Birch Street located in the community of Bishop, CA, between tax assessor parcels (APN) #011-158-06 (north) and APN #011-154-01(south). The site is currently being used by the applicant to house a recycling center that is part of the grocery and hardware stores' operations that are located adjacent to it on the north (Manor Market and True Value Hardware, respectively). The portion of street to be abandoned dead-ends at the western terminus of Birch Street (please see Attachment 2). Currently, the owners of the only parcel that could be accessed by this section of Birch Street are not using it, have indicated that they do not want to use it, and have given the applicant written permission to pursue the road abandonment, as required (please see Attachment 4 – RA #2013-02-Oney: Planning Commission Staff Report, Attachment 2. Consent to Road Abandonment).

On December 4, 2013, the Planning Commission found the proposed Road Abandonment No. 2013-02/Oney to be in conformance with the Inyo County General Plan, and the California Environmental Quality Act (CEQA) and adopted a Resolution recommending the Board of Supervisors approve the abandonment and that the applicant indemnify and hold the County harmless for and from any action associated with this approval (Attachment 3).

Chapter 3, part 3, Division 9 of the California Streets and Highways Code, outlines the process by which a County right-of-way can be vacated. To initiate the vacation, the Board of Supervisors must, by order, declare its intent to vacate said right-of-way and set the date, hour, and place of a public hearing to consider the vacation. If the Board adopts the attached resolution, the Planning Department and Board Clerk will post and publish this Notice of Intent in accordance with California Street and Highways Code Sections 8321, 8322, and 8323.

Inyo County Code - 18.03.090 Zoning map—Boundary uncertainty: Wherever any uncertainty exists as to the boundary of any district as shown on the zoning map, the county supervisors, upon written application, or upon its own motion, shall determine the location of said boundary. (Ord. 943 § 4, 1994.) Presently, the County has not applied a Zoning designation to this particular section of road; therefore, there is uncertainty of the Zoning boundary with regard to the area proposed for the road abandonment and the Board is being asked to determine the location of said boundary. A Zoning designation of General Commercial (C1) and a coinciding General Plan designation of Retail Commercial (RC) are being requested by the applicant to be consistent with the current uses on the area of the proposed road abandonment, and to the final parcel configuration. Once the road abandonment is finalized, the applicant will complete a Lot Line Adjustment, allocating the area of the road abandonment to the parcel located directly to the north that currently has the C1 Zoning and RC General Plan designations. By designating the area of the road abandonment C1 and RC, the eventual parcel will have consistent Zoning and General Plan designations throughout.

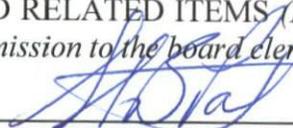
If the Board adopts the proposed Resolution, on January 7, 2014, the Board will need to conduct a public hearing on the vacation of said portion of Birch Street, and a Resolution of Vacation will be considered. Upon adoption of the Resolution of Vacation, and after the required 15-day appeal period, the Vacation will be complete.

ALTERNATIVES:

- Do NOT adopt the attached Resolution of Intent to abandon said portions of Birch Street in the community of Bishop. This alternative is not recommended, as the street is unnecessary since it is a dead-end street that can only provide access to one property and the owners have stated they do not want this access.
- Return to staff with direction

OTHER AGENCY INVOLVEMENT: Inyo County Road Department

FINANCING: No direct impact

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.)  12/19/2013
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 12/19/13

Attachments:

- (1) Proposed Board Resolution
- (2) Vicinity Map, Exhibit Map, and Legal Description
- (3) Planning Commission Resolution #2013-03
- (4) Planning Commission Staff Report

RESOLUTION NO. 2014 - ____

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO, STATE OF CALIFORNIA, DECLARING ITS INTENT TO VACATE THAT PORTION OF BIRCH STREET IN THE COMMUNITY OF BISHOP AND SETTING AND PROVIDING NOTICE OF A PUBLIC HEARING ON SAID VACATION

WHEREAS, on August 19, 2013, an application to vacate that portion of Birch Street in the community of Bishop, CA was submitted to the County by Troy D. and Susie A. Oney; and

WHEREAS, on December 4, 2013 the Planning Commission found that the road vacation proposed by the applicant is consistent with the Inyo County General Plan, pursuant to Government Code Section 65402, and the California Environmental Quality Act, and adopted a Resolution recommending that the Board of Supervisors approve said abandonment and that the applicant indemnify and hold the County harmless for and from any action associated with said approval; and

WHEREAS, an abandonment shall be conducted pursuant to Chapter 3, Part 3, Division 9 of the California Streets and Highways Code, which permits the Board of Supervisors to initiate proceedings to vacate a County right-of-way by declaring its intent to vacate said right-of-way and setting a hearing on the proposed vacation, by order.

NOW, THEREFORE, BE IT RESOLVED that this Board of Supervisors hereby declares its intent to vacate portions of County right-of-ways described as follows:

All that portion Birch Street lying west of Meadow Lane and shown as Lot D of the Westridge Manor Subdivision recorded and filed in Book 2 of Maps, Page 6, in the office of the County Reorder of the County of Inyo, State of California on the 7th day of November, 1956.

BE IT FURTHER RESOLVED, that in accordance with Chapter 3, Part 3, Division 9 of the California Streets and Highways Code, this Board of Supervisors hereby sets a hearing on the aforementioned proposed roadway vacation to be conducted before it on the 28th day of January, 2014, at 11:30 a.m., in the Board of Supervisors Room, County Administrative Center, Independence, California; and

BE IT FURTHER RESOLVED that this Notice of Intent shall be posted and published in accordance with California Streets and Highways Code Sections 8321, 8322, and 8323.

**PASSED AND ADOPTED ON THIS 7th DAY OF JANUARY, 2014 BY THE
FOLLOWING VOTE:**

AYES:

NOES:

ABSTAIN:

ABSENT:

**Linda Arcularius, Chair
Inyo County Board of Supervisors**

**ATTEST:
KEVIN CARUNCHIO
Clerk of the Board**

**By: _____
Pat Gunsolley, Assistant**



Proposed area of Birch Street
to be abandoned

W LINE ST

MEADOW LN

BIRCH ST

BIRCH ST

N TUMBLEWEED RD

CEDAR ST

W. Line $\frac{1}{2}$.

SR 168

HTS.
8/2013

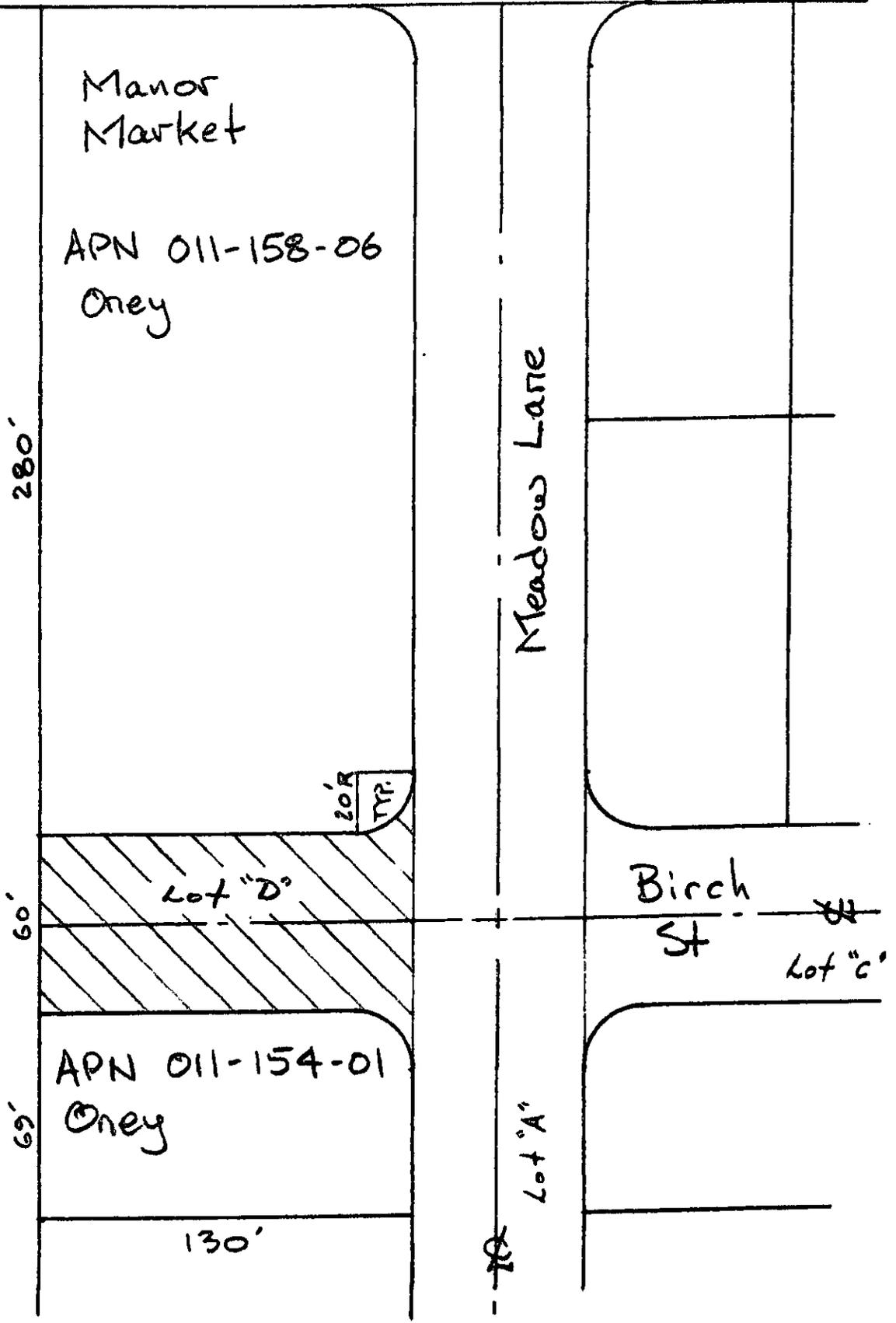
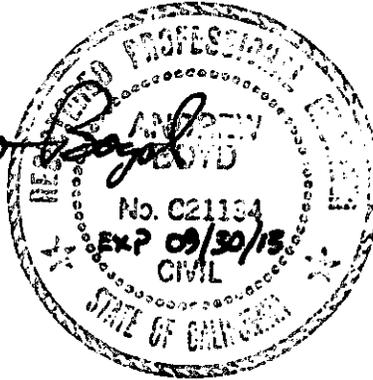


EXHIBIT "A"

All that portion of Birch Street lying west of Meadow Lane and shown as Lot D of the Westridge Manor Subdivision recorded and filed in Book 2 of Maps, Page 6, in the office of the County Recorder of the County of Inyo, State of California on the 7th day of November, 1956.

Andrew Boyd



A circular professional seal for Andrew Boyd, a Civil Engineer in the State of California. The seal contains the following text: "PROFESSIONAL ENGINEER" at the top, "ANDREW BOYD" in the center, "No. C21134" below the name, "EXP 09/30/15" for the expiration date, "CIVIL" for the profession, and "STATE OF CALIFORNIA" at the bottom. The seal is stamped over the signature.

RESOLUTION NO. 2013-03

A RESOLUTION OF THE PLANNING COMMISSION OF THE COUNTY OF INYO, STATE OF CALIFORNIA, FINDING THAT PROPOSED ROAD ABANDONMENT #2013-02/ONEY IS IN CONFORMANCE WITH THE INYO COUNTY GENERAL PLAN AND RECOMMENDING THAT THE INYO COUNTY BOARD OF SUPERVISORS ADOPT THE NEGATIVE DECLARATION OF ENVIRONMENTAL IMPACT AND APPROVE ROAD ABANDONMENT 2013-02/ONEY, SUBJECT TO CERTAIN CONDITIONS

WHEREAS, on August 19, 2013, the County of Inyo received an application to abandon a County right-of-way described as: All that portion of Birch Street lying west of Meadow Lane and shown as Lot D of the Westridge Manor Subdivision recorded and filed in Book 2 of Maps, Page 6, in the office of the County Recorder of the County of Inyo, State of California on the 7th day of November, 1956.; and

WHEREAS, such an abandonment may be conducted pursuant to Chapter 3 of Part 3 of Division 9, commencing with Section 8320, of the Streets and Highways Code; and

WHEREAS, Government Code Section 65402 requires a proposed street abandonment to first be reviewed by the Planning Commission for a determination as to the proposal's conformance with the County General Plan; and

WHEREAS, the Planning Commission has found that the proposed road abandonment is consistent and in conformance with the Inyo County General Plan; and

WHEREAS, in accordance with the conditions necessary to identify viable candidates for street abandonment, the Planning Commission has determined the subject streets are not the sole route of access for any property in the vicinity and that the abandonment of said roadways will not cut off required access to contiguous properties; and

WHEREAS, the Inyo County Planning Department completed an Initial Study and Environmental Checklist and Draft Negative Declaration of Environmental Impact pursuant to California Environmental Quality Act (CEQA) concerning the application of Road Abandonment 2013-02/Oney; and

WHEREAS, the Inyo County Planning Department circulated said Initial Study and Draft Negative Declaration of Environmental Impact for a 30-day public review period as required by Section 15.32.060 of Inyo County Code, commencing on October 11, 2013, and ending on November 12, 2013; and

WHEREAS, the Inyo County Planning Commission held a public hearing on December 4, 2013, to review and consider a request for the approval of Road Abandonment 2013-02/Oney, and considered the staff report for the application and all oral and written comments regarding the application.

NOW, THEREFORE, BE IT RESOLVED, that, based on all of the written and oral comment and input received at the December 4, 2013, hearing, including the Planning Department Staff Report and the Negative Declaration of Environmental Impact concerning the above described proposed project, this Planning Commission finds Road Abandonment 2013-02/Oney to be in conformance with the Inyo County General Plan and the California Environmental Quality Act; and

BE IT FURTHER RESOLVED, that the Planning Commission makes, and recommends that the Board of Supervisors adopt, the following Conditions of Approval for the proposed project:

RECOMMENDED CONDITIONS OF APPROVAL:

1. Hold Harmless: the applicant, landowner, and/or operator shall defend, indemnify and hold harmless Inyo County, its agents, officers and employees from any claim, action, or

proceeding against the County, its advisory agencies, appeal boards, or its legislative body concerning Road Abandonment #2013-02/Oney; and

BE IT FURTHER RESOLVED, that the Planning Commission recommends that the Board of Supervisors:

1. Certify that the subject Draft Negative Declaration of Environmental Impact was prepared and circulated in accordance with CEQA requirements and reflects the County's independent analysis and judgment; the Initial Study, along with all other information in the record, shows that there is no substantial evidence that Road Abandonment NO. 2013-02 will have a significant effect on the environment; and, was presented to, and considered by, your Board, and reflects the independent judgment of your Board.
2. Approve Road Abandonment #2013-02/Oney based on all of the information in the public record and on recommendation of the Planning Commission.

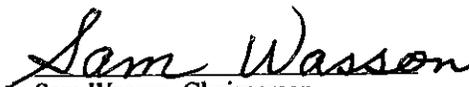
Passed and adopted this 4th day of December, 2013.

AYES: Stoll, Wahrenbrock, Wasson, Corner, Payne

NOES:

ABSTAIN:

ABSENT:


Sam Wasson, Chairperson
Inyo County Planning Commission

ATTEST: Joshua Hart, AICP
Planning Director

By: 
Nolan Bobroff
Secretary of the Commission



**Planning Department
168 North Edwards Street
Post Office Drawer L
Independence, California 93526**

Phone: (760) 878-0263

FAX: (760) 878-0382

E-Mail: inyoplanning@inyocounty.us

AGENDA ITEM NO.: 5 (Action Item – Public Hearing)

**PLANNING COMMISSION
MEETING DATE:** December 4, 2013

SUBJECT: Road Abandonment No. 2013-02/Oney

EXECUTIVE SUMMARY

The applicant is requesting a road abandonment of an approximate 7,985-sq.ft section of Birch Street located in the community of Bishop, CA, between tax assessor parcels (APN) #011-158-06 (north) and APN #011-154-01(south). The site is currently being used by the applicant to house a recycling center that is part of the grocery and hardware stores' operations that are located adjacent to it on the north (Manor Market and True Value Hardware, respectively). The portion of street to be abandoned dead-ends at the western terminus of Birch Street. The property directly to the west of the proposed abandonment is currently in a large lot residential use, with two housing units: one located on the northwest and the other on the southwest end of the property. To the south is a residential neighborhood, to the north the grocery and hardware stores and to the east Birch Street. The exhibit map, legal description, and vicinity map are included in Attachment 1.

The Public Streets, Highways, and Service Easements Vacation Law, set forth in Section 8300 et seq. of the California Street and Highway Code, allows a County Board of Supervisors to abandon a road under its jurisdiction upon making certain findings following a public hearing. Section 8313 of the Abandonment Law and Section 65402 of the Government Code, states that before the Board of Supervisors may order such abandonment, the County Planning Commission must review the proposed abandonment and find it is in conformance with the County's General Plan and adopt a resolution of their findings.

PROJECT INFORMATION

Supervisory District: 3

Applicants: Troy D. and Susie A. Oney

Landowner: Inyo County

Address: All that portion of Birch Street lying west of Meadow Lane and shown as Lot D of the Westridge Manor Subdivision, in Bishop, CA

Community: Bishop, CA

A.P.N.s: N/A

General Plan: N/A

Zoning: N/A

Size of Parcel(s): Section of road to be abandoned is approximately 7,985-sq.ft.

Surrounding Land Use:

Location:	Use:	Gen. Plan Designation	Zoning
Site	Recycling center operated by the grocery and hardware stores	N/A	N/A
North	Grocery and hardware stores	Retail Commercial (RC)	General Commercial – 10,000sq.ft.minimum (C1-10,000)
East	Birch Street	N/A	N/A
South	Residential development.	Residential Medium Density (RM)	One Family Residential – 7,200sq.ft. minimum (R1-7,200)
West	Large lot residential.	Retail Commercial (RC)	General Commercial – 10,000sq.ft.minimum (C1-10,000)

Recommended Action: Find that the proposed road abandonment is consistent with the Inyo County General Plan and recommend approval of the proposed abandonment to the Board of Supervisors.

Alternatives: 1) Find the proposed road abandonment to be inconsistent with the Inyo County General Plan, thereby effectively recommending denial of the

proposed road abandonment to the Board of Supervisors.

2) Continue the public hearing to a future date, and provide specific direction to staff regarding additional information and analysis needed.

Project Planner: Cathreen Richards, Senior Planner

PROJECT DESCRIPTION

The applicant is requesting a road abandonment of an approximate 7,985-sq.ft section of Birch Street located in the community of Bishop, CA, between tax assessor parcels APN #011-158-06 (north) and APN #011-154-01(south). The site is currently being used by the applicant to house a recycling center that is part grocery and hardware stores' operations that are located adjacent to it on the north side (Manor Market and True Value Hardware, respectively). The applicant has indicated that this use will continue after the road abandonment. There is only one adjacent property owner, other than the applicant, and they have given their written consent for the proposed road abandonment (Attachment 2). The applicant owns the properties directly to the north and south of the proposed abandonment and the east side is the continuation of Birch Street.

The section of Birch Street proposed to be abandoned has not been given a Zoning or General Plan designation, and the Board of Supervisors is being requested to assign the same Zoning and General Plan designations as the parcel located directly to the north APN #011-158-06, General Commercial (C1) and Retail Commercial (RC) respectively. Once the proposed abandonment is completed, the applicant will complete a Lot Line Adjustment and the entire area of the road abandonment will become part of the lot to the north APN #011-158-06, as shown on the exhibit map. APN #011-158-06 currently has the C1 and RC Zoning and General Plan designations.

STAFF ANALYSIS

Site Description

The Westridge Manor subdivision final map was approved by the Inyo County Board of Supervisors on November 7, 1956. The original recorded subdivision map illustrates this dead-end section of Birch Street as Lot D, originating at the western edge of Meadow Lane and terminating at the eastern edge of APN # 011-250-01; at the southern edge of APN # 011-158-06 and northern edge of 011-154-01. Because of these locational characteristics, this dead-end piece of Birch Street can only provide access to the parcel located directly to the west APN # 011-250-01 (Attachment 1, site map).

General Plan Consistency

Pursuant to Section 65402 of the Government Code, the vacation or abandonment of a road by a public agency must be reviewed by the planning agency for consistency with the general plan. The Planning Commission must make a determination that the

proposed action is consistent with the general plan. While there are no specific General Plan policies within the Inyo County General Plan that apply directly to the vacation or abandonment of a roadway, there are policies within the General Plan relevant to the proposed action.

The policies applicable to this project include:

Policy LU-2.14 - Access: The County shall require that adequate vehicle access is provided to all neighborhoods and developments consistent with the intensity of residential development.

Discussion: The portion of Birch Street proposed to be abandoned, currently dead-ends at the eastern property line of a single parcel of land that is currently being used for large-lot residential. Currently, this parcel cannot be accessed by Birch Street. The access entry to the parcel from Birch Street is blocked by a fence and mature trees. The residents who live on the property located to the west use Tumbleweed Road on the south and West Line Street/Highway 168 on the north. Access to the rest of the Westridge Manor subdivision will not be affected by the proposed road abandonment, as Birch Street will continue to connect to Meadow Lane and Mesquite Road that provide north – south access to the subdivision. The commercial property located to the north of the proposed abandonment will also not be affected as it is accessed by West Line Street/Highway 168 from the north and Meadow Lane from the east.

Policy LU-3.2:

Retail Commercial Designation (RC): This designation provides for retail and wholesale commercial uses, service uses, offices, public and quasi-public uses, and similar and compatible uses.

Discussion: The future use of the area of Birch Street proposed to be abandoned will continue as it is now, to house a recycling center that is currently part of the grocery and hardware stores' operations that are located to the north. These uses are consistent with the above policy and the RC designation as it is being used as part of a retail commercial operation and will eventually be part of the same parcel (after a subsequent Lot Line Adjustment) that the grocery and hardware stores are located on.

Zoning Ordinance Consistency

18.03.090 Zoning map—Boundary uncertainty: Wherever any uncertainty exists as to the boundary of any district as shown on the zoning map, the county supervisors, upon written application, or upon its own motion, shall determine the location of said boundary. (Ord. 943 § 4, 1994.)

Discussion: The County has not applied a Zoning designation to this particular section of road, therefore, there is uncertainty of the Zoning boundary with regard to the area proposed for the road abandonment, and the Board is being asked to determine the location of said boundary. A designation of C1 is being requested to coincide with the current uses on the area of the proposed road abandonment, as well as, to the final parcel

configuration. Once the road abandonment is finalized, the applicant will complete a Lot Line Adjustment, allocating the area of the road abandonment to the parcel located directly to the north that currently has the C1 Zoning designation. By designating the area of the road abandonment C1, the eventual parcel will have consistent Zoning throughout.

Access/Traffic

The portion of Birch Street proposed to be abandoned is a dead-end street that terminates at the eastern property line of the parcel located directly to the west. This is the only property that this section of Birch Street can provide access to and this potential access is currently blocked by a fence and mature trees. This property is currently accessed by Tumbleweed Road from the south and West Line Street/Highway 168 from the north. There are no current plans to change or limit these access points to the property, therefore, there will be no loss of current access to the property if the road abandonment is completed.

Public Services

Sewer:	Eastern Sierra Community Services District
Water:	Indian Creek-Westridge Community Service District
Fire:	Bishop Rural Fire Protection
Law Enforcement:	Inyo County Sheriff

The Eastern Sierra Community Service District and the Indian Creek-Westridge Community Service Districts were contacted by staff to see if there would be any infrastructure access or service easement issues if the road abandonment were completed. The Eastern Sierra Community Service District stated that they had no issues and the Indian Creek-Westridge Community Service District stated that unless building is to occur on the site of the road abandonment there are no issues. If in the future, the owners decide to expand or build new, they will need to coordinate with the Indian Creek-Westridge Community Service District to avoid conflicts with valves that are part of the water infrastructure, located on the property.

The Bishop Rural Fire Protection District and the Inyo County Sheriff's department were also contacted by staff regarding potential access issues. Bishop Rural Fire stated that the road abandonment will not have a negative effect on emergency service provision and the Sheriff's Department had no comments.

ENVIRONMENTAL REVIEW

A Draft Negative Declaration was prepared by the Planning Department and circulated for public review on October 11, 2013. The Negative Declaration identified one potential impact (loss of vehicle access) that would not exceed thresholds of significance. The public review and comment period was for 30-days and ended on November 12, 2013. As of November 19, 2013 no comments regarding the Negative Declaration were received.

RECOMMENDATIONS

Staff recommends the Planning Commission adopt the attached resolution, to be transmitted to the Board of Supervisors, with the following findings and conditions of approval:

Recommended Findings:

1. Based on substantial evidence in the record, proposed Road Abandonment No. 2013-02 is consistent with the Goals and Policies of the Inyo County General Plan.
2. A Draft Negative Declaration of Environmental Impact was prepared and circulated in accordance with the California Environmental Quality Act and reflects the County's independent analysis and judgment. The Initial Study, along with all other information in the record, shows that there is no substantial evidence that the Road Abandonment No. 2013-02 will have a significant effect on the environment.

Recommended Conditions of Approval:

1. **Hold Harmless:** the applicant, landowner, and/or operator shall defend, indemnify and hold harmless Inyo County, its agents, officers and employees from any claim, action, or proceeding against the County, its advisory agencies, appeal boards, or its legislative body concerning Road Abandonment #2013-02/Oney.

Attachments:

- 1) Exhibit Map, Legal Description & Vicinity Map
- 2) Consent to Road Abandonment
- 3) Planning Commission Resolution No. 2013-
- 4) Draft Negative Declaration

Attachment 1. Exhibit Map, Legal Description & Vicinity Map

W. Line $\frac{1}{2}$

SR 168

77
A.S.
8/2013

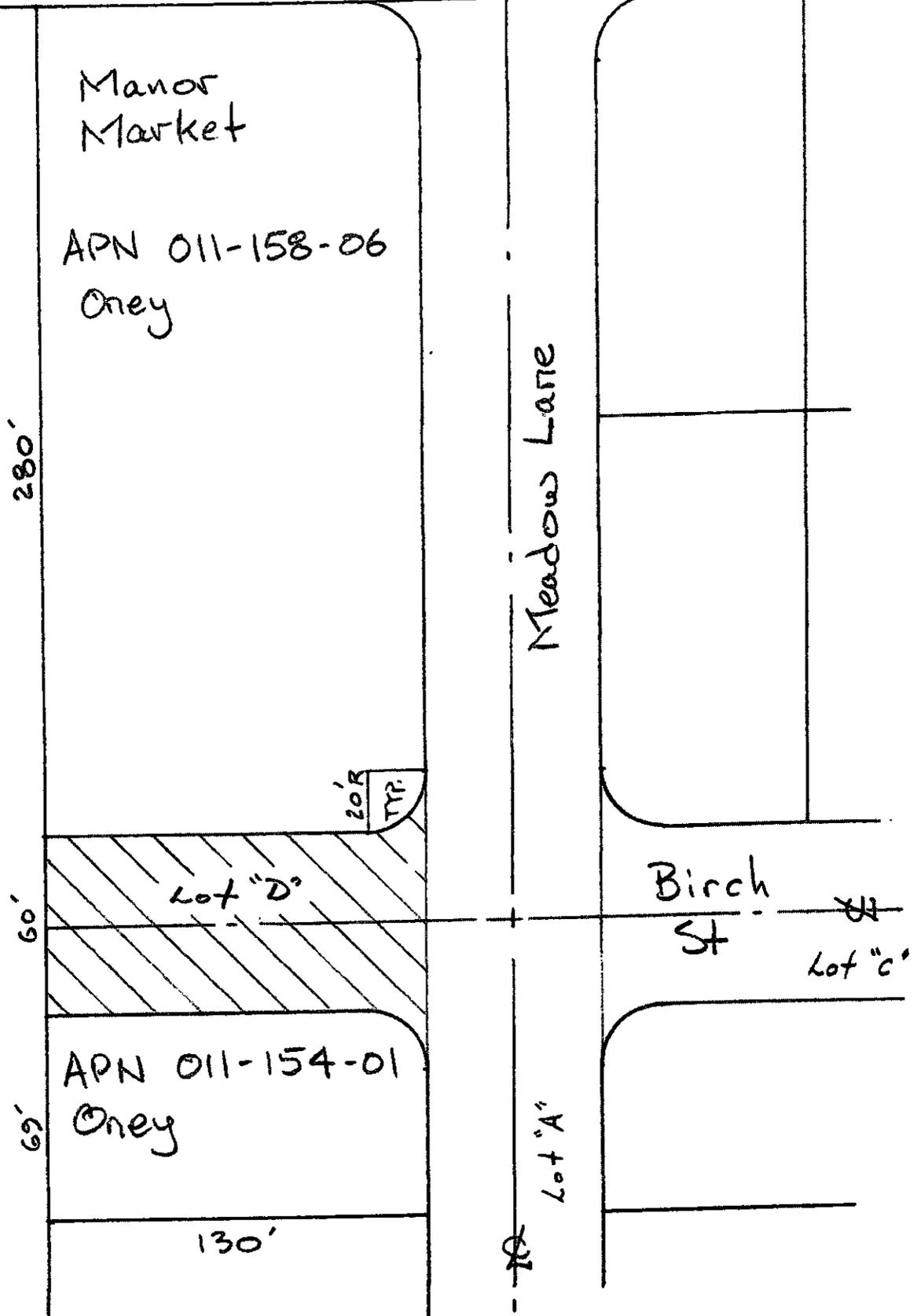
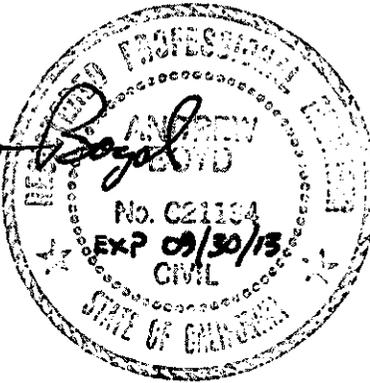


EXHIBIT "A"

All that portion of Birch Street lying west of Meadow Lane and shown as Lot D of the Westridge Manor Subdivision recorded and filed in Book 2 of Maps, Page 6, in the office of the County Recorder of the County of Inyo, State of California on the 7th day of November, 1956.

