

Agenda



County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

NOTICE TO THE PUBLIC: In order to minimize the spread of the COVID-19 virus, Governor Newsom has issued Executive Orders that temporarily suspend certain requirements of the Brown Act. Please be advised that the Board of Supervisors Chambers are closed to the public, the Board will be conducting its meetings exclusively online.

Board Members and Staff will participate via Zoom webinar, accessible to the public at <https://zoom.us/j/868254781>. Individuals will be asked to provide their name and an email address in order to access the videoconference. Anyone who does not want to provide their email address may use the following generic, non-functioning address to gain access: donotreply@inyocounty.us.

The meeting may also be accessed by telephone at the following numbers: (669) 900-6833; (346) 248-7799; (253) 215-8782; (929) 205-6099; (301) 715-8592; (312) 626-6799. Webinar ID: 868 254

Anyone wishing to make either a general public comment or a comment on a specific agenda item prior to the meeting or as the item is being heard, may do so either in writing or by utilizing the Zoom "hand-raising" feature when appropriate during the meeting (the Chair will call on those who wish to speak). Generally, speakers are limited to three minutes. Written public comment, limited to **250 words or less**, may be emailed to the Assistant Clerk of the Board at boardclerk@inyocounty.us. Your comments may or may not be read aloud, but all comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

September 14, 2021 - 8:30 AM

1. **PUBLIC COMMENT** (Join meeting via Zoom [here](#))

CLOSED SESSION

2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9** – Names of cases: *LADWP v. Inyo County et al.* (CA 5th District Court of Appeal Case No. F081389) and *Inyo County v. LADWP* (Kern County Sup. Ct. Case Nos. BCV-18-101260-TSC, BCV-18-101261-TSC, and BCV-18-101262-TSC).
3. **PUBLIC EMPLOYMENT – Pursuant to Government Code §54957** – Title: County Counsel.
4. **CONFERENCE WITH COUNTY'S LABOR NEGOTIATORS – Pursuant to Government Code §54957.6** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all.

County designated representatives – County Administrator Leslie Chapman, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, Health and Human Services Director Marilyn Mann, and Chief Probation Officer Jeff Thomson.

OPEN SESSION (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

- 10 A.M.**
5. ***PLEDGE OF ALLEGIANCE***
 6. ***REPORT ON CLOSED SESSION AS REQUIRED BY LAW.***
 7. ***PUBLIC COMMENT***
 8. ***COUNTY DEPARTMENT REPORTS*** (*Reports limited to two minutes*)
 9. ***COVID-19 STAFF UPDATE***

DEPARTMENTAL - PERSONNEL ACTIONS

10. **County Administrator - Personnel** - Request Board:
 - A) approve the modified job description for the Deputy Personnel Director;
 - B) find that, consistent with the adopted Authorized Position Review Policy:
 1. the availability of funding for one (1) Deputy Personnel Director position exists in the General Fund, as certified by the County Administrator and concurred with by the Auditor-Controller; and
 2. where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and
 - C) approve the hiring of one (1) Deputy Personnel Director, Range 88 (\$7,611 - \$9,248).
11. **Health & Human Services - ESAAA** - Request your Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of non-General Fund Community Mental Health funding for the position of B-Par Program Services Assistant (PSA) I or II exists, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where due to the part-time nature of this position it is unlikely that the position could be filled by internal candidates meeting the qualifications for the position, an open recruitment would be appropriate to ensure qualified applicants apply; and C) approve the hiring of one B-Par PSA I at Range 42PT (\$14.87-18.07) or II at Range 44PT (\$15.57-18.96), depending upon qualifications.
12. **Health & Human Services - ESAAA** - Request Board:
 - A) approve the job description for the Aging Services Supervisor position;
 - B) change the Authorized Strength in HHS by deleting one (1) Human Services Supervisor (Range 70) and adding one (1) Aging Services Supervisor (Range 70);
 - C) find that, consistent with the adopted Authorized Position Review Policy:
 1. the availability of funding for one (1) Aging Services Supervisor exists in both non-General Fund budgets and a General Fund budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; and
 2. where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an

- open recruitment is more appropriate to ensure qualified applicants apply;
- D) approve the hiring of one (1) Aging Services Supervisor at Range 70 (\$4,943 - \$6,012); and
 - E) if an internal candidate is hired into the Aging Services Supervisor position, authorize HHS to backfill any and all resulting vacancies.

- 13. **Health & Human Services - Social Services** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Registered Nurse exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but as a State Merit System position, an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Registered Nurse at Range 78 (\$5,971 - \$7,255).
- 14. **Sheriff** - Request Board find consistent with the adopted Authorized Position Review Policy: A) the availability of funding for this requested position comes from the General Fund, as certified by the Sheriff and concurred with by the County Administrator and the Auditor-Controller; and B) where internal candidates may meet the qualifications for the position and the position could possibly be filled by an internal recruitment, an open recruitment is more appropriate to ensure the position is filled with the most qualified applicant; and C) approve the open recruitment and hiring of (1) Deputy Sheriff position at Range 67SA-SD (\$4,624 - \$5,763), and authorize hiring up to a Step D for a qualified lateral applicant.
- 15. **Sheriff** - Request Board find that, consistent with the adopted Authorized Review Policy: A) the availability of funding for three (3) Correctional Officer positions exists in the General Fund, as certified by the Sheriff and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the positions, the vacancies could possibly be filled by an internal recruitment, but an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of three (3) Correctional Officers at Range 64A-D (\$4,344 - \$5,034), depending on qualifications/experience in the event a lateral/certificated is selected.

CONSENT AGENDA (Approval recommended by the County Administrator)

- 16. **County Administrator - Information Services** - Request Board authorize issuance of a blanket purchase order for an amount not to exceed \$55,000, payable to Strictly Technology for the purchase of computer technology and related equipment.
- 17. **County Administrator - Personnel** - Request Board approve the Agreement between the County of Inyo and CPS HR Consulting for Executive Recruitment Services for the Deputy Director Behavioral Health position, in an amount not to exceed \$25,000, and authorize the County Administrator to sign.
- 18. **Health & Human Services - Behavioral Health** - Request Board authorize payment of \$8,120 to Bakersfield Behavioral Healthcare Hospital for the involuntary hospitalization of an Inyo County Medi-Cal beneficiary placed in the facility pursuant to Welfare and Institutions Code (WIC) Section 5150.
- 19. **Treasurer-Tax Collector** - Request Board: A) declare Bridgecom LLC of Yorba Linda, CA a sole-source provider of Professional and Specialized Printing Solutions; B) approve the contract between the County of Inyo and Bridgecom LLC of Yorba Linda, CA for the provision of Professional and Specialized Printing Solutions in an

amount not to exceed \$58,500 for the period of September 15, 2021 to November 1, 2026, contingent upon the Board's approval of future budgets; and C) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

DEPARTMENTAL (To be considered at the Board's convenience)

20. **County Administrator** - Request Board:
 - A) conduct a review and discussion of the Fiscal Year 2021-2022 Final Board Approved Budget, including but not limited to:
 1. those changes to the CAO Recommended Budget that were directed by the Board to be included in the Final Budget; and
 2. any other changes which may be made as a result of today's discussion;
 - B) adopt the Fiscal Year 2021-2022 as recommended by the County Administrator and as amended, and as directed on September 7, 2021; and
 - C) approve Resolution No. 2021-47 titled, "A Resolution of the Board of Supervisors, County of Inyo, State of California, Adopting a Final Budget for Fiscal Year 2021-2022."

21. **County Administrator** - Request Board adopt Resolution No. 2021-48, titled, "A Resolution of the Board of Supervisors of the County of Inyo, State of California Approving and Authorizing the Chairperson to Execute the Golden State Connect Authority Joint Exercise of Powers Agreement," and authorize the Chairperson to sign the resolution.

22. **Health & Human Services - Behavioral Health** - Request Board ratify and approve the agreement between the County of Inyo and Kings View Corporation of Fresno, CA for the provision of electronic health record management information services and support in an amount not to exceed \$710,087 for the period of July 1, 2021 through June 30, 2024 (estimated to be \$231,876 in 2021-2022, \$266,481 in 2022-2023, and \$211,730 in 2023-2024), pending the Board's approval of future budgets, and authorize the HHS Director to sign the contract and also authorize the HHS Assistant Director as the Privacy Officer to sign the HIPPA Business Association Agreement, contingent upon all appropriate signatures being obtained.

23. **Health & Human Services - First 5** - Request Board ratify and approve the contract between the County of Inyo and Bishop Indian Head Start of Bishop, CA for the provision of First 5 Community Grant services in an amount not to exceed \$14,410.00 for the period of September 1, 2021 through June 30, 2022, contingent upon the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

24. **Health & Human Services - First 5** - Request Board ratify and approve the contract between the County of Inyo and Toiyabe Indian Health Project of Lone Pine, CA for the provision of First 5 Community Grant services in an amount not to exceed \$10,781.00 for the period of September 1, 2021 through June 30, 2022, contingent upon the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

25. **Health & Human Services - First 5** - Request Board ratify and approve the contract between the County of Inyo and Southern Inyo Healthcare District of Lone Pine, CA for the provision of First 5 Community Grant services in an amount not to exceed \$17,225.00 for the period of September 1, 2021 through June 30, 2022, contingent upon the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

26. **Health & Human Services - First 5** - Request Board ratify and approve the contract between the County of Inyo and Bishop Federal Employees Child Care Association of Bishop, CA for the provision of First 5 Community Grant services in an amount not to exceed \$10,560.00 for the period of September 1, 2021 through June 30, 2022, contingent upon the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
27. **Health & Human Services - Health/Prevention** - Request Board: A) amend the Fiscal Year 2021-2022 Health Budget (045100) as follows: increase estimated revenue in Operating Transfer In (4498) by \$350,000 and increase appropriation in Professional Services (5265) by \$190,000 and Advertising (5263) by \$160,000 (*4/5ths vote required*); B) authorize acceptance of the COVID-19 Vaccine Financial Assistance Funding awarded April 30, 2021 to Inyo County from California GovOps for Fiscal Year 2021-2022 and Fiscal Year 2022-2023; and C) authorize the HHS Director to sign any documentation to accept and utilize the grant on behalf of the County, contingent upon the adoption of future budgets.
28. **Health & Human Services - Health/Prevention** - Request the Board ratify and approve the Maternal Child and Adolescent Health (MCAH) Agreement No. 202114 between the County of Inyo and California Department of Public Health in the amount of \$134,467.17 in State and Federal reimbursement for the period of July 1, 2021 through June 30, 2022, contingent upon the Board's adoption of the Fiscal Year 2021-2022 Budget, and authorize Dr. James Richardson, MCAH Director, and the Board Chairperson to sign the Agreement Funding Application (AFA) Policy Compliance and Certification.
29. **Health & Human Services - Health/Prevention** - Request Board:
- A) Request Board amend the Fiscal Year 2021-2022 Health Budget (045100) as follows: increase estimated revenue in State Other (4499) by \$60,000 and increase appropriation in Part Time Employee (5012) by \$48,804, Retirement & Social Security (5021) by \$4,013, Medical insurance (5031) by \$6,561 and Disability Insurance (5032) by \$622 (*4/5ths vote required*);
 - B) authorize acceptance of the Inyo County – AB86-SS4A – COVID-19 Safe Schools for All Funding (awarded May 12, 2021) from the California Department of Public Health for Fiscal Year 2021-2022;
 - C) authorize the HHS Director to sign any documentation to accept and utilize the grant on behalf of the County;
 - D) change the authorized strength in the HHS Public Health and Prevention Division by adding two (2) bilingual term-limited BPAR COVID-19 Response Specialists at Range 60PT (\$22.55 - \$27.38) for a term-limited period ending June 30, 2023;
 - E) consistent with the adopted Authorized Position Review Policy, find that due to the time-limited nature of the position it is unlikely it could be filled by an internal candidate meeting the qualifications for the position, so an open recruitment is more appropriate to ensure qualified applicants apply; and
 - F) approve the hiring of two (2) term-limited BPAR COVID-19 Response Specialists at Range 60PT (\$22.55 - \$27.38/hr.), for the term-limited period ending June 30, 2023.
30. **Clerk of the Board** - Request Board approve the minutes of the regular Board of Supervisors meeting of August 17, 2021 and the special meeting of August 20, 2021.

TIMED ITEMS (Items will not be considered before scheduled time but may be considered any time after the scheduled time.)

31. **11 A.M. - Environmental Health** - Request Board receive a presentation from the State Water Resources Control Board, Division of Drinking Water (DDW) on DDW expectations of former County-regulated water systems.

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

32. ***PUBLIC COMMENT***

BOARD MEMBERS AND STAFF REPORTS



County of Inyo



County Administrator - Personnel

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Sue Dishion

SUBJECT: Request to fill the vacant Deputy Personnel Director position

RECOMMENDED ACTION:

Request Board:

A) approve the modified job description for the Deputy Personnel Director;

B) find that, consistent with the adopted Authorized Position Review Policy:

1. the availability of funding for one (1) Deputy Personnel Director position exists in the General Fund, as certified by the County Administrator and concurred with by the Auditor-Controller; and
2. where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and

C) approve the hiring of one (1) Deputy Personnel Director, Range 88 (\$7,611 - \$9,248).

SUMMARY/JUSTIFICATION:

The County is actively working towards succession planning in several departments, including Personnel. With the current Deputy Personnel Director moving into the Assistant County Administrator position, this recruitment needs to start as soon as possible. Once the position is filled, there will be ample opportunity for the Assistant County Administrator to provide training and guidance during the transition.

This position is a key position in the County, as it oversees and administers the County Personnel Management Program, which includes recruitment, examination and selection; classification; employee relations; equal employment opportunity; organizational and employee development; employee benefits; and personnel records/transactions, among many other things. This position also serves as a principal advisor to the County Administrative Officer and the Board of Supervisors on personnel and organizational matters. This position will continue to directly report to the County Administrative Officer.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose to not move forward with filling this position, however, this is not recommended as this

position is a key position within the County Organization.

OTHER AGENCY INVOLVEMENT:

CAO

FINANCING:

This position is budgeted in the Personnel Budget (010800) in the salaries and benefits object codes.

ATTACHMENTS:

1. Deputy Personnel Director job description

APPROVALS:

Denelle Carrington
Darcy Ellis
Sue Dishion
Amy Shepherd

Created/Initiated - 9/7/2021
Approved - 9/7/2021
Approved - 9/9/2021
Final Approval - 9/9/2021



AN EQUAL OPPORTUNITY EMPLOYER
(WOMEN, MINORITIES, AND DISABLED ARE ENCOURAGED TO APPLY)

ANNOUNCES AN OPEN RECRUITMENT FOR:

DEPUTY PERSONNEL DIRECTOR

Application Deadline:

DEPARTMENT: Personnel/Administration
LOCATION: Countywide
SALARY: Range 88 \$7611 \$7984 \$8389 \$8807 \$9248**
(The above monthly salary will be paid over 26 pay periods annually)

****BENEFITS:** CalPERS Retirement System: Existing ("Classic") CalPERS members as of January 1, 2013, (2% at 55) –Inyo County pays employee contribution for current CalPERS members; new CalPERS members (2% at 62) will be required to pay employee portion of retirement. Medical Plan – Inyo County pays a portion of employee and dependent monthly premium on PERS medical plans; 100% of employee and dependent monthly premium paid for dental and vision; \$20,000 term life insurance policy on employee. Vacation – 10 days per year during the first three years; 15 days per year after three years; 1 additional day for each year of service after ten years to a maximum of 25 days per year. Sick leave – 15 days per year. Flex (personal days) – 5 days per fiscal year. Paid holidays – 11 per year.

DEFINITION:

Under general administrative direction, plans, organizes and directs the activities of the Department of Human Resources; performs related duties as required.

DISTINGUISHING CHARACTERISTICS:

This is a single position class characterized by responsibility to develop and administer the County Personnel Management Program which includes Recruitment, Examination and Selection; Classification; Employee Relations; Equal Employment Opportunity; Organizational and Employee Development; Employee Benefits; and Personnel Records/Transactions. The incumbent serves as principal advisor to the County Administrative Officer and Board of Supervisors on the personnel and organizational matters. The position reports to the County Administrative Officer.

EXAMPLES OF DUTIES:

Duties may include, but are not limited to, the following:

- Directs the planning, development, implementation and administration of personnel programs. Evaluates program effectiveness and initiates changes as required. Ensures coordination with county officials, affected departments and organizations.
- Formulates, recommends and implements personnel management policies and procedures within the framework of the County's merit system and legal mandates.
- Interprets, explains, and ensures compliance with county Personnel Rules, Memorandum of Understanding, ordinances, and agreements. Directs the review and analysis of legislation, state and federal regulations, and court decisions affecting personnel matters.
- Advises the Chief Executive Officer and members of the Board of Supervisors on sensitive and complex personnel matters.

- Directs the preparation, justification and administration of the department budget; determines staffing and equipment needs.
- Makes presentations to the Board of Supervisors, various commissions, employee organizations, and hearing bodies. Maintains liaison with agency and department administrators and other government entities. Represents the County at conferences and meetings.
- Directs and manages a staff of analysts and other support personnel through subordinate managers.

EDUCATION/EXPERIENCE:

Any combination of education, skills and experience that demonstrate an ability to excel in the position may be considered. Typical demonstrations of such education and experience might include a bachelor's degree in Business, or a related field; at least five (5) years of progressively responsible professional administrative experience in a governmental agency, including at least two (2) years of management responsibility. Private-sector skills and experience with a demonstrated transferability may also be considered.

Knowledge of: The functions of Human Resource practices including labor relations, recruitment and selection, classification and compensation training and employee development, employee benefits. Labor and management negotiating techniques and collective bargaining process.

Operate automated office equipment and applicable software applications used by the department.

SPECIAL REQUIREMENTS: You may be required to drive a motor vehicle in the course of employment and must possess a valid operator's license issued by the State Department of Motor Vehicles. Must successfully complete a pre-employment background investigation. Your position may be required to serve as a Disaster Service Worker during a County emergency.

SELECTION: Selection procedures will be determined by the number and qualifications of applicants and may include a qualification screening, written examination, and oral interview.

APPLICATION: **This recruitment will remain open until position has been filled.** Applications **must be received** in the Personnel Office, P.O. Box 249, Independence, CA 93526. Must apply on Inyo County application form. A cover letter and/or resume will be accepted in addition to the application form but will not serve as a substitute for a completed application. **It is not acceptable to complete the application with statements like "See/Refer to Resume" or "See Attached"**. Incomplete applications will not be processed. Applications may be faxed to meet the deadline—original application with original signature must be mailed.

THIS RECRUITMENT WILL ESTABLISH AN ELIGIBILITY LIST THAT MAY BE USED FOR ONE YEAR IN FILLING VACANCIES THAT MAY OCCUR IN THIS JOB CLASSIFICATION AND SALARY RANGE.

The County of Inyo has work sites located throughout the Owens Valley (Independence, Bishop, Lone Pine, Big Pine, and Olancho) and the Death Valley area (Death Valley, Tecopa, and Shoshone). **All County positions are considered Countywide positions.** Positions are assigned to a work site based upon the needs of the County. Positions may be temporarily or permanently reassigned to another work site as deemed necessary by the Department Head and/or County Administration.

REASONABLE ACCOMMODATION FOR INDIVIDUALS WITH QUALIFYING DISABILITIES: Inyo County will make reasonable efforts in the examination process on a case-by-case basis to accommodate persons with disabilities. If you have special needs, please contact (760) 878-0377 prior to the examination process.

CITIZENSHIP/IMMIGRATION STATUS: Inyo County employs only U.S. citizens and lawfully authorized non-citizens in accordance with the Immigration Reform and Control Act of 1986.



County of Inyo



Health & Human Services - ESAAA

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Tyler Davis

SUBJECT: Request to hire one B-PAR Program Services Assistants (PSA) I or II in the ESAAA/IC-GOLD Program.

RECOMMENDED ACTION:

Request your Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of non-General Fund Community Mental Health funding for the position of B-Par Program Services Assistant (PSA) I or II exists, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where due to the part-time nature of this position it is unlikely that the position could be filled by internal candidates meeting the qualifications for the position, an open recruitment would be appropriate to ensure qualified applicants apply; and C) approve the hiring of one B-Par PSA I at Range 42PT (\$14.87-18.07) or II at Range 44PT (\$15.57-18.96), depending upon qualifications.

SUMMARY/JUSTIFICATION:

The B-PAR Program Services Assistant recently resigned, resulting in a vacancy in our Aging programs. The part-time, up to 29 hours per week, position performs Friendly Visitor services through our IC-GOLD program, serving Lone Pine and the southeast area of Inyo County, and is funded with Mental Health Services Act Prevention and Early Intervention monies. The Friendly Visitor program expands our outreach efforts to isolated seniors who may be experiencing loneliness and/or minimal to mild symptoms of depression. The program is designed to increase the safety net available to our more at-risk seniors, as well as to provide socialization that may be lost by physical and/or mental capacity challenges.

The PSA position conducts visits with seniors in a manner that is respectful to the individual needs of the senior. To the extent possible, the PSA will engage in activities with the senior that are directed by the senior and are based on the senior's identified interests/desires.

The department is respectfully requesting authorization to hire a B-Par PSA I or II in the ESAAA/IC-GOLD Program.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose not to allow HSS to hire the B-Par PSA I or II, which would impact the ability of the Friendly Visitor Program to provide outreach to vulnerable seniors.

OTHER AGENCY INVOLVEMENT:

N/A

FINANCING:

State funding. This position is budgeted 100% in CMH (045200) in the salaries and benefits object codes.

ATTACHMENTS:

APPROVALS:

| | |
|--------------------|------------------------------|
| Tyler Davis | Created/Initiated - 9/7/2021 |
| Darcy Ellis | Approved - 9/8/2021 |
| Marilyn Mann | Approved - 9/8/2021 |
| Melissa Best-Baker | Approved - 9/8/2021 |
| Amy Shepherd | Approved - 9/8/2021 |
| Sue Dishion | Approved - 9/8/2021 |
| Marilyn Mann | Final Approval - 9/8/2021 |



County of Inyo



Health & Human Services - ESAAA

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Tyler Davis

SUBJECT: Change the HHS authorized strength; and approves the job description and hiring of one (1) Aging Services Supervisor with the Health & Human Services Department

RECOMMENDED ACTION:

Request Board:

A) approve the job description for the Aging Services Supervisor position; and

B) change the Authorized Strength in HHS by deleting one (1) Human Services Supervisor (Range 70) and adding one (1) Aging Services Supervisor (Range 70);

C) find that, consistent with the adopted Authorized Position Review Policy:

1. the availability of funding for one (1) Aging Services Supervisor exists in both non-General Fund budgets and a General Fund budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; and

2. where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply;

D) approve the hiring of one (1) Aging Services Supervisor at Range 70 (\$4,943 - \$6,012); and

E) if an internal candidate is hired into the Aging Services Supervisor position, authorize HHS to backfill any and all resulting vacancies.

SUMMARY/JUSTIFICATION:

The Human Services Supervisor position housed in the Department's Aging and Social Services division, became vacant when the employee transitioned to a position in another HHS program. The Department analyzed the position and the duties and determined that the job title and job description did not accurately represent the position, which provides oversight and supervision of the Bishop and Lone Pine senior service programming. The Aging Services Supervisor title and the new job description have been modified to more fully capture the role of this position.

The Aging Services Supervisor will be responsible for overseeing the staff and coordinating the services for the Bishop, Big Pine, Independence and Lone Pine Senior Center locations and will alternate reporting between the Bishop and Lone Pine Senior Centers. This critical position will be providing first-line supervision of one or more Health and Human Service (HHS) programs, ensuring the provision of home-delivered meals, congregate meals and transportation for seniors in the community, as well as ensuring the provision of other applicable Eastern

Sierra Area Agency on Aging (ESAAA) and Inyo County Growing Older and Living with Dignity (IC-GOLD) programs. This position will also be responsible for the day-to-day administrative functions of the ESAAA and IC-GOLD programs.

The Department is respectfully requesting your Board approve the change in Authorized Strength; approve the attached job description; authorize the Department to hire an Aging Services Supervisor; and if any additional vacancy is incurred by the movement of an internal candidate, the Department be authorized to fill any and all resulting vacancies.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose to not allow HHS to fill this vacancy, which would impact our ability to ensure coverage at our Senior Center sites. It would also result in a gap in services in our Senior Program, and delay eligibility determinations and the services offered to our vulnerable senior population.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

State and Federal funds, Social Services and Mental Health Realignment and County General Fund. This position will be paid 10% in CMH (045200), 5% in Social Services (055800), 15% in ICGOLD (056100) and 70% in the ESAAA Budget (683000) in the Salary and Benefits object category.

ATTACHMENTS:

1. Aging Services Supervisor Job Description

APPROVALS:

| | |
|--------------------|------------------------------|
| Tyler Davis | Created/Initiated - 9/3/2021 |
| Darcy Ellis | Approved - 9/7/2021 |
| Marilyn Mann | Approved - 9/7/2021 |
| Melissa Best-Baker | Approved - 9/7/2021 |
| Marshall Rudolph | Approved - 9/7/2021 |
| Amy Shepherd | Approved - 9/8/2021 |
| Sue Dishion | Approved - 9/8/2021 |
| Marilyn Mann | Final Approval - 9/8/2021 |
| Sue Dishion | |

AGING SERVICES SUPERVISOR

SALARY: Range 70

DEFINITION: Under direction of the HHS Director or her designee, will provide first-line supervision in the organization and operate of one or more Health and Human services programs, including the Aging services.

CURRENT POSITION: The current position will alternate reporting to the Bishop and Lone Pine Senior Center locations.

ESSENTIAL JOB DUTIES: Responsible for supervising and evaluating operations, activities, volunteers and staff of multiple County senior centers; ensures provision of home delivered and congregate meals and transportation for seniors in the community; ensures the provision of other applicable ESAAA and IC-GOLD programs, including those funded by Behavioral Health, Social Services, or Public Health and Prevention. Participates in hiring process and recommends selection of staff; trains staff in work procedures; administers discipline with guidance from leadership as required; develops staff work schedule, ensuring appropriate coverage of duties; provides input into program's budgetary and goal setting process; oversees and manages expenditures; ensures adequate supply inventories; completes welfare checks via phone; problem solves and responds to crisis situations; refers clients to resources as needed; assist clients with registration processes for access to senior center services; conducts individual and family assessments through home and/or office visits; develops and maintains ongoing working relationships with other social services agencies, organizations, service clubs, and community groups; participates in active outreach at events in the community; represents the County at meeting and events with other agencies and the public; performs daily, monthly, quarterly, annual reporting and data entry; performs quality assurance reviews of data entered into automated program data systems; ensures compliance with all federal, state, local, and department laws, regulations, requirements and procedures; oversees building/facility operations such as repairs, janitorial maintenance, security and safety issues and reports needs for repairs and follows-up on service repair status; evaluates and monitors assigned activities/programs and recommends improvements; investigates program complaints and recommends remedial action if required; ensures the quality and consistency of services provided by assigned staff and performs duties of senior center staff as required; contributes to the efficiency and effectiveness of the program's service to its customers by offering suggestions and directing or participating as an active member of a work team; and represents the County with dignity, integrity, and a spirit of cooperation in all relationships with staff and the public.

EMPLOYMENT STANDARDS

Education/Experience:

Path 1: High school graduate or equivalent with one year of experience performing duties equivalent to a first-level supervisor in a Human Services agency or Aging Services program, public or private AND completion of the equivalent of 18 semester units (28 quarter units);

OR

Path 2: High school graduate or equivalent with three years of professional experience performing work consistent with the assigned work unit, including one year of lead or supervisory experience in such programs, AND completion of the equivalent of 18 semester units (28 quarter units);

OR

Path 3: High school graduate or equivalent with two years of progressively responsible duties in a social services or behavioral health division of a Human Services agency AND completion of the equivalent of 18 semester units (28 quarter units).

Knowledge of: The function of Human Services agencies and the specific issues that affect the aging population.

Ability to: Speak and write English using appropriate grammar and paragraph structure, and produce oral and written reports/presentations concisely and clearly. Use initiative and independent judgment within established procedural guidelines. Maintain accurate records and files related to program work performed. Contribute effectively in the accomplishment of team or division goals, objectives and activities. Interact successfully with a variety of individuals from various socioeconomic, ethnic and cultural backgrounds, in person and over the telephone. Organize own work, setting priorities and meeting critical deadlines. Instruct others in work procedures, policies and practices. Plan, assign, monitor and supervise the work of others. Establish and maintain cooperative working relationships with community groups, co-workers and the general public. Work effectively with other programs in the agency. Train and develop staff helping ensure they are meeting established goals. Operate automated office equipment and systems used by the program/department. Identify problems and develop solutions; analyze a situation accurately and adapt an effective course of action; use available sources of information effectively in determining program goals and activities. Consistent attendance is an essential function of the position. Must have physical ability to sit for prolonged periods of time, stand, twist, lift and carry up to 25 pounds; climb and descend stairs; frequent telephone use; and enter the homes of clients.

Core Competencies:

The core competencies listed below and the ability to immediately demonstrate these competencies consistent with the position's level in the department and the specific work assignment are essential to the position:

Intensity: Goes after the goal with passion; is results oriented, and gets the job done. *Key Concepts:* Risk-taker; results-oriented; and initiative driver.

Ethical Behavior: Does what is right regardless of temptations and pressures to do otherwise; upholds the public's trust; and conducts self-according to a set of principles. *Key Concepts:* Respect; trust; responsible; fair; and caring.

Influence: Affects successful outcomes for the organization through the use of masterful leadership, collaboration, and a keen understanding of the organization, its goals, and the interests of all parties. *Key Concepts:* Engaged; collaborative; strategic orientation; situational awareness; organizationally savvy; inspirational; energizing-empowering; team orientation; and change agent.

Commitment: Successfully builds relationships with and promotes involvement of diverse groups; considers the needs of diverse clients when developing policies and procedures related to service; works closely with diverse groups to identify and deliver services that meet their needs and the strategic objectives of the program; establishes customer service as the single purpose to which all resources are dedicated; focuses on delivering the best services possible to the public; focuses on customer needs; and is committed to public service. *Key Concepts:* Public servant; and customer service.

Interpersonal Skills: Possesses and uses versatile communication styles and approaches; understands the underlying psychology of why people act as they do and changes approach to affect positive outcomes; builds rapport throughout the organization; and develops human potential. *Key Concepts:* Staff development; communication; listening; delegation; recognition; and buy-in.

Resiliency: Is adaptable; takes direct action; leads by example; exhibits tenacity. This leader is ready, flexible, self-reliant, and has a reputation for finding opportunities in difficult situations. *Key Concepts:* Action orientation; adaptability; flexibility; agility; tenacity; survivability; courage; confidence; and intuition.

Craftsmanship: Rejects the "good enough for government work" attitude; takes ownership of work done and results accomplished; takes pride in delivering quality services to customers; seeks out opportunities to develop new and creative solutions and programs; imagines possibilities; defines a vision, and works to bring vision into reality. *Key Concepts:* Innovative; imaginative; inventive; pride-in-work; accountability; self- development; and self-starter.

SPECIAL REQUIREMENTS: Must possess a valid California Driver's License; must successfully complete a pre-employment background check.

SELECTION: Selection procedures will be determined by the number and qualifications of applicants and may include a qualification screening, written examination, and oral interview.

APPLICATION: This recruitment will remain open until position has been filled. Applications must be received in the Personnel Office, P.O. Box 249, Independence, CA 93526. Must apply on Inyo County application form. A cover letter and/or resume will be accepted in addition to the application form but will not serve as a substitute for a completed application. It is not acceptable to complete the application with statements like "See/Refer to Resume" or "See Attached". Incomplete applications will not be processed. Applications may be faxed to meet the deadline---original application with original signature must be mailed.

THIS RECRUITMENT WILL ESTABLISH AN ELIGIBILITY LIST THAT MAY BE USED FOR ONE YEAR IN FILLING VACANCIES THAT MAY OCCUR IN THIS JOB CLASSIFICATION AND SALARY RANGE.

The County of Inyo has work sites located throughout the Owens Valley (Independence, Bishop, Lone Pine, Big Pine, and Olancho) and the Death Valley area (Death Valley, Tecopa, and Shoshone). **All County positions are considered Countywide positions.** Positions are assigned to a work site based upon the needs of the County. Positions may be temporarily or permanently reassigned to another work site as deemed necessary by the Department Head and/or County Administration.

REASONABLE ACCOMMODATION FOR INDIVIDUALS WITH QUALIFYING

DISABILITIES: Inyo County will make reasonable efforts in the examination process on a case-by-case basis to accommodate persons with disabilities. If you have special needs, please contact (760) 878-0377 prior to the examination process.

CITIZENSHIP/IMMIGRATION STATUS: Inyo County employs only U.S. citizens and lawfully authorized non-citizens in accordance with the Immigration Reform and Control Act of 1986.



County of Inyo



Health & Human Services - Social Services

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Tyler Davis

SUBJECT: Request to hire one Registered Nurse in the Aging and Social Services Division of Health & Human Services

RECOMMENDED ACTION:

Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Registered Nurse exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but as a State Merit System position, an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Registered Nurse at Range 78 (\$5,971 - \$7,255).

SUMMARY/JUSTIFICATION:

The In-Home Supportive Services (IHSS) Registered Nurse in the Health and Human Services, Aging and Social Services Division recently accepted the Behavioral Health Nurse position in the HHS Behavioral Health and SUD Division, resulting in a vacancy. The IHSS Nurse, who is primarily responsible for our IHSS program, conducting assessments and reassessments under regulatory guidelines, also provides support to our APS social workers as needed in the assessment of medical issues of persons referred to the APS program for investigation of possible neglect or abuse.

The IHSS/Adult Services program provides an important safety net for our vulnerable adult populations and ensures the availability of a continuum of services to meet the needs of our aging, disabled and mentally ill populations.

The Department is respectfully requesting authorization to hire a Registered Nurse for this critical program in the Department's Aging and Social Services Division.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to authorize the hiring of the Registered Nurse position. This would severely impact the department's ability to assess the medical needs in our IHSS and Adult Services Programs, as well as existing staff absorbing additional caseloads, being at risk of inadvertent, compromised safety decisions on behalf of elder and dependent adults due to increased workloads.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

State, Federal, and Social Services Realignment funds. This position is currently budgeted 100% in the Social Services Budget (055800) in the Salary and Benefits object codes. No County General Funds.

ATTACHMENTS:

APPROVALS:

| | |
|--------------------|------------------------------|
| Tyler Davis | Created/Initiated - 9/7/2021 |
| Darcy Ellis | Approved - 9/7/2021 |
| Marilyn Mann | Approved - 9/8/2021 |
| Melissa Best-Baker | Approved - 9/8/2021 |
| Sue Dishion | Approved - 9/8/2021 |
| Marshall Rudolph | Approved - 9/8/2021 |
| Amy Shepherd | Approved - 9/8/2021 |
| Marilyn Mann | Final Approval - 9/8/2021 |



County of Inyo



Sheriff

DEPARTMENTAL - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Jared Sparks

SUBJECT: Authorize backfilling/hiring of one Deputy Sheriff.

RECOMMENDED ACTION:

Request Board find consistent with the adopted Authorized Position Review Policy: A) the availability of funding for this requested position comes from the General Fund, as certified by the Sheriff and concurred with by the County Administrator and the Auditor-Controller; and B) where internal candidates may meet the qualifications for the position and the position could possibly be filled by an internal recruitment, an open recruitment is more appropriate to ensure the position is filled with the most qualified applicant; and C) approve the open recruitment and hiring of (1) Deputy Sheriff position at Range 67SA-SD (\$4,624 - \$5,763), and authorize hiring up to a Step D for a qualified lateral applicant.

SUMMARY/JUSTIFICATION:

The Sheriff's Office has one current Deputy Sheriff vacancy due to a retirement. The Sheriff's Office is in the process of developing a list of eligible applicants to fill the vacancy. The Sheriff's Office is respectfully requesting the board to authorize the hiring of one (1) Deputy Sheriff as it falls within our current authorized strength.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Deny the hiring of the Deputy Sheriff to fill the vacancy, but the staff shortage would have to be covered with overtime.

OTHER AGENCY INVOLVEMENT:

Personnel Department
Auditor's Office

FINANCING:

The one Deputy Sheriff position is currently budgeted in the Board approved 2021-202 Sheriff's Safety Budget (022710).

ATTACHMENTS:

APPROVALS:

| | |
|-------------------|-------------------------------|
| Jared Sparks | Created/Initiated - 8/31/2021 |
| Darcy Ellis | Approved - 9/2/2021 |
| Riannah Reade | Approved - 9/3/2021 |
| Jared Sparks | Approved - 9/8/2021 |
| Amy Shepherd | Approved - 9/8/2021 |
| Sue Dishion | Approved - 9/8/2021 |
| Jeffrey Hollowell | Final Approval - 9/8/2021 |



County of Inyo



Sheriff

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Jared Sparks

SUBJECT: Hiring of three (3) Correctional Officers to backfill vacancies.

RECOMMENDED ACTION:

Request Board find that, consistent with the adopted Authorized Review Policy: A) the availability of funding for three (3) Correctional Officer positions exists in the General Fund, as certified by the Sheriff and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the positions, the vacancies could possibly be filled by an internal recruitment, but an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of three (3) Correctional Officers at Range 64A-D (\$4,344 - \$5,034), depending on qualifications/experience in the event a lateral/certificated is selected.

SUMMARY/JUSTIFICATION:

The Sheriff's Office has three current Correctional Officer vacancies due to retirements and a separation. The Sheriff's Office is in the process of developing a list of eligible applicants to fill the vacancies. The Sheriff's Office is respectfully requesting the board to authorize the hiring of three (3) Correctional Officers as it falls within our current authorized strength.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Deny the hiring of the three (3) Correctional Officers to fill the vacancies, but the staff shortage would have to be covered with overtime.

OTHER AGENCY INVOLVEMENT:

Personnel Department
Auditor's Office

FINANCING:

The three (3) Correctional Officer positions are currently budgeted in the Fiscal Year 2021-2022 Jail General Budget (022900).

ATTACHMENTS:

APPROVALS:

| | |
|-------------------|-------------------------------|
| Jared Sparks | Created/Initiated - 8/31/2021 |
| Darcy Ellis | Approved - 8/31/2021 |
| Riannah Reade | Approved - 9/3/2021 |
| Jared Sparks | Approved - 9/8/2021 |
| Amy Shepherd | Approved - 9/8/2021 |
| Sue Dishion | Approved - 9/8/2021 |
| Jeffrey Hollowell | Final Approval - 9/8/2021 |



County of Inyo



County Administrator - Information Services

CONSENT - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Rochelle Romo

SUBJECT: Blanket Purchase Order for Strictly Technology

RECOMMENDED ACTION:

Request Board authorize issuance of a blanket purchase order for an amount not to exceed \$55,000, payable to Strictly Technology for the purchase of computer technology and related equipment.

SUMMARY/JUSTIFICATION:

The County Purchasing Policy requires that purchases from one vendor that exceed \$10,000.00 in a fiscal year must be approved by the Board. Through June 30, 2021, Information Services expended \$61,752.63 with Strictly Technology for computer technology and related purchases. We feel that the requested \$55,000 will be sufficient to see us through until the end of FY 2021-2022. Based on past years' purchases using competitive pricing comparisons, we expect to purchase approximately \$55,000 in additional technology-related equipment from Strictly Technology. We respectfully request approval for a \$55,000 Blanket purchase order for those expected purchases from Strictly Technology.

Purchases from Strictly Technology are primarily for computers or computer technology and related items. Adhering to the County Purchasing Policy, we request at least three quotes from vendors prior to purchasing items, and we purchase the items using the lowest-cost quote.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve this request which would result in our department purchasing higher priced items from a different vendor.

OTHER AGENCY INVOLVEMENT:

FINANCING:

These expenses are budgeted in various Information Services and CAO budgets (011801, 011808, 010200, 010800), most often in the Equipment Object Code and the Office and Other Equipment Object Code (5650/5232).

ATTACHMENTS:

APPROVALS:

Rochelle Romo
Rochelle Romo
Darcy Ellis
Scott Armstrong
Amy Shepherd

Created/Initiated - 9/7/2021
Approved - 9/7/2021
Approved - 9/7/2021
Approved - 9/8/2021
Final Approval - 9/8/2021



County of Inyo



County Administrator - Personnel

CONSENT - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Sue Dishion

SUBJECT: Approval of Agreement between the County of Inyo and CPS HR Consulting

RECOMMENDED ACTION:

Request Board approve the Agreement between the County of Inyo and CPS HR Consulting for Executive Recruitment Services for the Deputy Director Behavioral Health position, in an amount not to exceed \$25,000, and authorize the County Administrator to sign.

SUMMARY/JUSTIFICATION:

The County's long-time Deputy Director of Behavioral Health has retired from the County on September 2, 2021, which creates the need for the Personnel Department to conduct an extensive recruitment for the position.

CPS HR Consulting is a firm that has an extensive "rolodex" of highly qualified individuals who have background and experience in the Behavioral Health field. CPS will contact respected and experienced Behavioral Health professionals to identify outstanding potential candidates on a referral basis.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to contract with an executive recruiting firm to assist in filling the vacant position and direct the recruitment to be conducted by the Personnel Department.

OTHER AGENCY INVOLVEMENT:

Health & Human Services

FINANCING:

This contract will be paid with Mental Health Funds (045200) in Employee Physicals (5260). An appropriation change will be completed once the Fiscal Year 2021-2022 Budget is adopted.

ATTACHMENTS:

1. CPS HR Consulting - General Scope of Work for Executive Search
2. Inyo County - Consulting Services Agreement -Behavioral Health Director Recruitment

APPROVALS:

Denelle Carrington
Darcy Ellis
Sue Dishion
Marshall Rudolph
Amy Shepherd

Created/Initiated - 9/7/2021
Approved - 9/7/2021
Approved - 9/8/2021
Approved - 9/8/2021
Final Approval - 9/8/2021

General Scope of Work

Executive Search Services

Phase I:

- Meet with appropriate stakeholder(s) to gather information on the organization and to develop the specifications and ideal candidate profile for the position
- Coordinate with the Agency on development of recruitment brochure for the desired position; prepare brochure design
- Complete recruitment brochure and post brochure on CPS HR website
- Place ads in agreed upon trade journals, web sites and other appropriate sources
- Print and distribute brochure/job announcement
- Receive all resumes and acknowledge receipt thereof
- Respond to inquiries from applicants and potential applicants
- Keep client posted on recruitment progress
- Conduct aggressive outreach by initiating contact with potential applicants and with referral sources

Phase II:

- Review application materials and identify candidates for further consideration
- Conduct preliminary screening interviews
- Submit “Client Report” (includes resumes, summary of resumes, notes, overview)
- Meet with Agency to discuss the report and the results of the screening interviews in order for the Agency to identify an appropriate number to interview as finalists (or semi- finalists)
- Notify all applicants of status in the recruitment

Phase III:

- Prepare an assessment process for finalists in coordination with the Agency
- Schedule candidates for participation in finalist assessment; send invitations to candidates and coordinate travel/accommodations
- Prepare evaluation materials
- Facilitate finalist assessment process in coordination with the Agency
- Conduct reference and background checks on top identified candidate(s) following assessment process



Professional Services

Our professional fixed fee covers all CPS HR services and deliverables associated with **Phases I, II, and III** of the recruitment process. CPS HR can offer three levels of service, Outreach Only, Partial or Full Recruitment as listed below.

| | |
|--|-----------------------------|
| Outreach Only (Candidate Profile, Brochure, Outreach) | \$5,000 +Advertising |
| Partial Recruitment – Phase I and II (Fixed Flat Fee) | \$19,000 |
| Full Recruitment – Phase I, II and III (Fixed Flat Fee) | \$25,000 |

Travel expenses for candidates who are invited forward in the interview process are not included. However, should the Agency desire CPS HR's Travel Team to assist with these arrangements, we are happy to do so. This might require an amount be added to our contract.

One Year Guarantee

If the employment of the candidate selected and appointed by the Agency, as a result of a full executive recruitment (Phases I, II, and III), comes to an end before the completion of the first year of service, CPS HR will provide the Agency with professional services to appoint a replacement. Professional consulting services will be provided at no cost. The Agency would be responsible only for reimbursable expenses. **This guarantee does not apply to situations in which the successful candidate is promoted or re-assigned within the organization during the one-year period.** Additionally, should the initial recruitment efforts not result in a successful appointment, CPS HR will extend the aggressive recruiting efforts and screen qualified candidates until an offer is made and accepted. CPS HR does not provide a guarantee for candidates placed as a result of a partial recruitment effort.

CONSULTING SERVICES AGREEMENT
Behavioral Health Director Recruitment

This Consulting Services Agreement (Agreement) is by and between Cooperative Personnel Services, dba CPS HR Consulting, a California Joint Powers Authority (CPS HR) and the Agency named in the signature block at the end of this Agreement (Agency, hereafter referred to as Client), and is effective as of September 19, 2018 (Effective Date). CPS HR and the Client shall be collectively referred to herein as the “Parties” and individually as a “Party.”

- A. Purpose.** This Agreement defines CPS HR consulting services, policies and procedures.
- B. Services.** CPS HR will provide certain consulting services (Services) to Client as set forth in the Statements of Work (attached hereto as Exhibit (“A”). CPS HR shall perform only the Services requested by Client, at the times, dates, and locations specified by Client.
- C. Compensation.**
 - 1. Payment.** Client will compensate CPS HR for Services by paying certain fees as set forth in the Statement of Work. Client will reimburse CPS HR for business expenses as set forth in the Statement of Work. Client will pay all invoices within thirty (30) days from receipt of invoice.
 - 2. Funding.** Client certifies that funding for compensation payable to CPS HR under this Agreement has been approved by Client’s governing body, either as a part of the general operating budget or as a specific item. Client further certifies that it anticipates sufficient cash will be available for payment of compensation as required above.
 - 3. Late Payment.** Any invoices not paid within thirty (30) days may incur a service charge of the lesser of two percent (2%) or the maximum allowable by law per month on any outstanding overdue balances. In addition, reasonable collection costs may be added to any invoice not paid within ninety (90) days.
- D. Taxes.** Except as expressly stated in the Statement of Work, the fees listed therein are in addition to, and not in lieu of, any additional fees, assessments, levies, taxes, etc. assessed against the transactions

contemplated herein (Taxes). With the exception of Taxes imposed on CPS HR’ net income, all Taxes shall be Client’s responsibility. Client shall pay any Taxes, which CPS HR may be required to collect and remit, upon invoice.

E. Term and Termination of Agreement.

1. Term. The term of this Agreement is from the Effective Date through January 31, 2022.

2. Immediate Termination upon Material Breach. Either Party may terminate this Agreement immediately upon any material breach by the other Party.

3. Termination without Cause. Either Party may terminate the Agreement without cause upon thirty days written notice to the other Party.

4. Payment on Termination. Upon termination without cause, Client shall pay CPS HR for all work performed through the effective date of termination. For termination upon material breach, Client shall pay CPS HR for all work performed which is in compliance with the terms of the Statement of Work.

F. Limited Warranty.

1. Warranty. CPS HR represents and warrants that: (i) it has the authority to enter into this Agreement; (ii) it will comply with applicable law; and (iii) it will provide Services in a workmanlike manner consistent with industry standards.

2. Warranty Disclaimer. EXCEPT AS EXPRESSLY SET FORTH HEREIN, CPS HR EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, ORAL OR WRITTEN, WITH RESPECT TO THE SERVICES AND THE WORK PRODUCT INCLUDING, WITHOUT LIMITATION, ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR IN RESPECT OF ANY THIRD-PARTY PRODUCTS OR SERVICES AND ALL WARRANTIES IMPLIED FROM ANY COURSE OF DEALING AND NO REPRESENTATIVE OF CPS HR IS

AUTHORIZED TO GIVE ANY ADDITIONAL WARRANTY.

G. Work Product.

1. Ownership. Upon CPS HR' receipt of fees due under the Agreement, all studies, reports, documents and other writings prepared by CPS HR and its subcontractors, produced as a result of CPS HR' work, or delivered by CPS HR to Client in the course of performing services (collectively, "Work Product") shall become the property of Client and Client shall have the right to use the materials without further compensation to CPS HR or its subcontractors.

2. Retention of Rights. Notwithstanding Client's ownership of the Work Product, Client acknowledges and agrees that: (i) CPS HR has the right to re-use any of its know-how, ideas, concepts, methods, processes, or similar information, however characterized, whether in tangible or intangible form, and whether used by CPS HR in the performance of Services or not, at any time and without limitation, and (ii) CPS HR retains ownership of any and all of its intellectual property rights that existed prior to the Effective Date including, but not limited to, all methods, concepts, designs, reports, programs, and templates as well as all training materials, testing or assessment products, survey content and copyrightable works.

H. Release of Information to Third Parties.

Each Party understands that information provided to government entities may be subject to disclosure under a public records or freedom of information act. Each Party hereto (each, a Recipient) shall protect and keep confidential all non-public information disclosed to Recipient by the other Party (each, a Discloser) and identified as confidential by Discloser, and shall not, except as may be authorized by Discloser in writing, use or disclose any such Confidential Information during and after the term of this Agreement. If CPS HR or Client receives a request for disclosure of Confidential Materials, such as a subpoena or a public records or freedom of information request, that Party shall immediately notify the other Party of the request. Upon request, Client or CPS HR shall maintain the confidentiality of the Confidential Materials pending the grant or denial of a protective order or the decision of a court or administrative body as to whether the requested materials must be disclosed under the applicable public records statute. Client and CPS HR shall cooperate with each other in seeking any relief necessary to maintain the confidentiality of

the Confidential Materials. Each Party shall defend, indemnify and hold the other harmless from any claim or administrative appeal, including costs, expenses, and any attorney fees, related to that Party pursuing protection of the Confidential Materials from disclosure.

I. Indemnification. CPS HR shall defend, indemnify, and hold harmless Client, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from, or in connection with, the performance of this Agreement by CPS HR, or CPS HR's agents, officers, or employees. CPS HR's obligation to defend, indemnify, and hold the Client, its agents, officers, and employees harmless applies to any actual or alleged personal injury, death, or damage or destruction to tangible or intangible property, including the loss of use. CPS HR's obligation under this paragraph extends to any claim, damage, loss, liability, expense, or other costs which is caused in whole or in part by any act or omission of the CPS HR, its agents, employees, supplier, or any one directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

J. Limitation of Liability.

NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, NEITHER PARTY HERETO SHALL HAVE ANY LIABILITY OR RESPONSIBILITY FOR ANY INDIRECT, INCIDENTAL, EXEMPLARY, SPECIAL OR CONSEQUENTIAL DAMAGES (INCLUDING, BUT NOT LIMITED TO, DAMAGES ARISING FROM LOSS OF PROFITS OR DATA), EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CPS HR' LIABILITY FOR DAMAGES HEREUNDER SHALL NOT EXCEED THE AMOUNT OF FEES PAID BY CLIENT TO CPS HR.

K. Miscellaneous.

1. Notices. Any notice to the parties required or permitted under this Agreement shall be given in writing and shall be sent to the persons at the address listed in the Statement of Work.

2. Dispute Resolution; Remedies.

(a) In the event of a dispute, the parties may agree to pursue mediation or either binding or nonbinding arbitration to resolve their dispute, under such rules as the parties may agree.

(b) If either CPS HR or Client determines it appropriate to file a judicial action, then, in addition to any other remedies available at law or in equity, Client acknowledges that breach of this Agreement may result in irreparable harm to CPS HR for which damages would be an inadequate remedy and, therefore, CPS HR shall be entitled to seek equitable relief, including injunction.

3. Attorneys Fees. If any legal action or arbitration or other proceeding is brought to enforce or construe the term of this Agreement or because of an alleged dispute, breach or default in connection with any provision of this Agreement, the successful or prevailing Party shall be entitled to recover reasonable attorneys fees and other costs incurred in that action, arbitration or proceeding in addition to any other relief to which it may be entitled.

4. Governing Law. This Agreement will be governed by the laws of the State of California without regard to its rules concerning conflict of laws.

5. Force Majeure. Neither Party shall be liable for delays caused by fire, accident, labor dispute, war, insurrection, riot, act of government, superior force, or any other cause reasonably beyond its control.

6. Waiver. The failure of any Party at any time or times to require performance of any provision of this Agreement shall in no manner affect its right to enforce that provision at a later time. Nor shall the waiver

by either Party of a breach of any provision of this Agreement be taken or held to be a waiver of the provision itself. No waiver shall be enforceable unless made in writing and signed by the Party granting the waiver.

7. Entire Agreement; Modifications. This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes all other agreements, representations and warranties. All modifications and supplements to this Agreement must be in writing and signed by both parties.

8. Counterparts; Facsimile Signature; Electronic Signature. This Agreement may be executed in any number of counterparts. If this Agreement or any counterpart is signed and then faxed or e-mailed by PDF or otherwise, the faxed or -mailed copy bearing the signature shall be as good as the original, wet-ink signed copy for all intents and purposes.

9. Authority to Sign. The person signing this Agreement on behalf of the Client (the Principal Signer) represents that he or she is the head of the agency or is otherwise duly authorized to sign this Agreement and to bind the Client.

10. Ambiguities. As this Agreement has been voluntarily and freely negotiated by both parties, the rule that ambiguous contractual provisions are construed against the drafter of the provision shall be inapplicable to this Agreement.

**Cooperative Personnel Services dba
CPS HR Consulting**
2450 Del Paso Rd. Ste 220, Sacramento, CA 95834

Inyo County
1360 N. Main Street, Suite 269
Bishop, CA 93526

By: _____
Authorized Signature

Name: _____

Title: _____

By: _____
Authorized Signature

Name: _____

Title: _____

Exhibit A Statement of Work

All changes to this SOW must be mutually agreed to and executed in writing by duly authorized representatives of both parties as an amendment to this SOW. Capitalized terms used herein shall have the meanings ascribed to them in the Agreement.

1. SERVICES: CPS HR shall assist Inyo County ("County") with the recruitment of a Behavioral Health Director by providing the following services:

Phase I:

- Meet with appropriate stakeholder(s) to gather information on the organization and to develop the specifications and ideal candidate profile for the position
- Coordinate with the County on development of recruitment brochure for the desired position; prepare brochure design
- Complete recruitment brochure and post brochure on CPS HR website
- Place ads in agreed upon trade journals, web sites and other appropriate sources
- Print and distribute brochure/job announcement
- Receive all resumes and acknowledge receipt thereof
- Respond to inquiries from applicants and potential applicants
- Keep client posted on recruitment progress
- Conduct aggressive outreach by initiating contact with potential applicants and with referral sources

Phase II:

- Review application materials and identify candidates for further consideration
- Conduct preliminary screening interviews
- Submit "Client Report" (includes resumes, summary of resumes, notes, overview)
- Meet with County to discuss the report and the results of the screening interviews in order for the Agency to identify an appropriate number to interview as finalists (or semi- finalists)
- Notify all applicants of status in the recruitment

Phase III:

- Prepare an assessment process for finalists in coordination with the County
- Schedule candidates for participation in finalist assessment; send invitations to candidates and coordinate travel/accommodations
- Prepare evaluation materials
- Facilitate finalist assessment process in coordination with the County
- Conduct reference and background checks on top identified candidate(s) following assessment process

2. CLIENT RESPONSIBILITIES:

a. Client must timely perform all those Client roles and responsibilities set forth in this SOW. Successful completion of this project within the time specified depends largely upon an effective working relationship between Client and CPS HR project staff. For this reason, CPS HR requests that Client designate an individual to coordinate communication, meetings, interview schedules, and review of products with the project team. Client's Project Representative will be responsible for the following activities:

1. Coordinating all meeting schedules, conference calls, facilities and equipment needs
2. Coordinating interview schedules and facilities and distributing project update information

b. Any work products developed during the activities described above will be submitted to Client's Project Representative for review, comment and/or approval. This is a critical step to ensure accurate, reliable, and valid products.

3. CPS HR PROJECT MANAGER: Pamela Derby Phone Number: (916) 471-3126

4. CLIENT PROJECT MANAGER: Meaghan McCamman Phone Number: (760) 937-1253

5. SERVICE FEES and EXPENSES: Fixed Fee \$25,000

- a. All Services provided to Client by CPS HR hereunder are priced on a FIXED PRICE basis. All amounts are based upon the following assumptions. Any deviations from the following assumptions may result in an increase in the Fees: (i) Client will timely perform its responsibilities as set forth in this SOW; and (ii) Services will normally be performed during normal business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m., excluding CPS HR holidays ("Normal Business Hours").
- b. Professional Services Fees: The professional fixed fee of \$25,000 covers all CPS HR services associated with Phases I, II, and III of the recruitment process, including the necessary field visits (up to three) to develop the candidate profile and recruitment strategy, assist the Client with finalist selection, and facilitate candidate interviews. The professional fixed fee includes the following expenses: brochure design and printing, advertising, background check on the selected finalist candidate, supplies, shipping, and consultant travel.
- c. Additional Expenses Not Included: Travel expenses for candidates who are invited forward in the interview process are NOT included. However, should the Client desire CPS HR's Travel Team to assist with these arrangements, CPS HR can provide assistance. This might require an amount be added to the Agreement.
- d. Invoices: CPS HR will invoice Client at the fixed fee rate of \$25,000 billed in three monthly installments of \$7,000 and a fourth installment of \$4,000. Client will pay CPS HR within thirty (30) days following receipt of invoice.
- e. One-Year Guarantee: If the employment of the candidate selected and appointed by the Client, as a result of a full executive recruitment (Phases I, II, and III), comes to an end before the completion of the first year of service, CPS HR will provide the Client with professional services to appoint a replacement. Professional consulting services will be provided at no cost. The Client would be responsible only for reimbursable expenses. This guarantee does not apply to situations in which the successful candidate is promoted or re-assigned within the organization during the one-year period. Additionally, should the initial recruitment efforts not result in a successful appointment, CPS HR will extend the aggressive recruiting efforts and screen qualified candidates until an offer is made and accepted. CPS HR does not provide a guarantee for candidates placed as a result of a partial recruitment effort.

6. In the event the project is terminated early, CPS HR will be paid such amount as is due for professional services performed and out-of-pocket expenses incurred up to and including the effective date of termination.

7. This SOW covers work requested and performed prior to the commencement of this SOW.



County of Inyo



Health & Human Services - Behavioral Health

CONSENT - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Lucy Vincent

SUBJECT: Approval to pay for Inpatient Psychiatric Hospitalization

RECOMMENDED ACTION:

Request Board authorize payment of \$8,120 to Bakersfield Behavioral Healthcare Hospital for the involuntary hospitalization of an Inyo County Medi-Cal beneficiary placed in the facility pursuant to Welfare and Institutions Code (WIC) Section 5150.

SUMMARY/JUSTIFICATION:

Inyo County HHS Behavioral Health, as the Specialty Mental Health Managed Care Plan, has the responsibility to pay for medically necessary in-patient psychiatric hospital stays for Inyo County Medi-Cal beneficiaries. This is the responsibility of the Mental Health Plan (MHP), regardless of whether the person is hospitalized by Inyo County personnel or whether we have a contract for these services with the hospital. These services are considered emergent and do not require prior approval from the health plan. In the past, this type of hospitalization has been paid via a Treatment Authorization Request Form (TAR) which authorizes a partial offset to realignment. Hospitalizations for certain stand-alone psychiatric facilities (Short Doyle hospitals) are now paid directly by the County of Responsibility. We respectfully request approval of payment to Bakersfield Behavioral Healthcare Hospital for these services at the host county Medi-Cal rate which is \$1,015 per day for adults.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Inyo County HHS Behavioral Health, as the Mental Health Plan, is fiscally responsible for payment. The alternative to refusing payment would be in breach of our contract with Department of Healthcare Services (DHCS) as the MHP.

OTHER AGENCY INVOLVEMENT:

DHCS, hospitals and agencies designated to place involuntary holds under WIC Section 5150.

FINANCING:

Realignment funds. This expense is budgeted under Behavioral Health (045200) in Support and Care (5508).

ATTACHMENTS:

APPROVALS:

| | |
|--------------------|-------------------------------|
| Lucy Vincent | Created/Initiated - 8/27/2021 |
| Darcy Ellis | Approved - 8/27/2021 |
| Marilyn Mann | Approved - 8/27/2021 |
| Melissa Best-Baker | Approved - 9/2/2021 |
| Amy Shepherd | Approved - 9/2/2021 |
| Marilyn Mann | Final Approval - 9/2/2021 |



County of Inyo



Treasurer-Tax Collector

CONSENT - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Alisha McMurtrie

SUBJECT: Sole Source Declaration for Professional Printing Solutions.

RECOMMENDED ACTION:

Request Board: A) declare Bridgecom LLC of Yorba Linda, CA a sole-source provider of Professional and Specialized Printing Solutions; B) approve the contract between the County of Inyo and Bridgecom LLC of Yorba Linda, CA for the provision of Professional and Specialized Printing Solutions in an amount not to exceed \$58,500 for the period of September 15, 2021 to November 1, 2026, contingent upon the Board's approval of future budgets; and C) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

SUMMARY/JUSTIFICATION:

California Revenue and Taxation Code §2610.5 requires the Tax Collector to mail or electronically transmit a county tax bill for every property on the secured roll. Historically, this office has managed the printing, folding, stuffing, and mail preparation of the tax billings. Including all tax rolls, we process over 18,000 tax bills on an annual basis. The secured roll processing requires four staff members and a minimum of seven days to complete. The unsecured roll can be completed in two days and supplemental bills are processed on a monthly basis and completed in less than two hours. Inyo County currently does not have the ability to transmit bills electronically and therefore, must mail a hard copy to all property owners.

