

Agenda



County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

September 11, 2018

8:30 a.m. 1. PUBLIC COMMENT

CLOSED SESSION

2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9] – Norman Coffman, v. County of Inyo, et al., Inyo County Superior Court Case No. SICVCV-17 61470.**
3. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9] – Melissa M. Neylon and Shawn P. Neylon v. County of Inyo, Inyo County Sheriff's Office, Bill Lutze, Douglas Richards, and DOES 1 to 50, United States District Court Eastern District of California Case No. 1:16-CV-00712-AWI-JLT.**
4. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9] – Prominent Systems, Inc., a California Corporation, v. Eastern Sierra Engineering, P.C., a Nevada Corporation; County of Inyo, a political subdivision of the State of California, Superior Court of the State of California for the County of Kern Case No. S-1500-CV-279959-DRL**
5. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9] – Julia Langley, v. County of Inyo, et al., United States District Court Eastern District of California Case No. 1:16-CV-01133-DAD-JLT.**
6. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9] – Bishop Paiute Tribe v. Inyo County; William Lutze, Inyo County Sheriff; Thomas Hardy, Inyo County District Attorney; United States District Court Eastern District of California Court Case No. 1:15-CV-00367-JLT.**
7. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9] – Patrick McLernon v. County of Inyo, William Kanayan as an individual, and dba William Kanayan Construction, and Does 1 to 25, inclusive; Inyo County Superior Court Case No. SICVCV 15-58147.**
8. **CONFERENCE WITH LABOR NEGOTIATORS [Pursuant to Government Code §54957.6] – Employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. Agency designated representatives: Acting County Administrative Officer Clint Quilter, Assistant County Administrator Ken Walker, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, and Assistant County Counsel John Vallejo.**

9. **PUBLIC EMPLOYMENT [Pursuant to Government Code §54957]** – Title: County Administrator.

OPEN SESSION (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

10:00 a.m. **PLEDGE OF ALLEGIANCE**

10. **REPORT ON CLOSED SESSION**

11. **PUBLIC COMMENT**

12. **COUNTY DEPARTMENT REPORTS** (Reports limited to two minutes)

CONSENT AGENDA (Approval recommended by the County Administrator)

COUNTY ADMINISTRATOR

13. **Purchasing** – Request Board: A) declare The Hanigan Company a sole-source provider for certain printing supplies for the period of September 30, 2018 through September 30, 2019; and B) authorize purchase orders to be approved for various County departments to order printing supplies from The Hanigan Company for Fiscal Year 2018-2019.
14. **Purchasing** – Request Board: A) exercise the option to renew Bid No. 2017-06 for HP toner cartridges with The Tree House, Inc. for a second year and a third year, if practical; and B) authorize purchase orders that exceed \$10,000 to be issued to The Tree House, Inc. for Fiscal Year 2018-2019 from the Purchasing Revolving Budget, in an amount not to exceed \$50,000.
15. **Purchasing** – Request Board approve a blanket purchase order for Office Depot through the National IPA Cooperative in an amount not to exceed \$130,000 for office supplies and consumable computer/printer supplies for the 2018-2019 Fiscal Year from the Purchasing Revolving Budget.

HEALTH AND HUMAN SERVICES

16. **Behavioral Health** – Request Board approve the Mental Health Services Act (MHSA) AB 114 Innovations Reversion Plan in order to access funds otherwise scheduled for reversion and authorize the HHS Deputy Director Behavioral Health Division, as the Mental Health Director, to sign and submit to the Oversight and Accountability Commission.
17. **Behavioral Health** – Request Board approve a resolution authorizing Inyo County's participation in the Homeless Mentally Ill Outreach and Treatment Funding and authorize the Chairperson to sign as well as the Deputy HHS Director of Behavioral Health to send a letter of interest to the Department of Health Care Services (DHCS) along with this resolution.

DEPARTMENTAL (To be considered at the Board's convenience)

18. **COUNTY ADMINISTRATOR – Budget** – Request Board: A) conduct a review and discussion of the Fiscal Year 2018-2019 Final Board Approved Budget including but not limited to: 1) those changes to the CAO Recommended Budget contained in the attached Addendum and Errata Sheet, and that were directed by the Board to be included in the Final Budget; and 2) any other changes which may be made as a result of today's discussion; B) adopt the Fiscal Year 2018-2019 Budget as recommended by the Acting County Administrator, as amended, and as directed on September 4, 2018; and C) approve a resolution titled, "A Resolution of the Board of Supervisors, County of Inyo, State of California, Adopting the Final Budget for Fiscal Year 2018-2019."
19. **TREASURER-TAX COLLECTOR** – Request Board approve a resolution titled, "A Resolution of the Inyo County Board of Supervisors Approving an Interim Loan to the Olancho Community Service District from the Inyo County Treasury Pursuant to Article XVI, Section 6 of the California Constitution."
20. **SHERIFF** – Request Board find that, consistent with the adopted Authorized Review Policy: A) the availability of funding for one (1) Animal Services Shelter Attendant exists in the General Fund, as certified by the Sheriff and concurred with by the Acting County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled by an internal recruitment, but

an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) full-time Shelter Attendant, Range 42 (\$2,381 - \$2,894).

21. **PUBLIC WORKS** – Request Board ratify and approve the lease agreement between the County of Inyo and Connie and Michael Layne Trust for the real property described as 162 Grove Street, Bishop, CA, in an amount not to exceed \$75,411 (\$6,284.25 per month) for the period of July 1, 2018 through June 30, 2019, contingent upon the Board’s adoption of future budgets, and authorize the Chairperson to sign.
22. **HEALTH AND HUMAN SERVICES** – Request Board find that, consistent with the adopted Authorized Review Policy: A) the availability of funding for one (1) HHS Management Analyst exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the Acting County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled by an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) HHS Management Analyst, Range 80 (\$5,784 - \$7,035).
23. **HEALTH AND HUMAN SERVICES – Fiscal** – Request Board find that, consistent with the adopted Authorized Review Policy: A) the availability of funding for one (1) Office Technician I-II exists in various non-General Fund budgets, as certified by the HHS Director and concurred with by the Acting County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled by an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Office Technician I, Range 55 (\$3,213 - \$3,907) or Office Technician II, Range 59 (\$3,526 - \$4,285).
24. **HEALTH AND HUMAN SERVICES – FIRST** – Request Board find that, consistent with the adopted Authorized Review Policy: A) the availability of funding for one (1) HHS Specialist IV exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the Acting County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled by an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) HHS Specialist IV, Range 60 (\$3,612 - \$4,387).
25. **HEALTH AND HUMAN SERVICES – Health** – Request Board ratify and approve Agreement No. 16-11061 between County of Inyo and the California Department of Public Health for the term of April 1, 2018 to June 30, 2019 for an amount not to exceed \$10,406.25, and authorize the HHS Director to sign this agreement and Contractor Certification Clauses.
26. **COUNTY ADMINISTRATOR – Grand Jury** – Request Board approve the report to the Honorable Brian Lamb, Presiding Judge, Inyo County Superior Court, responding to the findings and recommendations in the 2017-2018 Grand Jury Final Report and authorize the County Administrator to sign the transmittal letter.

TIMED ITEMS (Items will not be considered before scheduled time but may be considered any time after the scheduled time)

- 11 a.m.
27. **PLANNING** – Request Board: A) receive a presentation from staff on the Multi-Jurisdictional Hazard Mitigation Plan; B) conduct a public hearing and approve a resolution approving General Plan Amendment 2018-02/Inyo County-MHMP; and C) certify that General Plan Amendment 2018-02/Inyo County-MHMP is exempt from the California Environmental Quality Act.
 28. **PLANNING** – Request Board: A) conduct a public hearing on a proposed ordinance titled, “An Ordinance of the Board of Supervisors of the County of Inyo, State of California, Approving Zone Reclassification No. 2018-07/In Ernest Holdings Ltd. Liability Company and Amending the Zoning Map of the County of Inyo by Rezoning a 0.34 Acre Parcel Located at 225 North Mount Whitney Drive (APN 005-073-34) in the Unincorporated Community of Lone Pine from Multiple Residential (R-2) to Single Residence or Mobilehome Combined (RMH);” B) certify that the provisions of CEQA have been met and make certain findings with respect to and approving Zone Reclassification No. 2018-07/In Ernest Holdings Ltd. Liability Company; and C) waive the first reading of the above-referenced ordinance and schedule enactment for 11 a.m. Tuesday, September 25, 2018 in the Board of Supervisors Room, County Administrative Center, Independence.

Note: The agenda items listed below may be considered by the Board at any time during the meeting in the Board's discretion, including before scheduled timed items.

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

29. **PUBLIC COMMENT**

BOARD MEMBER AND STAFF REPORTS



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER
 13

- Consent
 Departmental
 Correspondence Action
 Public Hearing
 Scheduled Time for
 Closed Session
 Informational

FROM: Administration-Purchasing
 By Emma Bills, Assistant Purchasing Agent

FOR THE BOARD MEETING OF: Tuesday, September 11, 2018

SUBJECT: County Annual Print Bid

DEPARTMENTAL RECOMMENDATION:

Request the Board A) declare The Hanigan Company as the sole source provider for certain printing supplies for the period of September 30, 2018 through September 30, 2019 and B) authorize purchase orders to be approved for various County Departments to order printing supplies from The Hanigan Company for Fiscal Year 2018-2019.

SUMMARY DISCUSSION:

Each year Inyo County spends a significant amount of time and effort assembling and preparing a print bid consisting of letterhead, envelopes, business cards, specialty forms, etc. The Hanigan Company has been the only agency to submit a bid in the past four years and has had the contract for our printing needs for the last seven years and continue to provide excellent services. Both local printers have been contacted to inquire if there was any interest in participating in this year's bid, and have declined or shown no interest. In light of these facts; we are requesting to forgo the formal bid process and have The Hanigan Company declared a sole source provider for this fiscal year.

ALTERNATIVES:


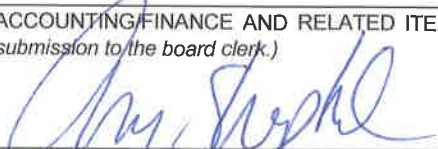
Should your Board choose not to declare this agency sole source, staff would be tasked with compiling their printing needs and seemingly The Hanigan Company would again be the only bidder.

OTHER AGENCY INVOLVEMENT:

The departments have previously submitted samples of each item to be included in the bid, with a description and quantity they anticipate ordering, to Purchasing for the bidding process.

FINANCING:

Traditionally, County departments have included the cost for printing needs in the appropriations in their budgets.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.)
	Approved: <u>yes</u> Date: <u>8/29/18</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)
	Approved: <u>yes</u> Date: <u>8/27/18</u>

PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) N/A Approved: _____ Date _____
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DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)
(The Original plus 20 copies of this document are required)

 _____ Date: 8/27/19



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

14

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Administration - Purchasing
by Emma Bills, Purchasing Specialist

FOR THE BOARD MEETING OF: September 11, 2018

SUBJECT: Renew Contract to Purchase HP Toner Cartridges for 2018-19 FY

DEPARTMENTAL RECOMMENDATION:

Request Board:

- A. Exercise the option to renew Bid No. 2017-06 for HP toner cartridges with The Tree House, Inc. for a second year and a third year if practical.
- B. Authorize purchase orders that exceed \$10,000 to be issued to The Tree House, Inc. for fiscal 2018-2019 from the Purchasing Revolving Budget in an amount not to exceed \$50,000.

SUMMARY DISCUSSION:

In September 2017 the County solicited bids for HP toner cartridges for Fiscal Year 2017-2018, The Tree House Inc. provided the best cost value to the County and was awarded the bid with the option to renew the contract a second and third year. This agency has provided excellent services to the County at below competitive prices and has agreed to extend these prices a second year.

ALTERNATIVES:

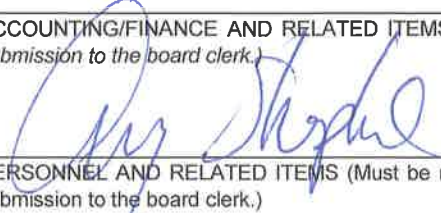
Your Board could choose not to renew this bid, or authorize the approval of purchase orders, but this alternative is not recommended. The Purchasing Department through competitive process believes they have obtained the best prices available.

OTHER AGENCY INVOLVEMENT:

The departments previously submitted a list of Toner Cartridges used by their department.

FINANCING:

Traditionally, County departments have included the cost for printing needs in the appropriations in their budgets.

APPROVALS	
COUNTY COUNSEL: 	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) Approved: <u>YES</u> Date <u>8/29/18</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)  Approved: <u>YES</u> Date <u>8/27/18</u>
PERSONNEL DIRECTOR: N/A	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)
(The Original plus 20 copies of this document are required)



Date: 8/27/18



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER
15

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Administration- Purchasing
By Emma Bills, Assistant Purchasing Agent

FOR THE BOARD MEETING OF: September 11, 2018

SUBJECT: Purchase of Office Supplies for 2018/19 FY

DEPARTMENTAL RECOMMENDATION: Request your board approve a blanket purchase order not to exceed \$130,000 to be issued to Office Depot through the National IPA cooperative for office supplies and consumable computer/printer supplies for the 2018/19 FY from year from the Purchasing Revolving.

SUMMARY DISCUSSION:

National IPA is a purchasing cooperative established to help public entities increase efficiency and maximize buying power when purchasing goods and services. All contracts are competitively solicited by large public entities, and counties and other governmental agencies may piggyback on these contracts. Substantial savings can be realized by participation in such a program and since the competitive solicitation process has already been completed by a lead agency, the County meets bid requirements. In addition Office Depot offers the County a 1% rebate at the end of the year on all purchases.

The majority of items purchased will be used to stock the "Stores", which in turn are issued to County Departments as requisitioned, however, on items not normally stocked in "Stores", orders could be placed by individual departments.

ALTERNATIVES:

Your Board could choose not to approve continued participation in this program, and instruct Purchasing to request bids for the office supplies, but this alternative is not recommended.

OTHER AGENCY INVOLVEMENT:

County Departments are issued supplies from "Stores" in Purchasing, and are billed for these supplies.

FINANCING:

The Purchasing Revolving Budget will pay for the purchases for "Stores", and the individual departments will be billed for usage. Traditionally, all departments have budgeted these expenditures within their budget units. Any purchases made directly by a department, by purchase order, will be charged against that department's budget.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) <i>Paul Salber</i> Approved: <u>YES</u> Date <u>9/5/18</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.) <i>Andy Shepherd</i> Approved: <u>yes</u> Date <u>9/5/18</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) N/A Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)

Chris G. Daulton

Date: 9-5-18



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER 16
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- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: HEALTH AND HUMAN SERVICES Behavioral Health Division

FOR THE BOARD MEETING OF: September 11, 2018

SUBJECT: Approve the Mental Health Services Act (MHSA) AB114 Innovations Reversion Plan.

DEPARTMENTAL RECOMMENDATION:

Request your Board approve the Mental Health Services Act (MHSA) AB114 Innovations Reversion Plan in order to access funds otherwise scheduled for reversion and authorize the HHS Deputy Director Behavioral Health Division, as the Mental Health Director, to sign and to submit to the Oversight and Accountability Commission.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

This innovations plan is the result of the merging of several factors and opportunities. First, stakeholders have voiced the need to increase our comfort level with technology in order to address capacity and access issues. Earlier this year, we entered into a contract for neuro-therapy and have started to test this type of intervention with a few select consumers of varying ages. Secondly, we have been made aware of a technology suite developed as a platform to test and implement mental health apps for smart phones, tablets and computer use. Four counties have worked with technology developers around this platform for mental health applications. Two of these four counties, Los Angeles and Kern County, are able to shoulder the majority of the cost of this development and roll out. They have addressed such issues as privacy agreements and ways to share costs and evaluate outcomes. If approved as an innovative plan, Inyo County will join ten additional counties of varying sizes as a second cohort to test the efficacy of use of the Technology suite in some manner. Inyo stakeholders have chosen a mental health app, Mindstrong, to test with two specific target populations, new mothers and youth prior to transitioning out of high school for our proposed plan. We propose to integrate recovery principles in our use of the technology. Inyo's innovative contribution to the learning consists of the specified populations proposed and the small number of participants who would therefore be able to provide input to the developer regarding the application. Thirdly, we have unspent innovations funds available for our use in this project. These funds would otherwise revert due to timeline constraints for use. We believe that this is a good use of these funds with the potential of a high return on investment. We propose this innovation plan to pilot with a small number of individuals over the next three years. This plan was posted for 30 days prior to a public hearing and approval by the Behavioral Health Advisory Board on July 30, 2018. Strong support was voiced for the proposed plan with comments aimed to expanding to other additional populations. If this plan is approved by your Board, the plan will be presented to the Oversight and Accountability Commission in September requesting approval as required.

ALTERNATIVES:

Your Board could choose not to approve the MHSA AB114 Innovations Reversion Plan. Funds in the amount of \$318,000 would then revert back to the State for redistribution.

OTHER AGENCY INVOLVEMENT:

Mental Health is under the umbrella of Behavioral Health, a division of Health and Human Services. The MHSA includes involvement of stakeholders and partners from all interested agencies involved in mental health issues.

FINANCING:

State MHSA funds. Funds are deposited into the MHSA trust (505306), and budgeted as revenue in the Mental Health budget (045200). MHSA expenses are tracked in the Mental Health Budget and transfers occur from the MHSA Trust into Mental Health to cover those expenditures. No County General Funds are used.

APPROVALS

COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) Approved: <u>Yes</u> Date: <u>8/24/18</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.) Approved: <u>[Signature]</u> Date: <u>8/28/2018</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) Approved: <u>[Signature]</u> Date: <u>8/29/18</u>

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)

[Signature]

Date: 8/31/18

MHSA Innovation Plan

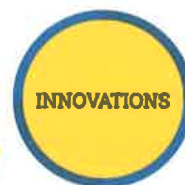
Inyo County HHS Behavioral Health

2018-2021



*Increasing Mental Health Supports for
Perinatal Mothers and Transition Age Youth
through the Use of Technology*

Inyo County HHS Behavioral Health
162 Grove Street, St. J
Bishop, CA 93514
760-873-6533



INNOVATIONS DILEMMA AND OPPORTUNITY

Inyo County is a California County that has several areas of contrast. With 10,000 square miles, we are the second largest county in California, but with a population of only 18,800 we have the smallest number of persons per square mile and are one of the smallest of the small counties population-wise. We also have the highest elevation in the United States, Mount Whitney, and the lowest elevation, Bad Water in Death Valley. Only about 2% of the land is privately owned with a majority of the land being National Forest and Park, Bureau of Land Management, and Department of Water and Power. These contrasts mean that for funds that are disbursed by population and other such formulas, we rely on “minimum-based allocations” in order for us to run programs.