Andrew Bogal



A circular professional seal for Andrew Bogal, a Civil Engineer in the State of California. The seal contains the following text: "PROFESSIONAL ENGINEER" at the top, "ANDREW BOGAL" in the center, "No. C21184" below the name, "EXP 09/30/75" for the expiration date, "CIVIL" for the profession, and "STATE OF CALIFORNIA" at the bottom. The seal is stamped over the signature.

W LINE ST

MEADOW LN

Proposed area of Birch Street to be abandoned

BIRCH ST

BIRCH ST

N TUMBLEWEED RD

CEDAR ST

Attachment 2. Consent to Road Abandonment

Date: 8/28/13

To:
Inyo County Planning Department
PO Drawer L
Independence, CA 93526

From:
Leslie J. Manzonie
Property Owner

APN: 011-250-01

Parcel Address:
3184 W. Line St.
Bishop, CA 93514

Dear Inyo County Planning Department:

I hereby extend my permission for the applicant to pursue Road Abandonment No. RA 2013-02/Oney.

Leslie Manzonie
Signed

Leslie Manzonie
Printed Name

Mailing Address:
3184 West Line
Bishop Ca

Attachment 3. Planning Commission Resolution No. 2013-

RESOLUTION NO.

A RESOLUTION OF THE PLANNING COMMISSION OF THE COUNTY OF INYO, STATE OF CALIFORNIA, FINDING THAT PROPOSED ROAD ABANDONMENT #2013-02/ONEY IS IN CONFORMANCE WITH THE INYO COUNTY GENERAL PLAN AND RECOMMENDING THAT THE INYO COUNTY BOARD OF SUPERVISORS ADOPT THE NEGATIVE DECLARATION OF ENVIRONMENTAL IMPACT AND APPROVE ROAD ABANDONMENT 2013-02/ONEY, SUBJECT TO CERTAIN CONDITIONS

WHEREAS, on August 19, 2013, the County of Inyo received an application to abandon a County right-of-way described as: All that portion of Birch Street lying west of Meadow Lane and shown as Lot D of the Westridge Manor Subdivision recorded and filed in Book 2 of Maps, Page 6, in the office of the County Recorder of the County of Inyo, State of California on the 7th day of November, 1956.; and

WHEREAS, such an abandonment may be conducted pursuant to Chapter 3 of Part 3 of Division 9, commencing with Section 8320, of the Streets and Highways Code; and

WHEREAS, Government Code Section 65402 requires a proposed street abandonment to first be reviewed by the Planning Commission for a determination as to the proposal's conformance with the County General Plan; and

WHEREAS, the Planning Commission has found that the proposed road abandonment is consistent and in conformance with the Inyo County General Plan; and

WHEREAS, in accordance with the conditions necessary to identify viable candidates for street abandonment, the Planning Commission has determined the subject streets are not the sole route of access for any property in the vicinity and that the abandonment of said roadways will not cut off required access to contiguous properties; and

WHEREAS, the Inyo County Planning Department completed an Initial Study and Environmental Checklist and Draft Negative Declaration of Environmental Impact pursuant to California Environmental Quality Act (CEQA) concerning the application of Road Abandonment 2013-02/Oney; and

WHEREAS, the Inyo County Planning Department circulated said Initial Study and Draft Negative Declaration of Environmental Impact for a 30-day public review period as required by Section 15.32.060 of Inyo County Code, commencing on October 11, 2013, and ending on November 12, 2013; and

WHEREAS, the Inyo County Planning Commission held a public hearing on December 4, 2013, to review and consider a request for the approval of Road

Abandonment 2013-02/Oney, and considered the staff report for the application and all oral and written comments regarding the application.

NOW, THEREFORE, BE IT RESOLVED, that, based on all of the written and oral comment and input received at the December 4, 2013, hearing, including the Planning Department Staff Report and the Negative Declaration of Environmental Impact concerning the above described proposed project, this Planning Commission finds Road Abandonment 2013-02/Oney to be in conformance with the Inyo County General Plan and the California Environmental Quality Act; and

BE IT FURTHER RESOLVED, that the Planning Commission makes, and recommends that the Board of Supervisors adopt, the following Conditions of Approval for the proposed project:

RECOMMENDED CONDITIONS OF APPROVAL:

1. Hold Harmless: the applicant, landowner, and/or operator shall defend, indemnify and hold harmless Inyo County, its agents, officers and employees from any claim, action, or proceeding against the County, its advisory agencies, appeal boards, or its legislative body concerning Road Abandonment #2013-02/Oney; and

BE IT FURTHER RESOLVED, that the Planning Commission recommends that the Board of Supervisors:

1. Certify that the subject Draft Negative Declaration of Environmental Impact was prepared and circulated in accordance with CEQA requirements and reflects the County's independent analysis and judgment; the Initial Study, along with all other information in the record, shows that there is no substantial evidence that Road Abandonment NO. 2013-02 will have a significant effect on the environment; and, was presented to, and considered by, your Board, and reflects the independent judgment of your Board.
2. Approve Road Abandonment #2013-02/Oney based on all of the information in the public record and on recommendation of the Planning Commission.

Passed and adopted this 4th day of December, 2013.

AYES:

NOES:

ABSTAIN:

ABSENT:

Sam Wasson, Chairperson
Inyo County Planning Commission

ATTEST: Joshua Hart, AICP
Planning Director

By: _____
Nolan Bobroff
Secretary of the Commission

Attachment 4. Draft Negative Declaration



Planning Department
168 North Edwards Street
Post Office Drawer L
Independence, California 93526

Phone: (760) 878-0263
FAX: (760) 878-0382
E-Mail: inyoplanning@inyocounty.us

NEGATIVE DECLARATION OF ENVIRONMENTAL IMPACT AND INITIAL STUDY

PROJECT TITLE: Road Abandonment 2013-02/Oney

PROJECT LOCATION: The project site is a section of Birch Street in the community of Bishop, CA, located between tax assessor parcels (APN) #011-158-06 (north) and APN #011-154-01(south)

PROJECT DESCRIPTION: The applicant is asking the County Board of Supervisors to abandon a section of Birch Street in the community of Bishop, CA. The site is currently being used by the applicant as a recycling center and a storage area for the grocery and hardware stores located to the north of it.

FINDINGS:

An Initial Study and Evaluation of Potential Impacts has been prepared by the Planning Department (attached). Staff finds that the proposed project will **NOT** have a significant adverse impact on the environment for the following reasons:

- A. The proposed project is consistent with goals and objectives of the Inyo County General Plan.
The proposed project is consistent with the County General Plan, as the County does not give roads General Plan designations; therefore, it currently has no designation, but will be given one upon the completion of the Road Abandonment. This designation will be based on the current use of the property that will not change as a result of the road abandonment.
- B. The proposed project is consistent with the provisions of the Inyo County Zoning Ordinance.
The proposed project is consistent with the County Zoning Ordinance, as the County does not give roads zoning designations; therefore, it currently has no designation, but will be given one upon the completion of the Road Abandonment. This designation will be based on the current use of the property that will not change as a result of the road abandonment.
- C. Potential adverse environmental impacts will not exceed thresholds of significance, either individually or cumulatively.
Based on the information provided by the applicant and staff's review the road abandonment will eliminate an access point to this property by the owner and emergency responders. This impact will not exceed thresholds of significance, however, due to the existence of two additional access points to the property. The current uses, on the area of the proposed road abandonment, include a recycling center and storage for the grocery and hardware stores located to the north of it. These uses can create odors, potentially affect water quality standards with runoff, and will require utility easements to be transferred as part of the road

abandonment process. These impacts will not exceed thresholds of significance, however, as the project proposal does not include plans to build, change, or intensify the current use or activities on the site.

D. Based upon the environmental evaluation of the proposed project, the Planning Department finds that the project does not have the potential to create a significant adverse impact on flora or fauna; natural, scenic and historic resources; the local economy; public health, safety, and welfare. This constitutes a Negative Finding for the Mandatory Findings required by Section 15065 of the CEQA Guidelines.

The 30-day review period for this Negative Declaration expires on November 12, 2013. Inyo County is not required to respond to any comments received after this date.

Additional information is available from the Inyo County Planning Department. Please contact Project Planner Cathreen Richards if you have any questions regarding this project.



Josh Hart, AICP
Director, Inyo County Planning Department

10/9/13

Date

INYO COUNTY PLANNING DEPARTMENT

CEQA APPENDIX G: INITIAL STUDY & ENVIRONMENTAL CHECKLIST FORM

EVALUATION OF ENVIRONMENTAL IMPACTS:

- 1) A brief explanation is required for all answers except "No Impact" answers that are adequately supported by the information sources a lead agency cites in the parentheses following each question. A "No Impact" answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e.g., the project falls outside a fault rupture zone). A "No Impact" answer should be explained where it is based on project-specific factors as well as general standards (e.g., the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).
- 2) All answers must take account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
- 3) Once the lead agency has determined that a particular physical impact may occur, then the checklist answers must indicate whether the impact is potentially significant, less than significant with mitigation, or less than significant. "Potentially Significant Impact" is appropriate if there is substantial evidence that an effect may be significant. If there are one or more "Potentially Significant Impact" entries when the determination is made, an EIR is required.
- 4) "Negative Declaration: Less Than Significant With Mitigation Incorporated" applies where the incorporation of mitigation measures has reduced an effect from "Potentially Significant Impact" to a "Less Than Significant Impact." The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level (mitigation measures from Section XVII, "Earlier Analyses," may be cross-referenced).
- 5) Earlier analyses may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. Section 15063(c)(3)(D). In this case, a brief discussion should identify the following:
 - a) Earlier Analysis Used. Identify and state where they are available for review.
 - b) Impacts Adequately Addressed. Identify which effects from the above checklist were within the scope of and adequately analyzed in an earlier document pursuant to applicable legal standards, and state whether such effects were addressed by mitigation measures based on the earlier analysis.
 - c) Mitigation Measures. For effects that are "Less than Significant with Mitigation Measures Incorporated," describe the mitigation measures which were incorporated or refined from the earlier document and the extent to which they address site-specific conditions for the project.
- 6) Lead agencies are encouraged to incorporate into the checklist references to information sources for potential impacts (e.g., general plans, zoning ordinances). Reference to a previously prepared or outside

document should, where appropriate, include a reference to the page or pages where the statement is substantiated.

7) **Supporting Information Sources:** A source list should be attached, and other sources used or individuals contacted should be cited in the discussion.

8) This is only a suggested form, and lead agencies are free to use different formats; however, lead agencies should normally address the questions from this checklist that are relevant to a project's environmental effects in whatever format is selected.

9) The explanation of each issue should identify:

- a) the significance criteria or threshold, if any, used to evaluate each question; and
- b) the mitigation measure identified, if any, to reduce the impact to less than significance issues.



Planning Department
168 North Edwards Street
Post Office Drawer L
Independence, California 93526

Phone: (760) 878-0263
FAX: (760) 878-0382
E-Mail: inyoplanning@inyocounty.us

INYO COUNTY PLANNING DEPARTMENT

APPENDIX G: CEQA INITIAL STUDY & ENVIRONMENTAL CHECKLIST FORM

1. **Project title:** Road Abandonment (RA) 2013-02-Oney
2. **Lead agency name and address:** Inyo County Planning Department.
3. **Contact person and phone number:** Cathreen Richards, Senior Planner, (760) 878-0263
4. **Project location:** A section of Birch Street located between Tax Assessor Parcels (APN) #011-158-06 (north) and APN #011-154-01(south), in Bishop, CA
5. **Project sponsor's name and address:** Troy D. and Susie A. Oney
6. **General Plan designation:** N/A Inyo County does not give General Plan designations to streets. At the completion of the RA 2013-02-Oney the property will be given the designation of Retail Commercial (RC) to match the designation of parcel #011-158-06 that it will ultimately be combined with, and based on the current uses that will not change as a result of the RA.
7. **Zoning:** N/A Inyo County does not give Zoning designations to streets. At the completion of the RA 2013-02-Oney the property will be given the designation of General Commercial Retail - 10,000 sq. ft. minimum (C1-10,000) to match the designation of parcel #011-158-06 that it will ultimately be combined with, and based on the current uses that will not change as a result of the RA.
8. **Description of project:** The applicant is asking the Inyo County Board of Supervisors to abandon a section of Birch Street located between assessor parcels (APN) #011-158-06 (north) and APN #011-154-01(south), in Bishop, CA. Upon completion of the road abandonment the applicant is requesting a lot line adjustment to include the area of the abandoned road to the parcel on the north APN #011-158-06. Currently the area proposed to be abandoned is being used by the applicant as a storage area and recycling center that is part of the grocery and hardware stores located on parcel APN # 011-158-06. The applicant has stated that this use will continue unchanged.
9. **Surrounding land uses and setting:** Briefly describe the project's surroundings:
The area proposed to be abandoned is surrounded on the north by a grocery and a hardware store; on the south by a residential neighborhood; on the east by Birch Street and west by a 4-acre lot currently with 2 single family homes located on the west side of the parcel furthest from the proposed area of the road abandonment.

Location:	Use:	Gen. Plan Designation	Zoning
Site	Storage for grocery and hardware stores and a recycling center	N/A	N/A
North	Grocery and hardware stores	Retail Commercial (RC)	General Commercial – 10,000sq.ft.minimum (C1-10,000)
East	Birch Street	N/A	N/A
South	Residential development.	Residential Medium Density (RM)	One Family Residential – 7,200sq.ft. minimum (R1-7,200)
West	Large lot residential.	Retail Commercial (RC)	General Commercial – 10,000sq.ft.minimum (C1-10,000)

10. **Other public agencies whose approval is required** (e.g., permits, financing approval, or participation agreement): Inyo County Department of Public Works; Indian Creek Water District.

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

<input type="checkbox"/> Aesthetics Resources	<input type="checkbox"/> Agriculture & Forestry	<input type="checkbox"/> Air Quality
<input type="checkbox"/> Biological Resources	<input type="checkbox"/> Cultural Resources	<input type="checkbox"/> Geology /Soils
<input type="checkbox"/> Hazards & Hazardous Materials	<input type="checkbox"/> Hydrology / Water Quality	<input type="checkbox"/> Land Use / Planning
<input type="checkbox"/> Mineral Resources	<input type="checkbox"/> Noise	<input type="checkbox"/> Population / Housing
<input type="checkbox"/> Public Services	<input type="checkbox"/> Recreation	<input type="checkbox"/> Transportation/Traffic
<input type="checkbox"/> Greenhouse Gas Emissions	<input type="checkbox"/> Utilities/Service Systems	<input type="checkbox"/> Mandatory Findings of Significance

DETERMINATION: (To be completed by the Lead Agency)

On the basis of this initial evaluation:

I find that the proposed project **COULD NOT** have a significant effect on the environment, and a **NEGATIVE DECLARATION** will be prepared.

I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A **MITIGATED NEGATIVE DECLARATION** will be prepared.

I find that the proposed project **MAY** have a significant effect on the environment, and an **ENVIRONMENTAL IMPACT REPORT** is required.

I find that the proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.

I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.



10/10/13
Date

Inyo County Planning Department

INYO COUNTY PLANNING DEPARTMENT ENVIRONMENTAL CHECKLIST FORM

	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
--	--------------------------------------	---	------------------------------------	--------------

I. AESTHETICS – Would the project:

a) Have a substantial adverse effect on a scenic vista?
No, the location and surrounding area of the proposed road abandonment is currently developed with residential and commercial uses and will not have an adverse effect on a scenic vista.

b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?
No, the location and surrounding area of the proposed road is currently developed with residential and commercial uses and will not damage scenic resources.

c) Substantially degrade the existing visual character or quality of the site and its surroundings?
No, the location and surrounding area of the proposed road is currently developed with residential and commercial uses and will not degrade the existing visual character or quality of the site or its surroundings.

d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?
No, the current use and activities taking place on the area of the proposed road abandonment will not change, and will not create a new source of substantial light or glare and it is not in a view shed.

II. AGRICULTURE AND FOREST RESOURCES: In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. In determining whether impacts to forest resources, including timberland, are significant environmental effects, lead agencies may refer to information compiled by the California Department of Forestry and Fire Protection regarding the state's inventory of forest land, including The Forest and Range Assessment Project and the Forest Legacy Assessment Project; and forest carbon measurement methodology Provided in Forest Protocols adopted by the California Air Resources Board.

Would the project:

Potentially Significant Impact	Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
--------------------------------------	--	------------------------------------	--------------

a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?

No, the area of the proposed road abandonment is not on farmland and will not convert an agriculture use to a non-agricultural use.

b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?

No, the area of the proposed road abandonment is not on land that is zoned for agricultural use; there are no Williamson Act Contracts in Inyo County.

c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code Section 51104(g))?

No, the area of the proposed road abandonment does not include forest land or timber land.

d) Result in the loss of forest land or conversion of forest land to non-forest use?

No, the area of the proposed road abandonment does not include forest land.

e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?

No, the area of the proposed road abandonment does not include farm land or forest land.

III. AIR QUALITY: Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations. Would the project:

a) Conflict with or obstruct implementation of the applicable air quality plan?

No, the project consists of a road abandonment, there is no proposal to build or to change the current use or activities on the site that would conflict with an air quality plan.

b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?

No, the project consists of a road abandonment, there is no proposal to build or to change the current use or activities on the site that would cause a violation of an air quality standard.

c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?

No, the project consists of a road abandonment, there is no proposal to build or to change the current use or activities on the site that would cause a net increase in air pollutants.

	Potentially Significant Impact	Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
--	--------------------------------	---	------------------------------	-----------

d) Expose sensitive receptors to substantial pollutant concentrations?

No, the project consists of a road abandonment, there is no proposal to build or to change the current use or activities on the site that would expose sensitive receptors to substantial pollutant concentrations.

e) Create objectionable odors affecting a substantial number of people?

No. The section of road proposed to be abandoned currently houses a recycling center and storage area for the grocery and hardware stores, located to the north, that at certain times of the year includes garden fertilizers and other landscaping materials. Both of these uses can create objectionable odors. However, since the project consists of a road abandonment, with no proposal to build, change, or intensify the current use or activities on the site there will there will be no impact.

IV. BIOLOGICAL RESOURCES: Would the project:

a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?

No, the project consists of a road abandonment. The site and surrounding area are already developed.

b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Game or US Fish and Wildlife Service?

No, the project consists of a road abandonment. The site and surrounding area already developed. Additionally, there is no riparian habitat on the site.

c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?

No, the project consists of a road abandonment. The site and surrounding area already developed. Additionally, there are no wetlands on the site.

d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?

No, the project consists of a road abandonment. The site and surrounding area already developed. There will be no interference with fish or wildlife species.

e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?

No, the project will not conflict with any local policies or ordinances including a tree preservation policy or ordinance.

f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?

Potentially Significant Impact	Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
--------------------------------------	--	------------------------------------	--------------

No, the project area is not subject to a Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan.

V. CULTURAL RESOURCES: Would the project:
 a) Cause a substantial adverse change in the significance of a historical resource as defined in Section 15064.5?

No, the project area is within an area that is already developed; and therefore, will not cause an adverse change in the significance of a historical resource as defined in Section 15064.5.

b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to Section 15064.5?

No, the project area is within an area that is already developed; and therefore, will not cause an adverse change in the significance archaeological resource pursuant to Section 15064.5

c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?

No, the project area is within an area that is already developed; and therefore, will not directly or indirectly destroy a unique paleontological resource.

d) Disturb any human remains, including those interred

outside of formal cemeteries?

No, the project area is on already developed land; and therefore, will not disturb human remains.

VI. GEOLOGY AND SOILS: Would the project:

a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:

i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.

No, the project area is not located within, or in the vicinity of a known fault zone.

ii) Strong seismic ground shaking?

Ground shaking may occur anywhere in the region, due to numerous earthquake faults, regardless of whether the project site is within an identified Alquist-Priolo zone. The Uniform Building Code ensures that future structures shall be constructed to required seismic standards (Level IV) in order to withstand such shaking, and so this potential impact is considered less than significant.

iii) Seismic-related ground failure, including liquefaction?

No the project area is not within an area of soils know to be subject to liquefaction.

iv) Landslides?

No, the project area is not subject to landslides.

b) Result in substantial soil erosion or the loss of topsoil?

No, the project is a proposed road abandonment of an already developed site and will not result in soil erosion or the loss of topsoil.

c) Be located on a geologic unit or soil that is unstable,

Potentially Significant Impact	Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
--------------------------------------	--	------------------------------------	--------------

or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?

No, the project is a proposed road abandonment that is not located on a geologic unit or soil that is unstable. The project will not require grading or any other earth movement that could cause the site to become unstable.

d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?

No, the project area is not located in an area with a known expansive soil type.

e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?

No, the project will not require septic tanks or alternative wastewater disposal systems.

VII. GREENHOUSE GAS EMISSIONS:

Would the project:

a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?

No, the project is a road abandonment that does not include building plans or changes to the current use or activities on the site that will generate additional greenhouse gases.

b) Conflict with an applicable plan, policy, or regulation adopted for the purpose of reducing the emissions of greenhouse gases?

No, the project is a road abandonment that does not include building plans or changes to the current use or activities on the site that could cause it to conflict with a plan, policy or regulation adopted for the purpose of reducing greenhouse gasses.

VIII. HAZARDS AND HAZARDOUS MATERIALS:

Would the project:

a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?

No, the project is a road abandonment that does not include building plans or changes to the current use or activities on the site that include the transport, use or disposal of hazardous materials.

b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?

No, the project is a road abandonment that does not include building plans or changes to the current use or activities on the site that involve hazardous materials.

c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?

No, the project is a road abandonment that does not include building plans or changes to the current use or activities on the site that will emit hazardous emissions, or handle hazardous or acutely hazardous materials, substances, or waste.

d) Be located on a site which is included on a list of

Potentially Significant Impact	Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
--------------------------------------	--	------------------------------------	--------------

hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?

No, the project location is not included on a site included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5.

e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?

No, the project site is not located within two miles of an airport or within an airport land use plan.

f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?

No, the project site is not within the vicinity of a private airstrip.

g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?

No, although the road abandonment will eliminate an access point to the property located to the west, will not interfere with an adopted emergency response plan or emergency evacuation plan as there are two additional access points to this property. One is located to the south of it off Tumbleweed Road and the other on the north from West Line Street/Highway-168.

h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?

No, the road abandonment will not expose people or structures to wildland fires.

IX. HYDROLOGY AND WATER QUALITY: Would the project:

a) Violate any water quality standards or waste discharge requirements?

No. The area of the proposed road abandonment, houses a recycling center and storage area for the grocery and hardware stores, located to the north, that at certain times of the year includes garden fertilizers and other landscaping materials. Both of these uses could cause issues with water runoff. However, since the project consists of a road abandonment, with no proposal to build, change, or intensify the current use or activities on the site there will be no impact.

b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?

No, the proposed project is a road abandonment that will have no effect on groundwater supplies or interfere with ground-water recharge.

c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would

Potentially Significant Impact	Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
--------------------------------------	--	------------------------------------	--------------

result in substantial erosion or siltation on- or off-site?

No, the proposed project is a road abandonment with no proposal for additional development or changes in the current uses on the site; and therefore, will not alter existing drainage patterns.

d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on or off-site?

No, the proposed project is a road abandonment with no proposal for additional development or changes in the current uses on the site; and therefore, will not alter existing drainage patterns.

e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?

No, the proposed project is a road abandonment with no proposal for additional development or changes in the current uses on the site; and therefore, will not change or contribute to the current amount of runoff water.

f) Otherwise substantially degrade water quality?

No, the proposed project is a road abandonment with no proposal for additional development or changes in the current uses on the site; and therefore, has no potential to degrade water quality.

g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?

No, the proposed project does not include building housing, nor is it in a 100-year flood hazard area.

h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?

No, the proposed project does not include building structures, nor is it in a 100-year flood hazard area.

i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?

No, the proposed project is not in an area subject to flooding due to the failure of a levee or dam.

j) Inundation by seiche, tsunami, or mudflow?

No, the proposed project is not in an area subject to seiches, tsunamis, or mudflows.

X. LAND USE AND PLANNING: Would the project:

a) Physically divide an established community?

No, the proposed road abandonment is a site that is already developed. It is located at the west end of Birch Street that dead ends at large and mostly open lot. This lot can be accessed from the south off of Tumbleweed Road and to the north by West Line Street/Highway-168. To the north of the proposed road abandonment are grocery and hardware stores that front West Line Street/Highway-168 and Birch Street, to the south is a residential neighborhood. The road abandonment will not take access from any of these areas or include building that could create a barrier to them, nor will change the current use pattern; and therefore, will not physically divide the community.

b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance)

Potentially Significant Impact	Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
--------------------------------------	--	------------------------------------	--------------

adopted for the purpose of avoiding or mitigating an environmental effect?

The proposed road abandonment and subsequent Lot Line Adjustment will follow the County's General Plan and Zoning code through the assignment of appropriate designations, based on the current uses at the site, and the designations of the surrounding properties once the road abandonment is complete. The project eliminates one access point to the property located to the west, however, since there are another access points to the property, one is located on the south side of the property from Tumbleweed Road, and the other is off West Line Street/Highway-168. Therefore, the project is consistent with both County and CalTrans policies.

c) Conflict with any applicable habitat conservation plan or natural community conservation plan?

No, the proposed road abandonment is not in an area subject to a natural community or conservation plan.

XI. MINERAL RESOURCES: Would the project:

a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?
No, there are no known minerals at the project location.

b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan, or other land use plan?
No, there are no known minerals at the project location.

XII. NOISE: Would the project result in the:

a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?
No, the road abandonment will not create additional noise generation at the proposed project location.

b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?
No, the road abandonment will not create additional noise generation at the proposed project location.

c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?
No, the road abandonment will not create additional noise generation at the proposed project location.

d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?
No, the road abandonment will not create additional noise generation at the proposed project location.

e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?
No, the road abandonment is not located within an airport land use plan or within two-miles of public/public use airport.

f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in

Potentially
Significant
Impact

Significant
With
Mitigation
Incorporation

Less Than
Significant
Impact

No
Impact

the project area to excessive noise levels?

No, the road abandonment will not create additional noise generation at the proposed project location nor is it in the vicinity of an airstrip.

XIII. POPULATION AND HOUSING -- Would the project:

a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?

No, the road abandonment does not include proposals for the creation of new homes or businesses, nor will it create new roads or new access to roads, or other infrastructure opportunities.

b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing

elsewhere?

No, the road abandonment will not displace existing housing or create a situation where replacement housing will be necessary.

c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?

No, the road abandonment will not displace people, or create a situation where replacement housing will be necessary.

XIV. PUBLIC SERVICES: Would the project:

a) Result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:

Fire protection?

The road abandonment will eliminate access from Birch Street to the property located to the west. There are; however, other available access points to the property. Tumbleweed Road from the south and West Line Street/State Highway-168 from the north both provide access to this property that the Bishop Rural Fire Department can use to access the site.

Police protection?

The road abandonment will eliminate access from Birch Street to the property located to the west. There are; however, other available access points to the property. Tumbleweed Road from the south and West Line Street/State Highway-168 from the north both provide access to this property that the County Sheriff can use to access the site.

Schools?

No, the road abandonment will not impact the Bishop School District, as it does not include development or a change of current uses at the site.

Parks?

No, the road abandonment will not impact County or City of Bishop parks, as it does not include development or a change of current uses at the site.

Other public facilities?

No, the road abandonment will not create a need for additional public services, as it does not include development or a change of current uses at the site.

	Potentially Significant Impact	Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
--	--------------------------------	---	------------------------------	-----------

XV. RECREATION: Would the project:

a) Increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?

No, the road abandonment will not create additional building or bring population to the area that would cause a need for an increase in parks or other recreational facilities.

b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?

No, the road abandonment will not create additional building or bring population to the area that would cause a need for an increase in parks or other recreational facilities.

XVI. TRANSPORTATION/TRAFFIC – Would the project:

a) Conflict with an applicable plan, ordinance, or policy establishing measures of effectiveness for the performance of the circulation system, taking into account all modes of transportation including mass transit and non-motorized travel and relevant components of the circulation system, including, but not limited to, intersections, streets, highways and freeways, pedestrian and bicycle paths, and mass transit?

No. The project eliminates one access point to the property located to the west, however, since there are another access points to the property, one is located on the south side of the property from Tumbleweed Road, and the other is off West Line Street/Highway-168. Therefore, the project is consistent with both County and CalTrans transportation/traffic policies.

b) Conflict with an applicable congestion management program, including, but not limited to, level of service standards and travel demand measures, or other standards established by the county congestion management agency for designated roads or highways?

No, the road abandonment will not result in increased traffic and therefore will not conflict with applicable plans.

c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?

No, the road abandonment will not result in changes to air traffic patterns or increased traffic that could result in substantial safety risks.

d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?

No, the road abandonment will not require new or changes to the current road system.

e) Result in inadequate emergency access?

The road abandonment will eliminate an access point to the property located to the west. This impact will be minimal however, since there is access from Tumbleweed Road on the south and West Line Street/Highway-168 on the north that emergency responders can use.

f) Result in inadequate parking capacity?

No, the road abandonment will not result in a loss of parking spaces.

	Potentially Significant Impact	Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
--	--------------------------------	---	------------------------------	-----------

g) Conflict with adopted policies, plans, or programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities?

No, the road abandonment will not increase traffic and therefore will not affect public transit, bicycle or pedestrian facilities.

XVII UTILITIES AND SERVICE SYSTEMS --

Would the project:

a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?

No, the road abandonment does not include development and will not exceed wastewater treatment requirements.

b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?

No, the road abandonment does not include development or a change in the current use and will not require additional water or wastewater treatment facilities. There is, however, some water service infrastructure on the site. Easements will be identified and transferred as appropriate during the road abandonment process; and therefore, there is no impact.

c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?

No, the road abandonment does not include development or a change in the current use and will not require new or the expansion of current storm water drainage facilities.

d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?

The road abandonment does not include development or a change in the current use; and therefore, has sufficient water supplies.

e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?

No, the road abandonment does not include development or a change in the current use and will not require an increase in demand for wastewater treatment.

f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?

The road abandonment does not include development or a change in the current use; and therefore, the current solid waste capacity will accommodate it.

g) Comply with federal, state, and local statutes and regulations related to solid waste?

The road abandonment does not include development or a change in the current use; and therefore, will continue to comply with the related solid waste requirements.

XVIII MANDATORY FINDINGS OF SIGNIFICANCE:

a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife

Potentially Significant Impact	Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
--------------------------------------	--	------------------------------------	--------------

population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?