Inyo County has transitioned to a new property tax software system resulting in all new tax bill styles and formats. While this department has made all necessary accommodations to continue to process the tax bill preparations in-house, a cost analysis of both hard and soft costs associated with this processing, clearly shows an opportunity for cost savings if we outsource this process to a professional printing company. The hard cost savings equate to just over \$1,100.00 for the annual secured roll. Relieving staff of this assignment allows us to focus on all other critical tasks as well as immediately being positioned to handle the large volume of calls and emails that occur as soon as the billings are issued. Response times would be of shorter duration due to the availability of staff to react. Bills are immediately available through our online property tax portal and Lenders have received their electronic files even before we mail the originals. Data is flowing out of our office before we can complete the mail processing. I would also add that there are additional costs incurred by Information Services as their team provides the mailing imprints and delivery to the post office. These costs are not factored into this request.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Should your Board decide not to approve the contract, the Treasurer-Tax Collector's office will continue to process billings in-house at a higher cost to the taxpayers and a delay in services being provided during processing times.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved the contract.

FINANCING:

The costs of these services are in the Fiscal Year 2021/22 Treasurer-Tax Collector Requested Budget 010500 under Professional Services 5265 and future costs will be included in future budgets.

ATTACHMENTS:

1. Bridgecom LLC Contract Documents

APPROVALS:

| | |
|------------------|-------------------------------|
| Alisha McMurtrie | Created/Initiated - 8/24/2021 |
| Darcy Ellis | Approved - 8/24/2021 |
| Marshall Rudolph | Approved - 9/3/2021 |
| Aaron Holmberg | Approved - 9/7/2021 |
| Amy Shepherd | Approved - 9/8/2021 |
| Alisha McMurtrie | Final Approval - 9/8/2021 |

(\$ 58,590.00) (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and payment. Contractor shall submit to the County, once a month, an itemized statement of all services and work described in Attachment A, which were done at the County's request. This statement will be submitted to the County not later than the fifth (5th) day of the month. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. This statement will identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Upon timely receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on the last day of the month.

F. Federal and State taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County will withhold California State income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W-9 upon executing this Agreement.

4. WORK SCHEDULE.

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A which are requested by the County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her own schedule, but will coordinate with County to ensure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.

A. Any licenses, certificates, or permits required by the federal, state, county, municipal governments, for contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

B. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration available at: <http://www.sam.gov>.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ET CETERA.

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. County is not obligated to reimburse or pay Contractor, for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. COUNTY PROPERTY.

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

8. INSURANCE.

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment C and with the provisions specified in that attachment.

9. STATUS OF CONTRACTOR.

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment A, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the Contractor is to be considered an employee of County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

10. DEFENSE AND INDEMNIFICATION.

Contractor shall hold harmless, defend and indemnify County and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damages which was caused by the sole negligence or willful misconduct of the County.

11. RECORDS AND AUDIT.

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, microphotographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

12. NONDISCRIMINATION.

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

13. CANCELLATION.

This Agreement may be canceled by County without cause, and at will, for any reason by giving to Contractor thirty (30) days written notice of such intent to cancel. Contractor may cancel this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days written notice of such intent to cancel to County.

14. ASSIGNMENT.

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County. Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of County.

15. DEFAULT.

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

16. WAIVER OF DEFAULT.

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-two (22) below.

17. CONFIDENTIALITY.

Contractor further agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County. Any disclosure of confidential information by Contractor without the County's written consent is solely and exclusively the legal responsibility of Contractor in all respects.

Notwithstanding anything in the Agreement to the contrary, names of persons receiving public social services are confidential and are to be protected from unauthorized disclosure in accordance with Title 45, Code of Federal Regulations Section 205.50, the Health Insurance Portability and Accountability Act of 1996, and Sections 10850 and 14100.2 of the Welfare and Institutions Code, and regulations adopted pursuant thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

18. CONFLICTS.

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

19. POST AGREEMENT COVENANT.

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

20. SEVERABILITY.

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

21. FUNDING LIMITATION.

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-two (22) (Amendment).

22. AMENDMENT.

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

23. NOTICE.

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

| | |
|--------------------------------|----------------|
| County of Inyo | |
| <u>TREASURER-TAX COLLECTOR</u> | Department |
| <u>PO DRAWER O</u> | Address |
| <u>INDEPENDENCE, CA 93526</u> | City and State |

| | |
|------------------------------|----------------|
| Contractor: | |
| <u>BRIDGECOM, LLC</u> | Name |
| <u>22895 EASTPARK DRIVE</u> | Address |
| <u>YORBA LINDA, CA 92887</u> | City and State |

24. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

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**AGREEMENT BETWEEN COUNTY OF INYO
AND BRIDGECOM, LLC**
FOR THE PROVISION OF PROFESSIONAL PRINTING SOLUTIONS SERVICES

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS
THIS _____ DAY OF _____, _____.

COUNTY OF INYO

CONTRACTOR

By: _____
Signature

DocuSigned by:
Stephen Tucker
By: _____
B44D99140BB54C6
Signature
Stephen Tucker

Print or Type Name

Print or Type Name

Dated: _____

8/3/2021
Dated: _____

APPROVED AS TO FORM AND LEGALITY:

County Counsel

APPROVED AS TO ACCOUNTING FORM:

County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

County Risk Manager

ATTACHMENT A

**AGREEMENT BETWEEN COUNTY OF INYO
AND BRIDGECOM, LLC
FOR THE PROVISION OF PROFESSIONAL PRINTING SOLUTIONS SERVICES**

TERM:

FROM: 9/15/2021 **TO:** 11/1/2026

SCOPE OF WORK:

Consultant shall provide professional, full-service printing services for the Treasurer-Tax Collector of Inyo County California.

Consultant shall, at the direction and with the approval of the Treasurer-Tax Collector, develop and retain County specific templates for various tax bills and various mailing envelopes.

Consultant shall provide all paper products needed to create various tax bill and mailing envelope options and shall ensure all technical specifications are in compliance with California Revenue & Taxation and USPS Code. This will include:

- Printing Tax Bills (4 color front and back)
- Tax bill stock (#24 legal stock, white, 2 perf)
- #10 window envelope (with Inyo County return address)
- #9 return envelope (green, 2 ea. per #10 mailer)

The Treasurer-Tax Collector will provide the tax rolls in an agreed upon electronic format that enables the Consultant to execute the printing of the tax bills.

Consultant will provide mail services that will include:

- Data processing to separate multiple bills from single bills for multi-owner mailings
- Folding
- Inserting
- All postal preparations
- Delivery to the United States Postal Office.

ATTACHMENT B

**AGREEMENT BETWEEN COUNTY OF INYO
AND BRIDGECOM, LLC
FOR THE PROVISION OF PROFESSIONAL PRINTING SOLUTIONS SERVICES**

TERM:

FROM: 9/15/2021 **TO:** 11/1/2026

SCHEDULE OF FEES:

| | |
|--------------|-------------|
| FY 2021-2022 | \$11,000.00 |
| FY 2022-2023 | \$11,350.00 |
| FY 2023-2024 | \$11,690.00 |
| FY 2024-2025 | \$12,100.00 |
| FY 2025-2026 | \$12,450.00 |

ATTACHMENT C

**AGREEMENT BETWEEN COUNTY OF INYO
AND BRIDGECOM, LLC
FOR THE PROVISION OF PROFESSIONAL PRINTING SOLUTIONS SERVICES**

TERM:

FROM: 9/15/2021

TO: 11/1/2026

SEE ATTACHED INSURANCE PROVISIONS

Sole Source Justification Form

Sole Source: Is awarded for a commodity or services, which can only be purchased from one supplier, usually because of its specific technological requirements, availability or unique patented manufacture. The lack of planning is not an overriding circumstance.

This is a sole source because:

- There is only one known source because:
- This is a sole provider of a licensed, copyrighted, or patented good or service.
- This is a sole provider of items compatible with existing equipment or systems.
- This is a sole provider of factory-authorized warranty service.
- This is a sole provider of goods or services that perform the intended function or meet the specialized needs of the County (Please detail in an attachment).
- The requested product is used or demonstration equipment available at a lower – than-new-cost.
- One source is the only practical way to respond to overriding circumstances that make compliance with competitive procedures under the Authority's policies not in the best interest of the Authority (Please detail in an attachment).

Please attach a memorandum to explain why the goods or services are not available elsewhere, include names and phone numbers of firms contacted.

- Other brands/manufacturers considered
- Other suppliers considered
- Other (i.e., emergency)

**Describe the item or service, its function and the total cost estimate (if practical, separate labor and materials) in the space below or in a separate attached label:
Description of Item or Service.**

See Attached Memo.

DEPARTMENT CONTACT PERSON & TITLE
Alisha McMurtrie, Treasurer-Tax Collector

DEPARTMENT NAME
Treasurer-Tax Collector

PHONE
760-878-0462

REQUESTED SUPPLIER/CONSULTANT NAME

SUPPLIER CONTACT PERSON

Bridgecom LLC

Steve Luce

SUPPLIER ADDRESS

SUPPLIER CONTACT'S PHONE NUMBER

22895 Eastpark Drive
Yorba Linda CA 92887

1-657-600-6841

06/12

The County's Purchasing Policy Manual Section III.(E), Exceptions to the Competitive Process/Sole Source and Section IV.(I), Sole Source Requests for Independent Contractors, describe when sole sourcing is permitted. By signing below, Requestor acknowledges that he/she has read and understands the County's policy on sole source procurements



Signature of Requestor



Date



CEO Approval



Date

ALISHA MCMURTRIE
TREASURER-TAX COLLECTOR
(P) 760-878-0312
(F) 760-878-0311
inyottc@inyocounty.us



COUNTY OF INYO
TREASURER-TAX COLLECTOR


JOEY PETERSON
ASSISTANT
TREASURER-TAX COLLECTOR

MOANA CHAPMAN
OFFICE TECHNICIAN III

FABIOLA ISIDRO
OFFICE TECHNICIAN III

MEMORANDUM

To: Leslie Chapman, County Administrative Officer

From: Alisha McMurtrie, Treasurer-Tax Collector 

Date: August 24, 2021

Subject: Sole Source request justification.

The Treasurer-Tax Collector's office is requesting a Sole Source Declaration for Bridgecom LLC to provide specialized professional printing services supporting property tax billing processes generated through our new property tax system, Aumentum.

When Inyo County awarded the bid for the new property tax management system, we were joining a group of Counties in California utilizing the same software application. One of the benefits in being part of a group such as this is that we share many common printed forms and notices. Bridgecom, LLC was an original partner with Riverside County and has worked alongside their team to create the templates for all print items used by Aumentum (our tax system). The development work has been completed to all specifications. We benefit by being part of a group that lends to greater purchasing power due to the high volumes of paper products required. As more counties onboard with Harris and Aumentum, the potential to grow our purchasing power only escalates. This was our past practice with our previous software company and printing supplies provider for over twenty years. Bridgecom, LLC will agree to make immediate modifications as required as well as minor cosmetic ones requested. I mention this specifically as the number one complaint currently received about our new bills is that the font size is too small. We could not have this corrected within the application, I have inquired, and Bridgecom, LLC has indicated they will be able to manage this. Another large benefit is the fact that Inyo County does not have a bulk mail permit. Standard mailing costs continue to rise and



Bridgecom, LLC provides access to bulk mail rates. Bridgecom, LLC has a proven track record with Aumentum forms and notices, template design is already completed, low cost-group rate services for Aumentum clients are the basis for my request to sole source this contract.

As mentioned above, Bridgecom LLC has worked with Riverside County to create universal templates not only for the Tax Collector, but also for the Assessor. There may be an opportunity for future cost savings for the Assessor's office when they are in a position to perform a needs assessment relating to their printing/ mailing requirements.

I thank you for your consideration.





County of Inyo



County Administrator

DEPARTMENTAL - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Leslie Chapman

SUBJECT: Adoption of the Fiscal Year 2021-2022 Final Board Approved Budget

RECOMMENDED ACTION:

Request Board:

A) conduct a review and discussion of the Fiscal Year 2021-2022 Final Board Approved Budget, including but not limited to:

1. those changes to the CAO Recommended Budget that were directed by the Board to be included in the Final Budget; and
2. any other changes which may be made as a result of today's discussion;

B) adopt the Fiscal Year 2021-2022 as recommended by the County Administrator and as amended, and as directed on September 7, 2021; and

C) approve Resolution No. 2021-47 titled, "A Resolution of the Board of Supervisors, County of Inyo, State of California, Adopting a Final Budget for Fiscal Year 2021-2022."

SUMMARY/JUSTIFICATION:

On September 7, 2021, your Board closed Budget Hearings for Fiscal Year 2021-2022 and directed the County Administrator to make all changes necessary to compile the Final Board Approved Budget for Fiscal Year 2021-2022. Consequently, the County Budget document contains a countywide estimated revenue total of \$112,226,874, and \$128,441,767 in projected expenditures. The amount of the General Fund portion of the County Budget is \$66,675,672 in revenues, and \$71,803,361 in expenditures.

As directed during the Budget Hearings, this includes:

- adding \$400,000 to the General Fund Contingencies budget;
- adding \$500,000 to General Reserves;
- adding \$200,000 to the OPEB Contribution;
- adding \$527,689 into the Accumulated Capital Outlay budget

On September 7th, the Auditor-Controller certified Final Fund Balance for the year ending June 30, 2021 as \$5,127,689, which is \$1,627,689 more than was used to balance the Recommended Budget. The changes directed by your Board fully appropriate this unbudgeted portion of Fund Balance.

Fiscal Year 2021-2022 Recommended Board Approved Budget for the General Fund

The expenditure total in this recommended Final Board Approved Budget for the General Fund is \$71,803,361 which is \$1,627,689 higher than the CAO Recommended Budget. Revenues are \$66,675,672, which is the CAO Recommended Budget. A summary of the General Fund is included as Attachment A. The increases in expenditures are due to the net effect of the following changes:

Actions Directed by your Board or Recommended By Staff during Budget Hearings - General Fund

1. Increase expense in the Contingencies budget by \$400,000
2. Increase expense in the General Revenues & Expenditures budget by \$1,227,689 to fund a \$500,000 contribution to the General Reserve Fund; a \$200,000 contribution to the County's OPEB Trust for funding future retiree healthcare benefits; and \$527,689 to the Accumulated Capital Outlay Budget.

Actions Recommended by Staff After Budget Hearings - General Fund

Staff has no subsequent recommendations to change revenues and expenditures in General Fund Budgets from those comprising the CAO Recommended Budget or otherwise directed by, or discussed with your Board during the Budget Hearings.

Fiscal Year Recommended Board Approved Budget for Other Funds

The expenditure total in this recommended Final Board Approved Budget for Other Funds is \$56,638,406, which is the same as the CAO Recommended Budget. Revenues are \$45,551,202, which is \$1,027,689 higher than the CAO Recommended Budget. A summary of the Non-General Fund is included as Attachment B.

Actions Directed By Your Board or Recommended By Staff During Budget Hearings - Non-General Fund

1. Increase Operating Transfers In into the General Reserves Fund by \$500,000
2. Increase Operating Transfers In into the Accumulated Capital Outlay budget by \$527,689

Actions Recommended By Staff After Budget Hearings - Non-General Fund

Staff has no subsequent recommendations to change revenues and expenditures in Non-General Fund Budgets from those comprising the CAO Recommended Budget or otherwise directed by, or discussed with your Board during the Budget Hearing.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board has the alternative to not approve the Budget for Fiscal Year 2021-2022, in whole or in part as recommended by the CAO and/or modify the Budget as presented and provide additional direction to staff.

OTHER AGENCY INVOLVEMENT:

The Fiscal Year 2021-2022 CAO Recommended Budget is currently based on direction provided by your Board and recommendations made by staff during the Budget Hearings, and developed with significant support from the Auditor-Controller, Personnel and Information Services staff, and all County departments.

FINANCING:

This item sets the Fiscal Year 2021-2022 countywide spending plan in a total amount of \$128,441,767. The General Fund portion totals \$71,803,361.

ATTACHMENTS:

1. 2122 Budget Adoption RESOLUTION
2. Attachment A - Board Approved General Fund Budget 21-22
3. Attachment B - Board Approved Non-General Fund Budget 21-22

APPROVALS:

| | |
|--------------------|------------------------------|
| Denelle Carrington | Created/Initiated - 9/8/2021 |
| Darcy Ellis | Approved - 9/8/2021 |
| Denelle Carrington | Approved - 9/8/2021 |
| Marshall Rudolph | Approved - 9/9/2021 |
| Amy Shepherd | Approved - 9/9/2021 |
| Leslie Chapman | Final Approval - 9/9/2021 |

RESOLUTION No. 2021-47

**A RESOLUTION OF THE
BOARD OF SUPERVISORS,
COUNTY OF INYO,
STATE OF CALIFORNIA,
ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2021-2022**

WHEREAS, the Government Code requires the County to conduct Budget Hearings prior to adopting a Final Budget; and

WHEREAS, the Government Code requires the Final Budget to be adopted no later than October 2nd of each fiscal year; and

WHEREAS, the Inyo County Board of Supervisors has conducted and concluded Budget Hearings on September 7, 2021, and has received input and recommendations and, at the conclusion of the Budget Hearings, directed the preparation of the Final Budget; and

WHEREAS, the Final Budget has been prepared in accordance with the Government Code and the Board of Supervisors' directions during Budget Hearings; and

WHEREAS, the Final Budget specifies all of the following: appropriations by objects of expenditure within each budget unit, except for capital assets that are appropriated at the subobject level pursuant to Government Section 29008; other financing uses by budget unit; Intrafund transfers by budget unit; transfers-out by fund; appropriations for contingencies, by fund; provisions for nonspendable, restricted, committed, and assigned fund balances, by fund and purpose; and the means of financing the budget requirements; and

WHEREAS, the Inyo County Board of Supervisors desires to approve the Final Budget as presented by the Budget Officer and the Auditor-Controller.

NOW, THEREFORE BE IT RESOLVED that the Inyo County Board of Supervisors hereby adopts the Fiscal Year 2021-2022 Final Budget for the County of Inyo as set forth in the attached documents, which are incorporated herein by reference.

PASSED AND ADOPTED, this 14th day of September, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chairperson, Inyo County Board of Supervisors

*Attest: Leslie L. Chapman
Clerk of the Board*

Darcy Ellis, Assistant Clerk to the Board

ATTACHMENT A

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | YTD | BOARD | WORKING | YTD | DEPT | CAO | BOARD |
|--------------------------------|--------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | ACTUALS | APPROVED | BUDGET | ACTUALS | REQUESTED | RECOMM | APPROVED |
| | 06/30/2020 | 06/30/2021 | 06/30/2021 | 06/30/2021 | 06/30/2022 | 06/30/2022 | 06/30/2022 |
| FUND: 0001 GENERAL FUND | | | | | | | |
| REVENUES: | | | | | | | |
| 4001 | CURRENT SECURED TAXES | \$13,084,176 | \$12,276,238 | \$12,150,177 | \$13,642,744 | \$13,542,686 | \$13,542,686 |
| 4004 | CURRENT UNSECURED TAXES | \$1,001,239 | \$800,000 | \$856,000 | \$1,026,125 | \$935,602 | \$935,602 |
| 4005 | CURRENT UNSECURED AIRCRAFT TAX | \$12,703 | \$25,000 | \$25,000 | \$11,555 | \$20,000 | \$20,000 |
| 4008 | SB813 DISTRIBUTIONS | \$0 | \$56,000 | \$0 | \$0 | \$60,000 | \$60,000 |
| 4021 | PRIOR YEAR SECURED TAXES | \$149,993 | \$110,000 | \$110,000 | \$152,638 | \$130,000 | \$130,000 |
| 4023 | PRIOR YEAR UNSECURED TAXES | \$29,510 | \$30,000 | \$30,000 | \$0 | \$30,000 | \$30,000 |
| 4041 | PENALTIES ON DELINQUENT TAXES | \$83,172 | \$150,000 | \$170,000 | \$252,961 | \$200,000 | \$200,000 |
| 4042 | COSTS OF DELINQUENT COLLECTION | \$11,330 | \$11,000 | \$11,000 | \$6,740 | \$11,000 | \$11,000 |
| | TAXES - PROPERTY | \$14,372,125 | \$13,458,238 | \$13,352,177 | \$15,092,764 | \$14,929,288 | \$14,929,288 |
| 4082 | REAL PROPERTY TRANSFER TAX | \$93,075 | \$71,000 | \$74,000 | \$123,300 | \$91,000 | \$91,000 |
| 4083 | TRANSIENT OCCUPANCY TAX | \$3,126,716 | \$2,000,000 | \$2,000,000 | \$2,782,650 | \$3,000,000 | \$3,000,000 |
| | TAXES - OTHER | \$3,219,791 | \$2,071,000 | \$2,074,000 | \$2,905,950 | \$3,091,000 | \$3,091,000 |
| 4062 | SALES TAX | \$1,714,246 | \$1,384,173 | \$1,384,173 | \$1,446,911 | \$1,500,000 | \$1,500,000 |
| 4065 | STATE TRANSIT ASST | \$0 | \$0 | \$0 | \$234,190 | \$0 | \$0 |
| | TAXES - SALES | \$1,714,246 | \$1,384,173 | \$1,384,173 | \$1,681,101 | \$1,500,000 | \$1,500,000 |
| 4101 | ANIMAL LICENSES | \$27,336 | \$30,000 | \$32,000 | \$9,524 | \$30,000 | \$30,000 |
| 4131 | CONSTRUCTION PERMITS | \$320,523 | \$300,000 | \$300,000 | \$365,407 | \$300,000 | \$320,000 |
| 4135 | FEES FOR CONTINUING EDUCATION | \$2,775 | \$10,140 | \$3,500 | \$1,023 | \$10,140 | \$10,140 |
| 4156 | RECLAMATION PLAN FEES | \$55,492 | \$13,500 | \$13,500 | \$29,524 | \$14,000 | \$14,000 |
| 4161 | FRANCHISE FEES | \$217,580 | \$200,200 | \$200,200 | \$220,873 | \$214,500 | \$214,500 |
| 4170 | WELL PERMITS | \$14,791 | \$13,095 | \$15,299 | \$19,993 | \$16,000 | \$16,000 |
| 4171 | D H R PERMITS | \$662 | \$605 | \$605 | \$750 | \$605 | \$605 |
| 4172 | SEWER APPLICATIONS | \$6,673 | \$5,313 | \$8,519 | \$10,241 | \$6,500 | \$6,500 |
| 4174 | WELL & WATER SYSTEM PERMITS | \$48,606 | \$48,268 | \$54,088 | \$60,041 | \$3,556 | \$3,556 |
| 4175 | PERMITS TO OPERATE | \$1,500 | \$1,480 | \$1,480 | \$1,384 | \$1,480 | \$1,480 |
| 4176 | LICENSES | \$7,722 | \$6,500 | \$8,000 | \$10,796 | \$7,500 | \$7,500 |
| 4177 | GUN PERMITS | \$4,030 | \$4,000 | \$4,000 | \$4,452 | \$4,000 | \$4,500 |
| 4178 | FINGERPRINT PERMITS | \$8,976 | \$11,000 | \$11,000 | \$14,657 | \$12,000 | \$12,000 |
| 4179 | EXPLOSIVE PERMITS | \$12 | \$10 | \$10 | \$2 | \$10 | \$10 |
| 4180 | DEVICE REGISTRATION FEE | \$67,353 | \$66,500 | \$66,500 | \$67,799 | \$66,500 | \$66,500 |

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | | YTD | BOARD | WORKING | YTD | DEPT | CAO | BOARD |
|------|--------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | | ACTUALS | APPROVED | BUDGET | ACTUALS | REQUESTED | RECOMM | APPROVED |
| | | 06/30/2020 | 06/30/2021 | 06/30/2021 | 06/30/2021 | 06/30/2022 | 06/30/2022 | 06/30/2022 |
| 4182 | SWIMMING POOL PERMITS | \$9,981 | \$9,792 | \$9,792 | \$10,384 | \$9,500 | \$9,500 | \$9,500 |
| 4183 | FOOD ESTABLISHMENT PERMITS | \$35,088 | \$32,522 | \$32,522 | \$35,671 | \$34,000 | \$34,000 | \$34,000 |
| 4184 | SEWAGE PUMP VEHICLE PERMIT | \$2,358 | \$2,300 | \$2,300 | \$1,360 | \$1,300 | \$1,300 | \$1,300 |
| 4186 | DEVICE REPAIRMAN LICENSE | \$166 | \$355 | \$355 | \$249 | \$250 | \$250 | \$250 |
| | LICENSES & PERMITS | \$831,628 | \$755,580 | \$763,670 | \$864,133 | \$731,841 | \$752,341 | \$752,341 |
| 4211 | CRIMINAL FINES | \$5,619 | \$21,100 | \$21,100 | \$251 | \$21,200 | \$20,200 | \$20,200 |
| 4212 | ANIMAL FINES | \$4,700 | \$5,000 | \$5,000 | \$6,163 | \$6,000 | \$6,000 | \$6,000 |
| 4214 | SUPERIOR COURT FINES | \$30,753 | \$48,488 | \$48,488 | \$34,208 | \$84,186 | \$84,186 | \$84,186 |
| 4215 | JUSTICE COURT FINES | \$171,616 | \$170,000 | \$170,000 | \$177,845 | \$170,000 | \$170,000 | \$170,000 |
| 4220 | LAW LIBRARY FINES | \$6,581 | \$7,000 | \$7,000 | \$7,000 | \$7,000 | \$7,000 | \$7,000 |
| 4224 | COURT REALIGNMENT FINES | \$666,952 | \$650,000 | \$650,000 | \$682,633 | \$650,000 | \$650,000 | \$650,000 |
| | FINES & FORFEITURES | \$886,224 | \$901,588 | \$901,588 | \$908,102 | \$938,386 | \$937,386 | \$937,386 |
| 4320 | TECOPA COMMUNITY CENTER | \$162 | \$100 | \$100 | \$0 | \$100 | \$100 | \$100 |
| 4352 | MILLPOND CONCESSIONS | \$18,251 | \$12,500 | \$12,500 | \$15,026 | \$12,500 | \$14,500 | \$14,500 |
| | RENTS & LEASES | \$18,414 | \$12,600 | \$12,600 | \$15,026 | \$12,600 | \$14,600 | \$14,600 |
| 4301 | INTEREST FROM TREASURY | \$1,157,070 | \$365,000 | \$365,000 | \$473,106 | \$165,000 | \$165,000 | \$165,000 |
| 4303 | INTEREST ON TAX FUNDS | \$0 | \$500 | \$500 | \$0 | \$100 | \$100 | \$100 |
| 4311 | RENTS | \$52,811 | \$60,000 | \$60,000 | \$51,619 | \$60,000 | \$60,000 | \$60,000 |
| 4312 | LEASES | \$1,896 | \$1,980 | \$1,980 | \$1,884 | \$1,980 | \$1,980 | \$1,980 |
| 4316 | STATHAM HALL RENT | \$694 | \$600 | \$600 | (\$368) | \$600 | \$600 | \$600 |
| 4317 | BIG PINE LEGION HALL RENT | \$247 | \$250 | \$250 | \$74 | \$250 | \$250 | \$250 |
| 4318 | INDEPENDENCE LEGION HALL RENT | \$487 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | REV USE OF MONEY & PROPERTY | \$1,213,207 | \$428,330 | \$428,330 | \$526,317 | \$227,930 | \$227,930 | \$227,930 |
| 4411 | STATE MOTOR VEHICLE IN LIEU TX | \$1,590,486 | \$1,530,668 | \$1,846,462 | \$1,739,859 | \$1,598,126 | \$1,623,191 | \$1,623,191 |
| 4413 | PROPERTY TAX IN LIEU OF VLF | \$2,415,846 | \$2,415,847 | \$2,415,847 | \$2,377,585 | \$2,422,757 | \$2,422,757 | \$2,422,757 |
| 4420 | SOCIAL SERVICE REALIGNMENT | \$801,495 | \$1,043,602 | \$915,645 | \$336,257 | \$1,052,607 | \$1,202,607 | \$1,202,607 |
| 4421 | STATE PUBLIC ASSIST ADMIN | \$2,434,827 | \$2,682,955 | \$2,707,955 | \$2,786,392 | \$2,682,955 | \$2,682,955 | \$2,682,955 |
| 4425 | AID FAMILY DEPENDENT CHILDREN | \$125,376 | \$235,000 | \$236,154 | (\$3,126) | \$235,000 | \$235,000 | \$235,000 |
| 4426 | SSI / SSP | \$3,222 | \$0 | \$37,141 | \$37,141 | \$0 | \$0 | \$0 |
| 4427 | FOSTER CARE | \$39,545 | \$60,000 | \$125,000 | \$142,417 | \$100,000 | \$100,000 | \$100,000 |
| 4430 | HEALTH REALIGNMENT | \$0 | \$278,159 | \$209,859 | \$74,547 | \$345,969 | \$345,969 | \$345,969 |

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | | YTD | BOARD | WORKING | YTD | DEPT | CAO | BOARD |
|------|--------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | | ACTUALS | APPROVED | BUDGET | ACTUALS | REQUESTED | RECOMM | APPROVED |
| | | 06/30/2020 | 06/30/2021 | 06/30/2021 | 06/30/2021 | 06/30/2022 | 06/30/2022 | 06/30/2022 |
| 4450 | MENTAL HEALTH REALIGNMENT | \$1,120,161 | \$1,113,855 | \$875,431 | \$875,431 | \$1,120,161 | \$1,120,161 | \$1,120,161 |
| 4460 | REALIGNMENT - 2011 | \$2,429,763 | \$2,903,248 | \$2,767,009 | \$2,822,052 | \$2,966,098 | \$2,966,098 | \$2,966,098 |
| 4463 | UNREFUNDED GAS TAX | \$99,448 | \$90,000 | \$123,949 | \$100,786 | \$93,361 | \$93,361 | \$93,361 |
| 4472 | HOMEOWNERS PROPERTY TAX RELIEF | \$80,188 | \$74,000 | \$74,000 | \$67,946 | \$67,900 | \$67,900 | \$67,900 |
| 4473 | STATE AID FOR VETERANS AFFAIRS | \$7,726 | \$39,266 | \$28,000 | \$30,790 | \$13,089 | \$13,089 | \$13,089 |
| 4475 | OFF HIGHWAY VEHICLE | \$628 | \$675 | \$675 | \$682 | \$500 | \$500 | \$500 |
| 4483 | STANDARDS & TRAIN FOR CORRECT | \$26,587 | \$31,500 | \$23,500 | \$16,013 | \$25,800 | \$25,800 | \$25,800 |
| 4485 | STATE - PUBLIC SAFETY SERVICES | \$1,881,638 | \$1,605,926 | \$1,605,926 | \$1,945,711 | \$1,660,376 | \$1,910,000 | \$1,910,000 |
| 4486 | AB443 - SHERIFF | \$302,614 | \$416,372 | \$416,372 | \$286,372 | \$432,636 | \$513,165 | \$513,165 |
| 4488 | CITIZEN OPTION - PUBLIC SAFETY | \$154,864 | \$133,840 | \$155,794 | \$155,793 | \$164,500 | \$167,500 | \$167,500 |
| 4489 | JUVENILE JUSTICE | \$53,067 | \$53,067 | \$53,067 | \$53,067 | \$53,067 | \$53,067 | \$53,067 |
| 4497 | STATE MANDATE PROGRAMS | \$15,912 | \$18,273 | \$19,117 | \$10,671 | \$15,000 | \$15,500 | \$15,500 |
| 4498 | STATE GRANTS | \$1,122,797 | \$4,259,839 | \$4,006,216 | \$2,611,308 | \$2,478,301 | \$2,478,301 | \$2,478,301 |
| 4499 | STATE OTHER | \$954,931 | \$1,301,087 | \$1,932,180 | \$774,577 | \$1,247,267 | \$1,247,267 | \$1,247,267 |
| 4501 | FEDERAL PUBLIC ASSISTANCE ADMN | \$1,316,817 | \$2,195,276 | \$2,191,475 | \$2,005,564 | \$2,195,276 | \$2,195,276 | \$2,195,276 |
| 4511 | FEDERAL AID TO FAMILY W/ CHILD | \$311,928 | \$350,000 | \$350,000 | \$240,651 | \$350,000 | \$350,000 | \$350,000 |
| 4512 | FEDERAL FOSTER CARE | \$160,036 | \$253,000 | \$278,000 | \$255,950 | \$213,000 | \$213,000 | \$213,000 |
| 4541 | FEDERAL IN LIEU TAXES | \$47,982 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4552 | FEDERAL OTHER | \$661,222 | \$848,443 | \$951,648 | \$762,372 | \$899,536 | \$899,536 | \$899,536 |
| 4555 | FEDERAL GRANTS | \$11,210 | \$23,213 | \$23,213 | \$0 | \$15,000 | \$15,000 | \$15,000 |
| 4561 | AID FROM MONO COUNTY | \$261,121 | \$280,428 | \$322,169 | \$315,101 | \$286,759 | \$286,759 | \$286,759 |
| 4563 | CONTRIBUTION FROM DWP | \$4,533,901 | \$4,800,700 | \$4,800,700 | \$4,800,700 | \$5,089,206 | \$5,089,206 | \$5,089,206 |
| 4599 | OTHER AGENCIES | \$182,586 | \$182,406 | \$183,906 | \$212,394 | \$213,394 | \$213,394 | \$213,394 |
| | AID FROM OTHER GOVT AGENCIES | \$23,147,933 | \$29,220,645 | \$29,676,410 | \$25,835,012 | \$28,037,641 | \$28,546,359 | \$28,546,359 |
| 4601 | TAX REDEMPTION FEES | \$1,830 | \$1,500 | \$1,500 | \$3,180 | \$3,000 | \$3,000 | \$3,000 |
| 4602 | ASSESSMENT & COLLECTION FEES | \$15,469 | \$15,470 | \$15,470 | \$15,443 | \$15,515 | \$15,515 | \$15,515 |
| 4603 | SB813 COLLECTION FEES | \$0 | \$20,000 | \$0 | \$0 | \$30,000 | \$30,000 | \$30,000 |
| 4604 | PROPERTY TAX ADMIN FEES | \$0 | \$0 | \$126,061 | \$126,061 | \$0 | \$0 | \$0 |
| 4605 | DELINQUENT TAX SALE FEE | \$1,495 | \$500 | \$500 | \$880 | \$400,000 | \$400,000 | \$400,000 |
| 4612 | SPEC DIST & GRANT ACCOUNTING | \$47,350 | \$28,350 | \$28,350 | \$35,308 | \$78,356 | \$78,356 | \$78,356 |
| 4618 | EMS ACCOUNTING | \$44,143 | \$44,144 | \$44,144 | \$34,952 | \$34,952 | \$34,952 | \$34,952 |
| 4621 | DISTRICT ELECTIONS | \$1,972 | \$9,500 | \$9,500 | \$5,339 | \$0 | \$0 | \$0 |
| 4622 | CANDIDATE STATEMENTS | \$9,950 | \$5,300 | \$6,600 | \$6,600 | \$5,300 | \$5,300 | \$5,300 |

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | | YTD | BOARD | WORKING | YTD | DEPT | CAO | BOARD |
|------|--------------------------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | | ACTUALS | APPROVED | BUDGET | ACTUALS | REQUESTED | RECOMM | APPROVED |
| | | 06/30/2020 | 06/30/2021 | 06/30/2021 | 06/30/2021 | 06/30/2022 | 06/30/2022 | 06/30/2022 |
| 4623 | ELECTION FILING FEES | \$8,250 | \$0 | \$0 | \$0 | \$5,000 | \$5,000 | \$5,000 |
| 4624 | MISCELLANEOUS ELECTION SERVICE | \$1,562 | \$0 | \$1,694 | \$1,694 | \$0 | \$0 | \$0 |
| 4631 | COUNTY COUNSEL FEES | \$187 | \$500 | \$500 | \$0 | \$500 | \$500 | \$500 |
| 4632 | PUBLIC DEFENDER FEES | \$3,477 | \$1,000 | \$1,000 | \$1,451 | \$1,400 | \$1,400 | \$1,400 |
| 4654 | PLANNING & ENGINEERING FEES | \$31,991 | \$117,500 | \$117,500 | \$87,168 | \$71,000 | \$71,000 | \$71,000 |
| 4655 | MAP CHECKING | \$241 | \$600 | \$600 | \$647 | \$600 | \$600 | \$600 |
| 4661 | PESTICIDE USE ENFORCEMENT | \$207 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4663 | PEST MILL REFUND | \$83,500 | \$84,700 | \$86,200 | \$86,200 | \$86,000 | \$86,000 | \$86,000 |
| 4664 | NURSERY | \$500 | \$500 | \$787 | \$0 | \$500 | \$500 | \$500 |
| 4665 | PETROLEUM PRODUCT INSPECTION | \$2,280 | \$3,000 | \$1,005 | \$1,200 | \$2,980 | \$2,980 | \$2,980 |
| 4667 | NON COMMERCIAL CERTIFICATIONS | \$750 | \$750 | \$750 | \$1,062 | \$900 | \$900 | \$900 |
| 4672 | CLERK FEES | \$2,084 | \$800 | \$1,108 | \$1,421 | \$1,500 | \$1,500 | \$1,500 |
| 4673 | COST OF PROBATION | \$13,064 | \$15,000 | \$15,000 | \$22,138 | \$0 | \$0 | \$0 |
| 4676 | RESTITUTION | \$2,143 | \$0 | \$56 | \$329 | \$0 | \$0 | \$0 |
| 4677 | ELECTRONIC MONITORING | \$2,582 | \$15,000 | \$15,000 | \$2,945 | \$0 | \$0 | \$0 |
| 4682 | ESTATE FEES | \$0 | \$4,000 | \$4,000 | \$2,000 | \$4,000 | \$4,000 | \$4,000 |
| 4683 | PUBLIC GUARDIAN FEES | \$1,300 | \$4,000 | \$4,000 | \$3,250 | \$4,000 | \$4,000 | \$4,000 |
| 4691 | JAIL BOOKING FEES | \$3,815 | \$3,500 | \$3,500 | \$3,522 | \$3,500 | \$3,500 | \$3,500 |
| 4693 | FOREST SERVICE | \$25,680 | \$12,000 | \$12,000 | \$10,989 | \$12,000 | \$12,000 | \$12,000 |
| 4695 | SEARCH & RESCUE | \$6,916 | \$0 | \$327 | \$326 | \$1,000 | \$1,000 | \$1,000 |
| 4698 | INVESTIGATIONS | \$67,052 | \$67,053 | \$67,053 | \$67,053 | \$67,053 | \$67,053 | \$67,053 |
| 4699 | CIVIL PROCESS SERVICE | \$5,663 | \$5,000 | \$5,000 | \$3,388 | \$5,000 | \$5,000 | \$5,000 |
| 4701 | VITAL STATISTICS | \$12,634 | \$12,757 | \$12,757 | \$13,622 | \$11,635 | \$11,635 | \$11,635 |
| 4702 | RECORDING FEES | \$65,323 | \$53,500 | \$68,500 | \$98,357 | \$68,000 | \$68,000 | \$68,000 |
| 4720 | NON FEDERAL MEDICARE | \$3,857 | \$10,000 | \$10,000 | \$3,314 | \$0 | \$0 | \$0 |
| 4722 | FEDERAL MEDICARE MEDICAID | \$19,761 | \$25,000 | \$23,376 | \$15,317 | \$18,000 | \$18,000 | \$18,000 |
| 4723 | WATER SAMPLES | \$228,516 | \$200,895 | \$95,000 | \$106,399 | \$180,000 | \$180,000 | \$180,000 |
| 4724 | ELIGIBLE CHILD REIMBURSEMENT | \$0 | \$0 | \$0 | \$70 | \$0 | \$0 | \$0 |
| 4729 | EH WASTE INSPECTION & PERMITS | \$18,378 | \$18,378 | \$18,378 | \$18,378 | \$18,378 | \$18,378 | \$18,378 |
| 4732 | E.M.S. RADIO MAINTENANCE | \$1,575 | \$1,575 | \$1,575 | \$1,575 | \$1,575 | \$1,575 | \$1,575 |
| 4742 | PATIENT PAYMENTS | \$22,766 | \$6,500 | \$8,124 | \$7,610 | \$6,000 | \$6,000 | \$6,000 |
| 4747 | INSURANCE PAYMENTS | \$8,506 | \$7,500 | \$7,500 | \$12,014 | \$7,500 | \$7,500 | \$7,500 |
| 4748 | MENTAL HEALTH MEDICAL | \$970,818 | \$1,000,000 | \$1,300,000 | \$1,231,240 | \$1,300,000 | \$1,300,000 | \$1,300,000 |
| 4754 | HAZARDOUS WASTE FEES | \$99,253 | \$98,286 | \$98,286 | \$26,052 | \$38,286 | \$38,286 | \$38,286 |

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021
 FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | | YTD | BOARD | WORKING | YTD | DEPT | CAO | BOARD |
|------|------------------------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | | ACTUALS | APPROVED | BUDGET | ACTUALS | REQUESTED | RECOMM | APPROVED |
| | | 06/30/2020 | 06/30/2021 | 06/30/2021 | 06/30/2021 | 06/30/2022 | 06/30/2022 | 06/30/2022 |
| 4765 | P.O.S.T. | \$51,078 | \$25,000 | \$25,000 | \$15,856 | \$25,000 | \$25,000 | \$25,000 |
| 4771 | LIBRARY SERVICES | \$1,219 | \$2,004 | \$300 | \$65 | \$300 | \$300 | \$300 |
| 4781 | PLEASANT VALLEY - CAMP | \$49,655 | \$50,000 | \$50,000 | \$85,281 | \$68,000 | \$68,000 | \$68,000 |
| 4783 | SCHOBER LANE - CAMP | \$71,682 | \$48,000 | \$48,000 | \$61,818 | \$48,000 | \$61,000 | \$61,000 |
| 4784 | BIG PINE TRIANGLE - CAMP | \$3,134 | \$3,000 | \$3,000 | \$4,423 | \$3,000 | \$3,000 | \$3,000 |
| 4785 | BAKER CREEK - CAMP | \$31,851 | \$26,000 | \$32,000 | \$48,247 | \$32,000 | \$32,000 | \$32,000 |
| 4786 | TINNEMAHA - CAMP | \$17,996 | \$16,000 | \$18,000 | \$27,196 | \$20,000 | \$20,000 | \$20,000 |
| 4787 | TABOOSE - CAMP | \$38,560 | \$32,000 | \$32,000 | \$45,792 | \$38,000 | \$38,000 | \$38,000 |
| 4788 | INDEPENDENCE CREEK - CAMP | \$9,565 | \$8,000 | \$10,050 | \$14,489 | \$10,000 | \$10,000 | \$10,000 |
| 4789 | PORTUGUESE JOE - CAMP | \$13,917 | \$13,000 | \$13,000 | \$21,323 | \$12,500 | \$15,000 | \$15,000 |
| 4790 | DIAZ LAKE - CAMP | \$71,470 | \$60,000 | \$75,000 | \$125,351 | \$85,000 | \$85,000 | \$85,000 |
| 4791 | TECOPA HOT SPRINGS - CAMP | \$0 | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$5,000 |
| 4792 | DAY USE FEES | \$1,450 | \$500 | \$500 | \$300 | \$1,000 | \$1,000 | \$1,000 |
| 4809 | WRAP FEES | \$2,215 | \$3,000 | \$3,000 | \$2,750 | \$4,000 | \$4,000 | \$4,000 |
| 4812 | NSF CHARGES | \$85 | \$40 | \$78 | \$88 | \$40 | \$40 | \$40 |
| 4813 | SHIPPING & HANDLING | \$307 | \$60 | \$350 | \$336 | \$100 | \$100 | \$100 |
| 4817 | LAFCO FEES | \$15,261 | \$17,765 | \$17,765 | \$8,206 | \$18,628 | \$18,628 | \$18,628 |
| 4819 | SERVICES & FEES | \$197,679 | \$257,036 | \$272,076 | \$278,688 | \$256,486 | \$277,032 | \$277,032 |
| 4820 | COUNTY COST PLAN | \$3,171,568 | \$3,853,541 | \$3,853,541 | \$3,852,017 | \$3,175,586 | \$3,175,586 | \$3,175,586 |
| 4821 | INTRA COUNTY CHARGES | \$963,170 | \$1,394,433 | \$1,418,214 | \$1,060,130 | \$2,002,750 | \$2,027,750 | \$2,027,750 |
| 4822 | INTRA COUNTY INSURANCE ADMIN | \$1,502,719 | \$1,647,823 | \$1,647,823 | \$1,507,451 | \$1,688,307 | \$1,688,307 | \$1,688,307 |
| 4824 | INTER GOVERNMENT CHARGES | \$399,887 | \$693,089 | \$703,445 | \$490,988 | \$623,788 | \$623,788 | \$623,788 |
| 4825 | OTHER CURRENT CHARGES | \$466,320 | \$470,030 | \$467,886 | \$405,450 | \$566,156 | \$566,156 | \$566,156 |
| 4827 | TRIAL COURT CHARGES | \$76,806 | \$43,800 | \$43,800 | \$68,370 | \$64,800 | \$64,800 | \$64,800 |
| 4829 | COPIER LEASE REVENUE | \$143,168 | \$186,000 | \$186,000 | \$153,399 | \$186,000 | \$186,000 | \$186,000 |
| 4830 | MOBILE DEVICE MANAGEMENT-REV | \$1,962 | \$4,122 | \$4,122 | \$3,423 | \$4,122 | \$4,122 | \$4,122 |
| | CHARGES FOR CURRENT SERVICES | \$9,139,586 | \$10,753,301 | \$11,142,651 | \$10,344,947 | \$11,421,993 | \$11,483,039 | \$11,483,039 |
| 4998 | OPERATING TRANSFERS IN | \$4,966,833 | \$3,389,525 | \$3,390,200 | \$3,062,213 | \$2,338,022 | \$5,142,229 | \$5,142,229 |
| | OTHER FINANCING SOURCES | \$4,966,833 | \$3,389,525 | \$3,390,200 | \$3,062,213 | \$2,338,022 | \$5,142,229 | \$5,142,229 |
| 4901 | PRIOR YEARS REVENUE | \$0 | \$0 | \$0 | \$214 | \$0 | \$0 | \$0 |
| 4922 | SALES OF COPIES | \$3,402 | \$4,120 | \$216 | \$1 | \$3,550 | \$3,550 | \$3,550 |
| 4924 | SALES OF MAILING LISTS | \$275 | \$100 | \$100 | \$81 | \$100 | \$100 | \$100 |

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | | YTD | BOARD | WORKING | YTD | DEPT | CAO | BOARD |
|------------------|------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | | ACTUALS | APPROVED | BUDGET | ACTUALS | REQUESTED | RECOMM | APPROVED |
| | | 06/30/2020 | 06/30/2021 | 06/30/2021 | 06/30/2021 | 06/30/2022 | 06/30/2022 | 06/30/2022 |
| 4925 | SALES OF BOOKS & PAMPHLETS | \$4,604 | \$17,000 | \$12,000 | \$8,933 | \$12,000 | \$12,000 | \$12,000 |
| 4929 | SALES OF CEMETERY PLOTS | \$1,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4936 | MISCELLANEOUS SALES | \$422 | \$140 | \$140 | \$318 | \$500 | \$500 | \$500 |
| 4951 | DONATIONS | \$9,239 | \$9,500 | \$23,100 | \$6,793 | \$26,500 | \$26,500 | \$26,500 |
| 4955 | FAMILY SUPPORT REPAYMENT | \$16,963 | \$0 | \$5,655 | \$8,755 | \$0 | \$0 | \$0 |
| 4958 | UNCLAIMED FUNDS | \$323 | \$0 | \$0 | \$0 | \$1,000 | \$1,000 | \$1,000 |
| 4959 | MISCELLANEOUS REVENUE | \$11,407 | \$11,725 | \$11,402 | \$9,189 | \$7,800 | \$7,800 | \$7,800 |
| 4961 | REIMBURSED EXPENSES | \$30,008 | \$0 | \$3,171 | \$50,348 | \$0 | \$0 | \$0 |
| 4997 | CASH OVER OR SHORT | \$30 | \$50 | \$48 | (\$257) | \$50 | \$50 | \$50 |
| 4999 | PRIOR YEARS REIMBURSEMENTS | \$5,360 | \$0 | \$199 | \$199 | \$0 | \$0 | \$0 |
| | OTHER REVENUE | \$83,037 | \$42,635 | \$56,031 | \$84,579 | \$51,500 | \$51,500 | \$51,500 |
| TOTAL REVENUES: | | \$59,593,031 | \$62,417,615 | \$63,181,830 | \$61,320,150 | \$63,280,201 | \$66,675,672 | \$66,675,672 |
| EXPENSES: | | | | | | | | |
| 5001 | SALARIED EMPLOYEES | \$20,496,058 | \$22,543,176 | \$22,307,037 | \$21,115,958 | \$25,023,655 | \$24,715,742 | \$24,715,742 |
| 5002 | CONTRACT EMPLOYEES | \$125,826 | \$125,745 | \$125,745 | \$125,059 | \$125,745 | \$125,745 | \$125,745 |
| 5003 | OVERTIME | \$734,252 | \$817,767 | \$908,717 | \$817,297 | \$889,534 | \$869,899 | \$869,899 |
| 5004 | STANDBY TIME | \$245,898 | \$216,722 | \$267,877 | \$268,976 | \$387,056 | \$385,152 | \$385,152 |
| 5005 | HOLIDAY OVERTIME | \$38,215 | \$40,356 | \$50,535 | \$43,474 | \$48,189 | \$46,927 | \$46,927 |
| 5006 | 4850 TIME - WORKERS COMP | \$485 | \$0 | \$400 | (\$24,038) | \$0 | \$0 | \$0 |
| 5012 | PART TIME EMPLOYEES | \$704,039 | \$847,317 | \$925,122 | \$729,784 | \$936,383 | \$845,122 | \$845,122 |
| 5021 | RETIREMENT & SOCIAL SECURITY | \$1,445,503 | \$1,831,696 | \$1,824,320 | \$1,504,950 | \$2,032,306 | \$2,004,622 | \$2,004,622 |
| 5022 | PERS RETIREMENT | \$3,323,655 | \$3,513,070 | \$3,549,554 | \$3,385,356 | \$3,707,881 | \$3,675,558 | \$3,675,558 |
| 5023 | RETIREMENT SAFETY-SIDE FUND | \$361,295 | \$373,204 | \$373,204 | \$373,204 | \$385,778 | \$385,778 | \$385,778 |
| 5024 | RETIREMENT-UNFUNDED LIAB | \$4,338,636 | \$4,395,864 | \$4,395,864 | \$4,395,864 | \$4,511,597 | \$4,511,597 | \$4,511,597 |
| 5025 | RETIREE HEALTH BENEFITS | \$3,315,266 | \$3,747,205 | \$3,747,205 | \$3,340,678 | \$3,710,771 | \$3,710,771 | \$3,710,771 |
| 5031 | MEDICAL INSURANCE | \$3,229,841 | \$3,674,208 | \$3,661,337 | \$3,205,487 | \$4,051,528 | \$3,961,211 | \$3,961,211 |
| 5032 | DISABILITY INSURANCE | \$195,882 | \$242,091 | \$240,300 | \$225,361 | \$323,116 | \$318,756 | \$318,756 |
| 5033 | SHERIFF DEPUTIES DISABILITY | \$13,959 | \$14,071 | \$14,372 | \$13,818 | \$14,641 | \$14,522 | \$14,522 |
| 5034 | EDUCATION REIMBURSEMENT | \$25,487 | \$23,050 | \$28,050 | \$21,971 | \$29,100 | \$29,100 | \$29,100 |
| 5042 | SICK LEAVE BUY OUT | \$24,242 | \$42,387 | \$30,575 | \$19,210 | \$0 | \$0 | \$0 |
| 5043 | OTHER BENEFITS | \$496,112 | \$469,105 | \$592,311 | \$624,743 | \$528,702 | \$528,702 | \$528,702 |
| 5111 | CLOTHING | \$59,816 | \$67,226 | \$67,908 | \$61,201 | \$78,272 | \$77,919 | \$77,919 |

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|------|--------------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| | SALARIES & BENEFITS | \$39,174,474 | \$42,984,260 | \$43,110,433 | \$40,248,359 | \$46,784,254 | \$46,207,123 | \$46,207,123 |
| 5112 | PERSONAL & SAFETY EQUIPMENT | \$112,986 | \$166,992 | \$204,592 | \$123,686 | \$194,495 | \$146,890 | \$146,890 |
| 5114 | INMATE CLOTHING | \$6,054 | \$8,100 | \$8,100 | \$9,492 | \$8,100 | \$8,100 | \$8,100 |
| 5122 | CELL PHONES | \$89,443 | \$81,954 | \$109,067 | \$99,847 | \$103,436 | \$103,436 | \$103,436 |
| 5131 | FOOD & HOUSEHOLD SUPPLIES | \$439,895 | \$478,000 | \$499,667 | \$505,051 | \$511,000 | \$471,000 | \$471,000 |
| 5132 | JAIL-HOUSEHOLD | \$96,831 | \$87,500 | \$87,500 | \$95,358 | \$95,500 | \$92,000 | \$92,000 |
| 5153 | FIRE & CASUALTY INSURANCE | \$74 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5154 | UNEMPLOYMENT INSURANCE | \$54,773 | \$39,500 | \$47,125 | \$37,299 | \$39,500 | \$39,500 | \$39,500 |
| 5156 | INSURANCE CLAIMS | \$99 | \$5,000 | \$5,000 | \$0 | \$5,000 | \$5,000 | \$5,000 |
| 5157 | MEDICAL MALPRACTICE INSURANCE | \$93,961 | \$117,626 | \$117,626 | \$117,626 | \$108,817 | \$108,817 | \$108,817 |
| 5158 | INSURANCE PREMIUM | \$96,377 | \$125,541 | \$125,541 | \$125,541 | \$160,000 | \$160,000 | \$160,000 |
| 5161 | JURY EXPENSE | \$10,476 | \$21,345 | \$14,345 | (\$1) | \$18,110 | \$18,110 | \$18,110 |
| 5162 | WITNESS EXPENSE | \$173 | \$1,000 | \$1,000 | \$0 | \$1,000 | \$1,000 | \$1,000 |
| 5171 | MAINTENANCE OF EQUIPMENT | \$44,053 | \$56,650 | \$77,231 | \$59,183 | \$88,467 | \$61,750 | \$61,750 |
| 5173 | MAINTENANCE OF EQUIPMENT-MATER | \$6,675 | \$6,550 | \$11,300 | \$8,301 | \$6,400 | \$6,400 | \$6,400 |
| 5175 | MAINTENANCE - FUEL & LUBRICANT | \$0 | \$50 | \$104 | \$103 | \$0 | \$0 | \$0 |
| 5177 | MAINTENANCE OF COMPUTER SYSTEM | \$161,072 | \$170,400 | \$175,259 | \$166,425 | \$194,750 | \$175,750 | \$175,750 |
| 5182 | MAINTENANCE OF GROUNDS | \$31,633 | \$46,500 | \$84,177 | \$25,387 | \$48,500 | \$48,500 | \$48,500 |
| 5184 | MAINTENANCE - SHERIFF | \$13,207 | \$17,000 | \$15,000 | \$9,084 | \$17,000 | \$14,000 | \$14,000 |
| 5190 | MAINT BIG PINE LIBRARY | \$5,666 | \$5,666 | \$5,666 | \$5,666 | \$5,666 | \$5,666 | \$5,666 |
| 5191 | MAINTENANCE OF STRUCTURES | \$6,729 | \$12,400 | \$16,000 | \$14,427 | \$12,400 | \$12,400 | \$12,400 |
| 5199 | MAINT OF STRUCTURES-MATERIALS | \$35,855 | \$63,000 | \$84,431 | \$25,579 | \$85,200 | \$95,200 | \$95,200 |
| 5201 | MEDICAL, DENTAL & LAB SUPPLIES | \$26,791 | \$35,103 | \$42,000 | \$30,722 | \$30,600 | \$30,600 | \$30,600 |
| 5211 | MEMBERSHIPS | \$2,673 | \$3,310 | \$3,250 | \$2,781 | \$40,826 | \$40,826 | \$40,826 |
| 5225 | COST OF SALES | \$0 | \$0 | \$0 | \$60 | \$0 | \$0 | \$0 |
| 5232 | OFFICE & OTHER EQUIP < \$5,000 | \$115,677 | \$155,065 | \$178,409 | \$86,399 | \$270,804 | \$263,228 | \$263,228 |
| 5235 | COURT LAW LIBRARY | \$435 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5236 | INFORMATION SERVICES POSTAGE | \$85,366 | \$92,800 | \$99,550 | \$76,962 | \$92,800 | \$132,800 | \$132,800 |
| 5260 | HEALTH - EMPLOYEE PHYSICALS | \$10,386 | \$11,400 | \$10,200 | \$7,203 | \$13,900 | \$13,900 | \$13,900 |
| 5263 | ADVERTISING | \$59,477 | \$93,370 | \$91,985 | \$24,401 | \$94,100 | \$93,500 | \$93,500 |
| 5265 | PROFESSIONAL & SPECIAL SERVICE | \$3,149,748 | \$4,702,022 | \$6,087,585 | \$3,121,025 | \$5,656,621 | \$5,547,973 | \$5,547,973 |
| 5281 | RENTS & LEASES-EQUIPMENT | \$26,017 | \$28,153 | \$28,937 | \$23,895 | \$109,112 | \$109,112 | \$109,112 |
| 5285 | COPIER LEASE - IS ONLY | \$143,150 | \$186,000 | \$186,000 | \$153,735 | \$186,000 | \$186,000 | \$186,000 |

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | | YTD | BOARD | WORKING | YTD | DEPT | CAO | BOARD |
|------|--------------------------------|-------------|--------------|--------------|-------------|--------------|--------------|--------------|
| | | ACTUALS | APPROVED | BUDGET | ACTUALS | REQUESTED | RECOMM | APPROVED |
| | | 06/30/2020 | 06/30/2021 | 06/30/2021 | 06/30/2021 | 06/30/2022 | 06/30/2022 | 06/30/2022 |
| 5291 | OFFICE, SPACE & SITE RENTAL | \$514,271 | \$515,947 | \$599,896 | \$574,270 | \$411,945 | \$411,945 | \$411,945 |
| 5301 | SMALL TOOLS & INSTRUMENTS | \$6,294 | \$7,600 | \$10,130 | \$8,180 | \$9,600 | \$9,400 | \$9,400 |
| 5311 | GENERAL OPERATING EXPENSE | \$807,720 | \$1,103,059 | \$1,187,209 | \$802,510 | \$1,132,315 | \$1,078,944 | \$1,078,944 |
| 5313 | LAW ENFORCEMENT SPECIAL | \$34,954 | \$32,600 | \$40,463 | \$35,107 | \$47,203 | \$32,600 | \$32,600 |
| 5316 | ELECTION EXPENSE | \$64,576 | \$72,300 | \$76,500 | \$76,500 | \$144,600 | \$144,600 | \$144,600 |
| 5321 | SPECIAL APPROPRIATION | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 |
| 5325 | LIBRARY BOOKS & SUBSCRIPTIONS | \$35,481 | \$37,000 | \$40,232 | \$30,268 | \$37,000 | \$37,000 | \$37,000 |
| 5326 | LATE FEES & FINANCE CHARGES | \$2,273 | \$0 | \$585 | \$429 | \$0 | \$0 | \$0 |
| 5331 | TRAVEL EXPENSE | \$331,702 | \$457,200 | \$261,137 | \$114,216 | \$508,377 | \$408,636 | \$408,636 |
| 5332 | MILEAGE REIMBURSEMENT | \$0 | \$900 | \$900 | \$0 | \$1,900 | \$1,900 | \$1,900 |
| 5337 | 5150 TRANSPORTS | \$0 | \$2,500 | \$1,500 | \$0 | \$2,500 | \$2,500 | \$2,500 |
| 5351 | UTILITIES | \$1,043,561 | \$1,057,346 | \$1,176,203 | \$1,089,058 | \$1,008,231 | \$1,005,851 | \$1,005,851 |
| 5499 | PRIOR YEAR REFUNDS | \$0 | \$0 | \$577 | \$1,576 | \$0 | \$0 | \$0 |
| | SERVICES & SUPPLIES | \$7,776,599 | \$10,114,449 | \$11,821,979 | \$7,697,366 | \$11,511,775 | \$11,134,834 | \$11,134,834 |
| 5121 | INTERNAL CHARGES | \$391,011 | \$440,579 | \$460,379 | \$394,283 | \$443,129 | \$443,129 | \$443,129 |
| 5123 | TECH REFRESH EXPENSE | \$300,134 | \$440,890 | \$440,890 | \$440,890 | \$415,925 | \$415,925 | \$415,925 |
| 5124 | EXTERNAL CHARGES | \$63,510 | \$45,400 | \$45,400 | \$34,967 | \$19,373 | \$39,373 | \$39,373 |
| 5127 | MOBILE DEVICE MANAGEMENT-INTER | \$1,421 | \$3,400 | \$3,513 | \$2,556 | \$3,403 | \$3,403 | \$3,403 |
| 5128 | INTERNAL SHREDDING CHARGES | \$10,711 | \$10,511 | \$10,511 | \$10,511 | \$10,511 | \$10,511 | \$10,511 |
| 5129 | INTERNAL COPY CHARGES (NON-IS) | \$117,966 | \$164,662 | \$179,074 | \$131,827 | \$170,257 | \$170,257 | \$170,257 |
| 5152 | WORKERS COMPENSATION | \$734,930 | \$812,099 | \$812,099 | \$812,099 | \$1,012,066 | \$1,012,066 | \$1,012,066 |
| 5155 | PUBLIC LIABILITY INSURANCE | \$699,433 | \$746,277 | \$747,714 | \$747,713 | \$892,499 | \$892,499 | \$892,499 |
| 5315 | COUNTY COST PLAN | \$1,846,676 | \$2,346,056 | \$2,346,056 | \$2,346,056 | \$1,718,297 | \$1,718,297 | \$1,718,297 |
| 5333 | MOTOR POOL | \$1,459,066 | \$1,412,293 | \$1,464,238 | \$1,394,826 | \$1,632,147 | \$1,527,201 | \$1,527,201 |
| | INTERNAL CHARGES | \$5,624,861 | \$6,422,167 | \$6,509,874 | \$6,315,730 | \$6,317,607 | \$6,232,661 | \$6,232,661 |
| 5501 | SUPPORT & CARE OF PERSONS | \$1,941,230 | \$2,102,356 | \$2,201,356 | \$1,938,521 | \$2,240,820 | \$2,240,820 | \$2,240,820 |
| 5508 | SUPPORT & CARE - 1099 | \$55,474 | \$88,000 | \$89,138 | \$52,442 | \$157,000 | \$157,000 | \$157,000 |
| 5511 | ANNUAL NEW CPSP GRANT AWARD | \$32,658 | \$34,000 | \$34,000 | \$8,550 | \$34,000 | \$34,000 | \$34,000 |
| 5513 | BLAKE JONES TROUT DERBY | \$7,500 | \$7,500 | \$7,500 | \$0 | \$7,500 | \$7,500 | \$7,500 |
| 5516 | COMM CONN FOR CHILD CARE | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 |
| 5517 | INDY FATHERS DAY DERBY | \$1,875 | \$7,500 | \$7,500 | \$4,316 | \$7,500 | \$7,500 | \$7,500 |
| 5519 | VISITOR CENTER CONTRIBUTION | \$0 | \$15,000 | \$30,000 | \$0 | \$15,000 | \$15,000 | \$15,000 |