The Mental Health Services Act (MHSA) offered us the first real opportunity to develop ways to address mental illness and behavioral health issues in a way that could build on our strengths and uniqueness. What has still been a challenge is in the requirement to implement evidence-based strategies to fidelity standards that are difficult to meet with a small number of providers as well as a small amount of persons served. There is always a need to adapt strategies to best meet the needs of the persons served which means, at times, that fidelity requirements are at risk. What is one of our strengths in implementing strategies is that we are able to have a more responsive feedback loop so that we can dig down further into the variables that may be affecting the outcomes. We are also a bit more nimble in making course correction. For Inyo, one of the best strategies for implementation of an innovations project is to work with other counties and to look for a way to zero in on a specific population and community-defined issue that will address a specific need in our communities and move the knowledge forward into other communities. Our stakeholders have identified the need to have access to services and support in a way that acknowledges and empowers choice and uses natural support when resources are hard to reach.

Technology has offered us a new opportunity to give access to persons who may otherwise be rather isolated. What we have learned about our small population that live in our remote south county area is that they choose that area for a specific reason, including its low cost, but that they still need a responsive system when they are in crisis or choose to reach out. One of the greatest areas of challenge has been to identify resources for psychiatry and for counseling services. We have had a very talented and responsive psychiatrist who has made this community her home for many years who is now looking to retire. We must now look to other ways to address our need for psychiatry as this position is so difficult to recruit. We have been reticent to jump in to some of the use of technology, such as telemedicine, as both consumers and providers anticipated the loss of the important in-person relationship and ability for quick response and consultation. Our consumers and stakeholders have discussed at length our need to embrace technology more as we anticipate the imminent retirement of our psychiatrist. Consumers have voiced at the Behavioral Health Advisory a willingness to explore technology as a way of increasing access to services that we are otherwise challenged to provide adequately. What is also appealing to our consumers is the fact that there is some privacy in the use of the technology that can be hard to find in a small community. In a small town, a visit to a clinic can be easily observed by others familiar with the individual. Inyo stakeholders are open to exploring, as well as informing, the technology to meet their needs.

The funding for the first two years of our proposed project comes from funds at-risk for reversion. We are grateful for an opportunity use these funds for a meaningful project that will help us to test the expanded access to early mental health support through a combined use of technology, wellness recovery action planning and targeted intervention strategies. As we

looked at the Tech Suite offerings and where we might focus our efforts, we decided to address two rather different populations to test the use of one of the Tech Suite offerings, Mindstrong.

POPULATIONS FOR STUDY

The first population that we have chosen is perinatal women. As a behavioral health system in a small rural area we have an up-close view of the generational nature of family struggles and are consistently looking for ways to impact and break the cycle. As we work with persons “birth to grave”, we are looking for opportunities to impact the next generation but need to do this by also supporting the current generation. We have learned in our work with mothers with addiction and trauma issues that it is equally important to support and nurture the mother while encouraging the mother to support and nurture the infant. Several of the new moms in our programs have voiced a desire for and have resonated with this type of support. There is an important opportunity through prenatal healthcare to develop the awareness around postpartum issues and taking steps to avoid the adverse childhood events that may result from the mother’s level of stress and isolation.

Rather than a focus only on the pregnant and perinatal women that have come to the attention of one of our county systems, we have decided to offer the strategy to all perinatal women who give birth at our local hospital. In this way, the support is offered to all of the women and normalized as a prevention strategy based on the overall elevated risk for depression postpartum. While national statistics show that between 50-80% women feel a short-term depression related to hormonal shifts after giving birth, 1 in 5 new mothers experience more severe and longer lasting depressive symptoms ranging in a spectrum of perinatal mood and anxiety disorders (PMADs) that can occur up to a year after giving birth. Other than a single Postpartum Support International volunteer who covers both Inyo and Mono counties, Inyo does not have a dedicated infrastructure to support this group of women who are already statistically less likely than men to have an unmet need for mental health treatment according to CalMHSA’s “Monitoring California’s Mental Health” study of California Health Information System data published by Rand in 2018, which found that women needing treatment for a mental health issue were less likely to receive it than their male counterparts.

The other population of focus chosen is our youth transitioning out of high school and into further education or into the workforce. For Inyo’s transition-age youth (TAY) population, pressures associated with transitioning from high school to secondary education or the work force can be amplified by Inyo’s 4-5 hour geographic isolation from populous urban centers in any direction. This causes many contemplating a move toward independence to struggle with anxieties about navigating freeways, crowds, and urban systems without any previous experience. For youth deciding to stay in Inyo for their early adulthood, trying to find a living wage job and rent in an inflated housing market can seem just as daunting. These normal stresses can prove overwhelming when combined with an individual’s physical and mental health struggles. The potential to be able to identify and intervene with a high school senior who needs a higher level of care at this emergent time in life could prove invaluable if in advance of trouble with grades, graduation, or ineligibility to play sports, a youth could receive targeted support that carries over into his or her stage of life transition.

PROPOSED PROJECT

In order to increase access to support and the development of wellness strategies for perinatal mothers and those transition age youth at the younger end of the age spectrum in our

communities, Inyo is proposing a pilot program utilizing Mindstrong's digital phenotyping technology, psychoeducation, and clinical support services for these two populations.

Mindstrong's app is designed to track nine features of an individual's cognitive and emotional functioning through their everyday smart phone usage, so it can serve as a "fit bit" for mental wellness, alerting users and their designated spheres of support when prolonged warning signs indicate that a new mom or a young adult could benefit from light intervention. It also allows clinicians to check on mothers or youth in the privacy of their home settings via text message -- decreasing stigma and social effort obstacles associated with seeking traditional office-based services -- and offering an assessment, case management, and referral safety net for more serious cases that could benefit from in-person service provision.

Inyo will also be contracting with Mindstrong for additional psychoeducation and clinical support services. Mindstrong's staff of clinicians will be monitoring clients continuously so they can intervene at the appropriate time to offer supports, and if necessary, local in-person service referrals. While there has been some concern voiced by some stakeholders about whether the Mindstrong app will result in persons feeling that "big brother" is watching, when the app is explained in clear terms, it actually has been experienced as providing a high degree of privacy in a small town where persons whereabouts can be observed and labelled by others. In addition,

WHAT HAS BEEN DONE WITH MINDSTRONG ELSEWHERE

Mindstrong is part of the Tech Suite Project sponsored by CalMHSA, a joint powers organization formed to allow statewide and regionalized MHSA programs that neighboring Kern, Mono, Modoc, and Los Angeles counties are participating in, but each is using this technology in different innovative ways. Kern is using this app along with another, 7 Cups, to explore a new approach to mental health service that they believe will allow them to reach populations not comfortable in a clinical setting and help decrease stigma of mental illness through active online outreach. Mono is also utilizing both 7 Cups and Mindstrong to increase access for patients with Severe Mental Illness (SMI) in remote areas; and find out whether the passive data collection in Mindstrong can help prompt behavioral change in users, or if this data can better inform the need for mental health interventions among community college students. Modoc and Los Angeles are focused on these tools for early detection to improve intervention services to their SMI population.

INYO PROJECT FOCUS

Inyo's innovative approach not only targets two very different populations from other Tech Suite counties, but it also utilizes the Mindstrong tool alone, opting to contract for extra psychoeducational and clinical services from this sole provider for more streamlined oversight and a more comprehensive approach to care for new moms and TAY. In this way we are proposing to increase access to tele-therapy when needed.

Another unique component of our pilot we hope to explore with Mindstrong is the potential to integrate the framework of Mary Ellen Copeland's Wellness Recovery Action Plan (WRAP) -- a SAMHSA Evidence Based Practice that the University of Illinois at Chicago's research found led to significant positive outcomes for individuals with severe and persistent health challenges.

WRAP was developed by people who had lived with the challenge of severe mental illness for years and had experienced related psychiatric hospitalizations, social isolation, economic

hardships, and disenfranchisement in their own treatment and recovery. Because its core values of hope, personal responsibility, education, self-advocacy, and support are already aligned with Inyo County HHS Behavioral Health's efforts to adopt the Strengths Model from the University of Kansas, integrating this EBP into the patient-driven planning that is already a part of Mindstrong's onboarding process holds potential to not only benefit our pilot program clients, but ultimately many other Inyo populations with severe mental illness or with addiction issues that this technology could potentially aid as well.

Our Project Goals Include:

- 1) Completing the planning process and infrastructure build out (September 2018 to February 2019)**
 - a. Demo Mindstrong to a group of stakeholders involved in the planning process to include expectant mothers or perinatal women and younger transition age youth or parents of transition age youth as well as interested participants from the Behavioral Health Advisory Board and other MHSA stakeholders.
 - b. Demo Mindstrong to hospital administrators, nurses, obstetricians and pediatricians so they can refer and monitor patients.
 - c. Demo Mindstrong to high school administrators, counseling staff, teachers and parents to lay the groundwork for community support for youth usage.
 - d. Work with Mindstrong to incorporate the Wellness Recovery Action Plan (WRAP) process into their patient onboarding protocol to ensure that clients benefit from psychoeducational process of determining their own preferred contacts and action steps for times when they need support or intervention.
 - e. Send Inyo's select population information to TechSuite-contracted evaluators so preliminary measures and methods are established in advance of the program roll-out.

- 2) Using passive sensory data from digital phenotyping technology to support perinatal mothers (January 2019 to June 2021)**
 - a. Train hospital administrators, obstetricians and pediatricians so they can refer and monitor patients.
 - b. Train hospital NEST program nurses so they can help 3rd trimester patients download the app when they are setting up their birth and breastfeeding plans, and touring the hospital.
 - c. Reinforce knowledge of Mindstrong and the benefits of wellness recovery action plans through literature in the First 5 Inyo New Parent Kits distributed through Northern Inyo Hospital and Inyo First 5.
 - d. Send alerts to the designated family members or friends of perinatal mother who are her self-designated sphere of support when her data shows prolonged atypical activity.
 - e. Mindstrong clinical staff will also connect with moms exhibiting atypical activity to offer resources, psychoeducation, and if necessary refer to local care.
 - f. Gather data from participants about the quality of their Mindstrong experience, the level of support they received, and any changes they suggest to the system

- 3) Using passive sensory data from digital phenotyping technology to support transition age youth (February 2019 to June 2021)**

- a. Identify a pilot group of 10-20 TAY to pilot the use of the app and to communicate with the Mindstrong developers.
- b. Train high school clinic nurses and counselors so they can help students download the app, and so they can participate in supporting TAY in conjunction with Mindstrong, Northstar Counseling, and Inyo County HHS Behavioral Health (ICHHS/BH) clinicians.
- c. Set up protocols with Northstar Counseling and ICHHS/BH staff so that Mindstrong referrals for face-to-face services are logged to ensure robust follow-up has occurred, and this gets communicated back to referring agent.
- d. Reinforce knowledge of Mindstrong and the benefits of Wellness Recovery Action Planning through literature mailed to students and parents, and distributed at Parent Teacher Conferences.
- e. Meet with high school organizations (Prevention Youth Coalition, AVID, NASA, etc.) and their parents to springboard signups in advance of launch.
- f. Open pilot to Juniors at all county high schools (Bishop, Big Pine, Independence, Lone Pine, and Shoshone) after the winter break in January 2020.
- g. Mindstrong clinical staff connect with TAY exhibiting prolonged atypical activity.
- h. Analyze data from Mindstrong for emergent relating to common stressors, level of support clients feel they received, or improvements that could be made to their care experience.

4) Completion of outcome evaluation and any recommendations for future programming or uses, including the following overarching learning questions:

- a. What percentage of Mindstrong participants from each population rate this intervention as helpful enough that they would recommend it to a family member or friend?
- b. Did inclusion of WRAP tool and information enhance consumer empowerment in their Mindstrong experience?
- c. Did Mindstrong participants increase their ability to identify cognitive, emotional, and behavioral changes that impact their sense of wellbeing, and take action to address them with self-selected friends or family members before clinical intervention contacts were necessary?
- d. What number and percentage of new moms needed a primary, secondary, or tertiary level of intervention for stabilization after initial contact with a Mindstrong clinician?
- e. Did new moms who received a Mindstrong service report that it improved their feelings of isolation, or normalized/digmatized any feelings they were experiencing related to depression or anxiety?
- f. Do a higher percentage of high schoolers who opt to use Mindstrong report successful transition to graduation and beyond?
- g. Do a higher percentage of high schoolers who opt to use Mindstrong avoid loss of sports eligibility, or avoid earning an incomplete or failing grade during their senior year when compared to the rest of the high school senior population?
- h. What approaches and product education efforts help clients understand Mindstrong's design as a beneficial monitoring tool within their personal control, rather than perceiving it as invasive tracking system administered by an external entity? Are their privacy and information concerns that clearly need to be addressed when promoting this service, such as the fact that conversations are NOT recorded, etc.?

LEARNING GOALS / PROJECT AIMS

The overall aim of this project is to test how digital phenotyping technology can be harnessed to provide a new tool for prevention or early intervention with some underserved populations in our county. However, a successful pilot program with positive outcomes for perinatal mothers and transition age youth in Inyo with this technological approach could lay a foundation for spreading this tech to an even more diverse field of clients with a variety of behavioral health needs. Because this technology holds the potential to signal patients (and their self-determined sphere of care) that early, accurate signs of relapse, remission, or even efficacy of treatment are occurring, it also could reduce the high cost of care associated with higher levels of intervention that occur in cases where prevention and early intervention opportunities go unnoticed.

Inyo's evaluation will work to tease out both the local and global implications related to this project. Through digital phenotyping passive data related to three core areas of our clients' cell phone usage will be tracked. Sensors on smart phones will register a client's activity, location, and response times; Keyboards on phones will measure their attention, memory, and executive functions; and voice measures will analyze for prosody, sentiment, and coherence. These nine measures aggregate on a client's phone as various colored graph lines (the app calls them brain biomarkers) tracking cognitive control, working memory, processing speed, verbal fluency, positive mood, and negative mood in real time.

Clients are able to view their brain biomarkers on their phone whenever they would like, and they can permit a select friend or family group to monitor this information via smart phone as well if they would like to flex their personal resource network prior to clinical contact.

Working with the Mindstrong developers to incorporate WRAP principles and educational support tools into the care offered through this tech is another important component we hope will increase our understanding of how client-developed and client-driven tools enhance consumer satisfaction and engagement. We will also be working with Mindstrong to develop literature that pertains to data, privacy, and security to ensure that all users are educated on the particulars of this application to better earn and maintain public trust.

Measures tracked by Mindstrong will tell us the following:

- What number and percentage of users in each target group remain stable throughout their time participating in Mindstrong without need of a supportive intervention
- What number and percentage of users utilize outreach from family or friends
- What number and percentage of users receive outreach and care from Mindstrong clinicians
- How frequent and intensive is that Mindstrong support
- What number and percentage of users are referred to local care in Inyo as part of their management plan after Mindstrong care occurs

Beyond the passive data gathered by Mindstrong, we also hope to learn about user's experience with this technology, and if there are specifically replicable benefits that these populations achieve. This feedback will be gathered through user groups and surveys.

That includes these goals:

- Users report Mindstrong increased their awareness of their own wellbeing, and active steps they can take to support it.
- Users report that Mindstrong removed mental health access barriers such as concerns about stigma and confidentiality.
- Families and friends synced to a patient's alerts report they have observed benefits in improved recovery times, mood stabilization, or willingness to reach out for support.
- The integrated WRAP approach increases users' sense of control and agency in their own recovery.
- Users report that Mindstrong normalized their experience of depression or anxiety, and decreased their sense of isolation.
- Perinatal clients perceive the personal benefits of Mindstrong so clearly they would recommend Mindstrong to their family and friends, or utilize Mindstrong again themselves during another pregnancy and perinatal event.
- Higher percentages of high schoolers using Mindstrong maintain their grades, sports eligibility, and graduate at higher rates than high schoolers opting out of Mindstrong participation.
- A percentage of high school graduates continue to use the application as part of an ongoing support strategy.

Another exciting evaluation component of this multi-county project will be participating in Mental Health Services Oversight & Accountability Commission (MHSOAC) Innovation summits and forums to unpack the cross-county experiences and lessons learned about the variety of ways these tech tools were utilized. Learning about other counties promising outcomes as well as their challenges and strategic solutions will add an extra dimension of benefit to this innovations project. We anticipate that a wide range of future project ideas will be generated by the use of similar tools for such different purposes and populations, and look forward to these discussions.

CONTRACTING

Contracts will be jointly developed through the authority of CalMHSA to ensure that fair pricing and processes are followed. This is a benefit Inyo is especially grateful to CalMHSA and other Tech Suite partners for, since leveraging the buying power of larger counties like Los Angeles allows us access to interested tech developers and evaluators who might not be attracted to a stand-alone project with our small population and pricing numbers.

Inyo County HHS Behavioral Health will ask potential contractors to provide detailed scopes of work, proof of adequate capacity, quality of care provisions, and to participate in financial and program monitoring efforts under the oversight of ICHHS/BH if awarded a contract.

Inyo will maintain their relationship with the contractors through telephonic, electronic, and face to face meetings, and will ask for proof of internal monitoring processes related to verifying provider licensing, insurance, and complaints/appeals policies. Contractors will also demonstrate their ability to fulfill all of ICHHS/BH's policies and procedures, especially those pertaining to client confidentiality, securing PHI/PII, and the ICHHS/BH Employee Code of Conduct.

STAKEHOLDERS & COMMUNITY PROGRAM PLANNING

Inyo County Behavioral Health Advisory Board members
MHSA Consumer Stakeholder group
Youth participants from Behavioral Health services
Gail Zwier, Ph.D. - Inyo County HHS Deputy Director of Behavioral Health
Karen Rathburn, Ph.D. - ICHHS/BH Child and Family Program Manager, with special expertise in early childhood mental health
Serena Johnson - First 5 Inyo Program Manager and expectant mother
Sarah Raley - Perinatal Mother
Chelsea Stockton - Perinatal Mother
April Eagan - Inyo HHS Public Health & Prevention High School Youth Coalition Coordination
Catherine Grisham - Inyo County HHS Behavioral Health Perinatal Addictions Program
Colleen McEvoy - Northern Inyo Hospital Clinic Nurse at Bishop High School
Courtney Diffner - Postpartum Support International, Inyo/Mono Supportive Contact
Marjorie Neer - Toiyabe Indian Health Project Public Health
Kate Morley - Toiyabe Family Services Youth Prevention Grants
Jody Veenker, Miquela Beall (also TAY parent), and Stephanie Tanksley - Inyo County HHS Evaluation and Outcomes Team
Topah Spoonhunter – Inyo County Privacy Officer
Scott Armstrong - Inyo County Security Officer
Lisa Fontana, Ph.D. - Current Inyo County Superintendent of Schools
Barry Simpson - Bishop Superintendent & incoming Inyo County Superintendent of Schools
Karen Watson - Inyo County Superintendent of Schools Special Education & Counseling Manager
Kevin Flanagan, MD. - CEO of Northern Inyo Healthcare District
Northern Inyo Hospital Perinatal and NEST nursing staff

PUBLIC COMMENT

After a 30 day posting of the Innovations Plan, a public hearing was held by the Behavioral Health Advisory Board on July 30, 2018. The meeting was attended by a total of 18 persons, including six consumers and two family members. One participant was TAY, fourteen were adults and three were older adults. All comments were in support of the project and a strong interest was voiced for the populations proposed with interest expressed for additional populations in the future. Comments underlined the importance of youth giving input on the app to the developers. A question was also asked regarding Spanish capability. The participants from the Advisory Board voted to approve the plan. Only one email was received in the public comment and it was in support of the plan. No substantive revisions were suggested as to the content.