No, there are not threatened, protected, species of concern or examples of California history or prehistory on the site of the proposed road abandonment. In addition, there are no critical, protected, or sensitive habitats on the surrounding developed properties. The site is fully developed; and therefore, the road abandonment will also not degrade the quality of the environment at the site or the surrounding area.

b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?

No, the road abandonment is small in scope. It does not include plans for development or a change in the current use at the site. Eliminating one access point for the property to the west could have impacts on its future development, but these impacts would be minimal since there are other access points to the property.

c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?

No, the road abandonment does not include plans for development and the current use at the site will remain the same. Since there are no changes planned for the site, there will be no direct or indirect adverse effects on human beings.



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

31

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for 11:30 a.m. Closed Session Informational

FROM: Inyo County Planning Department and Commission

FOR THE BOARD MEETING OF: January 7, 2014

SUBJECT: Zone Reclassification No. 2013-02/Inyo County (Public/Quasi-public Uses)

DEPARTMENTAL RECOMMENDATION: (1) Conduct a public hearing; (2) Adopt the Resolution making certain findings with respect to Zone Reclassification No. 2013-02/Inyo County (Public/Quasi-public Uses); (3) Waive the first reading of An Ordinance of the Board of Supervisors of the County of Inyo, State of California, Amending Sections 18.45.030, 18.48.030, 18.54.040, 18.57.040, 18.72.010, 18.72.020, and 18.72.040 of the Inyo County Code; and (4) Schedule adoption of the Ordinance for January 14, 2014.

SUMMARY DISCUSSION: The County's General Plan update, which was adopted in 2001, included provisions to encourage access to information technology. Due to the impending completion of the Digital 395 network, interest has arisen in providing for broadband distribution and information transmission facilities throughout the County. This use type has generally been deemed "Public/Quasi-public" as delineated in the Zoning Ordinance. The Public (P), General Commercial and Retail (C-1), Highway Services and Tourist Commercial (C-2), Commercial Recreation (C-5), and General Industrial and Extractive (M-1) zoning districts do not explicitly permit this use classification.

On July 9, 2013 the Board of Supervisors conducted a workshop regarding information services antennae and Inyo County Code (ICC) Chapter 18.76 – Regulation of Wireless Communications Facilities. This workshop evolved out of a contested application for an antenna that was proposed in the Alabama Hills. The County has typically processed such applications as Public/Quasi-public uses, which the Zoning Code generally defines as uses of recreational, religious, cultural or public service nature, excluding exterior storage, repair yards and warehouses.

The Public/Quasi-public use classification is conditionally permitted in the following zoning districts:

- Open space (OS),
- Rural Residential (RR),
- Multiple Residential (R-3),
- Single Residence and Mobile Home Combined (RMH), and
- Central Business (CB).

In the One Family Residential (R-1) and Multiple Residential (R-2) zoning districts, the following use classification is conditionally permitted – utility, or public service facility, when operating requirements necessitate its location within the district, but not including a storage garage, machine shop or corporation yard; staff interprets this section to conditionally permit information service antennae and other Public/Quasi-public uses in the R-1 and R-2 districts. Although not explicit, the M-1 zoning district conditionally permits other manufacturing and industrial uses not permitted by right, which staff has construed to include Public/Quasi-public uses.

Public/Quasi-public uses are permitted by right in the Heavy Commercial (C-4), Administrative and Professional Office (C-3), and Light Industrial (M-2) zoning districts, and not permitted in the C-1, C-2, and C-5 districts. In the C-1 zoning district, public services (including electric distributing substation, fire or police station, telephone exchange, and similar uses) are permitted by right; this classification seems more restrictive than Public/Quasi-public uses. The P zoning district permits buildings and causes of governmental agencies not subject to regulation by the Zoning Code and public buildings and uses of the County and other governmental agencies that are subject to regulation by the Zoning Code when in conformity with the General Plan; strict interpretation of the Code indicates that information services antennae are not permitted in the P zoning district.

The July 9 workshop revolved around whether or not information services antennae are subject to the Federal Telecommunications Act (FTA) of 1996. Antennas that provide telecommunication services are subject to the standards and procedures set forth in ICC Chapter 18.76 (Regulation of Wireless Communication Facilities). Information services are not considered telecommunications under the FTA, and staff recommended that the County continue to process applications for information services antennae as Public/Quasi-public uses. During the discussion, the Board considered the staff's evaluation of the issues and directed staff to continue to process applications for information services antennae as Public/Quasi-public uses. Also indicated during the discussion was a general sense that public input should be afforded for applications for information service antennae.

A proposal is being considered for an information service antenna on a site zoned P in Olancha. Since the P zoning does not explicitly permit Quasi-public uses, staff recommends that such uses be added as a conditionally permitted use. P zoning districts are typically intended to provide for antennae and other public-serving uses and utilities, such as information services distribution. Staff would recommend that such uses be permitted by right, except for the Board's input on July 9 concerning public input for such uses.

Provision of information services is important to economic vitality, public safety, travel demand management, and orderly community development. Given the potential for development of information service antennae throughout the County as a result of Digital 395, staff recommends as follows:

- In the P zone, updating the purposes and intent to reflect quasi-public uses, and conditionally permitting Public/Quasi-public uses not listed in the permitted uses. The proposal includes storage, repair yards and warehouses in this use classification (which are not permitted in many of the other zones), as these are typical uses in the P zoning district.
- Conditionally permitting Public/Quasi-public uses in the C-1, C-2, and C-5 zoning districts. Requiring a CUP for these use types is consistent with the CB and C-3 zoning districts, and will work to ensure that commercial zones are not unduly burdened by Public/Quasi-public uses. The proposal includes storage, repair yards and warehouses in this use classification for the C-1 and C-2 zoning districts, as similar uses are conditionally permitted in these zones, but not in the C-5 district due to its lack of similar permitted or conditionally permitted uses.
- Adding Public/Quasi-public uses as a conditional use in the M-1 district for clarity. Similar to the proposal for the P district, staff recommends allowing for storage, repair yards and warehouses for this use type in the M-1 zone, as these are typical in the M-1 zoning district.

Given the Board's lack of direction on July 9 to amend the C-4 and M-2 zoning districts, staff recommends that Public/Quasi-public uses continue to be permitted by right in these zoning districts.

General Plan Consistency – The following General Plan references apply:

Land Use Element Goal No. PSU-7 – to expand the use of information technology in order to improve personal convenience, reduce dependency on non-renewable resources, take advantage of the ecological and financial efficiencies of new technologies, maintain the County's economic competitiveness, and develop a better-informed citizenry.

Economic Development Element Implementation Measure No. 16.0 – encourage the telecommunications industry to install and maintain state-of-the-art high speed capacity service throughout the County so that established businesses, public agencies, and home businesses may overcome any distance-to-market competitive disadvantage they may currently have.

Additionally, the General Plan includes numerous references to providing adequate public services, utilities, and infrastructure throughout the County. These include the individual land use classifications and other references in the Land Use Element, the Public Services and Utilities Chapter, the Housing Element, and the Circulation Element.

The proposal implements these policies, and is consistent with the General Plan.

Zoning Ordinance Consistency – ICC Section 18.03.020 in part states that it is necessary for the zoning ordinance to be consistent with the General Plan. As discussed above, the project implements the General Plan's direction. The proposal facilitates provision of information services, and furthers the purposes of the Zoning Ordinance to lessen congestion, secure safety, promote the health and general welfare, and facilitate the adequate provision of public requirements.

Zoning Code Update – The draft Zoning Code update provides for several means to entitle Public/Quasi-public uses – including (1) allowing neighborhood serving utilities by right in all zoning districts (2) and specifying whether Government and Quasi Public Buildings and Uses are permitted, conditionally permitted, or prohibited in the zoning districts. Staff plans to revise the draft Code based on the ultimate outcome of the zone text amendment.

Environmental Review – pursuant to the California Environmental Quality Act (CEQA), the Environmental Impact Report (EIR) circulated and certified for the General Plan evaluated the potential environmental effects of the General Plan update project. As discussed previously, the General Plan promotes the provision of information services. Therefore, the project is consistent with the General Plan EIR. Pursuant to CEQA Guidelines Section 15162, none of the conditions requiring preparation of a subsequent environmental document exist, and no further environmental review is necessary. Individual proposals in the subject zoning districts for Public/Quasi-public uses will be evaluated pursuant to CEQA.

Planning Commission Review – the Planning Commission reviewed the subject proposal on December 4, 2013 and unanimously recommended approval.

ALTERNATIVES: When crafting the proposal, staff considered a number of alternatives, which are discussed below. The Board may consider these when deliberating the proposal.

1. **Permitting Public/Quasi-public Uses by right in the P, C-1, and M-1 Zoning Districts** – public zoning typically allows for a variety of public and quasi-public uses by right, since its intent is to

provide for public-serving uses, such as antennae for information technologies. One can interpret that the County's P zoning district is relatively restrictive and does not permit quasi-public uses. Similarly, heavy industrial zoning typically allows for a variety of public and quasi-public uses by right, but the County's M-1 zoning district is unclear in this regard. Likewise, the C-1 zoning district permits Public Services by right, a use classification similar to Public/Quasi-public uses. Absent the Board discussion about requiring public notice and comment for information technology antennae, staff would recommend that Public/Quasi-public uses be permitted by right in the P, C-1, and M-1 zoning districts given the purposes of these districts.

2. **Require CUPs for Public/Quasi-public Uses in all Zoning Districts** – currently, the Zoning Ordinance permits Public/Quasi-public Uses by right in the C-4, C-3, and M-2 zoning districts, and conditionally permits these use types in most other zoning districts (except for the C-1, C-2, C-5, M-1, and P zoning districts). The County could expand the ordinance to require CUPs in the C-4, C-3, and M-2 zoning districts. This is not recommended given the Board's direction on July 9.
3. **Direct Staff that the P, C-1, and M-1 Zoning Districts Permit Public/Quasi-public Uses** – One could interpret that the P zoning district permits Public/Quasi-public uses by right, that the C-1 zoning district permits similar uses by right, and that the M-1 zoning district conditionally permits such uses. The C-1 zoning district allows the Planning Commission to approve uses similar to the permitted uses, and one could deem Public/Quasi-public uses similar to the permitted uses. Due to the potential for public controversy regarding information technology antennae, staff recommends that specific direction should be included in the Zoning Ordinance.
4. **Development Standards** – specific development standards could be crafted for Public/Quasi-public uses and/or information technology antennae. Staff believes that the development standards provided for in the existing zoning districts are adequate, and that due to the potential uniqueness of these use types, additional specific development standards would be unnecessary.
5. **Prohibit Exterior Storage, Repair Yards and Warehouses in the C-1, C-2, P, and/or M Zoning Districts** – in the existing zoning scheme, Exterior Storage, repair Yards and Warehouses are not permitted within the Public/Quasi-public use classification. Staff has recommended that this prohibition only be carried forward for the C-5 zoning district. However, the County could prohibit such uses in the zoning districts being amended. This is not recommended as such uses are typical in these zoning districts, particularly the P and M zones.
6. **New Use Classification for Information Services Antennae** – the County could develop a new use classification for information services antennae separate from Public/Quasi-public uses and indicate in which zoning districts they would be permitted, conditionally permitted, or prohibited. This is not recommended due to the County's past practice of including these uses in the Public/Quasi-public classification.
7. **Prohibit Public/Quasi-public Uses in Specified Zoning Districts** – the County could prohibit Public/Quasi-public uses in the C-1, C-2, C-5, M-1, and P zoning districts, and/or remove this use classification from other zones. This is not recommended due to the need for such uses, particularly due to the impending completion of Digital 395, General Plan policy, and potential impacts to information sharing and resulting impacts to public health and safety, the economy and culture of the County, and the environment.

OTHER AGENCY INVOLVEMENT: Inyo County Building and Safety.

FINANCING: No direct impact. Fees will be collected to offset costs incurred to process individual applications. Resources from the Planning Department's general budget were utilized to process the zone text amendment.

APPROVALS	
COUNTY COUNSEL: <i>12/27/13</i>	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) <i>Margaret Long-Williams</i>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)

Joshua Hart _____ Date: *1-2-14*

- Attachments:
1. Resolution
 2. Proposed Ordinance
 3. Maps illustrating the P, C-1, C-2, C-5, and M-1 Zoning Districts

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO, STATE OF CALIFORNIA, FINDING ZONE RECLASSIFICATION NO. 2013-02/INYO COUNTY (PUBLIC-QUASI-PUBLIC USES) EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND MAKING CERTAIN FINDINGS WITH RESPECT TO

WHEREAS, the Inyo County Board of Supervisors, through Inyo County Code (ICC) Section 15.12.040, has designated the Planning Commission to serve as the Environmental Review Board pursuant to Section 15022 and 15025 of the California Environmental Quality Act (CEQA) Guidelines, which is responsible for the environmental review of all County projects; and

WHEREAS, Inyo County prepared a comprehensive update to the General Plan, beginning in 1997, and approved on December 11, 2001, which included a wide variety of public outreach, including numerous hearings before the Inyo County Planning Commission and Board of Supervisors; and

WHEREAS, pursuant to CEQA requirements, Inyo County circulated for public review and comment a Notice of Preparation of draft Environmental Impact Report (EIR) on March 3, 1999 and a draft EIR on March 15, 2001 for the General Plan; and

WHEREAS, comments were received on the Draft EIR, the County prepared responses to comments and a final EIR, and made findings (including a statement of overriding considerations), adopted a mitigation monitoring program, and certified the EIR on December 11, 2001, pursuant to the requirements of the CEQA; and

WHEREAS, General Plan Land Use Element Goal No. PSU-7 works to expand the use of information technology in order to improve personal convenience, reduce dependency on non-renewable resources, take advantage of the ecological and financial efficiencies of new technologies, maintain the County's economic competitiveness, and develop a better-informed citizenry; and

WHEREAS, General Plan Economic Development Element Implementation Measure No. 16.0 encourages the telecommunications industry to install and maintain state-of-the-art high speed capacity service throughout the County so that established businesses, public agencies, and home businesses may overcome any distance-to-market competitive disadvantage they may currently have; and

WHEREAS, the General Plan includes numerous references to providing adequate public services, utilities, and infrastructure throughout the County, including in the individual land use classifications and other references in the Land Use Element, the Public Services and Utilities Chapter, the Housing Element, and the Circulation Element; and

WHEREAS, ICC Section 18.03.020 in part states that it is necessary for the zoning ordinance to be consistent with the General Plan; and

WHEREAS, text amendments to five zoning districts – (1) [General Commercial and Retail (C-1), (2) Highway Services and Tourist Commercial (C-2), (3) Commercial Recreation (C-5)], (4) General Industrial and Extractive (M-1), and (5) Public (P) are necessary in order to implement the General Plan’s direction to provide for access to information technology; and

WHEREAS, the proposal furthers the purposes of the Zoning Ordinance’s provisions to lessen congestion, secure safety, promote the health and general welfare, and facilitate the adequate provision of public requirements; and

WHEREAS, on December 4, 2013 following a public hearing the Planning Commission recommended that this Board of Supervisors find as follows:

1. The EIR for the General Plan was prepared, circulated, and certified in accordance with CEQA and reflects the County’s independent analysis and judgment. Together with all comments received on the EIR and General Plan, and all other information in the record, the EIR indicates that except for air quality, that there is no substantial evidence that the project will have a significant effect on the environment. None of the conditions specified by CEQA Guidelines Section 15162 requiring preparation of a subsequent environmental document exist.
2. Based on substantial evidence in the record, the proposed Zoning Ordinance Amendment is consistent with the Goals and Policies of the Inyo County General Plan.
3. Based on substantial evidence in the record, the proposed Zoning Ordinance Amendment is consistent with Title 18 (Zoning Ordinance) of the Inyo County Code.

WHEREAS, pursuant to that recommendation, this Board of Supervisors conducted a public hearing on January 7, 2013, and considered all written and oral testimony presented concerning Zoning Reclassification No. 2013-02.

NOW, THEREFORE, BE IT HEREBY RESOLVED that, based on all of the written and oral comment and input received at the January 7, 2013, hearing, including the Planning Department Staff Report concerning the above described proposed project, this Board makes the following findings:

1. The EIR for the General Plan was prepared, circulated, and certified in accordance with CEQA and reflects the County’s independent analysis and judgment. Together with all comments received on the EIR and General Plan, and all other information in the record, the EIR indicates that except for air quality, that there is no substantial evidence that the project will have a significant effect on the environment. None of the conditions specified by CEQA Guidelines Section 15162 requiring preparation of a subsequent environmental document exist.

2. Based on substantial evidence in the record, the proposed Zoning Ordinance Amendment is consistent with the Goals and Policies of the Inyo County General Plan.
3. Based on substantial evidence in the record, the proposed Zoning Ordinance Amendment is consistent with Title 18 (Zoning Ordinance) of the Inyo County Code.

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Inyo, State of California, does hereby declare that it has considered the General Plan EIR, which reflects the independent judgment of this Board and which complies with CEQA for this project, and that none of the conditions described in CEQA Guidelines Section 15162 requiring preparation of a subsequent environmental document apply to this project.

PASSED AND ADOPTED THIS 7th DAY OF JANUARY, 2014:

AYES:
NOES:
ABSTAIN:
ABSENT:

Chairperson
Inyo County Board of Supervisors

ATTEST:

KEVIN CARUNCHIO
Clerk of the Board

By _____
Pat Gunsolley, Assistant

ORDINANCE NO. _____

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO, STATE OF CALIFORNIA, AMENDING SECTIONS 18.45.030, 18.48.030, 18.54.040, 18.57.040, 18.72.010, 18.72.020, and 18.72.040 OF THE INYO COUNTY CODE.

The Board of Supervisors of the County of Inyo ordains as follows:

SECTION ONE. Purpose/Authority.

The purpose of this ordinance is to amend sections of the County Zoning Ordinance, set forth in Title 18 of the Inyo County Code, to conditionally permit Public/Quasi-public uses in the Public (P), General Commercial and Retail (C-1), Highway Services and Tourist Commercial (C-2), Commercial Recreation (C-5), and General Industrial and Extractive (M-1) zoning districts to implement the General Plan's direction to expand the use of information technology and install state-of-the-art high speed high-capacity service. This ordinance is enacted pursuant to the authority given this Board of Supervisors by the California Planning and Zoning Law, set forth in Government Code 65000 et seq., which authorizes a county to enact ordinances governing the uses of land within its jurisdiction.

SECTION TWO. Amendment of Section 18.45.030 of the County Code to conditionally permit Public/Quasi-public uses in the C-1 zoning district.

Section 18.45.030 is amended to include a new Subsection O after Subsection N to read as follows:

O. Public/Quasi-public buildings and uses of recreational, religious, cultural or public service nature not listed under permitted uses.

SECTION THREE. Amendment of Section 18.48.030 of the County Code to conditionally permit Public/Quasi-public uses in the C-2 zoning district.

Section 18.48.030 is amended to include a new Subsection P after Subsection O to read as follows:

P. Public/Quasi-public buildings and uses of recreational, religious, cultural or public service nature.

SECTION FOUR. Amendment of Section 18.54.040 of the County Code to conditionally permit Public/Quasi-public uses in the C-5 zoning district.

Section 18.54.040 is amended to include a new Subsection H after Subsection G to read as follows:

H. Public/Quasi-public buildings and uses of recreational, religious, cultural or public service nature, excluding exterior storage, repair yards and warehouses.

SECTION FIVE. Amendment of Section 18.57.040 of the County Code to conditionally permit Public/Quasi-public uses in the M-1 zoning district.

Section 18.57.040 is amended to include a new Subsection F after Subsection E to read as follows:

F. Public/Quasi-public buildings and uses of recreational, religious, cultural or public service nature.

SECTION SIX. Amendment of Section 18.72.010 of the County Code to include quasi-public uses in the Purposes of the P zoning district.

Section 18.72.010 is amended to read as follows:

Public districts are created to apply to land that is owned by a governmental agency and is in some form of public or quasi-public use, including open space, parks, schools, utilities and services, and other public buildings and facilities. The purpose of designating such land as a "P" district on the zoning map is to relate the zoning map to major elements of actual land use and the county-wide general plan.

SECTION SEVEN. Amendment of Section 18.72.020 of the County Code to include quasi-public uses in the Intent of the P zoning district.

Section 18.72.020 is amended to read as follows:

The public district is intended to provide zoning regulations for such land and buildings as may be used for public and quasi-public purposes, but which may in the future be released for private purposes or which may be developed for more intensive public purposes.

SECTION EIGHT. Amendment of Section 18.72.040 of the County Code to conditionally permit Quasi-public uses in the P zoning district.

Section 18.72.040 is amended to read as follows:

The following are conditional uses in the P zone:

A. One dwelling unit on a lot or parcel where there exists an otherwise permitted or conditionally permitted use, when such dwelling is to be used exclusively by a caretaker, superintendent or manager for the permitted or conditionally permitted use; such dwelling may be a mobilehome.

B. Public/Quasi-public buildings and uses of recreational, religious, cultural or public service nature not listed under permitted uses.

SECTION NINE. Severability.

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such a decision shall not affect the validity of the remaining portions of this ordinance. The Board of Supervisors hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of this ordinance would be subsequently declared invalid or unconstitutional.

SECTION TEN. Effective date.

This Ordinance shall take effect and be in full force and effect thirty (30) days after its adoption. Before the expiration of fifteen (15) days from the adoption thereof, a summary of this Ordinance shall be published once in a newspaper of general circulation printed and published in the County of Inyo, State of California in accordance with Government Code Section 25124(b). The Clerk of the Board is hereby instructed and ordered to so publish a summary of this Ordinance together with the names of the Board voting for and against same.

PASSED AND ADOPTED this 14th day of January 2014, by the following vote of the Inyo County Board of Supervisors:

AYES:
NOES:
ABSTAIN:
ABSENT:

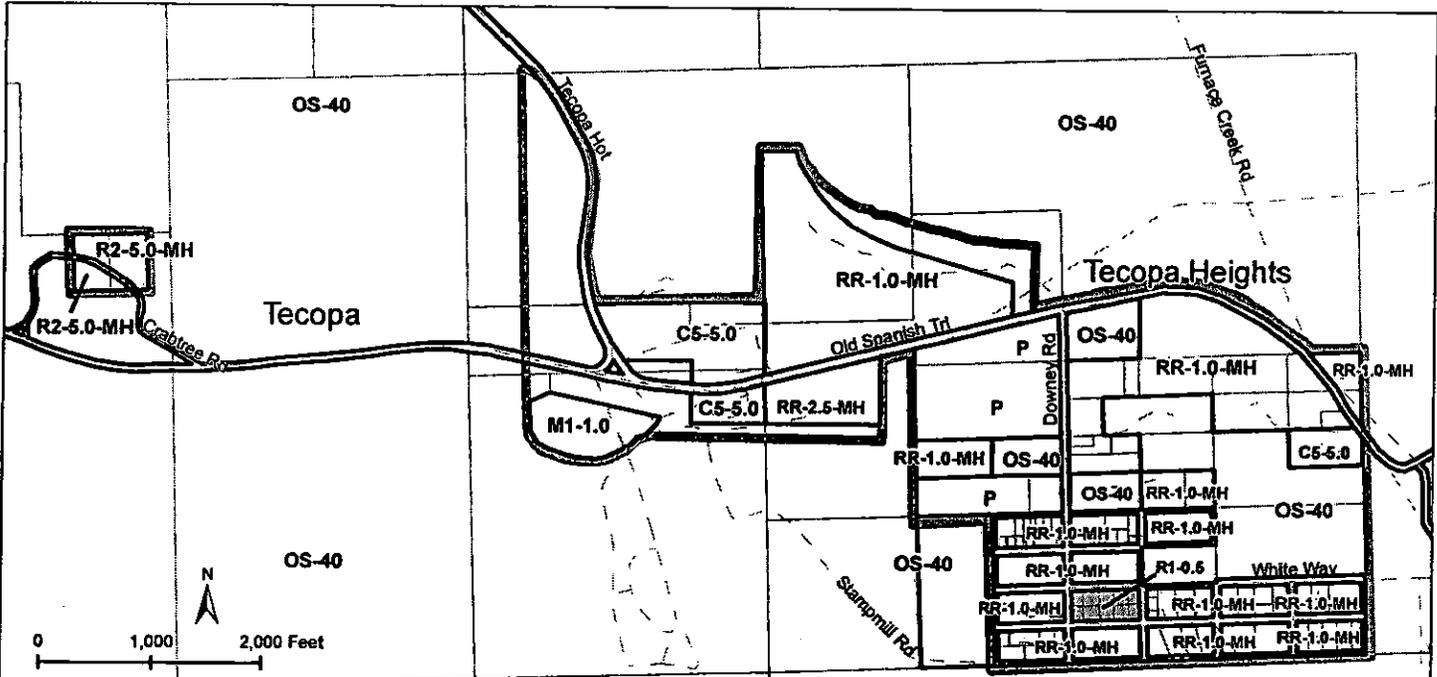
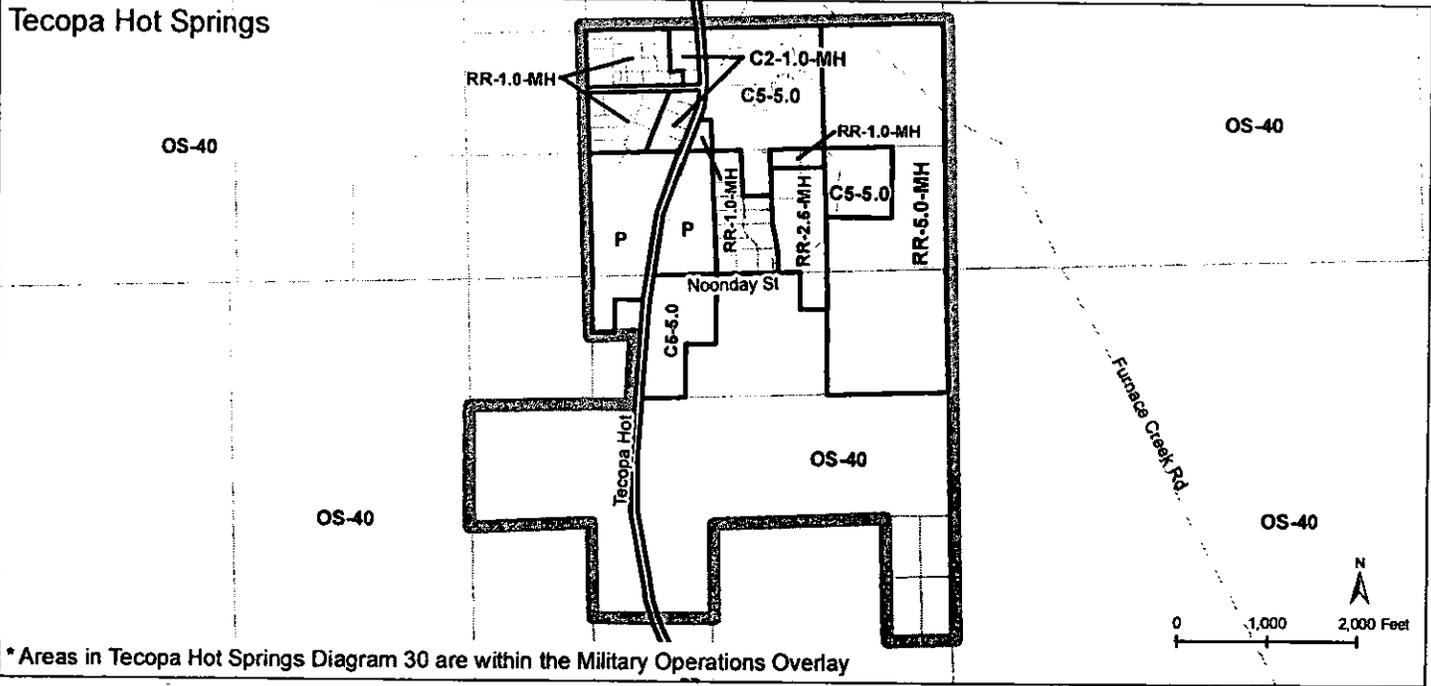
Chairperson

ATTEST: Kevin Carunchio
Clerk to the Board

By: _____
Patricia Gunsolley, Assistant

Tecopa, Tecopa Heights, Tecopa Hot Springs - Diagram 30

Tecopa Hot Springs



Proposed Zone Changes

RMH to R1

Residential

- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined

Commercial

- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Inyo County Zoning Designations

Industrial

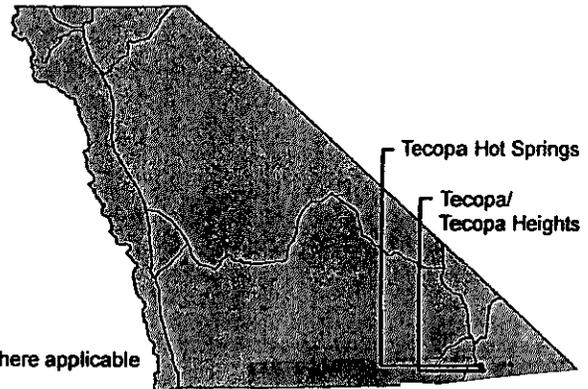
- M1 General Industrial and Extractive
- M2 Light Industrial