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|------|--------------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| 5520 | INYO ARTS COUNCIL CONTRIBUTION | \$39,129 | \$39,129 | \$39,129 | \$39,129 | \$39,129 | \$39,129 | \$39,129 |
| 5521 | LAWS RR MUSEUM CONTRIBUTION | \$25,807 | \$25,807 | \$25,807 | \$25,807 | \$25,807 | \$25,807 | \$25,807 |
| 5523 | WILD IRIS CONTRIBUTION | \$5,684 | \$14,864 | \$14,864 | \$0 | \$14,864 | \$14,864 | \$14,864 |
| 5524 | BIG PINE DREBY | \$0 | \$7,500 | \$7,500 | \$0 | \$7,500 | \$7,500 | \$7,500 |
| 5527 | CAL EXPO EXHIBIT | \$3,000 | \$13,000 | \$13,000 | \$0 | \$13,000 | \$13,000 | \$13,000 |
| 5528 | TRI COUNTY FAIR/RODEO | \$15,000 | \$15,000 | \$15,000 | \$15,000 | \$15,000 | \$15,000 | \$15,000 |
| 5529 | TRIAL COURT MOE | \$641,290 | \$685,438 | \$685,438 | \$651,548 | \$660,440 | \$660,440 | \$660,440 |
| 5531 | CALIFORNIA INDIAN LEGAL SERVIC | \$8,000 | \$8,000 | \$8,000 | \$8,000 | \$8,000 | \$8,000 | \$8,000 |
| 5533 | EAST SIERRA AVALANCHE SOCIETY | \$5,000 | \$5,000 | \$14,180 | \$5,000 | \$5,000 | \$5,000 | \$5,000 |
| 5535 | INYO COUNTY FILM COMMISSION | \$31,661 | \$38,000 | \$49,694 | \$32,210 | \$38,000 | \$38,000 | \$38,000 |
| 5537 | MT. WHITNEY FISH HATCHERY | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 |
| 5539 | OTHER AGENCY CONTRIBUTIONS | \$516,364 | \$606,636 | \$1,134,223 | \$1,103,768 | \$490,549 | \$510,549 | \$510,549 |
| 5540 | OPEB CONTRIBUTION | \$0 | \$0 | \$0 | \$0 | \$0 | \$100,000 | \$300,000 |
| 5582 | LONE PINE EARLY OPENER DERBY | \$7,500 | \$7,500 | \$7,500 | \$0 | \$7,500 | \$7,500 | \$7,500 |
| 5583 | OPENER PRESS REC/RAINBOW DAYS | \$2,500 | \$2,500 | \$2,500 | \$0 | \$2,500 | \$2,500 | \$2,500 |
| 5584 | COORDINATED PROMOTION | \$2,500 | \$2,500 | \$2,500 | \$2,500 | \$2,500 | \$2,500 | \$2,500 |
| 5585 | VISITOR GUIDE | \$11,677 | \$8,900 | \$8,900 | \$0 | \$8,900 | \$8,900 | \$8,900 |
| 5586 | CAL HIGH SCHOOL RODEO FINALS | \$8,550 | \$8,550 | \$8,550 | \$0 | \$8,550 | \$8,550 | \$8,550 |
| 5587 | WILD WEST MARATHON | \$6,075 | \$6,075 | \$6,075 | \$0 | \$6,075 | \$6,075 | \$6,075 |
| 5588 | LAWS BENEFIT CONCERT | \$2,525 | \$2,525 | \$3,786 | \$0 | \$2,525 | \$2,525 | \$2,525 |
| 5589 | DEATH VALLEY VISTORS GUIDE | \$9,102 | \$6,325 | \$6,325 | \$0 | \$6,325 | \$6,325 | \$6,325 |
| 5590 | IMAGES OF INYO PHOTO CONTEST | \$10,082 | \$6,725 | \$6,725 | \$0 | \$6,725 | \$6,725 | \$6,725 |
| | OTHER CHARGES | \$3,410,186 | \$3,784,330 | \$4,449,190 | \$3,906,794 | \$3,850,709 | \$3,970,709 | \$4,170,709 |
| 5561 | PRINCIPAL ON NOTES PAYABLE | \$67,551 | \$68,247 | \$68,247 | \$68,246 | \$68,931 | \$68,931 | \$68,931 |
| | DEBT SERVICE PRINCIPAL | \$67,551 | \$68,247 | \$68,247 | \$68,246 | \$68,931 | \$68,931 | \$68,931 |
| 5553 | INTEREST ON NOTES | \$6,548 | \$5,512 | \$5,512 | \$5,854 | \$5,170 | \$5,170 | \$5,170 |
| | DEBT SERVICE INTEREST | \$6,548 | \$5,512 | \$5,512 | \$5,854 | \$5,170 | \$5,170 | \$5,170 |
| 5630 | LAND IMPROVEMENTS | \$0 | \$0 | \$3,000 | \$0 | \$0 | \$0 | \$0 |
| 5640 | STRUCTURES & IMPROVEMENTS | \$0 | \$6,500 | \$6,500 | \$0 | \$6,500 | \$6,500 | \$6,500 |
| 5650 | EQUIPMENT | \$38,399 | \$25,000 | \$43,811 | \$17,614 | \$193,500 | \$193,500 | \$193,500 |
| 5655 | VEHICLES | \$0 | \$170,400 | \$170,400 | \$0 | \$170,400 | \$170,400 | \$170,400 |
| 5700 | CONSTRUCTION IN PROGRESS | \$432 | \$76,980 | \$76,980 | \$76,980 | \$186,989 | \$186,989 | \$186,989 |

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|--------------------------------|-------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| | FIXED ASSETS | \$38,832 | \$278,880 | \$300,691 | \$94,594 | \$557,389 | \$557,389 | \$557,389 |
| 5801 | OPERATING TRANSFERS OUT | \$2,707,104 | \$2,025,053 | \$3,151,112 | \$2,884,015 | \$445,876 | \$1,673,855 | \$2,701,544 |
| | OTHER FINANCING USES | \$2,707,104 | \$2,025,053 | \$3,151,112 | \$2,884,015 | \$445,876 | \$1,673,855 | \$2,701,544 |
| 5901 | CONTINGENCIES | \$0 | \$1,170,794 | \$150,118 | \$0 | \$325,000 | \$325,000 | \$725,000 |
| | RESERVES | \$0 | \$1,170,794 | \$150,118 | \$0 | \$325,000 | \$325,000 | \$725,000 |
| | TOTAL EXPENSES: | <u>\$58,806,159</u> | <u>\$66,853,692</u> | <u>\$69,567,156</u> | <u>\$61,220,961</u> | <u>\$69,866,711</u> | <u>\$70,175,672</u> | <u>\$71,803,361</u> |
| FUND: 0001 GENERAL FUND | | \$786,872 | (\$4,436,077) | (\$6,385,326) | \$99,188 | (\$6,586,510) | (\$3,500,000) | (\$5,127,689) |

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|-------------------|------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| COUNTY TOTALS FOR | REVENUES: | \$59,593,031 | \$62,417,615 | \$63,181,830 | \$61,320,150 | \$63,280,201 | \$66,675,672 | \$66,675,672 |
| | EXPENSES: | (\$58,806,159) | (\$66,853,692) | (\$69,567,156) | (\$61,220,961) | (\$69,866,711) | (\$70,175,672) | (\$71,803,361) |
| | REPORT NET | \$786,872 | (\$4,436,077) | (\$6,385,326) | \$99,188 | (\$6,586,510) | (\$3,500,000) | (\$5,127,689) |

ATTACHMENT B

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|--------------------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| REVENUES: | | | | | | | |
| 4061 - LOCAL TRANSPORTATION TAX | \$84,378 | \$107,605 | \$107,605 | \$99,939 | \$124,999 | \$124,999 | \$124,999 |
| 4085 - TRANSACTION & USE TAX | \$1,479,723 | \$1,250,000 | \$1,250,000 | \$1,600,429 | \$1,500,000 | \$1,500,000 | \$1,500,000 |
| TAXES - SALES | \$1,564,101 | \$1,357,605 | \$1,357,605 | \$1,700,369 | \$1,624,999 | \$1,624,999 | \$1,624,999 |
| 4141 - ROAD PRIVILEGES & PERMITS | \$14,353 | \$20,000 | \$25,000 | \$23,994 | \$20,000 | \$20,000 | \$20,000 |
| 4185 - COMMERCIAL TRASH COLLECT PRMT | \$474,438 | \$450,000 | \$450,000 | \$498,354 | \$475,000 | \$475,000 | \$475,000 |
| LICENSES & PERMITS | \$488,791 | \$470,000 | \$475,000 | \$522,348 | \$495,000 | \$495,000 | \$495,000 |
| 4213 - FISH & GAME FINES | \$4,805 | \$4,000 | \$4,000 | \$6,795 | \$6,000 | \$6,000 | \$6,000 |
| FINES & FORFEITURES | \$4,805 | \$4,000 | \$4,000 | \$6,795 | \$6,000 | \$6,000 | \$6,000 |
| 4320 - TECOPA COMMUNITY CENTER | \$3,582 | \$200 | \$200 | \$0 | \$200 | \$200 | \$200 |
| 4321 - CABLE TV LEASE | \$29,315 | \$32,034 | \$31,101 | \$31,100 | \$32,034 | \$32,034 | \$32,034 |
| 4331 - AUTO PARKING | \$41,754 | \$37,500 | \$32,700 | \$34,361 | \$33,300 | \$33,300 | \$33,300 |
| 4333 - HANGER RENT | \$116,893 | \$129,092 | \$129,092 | \$131,491 | \$129,092 | \$129,092 | \$129,092 |
| 4334 - TIE DOWN FEES | \$4,859 | \$7,650 | \$5,450 | \$6,814 | \$5,450 | \$5,450 | \$5,450 |
| 4336 - RENT-A-CAR LEASE | \$1,650 | \$1,800 | \$1,800 | \$1,800 | \$1,800 | \$1,800 | \$1,800 |
| 4338 - RAMP FEES | \$7,542 | \$8,000 | \$17,158 | \$21,006 | \$12,400 | \$12,400 | \$12,400 |
| 4340 - HANGAR ONE AERO | \$4,752 | \$4,752 | \$4,752 | \$3,564 | \$4,752 | \$4,752 | \$4,752 |
| RENTS & LEASES | \$210,347 | \$221,028 | \$222,253 | \$230,137 | \$219,028 | \$219,028 | \$219,028 |
| 4301 - INTEREST FROM TREASURY | \$386,235 | \$214,967 | \$200,083 | \$157,827 | \$151,560 | \$151,560 | \$151,560 |
| 4311 - RENTS | \$113,079 | \$118,045 | \$118,045 | \$119,886 | \$113,869 | \$113,869 | \$113,869 |
| 4316 - STATHAM HALL RENT | \$1,808 | \$800 | \$684 | (\$432) | \$800 | \$800 | \$800 |
| 4317 - BIG PINE LEGION HALL RENT | \$279 | \$300 | \$300 | \$90 | \$300 | \$300 | \$300 |
| 4318 - INDEPENDENCE LEGION HALL RENT | \$32 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| REV USE OF MONEY & PROPERTY | \$501,435 | \$334,112 | \$319,112 | \$277,373 | \$266,529 | \$266,529 | \$266,529 |
| 4401 - STATE AID FOR AVIATION | \$40,000 | \$40,000 | \$40,000 | \$40,000 | \$40,000 | \$40,000 | \$40,000 |
| 4460 - REALIGNMENT - 2011 | \$531,937 | \$1,082,086 | \$1,111,724 | \$620,579 | \$1,786,792 | \$1,786,792 | \$1,786,792 |
| 4471 - STATE HIGHWAY USERS TAX | \$3,161,271 | \$3,269,184 | \$3,269,184 | \$3,210,659 | \$3,175,424 | \$3,175,424 | \$3,175,424 |
| 4474 - SB1 ROAD MAINT & RMRA | \$2,860,081 | \$2,946,886 | \$2,946,886 | \$2,953,566 | \$3,091,276 | \$3,091,276 | \$3,091,276 |
| 4478 - FAMILY SUPPORT REIM - STATE | \$396,076 | \$433,105 | \$433,105 | \$374,454 | \$417,453 | \$417,453 | \$417,453 |
| 4479 - STATE SUBVENTIONS | \$395,865 | \$322,000 | \$208,000 | \$145,452 | \$230,000 | \$230,000 | \$230,000 |
| 4484 - REGIONAL SURFACE TRANS FUNDS | \$874,382 | \$871,482 | \$871,482 | \$871,482 | \$870,270 | \$870,270 | \$870,270 |

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|---------------------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| 4498 - STATE GRANTS | \$509,092 | \$885,000 | \$775,000 | \$528,428 | \$885,000 | \$885,000 | \$885,000 |
| 4499 - STATE OTHER | \$1,263,511 | \$5,059,941 | \$5,185,111 | \$1,797,792 | \$4,105,017 | \$4,105,017 | \$4,105,017 |
| 4501 - FEDERAL PUBLIC ASSISTANCE ADMN | \$29,835 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4521 - FEDERAL FOREST RESERVE | \$306,945 | \$230,000 | \$230,000 | \$307,586 | \$230,000 | \$230,000 | \$230,000 |
| 4531 - GRAZING FEES | \$3,275 | \$0 | \$0 | \$2,362 | \$0 | \$0 | \$0 |
| 4552 - FEDERAL OTHER | \$1,756,813 | \$3,367,511 | \$2,494,225 | \$1,147,120 | \$2,260,273 | \$2,260,273 | \$2,260,273 |
| 4554 - FAMILY SUPPORT ADMIN REIMBURSE | \$603,706 | \$879,335 | \$879,335 | \$601,891 | \$847,558 | \$847,558 | \$847,558 |
| 4555 - FEDERAL GRANTS | \$5,438,291 | \$1,745,556 | \$2,617,556 | \$1,394,400 | \$9,000 | \$9,000 | \$9,000 |
| 4562 - COUNTY CONTRIBUTION | \$0 | \$140,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4563 - CONTRIBUTION FROM DWP | \$1,726,429 | \$1,737,033 | \$1,737,033 | \$1,700,706 | \$1,797,946 | \$1,797,946 | \$1,797,946 |
| 4599 - OTHER AGENCIES | \$62,263 | \$191,970 | \$366,308 | \$359,588 | \$143,970 | \$143,970 | \$143,970 |
| AID FROM OTHER GOVT AGENCIES | \$19,959,777 | \$23,201,089 | \$23,164,949 | \$16,056,069 | \$19,889,979 | \$19,889,979 | \$19,889,979 |
| 4676 - RESTITUTION | \$0 | \$0 | \$0 | \$583 | \$0 | \$0 | \$0 |
| 4727 - ABATEMENT FEES | \$413,783 | \$426,000 | \$426,000 | \$417,521 | \$426,000 | \$426,000 | \$426,000 |
| 4728 - SOLID WASTE FEES | \$1,242,943 | \$1,200,000 | \$1,200,000 | \$1,191,366 | \$1,200,000 | \$1,200,000 | \$1,200,000 |
| 4735 - SW FEES - BISHOP - SUNLAND | \$222,191 | \$215,000 | \$215,000 | \$254,208 | \$220,000 | \$220,000 | \$220,000 |
| 4736 - SW FEES - BIG PINE TRANSFER | \$10,211 | \$10,000 | \$10,000 | \$13,304 | \$11,500 | \$11,500 | \$11,500 |
| 4737 - SW FEES - INDEPENDENCE | \$15,076 | \$13,000 | \$13,000 | \$13,285 | \$13,000 | \$13,000 | \$13,000 |
| 4738 - SW FEES - LONE PINE | \$33,028 | \$30,000 | \$30,000 | \$46,412 | \$45,000 | \$45,000 | \$45,000 |
| 4742 - PATIENT PAYMENTS | \$1,111 | \$500 | \$862 | \$7,323 | \$3,500 | \$3,500 | \$3,500 |
| 4743 - D.U.I. TRUST | \$54,727 | \$120,900 | \$90,900 | \$54,183 | \$120,900 | \$120,900 | \$120,900 |
| 4747 - INSURANCE PAYMENTS | \$131,262 | \$25,000 | \$72,682 | \$103,486 | \$50,000 | \$50,000 | \$50,000 |
| 4751 - SEPTAGE POND FEES | \$46,605 | \$44,000 | \$44,000 | \$50,920 | \$44,000 | \$44,000 | \$44,000 |
| 4801 - WATER SERVICE | \$615,881 | \$670,000 | \$670,000 | \$718,863 | \$699,199 | \$699,199 | \$699,199 |
| 4815 - PROJECT REIMBURSABLES | \$166,709 | \$116,800 | \$100,000 | \$139,049 | \$57,589 | \$57,589 | \$57,589 |
| 4818 - MOTOR POOL CHARGES | \$1,666,268 | \$1,596,000 | \$1,596,000 | \$1,566,462 | \$1,696,000 | \$1,696,000 | \$1,696,000 |
| 4819 - SERVICES & FEES | \$95,766 | \$94,000 | \$96,028 | \$106,576 | \$97,360 | \$97,360 | \$97,360 |
| 4821 - INTRA COUNTY CHARGES | \$133,169 | \$156,460 | \$156,460 | \$53,315 | \$373,290 | \$373,290 | \$373,290 |
| 4822 - INTRA COUNTY INSURANCE ADMIN | \$1,868,034 | \$1,995,686 | \$1,995,686 | \$1,995,661 | \$2,393,510 | \$2,393,510 | \$2,393,510 |
| 4823 - TECH REFRESH REVENUE | \$353,621 | \$522,253 | \$522,253 | \$523,329 | \$502,785 | \$502,785 | \$502,785 |
| 4824 - INTER GOVERNMENT CHARGES | \$2,150 | \$7,971 | \$7,971 | \$10,669 | \$16,200 | \$16,200 | \$16,200 |
| 4825 - OTHER CURRENT CHARGES | \$123,114 | \$266,351 | \$266,351 | \$164,579 | \$266,351 | \$266,351 | \$266,351 |
| 4828 - INTERNAL SHREDDING REVENUE | \$13,922 | \$13,922 | \$13,922 | \$13,833 | \$13,833 | \$13,833 | \$13,833 |

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|---------------------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| SALARIES & BENEFITS | \$9,954,852 | \$10,465,851 | \$10,429,392 | \$9,412,058 | \$11,902,124 | \$11,902,124 | \$11,902,124 |
| 5112 - PERSONAL & SAFETY EQUIPMENT | \$15,751 | \$19,255 | \$45,605 | \$18,726 | \$39,205 | \$39,205 | \$39,205 |
| 5122 - CELL PHONES | \$20,007 | \$28,376 | \$32,458 | \$21,430 | \$25,008 | \$25,608 | \$25,608 |
| 5131 - FOOD & HOUSEHOLD SUPPLIES | \$180,492 | \$75,000 | \$113,944 | \$113,640 | \$57,549 | \$57,549 | \$57,549 |
| 5153 - FIRE & CASUALTY INSURANCE | \$5,459 | \$7,100 | \$7,215 | \$6,785 | \$7,350 | \$7,350 | \$7,350 |
| 5154 - UNEMPLOYMENT INSURANCE | \$12,609 | \$14,000 | \$24,088 | \$11,375 | \$13,000 | \$13,000 | \$13,000 |
| 5156 - INSURANCE CLAIMS | (\$99,053) | \$159,900 | \$152,615 | \$20,307 | \$150,000 | \$150,000 | \$150,000 |
| 5158 - INSURANCE PREMIUM | \$1,336,306 | \$1,445,091 | \$1,452,363 | \$1,407,354 | \$1,766,758 | \$1,766,758 | \$1,766,758 |
| 5171 - MAINTENANCE OF EQUIPMENT | \$182,735 | \$302,800 | \$355,086 | \$233,453 | \$395,300 | \$395,300 | \$395,300 |
| 5173 - MAINTENANCE OF EQUIPMENT-MATER | \$310,391 | \$303,184 | \$395,700 | \$253,016 | \$299,411 | \$299,411 | \$299,411 |
| 5175 - MAINTENANCE - FUEL & LUBRICANT | \$405,210 | \$417,000 | \$417,000 | \$374,004 | \$417,000 | \$417,000 | \$417,000 |
| 5177 - MAINTENANCE OF COMPUTER SYSTEM | \$10,546 | \$186,035 | \$183,535 | \$41,439 | \$248,836 | \$248,836 | \$248,836 |
| 5178 - MOTOR POOL FUEL | \$483,162 | \$500,400 | \$450,400 | \$361,578 | \$524,400 | \$524,400 | \$524,400 |
| 5182 - MAINTENANCE OF GROUNDS | \$3,021 | \$2,500 | \$7,500 | \$1,470 | \$3,000 | \$3,000 | \$3,000 |
| 5191 - MAINTENANCE OF STRUCTURES | \$194,667 | \$598,000 | \$654,867 | \$114,907 | \$389,000 | \$389,000 | \$389,000 |
| 5195 - MAINTENANCE - LAWS MUSEUM | \$0 | \$89,500 | \$89,500 | \$0 | \$90,000 | \$90,000 | \$90,000 |
| 5199 - MAINT OF STRUCTURES-MATERIALS | \$42,388 | \$124,616 | \$113,294 | \$18,878 | \$131,860 | \$131,860 | \$131,860 |
| 5211 - MEMBERSHIPS | \$18,890 | \$21,081 | \$21,149 | \$20,335 | \$24,892 | \$24,892 | \$24,892 |
| 5232 - OFFICE & OTHER EQUIP < \$5,000 | \$217,632 | \$212,333 | \$336,815 | \$208,046 | \$236,300 | \$242,300 | \$242,300 |
| 5260 - HEALTH - EMPLOYEE PHYSICALS | \$7,822 | \$5,025 | \$5,657 | \$3,415 | \$5,000 | \$5,000 | \$5,000 |
| 5263 - ADVERTISING | \$12,544 | \$25,360 | \$25,017 | \$10,717 | \$30,806 | \$30,806 | \$30,806 |
| 5265 - PROFESSIONAL & SPECIAL SERVICE | \$2,224,248 | \$3,534,069 | \$4,217,397 | \$1,852,673 | \$2,765,713 | \$2,765,713 | \$2,765,713 |
| 5281 - RENTS & LEASES-EQUIPMENT | \$142,776 | \$714,325 | \$793,568 | \$613,194 | \$626,350 | \$626,350 | \$626,350 |
| 5291 - OFFICE, SPACE & SITE RENTAL | \$214,141 | \$290,987 | \$292,293 | \$218,328 | \$332,008 | \$332,008 | \$332,008 |
| 5301 - SMALL TOOLS & INSTRUMENTS | \$9,054 | \$12,500 | \$17,172 | \$5,679 | \$13,000 | \$13,000 | \$13,000 |
| 5309 - ROAD MATERIALS | \$984,781 | \$750,000 | \$1,114,856 | \$658,631 | \$650,000 | \$650,000 | \$650,000 |
| 5310 - ROAD SIGNS & PAINT | \$51,098 | \$60,000 | \$60,115 | \$25,970 | \$60,000 | \$60,000 | \$60,000 |
| 5311 - GENERAL OPERATING EXPENSE | \$507,888 | \$760,120 | \$826,175 | \$544,977 | \$709,843 | \$709,843 | \$709,843 |
| 5322 - NON OPERATING | \$112,105 | \$100,000 | \$100,000 | \$91,086 | \$60,000 | \$60,000 | \$60,000 |
| 5326 - LATE FEES & FINANCE CHARGES | \$351 | \$0 | \$1,568 | \$1,304 | \$0 | \$0 | \$0 |
| 5331 - TRAVEL EXPENSE | \$56,790 | \$134,435 | \$122,487 | \$24,249 | \$123,841 | \$123,841 | \$123,841 |
| 5351 - UTILITIES | \$215,613 | \$177,400 | \$200,056 | \$203,842 | \$209,261 | \$209,261 | \$209,261 |
| 5361 - FUEL, OIL & WATER FOR RESALE | \$577,566 | \$638,086 | \$383,000 | \$278,376 | \$633,733 | \$633,733 | \$633,733 |

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021
 FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|---------------------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| SERVICES & SUPPLIES | \$8,457,003 | \$11,708,478 | \$13,012,495 | \$7,759,201 | \$11,038,424 | \$11,045,024 | \$11,045,024 |
| 5121 - INTERNAL CHARGES | \$436,054 | \$861,160 | \$873,005 | \$539,050 | \$1,402,487 | \$1,402,487 | \$1,402,487 |
| 5123 - TECH REFRESH EXPENSE | \$45,584 | \$67,371 | \$67,371 | \$67,371 | \$72,117 | \$72,117 | \$72,117 |
| 5124 - EXTERNAL CHARGES | \$400,464 | \$691,711 | \$785,470 | \$515,437 | \$586,131 | \$581,531 | \$581,531 |
| 5127 - MOBILE DEVICE MANAGEMENT-INTER | \$377 | \$702 | \$712 | \$527 | \$732 | \$732 | \$732 |
| 5128 - INTERNAL SHREDDING CHARGES | \$2,580 | \$2,580 | \$2,580 | \$2,580 | \$2,580 | \$2,580 | \$2,580 |
| 5129 - INTERNAL COPY CHARGES (NON-IS) | \$20,208 | \$26,436 | \$25,761 | \$16,367 | \$25,300 | \$25,300 | \$25,300 |
| 5152 - WORKERS COMPENSATION | \$214,692 | \$198,721 | \$198,721 | \$198,721 | \$152,692 | \$152,692 | \$152,692 |
| 5155 - PUBLIC LIABILITY INSURANCE | \$104,566 | \$93,936 | \$93,936 | \$93,936 | \$143,110 | \$143,110 | \$143,110 |
| 5315 - COUNTY COST PLAN | \$1,163,047 | \$1,308,789 | \$1,308,789 | \$1,306,435 | \$1,174,998 | \$1,174,998 | \$1,174,998 |
| 5333 - MOTOR POOL | \$177,411 | \$174,979 | \$167,661 | \$152,873 | \$176,746 | \$176,746 | \$176,746 |
| INTERNAL CHARGES | \$2,564,985 | \$3,426,385 | \$3,524,006 | \$2,893,299 | \$3,736,893 | \$3,732,293 | \$3,732,293 |
| 5501 - SUPPORT & CARE OF PERSONS | \$0 | \$5,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5529 - TRIAL COURT MOE | \$1,920 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5539 - OTHER AGENCY CONTRIBUTIONS | \$511,940 | \$362,455 | \$488,719 | \$479,334 | \$502,978 | \$502,978 | \$502,978 |
| 5790 - LOSS ON SALE OF ASSETS | \$16,311 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| OTHER CHARGES | \$530,172 | \$367,455 | \$488,719 | \$479,334 | \$502,978 | \$502,978 | \$502,978 |
| 5561 - PRINCIPAL ON NOTES PAYABLE | \$203,105 | \$242,019 | \$245,019 | \$244,653 | \$211,434 | \$211,434 | \$211,434 |
| DEBT SERVICE PRINCIPAL | \$203,105 | \$242,019 | \$245,019 | \$244,653 | \$211,434 | \$211,434 | \$211,434 |
| 5553 - INTEREST ON NOTES | \$25,722 | \$19,394 | \$26,594 | \$25,935 | \$23,868 | \$23,868 | \$23,868 |
| DEBT SERVICE INTEREST | \$25,722 | \$19,394 | \$26,594 | \$25,935 | \$23,868 | \$23,868 | \$23,868 |
| 5600 - LAND | \$0 | \$522,000 | \$522,000 | \$0 | \$522,000 | \$522,000 | \$522,000 |
| 5620 - INFRASTRUCTURE | \$53,651 | \$60,000 | \$151,555 | \$13,905 | \$49,000 | \$49,000 | \$49,000 |
| 5630 - LAND IMPROVEMENTS | \$0 | \$390,500 | \$390,500 | \$0 | \$450,000 | \$450,000 | \$450,000 |
| 5640 - STRUCTURES & IMPROVEMENTS | \$7,906 | \$200,000 | \$1,178,473 | \$865,209 | \$10,000 | \$10,000 | \$10,000 |
| 5650 - EQUIPMENT | \$868,595 | \$2,167,500 | \$2,046,133 | \$864,248 | \$938,500 | \$936,500 | \$936,500 |
| 5655 - VEHICLES | \$201,512 | \$470,000 | \$529,500 | \$281,385 | \$605,466 | \$605,466 | \$605,466 |
| 5700 - CONSTRUCTION IN PROGRESS | \$258,414 | \$1,999,506 | \$3,708,684 | \$1,843,078 | \$250,000 | \$250,000 | \$250,000 |
| 5704 - CENTERLINE STRIPING PROJECT | \$9,578 | \$409,100 | \$409,100 | \$35,974 | \$386,000 | \$386,000 | \$386,000 |
| 5705 - SOUTH LAKE FLAP | \$0 | \$1,469,000 | \$1,469,000 | \$1,108,040 | \$0 | \$0 | \$0 |
| 5708 - LONE PINE SIDEWALK ATP | \$22,422 | \$325,000 | \$325,000 | \$131,066 | \$259,000 | \$259,000 | \$259,000 |
| 5709 - LONE PINE STREETS REHAB | \$0 | \$0 | \$10,000 | \$3,169 | \$7,000 | \$7,000 | \$7,000 |

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|---------------------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| 5711 - ROAD PROJECT #11 SABRINA BRIDG | \$3,187 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5712 - ONION VALLEY | \$541,582 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5715 - ONION VALLEY GUARDRAIL PROJECT | \$0 | \$0 | \$10,000 | \$0 | \$18,000 | \$18,000 | \$18,000 |
| 5717 - NORTH ROUND VALLEY ROAD | \$182,385 | \$3,540,000 | \$3,618,635 | \$95,155 | \$2,040,000 | \$2,040,000 | \$2,040,000 |
| 5719 - BIRCHIM LANE | \$456,680 | \$400,000 | \$360,855 | \$360,855 | \$0 | \$0 | \$0 |
| 5735 - CARROLL CREEK | \$139,117 | \$405,000 | \$429,729 | \$18,369 | \$8,000 | \$8,000 | \$8,000 |
| 5736 - WALKER CREEK | \$181,706 | \$460,000 | \$485,158 | \$59,632 | \$8,000 | \$8,000 | \$8,000 |
| 5738 - ED POWERS BICYCLE LANE | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5741 - BRIDGE PREVENTION MAIN PRG | \$125,273 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5743 - STRIPING & RUMBLE STRIP-HSIP | \$172,420 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FIXED ASSETS | \$3,224,435 | \$12,817,606 | \$15,644,322 | \$5,680,090 | \$5,550,966 | \$5,548,966 | \$5,548,966 |
| 5799 - DEPRECIATION | \$769,157 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| DEPRECIATION | \$769,157 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5801 - OPERATING TRANSFERS OUT | \$489,816 | \$1,125,301 | \$1,152,981 | \$376,963 | \$1,439,143 | \$2,255,920 | \$2,255,920 |
| OTHER FINANCING USES | \$489,816 | \$1,125,301 | \$1,152,981 | \$376,963 | \$1,439,143 | \$2,255,920 | \$2,255,920 |
| 5901 - CONTINGENCIES | \$0 | \$5,000 | \$5,000 | \$0 | \$0 | \$0 | \$0 |
| RESERVES | \$0 | \$5,000 | \$5,000 | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENSES: | \$26,219,252 | \$40,177,489 | \$44,528,528 | \$26,871,536 | \$34,405,830 | \$35,222,607 | \$35,222,607 |
| NET | \$7,513,210 | (\$3,302,982) | (\$7,195,678) | \$2,703,505 | (\$1,813,918) | (\$1,485,716) | (\$458,027) |

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|---------------------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| INCLUDE | | | | | | | |
| REVENUES: | | | | | | | |
| 4381 - GEOTHERMAL ROYALTIES | \$19,138 | \$0 | \$0 | \$101,233 | \$0 | \$0 | \$0 |
| RENTS & LEASES | \$19,138 | \$0 | \$0 | \$101,233 | \$0 | \$0 | \$0 |
| 4301 - INTEREST FROM TREASURY | \$17,699 | \$9,436 | \$10,302 | \$24,581 | \$8,800 | \$8,800 | \$8,800 |
| REV USE OF MONEY & PROPERTY | \$17,699 | \$9,436 | \$10,302 | \$24,581 | \$8,800 | \$8,800 | \$8,800 |
| 4460 - REALIGNMENT - 2011 | \$25,611 | \$44,046 | \$44,046 | \$9,246 | \$44,046 | \$44,046 | \$44,046 |
| 4498 - STATE GRANTS | \$429,520 | \$971,892 | \$836,966 | \$334,346 | \$712,751 | \$712,751 | \$712,751 |
| 4499 - STATE OTHER | \$258,915 | \$298,593 | \$375,992 | \$310,760 | \$502,340 | \$502,340 | \$502,340 |
| 4501 - FEDERAL PUBLIC ASSISTANCE ADMN | \$0 | \$10,815 | \$10,654 | \$0 | \$10,815 | \$10,815 | \$10,815 |
| 4541 - FEDERAL IN LIEU TAXES | \$1,961,586 | \$0 | \$0 | \$1,992,678 | \$0 | \$0 | \$0 |
| 4552 - FEDERAL OTHER | \$325,009 | \$1,263,208 | \$3,868,083 | \$4,141,499 | \$3,013,775 | \$3,013,775 | \$3,013,775 |
| 4555 - FEDERAL GRANTS | \$366,661 | \$7,420,225 | \$7,922,291 | \$7,129,982 | \$426,786 | \$426,786 | \$426,786 |
| 4561 - AID FROM MONO COUNTY | \$8,299 | \$0 | \$10,087 | \$10,087 | \$0 | \$0 | \$0 |
| 4562 - COUNTY CONTRIBUTION | \$0 | \$0 | \$0 | \$0 | \$816,777 | \$0 | \$0 |
| 4599 - OTHER AGENCIES | \$143,000 | \$118,000 | \$1,058,000 | \$218,000 | \$938,063 | \$938,063 | \$938,063 |
| AID FROM OTHER GOVT AGENCIES | \$3,518,602 | \$10,126,779 | \$14,126,119 | \$14,146,600 | \$6,465,353 | \$5,648,576 | \$5,648,576 |
| 4703 - RECORDERS MICROGRAPHIC FEES | \$15,457 | \$12,000 | \$12,000 | \$16,300 | \$14,000 | \$14,000 | \$14,000 |
| 4704 - RECORDERS SYSTEM UPDATE FEES | \$13,064 | \$11,000 | \$11,000 | \$19,553 | \$13,000 | \$13,000 | \$13,000 |
| 4705 - RECORDERS TRUNCATION PROGRAM | \$6 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4812 - NSF CHARGES | \$0 | \$0 | \$0 | \$40 | \$0 | \$0 | \$0 |
| 4819 - SERVICES & FEES | \$12,908 | \$7,500 | \$2,500 | \$4,084 | \$5,000 | \$5,000 | \$5,000 |
| 4824 - INTER GOVERNMENT CHARGES | \$0 | \$20,000 | \$43,342 | \$19,993 | \$20,000 | \$20,000 | \$20,000 |
| 4825 - OTHER CURRENT CHARGES | \$361,295 | \$444,354 | \$444,354 | \$373,204 | \$670,372 | \$670,372 | \$670,372 |
| CHARGES FOR CURRENT SERVICES | \$402,731 | \$494,854 | \$513,196 | \$433,175 | \$722,372 | \$722,372 | \$722,372 |
| 4998 - OPERATING TRANSFERS IN | \$7,086,590 | \$1,436,875 | \$2,016,416 | \$1,386,285 | \$1,517,313 | \$2,614,090 | \$2,614,090 |
| OTHER FINANCING SOURCES | \$7,086,590 | \$1,436,875 | \$2,016,416 | \$1,386,285 | \$1,517,313 | \$2,614,090 | \$2,614,090 |
| TOTAL REVENUES: | \$11,044,763 | \$12,067,944 | \$16,666,033 | \$16,091,875 | \$8,713,838 | \$8,993,838 | \$8,993,838 |
| EXPENSES: | | | | | | | |
| 5001 - SALARIED EMPLOYEES | \$513,218 | \$577,254 | \$902,810 | \$538,813 | \$999,925 | \$1,034,377 | \$1,034,377 |
| 5003 - OVERTIME | \$3,978 | \$8,000 | \$40,000 | \$28,449 | \$35,000 | \$35,000 | \$35,000 |
| 5004 - STANDBY TIME | \$15,014 | \$0 | \$10,000 | \$7,250 | \$32,640 | \$32,640 | \$32,640 |

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

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| | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|---------------------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| 5124 - EXTERNAL CHARGES | \$22,411 | \$74,418 | \$121,683 | \$88,404 | \$74,378 | \$74,378 | \$74,378 |
| 5127 - MOBILE DEVICE MANAGEMENT-INTER | \$113 | \$280 | \$330 | \$228 | \$320 | \$270 | \$270 |
| 5128 - INTERNAL SHREDDING CHARGES | \$89 | \$89 | \$89 | \$0 | \$89 | \$89 | \$89 |
| 5129 - INTERNAL COPY CHARGES (NON-IS) | \$1,037 | \$1,992 | \$3,992 | \$1,545 | \$3,022 | \$3,022 | \$3,022 |
| 5152 - WORKERS COMPENSATION | \$6,378 | \$8,068 | \$8,068 | \$8,068 | \$20,486 | \$20,486 | \$20,486 |
| 5155 - PUBLIC LIABILITY INSURANCE | \$5,390 | \$6,705 | \$6,705 | \$6,705 | \$15,252 | \$15,252 | \$15,252 |
| 5315 - COUNTY COST PLAN | \$65,154 | \$70,503 | \$70,503 | \$70,480 | \$116,825 | \$116,825 | \$116,825 |
| 5333 - MOTOR POOL | \$19,371 | \$27,570 | \$30,578 | \$12,730 | \$30,630 | \$30,630 | \$30,630 |
| INTERNAL CHARGES | \$127,134 | \$200,859 | \$265,112 | \$200,364 | \$429,505 | \$429,455 | \$429,455 |
| 5501 - SUPPORT & CARE OF PERSONS | \$3,610 | \$6,000 | \$3,714 | \$590 | \$2,500 | \$2,500 | \$2,500 |
| 5539 - OTHER AGENCY CONTRIBUTIONS | \$0 | \$900,000 | \$1,000,000 | \$995,000 | \$0 | \$0 | \$0 |
| OTHER CHARGES | \$3,610 | \$906,000 | \$1,003,714 | \$995,590 | \$2,500 | \$2,500 | \$2,500 |
| 5561 - PRINCIPAL ON NOTES PAYABLE | \$176,000 | \$198,000 | \$198,000 | \$198,000 | \$222,000 | \$222,000 | \$222,000 |
| DEBT SERVICE PRINCIPAL | \$176,000 | \$198,000 | \$198,000 | \$198,000 | \$222,000 | \$222,000 | \$222,000 |
| 5553 - INTEREST ON NOTES | \$185,295 | \$175,203 | \$175,203 | \$175,202 | \$163,777 | \$163,777 | \$163,777 |
| DEBT SERVICE INTEREST | \$185,295 | \$175,203 | \$175,203 | \$175,202 | \$163,777 | \$163,777 | \$163,777 |
| 5650 - EQUIPMENT | \$0 | \$369,610 | \$495,860 | \$328,944 | \$146,676 | \$146,676 | \$146,676 |
| 5655 - VEHICLES | \$0 | \$0 | \$0 | \$0 | \$70,000 | \$70,000 | \$70,000 |
| 5700 - CONSTRUCTION IN PROGRESS | \$131,980 | \$14,387,274 | \$15,641,368 | \$7,496,698 | \$10,061,632 | \$10,261,745 | \$10,261,745 |
| FIXED ASSETS | \$131,980 | \$14,756,884 | \$16,137,228 | \$7,825,642 | \$10,278,308 | \$10,478,421 | \$10,478,421 |
| 5801 - OPERATING TRANSFERS OUT | \$2,076,136 | \$2,223,667 | \$2,161,643 | \$2,061,643 | \$0 | \$2,774,282 | \$2,774,282 |
| OTHER FINANCING USES | \$2,076,136 | \$2,223,667 | \$2,161,643 | \$2,061,643 | \$0 | \$2,774,282 | \$2,774,282 |
| TOTAL EXPENSES: | \$4,153,665 | \$21,287,103 | \$26,074,836 | \$14,054,277 | \$16,107,363 | \$19,031,595 | \$19,031,595 |
| NET INCLUDE | \$14,404,308 | (\$12,522,141) | (\$16,604,481) | \$4,741,103 | (\$9,207,443) | (\$11,523,473) | (\$10,495,784) |

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

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| | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|---------------------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| NOCOPY | | | | | | | |
| REVENUES: | | | | | | | |
| 4411 - STATE MOTOR VEHICLE IN LIEU TX | \$0 | \$0 | \$0 | \$0 | \$47,495 | \$47,495 | \$47,495 |
| 4430 - HEALTH REALIGNMENT | \$0 | \$58,235 | \$66,292 | \$44,116 | \$5,000 | \$5,000 | \$5,000 |
| 4498 - STATE GRANTS | \$902,234 | \$1,085,332 | \$1,200,981 | \$846,383 | \$1,058,209 | \$1,058,209 | \$1,058,209 |
| 4499 - STATE OTHER | \$0 | \$0 | \$0 | \$0 | \$90,115 | \$90,115 | \$90,115 |
| 4555 - FEDERAL GRANTS | \$304,275 | \$408,063 | \$416,974 | \$348,513 | \$447,545 | \$447,545 | \$447,545 |
| AID FROM OTHER GOVT AGENCIES | \$1,206,510 | \$1,551,630 | \$1,684,247 | \$1,239,012 | \$1,648,364 | \$1,648,364 | \$1,648,364 |
| 4998 - OPERATING TRANSFERS IN | \$30,986 | \$0 | \$0 | (\$415) | \$43,507 | \$0 | \$0 |
| OTHER FINANCING SOURCES | \$30,986 | \$0 | \$0 | (\$415) | \$43,507 | \$0 | \$0 |
| TOTAL REVENUES: | \$1,237,497 | \$1,551,630 | \$1,684,247 | \$1,238,597 | \$1,691,871 | \$1,648,364 | \$1,648,364 |
| EXPENSES: | | | | | | | |
| 5001 - SALARIED EMPLOYEES | \$403,581 | \$503,068 | \$507,579 | \$403,468 | \$573,717 | \$573,717 | \$573,717 |
| 5002 - CONTRACT EMPLOYEES | \$6,295 | \$6,619 | \$6,619 | \$6,107 | \$6,619 | \$6,619 | \$6,619 |
| 5003 - OVERTIME | \$523 | \$2,766 | \$2,511 | \$2,114 | \$4,000 | \$4,000 | \$4,000 |
| 5004 - STANDBY TIME | \$5,147 | \$10,692 | \$0 | (\$35) | \$0 | \$0 | \$0 |
| 5012 - PART TIME EMPLOYEES | \$20,817 | \$41,227 | \$41,227 | \$48,290 | \$47,089 | \$47,089 | \$47,089 |
| 5021 - RETIREMENT & SOCIAL SECURITY | \$32,084 | \$43,911 | \$44,526 | \$34,452 | \$49,148 | \$49,148 | \$49,148 |
| 5022 - PERS RETIREMENT | \$48,069 | \$60,120 | \$61,418 | \$50,411 | \$65,306 | \$65,306 | \$65,306 |
| 5024 - RETIREMENT-UNFUNDED LIAB | \$74,504 | \$75,248 | \$75,248 | \$75,248 | \$76,842 | \$76,842 | \$76,842 |
| 5031 - MEDICAL INSURANCE | \$96,773 | \$118,376 | \$121,889 | \$98,175 | \$129,323 | \$129,323 | \$129,323 |
| 5032 - DISABILITY INSURANCE | \$3,974 | \$5,696 | \$6,126 | \$4,621 | \$7,633 | \$7,633 | \$7,633 |
| 5034 - EDUCATION REIMBURSEMENT | \$0 | \$700 | \$350 | \$0 | \$700 | \$700 | \$700 |
| 5042 - SICK LEAVE BUY OUT | \$0 | \$852 | \$852 | \$0 | \$0 | \$0 | \$0 |
| 5043 - OTHER BENEFITS | \$4,358 | \$5,300 | \$8,144 | \$6,204 | \$6,744 | \$6,744 | \$6,744 |
| SALARIES & BENEFITS | \$696,129 | \$874,575 | \$876,489 | \$729,058 | \$967,121 | \$967,121 | \$967,121 |
| 5112 - PERSONAL & SAFETY EQUIPMENT | \$0 | \$1,700 | \$1,700 | \$1,775 | \$0 | \$0 | \$0 |
| 5122 - CELL PHONES | \$3,958 | \$5,592 | \$6,325 | \$4,315 | \$8,409 | \$8,409 | \$8,409 |
| 5131 - FOOD & HOUSEHOLD SUPPLIES | \$28 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5171 - MAINTENANCE OF EQUIPMENT | \$0 | \$100 | \$100 | \$0 | \$1,000 | \$1,000 | \$1,000 |
| 5211 - MEMBERSHIPS | \$0 | \$0 | \$0 | \$0 | \$250 | \$250 | \$250 |
| 5232 - OFFICE & OTHER EQUIP < \$5,000 | \$4,613 | \$112,756 | \$124,185 | \$48,451 | \$67,892 | \$67,892 | \$67,892 |

COUNTY OF INYO

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| | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|---------------------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| 5260 - HEALTH - EMPLOYEE PHYSICALS | \$161 | \$1,895 | \$1,895 | \$84 | \$250 | \$250 | \$250 |
| 5263 - ADVERTISING | \$2,378 | \$8,200 | \$13,381 | \$3,574 | \$7,050 | \$7,050 | \$7,050 |
| 5265 - PROFESSIONAL & SPECIAL SERVICE | \$227,311 | \$182,011 | \$168,440 | \$37,184 | \$359,014 | \$279,014 | \$279,014 |
| 5281 - RENTS & LEASES-EQUIPMENT | \$0 | \$960 | \$960 | \$0 | \$960 | \$960 | \$960 |
| 5291 - OFFICE, SPACE & SITE RENTAL | \$36,099 | \$39,173 | \$39,173 | \$38,043 | \$41,413 | \$41,413 | \$41,413 |
| 5311 - GENERAL OPERATING EXPENSE | \$32,651 | \$87,187 | \$141,931 | \$48,439 | \$78,528 | \$78,528 | \$78,528 |
| 5313 - LAW ENFORCEMENT SPECIAL | \$150 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5326 - LATE FEES & FINANCE CHARGES | \$0 | \$0 | \$1 | \$1 | \$0 | \$0 | \$0 |
| 5331 - TRAVEL EXPENSE | \$15,645 | \$60,826 | \$53,804 | \$1,229 | \$50,934 | \$50,934 | \$50,934 |
| 5351 - UTILITIES | \$19,504 | \$21,480 | \$21,613 | \$21,782 | \$20,940 | \$20,940 | \$20,940 |
| SERVICES & SUPPLIES | \$342,502 | \$521,880 | \$573,508 | \$204,882 | \$636,640 | \$556,640 | \$556,640 |
| 5121 - INTERNAL CHARGES | \$59,312 | \$73,300 | \$70,546 | \$45,578 | \$76,100 | \$76,100 | \$76,100 |
| 5123 - TECH REFRESH EXPENSE | \$3,867 | \$6,458 | \$7,534 | \$7,534 | \$7,209 | \$7,209 | \$7,209 |
| 5127 - MOBILE DEVICE MANAGEMENT-INTER | \$50 | \$90 | \$114 | \$109 | \$156 | \$156 | \$156 |
| 5129 - INTERNAL COPY CHARGES (NON-IS) | \$2,847 | \$2,932 | \$3,065 | \$3,305 | \$3,468 | \$3,468 | \$3,468 |
| 5152 - WORKERS COMPENSATION | \$5,467 | \$6,603 | \$6,603 | \$6,603 | \$7,468 | \$7,468 | \$7,468 |
| 5155 - PUBLIC LIABILITY INSURANCE | \$4,621 | \$5,491 | \$5,491 | \$5,491 | \$11,323 | \$11,323 | \$11,323 |
| 5315 - COUNTY COST PLAN | \$84,682 | \$112,465 | \$112,465 | \$112,129 | \$145,168 | \$145,168 | \$145,168 |
| 5333 - MOTOR POOL | \$9,542 | \$22,326 | \$22,288 | \$6,032 | \$28,326 | \$28,326 | \$28,326 |
| INTERNAL CHARGES | \$170,390 | \$229,665 | \$228,106 | \$186,783 | \$279,218 | \$279,218 | \$279,218 |
| 5501 - SUPPORT & CARE OF PERSONS | \$4,516 | \$33,919 | \$33,819 | \$888 | \$40,222 | \$40,222 | \$40,222 |
| 5539 - OTHER AGENCY CONTRIBUTIONS | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 |
| OTHER CHARGES | \$14,516 | \$43,919 | \$43,819 | \$10,888 | \$50,222 | \$50,222 | \$50,222 |
| 5561 - PRINCIPAL ON NOTES PAYABLE | \$0 | \$0 | \$47,508 | \$47,507 | \$26,550 | \$26,550 | \$26,550 |
| DEBT SERVICE PRINCIPAL | \$0 | \$0 | \$47,508 | \$47,507 | \$26,550 | \$26,550 | \$26,550 |
| 5650 - EQUIPMENT | \$35,000 | \$20,000 | \$20,000 | \$19,220 | \$25,061 | \$25,061 | \$25,061 |
| 5655 - VEHICLES | \$41,413 | \$0 | \$55,000 | \$52,610 | \$0 | \$0 | \$0 |
| 5700 - CONSTRUCTION IN PROGRESS | \$16,240 | \$233,883 | \$262,912 | \$0 | \$233,883 | \$233,883 | \$233,883 |
| FIXED ASSETS | \$92,654 | \$253,883 | \$337,912 | \$71,830 | \$258,944 | \$258,944 | \$258,944 |
| TOTAL EXPENSES: | \$1,316,193 | \$1,923,922 | \$2,107,342 | \$1,250,952 | \$2,218,695 | \$2,138,695 | \$2,138,695 |

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | YTD | BOARD | WORKING | YTD | DEPT | CAO | BOARD |
|----------------------|--------------|----------------|----------------|-------------|---------------|----------------|----------------|
| | ACTUALS | APPROVED | BUDGET | ACTUALS | REQUESTED | RECOMM | APPROVED |
| | 06/30/2020 | 06/30/2021 | 06/30/2021 | 06/30/2021 | 06/30/2022 | 06/30/2022 | 06/30/2022 |
| NET NOCOPY | \$14,325,612 | (\$12,894,433) | (\$17,027,576) | \$4,728,748 | (\$9,734,267) | (\$12,013,804) | (\$10,986,115) |

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|---------------------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| NOSCHED2 | | | | | | | |
| REVENUES: | | | | | | | |
| 4001 - CURRENT SECURED TAXES | \$73,001 | \$67,000 | \$68,500 | \$77,433 | \$74,110 | \$74,110 | \$74,110 |
| 4004 - CURRENT UNSECURED TAXES | \$5,789 | \$6,300 | \$6,300 | \$5,816 | \$6,400 | \$6,400 | \$6,400 |
| 4008 - SB813 DISTRIBUTIONS | \$0 | \$60 | \$60 | \$0 | \$0 | \$0 | \$0 |
| 4021 - PRIOR YEAR SECURED TAXES | \$145 | \$140 | \$140 | \$1,448 | \$0 | \$0 | \$0 |
| 4023 - PRIOR YEAR UNSECURED TAXES | \$167 | \$150 | \$150 | \$0 | \$0 | \$0 | \$0 |
| TAXES - PROPERTY | \$79,103 | \$73,650 | \$75,150 | \$84,699 | \$80,510 | \$80,510 | \$80,510 |
| 4301 - INTEREST FROM TREASURY | \$20,832 | \$14,300 | \$12,800 | \$9,011 | \$10,500 | \$10,500 | \$10,500 |
| 4310 - EQUIPMENT RENTAL | \$109 | \$200 | \$200 | \$0 | \$200 | \$200 | \$200 |
| REV USE OF MONEY & PROPERTY | \$20,941 | \$14,500 | \$13,000 | \$9,011 | \$10,700 | \$10,700 | \$10,700 |
| 4472 - HOMEOWNERS PROPERTY TAX RELIEF | \$462 | \$60 | \$60 | \$385 | \$210 | \$210 | \$210 |
| 4498 - STATE GRANTS | \$22,738 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| AID FROM OTHER GOVT AGENCIES | \$23,200 | \$60 | \$60 | \$385 | \$210 | \$210 | \$210 |
| 4753 - SEWER SERVICE/CONNECTION FEES | \$56,175 | \$53,000 | \$53,000 | \$53,382 | \$53,000 | \$53,000 | \$53,000 |
| CHARGES FOR CURRENT SERVICES | \$56,175 | \$53,000 | \$53,000 | \$53,382 | \$53,000 | \$53,000 | \$53,000 |
| TOTAL REVENUES: | \$179,420 | \$141,210 | \$141,210 | \$147,478 | \$144,420 | \$144,420 | \$144,420 |
| EXPENSES: | | | | | | | |
| 5001 - SALARIED EMPLOYEES | \$6,093 | \$14,232 | \$14,126 | \$13,843 | \$15,290 | \$15,290 | \$15,290 |
| 5003 - OVERTIME | \$6 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5005 - HOLIDAY OVERTIME | \$0 | \$0 | \$54 | \$37 | \$400 | \$400 | \$400 |
| 5021 - RETIREMENT & SOCIAL SECURITY | \$475 | \$1,174 | \$1,174 | \$1,099 | \$1,257 | \$1,257 | \$1,257 |
| 5022 - PERS RETIREMENT | \$4,091 | \$2,143 | \$2,143 | \$2,125 | \$2,234 | \$2,234 | \$2,234 |
| 5024 - RETIREMENT-UNFUNDED LIAB | \$690 | \$696 | \$696 | \$696 | \$713 | \$713 | \$713 |
| 5031 - MEDICAL INSURANCE | \$613 | \$1,391 | \$1,443 | \$1,281 | \$1,423 | \$1,423 | \$1,423 |
| 5032 - DISABILITY INSURANCE | \$61 | \$155 | \$155 | \$150 | \$199 | \$199 | \$199 |
| 5042 - SICK LEAVE BUY OUT | \$83 | \$45 | \$45 | \$0 | \$0 | \$0 | \$0 |
| 5043 - OTHER BENEFITS | \$217 | \$797 | \$797 | \$795 | \$797 | \$797 | \$797 |
| SALARIES & BENEFITS | \$12,333 | \$20,633 | \$20,633 | \$20,029 | \$22,313 | \$22,313 | \$22,313 |
| 5173 - MAINTENANCE OF EQUIPMENT-MATER | \$89 | \$2,229 | \$2,229 | \$0 | \$3,000 | \$3,000 | \$3,000 |
| 5191 - MAINTENANCE OF STRUCTURES | \$6,193 | \$37,000 | \$37,000 | \$0 | \$29,000 | \$29,000 | \$29,000 |
| 5263 - ADVERTISING | \$0 | \$1,000 | \$1,000 | \$0 | \$1,000 | \$1,000 | \$1,000 |

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|---------------------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| 5265 - PROFESSIONAL & SPECIAL SERVICE | \$41,394 | \$84,109 | \$74,709 | \$16,457 | \$72,500 | \$72,500 | \$72,500 |
| 5311 - GENERAL OPERATING EXPENSE | \$334 | \$430 | \$1,330 | \$315 | \$2,930 | \$2,930 | \$2,930 |
| 5351 - UTILITIES | \$23,813 | \$23,700 | \$23,700 | \$23,778 | \$24,700 | \$24,700 | \$24,700 |
| SERVICES & SUPPLIES | \$71,823 | \$148,468 | \$139,968 | \$40,551 | \$133,130 | \$133,130 | \$133,130 |
| 5124 - EXTERNAL CHARGES | \$1,808 | \$7,000 | \$15,500 | \$8,641 | \$19,200 | \$19,200 | \$19,200 |
| 5152 - WORKERS COMPENSATION | \$51 | \$88 | \$88 | \$88 | \$223 | \$223 | \$223 |
| 5155 - PUBLIC LIABILITY INSURANCE | \$44 | \$47 | \$47 | \$47 | \$345 | \$345 | \$345 |
| 5315 - COUNTY COST PLAN | \$12,009 | \$15,728 | \$15,728 | \$15,728 | \$20,298 | \$20,298 | \$20,298 |
| INTERNAL CHARGES | \$13,912 | \$22,863 | \$31,363 | \$24,504 | \$40,066 | \$40,066 | \$40,066 |
| 5700 - CONSTRUCTION IN PROGRESS | \$0 | \$50,000 | \$50,000 | \$0 | \$50,000 | \$50,000 | \$50,000 |
| FIXED ASSETS | \$0 | \$50,000 | \$50,000 | \$0 | \$50,000 | \$50,000 | \$50,000 |
| 5799 - DEPRECIATION | \$12,753 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| DEPRECIATION | \$12,753 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENSES: | <u>\$110,823</u> | <u>\$241,964</u> | <u>\$241,964</u> | <u>\$85,085</u> | <u>\$245,509</u> | <u>\$245,509</u> | <u>\$245,509</u> |
| NET NOSCHED2 | \$14,394,209 | (\$12,995,187) | (\$17,128,330) | \$4,791,141 | (\$9,835,356) | (\$12,114,893) | (\$11,087,204) |

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2021 TODAY'S DATE: 09/08/2021

FOR FISCAL YEARS: 07/01/2019 - 06/30/2022

| | YTD ACTUALS 06/30/2020 | BOARD APPROVED 06/30/2021 | WORKING BUDGET 06/30/2021 | YTD ACTUALS 06/30/2021 | DEPT REQUESTED 06/30/2022 | CAO RECOMM 06/30/2022 | BOARD APPROVED 06/30/2022 |
|-----------------------------|------------------------------|---------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------|---------------------------------|
| COUNTY TOTALS FOR REVENUES: | \$46,194,143 | \$50,635,291 | \$55,824,340 | \$47,052,994 | \$43,142,041 | \$44,523,513 | \$45,551,202 |
| EXPENSES: | (\$31,799,933) | (\$63,630,478) | (\$72,952,670) | (\$42,261,852) | (\$52,977,397) | (\$56,638,406) | (\$56,638,406) |
| REPORT NET | \$14,394,209 | (\$12,995,187) | (\$17,128,330) | \$4,791,141 | (\$9,835,356) | (\$12,114,893) | (\$11,087,204) |



County of Inyo



County Administrator

DEPARTMENTAL - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Leslie Chapman

SUBJECT: Approval to Join the Golden State Connect Authority (GSCA) for the Purpose of Expanding Broadband Access and Quality in Rural Counties

RECOMMENDED ACTION:

Request Board adopt Resolution No. 2021-48, titled, "A Resolution of the Board of Supervisors of the County of Inyo, State of California Approving and Authorizing the Chairperson to Execute the Golden State Connect Authority Joint Exercise of Powers Agreement," and authorize the Chairperson to sign the resolution.