CULTURAL COMPETENCE & STAKEHOLDER EVALUATION INVOLVEMENT

The use of technology in general has been discussed in our Behavioral Health Advisory for the past couple of years as we have looked at staff retirements and turnover. There is an expressed interest in exploring this tool to expand access to specialty services and intervention strategies. An example of a different type of technology that we have begun to implement is in the use of neuro-therapy offered locally but with an offsite psychologist through teleconferencing. Our stakeholders have been excited to embrace this technology and to explore different ways of addressing our remoteness. At the same time, it is clear that our consumers want to make sure that recovery principles remain in place. There were several populations considered for this project with a decision to focus on the perinatal population and the TAY population.

ICHHS/BH staff held a specific MHSA stakeholder meeting at our Bishop Wellness center to gauge support for the projects. Ten consumers attended the meeting and voiced support and interest in the project. A small group of youth consumers also met to give input on the project. Curiosity and interest were also voiced here with one youth asking if this could be something that her mom could get and use right away. Another youth was concerned that the product be offered in Spanish. Both the MHSA consumer stakeholder group and the youth will continue to be involved in planning and implementation.

ICHHS/BH also held stakeholder meetings with staff from several health agencies as well as with participating perinatal or expectant mothers to see if the proposed project was relevant to their needs and experience. Stakeholders filled out a preliminary survey and the results were used in program planning.

For the TAY population, ICHHS/BH plans to test out the app experience with a pilot population at a single high school, taking advantage of monthly AVID and Prevention Youth Coalition meetings to get feedback from participating youth for 6 months before rolling the project up to the entire countywide high school senior population.

Our stakeholder surveys will address the MHSA standards to see if there is a community partner that hasn't yet been included in our planning and dissemination process, review the cultural competency component for our participants to see what additions need to be made, regularly survey of consumers and consumer-identified friends and family who also download the app to capture their voice, and see if the addition of Wellness Recovery Action Plan education and processes to onboarding in the app helps clients feel the service is centered around recovery and resilience principles.

COMMUNICATION PLAN

In order to make sure that the results of our innovations project are communicated to our community --and beyond to our statewide Tech Suite partners -- ICHHS/BH plans to do the following:

- 1) Administer monthly data aggregation and semester surveying to participants so that it is easy to give ongoing summaries of project outcomes and challenges at quarterly QIC and BHAC meetings.
- 2) Monthly report to the Behavioral Health Advisory and MHSA Stakeholder group to make sure that project continues to align with MHSA principles and priorities.

- 3) Attend any multi-county innovation summits to learn from other tech suite counties and to present our experiences and findings
- 4) Inform the county Board of Supervisors annually of project outcomes, and disseminate this report to county partners in participating and supportive agencies as well
- 5) Publish an outcomes report at the end of the project with recommendations for continued or related programming
- 6) Enlist our partners in health and school settings in spreading the word about the availability our tech services and the potential they hold for clients to monitor and plan for their personal wellbeing.

TIMELINE & MILESTONES

June 30, 2018 - 30-day public posting of project

September 2018 - Anticipated presentation to the MHSOAC

October 2018 – Development of informational brochures, flyers, and permission forms to help promote the service & sign-up process tailored for the perinatal population.

November 2018 - In-person demonstration from Mindstrong for stakeholders, including population representatives, as well as hospital administrators, nurses, and physicians.

November-December 2018 - Planning for client information sharing process, contracts, and permissions.

January 2019 – Hospital NEST nurses launch downloading app with 3rd trimester moms on planning visits.

February 2019 - First month of aggregate use perinatal data sent to Inyo HHS Behavioral Health for review and monthly reports to follow the first week of every month thereafter.

February 2019 – High School Pilot planning with counselors & health clinic nurse and parent permission for pilot TAY launch with 10-20 identified participants.

March 2019 – App downloaded for TAY pilot participants.

April 2019 – First month of aggregate use of pilot TAY data sent to Inyo HHS Behavioral Health for review and monthly reports to follow the first week of every month thereafter for pilot group.

May-August 2019- Interaction between TAY pilot participants and Mindstrong developers.

September- November 2019 – Planning meetings with Bishop High, Big Pine, Independence, Lone Pine, and Death Valley administration to introduce the app and get their buy-in.
Potential Mindstrong joint presentation.

November-December 2019 – High School Admin roll out app information to teachers and other staff.

December 2019 – Information on app sent home to parents of juniors at every school

January 2020 – School event app promotion, parent permissions collection, and incentivized downloading at Bishop, Big Pine, Independence, Lone Pine & Death Valley.

February 2020 - Aggregate data from all high school participants sent to Inyo HHS Behavioral Health for review and monthly reports to follow the first week of every month thereafter.

February 2020 – Annual data for perinatal clients reviewed for potential outcomes and improvements by ICHHS/BH

February 2020 – ICHHS/BH and NEST staff mail, email, and phone perinatal participant benefits survey.

May 2020 – 3 month TAY initial data review for larger TAY population and promo for the next class.

August 2020 – Back to school night app promo, re-education with parents & sign-ups.

January 2021 – TAY benefits survey distributed through school email account systems

February 2021 – Perinatal and TAY data review

May 2021 – Perinatal friends and family surveying effort

June 2021 – Perinatal and TAY data outcomes report and future project recommendations

BUDGET NARRATIVE & SUSTAINABILITY PLAN

Inyo HHS/BH anticipates their share of the Tech Suite project expenses not to exceed \$450,000 over the 3 years of service. It is proposed that the first two years of the project (through June 30, 2020) in the amount of \$316,256 be funded by the MHSIA Innovations funds otherwise scheduled for reversion. The third year of the project will continue to use current Innovations funds. In conjunction with CalMHSIA, who is acting as the fiscal agent for counties in this collaborative program, ICHHS/BH developed a budget based on the joint elements that they plan to utilize.

Local county staff and provider contracting costs as well as administrative costs are anticipated at about \$55,000 per year. These costs will include costs for training in WRAP, incentives for participation, coordination costs both within ICHHS and with external partners, as well as county administrative costs. The multi-county Tech Suite service, evaluation, and outreach costs at \$285,000. The bulk of the Tech Suite funding, \$244,691, is dedicated to Mindstrong technology for Inyo's annual anticipated target populations of 200 perinatal mothers and 200 transition age youth.

This project will begin with a focus on the populations described above. If the intervention proves successful, we may look for continued funding in the area of prevention/early intervention. In this case we will have in place the collaborative partners of the hospital who we are partnering with to administer the perinatal project, and the schools who are helping with the TAY project. They will have a vested interest in seeing these supportive services continue if they benefit the community members they serve. These institutions could be powerful partners in developing a plan for long term sustainability if our programs prove successful. Also, if effective, we will look for spread to additional populations with some anticipated use with the populations such as persons with co-occurring illness and criminal justice involvement with possible use with full service partners.

2018-2021 INYO TECH PROPOSED PROJECT BUDGET

Expense	Description	FY 2018-19	FY 2019-20	FY 2020-21	Totals
Mindstrong	*Start Up fee & Development fund	\$11,252	\$0	\$0	\$244,691
	*Annual Licensure	\$2,813	\$2,813	\$2,813	
	*Clinical services	\$75,000	\$75,000	\$75,000	
Tech Suite Evaluator	*Start up fees *Local customization *Annual Licensure	\$11,252	\$2,813	\$2,813	\$16,878
Tech Suite Outreach & Marketing	*Start Up fee *Annual local project fee	\$4,688	\$1,875	\$1,875	\$8,438
Tech Suite Admin	*CALMHSA coordinator contracting and other admin costs	\$13,750	\$0	\$0	\$13,750
Inyo Staff & Admin	*ICHHS/BH staff oversight *Local promo & incentives *Provider support *ICHHS Outcomes and Eval *fiscal contracting/admin	\$55,000	\$55,000	\$55,000	\$165,000
TOTAL		\$178,755	\$137,501	\$137,501	\$448,757



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER 17

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Closed Session Informational

FROM: HEALTH & HUMAN SERVICES – BEHAVIORAL HEALTH

FOR THE BOARD MEETING OF: September 2018

SUBJECT: Approve Resolution Authorizing Inyo County's Participation in Homeless Mentally Ill Outreach and Treatment (HMIOT) Funding (R 18-__)

DEPARTMENTAL RECOMMENDATION:

Request Board approve a resolution authorizing Inyo County's participation in the Homeless Mentally Ill Outreach and Treatment (HMIOT) Funding (R 18-__) and authorize the Chairperson to sign as well as the Deputy HHS Director of Behavioral Health to send a letter of interest to the Department of Health Care Services (DHCS) along with this resolution.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

California recognizes the growing need to allocate significant investments in mental health services and homelessness. Senate Bill (SB) 840 allows for a funding opportunity to the DHCS to provide counties with one-time funding for local activities involving individuals with serious mental illness and who are homeless or at risk of becoming homeless. All counties are eligible to receive this funding.

Inyo County is eligible for \$100,000, which may be used to fund outreach and services for individual with mental illness who are homeless or at risk of homelessness. SB 840 requires that counties designate a single organization that will serve as the County's primary contact for the funding, and Inyo County HHS Behavioral Health (ICHHS-BH) proposes that it serve as this organization. ICHHS-BH, as part of the larger Health and Human Services agency with participation from the other divisions, will also work with community and regional partners such as Inyo Mono Advocates for Community Action (IMACA), Wild Iris, and Mono County Behavioral Health as the Continuum of Care (COC) to develop supportive service and outreach programming with these funds.

In order to receive these one-time funds, the county must provide DHCS a letter of interest and required attestations (Board of Supervisors Resolution). The funds appropriated in this item shall be available for encumbrance or expenditure until June 30, 2020. A report outlining how the funds were expended shall be submitted within 90 days after full expenditure.

FISCAL IMPACT:

There is no impact to the General Fund. Funds received will be recognized as revenue in CMH (045200) and will be used as part of the larger Continuum of Care efforts to provide homeless assistance to persons with mental illness.

ALTERNATIVES:

Your board could deny this request resulting in an inability to access funds for use as part of the efforts to address homelessness in Inyo County.

OTHER AGENCY INVOLVEMENT:

Other agencies as part of the Continuum of Care


FINANCING:

No impact on County General Funds.

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.)</i> Approved: _____ Date: _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)</i> Approved: _____ Date: _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 9-5-18

RESOLUTION NO. 2018-38

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO, STATE OF CALIFORNIA AUTHORIZING THE COUNTY TO PARTICIPATE IN THE ONE-TIME HOMELESS MENTALLY ILL OUTREACH AND TREATMENT FUNDING OPPORTUNITY AVAILABLE AS A RESULT OF SB 840 (CHAPTER 29, STATUTES OF 2018)

The Inyo County Board of Supervisors Finds:

WHEREAS, California's Governor Edmund G. Brown, Jr. and the California Legislature have recognized the critical need for funding at the local level to combat homelessness;

WHEREAS, The Governor, Legislature, and this County recognize the need for outreach and treatment to those who are living with a severe mental illness who are also homeless or at risk of homelessness, including persons participating in Whole Person Care pilots or who have had recent involvement with the criminal justice system or release from incarceration, as well as other special populations within the county;

WHEREAS, The Governor and Legislature have allocated \$50 million dollars in one-time funding for Fiscal Year 2018-19 to counties and four eligible cities for the Homeless Mentally Ill Outreach and Treatment allocation;

WHEREAS, The Governor and Legislature have directed counties to leverage other available funding for this purpose and prohibited any supplantation of existing funding or services in order to maximize the impact of Homeless Mentally Ill Outreach and Treatment allocation dollars locally;

WHEREAS, The Governor and Legislature require counties that receive Homeless Mentally Ill Outreach and Treatment allocation funding to expend the funding no later than June 30, 2020, and further require counties to report to the Department of Health Care Services the disposition of funds, the services provided, and the number of individuals who received services no later than 90 days after the full expenditure of funding;

WHEREAS, the County of Inyo designates the Inyo County Deputy HHS Deputy Director of Behavioral Health, Gail Zwier, Ph.D. as the single point of contact to the Department of Health Care Services for the Homeless Mentally Ill Outreach and Treatment allocation;

WHEREAS, the County of Inyo affirms the county's commitment to combatting homelessness and improving outreach and treatment for those living with severe mental illness in our communities pursuant to the provisions of SB 840 and the receipt of Homeless Mentally Ill Outreach and Treatment funding;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF INYO, CALIFORNIA, to authorize the County's participation in the Homeless Mentally Ill Outreach and Treatment allocation in Fiscal Year 2018-19.

PASSED AND ADOPTED by the Board of Supervisors of the County of Inyo, State of California at the meeting of the said Board held on the 11th day of September by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CHAIRPERSON, BOARD OF SUPERVISORS

ATTEST: Clint G. Quilter
Acting Clerk of the Board

By: _____
Assistant Clerk of the Board



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER
18

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: County Administrator

FOR THE BOARD MEETING OF: September 11, 2018

SUBJECT: Adoption of the Fiscal Year 2018-2019 Final Board Approved Budget

DEPARTMENTAL RECOMMENDATION:

Request your Board:

- A. Conduct a review and discussion of the Fiscal Year 2018-2019 Final Board Approved Budget, including but not limited to:
- 1) Those changes to the CAO Recommended Budget contained in the attached Addendum and Errata Sheet, and that were directed by your Board to be included in the Final Budget;
 - 2) Any other changes which may be made as a result of today's discussion.
- B. Adopt the Fiscal Year 2018-2019 Budget as recommended by the County Administrator, as amended, and as directed on September 4, 2018;
- C. Approve Resolution adopting the Final Budget for Fiscal Year 2018-2019.

SUMMARY DISCUSSION:

On September 4, 2018, your Board closed Budget Hearings for Fiscal Year 2018-2019 and directed the County Administrator to make all changes necessary to compile the Final Board Approved Budget for Fiscal Year 2018-2019. Consequently, the County Budget document contains a countywide estimated revenue total of \$97,089,512, and \$100,655,178 in projected expenditures. The amount of the General Fund portion of the County Budget is \$56,651,053 in revenues, and \$60,772,206 in expenditures.

As directed during the Budget Hearings, this includes:

- adding \$160,000 to the General Fund Contingencies budget;
- making a \$101,677 contribution to the OPEB Trust;

On September 4th, the Auditor Controller certified Final Fund Balance for the year ending June 30, 2018, as \$4,121,153, which is \$261,677 more than was used to balance the Recommended Budget. The changes directed by your Board fully appropriate this unbudgeted portion of Fund Balance.

Fiscal Year 2018-2019 Recommended Board Approved Budget for the General Fund

The expenditure total in this recommended Final Board Approved Budget for the General Fund is \$60,772,206 which is \$261,677 higher than the CAO Recommended Budget. Revenues are \$56,651,053, which is the CAO Recommended Budget. A summary of the General Fund is included as Attachment A. The increases in expenditures and revenues are due to the net effect of the following changes:

Actions Directed By Your Board or Recommended By Staff during Budget Hearings – General Fund

1. Increase expense in the General Revenues & Expenditures budget by \$101,677 to fund a contribution to the County's OPEB Trust for funding future retiree healthcare costs
2. Increase expense in the Contingencies budget by \$160,000

Actions Recommended By Staff After Budget Hearings – General Fund

Staff has no subsequent recommendations to change revenues and expenditures in General Fund Budgets from those comprising the CAO Recommended Budget or otherwise directed by, or discussed with your Board during the Budget Hearings.

Fiscal Year Recommended Board Approved Budget for Other Funds

The expenditure total in this recommended Final Board Approved Budget for Other Funds is \$39,882,972, which is the CAO Recommended Budget. Revenues are \$40,438,459, which is also the CAO Recommended Budget. A summary of the Non-General Fund is included as Attachment B.

Actions Directed By Your Board or Recommended By Staff During Budget Hearings – Non General Fund

None

Actions Recommended By Staff After Budget Hearings – Non General Fund

Staff has no subsequent recommendations to change revenues and expenditures in Non General Fund Budgets from those comprising the CAO Recommended Budget or otherwise directed by, or discussed with your Board during the Budget Hearing.

ALTERNATIVES:

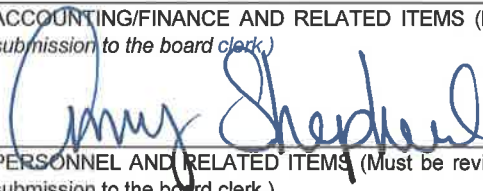
Your Board has the alternative to not approve the Budget for Fiscal Year 2018-2019, in whole or in part as recommended by the CAO and/or modify the Budget as presented and provide additional direction to staff.


OTHER AGENCY INVOLVEMENT:

The Fiscal Year 2018-2019 CAO Recommended Budget is currently based on direction provided by your Board and recommendations made by staff during the Budget Hearings, and developed with significant support from the Auditor-Controller, Personnel and Information Services staff, and all County departments.

FINANCING:

This item sets the Fiscal Year 2018-2019 countywide spending plan in a total amount of \$100,655,178. The General Fund portion totals \$60,772,206.

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i> <div style="text-align: right;">Approved: _____ Date _____</div>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i> <div style="text-align: right;">  Approved: <u>yes</u> Date <u>9/5/18</u> </div>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i> <div style="text-align: right;">Approved: _____ Date _____</div>

DEPARTMENT HEAD SIGNATURE:  _____ Date: 9/5/18
 (Not to be signed until all approvals are received)
 (The Original plus 14 copies of this document are required)

RESOLUTION No.