Other

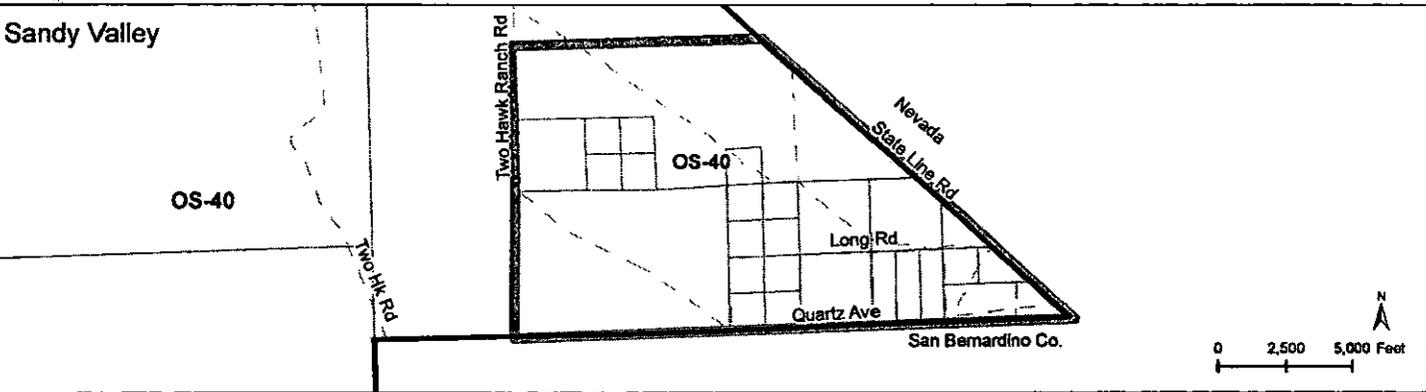
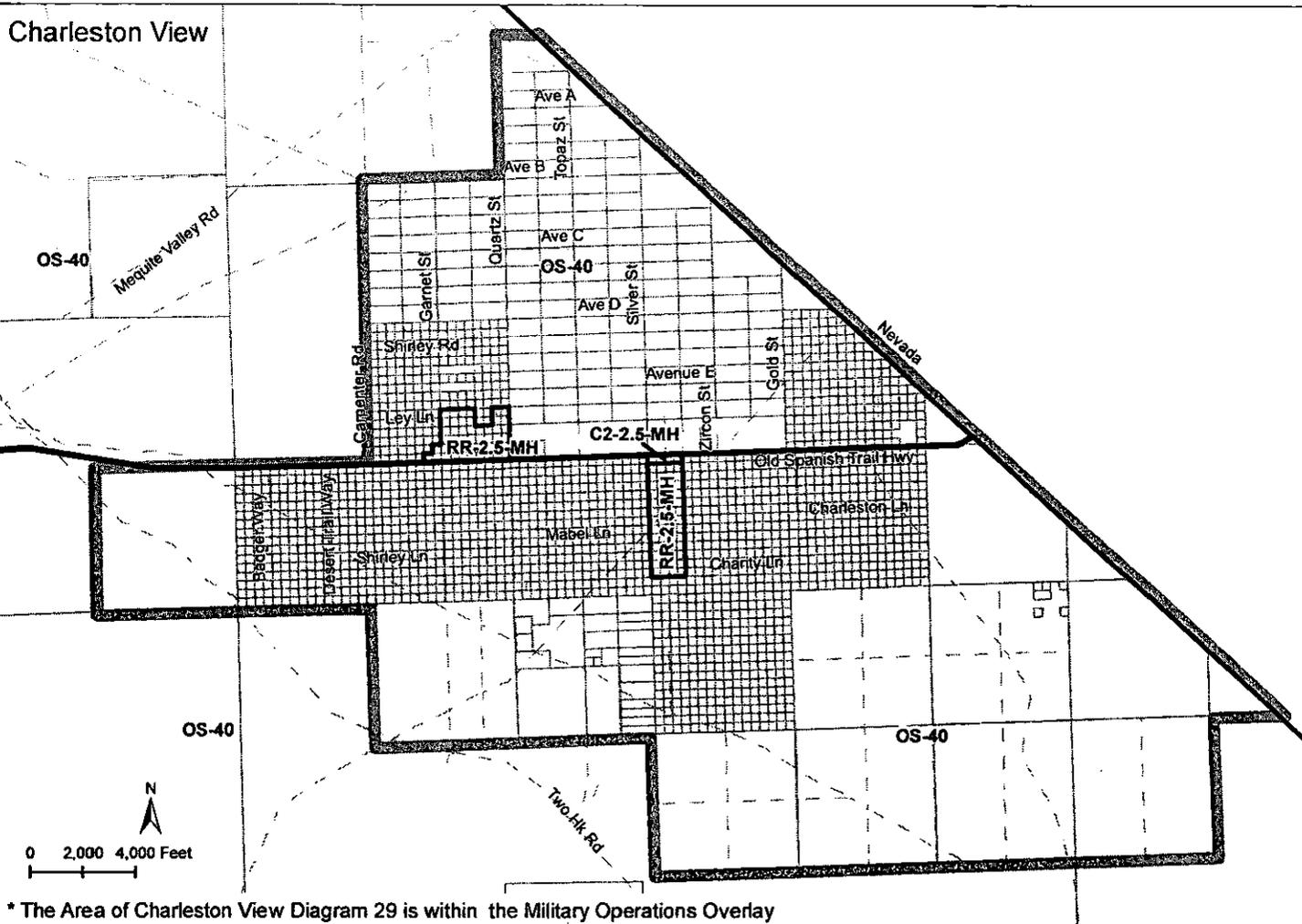
- OS Open Space
- PUD Planned Unit Development
- P Public

Overlays

- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable



Charleston View and Sandy Valley - Diagram 29



Inyo County Zoning Designations

Residential

- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined

Commercial

- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Industrial

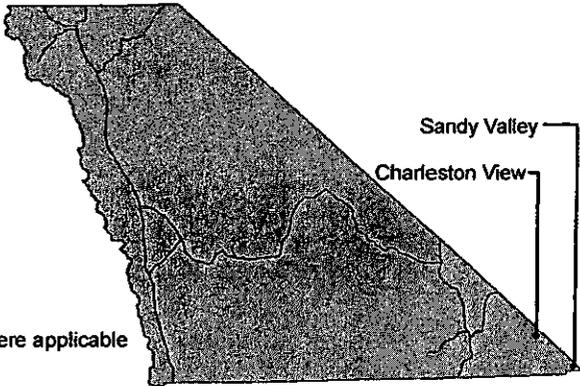
- M1 General Industrial and Extractive
- M2 Light Industrial

Other

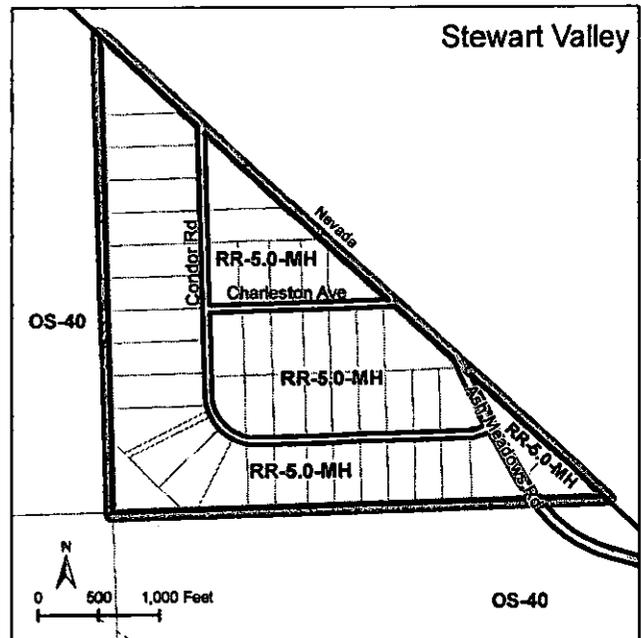
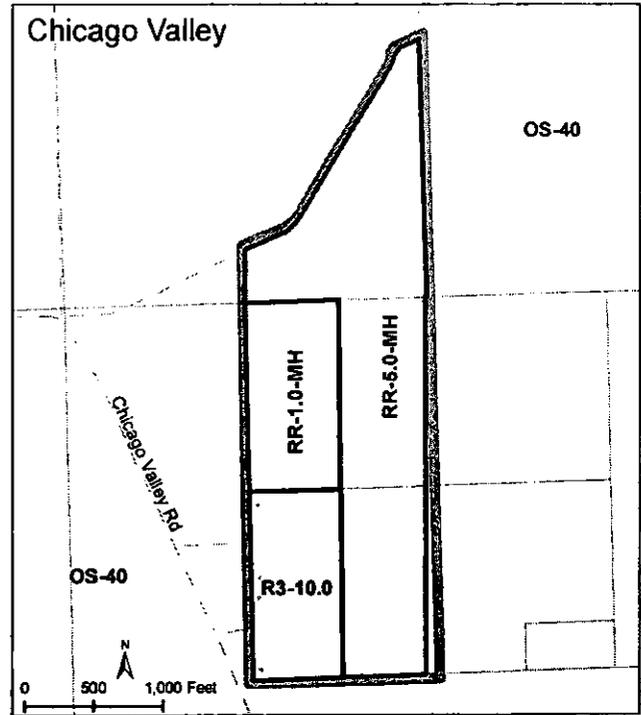
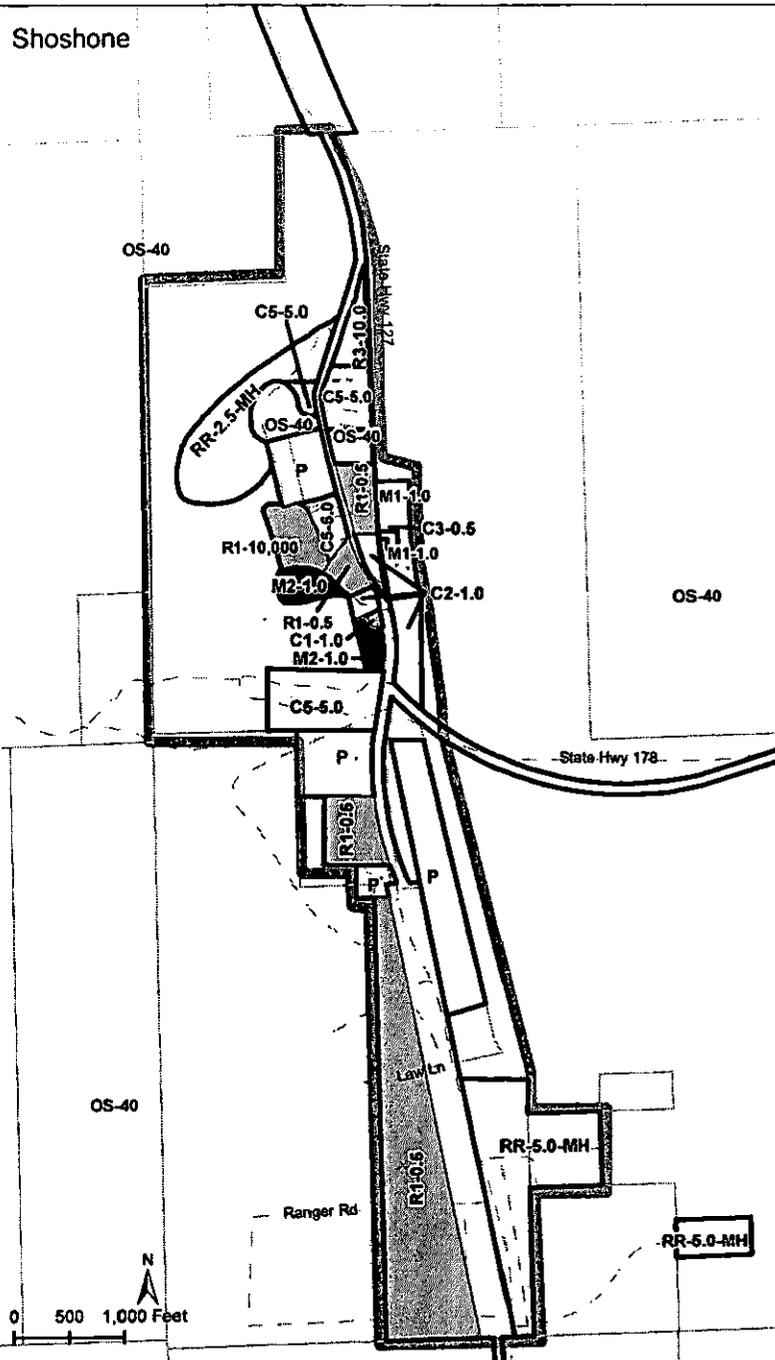
- OS Open Space
- PUD Planned Unit Development
- P Public

Overlays

- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable



Shoshone, Chicago Valley, Stewart Valley - Diagram 28



* Areas within Shoshone Diagram 28 may be subject to the Airport Hazard Overlay

* The areas within Shoshone, Chicago Valley and Stewart Valley Diagram 28 are within the Military Operations Overlay

Proposed Zone Changes

■ C4 to M2 ▨ RMH to R1

Residential

- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Startite
- RMH Single Residence and Mobile Home Combined

Commercial

- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C5 Commercial Recreation

Inyo County Zoning Designations

Industrial

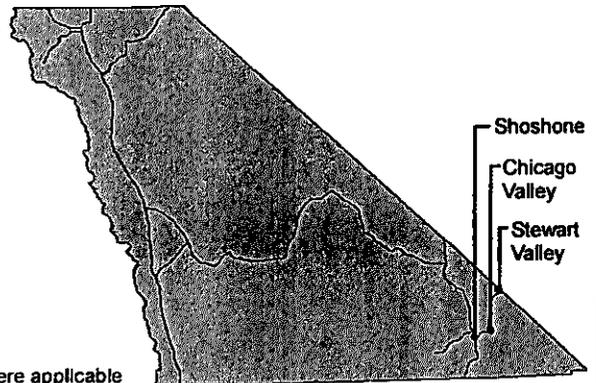
- M1 General Industrial and Extractive
- M2 Light Industrial

Other

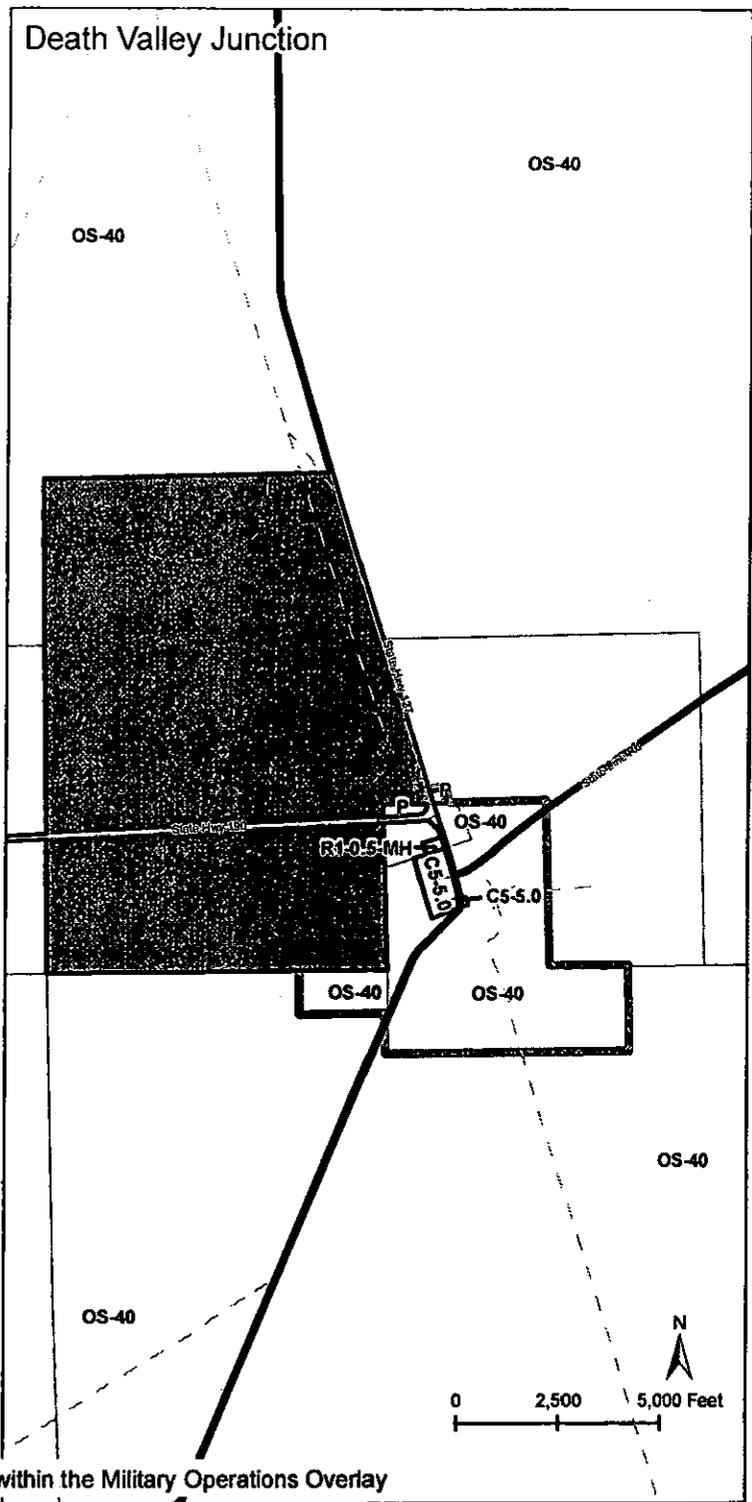
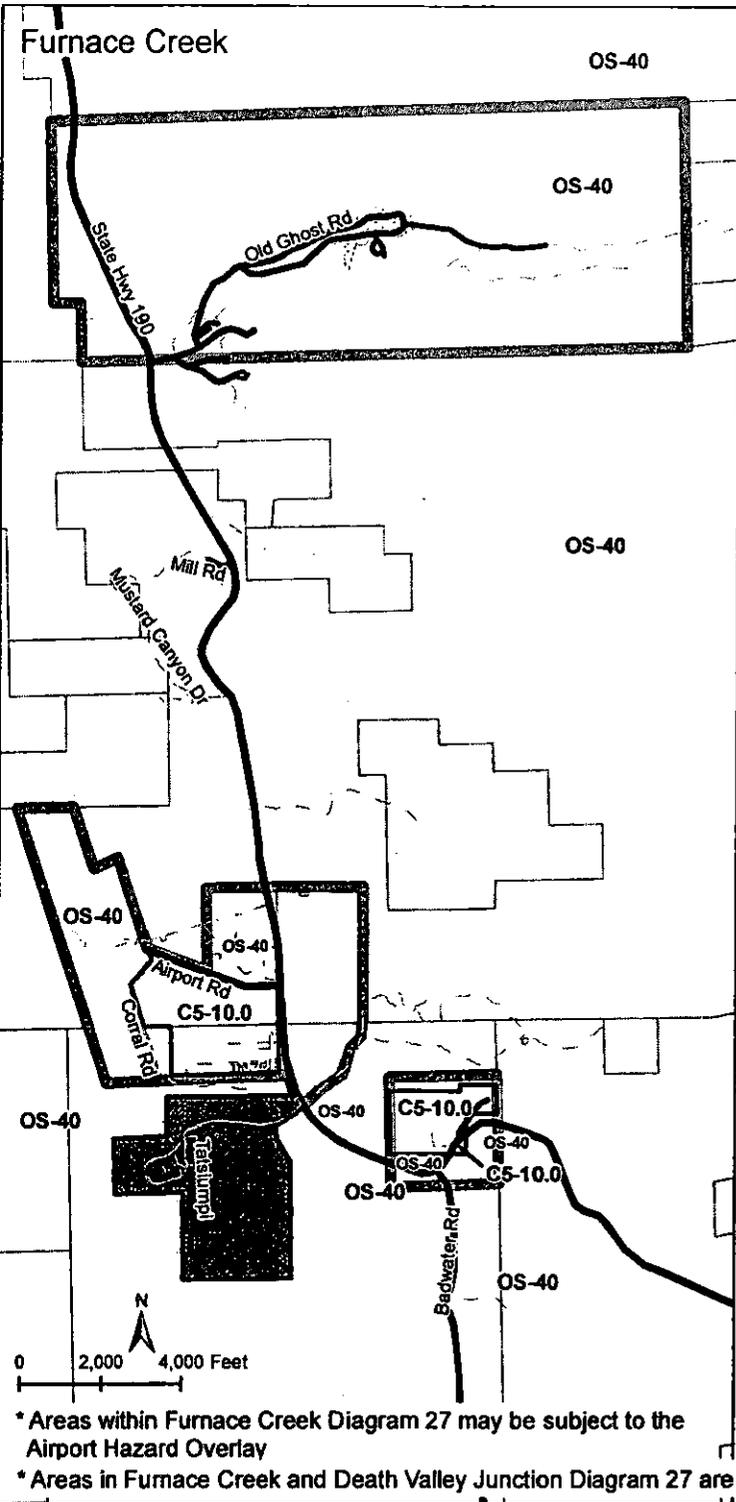
- OS Open Space
- PUD Planned Unit Development
- P Public

Overlays

- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- A (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable

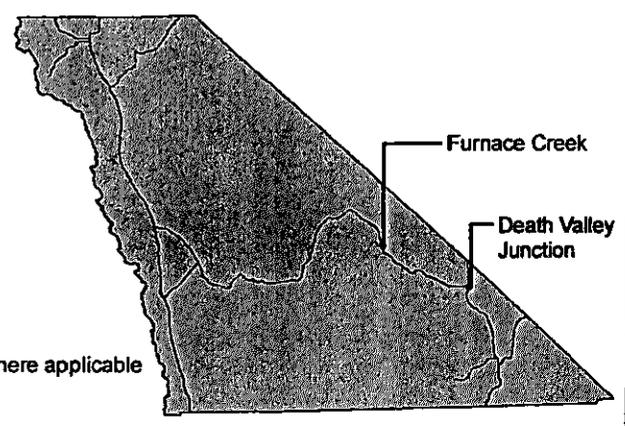


Furnace Creek and Death Valley Junction - Diagram 27

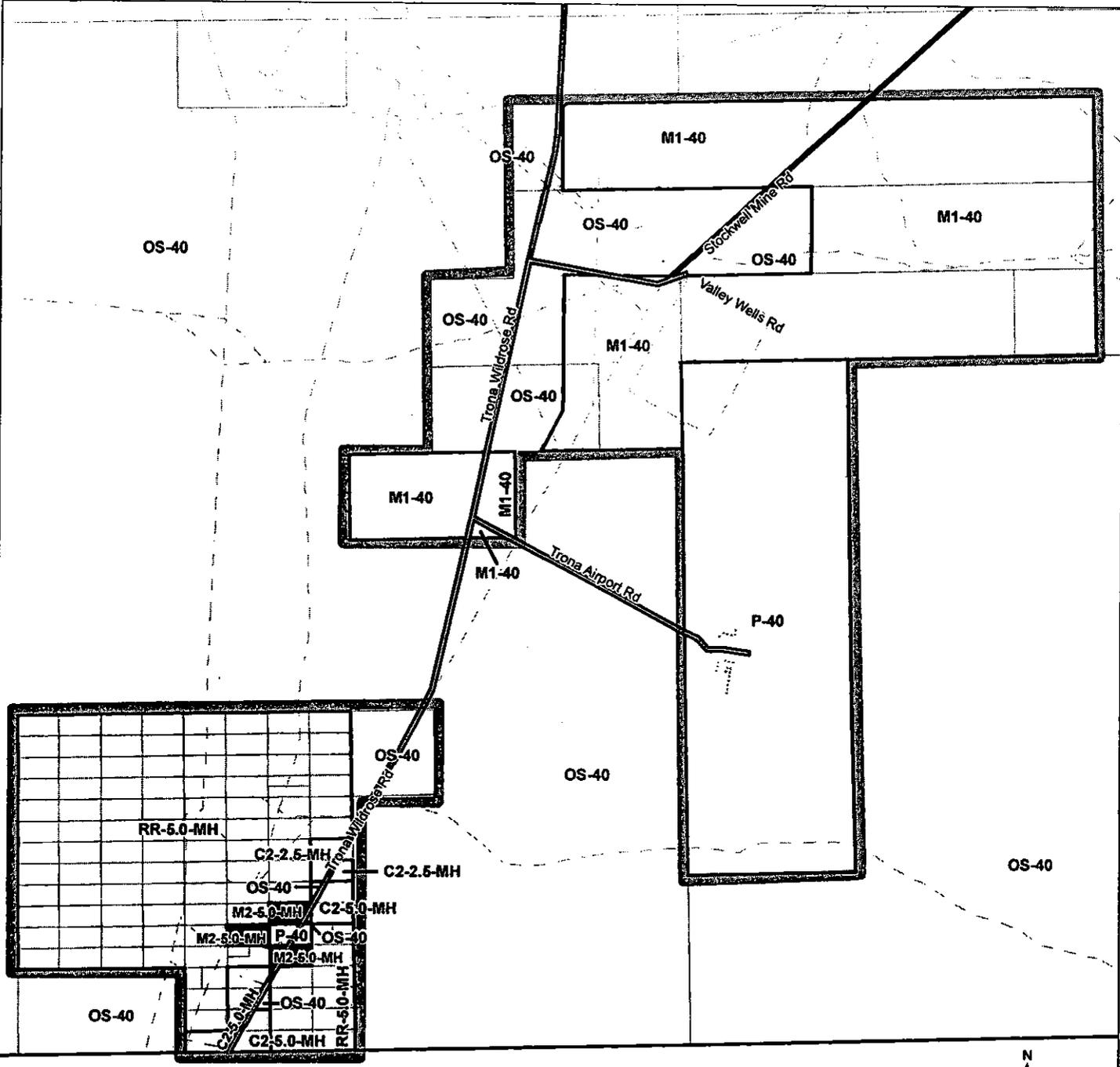


Inyo County Zoning Designations

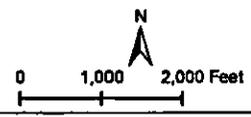
- | | |
|---|---|
| Residential | Industrial |
| R1 One Family Residential | M1 General Industrial and Extractive |
| R2 Multifamily Residential | M2 Light Industrial |
| R3 Multiple Residential | Other |
| RR Rural Residential | OS Open Space |
| RR-0.5 Starlite | PUD Planned Unit Development |
| RMH Single Residence and Mobile Home Combined | P Public |
| Commercial | Overlays |
| CB Central Business | MH (Mobile Home) |
| C1 General Commercial - Retail | PP (Precise Plan) |
| C3 Administrative - Professional Offices | SAHO (Snow Avalanche Hazard) |
| C4 Heavy Commercial | D (Architectural Design Control) |
| C5 Commercial Recreation | AH (Airport Hazard) *see notes on maps where applicable |
| |  Tribal Land |



Valley Wells - Diagram 26



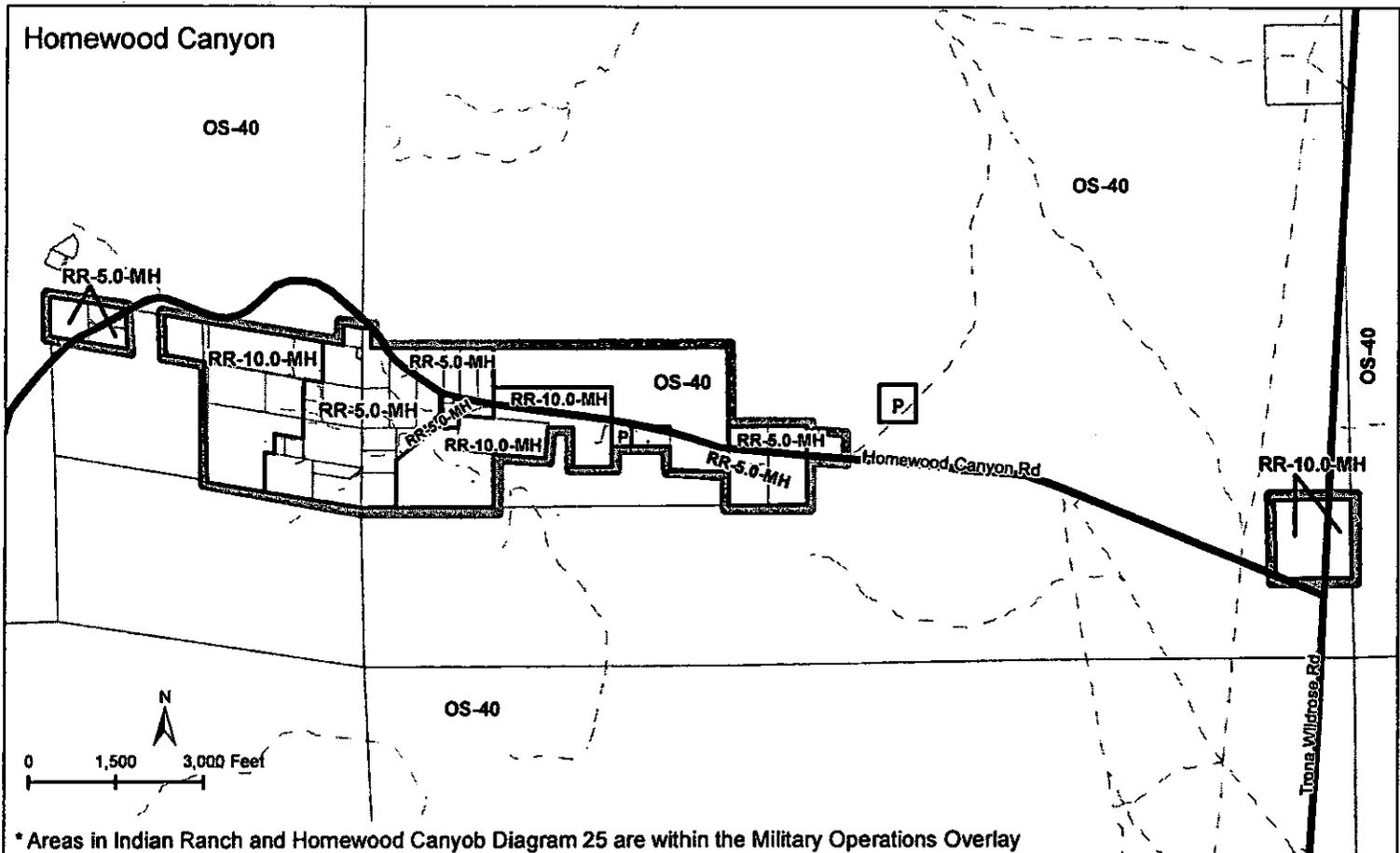
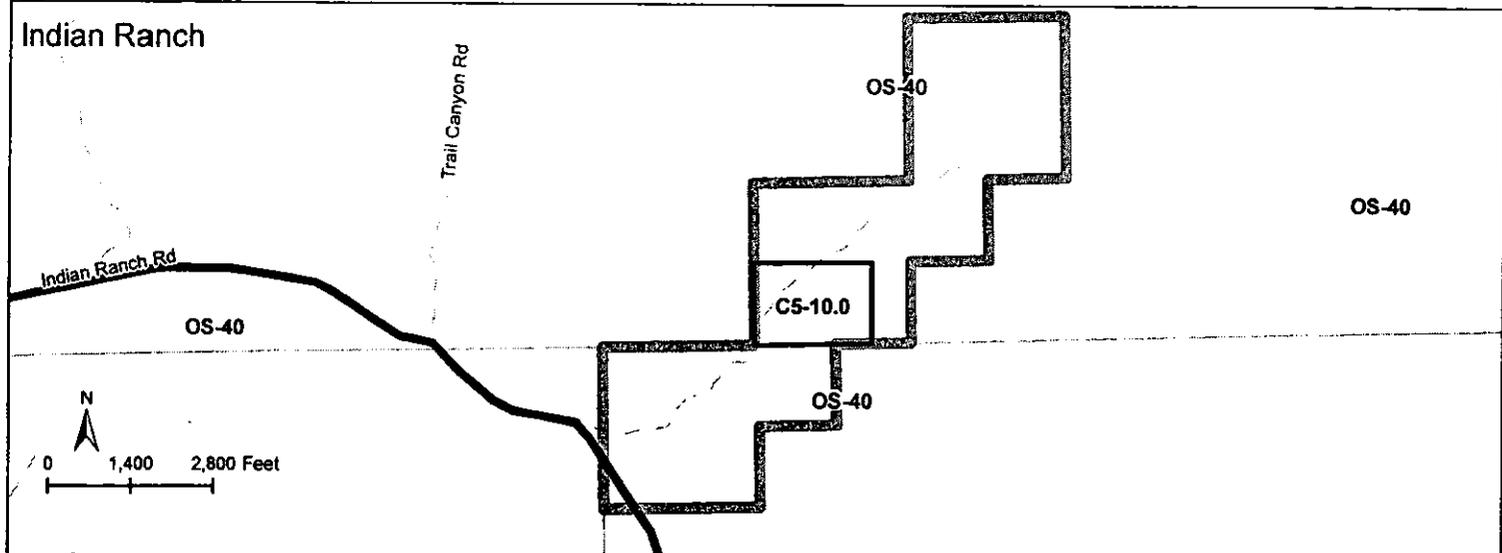
* Areas within Valley Wells Diagram 26 may be subject to the Airport Hazard Overlay
 * The area of Valley Wells Diagram 26 is within the Military Operations Overlay