SUMMARY/JUSTIFICATION:

On August 18, 2021, the Board of Directors of Rural County Representatives of California (RCRC) voted unanimously to approve the formation of a Joint Powers Authority (JPA), Golden State Connect Authority, for the purpose of expanding broadband access and quality in rural counties. Following approval by the RCRC Board, the next step in establishment of this entity is to provide the Golden State Connect Authority JPA to each RCRC Member County for review and approval by the Member County Boards of Supervisors.

Activities within Golden State Connect Authority will focus exclusively on broadband. All RCRC member counties are welcome and encouraged to join. There is no financial impact associated with joining the JPA, and no obligation for individual member counties to provide funds to the Authority, absent a separate agreement to participate in one (or more) of the specific programs. As with RCRC, the proposed new entity will be governed by delegate Supervisors from each member county, and day-to-day operations will be administered by RCRC staff.

The primary goals for the project structure are:

- to ensure that elected County Supervisors retain control of the program, with day-to-day administration provided by RCRC staff,
- to allow for partnership agreements between like-governmental entities for the operation and advancement of the program of work, and,
- to attract public and private investment in the program, as necessary and appropriate.

Initial areas of focus for broadband work on behalf of Member Counties will include:

- Foundational Readiness: Ensure all member counties have broadband strategic plans
- Capacity Building: Equip rural counties with information and resources about innovative models and

- approaches to broadband deployment
- Demonstration Projects: Implement open-access municipal broadband projects

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could decide not to approve the resolution, which would negatively impact development of the establishment of the Golden State Connect Authority.

OTHER AGENCY INVOLVEMENT:

RCRC Golden State Connect Authority

FINANCING:

There is no financial impact to joining the GSCA JPA, and there is no obligation for an individual member county to provide funds to the Golden State Connect Authority, absent a separate future agreement to participate in one (or more) of GSCA's specific programs.

ATTACHMENTS:

1. RCRC's Rural Broadband Initiative
2. Resolution approving the Golden State Connect Authority Joint Exercise of Powers Agreement
3. Golden State Connect Authority Joint Exercise of Powers Agreement

APPROVALS:

Darcy Ellis
Leslie Chapman
Marshall Rudolph

Created/Initiated - 9/8/2021
Approved - 9/8/2021
Final Approval - 9/8/2021

Rural County Representatives of California

BROADBAND FOR RURAL CALIFORNIA

Objective: Increase access to reliable, affordable high-speed broadband for all rural Californians

RCRC is preparing the formation of a joint powers authority entitled Golden State Connect Authority to implement RCRC's objective through advancing the establishment of broadband infrastructure in rural counties.

This will occur in three phases:

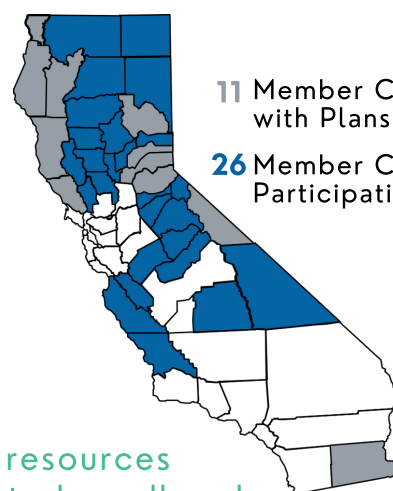
51.3% of rural Californians do not have access to high speed internet

- CPUC, "CASF" (April 2021)

1. Ensure all member counties have broadband strategic plans



RCRC is serving as the collective applicant on a U.S. Economic Development Administration grant to fund the development of broadband strategic plans in 26 RCRC member counties that do not have one.



11 Member Counties with Plans

26 Member Counties Participating in Grant

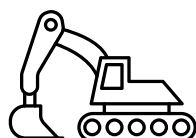
2. Equip rural counties with information and resources about innovative models and approaches to broadband deployment



GSCA will conduct workshops to inform rural counties of the innovative models and approaches for delivery of reliable, affordable, high-speed broadband and to showcase successful municipal broadband projects from across the U.S.



3. Implement open-access municipal broadband demonstration projects



GSCA will install broadband fiber in an open-access, public-benefit, municipal model beginning with two locations and then expanding to additional project locations.



Note: Phases and activities listed are dependent upon establishment of Golden State Connect Authority and the approval of its board. All dates listed are estimates and subject to change.



The Rural County Representatives of California (RCRC) is a thirty-seven member county strong service organization that champions policies on behalf of California's rural counties.
www.rcrcnet.org

RESOLUTION NO. 2021 - 48

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO, STATE OF CALIFORNIA APPROVING AND AUTHORIZING THE CHAIRPERSON TO EXECUTE THE GOLDEN STATE CONNECT AUTHORITY JOINT EXERCISE OF POWERS AGREEMENT

WHEREAS, on August 18, 2021, the Board of Directors of Rural County Representatives of California (RCRC), of which INYO County is a member, voted to create a new joint powers authority for the purpose of expanding broadband access and quality in rural counties, and authorized submission of the proposed Golden State Connect Authority Joint Exercise of Powers Agreement (“GSCA JPA”) to RCRC member counties for approval; and

WHEREAS, the proposed GSCA JPA been provided to each RCRC member county for review and approval; and

WHEREAS, the members of the Board of Supervisors of the County of INYO have each been provided with a copy of the proposed GSCA JPA for review; and

WHEREAS, the Board of Supervisors of the County of INYO desires to approve the proposed GSCA JPA and join the Golden State Connect Authority as a Member county;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO, as follows:

1. The Board of Supervisors hereby approves and authorizes the Chairperson to execute the GSCA JPA, in substantially the form attached hereto as ATTACHMENT 1 and incorporated herein by reference.
2. The Board of Supervisors authorizes and directs the Clerk of the Board of Supervisors to transmit a copy of this Resolution to the President of RCRC.

PASSED AND ADOPTED this ____ day of _____ 2021, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Jeff Griffiths, Chairperson, Board of Supervisors

ATTEST: Leslie Chapman
Clerk of the Board

by _____
Assistant Clerk

GOLDEN STATE CONNECT AUTHORITY

JOINT EXERCISE OF POWERS AGREEMENT

THIS JOINT EXERCISE OF POWERS AGREEMENT (“Agreement”) is entered into by and among the counties listed on Attachment 1 hereof and incorporated herein by reference. All such counties are referred to herein as "Members" with the respective powers, privileges and restrictions provided herein.

RECITALS

- A. WHEREAS, the Joint Exercise of Powers Act, Government Code section 6500 et seq., permits two or more public agencies by agreement to jointly exercise any powers common to the contracting parties, and further provides additional powers; and
- B. WHEREAS, the Members have the common power to acquire, construct, improve, and maintain broadband infrastructure and operate broadband internet access service and any telecommunications services necessary to obtain federal or state support for the acquisition, construction, improvement, or maintenance of broadband infrastructure or operation of broadband internet access service, pursuant to Government Code section 26231; and
- C. WHEREAS, the Members further have the common powers to establish programs to meet the social needs of their population, including promoting the economic development and welfare of their communities, and to do all acts necessary to participate in any federal program whereby federal funds are granted for purposes of public works or community improvement, pursuant to Government Code sections 12100 et seq., 26227, 52200 et seq., and 53703; and
- D. WHEREAS, access to broadband is an increasingly essential resource for educational opportunity, health care access, economic growth, and civic engagement, and despite the importance of broadband, access remains uneven throughout the state, particularly in rural areas; and
- E. WHEREAS, by this Agreement, the Members desire to create and establish a joint powers authority to exercise their respective powers for the purposes of making reliable and adequate communications services and connectivity available for the benefit of rural communities, businesses, and residents, including without limitation establishing and operating programs and projects to facilitate provision and expansion of broadband internet access service and related telecommunications services in rural communities, and directly providing such services in substantially the same manner as a municipal utility.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Members

individually and collectively agree as follows:

1. Definitions

Unless the context otherwise requires, the following terms shall for purposes of this Agreement have the meanings specified below:

"Act" means the Joint Exercise of Powers Act, commencing with Article 1 of Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California, including the Marks-Roos Local Bond Pooling Act of 1985, as amended.

"Agreement" means this Joint Exercise of Powers Agreement, as the same now exists or as it may from time to time be amended as provided herein.

"Audit Committee" means a committee made up of the Executive Committee.

"Authority" means Golden State Connect Authority (GSCA), established by this Agreement.

"Board" means the governing board of the Authority as described in Section 7 below.

"Bonds" means bonds, notes, warrants, leases, certificates of participation, installment purchase agreements, loan agreements and other securities or obligations issued by the Authority, or financing agreements entered into by the Authority pursuant to the Act and any other obligation within the meaning of the term "Bonds" under the Act.

"Broadband internet access service" has the same meaning as defined in Government Code section 53167, as hereafter amended.

"Delegate" means the Supervisor designated by the governing board of each Member to serve on the Board of the Authority.

"Executive Committee" means the Executive Committee of the Board established pursuant to Section 10 hereof.

"Member" means any county which as member of RCRC, has executed this Agreement and has become a member of the Authority.

"Obligations" means bonds, notes, warrants, leases, certificates of participation, installment purchase agreements, loan agreements and other securities or obligations issued by the Authority, or financing agreements entered into by the Authority pursuant to the Act and any other financial or legal obligation of the Authority under the Act.

"Participating Entity" shall mean any public agency (as defined in California Government Code section 6500) or joint powers authority that is authorized to provide, permit, or facilitate broadband internet access service or related telecommunications services, which participates in the Authority pursuant to Section 4.d.

“Program” or “Project” means any work, improvement, program, project or service undertaken by the Authority.

“Rural County Representatives of California” or “RCRC” means the nonprofit entity incorporated under that name in the State of California.

“Supervisor” means an elected County Supervisor from a Member county.

2. Purpose

The purposes of the Authority are to make reliable and adequate communications services and connectivity available for the benefit of rural communities, businesses, and residents, including without limitation establishing and operating programs and projects to facilitate provision and expansion of broadband internet access service and related telecommunications services in rural communities, and directly providing such services in substantially the same manner as a municipal utility. In pursuit of this purpose, this Agreement provides for the joint exercise of powers common to its Members as provided herein, including without limitation all those powers set forth in the Recitals, and any additional powers otherwise authorized by the Act and other applicable laws, including provision of financing and other programs and projects as authorized herein, jointly exercised in the manner set forth herein.

3. Principal Place of Business

The principal office of the Authority shall be 1215 K Street, Suite 1650, Sacramento, California 95814.

4. Creation of Authority; Addition of Members; Participating Entities

a. The Authority is hereby created pursuant to the Act. As provided in the Act, the Authority shall be a public entity separate and distinct from the Members.

b. The Authority will cause a notice of this Agreement or any amendment hereto to be prepared and filed with the office of the Secretary of State of California in a timely fashion in the manner set forth in Section 6503.3 of the Act.

c. A county that is a member of RCRC may petition to become a member of the Authority by submitting to the Board a resolution or evidence of other formal action taken by its governing body adopting this Agreement. The Board shall review the petition for membership and shall vote to approve or disapprove the petition. If the petition is approved by a majority of the Board, such county shall immediately become a Member of the Authority.

d. Any public agency (as defined in California Government Code section 6500) or joint powers authority that is authorized to provide, permit, or facilitate broadband internet access service or related telecommunications services may become a Participating Entity upon Executive Committee or Board approval and adoption by the governing body of said public agency of a

participation agreement in the form prescribed by the Authority.

5. Term and Termination of Powers

This Agreement shall become effective from the date hereof until such time as it is terminated in writing by all the Members; provided, however, that this Agreement shall not terminate or be terminated until the earlier of the time when all Bonds and any interest thereon shall have been paid in full, or provision for such payment shall have been made, or when the Authority shall no longer own or hold any interest in a public capital improvement or program. The Authority shall continue to exercise the powers herein conferred upon it until termination of this Agreement, except that if any Bonds are issued and delivered, in no event shall the exercise of the powers herein granted be terminated until all Bonds so issued and delivered and the interest thereon shall have been paid or provision for such payment shall have been made and any other debt incurred with respect to any other financing program established or administered by the Authority has been repaid in full and is no longer outstanding.

6. Powers; Restriction upon Exercise

a. To effectuate its purposes, as set forth in Section 2, the Authority shall have the power to exercise any and all powers common to the Members, including without limitation all those powers set forth in the Recitals, and any additional powers otherwise authorized by the Act and other applicable provisions of law, subject, however, to the conditions and restrictions herein contained. Each Member may also separately exercise any and all such powers. Pursuant to Government Code section 6509, the powers of the Authority shall be those of a general law county.

b. The Authority may adopt, from time to time, such resolutions, guidelines, rules and regulations for the conduct of its meetings and the activities of the Authority as it deems necessary or desirable to accomplish its purpose.

c. Without limiting the generality of the foregoing, the Authority shall further have the following specific powers:

- (1) To establish and operate programs and projects to facilitate provision and expansion of broadband internet access service and related telecommunications services in rural communities, including without limitation all powers authorized pursuant to Government Code section 26231, as hereafter amended.
- (2) To acquire, construct, improve, and maintain broadband infrastructure and operate broadband internet access service and any telecommunications services necessary to obtain federal or state support for the acquisition, construction, improvement, or maintenance of broadband infrastructure or operation of broadband internet access service.
- (3) To do all acts necessary to participate in any federal program whereby federal funds are granted for purposes of public works or community improvement in furtherance of the purposes of the Authority.
- (4) To finance the construction, acquisition, improvement, preservation, and rehabilitation of real property and infrastructure, including without

limitation the power to purchase, with the amounts received or to be received by it pursuant to a bond purchase agreement, bonds issued by any of its Members and other local agencies at public or negotiated sale, for the purpose set forth herein and in accordance with the Act. All or any part of such bonds so purchased may be held by the Authority or resold to public or private purchasers at public or negotiated sale. The Authority shall set any other terms and conditions of any purchase or sale contemplated herein as it deems necessary or convenient and in furtherance of the Act.

- (5) To issue or cause to be issued Bonds or other indebtedness, and pledge any of its property or revenues as security to the extent permitted by resolution of the Executive Committee or Board under any applicable provision of law. The Authority may receive funds from any lawful source and may issue Bonds in accordance with the Act in order to raise funds necessary to effectuate its purpose hereunder and may enter into agreements to secure such Bonds.
- (6) To issue other forms of indebtedness authorized by the Act or applicable law, and to secure such debt, to further such purpose. Without limiting the generality of the foregoing, the Authority shall be empowered to issue industrial development bonds pursuant to the California Industrial Development Financing Act (Title 10 (commencing with Section 91500) of the Government Code of the State of California). The Authority may further utilize other forms of capital, including, but not limited to, the Authority's internal resources, capital markets and other forms of private capital investment authorized by the Act.
- (7) To impose, levy, collect or cause to be collected, to receive and use sales taxes, parcel taxes, Mello Roos taxes, property taxes, special taxes, or any other type of tax or assessment, as authorized by law.
- (8) To apply for, accept, and receive all permits, grants, loans, or other aids from any federal, state, tribal or other local public agency.
- (9) To promulgate, adopt and enforce any ordinances, policies, rules and regulations as may be necessary to implement and effectuate the terms, provisions and purposes of this Agreement.
- (10) To exercise the common powers of the Members and exercise all additional powers given to a joint powers entity under any of the laws of the State of California, including, but not limited to, the Joint Exercise of Powers Act, for any purpose authorized under this Agreement.

d. The Authority is hereby authorized to do, in its own name, all acts necessary for the exercise of its powers, including, but not limited to:

- (1) executing contracts,
- (2) employing agents, consultants and employees,
- (3) acquiring, constructing or providing for maintenance and operation of any building, work or improvement,
- (4) acquiring, holding or disposing of real or personal property, tangible or intangible, wherever located, including the common power of the parties hereto to acquire any real or personal property, tangible or intangible, and

- any interests therein, wherever located, by the power of eminent domain;
- (5) incurring debts, liabilities or obligations,
 - (6) receiving and administering trusts, bequests, grants, gifts, contributions and donations of property, funds, services and any other forms of assistance from persons, firms, corporations, tribal governments, or any other governmental entities,
 - (7) suing and being sued in its own name, and litigating or settling any suits or claims,
 - (8) prescribing, setting the amount of, revising, and collecting, by any lawful means, user charges and fees necessary to carry out the purposes of this Agreement, including without limitation fees and charges for services provided and the use of any real, personal, or intellectual property of the Authority,
 - (9) assessing fees on Members and Participating Entities who elect to participate in programs or projects of the Authority,
 - (10) cooperating and contracting with other public agencies in furtherance of the purposes of the Authority, including state and federal agencies, tribal agencies and agencies of other states, in accordance with applicable law,
 - (11) establishing and administering one or more nonprofit corporations under the Nonprofit Corporations Law (Division 2 (commencing with Section 5000) of the Corporations Code of the State of California) to undertake programs and projects in furtherance of the purposes of the Authority,
 - (11) To make any regulatory filings or reports required by federal or state law related to broadband internet access service and telecommunications services, and to participate in relevant rulemaking and adjudicative proceedings
 - (12) doing any and all things necessary or convenient to the exercise of its specific powers and to accomplishing its purpose.

e. Subject to the applicable provisions of any indenture or resolution providing for the investment of monies held thereunder, the Authority shall have the power to invest any of its funds as the Executive Committee or Board deems advisable, in the same manner and upon the same conditions as local agencies pursuant to Section 53601 of the Government Code of the State of California.

f. All property, equipment, supplies, funds and records of the Authority shall be owned by the Authority, except as may be provided otherwise herein or by resolution of the Executive Committee or Board.

g. Pursuant to the provisions of Section 6508.1 of the Act, the debts, liabilities and obligations of the Authority shall not be debts, liabilities and obligations of the Members. Any Bonds, together with any interest and premium thereon, shall not constitute debts, liabilities or obligations of any Member. The Members hereby agree that any such Bonds issued by the Authority shall not constitute general obligations of the Authority but shall be payable solely from the moneys pledged to the repayment of principal or interest on such Bonds under the terms of the resolution, indenture, trust, agreement or other instrument pursuant to which such Bonds are issued. Neither the Members nor the Authority shall be obligated to pay the principal of or

premium, if any, or interest on the Bonds, or other costs incidental thereto, except from the revenues and funds pledged therefor, and neither the faith and credit nor the taxing power of the Members or the Authority shall be pledged to the payment of the principal of or premium, if any, or interest on the Bonds, nor shall the Members of the Authority be obligated in any manner to make any appropriation for such payment. No covenant or agreement contained in any Bond shall be deemed to be a covenant or agreement of any Delegate, or any officer, agent or employee of the Authority in an individual capacity, and neither the Board nor any officer thereof executing the Bonds or any document related thereto shall be liable personally on any Bond or be subject to any personal liability or accountability by reason of the issuance of any Bonds.

7. Governing Board

a. The Board shall consist of the number of Delegates equal to one representative from each Member.

b. The governing body of each Member shall appoint one of its Supervisors to serve as a Delegate on the Board. A Member's appointment of its Delegate shall be delivered in writing (which may be by electronic mail) to the Authority and shall be effective until he or she is replaced by such governing body or no longer a Supervisor; any vacancy shall be filled by the governing body of the Member in the same manner provided in this paragraph b.

c. The governing body of each Member of the Board shall appoint a Supervisor as an Alternate to serve on the Board in the absence of the Delegate; the Alternate may exercise all the rights and privileges of the Delegate, including the right to be counted in constituting a quorum, to participate in the proceedings of the Board, and to vote upon any and all matters. No Alternate may have more than one vote at any meeting of the Board, and any Member's designation of an Alternate shall be delivered in writing (which may be by electronic mail) to the Authority and shall be effective until such Alternate is replaced by his or her governing body or is no longer a Supervisor, unless otherwise specified in such appointment. Any vacancy shall be filled by the governing body of the Member in the same manner provided in this paragraph c.

d. Delegates shall not receive compensation for serving as Delegates but may claim and receive reimbursement for expenses actually incurred in connection with such service pursuant to rules approved by the Board and subject to the availability of funds.

e. The Board shall have the power, by resolution, to the extent permitted by the Act or any other applicable law, to exercise any powers of the Authority and to delegate any of its functions to the Executive Committee or one or more Delegates, officers or agents of the Authority, and to cause any authorized Delegate, officer or agent to take any actions and execute any documents for and in the name and on behalf of the Board or the Authority.

f. The Board may establish other committees as it deems necessary for any lawful purpose; such committees are advisory only and may not act or purport to act on behalf of the Board or the Authority.

g. The Board shall develop, or cause to be developed, and review, modify as necessary, and adopt each Program.

8. Meetings of the Board

a. The Board shall meet at least once annually but may meet more frequently upon call of any officer or as provided by action of the Board. The date and hour and place of each regular meeting shall be fixed by action of the Board.

b. Meetings of the Board, including special and emergency meetings, shall be called, noticed, held and conducted pursuant to the provisions of the Ralph M. Brown Act, Chapter 9 (commencing with Section 54950) of Part I of Division 2 of Title 5 of the Government Code of the State of California.

c. The Secretary of the Authority shall cause minutes of all meetings of the Board to be taken and distributed to each Member as soon as possible after each meeting.

d. A majority of the number of current Delegates shall constitute a quorum for transacting business at any meeting of the Board, except that less than a quorum may act to adjourn a meeting. Each Delegate shall have one vote.

e. Meetings may be held at any location designated in notice properly given for a meeting and may be conducted by telephonic or similar means in any manner otherwise allowed by law.

9. Officers; Duties; Official Bonds

a. The Board shall elect a chair and vice chair from among the Delegates at the Board's annual meeting who shall serve a term of one (1) year or until their respective successor is elected. The chair shall conduct the meetings of the Board and perform such other duties as may be specified by resolution of the Board. The vice chair shall perform such duties in the absence or in the event of the unavailability of the chair.

b. The Board shall contract annually with RCRC to administer the Agreement and to provide administrative services to the Authority, and the President and Chief Executive Officer of RCRC shall serve *ex officio* as Executive Director and Secretary of the Authority. The Chief Financial Officer of RCRC shall likewise serve *ex officio* as the Chief Financial Officer, Treasurer, and Auditor of the Authority. As chief executive of the Authority, the Executive Director is authorized to execute contracts and other obligations of the Authority, and to adopt administrative, personnel, accounting, and similar internal policies for the operation of the Authority, unless prior Board approval is required by a third party, by law or by Board specification, and to perform other duties specified by the Board. The Executive Director may appoint such other officers as may be required for the orderly conduct of the Authority's business and affairs who shall serve at the pleasure of the Executive Director. Subject to the applicable provisions of any indenture or resolution providing for a trustee or other fiscal agent, the Chief Financial Officer, as Treasurer, is designated as the custodian of the Authority's funds, from whatever source, and, as such, shall have the powers, duties and responsibilities specified in Section 6505.5 of the Act. The Chief Financial Officer, as Auditor, shall have the powers, duties and responsibilities specified in Section 6505.5 of the Act.

c. The Legislative Advocate for the Authority shall be the Rural County Representatives of California.

d. The Treasurer and Auditor are public officers who have charge of, handle, or have access to all property of the Authority, and a bond for such officer in the amount of at least one hundred thousand dollars (\$100,000.00) shall be obtained at the expense of the Authority and filed with the Executive Director. Such bond may secure the faithful performance of such officer's duties with respect to another public office if such bond in at least the same amount specifically mentions the office of the Authority as required herein. The Treasurer and Auditor shall cause periodic independent audits to be made of the Authority's books by a certified public accountant, or public accountant, in compliance with Section 6505 of the Act.

e. The business of the Authority shall be conducted under the supervision of the Executive Director by RCRC personnel.

10. Executive Committee of the Authority

a. Composition

The Authority shall have an Executive Committee comprised of no fewer than nine (9) and no more than eleven (11) members of its Board. The Executive Committee shall consist of the following members:

- (1) The Chair and Vice Chair of the Authority.
- (2) Any members of the Executive Committee of RCRC who are presently serving on the Board of the Authority.
- (3) If there are fewer than nine (9) members serving on the Executive Committee under subsections (1) and (2), the Board shall appoint one or more additional Delegates to the Executive Committee at-large, so that the Executive Committee has nine (9) members.

b. Powers and Limitations

- (1) Except as otherwise directed by the Board, the Executive Committee shall exercise all powers of the Board as necessary to conduct the business and affairs of the Authority between Board meetings, provided that the annual budget must be approved and adopted by the Board.
- (2) The Executive Committee shall further have the power to approve, upon a two-thirds vote of the full membership, projects or programs to acquire, construct, improve, and maintain broadband infrastructure and operate broadband internet access service and any telecommunications services necessary to obtain federal or state support for the acquisition, construction, improvement, or maintenance of broadband infrastructure or operation of broadband internet access service.
- (3) Other duties will include, but not be limited to, review of the quarterly and annual budgets, service as the Audit Committee for the Authority, periodically review this Agreement; and complete any other tasks as may be assigned by the

Board.

- (4) The Executive Committee shall be subject to all limitations imposed by this Agreement, other applicable law, and resolutions of the Board.

c. Quorum

A majority of the Executive Committee shall constitute a quorum for transacting business of the Executive Committee.

11. Disposition of Assets

Unless otherwise provided by the Board, upon termination of this agreement, any assets in the possession of the Authority after payment of all liabilities, costs, expenses and charges incurred under this Agreement shall be distributed as follows:

a. Broadband or telecommunications infrastructure shall be distributed to whatever public entity or entities, if any, that have assumed responsibility for provision of broadband internet access service or telecommunications services, respectively, within the territory served by such infrastructure. Ancillary real property, agreements, books and records, and customer data shall similarly be distributed or assigned, in accordance with applicable law.

b. Any assets not distributed under Section 11.a shall be disposed of as the Board shall determine with the objectives of allowing any broadband or telecommunications systems operated by the Authority to continue operating as going concerns to the extent practicable, and otherwise of distributing to each remaining party a proportionate return on the contributions made to such properties by such parties, less previous returns, if any.

c. All Members will cooperate in good faith to implement this Section in a manner that, to the extent required by this Section or as directed by the Board, continues the provision of services and minimizes disruption to customers; preserves the value of the broadband and telecommunications infrastructure as a going concern; and completes any transition and distributions in a timely manner.

12. Agreement Not Exclusive

This Agreement shall not be exclusive, and each Member expressly reserves its rights to carry out other improvements, programs, and projects as provided for by law and to issue other obligations for those purposes. This Agreement shall not be deemed to amend or alter the terms of other agreements among the Members.

13. Conflict of Interest Code

The Authority shall by resolution adopt a Conflict of Interest Code as required by law.

14. Contributions and Advances

Contributions or advances of public funds and of personnel, equipment or property may be made to the Authority by any Member or any other public agency to further the purpose of this Agreement. Payment of public funds may be made to defray the cost of any contribution. Any

advance may be made subject to repayment, and in that case shall be repaid in the manner agreed upon by the advancing Member or other public agency and the Authority at the time of making the advance.

15. Fiscal Year; Accounts; Reports; Annual Budget; Administrative Expenses

a. The fiscal year of the Authority shall be the period from January 1 of each year to and including the following December 31, except for any partial fiscal year resulting from a change in accounting based on a different fiscal year previously.

b. Prior to the beginning of each fiscal year, the Board shall adopt a budget for the succeeding fiscal year.

c. The Authority shall establish and maintain such funds and accounts as may be required by generally accepted accounting principles. The books and records of the Authority are public records and shall be open to inspection at all reasonable times by each Member and its representatives.

d. The Auditor shall either make, or contract with a certified public accountant or public accountant to make, an annual audit of the accounts and records of the Authority. The minimum requirements of the audit shall be those prescribed by the State Controller for special districts under Section 26909 of the Government Code of the State of California and shall conform to generally accepted auditing standards. When an audit of accounts and records is made by a certified public accountant or public accountant, a report thereof shall be filed as a public record with each Member (and also with the auditor of Sacramento County as the county in which the Authority's office is located) within 12 months after the end of the fiscal year.

e. In any year in which the annual budget of the Authority does not exceed five thousand dollars (\$5,000.00), the Board may, upon unanimous approval of the Board, replace the annual audit with an ensuing one-year period, but in no event for a period longer than two fiscal years.

16. Duties of Members; Breach

If any Member shall default in performing any covenant contained herein, such default shall not excuse that Member from fulfilling its other obligations hereunder, and such defaulting Member shall remain liable for the performance of all covenants hereof. Each Member hereby declares that this Agreement is entered into for the benefit of the Authority created hereby, and each Member hereby grants to the Authority the right to enforce, by whatever lawful means the Authority deems appropriate, all of the obligations of each of the parties hereunder. Each and all of the remedies given to the Authority hereunder or by any law now or hereafter enacted are cumulative, and the exercise of one right or remedy shall not impair the right of the Authority to any or all other remedies.

17. Indemnification

a. To the full extent permitted by law, the Executive Committee or Board shall

authorize indemnification by the Authority of any person who is or was a Board Delegate, alternate, officer, consultant, employee or other agent of the Authority, and who was or is a party or is threatened to be made a party to a proceeding by reason of the fact that such person is or was such a Delegate, alternate, officer, consultant, employee or other agent of the Authority. Such indemnification may be made against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding, if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the Authority and, in the case of a criminal proceeding, had no reasonable cause to believe his or her conduct was unlawful and, in the case of an action by or in the right of the Authority, acted with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

b. The Authority shall indemnify, defend, and hold harmless the Members hereto and their officers, agents, servants, and employees, from any and all claims, losses, damages, costs, or liabilities resulting to any person, firm, or corporation or any other public or private entity from any cause whatsoever arising from or in any way connected with the performance and exercise of the Authority's powers, except where such indemnification is prohibited by law.

18. Immunities

All of the privileges and immunities from liabilities, exemptions from law, ordinances and rules, all pension, relief, disability, workers' compensation and other benefits which apply to the activity of officers, agents or employees of any of the Members when performing their respective functions, shall apply to them to the same degree and extent while engaged as Delegates or otherwise as an officer, agent or other representative of the Authority or while engaged in the performance of any of their functions or duties under the provisions of this Agreement.

19. Amendment

This Agreement may be amended by the adoption of the amendment by the governing bodies of a majority of the Members. The amendment shall become effective on the first day of the month following the last required member agency approval. An amendment may be initiated by the Board, upon approval by a majority of the Board. Any proposed amendment, including the text of the proposed change, shall be given by the Board to each Member's Delegate for presentation and action by each Member's board within 60 days, which time may be extended by the Board.

The list of Members, Attachment 1, may be updated to reflect new and/or withdrawn Members without requiring formal amendment of the Agreement by the Authority Board.

20. Withdrawal of Member

If a Member withdraws as member of RCRC, its membership in the Authority shall automatically terminate. A Member may withdraw from this Agreement upon written notice to the Board; provided however, that no such withdrawal shall result in the dissolution of the Authority as long as any Bonds or other obligations of the Authority remain outstanding. Any such withdrawal shall become effective thirty (30) days after a resolution adopted by the Member's governing body which authorizes withdrawal is received by the Authority. Notwithstanding the foregoing, any

termination of membership or withdrawal from the Authority shall not operate to relieve any terminated or withdrawing Member from obligations incurred by such terminated or withdrawing Member prior to the time of its termination or withdrawal.

21. Miscellaneous

a. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

b. **Construction.** The section headings herein are for convenience only and are not to be construed as modifying or governing the language in the section referred to.

c. **Approvals.** Wherever in this Agreement any consent or approval is required, the same shall not be unreasonably withheld.

d. **Jurisdiction; Venue.** This Agreement is made in the State of California, under the Constitution and laws of such State and is to be so construed; any action to enforce or interpret its terms shall be brought in Sacramento County, California.

e. **Integration.** This Agreement is the complete and exclusive statement of the agreement among the parties hereto, and it supersedes and merges all prior proposals, understandings, and other agreements, whether oral, written, or implied in conduct, between and among the parties relating to the subject matter of this Agreement.

f. **Successors; Assignment.** This Agreement shall be binding upon and shall inure to the benefit of the successors of the parties hereto. Except to the extent expressly provided herein, no Member may assign any right or obligation hereunder without the consent of the Board.

g. **Severability.** Should any part, term or provision of this Agreement be decided by the courts to be illegal or in conflict with any law of the State of California, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining parts, terms or provisions hereof shall not be affected thereby.

h. **No Third Party Beneficiaries.** This Agreement is intended solely for the benefit of the Authority and the parties to this Agreement, and no third party shall be deemed to be a beneficiary or to have any rights hereunder against the Authority or any of the parties hereto.

The parties hereto have caused this Agreement to be executed and attested by their properly authorized officers.

COUNTY OF _____

By: _____

Dated: _____

Name:

Title:

Attest:

By _____

Clerk of the Board of Supervisors



County of Inyo



Health & Human Services - Behavioral Health

DEPARTMENTAL - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Lucy Vincent

SUBJECT: Ratification of Contract with Kings View Corporation due to transition of E.H.R. to new vendor, Credible

RECOMMENDED ACTION:

Request Board ratify and approve the agreement between the County of Inyo and Kings View Corporation of Fresno, CA for the provision of electronic health record management information services and support in an amount not to exceed \$710,087 for the period of July 1, 2021 through June 30, 2024 (estimated to be \$231,876 in 2021-2022, \$266,481 in 2022-2023, and \$211,730 in 2023-2024), pending the Board's approval of future budgets, and authorize the HHS Director to sign the contract and also authorize the HHS Assistant Director as the Privacy Officer to sign the HIPPA Business Association Agreement, contingent upon all appropriate signatures being obtained.

SUMMARY/JUSTIFICATION:

Kings View Corporation has been the electronic health provider for the Department's Behavioral Health division since 2016. This current contract comes to you as a result of Kings View Corporation changing their software vendor. They have been using Cerner for many years, but due to Cerner's inability to upgrade the system to meet new California Behavioral Health and Federal regulations, Kings View selected a new software package with Credible following a procurement process. This new software will meet the new requirements ensuring compliance by our County. Kings View will continue to provide training and technical support in the use of the system and will maintain their role of "host" for the product.

Prior to opting to continue with Kings View, the Department investigated the Credible software package as well as other options. The Department determined that the additional features gained by Credible will solve some of the existing problems which reduce efficiency, including the ability for clinicians to record services in the field using a tablet or cell phone and the ability to write prescriptions electronically. In addition, the platform includes a confidential HIPAA-compliant staff communication portal. This contract represents a three-year plan for implementation and storage of the Cerner data. Of note is the fact that this contract will replace the one currently in place due to the transition to Credible this fiscal year.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could deny approval of this contract. This would result in an inability to produce a claim to draw down Medi-Cal funds. The Division would need to identify a viable alternative and implement it.

OTHER AGENCY INVOLVEMENT:

California Department of Health Care Services: Medi-Cal and Medicare programs.

FINANCING:

MHSA IT funds, Medi-Cal Administrative funds and Behavioral Health Realignment. This expense will be budgeted in Mental Health (045200) in Professional Services (5265). No County General Funds.

ATTACHMENTS:

1. Kings View Corporation FY 2021-2024 Agreement
2. Exhibit A - Inyo County - Rev A
3. Exhibit B - Inyo County - Rev A
4. Exhibit C - Inyo County - Rev A
5. Exhibit D - Inyo County - Rev A

APPROVALS:

| | |
|--------------------|-------------------------------|
| Lucy Vincent | Created/Initiated - 8/13/2021 |
| Darcy Ellis | Approved - 8/16/2021 |
| Melissa Best-Baker | Approved - 8/24/2021 |
| Lucy Vincent | Approved - 8/26/2021 |
| Marilyn Mann | Approved - 8/27/2021 |
| Marshall Rudolph | Approved - 8/27/2021 |
| Amy Shepherd | Approved - 8/27/2021 |
| Marilyn Mann | Final Approval - 8/31/2021 |

Agreement between Inyo County and Kings View Professional Services for Electronic Health Record Information System and All Pay Sources Billing Services

This Agreement is made and entered into on the date of signature, by and between KINGS VIEW PROFESSIONAL SERVICES, a California corporation, hereinafter referred to as "CONTRACTOR", and the COUNTY OF INYO, a political subdivision of the State of California, hereinafter referred to as "COUNTY".

RECITALS

- A. CONTRACTOR is a California for-profit corporation and provides computerized management information support and services for COUNTY'S Cerner Community Behavioral Health Electronic Health Record System – EHR and Cerner Integrated - EHR, other management consulting services and assistance with billing of all pay sources.

- B. COUNTY desires to increase access to Behavioral Health management information services in an efficient and cost effective manner and, therefore, desires to contract with CONTRACTOR, and CONTRACTOR desires to provide such services to COUNTY, pursuant to the terms and subject to the conditions contained herein.

AGREEMENT

NOW, THEREFORE, in view of the foregoing and for valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

1. **PURPOSE.**

COUNTY desires to procure electronic health record system services ("EHR") and assistance with billing of all Pay Sources from CONTRACTOR as described in Exhibit "A" – Scope of Services, attached hereto and incorporated by reference herein, and CONTRACTOR agrees to provide the services set forth in Exhibit "A" – Scope of Services for the compensation and on the terms and conditions set forth herein.

2. **TERM.**

- a. This Agreement shall become effective upon the date of signature and shall continue in full force and effect for three (3) years from July 1, 2021 through June 30, 2024 unless sooner terminated in accordance with the Section entitled "TERMINATION", as set forth elsewhere in this Agreement.

The compounded term of the Agreement shall not exceed three (3) years. Renewal costs for CONTRACTOR and EHRS Software support will be based on initial costs as outlined in Section 3 titled COMPENSATION.

- b. **Non-appropriation of funds.** It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this contract, insufficient funds are appropriated to make the payments called for by this contract, this contract shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this contract and Contractor shall not be obligated to perform any further services under this contract. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this contract with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.

3. **COMPENSATION.** COUNTY agrees to pay CONTRACTOR for the services provided by CONTRACTOR hereunder the amounts as set forth in Exhibit A Compensation, attached hereto and incorporated by reference herein. Payment of 1/12th the total for Annual Services amount will be due and payment on the first day of each month commencing with the Effective Date of the contract. The amount of compensation for each subsequent year under this Agreement shall increase by 3% over the prior fiscal year as outlined in Exhibit A.

Onsite implementation and training services will be provided by CONTRACTOR at COUNTY facility or CONTRACTOR'S Fresno location. Onsite implementation and training services provided at COUNTY'S location will be invoiced to COUNTY for all lodging, travel and per diem expenses associated with onsite implementation services not to exceed \$5,000 annually.

CONTRACTOR will provide COUNTY with documentation from Vendor Software companies supporting amounts outlined in Exhibits B through D not to exceed max annual amounts. Any increases from vendors will be documented and approved via addendum to contract.

4. **INSURANCE.**

- a. CONTRACTOR shall provide at its own expense and maintain at all times the following insurance with insurance companies licensed in the State of California and shall provide evidence of such insurance to the COUNTY as

may be required by the COUNTY. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor's insurance shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it. The policies or certificates thereof shall provide that, thirty (30) days prior to cancellation or material change in the policy, notices of same shall be given to the COUNTY for all of the following insurance policies:

- i. **Worker's Compensation** - in compliance with the laws and statutes of the State of California.
 - ii. **General Liability** - insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and \$100,000 for property damage. This insurance shall indicate on the certificate of insurance the preceding coverage's and indicate the policy aggregate limit applying to premises and operations and broad form contractual.
 - iii. **Automobile Liability** - insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and \$100,000 for property damage. This insurance shall cover bodily injury and property damage, owned automobiles, and non-owned automobiles.
 - iv. **Cyber Liability** – CONTRACTOR during the term of the agreement agrees to furnish COUNTY certificate of Cyber Liability Insurance annually based on the start date of the agreement. COUNTY will be named as a covered entity.
 - v. CONTRACTOR'S insurance policy(ies) shall be placed with insurer(s) with acceptable Best's rating of A:VII.
- b. COUNTY agrees to furnish CONTRACTOR with a copy of an Endorsement to COUNTY'S liability insurance policy naming CONTRACTOR as an additional insured, in the amount at least \$1,000,000 combined single limit coverage containing a prior written notice feature to provide thirty (30) days notice to CONTRACTOR.
5. **RESPONSIBILITIES OF COUNTY.** During the term of this Agreement, COUNTY shall have the obligation to:
- a. **Cooperate with CONTRACTOR.** COUNTY shall cooperate with CONTRACTOR by timely and accurately providing all information required

by CONTRACTOR for the delivery of the MIS and billing of all Pay Sources Services pursuant to this Agreement.

- b. COUNTY, at its sole cost and expense, shall provide all equipment necessary for the installation, operation and maintenance of on-site information management and control, including communications equipment compatible with CONTRACTOR'S equipment. Included in the equipment to be provided by COUNTY shall be cabling, personal computers, server, a router, and a dedicated line for connection with CONTRACTOR'S information system.

6. **WARRANTIES.**

- a. Limited Warranty. CONTRACTOR makes the following representations and warranties with respect to the Software Products to be utilized in the performance of the services hereunder.
 - i. The Software Products do not infringe any U.S. or international copyright or trade secret, or, to the knowledge of CONTRACTOR, any patent right or other Intellectual Property right of any third party.
 - ii. The Software Products do not, at the time of delivery to COUNTY, contain any malicious software such as a virus, worm, Trojan horse detectable by currently available utilities nor do the Software Products contain any encoded or embedded serial number, time-out or any similar or dissimilar disabling device or characteristic, and that no such device or characteristic will be contained in any future Software Products made available by CONTRACTOR.
 - iii. The Software Products will, in all material respects, operate properly in conjunction and concurrent with the software listed as required third party technologies in the agreement. This warranty does not extend to the operation of the Software Products in conjunction with other software applications. It is understood that the third party technologies required to operate Enhancements or New Versions of the Software Products may change over time.
 - iv. CONTRACTOR'S warranties do not apply to: (i) any copy of the Software Products modified by any Person or Organization other than CONTRACTOR or an authorized representative of CONTRACTOR; (ii) use of the Software Products other than in accordance with the most current Documentation; (iii) failures caused by defects, problems, or failures in selection, installation, or configuration of COUNTY Equipment; (iv) failures caused by defects or problems with software applications other than the Software Products; (v) failures caused by conflicts with software applications not listed as required third party technologies in the agreement; (vi)

failures caused by any Internet Services Provider; (vii) failures caused by malicious software; or (viii) failures caused by negligence or malicious conduct of COUNTY or its designees or any Person or Organization except CONTRACTOR or an authorized representative of CONTRACTOR.

- v. CONTRACTOR makes no warranty: (i) that the functions performed by the Software Products will meet COUNTY'S requirements or achieve the results desired by COUNTY or will operate in the combinations that may be selected for use by COUNTY; (ii) that the operation of the Software Products will be error free in all circumstances; (iii) that all defects in the Software Products that would not constitute a Material Breach will be corrected; nor (iv) that the operation of the Software Products will not be interrupted for a short period of time by reason of a defect therein or by reason of fault on the part of CONTRACTOR.

b. Disclaimer:

Except as specifically set forth in this agreement and the exhibits hereto, CONTRACTOR makes no representations or warranties, whether written or oral, express or implied, with respect to the subject matter of this agreement or exhibit to this agreement, and CONTRACTOR hereby disclaims all other representations and warranties, including any implied warranties or merchantability or implies warranties of fitness or suitability for a particular purpose, (whether or not CONTRACTOR knows, has reason to know, has been advised, or is otherwise in fact aware of any such purpose), whether alleged to arise by law, by reason of custom or usage in trade, or by course of dealing. In addition, CONTRACTOR expressly disclaims any warranty or representation to any person or organization other than COUNTY with respect to the software products or any part thereof.

7. **LIMITATION OF LIABILITY.**

In no event will contractor be liable for any loss of revenue, loss of use, business interruption, loss of data, cost of cover or indirect, special, incidental or consequential damages of any kind in connection with the use of the software products or the delivery of the services to be provided under this agreement or its exhibits. It is understood that such software products will be used in the delivery of clinical services and administration of human service programs, and it is agreed that responsibility for all decisions relating to the provision of treatment, payment of benefits and allocation of resources are the responsibility of COUNTY and not the responsibility of CONTRACTOR. CONTRACTOR'S liability and county's sole remedies under this agreement for damages are limited to the repair or replacement of defective software products and defects, and, in the event of a final decision rendered in accordance with the dispute resolution procedures of section

21, finding a material breach by CONTRACTOR, refund of no more than the amount of compensation hereunder paid by COUNTY to CONTRACTOR for the six month period preceding such material breach. These disclaimers and limitations of liability will apply regardless of any other contrary provisions of this agreement and regardless of the form of action, whether in contract, tort, or otherwise.

8. **INDEMNIFICATION**

- a. **General Indemnification for COUNTY.** CONTRACTOR shall hold the COUNTY, its agents, officers, employees, and volunteers harmless from, save, indemnify, and defend the same against, any and all claims, and damages for injury to person or property, and related costs and expenses (including reasonable attorney's fees), arising out of any act or omission of CONTRACTOR, its agents, officers, employees, or volunteers, during the performance of its obligations under this AGREEMENT.
- b. **General Indemnification for CONTRACTOR.** COUNTY shall hold CONTRACTOR, its agents, officers, employees, and volunteers harmless from, save, indemnify, and defend the same against, any and all claims, and damages for injury to person or property, and related costs and expenses (including reasonable attorney's fees), arising out of any act or omission of COUNTY, its agents, officers, employees, or volunteers, during the performance of its obligations under this AGREEMENT.
- c. **Indemnification of Intellectual Property** Subject to the limitations of this Paragraph 8c and Paragraph 7 of this Agreement, CONTRACTOR shall indemnify and hold COUNTY, its agents and employees harmless from any loss, damage or liability for infringement of any United States patent right, copyright, trade secret or any other proprietary right with respect to the use of the items delivered hereunder, provided CONTRACTOR is promptly notified in writing of any suit or claim against COUNTY and provided further that COUNTY permits CONTRACTOR to defend, compromise or settle the same and gives CONTRACTOR all available information, assistance and authority to enable CONTRACTOR to do so. CONTRACTOR indemnity as to use shall not apply to any infringement arising out of use in combination with other items where such infringement would not have occurred in normal use. This paragraph shall survive any expiration or termination of this Agreement.
 - i. If such materials are found to infringe, or in the reasonable opinion of CONTRACTOR are likely to be the subject of a claim, CONTRACTOR will, at its option:
 - 1. obtain for the COUNTY the right to use such materials;

2. replace or modify the materials so they become non-infringing;
or
 3. if neither 1 or 2 is reasonably achievable, remove such materials and refund their net book value based on straight-line (equal year over year) depreciation with a salvage value of zero dollars over a five (5) year period commencing on the date the allegedly infringing item(s) were first delivered to the COUNTY.
- ii. CONTRACTOR has no obligation to the extent any claim results from:
1. modification of the materials other than at the direction of CONTRACTOR, or
 2. Use of an allegedly infringing version of the materials, if the infringement could have been avoided by the use of a different version made available to the COUNTY.

This section states CONTRACTOR'S entire obligation to the COUNTY and the COUNTY'S sole remedy for any claim of infringement.

9. **NON DISCRIMINATION BY CONTRACTOR.** In connection with its performance under this Agreement, CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, political affiliation, ancestry, marital status or disability. This policy does not require the employment of unqualified persons.

10. **TERMINATION.**

- a. COUNTY may terminate this Agreement by written notice in the event CONTRACTOR fails to perform its obligations under this Agreement, and such default is not cured within thirty (30) days after receipt of such written notice. COUNTY may terminate the Agreement upon One Hundred Twenty (120) days written notice to CONTRACTOR without cause.
- b. CONTRACTOR may terminate this Agreement by written notice in the event COUNTY fails to perform any of its obligations under this Agreement, and such default is not cured within thirty (30) days after receipt of such written notice. CONTRACTOR may terminate the Agreement upon One Hundred Twenty (120) days written notice to CONTRACTOR without cause.

11. **INTELLECTUAL PROPERTY RIGHTS.**

- a. The Software Products are protected by both United States copyright law and international copyright treaty provisions. Cerner retains sole and

exclusive ownership of all right, title and interest in and to the Software Products and all Intellectual Property rights relating thereto.

- b. It is expressly understood by COUNTY and CONTRACTOR that Cerner will retain the sole and exclusive ownership and intellectual property rights to any customized modifications or enhancements of the software products or any original software products created by Cerner for COUNTY or CONTRACTOR. Any such work will not be considered "work for hire" within the meaning of copyright law, even if COUNTY or CONTRACTOR pays Cerner to develop the enhancement or software product
- c. Except as authorized by this Agreement, COUNTY will not itself, or through any parent, subsidiary, affiliate, agent or other third party: (1) sell, lease, license, sublicense, market, or distribute the Software Products anywhere in the world; (2) de-compile, disassemble, or reverse engineer the Software Products, in whole or in part; (3) write or develop any derivative work based upon the Software Products, Documentation or any Company Information; or (4) provide, disclose, divulge or make available to, or permit use of the Software Products by any third party, except as permitted by this Agreement or with Cerner's prior written consent.

12. **CONFIDENTIAL INFORMATION; TRADE SECRETS.**

- a. The parties hereby acknowledge that their personnel may gain access to information that the other party deems to be confidential and/or proprietary information and which has commercial value in its business and is not in the public domain. "Confidential Information" means any and all proprietary business information of the disclosing party that does not constitute a Trade Secret (as hereafter defined), including any proprietary business information of which the receiving party becomes aware as a result of its access to and presence at the other party's facilities. "Trade Secrets" means information related to the business or services of the disclosing party or its affiliates, including without limitation the Software Products, its documentation and support materials which: (i) derives economic value, actual or potential, from not being generally known to or readily ascertainable by other persons who can obtain economic value from its disclosure or use, and (ii) is the subject of efforts by the disclosing party or its affiliates that are reasonable under the circumstances to maintain its secrecy, including, without limitation, (a) marking any information reduced to tangible form clearly and conspicuously with a legend identifying its confidential or proprietary nature, (b) identifying any oral presentation or communication as confidential immediately before, during, or after such oral presentation or communication, or (c) otherwise treating such information as confidential. "Trade Secret" means, without limitation, any and all technical and non-technical data related to designs, programs, research, software file structures, flow charts, business rules embedded within

Software Products, drawings, techniques, standards, Source Code and Object Code of the Software Products, the documentation, inventions, finances, actual or potential customers and suppliers, research, development, marketing, and existing and future products and employees of the disclosing party and its affiliates. "Company Information" means, collectively, the Confidential Information and Trade Secrets. Company Information also includes information that has been disclosed to any party by a third party which such party is obligated to treat as confidential, and all software tools, methodologies, documentation, business plans, product plans, and all related technical materials and enhancements and modifications thereto.

- b. Obligations. COUNTY and CONTRACTOR will each use the same care to prevent disclosing to third parties the Company Information of the other as it employs to avoid disclosure, publication, or dissemination of its own information of the same nature, but in no event less than a reasonable standard of care. Furthermore, except as contemplated by this Agreement, neither party will: (i) make any use of the other party's Company Information; (ii) acquire any right in or assert any lien against the other party's Company Information; (iii) disclose any Company Information to a third party except as permitted by this Agreement or with the written permission of the other party or (iv) refuse to promptly return, provide a copy of, or destroy the other party's Company Information upon request of the other party. COUNTY will reimburse Contractor for the cost of destruction of information maintained on backup tapes.
- c. Exclusions. Notwithstanding the foregoing, this section shall not apply to any information that the receiving party can demonstrate: (i) was in the public domain at the time of disclosure to it; (ii) was published or otherwise became a part of the public domain, after disclosure to the receiving party, through no fault of its own; (iii) was in the possession of the receiving party at the time of disclosure to it from a third party who had a lawful right to such information and disclosed such information without a breach of duty owed to the disclosing party; or (iv) was independently developed by the receiving party without reference to the Company Information of the disclosing party. Further, either party may disclose the other party's Company Information to the extent required by law or by order of a court or governmental agency.
- d. Report of Unauthorized Use or Disclosure of Company Information.
 - i. Each party will immediately report to the other any use or disclosure of Company Information of the other that is not permitted by this Agreement or other written agreement of the parties.

- ii. COUNTY will not allow any person other than an Authorized User or Cerner or Contractor staff access to the Software Products or to use Company Information until that person has executed a written agreement with Cerner holding that person to the same requirements as this part 9 and COUNTY has been notified by Cerner that this Agreement has been executed and that the Person has permission to access and use the Cerner Company Information to support COUNTY. Authorized Users are members of COUNTY'S Workforce to whom COUNTY has assigned passwords or otherwise permitted access to or use of the Software Products, and who have signified their agreement to terms and conditions of use of the Software Products that are consistent with this Agreement, including provisions for the protection of Cerner Intellectual Property Rights and Confidential Information. Workforce means directors, officers, employees, volunteers, trainees, and other persons whose conduct in the performance of work is under the direct control of COUNTY. Workforce does not include contractors other than Contractor who perform services that would otherwise be performed by Cerner or Contractor, unless the contractor has signed an agreement with Cerner for the protection of Cerner's Intellectual Property rights.
 - iii. COUNTY understands that Cerner's Proprietary Rights and Non-Disclosure Agreements prohibit any person other than Contractor, Cerner staff and Authorized Users from retaining possession of Cerner Company Information. COUNTY will immediately notify Contractor and Cerner if it becomes aware that any person other than an Authorized User or Cerner or Contractor staff has or appears to have in their possession Cerner Company Information, or makes unsubstantiated claims that Cerner has granted permission to that person to use Cerner customer Information to support COUNTY.
- e. Period of Limitation. The covenants of confidentiality set forth herein: (i) will apply upon commencement of this Agreement to any Company Information disclosed to the receiving party, including Company Information disclosed during the course of negotiation of this Agreement, and (ii) will continue and must be maintained until termination of the Agreement, and in addition, with respect to Trade Secret, at any and all times after termination of the relationship between the parties hereto, during which such Trade Secrets retain their status as such under applicable law.
- f. Third Party Vendors. It is understood that COUNTY may wish to create linkages between the Software Products and other software applications or databases. COUNTY acknowledges that the file structures and business

rules of the Software Products and the documentation are the Intellectual Property of Cerner and Company Information, within the meaning of section 12b. COUNTY will not give third party vendors other than Contractor access to this Company Information without the written permission of Cerner. Cerner will give that permission if the third party vendor enters a written Proprietary Rights, Non-Disclosure, and Non-Compete agreement with Cerner.

13. **ACCESS TO COUNTY SITES.** CONTRACTOR may need physical access to COUNTY facilities for technical services or support during this Agreement. Prior to any technical services or support visit by CONTRACTOR, an appointment will be made by CONTRACTOR with the COUNTY IT Helpdesk. A member of COUNTY'S IT staff must be on-hand to provide access to the facility and accompany CONTRACTOR personnel.

14. **MEDICAL RECORDS.**

a. **Ownership and Access.** All records contained in the patient files maintained by COUNTY shall be the property of COUNTY, and CONTRACTOR shall not remove these records upon termination of this Agreement, except pursuant to a specific request in writing with respect to and from a person treated by a Provider during the term of the Agreement, unless otherwise agreed to by COUNTY. Any working copies of client records generated by CONTRACTOR will be maintained by CONTRACTOR throughout the term of the Agreement. At such time as the Agreement may be terminated, all working copies of client records will be securely delivered to COUNTY at COUNTY's expense and as directed by COUNTY. In the event of a claim or challenge by a patient or any regulatory authority, COUNTY shall cooperate with CONTRACTOR by making the patient files in COUNTY Behavioral Health's possession available for copying or inspection (to the extent allowable by the rules regarding confidentiality of medical records). CONTRACTOR shall similarly cooperate with COUNTY and make available working copies of client records in the event of such a claim or challenge. There is hereby made a part hereof the provisions of Exhibit "D" - Business Associates, which is incorporated by reference herein.

b. **Compliance with Medicare Rules.** To the extent required by law or regulation, COUNTY shall make available, upon written request from CONTRACTOR, the Secretary of Health and Human Services, the Comptroller General of the United States, or any other duly authorized agent or representative, this Agreement and COUNTY'S books, documents and records to the extent necessary to certify the nature and extent of the costs for services provided by CONTRACTOR. COUNTY shall preserve and make available such books, documents and records for a period of seven (7) years after the end of the term of this Agreement. If COUNTY is

requested to disclose books, documents or records pursuant to this subparagraph for any purpose, COUNTY shall notify CONTRACTOR of the nature and scope of such request, and COUNTY shall make available, upon written request of CONTRACTOR, all such books, documents or records. COUNTY shall defend, indemnify and hold free and harmless CONTRACTOR if any amount of reimbursement is denied or disallowed because of COUNTY's failure to comply with the obligations set forth in this subparagraph. Such indemnity shall include, but not be limited to, the amount of reimbursement denied plus any interest, penalties and reasonable legal fees and costs.

15. **COMPLIANCE.**

- a. **Compliance with Applicable Laws.** To the best of each party's knowledge and belief, COUNTY and CONTRACTOR have operated in compliance with all federal, state, county and municipal laws, ordinances and regulations applicable thereto and each party represents that it has not received payment or any remuneration whatsoever to induce or encourage the referral of clients or the purchase of goods and/or services as prohibited under 42 United States Code Section 1320a-7b(b), or otherwise perpetrated any Medicare or Medicaid fraud or abuse, nor has any fraud or abuse been alleged within the last five (5) years by any Governmental Authority, a carrier or a third party payer.
- b. **Health Care Compliance.** COUNTY is presently participating in or otherwise authorized to receive reimbursement from payer programs and is not nor has ever been an excluded provider. Any and all necessary certifications and contracts required for participation in such programs are in full force and effect and have not been amended or otherwise modified, rescinded, revoked or assigned as of the date hereof, and no condition exists or event has occurred which in itself or with the giving of notice or the lapse of time or both would result in the suspension, revocation, impairment, forfeiture or non-renewal of any such payer program.
- c. **Fraud and Abuse.** Neither party shall engage in any activities which are prohibited by or are in violation of the rules, regulations, policies, contracts or laws pertaining to any third party and/or governmental payer program, or which are prohibited by rules of professional conduct ("Governmental Rules and Regulations"), including but not limited to the following:
 - i. knowingly and willfully making or causing to be made a false statement or representation of a material fact in any application for any benefit or payment;

- ii. knowingly and willfully making or causing to be made any false statement or representation of a material fact for use in determining rights to any benefit or payment;
 - iii. failing to disclose knowledge by a claimant of the occurrence of any event affecting the initial or continued right to any benefit or payment on the Provider's own behalf or on behalf of another, with intent to fraudulently secure such benefit or payment; or
 - iv. knowingly and willfully soliciting or receiving any remuneration (including any kickback, bribe, or rebate), directly or indirectly, overtly or covertly, in cash or in kind or offering to pay or receive such remuneration
 - 1. in return for referring an individual to a person for the furnishing or arranging for the furnishing of any item or service for which payment may be made in whole or in part by Medicare or Medicaid, or
 - 2. in return for purchasing, leasing, or ordering or arranging for or recommending purchasing, leasing, or ordering any good, facility, service or item for which payment may be made in whole or in part by Medicare or Medicaid. Each party acknowledges that this list is not an exhaustive or complete list of all governmental requirements and each party represents and warrants to the other that each will endeavor, to the best of their knowledge, to educate, to seek information, and/or to make themselves aware of these governmental requirements.
 - d. **Changes in the Law.** In the event of any changes in law or regulations implementing or interpreting any federal or state law relating to the subject matter of fraud and abuse or to payment-for-patient referral, including the laws referenced above, the parties shall use all reasonable efforts to revise this Agreement to conform and comply with such changes. In the event that the parties cannot revise this Agreement in a manner which will conform and comply with such changes and preserve to the extent possible the intent of the parties in entering into this Agreement, then either party may terminate those portions of the Agreement which cannot be revised to conform and comply with such changes and the intent of the parties.
16. **BOOKS AND RECORDS.** For the purpose of section 1861(v)(l)(1) of the Social Security Act, as amended, and any regulations promulgated pursuant thereto:
- a. Until the expiration of four years after the furnishing of professional services pursuant to this Agreement, COUNTY shall make available, upon written request to the Secretary of Health and Human Services or upon request to

the Comptroller General of the United States, or any of their duly authorized representatives, this Agreement and books, documents and records of the Provider that are necessary to certify the nature and extent of costs of professional services rendered pursuant to this Agreement; and

- b. Until the expiration of four years after the furnishing of professional services pursuant to this Agreement, CONTRACTOR shall make available, upon written request to the Secretary of Health and Human Services or upon request to the Comptroller General of the United States, or any of their duly authorized representatives, this Agreement and books, documents and records of the Provider that are necessary to certify the nature and extent of costs of professional services rendered pursuant to this Agreement; and
 - c. If CONTRACTOR carries out any of the duties of this Agreement through a subcontract with a value or cost of \$10,000.00 or more over a twelve (12) month period with a related organization, such subcontract shall contain a clause to the effect that until the expiration of four years after the furnishing of professional services pursuant to such subcontract, the related organization shall make available, upon written request to the Secretary of Health and Human Services, or upon request to the Comptroller General of the United States, or any of their duly authorized representatives, the subcontract and books, documents and records of such organization that are necessary to verify the nature and extent of costs of professional services rendered pursuant to such subcontract.
 - d. If COUNTY is requested to disclose books, documents or records pursuant to this paragraph for purpose of an audit, COUNTY shall notify CONTRACTOR of the nature and scope of such request and the COUNTY shall make available, upon written request of CONTRACTOR, all such books, documents or records. This paragraph shall pertain solely to the maintenance and disclosure of specified records and shall have no effect on the right of the parties to this Agreement to make assignments or delegations.
 - e. If CONTRACTOR is requested to disclose books, documents or records pursuant to this paragraph for purpose of an audit, CONTRACTOR shall notify COUNTY of the nature and scope of such request and the CONTRACTOR shall make available, upon written request of COUNTY, all such books, documents or records. This paragraph shall pertain solely to the maintenance and disclosure of specified records and shall have no effect on the right of the parties to this Agreement to make assignments or delegations.
17. **DRUG-FREE WORK PLACE.** CONTRACTOR shall provide a drug-free work place and shall comply with the requirements of the Drug-Free Work Place Act of 1990 (Government Code section 8350 et seq.).