**A RESOLUTION OF THE
BOARD OF SUPERVISORS,
COUNTY OF INYO,
STATE OF CALIFORNIA,
ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2018-2019**

WHEREAS, the Government Code requires the County to conduct Budget Hearings prior to adopting a Final Budget; and

WHEREAS, the Government Code requires the Final Budget to be adopted no later than October 2nd of each fiscal year; and

WHEREAS, the Inyo County Board of Supervisors has conducted and concluded Budget Hearings on September 4, 2018, and has received input and recommendations and, at the conclusion of the Budget Hearings, directed the preparation of the Final Budget; and

WHEREAS, the Final Budget has been prepared in accordance with the Government Code and the Board of Supervisors' directions during Budget Hearings; and

WHEREAS, the Final Budget specifies all of the following: appropriations by objects of expenditure within each budget unit, except for capital assets that are appropriated at the subobject level pursuant to Government Section 29008; other financing uses by budget unit; Intrafund transfers by budget unit; transfers-out by fund; appropriations for contingencies, by fund; provisions for nonspendable, restricted, committed, and assigned fund balances, by fund and purpose; and the means of financing the budget requirements; and

WHEREAS, the Inyo County Board of Supervisors desires to approve the Final Budget as presented by the Budget Officer and the Auditor-Controller.

NOW, THEREFORE BE IT RESOLVED that the Inyo County Board of Supervisors hereby adopts the Fiscal Year 2018-2019 Final Budget for the County of Inyo as set forth in the attached documents, which are incorporated herein by reference.

PASSED AND ADOPTED, this 11th day of September, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chairperson, Inyo County Board of Supervisors

Attest: *Clint G. Quilter*
Acting Clerk of the Board

Darcy Ellis, Assistant Clerk to the Board



FISCAL YEAR 2018-2019
RECOMMENDED BUDGET

ADDENDUM
&
ERRATA SHEET

September 04, 2018

The following updates, corrections and changes are to be incorporated into the Fiscal Year 2018-2019 CAO Recommended Budget published on August 09, 2018.

EMPLOYEE COSTS & PERSONNEL ACTIONS

PAGE 49

Insert a paragraph after the Health and Human Services – Fiscal portion:

Health and Human Services – Prevention. The Recommended Budget supports the department's request to change its Authorized Staffing by:

- Deleting one HHS Specialist position (Range 53); and
- Adding one Prevention Specialist (Range 60);

The HHS Specialist position is currently vacant and there is additional Tobacco funding to pay for the increased cost of the new position. The department has indicated that the requested change to its Authorized Staffing will provide the program with staffing that meets the requirements from the State for the Tobacco program.

Funding for this position is included in the Requested and Recommended Budgets, as the department had originally planned to bring this change before the Board before Budget Hearings.

EMPLOYEE COSTS & PERSONNEL ACTIONS

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Table 8. should reflect the following change:

Summary of Recommended Changes To Authorized Staffing (Additional Details provided in Attachment E)		
Department	Add	Delete
Ag Commissioner	Cannabis Inspector I (Range 60)	
	Cannabis Inspector II (Range 65)	
Assessor	Office Technician I (Range 55)	BPAR Office Technician (Range 55)
	Auditor/Appraiser I (Range 70)	Appraiser I (Range 68)
	Auditor/Appraiser III (Range 78) OR Senior Auditor/Appraiser (Range 82) ONLY IF ASSISTANT DELETED	
		Assistant Assessor (Range 79) ONLY IF RECRUITMENT FAILS
	Senior Assessor Position (Range 88)	
	GIS Analyst II (Range 72)	Cadastral Technician II (Range 66)
Auditor-Controller	Office Technician III (Range 63)	
BOS/CAO	Assistant to the County Administrator/Assistant Clerk of the Board of Supervisors (Range 74)	
	Deputy Clerk of the Board of Supervisors/Deputy Assistant to the County Administrator (Range 68)	Assistant Clerk of the Board (Range 68)
		Assistant to the County Administrator (Range 74)
Environmental Health	Deputy Director Environmental Health (Range 88)	
HHS		REHS III (Range 79)
	Social Worker IV/Psychotherapist (Range 81)	
		(2) Rehabilitation Specialists (Range 60)
	Social Worker IV/Psychotherapist (Range 81)	
		Behavioral Health Nurse (Range 80)
		Social Worker IV (Range 74)
	Administrative Analyst II (Range 70)	
		(2) Office Technician II (Range 58)
	Registered Nurse/Public Health Nurse (Range 80)	
	BPAR Registered Dietician (Range 74)	
Prevention Program Manager (Range 74)		
	WIC Program Manager (Range 74)	
	Prevention Specialist (Range 69)	
	HHS Specialist II (Range 53)	
Information Services	GIS Analyst II (Range 72)	
Library	APAR Librarian I (Range 54) Fumaco Creek	
		APAR Librarian Specialist I (Range 48) Fumaco Creek
	APAR Librarian I (Range 54) Tecopa	
		APAR Librarian Specialist I (Range 48) Tecopa
Motor Pool /Parks/ Recycling Waste Management	Office Technician I (Range 55)	
		BPAR Office Clerk II (Range 50)
Parks & Recreation	Parks Specialist (Range 55)	
Probation	Administrative Analyst I (Range 68)	
		Administrative Legal Secretary (Range 70)
	BPAR Office Technician I (Range 55)	
		Office Technician III (Range 63)
Public Administrator / Public Guardian	Public Guardian Specialist (Range 57)	
		BPAR Public Guardian Specialist (Range 57)
Sheriff	Shelter Assistant (Range 42)	
	Veteran's Services Officer (Range 78)	
		Veteran's Services Representative (Range 67)
	Public Information Officer (Range 78) Shared 50/50 with Sheriff and CAO	
		Administrative Analyst III (Range 72)
Treasurer-Tax Collector	Office Technician III (Range 63)	
Water	Deputy Director of Water (Range 88)	

ATTACHMENT E

ATTACHMENT

Changes made to Attachment E, as discussed above:

Delete one HHS Specialist II and add one Prevention Specialist

EMPLOYEE COMPENSATION SMOOTHING FUND

PAGE 74

The CAO Recommended Budget no longer supports creating the Employee Compensation Smoothing Fund. As has been the practice for several years, it is not recommended that One-Time funds be used to cover ongoing expenses such as employee compensation. The Employee Compensation Smoothing Fund may be interpreted as doing just that and could serve to erode this long standing and prudent practice. Instead it is recommended that the \$509,859 that was being transferred into the Employee Compensation Smoothing Fund instead be placed into the Consolidated Office Building budget to be used for fitting the building with appropriate security, technology, and furniture. If the Consolidated Building does not move forward, it is then recommended that these funds would be transferred into the OPEB trust to cover increased retiree healthcare expenses.

BOARD OF SUPERVISORS

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Finally, the Recommended Budget adds ~~\$25,000~~ \$10,000 to the Contingencies object code to allow your Board of Supervisors, in conjunction with other members of the Joint Powers Agreement for Eastern Sierra Council of Governments, to consider contributing ~~\$25,000~~ \$10,000 for the ESCOG to hire its own, dedicated staff.

SUMMARY OF RECOMMENDATIONS

PAGE 106

- ~~In adopting the Final Budget, authorize the County Administrator to proceed with hiring requests by departments for the new positions added to the authorized staffing, and funded in accordance with the Final Budget without requiring the departments to return before the Board of Supervisors following the Authorized Position Review Process.~~ In adopting the Final Budget, require all departments to return before the Board of Supervisors following the Authorized Position Review Process for all new positions added to the authorized staffing by virtue of reorganization, reclassification, or addition.

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2018 TODAY'S DATE: 09/05/2018
 FOR FISCAL YEARS: 07/01/2016 - 06/30/2019

	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
FUND: 0001 GENERAL FUND							
REVENUES:							
4001	CURRENT SECURED TAXES	\$11,229,338	\$10,616,315	\$10,616,315	\$11,540,546	\$11,011,777	\$11,011,777
4004	CURRENT UNSECURED TAXES	\$1,187,253	\$1,034,770	\$1,034,770	\$1,197,700	\$1,034,770	\$1,034,770
4005	CURRENT UNSECURED AIRCRAFT TAX	\$27,558	\$27,500	\$27,500	\$29,151	\$28,900	\$28,900
4008	SB813 DISTRIBUTIONS	\$56,415	\$50,000	\$50,000	\$3,572	\$66,000	\$66,000
4021	PRIOR YEAR SECURED TAXES	\$105,853	\$110,000	\$110,000	\$68,106	\$110,000	\$110,000
4023	PRIOR YEAR UNSECURED TAXES	\$131,852	\$56,000	\$56,000	\$85,231	\$50,000	\$50,000
4041	PENALTIES ON DELINQUENT TAXES	\$25,052	\$150,000	\$150,000	\$7,582	\$150,000	\$150,000
4042	COSTS OF DELINQUENT COLLECTION	\$5,500	\$13,000	\$13,000	\$6,860	\$6,000	\$6,000
	TAXES - PROPERTY	\$12,768,824	\$12,057,585	\$12,057,585	\$12,938,750	\$12,457,447	\$12,457,447
4082	REAL PROPERTY TRANSFER TAX	\$88,032	\$61,000	\$61,000	\$94,235	\$61,000	\$71,000
4083	TRANSIENT OCCUPANCY TAX	\$3,739,501	\$2,482,500	\$2,482,500	\$3,280,153	\$2,482,500	\$2,482,500
	TAXES - OTHER	\$3,827,533	\$2,543,500	\$2,543,500	\$3,374,389	\$2,543,500	\$2,553,500
4062	SALES TAX	\$1,400,406	\$1,175,000	\$1,175,000	\$1,767,474	\$1,245,500	\$1,245,500
	TAXES - SALES	\$1,400,406	\$1,175,000	\$1,175,000	\$1,767,474	\$1,245,500	\$1,245,500
4101	ANIMAL LICENSES	\$22,803	\$27,000	\$27,000	\$30,721	\$29,000	\$29,000
4131	CONSTRUCTION PERMITS	\$196,350	\$333,500	\$333,500	\$398,830	\$245,000	\$245,000
4135	FEES FOR CONTINUING EDUCATION	\$10,862	\$1,628	\$2,228	\$6,825	\$3,700	\$3,700
4156	RECLAMATION PLAN FEES	\$13,350	\$13,500	\$13,500	\$11,250	\$13,500	\$13,500
4161	FRANCHISE FEES	\$211,344	\$178,400	\$178,400	\$245,179	\$185,064	\$185,064
4170	WELL PERMITS	\$16,040	\$15,033	\$6,000	\$9,836	\$8,000	\$8,000
4171	D H R PERMITS	\$672	\$605	\$605	\$637	\$605	\$605
4172	SEWER APPLICATIONS	\$5,899	\$4,182	\$2,800	\$4,402	\$4,200	\$4,200
4174	WELL & WATER SYSTEM PERMITS	\$44,833	\$47,708	\$47,708	\$42,092	\$46,330	\$46,330
4175	PERMITS TO OPERATE	\$1,065	\$1,000	\$1,050	\$1,160	\$1,000	\$1,000
4176	LICENSES	\$4,674	\$6,500	\$6,500	\$7,738	\$6,500	\$6,500
4177	GUN PERMITS	\$5,575	\$6,000	\$6,000	\$5,191	\$6,000	\$6,000
4178	FINGERPRINT PERMITS	\$11,152	\$15,000	\$15,000	\$15,540	\$15,000	\$15,000
4179	EXPLOSIVE PERMITS	\$145	\$50	\$50	\$14	\$50	\$50
4180	DEVICE REGISTRATION FEE	\$72,540	\$66,500	\$69,419	\$70,006	\$66,500	\$66,500
4182	SWIMMING POOL PERMITS	\$9,499	\$9,268	\$9,268	\$9,613	\$9,792	\$9,792
4183	FOOD ESTABLISHMENT PERMITS	\$45,722	\$45,800	\$45,800	\$46,091	\$46,460	\$46,460

ATTACHMENT A

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2018 TODAY'S DATE: 09/05/2018

FOR FISCAL YEARS: 07/01/2016 - 06/30/2019

		YTD	BOARD	WORKING	YTD	DEPT	CAO	BOARD
		ACTUALS	APPROVED	BUDGET	ACTUALS	REQUESTED	RECOMM	APPROVED
		06/30/2017	06/30/2018	06/30/2018	06/30/2018	06/30/2019	06/30/2019	06/30/2019
4184	SEWAGE PUMP VEHICLE PERMIT	\$2,245	\$1,996	\$1,749	\$2,067	\$2,067	\$2,067	\$2,067
4186	DEVICE REPAIRMAN LICENSE	\$481	\$100	\$306	\$306	\$355	\$355	\$355
4187	NITRATE ANALYSES	\$0	\$1,072	\$750	\$846	\$1,072	\$1,072	\$1,072
	LICENSES & PERMITS	\$675,256	\$774,842	\$767,633	\$908,347	\$690,195	\$690,195	\$690,195
4211	CRIMINAL FINES	\$4,679	\$21,000	\$19,750	\$7,008	\$21,500	\$21,500	\$21,500
4212	ANIMAL FINES	\$6,176	\$5,000	\$5,000	\$5,630	\$5,000	\$5,000	\$5,000
4214	SUPERIOR COURT FINES	\$38,967	\$52,617	\$52,625	\$35,374	\$49,727	\$49,727	\$49,727
4215	JUSTICE COURT FINES	\$228,660	\$195,000	\$195,000	\$284,704	\$260,000	\$260,000	\$260,000
4220	LAW LIBRARY FINES	\$4,409	\$6,000	\$6,000	\$7,116	\$6,000	\$7,000	\$7,000
4224	COURT REALIGNMENT FINES	\$907,584	\$780,000	\$780,000	\$1,117,862	\$875,000	\$875,000	\$875,000
	FINES & FORFEITURES	\$1,190,477	\$1,059,617	\$1,058,375	\$1,457,695	\$1,217,227	\$1,218,227	\$1,218,227
4320	TECOPA COMMUNITY CENTER	\$29	\$0	\$0	\$0	\$0	\$0	\$0
4352	MILLPOND CONCESSIONS	\$12,854	\$10,000	\$10,000	\$13,461	\$11,000	\$11,000	\$11,000
	RENTS & LEASES	\$12,884	\$10,000	\$10,000	\$13,461	\$11,000	\$11,000	\$11,000
4301	INTEREST FROM TREASURY	\$352,018	\$240,000	\$240,000	\$541,390	\$275,000	\$275,000	\$275,000
4303	INTEREST ON TAX FUNDS	\$2,237	\$500	\$500	\$0	\$500	\$500	\$500
4311	RENTS	\$92,556	\$85,722	\$85,722	\$104,055	\$125,322	\$125,322	\$125,322
4312	LEASES	\$1,961	\$1,980	\$1,980	\$1,972	\$1,980	\$1,980	\$1,980
4316	STATHAM HALL RENT	\$644	\$1,000	\$1,000	\$554	\$500	\$500	\$500
4317	BIG PINE LEGION HALL RENT	\$397	\$450	\$450	\$566	\$450	\$450	\$450
4318	INDEPENDENCE LEGION HALL RENT	\$0	\$100	\$100	\$162	\$50	\$50	\$50
	REV USE OF MONEY & PROPERTY	\$449,815	\$329,752	\$329,752	\$648,701	\$403,802	\$403,802	\$403,802
4411	STATE MOTOR VEHICLE IN LIEU TX	\$1,168,225	\$1,102,093	\$1,264,003	\$1,024,951	\$1,688,807	\$1,688,807	\$1,688,807
4413	PROPERTY TAX IN LIEU OF VLF	\$2,128,755	\$2,128,755	\$2,128,755	\$2,203,228	\$2,203,228	\$2,203,228	\$2,203,228
4420	SOCIAL SERVICE REALIGNMENT	\$653,200	\$1,105,783	\$1,093,650	\$1,017,161	\$1,130,597	\$1,130,597	\$1,130,597
4421	STATE PUBLIC ASSIST ADMIN	\$2,371,421	\$2,447,453	\$2,594,299	\$2,518,888	\$2,510,041	\$2,510,041	\$2,510,041
4425	AID FAMILY DEPENDENT CHILDREN	\$475,448	\$600,000	\$597,328	\$303,363	\$525,000	\$525,000	\$525,000
4427	FOSTER CARE	\$21,693	\$25,000	\$25,000	\$28,249	\$60,000	\$60,000	\$60,000
4430	HEALTH REALIGNMENT	\$528,336	\$672,319	\$668,524	\$499,019	\$102,390	\$102,390	\$102,390
4450	MENTAL HEALTH REALIGNMENT	\$1,009,539	\$1,020,161	\$1,020,161	\$1,020,161	\$1,020,161	\$1,020,161	\$1,020,161
4460	REALIGNMENT - 2011	\$1,327,363	\$2,467,781	\$2,465,165	\$1,120,302	\$2,521,970	\$2,521,970	\$2,521,970
4463	UNREFUNDED GAS TAX	\$83,509	\$85,000	\$68,165	\$68,165	\$69,000	\$69,000	\$69,000
4472	HOMEOWNERS PROPERTY TAX RELIEF	\$73,893	\$74,000	\$74,000	\$72,340	\$74,000	\$74,000	\$74,000

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2018 TODAY'S DATE: 09/05/2018

