



## EASTERN CALIFORNIA MUSEUM

COUNTY OF INYO  
155 N. GRANT ST. PO BOX 206  
INDEPENDENCE, CA 93526

### Photograph Reproduction Rates

(Effective 11/2021)

Reproduction of a photo as a digital image for personal use:

digital image via email or portable drive	\$20
Photocopies per copy	\$1

The cost per photo includes 30 minutes of research time by Museum staff and providing up to 5 low resolution “thumbnail” digital potential images for review. If Museum staff conducts more than 30 minutes of photo research or provides more than 5 digital “thumbnail” photos, the Museum will charge its standard research fee of **\$50 per hour**.

Shipping and handling fees will be charged to mail any photo reprints or portable drive containing digital photos. Inyo County residents may be eligible for a \$3 discount per digital photo reproduction.

This discount will be approved at the discretion of the Museum Administrator or Museum staff. Proof of residency will be required. Direct family members with a verified connection to the family in the photograph image can receive images with fee waivers up to 5 images per year.

The Museum Administrator can negotiate specialized photo fee schedules to accommodate special or unique circumstances. Also, fees can be adjusted by the Museum Administrator for photos being used by students or researchers seeking a large number of photos for research projects, reports or books, etc.

### Research Fee

The Eastern California Museum charges a research fee of **\$50 per hour**. Photocopies are \$1 per page. The research fee can be applied to photo research, records research, family file research, phone consultations, etc. Research requests are processed by request date order and are prioritized around current staff work projects. **Researchers are encouraged to contact the museum and make appointments for research visits and staff time. Please call 760-878-0258 or email [ecmuseum@inyocounty.us](mailto:ecmuseum@inyocounty.us) to make an appointment in advance of your visit.**

It is the policy of the Eastern California Museum to be as flexible as possible when working with researchers, thus the Research Fee can be adjusted at the discretion of the Museum Administrator to accommodate unique or special circumstances.

# Research Request Form

Date: \_\_\_\_\_

Phone number: \_\_\_\_\_

Name/Organization: \_\_\_\_\_

Email address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Please describe what you are seeking. Photographs and/or information? What person(s), place(s), or subject(s)? Include any additional information that may help us better answer your question.

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What is the purpose of this request? What will the photos and/or information be used for? (i.e. personal use, family genealogy, book or article, TV show, film, or documentary, etc.)

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