18. **CULTURAL COMPETENCE.** CONTRACTOR and COUNTY shall use a set of professional skills, behaviors, attitudes, and policies in their systems that enable the system, or those participating in the system, to work effectively in meeting the cross-cultural needs of patients.
19. **INDEPENDENT CONTRACTOR.** CONTRACTOR is an independent contractor in the performance of its services and obligations under this Agreement. This Agreement is not intended to constitute a partnership or joint venture. Because of its status as an independent contractor, CONTRACTOR shall have absolutely no right to employment rights and benefits available to COUNTY employees. CONTRACTOR shall be solely liable and responsible for providing to, or on behalf of, its employees all legally-required employee benefits.
20. **INTEREST OF PUBLIC OFFICIALS.** No officer, agent, or employee of COUNTY during his/her tenure or for one (1) year thereafter shall have any interest, direct or indirect, in this Agreement or the proceeds thereof.
21. **DISPUTE RESOLUTION.**

The parties acknowledge their desire for a long-term and mutually beneficial business relationship and, to that end, agree to attempt to resolve any disagreements or disputes promptly and in good faith, and to make themselves available for business discussions intended to facilitate the resolution of such disagreement of dispute.

If the parties are unable to arrive at a mutually satisfactory solution through good faith business discussions, they shall first engage in mediation using the services of the American Health Lawyers Alternative Dispute Resolution Service or another dispute resolution service that is mutually acceptable to the parties. The parties shall share the costs of mediation equally.

If the parties are unable to resolve their dispute through mediation, they shall submit the dispute to binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association. Such arbitration shall be conducted before a single arbitrator in a location mutually agreed upon by the parties or in Hollister, CA if they are unable to agree to a location. In no event will the arbitrator have the power to exceed the scope of this Agreement with regard to limitations on warranties or damages. Judgment on an arbitration award that is consistent with this Agreement may be entered in any state or federal court of competent jurisdiction. The parties shall share the costs of arbitration equally.

Except for mediation and arbitration fees, which shall be shared by the parties, each party shall bear its own attorney's fees and other expenses associated resolution of any dispute.

22. **WAIVER.** A waiver of any of the terms and conditions hereof shall not be construed as a general waiver by CONTRACTOR or COUNTY.
23. **ENTIRE AGREEMENT.** This Agreement constitutes the complete understanding of the parties and supersedes any and all other agreements, either oral or written, between the parties with respect to the subject matter contained herein, and no other agreement, statement, or promise relating to the subject matter of this Agreement shall be valid or binding. In the event of any direct conflict between the body of this Agreement and its schedules or exhibits, the body of the Agreement shall control. This Agreement may not be modified, amended, or changed except by a writing or writings signed by the duly authorized representative of the parties.
24. **CONTROLLING LAW.**
- a. **Laws of California Control** The terms and conditions of this Agreement and all its Exhibits and rights and duties hereunder shall be governed by and construed in accordance with the laws of the State of California.
- b. **Rules of Interpretation** no provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision and this Agreement shall be construed as if jointly prepared by the parties.
25. **VENUE.** If either party files a lawsuit to enforce any provision of this Agreement, the proper venue for such a lawsuit shall be the Inyo County Superior Court.
26. **PARTIAL INVALIDITY.** Should any portion of this Agreement be held unenforceable or inoperative for any reason, such invalidity shall not affect any other portion of this Agreement, but the remainder shall be as effective as though such ineffective portion had not been contained herein.
27. **GENDER.** Words used in the masculine shall apply to the feminine where applicable, and vice versa. Any personal pronoun shall include any gender or number according to the context.
28. **ASSIGNMENT.** This Agreement and the rights and obligations hereunder are not assignable by either party. Notwithstanding the foregoing, CONTRACTOR shall have the right to utilize subcontractors, provided such subcontractors comply with the provisions of this agreement. The use of a subcontractor will not release CONTRACTOR from its obligations hereunder.
29. **NOTICES.** All notices, offers, elections, and other communications under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or within forty-eight (48) hours after mailing, if mailed to the party to whom notice is to be given by first class mail, registered or certified, postage prepaid, and properly

addressed to the party at the party's address below, or any other address that any party may designate by written notice to the other.

CONTRACTOR: Kings View Professional Services
Attn: Amanda Nugent Divine, CEO 7170 N.
Financial Drive, Suite 110 Fresno, CA 93720
(559) 256-0100 ext. 3011

COUNTY: Inyo County Behavioral Health
Attn: Marilyn Mann
Interim Local Behavioral Health Director
1360 North Main Street, Suite 124
Bishop, CA 93514
(800) 841-5011

30. **INTERPRETATION.** The language in all parts of this Agreement shall be, in all cases, construed according to its fair meaning and not strictly for or against either party, and any ambiguities shall not be strictly construed for or against either party.

IN WITNESS WHEREOF, COUNTY and CONTRACTOR have executed this Agreement on the day and year set forth above.

**“COUNTY”
COUNTY OF INYO**

By _____

Inyo County Board of Supervisors

Date: _____

APPROVED AS TO LEGAL FORM
COUNTY COUNSEL

By _____

Date: _____

COUNTY CLERK

By _____

Date: _____

.....

**“CONTRACTOR”
KINGS VIEW PROFESSIONAL SERVICES**

By _____
Amanda Nugent Divine, CEO
Kings View Professional Services

Date: _____

EXHIBIT A
INYO COUNTY

ELECTRONIC HEALTH RECORD SYSTEM (EHRS)

Total: \$121,503

Terms: 1/12th monthly

SCOPE OF SERVICES

This Scope of Services is applicable to the utilization of the current EHRS – Electronic Health Record System and migration to a future EHRS when County decides. It is not intended to address issues relative to office application documents, files and network support.

Contractor shall comply with the privacy and security provisions of the Health Information Portability and Accountability Act of 1996 (HIPAA) and HITECH Act public law 111-005 and all related State and Federal Regulations for the maintenance and storage of system data and files.

Contractor shall provide the following services:

KV-EHRS Support

1. Contractor supports (as defined in this scope of work) the following EHRS Software products currently in use or planned by County:
 - Client Data System
 - Scheduling System
 - Assessment & Treatment Planning System
 - Doctor's Home Page & E-Prescribing System
 - Cost Accounting System

2. Contractor will provide consultative services to County concerning current design for Client Data, Scheduler and ATP – Assessments, Treatment Plans and Progress Notes when requested by County as

needed.

3. Contractor will maintain a LIVE, TRAIN and TEST version of EHRS on software vendor's hosted servers.
4. Contractor will advise on and oversee load EHRS promotions:
 - a. Write and provide County to the best of Contractor's abilities a thorough risk-benefit analysis for all EHRS promotions based on supplied documentation from EHRS Software to include:
 - Summary of the purpose(s)
 - List of known and potential risks
 - List of known and potential benefits
 - Reporting implications
 - Identify any additional report functionality
 - b. Test EHRS promotions and work out known bugs.
 - c. Activate promotions only with County's authorization and in accordance with EHRS Software policy and procedures. County will provide Contractor with list of County staff allowed to authorize installation of promotions.
 - d. County is aware failure to load all EHRS promotions in sequence and as supplied by EHRS could impact Contractor's ability to meet scope of services as discussed in Exhibit A and EHRS support.
5. Contractor will provide assistance with EHRS customization including workflow redesign, keying guides, design, and development of management forms, training materials and other assistance as it relates to various purchased modules of EHRS as needed and requested by County.
6. Contractor will provide the following forms of documentation:
 - a. Develop manuals for AR and State Reporting delineating Contractor and County tasks and responsibilities.
 - b. Provide Risk/Benefit Analysis of Credible Promotions (see A.4 above).
 - c. Provide County with Kings View Status Report overall operations of

County's EHR Software as mutually agreed. Report format, content and frequency will be determined and modified as needed by mutual agreement.

- d.** Document County's system schema as it relates to Kings View provision of services and at the discretion of County's Information Technology management.
- e.** Consultation and assistance with Special Projects (audits, state reviews, other ad hoc requests) as needed by County including the following:
 - f.** Data/Reports
 - g.** Participate in Meetings/Calls

7. Status Reporting

- a.** Meet quarterly at mutually agreed time with County to identify problems/issues and agree to solutions.
- b.** Complete Kings View Status Report

8. Contractor shall comply with the privacy and security provisions of the Health Information Portability and Accountability Act of 1996 (HIPAA) and all related State and Federal regulations for the maintenance and storage of system data and files.

9. Contractor will use all reasonable efforts to work with Credible Software and County to adhere to California compliance requirements set forth by California Department of Health Care Services.

10. Contractor will work jointly with County to obtain certification of compliance with all applicable Medicare, Medi-Cal and HIPAA billing requirements and regulations.

11. Contractor will maintain management forms and related data tables for State reporting, billing and security.

12. Contractor will provide specialized reporting as required by County/State as a result of mandatory audit/reporting requirements. Contractor will provide customized reporting formats, forms, and update data tables as required for County's operation, and Contractor will generate reports for

County as requested.

13. Contractor will use all reasonable efforts to see that all local, state and federal requirements are met with the times lines set by those agencies.
14. Contractor and County will mutually agree upon an Activity Deadline Calendar for the purpose of defining the roles, responsibilities and processes for each party.
15. Contractor will provide support as Lead for County's continued implementation strategies of various modules of the Electronic Health Record System.
16. Assist at County's request in the development of a Disaster Plan that addresses at a minimum a detailed back up plan for two crisis scenarios:
 - a. Power outage beyond 1 workday and
 - b. Corruption of data.

Monthly Revenue Cycle Support for Funding Sources:

1. Contractor will provide all month-end processes for the completion of A/R and Medi-Cal Billing Processes at Contractor's EHRS office, and provide support and assistance to County staff for Month-end A/R and Billing Processes for all requirements set forth by California Department of Health Care Services.
2. Contractor will provide training and support to program staff for program processes required in the month-end process.
3. Contractor will use all reasonable efforts to have its system comply with all State billing and statistical reporting requirements for timely, accurate and complete processing of electronic claims or files. County will be the Sole party responsible for ensuring timeliness, accuracy and the complete entry of data by County staff necessary for Contractor to submit electronic claims or files.
4. Contractor will perform data review to ensure HIPAA compliance for electronic submittal to State, Medicare or other third-party payer in preparation for Contractor electronic data submission. County will

upload after Contractor review. Contractor will provide support to address issues when County posts electronic Explanation of Benefits (EOB) electronic files from State, Medicare or other third-party payer in accordance with EHRS Software policy and procedures.

5. Contractor will maintain call log identifying consequential issues referred for help and provide management with trend report. Routine questions will not be tracked. Contractor will provide County upon request a copy of County's support requests.
6. Contractor will assist and monitor EOB (HIPAA 835) – Explanation of Benefits denials and report back to County management monthly with status updates.
7. When Contractor makes changes to existing information systems software that results in a need for consultation or training of county employees, the associated costs will be paid by the Contractor.
8. County had opted to submit 837P files and download 835 files. County and Contractor will develop procedures and policies to ensure both parties know when files are created or posted to County's EHRS application.

County Staff Support

1. Contractor will maintain a help desk as support to County staff relative to behavioral health software in order to attend to user inquiries and problems. Help desk support shall be available to County staff Monday through Friday from 8:00 a.m. until 5:00 p.m., excluding County holidays. County will designate staff members who will be authorized to access help desk support on behalf of County staff.
2. County staff will be provided with access to Contractor's shared documents seven days a week, 24 hours a day.
3. Contractor will provide remote support as needed via Cell Messaging and Email after normal business hours, including all holidays.
4. Contractor will provide County staff with 48 hours advance notice when

planned system maintenance time by software hosting facility is required. County is aware some planned system maintenance or network upgrades could result in extended downtimes depending on systems being upgraded.

State Reporting

1. Contractor will perform data review to ensure data from County's software meets requirements for electronic submission to State.
2. Contractor will edit, create, and submit following electronic files on behalf of County:
 - a. California Outcomes Measurement System (CalOMS)
 - b. Client and Service Information (CSI)
 - c. Child and Adolescent Needs and Strengths (CANS)
 - d. Pediatric Symptom Checklist (PSC 35)
 - e. Adult Outcome Report – TBD
3. Network Adequacy Certification Tool (NACT) – County will be solely responsible for the gathering of required documents. Contractor will upload and/or provide assistance to County as mutually agreed to meet reporting requirements. Contractor will submit Network Adequacy Certification Tool (NACT) and commits to reviewing additional functionality when State provides rules for editing the file.
4. In the event new electronic reporting requirements are requested by State, during term of agreement, Contractor will review feasibility of submission and develop process to upload to appropriate agency. County agrees any additional fees will be included as an addendum to current agreement.

Basic Dashboards Included:

1. Contractor supports (as defined in this scope of work) the following dashboards and analytic tools associated with the areas of interest to customer:
 - Productivity
 - Case Assignments
 - PHQ9/GAD7 or similar (MORS)
 - Timeliness of Service
 - CANS
 - Claims Pay Source
 - Client Demographics
 - Appointment Type
 - Assignments

COUNTY may request additional analytic dashboards which are a part of our library and similarly priced from CONTRACTOR in place of listed dashboards in Section F.1. Additional fee may apply for unique dashboards specific to COUNTY or local providers not applicable to other sites based on scope and complexity of dashboard.

2. Contractor will provide consultative services to customer concerning dashboards, design, functionality, and any specific customizations.
3. Contractor will provide consultative services to customer developing custom dashboards which may not be part of Contractor's current library. Any custom dashboards created become a part of Contractor's library of dashboards available to all customers.
4. Contractor will monitor and maintain dashboards utilized by customer.

5. Contractor will modify and enhance dashboards as needed to incorporate new functionality or meet State and Federal requirements as mutually agreed to by Contractor and Customer prior to any upgrade. Customer maintains the right not to include the proposed changes or functionality into their dashboards.
6. Contractor will refresh all dashboards periodically as mutually agreed by Contractor and Customer.
7. Contractor will monitor and maintain Tableau server licenses for customer and provide access to Tableau reader utilized by dashboard applications.
8. Contractor will provide quarterly reports to customer related to data trends and anomalies of dashboards.
9. Contractor will provide training and support to program staff for using various dashboards and analytic tools developed for customer.
10. Contractor will develop and support additional dashboards as requested by County for additional fees based on complexity of dashboard and data extraction methodologies.
11. Contractor will develop temporary dashboards for Performance Improvement Projects (PIPs). Dashboards which County wishes to be permanent will be subject to item 10.

EXHIBIT B

CREDIBLE ELECTRONIC HEALTH RECORD SYSTEM

TOTAL: \$75,010 Milestone Fees (2): \$37,505

Credible Electronic Health Record System (EHRS):

- 45 Named Users, up to 30 Concurrent users
- Clinician Homepage
- Doctors Homepage
- Client Demographics/Services/Billing
- Real Time Eligibility
- Clinical Documentation and Progress Notes
- Assessments and Treatment Planning
- Mobile
- Client Portal
- Compliance and Audit Management
- Messaging/Alerts/Texting
- State Reporting
- eRx with Controlled Substances
- eLabs
- eMAR – Electronic Medication Administration
- HIE – Health Information Exchange Functionality

Credible Implementation included in above pricing.

- Project Management
- Training
- System Configuration
- Data Conversion and Validation
- Weekly calls/webinars
- System Acceptance
- Go-Live Support

Implementation start date and timeline to be mutually agreed between County and Contractor.

Milestone Fee 1 - Due Start Month - \$37,505

Milestone Fee 2 - Due Go-Live Month - \$37,505

EXHIBIT C

CREDIBLE ELECTRONIC HEALTH RECORD SYSTEM SOFTWARE AS A SERVICE (SaaS)

ANNUAL TOTAL: \$59,028

Monthly Fee: \$4,919

- Core Monthly User Fees – 45 Named Users / 30 Concurrent Maximum
- Monthly e-Prescribing with EPCS
- Monthly eLabs
- Monthly Client Engagement (messaging/texting)
- Monthly Mobile
- DSM-5
- Monthly Real-Time Eligibility
- Hosting secured/redundant/24-7 access

First Monthly Fee due 30 days prior to go-live Credible EHRS.

EXHIBIT D

INYO COUNTY

**KINGS VIEW - CERNER
SUPPORT AGREEMENT**

| Scope of Service Item | FY2021-2022 | FY 2022-2023 | FY2023-FY2024 |
|--|--------------------|---------------------|----------------------|
| A. ANNUAL RECURRING COSTS | \$21,940 | \$22,598 | \$0 |
| a. Support Agreement - Cerner | | | |
| b. DSM-V Licenses | \$427 | \$427 | \$0 |
| c. Mertech and VDF License | \$975 | \$975 | \$0 |
| e. Hosting Cerner | \$19,800 | \$20,800 | \$21,800 |
| B. Prior Year Hosting Cerner FY-2020-2021 | \$19,800 | | |
| Total | \$62,942 | \$44,800 | \$21,800 |



County of Inyo



Health & Human Services - First 5

DEPARTMENTAL - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Serena Johnson

SUBJECT: Agreement between Inyo County and Bishop Indian Head Start

RECOMMENDED ACTION:

Request Board ratify and approve the contract between the County of Inyo and Bishop Indian Head Start of Bishop, CA for the provision of First 5 Community Grant services in an amount not to exceed \$14,410.00 for the period of September 1, 2021 through June 30, 2022, contingent upon the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

SUMMARY/JUSTIFICATION:

From the onset of the Coronavirus pandemic, families across Inyo County have been struggling, and the organizations that serve them have experienced challenges as well. Each agency and organization helping young families is essential to the safety net and recovery of our community. At the April 23, 2020 First 5 Commission meeting, Commissioners discussed the importance of anticipating the needs of the community and ensure First 5 support is available into the future. To this end, the Commission approved \$40,000 each year for three years in Community Grant Funds to address impacts of COVID-19 in Inyo County on young children and their families. At the June 24, 2021 First 5 Commission meeting, Commissioners selected five Community Grant Projects that enhance existing community resources and connect systems of support to achieve positive change for children prenatal to age five and their families into the future.

The First 5 Inyo County Commission approved the Bishop Indian Head Start application based on its merits, in the amount of \$14,410.00, which shall be used to implement a transition plan to bring 100% of funded enrollment opportunity slots on-site by opening a fifth classroom. This fifth teacher will allow for a manageable transition year to return to a pre-COVID service of four classrooms of sixteen children. All activities must be completed by no later than June 30, 2022.

We respectfully request your Board approve the agreement with Bishop Indian Head Start and authorize the Chairperson to sign.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the agreement, which would result in the First 5 Commission's inability to award supportive grant funding.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

100% State Funding. This contract will be budgeted in the First 5 budget (643000) in Professional Services (5265). No County General Funds.

ATTACHMENTS:

1. Bishop Indian Head Start Contract

APPROVALS:

| | |
|--------------------|-------------------------------|
| Serena Johnson | Created/Initiated - 8/13/2021 |
| Darcy Ellis | Approved - 8/16/2021 |
| Anna Scott | Approved - 8/20/2021 |
| Marilyn Mann | Approved - 8/24/2021 |
| Melissa Best-Baker | Approved - 8/25/2021 |
| Marshall Rudolph | Approved - 8/25/2021 |
| Amy Shepherd | Approved - 8/25/2021 |
| Marilyn Mann | Final Approval - 8/25/2021 |

AGREEMENT BETWEEN COUNTY OF INYO

AND Bishop Indian Head Start
FOR THE PROVISION OF First 5 Community Grant **SERVICES**

INTRODUCTION

WHEREAS, the County of Inyo (hereinafter referred to as "County") may have the need for the First 5 Community Grant services of Bishop Indian Head Start of Bishop, CA (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK.

The Contractor shall furnish to the County, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by the County to the Contractor to perform under this Agreement will be made by Marilyn Mann, whose title is: Health & Human Services Director. Requests to the Contractor for work or services to be performed under this Agreement will be based upon the County's need for such services. The County makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of the Contractor by the County under this Agreement. County by this Agreement incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if County should have some need for such services or work during the term of this Agreement.

Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those which are referred to in this Agreement.

2. TERM.

The term of this Agreement shall be from September 1, 2021 to June 30, 2022 unless sooner terminated as provided below.

3. CONSIDERATION.

A. Compensation. County shall pay to Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A which are performed by Contractor at the County's request.

B. Travel and per diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work requested by County under this Agreement.

C. No additional consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for services and work performed under this Agreement shall not exceed fourteen thousand four hundred ten Dollars

(\$14,410.00) (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and payment. Contractor shall submit to the County, once a month, an itemized statement of all services and work described in Attachment A, which were done at the County's request. This statement will be submitted to the County not later than the fifth (5th) day of the month. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. This statement will identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Upon timely receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on the last day of the month.

F. Federal and State taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County will withhold California State income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W-9 upon executing this Agreement.

4. WORK SCHEDULE.

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A which are requested by the County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her own schedule, but will coordinate with County to ensure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.

A. Any licenses, certificates, or permits required by the federal, state, county, municipal governments, for contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

B. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration available at: <http://www.sam.gov>.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ET CETERA.

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. County is not obligated to reimburse or pay Contractor, for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. COUNTY PROPERTY.

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

8. INSURANCE.

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment C and with the provisions specified in that attachment.

9. STATUS OF CONTRACTOR.

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment A, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the Contractor is to be considered an employee of County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

10. DEFENSE AND INDEMNIFICATION.

Contractor shall hold harmless, defend and indemnify County and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damages which was caused by the sole negligence or willful misconduct of the County.

11. RECORDS AND AUDIT.

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, microphotographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

12. NONDISCRIMINATION.

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

13. CANCELLATION.

This Agreement may be canceled by County without cause, and at will, for any reason by giving to Contractor thirty (30) days written notice of such intent to cancel. Contractor may cancel this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days written notice of such intent to cancel to County.

14. ASSIGNMENT.

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County. Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of County.

15. DEFAULT.

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

16. WAIVER OF DEFAULT.

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-two (22) below.

17. CONFIDENTIALITY.

Contractor further agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County. Any disclosure of confidential information by Contractor without the County's written consent is solely and exclusively the legal responsibility of Contractor in all respects.

Notwithstanding anything in the Agreement to the contrary, names of persons receiving public social services are confidential and are to be protected from unauthorized disclosure in accordance with Title 45, Code of Federal Regulations Section 205.50, the Health Insurance Portability and Accountability Act of 1996, and Sections 10850 and 14100.2 of the Welfare and Institutions Code, and regulations adopted pursuant thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

18. CONFLICTS.

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

19. POST AGREEMENT COVENANT.

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

20. SEVERABILITY.

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

21. FUNDING LIMITATION.

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-two (22) (Amendment).

22. AMENDMENT.

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

23. NOTICE.

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

County of Inyo
Health & Human Services - First 5 Department
1360 N. Main Street, Suite 203-D Address
Bishop, CA 93514 City and State

Contractor:
Bishop Indian Head Start Name
50 Tu Su Lane Address
Bishop, CA 93514 City and State

24. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

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AGREEMENT BETWEEN COUNTY OF INYO

AND Bishop Indian Head Start

FOR THE PROVISION OF First 5 Community Grant **SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS
THIS _____ DAY OF _____, _____.

COUNTY OF INYO

CONTRACTOR

By: _____
Signature

By: _____
Signature

Print or Type Name

Print or Type Name

Dated: _____

Dated: _____

APPROVED AS TO FORM AND LEGALITY:

County Counsel

APPROVED AS TO ACCOUNTING FORM:

County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

County Risk Manager

ATTACHMENT A

AGREEMENT BETWEEN COUNTY OF INYO
AND Bishop Indian Head Start
FOR THE PROVISION OF First 5 Community Grant **SERVICES**

TERM:

FROM: 9/1/2021 **TO:** 6/30/2022

SCOPE OF WORK:

The Contractor shall implement a transition plan to bring 100% of funded enrollment opportunity slots on-site by opening a fifth classroom. This fifth teacher will allow for a manageable transition year to return to a Pre-COVID service of four classrooms of sixteen children. Contractor shall complete the tasks listed in this plan no later than June 30, 2022.

All publicity materials for the public produced pursuant to this agreement shall include "Funded by First 5 Inyo County" and/or the First 5 Inyo County logo.

The Contractor shall submit a final report to First 5 Inyo County director within 30 days of the conclusion of the project or contract. By signing this contract, Contractor confirms receipt of the report template and understanding of the reporting requirements.

The major services this contract addresses include:

1. September 2021: Hire the Lead teacher for the 5th classroom, enroll children
2. October 2021: Ensure the 5th classroom has appropriate age furniture and supplies
3. January 2022: Complete parent questionnaires regarding satisfaction with program services and communication
4. June 2022: Submit final report and begin plans to transition back to four classrooms

Sovereign Immunity:

Nothing herein shall be construed to waive, in whole or in part, the sovereign immunity of the Tribe, including without limitation any subdivision, department, commission, office, officer, employee, agent, affiliate, or director of the Tribe, from unconsented suit against any claims by third parties.

ATTACHMENT B

AGREEMENT BETWEEN COUNTY OF INYO

AND Bishop Indian Head Start

FOR THE PROVISION OF First 5 Community Grant

SERVICES

TERM:

FROM: 9/1/2021

TO: 6/30/2022

SCHEDULE OF FEES:

For services satisfactorily rendered, and upon receipt of monthly invoices, the County agrees to compensate the Contractor for total expenditures in an amount not to exceed \$14,410, incurred from September 1, 2021 to June 30, 2022.

Actual operating expenses are to be invoiced to First 5 Inyo County after service delivery on a monthly basis, 15 days after the last day of the month, listed below. Expenditures should not deviate from the proposed budget categories by more than \$1,000 without the express written permission of the First 5 Inyo County Commission.

Notwithstanding paragraph 3 E, Billing and Payment, monthly invoices with attached expenditure sheets and fiscal receipts including supporting documentation to what is being claimed for the indirect costs should be received by First 5 Inyo County no later than 15 days after the end of the month.

In the event that invoices or reports are late, the First 5 Inyo County Commission retains the right to withhold payment until satisfactory receipt and review of those materials has taken place. Habitual tardiness over two or more due dates in provision of such agreed invoices or reports, is cause for the First 5 Inyo County Commission to review this contract for reduction or cancelation.

Invoice Due Dates: October 15, 2021; November 15, 2021; December 15, 2021; January 15, 2022; February 15, 2022; March 15, 2022; April 15, 2022; May 15, 2022; June 15, 2022; and July 15, 2022. If all expenses are invoiced early in the contract year, invoices with a zero balance do not need to be submitted.

Budget Anticipated Detail: The budget may change due to staffing or supply costs but will not exceed the contract amount. Any requested budget changes will be reported and the First 5 Inyo Commission will be allowed the opportunity to ask questions.

Total Personnel Expenses- \$13,100

(Lead Teacher - \$1,000: Lead teacher for 12 students, FTE/40 with benefits)

(Fringe - \$3,100: Fringe = 31% of 10,000 (Health/Dental/Life, WC, Fed, State))

Total Indirect Costs- \$1,310

Total Budget - \$14,410

ATTACHMENT C

AGREEMENT BETWEEN COUNTY OF INYO

AND Bishop Indian Head Start

FOR THE PROVISION OF First 5 Community Grant **SERVICES**

TERM:

FROM: 9/1/2021

TO: 6/30/2022

SEE ATTACHED INSURANCE PROVISIONS



County of Inyo



Health & Human Services - First 5

DEPARTMENTAL - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Serena Johnson

SUBJECT: Agreement between Inyo County and Toiyabe Indian Health Project

RECOMMENDED ACTION:

Request Board ratify and approve the contract between the County of Inyo and Toiyabe Indian Health Project of Lone Pine, CA for the provision of First 5 Community Grant services in an amount not to exceed \$10,781.00 for the period of September 1, 2021 through June 30, 2022, contingent upon the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

SUMMARY/JUSTIFICATION:

From the onset of the Coronavirus pandemic, families across Inyo County have been struggling, and the organizations that serve them have experienced challenges as well. Each agency and organization helping young families is essential to the safety net and recovery of our community. At the April 23, 2020 First 5 Commission meeting, Commissioners discussed the importance of anticipating the needs of the community and ensure First 5 support is available into the future. To this end, the Commission approved \$40,000 each year for three years in Community Grant Funds to address impacts of COVID-19 in Inyo County on young children and their families. At the June 24, 2021 First 5 Commission meeting, Commissioners selected five Community Grant Projects that enhance existing community resources and connect systems of support to achieve positive change for children prenatal to age five and their families into the future.

The First 5 Inyo County Commission approved the Toiyabe Indian Health Project application based on its merits, in the amount of \$10,781.00, which shall be used to screen and provide preventative dental treatment to children without insurance in the South County area. This includes an education program for parents with a pre-screening questionnaire. All activities must be completed by no later than June 30, 2022.

We respectfully request your Board approve the agreement with Bishop Indian Head Start and authorize the Chairperson to sign.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the agreement, which would result in the First 5 Commission's inability to award supportive grant funding.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

100% State Funding. This contract will be budgeted in the First 5 budget (643000) in Professional Services (5265). No County General Funds.

ATTACHMENTS:

1. Toiyabe Indian Health Project Contract

APPROVALS:

| | |
|--------------------|-------------------------------|
| Serena Johnson | Created/Initiated - 8/13/2021 |
| Darcy Ellis | Approved - 8/16/2021 |
| Anna Scott | Approved - 8/25/2021 |
| Marilyn Mann | Approved - 8/25/2021 |
| Melissa Best-Baker | Approved - 8/25/2021 |
| Marshall Rudolph | Approved - 8/25/2021 |
| Amy Shepherd | Approved - 8/25/2021 |
| Serena Johnson | Final Approval - 8/26/2021 |

AGREEMENT BETWEEN COUNTY OF INYO

AND Toiyabe Indian Health Project
FOR THE PROVISION OF First 5 Community Grant **SERVICES**

INTRODUCTION

WHEREAS, the County of Inyo (hereinafter referred to as "County") may have the need for the First 5 Community Grant services of Toiyabe Indian Health Project of Lone Pine, CA (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK.

The Contractor shall furnish to the County, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by the County to the Contractor to perform under this Agreement will be made by Marilyn Mann, whose title is: Health & Human Services Director. Requests to the Contractor for work or services to be performed under this Agreement will be based upon the County's need for such services. The County makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of the Contractor by the County under this Agreement. County by this Agreement incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if County should have some need for such services or work during the term of this Agreement.

Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those which are referred to in this Agreement.

2. TERM.

The term of this Agreement shall be from September 1, 2021 to June 30, 2022 unless sooner terminated as provided below.

3. CONSIDERATION.

A. Compensation. County shall pay to Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A which are performed by Contractor at the County's request.

B. Travel and per diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work requested by County under this Agreement.

C. No additional consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for services and work performed under this Agreement shall not exceed ten thousand seven hundred eighty one Dollars

(\$10,781.00) (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and payment. Contractor shall submit to the County, once a month, an itemized statement of all services and work described in Attachment A, which were done at the County's request. This statement will be submitted to the County not later than the fifth (5th) day of the month. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. This statement will identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Upon timely receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on the last day of the month.

F. Federal and State taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County will withhold California State income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W-9 upon executing this Agreement.

4. WORK SCHEDULE.

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A which are requested by the County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her own schedule, but will coordinate with County to ensure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.

A. Any licenses, certificates, or permits required by the federal, state, county, municipal governments, for contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

B. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration available at: <http://www.sam.gov>.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ET CETERA.

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. County is not obligated to reimburse or pay Contractor, for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. COUNTY PROPERTY.

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

8. INSURANCE.

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment C and with the provisions specified in that attachment.

9. STATUS OF CONTRACTOR.

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment A, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the Contractor is to be considered an employee of County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

10. DEFENSE AND INDEMNIFICATION.

Contractor shall hold harmless, defend and indemnify County and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damages which was caused by the sole negligence or willful misconduct of the County.

11. RECORDS AND AUDIT.

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, microphotographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

12. NONDISCRIMINATION.

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

13. CANCELLATION.

This Agreement may be canceled by County without cause, and at will, for any reason by giving to Contractor thirty (30) days written notice of such intent to cancel. Contractor may cancel this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days written notice of such intent to cancel to County.

14. ASSIGNMENT.

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County. Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of County.

15. DEFAULT.

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

16. WAIVER OF DEFAULT.

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-two (22) below.

17. CONFIDENTIALITY.

Contractor further agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County. Any disclosure of confidential information by Contractor without the County's written consent is solely and exclusively the legal responsibility of Contractor in all respects.

Notwithstanding anything in the Agreement to the contrary, names of persons receiving public social services are confidential and are to be protected from unauthorized disclosure in accordance with Title 45, Code of Federal Regulations Section 205.50, the Health Insurance Portability and Accountability Act of 1996, and Sections 10850 and 14100.2 of the Welfare and Institutions Code, and regulations adopted pursuant thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

18. CONFLICTS.

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

19. POST AGREEMENT COVENANT.

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

20. SEVERABILITY.

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

21. FUNDING LIMITATION.

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-two (22) (Amendment).

22. AMENDMENT.

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

23. NOTICE.

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

| | |
|--|----------------|
| County of Inyo | |
| <u>Health & Human Services - First 5</u> | Department |
| <u>1360 N. Main Street, Suite 203-D</u> | Address |
| <u>Bishop, CA 93514</u> | City and State |

| | |
|--------------------------------------|----------------|
| Contractor: | |
| <u>Toiyabe Indian Health Project</u> | Name |
| <u>1150 Goodwin Road</u> | Address |
| <u>Lone Pine, CA 93545</u> | City and State |

24. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

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AGREEMENT BETWEEN COUNTY OF INYO
AND Toiyabe Indian Health Project
FOR THE PROVISION OF First 5 Community Grant SERVICES

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS
THIS _____ DAY OF _____, _____.

COUNTY OF INYO

CONTRACTOR

By: _____
Signature

By: _____
Signature

Print or Type Name

Print or Type Name

Dated: _____

Dated: _____

APPROVED AS TO FORM AND LEGALITY:

County Counsel

APPROVED AS TO ACCOUNTING FORM:

County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

County Risk Manager

ATTACHMENT A

AGREEMENT BETWEEN COUNTY OF INYO
AND Toiyabe Indian Health Project
FOR THE PROVISION OF First 5 Community Grant SERVICES

TERM:

FROM: 9/1/2021 **TO:** 6/30/2022

SCOPE OF WORK:

Contractor shall screen and provide preventative dental treatment to children without insurance in the South County area. Preventative treatments include exam, cleaning, fluoride treatment, sealants (if applicable), and oral hygiene instruction. Additionally, Contractor shall provide an education program for parents, including a pre-screening questionnaire. Contractor shall complete the tasks listed in this plan no later than June 30, 2022.

All materials produced for the public pursuant to this agreement shall include "Funded by First 5 Inyo County" and/or the First 5 Inyo County logo.

The Contractor shall submit a final report to First 5 Inyo County director within 30 days of the conclusion of the project or contract. By signing this contract, Contractor confirms receipt of the report template and understanding of the reporting requirements.

The major services this contract addresses include:

1. September 2021: education program for parents with an English and Spanish session
2. October 2021: review pre-screening questionnaires, estimating the number of children needing care, and offering appointments at TIHP
3. November 2021: Provide preventative treatment including exam, prophylaxis, fluoride, and sealants
4. December 2021: Refer and help families connect with restorative treatment.
5. June 2022: Submit final report

ATTACHMENT B

AGREEMENT BETWEEN COUNTY OF INYO

AND Toiyabe Indian Health Project

FOR THE PROVISION OF First 5 Community Grant **SERVICES**

TERM:

FROM: 9/1/2021

TO: 6/30/2022

SCHEDULE OF FEES:

For services satisfactorily rendered, and upon receipt of monthly invoices, the County agrees to compensate the Contractor for total expenditures in an amount not to exceed \$10,781, incurred from September 1, 2021 to June 30, 2022.

Actual operating expenses are to be invoiced to First 5 Inyo County after service delivery on a monthly basis, 15 days after the last day of the month, listed below. Expenditures should not deviate from the proposed budget categories by more than \$1,000 without the express written permission of the First 5 Inyo County Commission.

Notwithstanding paragraph 3 E, Billing and Payment, monthly invoices with attached expenditure sheets and fiscal receipts including supporting documentation to what is being claimed for the indirect costs should be received by First 5 Inyo County no later than 15 days after the end of the month.

To ensure First 5 Inyo County is the payer of last resort, invoices should include for each operating expense the child's name, date of birth, and date of service. Only expenses for uninsured children will be reimbursed.

In the event that invoices or reports are late, the First 5 Inyo County Commission retains the right to withhold payment until satisfactory receipt and review of those materials has taken place. Habitual tardiness over two or more due dates in provision of such agreed invoices or reports, is cause for the First 5 Inyo County Commission to review this contract for reduction or cancelation.

Invoice Due Dates: October 15, 2021; November 15, 2021; December 15, 2021; January 15, 2022; February 15, 2022; March 15, 2022; April 15, 2022; May 15, 2022; June 15, 2022; and July 15, 2022. If all expenses are invoiced early in the contract year, invoices with a zero balance do not need to be submitted.

Budget Anticipated Detail: The budget may change due to staffing or supply costs but will not exceed the contract amount. Any requested budget changes will be reported and the First 5 Inyo Commission will be allowed the opportunity to ask questions.

Total Personnel Expenses - \$671

(TIHP staff time for school outreach - \$671: 14 hours x 47.86)

Total Operating Expenses - \$10,110

(Pediatric x-ray sensor attachment - \$500)

(Exam for children age three and under - \$972: \$81.00 x 12)

(Cleaning for children age three and under - \$1,218: \$203.00 x 6)

(Comprehensive Exam including x-rays, cleaning, and fluoride for children age three to five - \$5,280: \$264.00 x 20)

(Periodic Exam including x-rays, cleaning, and fluoride for children age three to five - \$1,120: \$224.00 x 5)

(Sealants - \$1,020: \$51.00 each x 2 teeth x 10 children)

Total Expenses = \$10,781

ATTACHMENT C

AGREEMENT BETWEEN COUNTY OF INYO

AND Toiyabe Indian Health Project

FOR THE PROVISION OF First 5 Community Grant **SERVICES**

TERM:

FROM: 9/1/2021

TO: 6/30/2022

SEE ATTACHED INSURANCE PROVISIONS



County of Inyo



Health & Human Services - First 5 DEPARTMENTAL - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Serena Johnson

SUBJECT: Agreement between Inyo County and Southern Inyo Healthcare District

RECOMMENDED ACTION:

Request Board ratify and approve the contract between the County of Inyo and Southern Inyo Healthcare District of Lone Pine, CA for the provision of First 5 Community Grant services in an amount not to exceed \$17,225.00 for the period of September 1, 2021 through June 30, 2022, contingent upon the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

SUMMARY/JUSTIFICATION:

From the onset of the Coronavirus pandemic, families across Inyo County have been struggling, and the organizations that serve them have experienced challenges as well. Each agency and organization helping young families is essential to the safety net and recovery of our community. At the April 23, 2020 First 5 Commission meeting, Commissioners discussed the importance of anticipating the needs of the community and ensure First 5 support is available into the future. To this end, the Commission approved \$40,000 each year for three years in Community Grant Funds to address impacts of COVID-19 in Inyo County on young children and their families. At the June 24, 2021 First 5 Commission meeting, Commissioners selected five Community Grant Projects that enhance existing community resources and connect systems of support to achieve positive change for children prenatal to age five and their families into the future.

The First 5 Inyo County Commission approved the Southern Inyo Healthcare District application based on its merits, in the amount of \$17,225.00, which shall be used to provide Whole Child Care to the children ages zero to five in South County in the areas of Medical Home, Well Child, and Developmental Screenings. This includes community outreach to invite families to seek coordinated care close to home, utilizing the Bright Futures assessment tools to document well child visits and complete parent screenings, and working collaboratively with First 5 Inyo to screen all patients for developmental delays. All activities must be completed by no later than June 30, 2022.

We respectfully request your Board approve the agreement with Bishop Indian Head Start and authorize the Chairperson to sign.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the agreement, which would result in the First 5 Commission's inability to award supportive grant funding.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

100% State Funding. This contract will be budgeted in the First 5 budget (643000) in Professional Services (5265). No County General Funds.

ATTACHMENTS:

1. Southern Inyo Healthcare District Contract

APPROVALS:

| | |
|--------------------|-------------------------------|
| Serena Johnson | Created/Initiated - 8/13/2021 |
| Darcy Ellis | Approved - 8/16/2021 |
| Anna Scott | Approved - 8/25/2021 |
| Marilyn Mann | Approved - 8/25/2021 |
| Melissa Best-Baker | Approved - 8/26/2021 |
| Marshall Rudolph | Approved - 8/26/2021 |
| Amy Shepherd | Approved - 8/26/2021 |
| Serena Johnson | Final Approval - 8/30/2021 |

AGREEMENT BETWEEN COUNTY OF INYO

AND Southern Inyo Healthcare District
FOR THE PROVISION OF First 5 Community Grant **SERVICES**

INTRODUCTION

WHEREAS, the County of Inyo (hereinafter referred to as "County") may have the need for the First 5 Community Grant services of Southern Inyo Healthcare District of Lone Pine, CA (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK.

The Contractor shall furnish to the County, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by the County to the Contractor to perform under this Agreement will be made by Marilyn Mann, whose title is: Health & Human Services Director. Requests to the Contractor for work or services to be performed under this Agreement will be based upon the County's need for such services. The County makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of the Contractor by the County under this Agreement. County by this Agreement incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if County should have some need for such services or work during the term of this Agreement.

Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those which are referred to in this Agreement.

2. TERM.

The term of this Agreement shall be from September 1, 2021 to June 30, 2022 unless sooner terminated as provided below.

3. CONSIDERATION.

A. Compensation. County shall pay to Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A which are performed by Contractor at the County's request.

B. Travel and per diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work requested by County under this Agreement.

C. No additional consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for services and work performed under this Agreement shall not exceed seventeen thousand two hundred twenty five Dollars

(\$17,225.00) (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and payment. Contractor shall submit to the County, once a month, an itemized statement of all services and work described in Attachment A, which were done at the County's request. This statement will be submitted to the County not later than the fifth (5th) day of the month. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. This statement will identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Upon timely receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on the last day of the month.

F. Federal and State taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County will withhold California State income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W-9 upon executing this Agreement.

4. WORK SCHEDULE.

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A which are requested by the County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her own schedule, but will coordinate with County to ensure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.

A. Any licenses, certificates, or permits required by the federal, state, county, municipal governments, for contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

B. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration available at: <http://www.sam.gov>.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ET CETERA.

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. County is not obligated to reimburse or pay Contractor, for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. COUNTY PROPERTY.

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

8. INSURANCE.

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment C and with the provisions specified in that attachment.

9. STATUS OF CONTRACTOR.

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment A, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the Contractor is to be considered an employee of County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

10. DEFENSE AND INDEMNIFICATION.

Contractor shall hold harmless, defend and indemnify County and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damages which was caused by the sole negligence or willful misconduct of the County.

11. RECORDS AND AUDIT.

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, microphotographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

12. NONDISCRIMINATION.

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

13. CANCELLATION.

This Agreement may be canceled by County without cause, and at will, for any reason by giving to Contractor thirty (30) days written notice of such intent to cancel. Contractor may cancel this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days written notice of such intent to cancel to County.

14. ASSIGNMENT.

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County. Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of County.

15. DEFAULT.

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

16. WAIVER OF DEFAULT.

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-two (22) below.

17. CONFIDENTIALITY.

Contractor further agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County. Any disclosure of confidential information by Contractor without the County's written consent is solely and exclusively the legal responsibility of Contractor in all respects.

Notwithstanding anything in the Agreement to the contrary, names of persons receiving public social services are confidential and are to be protected from unauthorized disclosure in accordance with Title 45, Code of Federal Regulations Section 205.50, the Health Insurance Portability and Accountability Act of 1996, and Sections 10850 and 14100.2 of the Welfare and Institutions Code, and regulations adopted pursuant thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

18. CONFLICTS.

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

19. POST AGREEMENT COVENANT.

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

20. SEVERABILITY.

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

21. FUNDING LIMITATION.

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-two (22) (Amendment).

22. AMENDMENT.

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

23. NOTICE.

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

| | |
|--|----------------|
| County of Inyo | |
| <u>Health & Human Services - First 5</u> | Department |
| <u>1360 N. Main Street, Suite 203-D</u> | Address |
| <u>Bishop, CA 93514</u> | City and State |

| | |
|--|----------------|
| Contractor: | |
| <u>Southern Inyo Healthcare District</u> | Name |
| <u>501 E Locust Street</u> | Address |
| <u>Lone Pine, CA 93545</u> | City and State |

24. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

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AGREEMENT BETWEEN COUNTY OF INYO
AND Southern Inyo Healthcare District
FOR THE PROVISION OF First 5 Community Grant **SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS
THIS _____ DAY OF _____, _____.

COUNTY OF INYO

CONTRACTOR

By: _____
Signature

By: _____
Signature

Print or Type Name

Print or Type Name

Dated: _____

Dated: _____

APPROVED AS TO FORM AND LEGALITY:

County Counsel

APPROVED AS TO ACCOUNTING FORM:

County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

County Risk Manager

ATTACHMENT A

AGREEMENT BETWEEN COUNTY OF INYO
AND Southern Inyo Healthcare District
FOR THE PROVISION OF First 5 Community Grant **SERVICES**

TERM:

FROM: 9/1/2021 **TO:** 6/30/2022

SCOPE OF WORK:

The Contractor shall provide Whole Child Care to the children ages zero to five in South County in the areas of Medical Home, Well Child, and Developmental Screenings. This includes community outreach to invite families to seek coordinated care close to home, utilizing the Bright Futures assessment tools to document well child visits and complete parent screenings, and working collaboratively with First 5 Inyo to screen all patients for developmental delays. Contractor shall complete the tasks listed in this plan no later than June 30, 2022.

All publicity materials for the public produced pursuant to this agreement shall include "Funded by First 5 Inyo County" and/or the First 5 Inyo County logo.

The Contractor shall submit a final report to First 5 Inyo County director within 30 days of the conclusion of the project or contract. By signing this contract, Contractor confirms receipt of the report template and understanding of the reporting requirements.

The major services this contract addresses include:

1. September 2021: Promotion of pediatric services through radio and print advertising
2. September 2021: Developmental stages activity educational program for caregivers
3. October 2021: Patient communications sent via USPS
4. November 2021: Purchase product Pediatric Care Online
5. December 2021: All staff begin utilizing ASQ screening tool
6. January 2022: Provide fluoride at Well Child visits
7. February 2022: Implement Pre appointment checklist
8. June 2022: Submit final report

ATTACHMENT B

AGREEMENT BETWEEN COUNTY OF INYO

AND Southern Inyo Healthcare District

FOR THE PROVISION OF First 5 Community Grant **SERVICES**

TERM:

FROM: 9/1/2021

TO: 6/30/2022

SCHEDULE OF FEES:

For services satisfactorily rendered, and upon receipt of monthly invoices, the County agrees to compensate the Contractor for total expenditures in an amount not to exceed \$17,225, incurred from September 1, 2021 to June 30, 2022.

Actual operating expenses are to be invoiced to First 5 Inyo County after service delivery on a monthly basis, 15 days after the last day of the month, listed below. Expenditures should not deviate from the proposed budget categories by more than \$1,000 without the express written permission of the First 5 Inyo County Commission.

Notwithstanding paragraph 3 E, Billing and Payment, monthly invoices with attached expenditure sheets and fiscal receipts including supporting documentation to what is being claimed for the indirect costs should be received by First 5 Inyo County no later than 15 days after the end of the month.

In the event that invoices or reports are late, the First 5 Inyo County Commission retains the right to withhold payment until satisfactory receipt and review of those materials has taken place. Habitual tardiness over two or more due dates in provision of such agreed invoices or reports, is cause for the First 5 Inyo County Commission to review this contract for reduction or cancelation.

Invoice Due Dates: October 15, 2021; November 15, 2021; December 15, 2021; January 15, 2022; February 15, 2022; March 15, 2022; April 15, 2022; May 15, 2022; June 15, 2022; and July 15, 2022. If all expenses are invoiced early in the contract year, invoices with a zero balance do not need to be submitted.

Budget Anticipated Detail: The budget may change due to staffing or supply costs but will not exceed the contract amount. Any requested budget changes will be reported and the First 5 Inyo Commission will be allowed the opportunity to ask questions.

Total Operating Expenses - \$17,225

(Advertising - \$2,200: Advertising Print and Radio)

(Promotion - \$725: Appointment, Immunization, Well Child Communication)

(Pedi Care Online - \$6,600: Resource for all care and peds education)

(Fall Play Date - \$1,500: Community Family Event Focus on 0-5 stages of play)

(ASQ Tablets/Online Program - \$700: Tool for data collection)

(Training/Documentation - \$5,500: ASQ, Measure Tracking, Record Keeping)

Total Budget - \$17,225

ATTACHMENT C

AGREEMENT BETWEEN COUNTY OF INYO
AND Southern Inyo Healthcare District
FOR THE PROVISION OF First 5 Community Grant **SERVICES**

TERM:

FROM: 9/1/2021 **TO:** 6/30/2022

SEE ATTACHED INSURANCE PROVISIONS



County of Inyo



Health & Human Services - First 5 DEPARTMENTAL - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Serena Johnson

SUBJECT: Agreement between Inyo County and Bishop Federal Employees Child Care Association

RECOMMENDED ACTION:

Request Board ratify and approve the contract between the County of Inyo and Bishop Federal Employees Child Care Association of Bishop, CA for the provision of First 5 Community Grant services in an amount not to exceed \$10,560.00 for the period of September 1, 2021 through June 30, 2022, contingent upon the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

SUMMARY/JUSTIFICATION:

From the onset of the Coronavirus pandemic, families across Inyo County have been struggling, and the organizations that serve them have experienced challenges as well. Each agency and organization helping young families is essential to the safety net and recovery of our community. At the April 23, 2020 First 5 Commission meeting, Commissioners discussed the importance of anticipating the needs of the community and ensuring First 5 support is available into the future. To this end, the Commission approved \$40,000 each year for three years in Community Grant Funds to address impacts of COVID-19 in Inyo County on young children and their families. At the June 24, 2021 First 5 Commission meeting, Commissioners selected five Community Grant Projects that enhance existing community resources and connect systems of support to achieve positive change for children prenatal to age five and their families into the future.

The First 5 Inyo County Commission approved the Bishop Federal Employees Child Care Association application based on its merits, in the amount of \$10,560.00, which shall be used to improve the outdoor and indoor play area to encourage development and play. All activities must be completed by no later than June 30, 2022.

We respectfully request your Board approve the agreement with Bishop Indian Head Start and authorize the Chairperson to sign.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the agreement, which would result in the First 5 Commission's inability

to award supportive grant funding.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

100% State Funding. This contract will be budgeted in the First 5 budget (643000) in Professional Services (5265). No County General Funds.

ATTACHMENTS:

1. Bishop Federal Employees Child Care Association Contract

APPROVALS:

| | |
|--------------------|-------------------------------|
| Serena Johnson | Created/Initiated - 8/13/2021 |
| Darcy Ellis | Approved - 8/16/2021 |
| Anna Scott | Approved - 8/20/2021 |
| Marilyn Mann | Approved - 8/24/2021 |
| Melissa Best-Baker | Approved - 8/25/2021 |
| Marshall Rudolph | Approved - 8/25/2021 |
| Amy Shepherd | Approved - 8/25/2021 |
| Marilyn Mann | Final Approval - 8/25/2021 |

AGREEMENT BETWEEN COUNTY OF INYO

AND Bishop Federal Employees Child Care Association
FOR THE PROVISION OF First 5 Community Grant **SERVICES**

INTRODUCTION

WHEREAS, the County of Inyo (hereinafter referred to as "County") may have the need for the First 5 Community Grant services of Bishop Federal Employees Child Care Association of Bishop, CA (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK.

The Contractor shall furnish to the County, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by the County to the Contractor to perform under this Agreement will be made by Marilyn Mann, whose title is: Health & Human Services Director. Requests to the Contractor for work or services to be performed under this Agreement will be based upon the County's need for such services. The County makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of the Contractor by the County under this Agreement. County by this Agreement incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if County should have some need for such services or work during the term of this Agreement.

Services and work provided by the Contractor at the County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those which are referred to in this Agreement.

2. TERM.

The term of this Agreement shall be from September 1, 2021 to June 30, 2022 unless sooner terminated as provided below.

3. CONSIDERATION.

A. Compensation. County shall pay to Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A which are performed by Contractor at the County's request.

B. Travel and per diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work requested by County under this Agreement.

C. No additional consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for services and work performed under this Agreement shall not exceed ten thousand five hundred sixty Dollars

(\$10,560.00) (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed which is in excess of the contract limit.

E. Billing and payment. Contractor shall submit to the County, once a month, an itemized statement of all services and work described in Attachment A, which were done at the County's request. This statement will be submitted to the County not later than the fifth (5th) day of the month. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. This statement will identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Upon timely receipt of the statement by the fifth (5th) day of the month, County shall make payment to Contractor on the last day of the month.

F. Federal and State taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County will withhold California State income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W-9 upon executing this Agreement.

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Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A which are requested by the County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her own schedule, but will coordinate with County to ensure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.

A. Any licenses, certificates, or permits required by the federal, state, county, municipal governments, for contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to the County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

B. Contractor warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration available at: <http://www.sam.gov>.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ET CETERA.

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. County is not obligated to reimburse or pay Contractor, for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. COUNTY PROPERTY.

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

8. INSURANCE.

For the duration of this Agreement Contractor shall procure and maintain insurance of the scope and amount specified in Attachment C and with the provisions specified in that attachment.

9. STATUS OF CONTRACTOR.

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in Attachment A, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the Contractor is to be considered an employee of County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as independent contractors, and not as employees of County.

10. DEFENSE AND INDEMNIFICATION.

Contractor shall hold harmless, defend and indemnify County and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the agreement, except such loss or damages which was caused by the sole negligence or willful misconduct of the County.

11. RECORDS AND AUDIT.

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, microphotographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

12. NONDISCRIMINATION.

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

13. CANCELLATION.

This Agreement may be canceled by County without cause, and at will, for any reason by giving to Contractor thirty (30) days written notice of such intent to cancel. Contractor may cancel this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days written notice of such intent to cancel to County.

14. ASSIGNMENT.

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County. Further, Contractor shall not assign any monies due or to become due under this Agreement without the prior written consent of County.

15. DEFAULT.

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

16. WAIVER OF DEFAULT.

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-two (22) below.

17. CONFIDENTIALITY.

Contractor further agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County. Any disclosure of confidential information by Contractor without the County's written consent is solely and exclusively the legal responsibility of Contractor in all respects.

Notwithstanding anything in the Agreement to the contrary, names of persons receiving public social services are confidential and are to be protected from unauthorized disclosure in accordance with Title 45, Code of Federal Regulations Section 205.50, the Health Insurance Portability and Accountability Act of 1996, and Sections 10850 and 14100.2 of the Welfare and Institutions Code, and regulations adopted pursuant thereto. For the purpose of this Agreement, all information, records, and data elements pertaining to beneficiaries shall be protected by the provider from unauthorized disclosure.

18. CONFLICTS.

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement.

19. POST AGREEMENT COVENANT.

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

20. SEVERABILITY.

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

21. FUNDING LIMITATION.

The ability of County to enter this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within ten (10) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph twenty-two (22) (Amendment).

22. AMENDMENT.

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

23. NOTICE.

Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

County of Inyo
Health & Human Services - First 5 Department
1360 N. Main Street, Suite 203-D Address
Bishop, CA 93514 City and State

Contractor:
Bishop Federal Employees C.C. Assoc. Name
152 East Yaney Address
Bishop, CA 93514 City and State

24. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

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AGREEMENT BETWEEN COUNTY OF INYO
AND Bishop Federal Employees Child Care Association
FOR THE PROVISION OF First 5 Community Grant **SERVICES**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS
THIS _____ DAY OF _____, _____.

COUNTY OF INYO

CONTRACTOR

By: _____
Signature

By: _____
Signature

Print or Type Name

Print or Type Name

Dated: _____

Dated: _____

APPROVED AS TO FORM AND LEGALITY:

County Counsel

APPROVED AS TO ACCOUNTING FORM:

County Auditor

APPROVED AS TO PERSONNEL REQUIREMENTS:

Personnel Services

APPROVED AS TO INSURANCE REQUIREMENTS:

County Risk Manager

ATTACHMENT A

AGREEMENT BETWEEN COUNTY OF INYO
AND Bishop Federal Employees Child Care Association
FOR THE PROVISION OF First 5 Community Grant **SERVICES**

TERM:

FROM: 9/1/2021 **TO:** 6/30/2022

SCOPE OF WORK:

The Contractor shall support social and emotional competence of early childhood care in Inyo County. These social and emotional activities include improving the outdoor play area to a quality play area that is safe and age-appropriate. Contractor shall also improve the indoor play area with gross motor equipment to encourage development and play. Contractor shall complete the tasks listed in this plan no later than June 30, 2022.

All publicity materials for the public produced pursuant to this agreement shall include "Funded by First 5 Inyo County" and/or the First 5 Inyo County logo.

The Contractor shall submit a final report to First 5 Inyo County director within 30 days of the conclusion of the project or contract. By signing this contract, Contractor confirms receipt of the report template and understanding of the reporting requirements.

The major services this contract addresses include:

1. September 2021: purchase and install Outdoor Play Structure
2. October 2021: purchase and install appropriate Fall Zone
3. January 2022: purchase and install Indoor Gross Motor Equipment for toddlers and infants
4. June 2022: Submit final report

ATTACHMENT B

AGREEMENT BETWEEN COUNTY OF INYO

AND Bishop Federal Employees Child Care Association

FOR THE PROVISION OF First 5 Community Grant **SERVICES**

TERM:

FROM: 9/1/2021

TO: 6/30/2022

SCHEDULE OF FEES:

For services satisfactorily rendered, and upon receipt of monthly invoices, the County agrees to compensate the Contractor for total expenditures in an amount not to exceed \$10,560, incurred from September 1, 2021 to June 30, 2022.

Actual operating expenses are to be invoiced to First 5 Inyo County after service delivery on a monthly basis, 15 days after the last day of the month, listed below. Expenditures should not deviate from the proposed budget categories by more than \$1,000 without the express written permission of the First 5 Inyo County Commission.

Notwithstanding paragraph 3 E, Billing and Payment, monthly invoices with attached expenditure sheets and fiscal receipts including supporting documentation to what is being claimed for the indirect costs should be received by First 5 Inyo County no later than 15 days after the end of the month.

In the event that invoices or reports are late, the First 5 Inyo County Commission retains the right to withhold payment until satisfactory receipt and review of those materials has taken place. Habitual tardiness over two or more due dates in provision of such agreed invoices or reports, is cause for the First 5 Inyo County Commission to review this contract for reduction or cancelation.

Invoice Due Dates: October 15, 2021; November 15, 2021; December 15, 2021; January 15, 2022; February 15, 2022; March 15, 2022; April 15, 2022; May 15, 2022; June 15, 2022; and July 15, 2022. If all expenses are invoiced early in the contract year, invoices with a zero balance do not need to be submitted.

Budget Anticipated Detail: The budget may change due to staffing or supply costs but will not exceed the contract amount. Any requested budget changes will be reported and the First 5 Inyo Commission will be allowed the opportunity to ask questions.

Total Operating Expenses - \$9,600

(Outdoor structure - \$6,500: replace existing deteriorating structure)

(Fall zone - \$1,000: add appropriate fall zone, sand and bark)

(Toddler motor equipment - \$1,500: mats, tunnels, climbers, indoor swings)

(Infant motor equipment - \$600: sensory mats, balls, rockers, toys)

Total Indirect Costs - \$960

Total Budget - \$10,560

ATTACHMENT C

AGREEMENT BETWEEN COUNTY OF INYO
AND Bishop Federal Employees Child Care Association
FOR THE PROVISION OF First 5 Community Grant **SERVICES**

TERM:

FROM: 9/1/2021 **TO:** 6/30/2022

SEE ATTACHED INSURANCE PROVISIONS



County of Inyo



Health & Human Services - Health/Prevention

DEPARTMENTAL - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Genoa Meneses

SUBJECT: Approval of Budget Amendment and acceptance of GovOps – Inyo County COVID-19 Vaccine Financial Assistance Funding

RECOMMENDED ACTION:

Request Board: A) amend the Fiscal Year 2021-2022 Health Budget (045100) as follows: increase estimated revenue in Operating Transfer In (4498) by \$350,000 and increase appropriation in Professional Services (5265) by \$190,000 and Advertising (5263) by \$160,000 (*4/5ths vote required*); B) authorize acceptance of the COVID-19 Vaccine Financial Assistance Funding awarded April 30, 2021 to Inyo County from California GovOps for Fiscal Year 2021-2022 and Fiscal Year 2022-2023; and C) authorize the HHS Director to sign any documentation to accept and utilize the grant on behalf of the County, contingent upon the adoption of future budgets.