FOR FISCAL YEARS: 07/01/2016 - 06/30/2019

	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
4473 STATE AID FOR VETERANS AFFAIRS	\$41,437	\$48,749	\$48,749	\$26,846	\$39,266	\$39,266	\$39,266
4475 OFF HIGHWAY VEHICLE	\$653	\$675	\$675	\$645	\$675	\$675	\$675
4483 STANDARDS & TRAIN FOR CORRECT	\$21,764	\$24,480	\$16,719	\$18,975	\$22,020	\$22,020	\$22,020
4485 STATE - PUBLIC SAFETY SERVICES	\$1,767,207	\$1,720,000	\$1,720,000	\$1,906,952	\$1,740,000	\$1,795,000	\$1,795,000
4486 AB443 - SHERIFF	\$240,494	\$315,764	\$361,564	\$321,219	\$357,390	\$376,654	\$376,654
4488 CITIZEN OPTION - PUBLIC SAFETY	\$113,433	\$146,130	\$169,596	\$120,588	\$113,804	\$138,212	\$138,212
4489 JUVENILE JUSTICE	\$64,944	\$53,067	\$53,067	\$40,220	\$53,067	\$53,067	\$53,067
4497 STATE MANDATE PROGRAMS	\$29,964	\$25,000	\$25,000	\$120,541	\$120,436	\$120,436	\$120,436
4498 STATE GRANTS	\$1,915,788	\$3,566,976	\$3,127,881	\$2,168,625	\$4,110,803	\$4,110,803	\$4,110,803
4499 STATE OTHER	\$484,896	\$884,714	\$889,981	\$504,649	\$977,160	\$977,160	\$977,160
4501 FEDERAL PUBLIC ASSISTANCE ADMN	\$2,065,096	\$1,821,000	\$1,821,000	\$1,875,137	\$1,821,000	\$1,821,000	\$1,821,000
4511 FEDERAL AID TO FAMILY W/ CHILD	\$107,393	\$100,000	\$100,000	\$195,835	\$175,000	\$175,000	\$175,000
4512 FEDERAL FOSTER CARE	\$157,175	\$253,000	\$253,000	\$151,327	\$253,000	\$253,000	\$253,000
4541 FEDERAL IN LIEU TAXES	\$3,684,952	\$1,842,476	\$1,842,476	\$1,842,476	\$0	\$0	\$0
4552 FEDERAL OTHER	\$441,349	\$638,497	\$485,793	\$401,479	\$679,899	\$679,899	\$679,899
4561 AID FROM MONO COUNTY	\$312,189	\$225,288	\$216,107	\$216,307	\$227,409	\$233,504	\$233,504
4563 CONTRIBUTION FROM DWP	\$3,859,965	\$4,029,641	\$4,029,641	\$4,029,641	\$4,275,992	\$4,275,992	\$4,275,992
4599 OTHER AGENCIES	\$180,042	\$165,000	\$165,000	\$202,810	\$196,280	\$196,280	\$196,280
AID FROM OTHER GOVT AGENCIES	\$25,330,133	\$27,588,802	\$27,325,299	\$24,020,110	\$27,068,395	\$27,173,162	\$27,173,162
4601 TAX REDEMPTION FEES	\$2,450	\$2,200	\$2,200	\$4,700	\$3,000	\$3,000	\$3,000
4602 ASSESSMENT & COLLECTION FEES	\$15,496	\$14,444	\$14,444	\$14,021	\$15,357	\$15,357	\$15,357
4603 SB813 COLLECTION FEES	\$11,803	\$10,000	\$10,000	\$33,432	\$12,500	\$12,500	\$12,500
4605 DELINQUENT TAX SALE FEE	\$259,674	\$0	\$0	\$8,279	\$155,000	\$155,000	\$155,000
4612 SPEC DIST & GRANT ACCOUNTING	\$27,000	\$55,123	\$55,123	\$27,675	\$28,350	\$28,350	\$28,350
4618 EMS ACCOUNTING	\$20,019	\$20,020	\$38,378	\$38,377	\$38,378	\$38,378	\$38,378
4621 DISTRICT ELECTIONS	\$6,349	\$15,500	\$15,500	\$16,337	\$0	\$0	\$0
4622 CANDIDATE STATEMENTS	\$4,350	\$1,300	\$1,300	\$8,450	\$1,300	\$1,300	\$1,300
4623 ELECTION FILING FEES	\$0	\$3,500	\$3,500	\$8,673	\$1,000	\$1,000	\$1,000
4624 MISCELLANEOUS ELECTION SERVICE	\$384	\$0	\$0	\$1,096	\$0	\$0	\$0
4631 COUNTY COUNSEL FEES	\$1,856	\$2,352	\$2,352	\$3,054	\$500	\$500	\$500
4632 PUBLIC DEFENDER FEES	\$7,229	\$5,500	\$5,500	\$6,914	\$5,500	\$5,500	\$5,500
4654 PLANNING & ENGINEERING FEES	\$45,617	\$138,774	\$74,374	\$56,779	\$21,000	\$21,000	\$21,000
4655 MAP CHECKING	\$760	\$500	\$700	\$1,170	\$500	\$500	\$500
4661 PESTICIDE USE ENFORCEMENT	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0
4663 PEST MILL REFUND	\$76,000	\$80,500	\$83,000	\$83,000	\$83,000	\$83,000	\$83,000

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

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	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019	
4664	NURSERY	\$0	\$764	\$764	\$745	\$500	\$500	\$500
4665	PETROLEUM PRODUCT INSPECTION	\$2,355	\$3,705	\$3,705	\$2,430	\$3,705	\$3,705	\$3,705
4666	RODENT CONTROL	\$390	\$1,500	\$1,500	\$480	\$1,500	\$1,500	\$1,500
4667	NON COMMERCIAL CERTIFICATIONS	\$0	\$100	\$750	\$750	\$1,563	\$1,563	\$1,563
4672	CLERK FEES	\$1,141	\$350	\$350	\$2,272	\$1,000	\$1,000	\$1,000
4673	COST OF PROBATION	\$19,175	\$20,000	\$20,000	\$21,172	\$20,000	\$20,000	\$20,000
4676	RESTITUTION	\$1,852	\$0	\$54	\$183	\$0	\$0	\$0
4677	ELECTRONIC MONITORING	\$9,668	\$15,000	\$15,000	\$7,659	\$15,000	\$15,000	\$15,000
4681	LPS PRIVATE PAY	\$0	\$6,000	\$15,956	\$25,306	\$12,000	\$12,000	\$12,000
4682	ESTATE FEES	\$0	\$4,000	\$5,000	\$1,000	\$4,000	\$4,000	\$4,000
4683	PUBLIC GUARDIAN FEES	\$0	\$4,000	\$3,000	\$6,376	\$4,000	\$4,000	\$4,000
4691	JAIL BOOKING FEES	\$3,541	\$3,500	\$3,500	\$3,522	\$3,500	\$3,500	\$3,500
4693	FOREST SERVICE	\$3,330	\$17,000	\$17,000	\$0	\$17,000	\$17,000	\$17,000
4695	SEARCH & RESCUE	\$0	\$5,000	\$5,000	\$0	\$5,000	\$5,000	\$5,000
4698	INVESTIGATIONS	\$63,693	\$67,053	\$67,053	\$62,444	\$67,053	\$67,053	\$67,053
4699	CIVIL PROCESS SERVICE	\$3,148	\$5,000	\$5,000	\$3,628	\$5,000	\$5,000	\$5,000
4701	VITAL STATISTICS	\$13,208	\$12,757	\$12,757	\$12,873	\$12,757	\$12,757	\$12,757
4702	RECORDING FEES	\$88,357	\$66,500	\$66,500	\$72,277	\$65,500	\$66,500	\$66,500
4703	RECORDERS MICROGRAPHIC FEES	\$0	\$0	\$0	\$264	\$0	\$0	\$0
4720	NON FEDERAL MEDICARE	\$11,054	\$10,000	\$10,000	\$8,069	\$10,000	\$10,000	\$10,000
4722	FEDERAL MEDICARE MEDICAID	\$20,703	\$25,000	\$25,000	\$20,352	\$25,000	\$25,000	\$25,000
4723	WATER SAMPLES	\$150,351	\$150,000	\$150,000	\$186,114	\$150,000	\$150,000	\$150,000
4729	EH WASTE INSPECTION & PERMITS	\$16,695	\$16,695	\$17,226	\$17,226	\$17,226	\$17,226	\$17,226
4732	E.M.S. RADIO MAINTENANCE	\$1,575	\$1,575	\$1,575	\$1,575	\$1,575	\$1,575	\$1,575
4742	PATIENT PAYMENTS	\$6,114	\$8,000	\$8,000	\$6,162	\$5,500	\$5,500	\$5,500
4747	INSURANCE PAYMENTS	\$1,204	\$1,500	\$5,110	\$1,750	\$1,500	\$1,500	\$1,500
4748	MENTAL HEALTH MEDICAL	\$903,041	\$1,045,416	\$1,045,416	\$607,526	\$1,045,416	\$1,045,416	\$1,045,416
4754	HAZARDOUS WASTE FEES	\$88,991	\$87,000	\$115,795	\$116,238	\$87,000	\$87,000	\$87,000
4765	P.O.S.T.	\$11,568	\$20,000	\$20,000	\$12,318	\$17,000	\$17,000	\$17,000
4771	LIBRARY SERVICES	\$1,542	\$2,004	\$2,004	\$1,583	\$2,004	\$2,004	\$2,004
4781	PLEASANT VALLEY - CAMP	\$67,000	\$67,000	\$67,000	\$67,102	\$67,000	\$67,000	\$67,000
4783	SCHOBER LANE - CAMP	\$63,960	\$64,000	\$64,000	\$68,525	\$68,000	\$68,000	\$68,000
4784	BIG PINE TRIANGLE - CAMP	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
4785	BAKER CREEK - CAMP	\$30,910	\$25,000	\$29,000	\$36,474	\$32,000	\$32,000	\$32,000
4786	TINNEMAHA - CAMP	\$18,713	\$16,000	\$19,000	\$22,909	\$22,000	\$22,000	\$22,000

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	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
4787	TABOOSE - CAMP	\$34,548	\$31,000	\$35,000	\$42,815	\$40,000	\$40,000
4788	INDEPENDENCE CREEK - CAMP	\$10,686	\$9,000	\$9,000	\$11,513	\$11,000	\$11,000
4789	PORTAGI JOE - CAMP	\$13,406	\$13,000	\$13,000	\$16,495	\$16,000	\$16,000
4790	DIAZ LAKE - CAMP	\$84,958	\$75,000	\$79,000	\$95,051	\$85,000	\$85,000
4791	TECOPA HOT SPRINGS - CAMP	\$0	\$5,000	\$5,000	\$21,296	\$21,000	\$21,000
4792	DAY USE FEES	\$1,800	\$2,000	\$2,000	\$2,650	\$2,000	\$2,000
4809	WRAP FEES	\$0	\$1,000	\$1,000	\$1,955	\$1,000	\$1,000
4812	NSF CHARGES	\$120	\$40	\$65	\$125	\$40	\$40
4813	SHIPPING & HANDLING	\$61	\$40	\$40	\$28	\$40	\$40
4817	LAFCO FEES	\$14,869	\$21,114	\$11,114	\$8,794	\$19,729	\$19,729
4819	SERVICES & FEES	\$205,573	\$296,492	\$262,586	\$222,042	\$266,405	\$266,405
4820	COUNTY COST PLAN	\$1,814,694	\$2,033,451	\$2,033,451	\$2,252,484	\$2,222,554	\$2,222,554
4821	INTRA COUNTY CHARGES	\$840,355	\$1,040,866	\$1,039,645	\$717,682	\$997,369	\$1,028,416
4822	INTRA COUNTY INSURANCE ADMIN	\$1,233,472	\$1,408,888	\$1,408,888	\$1,303,465	\$1,330,815	\$1,330,815
4824	INTER GOVERNMENT CHARGES	\$315,572	\$365,273	\$307,979	\$315,364	\$432,079	\$432,079
4825	OTHER CURRENT CHARGES	\$398,681	\$408,880	\$408,880	\$406,058	\$476,493	\$476,493
4827	TRIAL COURT CHARGES	\$128,800	\$73,800	\$73,800	\$53,800	\$73,800	\$73,800
4829	COPIER LEASE REVENUE	\$96,183	\$105,600	\$105,600	\$98,186	\$100,835	\$100,835
	CHARGES FOR CURRENT SERVICES	\$7,282,059	\$8,014,576	\$7,927,434	\$7,282,081	\$8,254,843	\$8,286,890
4998	OPERATING TRANSFERS IN	\$653,667	\$849,949	\$1,505,360	\$984,020	\$1,888,705	\$2,564,630
	OTHER FINANCING SOURCES	\$653,667	\$849,949	\$1,505,360	\$984,020	\$1,888,705	\$2,564,630
4901	PRIOR YEARS REVENUE	\$741	\$0	\$0	\$400	\$0	\$0
4911	SALES OF FIXED ASSETS	\$90	\$0	\$8,500	\$8,630	\$0	\$0
4922	SALES OF COPIES	\$5,229	\$5,070	\$4,474	\$4,059	\$4,420	\$4,420
4924	SALES OF MAILING LISTS	\$40	\$50	\$76	\$870	\$100	\$100
4925	SALES OF BOOKS & PAMPHLETS	\$16,000	\$17,000	\$17,000	\$17,033	\$17,000	\$17,000
4936	MISCELLANEOUS SALES	\$780	\$1,000	\$1,000	\$611	\$1,000	\$1,000
4951	DONATIONS	\$9,162	\$18,000	\$19,300	\$11,595	\$9,500	\$9,500
4952	OUTSIDE CONTRACT	\$285	\$0	\$0	\$0	\$0	\$0
4955	FAMILY SUPPORT REPAYMENT	\$9,386	\$3,000	\$6,600	\$11,774	\$0	\$0
4958	UNCLAIMED FUNDS	\$0	\$2,000	\$2,000	\$6,671	\$2,000	\$2,000
4959	MISCELLANEOUS REVENUE	\$22,177	\$11,051	\$15,089	\$21,142	\$10,925	\$12,625
4961	REIMBURSED EXPENSES	\$27,438	\$350	\$230	\$39,207	\$0	\$0
4997	CASH OVER OR SHORT	\$0	\$55	\$55	\$34	\$55	\$55

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		YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
4999	PRIOR YEARS REIMBURSEMENTS	\$1,874	\$0	\$7,000	\$8,896	\$0	\$0	\$0
	OTHER REVENUE	\$93,207	\$57,576	\$81,324	\$130,926	\$45,000	\$46,700	\$46,700
	TOTAL REVENUES:	\$53,684,266	\$54,461,199	\$54,781,262	\$53,525,960	\$55,825,614	\$56,651,053	\$56,651,053
EXPENSES:								
5001	SALARIED EMPLOYEES	\$18,230,460	\$20,488,189	\$20,200,561	\$18,163,619	\$21,265,674	\$21,297,960	\$21,297,960
5002	CONTRACT EMPLOYEES	\$129,144	\$125,400	\$125,400	\$121,541	\$125,745	\$125,745	\$125,745
5003	OVERTIME	\$831,091	\$796,306	\$836,535	\$874,901	\$884,236	\$807,392	\$807,392
5004	STANDBY TIME	\$131,201	\$220,455	\$218,255	\$201,170	\$230,197	\$222,847	\$222,847
5005	HOLIDAY OVERTIME	\$106,406	\$51,162	\$53,636	\$36,282	\$51,538	\$50,700	\$50,700
5006	4850 TIME - WORKERS COMP	\$5	\$9,000	\$9,000	\$884	\$9,000	\$1,500	\$1,500
5012	PART TIME EMPLOYEES	\$758,045	\$1,050,089	\$1,096,355	\$790,240	\$1,005,646	\$1,000,839	\$1,000,839
5021	RETIREMENT & SOCIAL SECURITY	\$1,303,387	\$1,656,714	\$1,632,471	\$1,305,864	\$1,753,108	\$1,754,862	\$1,754,862
5022	PERS RETIREMENT	\$4,589,138	\$3,280,797	\$3,275,812	\$2,995,695	\$3,345,584	\$3,352,761	\$3,352,761
5023	RETIREMENT SAFETY-SIDE FUND	\$325,028	\$339,245	\$339,245	\$339,245	\$350,288	\$350,288	\$350,288
5024	RETIREMENT-UNFUNDED LIAB	\$486,120	\$3,389,810	\$3,389,810	\$3,395,479	\$4,279,836	\$4,279,836	\$4,279,836
5025	RETIREE HEALTH BENEFITS	\$2,727,203	\$3,135,968	\$3,135,968	\$2,962,410	\$3,077,591	\$3,077,591	\$3,077,591
5031	MEDICAL INSURANCE	\$3,161,622	\$3,879,969	\$3,774,791	\$3,138,488	\$4,099,902	\$4,082,369	\$4,082,369
5032	DISABILITY INSURANCE	\$158,890	\$203,363	\$203,885	\$168,532	\$228,832	\$228,027	\$228,027
5033	SHERIFF DEPUTIES DISABILITY	\$10,102	\$10,291	\$10,311	\$12,365	\$14,281	\$14,281	\$14,281
5034	EDUCATION REIMBURSEMENT	\$2,317	\$17,850	\$16,300	\$700	\$17,250	\$17,250	\$17,250
5042	SICK LEAVE BUY OUT	\$153,260	\$64,657	\$54,141	\$30,261	\$30,551	\$30,551	\$30,551
5043	OTHER BENEFITS	\$538,231	\$365,078	\$555,547	\$519,011	\$381,864	\$381,864	\$381,864
5111	CLOTHING	\$63,075	\$73,300	\$67,100	\$58,151	\$66,800	\$66,800	\$66,800
	SALARIES & BENEFITS	\$33,704,732	\$39,157,643	\$38,995,123	\$35,114,845	\$41,217,923	\$41,143,463	\$41,143,463
5112	PERSONAL & SAFETY EQUIPMENT	\$38,398	\$61,770	\$70,232	\$63,938	\$78,690	\$63,970	\$63,970
5113	PERSONAL SUPPLIES	\$0	\$0	\$0	\$1	\$0	\$0	\$0
5114	INMATE CLOTHING	\$6,013	\$15,250	\$15,250	\$8,825	\$12,250	\$12,250	\$12,250
5122	CELL PHONES	\$31,179	\$39,127	\$38,960	\$34,909	\$40,382	\$40,382	\$40,382
5131	FOOD & HOUSEHOLD SUPPLIES	\$488,132	\$589,000	\$621,225	\$560,711	\$543,480	\$543,480	\$543,480
5132	JAIL-HOUSEHOLD	\$85,594	\$62,500	\$53,313	\$52,534	\$62,500	\$62,500	\$62,500
5154	UNEMPLOYMENT INSURANCE	\$25,171	\$46,750	\$51,798	\$35,930	\$46,750	\$46,750	\$46,750
5156	INSURANCE CLAIMS	\$0	\$5,000	\$5,000	\$250	\$5,000	\$5,000	\$5,000
5157	MEDICAL MALPRACTICE INSURANCE	\$68,791	\$69,670	\$69,670	\$69,669	\$88,457	\$88,457	\$88,457

