



INYO COUNTY BOARD OF SUPERVISORS

TRINA ORRILL • JEFF GRIFFITHS • SCOTT MARCELLIN • JENNIFER ROESER • MATT KINGSLEY

NATE GREENBERG
COUNTY ADMINISTRATIVE OFFICER

DARCY ELLIS
ASST. CLERK OF THE BOARD



AGENDA

Board of Supervisors Room - County Administrative Center
224 North Edwards, Independence, California

NOTICES TO THE PUBLIC: (1) This meeting is accessible to the public both in person and, for convenience, via Zoom webinar. The Zoom webinar is accessible to the public at <https://zoom.us/j/868254781>. The meeting may also be accessed by telephone at the following numbers: (669) 900-6833; (346) 248-7799; (253) 215-8782; (929) 205-6099; (301) 715-8592; (312) 626-6799. Webinar ID: 868 254 781. Anyone unable to attend the Board meeting in person who wishes to make either a general public comment or a comment on a specific agenda item may do so by utilizing the Zoom "hand-raising" feature when appropriate during the meeting (the Chair will call on those who wish to speak). Generally, speakers are limited to three minutes. Remote participation for members of the public is provided for convenience only. In the event that the remote participation connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access. Regardless of remote access, written public comments, limited to 250 words or fewer, may be emailed to the Assistant Clerk of the Board at boardclerk@inyocounty.us. (2) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373 (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (3) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

REGULAR MEETING January 9, 2024

(Unless otherwise specified by time, items scheduled for either morning or afternoon sessions will be heard according to available time and presence of interested persons.)

Start Time

8:30 A.M. 1) **Public Comment on Closed Session Item(s)**
Comments may be time-limited

CLOSED SESSION

- 2) **Conference with County's Labor Negotiators – Pursuant to Government Code §54957.6** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Nate Greenberg, Assistant County Administrator Sue Dishion, Deputy Personnel Director Keri Oney, County Counsel John-Carl Vallejo, Assistant County Counsel Christy Milovich, and Senior Budget Analyst Denelle Carrington.
- 3) **Conference with Legal Counsel - Existing Litigation - Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9** – *County of Inyo v. Los Angeles Department of Water and Power*, Inyo County Superior Court Case No. SICVCV 18-62064 (Eminent Domain-Independence); Case

No. SICVCV 18-62065 (Eminent Domain-Lone Pine); and Case No. 18-62067 (Eminent Domain-Bishop).

- 4) **Conference with Real Property Negotiators – Pursuant to paragraph (1) of subsection (b) of Government Code §54956.8** – Property: Bishop, Independence, and Lone Pine Landfills. Agency Negotiators: Nate Greenberg, John-Carl Vallejo, Greg James. Negotiating parties: Inyo County and Los Angeles Department of Water and Power. Under negotiation: price and terms of payment.
- 5) **Public Employment – Pursuant to Government Code §54957** – Title: Assistant County Administrator and Deputy County Administrator.
- 6) **Public Employee Performance Evaluation – Pursuant to Government Code §54957** – Title: Chief Probation Officer.

OPEN SESSION (With the exception of timed items, which cannot be heard prior to their scheduled time, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

- 10 A.M.**
- 7) **Pledge of Allegiance**
 - 8) **Report on Closed Session as Required by Law**
 - 9) **Election of Officers** - The Board will elect a Chairperson and Vice Chairperson for calendar year 2024.
 - 10) **Introductions** - The following new employees will be introduced to the Board: Shelter Attendant Joseph (Joe) Mulligan, Sheriff's Office; and from HHS, Prevention Program Manager Vanessa Bigham, Prevention Specialist Lizz Darcy, Assistant HHS Director Gina Ellis, Program Service Assistant Lisa Allsup, HHS Specialist Ethan Brown, Parent Partner Stormie DeHaven, Residential Caregiver Jasmin Franco, Office Technician Jeffrey Garrison, Prevention Specialist Alina Villanueva, and Office Clerk Liisa Woodward.
 - 11) **Public Comment**
Comments may be time-limited
 - 12) **County Department Reports**

CONSENT AGENDA (Items that are considered routine and are approved in a single motion; approval recommended by the County Administrator)

- 13) **Board of Supervisors Meeting Minutes**
Clerk of the Board | Assistant Clerk of the Board

Recommended Action: Approve the minutes from the regular Board of Supervisors meetings of December 12, 2023 and December 19, 2023.

- 14) **Review and Approval of the 2024 Statement of Investment Policy**
Treasurer-Tax Collector | Alisha McMurtrie

Recommended Action: Review and approve the 2024 Statement of Investment Policy and direct any questions to the County Treasurer.

- 15) **Annual Delegation of Investment Authority to the Inyo County Treasurer**
Treasurer-Tax Collector | Alisha McMurtrie

Recommended Action: Approve Resolution No. 2024-01, titled, "A Resolution of the Board of Supervisors of the County of Inyo Delegating to the Inyo County Treasurer its Investment Authority Pursuant to Section 53607 of the Government Code," and authorize the Chairperson to sign.

- 16) **Approval for Hiring an Assistant Chief Information Officer at Step E**
County Administrator - Information Services | Keri Oney

Recommended Action: Authorize the hiring of one (1) Assistant Chief Information Officer, Range 92 (\$9,079 - \$11,306), at the E Step (\$11,306).