SUMMARY/JUSTIFICATION:

As part of our response to the Coronavirus pandemic, Inyo County's Public Health & Prevention – COVID-19 Response Team has been awarded COVID-19 Vaccine Financial Assistance Funding to accelerate much needed assistance for those in our community that have been disproportionately impacted by the pandemic.

The State of California, through the California Government Operations Agency (GovOps), made \$34.2 Million available — \$350,000 awarded directly to Inyo County — for the purpose of administering vaccines in communities that are at an increased risk of COVID-19 infection and hospitalization in our jurisdiction. The funding was made available to counties based on population estimates from the Department of Finance.

The Inyo County Public Health & Prevention - COVID-19 Response Team plans to utilize the funds to expand outreach, education, and vaccine campaign efforts to our hard-hit areas; including Spanish speaking community members, unhoused/people experiencing homelessness (PEH), homebound individuals, and/or geographically, culturally, and or technologically isolated individuals through June 30, 2023.

In order to build flexibility into the spending timeline to address vaccination efforts and demand/need around COVID-19 response, the Inyo County Public Health & Prevention - COVID-19 Response Team elected to receive the funding directly from the State and enter into a contractual agreement, which was reviewed and approved by Inyo County Counsel on August 2, 2021.

If approved by your Board, upon execution of the contract, the full amount of the funding will be advanced to Inyo County, to be partially applied to the Fiscal Year 2021-2022 budget and partially held in trust for the Fiscal Year

2022-2023, to avoid implementation delays. The clinical efforts and programming are planned through June 30, 2023, but should the demand remain high or we face additional variants and surges, we would utilize funding to schedule and execute additional clinics and COVID-19 campaign outreach, therefore possibly utilizing the full amount of the awarded funds sooner than June 30, 2023.

Monies are anticipated to be spent on a contract with Optimum Serve to provide mobile clinics (testing and vaccinations) and advertising for COVID-19 related activities and updates.

We respectfully request your Board authorize acceptance of the GovOps funding and authorize Health and Human Services Director, Marilyn Mann, to sign the agreement with Cal GovOps.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the agreement, which would result in fewer COVID-19 vaccine clinics throughout Inyo County and fewer targeted COVID-19 education/outreach campaigns.

OTHER AGENCY INVOLVEMENT:

Mobile Clinic Service Providers

FINANCING:

100% State Funding. Monies will be deposited in a new interest-bearing trust and moved into the Health budget as they are expended. These expenses will be budgeted in the Health budget (045100) in object codes Professional Services (5265) and Advertising (5263). No County General Funds.

ATTACHMENTS:

1. Inyo GovOps Grant Award Letter 2021
2. Inyo County-GovOps Contract 2021

APPROVALS:

| | |
|--------------------|-------------------------------|
| Genoa Meneses | Created/Initiated - 8/18/2021 |
| Darcy Ellis | Approved - 8/19/2021 |
| Anna Scott | Approved - 8/20/2021 |
| Melissa Best-Baker | Approved - 8/25/2021 |
| Marilyn Mann | Approved - 8/25/2021 |
| Marshall Rudolph | Approved - 8/26/2021 |
| Amy Shepherd | Approved - 9/8/2021 |
| Denelle Carrington | Approved - 9/8/2021 |
| Marilyn Mann | Final Approval - 9/8/2021 |



CALIFORNIA GOVERNMENT OPERATIONS AGENCY

GAVIN NEWSOM
California Governor

YOLANDA RICHARDSON
Secretary

JULIE LEE
Undersecretary



DEPARTMENTS

Office of
Administrative Law

Franchise Tax Board

Department of
General Services

Department of
Human Resources

State Personnel Board

Public Employees'
Retirement System

State Teachers'
Retirement System

Department of
Technology

Victim Compensation
Board

Department of Tax and
Fee Administration

California Complete
Count Office

Office of Digital Innovation



915 Capitol Mall
Suite 200
Sacramento, CA 95814

TEL: (916) 651-9011

www.GovOps.ca.gov

April 30, 2021

Dear County Administrative Officers, Health Directors, and Health Officers:

Subject: Financial Assistance Available for 48 County Local Health Jurisdictions

I want to thank you for the great partnership you have forged with the State as we continue to address the devastating effects of the COVID-19 pandemic on California, its economy, and residents. By continuing to work together in a collaborative manner, we will be able to accelerate much needed assistance for those Californians in your communities that have been disproportionately impacted by the pandemic.

Today the State of California, through the California Government Operations Agency (GovOps), is making available \$34.2 Million for the purpose of administering vaccines in communities that are at increased risk of COVID-19 infection and hospitalization in your jurisdictions. This funding is being made available to counties based on population estimates from the Department of Finance. The methodology for distribution of the funding is as follows (see Attachment I for a breakdown by County):

- Counties with over 1 million in population receive \$1.5M for every 1M residents.
- Counties with a population between 500,000 and 1M receive \$650,000.
- Counties with a population under 500,000 receive \$350,000.

This funding can be used for expanding vaccination sites in hard-hit areas, signing residents up for the state's vaccination appointment app, MyTurn, hiring workers to conduct culturally competent and responsive outreach, or other efforts to meet the state's equity goals. The expectation is that each local health jurisdiction will exclusively and swiftly deploy this funding to accelerate vaccines to those most vulnerable, high-risk populations.

As stewards of public resources, I know you appreciate the need to ensure that this funding will be spent on the purposes for which it is being provided. To that end, the state is providing each County with two options for the administration of their funding awards. Those options include:

YOLANDA RICHARDSON
Secretary

1. ***Elect to receive the funding directly from the State***—Under this option the County will need to enter into a contract with GovOps and the County will be responsible for administering the funds within your jurisdiction. In order to finalize such a contractual agreement, you will need to submit to GovOps the “Scope Development Worksheet” (see Attachment II). As soon as your expenditure plan, which should include, but not be limited to, identifying the vaccine related tasks and activities that will be performed in your county, timelines for those proposed tasks and activities to be completed, and the metrics that will be tracked is done, GovOps will turnaround a contract for execution within two to three business days. Upon execution of the contract, the full amount of the funding will be advanced to you in order to not delay implementation efforts.
2. ***Elect to have a Statewide Entity Administer the funding on your behalf***— Under this option the state will provide your funding amount to one or more organizations that you identify through our third-party partner, Public Health Institute (PHI). PHI will enter into sub-contract agreements with each organization you identify. In order to facilitate this option, your County will need to provide an award schedule to GovOps and include a filled out “Scope Development Worksheet” for each organization selected, which should also include the organization’s contact information (Phone, Email, and Address).

It is requested that you notify GovOps via email the email below of your selection above no later than Friday May 5, 2021 so that we can appropriately plan for the forthcoming workload with PHI.


We truly appreciate being able to partner with you on this critical effort as we continue to expand vaccinations to the population groups that have been disproportionately impacted by the pandemic. Should you have any questions, please don’t hesitate to reach out.

Sincerely,



Justyn Howard
Deputy Secretary, Fiscal Policy and Administration
California Government Operations Agency
Email: Justyn.Howard@govops.ca.gov

Attachment I – Funding by County
Attachment II – Scope Development Worksheet


915 Capitol Mall
Suite 200
Sacramento, CA 95814
TEL: (916) 651-9011
www.GovOps.ca.gov

Attachment I – Funding by County

| County Local Health Jurisdiction | Funding Availability |
|---|-----------------------------|
| Alpine County | \$ 350,000 |
| Amador County | \$ 350,000 |
| Butte County | \$ 350,000 |
| Calaveras County | \$ 350,000 |
| Colusa County | \$ 350,000 |
| Del Norte County | \$ 350,000 |
| El Dorado County | \$ 350,000 |
| Fresno County | \$ 1,500,000 |
| Glenn County | \$ 350,000 |
| Humboldt County | \$ 350,000 |
| Imperial County | \$ 350,000 |
| Inyo County | \$ 350,000 |
| Kern County | \$ 650,000 |
| Kings County | \$ 350,000 |
| Lake County | \$ 350,000 |
| Lassen County | \$ 350,000 |
| Madera County | \$ 350,000 |
| Mariposa County | \$ 350,000 |
| Mendocino County | \$ 350,000 |
| Merced County | \$ 350,000 |
| Modoc County | \$ 350,000 |
| Mono County | \$ 350,000 |
| Monterey County | \$ 350,000 |
| Nevada County | \$ 350,000 |
| Orange County | \$ 4,500,000 |
| Placer County | \$ 350,000 |
| Plumas County | \$ 350,000 |
| Riverside County | \$ 3,000,000 |
| Sacramento County | \$ 1,500,000 |
| San Benito County | \$ 350,000 |
| San Bernardino County | \$ 3,000,000 |
| San Diego County | \$ 4,500,000 |
| San Joaquin County | \$ 650,000 |
| San Luis Obispo County | \$ 350,000 |
| Santa Barbara County | \$ 350,000 |
| Santa Cruz County | \$ 350,000 |
| Shasta County | \$ 350,000 |
| Sierra County | \$ 350,000 |
| Siskiyou County | \$ 350,000 |

| | | |
|-------------------|----|---------|
| Stanislaus County | \$ | 650,000 |
| Sutter County | \$ | 350,000 |
| Tehama County | \$ | 350,000 |
| Trinity County | \$ | 350,000 |
| Tulare County | \$ | 650,000 |
| Tuolumne County | \$ | 350,000 |
| Ventura County | \$ | 650,000 |
| Yolo County | \$ | 350,000 |
| Yuba County | \$ | 350,000 |

Attachment II – Scope Development Worksheet

Background / Goal

(Detailed description of the problem being solved and/or the goals and objectives to be accomplished by Contractor)

Point of Contacts

(Who is the program staff / project representatives for this endeavor and what is their contact information)

Tasks and Deliverables

(Identify in as much detail as possible all the tasks to be performed by the contractor and the specific deliverables that the state should expect to receive / see as part of the contract, including due dates for receipt of the deliverables or completion of the detailed tasks)

Metrics

(What data and metrics/statistics can the contractor provide to demonstrate success? Are the proposed metrics/statistics relevant to the tasks being performed?)

Requested Term

(What is the requested term for the contract?)

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EXHIBIT A
SCOPE OF WORK

1. AUTHORITY

This contract is necessary in order to respond to and mitigate the devastating effect of the COVID-19 pandemic on California, its economy, and residents. The California Government Operations Agency ("GovOps") and the County of Inyo ("Contractor"), independently a "Party" and collectively "Parties," enter into this Agreement pursuant to paragraph 2 of Governor Gavin Newsom's Proclamation of a State of Emergency dated March 4, 2020, which is also consistent with Public Contract Code sections 1102 and 10340(b)(1).

2. GENERAL BACKGROUND

The COVID-19 pandemic has had a disproportionate impact amongst California's diverse population groups. The state must work to ensure a fair and equitable distribution, allocation, and administration of the COVID-19 vaccine to those population groups that have been most impacted. The goal of this agreement is to accelerate COVID-19 vaccinations to the most vulnerable, high-risk populations within the Contractor's jurisdiction. The expectation is that the Contractor will exclusively and quickly deploy the funding provided via this agreement for that purpose.

3. Contract Goal

The goal of this contract is to expand outreach, education, and vaccine campaign efforts to the most impacted areas within Inyo County; including Spanish speaking community members, unhoused/people experiencing homelessness (PEH), homebound individuals, and/or geographically, culturally, and/or technologically isolated individuals.

4. Tasks, Metrics, and Deliverables

A. Contractor agrees to perform all the following COVID-19 vaccine related activities:

- I. Direct mail campaign aimed at increasing awareness about the vaccines, their availability and how to make an appointment.

- II. Develop and distribute flyers and other collateral encouraging populations within the hardest hit communities to get vaccinated.
 - III. Develop and post help/how-to videos to assist residents with signing up for vaccines.
 - IV. Conduct cross-platform digital and traditional advertising regarding the vaccines.
 - V. Hold community events to discuss and encourage the residents to sign up for vaccination appointments.
 - VI. Develop and provide incentives tied to getting vaccinated.
- B. Contractor agrees to track the following quantitative and/or qualitative data and report on this data as part of the required progress report and final report mandated in Section 4 C:
- I. Vaccine uptake percentage; measured by the percentage of the eligible population that receives at least one or two vaccine doses.

Contractor agrees that the metrics being tracked as described above shall be compared against an established baseline for the activities described in Section 4 A.

- C. Upon execution of this agreement, Contractor agrees to perform all the Activities described in Section 4 A and 4 B over the course of the remaining portion of the 2021 calendar year. Contractor agrees that all activities will be completed no later than December 31, 2021.

Contractor agrees to submit to GovOps a progress report on January 31, 2022 describing all activities conducted up until that date, and a final report describing activities completed along with the associated metrics tracked by July 30, 2023.

5. Reporting & Ways of Working

During the term of this contract, the Contractor shall report to Justyn Howard, Deputy Secretary, California Government Operations Agency. Contractor shall also engage collaboratively with other entities and individuals, as designated by Justyn Howard, who are involved with the operation, distribution, and administration of the COVID-19 vaccine throughout the State of California.

The Project representatives during the term of this Agreement shall be:

Government Operations Agency

County of Inyo

Name: Justyn Howard
Phone: (916) 651-9011
Email: Justyn.Howard@govops.ca.gov

Name: Anna Scott
Phone: (760) 937-2627
Email: ascott@inyocounty.us

All inquiries related to this agreement shall be directed to:

Government Operations Agency

County of Inyo

Name: Michael Miyao
Phone: (916) 651-9011
Email: Michael.Miyao@govops.ca.gov

Name: Genoa Meneses
Phone: (760) 878-8650
Email: gmeneses@inyocounty.us

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

1. INVOICING AND PAYMENT

- A. The State agrees to compensate the Contractor for the services described in Exhibit A Section 4.
- B. Upon execution of the agreement, Contractor shall submit to the state on Contractor letterhead a certification that both parties have fully executed this agreement and that Contractor has in place appropriate fiscal controls to manage the funding that will be provided to the Contractor pursuant to this agreement. This certification letter shall serve as the invoice for payment. The certification shall be emailed to:
covid19vaccine@govops.ca.gov.
- C. Within fifteen (15) business days after receiving the certification letter the state will advance to Contractor the full contract amount of \$350,000.
- D. Advancing the full contract amount is deemed necessary in order to accelerate vaccinations to the most at-risk population groups and mitigate the potential loss of life.
- E. Any unused amounts of the funding provided shall be remitted back to the state within thirty (30) days of submission of Contractor's final report.

2. BUDGET CONTINGENCY CLAUSE

- A. This contract is valid and enforceable only if sufficient funds are made available by the Budget Act of the appropriate fiscal year for the purpose of this program.
- B. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to the Contractor or to furnish any other consideration under this Agreement and the Contractor shall not be obligated to perform any provisions of this Agreement.
- C. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel

this Agreement with no liability occurring to the State, or offer an Agreement Amendment to the Contractor to reflect the reduced amount.

- D. This contract is subject to any additional restrictions, limitations or conditions enacted by the Legislature that may affect the provisions, terms or funding of this contract in any manner.

3. PROMPT PAYMENT CLAUSE

- A. Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with section 927.

4. CONTRACTOR INCOMPLETE WORK

- A. If the State determines that the Contractor fails to complete a deliverable, the State will seek recovery immediately upon discovery by: (a) calling the Contractor's accounting office to request a refund of one half of the contract amount.

EXHIBIT C
GENERAL TERMS AND CONDITIONS

1. APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. AMENDMENT: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. ASSIGNMENT: This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. AUDIT: Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records, except that this agreement shall not constitute a waiver of any applicable attorney-client or work product privilege, or any other applicable privileges. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. INDEMNIFICATION: Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
6. DISPUTES: Contractor shall continue with the responsibilities under this Agreement during any dispute except to the extent that the State withholds funding for performance of the continued responsibilities.
7. TERMINATION FOR CAUSE: The State may terminate this Agreement and be relieved of any payments for future performance should the Contractor fail to

perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.

8. INDEPENDENT CONTRACTOR: Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.

9. NON-DISCRIMINATION CLAUSE: During the performance of this Agreement, Contractor and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Contractor shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code § 12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, § 11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code §§ 11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article. Contractor shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, § 11105.)

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

10. CERTIFICATION CLAUSES: The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 04/2017 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

11. TIMELINESS: Time is of the essence in this Agreement.

12. COMPENSATION: The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

13. GOVERNING LAW: This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

14. ANTITRUST CLAIMS: The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

a. The Government Code Chapter on Antitrust claims contains the following definitions:

1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code. 2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

15. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

a. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

b. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

16. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

17. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code § 10353.

18. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:

a. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)

b. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the

prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

19. LOSS LEADER: If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

EXHIBIT D
SPECIAL TERMS AND CONDITIONS

1. STANDARD CONDITIONS OF SERVICE

- A. Contractor will abide by all State and Federal laws in performance of this contract.
- B. The Contractor shall maintain all license(s) required by law for accomplishing any work required with this agreement. In the event any license(s) expire at any time during the term of this agreement, Contractor agrees to provide to the State a copy of the renewed license(s) within thirty (30) days following the expiration date. In the event the Contractor fails to keep in effect at all times all required license(s), the State may, in addition to any other remedies it may have, terminate this agreement upon occurrence of such event.
- C. The Contractor certifies that it has appropriate systems and controls in place to ensure that State funds will not be used in the performance of this Contract for the acquisition, operation or maintenance of computer software in violation of copyright laws.
- D. If signing this contract as a sole proprietor, Contractor certifies that it is not an alien that is ineligible for state and local benefits, as defined in Subtitle B of the Personal Responsibility and Work Opportunity Act (8 U.S.C. § 1601 et seq.).
- E. Pursuant to Public Contract Code section 10295.4, persons or companies identified as the largest tax delinquents by the Franchise Tax Board (FTB) or the California Department of Tax and Fee Administration (CDTFA) are ineligible to enter into any contract with the state for non-IT goods or services. Any contract entered into in violation of section 10295.4 is void and unenforceable.

2. RIGHT TO TERMINATE

- A. The State reserves the right to cancel all or a portion of the service for any reason, subject to thirty (30) days written notice to the Contractor. If the state cancels this agreement pursuant to this section, the State and the Contractor shall meet and confer to determine the amount of unspent funding that should be remitted back to the state.
- B. This agreement can be immediately terminated for cause. The term "for cause" means that the Contractor fails to meet the terms, conditions, and/or responsibilities of the contract. In this instance, the contract termination shall be effective as of the date indicated on the State's notification to the Contractor.

3. RESOLUTION OF CONTRACT DISPUTES

- A. In the event of a dispute, Contractor will attempt resolution with the State's Contract Administrator with a written explanation of the situation. If no resolution is found, Contractor shall file a "Notice of Dispute" with the State within ten (10) days of the failed resolution at the following address:

Attn: Justyn Howard, Deputy Secretary, Fiscal Policy &
Administration
California Government Operations Agency
915 Capitol Mall, Suite 200
Sacramento, CA 95814

- B. State's designee shall meet with the Contractor for purposes of resolving the dispute. The decision of the State's designee shall be final. In the event of a dispute, the language contained within this agreement and its attendant Exhibits shall prevail over any other language.
- C. Neither the pendency of a dispute nor its consideration by the State will excuse the Contractor from full and timely performance in accordance with the terms of the Agreement.

4. SUBCONTRACTORS

- A. Nothing contained in this Agreement or otherwise, shall create any contractual relationship between the State and any subcontractors, and no subcontract shall relieve the Contractor of its responsibilities and obligations hereunder. The Contractor agrees to be as fully responsible to the State for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by the Contractor. The Contractor's obligation to pay its subcontractors is an independent obligation from the State's obligation to pay the Contractor. As a result, the State shall have no obligation to pay or to enforce the payment of any monies to any subcontractor.

5. INSURANCE REQUIREMENT

- A. General Provisions Applying to All Policies
 - 1) Coverage Term – Coverage needs to be in force for the complete term of the contract. If insurance expires during the term of the contract, a new certificate must be received by the State at least thirty (30) days prior to the expiration of this insurance. Any new insurance must still comply to the original terms of the contract.

- 2) Policy Cancellation or Termination & Notice of Non-Renewal – Contractor is responsible to notify the State within 5 business days of any cancellation, non-renewal or material change that affects required insurance coverage. In the event Contractor fails to keep in effect at all times the specified insurance coverage, the State may, in addition to any other remedies it may have, terminate this Contract upon the occurrence of such event, subject to the provisions of this Contract.
 - 3) Deductible – Contractor is responsible for any deductible or self-insured retention contained within their insurance program.
 - 4) Primary Clause – Any required insurance contained in this contract shall be primary, and not excess or contributory, to any other insurance carried by the State.
 - 5) Endorsements – Any required endorsements requested by the State must be physically attached to all requested certificates of insurance and not substituted by referring to such coverage on the certificate of insurance.
 - 6) Inadequate Insurance – Inadequate or lack of insurance does not negate the contractor's obligations under the contract.
 - 7) Satisfying an SIR - All insurance required by this contract must allow the State to pay and/or act as the contractor's agent in satisfying any self-insured retention (SIR). The choice to pay and/or act as the contractor's agent in satisfying any SIR is at the State's discretion.
 - 8) Available Coverages/Limits - All coverage and limits available to the contractor shall also be available and applicable to the State.
 - 9) Subcontractors - In the case of Contractor and/or Permittee's utilization of subcontractors to complete the contracted scope of work, contractor and/or Permittee shall include all subcontractors as insured's under Contractor and/or Permittee's insurance or supply evidence of insurance to The State equal to policies, coverages and limits required of Contractor and/or Permittee.
- B. The Contractor shall maintain or cause to be maintained the following insurance coverage: (i) comprehensive general and automobile liability with limits of liability not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) annual aggregate; (ii) workers' compensation providing statutory coverage; (iii) employer's liability with liability limits of \$1,000,000; and (iv) and such other insurance or self-insurance as shall be necessary to insure it against any claim or claims for damages arising under the Agreement. The requirements of this section maybe satisfied through a self-insurance program. A certificate of coverage will be produced upon request.

C. Certificate of Insurance - The Contractor shall furnish a Certificate of Insurance. The Certificate of Insurance will provide the above listed liability coverages and the Certificate Holder shall read:

Attn: Michael Miyao
Government Operations Agency
915 Capitol Mall, Suite 200
Sacramento, CA 95814
Michael.Miyao@govops.ca.gov

6. **AGENCY LIABILITY**: The Contractor warrants by execution of this Agreement, that no person or selling agency has been employed or retained to solicit or secure this Agreement upon agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach or violation of this warranty, the State shall, in addition to other remedies provided by law, have the right to annul this Agreement without liability, paying only for the value of the work actually performed, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.
7. **EVALUATION**: For consulting services contracts, the State will complete a post-evaluation form reporting on the Contractor's performance. (Public Contract Code section 10369.)
8. **NEWS RELEASES**: Contractor will send news releases pertaining to award of or work performed as a result of contract to:

Attn: Amy Palmer
Government Operations Agency
915 Capitol Mall, Suite 200
Sacramento, CA 95814
Amy.Palmer@govops.ca.gov

EXHIBIT E
FEMA PROVISIONS

1. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, the contractor agrees as follows:

- A. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

- B. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- C. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- D. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or

workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

- E. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- F. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- G. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- H. The contractor will include the portion of the sentence immediately preceding paragraph A and the provisions of paragraphs A through H in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it

participates in federally assisted construction work: Provided, That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon

2. **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT**

Compliance with the Contract Work Hours and Safety Standards Act.

- A. **Overtime requirements.** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- B. **Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in paragraph 2.A. of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and

guards, employed in violation of the clause set forth in paragraph 2.A. of this section, in the sum of \$27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 2.A. of this section.

- C. **Withholding for unpaid wages and liquidated damages.** The State of California shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph 2.B. of this section.
- D. **Subcontracts.** The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph 2.A. through 2.D. and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 2.A. through 2.D.

3. CLEAN AIR ACT

- A. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. Section 7401 et seq.
- B. The contractor agrees to report each violation to the California Air Resources Board and understands and agrees that the California Air Resources Board will, in turn, report each violation as required to assure notification to the State, Federal Emergency Management Agency (FEMA), and the appropriate Environmental Protection Agency Regional Office.
- C. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

4. THE FEDERAL WATER POLLUTION CONTROL ACT

- A. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. Sections 1251 et seq.
- B. The contractor agrees to report each violation to the State Water Resources Control Board and understands and agrees that the State Water Resources Control Board will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency (FEMA), and the appropriate Environmental Protection Agency Regional Office.
- C. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

5. DEBARMENT AND SUSPENSION CLAUSE

- A. This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the contractor is required to verify that none of the contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- B. The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- C. This certification is a material representation of fact relied upon by the State of California. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the State of California, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- D. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

6. BYRD ANTI-LOBBYING CLAUSE

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended). Contractors who apply or bid for an award of \$100,000 or more shall file the required

certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

APPENDIX A, 44 C.F.R. PART 18- CERTIFICATION REGARDING LOBBYING

The undersigned [Contractor] certifies, to the best of his or her knowledge, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each

such failure.

The Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official

Name and Title of Contractor's Authorized Official Date

7. PROCUREMENT OF RECOVERED MATERIALS

- A. In the performance of this contract the Contractor shall make maximum use of products containing recovered materials that are EPA- designated items unless the product cannot be acquired-
 - i. Competitively within a timeframe providing for compliance with the contract performance schedule;
 - i. Meeting contract performance requirements; or
 - i. At a reasonable price.

- B. Information about this requirement is available at EPA's Comprehensive Procurement Guidelines web site, <http://www.epa.gov/cpg/>. The list of EPA-designate items is available at <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

- C. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

8. ACCESS TO RECORDS

The following access to records requirements applies to this contract:

- A. The Contractor agrees to provide the State of California, the FEMA Administrator, the Controller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- B. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever of to copy excerpts and transcriptions as reasonably needed.
- C. The contractor agrees to provide the FEMA Administrator or his authorized representative access to construction or other work sites pertaining to the work being completed under the contract.
- D. In compliance with the Disaster Recovery Act of 2018, the State of California and the Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

9. DHS SEAL, LOGO, AND FLAGS

The contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

10. COMPLIANCE WITH FEDERAL LAW, REGULATIONS, AND EXECUTIVE ORDERS

This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract only. The contractor will comply with all federal law, regulations, executive orders, FEMA policies, procedures, and directives.

11. NO OBLIGATION BY FEDERAL GOVERNMENT

The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

12. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS

The contractor acknowledges the 31 U.S.C. Chapter 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's action pertaining to this contract



County of Inyo



Health & Human Services - Health/Prevention

DEPARTMENTAL - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Anna Scott

SUBJECT: 2021-2022 Maternal Child and Adolescent Health Agreement

RECOMMENDED ACTION:

Request the Board ratify and approve the Maternal Child and Adolescent Health (MCAH) Agreement No. 202114 between the County of Inyo and California Department of Public Health in the amount of \$134,467.17 in State and Federal reimbursement for the period of July 1, 2021 through June 30, 2022, contingent upon the Board's adoption of the Fiscal Year 2021-2022 Budget, and authorize Dr. James Richardson, MCAH Director, and the Board Chairperson to sign the Agreement Funding Application (AFA) Policy Compliance and Certification.

SUMMARY/JUSTIFICATION:

The Maternal Child and Adolescent Health (MCAH) program funds public health staff to ensure coordination and access to health services for women, adolescents and children. In collaboration with service providers, private and public agencies and community residents, the MCAH Director works towards the goal of assuring access and availability of a complete spectrum of services to women, infants, children and adolescents in our communities. The Department respectfully requests your Board's approval to continue maintaining access to critical services.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

This funding has been available to public health staff for many years. Not accepting the funding would eliminate the State funding contribution for several health staff members. Declining the funding would mean that the County would still have to provide mandated administrative services without state or federal support.

OTHER AGENCY INVOLVEMENT:

Inyo County schools, local Denti-Cal providers, Local medical providers who serve women, infants and children.

FINANCING:

Funding for this contract is from State and Federal Funding and Health Realignment. This funding would be brought in as revenue to the MCAH Budget (641621) in State Grants (4498). No County General Funds.

ATTACHMENTS:

1. Maternal Child and Adolescent Health Agreement

APPROVALS:

| | |
|--------------------|-------------------------------|
| Anna Scott | Created/Initiated - 8/12/2021 |
| Anna Scott | Approved - 8/26/2021 |
| Darcy Ellis | Approved - 8/26/2021 |
| Marilyn Mann | Approved - 8/27/2021 |
| Melissa Best-Baker | Approved - 9/2/2021 |
| Marshall Rudolph | Approved - 9/2/2021 |
| Amy Shepherd | Approved - 9/2/2021 |
| Marilyn Mann | Final Approval - 9/6/2021 |

FY 2021-2022 AGREEMENT FUNDING APPLICATION (AFA) CHECKLIST

Agency Name Inyo County Health and Human Services- Public Health and Prevention

Agreement # 202114

Program (check one box only) MCAH BIH AFLP CHVP

Please check the box next to all submitted documents.

All documents must be submitted by email using the required naming convention on page 2.

1. **AFA Checklist**
2. **Agency Information Form** | Excel version and PDF with signatures
3. **Attestation of Compliance with the Sexual Health Education Accountability Act of 2007** | signed PDF
4. **Community Profile** | submit only one profile including information about your MCAH, AFLP and/or BIH populations and programs as applicable (Word)
5. **TXIX MCF Justification Letter** | see AFA cover letter for items that need to be included in this letter
6. **Budget Template** | **submit for the next two upcoming Fiscal Years (21/22 and 22/23)** list all staff (by position) and costs (including projected salaries and benefits, operating and ICR). Multiple tabs for completion include Summary Page, Detail Pages, and Justifications. Personnel must be consistent with the Duty Statements and Organizational Charts (Excel)
7. **Indirect Cost Rate (ICR) Certification Form** | details methodology and components of the ICR
8. **Duty Statements (DS)** | for all staff (numbered according to the Personnel Detail Page and Organization Chart) listed on the budget
9. **Organization Chart(s)** of the applicable programs, identifying all staff positions on the budget including their Line Item # and its relationship to the local health officer and overall agency
10. **Key Personnel Approval Letters** | submit most recent letter on State letterhead with state staff signatures, including waivers for the following positions:
 MCAH Director BIH Coordinator AFLP Director Other _____
11. **Scope of Work (SOW)** documents for all applicable programs (PDF/Word)
12. **Annual Inventory** | Form CDPH 1204
13. **Local Health Officer Approval Letter** to conduct FIMR | **MCAH only**
14. **Subcontractor (SubK) Agreement Packages** | submit Subcontract Agreement Transmittal Form, brief explanation of the award process, subcontractor agreement or waiver letter, and budget with detailed Justifications (required for all SubKs \$5,000 or more) (Word)
15. **Certification Statement for the Use of Certified Public Funds (CPE)** | **AFLP CBOs and/or SubKs with FFP**
16. **Government Agency Taxpayer ID Form** | **only if remit to address has changed.**

17. Attestation of Compliance with the Requirements for Enhanced Title XIX Federal Financial Participation (FFP) Rate Reimbursement for Skilled Professional Medical Personnel (SPMP) and their Direct Clerical Support Staff

File Naming Convention Example

Please save all electronic documents using the required naming convention below:

Agreement # (space) Program Abbreviation (space) Document # (space)
Document Name (from Checklist Above) (space) (Month/Day/Year) XXXXXX

Example for MCAH Program:

2021XX MCAH 1 AFA Checklist 04.15.21
2021XX MCAH 2 Agency Information Form 04.15.21
2021XX MCAH 3 Attestation –Sexual Health Educ. Acct. Act 04.15.21
2021XX MCAH 4 Community Profile 04.15.21
2021XX MCAH 5 TXIX MCF Justification Letter 04.15.21
2021XX MCAH 6 Budget Template 04.15.21
2021XX MCAH 7 ICR Certification Form 04.15.21
2021XX MCAH 8 Duty Statement Line 1 04.15.21
2021XX MCAH 8 Duty Statement Line 2 04.15.21
2021XX MCAH 8 Duty Statement Line 3-7 04.15.21
2021XX MCAH 8 Duty Statement Line 8-10 04.15.21
2021XX MCAH 9 Org Chart 04.15.21
2021XX MCAH 10 Approval Letter 04.15.21
2021XX MCAH 11 SOW 04.15.21
2021XX MCAH 12 Annual Inventory 04.15.21
2021XX MCAH 13 FIMR Approval Letter 04.15.21
2021XX MCAH 14 SubK Package 04.15.21
2021XX MCAH 15 CPE 04.15.21
2021XX MCAH 16 Govt Agency Taxpayer ID Form 04.15.21
2021XX MCAH 17 Attestation – TXIX FFP (SPMP & Direct Support) 04.15.21

Please contact your [Contract Manager \(CM\)](#) if you have any questions.

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH
MATERNAL, CHILD AND ADOLESCENT HEALTH (MCAH) DIVISION

FUNDING AGREEMENT PERIOD
FY 2021-2022

AGENCY INFORMATION FORM

Agencies are required to submit an electronic and signed copy (original signatures only) of this form along with their Annual AFA Package.

Agencies are required to submit updated information when updates occur during the fiscal year. Updated submissions do not require certification signatures.

AGENCY IDENTIFICATION INFORMATION

Any program related information being sent from the CDPH MCAH Division will be directed to all Program Directors.

Please enter the agreement or contract number for each of the applicable programs

MCAH 202114 BIH _____ AFLP _____

Update Effective Date (*only required when submitting updates*) _____

Federal Employer ID#: 95-6005445

Complete Official Agency Name: Inyo County Health and Human Services Public Health & Prevention

Business Office Address: 1360 N. Main St., Bishop, CA 93514

Agency Phone: 760-873-7868

Agency Fax: 760-873-7800

Agency Website: inyocounty.us

**AGREEMENT FUNDING APPLICATION
POLICY COMPLIANCE AND CERTIFICATION**

Please enter the **agreement or contract** number for each of the applicable programs

MCAH 202114 BIH _____ AFLP _____

The undersigned hereby affirms that the statements contained in the Agreement Funding Application (AFA) are true and complete to the best of the applicant's knowledge.

I certify that these Maternal, Child and Adolescent Health (MCAH) programs will comply with all applicable provisions of Article 1, Chapter 1, Part 2, Division 106 of the Health and Safety code (commencing with section 123225), Chapters 7 and 8 of the Welfare and Institutions Code (commencing with Sections 14000 and 142), and any applicable rules or regulations promulgated by CDPH pursuant to this article and these Chapters. I further certify that all MCAH related programs will comply with the most current MCAH Policies and Procedures Manual, including but not limited to, Administration, Federal Financial Participation (FFP) Section. I further certify that the MCAH related programs will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. section 1396 et seq.) and recipients of funds allotted to states for the Maternal and Child Health Service Block Grant pursuant to Title V of the Social Security Act (42 U.S.C. section 701 et seq.). I further agree that the MCAH related programs may be subject to all sanctions, or other remedies applicable, if the MCAH related programs violate any of the above laws, regulations and policies with which it has certified it will comply.

Official authorized to commit the Agency to an MCAH Agreement

Name (Print)

Jeff Griffiths

Title

Chair, Inyo County Board of Supervisors

Original Signature

Date

MCAH/AFLP Director

Name (Print)

Dr. James Richardson

Title

MCAH Director/Inyo County Health Officer

Original Signature

Date

MCAH Program

| # | Contact | First Name | Last Name | Title | Address | Phone | Email Address | Program |
|----|---|------------|------------|---|--------------------------------------|--------------|-----------------------------|---------|
| 1 | AGENCY EXECUTIVE DIRECTOR | Marilyn | Mann | HHS Director | 1360 N. Main St., Bishop, CA 93514 | 760-873-3305 | mmann@inyocounty.us | MCAH |
| 2 | MCAH DIRECTOR | James | Richardson | MCAH Director/ Inyo County Health Officer | 1360 N. Main St., Bishop, CA 93514 | 760-873-7868 | healthofficer@inyocounty.us | MCAH |
| 3 | MCAH COORDINATOR (Only complete if different from #2) | Dena | Dondero | MCAH Coordinator | 1360 N. Main St., Bishop, CA 93514 | 760-873-7868 | ddondero@inyocounty.us | MCAH |
| 4 | MCAH FISCAL CONTACT | Melissa | Best-Baker | Sr. Management Analyst | PO Drawer H, Independence, CA 93526 | 760-878-0232 | mbestbaker@inyocounty.us | MCAH |
| 5 | FISCAL OFFICER | | | | | | | MCAH |
| 6 | CLERK OF THE BOARD or | Darcy | Ellis | Assistant Clerk of the Board | P.O. Drawer N Independence, CA 93526 | 760-878-0373 | dellis@inyocounty.us | MCAH |
| 7 | CHAIR BOARD OF SUPERVISORS | | | | | | | MCAH |
| 8 | OFFICIAL AUTHORIZED TO COMMIT AGENCY | Jeff | Griffiths | Chair, Inyo County Board of Supervisors | P.O. Drawer N Independence, CA 93526 | 760-878-0373 | dellis@inyocounty.us | MCAH |
| 9 | FETAL INFANT MORTALITY REVIEW (FIMR) COORDINATOR | | | | | | | FIMR |
| 10 | SUDDEN INFANT DEATH SYNDROME (SIDS) COORDINATOR/CONTACT | Dena | Dondero | RN | 1360 N. Main St., Bishop, CA 93514 | 760-873-7868 | ddondero@inyocounty.us | SIDS |
| 11 | PERINATAL SERVICES COORDINATOR | Dena | Dondero | RN | 1360 N. Main St., Bishop, CA 93514 | 760-873-7868 | ddondero@inyocounty.us | CPSP |

BIH Program

| # | Contact | First Name | Last Name | Title | Address | Phone | Email Address | Program |
|---|---------------------------------------|------------|-----------|-------|---------|-------|---------------|---------|
| 1 | AGENCY EXECUTIVE DIRECTOR | | | | | | | BIH |
| 2 | BLACK INFANT HEALTH (BIH) COORDINATOR | | | | | | | BIH |
| 3 | BIH FISCAL CONTACT | | | | | | | BIH |
| 4 | FISCAL OFFICER | | | | | | | BIH |
| 5 | CLERK OF THE BOARD or | | | | | | | BIH |
| 6 | CHAIR BOARD OF SUPERVISORS | | | | | | | BIH |
| 7 | OFFICIAL AUTHORIZED TO COMMIT AGENCY | | | | | | | BIH |

AFLP Program

| # | Contact | First Name | Last Name | Title | Address | Phone | Email Address | Program |
|---|--|------------|-----------|-------|---------|-------|---------------|---------|
| 1 | AGENCY EXECUTIVE DIRECTOR | | | | | | | AFLP |
| 2 | AFLP DIRECTOR | | | | | | | AFLP |
| 3 | AFLP COORDINATOR or SUPERVISOR/COORDINATOR | | | | | | | AFLP |
| 4 | AFLP FISCAL CONTACT | | | | | | | AFLP |
| 5 | FISCAL OFFICER | | | | | | | AFLP |
| 6 | CLERK OF THE BOARD or | | | | | | | AFLP |
| 7 | CHAIR BOARD OF SUPERVISORS | | | | | | | AFLP |
| 8 | OFFICIAL AUTHORIZED TO COMMIT AGENCY | | | | | | | AFLP |

Exhibit K

Attestation of Compliance with the Sexual Health Education Accountability Act of 2007

Agency Name: Inyo County Health and Human Services

Agreement/Grant Number: 202114

Compliance Attestation for Fiscal Year: 2021-22

The Sexual Health Education Accountability Act of 2007 (Health and Safety Code, Sections 151000 – 151003) requires sexual health education programs (programs) that are funded or administered, directly or indirectly, by the State, to be comprehensive and not abstinence-only. Specifically, these statutes require programs to provide information that is medically accurate, current, and objective, in a manner that is age, culturally, and linguistically appropriate for targeted audiences. Programs cannot promote or teach religious doctrine, nor promote or reflect bias (as defined in Section 422.56 of the Penal Code), and may be required to explain the effectiveness of one or more drugs and/or devices approved by the federal Food and Drug Administration for preventing pregnancy and sexually transmitted diseases. Programs directed at minors are additionally required to specify that abstinence is the only certain way to prevent pregnancy and sexually transmitted diseases.

In order to comply with the mandate of Health & Safety Code, Section 151002 (d), the California Department of Public Health (CDPH) Maternal, Child and Adolescent Health (MCAH) Program requires each applicable Agency or Community Based Organization (CBO) contracting with MCAH to submit a signed attestation as a condition of funding. The Attestation of Compliance must be submitted to CDPH/MCAH annually as a required component of the Agreement Funding Application (AFA) Package. By signing this letter, the MCAH Director or Adolescent Family Life Program (AFLP) Director (CBOs only) is attesting or “is a witness to the fact that the programs comply with the requirements of the statute”. The signatory is responsible for ensuring compliance with the statute. Please note that based on program policies that define them, the Sexual Health Education Act inherently applies to the Black Infant Health Program, AFLP, and the California Home Visiting Program, and may apply to Local MCAH based on local activities.

The undersigned hereby attests that all local MCAH agencies and AFLP CBOs will comply with all applicable provisions of Health and Safety Code, Sections 151000 – 151003 (HS 151000–151003). The undersigned further acknowledges that this Agency is subject to monitoring of compliance with the provisions of HS 151000–151003 and may be subject to contract termination or other appropriate action if it violates any condition of funding, including those enumerated in HS 151000–151003.

Exhibit K

**Attestation of Compliance with the
Sexual Health Education Accountability Act of 2007**


Signed

Inyo County Health and Human Services

Agency Name

202114

Agreement/Grant Number



Signature of MCAH Director

Signature of AFLP Director (CBOs only)

8/6/21

Date

James A. Richardson, MD

Printed Name of MCAH Director

Printed Name of AFLP Director (CBOs
only)

Exhibit K

Attestation of Compliance with the Sexual Health Education Accountability Act of 2007

CALIFORNIA CODES
HEALTH AND SAFETY CODE
SECTION 151000-151003

151000. This division shall be known, and may be cited, as the Sexual Health Education Accountability Act.

151001. For purposes of this division, the following definitions shall apply:

(a) "Age appropriate" means topics, messages, and teaching methods suitable to particular ages or age groups of children and adolescents, based on developing cognitive, emotional, and behavioral capacity typical for the age or age group.

(b) A "sexual health education program" means a program that provides instruction or information to prevent adolescent pregnancy, unintended pregnancy, or sexually transmitted diseases, including HIV, that is conducted, operated, or administered by any state agency, is funded directly or indirectly by the state, or receives any financial assistance from state funds or funds administered by a state agency, but does not include any program offered by a school district, a county superintendent of schools, or a community college district.

(c) "Medically accurate" means verified or supported by research conducted in compliance with scientific methods and published in peer review journals, where appropriate, and recognized as accurate and objective by professional organizations and agencies with expertise in the relevant field, including, but not limited to, the federal Centers for Disease Control and Prevention, the American Public Health Association, the Society for Adolescent Medicine, the American Academy of Pediatrics, and the American College of Obstetricians and Gynecologists.

151002. (a) Every sexual health education program shall satisfy all of the following requirements:

(1) All information shall be medically accurate, current, and objective.

(2) Individuals providing instruction or information shall know and use the most current scientific data on human sexuality, human development, pregnancy, and sexually transmitted diseases.

(3) The program content shall be age appropriate for its targeted population.

(4) The program shall be culturally and linguistically appropriate for its targeted populations.

(5) The program shall not teach or promote religious doctrine.

(6) The program shall not reflect or promote bias against any person on the basis of disability, gender, nationality, race or ethnicity, religion, or sexual orientation, as defined in Section 422.56 of the Penal Code.

Exhibit K

Attestation of Compliance with the Sexual Health Education Accountability Act of 2007

(7) The program shall provide information about the effectiveness and safety of at least one or more drugs and/or devices approved by the federal Food and Drug Administration for preventing pregnancy and for reducing the risk of contracting sexually transmitted diseases.

(b) A sexual health education program that is directed at minors shall comply with all of the criteria in subdivision (a) and shall also comply with both the following requirements:

(1) It shall include information that the only certain way to prevent pregnancy is to abstain from sexual intercourse, and that the only certain way to prevent sexually transmitted diseases is to abstain from activities that have been proven to transmit sexually transmitted diseases.

(2) If the program is directed toward minors under the age of 12 years, it may, but is not required to, include information otherwise required pursuant to paragraph (7) of subdivision (a).

(c) A sexual health education program conducted by an outside agency at a publicly funded school shall comply with the requirements of Section 51934 of the Education Code if the program addresses HIV/AIDS and shall comply with Section 51933 of the Education Code if the program addresses pregnancy prevention and sexually transmitted diseases other than HIV/AIDS.

(d) An applicant for funds to administer a sexual health education program shall attest in writing that its program complies with all conditions of funding, including those enumerated in this section. A publicly funded school receiving only general funds to provide comprehensive sexual health instruction or HIV/AIDS prevention instruction shall not be deemed an applicant for the purposes of this subdivision.

(e) If the program is conducted by an outside agency at a publicly funded school, the applicant shall indicate in writing how the program fits in with the school's plan to comply fully with the requirements of the California Comprehensive Sexual Health and HIV/AIDS Prevention Education Act, Chapter 5.6 (commencing with Section 51930) of the Education Code. Notwithstanding Section 47610 of the Education Code, "publicly funded school" includes a charter school for the purposes of this subdivision.

(f) Monitoring of compliance with this division shall be integrated into the grant monitoring and compliance procedures. If the agency knows that a grantee is not in compliance with this section, the agency shall terminate the contract or take other appropriate action.

(g) This section shall not be construed to limit the requirements of the California Comprehensive Sexual Health and HIV/AIDS Prevention Education Act (Chapter 5.6 (commencing with Section 51930) of Part 28 of the Education Code).

(h) This section shall not apply to one-on-one interactions between a health practitioner and his or her patient in a clinical setting.

151003. This division shall apply only to grants that are funded pursuant to contracts entered into or amended on or after January 1, 2008.

Maternal Child and Adolescent Health
Community Profile 2021-22

For Fiscal Year 2021-22, please use the latest data available to you to complete the table below and complete the narrative as needed. (Please see the MCAH Local Health Jurisdiction Data Table Crosswalk for more detailed instructions.) Community Profiles may be posted on the CDPH/MCAH website.

Local Health Jurisdiction Inyo County

SECTION 1 – DEMOGRAPHICS

| | Local | State |
|--|--------------|--------------|
| Our Community | | |
| Total Population ¹ <small>"2020 Census data"</small> | 17,977 | 38,896,969 |
| Total Population, African American | 141 | 2,236,361 |
| Total Population, American Indian/ Alaskan Natives | 1823 | 172,948 |
| Total Population, Asian/Pacific Islander | 359 | 5,301,831 |
| Total Population, Hispanic | 4,020 | 15,172,006 |
| Total Population, White | 11,173 | 14,972,954 |
| Total Live Births <small>"2020 CA Vital Data"</small> | 166 | 491,789 |
| Our Mothers and Babies | | |
| % of women delivering a baby who received prenatal care beginning in the first trimester of their pregnancy ² | 78.1 | 83.3% |
| % of women delivering a baby who had a postpartum visit. ⁶ | 85.1 | 87.5% |
| % of births covered by Medi-Cal ² | 49.9 | 44.3% |
| % of women ages 18-64 without health insurance ³ | 9.1 | 19.7% |
| % of women giving birth to a second child within 18 months of a previous pregnancy ² | 28.8 | 26.6% |
| % live births less than 37 weeks gestation ² | 10.1 | 8.4% |

| | Local | State |
|--|---------|---------|
| Gestational diabetes per 100 females age 15-44 "12-14 CHSR2016" | 7.6 | 9.2 |
| % of female population 18-64 living in poverty (0-200% FPL) | 30.8 | 34.7% |
| Substance use diagnosis per 1,000 hospitalizations of pregnant women "12-14 CHSR2016" | 27.3 | 19.9 |
| Unemployment Rate ⁴ | 5.2 | 7.5 |
| Our Children and Teens | | |
| Teen Birth Rate per 1,000 females aged 15-19 ² | 30.6 | 21.0 |
| Motor vehicle injury hospitalizations per 100,000 children age 0-14 "12-14 CHSR2016" | 0.0 | 14.2 |
| % of children, ages 0-18 years living in poverty (0-200% FPL) ³ | 41.9 | 45.9% |
| Mental health hospitalizations per 100,000 age 15-24 "12-14 CHSR2016" | 1,004.1 | 1,499.2 |
| Children in Foster Care per 1,000 children ⁵ | 4.9 | 6.3 |
| Substance use hospitalization per 100,000 aged 15-24 "12-14 CHSR2016" | 426.0 | 793.4 |

Data sources:

¹ CA Dept. of Finance population estimates 2014

² CA Birth Statistical Master Files 2012-2014

³ US Census Bureau - Small Area Health Insurance Estimates 2012-2014

⁴ CA Employment Development Dept. 2012-2014

⁵ Data from CA Child Welfare Indicators Project, UC Berkeley 2012-2014

⁶ Data from CA Maternal, Infant Health Assessment (MIHA) 2013-2014

SECTION 2 – ABOUT OUR COMMUNITY – HEALTH STARTS WHERE WE LIVE, LEARN, WORK, AND PLAY

Describe the following using brief narratives or bullets: 1) Geography, 2) Major industries and employers (public/private), 3) Walkability, recreational areas, 4) and other areas of interest.

Geography:

- 19,304 residents reside in a 10,227 square mile geographic region that borders Nevada. Inyo County has both the lowest point in the continental United States (Badwater in Death Valley, at 282 ft. below sea level), and the highest point (Mt. Whitney, at 14,496 ft. above sea level). A majority of the County's population reside in the Owens Valley. The southeastern portion of the Inyo County contains a series of mountain ranges characteristic of the rest of the Great Basin, interspersed with spans of desert. Due to the rugged terrain, Inyo County residents are fairly isolated from the rest of California.
- It takes 3-5 hours by car to reach a moderately large city in California or Nevada from the Owens Valley. Los Angeles and Las Vegas are 4-5 hours south. Sacramento is a 5 hour drive north and west over the Sierra Nevada Mountains. During the winter months several of the passes are usually closed. Residents are required to drive many additional hours to circumvent the mountains, thereby adding miles, gas costs and other expenses. The county has a high desert, arid climate, with about 78% sunny days throughout the year.
- Outdoor activities are abundant in Inyo County. Locals and visitors enjoy rock climbing, hiking, biking, and fishing, and other outdoor activities within enormous swaths of accessible public lands in the region.

Major employers:

Government agencies, including the Los Angeles Department of Water and Power, County of Inyo, City of Bishop, State of CA, Forest Service, Park Service, and Bureau of Land Management, provide a large proportion of employment opportunities in Inyo County. Other major employers and industries include schools, hospitals, retail, and hospitality sector. Major industry includes agriculture, tourism, and retail. With less than 2% of land in Inyo County under private ownership, economic development is a challenge.

Walkability/Recreational areas:

- Although 98% of land is owned by Local, State, or Federal government agencies, public lands are accessible.
- Walkability scores in the population centers of Inyo County range from 0-76 on a scale of 1-100. Scores vary widely by community due to the very rural nature of most neighborhoods where transportation is needed for most errands.
- There are County parks accessible in most communities.

SECTION 3 – HEALTH SYSTEM – HEALTH AND HUMAN SERVICES FOR THE MCAH POPULATION

Using brief narratives or bullets describe priority needs in population domain and how you are addressing them. (Maternal, Infant, Child, Adolescent, and Children with Special Health Care Needs)

Inyo County is considered a frontier county, due to the very low population density and distance from large urban areas. One unfortunate by-product of our location is a shortage or lack of health care options for some members of our community. Health Care Reform has increased the number of residents who have health coverage; however, access to care remains an issue. The Inyo County HHS Public Health division offers immunizations, STD testing and treatment, and limited case management. Almost no dental or vision services are available for the Medi-Cal population within the county. Access to prenatal services remains very limited in the southern portion of Inyo County. The population in general is in need of preventative and interventional medical, dental, mental health services, substance abuse, and social services. Strategies and initiatives locally include:

Maternal/Women's Health:

- Referring pregnant women to the Owen's Valley Women's Clinic.
- Offering education opportunities, such as webinars, to OB/GYNs.
- Referring women with Mental Health/Substance symptoms to appropriate provider

Perinatal/Infant Health:

- Ongoing SIDS education: Safe sleep ads/pamphlets; press release in local newspapers; outreach at community events; training internal staff (First 5 and WIC).
- Safe Sleep and SIDS literature distributed to Women's Clinic and to Bishop Pediatrics
- Effort focused on building partnerships with local providers, especially those who provide perinatal services in the northern part of the county.

Child and Adolescent Health:

- Ongoing Dental Case Management and educational classes are taught in English and Spanish. Some out-of-county transportation is offered for pediatric dental appointments.
- Ongoing community collaboratives and partnerships. Most notably, the Team Inyo for Healthy Kids collaborative, which focuses on preventing childhood obesity.

Children with Special Health Care Needs

- MCAH staff coordinates with the CCS program and also assists with Medical Therapy Clinics semiannually.

SECTION 4 – HEALTH STATUS AND DISPARITIES FOR THE MCAH POPULATION

Describe the following using brief narratives or bullets: Key health disparities and how health behaviors, the physical environment and social determinants of health (social/economic factors) contribute to these disparities for specific populations. Highlight areas where progress has been made in improving health outcomes.

Health indicators and disparities can be difficult to track due to the small population size. Statistics are often not available, are unreliable, or are combined with data from other small counties in order to reach a statistically significant sample size. Smoking rates, STD rates, poverty rates, and other key health and/or social indicators tend to be higher in Inyo compared to statewide data. The 2020 County Health Rankings compiled by the Robert Wood Johnson Foundation ranked Inyo County 42 out of 58 total counties in California for health outcomes.

Maternal Care:

- Some pregnant and postpartum women have difficulty accessing mental health and substance use disorder services due to lack of universal screening, inadequate referral process, and limited number of providers.
- Women of reproductive age have experienced a 39 percent increase of the rate of sexually transmitted infection cases over 4 years due to lack of confidential care, lack of knowledge, lack of ongoing education, misinformation, and the norm of sex in entertainment.

Prenatal Care:

- Limited access to prenatal care can be attributed to the large geographical area, cultural beliefs and practices, language barriers to accessing care, and limited availability of Medi-Cal providers.

Obesity:

- Over one quarter of all children enrolled in CHDP (age 2-5) and public school (grades 5-11) are considered overweight/obese due to many factors.
- Barriers to maintaining a healthy weight include: fast food; portion size; media/TV; lack of education; sedentary lifestyle; cultural differences; two-parent working families; lack of obesity treatment programs; lack of role modeling; stress; lack of self-esteem; lacking motivation; embarrassment.

Poverty:

- Negatively impacts food security, availability of transportation, and housing stability. Poverty may also lead individuals to choose inexpensive fast food vs. fresh foods.
- Designated Dental Health professional Shortage Area; challenge especially for the pediatric population in accessing dental care. For the past several years, MCAH funding has enabled the County to provide a part-time Dental Case Manager. Dental education is provided, incorporating healthy lifestyle food choices.

Adolescent Health:

- Inyo County has historically had a high teen pregnancy rate among women age 15-19, with data over the last ten years showing a decreasing trend (41.4 per 1000 for the period 2003-2005 vs. 30.6 per 1000 for the period 2012-2014). During recent Community Needs assessment, local providers indicated an educational gap in birth control; lack of access to birth control; fear of seeking confidential medical care for birth control; developmental stage of teenagers “won’t happen to me”; inappropriate use of birth control.
- Adolescents have increased sexually transmitted infection rates. Individuals under age 18 years old had 9 chlamydia cases reported in 2014 and 18 cases reported in 2018. These findings can be attributed to limited number of providers, confidentiality issues for teenagers, and gaps in knowledge about sexual issues.
- Per recent findings in MCAH Community Needs Assessment medical providers and school administrators expressed increased prevalence of adolescents with heightened mental health needs. Lack of screening, resources, mental health providers, and confidentiality issues of teenagers has caused a disparity in mental health services for adolescents.

CYSHCN

- Some children and youth with special health care needs (CYSHCN) are not experiencing smooth transitions to adult medical care due to complicated insurance enrollment process, high costs of medical services, lack of providers accepting publicly funded insurances, lack of knowledge of options available, lack of perceived medical need and scheduling difficulties.

Program: Maternal, Child and Adolescent Health (MCAH)
 Agency: 2021114 Inyo
 SubK:

(II) OPERATING EXPENSES DETAIL

| | (1) TOTAL FUNDING | MCAH-TV | | | MCAH-SIDS | | | AGENCY FUNDS | | | NON-ENHANCED MATCHING (50/50) | | | ENHANCED MATCHING (75/25) | | | % PERSONNEL MATCH |
|-----------------------------------|----------------------|----------|----------------|----------|------------------|----------|----------------------|--------------|---------------------------|-----------|-------------------------------|-----------|----------------------------|---------------------------|------------------------------|-------|-------------------|
| | | (2) % | (3) MCAH-TV | (4) % | (5) MCAH-SIDS | (6) % | (7) Agency Funds* | (8) % | (9) Combined Fed/State | (10) % | (11) Combined Fed/Agency* | (12) % | (13) Combined Fed/State | (14) % | (15) Combined Fed/Agency* | | |
| TOTAL OPERATING EXPENSES | 17,979.00 | | 9,983.47 | | 0.00 | 45.57 | | 0.00 | | 7,111.26 | 20.00% | 838.60 | 20.00% | 838.60 | 20.88% | 0.00 | 46.17% |
| TRAVEL | 4,193.00 | 60.00% | 2,515.80 | | 0.00 | 0.00 | | 0.00 | | 838.60 | 20.00% | 638.60 | 20.00% | 638.60 | | 0.00 | 1.64% |
| TRAINING | 4,908.00 | 52.50% | 2,596.31 | | 0.00 | 0.00 | | 0.00 | | 2,266.02 | 46.17% | | | | | 0.00% | 0.00% |
| 1 General Operating | 2,110.00 | 53.53% | 1,135.81 | | 0.00 | 0.00 | | 0.00 | | 974.19 | 46.17% | | | | | 0.00% | 0.00% |
| 2 Local Travel (not out-of-state) | 4,068.00 | 53.83% | 2,189.80 | | 0.00 | 0.00 | | 0.00 | | 1,878.20 | 46.17% | | | | | 0.00% | 0.00% |
| 3 Facility (rent & internal) | 1,000.00 | 53.83% | 538.30 | | 0.00 | 0.00 | | 0.00 | | 461.70 | 46.17% | | | | | 0.00% | 0.00% |
| 4 Advertising | 1,500.00 | 53.83% | 807.45 | | 0.00 | 0.00 | | 0.00 | | 692.55 | 46.17% | | | | | 0.00% | 0.00% |
| 5 Utilities | 200.00 | 100.00% | 200.00 | | 0.00 | 0.00 | | 0.00 | | 0.00 | | | | | | 0.00% | 46.17% |
| 6 Toll Free Phone Line | | | | | | | | | | | | | | | | | |

** Unmatched Operating Expenses are not eligible for Federal matching funds (Title XIX). Expenses may only be charged to Unmatched Title V (Col. 3), State General Funds (Col. 8), and/or Agency (Col. 7) funds.