Proposed Zone Changes		Inyo County Zoning Designations	
■ C4 to M2			
Residential		Industrial	
R1	One Family Residential	M1	General Industrial and Extractive
R2	Multifamily Residential	M2	Light Industrial
R3	Multiple Residential	Other	
RR	Rural Residential	OS	Open Space
RR-0.5	Starlite	PUD	Planned Unit Development
RMH	Single Residence and Mobile Home Combined	P	Public
Commercial		Overlays	
CB	Central Business	MH	(Mobile Home)
C1	General Commercial - Retail	PP	(Precise Plan)
C3	Administrative - Professional Offices	SAHO	(Snow Avalanche Hazard)
C4	Heavy Commercial	D	(Architectural Design Control)
C5	Commercial Recreation	AH	(Airport Hazard) *see notes on maps where applicable

Valley Wells

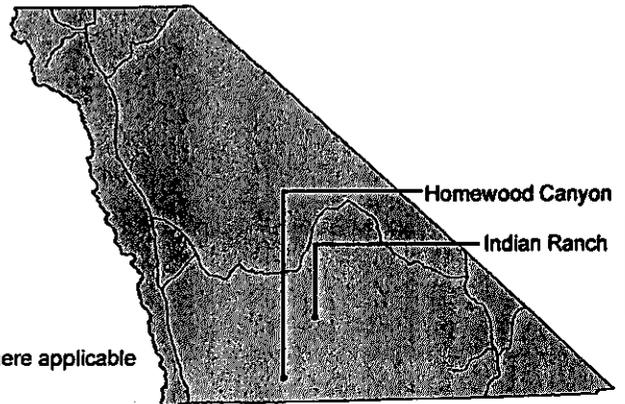
Indian Ranch and Homewood Canyon - Diagram 25



* Areas in Indian Ranch and Homewood Canyon Diagram 25 are within the Military Operations Overlay

Inyo County Zoning Designations

- | | | | |
|--------------------|---|-------------------|--|
| Residential | | Industrial | |
| R1 | One Family Residential | M1 | General Industrial and Extractive |
| R2 | Multifamily Residential | M2 | Light Industrial |
| R3 | Multiple Residential | Other | |
| RR | Rural Residential | OS | Open Space |
| RR-0.5 | Starlite | PUD | Planned Unit Development |
| RMH | Single Residence and Mobile Home Combined | P | Public |
| Commercial | | Overlays | |
| CB | Central Business | MH | (Mobile Home) |
| C1 | General Commercial - Retail | PP | (Precise Plan) |
| C3 | Administrative - Professional Offices | SAHO | (Snow Avalanche Hazard) |
| C4 | Heavy Commercial | D | (Architectural Design Control) |
| C5 | Commercial Recreation | AH | (Airport Hazard) *see notes on maps where applicable |



Darwin and Panamint Springs - Diagram 24



Inyo County Zoning Designations

Residential

- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined

Commercial

- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Industrial

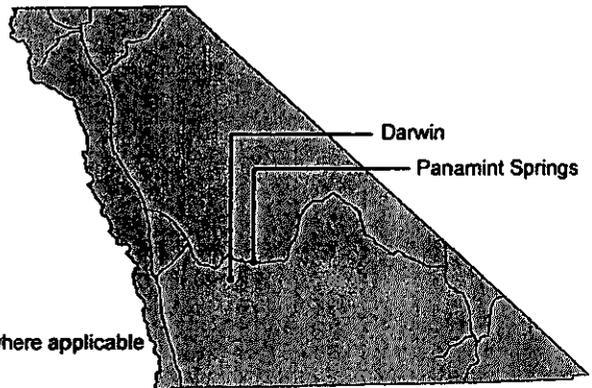
- M1 General Industrial and Extractive
- M2 Light Industrial

Other

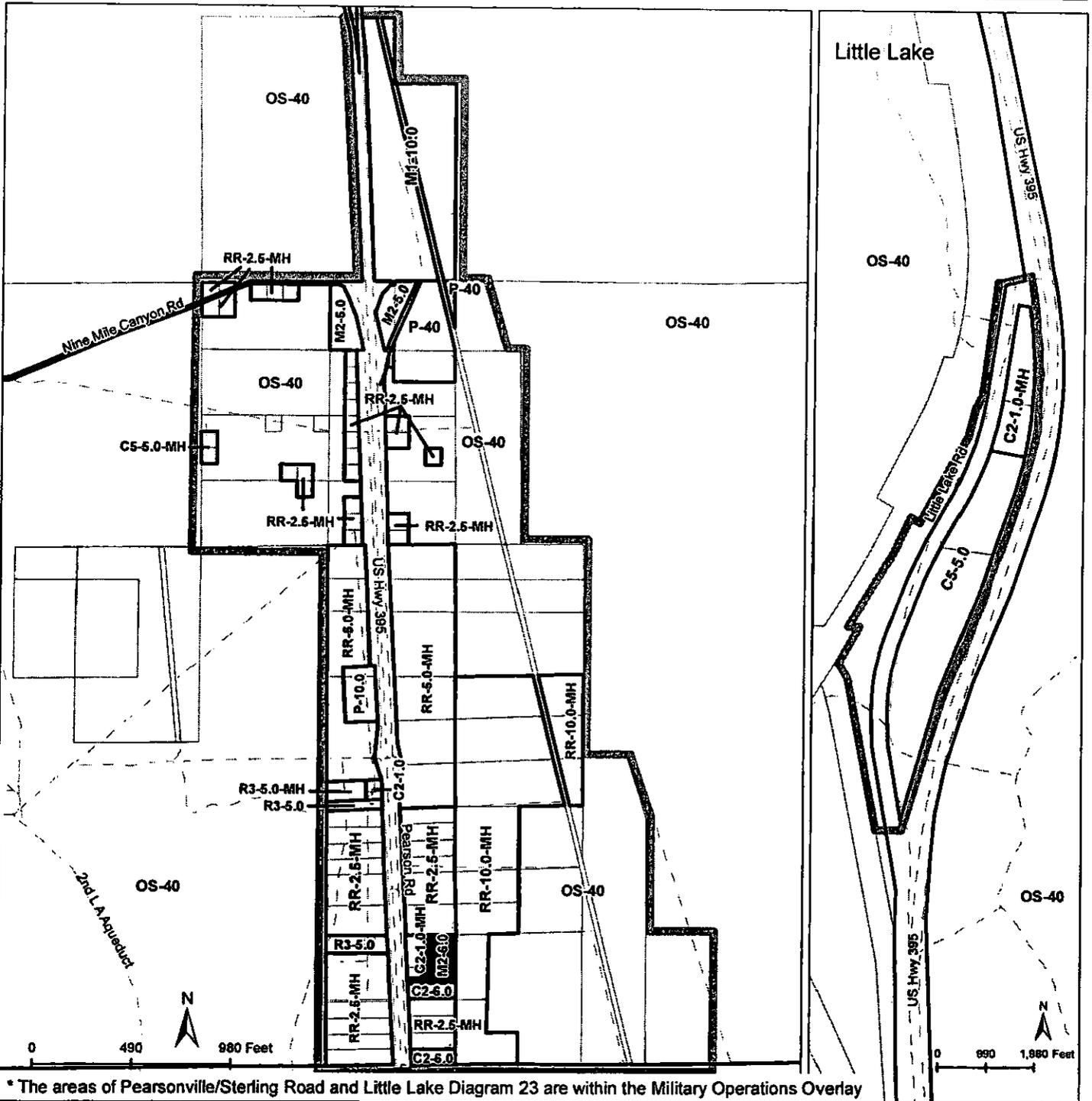
- OS Open Space
- PUD Planned Unit Development
- P Public

Overlays

- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable



Pearsonville/Sterling Road and Little Lake - Diagram 23

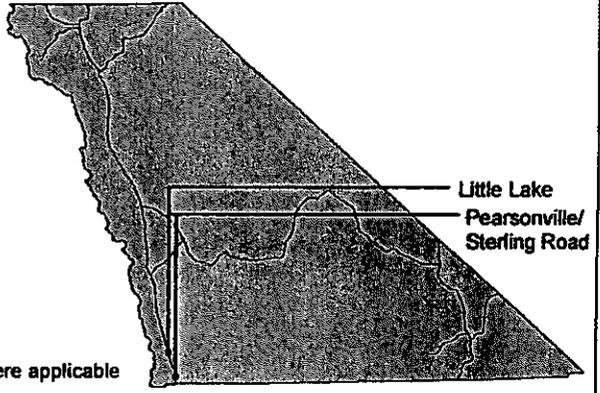


Proposed Zone Changes

- C4 to M2
- Residential**
- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Startite
- RMH Single Residence and Mobile Home Combined
- Commercial**
- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

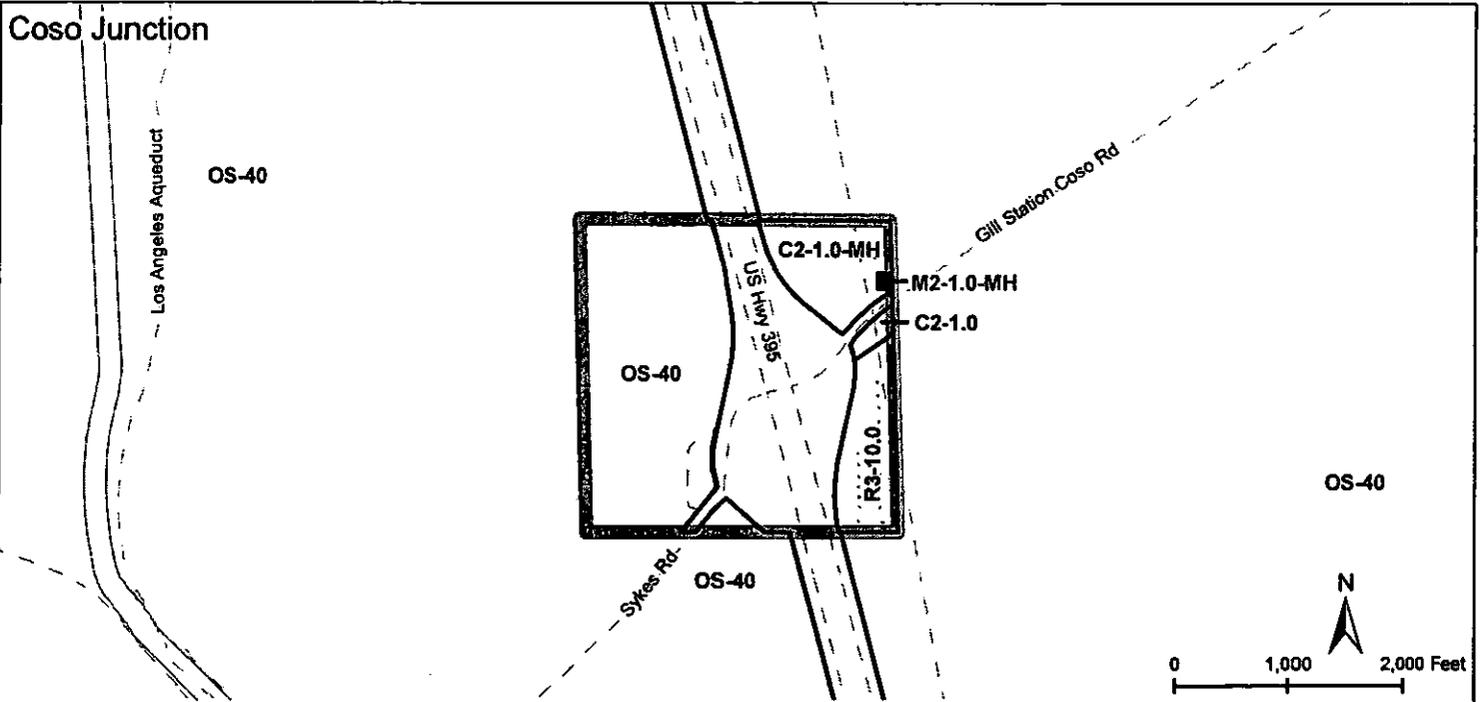
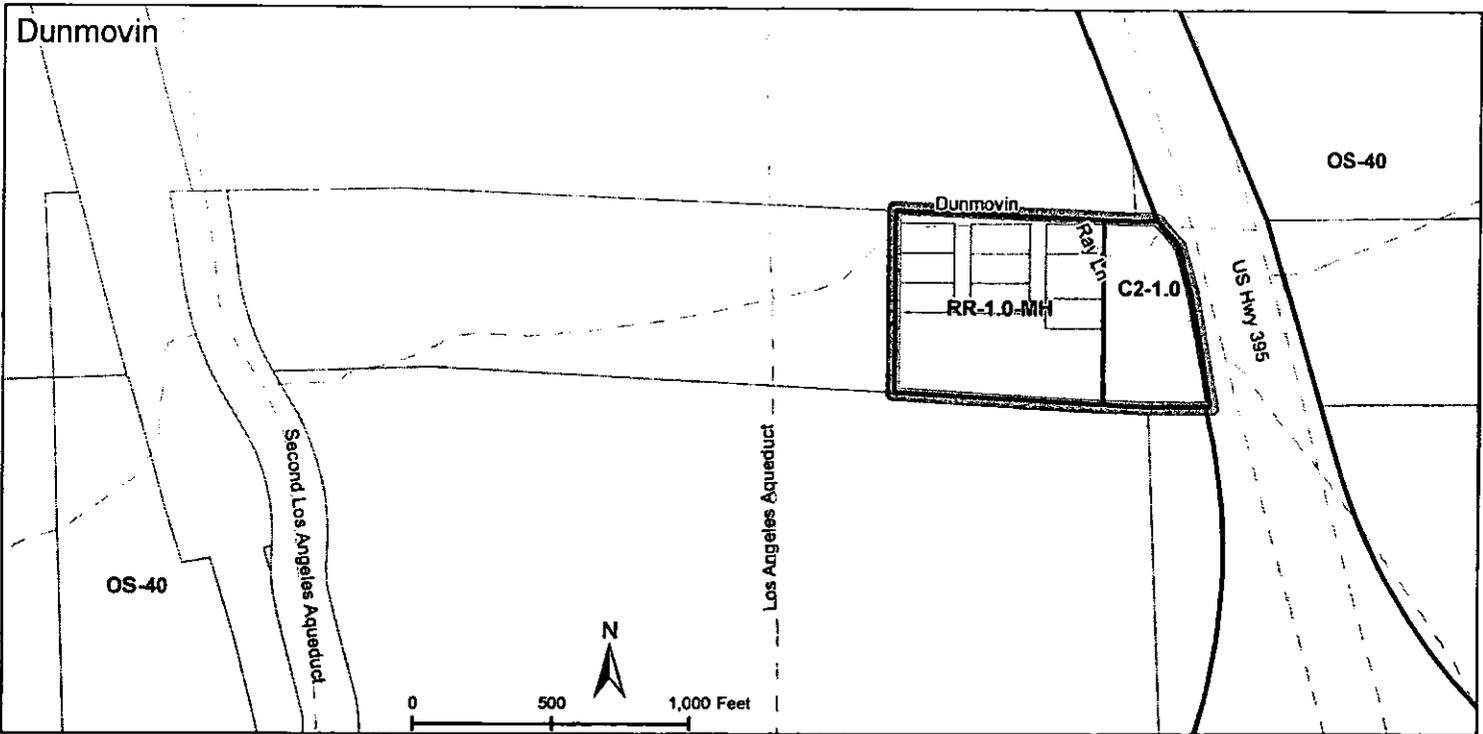
Inyo County Zoning Designations

- Industrial**
- M1 General Industrial and Extractive
- M2 Light Industrial
- Other**
- OS Open Space
- PUD Planned Unit Development
- P Public
- Overlays**
- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable



Little Lake
Pearsonville/
Sterling Road

Dunmovin and Coso Junction - Diagram 22



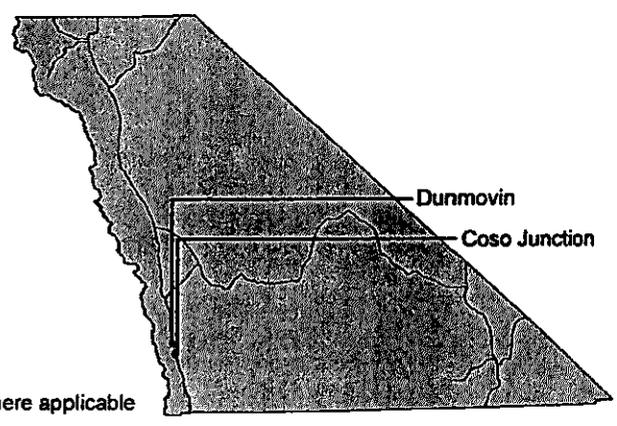
* The areas of Dunmovin and Coso Junction Diagram 22 are within the Military Operations Overlay

Proposed Zone Changes

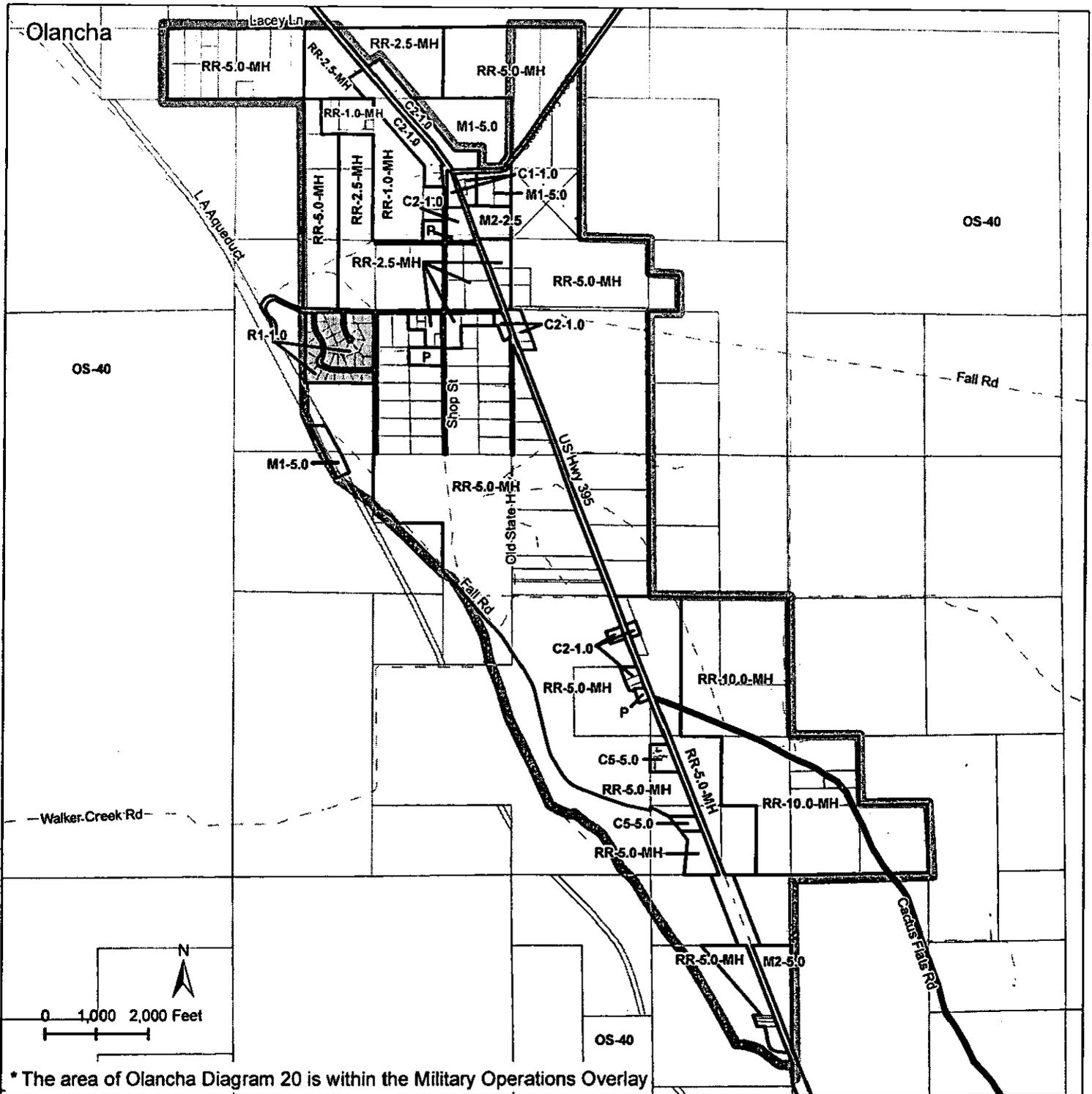
- C4 to M2
- Residential**
- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined
- Commercial**
- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Inyo County Zoning Designations

- Industrial**
- M1 General Industrial and Extractive
- M2 Light Industrial
- Other**
- OS Open Space
- PUD Planned Unit Development
- P Public
- Overlays**
- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable



Olancha - Diagram 20

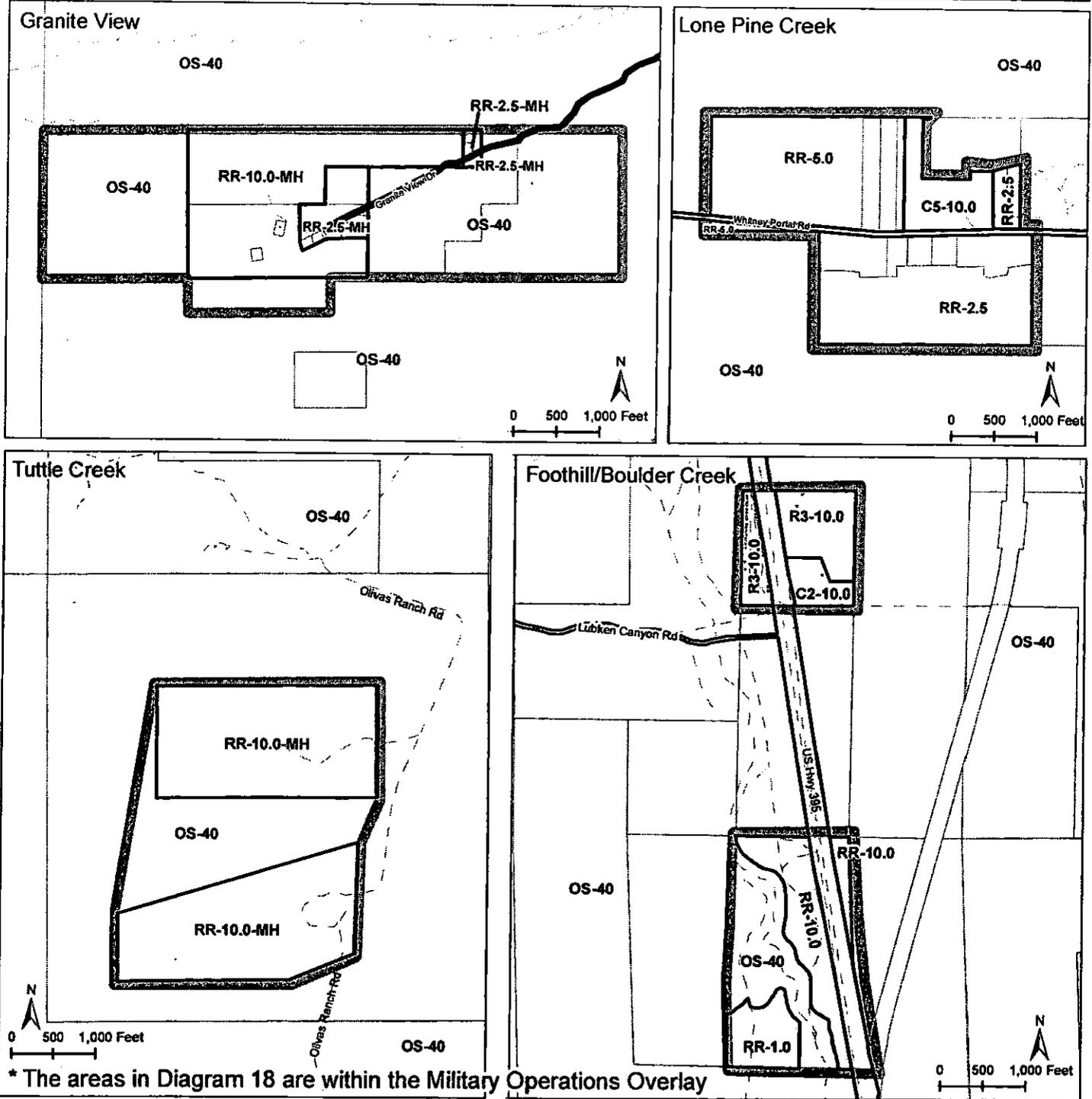


* The area of Olancha Diagram 20 is within the Military Operations Overlay

Proposed Zone Changes		Inyo County Zoning Designations	
RMH to R1			
Residential		Industrial	
R1	One Family Residential	M1	General Industrial and Extractive
R2	Multifamily Residential	M2	Light Industrial
R3	Multiple Residential	Other	
RR	Rural Residential	OS	Open Space
RR-0.5	Starlite	PUD	Planned Unit Development
RMH	Single Residence and Mobile Home Combined	P	Public
Commercial		Overlays	
CB	Central Business	MH	(Mobile Home)
C1	General Commercial - Retail	PP	(Precise Plan)
C3	Administrative - Professional Offices	SAHO	(Snow Avalanche Hazard)
C4	Heavy Commercial	D	(Architectural Design Control)
C5	Commercial Recreation	AH	(Airport Hazard) *see notes on maps where applicable

Olancha

Granite View, Lone Pine Creek, Tuttle Creek, Foothill/Boulder Creek - Diagram 18



* The areas in Diagram 18 are within the Military Operations Overlay

Inyo County Zoning Designations

Residential

- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined

Commercial

- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Industrial

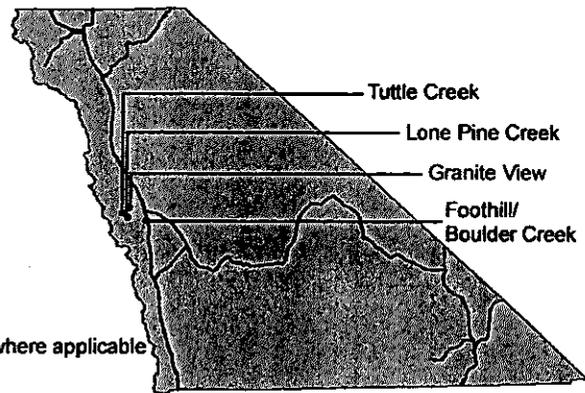
- M1 General Industrial and Extractive
- M2 Light Industrial