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	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019	
5158	INSURANCE PREMIUM	\$85,674	\$70,000	\$70,000	\$69,337	\$92,000	\$92,000	\$92,000
5161	JURY EXPENSE	\$15,029	\$22,250	\$21,810	\$15,691	\$21,810	\$21,810	\$21,810
5162	WITNESS EXPENSE	\$333	\$3,500	\$2,500	\$332	\$3,500	\$3,500	\$3,500
5171	MAINTENANCE OF EQUIPMENT	\$37,068	\$78,525	\$73,798	\$29,746	\$70,930	\$51,600	\$51,600
5173	MAINTENANCE OF EQUIPMENT-MATER	\$9,553	\$9,776	\$10,076	\$9,044	\$10,376	\$9,776	\$9,776
5175	MAINTENANCE - FUEL & LUBRICANT	\$0	\$0	\$0	\$0	\$500	\$500	\$500
5177	MAINTENANCE OF COMPUTER SYSTEM	\$127,578	\$113,225	\$113,225	\$112,715	\$119,418	\$127,193	\$127,193
5182	MAINTENANCE OF GROUNDS	\$43,469	\$38,000	\$58,625	\$45,781	\$68,000	\$68,000	\$68,000
5184	MAINTENANCE - SHERIFF	\$9,382	\$17,700	\$12,000	\$10,703	\$17,000	\$17,000	\$17,000
5190	MAINT BIG PINE LIBRARY	\$5,666	\$5,666	\$5,666	\$5,666	\$5,666	\$5,666	\$5,666
5191	MAINTENANCE OF STRUCTURES	\$9,041	\$12,270	\$14,500	\$8,896	\$20,500	\$20,500	\$20,500
5199	MAINT OF STRUCTURES-MATERIALS	\$23,559	\$51,641	\$36,200	\$28,136	\$75,400	\$75,400	\$75,400
5201	MEDICAL, DENTAL & LAB SUPPLIES	\$32,494	\$35,000	\$35,000	\$30,774	\$35,000	\$35,000	\$35,000
5211	MEMBERSHIPS	\$2,575	\$2,525	\$2,600	\$2,600	\$2,525	\$2,525	\$2,525
5232	OFFICE & OTHER EQUIP < \$5,000	\$394,373	\$174,089	\$254,304	\$187,809	\$212,020	\$220,365	\$220,365
5236	INFORMATION SERVICES POSTAGE	\$64,087	\$80,700	\$80,700	\$70,933	\$79,380	\$79,380	\$79,380
5260	HEALTH - EMPLOYEE PHYSICALS	\$19,517	\$16,470	\$45,273	\$20,289	\$63,550	\$63,550	\$63,550
5263	ADVERTISING	\$81,816	\$96,702	\$98,684	\$76,839	\$94,350	\$94,350	\$94,350
5265	PROFESSIONAL & SPECIAL SERVICE	\$2,729,058	\$3,666,628	\$4,509,198	\$2,613,872	\$4,485,621	\$4,479,954	\$4,479,954
5281	RENTS & LEASES-EQUIPMENT	\$21,011	\$30,222	\$31,046	\$24,444	\$28,617	\$28,117	\$28,117
5285	COPIER LEASE - IS ONLY	\$90,199	\$91,000	\$94,471	\$92,723	\$91,000	\$91,000	\$91,000
5291	OFFICE, SPACE & SITE RENTAL	\$486,832	\$509,897	\$537,461	\$500,509	\$512,572	\$512,572	\$512,572
5301	SMALL TOOLS & INSTRUMENTS	\$4,035	\$5,649	\$6,230	\$6,499	\$8,400	\$8,400	\$8,400
5311	GENERAL OPERATING EXPENSE	\$796,065	\$946,899	\$1,082,098	\$833,224	\$1,058,905	\$1,008,586	\$1,008,586
5313	LAW ENFORCEMENT SPECIAL	\$108,101	\$114,594	\$144,209	\$96,640	\$105,608	\$105,608	\$105,608
5316	ELECTION EXPENSE	\$54,242	\$77,500	\$81,500	\$65,813	\$46,000	\$46,000	\$46,000
5321	SPECIAL APPROPRIATION	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
5325	LIBRARY BOOKS & SUBSCRIPTIONS	\$33,122	\$34,010	\$34,010	\$33,217	\$37,000	\$37,000	\$37,000
5330	TRAVEL EXPENSE-REQUIRED	\$223,290	\$157,991	\$191,011	\$145,003	\$171,004	\$0	\$0
5331	TRAVEL EXPENSE	\$244,303	\$351,833	\$363,171	\$290,033	\$391,920	\$515,270	\$515,270
5332	MILEAGE REIMBURSEMENT	\$0	\$2,100	\$1,100	\$0	\$2,355	\$2,355	\$2,355
5337	5150 TRANSPORTS	\$7,541	\$10,000	\$6,800	\$0	\$10,000	\$10,000	\$10,000
5351	UTILITIES	\$926,515	\$1,031,055	\$1,024,017	\$870,107	\$1,014,609	\$987,822	\$987,822
5499	PRIOR YEAR REFUNDS	\$0	\$0	\$147,392	\$147,391	\$0	\$0	\$0
	SERVICES & SUPPLIES	\$7,438,819	\$8,756,484	\$10,124,123	\$7,281,552	\$9,843,045	\$9,693,588	\$9,693,588

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		YTD	BOARD	WORKING	YTD	DEPT	CAO	BOARD
		ACTUALS	APPROVED	BUDGET	ACTUALS	REQUESTED	RECOMM	APPROVED
		06/30/2017	06/30/2018	06/30/2018	06/30/2018	06/30/2019	06/30/2019	06/30/2019
5121	INTERNAL CHARGES	\$425,445	\$472,693	\$457,513	\$389,529	\$452,513	\$452,513	\$452,513
5123	TECH REFRESH EXPENSE	\$235,073	\$302,731	\$302,731	\$302,731	\$255,064	\$255,064	\$255,064
5124	EXTERNAL CHARGES	\$15,171	\$21,135	\$33,528	\$32,047	\$29,135	\$29,135	\$29,135
5128	INTERNAL SHREDDING CHARGES	\$10,274	\$10,721	\$10,721	\$10,721	\$10,721	\$10,721	\$10,721
5129	INTERNAL COPY CHARGES (NON-IS)	\$78,213	\$68,392	\$73,778	\$84,204	\$90,371	\$90,371	\$90,371
5152	WORKERS COMPENSATION	\$629,293	\$851,249	\$854,249	\$851,248	\$667,060	\$667,060	\$667,060
5155	PUBLIC LIABILITY INSURANCE	\$501,586	\$643,003	\$643,003	\$642,924	\$654,345	\$654,345	\$654,345
5315	COUNTY COST PLAN	\$964,031	\$1,199,497	\$1,199,497	\$1,199,496	\$1,384,726	\$1,384,726	\$1,384,726
5333	MOTOR POOL	\$1,335,204	\$1,375,902	\$1,363,594	\$1,090,815	\$1,372,619	\$1,279,710	\$1,279,710
	INTERNAL CHARGES	\$4,194,293	\$4,945,323	\$4,938,614	\$4,603,719	\$4,916,554	\$4,823,645	\$4,823,645
5501	SUPPORT & CARE OF PERSONS	\$1,654,807	\$2,007,089	\$2,103,050	\$1,695,663	\$2,040,696	\$2,040,696	\$2,040,696
5508	SUPPORT & CARE - 1099	\$114,735	\$150,000	\$159,243	\$102,502	\$144,000	\$144,000	\$144,000
5511	ANNUAL NEW CPSP GRANT AWARD	\$9,000	\$20,984	\$32,968	\$22,476	\$20,984	\$20,984	\$20,984
5512	ICSOS-CONTRACT	\$140,000	\$0	\$0	\$0	\$0	\$0	\$0
5513	BLAKE JONES TROUT DERBY	\$5,625	\$7,500	\$9,375	\$9,375	\$7,500	\$7,500	\$7,500
5516	COMM CONN FOR CHILD CARE	\$8,230	\$9,500	\$12,486	\$4,536	\$9,500	\$9,500	\$9,500
5517	INDY FATHERS DAY DERBY	\$5,625	\$7,500	\$9,375	\$7,500	\$7,500	\$7,500	\$7,500
5519	VISITOR CENTER CONTRIBUTION	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
5520	INYO ARTS COUNCIL CONTRIBUTION	\$37,173	\$37,173	\$37,173	\$37,173	\$37,173	\$37,173	\$37,173
5521	LAWS RR MUSEUM CONTRIBUTION	\$24,516	\$24,516	\$24,516	\$24,516	\$24,516	\$24,516	\$24,516
5523	WILD IRIS CONTRIBUTION	\$12,853	\$14,121	\$14,121	\$12,704	\$14,121	\$14,121	\$14,121
5524	BIG PINE DREBY	\$5,625	\$7,500	\$9,375	\$5,625	\$7,500	\$7,500	\$7,500
5527	CAL EXPO EXHIBIT	\$12,997	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000
5528	TRI COUNTY FAIR/RODEO	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
5529	TRIAL COURT MOE	\$700,840	\$760,438	\$760,438	\$1,017,682	\$860,438	\$860,438	\$860,438
5531	CALIFORNIA INDIAN LEGAL SERVIC	\$7,600	\$7,600	\$7,600	\$7,600	\$7,600	\$7,600	\$7,600
5533	EAST SIERRA AVALANCHE SOCIETY	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750
5535	INYO COUNTY FILM COMMISSION	\$34,011	\$38,100	\$41,889	\$31,100	\$38,100	\$38,100	\$38,100
5537	MT. WHITNEY FISH HATCHERY	\$9,500	\$9,500	\$9,500	\$1,968	\$9,500	\$9,500	\$9,500
5539	OTHER AGENCY CONTRIBUTIONS	\$444,378	\$605,954	\$598,833	\$501,492	\$548,022	\$553,022	\$553,022
5582	LONE PINE EARLY OPENER DERBY	\$5,625	\$7,500	\$9,375	\$9,375	\$7,500	\$7,500	\$7,500
5583	OPENER PRESS REC/RAINBOW DAYS	\$1,250	\$2,500	\$3,750	\$3,750	\$2,500	\$2,500	\$2,500
5584	COORDINATED PROMOTION	\$0	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
5585	VISTITOR GUIDE	\$4,439	\$8,878	\$13,317	\$8,878	\$8,878	\$8,878	\$8,878
5586	CAL HIGH SCHOOL RODEO FINALS	\$4,261	\$8,522	\$12,783	\$8,522	\$8,522	\$8,522	\$8,522

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2018 TODAY'S DATE: 09/05/2018
 FOR FISCAL YEARS: 07/01/2016 - 06/30/2019

	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
5587 WILD WEST MARATHON	\$3,033	\$6,066	\$9,099	\$6,066	\$6,066	\$6,066	\$6,066
5588 LAWS BENEFIT CONCERT	\$1,261	\$2,522	\$3,783	\$2,522	\$2,522	\$2,522	\$2,522
5589 DEATH VALLEY VISTORS GUIDE	\$0	\$6,314	\$12,628	\$9,471	\$6,314	\$6,314	\$6,314
5590 IMAGES OF INYO PHOTO CONTEST	\$3,357	\$6,714	\$10,071	\$6,714	\$6,714	\$6,714	\$6,714
5591 LAWS-20 MULE TEAM EXHIBIT	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0
OTHER CHARGES	\$3,295,495	\$3,806,741	\$3,954,998	\$3,587,464	\$3,876,416	\$3,881,416	\$3,881,416
5561 PRINCIPAL ON NOTES PAYABLE	\$65,577	\$66,235	\$66,235	\$66,234	\$66,899	\$66,899	\$66,899
DEBT SERVICE PRINCIPAL	\$65,577	\$66,235	\$66,235	\$66,234	\$66,899	\$66,899	\$66,899
5553 INTEREST ON NOTES	\$8,523	\$7,866	\$7,866	\$7,865	\$7,202	\$7,202	\$7,202
DEBT SERVICE INTEREST	\$8,523	\$7,866	\$7,866	\$7,865	\$7,202	\$7,202	\$7,202
5630 LAND IMPROVEMENTS	\$0	\$0	\$10,000	\$0	\$3,000	\$3,000	\$3,000
5640 STRUCTURES & IMPROVEMENTS	\$0	\$16,500	\$26,890	\$11,349	\$21,500	\$21,500	\$21,500
5650 EQUIPMENT	\$60,166	\$16,000	\$28,298	\$23,409	\$22,000	\$39,500	\$39,500
5655 VEHICLES	\$29,644	\$0	\$0	\$0	\$0	\$0	\$0
5700 CONSTRUCTION IN PROGRESS	\$70,267	\$30,000	\$8,105	\$0	\$30,000	\$30,000	\$30,000
FIXED ASSETS	\$160,078	\$62,500	\$73,293	\$34,759	\$76,500	\$94,000	\$94,000
5801 OPERATING TRANSFERS OUT	\$805,603	\$1,251,645	\$1,322,645	\$1,249,435	\$34,660	\$364,582	\$466,259
OTHER FINANCING USES	\$805,603	\$1,251,645	\$1,322,645	\$1,249,435	\$34,660	\$364,582	\$466,259
5901 CONTINGENCIES	\$0	\$669,552	\$539,717	\$0	\$354,717	\$435,734	\$595,734
5902 CONTINGENCIES - PY ENCUMBRANCE	\$0	\$0	\$39,459	\$0	\$0	\$0	\$0
RESERVES	\$0	\$669,552	\$579,176	\$0	\$354,717	\$435,734	\$595,734
TOTAL EXPENSES:	\$49,673,122	\$58,723,989	\$60,062,073	\$51,945,877	\$60,393,916	\$60,510,529	\$60,772,206
FUND: 0001 GENERAL FUND	\$4,011,143	(\$4,262,790)	(\$5,280,811)	\$1,580,083	(\$4,568,302)	(\$3,859,476)	(\$4,121,153)

COUNTY OF INYO

BUD002F - BUDGET REQUESTS

RUNDATE: 06/30/2018 TODAY'S DATE: 09/05/2018

FOR FISCAL YEARS: 07/01/2016 - 06/30/2019

		YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
COUNTY TOTALS FOR	REVENUES:	\$53,684,266	\$54,461,199	\$54,781,262	\$53,525,960	\$55,825,614	\$56,651,053	\$56,651,053
	EXPENSES:	(\$49,673,122)	(\$58,723,989)	(\$60,062,073)	(\$51,945,877)	(\$60,393,916)	(\$60,510,529)	(\$60,772,206)
	REPORT NET	\$4,011,143	(\$4,262,790)	(\$5,280,811)	\$1,580,083	(\$4,568,302)	(\$3,859,476)	(\$4,121,153)

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2018 TODAY'S DATE: 09/05/2018

FOR FISCAL YEARS: 07/01/2016 - 06/30/2019

	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
REVENUES:							
4061 - LOCAL TRANSPORTATION TAX	\$85,588	\$75,395	\$75,395	\$73,695	\$104,277	\$104,277	\$104,277
4085 - TRANSACTION & USE TAX	\$1,493,294	\$1,350,000	\$1,350,000	\$1,471,191	\$1,425,000	\$1,425,000	\$1,425,000
TAXES - SALES	\$1,578,882	\$1,425,395	\$1,425,395	\$1,544,886	\$1,529,277	\$1,529,277	\$1,529,277
4141 - ROAD PRIVILEGES & PERMITS	\$20,109	\$17,000	\$17,000	\$24,038	\$20,000	\$20,000	\$20,000
4185 - COMMERCIAL TRASH COLLECT PRMT	\$348,189	\$400,000	\$400,000	\$462,865	\$415,000	\$415,000	\$415,000
LICENSES & PERMITS	\$368,298	\$417,000	\$417,000	\$486,903	\$435,000	\$435,000	\$435,000
4213 - FISH & GAME FINES	\$6,612	\$5,000	\$5,000	\$6,576	\$5,000	\$5,000	\$5,000
FINES & FORFEITURES	\$6,612	\$5,000	\$5,000	\$6,576	\$5,000	\$5,000	\$5,000
4320 - TECOPA COMMUNITY CENTER	\$35	\$0	\$260	\$845	\$200	\$200	\$200
4321 - CABLE TV LEASE	\$29,315	\$29,315	\$29,315	\$29,315	\$29,315	\$29,315	\$29,315
4331 - AUTO PARKING	\$29,355	\$25,700	\$36,368	\$46,424	\$34,866	\$34,866	\$34,866
4333 - HANGER RENT	\$110,862	\$120,664	\$120,664	\$113,080	\$122,126	\$122,126	\$122,126
4334 - TIE DOWN FEES	\$13,426	\$13,500	\$10,232	\$8,540	\$10,150	\$10,150	\$10,150
4336 - RENT-A-CAR LEASE	\$750	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800
4338 - RAMP FEES	\$26,271	\$16,000	\$16,000	\$18,430	\$16,000	\$16,000	\$16,000
4340 - HANGAR ONE AERO	\$3,564	\$4,752	\$4,752	\$5,940	\$4,752	\$4,752	\$4,752
RENTS & LEASES	\$213,578	\$211,731	\$219,391	\$224,375	\$219,209	\$219,209	\$219,209
4301 - INTEREST FROM TREASURY	\$170,891	\$110,820	\$112,379	\$239,130	\$135,600	\$135,700	\$135,700
4311 - RENTS	\$101,764	\$105,500	\$105,500	\$82,692	\$98,517	\$98,517	\$98,517
4315 - SPECIAL EVENTS	\$2,744	\$0	\$0	\$0	\$0	\$0	\$0
4316 - STATHAM HALL RENT	\$756	\$1,350	\$1,090	\$650	\$500	\$500	\$500
4317 - BIG PINE LEGION HALL RENT	\$447	\$600	\$600	\$638	\$600	\$600	\$600
4318 - INDEPENDENCE LEGION HALL RENT	\$0	\$100	\$100	\$162	\$50	\$50	\$50
REV USE OF MONEY & PROPERTY	\$276,604	\$218,370	\$219,669	\$323,274	\$235,267	\$235,367	\$235,367
4401 - STATE AID FOR AVIATION	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
4460 - REALIGNMENT - 2011	\$410,071	\$761,588	\$786,588	\$306,414	\$827,543	\$827,543	\$827,543
4471 - STATE HIGHWAY USERS TAX	\$2,350,228	\$3,719,236	\$3,719,236	\$3,476,975	\$6,121,005	\$6,121,005	\$6,121,005
4478 - FAMILY SUPPORT REIM - STATE	\$444,474	\$442,608	\$442,608	\$418,157	\$443,645	\$443,645	\$443,645
4479 - STATE SUBVENTIONS	\$212,082	\$230,000	\$230,000	\$188,122	\$287,500	\$287,500	\$287,500
4484 - REGIONAL SURFACE TRANS FUNDS	\$910,904	\$818,841	\$818,841	\$818,841	\$882,017	\$882,017	\$882,017
4489 - JUVENILE JUSTICE	\$0	\$0	\$0	\$5,241	\$0	\$0	\$0
4498 - STATE GRANTS	\$547,606	\$1,422,662	\$557,499	\$492,033	\$1,246,240	\$350,158	\$350,158

ATTACHMENT B

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2018 TODAY'S DATE: 09/05/2018