(III) CAPITAL EXPENDITURE DETAIL

| | | | | | | | | | | | | | | | | | |
|----------------------------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| TOTAL CAPITAL EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|----------------------------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|

(IV) OTHER COSTS DETAIL

| | | | | | | | | | | | | | | | | | |
|----------------------------|----------|--------|----------|--------|--------|------|------|------|------|------|------|------|------|------|------|------|------|
| TOTAL OTHER COSTS | 5,090.00 | | 4,292.11 | | 797.89 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SUBCONTRACTS | | | | | | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | | | | | | |
| OTHER CHARGES | | | | | | | | | | | | | | | | | |
| 1 Client Support Materials | 5,090.00 | 84.32% | 4,292.11 | 15.68% | 797.89 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2 | | | | | | | | | | | | | | | | | |

(V) INDIRECT COSTS DETAIL

| | | | | | | | | | | | | | | | | | |
|--|----------|--------|----------|--|------|------|------|------|------|------|------|------|------|------|------|------|------|
| TOTAL INDIRECT COSTS | 7,356.92 | | 3,908.73 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4.64% of Total Wages + Fringe Benefits | 7,356.92 | 53.13% | 3,908.73 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| Program: Agency: Subk: | UNMATCHED FUNDING | | | | | | | | | | NON-ENHANCED MATCHING (50/50) | | | | ENHANCED MATCHING (75/25) | | | | | | | | | | | |
|------------------------------|-------------------|-----------|-----------|-----------|--------------|--------------|--------------|--------------|-------------|-------------|-------------------------------|------|-----|------|---------------------------|----------|-----|-----|------|-----------|--------|------|------|------|------|-----------|
| | MCAH-TV | | MCAH-SIDS | | AGENCY FUNDS | | MCAH-CITY NE | | MCAH-CITY E | | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) | |
| TOTAL FUNDING | % | MCAH-TV | % | MCAH-SIDS | % | AGENCY FUNDS | % | MCAH-CITY NE | % | MCAH-CITY E | | | | | | | | | | | | | | | | |
| 186,623.47 | | 66,826.69 | | 2,202.11 | | 23,194.86 | | 0.00 | | 29,647.05 | | 0.00 | | 0.00 | | 0.00 | | | | 29,647.05 | | 0.00 | | 0.00 | | 44,753.76 |
| 51,766.47 | | 19,209.76 | | 719.11 | | 7,574.37 | | 0.00 | | 9,648.71 | | 0.00 | | 0.00 | | 0.00 | | | | 9,648.71 | | 0.00 | | 0.00 | | 14,614.52 |
| 106,757.00 | | 39,615.93 | | 1,483.00 | | 15,620.49 | | 0.00 | | 19,698.35 | | 0.00 | | 0.00 | | 0.00 | | | | 19,698.35 | | 0.00 | | 0.00 | | 30,139.24 |
| TOTAL WAGES | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6,636.00 | 22.80% | 1,513.01 | | 0.00 | | 1,659.00 | 25.00% | 0.00 | | 2,710.74 | 47.80% | 0.00 | | 0.00 | | 0.00 | | | 0.00 | 2,960.26 | 52.20% | 0.00 | | 0.00 | | 3,463.99 |
| 5,671.00 | 0.00% | 0.00 | | 0.00 | | 2,021.75 | 25.00% | 0.00 | | 0.00 | 47.80% | 0.00 | | 0.00 | | 0.00 | | | 0.00 | 2,860.26 | 52.20% | 0.00 | | 0.00 | | 0.00 |
| 8,087.00 | 22.80% | 1,843.84 | | 0.00 | | 0.00 | | 0.00 | | 2,021.75 | 25.00% | 0.00 | | 0.00 | | 0.00 | | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | 4,221.41 |
| 39,307.00 | 47.80% | 18,788.75 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 | | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | 20,516.25 |
| 74,164.00 | 0.00% | 0.00 | | 100.00% | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 | | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| 74,164.00 | 47.80% | 1,772.42 | | 0.00 | | 3,708.00 | 47.80% | 0.00 | | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 | | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | 1,935.56 |
| 56,056.00 | 48.10% | 11,211.00 | | 0.00 | | 5,392.49 | 48.10% | 0.00 | | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 | | | 0.00 | 5,816.51 | 51.90% | 0.00 | | 0.00 | | 0.00 |
| 61,215.00 | 48.10% | 10,305.43 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 | | | 0.00 | 11,119.58 | 51.90% | 0.00 | | 0.00 | | 0.00 |
| 57,510.00 | 0.00% | 0.00 | | 0.00 | | 2,877.00 | 0.00% | 0.00 | | 0.00 | 100.00% | 0.00 | | 0.00 | | 2,877.00 | | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| 64,276 | 0.00% | 0.00 | | 0.00 | | 3,214.00 | 0.00% | 0.00 | | 0.00 | 100.00% | 0.00 | | 0.00 | | 3,214.00 | | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| 62,757 | 0.00% | 0.00 | | 0.00 | | 3,138.00 | 0.00% | 0.00 | | 0.00 | 100.00% | 0.00 | | 0.00 | | 3,138.00 | | | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |

(I) PERSONNEL DETAIL

| FULL NAME (First Name Last Name) | TITLE OR CLASSIFICATION (No Acronyms) | % FTE | ANNUAL SALARY | TOTAL WAGES |
|-------------------------------------|---|--------|---------------|-------------|
| 1 Dr. James Richardson | MCAH Director-Health Officer | 5.00% | 132,725.00 | 6,636.00 |
| 2 Anna Scott | MCAH Administrator-Deputy Director | 5.00% | 113,423.00 | 5,671.00 |
| 3 Mirissa Whitney | MCAH Administrator-Infection Prevention | 10.00% | 80,870.00 | 8,087.00 |
| 4 Dena Dondoro | MCAH Coordinator-Registered Nurse | 53.00% | 74,164.00 | 39,307.00 |
| 5 Dena Dondoro | Sudden Infant Death Syndrome Program | 2.00% | 74,164.00 | 1,483.00 |
| 6 Dena Dondoro | Perinatal Services Coordinator-Registered | 5.00% | 74,164.00 | 3,708.00 |
| 7 Kathryn Lert | Prevention Specialist | 20.00% | 56,056.00 | 11,211.00 |
| 8 Micaela Muro | Prevention Specialist | 35.00% | 61,215.00 | 21,425.00 |
| 9 Marje Chapman | Office Tech | 5.00% | 57,510.00 | 2,877.00 |
| 10 Evelyn Nunez | Office Tech | 5.00% | 64,276 | 3,214.00 |
| 11 Rebecca Graves | Administrative Analyst | 5.00% | 62,757 | 3,138.00 |

BUDGET SUMMARY

FISCAL YEAR
2022-23

BUDGET
ORIGINAL

BUDGET STATUS
ACTIVE

BUDGET BALANCE
0.00

| | | | | | | | | | | | | | | | |
|-------------------------------------|--|-----|-----------|-----|--------------|-----|-------------------------------|-----|--------------------|------|---------------------------|------|--------------------|------|----------------------|
| Version: 7.0 - 150, October 4, 2020 | | | | | | | | | | | | | | | |
| Program: | Maternal, Child and Adolescent Health (MCAH) | | | | | | | | | | | | | | |
| Agency: | 202114 Iityo | | | | | | | | | | | | | | |
| SubK: | | | | | | | | | | | | | | | |
| | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) |
| | MCAH-TV | | MCAH-SIDS | | AGENCY FUNDS | | NON-ENHANCED MATCHING (50/50) | | MCAH-Only NE | | ENHANCED MATCHING (75/25) | | MCAH-Only E | | |
| | TOTAL FUNDING | % | MCAH-TV | % | MCAH-SIDS | % | Agency Funds* | % | Combined Fed/State | % | Combined Fed/State | % | Combined Fed/State | % | Combined Fed/Agency* |
| ALLOCATION(S) | → | | 77,010.00 | | 3,000.00 | | | | | | | | | | #VALUE! |

| EXPENSE CATEGORY | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) |
|----------------------------|------------|--------|-----------|-------|----------|--------|-----------|-------|------|--------|-----------|-------|--------|--------|-----------|
| (I) PERSONNEL | 168,523.47 | | 58,875.69 | | 2,202.11 | | 23,194.86 | | 0.00 | | 29,547.05 | | 0.00 | | 44,753.75 |
| (II) OPERATING EXPENSES | 17,979.00 | | 9,993.47 | | 0.00 | | 45.67 | | 0.00 | | 7,111.26 | | 838.60 | | 0.00 |
| (III) CAPITAL EXPENDITURES | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| (IV) OTHER COSTS | 5,090.00 | | 4,292.11 | | 797.89 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| (V) INDIRECT COSTS | 7,356.82 | | 3,908.73 | | 0.00 | | 0.00 | | 0.00 | | 3,448.19 | | 0.00 | | 0.00 |
| BUDGET TOTALS* | 188,949.39 | 40.76% | 77,010.00 | 14.9% | 3,000.00 | 13.30% | 23,240.53 | 0.60% | 0.00 | 21.22% | 40,106.50 | 0.44% | 838.60 | 23.69% | 44,753.75 |
| BALANCE(S) | → | | 0.00 | | 0.00 | | | | | | | | | | |

TOTAL MCAH-TV
TOTAL MCAH-SIDS
TOTAL TITLE XIX
TOTAL AGENCY FUNDS

77,010.00
3,000.00
53,619.57
54,482.21

0.00
20,053.26
20,053.24

0.00
33,565.31
11,188.44

\$ 134,467.17 Maximum Amount Payable from State and Federal resources

WE CERTIFY THAT THIS BUDGET HAS BEEN CONSTRUCTED IN COMPLIANCE WITH ALL MCAH ADMINISTRATIVE AND PROGRAM POLICIES.

James J. Anderson
MCAH PROJECT DIRECTOR SIGNATURE

8.6.21

DATE

Malissa Best-Baker
AGENCY FISCAL AGENT'S SIGNATURE

8.6.2021

DATE

* These amounts contain local revenue submitted for information and matching purposes. MCAH does not reimburse Agency contributions.

| STATE USE ONLY - TOTAL STATE AND FEDERAL REIMBURSEMENT | MCAH-TV | MCAH-SIDS | AGENCY FUNDS | MCAH-Only NE | MCAH-Only E |
|--|------------|-----------|--------------|--------------|-------------|
| PCA Codes | 53107 | 53112 | | 53115 | 53117 |
| (I) PERSONNEL | 58,875.69 | 2,202.11 | | 14,773.53 | 0.00 |
| (II) OPERATING EXPENSES | 9,993.47 | 0.00 | | 3,555.63 | 838.60 |
| (III) CAPITAL EXPENSES | 0.00 | 0.00 | | 0.00 | 0.00 |
| (IV) OTHER COSTS | 4,292.11 | 797.89 | | 0.00 | 0.00 |
| (V) INDIRECT COSTS | 3,908.73 | 0.00 | | 0.00 | 0.00 |
| Totals for PCA Codes | 134,467.17 | 3,000.00 | | 20,053.26 | 838.60 |
| | | | | | 33,565.31 |
| | | | | | 11,188.44 |

Program: Maternal, Child and Adolescent Health (MCAH)
Agency: 202114 Inyo

| | UNMATCHED FUNDING | | | | NON-ENHANCED MATCHING (50/50) | | | | ENHANCED MATCHING (75/25) | | | | | | |
|---|-------------------|---------|-----------|------|-------------------------------|-------|--------------|----------|---------------------------|--------|--------|--------|--------|--------|--------|
| | MCAH-TV | | MCAH-SIDS | | AGENCY FUNDS | | MCAH-City NE | | MCAH-City E | | | | | | |
| | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) |
| TOTAL FUNDING | | | | | | | | | | | | | | | |
| TOTAL OPERATING EXPENSES | 17,979.00 | | 9,983.47 | 0.00 | 45.67 | 0.00 | 0.00 | 7,111.26 | 838.60 | 20.00% | 838.60 | 20.00% | 838.60 | 20.00% | 0.00 |
| TRAVEL | 4,193.00 | 60.00% | 2,515.80 | 0.00 | 0.00 | 0.00 | 0.00 | 838.60 | 838.60 | 20.00% | 838.60 | 20.00% | 838.60 | 20.00% | 0.00 |
| TRAINING | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 | | 1.54% |
| 1 General Operating | 4,908.00 | 52.90% | 2,596.31 | 0.00 | 0.93% | 45.67 | 0.00 | 2,266.02 | 0.00 | 46.17% | 0.00 | 46.17% | 0.00 | 46.17% | 0.00% |
| 2 Local Travel (motorpool) | 2,110.00 | 53.83% | 1,135.61 | 0.00 | 0.00 | 0.00 | 0.00 | 974.19 | 0.00 | 46.17% | 0.00 | 46.17% | 0.00 | 46.17% | 0.00% |
| 3 Facility (rent & internal) | 4,068.00 | 53.83% | 2,189.80 | 0.00 | 0.00 | 0.00 | 0.00 | 1,878.20 | 0.00 | 46.17% | 0.00 | 46.17% | 0.00 | 46.17% | 0.00% |
| 4 Advertising | 1,000.00 | 53.83% | 538.30 | 0.00 | 0.00 | 0.00 | 0.00 | 461.70 | 0.00 | 46.17% | 0.00 | 46.17% | 0.00 | 46.17% | 0.00% |
| 5 Utilities | 1,500.00 | 53.83% | 807.45 | 0.00 | 0.00 | 0.00 | 0.00 | 692.55 | 0.00 | 46.17% | 0.00 | 46.17% | 0.00 | 46.17% | 0.00% |
| 6 Toll Free Phone Line | 200.00 | 100.00% | 200.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 | | 46.17% |
| * - Unmatched Operating Expenses are not eligible for Federal matching funds (Title XIX). Expenses may only be charged to Unmatched Title V (Col. 3), State General Funds (Col. 5), and/or Agency (Col. 7) funds. | | | | | | | | | | | | | | | |

(III) CAPITAL EXPENDITURE DETAIL

| | | | | | | | | | | | | | | | |
|----------------------------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| TOTAL CAPITAL EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|----------------------------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|

(IV) OTHER COSTS DETAIL

| | | | | | | | | | | | | | | | |
|----------------------------|----------|--------|----------|--------|--------|------|------|------|------|------|------|------|------|------|------|
| TOTAL OTHER COSTS | 5,090.00 | | 4,292.11 | 797.89 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SUBCONTRACTS | | | | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | | | | |
| OTHER CHARGES | | | | | | | | | | | | | | | |
| 1 Client Support Materials | 5,090.00 | 84.32% | 4,292.11 | 15.68% | 797.89 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2 | | | | | | | | | | | | | | | |

(V) INDIRECT COSTS DETAIL

| | | | | | | | | | | | | | | | |
|--|----------|--------|----------|------|------|------|------|------|------|------|------|------|------|------|------|
| TOTAL INDIRECT COSTS | 7,356.82 | | 3,908.73 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4.64% of Total Wages + Fringe Benefits | 7,356.82 | 53.13% | 3,908.73 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | | | | | | | |

Program: Maternal, Child and Adolescent Health (MCAH)

Agency: 202114 Inyo

Subc:

| UNMATCHED FUNDING | | | | NON-ENHANCED MATCHING (60/60) | | | | ENHANCED MATCHING (75/25) | | | | | | |
|-------------------|-----|-----------|-----|-------------------------------|-----|---------------|-----|---------------------------|------|--------------------|------|--------------------|------|--------------------|
| MCAH-TV | | MCAH-SIDS | | AGENCY FUNDS | | MCAH-City NE | | MCAH-City E | | MCAH-City E | | | | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) |
| TOTAL FUNDING | % | MCAH-TV | % | MCAH-SIDS | % | Agency Funds* | % | Combined Fed/State | % | Combined Fed/State | % | Combined Fed/State | % | Combined Fed/State |

(I) PERSONNEL DETAIL

| FULL NAME (First Name Last Name) | TITLE OR CLASSIFICATION (No Acronyms) | % FTE | ANNUAL SALARY | TOTAL WAGES | TOTAL PERSONNEL COSTS | | FRINGE BENEFIT RATE | 48.49% | | | | | | |
|-------------------------------------|--|--------|---------------|-------------|-----------------------|------------|---------------------|----------|-----------|------|-----------|------|------|-----------|
| | | | | | 188,823.47 | 51,766.47 | | | | | | | | |
| 1 Dr. James Richardson | MCAH Director-Health Officer | 5.00% | 132,725.00 | 6,636.00 | 22.80% | 158,823.47 | 58,826.69 | 2,202.11 | 23,184.86 | 0.00 | 29,547.06 | 0.00 | 0.00 | 44,753.75 |
| 2 Anna Scott | MCAH Administrator-Deputy Director | 5.00% | 113,423.00 | 5,671.00 | 0.00% | 119,094.00 | 19,209.76 | 719.11 | 7,574.37 | 0.00 | 9,548.71 | 0.00 | 0.00 | 14,614.52 |
| 3 Melissa Whitney | MCAH Administrator-Infection Prevention | 10.00% | 80,870.00 | 8,087.00 | 22.80% | 98,957.00 | 39,615.93 | 1,483.00 | 15,620.49 | 0.00 | 19,899.35 | 0.00 | 0.00 | 30,139.24 |
| 4 Dena Dandere | SIDS Coordinator-Registered Nurse | 5.00% | 74,164.00 | 38,307.00 | 47.80% | 112,471.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5 Dena Dandere | SIDS Coordinator-Registered Nurse | 2.00% | 74,164.00 | 1,483.00 | 0.00% | 75,647.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6 Dena Dandere | PSC Coordinator-Registered Nurse | 5.00% | 74,164.00 | 3,708.00 | 47.80% | 77,872.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 7 Kathryn Lent | Prevention Specialist | 20.00% | 56,056.00 | 11,211.00 | 48.10% | 67,267.00 | 1,513.01 | 0.00 | 1,659.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,463.99 |
| 8 Micaela Miro | Prevention Specialist | 35.00% | 61,215.00 | 21,425.00 | 48.10% | 82,640.00 | 0.00 | 0.00 | 2,710.74 | 0.00 | 2,960.26 | 0.00 | 0.00 | 5,671.00 |
| 9 Marije Chapman | Office Tech | 5.00% | 57,530.00 | 2,877.00 | 0.00% | 60,407.00 | 1,843.84 | 0.00 | 2,021.75 | 0.00 | 0.00 | 0.00 | 0.00 | 4,221.41 |
| 10 Evelyn Nunez | Office Tech | 5.00% | 64,276.00 | 3,214.00 | 0.00% | 67,490.00 | 18,788.75 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 20,518.25 |
| 11 Rebecca Graves | Administrative Analyst | 5.00% | 62,757.00 | 3,138.00 | 0.00% | 65,895.00 | 0.00 | 0.00 | 2,877.00 | 0.00 | 11,119.56 | 0.00 | 0.00 | 1,935.56 |
| | | | | | | | 0.00 | 0.00 | 3,214.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | 0.00 | 0.00 | 3,138.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

CERTIFICATION OF INDIRECT COST RATE METHODOLOGY

Please list the Indirect Cost Rate (ICR) Percentage and supporting methodology for the contract or allocation with the California Department of Public Health, Maternal Child and Adolescent Health Division (CDPH/MCAH Division).

Date: 6/30/2021

Agency Name: County of Inyo

Contract/Agreement Number: 202114

Contract Term/Allocation Fiscal Year: 2021-22

1. NON-PROFIT AGENCIES/ COMMUNITY BASED ORGANIZATIONS (CBO)

Non-profit agencies or CBOs that have an approved ICR from their Federal cognizant agency are allowed to charge their approved ICR or may elect to charge less than the agency's approved ICR percentage rate.

Private non-profits local agencies that do not have an approved ICR from their Federal cognizant agency are allowed a maximum ICR percentage of 15.0 percent of the Total Personnel Costs.

The ICR percentage rate listed below must match the percentage listed on the Contract/Allocation Budget

 % Fixed Percent of:

Total Personnel Costs

2. LOCAL HEALTH JURISDICTIONS (LHJ)

LHJs are allowed up to the maximum ICR percentage rate that was approved by the CDPH Financial Management Branch ICR or may elect to charge less than the agency's approved ICR percentage rate. The ICR rate may not exceed 25.0 percent of Total Personnel Costs or 15.0 percent of Total Direct Costs. The ICR application (i.e. Total Personnel Costs or Total Allowable Direct Costs) may not differ from the approved ICR percentage rate.

The ICR percentage rate listed below must match the percentage listed on the Allocation/Contracted Budget.

25 % Fixed Percent of:

Total Personnel Costs

Total Allowable Direct Costs

CERTIFICATION OF INDIRECT COST RATE METHODOLOGY

3. OTHER GOVERNMENTAL AGENCIES AND PUBLIC UNIVERSITIES

University Agencies are allowed up to the maximum ICR percentage approved by the agency's Federal cognizant agency ICR or may elect to charge less than the agency's approved ICR percentage rate. Total Personnel Costs or Total Direct Costs cannot change.

_____ % Fixed Percent of:

- Total Personnel Costs (Includes Fringe Benefits)
- Total Personnel Costs (Excludes Fringe Benefits)
- Total Allowable Direct Costs

Please provide you agency's detailed methodology that includes all indirect costs, fees and percentages in the box below.

This CDPH allowed percentage is developed by providing the fiscal information for our Health and Human Services budgets that include CDPH funding into a web-based system provided. CDPH provides annual training and assistance in developing our fixed percentage. Our indirect costs include Auditor-Controller, County Administrator, Facilities Maintenance, Operations and Repairs, Information Technology, Insurance, Personnel Services or Human Resources, Risk Management and Treasurer-Tax Collector expenses.

CERTIFICATION OF INDIRECT COST RATE METHODOLOGY

Please submit this form via email to your assigned Contract Manager.

The undersigned certifies that the costs used to calculate the ICR are based on the most recent, available and independently audited actual financials and are the same costs approved by the CDPH to determine the Department approved ICR.

Printed First & Last Name: Melissa Best-Baker

Title/Position: Senior Management Analyst

Signature: Melissa Best-Baker Digitally signed by Melissa Best-Baker
Date: 2021.08.25 15:41:09 -07'00'

Date: 7/7/2021

Title: MCAH Director
MD or Public Health Nurse

Assigned: Maternal Child and Adolescent Health Program

Definition: The main charge of the MCAH Director is to provide overall direction of the MCAH programs to promote the health and well being of women of reproductive age, infants, children and adolescents. To accomplish this, the MCAH Director works with the MCAH Coordinator and other MCAH staff to assess MCAH needs and implement the scope of work.

MCAH Director Duties:

- Direct the preparation of annual scope of work, and end of year report.
- Direct the development of the five year action plan based on the identified needs in Inyo County to establish MCAH goals and objectives
- Provide skilled technical expertise for the planning and prioritizing of identified needs in Inyo County
- Provide technical oversight to MCAH activity implementation using the scope of work as the way forward
- Attend State MCAH Director trainings as offered
- Work with community partners to provide outreach activities for pregnant women and children- including children and youth with special health care needs (CYSHCN)- to access early and continuous perinatal, infant, and child health care and health insurance, including Medi-Cal
- This position must meet the criteria for Skilled Professional Medical Personnel

Title: MCAH Administrator

Assigned: Maternal Child and Adolescent Health Program

Definition: The main charge of the MCAH Administrator is to ensure that administrative activities under the MCAH program are met under the direction of the MCAH Director.

MCAH Administrator Duties:

- Prepare annual scope of work, end of year report, including working with fiscal to prepare and monitor budgets
- Develop the five year action plan based on the identified needs in Inyo County to establish MCAH goals and objectives
- Collect, maintain, and analyze program data for monitoring and evaluation against the scope of work outcomes
- Develop strategies to increase system capacity and to close service gaps for the Medi-Cal eligible population.
- Ensure that individuals on Medi-Cal receive assistance to access Medi-Cal services.

Title: MCAH Coordinator
Public Health Nurse or Registered Nurse

Assigned: Maternal Child and Adolescent Health Program

Definition: The main charge of the MCAH Coordinator is to implementing the MCAH program under the direction of the MCAH Director.

MCAH Coordinator Duties:

- Assist in preparation of annual scope of work, end of year report
- Assist in development of the five year action plan based on the identified needs in Inyo County to establish MCAH goals and objectives
- Provide clinical oversight to MCAH activity implementation using the scope of work as the way forward
- Participate in community task forces to promote and advocate for MCAH needs and services
- Work with community partners to provide outreach activities for pregnant women and children- including children and youth with special health care needs (CYSHCN)- to access early and continuous perinatal, infant, and child health care and health insurance, including Medi-Cal
- Attend State MCAH Director trainings as offered
- This position must meet the criteria for Skilled Professional Medical Personnel

Title: SIDS Coordinator
Public Health Nurse or Registered Nurse or Licensed Vocational Nurse

Assigned: Maternal Child and Adolescent Health Program

Definition: The main charge of the MCAH SIDS Coordinator is to coordinate provider and community education and outreach for SID prevention.

SIDS Coordinator Duties:

- Identify opportunities to advocate for SIDS prevention with service providers and media
- Participate in outreach events targeting pregnant and mothers with infants, promoting SIDS Safe Sleep education
- Assure public health staff readiness for the potential SIDS family case work
- Train Public Health staff on SIDS activities, prevention and response
- Attend annual SIDS conference
- Upon being notified by the coroner of a presumed SIDS death, consult with the infant's physician, when possible.
- Immediately contact the persons having custody and control of the infant (e.g., family, caregivers, and/or foster parent) to provide information, support, referral, and follow-up services.
- Keep Inyo County Health Officer advised of the most current knowledge relating to the nature and cause of SIDS.
- This position must be a Skilled Professional Medical Personnel (SPMP)

Title: Perinatal Services Coordinator
Public Health Nurse or Registered Nurse

Assigned: Maternal Child and Adolescent Health Program

Perinatal Services Coordinator (PSC) Duties:

Assigned: Comprehensive Perinatal Services Program (CPSP)

Definition: The PSC functions to assess, plan and implement local CPSP activities.

- Identify and recruit potential CPSP providers
- Assist potential providers in the application process
- Offer technical assistance to providers regarding CPSP program
- Work with the MCAH Director to identify unmet needs/problems of the Perinatal population and develop activities to address them.
- Collaborate with NEST Program at Northern Inyo Hospital to access referrals of Hispanic women who are postpartum and entered prenatal care late
- Develop an interview format to assess Knowledge, Attitudes, and Beliefs (KAB) about importance and timeliness of prenatal care
- Work with community partners to provide outreach activities for pregnant women and children to access early and continuous perinatal, infant, and child health care and health insurance, including Medi-Cal.
- Conduct interviews, providing bilingual translation as needed
- Provide consultation and technical assistance to prenatal care providers in the implementation of Title 22, CCR Sections 51170 et seq. relating to comprehensive perinatal services.
- This position must meet the criteria for Skilled Professional Medical Personnel (SPMP)

Title: Prevention Specialist

Assigned: Maternal Child and Adolescent Health Program

Definition: Under the direction of the MCAH Coordinator, assists clients with access to dental services, and also participates in obesity prevention activities under MCAH

Duties (access to dental services goal):

- Informs and assists the Medi-Cal eligible population to obtain Medi-Cal
- Receives referrals from various sources, contacts each referred client for assessment of unmet dental needs
- Assists the family in the identification of barriers to dental care.
- Develops with the family individual plans to address dental needs, including identifying dental providers who accept Medi-Cal
- Coordinates and provides transportation services to care and accompanies clients to dental services
- Ensures translation services for clients and outreach materials
- Conducts educational outreaches on oral health care at schools and other community events, including distributing dental kits to children and pregnant women
- Collect data and evaluate to monitor Scope of Work outcomes
- Advocacy to local dental providers on the importance of providing dental care to pregnant women

Duties (child obesity prevention goal)

- Receives referrals from various sources, contacts parent, and connects children to services, as indicated
- Coordinates activities for MCAH population that incorporate nutrition education and/or physical activity
- Facilitates Triple P Lifestyles course for eligible families
- Ensures translation services for clients and outreach materials
- Collect data and evaluate to monitor Scope of Work outcomes
- Participates in childhood obesity prevention collaborative, Team Inyo for Healthy Kids

Title: Office Technician I, II, III

Assigned: Maternal Child and Adolescent Health Program

Definition: With direction from the MCAH Director, prepares the claims for reimbursement, assists with the completion of the state and county budgets and provides fiscal support for the MCAH programs.

Duties:

- Prepares program and county budget.
- Monitors program and county budget.
- Supervises program claiming, purchasing and payroll.
- Prepares financial reports.
- Processes all personnel documents.

Title: Office Technician I/II

Assigned: Maternal Child and Adolescent Health Program

Definition: Under the supervision of the Fiscal Supervisor, assists in preparation of quarterly claims.

Duties:

- Collects the documentation necessary for claims reimbursement.
- Purchases supplies.
- Maintains inventory of supplies.
- Prepares the claims for reimbursement.

Title: Administrative Analyst

Assigned: Maternal Child and Adolescent Health Program

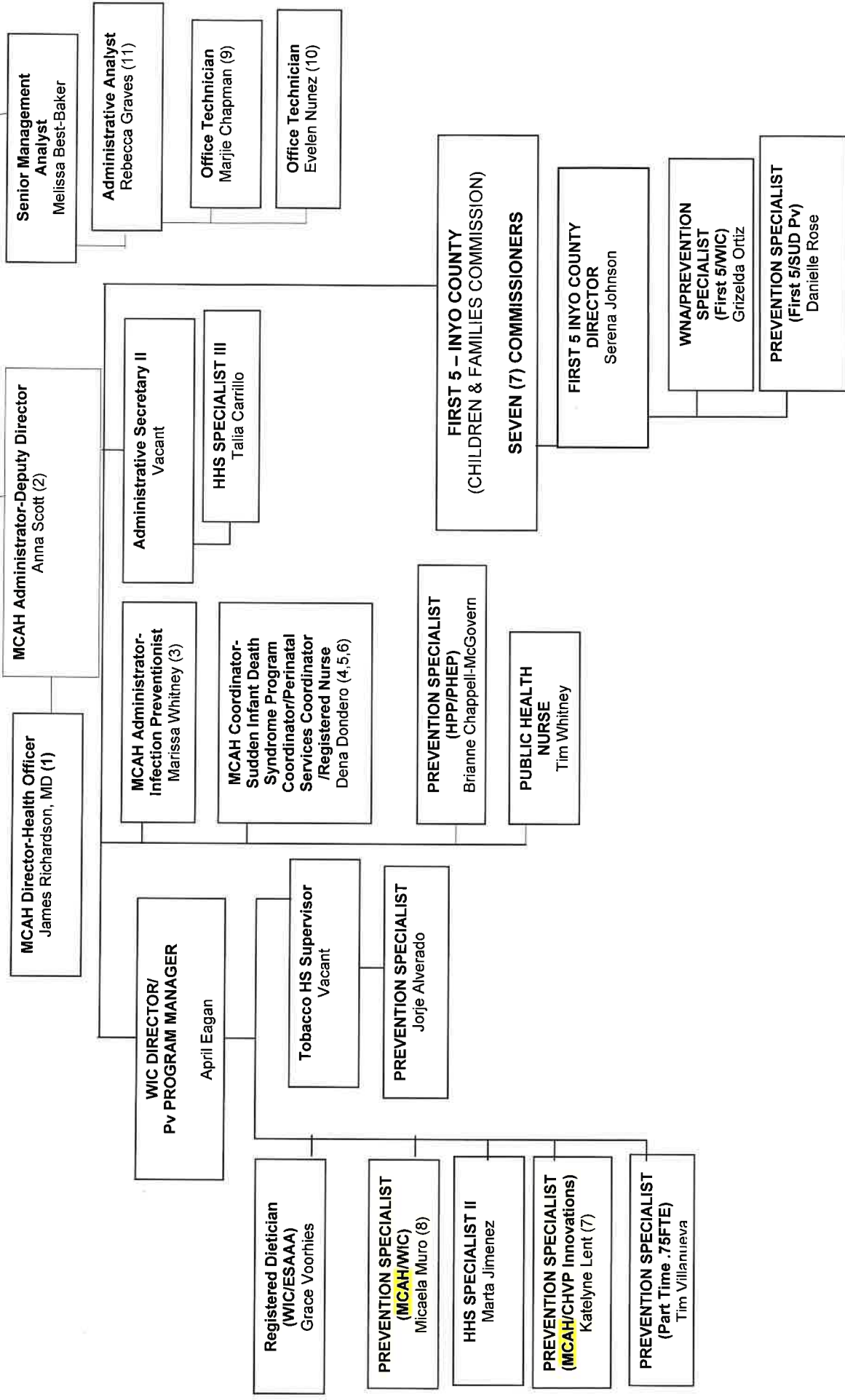
Definition: With direction from the MCAH Director, oversees Office Technicians and participates in preparation of the claims for reimbursement, assists with the completion of the state and county budgets and provides fiscal support for the MCAH programs.

Duties:

- Supervises preparation of program and county budget.
- Monitors program and county budget.
- Supervises program claiming, purchasing and payroll.
- Supervises preparation of financial reports.
- Supervises preparation of all personnel documents.

**COUNTY OF INYO
HEALTH & HUMAN SERVICES (HHS)
PUBLIC HEALTH & PREVENTION**

**HEALTH AND HUMAN SERVICES
DEPARTMENT DIRECTOR
Marilyn Mann**





KAREN L. SMITH, MD, MPH
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

March 20, 2018

Anna Scott, Deputy Director
Inyo County Health and Human Services Department
207 A West South Street
Bishop, CA 93514

Dear Ms. Scott:

**MCAH ALLOCATION #2017-14
APPROVAL FOR THE MCAH COORDINATOR IN INYO COUNTY**

The request dated February 26, 2018, for approval to allow Marissa Hobbs, RN, to work for the Maternal, Child and Adolescent Health (MCAH) program at 0.45 Full-Time Equivalent (FTE), with 0.38 FTE designated for her duties as the MCAH Coordinator; 0.02 FTE as Sudden Infant Death Syndrome (SIDS) Coordinator; and 0.05 FTE as the Perinatal Services Coordinator (PSC), meets the requirements of 0.25 FTE MCAH leadership, per the MCAH Policies and Procedures (P&P) manual. This approval is effective November 30, 2017.

This approval is based on Inyo County Health Officer Dr. James Richardson continuing to serve as the MCAH Director at 0.05 FTE, in accordance with the FTE waiver granted on October 3, 2017.

This approval is valid as long as Dr. Richardson and Ms. Hobbs occupy the positions of MCAH Director and MCAH Coordinator, respectively. If Dr. Richardson or Ms. Hobbs change positions or leave employment with Inyo County, the requirements revert to those stated in the MCAH P&P manual.

This approval may be revoked at any time if the needs of the population and the program are not met.

Please keep a copy of this letter in your MCAH files for audit purposes. A copy of the approval letter must accompany each MCAH Agreement Funding Application (AFA) submitted while the approval is in effect.



Anna Scott
Page 2
March 20, 2018

If you have any questions regarding this letter contact your Program Consultant,
Angela Fields, at (916) 650-0383, or Angela.Fields@cdph.ca.gov.

Sincerely,



Mari Taylan-Arcoleo, Chief
Perinatal Programs and LHJ Support Section
Maternal, Child and Adolescent Health Division

cc: Clarissa Tsang, Contract Manager
Allocations and Matched Funding Unit
Program Allocations, Integrity and Support Branch
Maternal, Child and Adolescent Health Division

Angela Fields
Program Consultant
Perinatal Programs and LHJ Support
Maternal, Child and Adolescent Health Division

MCAH Central File

Local Health Jurisdiction: Select LHJ
Agreement Number: 202114

Fiscal Year: SFY 2021-22

**California Department of Public Health (CDPH)
Maternal, Child and Adolescent Health (MCAH) Division
Local MCAH Scope of Work (SOW)**

The Local Health Jurisdiction (LHJ), in collaboration with the CDPH/MCAH Division, shall strive to develop systems that protect and improve the health of California's women of reproductive age, infants, children, adolescents and their families.

The development of the Local MCAH SOW was guided by several public health frameworks including the ones listed below. Please consider integrating these approaches when conceptualizing and organizing local program, policy, and evaluation efforts.

- o [The Ten Essential Services of Public Health and Toolkit](#)
- o [The Spectrum of Prevention](#)
- o [Life Course Perspective](#)
- o [Social Determinants of Health](#)
- o [The Social-Ecological Model](#)
- o [Strengthening Families](#)

All Title V programs must comply with the [MCAH Fiscal Policy and Procedures Manual](#) and the [MCAH Program Policy and Procedures Manual](#).

| | |
|------------------------------------|---|
| Certification by MCAH Director: | Name: James Richardson, MD Title: Inyo County Health Officer/MCAH Director Date: 7/2/2021 <i>I certify that I have seen and reviewed this Scope of Work for compliance with CDPH/MCAH Program Policies and Procedures.</i>  |
|------------------------------------|---|

Note: The Title V Maternal and Child Health Block Grant is the federal program that provides core funding to California to improve the health of mothers and children. The Title V Block Grant is federally administered by the Health Resources and Services Administration.

CDPH/MCAH may post SOWs on the CDPH/MCAH website.

Section A: General requirements and activities for all LHJs

| Aligns With | General Requirement(s) | Required Local Activities | Time Frame | Deliverable Description |
|--|--|--|--|--|
| CDPH/MCAH Requirement | Annual Progress Report and Year-End Survey | Complete and submit an Annual Progress Report with the included Year-End Survey each fiscal year to report on Scope of Work activities. | Annually, each fiscal year Due: August 15th | The Annual Progress Report will report on progress of program activities and the extent to which the LHJ met the SOW goals and deliverables and how funds were expended. |
| CDPH/MCAH Requirement | Community Profiles and Data Information | Complete and submit a Community Profile for each fiscal year for posting on the CDPH/MCAH website. | Annually, each fiscal year Due with Agreement Funding Application (AFA) | Community Profiles (also known as Program Narratives) provide insight into the health and environment (community, home, and school) of California mothers, babies, children and teens. A template is provided to the LHJs for them to complete and submit each year. Use the most recent data available. |
| Title V Requirement | Toll-Free Line | Provide a toll-free telephone number or "no cost to the calling party" number (and other appropriate methods) which provides a current list of culturally and linguistically appropriate information and referrals to community health and human resources for the general public regarding access to prenatal care. | Annually, each fiscal year | Include on Local MCAH budget during the AFA cycle. Report in Annual Report: <ul style="list-style-type: none"> List toll-free telephone number Number of calls received |
| Title V Requirement | MCAH Website | Share link, if available, to the appropriate Local MCAH Title V Program website. | Annually, each fiscal year | Report in the Annual Report: <ul style="list-style-type: none"> List the URL for the Local MCAH Title V program website Enter the number of hits to the website, if known |
| Title V Requirement CDPH/MCAH Requirement | Workforce Development and Training | Attend required trainings/meetings as outlined in the MCAH Program Policies and Procedures. | Annually, each fiscal year | Report in Annual Report on attendance at: <ul style="list-style-type: none"> MCAH Director's meeting SIDS Coordinators meeting |
| CDPH/MCAH | Recruitment and | Maintain required key leadership personnel and recruit and retain qualified Title V | Ongoing | If the LHJ is not able to meet key personnel |

| | | | | |
|-----------------------|---------------------------------------|---|-------------------------|---|
| Requirement | Retention | program staff by as outlined in the MCAH Policies and Procedures. | | requirements, the LHJ should submit a waiver request letter, as applicable per the MCAH Policies and Procedures. <ul style="list-style-type: none"> Key Personnel leadership consists of the MCAH Director and the MCAH Coordinator, if the LHJ has one. |
| CDPH/MCAH Requirement | Community Resource and Referral Guide | Develop a comprehensive MCAH resource and referral guide of available health, mental health, emergency resources, and social services. | By end of 2025 | Report in Annual Report/Year-End Survey <ul style="list-style-type: none"> Submit/upload a copy or link to the existing resource and referral guide |
| Title V Requirement | Conduct Local Needs Assessment | Conduct a Local Needs Assessment to acquire an accurate, thorough picture of the strengths and weaknesses of the local public health system that can be used in response to the preventive and primary care services needs for ALL pregnant women, mothers, infants (up to age one), and children, including children with special health care needs. | Once in five-year cycle | Complete Needs Assessment Deliverable Packet and Forms provided by CDPH/MCAH when requested by CDPH/MCAH. |

Section B: Domain specific requirements and activities

| | | | | |
|-----------------------|--|---|----------------------------|---|
| CDPH/MCAH Requirement | Sudden Infant Death Syndrome (SIDS) | Required for Infant Domain - all LHJs Provide Sudden Infant Death Syndrome/Sudden Unexpected Infant Death (SIDS/SUID) grief and bereavement services and supports through home visits and/or mail resource packets to families suffering an infant loss. | Annually, each fiscal year | Report on SIDS/SUID activities in the Annual Report/Year-End Survey |
| CDPH/MCAH Requirement | Child Health - Developmental Screening | Required for Child Domain - all LHJs Partner with CDPH/MCAH to identify, review and monitor local developmental screening rates. | Annually, each fiscal year | Report on activities in the Annual Report/Year-End Survey |
| CDPH/MCAH Requirement | Child Health - Family Economic Supports | Required for Child Domain - all LHJs Link and refer families in MCAH programs to safety net and public health care programs such as Family Planning, Access, Care, and Treatment (PACT), Medi-Cal, and Denti-Cal. | Annually, each fiscal year | Report on activities in the Annual Report/Year-End Survey |
| CDPH/MCAH Requirement | Children and Youth with Special Health Care needs (CYSHCN) | Required for CYSHCN Domain - all LHJs Link and refer children in families served by Local MCAH programs to services if results of a developmental or trauma screening indicates that the child needs follow-up. | Annually, each fiscal year | Report on activities in the Annual Report/Year-End Survey |
| CDPH/MCAH Requirement | Children and Youth with Special Health Care needs (CYSHCN) | Required for CYSHCN Domain - all LHJs Outreach to and connect with your local or regional family resource center to understand needs of CYSHCN and their families and the resources available to them. http://www.frnca.org/frnca-directory/ | Annually, each fiscal year | Report on activities in the Annual Report/Year-End Survey |

Local Health Jurisdiction: Select LHJ
 Agreement Number: 202114

Fiscal Year: SFY 2021-22

| CDPH/MCAH Requirement | Fetal Infant Mortality Review (FIMR) | <p>Required for FIMR funded LHJs only LHJs funded for Fetal Infant Mortality Review (FIMR) will implement the FIMR Program in accordance with FIMR Policies and Procedures.</p> <p>Required for BIH funded LHJs only LHJs funded for Black Infant Health (BIH) will implement the BIH Program in accordance with BIH Policies and Procedures.</p> <p>Required for AFLP funded LHJs only LHJs funded for Adolescent Family Life Program (AFLP) will implement the AFLP Program in accordance with AFLP Policies and Procedures.</p> | Annually, each fiscal year | Report on FIMR activities in the Annual Report/Year-End Survey |
|-----------------------|---------------------------------------|--|----------------------------|--|
| CDPH/MCAH Requirement | Black Infant Health (BIH) | | Annually, each fiscal year | Report on BIH activities in the Annual Reports. |
| CDPH/MCAH Requirement | Adolescent Family Life Program (AFLP) | | Annually, each fiscal year | Report on AFLP activities in the Annual Report. |

Section C: Local Activities by Domain

At least one activity must be selected or the LHJ must develop at least one activity of their own in the Women/Maternal Health Domain

| Women/Maternal Health Domain | |
|---|---|
| Performance Measures and Evidence-Based Strategy Measure) | NPM 1: Well-woman visit (Percent of women with a preventive medical visit in the past year). |
| <p>Women/Maternal Priority Need: Ensure women in California are healthy before, during and after pregnancy. <i>Women/Maternal Focus Area 1: Reduce the impact of chronic conditions related to maternal mortality.</i></p> <p>Women/Maternal State Objective 1: By 2025, reduce the rate of pregnancy-related deaths (up to 1 year after the end of pregnancy) from 11.3 deaths per 100,000 live births (2013 CA-PMSS) to 10.8 deaths per 100,000 live births.</p> <p>Women/Maternal State Objective 1: Strategy 1: Lead surveillance and research associated with pregnancy-related deaths (up to 1 year after the end of pregnancy) in California.</p> <p>Local Activities for Women/Maternal Objective 1: Strategy 1: <input type="checkbox"/> Partner with CDPH/MCAH on dissemination of data findings, guidance and education to the public and local partners, including perinatal obstetric providers.</p> | <p>Women/Maternal State Objective 1: Strategy 2: Partner to translate findings from pregnancy-related mortality surveillance and research into recommendations for action to improve maternal health and perinatal clinical practices.</p> <p>Local Activities for Women/Maternal Objective 1: Strategy 2: <input type="checkbox"/> Partner with CDPH/MCAH on dissemination of recommendations to improve maternal health and perinatal clinical practices, including quality improvement toolkits.</p> |
| <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> | <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> |
| <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> | <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> |

Local Health Jurisdiction: Select LHJ
Agreement Number: 202114

Fiscal Year: SFY 2021-22

| How will impacts be measured? | How will impacts be measured? |
|-------------------------------|-------------------------------|
|-------------------------------|-------------------------------|

If you have additional local activities, please add a row.

| Women/Maternal Health Domain | |
|---|---|
| <p>Priority Need: Ensure women in California are healthy before, during and after pregnancy. <i>Women/Maternal Focus Area 2: Reduce the impact of chronic conditions related to maternal morbidity.</i></p> | |
| <p>NPM 1: Well-woman visit (Percent of women with a preventive medical visit in the past year).</p> | |
| <p>Women/Maternal State Objective 2: Women/Maternal State Objective 2: Strategy 2: Lead statewide regionalization of maternal care to ensure women receive appropriate care for childbirth.</p> | |
| <p>Women/Maternal State Objective 2: Women/Maternal State Objective 2: Strategy 3: Partner to strengthen knowledge and skill among health care providers and individuals on chronic health conditions exacerbated during pregnancy.</p> | |
| <p>Local Objectives for Women/Maternal Objective 2: Strategy 3 <input type="checkbox"/> Partner with CDPH/MCAH to pilot test educational materials addressing chronic health conditions during pregnancy and disseminate to consumers and providers.</p> | |
| <p>By 2025, reduce the rate of severe maternal morbidity from 91.0 per 10,000 delivery hospitalizations (2015 PDD) to 86.5 per 10,000 delivery hospitalizations.</p> <p>Women/Maternal State Objective 2: Strategy 1: Lead surveillance and research related to maternal morbidity in California.</p> <p>Local Objectives for Women/Maternal Objective 2: Strategy 1 <input type="checkbox"/> Partner with CDPH/MCAH on dissemination of data findings, guidance and education to the public and local partners.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>Local Objectives for Women/Maternal Objective 2: Strategy 2 <input type="checkbox"/> Partner with local Regional Perinatal Programs of California (RPPC) Director to understand and promote efforts to establish Maternal Levels of Care.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p>Local Objectives for Women/Maternal Objective 2: Strategy 2 <input type="checkbox"/> Partner with CDPH/MCAH to pilot test educational materials addressing chronic health conditions during pregnancy and disseminate to consumers and providers.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>Local Objectives for Women/Maternal Objective 2: Strategy 3 <input type="checkbox"/> Partner with CDPH/MCAH to pilot test educational materials addressing chronic health conditions during pregnancy and disseminate to consumers and providers.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |

Local Health Jurisdiction: Select LHJ
 Agreement Number: 202114

Fiscal Year: SFY 2021-22

| | | |
|---|---|--|
| <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Partner with CDPH/MCAH, RPPC, and Comprehensive Perinatal Services Program (CPSP) to coordinate resources and quality improvement efforts. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> For Black Infant Health (BIH) funded sites only, develop and disseminate statewide media campaigns to inform Black women on chronic health conditions. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |
| <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input checked="" type="checkbox"/> Perinatal Service Coordinator (PSC) will partner with Women Infant Children (WIC), RPPC, CDPH/MCAH, Medi-Cal, and other key stakeholders to ensure a coordinated delivery system for women during and after pregnancy. How will this activity be tracked and measured by the LHJ? Relevant providers will participate in Perinatal taskforce. What is your anticipated outcome? Increased community collaboration around referrals and care coordination for women before, during and after pregnancy. How will impacts be measured? Report out of the number of providers that attended the Perinatal Taskforce meetings. | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |

Local Health Jurisdiction: Select LHJ
Agreement Number: 202114

Fiscal Year: SFY 2021-22

| | | |
|--|--|--|
| <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |
|--|--|--|

If you have additional local activities, please add a row.

| Woman/Maternal Health Domain | |
|---|---|
| Priority Need: Ensure women in California are healthy before, during and after pregnancy. <i>Women/Maternal Focus Area 3: Improve mental health for all mothers in California.</i> | |
| Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure) | NPM 1: Well-woman visit (Percent of women with a preventive medical visit in the past year). |
| Women/Maternal State Objective 3: By 2025, increase the receipt of mental health services among women who reported needing help for emotional well-being or mental health concerns during the perinatal period from 49.6% (provisional 2018 MIHA) to 52.1%. | |
| Women/Maternal State Objective 3: Strategy 1: Partner with state and local programs responsible for the provision of mental health services and early intervention programs to reduce mental health conditions in the perinatal period. | Women/Maternal State Objective 3: Strategy 2: Partner to strengthen knowledge and skill among health care providers, individuals and families to identify signs of maternal mental health-related needs. |
| Local Activities for Women/Maternal Objective 3: Strategy 1 <input checked="" type="checkbox"/> Partner with local programs responsible for the provision of mental health services and early intervention programs to promote mental health services in the perinatal period. How will this activity be tracked and measured by the LHJ? Relevant providers will participate in Perinatal taskforce. What is your anticipated outcome? Increased community collaboration around referrals and care coordination for mental health services for women in the perinatal period. How will impacts be measured? Report of the amount of providers that attended the Perinatal Taskforce meetings. | Women/Maternal State Objective 3: Strategy 3: Partner to ensure pregnant and parenting women are screened utilizing standardized and validated tools and linked to needed services for mental health conditions in the perinatal period. Local Activities for Women/Maternal Objective 3: Strategy 3 <input type="checkbox"/> Implement and utilize standardized and validated mental health screening tools for pregnant and parenting women in MCAH programs. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |
| Local Activities for Women/Maternal Objective 3: Strategy 1 <input checked="" type="checkbox"/> Partner with local programs responsible for the provision of mental health services and early intervention programs to promote mental health services in the perinatal period. How will this activity be tracked and measured by the LHJ? Relevant providers will participate in Perinatal taskforce. What is your anticipated outcome? Increased community collaboration around referrals and care coordination for mental health services for women in the perinatal period. How will impacts be measured? Report of the amount of providers that attended the Perinatal Taskforce meetings. | Local Activities for Women/Maternal Objective 3: Strategy 2 <input type="checkbox"/> Perinatal Service Coordinators (PSCs) will provide technical assistance on new requirements for provider screening of mental health. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |
| Local Activities for Women/Maternal Objective 3: Strategy 1 <input checked="" type="checkbox"/> Partner with local programs responsible for the provision of mental health services and early intervention programs to promote mental health services in the perinatal period. How will this activity be tracked and measured by the LHJ? Relevant providers will participate in Perinatal taskforce. What is your anticipated outcome? Increased community collaboration around referrals and care coordination for mental health services for women in the perinatal period. How will impacts be measured? Report of the amount of providers that attended the Perinatal Taskforce meetings. | Local Activities for Women/Maternal Objective 3: Strategy 3 <input checked="" type="checkbox"/> Lead the development of a county maternal mental health algorithm that outlines a referral system and the services available to address maternal mental health. |

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| <p>Relevant providers will participate in Perinatal taskforce. Evaluate referral system with local providers, annually to determine areas needing improvement in the system.</p> <p>What is your anticipated outcome? Increased community collaboration around referrals and care coordination for mental health services for women in the perinatal period.</p> <p>How will impacts be measured? Report of the amount of providers that attended the Perinatal Taskforce meetings.</p> <p>Report amount of women who completed their referral to county mental health services.</p> | <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>How will this activity be tracked and measured by the LHJ? Relevant providers will attend Perinatal Taskforce</p> <p>Update referral system with local providers, annually to disseminate accurate information</p> <p>What is your anticipated outcome? Increased community collaboration around referrals and care coordination for mental health services for women in the perinatal period.</p> <p>How will impacts be measured? Report of the amount of providers that attended the Perinatal Taskforce meetings.</p> <p>Report amount of women who completed their referral to county mental health services.</p> |
| <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input checked="" type="checkbox"/> Partner with CDPH/MCAH to disseminate mental health promotional messages that educate women and families to recognize early signs and symptoms of mental health disorders.</p> <p>How will this activity be tracked and measured by the LHJ? Information/outreach articles posted on Team Inyo for Healthy Kids website/Facebook page, local media outlets (Inyo Register, etc.), via constant contact</p> <p>What is your anticipated outcome? Public's increased awareness of signs and symptoms of mental health disorder and local resources available.</p> <p>How will impacts be measured? Report number of articles posted and number of likes and followers on Facebook and number of individuals reached.</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |

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| <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |
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If you have additional local activities, please add a row.

Woman/Maternal Health Domain

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| <p>Priority Need: Ensure women in California are healthy before, during and after pregnancy. <i>Women/Maternal Focus Area 4: Ensure optimal health before pregnancy and improve pregnancy planning and birth spacing.</i></p> | |
| <p>Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure)</p> <p>NPM 1: Well-woman visit (Percent of women with a preventive medical visit in the past year). ESM: The number of Local Health Jurisdictions (LHJs) that report developing or adopting a protocol to link clients (women 22-44) to a provider to access a preventive visit.</p> | |
| <p>Women/Maternal State Objective 4: By 2025, increase the percent of women who had an optimal interpregnancy interval of at least 18 months from 73.6% (2017 CCMBF) to 76.4%.</p> | |
| <p>Women/Maternal State Objective 1: Partner to increase provider and individual knowledge and skill to improve health and health care before and between pregnancies.</p> | <p>Women/Maternal State Objective 4: Strategy 1: Lead a population-based assessment of mothers in California, the Maternal and Infant Health Assessment Survey (MIHA), to provide data to guide programs and services.</p> |
| <p>Local Activities for Women/Maternal Objective 4: Strategy 1</p> <p><input checked="" type="checkbox"/> Partner with CDPH/MCAH to disseminate and promote best practices and resources from key preconception initiatives.</p> <p>How will this activity be tracked and measured by the LHJ? Information/outreach articles posted on Team Inyo for Healthy Kids website/Facebook page, local media outlets (Inyo Register, etc.), via constant contact</p> <p>What is your anticipated outcome? Public's increased awareness of preconception care and local resources available.</p> <p>How will impacts be measured? Report number of articles posted and number of</p> | <p>Local Activities for Women/Maternal Objective 4: Strategy 2</p> <p><input type="checkbox"/> Partner with CDPH/MCAH in the development of the Maternal Infant Health Assessment (MIHA) Survey.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p>Women/Maternal State Objective 2: Lead a population-based assessment of mothers in California, the Maternal and Infant Health Assessment Survey (MIHA), to provide data to guide programs and services.</p> | <p>Women/Maternal State Objective 4: Strategy 3: Lead the implementation of the Comprehensive Perinatal Service Provider (CPSP) program to ensure access to comprehensive prenatal care for Medi-Cal Fee-for-Service clients.</p> |
| <p>Local Activities for Women/Maternal Objective 4: Strategy 3</p> <p><input type="checkbox"/> Partner with Perinatal Service Coordinators (PSCs) to identify and recruit providers in medically underserved areas to increase access to care.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>Local Activities for Women/Maternal Objective 4: Strategy 4</p> <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |

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| <p>likes and followers on Facebook and number of individuals reached.</p> <p><input type="checkbox"/> Coordinate with CDPH/MCAH to identify uninsured populations, and conduct outreach and awareness of health insurance options.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Partner with CDPH/MCAH to disseminate MIHA data findings and guidance to the general public and local partners.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Partner with CDPH/MCAH to disseminate Healthier Her campaign materials.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Partner with CDPH/MCAH to promote preconception/inter-conception health programs.</p> <p>How will this activity be tracked and measured</p> |
| <p><input type="checkbox"/> Lead in implementing the local CPSP program and provide monitoring and oversight of providers to ensure quality of care for CPSP clients.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by</p> |
| <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by</p> |

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| What is your anticipated outcome? How will impacts be measured? | What is your anticipated outcome? How will impacts be measured? | What is your anticipated outcome? How will impacts be measured? | What is your anticipated outcome? How will impacts be measured? |
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If you have additional local activities, please add a row.

| Woman/Maternal Health Domain | |
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| Priority Need: Ensure women in California are healthy before, during and after pregnancy. <i>Women/Maternal Focus Area 5: Reduce maternal substance use.</i> | |
| Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure) | NPM 1: Well-woman visit (Percent of women with preventive medical visit in the a past year). |
| Women/Maternal State Objective 5: By 2025, reduce the rate of maternal substance use from 20.7 per 1,000 delivery hospitalizations (2018 PDD) to 19.7 per 1,000 delivery hospitalizations. | |
| Women/Maternal State Objective 5: Strategy 1: Lead surveillance and research on maternal substance use in California. | |
| Local Activities for Women/Maternal Objective 5: Strategy 1 | |
| <input checked="" type="checkbox"/> Coordinate with CDPH/MCAH to disseminate data findings, guidance and education to the public and local partners. | Local Activities for Women/Maternal Objective 5: Strategy 2 <input checked="" type="checkbox"/> Identify county specific resources on treatment and best practices to address substance use and collaborate to improve referral and linkages to services. |
| How will this activity be tracked and measured by the LHI? Information/outreach articles posted on Team Inyo for Healthy Kids website/Facebook page, local media outlets (Inyo Register, etc.), via constant contact | How will this activity be tracked and measured by the LHI? Relevant providers will attend Perinatal taskforce. |
| What is your anticipated outcome? Public develops increased awareness of maternal substance use and local resources available. | Update referral system with local providers, annually to disseminate accurate information |
| How will impacts be measured? Report number of articles posted and number of likes and followers on Facebook and number of individuals reached. | What is your anticipated outcome? Increased community collaboration around referrals and care coordination for mental health services for women in the perinatal period. |
| <input type="checkbox"/> Other local activity (Please Specify/Optional): | How will impacts be measured? Report of the amount of providers that attended the Perinatal Taskforce meetings. |
| How will this activity be tracked and measured by the LHI? | Report amount of women who completed their referral to county mental health services. |
| <input checked="" type="checkbox"/> Partner with CDPH/MCAH to disseminate a social media campaign on maternal opioid use. | How will this activity be tracked and measured by the LHI? Information/outreach articles posted on Team Inyo for Healthy Kids website/Facebook page, local media outlets (Inyo Register, etc.), via constant contact |

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| <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>What is your anticipated outcome? Public's increased awareness of maternal opioid use and local resources available.</p> <p>How will impacts be measured? Report number of articles posted and number of likes and followers on Facebook and number of individuals reached.</p> <p><input type="checkbox"/> Disseminate the Association of State and Territorial Health Officials (ASTHO) Public Health Perinatal Opioid Toolkit.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
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If you have additional local activities, please add a row.