Other

- OS Open Space
- PUD Planned Unit Development
- P Public

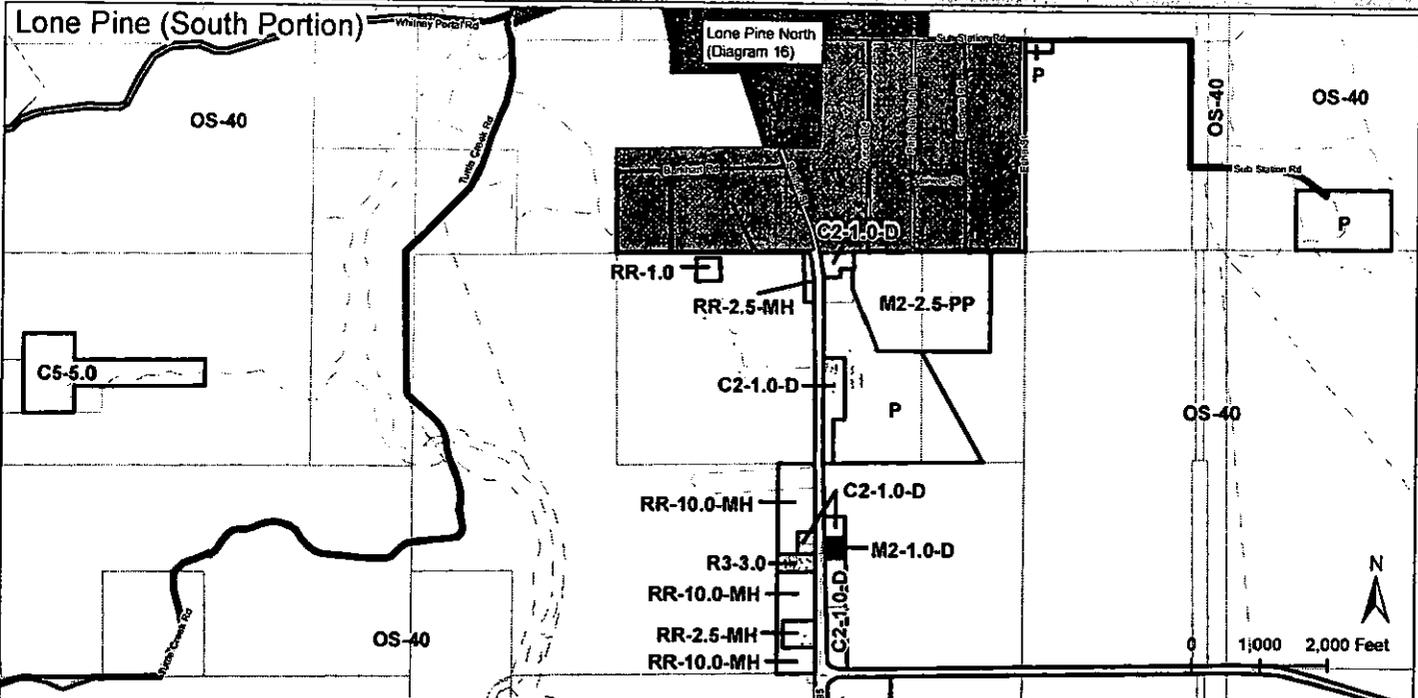
Overlays

- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable



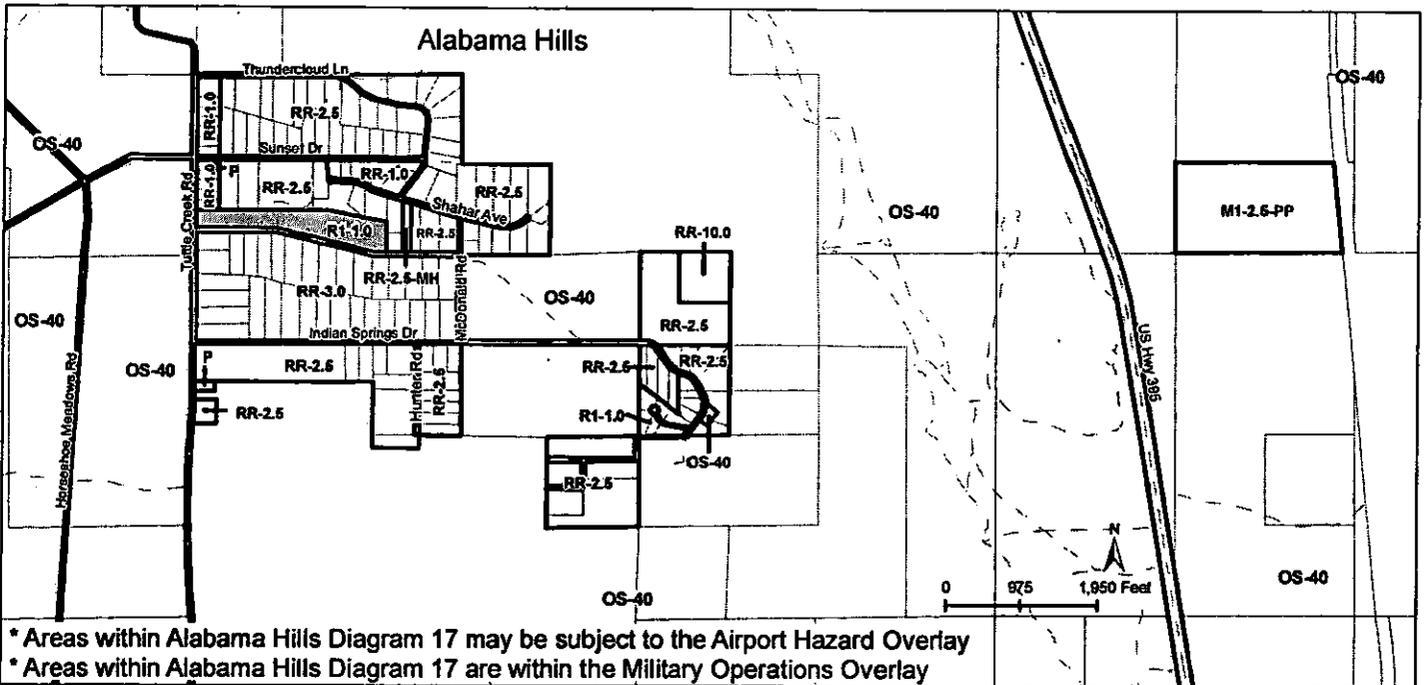
Lone Pine (South Portion) and Alabama Hills - Diagram 17

Lone Pine (South Portion)



* Areas within Lone Pine South Diagram 17 may be subject to the Airport Hazard Overlay
 * Areas within Lone Pine South Diagram 17 are within the Military Operations Overlay

Alabama Hills



* Areas within Alabama Hills Diagram 17 may be subject to the Airport Hazard Overlay
 * Areas within Alabama Hills Diagram 17 are within the Military Operations Overlay

Proposed Zone Changes

■ C4 to M2 ■ RMH to R1

Residential

- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined

Commercial

- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Inyo County Zoning Designations

Industrial

- M1 General Industrial and Extractive
- M2 Light Industrial

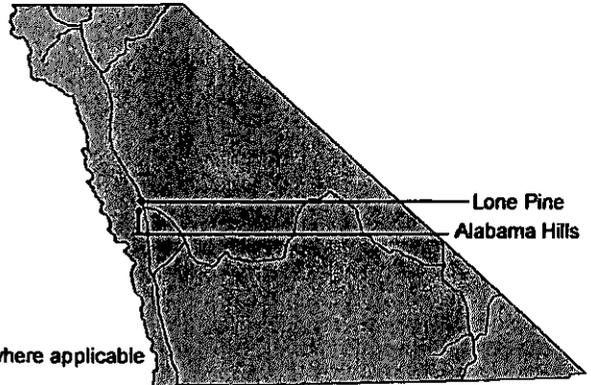
Other

- OS Open Space
- PUD Planned Unit Development
- P Public

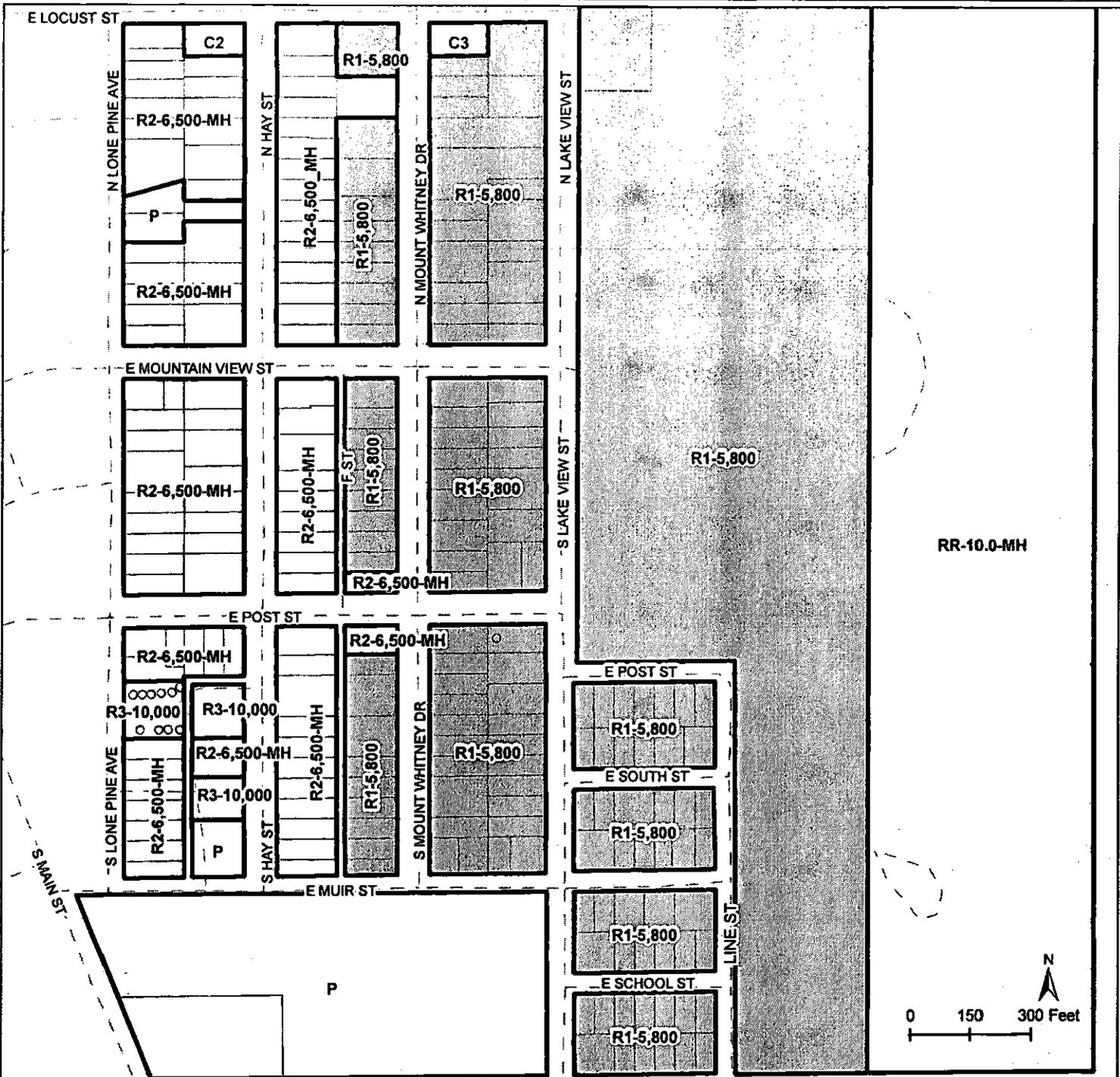
Overlays

- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable

■ Tribal Land



Lone Pine (central east) - Diagram 16b

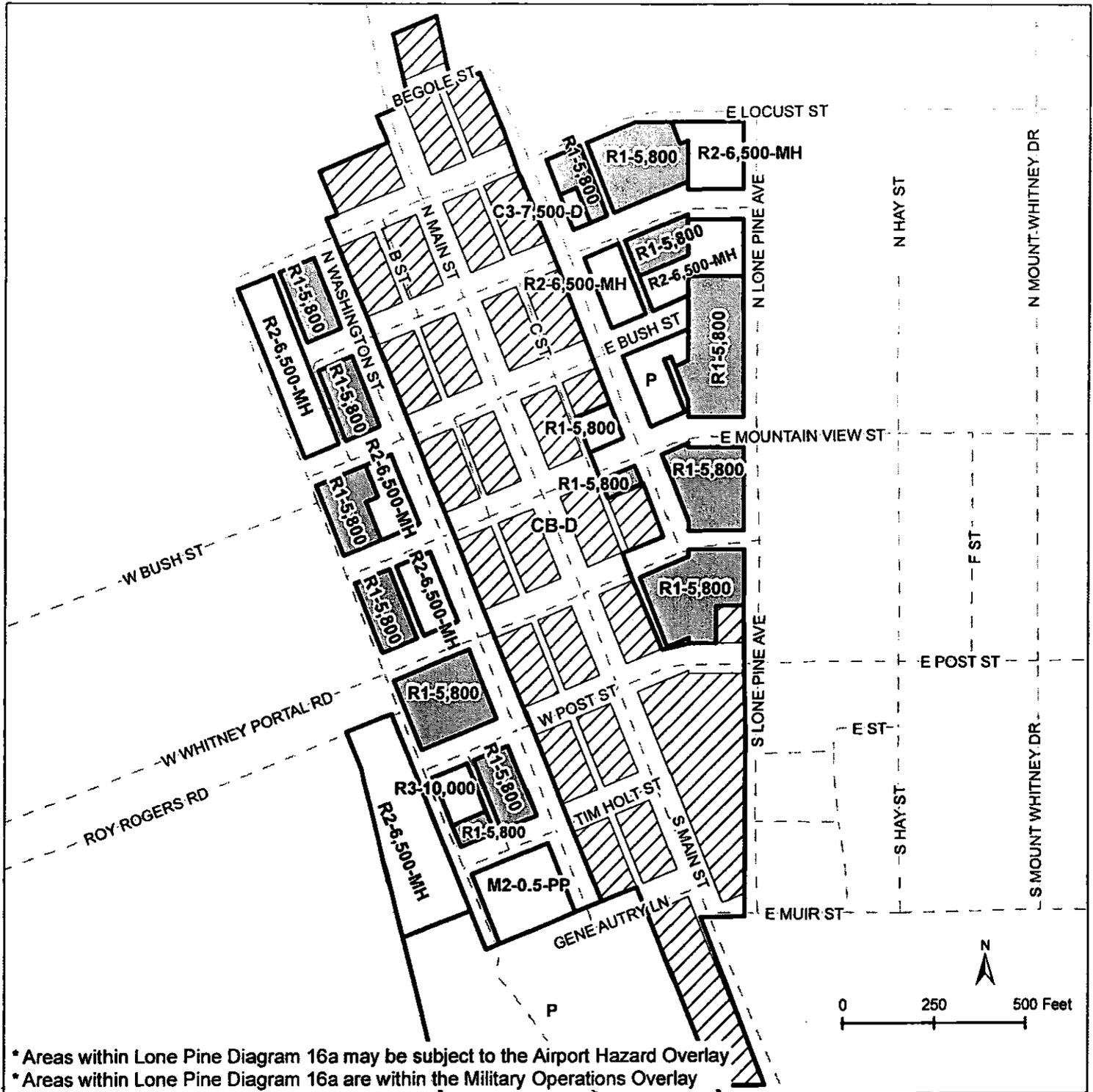


* Areas within Lone Pine Diagram 16b may be subject to the Airport Hazard Overlay
 * Areas within Lone Pine Diagram 16b are within the Military Operations Overlay

Proposed Zone Changes		Inyo County Zoning Designations	
RMH to R1			
Residential		Industrial	
R1	One Family Residential	M1	General Industrial and Extractive
R2	Multifamily Residential	M2	Light Industrial
R3	Multiple Residential	Other	
RR	Rural Residential	OS	Open Space
RR-0.5	Starlite	PUD	Planned Unit Development
RMH	Single Residence and Mobile Home Combined	P	Public
Commercial		Overlays	
C1	General Commercial - Retail	MH	(Mobile Home)
C3	Administrative - Professional Offices	PP	(Precise Plan)
C4	Heavy Commercial	SAHO	(Snow Avalanche Hazard)
C5	Commercial Recreation	D	(Architectural Design Control)

Lone Pine

Lone Pine (central west) - Diagram 16a



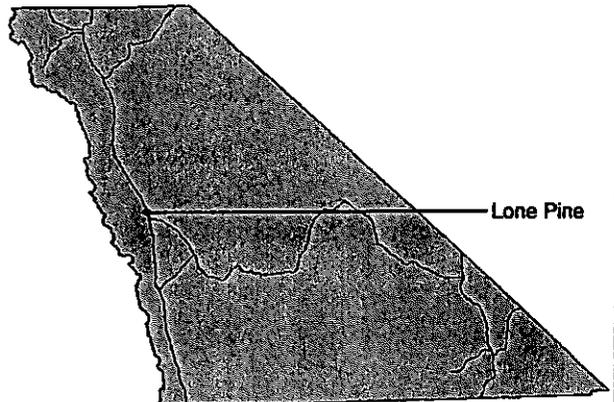
* Areas within Lone Pine Diagram 16a may be subject to the Airport Hazard Overlay
 * Areas within Lone Pine Diagram 16a are within the Military Operations Overlay

Proposed Zone Changes

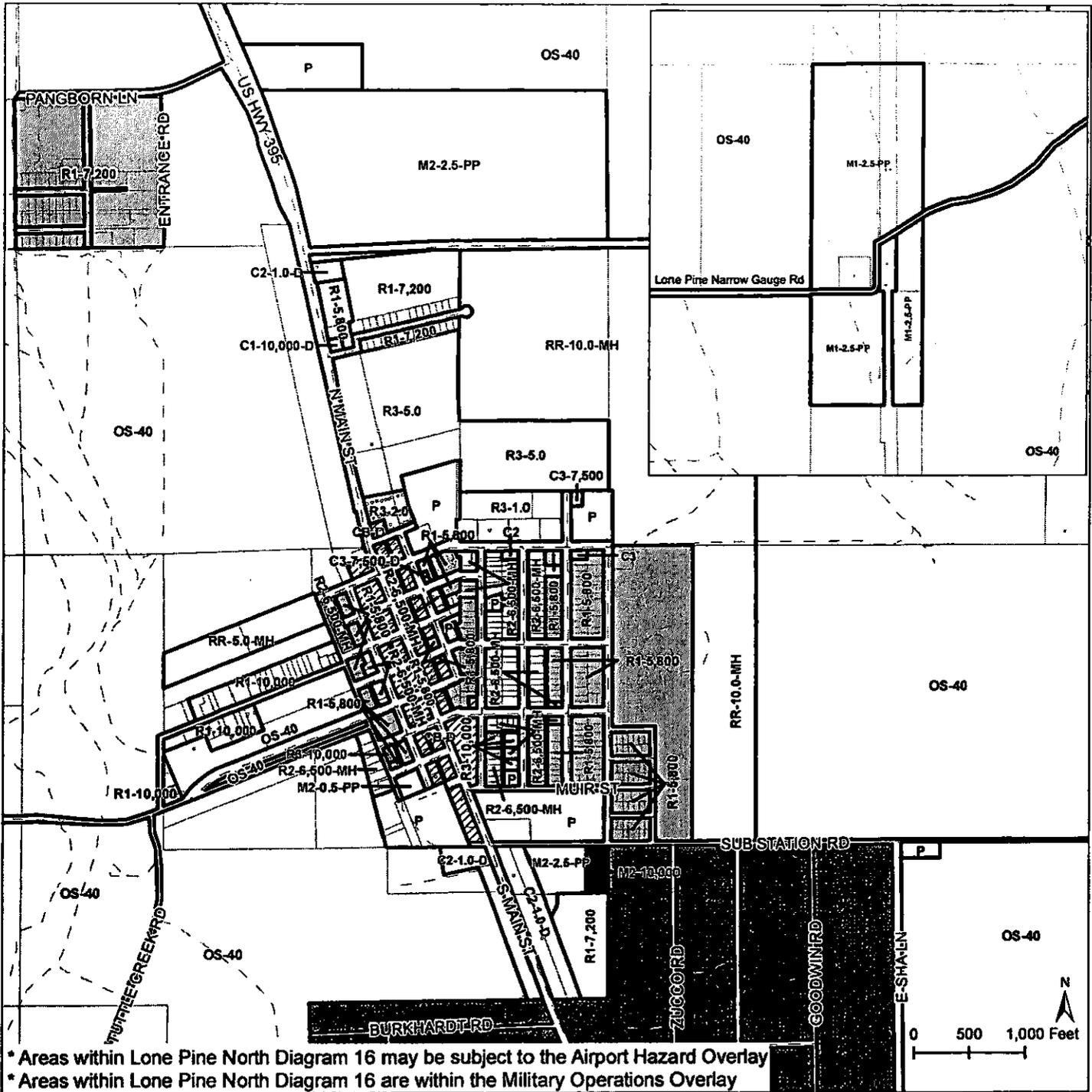
-  RMH to R1
- Residential**
- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined
- Commercial**
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation
-  Central Business District

Inyo County Zoning Designations

- Industrial**
- M1 General Industrial and Extractive
- M2 Light Industrial
- Other**
- OS Open Space
- PUD Planned Unit Development
- P Public
- Overlays**
- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
-  Tribal Land

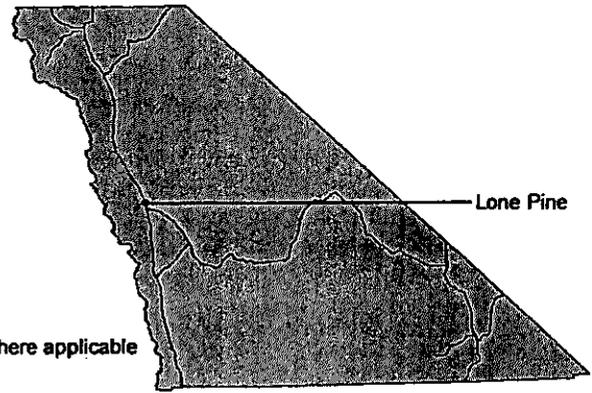


Lone Pine (North Portion) - Diagram 16



- Proposed Zone Changes**
- C4 to M2
 - ▨ RMH to R1
- Residential**
- R1 One Family Residential
 - R2 Multifamily Residential
 - R3 Multiple Residential
 - RR Rural Residential
 - RR-0.5 Starlite
 - RMH Single Residence and Mobile Home Combined
- Commercial**
- C1 General Commercial - Retail
 - C3 Administrative - Professional Offices
 - C4 Heavy Commercial
 - C5 Commercial Recreation
- ▨ Cental Business District

- Inyo County Zoning Designations**
- Industrial**
- M1 General Industrial and Extractive
 - M2 Light Industrial
- Other**
- OS Open Space
 - PUD Planned Unit Development
 - P Public
- Overlays**
- MH (Mobile Home)
 - PP (Precise Plan)
 - SAHO (Snow Avalanche Hazard)
 - D (Architectural Design Control)
 - AH (Airport Hazard) *see notes on maps where applicable
- Tribal Land



Independence (central) - Diagram 15a



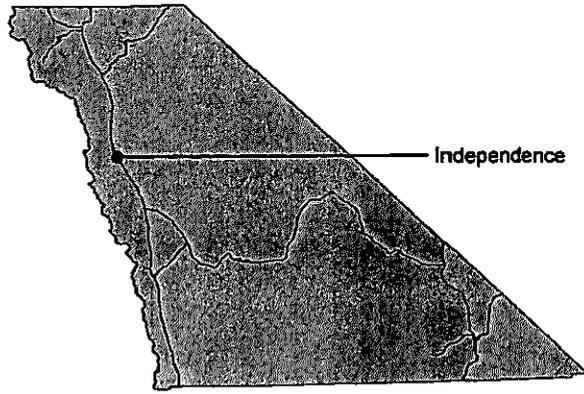
* Areas within Independence Diagram 15a may be subject to the Airport Hazard Overlay
 * Areas within Diagram 15a are within the Military Operations Overlay Hazard Overlay

Proposed Zone Changes

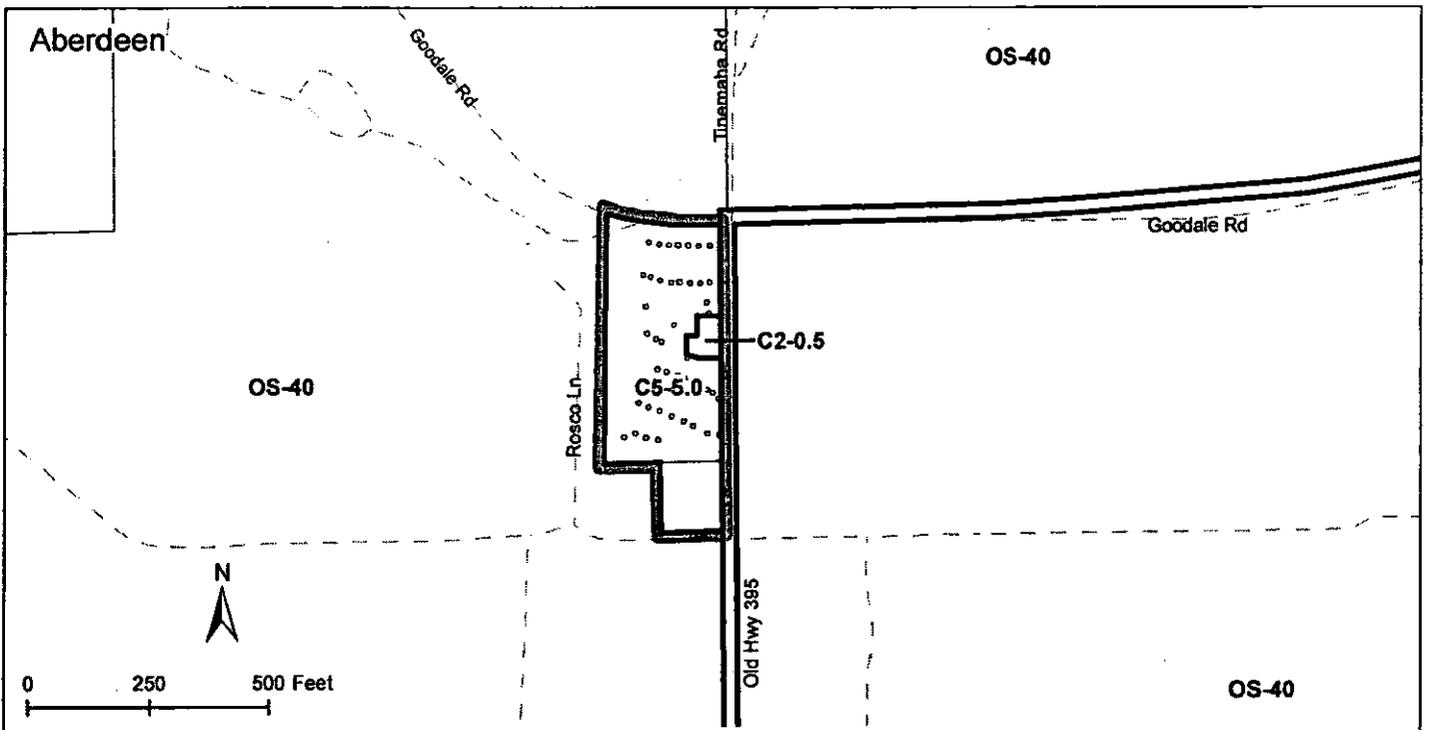
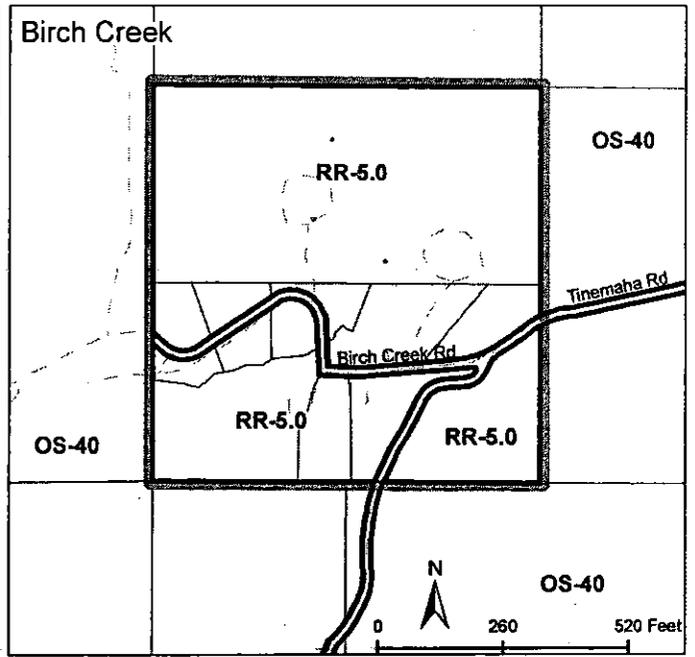
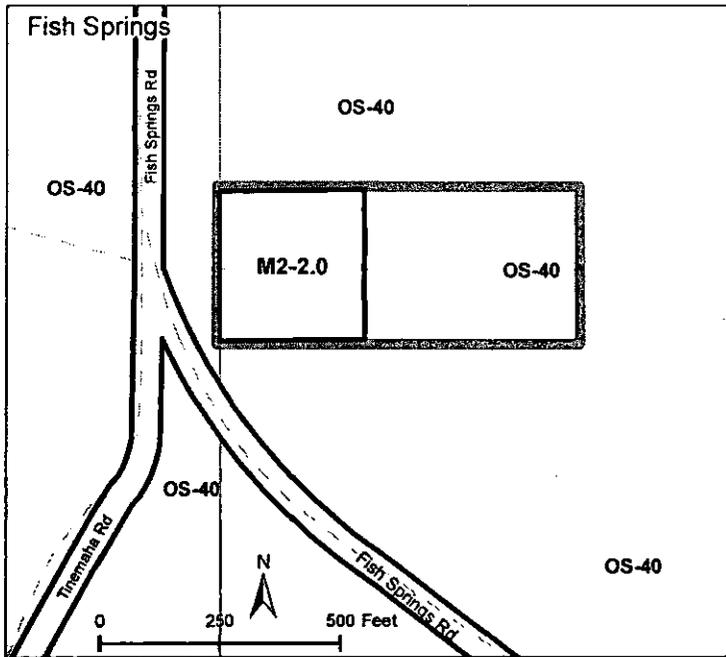
-  RMH to R1
- Residential**
- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined
- Commercial**
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Inyo County Zoning Designations

- Industrial**
- M1 General Industrial and Extractive
- M2 Light Industrial
- Other**
- OS Open Space
- PUD Planned Unit Development
- P Public
- Overlays**
- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
-  Central Business District



Fish Springs, Birch Creek, Aberdeen - Diagram 14



* Areas in Fish Springs, Birch Creek and Aberdeen Diagram 14 are within the Military Operations Overlay.