FOR FISCAL YEARS: 07/01/2016 - 06/30/2019

	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
4499 - STATE OTHER	\$973,313	\$3,552,830	\$3,552,830	\$1,360,485	\$2,290,331	\$2,290,331	\$2,290,331
4521 - FEDERAL FOREST RESERVE	\$234,328	\$230,000	\$230,000	\$280,154	\$230,000	\$230,000	\$230,000
4531 - GRAZING FEES	\$1,702	\$0	\$0	\$2,046	\$0	\$0	\$0
4552 - FEDERAL OTHER	\$3,820,780	\$2,393,428	\$2,193,429	\$1,735,858	\$2,030,755	\$2,030,755	\$2,030,755
4554 - FAMILY SUPPORT ADMIN REIMBURSE	\$706,115	\$859,179	\$859,179	\$651,390	\$861,193	\$861,193	\$861,193
4555 - FEDERAL GRANTS	\$806,086	\$2,162,155	\$2,069,694	\$1,929,713	\$3,150	\$3,150	\$3,150
4562 - COUNTY CONTRIBUTION	\$5,000	\$15,000	\$15,000	\$15,000	\$192	\$15,192	\$15,192
4563 - CONTRIBUTION FROM DWP	\$1,908,854	\$1,874,032	\$1,777,695	\$1,767,024	\$1,677,119	\$1,688,551	\$1,688,551
4599 - OTHER AGENCIES	\$239,460	\$71,517	\$71,517	\$57,177	\$30,000	\$45,000	\$45,000
AID FROM OTHER GOVT AGENCIES	\$13,611,008	\$18,593,076	\$17,364,116	\$13,544,637	\$16,970,690	\$16,116,040	\$16,116,040
4655 - MAP CHECKING	\$0	\$0	\$0	\$62	\$0	\$0	\$0
4676 - RESTITUTION	\$360	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
4727 - ABATEMENT FEES	\$396,293	\$400,000	\$400,000	\$396,631	\$400,000	\$400,000	\$400,000
4728 - SOLID WASTE FEES	\$684,269	\$1,000,000	\$1,000,000	\$1,236,136	\$1,125,000	\$1,125,000	\$1,125,000
4735 - SW FEES - BISHOP - SUNLAND	\$121,406	\$110,000	\$110,000	\$174,436	\$170,000	\$170,000	\$170,000
4736 - SW FEES - BIG PINE TRANSFER	\$10,387	\$10,000	\$10,000	\$10,202	\$10,000	\$10,000	\$10,000
4737 - SW FEES - INDEPENDENCE	\$12,024	\$12,000	\$12,000	\$13,872	\$13,000	\$13,000	\$13,000
4738 - SW FEES - LONE PINE	\$23,271	\$27,000	\$27,000	\$29,037	\$29,000	\$29,000	\$29,000
4742 - PATIENT PAYMENTS	\$29,999	\$21,000	\$21,000	\$27,014	\$21,000	\$21,000	\$21,000
4743 - D.U.I. TRUST	\$89,787	\$112,958	\$112,958	\$109,965	\$123,825	\$123,825	\$123,825
4747 - INSURANCE PAYMENTS	\$0	\$0	\$17,074	\$47,457	\$0	\$0	\$0
4751 - SEPTAGE POND FEES	\$44,275	\$30,000	\$30,000	\$47,839	\$40,000	\$40,000	\$40,000
4801 - WATER SERVICE	\$366,994	\$388,842	\$388,842	\$387,492	\$495,342	\$495,342	\$495,342
4815 - PROJECT REIMBURSABLES	\$187,340	\$28,096	\$28,096	\$176,786	\$47,896	\$47,896	\$47,896
4817 - LAFCO FEES	\$0	\$8,385	\$8,385	\$463	\$0	\$7,000	\$7,000
4818 - MOTOR POOL CHARGES	\$1,531,524	\$1,407,000	\$1,257,000	\$1,260,363	\$1,240,000	\$1,240,000	\$1,240,000
4819 - SERVICES & FEES	\$91,421	\$87,500	\$105,000	\$102,050	\$119,500	\$119,500	\$119,500
4821 - INTRA COUNTY CHARGES	\$0	\$33,500	\$15,020	\$0	\$335,818	\$289,163	\$289,163
4822 - INTRA COUNTY INSURANCE ADMIN	\$1,640,667	\$1,962,569	\$1,962,569	\$1,962,542	\$1,765,749	\$1,765,749	\$1,765,749
4823 - TECH REFRESH REVENUE	\$266,245	\$346,672	\$346,672	\$346,672	\$346,672	\$346,672	\$346,672
4824 - INTER GOVERNMENT CHARGES	\$0	\$0	\$1,200	\$1,200	\$0	\$0	\$0
4825 - OTHER CURRENT CHARGES	\$233,864	\$266,351	\$266,351	\$255,782	\$266,351	\$266,351	\$266,351
4828 - INTERNAL SHREDDING REVENUE	\$12,873	\$13,450	\$13,450	\$13,403	\$13,450	\$13,450	\$13,450
4931 - SALES OF AVIATION GAS	\$131,254	\$202,450	\$230,000	\$222,828	\$220,000	\$220,000	\$220,000
4932 - SALES OF JET A FUEL	\$507,298	\$589,800	\$563,095	\$473,052	\$475,000	\$475,000	\$475,000

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2018 TODAY'S DATE: 09/05/2018

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	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
4933 - SALES OF OIL	\$296	\$175	\$192	\$165	\$175	\$175	\$175
4937 - NON TAX-JET FUEL-MILITARY CHARGES FOR CURRENT SERVICES	\$271,735 \$6,653,588	\$250,000 \$7,307,748	\$250,000 \$7,176,904	\$328,330 \$7,624,787	\$250,000 \$7,508,778	\$250,000 \$7,469,123	\$250,000 \$7,469,123
4998 - OPERATING TRANSFERS IN OTHER FINANCING SOURCES	\$1,841,422 \$1,841,422	\$2,065,017 \$2,065,017	\$2,291,584 \$2,291,584	\$1,777,059 \$1,777,059	\$476,560 \$476,560	\$1,404,752 \$1,404,752	\$1,404,752 \$1,404,752
4901 - PRIOR YEARS REVENUE	\$0	\$0	\$0	\$1,144	\$0	\$0	\$0
4911 - SALES OF FIXED ASSETS	\$68,582	\$25,500	\$40,000	\$35,180	\$51,200	\$51,200	\$51,200
4922 - SALES OF COPIES	\$36	\$100	\$50	\$80	\$100	\$100	\$100
4936 - MISCELLANEOUS SALES	\$38	\$20	\$20	\$0	\$0	\$0	\$0
4951 - DONATIONS	\$5,000	\$5,000	\$5,000	\$5,000	\$14,000	\$14,000	\$14,000
4959 - MISCELLANEOUS REVENUE	\$57,431	\$34,200	\$25,800	\$37,619	\$45,000	\$45,000	\$45,000
4961 - REIMBURSED EXPENSES	\$3,630	\$0	\$0	\$2,582	\$0	\$0	\$0
4999 - PRIOR YEARS REIMBURSEMENTS OTHER REVENUE	\$6,281 \$140,997	\$0 \$64,820	\$0 \$70,870	\$1,517 \$83,125	\$0 \$110,300	\$0 \$110,300	\$0 \$110,300
TOTAL REVENUES:	\$24,690,992	\$30,308,157	\$29,189,929	\$25,615,627	\$27,490,081	\$27,524,068	\$27,524,068
EXPENSES:							
5001 - SALARIED EMPLOYEES	\$4,608,557	\$5,077,479	\$5,011,294	\$4,615,598	\$5,412,994	\$5,495,733	\$5,495,733
5003 - OVERTIME	\$135,031	\$112,404	\$102,955	\$68,750	\$77,445	\$77,445	\$77,445
5004 - STANDBY TIME	\$25,736	\$30,000	\$33,534	\$28,032	\$33,500	\$33,500	\$33,500
5005 - HOLIDAY OVERTIME	\$3,523	\$9,623	\$7,689	\$4,042	\$8,873	\$8,873	\$8,873
5012 - PART TIME EMPLOYEES	\$351,242	\$434,603	\$408,103	\$294,096	\$438,716	\$438,716	\$438,716
5021 - RETIREMENT & SOCIAL SECURITY	\$388,788	\$432,944	\$431,101	\$382,312	\$461,284	\$467,670	\$467,670
5022 - PERS RETIREMENT	\$1,193,013	\$725,094	\$722,866	\$670,435	\$753,543	\$766,933	\$766,933
5024 - RETIREMENT-UNFUNDED LIAB	\$0	\$774,278	\$776,778	\$774,278	\$962,722	\$962,722	\$962,722
5025 - RETIREE HEALTH BENEFITS	\$495,251	\$559,603	\$559,603	\$514,567	\$523,794	\$523,794	\$523,794
5031 - MEDICAL INSURANCE	\$834,310	\$1,082,331	\$1,057,980	\$864,602	\$1,143,321	\$1,158,987	\$1,158,987
5032 - DISABILITY INSURANCE	\$42,186	\$55,190	\$54,927	\$44,773	\$59,337	\$60,151	\$60,151
5034 - EDUCATION REIMBURSEMENT	\$0	\$175	\$0	\$0	\$0	\$0	\$0
5042 - SICK LEAVE BUY OUT	\$26,897	\$43,848	\$42,366	\$23,007	\$28,432	\$28,432	\$28,432
5043 - OTHER BENEFITS SALARIES & BENEFITS	\$125,598 \$8,219,587	\$91,540 \$9,429,112	\$154,636 \$9,363,832	\$128,521 \$8,413,019	\$93,749 \$9,997,710	\$93,849 \$10,116,805	\$93,849 \$10,116,805
5112 - PERSONAL & SAFETY EQUIPMENT	\$17,424	\$16,005	\$25,705	\$13,377	\$16,905	\$16,905	\$16,905
5122 - CELL PHONES	\$10,066	\$8,801	\$18,745	\$17,152	\$17,652	\$17,652	\$17,652

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

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5131 - FOOD & HOUSEHOLD SUPPLIES	\$142,816	\$64,867	\$60,480	\$100,006	\$131,422	\$131,422	\$131,422
5153 - FIRE & CASUALTY INSURANCE	\$5,900	\$6,500	\$6,500	\$5,900	\$6,675	\$6,675	\$6,675
5154 - UNEMPLOYMENT INSURANCE	\$35,491	\$21,600	\$11,450	\$12,209	\$27,600	\$27,600	\$27,600
5156 - INSURANCE CLAIMS	(\$76,114)	\$115,000	\$115,000	\$66,603	\$135,000	\$135,000	\$135,000
5158 - INSURANCE PREMIUM	\$1,102,264	\$1,378,600	\$1,378,600	\$1,200,150	\$1,349,500	\$1,349,500	\$1,349,500
5171 - MAINTENANCE OF EQUIPMENT	\$155,104	\$186,150	\$261,597	\$195,627	\$218,550	\$218,550	\$218,550
5173 - MAINTENANCE OF EQUIPMENT-MATER	\$284,936	\$376,759	\$377,285	\$292,394	\$289,184	\$289,184	\$289,184
5175 - MAINTENANCE - FUEL & LUBRICANT	\$296,361	\$278,000	\$376,000	\$345,032	\$425,000	\$425,000	\$425,000
5177 - MAINTENANCE OF COMPUTER SYSTEM	\$0	\$25,000	\$25,000	\$10,100	\$16,650	\$16,650	\$16,650
5178 - MOTOR POOL FUEL	\$323,106	\$358,800	\$389,300	\$386,571	\$382,800	\$382,800	\$382,800
5182 - MAINTENANCE OF GROUNDS	\$0	\$0	\$0	\$0	\$4,500	\$4,500	\$4,500
5191 - MAINTENANCE OF STRUCTURES	\$197,707	\$274,662	\$465,866	\$211,406	\$476,300	\$442,455	\$442,455
5199 - MAINT OF STRUCTURES-MATERIALS	\$4,893	\$21,995	\$21,033	\$3,766	\$72,078	\$72,078	\$72,078
5211 - MEMBERSHIPS	\$3,935	\$5,332	\$4,982	\$4,981	\$7,637	\$7,637	\$7,637
5232 - OFFICE & OTHER EQUIP < \$5,000	\$307,009	\$402,472	\$390,764	\$215,252	\$423,625	\$423,625	\$423,625
5260 - HEALTH - EMPLOYEE PHYSICALS	\$8,710	\$4,700	\$8,118	\$7,647	\$8,405	\$8,405	\$8,405
5263 - ADVERTISING	\$15,420	\$32,150	\$30,850	\$13,780	\$23,300	\$23,500	\$23,500
5265 - PROFESSIONAL & SPECIAL SERVICE	\$5,065,002	\$4,124,511	\$3,786,304	\$2,716,657	\$4,774,123	\$3,964,670	\$3,964,670
5281 - RENTS & LEASES-EQUIPMENT	\$48,240	\$535,950	\$602,364	\$536,296	\$645,590	\$645,590	\$645,590
5291 - OFFICE, SPACE & SITE RENTAL	\$227,806	\$237,527	\$248,620	\$233,051	\$261,114	\$261,114	\$261,114
5301 - SMALL TOOLS & INSTRUMENTS	\$9,486	\$13,750	\$13,550	\$10,255	\$13,300	\$13,300	\$13,300
5309 - ROAD MATERIALS	\$38,013	\$51,000	\$231,000	\$242,015	\$750,000	\$750,000	\$750,000
5310 - ROAD SIGNS & PAINT	\$22,096	\$20,000	\$23,459	\$23,037	\$75,000	\$75,000	\$75,000
5311 - GENERAL OPERATING EXPENSE	\$597,337	\$996,805	\$1,063,847	\$906,847	\$664,007	\$665,207	\$665,207
5322 - NON OPERATING	\$112,723	\$130,000	\$130,000	\$0	\$130,000	\$130,000	\$130,000
5331 - TRAVEL EXPENSE	\$42,602	\$92,931	\$105,082	\$77,114	\$152,027	\$156,865	\$156,865
5351 - UTILITIES	\$153,195	\$154,985	\$165,220	\$164,097	\$156,193	\$156,193	\$156,193
5361 - FUEL, OIL & WATER FOR RESALE	\$561,646	\$761,000	\$759,775	\$757,378	\$748,000	\$748,000	\$748,000
5499 - PRIOR YEAR REFUNDS	\$8,306	\$0	\$0	\$0	\$0	\$0	\$0
SERVICES & SUPPLIES	\$9,721,491	\$10,695,852	\$11,096,496	\$8,768,711	\$12,402,137	\$11,565,077	\$11,565,077
5121 - INTERNAL CHARGES	\$343,055	\$562,428	\$560,772	\$242,434	\$582,359	\$613,406	\$613,406
5123 - TECH REFRESH EXPENSE	\$27,626	\$33,381	\$33,381	\$33,381	\$28,848	\$28,848	\$28,848
5124 - EXTERNAL CHARGES	\$448,322	\$432,988	\$476,966	\$412,970	\$315,905	\$315,905	\$315,905
5128 - INTERNAL SHREDDING CHARGES	\$1,762	\$1,840	\$1,840	\$1,840	\$1,840	\$1,840	\$1,840
5129 - INTERNAL COPY CHARGES (NON-IS)	\$16,910	\$13,081	\$13,714	\$13,313	\$17,959	\$17,959	\$17,959

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	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
5152 - WORKERS COMPENSATION	\$243,692	\$227,910	\$227,910	\$227,909	\$228,554	\$228,554	\$228,554
5155 - PUBLIC LIABILITY INSURANCE	\$181,220	\$150,025	\$150,025	\$150,025	\$106,633	\$106,633	\$106,633
5315 - COUNTY COST PLAN	\$803,950	\$948,196	\$948,196	\$948,196	\$760,218	\$762,101	\$762,101
5333 - MOTOR POOL	\$163,411	\$155,652	\$165,777	\$135,038	\$185,139	\$186,291	\$186,291
INTERNAL CHARGES	\$2,229,949	\$2,525,501	\$2,578,581	\$2,165,109	\$2,227,455	\$2,261,537	\$2,261,537
5501 - SUPPORT & CARE OF PERSONS	\$27	\$0	\$0	\$0	\$0	\$0	\$0
5539 - OTHER AGENCY CONTRIBUTIONS	\$408,999	\$245,745	\$296,601	\$284,461	\$295,664	\$295,664	\$295,664
OTHER CHARGES	\$409,026	\$245,745	\$296,601	\$284,461	\$295,664	\$295,664	\$295,664
5561 - PRINCIPAL ON NOTES PAYABLE	\$129,675	\$125,208	\$127,639	\$127,638	\$123,472	\$228,778	\$228,778
DEBT SERVICE PRINCIPAL	\$129,675	\$125,208	\$127,639	\$127,638	\$123,472	\$228,778	\$228,778
5553 - INTEREST ON NOTES	\$19,912	\$21,365	\$18,934	\$18,592	\$9,240	\$9,240	\$9,240
DEBT SERVICE INTEREST	\$19,912	\$21,365	\$18,934	\$18,592	\$9,240	\$9,240	\$9,240
5600 - LAND	\$0	\$522,000	\$522,000	\$0	\$522,000	\$522,000	\$522,000
5620 - INFRASTRUCTURE	\$0	\$80,000	\$80,000	\$0	\$105,000	\$173,552	\$173,552
5630 - LAND IMPROVEMENTS	\$0	\$0	\$7,318	\$7,317	\$0	\$0	\$0
5640 - STRUCTURES & IMPROVEMENTS	\$0	\$75,000	\$126,676	\$0	\$56,000	\$356,000	\$356,000
5650 - EQUIPMENT	\$45,871	\$593,000	\$564,386	\$330,283	\$261,100	\$246,100	\$246,100
5655 - VEHICLES	\$0	\$345,000	\$609,696	\$241,191	\$348,000	\$428,000	\$428,000
5700 - CONSTRUCTION IN PROGRESS	\$282,757	\$2,332,843	\$2,233,556	\$1,850,683	\$995,000	\$995,000	\$995,000
5711 - ROAD PROJECT #11 SABRINA BRIDG	\$23,834	\$15,000	\$25,725	\$10,400	\$30,000	\$30,000	\$30,000
5734 - OAK CREEK	\$23,524	\$5,000	\$33,829	\$6,613	\$0	\$0	\$0
5735 - CARROLL CREEK	\$79,324	\$270,000	\$275,706	\$59,953	\$270,000	\$270,000	\$270,000
5736 - WALKER CREEK	\$69,277	\$245,000	\$254,078	\$26,821	\$245,000	\$245,000	\$245,000
5738 - ED POWERS BICYCLE LANE	\$585,887	\$0	\$509	\$0	\$0	\$0	\$0
5740 - W. BISHOP RESURFACING	\$16,559	\$2,859,803	\$2,859,774	\$2,326,943	\$128,000	\$128,000	\$128,000
5741 - BRIDGE PREVENTION MAIN PRG	\$0	\$0	\$0	\$0	\$109,500	\$109,500	\$109,500
5742 - TRONA WILDROSE REVEGETATION	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0
5743 - STRIPING & RUMBLE STRIP-HSIP	\$5,624	\$562,000	\$322,183	\$8,625	\$340,000	\$340,000	\$340,000
FIXED ASSETS	\$1,132,662	\$7,919,646	\$7,915,436	\$4,868,833	\$3,409,600	\$3,843,152	\$3,843,152
5799 - DEPRECIATION	\$715,972	\$0	\$0	\$0	\$0	\$0	\$0
DEPRECIATION	\$715,972	\$0	\$0	\$0	\$0	\$0	\$0
5801 - OPERATING TRANSFERS OUT	\$823,144	\$721,266	\$835,737	\$390,365	\$337,651	\$3,236,360	\$3,236,360
OTHER FINANCING USES	\$823,144	\$721,266	\$835,737	\$390,365	\$337,651	\$3,236,360	\$3,236,360