Section C: Local Activities by Domain

At least one activity must be selected or the LHJ must develop at least one activity of their own in the Perinatal/Infant Health Domain

| Perinatal/Infant Health Domain | |
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| Perinatal/Infant Priority Need: Ensure all infants are born healthy and thrive in their first year of life. Perinatal/Infant Focus Area 1: Improve healthy infant development through breastfeeding and caregiver/infant bonding. | |
| Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure) | |
| NPM 4a: Percent of infants who are ever breastfed. NPM 4b: Percent of infants breastfed exclusively through 6 months. ESM 4.1: Number of online views/hits to the "Lactation Support for Low-Wage Workers". | |
| Perinatal/Infant State Objective 1: By 2025, increase the percent of women who report exclusive in-hospital breastfeeding from 70.2% (2018 GDSP) to 73.0%. | |
| <p>Perinatal/Infant State Objective 1: Strategy 1: Lead surveillance of breastfeeding practices and assessment of initiation and duration trends.</p> <p>Local Activities for Perinatal/Infant Objective 1: Strategy 1 <input type="checkbox"/> Monitor and track breastfeeding initiation and duration rates and disseminate data to community and local partners.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>Perinatal/Infant State Objective 1: Strategy 2: Lead technical assistance and training to support breastfeeding initiation, including the implementation of the Model Hospital Policy or Baby Friendly in all California birthing hospitals by 2025.</p> <p>Local Activities for Perinatal/Infant Objective 1: Strategy 2 <input checked="" type="checkbox"/> Promote breastfeeding education to prenatal women in local MCAH programs.</p> <p>How will this activity be tracked and measured by the LHJ? Information/outreach articles posted on Team Inyo for Healthy Kids website/Facebook page, local media outlets (Inyo Register, etc.), via constant contact</p> <p>Provide referral to WIC services when appropriate</p> <p>What is your anticipated outcome? Increased adherence to breastfeeding.</p> |
| <p>Perinatal/Infant State Objective 1: Strategy 3: Partner to develop and disseminate information and resources about policies and best practices to promote breastfeeding duration, including lactation accommodation within all MCAH programs.</p> <p>Local Activities for Perinatal/Infant Objective 1: Strategy 3 <input type="checkbox"/> Partner to develop and disseminate information and resources about policies and best practices to promote extending breastfeeding duration, including lactation accommodation within local MCAH programs.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>Perinatal/Infant State Objective 1: Strategy 4: Partner with birthing hospitals to support infant/caregiver bonding.</p> <p>Local Activities for Perinatal/Infant Objective 1: Strategy 4 <input type="checkbox"/> Partner with Regional Perinatal Program of California (RPPC) Directors to work with local birthing hospitals on messaging related to infant bonding with an emphasis on a client-centered approach.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |

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| <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>Prenatal women's increased understanding of the benefits of breastfeeding.</p> <p>How will impacts be measured? Report number of articles posted and number of likes and followers on Facebook and number of individuals reached.</p> <p><input checked="" type="checkbox"/> Partner to disseminate information to the community regarding evidence-based breastfeeding initiation guidance.</p> <p>How will this activity be tracked and measured by the LHJ? Information/outreach articles posted on Team Inyo for Healthy Kids website/Facebook page, local media outlets (Inyo Register, etc.), via constant contact</p> <p>What is your anticipated outcome? Increased initiation and adherence to breastfeeding.</p> <p>Community develops an increased understanding of the benefits of breastfeeding.</p> <p>How will impacts be measured? Report number of articles posted and number of likes and followers on Facebook and number of individuals reached.</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Partner with community leaders to promote infant bonding, skin to skin training and outreach activities to dads, partners, and caretakers.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Partner with Regional Perinatal Programs of California (RPPC) Directors to track and assess implementation and technical assistance needs of birthing hospitals related to the implementation of</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured</p> |

| by the LHJ? | Model Hospital Policy or Baby Friendly. How will this activity be tracked and measured by the LHJ? | the LHJ? | by the LHJ? |
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| What is your anticipated outcome? How will impacts be measured? | What is your anticipated outcome? How will impacts be measured? | What is your anticipated outcome? How will impacts be measured? | What is your anticipated outcome? How will impacts be measured? |
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If you have additional local activities, please add a row.

| Perinatal/Infant Health Domain | |
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| Perinatal/Infant Priority Need: Reduce infant mortality with a focus on eliminating disparities. <i>Perinatal/Infant Focus Area 2: Reduce infant mortality with a focus on reducing disparities.</i> | |
| Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure) | |
| SPM 1: Preterm birth rate among infants born to non-Hispanic Black women. | |
| Perinatal/Infant State Objective 2: By 2025, reduce the rate of infant deaths from 4.2 per 1,000 live births (2017 BSMF/DSMF) to 4.0. | |
| <p>Perinatal/Infant State Objective 2: Strategy 1: Lead research and surveillance related to fetal and infant mortality in California.</p> <p>Local Activities for Perinatal/Infant Objective 2: Strategy 1 <input type="checkbox"/> Monitor and track fetal and infant mortality and disseminate data to community and local partners.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>Perinatal/Infant State Objective 2: Strategy 2: Fund the implementation of local fetal infant review programs to identify state and local strategies to reduce infant mortality.</p> <p>Local Activities for Perinatal/Infant Objective 2: Strategy 2 <input type="checkbox"/> For non-FIMR funded LHJs, utilize a FIMR-like framework to reduce infant mortality.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p>Perinatal/Infant State Objective 2: Strategy 3: Lead the California SIDS Program to provide grief and bereavement support to parents, technical assistance, resources and training on infant safe sleep to reduce infant mortality.</p> <p>Local Activities for Perinatal/Infant Objective 2: Strategy 3 <input checked="" type="checkbox"/> Promote and disseminate information and resources related to SIDS/SUID risk factors and reduction strategies.</p> <p>How will this activity be tracked and measured by the LHJ? Information/outreach articles posted on Team Inyo for Healthy Kids website/Facebook page, local media outlets (Inyo Register, etc.), via constant contact</p> <p>What is your anticipated outcome? Provide outreach and training to local parenting groups.</p> <p>How will impacts be measured? Public develops increased awareness of SIDS/SUID risk factors and reduction strategies</p> <p>Report number of articles posted and number of likes and followers on Facebook and number of individuals reached.</p> <p>Report number of community based trainings completed</p> | <p>Perinatal/Infant State Objective 2: Strategy 3: Lead the California SIDS Program to provide grief and bereavement support to parents, technical assistance, resources and training on infant safe sleep to reduce infant mortality.</p> <p>Local Activities for Perinatal/Infant Objective 2: Strategy 3 <input checked="" type="checkbox"/> Promote and disseminate information and resources related to SIDS/SUID risk factors and reduction strategies.</p> <p>How will this activity be tracked and measured by the LHJ? Information/outreach articles posted on Team Inyo for Healthy Kids website/Facebook page, local media outlets (Inyo Register, etc.), via constant contact</p> <p>What is your anticipated outcome? Provide outreach and training to local parenting groups.</p> <p>How will impacts be measured? Public develops increased awareness of SIDS/SUID risk factors and reduction strategies</p> <p>Report number of articles posted and number of likes and followers on Facebook and number of individuals reached.</p> <p>Report number of community based trainings completed</p> |

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| <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input checked="" type="checkbox"/> For non-FIMR funded LHJs, develop guidelines for investigating fetal and infant death and implement best practices and strategies to reduce infant mortality. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input checked="" type="checkbox"/> Disseminate Safe to Sleep® campaign and Safe Sleep strategies that address SIDS and other sleep-related causes of infant death. How will this activity be tracked and measured by the LHJ? Information/outreach articles posted on Team Inyo for Healthy Kids website/Facebook page, local media outlets (Inyo Register, etc.), via constant contact Provide outreach and training to local parenting groups. What is your anticipated outcome? Public develops increased awareness of SIDS/SUID risk factors and reduction strategies How will impacts be measured? Report number of articles posted and number of likes and followers on Facebook and number of individuals reached. Report number of community based trainings completed |
| <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Partner with Regional Perinatal Programs of California (RPPC) to work with birthing hospitals to disseminate Sudden Infant Death Syndrome/Sudden Unexpected Infant Death (SIDS/SUID) risk reduction information to parents or guardians of newborns upon discharge. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |

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| <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input checked="" type="checkbox"/> Partner with local childcare licensing, birthing facilities, clinics, Women Infant Children (WIC) sites, and medical providers to provide SIDS/SUID and Safe Sleep education. How will this activity be tracked and measured by the LHJ? Facilitate annual SIDS/SUIDS prevention training with local First 5 and WIC staff Partner with local Home Visiting Program to provide individualized SIDS prevention training to families identified as having modifiable risk factors. Partner with local birthing hospital to teach Safe Sleep education to expecting and new families. Distribute Safe Sleep campaign materials in birthing facility. What is your anticipated outcome? Increase in provider knowledge base on SIDS/SUIDS prevention and Safe Sleep measures. How will impacts be measured? Report number of prevention staff trained in Safe Sleep strategies Report number of SIDS/SUIDS consultation provided for participants in the Home Visiting Program Report number of trainings provided in collaboration with birthing hospital |
| <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? |

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| What is your anticipated outcome? How will impacts be measured? | What is your anticipated outcome? How will impacts be measured? | What is your anticipated outcome? How will impacts be measured? |
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If you have additional local activities, please add a row.

| Perinatal/Infant Health Domain | | | | |
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| Perinatal/Infant Priority Need: Reduce infant mortality with a focus on eliminating disparities. <i>Perinatal/Infant Focus Area 3: Reduce preterm births.</i> | | | | |
| Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure) | | | | |
| SPM 1: Preterm birth rate among infants born to non-Hispanic Black women. | | | | |
| Perinatal/Infant State Objective 3: By 2025, reduce the percentage of preterm births from 8.7% (2017 BSMF) to 8.4%. | | | | |
| Perinatal/Infant State Objective 3: Strategy 1: Lead research and surveillance on disparities in preterm birth rates in California. | Perinatal/Infant State Objective 3: Strategy 2: Lead the implementation of the Black Infant Health (BIH) Program to reduce the impact of stress due to structural racism to improve Black birth outcomes. | Perinatal/Infant State Objective 3: Strategy 3: Lead the implementation of the Perinatal Equity Initiative (PEI) to increase perinatal equity in California. | Perinatal/Infant State Objective 3: Strategy 4: Lead the implementation of the Community Birth Plan (CBP), being piloted in Los Angeles, to build community systems to galvanize health care, public health sectors and communities to collaboratively reduce Black preterm birth. | Perinatal/Infant State Objective 3: Strategy 5: Lead the development and dissemination of preterm birth reduction strategies across California. |
| Local Activities for Perinatal/Infant Objective 3: Strategy 1 <input type="checkbox"/> Monitor and track local preterm birth rates and disseminate data to community and local partners. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | Local Activities for Perinatal/Infant Objective 3: Strategy 2 <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | Local Activities for Perinatal/Infant Objective 3: Strategy 3 <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | Local Activities for Perinatal/Infant Objective 3: Strategy 4 <input type="checkbox"/> Develop and disseminate preterm birth reduction materials and resources to the Black community (moms, fathers, grandparents, community leaders, and churches) and agencies providing services to Black moms and babies. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | Local Activities for Perinatal/Infant Objective 3: Strategy 5 <input type="checkbox"/> Partner with local birthing hospitals, and community stakeholders to disseminate social media campaigns about preterm birth reduction strategies. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |

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| <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Develop and disseminate preterm birth reduction materials and resources to the community and agencies providing services to moms and babies. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |
| <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |

If you have additional local activities, please add a row.

Section C: Local Activities by Domain

At least one activity must be selected or the LHJ must develop at least one activity of their own in the Child Health Domain

| Child Health Domain | | | |
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| Child Priority Need: Optimize the healthy development of all children so they can flourish and reach their full potential. <i>Child Focus Area 1: Expand and support developmental screening.</i> | | | |
| (National/State Performance Measures and Evidence-Based Strategy Measure) | | | |
| <p>By 2025, increase the percentage of children, ages 9 through 35 months, who received a developmental screening from a health care provider using a parent-completed screening tool in the past year from 25.9% (NSCH 2017-18) to 32.4%.</p> <p style="text-align: center;">Child State Objective 1:</p> | | | |
| <p>Child State Objective 1: Strategy 1: Partner to build data capacity for public health surveillance and program monitoring and evaluation related to developmental screening in California.</p> | <p>Child State Objective 1: Strategy 2: Partner to foster coordination and collaboration between systems to improve developmental screening for young children.</p> | <p>Child State Objective 1: Strategy 3: Partner to educate and build capacity among providers and families to understand developmental milestones and implement best practices in developmental screening and monitoring within MCAH programs.</p> | <p>Child State Objective 1: Strategy 4: Support implementation of Department of Health Care Services (DHCS) policies regarding developmental screening quality measure and reimbursements to health care providers.</p> |
| <p>Local Activities for Child Objective 1: Strategy 1: <input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>Local Activities for Child Objective 1: Strategy 2: <input checked="" type="checkbox"/> Partner with CDPH/MCAH, Statewide Screening Collaborative, and local stakeholders, such as the local First 5 program or Help Me Grow system, to identify key local resources for developmental screening/linkage.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>Local Activities for Child Objective 1: Strategy 3: <input type="checkbox"/> Partner with CDPH/MCAH and early childhood and family-serving programs to assess current policies and practices on developmental screening and monitoring of developmental milestones to determine whether additional monitoring or screening can be incorporated into the programs.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> | <p>Local Activities for Child Objective 1: Strategy 4: <input type="checkbox"/> Build capacity by partnering with local Medi-Cal managed care health plans to educate and share information with providers about Medi-Cal developmental screening reimbursement and quality measures.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |

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| <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Lead the development of a community resource map that links referrals to services.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Partner with providers to educate families in MCAH programs about specific milestones and developmental screening needs.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Track county Medi-Cal managed care health plan developmental screening data.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Develop a social media campaign or other outreach activity for families who missed well-child visits and/or developmental screening due to COVID-19 to educate families on the importance of resuming preventive services.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Partner with Help Me Grow (HMG) and other key partners to educate providers and families about developmental screening recommendations and tools.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Support provider organizations or health plans to implement quality improvement learning collaboratives to improve rates of developmental screening.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> | <p><input checked="" type="checkbox"/> Partner with Women Infant Children (WIC) and other stakeholders to disseminate developmental milestone information, educational resources, and</p> | | |

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| <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>tools.</p> <p>How will this activity be tracked and measured by the LHJ? Information/outreach articles posted on Team Inyo for Healthy Kids website/Facebook page, local media outlets (Inyo Register, etc.), via constant contact</p> <p>Provide outreach and training to local providers on referral process</p> <p>What is your anticipated outcome? Public develops increased understanding of developmental milestones and referral process</p> <p>How will impacts be measured? Report number of articles posted and number of likes and followers on Facebook and number of individuals reached.</p> <p>Report number providers completing Developmental Screenings in our jurisdiction</p> <p>Report number of Developmental Screenings completed in our county</p> | <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> |

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| How will impacts be measured? | How will impacts be measured? | How will impacts be measured? | How will impacts be measured? |
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If you have additional local activities, please add a row.

| Child Health Domain | |
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| <p>Child Priority Need: Optimize the healthy development of all children so they can flourish and reach their full potential. <i>Child Focus Area 2: Raise awareness of adverse childhood experiences and prevent toxic stress through building resilience.</i></p> | |
| <p>Performance Measures and Evidence-Based Strategy Measure (National/State Performance Measures and Evidence-Based Strategy Measure)</p> | |
| <p>NPM 6: Percentage of children enrolled in CHVP with at least one developmental screen using a validated instrument within AAP-defined age range (10 months, 18 months, or 24 months' time points) during the reporting period. ESM 6.1: Percent of children enrolled in CHVP with at least one developmental screen using a validated instrument within AAP-defined age range (10 months, 18 months, or 24 months' time points) during the reporting period.</p> | |
| <p>Child State Objective 2: By 2025, increase the percentage of children, ages 0 through 17 years, who live in a home where the family demonstrated qualities of resilience (i.e. met all four resilience items as identified in the NSCH survey) during difficult times from 82.0% (95% CI: 78.2-85.3%) to 84.5%.</p> | |
| <p>Child State Objective 1: Partner with CDPH Essentials for Childhood and other stakeholders to build data capacity to track and understand experiences of adversity and resilience among children and families.</p> | <p>Child State Objective 2: Strategy 1: Support the California Office of the Surgeon General and DHCS' ACEs Aware initiative to build capacity among communities, providers, and families to understand the impact of childhood adversity and the importance of trauma-informed care.</p> |
| <p>Local Activities for Child Objective 2: Strategy 1 <input type="checkbox"/> Identify and examine local county data sources for childhood adversity, childhood poverty, and social determinants of health affecting child health and family resilience.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>Local Activities for Child Objective 2: Strategy 2 <input type="checkbox"/> Assess current MCAH program practices to promote healthy, safe, stable, and nurturing parent-child relationships.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p>Local Activities for Child Objective 2: Strategy 3 <input checked="" type="checkbox"/> Participate and promote the California Surgeon General's Adverse Childhood Experiences (ACEs) Aware trainings within local county agencies.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>Local Activities for Child Objective 2: Strategy 3 <input type="checkbox"/> Share information to support the California Surgeon General's and Department of Health Care Services (DHCS) efforts on trauma screening and training for health care providers.</p> <p>How will this activity be tracked and measured by the LHJ?</p> |

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| <p>What is your anticipated outcome? How will impacts be measured?</p> | <p>What is your anticipated outcome? How will impacts be measured?</p> | <p>What is your anticipated outcome? How will impacts be measured?</p> |
| <p><input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured?</p> | <p><input checked="" type="checkbox"/> Identify resources and training opportunities on ACEs and trauma-informed care for local programs. How will this activity be tracked and measured by the LHJ? Identify department staff and partnering agencies that would like to participate in ACE's Aware trainings Link partnering agencies with ACEs training opportunities. What is your anticipated outcome? Increased organizational understanding of ACEs. Boost community partnership and involvement in ACEs Aware movement. How will impacts be measured? Report number of staff who received ACEs training.</p> |
| <p><input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured?</p> |

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If you have additional local activities, please add a row.

| Child Health Domain | |
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| <p>Child Priority Need: Optimize the healthy development of all children so they can flourish and reach their full potential. <i>Child Focus Area 3: Support and build partnerships to improve the physical health of all children.</i></p> | |
| <p>Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure)</p> | <p>NPM 6: Percentage of children, ages 9 through 35 months, who received a developmental screening using a parent-completed screening tool in the past year. ESM 6.1: Percent of children enrolled in CHVP with at least one developmental screen using a validated instrument within AAP-defined age range (10 months, 18 months, or 24 months' time points) during the reporting period.</p> |
| <p>NPM 13.2: By 2025, increase the percentage of children, ages 1 through 17 years, who had a preventive dental visit in the past year from 80.2% (95% CI: 76.0-83.9) [NSCH 2017-18] to 82.6%.</p> | <p>Child State Objective 3: who had a preventive dental visit in the past year from 80.2% (95% CI: 76.0-83.9) [NSCH 2017-18] to 82.6%.</p> |
| <p>Support the CDPH Office of Oral Health in their efforts to increase access to regular preventive dental visits for children by sharing information with MCAH programs.</p> | <p>Child State Objective 3: Strategy 1: Local Activities for Child Objective 3: Strategy 1</p> |
| <p><input checked="" type="checkbox"/> Other local activity (Please Specify/Optional): Increase access to regular preventive dental visits for children by providing care coordination to Medi Cal eligible MCAH participants.</p> | <p>How will this activity be tracked and measured by the LHJ? Provide care coordination and transportation assistance to increase access to prophylactic dental treatment</p> <p>Provide education on the importance of dental hygiene to children.</p> |
| <p>What is your anticipated outcome? Increase access to prophylactic dental treatment for children.</p> | <p>How will impacts be measured? Report number of participants in the dental care coordination program.</p> |
| <p>Report number of children who received dental education</p> | <p>Report number of children who received dental education</p> |

If you have additional local activities, please add a row.

Child Health Domain

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| <p>Child Priority Need: Optimize the healthy development of all children so they can flourish and reach their full potential. <i>Child Focus Area 3: Support and build partnerships to improve the physical health of all children.</i></p> | |
| <p>Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure)</p> | <p>NPM 6: Percentage of children, ages 9 through 35 months, who received a developmental screening using a parent-completed screening tool in the past year. ESM 6.1: Percent of children enrolled in CHVP with at least one developmental screen using a validated instrument within AAP-defined age range (10 months, 18 months, or 24 months' time points) during the reporting period.</p> |
| <p>Child State Objective 4: SPM: By 2025, decrease the percentage of 5th grade students who are overweight or obese from 40.5% (2018) to 39.3%.</p> | |
| <p>Partner to enable the reporting of data on childhood overweight and obesity in California.</p> | <p>Child State Objective 4: Strategy 1: Partner with WIC and others to provide technical assistance to local MCAH programs to support healthy eating and physically active lifestyles for families.</p> |
| <p>Local Activities for Child Objective 4: Strategy 1</p> | |
| <p><input type="checkbox"/> Utilize guidance to inform local-level prevention initiatives (contingent upon CDPH/MCAH procuring sub-State-level data on child overweight and obesity).</p> | <p><input checked="" type="checkbox"/> Partner with Women Infant Children (WIC), local healthy community programs and initiatives, CDPH/MCAH programs, stakeholders to identify resources, best practices and tools on healthy eating to share with families in MCAH programs.</p> |
| <p>How will this activity be tracked and measured by the LHJ?</p> | <p>MCAH staff will continue to lead initiatives for Team Inyo for Healthy Kids</p> |
| <p>What is your anticipated outcome?</p> | <p>Relevant providers will participate in Team Inyo for Healthy Kids activities geared towards improving children's physical health and wellness</p> |
| <p>How will impacts be measured?</p> | <p>What is your anticipated outcome? Increased community collaboration around programming to reduce childhood obesity and increase healthy lifestyles.</p> <p>How will impacts be measured? Report number of providers that attended Team Inyo for Healthy Kids</p> <p>Report number of Team Inyo for Healthy Kids meetings lead by MCAH team</p> |
| <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> | <p><input checked="" type="checkbox"/> Partner with Women Infant Children (WIC), and other local programs to refer and link eligible families to WIC and other healthy food resources.</p> |
| <p>How will this activity be tracked and measured by the LHJ?</p> | |

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| <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>Refer qualifying families to WIC services.</p> <p>What is your anticipated outcome? Increased healthy eating by families after being referred to WIC services.</p> <p>How will impacts be measured? Report number of MCAH families that were referred to WIC.</p> <p><input type="checkbox"/> Partner with CDPH/MCAH to utilize the Policies, Systems, and Environmental Change Toolkit to improve physical activity, nutrition, and breastfeeding within the local health jurisdiction.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p><input checked="" type="checkbox"/> Share the child MyPlate and related messaging with families and providers to promote healthy eating in children.</p> <p>How will this activity be tracked and measured by the LHJ? Information/outreach articles posted on Team Inyo for Healthy Kids website/Facebook page, local media outlets (Inyo Register, etc.), via constant contact</p> <p>Collaborate with Team Inyo for Health Kids partners to hold healthy eating and physical activity programs for children.</p> <p>What is your anticipated outcome? Individuals receiving education will demonstrate increased knowledge about nutrition and/or physical activity</p> <p>How will impacts be measured? Report number of articles posted and number of likes and followers on Facebook and number of individuals</p> | <p><input checked="" type="checkbox"/> Share the child MyPlate and related messaging with families and providers to promote healthy eating in children.</p> <p>How will this activity be tracked and measured by the LHJ? Information/outreach articles posted on Team Inyo for Healthy Kids website/Facebook page, local media outlets (Inyo Register, etc.), via constant contact</p> <p>Collaborate with Team Inyo for Health Kids partners to hold healthy eating and physical activity programs for children.</p> <p>What is your anticipated outcome? Individuals receiving education will demonstrate increased knowledge about nutrition and/or physical activity</p> <p>How will impacts be measured? Report number of articles posted and number of likes and followers on Facebook and number of individuals</p> |

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| | reached. Report number of events and participants at MCAH events. |
| <input type="checkbox"/> Other local activity (Please Specify/Optional): | <input type="checkbox"/> Other local activity (Please Specify/Optional): |
| How will this activity be tracked and measured by the LHJ? | How will this activity be tracked and measured by the LHJ? |
| What is your anticipated outcome? | What is your anticipated outcome? |
| How will impacts be measured? | How will impacts be measured? |

If you have additional local activities, please add a row.

Section C: Local Activities by Domain

At least one activity must be selected or the LHJ must develop at least one activity of their own in the CYSHCN Health Domain

| Children and Youth with Special Health Care Needs (CYSHCN) Domain CYSHCN Priority Need 1: Make systems of care easier to navigate for CYSHCN and their families. CYSHCN Focus Area 1: Build capacity at the state and local levels to improve systems that serve CYSHCN and their families. | |
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| Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure) | |
| CYSHCN State Objective 1: NPM 12: Percent of adolescents with and without special health care needs who receive services necessary to make transitions to adult health care. ESM 12.1: Percentage of local MCAH programs that implement a Scope of Work objective focused on CYSHCN public health systems. | |
| CYSHCN State Objective 1: By 2025, increase the percentage (from 0 to x%) of local MCAH programs that implement a Scope of Work objective focused on CYSHCN public health systems and services.* *Number to be determined | |
| CYSHCN State Objective 1: Strategy 1: Lead state and local MCAH capacity-building efforts to improve and expand public health systems and services for CYSHCN. | CYSHCN State Objective 1: Strategy 2: Lead program outreach and assessment within State MCAH to ensure best practices for serving CYSHCN are integrated into all MCAH programs. |
| Local Activities for CYSHCN Objective 1: Strategy 1 <input type="checkbox"/> Conduct an environmental scan focused on children and youth with special health care needs and their families, including needs, gaps, and resources available in your county or region. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | Local Activities for CYSHCN Objective 1: Strategy 2 <input type="checkbox"/> Create or update a resource guide or diagram to help families, providers, and organizations understand the landscape of available local resources in the community. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |
| CYSHCN State Objective 1: Strategy 3: Partner to build data capacity to understand needs and health disparities in the CYSHCN population. | CYSHCN State Objective 1: Strategy 4: Lead the establishment of a state-level learning collaborative to improve systems for CYSHCN through a national collaboration with the five largest states (CA, FL, IL, NY, and TX), known collectively as the Big 5. |
| Local Activities for CYSHCN Objective 1: Strategy 3 <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | Local Activities for CYSHCN Objective 1: Strategy 4 <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |

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| <p><input checked="" type="checkbox"/> Improve coordination of emergency preparedness and disaster relief support for Children and Youth with Special Health Care Needs (CYSHCN) and their families (COVID-19, wildfires, earthquakes, etc.)</p> <p>How will this activity be tracked and measured by the LHJ? Develop system to notify families of CYSHCN of emergency preparedness plans and resources.</p> <p>What is your anticipated outcome? Families of CYSHCN have a better understanding of resources during an emergency.</p> <p>How will impacts be measured? Report number of children referred to Access and Functional Needs assistance resource.</p> <p>Report number of individuals, under the age of 18, who are signed up for Access and Functional Needs assistance.</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p><input type="checkbox"/> Conduct a local data/evaluation project focused on CYSHCN.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> |

| How will impacts be measured? | How will impacts be measured? | How will impacts be measured? | How will impacts be measured? |
|--|--|--|--|
| <input type="checkbox"/> Create or join a public health taskforce focused on the needs of CYSHCN in your county or region. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |
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If you have additional local activities, please add a row.

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| Children and Youth with Special Health Care Needs (CYSHCN) Domain | | |
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| CYSHCN Priority Need 1: Make systems of care easier to navigate for CYSHCN and their families. | | |
| CYSHCN Focus Area 1: Build capacity at the state and local levels to improve systems that serve CYSHCN and their families. | | |
| Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure) | | |
| <p>NPM 12: Percent of adolescents with and without special health care needs who receive services necessary to make transitions to adult health care</p> <p>ESM 12.1: Percentage of local MCAH programs that implement a Scope of Work objective focused on CYSHCN public health systems</p> | | |
| <p>By 2025, increase the % of adolescents with special health care needs, ages 12 through 17, who received services necessary to make transitions to adult health care from 12.6% to 13.9%. (NSCH 2017-18)</p> | | |
| CYSHCN State Objective 2: Strategy 1: | CYSHCN State Objective 2: Strategy 2: | CYSHCN State Objective 2: Strategy 3: |
| Partner on identifying and incorporating best practices to ensure that CYSHCN and their families receive support for a successful transition to adult health care. | Fund DHCS/ISCD to assist CCS counties in providing necessary care coordination and case management to CYSHCN in Medi-Cal and CCS to facilitate timely and effective access to care and appropriate community resources. | Fund DHCS/ISCD to increase timely access to qualified providers for CYSHCN in Medi-Cal and CCS clients to facilitate coordinated care. |
| Local Activities for CYSHCN Objective 2: Strategy 1 | Local Activities for CYSHCN Objective 2: Strategy 2 | Local Activities for CYSHCN Objective 2: Strategy 3 |
| <input checked="" type="checkbox"/> Conduct an environmental scan in your county and/or region to understand needs, strengths, barriers, and opportunities in the transition to adult health care, supports, and services for youth with special health care needs. How will this activity be tracked and measured by the LHJ? Collaborate with partners to identify types of services needed for easier transition to adult services for CYSHCN Document systems and services already in place for transition | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |
| What is your anticipated outcome? Increase understanding of the specific needs and barriers for CYSHCN to transition to adult health care, supports, and services for youth with special healthcare needs. How will impacts be measured? Develop an action plan for referral process with partners | | |

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| <p><input checked="" type="checkbox"/> Develop a communication and/or outreach campaign focused on transition from pediatric care to adult health care, including supports and services for youth with special health care needs.</p> <p>How will this activity be tracked and measured by the LHJ? Collaborate with partners to identify types of services needed for easier transition to adult services for CYSHCN</p> <p>Document systems and services already in place for transition</p> <p>Develop and distribute outreach materials for referral process for CYSHCN transitions to adult care.</p> <p>What is your anticipated outcome? Increase understanding and dissemination of information for CYSHCN to transition to adult health care, supports, and services for youth with special healthcare needs.</p> <p>How will impacts be measured? Report number of families who received outreach materials.</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p><input type="checkbox"/> Create/join a local learning collaborative or workgroup focused on the transition to adult health care and supports and services for youth with special health care needs.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |

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| <input type="checkbox"/> Other local activity (Please Specify/Optional): | <input type="checkbox"/> Other local activity (Please Specify/Optional): | <input type="checkbox"/> Other local activity (Please Specify/Optional): |
| How will this activity be tracked and measured by the LHJ? | How will this activity be tracked and measured by the LHJ? | How will this activity be tracked and measured by the LHJ? |
| What is your anticipated outcome? | What is your anticipated outcome? | What is your anticipated outcome? |
| How will impacts be measured? | How will impacts be measured? | How will impacts be measured? |

If you have additional local activities, please add a row.

| Children and Youth with Special Health Care Needs (CYSHCN) Domain | |
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| CYSHCN Priority Need 2: Increase engagement and build resilience among CYSHCN and their families. CYSHCN Focus Area 2: Empower and support CYSHCN, families, and family-serving organizations to participate in health program planning and implementation. | |
| Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure) | |
| By 2025, x of 61 local MCAH programs will select a SOW objective focused on family engagement, social/community inclusion, and/or family strengthening for CYSHCN.* | |
| CYSHCN State Objective 3: Strategy 1: Partner to train and engage CYSHCN and families to improve CYSHCN-serving systems through input and involvement in state and local MCAH program design, implementation, and evaluation. | CYSHCN State Objective 3: Strategy 2: Fund DHCS/ISCD to support continued family engagement in CCS program improvement, including the Whole Child Model, to assist families of CYSHCN in navigating services. |
| Local Activities for CYSHCN Objective 3: Strategy 1 <input type="checkbox"/> Attend a Family Voices of California Project Leadership Training-of-Trainers and implement local Project Leadership Trainings. http://www.familyvoicesofca.org/project-leadership/ | Local Activities for CYSHCN Objective 3: Strategy 2 <input type="checkbox"/> Other local activity (Please Specify/Optional): |
| How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |
| CYSHCN State Objective 3: Strategy 3: Support statewide and local efforts to increase resilience among CYSHCN and their families. | Local Activities for CYSHCN Objective 3: Strategy 3 <input type="checkbox"/> Design and implement a project focused on social and community inclusion for CYSHCN and their families. |
| How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |

*To be determined.

NPM 12: Percent of adolescents with and without special health care needs who receive services necessary to make transitions to adult health care.
 ESM 12.1: Percentage of local MCAH programs that implement a Scope of Work objective focused on CYSHCN public health systems.

CYSHCN State Objective 3:

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| <input type="checkbox"/> Within your county or region, create and deliver a training on family engagement for LHJ staff and partners. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Promote trauma-informed practices specific to CYSHCN and families to ensure local MCAH programs such as home visiting and public health nursing have a trauma-informed approach that is inclusive of CYSHCN. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |
| <input type="checkbox"/> Other (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |

If you have additional local activities, please add a row.

| Section C: Local Activities by Domain | |
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| At least one activity must be selected or the LHJ must develop at least one activity of their own in the Adolescent Health Domain | |
| Adolescent Domain | |
| Adolescent Priority Need 1: Enhance strengths, skills and supports to promote positive development and ensure youth are healthy and thrive. <i>Adolescent Focus Area 1: Improve sexual and reproductive health and well-being for all adolescents in California.</i> | |
| Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure) | Adolescent State Objective 1: By 2025, increase the proportion of sexually active adolescents who use condoms and/or hormonal or intrauterine contraception to prevent pregnancy and provide barrier protection against sexually transmitted diseases as measured by: <ul style="list-style-type: none"> • percent of sexually active adolescents who used a condom at last sexual intercourse from 55% to 58% • percent of sexually active adolescents who used the most effective or moderately effective methods of FDA-approved contraception from 23% to 25%. |
| Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure) | Adolescent State Objective 1: NPM 10: Percent of adolescents, ages 12 through 17, with a preventive medical visit in the past year. ESM 10.1: Percent of AFLP participants who received a referral for preventive services. |
| Adolescent State Objective 1: Strategy 1: Lead surveillance and program monitoring and evaluation related to adolescent sexual and reproductive health. | Adolescent State Objective 1: Strategy 2: Lead to strengthen knowledge and skills to increase use of protective sexual health practices within MCAH-funded programs. |
| Adolescent State Objective 1: Strategy 1: □ Utilize California Adolescent Sexual Health Needs Index (CASHNI) to target adolescent sexual health programs and efforts to high need youth. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | Adolescent State Objective 1: Strategy 3: Partner across state and local health and education systems to implement effective comprehensive sexual health education in California. Local Activities for Adolescent Objective 1: Strategy 3 ☑ For non-California Personal Responsibility Education Program (CA PREP) and Information and Education Program (I&E) funded counties, partner with local PREP and I&E agencies and other community partners to ensure local implementation of evidence-based and/or evidence-informed sexual health education to high need youth. How will this activity be tracked and measured by the LHJ? Collaborate with community partners to hold sexual health education programs to high need youth. Coordinate with local school districts to offer technical assistance and ensure evidence-based sexual health education is |
| Local Activities for Adolescent Objective 1: Strategy 1 □ Utilize California Adolescent Sexual Health Needs Index (CASHNI) to target adolescent sexual health programs and efforts to high need youth. How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | Local Activities for Adolescent Objective 1: Strategy 2 ☑ Partner with CDPH/MCAH to disseminate education materials and resources related to effective protective sexual health practices for youth, with a focus on reaching local health care professionals and parents/caregivers. How will this activity be tracked and measured by the LHJ? Information/outreach articles posted on Team Inyo for Healthy Kids website/Facebook page, local media outlets (Inyo Register, etc.), via constant contact What is your anticipated outcome? Individuals receiving education will demonstrate increased knowledge |

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| <p><input type="checkbox"/> Utilize and disseminate Adolescent Sexual Health County Profiles to the public and local partners.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>about protective sexual health practices for youth</p> <p>How will impacts be measured? Report number of articles posted and number of likes and followers on Facebook and number of individuals reached.</p> <p><input type="checkbox"/> For Adolescent Family Life Planning (AFLP)-funded counties, promote healthy sexual behaviors and healthy relationships among expectant and parenting youth.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> <p><input type="checkbox"/> For non-Adolescent Family Life Planning (AFLP) funded counties, partner with local AFLP-funded agencies and other community partners to ensure utilization of best practices to promote healthy sexual behaviors and healthy relationships among high need youth populations.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> | <p>implemented.</p> <p>What is your anticipated outcome? Individuals receiving education will demonstrate increased knowledge about nutrition and/or physical activity</p> <p>How will impacts be measured? Report number of articles posted and number of likes and followers on Facebook and number of individuals reached.</p> <p>Report number of events and participants at MCAH events.</p> <p><input type="checkbox"/> Partner with stakeholders to review and ensure all sexual health education curricula provided in the county align with the California Healthy Youth Act (CHYA).</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> <p><input type="checkbox"/> Other (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p><input type="checkbox"/> Utilize and disseminate California's Adolescent Birth Rate (ABR) data report to the public and local partners.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Partner with stakeholders to review and ensure all sexual health education curricula provided in the county align with the California Healthy Youth Act (CHYA).</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> <p><input type="checkbox"/> Other (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Partner with stakeholders to review and ensure all sexual health education curricula provided in the county align with the California Healthy Youth Act (CHYA).</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> <p><input type="checkbox"/> Other (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |

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| <p><input type="checkbox"/> Other (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p>How will impacts be measured?</p> <p><input type="checkbox"/> Build capacity of local MCAH workforce to promote protective adolescent sexual health practices.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Improve parent and caring adult engagement in supporting adolescent sexual health.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |

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| <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other local activity (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |
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If you have additional local activities, please add a row.

| Adolescent Domain | |
|--|---|
| <p>Adolescent Priority Need: Enhance strengths, skills and supports to promote positive development and ensure youth are healthy and thrive. <i>Adolescent Focus Area 2: Improve awareness of and access to youth-friendly services for all adolescents in California.</i></p> | |
| <p>Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure)</p> | <p>NPM 10: Percent of adolescents, ages 12 through 17, with a preventive medical visit in the past year. ESM 10.1: Percent of AELP participants who received a referral for preventive services.</p> |
| <p style="text-align: center;">Adolescent State Objective 2:</p> <p style="text-align: center;">By 2025, increase the percent of adolescents 12 through 17 with a preventive medical visit in the past year from 76.2% to 83.8%.</p> | |
| <p>Adolescent State Objective 2: Strategy 1: Lead to develop and implement best practices in MCAH funded programs to support youth with accessing youth-friendly preventative care, sexual and reproductive health care, and mental health care.</p> | |
| <p style="text-align: center;">Local Activities for Adolescent Objective 2: Strategy 1</p> | |
| <p><input type="checkbox"/> Implement evidence-based screening tools or assessments to connect adolescents in local MCAH programs to needed services.</p> | |
| <p>How will this activity be tracked and measured by the LHJ?</p> | |
| <p>What is your anticipated outcome?</p> | |
| <p>How will impacts be measured?</p> | |
| <p><input type="checkbox"/> Lead the development of a community pathway map that links referrals to services for young people.</p> | |
| <p>How will this activity be tracked and measured by the LHJ?</p> | |
| <p>What is your anticipated outcome?</p> | |
| <p>How will impacts be measured?</p> | |
| <p style="text-align: center;">Local Activities for Adolescent Objective 2: Strategy 2</p> | |
| <p><input type="checkbox"/> Partner with CDPH/MCAH on dissemination of Adolescent Preventive Health Initiative (APHI) communications platform to health care providers to improve adolescent health care.</p> | |
| <p>How will this activity be tracked and measured by the LHJ?</p> | |
| <p>What is your anticipated outcome?</p> | |
| <p>How will impacts be measured?</p> | |
| <p><input type="checkbox"/> Other (Please Specify/Optional):</p> | |
| <p>How will this activity be tracked and measured by the LHJ?</p> | |
| <p>What is your anticipated outcome?</p> | |
| <p>How will impacts be measured?</p> | |

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| | <p><input type="checkbox"/> Partner to disseminate adolescent preventive care recommendations to improve the quality of adolescent health services.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| | <p><input type="checkbox"/> Other (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Other local activity (Please Specify/Optional):</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |

If you have additional local activities, please add a row.

| Adolescent Domain | | |
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| <p>Priority Need: Enhance strengths, skills and supports to promote positive development and ensure youth are healthy and thrive. <i>Adolescent Focus Area 3: Improve social, emotional, and mental health and build resilience among all adolescents in California.</i></p> | | |
| <p>Performance Measures (National/State Performance Measures and Evidence-Based Strategy Measure)</p> | | |
| <p>NPM 10: Percent of adolescents, ages 12 through 17, with a preventive medical visit in the past year. ESM 10.1: Percent of AFLP participants who received a referral for preventive services.</p> | | |
| <p>Adolescent State Objective 3: By 2025, increase the percent of adolescents aged 12-17 who have an adult in their lives with whom they can talk to about serious problems from 77.2% to 79.7%.</p> | | |
| <p>Adolescent State Objective 3: Strategy 1: Partner to strengthen resilience among expectant and parenting adolescents to improve health, social, and educational outcomes.</p> | <p>Adolescent State Objective 3: Strategy 2: Partner to identify opportunities to build protective factors for adolescents at the individual, community and systems levels.</p> | <p>Adolescent State Objective 3: Strategy 3: Partner to strengthen knowledge and skills among providers, individuals and families to identify signs of distress and mental health related-needs among adolescents.</p> |
| <p>Local Activities for Adolescent Objective 3: Strategy 1</p> | | |
| <p><input type="checkbox"/> Partner with CDPH/MCAH to utilize evidence-based tools and resources, such as the Positive Youth Development (PYD) Model, to build youth resiliency to improve health, social, and educational outcomes among expectant and parenting youth.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Utilize the Adolescent Sexual Health Workgroup (ASHWG) Positive Youth Development (PYD) Organizational Assessment and Toolkit to build agency capacity to engage and promote youth leadership and youth development.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Identify local needs and assets relating to adolescent mental health.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p>Local Activities for Adolescent Objective 3: Strategy 2</p> | | |
| <p>Local Activities for Adolescent Objective 3: Strategy 3</p> | | |

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| <p><input type="checkbox"/> For non-Adolescent Family Life Planning (AFLP)-funded counties, participate on local AFLP agency's Local Stakeholder Coalition.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Establish or join a local youth advisory board to incorporate youth voice and feedback into local MCAH health programs.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> <p><input type="checkbox"/> Partner to understand and promote efforts to improve youth engagement and leadership opportunities.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Partner with or join a local adolescent health coalition and develop a strategic plan to improve adolescent mental health.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |
| <p><input type="checkbox"/> Partner with CDPH/MCAH in utilization and dissemination of updated physical activity and nutrition guidelines to promote well-being among adolescent parents.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Partner to disseminate training opportunities and resources related to adolescent mental health such as Mental Health First Aid and Question Persuade Refer (QPR), a suicide prevention training.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> | <p><input type="checkbox"/> Partner to disseminate training opportunities and resources related to adolescent mental health such as Mental Health First Aid and Question Persuade Refer (QPR), a suicide prevention training.</p> <p>How will this activity be tracked and measured by the LHJ?</p> <p>What is your anticipated outcome?</p> <p>How will impacts be measured?</p> |

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| <input type="checkbox"/> Other (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? | <input type="checkbox"/> Other (Please Specify/Optional): How will this activity be tracked and measured by the LHJ? What is your anticipated outcome? How will impacts be measured? |
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If you have additional local activities, please add a row.

INVENTORY/DISPOSITION OF CDPH-FUNDED EQUIPMENT

Exhibit 11 Report Date 6/30/21

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Contract # 202114 Contract Expires 6/30/22

Previous Contract # 202014

Contractor Inyo County Health and Human Services
 Address PO Drawer H
 City/State/Zip Independence, CA 93526
 Contact Person Anna Scott, HHS Deputy Director
 Phone Number 760-873-7868

CDPH Program Name MCAH
 Address PO Box 997420 MS 8305
 City/State/Zip Sacramento, CA 95899-7420
 Contract Manager Jennifer Karpenko
 Phone Number 916.650.0370

THIS IS NOT A BUDGET FORM

| STATE/ CDPH PROPERTY TAG | QTY | ITEM DESCRIPTION Including manufacturer, model number, type, size, and/or capacity ¹ | UNIT COST PER ITEM (Before Tax) | DISPOSAL # (Asset Mgmt Only) | ORIGINAL PURCHASE DATE | SERIAL NUMBER (If vehicle, list VIN #) | OPTIONAL (Program Use Only) |
|--------------------------|-----|--|------------------------------------|---------------------------------|------------------------|---|--------------------------------|
| NONE | | NONE | | | | | |
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¹ If motor vehicle, list year, make, model number, type of vehicle (van, sedan, pick-up, etc.). If van, include passenger capacity.

INSTRUCTIONS FOR CDPH 1204

(Please read carefully.)

The CDPH Program Contract Manager is responsible for obtaining information from the Contractor for this form, checking for accuracy and completeness and then submitting to the California Department of Public Health (CDPH) Asset Management (AM), who uses this form to; (a) conduct an inventory of CDPH equipment and/or property (see definitions A, and B) in the possession of the Contractor and/or Subcontractors, and (b) dispose of these same items. Report all items, regardless of the items' ages, per number 1 below, purchased with CDPH funds and used to conduct state business under this contract. (See Public Health Administrative Manual (PHAM), Section 1-1000 and Section 3-1320.)

Inventory: List all CDPH tagged equipment and/or property on this form and submit it within 30 days prior to the three-year anniversary of the contract's effective date, if applicable. **The inventory should be based on previously submitted CDPH 1203s**, "Contractor Equipment Purchased with CDPH Funds." AM will contact the CDPH Program Contract Manager if there are any discrepancies. (See PHAM, Section 1-1020.)

Disposal: *Definition: Trade in, sell, junk, salvage, donate, or transfer; also, items lost, stolen, or destroyed (as by fire).* Complete this form, along with a "Property Survey Report" (STD. 152) or a "Property Transfer Report" (STD. 158), whenever items need to be disposed of; (a) during the term of this contract and (b) 30 calendar days before the termination of this contract. After receiving this form, the AM will contact the CDPH Program Contract Manager to appropriate arrange disposal/transfer of the items. (See PHAM, Section 1-1050.)

1. List the state/ CDPH property tag, quantity, description, purchase date, base unit cost, and serial number (if applicable) for each item of;
 - A. Major Equipment: **(These items were issued green numbered state/ CDPH property tags.)**
 - Tangible item with a base unit cost of \$5,000 or more and a life expectancy of one (1) year or more.
 - Intangible item with a base unit cost of \$5,000 or more and a life expectancy of one (1) year or more (e.g., software, video.)
 - B. Minor Equipment/Property: (These items were issued green state/ CDPH property tags.)

Specific tangible items with a life expectancy of one (1) year or more that have a base unit cost less than \$5,000. The minor equipment and/or property items were issued green unnumbered "BLANK" state/ CDPH property tags with the exception of the following, which are issued numbered tags: smartphones, laptops, desktop personal computers, LAN servers, routers and switches.
2. If a vehicle is being reported, provide the Vehicle Identification Number (VIN) and the vehicle license number to CDPH Vehicle Services. (See PHAM, Section 17-4000.)
3. The CDPH Program Contract Manager should retain one copy and send the original to: California Department of Public Health, Asset Management, MS1801, P.O. Box 997377, Sacramento, CA 95899-7377.

For more information on completing this form, call AM at (916) 341-6168.



State of California—Health and Human Services Agency
California Department of Public Health



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
 Director and State Public Health Officer

GAVIN NEWSOM
 Governor

Attestation of Compliance with the Requirements for Enhanced Title XIX Federal Financial Participation (FFP) Rate Reimbursement for Skilled Professional Medical Personnel (SPMP) and their Direct Clerical Support Staff

In compliance with the Social Security Act (SSA) section 1903(a)(2), Title 42 Code of Federal Regulations (CFR) part 432.2 and 432.50, and the Federal and State guidelines provided, Inyo County Health and Human Services

has determined that the list of individuals in the attached Exhibit A are eligible for the enhanced SPMP reimbursement rate, for the State Fiscal Year 21-22, based on our review of all the criteria below:

- Professional Education and Training
- Job Classification
- Job Duties /Duty Statement
- Specific Tasks (if only a portion will be claimed as SPMP enhanced functions)
- Organizational Chart
- Accurate, complete, and signed SPMP Questionnaire
- Active California License/Certification

The undersigned hereby attests that he/she:

- Has personally reviewed the criteria above and its supporting documentation, and determined that the individuals meet the federal requirements for the enhanced SPMP reimbursement rate.
- Will maintain all the aforementioned records and supporting documentation for audit purposes for a minimum of 3 years.
- Certifies that SPMP expenditures are from eligible non-federal sources and are in accordance with 42 CFR Section 433.51
- Understands that if SPMP requirements are not met, the agency will be financially responsible for repaying the costs to the California Department of Public Health (CDPH).
- Understands that CDPH may request additional information to substantiate the SPMP claims and such information must be provided in a timely manner.

Inyo County Health and Human Services
 Agency Name/Local Health Jurisdiction

James Richardson, MD, Health Officer
 Name and Title

James Richardson MD
 Signature

8.6.21
 Date



**SPMP ATTESTATION
Exhibit A**

| # | Agency Employee | Classification/Position | Professional Education/Training | Type of License | Active CA License No./ Certification No. |
|----|--------------------|----------------------------------|---------------------------------|-----------------------|--|
| 1 | James A Richardson | MCAH Director/Health Officer | MD | Physician and Surgeon | G40403 |
| 2 | Marissa Whitney | MCAH Coordinator | RN | Registered Nurse | 95097212 |
| 3 | Dena Dondero | SIDS Coordinator/PSC Coordinator | RN | Registered Nurse | 805340 |
| 4 | | | | | |
| 5 | | | | | |
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| # | Agency Employee | Classification/Position | Professional Education/Training | Type of License | Active CA License No./ Certification No. |
|----|-----------------|-------------------------|---------------------------------|-----------------|--|
| 11 | | | | | |
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| # | Agency Employee | Classification/Position | Professional Education/Training | Type of License | Active CA License No./ Certification No. |
|----|-----------------|-------------------------|---------------------------------|-----------------|--|
| 21 | | | | | |
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County of Inyo



Health & Human Services - Health/Prevention

DEPARTMENTAL - PERSONNEL ACTIONS - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Genoa Meneses

SUBJECT: Approval of Fiscal Year 2021-2022 Budget Amendment and acceptance of AB86-SS4A – Inyo County COVID-19 Safe Schools for All Funding

RECOMMENDED ACTION:

Request Board:

- A) Request Board amend the Fiscal Year 2021-2022 Health Budget (045100) as follows: increase estimated revenue in State Other (4499) by \$60,000 and increase appropriation in Part Time Employee (5012) by \$48,804, Retirement & Social Security (5021) by \$4,013, Medical insurance (5031) by \$6,561 and Disability Insurance (5032) by \$622 (*4/5ths vote required*);
- B) authorize acceptance of the Inyo County – AB86-SS4A – COVID-19 Safe Schools for All Funding (awarded May 12, 2021) from the California Department of Public Health for Fiscal Year 2021-2022;
- C) authorize the HHS Director to sign any documentation to accept and utilize the grant on behalf of the County;
- D) change the authorized strength in the HHS Public Health and Prevention Division by adding two (2) bilingual term-limited BPAR COVID-19 Response Specialists at Range 60PT (\$22.55 - \$27.38) for a term-limited period ending June 30, 2023;
- E) consistent with the adopted Authorized Position Review Policy, find that due to the time-limited nature of the position it is unlikely it could be filled by an internal candidate meeting the qualifications for the position, so an open recruitment is more appropriate to ensure qualified applicants apply; and
- F) approve the hiring of two (2) term-limited BPAR COVID-19 Response Specialists at Range 60PT (\$22.55 - \$27.38/hr.), for the term-limited period ending June 30, 2023.

SUMMARY/JUSTIFICATION:

As part of our response to the Coronavirus pandemic, Inyo County's Public Health & Prevention – COVID-19 Response Team has been awarded COVID-19 Safe Schools for All Funding to extend resources available to support schools and increase collaboration between public health, education, and community-based organizational leaders.

The State of California, through the California Department of Public Health (CDPH) made \$25 Million available — \$60,000 awarded directly to Inyo County and \$60,000 awarded directly to the Inyo County Education Services — for the purpose of increasing safety mitigation strategies and addressing barriers to in-person instruction, with specific emphasis on the most at-risk school districts. The funding was made available to counties based on

populations and the grant award amounts scaled from \$60,000 - \$500,000.

The Inyo County Public Health & Prevention-COVID-19 Response Team plans to utilize the funds to hire two term-limited BPAR COVID-19 Response Specialists that will work exclusively with the schools to do contact tracing and other school COVID-19 requirements through June 30, 2023. We will use AB86 monies for Fiscal Year 2021-2022 and then ELC#2 Expansion monies for Fiscal Year 2022-2023.

In accordance with the AB86 Direct Allocation Letter, Inyo County Public Health & Prevention-COVID-19 Response Team with support from HHS Fiscal will invoice CDPH for the full amount awarded (60k) once the funds are accepted by our Board of Supervisors. There is no contract; per direction from the CDPH grant administrator, the direct award letter should be used in lieu of a contract.

We respectfully request your Board authorize acceptance of the COVID-19 Safe Schools for All funding, amend our Health budget; change our authorized strength, approve the hiring of two new, term-limited BPAR COVID Response Specialists, and authorize Marilyn Mann to sign any documentation to accept and utilize the grant on behalf of the County.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the agreement, which would result in fewer funds available to support COVID-19 response efforts targeted at schools throughout the County.

OTHER AGENCY INVOLVEMENT:

Inyo County Office of Education and Inyo County School Districts

FINANCING:

This is 100% State Funding and will be budgeted in the Health Budget (045100) in Part Time Employee (5012) by \$48,804, Retirement & Social Security (5021) by \$4,013, Medical insurance (5031) by \$6,561 and Disability Insurance (5032) by \$622. No County General Funds.

ATTACHMENTS:

1. AB 86 Direct Allocation Letter - Inyo

APPROVALS:

| | |
|--------------------|-------------------------------|
| Genoa Meneses | Created/Initiated - 8/25/2021 |
| Darcy Ellis | Approved - 8/25/2021 |
| Anna Scott | Approved - 9/1/2021 |
| Melissa Best-Baker | Approved - 9/2/2021 |
| Marilyn Mann | Approved - 9/2/2021 |
| Marshall Rudolph | Approved - 9/2/2021 |
| Sue Dishion | Approved - 9/3/2021 |
| Denelle Carrington | Approved - 9/8/2021 |
| Amy Shepherd | Approved - 9/8/2021 |
| Marilyn Mann | Final Approval - 9/8/2021 |



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

May 12, 2021

Dr. James Richardson
Health Officer
County of Inyo
207A South Street
Bishop, CA 93514

Authority:

Section 311(c)(1) of the Public Health
Service Act (42 USC 243(c)(1))

Section 7 of Chapter 10, Statutes of 2021
(AB 86)

COVID-19 AB 86 Safe Schools for All Funding
Award Number: AB86-14
County of Inyo

Dear Dr. James Richardson:

We are writing to invite you, or a member of your team, to participate in a state-wide public health and education sector collaborative with the California Safe Schools for All Team. Throughout the pandemic, safe schools have been a key priority in the state. They will continue to be a priority as we move into the Beyond the Blueprint phase, as schools will be one of the few settings with large unvaccinated populations. We have resources available to support schools, however the pandemic calls for unprecedented levels of collaboration—between public health, education, and community-based organizational leaders, and between local leadership on the ground and state level decision-makers. In recognition of this, AB 86 provides money to support these crucial partnerships. This letter describes the goals and structure of the collaborative, the funding provided to support participation, and the expectations for participation. We look forward to partnering with you for on this important effort.

The funding for this program is from AB 86, as described below. The goal of the funding is to allow LHJs to increase local staffing resources and partner with COEs and community-based organizations (CBO), and will facilitate bidirectional communication with state leadership, and rapid dissemination of best practices or lessons learned across counties. Goals of the initiative include increasing safety mitigation strategies and addressing barriers to in-person instruction, with specific emphasis on the most at-risk school districts. LHJs are

CDPH Emergency Preparedness Office, MS 7002 • P.O. Box 997377 • Sacramento, CA
95899-7377

(916) 650-6416 • (916) 650-6420 FAX
Internet Address: www.cdph.ca.gov



granted flexibility to meet needs for safety mitigation, testing, and ventilation, engagement including but not limited to educational learning activities and other wrap around services such as food, tutoring, transportation, and mental health resources.

CDPH was appropriated \$25 million out of AB 86 and will allocate \$10 million to local health jurisdictions (LHJ) and \$10 million to County Offices of Education (COE) for direct support to schools and districts within their jurisdiction. Such grants will be scaled based on population ranging from \$60,000 - \$500,000 (Attachment 1).

The reimbursement for the Safe Schools for All Team funding pursuant to Section 7 of Chapter 10, Statutes of 2021 (AB 86), is to enhance public health education, engagement and mitigation strategies in schools and districts within your jurisdiction.

Funding for these activities is covered for the period beginning May 12, 2021 to June 30, 2022. The California Department of Public Health (CDPH) is allocating **\$60,000** to **County of Inyo**.

Working with other Jurisdictions: LHJs are more than welcome to combine resources and create a consortium. Should you go this route, please submit only one workplan and spend plan for the consortium. We will need to know who the LHJ lead will be for the consortium as that is who CDPH will be communicating with and sending payment to.

Workplan and Spend Plan:

1. LHJs will need to complete an initial Workplan and Spend Plan by **May 28, 2021**. Both of these plans will be completed using an online portal. The first step to using that portal is to register using this link <https://caschoolsopening.powerappsportals.us/en-US/profile/user-registration/>. After your registration is validated, you will be provided access to the Safe Schools for All grants portal to submit your workplan and budget. Please note that the LHJs will initially be allowed one registrant per jurisdiction. The representative registering will be responsible for submitting the Workplan and Spend Plan. As noted in the attached implementation plan, there are many areas of potential focus. We anticipate that jurisdictions may choose to focus on a smaller number of specific areas or on many of the areas.

Your Agency should consider the following strategies when developing your Workplan and Spend Plan:

- **Technical Assistance:** Identification of a point of contact for schools-related technical assistance questions, so that schools know how to access school-specific LHJ assistance if needed. LHJs should provide technical assistance on risk reduction strategies and risk-mitigation efforts to COEs, Local Education Agencies (LEA), and schools. Technical assistance should focus on safety mitigation, testing, vaccines, mental health resources, equity, and ventilation. Consolidated resources and information on these topics are available through the State of California Safe Schools For All Hub, <https://safe-schools-for-all-california.hub.arcgis.com/>.
- **Engagement:** LHJs should establish ongoing planning capacity for information sharing and coordination with schools, COEs, and LEAs. This information sharing will include key stakeholders such as parents and students, community based organizations, school boards and unions.
- **Public Health Education:** LHJs should develop, coordinate, and disseminate information, alerts, warnings, and notifications regarding risks and self-protective measures in schools. In an effort to harmonize messaging, LHJs should coordinate communication messages, products, and programs with schools, LEAs, and COEs.
- **Participation in state-wide and regional collaborative calls:** LHJs will participate in calls with other grantees, to facilitate collaboration across grantees and bidirectional communication with the state's cross agency Safe Schools for All team. CDPH will facilitate an introductory webinar on May 27th at noon to provide an overview on program goals, discuss reporting requirements, and clarify expectations. Invitations for this webinar will be sent to those who register as described in step 1.

2. Data and Reporting Requirements: LHJs must submit quarterly progress and expenditure reports following the due dates in the table below. Such reporting will be completed online through the Safe Schools for All grants portal. Instructions for accessing that portal will be sent to those who register as described in step 1.

- Progress Reports should outline the status of timelines, goals, and objectives within your Workplan.

- In addition, per the Legislative Joint Budget Committee, reporting should include the following quantitative metrics:
 - number of LEAs requesting technical assistance and the total number of pupils served by these LEAs,
 - number of LEAs provided with technical assistance for return to in-person education and the total number of pupils served by these LEAs,
 - number of LEAs provided with technical assistance on outbreak mitigation (e.g. contact tracing and case investigation),
 - number of LEAs that were provided onsite consultation with the LHJ, and
 - number of LEAs that had to adjust their plans based on feedback from the LHJ.

- Quarterly Expenditure Reports should reflect what has been spent against this source of funding.

- Submission of quarterly reporting should follow the dates below. The quarterly reports will be completed on the Safe Schools for All Grants Portal on the dates outlined below.

| Reporting Period | Due Date |
|---|-------------------|
| Quarter 1 (May 1, 2021 – July 31, 2021) | August 15, 2021 |
| Quarter 2 (August 1 – October 31, 2021) | November 14, 2021 |
| Quarter 3 (November 1, 2021 – January 31, 2022) | February 13, 2022 |
| Quarter 4 (February 1, 2022 – April 30, 2022) | May 15, 2022 |
| Final Report (May 1, 2022 – June 30, 2022) | July 15, 2022 |

3. Reimbursement/Invoicing:

CDPH will reimburse your Agency for **the full allocation** outlined above upon receipt of invoice. In order to receive your allocation, please complete and submit your invoice for **your full allocation** (Attachment 2) by June 30, 2021 to SS4A-Grants@cdph.ca.gov.

Your Agency must maintain supporting documentation for any expenditures against this source of funding. Documentation should be readily available in the event of an audit or upon request from CDPH. Documentation should be maintained onsite for five years.

Thank you for the time your Agency has and will continue to invest in this response. We are hopeful that this funding will help in efforts to safely reopen and operate schools within your jurisdiction. If you have any questions or need further clarification, please reach out to SS4A-Grants@cdph.ca.gov.

Sincerely,

Melissa Relles

Melissa Relles
Assistant Deputy Director
Emergency Preparedness Office
California Department of Public Health

Attachments

Attachment 1: Local Allocations
Attachment 2: Invoice Template
Attachment 3: LHJ Implementation Plan



County of Inyo



Clerk of the Board

DEPARTMENTAL - ACTION REQUIRED

MEETING: September 14, 2021

FROM: Assistant Clerk of the Board

SUBJECT: Approval of Board of Supervisors meeting minutes

RECOMMENDED ACTION:

Request Board approve the minutes of the regular Board of Supervisors meeting of August 17, 2021 and the special meeting of August 20, 2021.

SUMMARY/JUSTIFICATION:

The Board is required to keep minutes of its proceedings. Once the Board has approved the minutes as requested, the minutes will be made available to the public via the County's webpage, www.inyocounty.us.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

N/A

OTHER AGENCY INVOLVEMENT:

N/A

FINANCING:

N/A

ATTACHMENTS:

APPROVALS:

Darcy Ellis
Darcy Ellis

Created/Initiated - 9/8/2021
Final Approval - 9/8/2021



County of Inyo



Environmental Health

TIMED ITEMS - NO ACTION REQUIRED

MEETING: September 14, 2021

FROM: Jerry Oser

SUBJECT: Presentation from State Resources Control Board, Division of Drinking Water (DDW)

RECOMMENDED ACTION:

11 A.M. - Environmental Health - Request Board receive a presentation from the State Water Resources Control Board, Division of Drinking Water (DDW) on DDW expectations of former County-regulated water systems.

SUMMARY/JUSTIFICATION:

The State Resources Control Board, Division of Drinking Water (DDW), revoked the Inyo County Local Primacy Delegation Agreement which took effect on July 1, 2021. This action removed the county's local regulatory authority in favor of direct state oversight. Since the revocation of the Local Primacy Delegation Agreement, some water system operators are having communication trouble with the transition, and this presentation will hopefully clear up some of the confusion.

BACKGROUND/HISTORY OF BOARD ACTIONS:

Since the revocation of the Local Primacy Delegation Agreement, some water system operators are having trouble with the transition, and this presentation will hopefully clear up some of the confusion. The confusion has to do with who to call on the DDW staff and when to call. There are also issues with how DDW expectations differ from what the Local Primacy Agency required.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could decide not to hear the presentation, but the department recommends against this as what's discussed may shed light on the recent problems related to the transition and help the 79 public water systems that moved to State oversight.

OTHER AGENCY INVOLVEMENT:

The State Water Resources Control Board, Division of Drinking Water

FINANCING:

N/A

ATTACHMENTS:

APPROVALS:

| | |
|------------------|-------------------------------|
| Jerry Oser | Created/Initiated - 8/31/2021 |
| Darcy Ellis | Approved - 8/31/2021 |
| Jerry Oser | Approved - 8/31/2021 |
| Marshall Rudolph | Approved - 8/31/2021 |
| Amy Shepherd | Approved - 8/31/2021 |
| Sue Dishion | Final Approval - 9/1/2021 |