Inyo County Zoning Designations

Residential

- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined

Commercial

- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Industrial

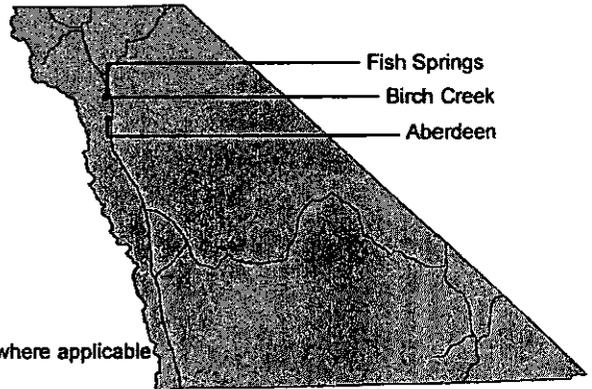
- M1 General Industrial and Extractive
- M2 Light Industrial

Other

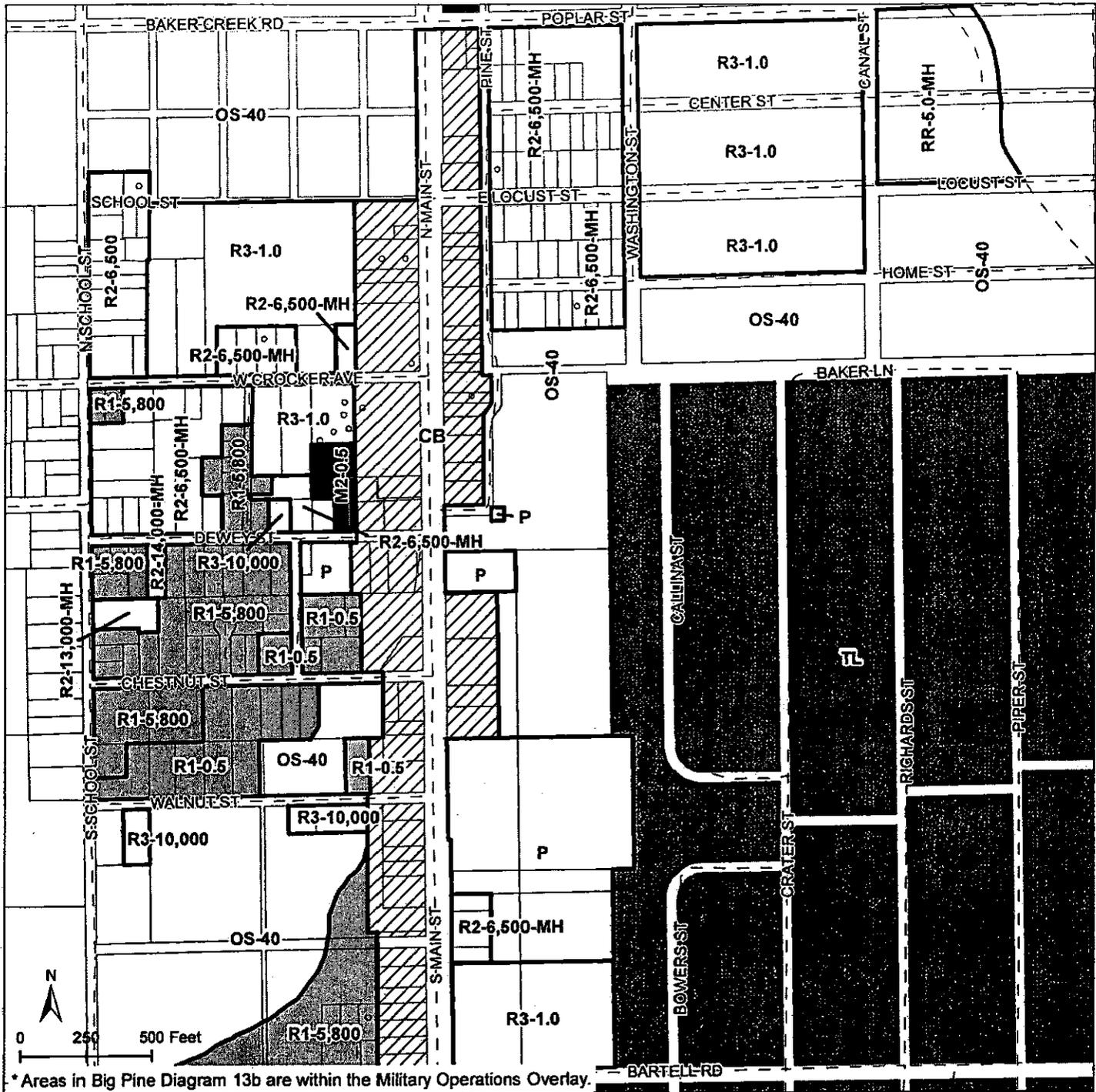
- OS Open Space
- PUD Planned Unit Development
- P Public

Overlays

- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable



Big Pine (east central) - Diagram 13b



* Areas in Big Pine Diagram 13b are within the Military Operations Overlay.

Proposed Zone Changes

■ C4 to M2 ■ RMH to R1

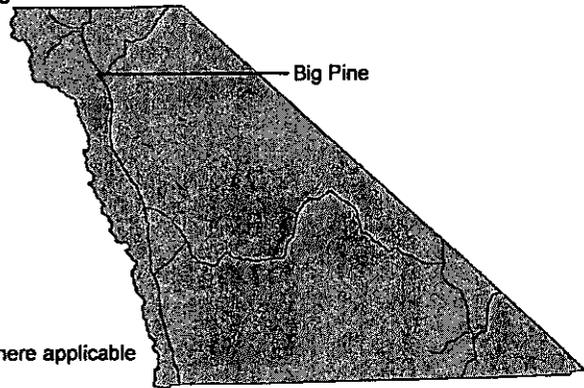
- Residential**
- R1 One Family Residential
 - R2 Multifamily Residential
 - R3 Multiple Residential
 - RR Rural Residential
 - RR-0.5 Starlite
 - RMH Single Residence and Mobile Home Combined

- Commercial**
- C1 General Commercial - Retail
 - C3 Administrative - Professional Offices
 - C4 Heavy Commercial
 - C5 Commercial Recreation
 - ▨ Cental Business District

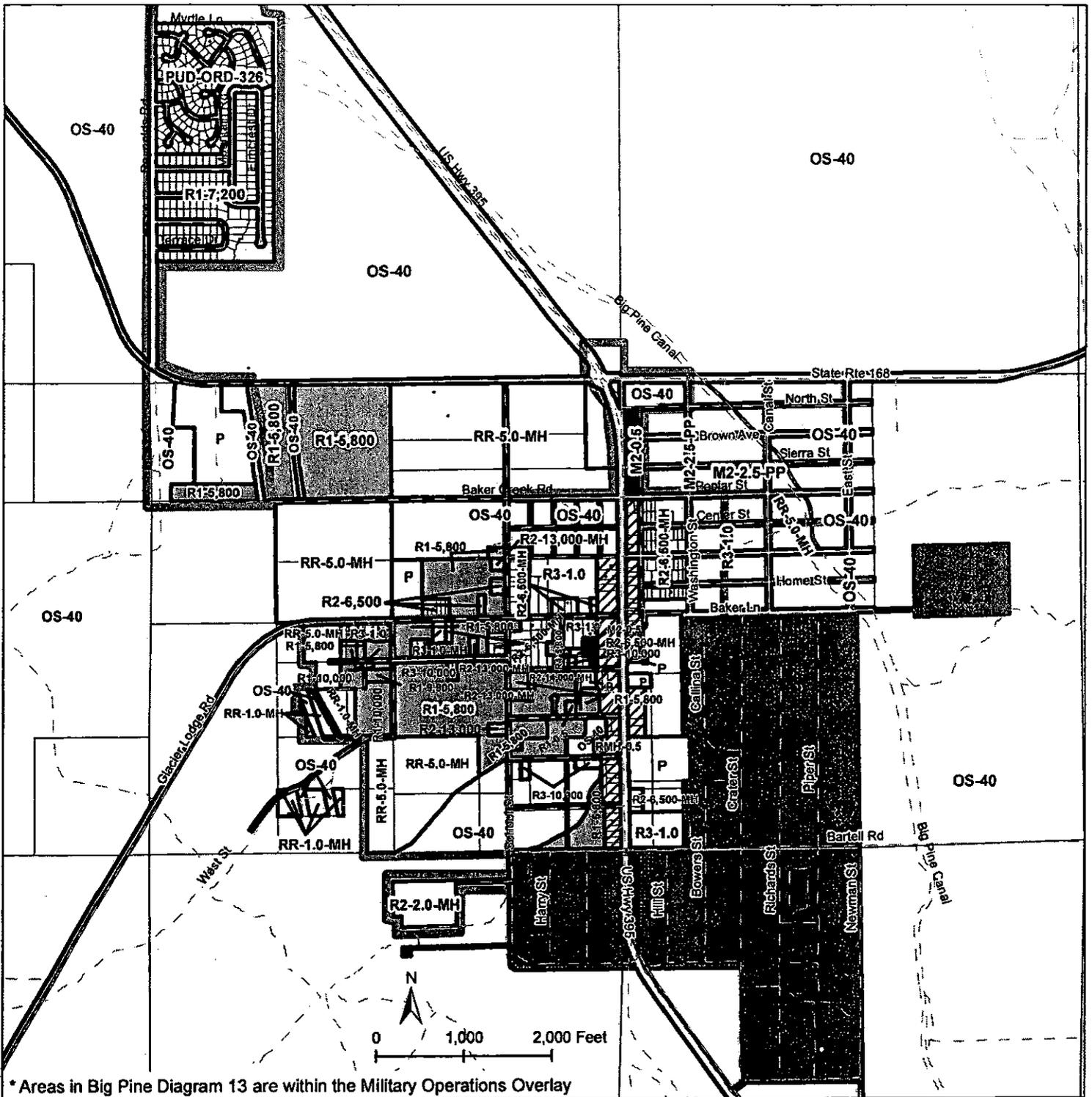
Inyo County Zoning Designations

- Industrial**
- M1 General Industrial and Extractive
 - M2 Light Industrial
- Other**
- OS Open Space
 - PUD Planned Unit Development
 - P Public

- Overlays**
- MH (Mobile Home)
 - PP (Precise Plan)
 - SAHO (Snow Avalanche Hazard)
 - D (Architectural Design Control)
 - AH (Airport Hazard) *see notes on maps where applicable
 - ▨ Tribal Land



Big Pine - Diagram 13 - see maps 13a and 13b



* Areas in Big Pine Diagram 13 are within the Military Operations Overlay

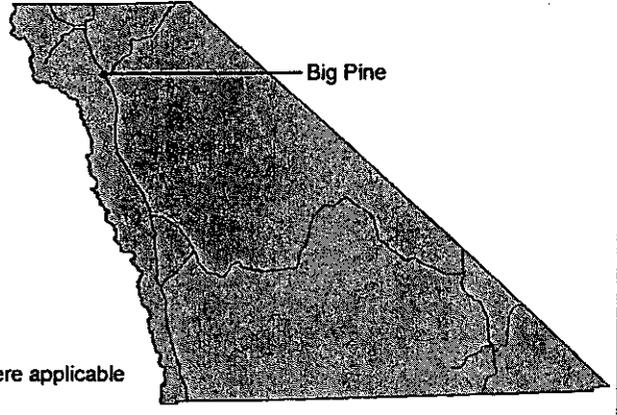
Proposed Zone Changes

- C4 to M2
- ▨ RMH to R1

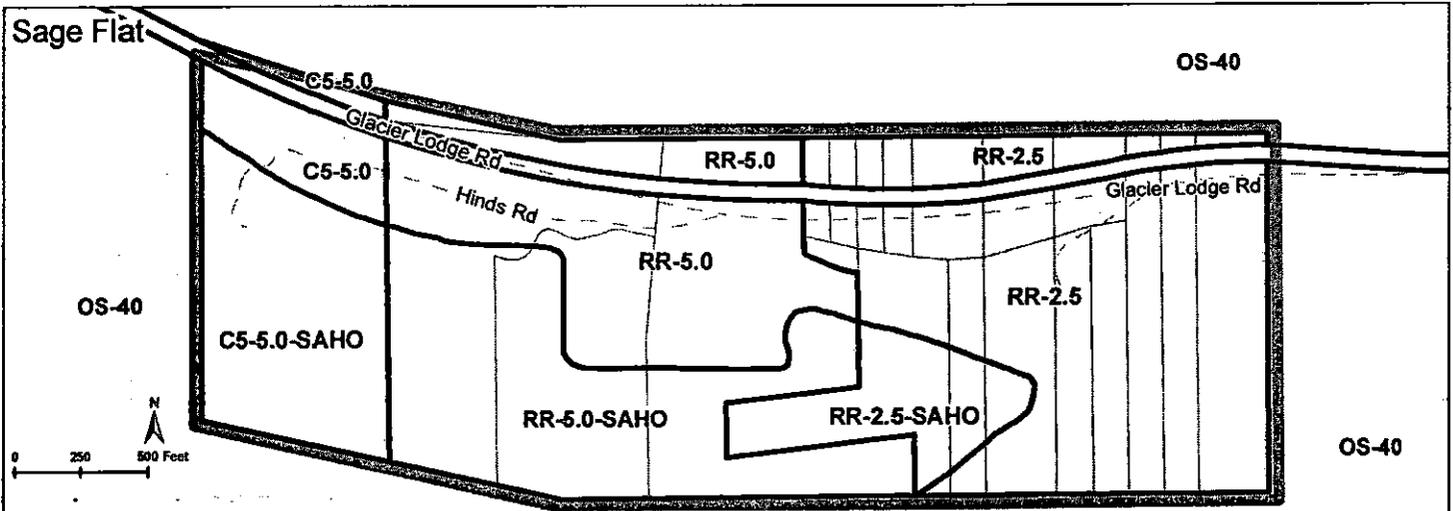
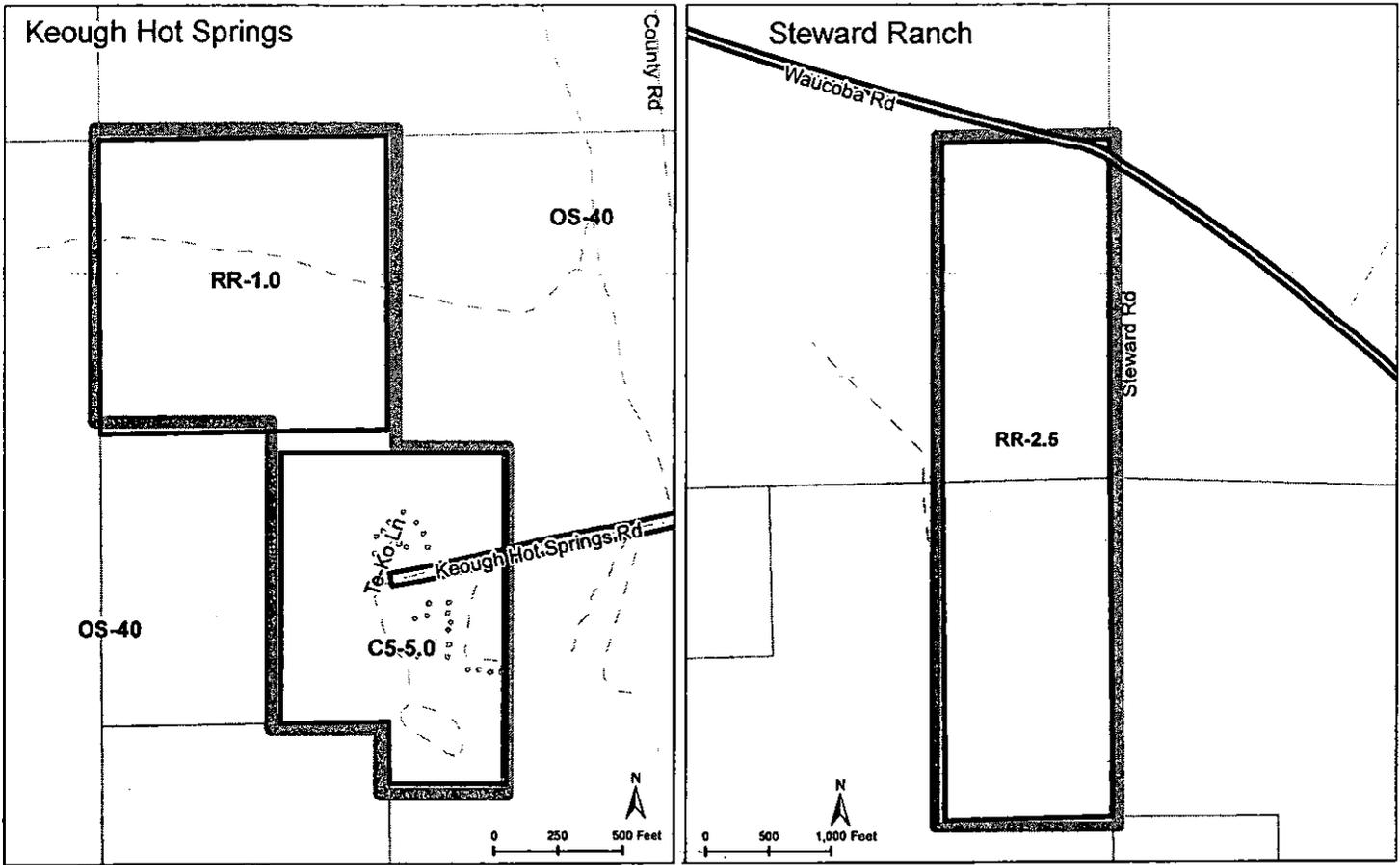
- Residential**
- R1 One Family Residential
 - R2 Multifamily Residential
 - R3 Multiple Residential
 - RR Rural Residential
 - RR-0.5 Starlite
 - RMH Single Residence and Mobile Home Combined
- Commercial**
- C1 General Commercial - Retail
 - C3 Administrative - Professional Offices
 - C4 Heavy Commercial
 - C5 Commercial Recreation
 - ▨ Cental Business District

Inyo County Zoning Designations

- Industrial**
- M1 General Industrial and Extractive
 - M2 Light Industrial
- Other**
- OS Open Space
 - PUD Planned Unit Development
 - P Public
- Overlays**
- MH (Mobile Home)
 - PP (Precise Plan)
 - SAHO (Snow Avalanche Hazard)
 - D (Architectural Design Control)
 - AH (Airport Hazard) *see notes on maps where applicable
 - Tribal Land



Keough Hot Springs, Steward Ranch, Sage Flat - Diagram 12



*Areas in Steward Ranch and Sage Flats Diagram 12 are within the Military Operations Overlay.

Inyo County Zoning Designations

Residential

- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined

Commercial

- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Industrial

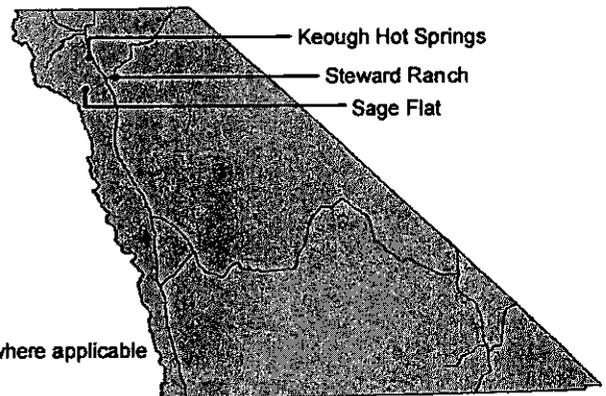
- M1 General Industrial and Extractive
- M2 Light Industrial

Other

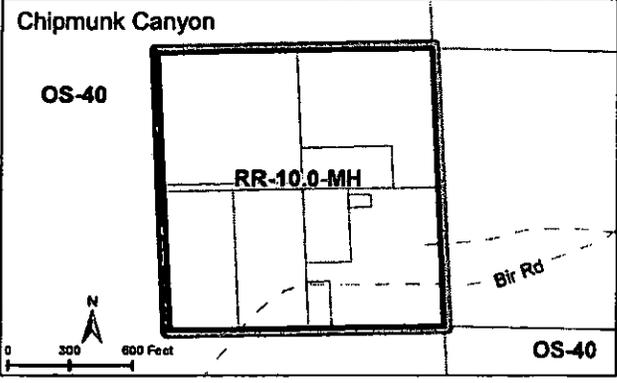
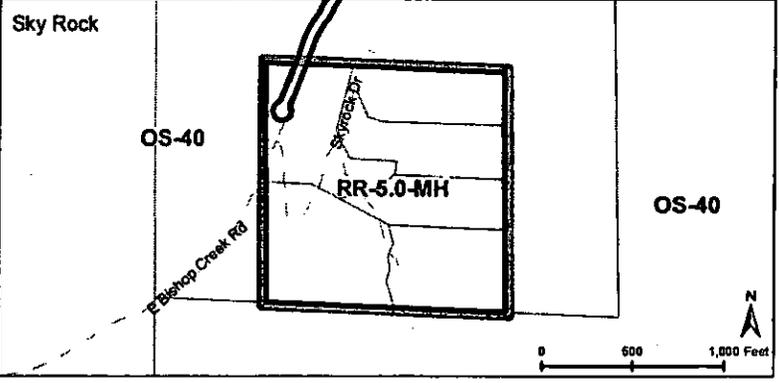
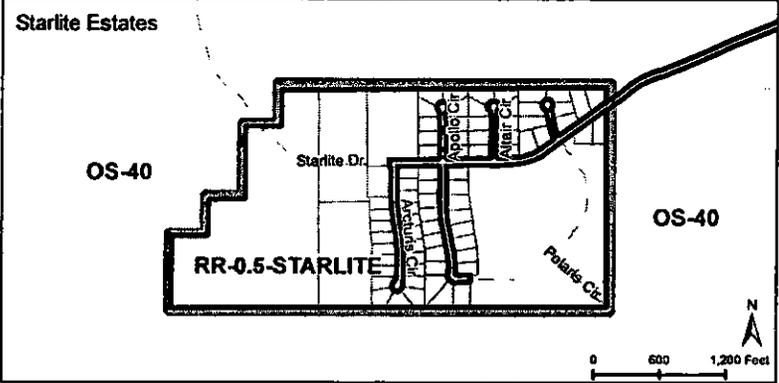
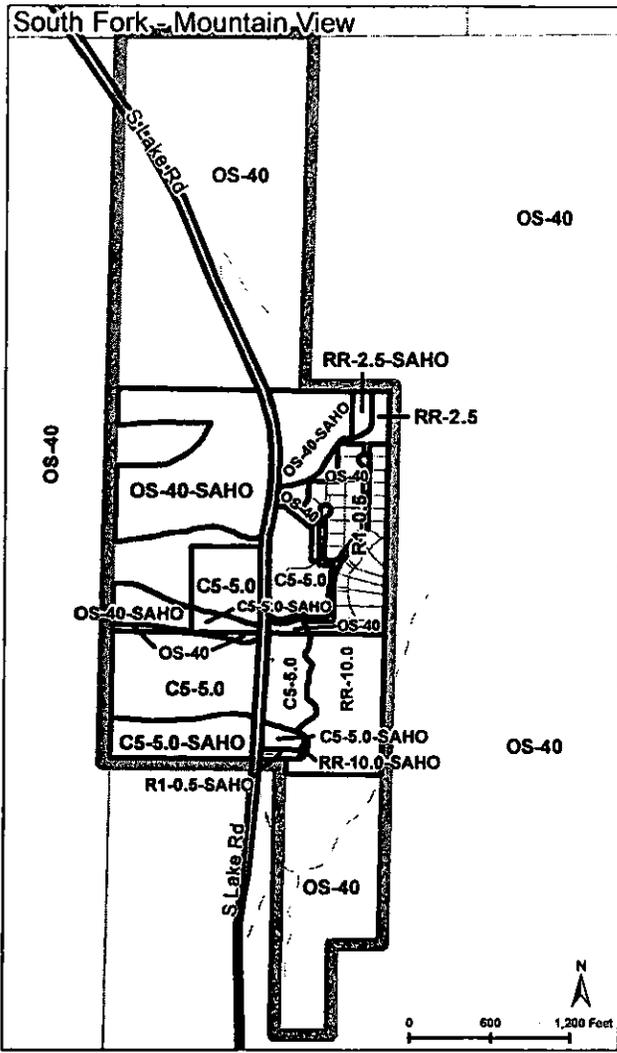
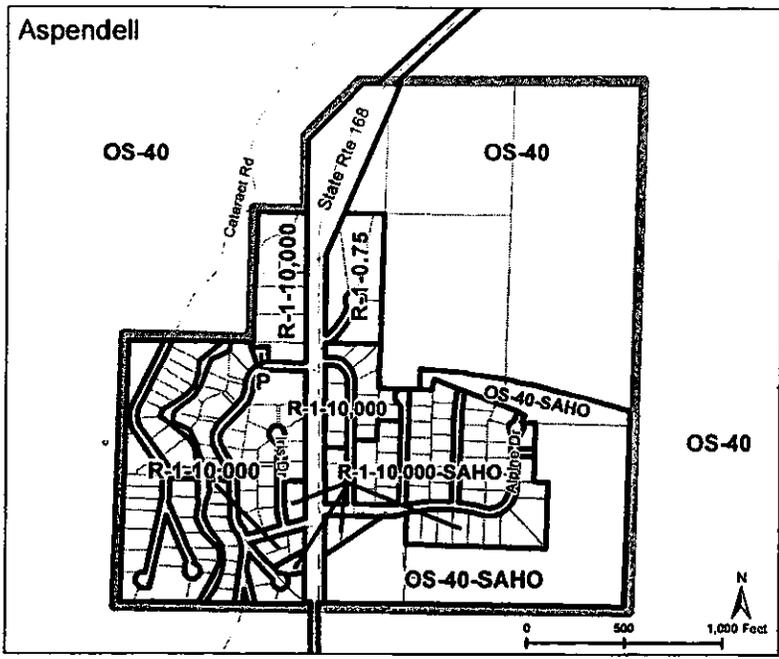
- OS Open Space
- PUD Planned Unit Development
- P Public

Overlays

- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable

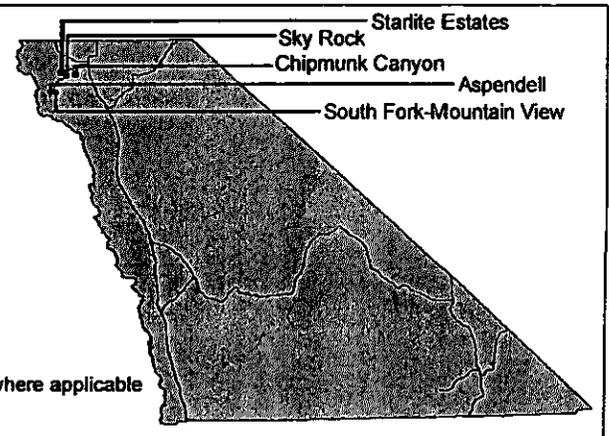


Aspendell, Starlite Estates, Sky Rock, South Fork Mountain View, Chipmunk Canyon - Diagram 10

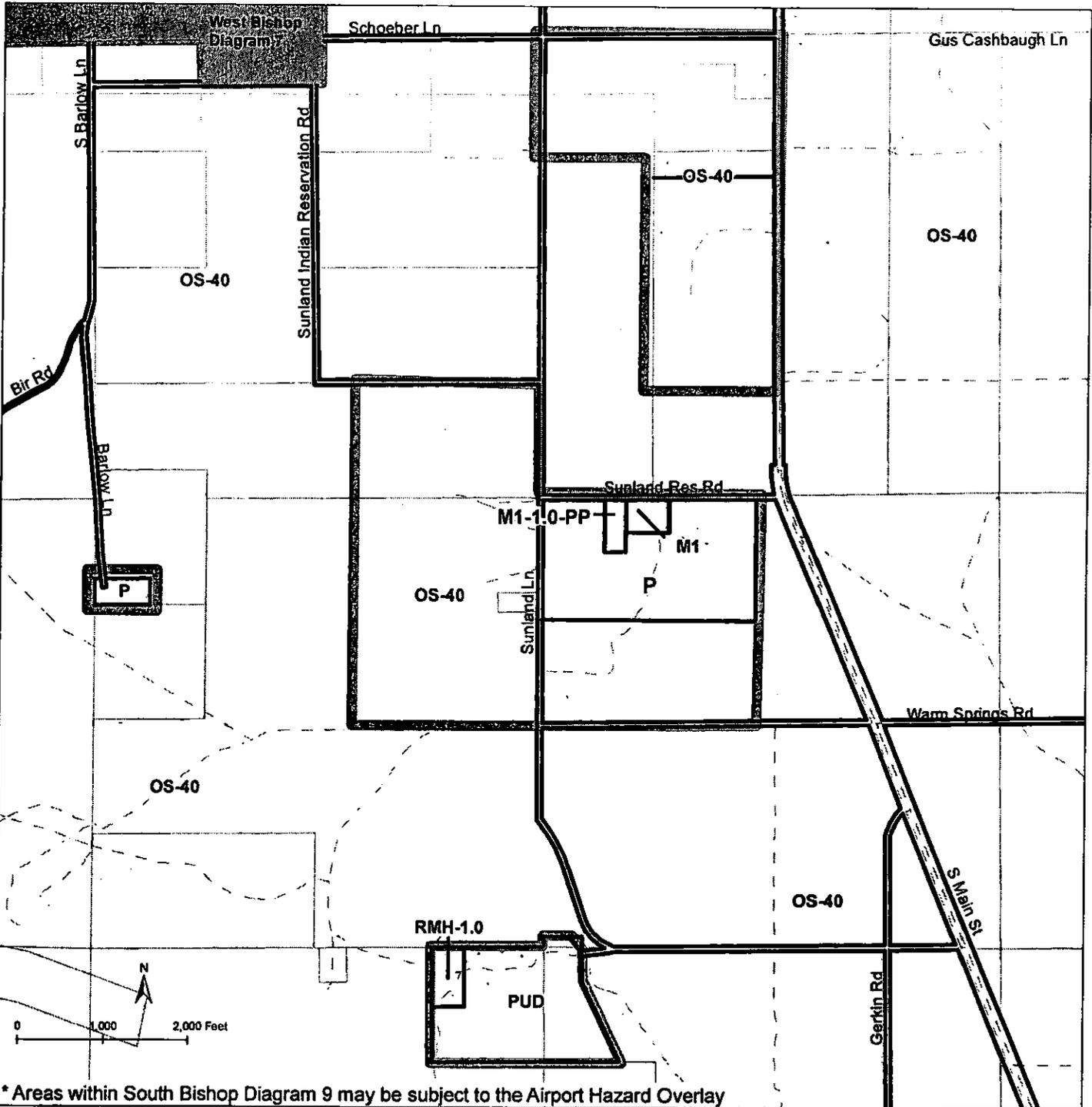


Inyo County Zoning Designations

Residential		Industrial	
R1	One Family Residential	M1	General Industrial and Extractive
R2	Multifamily Residential	M2	Light Industrial
R3	Multiple Residential	Other	
RR	Rural Residential	OS	Open Space
RR-0.5	Starlite	PUD	Planned Unit Development
RMH	Single Residence and Mobile Home Combined	P	Public
Commercial		Overlays	
CB	Central Business	MH	(Mobile Home)
C1	General Commercial - Retail	PP	(Precise Plan)
C3	Administrative - Professional Offices	SAHO	(Snow Avalanche Hazard)
C4	Heavy Commercial	D	(Architectural Design Control)
C5	Commercial Recreation	AH	(Airport Hazard) *see notes on maps where applicable