- 17) **Agreements between Inyo and Mono Counties for the Provision of Agricultural Commissioner Services and Veterans Services Officer Services**
County Administrator | Nate Greenberg

Recommended Action:

- A) Approve the Agreement between the County of Inyo and the County of Mono for the provision of Agricultural Commissioner, Director of Weights and Measures, and Pesticide Use Enforcement Services for the period of January 9, 2024 - until terminated, authorize the County Administrator and Risk Manager to sign; and
- B) Approve the Agreement between the County of Inyo and the County of Mono for a Single County Veterans Service Office and Veterans Services Officer to serve both Counties for the period of January 9, 2024 - until terminated, and authorize the County Administrator and Risk Manager to sign

- 18) **Acceptance of the Easement Deed for a Portion of North Round Valley Road**
Public Works | Michael Errante

Recommended Action: Approve Resolution No. 2024-02, titled, "A Resolution of the Board of Supervisors of the County of Inyo Accepting a Highway Easement Deed Across APN 009-120-03 for the North Round Valley Road Bridge over Pine Creek," and authorize the Chairperson to sign.

19) **Small Business Resource Center Lease Amendment**

County Administrator | Meaghan McCamman

Recommended Action: Approve Amendment No. 1 to the lease agreement between the County of Inyo and SSW19, LLC of California for the real property described as 269 N. Main St., Bishop, formalizing a letter agreement allowing for the cessation of rent payments until the building is occupied by the County, and increasing the lease to include \$250,000 in additional rent to fully prepare the building for occupancy, contingent upon the Board's approval of future budgets, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

REGULAR AGENDA - MORNING

20) **Owens Valley Mosquito Abatement Program Workshop**

Agricultural Commissioner | Nathan Reade

45 minutes (15min. Presentation / 30min. Discussion)

Recommended Action: A) Conduct workshop on current mosquito control activities within the Owens Valley Mosquito Abatement Program boundaries as well as possible future coordination with local Tribal jurisdictions; and B) Provide any follow-up direction to staff as necessary.

21) **Rate Schedule Charged by Tecopa Hot Springs Conservancy**

County Administrator | Meaghan McCamman

10 minutes (5min. Presentation / 5min. Discussion)

Recommended Action: Approve new rates as requested by and to be charged by Tecopa Hot Springs Conservancy.

22) **Change in Authorized Strength - Sheriff**

County Administrator - Personnel | Keri Oney, Stephanie Rennie

5 minutes (2.5min. Presentation / 2.5min. Discussion)

Recommended Action:

- A) Change the Authorized Strength in the Sheriff's Office by adding one (1) Sheriff's Community Relations Liaison at Range 78 (\$6,458 - \$7,847) and deleting one (1) Public Information Officer at Range 78 (\$6,458 - \$7,847); and
- B) Approve the Sheriff's Community Relations Liaison job description.

23) **Acquisition of OpenGov Software Platform for Streamlined Online Permitting**

County Administrator - Information Services | Noam Shendar, Michael Errante

20 minutes (10min. Presentation / 10min. Discussion)

Recommended Action:

- A) Approve the purchase of the OpenGov software platform up to the amount of \$117,245, and authorize the County Administrator to sign respective agreements; and
- B) Approve the Memorandum of Understanding with the City of Bishop which addresses the sharing of costs associated with this joint software acquisition.

LUNCH

- 24) The Board will recess for lunch and reconvene for the afternoon session.

REGULAR AGENDA - AFTERNOON

25) **Short-Term Rental of Residential Properties Workshop**

Planning Department | Cathreen Richards
1½ hours (30min. Presentation / 1hr. Discussion)

Recommended Action:

- A) Receive a presentation from staff; and
- B) Direct staff to prepare an ordinance to:
 - 1. Adopt updates to the violation, enforcement, modification, and revocation sections of the Short-Term Rental Ordinance as presented;
 - 2. Update Section 18.73.040 Permit Application of the Short-Term Rental Ordinance to include proof of insurance requirement;
 - 3. Adopt the updates to Short-term Rental Ordinance to include the Short-Term Rental Permit Areas as presented by staff for the purpose of defining the geographic areas in which rentals are allowed; and include with these areas:
 - A 5-percent cap for each established geographic area.
 - Establish a 5-year permit time limit and require a ministerial review of new Short-term Rental permits including:
 - A check to ensure verifiable violation complaints have not been received on the short-term rental.
 - Verification from the Building and Safety Department that no building code violations have been sited on the property or the building the short-term rental is permitted for.
 - Verification from the Environmental Health Department that no well, septic, or other health and safety violations have been found on the property or the building the short-term rental is permitted for.
 - A review of Transient Occupancy Tax (TOT) history.
 - 4. Establish an annual review of short-term rental permit use and require the relinquishment of unused permits; and
 - 5. Lift the current Short-Term Rental Moratorium.

(This recommendation would require planning staff to prepare the ordinance and present it at a public hearing to the Planning Commission for a recommendation for the Board's approval and subsequently, staff would present it to the Board, also at a public hearing for review of approval.)

ADDITIONAL PUBLIC COMMENT & REPORTS

- 26) **Public Comment**
Comments may be time-limited
- 27) **Board Member and Staff Reports**
Receive updates on recent or upcoming meetings and projects