South Bishop - Diagram 9



* Areas within South Bishop Diagram 9 may be subject to the Airport Hazard Overlay

Inyo County Zoning Designations

Residential

- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined

Commercial

- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Industrial

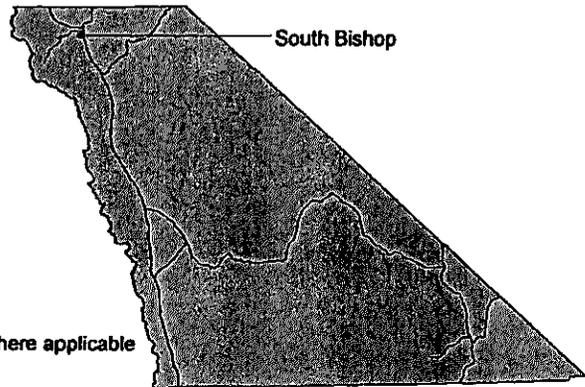
- M1 General Industrial and Extractive
- M2 Light Industrial

Other

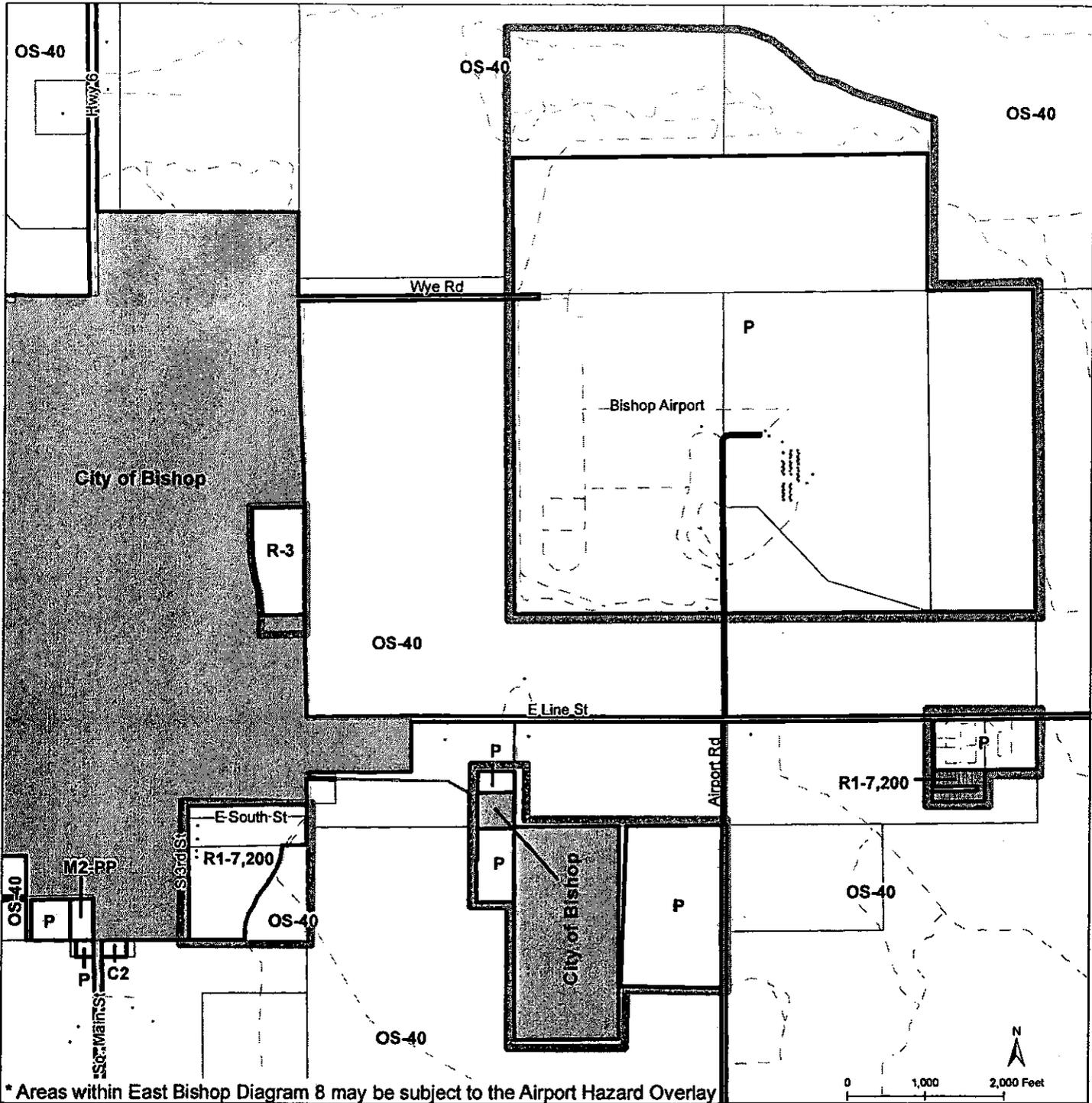
- OS Open Space
- PUD Planned Unit Development
- P Public

Overlays

- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable



East Bishop - Diagram 8



* Areas within East Bishop Diagram 8 may be subject to the Airport Hazard Overlay

Proposed Zone Changes

RMH to R1

Residential

- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined

Commercial

- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Inyo County Zoning Designations

Industrial

- M1 General Industrial and Extractive
- M2 Light Industrial

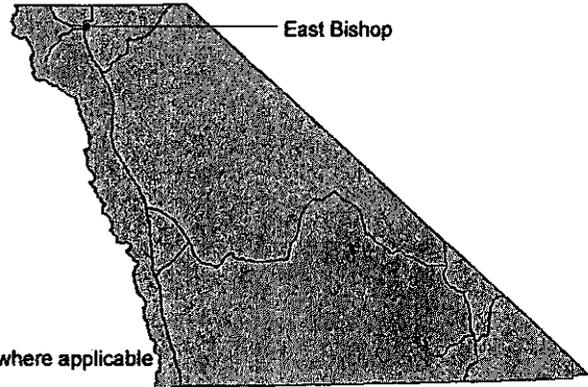
Other

- OS Open Space
- PUD Planned Unit Development
- P Public

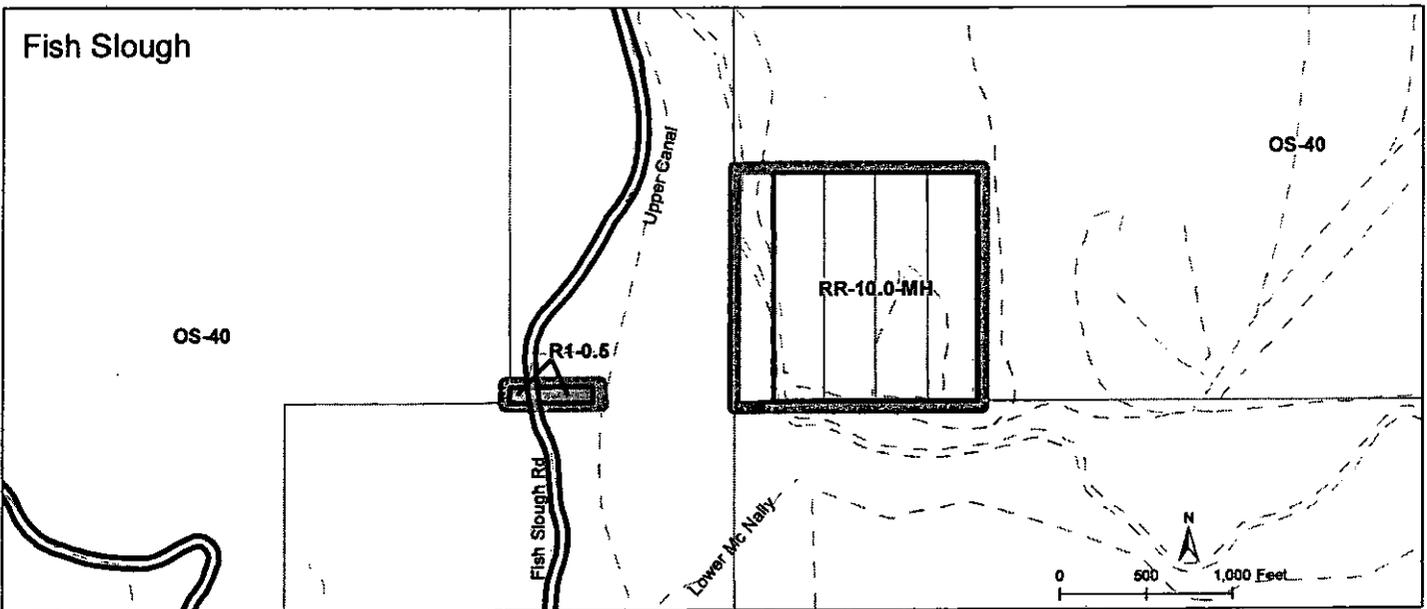
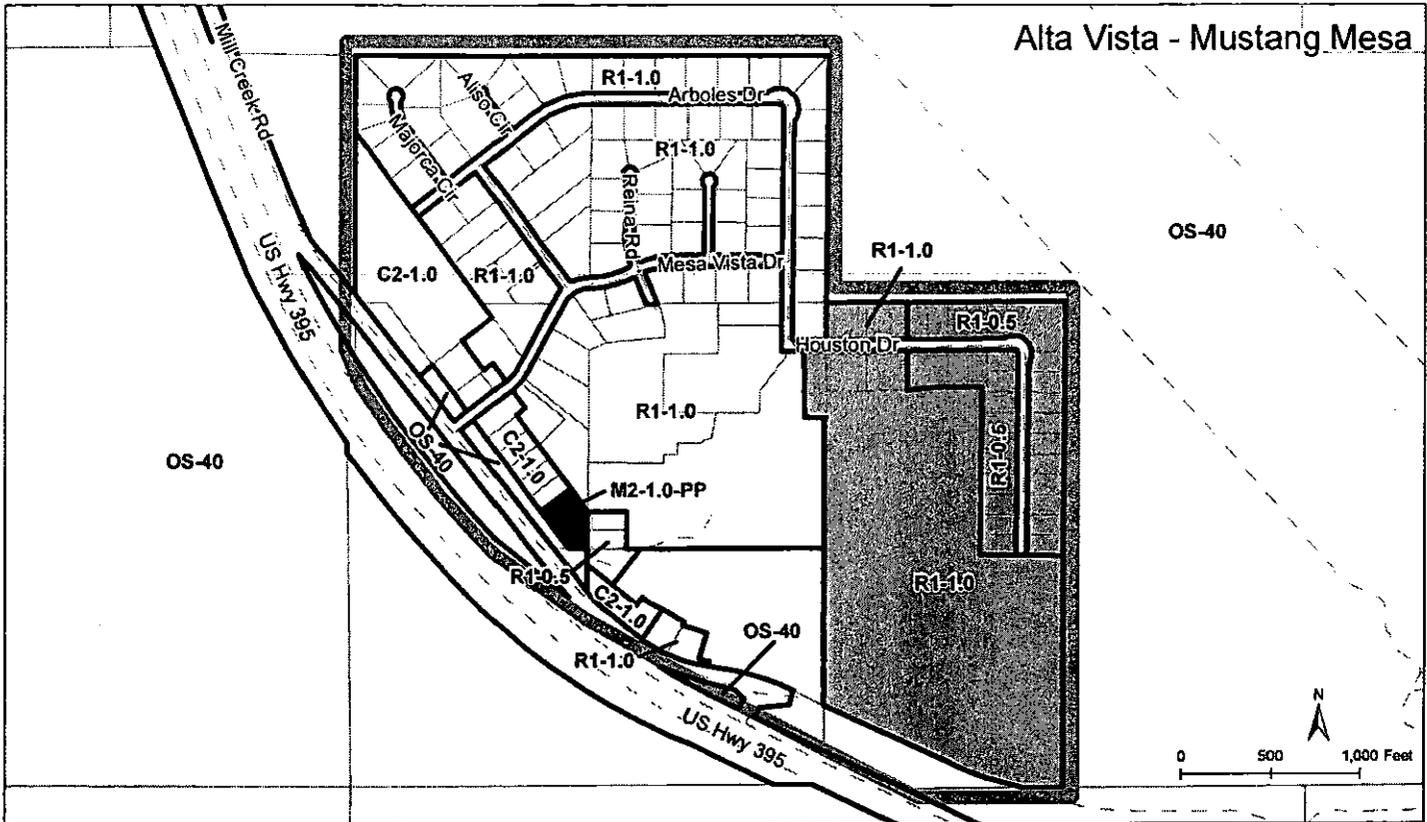
Overlays

- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable

City of Bishop



Alta Vista - Mustang Mesa and Fish Slough - Diagram 4



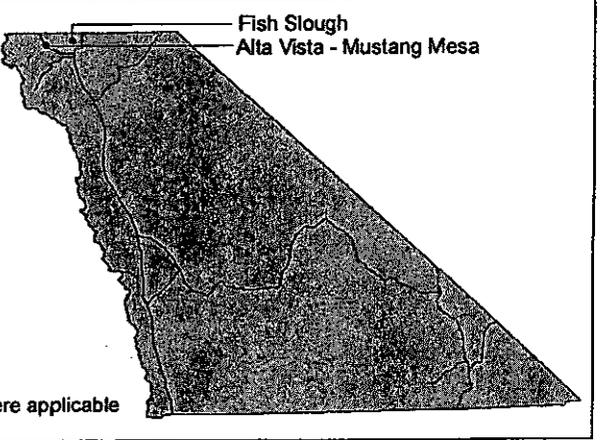
Proposed Zone Changes

■ C4 to M2 ■ RMH to R1

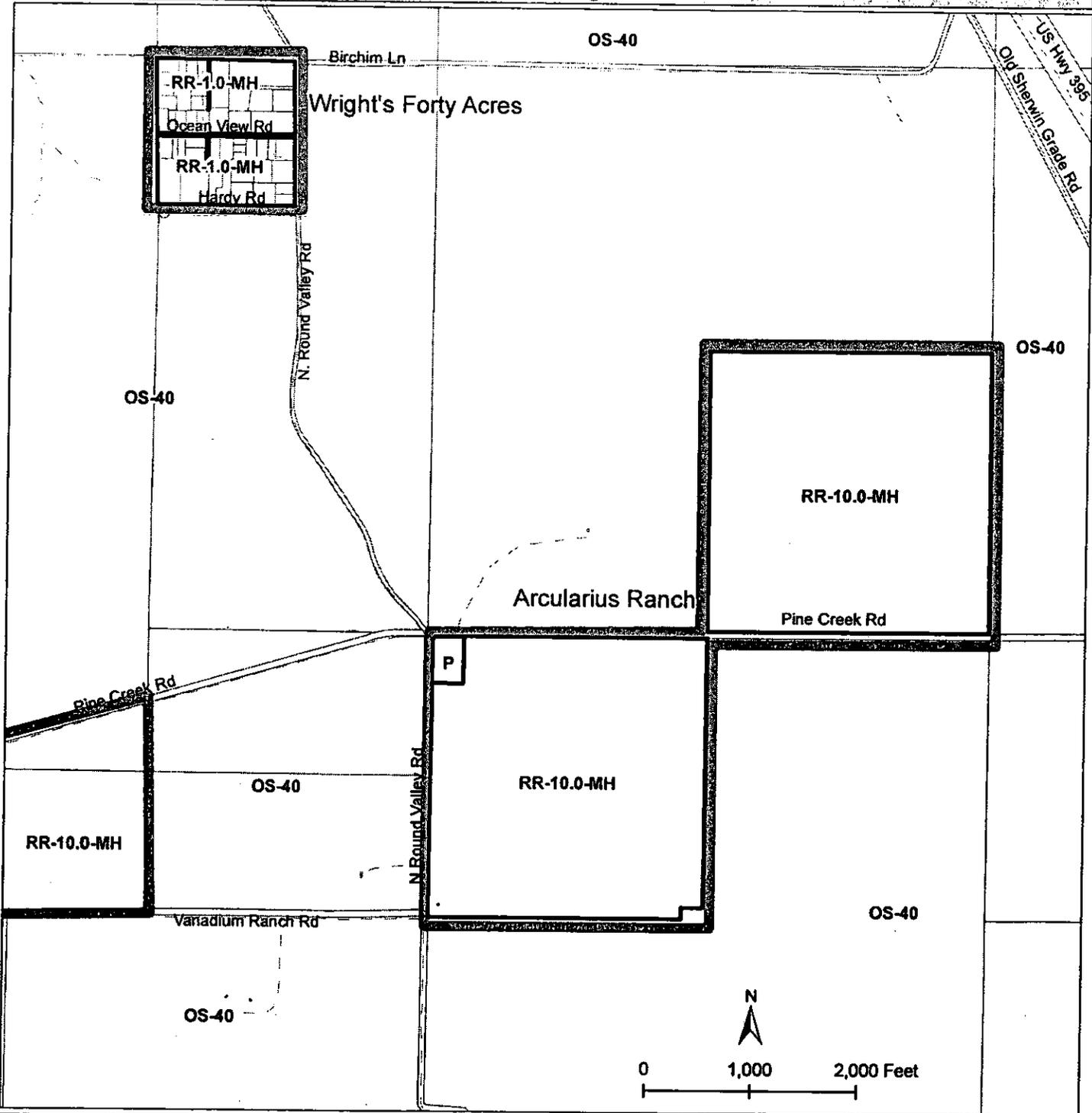
- Residential**
- R1 One Family Residential
 - R2 Multifamily Residential
 - R3 Multiple Residential
 - RR Rural Residential
 - RR-0.5 Starlite
 - RMH Single Residence and Mobile Home Combined
- Commercial**
- CB Central Business
 - C1 General Commercial - Retail
 - C3 Administrative - Professional Offices
 - C4 Heavy Commercial
 - C5 Commercial Recreation

Inyo County Zoning Designations

- Industrial**
- M1 General Industrial and Extractive
 - M2 Light Industrial
- Other**
- OS Open Space
 - PUD Planned Unit Development
 - P Public
- Overlays**
- MH (Mobile Home)
 - PP (Precise Plan)
 - SAHO (Snow Avalanche Hazard)
 - D (Architectural Design Control)
 - AH (Airport Hazard) *see notes on maps where applicable



Wright's Forty Acres and Arcularius Ranch - Diagram 2



Inyo County Zoning Designations

Residential

- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined

Commercial

- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Industrial

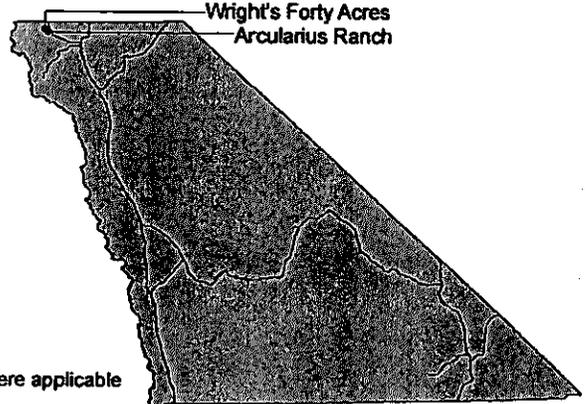
- M1 General Industrial and Extractive
- M2 Light Industrial

Other

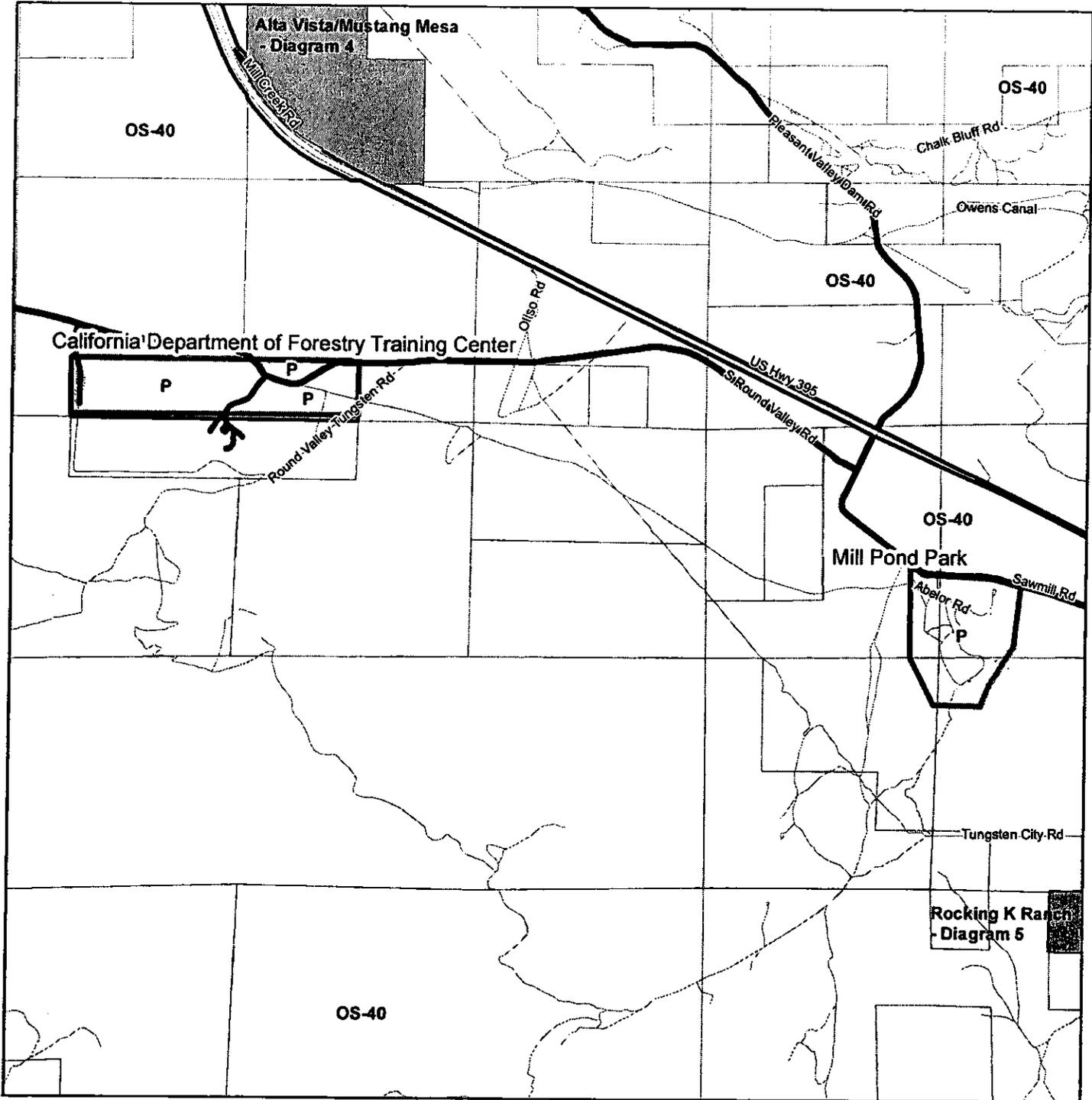
- OS Open Space
- PUD Planned Unit Development
- P Public

Overlays

- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable



California Department of Forestry Training Center and Mill Pond Park - Diagram 31



Inyo County Zoning Designations

Residential

- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined

Commercial

- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Industrial

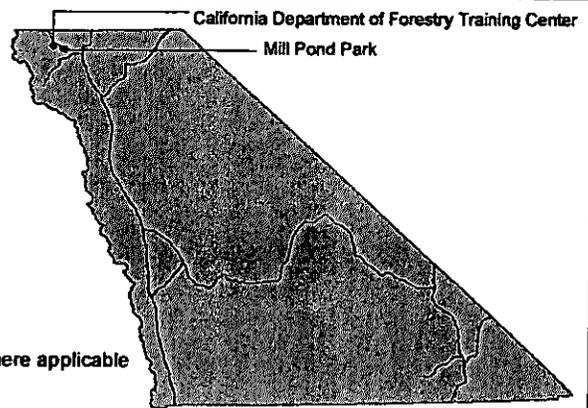
- M1 General Industrial and Extractive
- M2 Light Industrial

Other

- OS Open Space
- PUD Planned Unit Development
- P Public

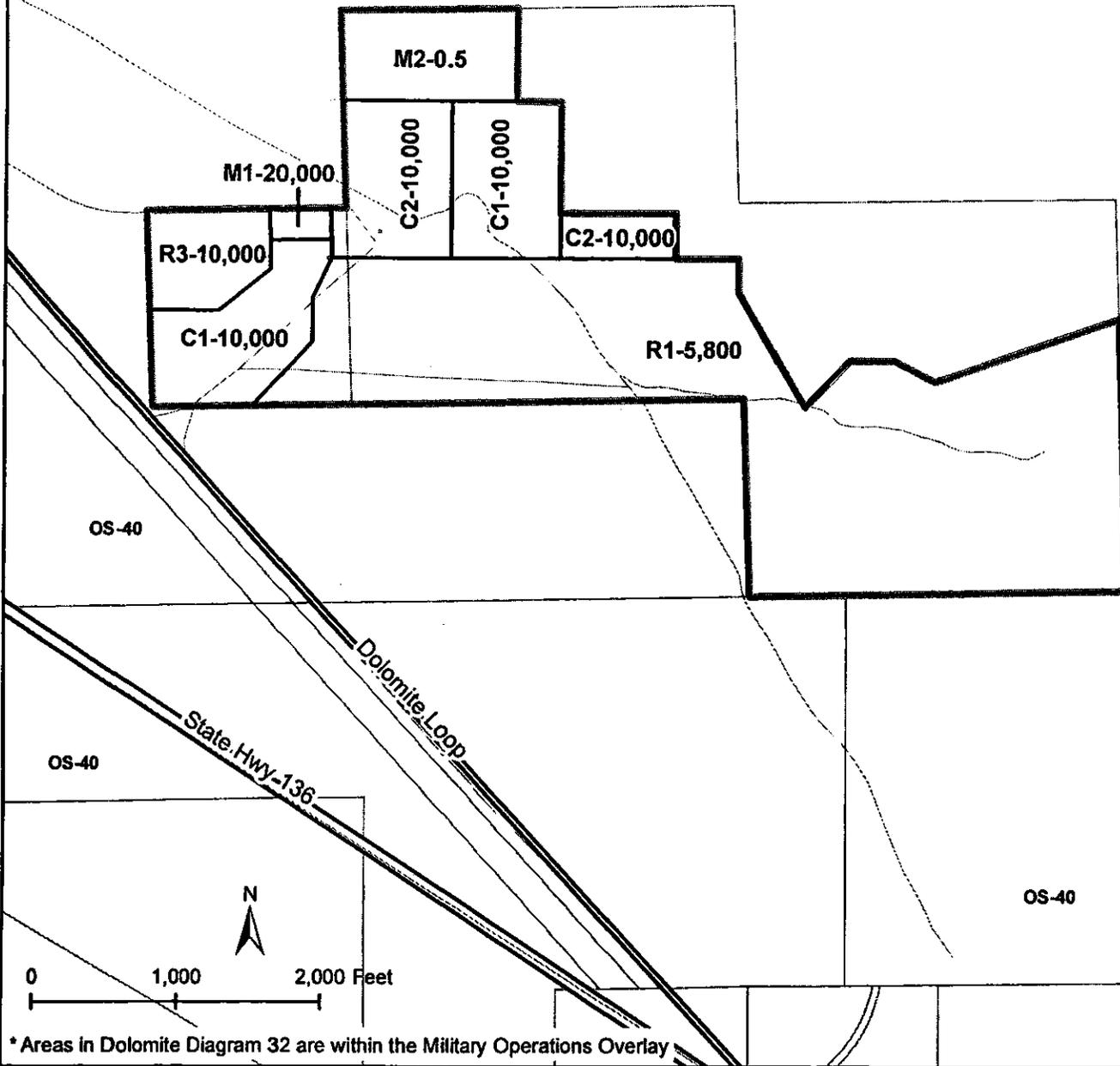
Overlays

- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable



Dolomite- Diagram 32

OS-40



* Areas in Dolomite Diagram 32 are within the Military Operations Overlay

Inyo County Zoning Designations

Residential

- R1 One Family Residential
- R2 Multifamily Residential
- R3 Multiple Residential
- RR Rural Residential
- RR-0.5 Starlite
- RMH Single Residence and Mobile Home Combined

Commercial

- CB Central Business
- C1 General Commercial - Retail
- C3 Administrative - Professional Offices
- C4 Heavy Commercial
- C5 Commercial Recreation

Industrial

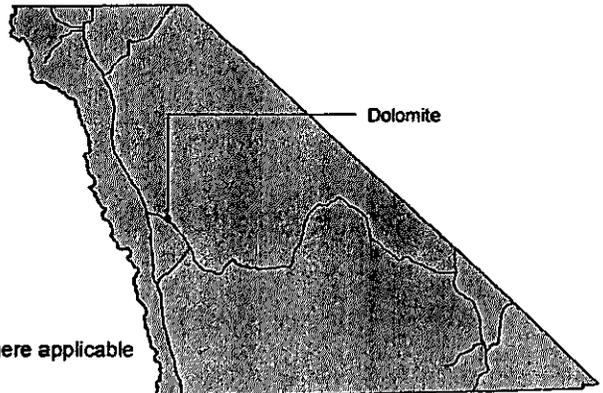
- M1 General Industrial and Extractive
- M2 Light Industrial

Other

- OS Open Space
- PUD Planned Unit Development
- P Public

Overlays

- MH (Mobile Home)
- PP (Precise Plan)
- SAHO (Snow Avalanche Hazard)
- D (Architectural Design Control)
- AH (Airport Hazard) *see notes on maps where applicable





32

COMMISSION MEMBERS
DOUGLAS BROWN
GARY GUNSOLLEY
BRUCE IVY
GARRETT MCMURTRIE
JOE PECSI

INYO COUNTY
FISH AND WILDLIFE COMMISSION

407 WEST LINE STREET • BISHOP, CA 93514

REPLY TO:

Ychelle Tillemans
2273 Brigadoon Ave.
Bishop, CA 93514

On January 24, 2013, the Commission unanimously approved a donation in the amount of \$1,000.00 to Dick Noles to purchase fish for Buckley Ponds. Due to unforeseen circumstances, the fish could not be purchased. On August 15, 2013 the Commission unanimously approved to re-direct the funds to a Fishing Dock Platform at Millpond.

The approved minutes of September 19, 2013 are attached.

If you should have any questions, please feel free to contact me.

Thank you,

Ychelle Tillemans
Secretary of the Fish & Wildlife Commission