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5901 - CONTINGENCIES	\$0	\$0	\$0	\$0	\$0	\$450,189	\$450,189
RESERVES	\$0	\$0	\$0	\$0	\$0	\$450,189	\$450,189
TOTAL EXPENSES:	\$23,401,422	\$31,683,695	\$32,233,256	\$25,036,732	\$28,802,929	\$32,006,802	\$32,006,802
NET	\$1,289,569	(\$1,375,538)	(\$3,043,327)	\$578,895	(\$1,312,848)	(\$4,482,734)	(\$4,482,734)

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	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
INCLUDE							
REVENUES:							
4381 - GEOTHERMAL ROYALTIES	\$210,955	\$0	\$0	\$44,975	\$0	\$0	\$0
RENTS & LEASES	\$210,955	\$0	\$0	\$44,975	\$0	\$0	\$0
4301 - INTEREST FROM TREASURY	\$11,248	\$4,950	\$4,900	\$14,879	\$5,851	\$5,851	\$5,851
REV USE OF MONEY & PROPERTY	\$11,248	\$4,950	\$4,900	\$14,879	\$5,851	\$5,851	\$5,851
4460 - REALIGNMENT - 2011	\$32,845	\$30,419	\$30,419	\$56,135	\$44,046	\$44,046	\$44,046
4498 - STATE GRANTS	\$335,456	\$927,754	\$1,201,224	\$351,206	\$2,123,841	\$2,123,841	\$2,123,841
4499 - STATE OTHER	\$179,448	\$197,500	\$140,000	\$330,849	\$199,000	\$199,000	\$199,000
4501 - FEDERAL PUBLIC ASSISTANCE ADMN	\$0	\$10,815	\$15,034	\$0	\$10,815	\$10,815	\$10,815
4541 - FEDERAL IN LIEU TAXES	\$0	\$0	\$0	\$1,879,508	\$0	\$0	\$0
4552 - FEDERAL OTHER	\$1,922	\$6,760	\$40,000	\$0	\$0	\$0	\$0
4555 - FEDERAL GRANTS	\$64,367	\$17,061	\$19,061	\$49,361	\$7,000	\$7,000	\$7,000
4561 - AID FROM MONO COUNTY	\$458	\$5,546	\$5,546	\$5,546	\$8,299	\$8,299	\$8,299
4563 - CONTRIBUTION FROM DWP	\$0	\$0	\$546,902	\$546,902	\$0	\$0	\$0
4599 - OTHER AGENCIES	\$136,947	\$117,597	\$117,597	\$107,903	\$270,357	\$270,357	\$270,357
AID FROM OTHER GOVT AGENCIES	\$751,444	\$1,313,452	\$2,115,783	\$3,327,414	\$2,663,358	\$2,663,358	\$2,663,358
4701 - VITAL STATISTICS	\$14	\$0	\$0	\$0	\$0	\$0	\$0
4703 - RECORDERS MICROGRAPHIC FEES	\$18,032	\$13,000	\$13,000	\$12,454	\$12,000	\$12,000	\$12,000
4704 - RECORDERS SYSTEM UPDATE FEES	\$15,459	\$11,000	\$11,000	\$13,047	\$11,000	\$11,000	\$11,000
4705 - RECORDERS TRUNCATION PROGRAM	\$5,017	\$3,000	\$3,000	\$2,124	\$0	\$0	\$0
4812 - NSF CHARGES	\$10	\$0	\$0	\$0	\$0	\$0	\$0
4819 - SERVICES & FEES	\$2,527	\$9,000	\$9,000	\$4,134	\$6,000	\$6,000	\$6,000
4824 - INTER GOVERNMENT CHARGES	\$31,897	\$0	\$91,973	\$38,025	\$0	\$0	\$0
4825 - OTHER CURRENT CHARGES	\$325,028	\$339,236	\$339,236	\$339,245	\$350,288	\$350,288	\$350,288
CHARGES FOR CURRENT SERVICES	\$397,984	\$375,236	\$467,209	\$409,030	\$379,288	\$379,288	\$379,288
4998 - OPERATING TRANSFERS IN	\$269,918	\$393,825	\$302,300	\$363,964	\$151,000	\$8,460,859	\$8,460,859
OTHER FINANCING SOURCES	\$269,918	\$393,825	\$302,300	\$363,964	\$151,000	\$8,460,859	\$8,460,859
4959 - MISCELLANEOUS REVENUE	\$15	\$0	\$0	\$0	\$0	\$0	\$0
4990 - LOAN PROCEEDS	\$3,892	\$0	\$0	\$0	\$0	\$0	\$0
OTHER REVENUE	\$3,907	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$1,645,459	\$2,087,463	\$2,890,192	\$4,160,263	\$3,199,497	\$11,509,356	\$11,509,356
EXPENSES:							

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5001 - SALARIED EMPLOYEES	\$363,196	\$616,794	\$604,029	\$406,411	\$569,837	\$569,837	\$569,837
5003 - OVERTIME	\$3,684	\$7,147	\$1,000	\$143	\$5,960	\$5,960	\$5,960
5004 - STANDBY TIME	\$11,927	\$21,125	\$21,125	\$18,013	\$21,125	\$21,125	\$21,125
5005 - HOLIDAY OVERTIME	\$0	\$1,638	\$0	\$0	\$0	\$0	\$0
5012 - PART TIME EMPLOYEES	\$28,038	\$38,860	\$22,860	\$15,771	\$27,228	\$27,228	\$27,228
5021 - RETIREMENT & SOCIAL SECURITY	\$30,599	\$50,971	\$50,971	\$33,392	\$47,034	\$47,034	\$47,034
5022 - PERS RETIREMENT	\$90,660	\$77,643	\$77,643	\$59,688	\$74,728	\$74,728	\$74,728
5024 - RETIREMENT-UNFUNDED LIAB	\$0	\$85,237	\$85,237	\$85,237	\$94,599	\$94,599	\$94,599
5025 - RETIREE HEALTH BENEFITS	\$4,127	\$4,367	\$4,367	\$4,197	\$4,273	\$4,273	\$4,273
5031 - MEDICAL INSURANCE	\$75,913	\$169,978	\$139,551	\$81,428	\$120,967	\$120,967	\$120,967
5032 - DISABILITY INSURANCE	\$3,261	\$6,694	\$6,094	\$3,925	\$6,096	\$6,096	\$6,096
5034 - EDUCATION REIMBURSEMENT	\$344	\$0	\$350	\$350	\$0	\$0	\$0
5042 - SICK LEAVE BUY OUT	\$3,480	\$3,665	\$2,574	\$1,577	\$1,548	\$1,548	\$1,548
5043 - OTHER BENEFITS	\$7,357	\$2,880	\$12,037	\$8,521	\$9,869	\$9,869	\$9,869
SALARIES & BENEFITS	\$622,592	\$1,086,999	\$1,027,838	\$718,659	\$983,264	\$983,264	\$983,264
5112 - PERSONAL & SAFETY EQUIPMENT	\$606	\$1,300	\$2,100	\$1,702	\$1,880	\$1,880	\$1,880
5122 - CELL PHONES	\$1,328	\$1,220	\$1,965	\$1,390	\$1,165	\$1,165	\$1,165
5154 - UNEMPLOYMENT INSURANCE	(\$525)	\$2,500	\$2,500	\$0	\$5,000	\$5,000	\$5,000
5171 - MAINTENANCE OF EQUIPMENT	\$1,687	\$2,000	\$2,000	\$1,075	\$2,000	\$2,000	\$2,000
5173 - MAINTENANCE OF EQUIPMENT-MATER	\$1,393	\$1,000	\$1,000	\$96	\$1,000	\$1,000	\$1,000
5211 - MEMBERSHIPS	\$0	\$100	\$0	\$0	\$0	\$0	\$0
5232 - OFFICE & OTHER EQUIP < \$5,000	\$53,684	\$10,125	\$7,485	\$3,052	\$2,630	\$2,630	\$2,630
5260 - HEALTH - EMPLOYEE PHYSICALS	\$394	\$200	\$700	\$671	\$1,200	\$1,200	\$1,200
5263 - ADVERTISING	\$6,596	\$8,700	\$28,696	\$2,868	\$22,100	\$22,100	\$22,100
5265 - PROFESSIONAL & SPECIAL SERVICE	\$101,610	\$289,440	\$1,348,509	\$263,662	\$1,607,827	\$1,608,327	\$1,608,327
5281 - RENTS & LEASES-EQUIPMENT	\$0	\$200	\$0	\$0	\$200	\$200	\$200
5291 - OFFICE, SPACE & SITE RENTAL	\$14,771	\$17,299	\$19,301	\$14,622	\$15,992	\$15,992	\$15,992
5301 - SMALL TOOLS & INSTRUMENTS	\$329	\$500	\$500	\$123	\$500	\$500	\$500
5311 - GENERAL OPERATING EXPENSE	\$31,954	\$142,394	\$130,266	\$39,621	\$90,797	\$90,297	\$90,297
5331 - TRAVEL EXPENSE	\$13,185	\$39,386	\$40,902	\$14,376	\$39,104	\$39,104	\$39,104
5351 - UTILITIES	\$10,949	\$12,210	\$12,227	\$11,350	\$12,536	\$12,536	\$12,536
5499 - PRIOR YEAR REFUNDS	\$1,622	\$0	\$33,866	\$33,866	\$0	\$0	\$0
SERVICES & SUPPLIES	\$239,589	\$528,574	\$1,632,017	\$388,480	\$1,803,931	\$1,803,931	\$1,803,931
5121 - INTERNAL CHARGES	\$5,023	\$18,500	\$18,500	\$4,846	\$65,155	\$65,155	\$65,155
5123 - TECH REFRESH EXPENSE	\$0	\$2,671	\$2,671	\$2,671	\$2,746	\$2,746	\$2,746

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5124 - EXTERNAL CHARGES	\$10,332	\$22,952	\$22,952	\$6,348	\$23,320	\$23,320	\$23,320
5128 - INTERNAL SHREDDING CHARGES	\$95	\$100	\$100	\$100	\$100	\$100	\$100
5129 - INTERNAL COPY CHARGES (NON-IS)	\$255	\$239	\$80	\$117	\$254	\$254	\$254
5152 - WORKERS COMPENSATION	\$3,692	\$6,874	\$6,874	\$6,873	\$6,448	\$6,448	\$6,448
5155 - PUBLIC LIABILITY INSURANCE	\$2,881	\$5,044	\$5,044	\$5,044	\$5,469	\$5,469	\$5,469
5315 - COUNTY COST PLAN	\$28,287	\$28,837	\$28,837	\$28,836	\$26,441	\$26,441	\$26,441
5333 - MOTOR POOL	\$25,156	\$22,835	\$25,385	\$18,035	\$21,764	\$21,764	\$21,764
INTERNAL CHARGES	\$75,724	\$108,052	\$110,443	\$72,874	\$151,697	\$151,697	\$151,697
5501 - SUPPORT & CARE OF PERSONS	\$4,132	\$5,000	\$6,000	\$3,870	\$6,000	\$6,000	\$6,000
5539 - OTHER AGENCY CONTRIBUTIONS	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0
OTHER CHARGES	\$64,132	\$5,000	\$6,000	\$3,870	\$6,000	\$6,000	\$6,000
5561 - PRINCIPAL ON NOTES PAYABLE	\$116,000	\$137,000	\$137,000	\$137,000	\$156,000	\$156,000	\$156,000
DEBT SERVICE PRINCIPAL	\$116,000	\$137,000	\$137,000	\$137,000	\$156,000	\$156,000	\$156,000
5553 - INTEREST ON NOTES	\$209,027	\$202,236	\$202,236	\$202,235	\$194,288	\$194,288	\$194,288
DEBT SERVICE INTEREST	\$209,027	\$202,236	\$202,236	\$202,235	\$194,288	\$194,288	\$194,288
5650 - EQUIPMENT	\$6,157	\$12,000	\$231,810	\$211,176	\$12,000	\$12,000	\$12,000
5700 - CONSTRUCTION IN PROGRESS	\$0	\$0	\$0	\$0	\$0	\$350,000	\$350,000
FIXED ASSETS	\$6,157	\$12,000	\$231,810	\$211,176	\$12,000	\$362,000	\$362,000
5801 - OPERATING TRANSFERS OUT	\$318,377	\$432,840	\$495,660	\$72,314	\$1,842,533	\$2,236,993	\$2,236,993
OTHER FINANCING USES	\$318,377	\$432,840	\$495,660	\$72,314	\$1,842,533	\$2,236,993	\$2,236,993
TOTAL EXPENSES:	\$1,651,600	\$2,512,701	\$3,843,004	\$1,806,610	\$5,149,713	\$5,894,173	\$5,894,173
NET INCLUDE	\$1,283,428	(\$1,800,776)	(\$3,996,139)	\$2,932,547	(\$3,263,064)	\$1,132,449	\$1,132,449

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NOCOPY							
REVENUES:							
4430 - HEALTH REALIGNMENT	\$29,349	\$54,470	\$54,470	\$18,368	\$56,348	\$56,348	\$56,348
4498 - STATE GRANTS	\$631,772	\$721,652	\$790,628	\$467,714	\$856,301	\$856,301	\$856,301
4555 - FEDERAL GRANTS	\$714,735	\$391,495	\$393,810	\$356,538	\$374,876	\$374,876	\$374,876
AID FROM OTHER GOVT AGENCIES	\$1,375,857	\$1,167,617	\$1,238,908	\$842,621	\$1,287,525	\$1,287,525	\$1,287,525
4961 - REIMBURSED EXPENSES	\$551	\$0	\$0	\$0	\$0	\$0	\$0
OTHER REVENUE	\$551	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$1,375,598	\$1,167,617	\$1,238,908	\$842,565	\$1,287,525	\$1,287,525	\$1,287,525
EXPENSES:							
5001 - SALARIED EMPLOYEES	\$328,546	\$356,159	\$353,064	\$325,812	\$397,943	\$397,943	\$397,943
5002 - CONTRACT EMPLOYEES	\$0	\$6,600	\$6,600	\$6,396	\$6,618	\$6,618	\$6,618
5003 - OVERTIME	\$9	\$0	\$0	\$0	\$0	\$0	\$0
5012 - PART TIME EMPLOYEES	\$300	\$0	\$2,865	\$2,884	\$33,819	\$33,819	\$33,819
5021 - RETIREMENT & SOCIAL SECURITY	\$25,024	\$28,500	\$28,311	\$25,850	\$34,842	\$34,842	\$34,842
5022 - PERS RETIREMENT	\$78,401	\$47,824	\$47,866	\$44,986	\$51,890	\$51,890	\$51,890
5024 - RETIREMENT-UNFUNDED LIAB	\$0	\$54,749	\$54,749	\$54,749	\$73,766	\$73,766	\$73,766
5031 - MEDICAL INSURANCE	\$57,727	\$60,683	\$61,496	\$47,111	\$76,801	\$76,801	\$76,801
5032 - DISABILITY INSURANCE	\$2,840	\$3,576	\$3,486	\$2,991	\$4,517	\$4,517	\$4,517
5034 - EDUCATION REIMBURSEMENT	\$0	\$350	\$350	\$345	\$350	\$350	\$350
5042 - SICK LEAVE BUY OUT	\$1,594	\$1,429	\$1,116	\$26	\$28	\$28	\$28
5043 - OTHER BENEFITS	\$10,068	\$8,580	\$11,040	\$12,056	\$12,145	\$12,145	\$12,145
SALARIES & BENEFITS	\$504,512	\$568,450	\$570,943	\$523,211	\$692,719	\$692,719	\$692,719
5122 - CELL PHONES	\$2,539	\$4,380	\$2,252	\$1,806	\$6,716	\$6,716	\$6,716
5171 - MAINTENANCE OF EQUIPMENT	\$0	\$4,580	\$4,580	\$469	\$100	\$100	\$100
5173 - MAINTENANCE OF EQUIPMENT-MATER	\$0	\$2,000	\$4,000	\$1,056	\$3,000	\$3,000	\$3,000
5232 - OFFICE & OTHER EQUIP < \$5,000	\$2,730	\$32,596	\$44,899	\$35,056	\$13,304	\$13,304	\$13,304
5263 - ADVERTISING	\$1,448	\$4,400	\$3,850	\$674	\$5,600	\$5,600	\$5,600
5265 - PROFESSIONAL & SPECIAL SERVICE	\$141,870	\$122,339	\$128,152	\$41,486	\$155,162	\$155,162	\$155,162
5281 - RENTS & LEASES-EQUIPMENT	\$0	\$960	\$960	\$0	\$960	\$960	\$960
5291 - OFFICE, SPACE & SITE RENTAL	\$33,298	\$33,514	\$33,757	\$32,967	\$28,593	\$28,593	\$28,593
5311 - GENERAL OPERATING EXPENSE	\$29,231	\$82,404	\$64,861	\$32,219	\$87,487	\$87,487	\$87,487
5330 - TRAVEL EXPENSE-REQUIRED	\$0	\$9,428	\$13,050	\$0	\$7,553	\$7,553	\$7,553
5331 - TRAVEL EXPENSE	\$6,908	\$23,816	\$29,348	\$16,819	\$47,185	\$47,185	\$47,185

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2018 TODAY'S DATE: 09/05/2018

FOR FISCAL YEARS: 07/01/2016 - 06/30/2019

	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
5351 - UTILITIES	\$16,091	\$20,808	\$21,412	\$17,772	\$20,964	\$20,964	\$20,964
SERVICES & SUPPLIES	\$234,118	\$341,225	\$351,121	\$180,328	\$376,624	\$376,624	\$376,624
5121 - INTERNAL CHARGES	\$69,924	\$80,850	\$85,790	\$82,406	\$80,035	\$80,035	\$80,035
5123 - TECH REFRESH EXPENSE	\$3,546	\$7,889	\$7,889	\$7,889	\$3,271	\$3,271	\$3,271
5124 - EXTERNAL CHARGES	\$36,650	\$3,000	\$3,078	\$2,832	\$0	\$0	\$0
5129 - INTERNAL COPY CHARGES (NON-IS)	\$768	\$701	\$680	\$444	\$687	\$687	\$687
5152 - WORKERS COMPENSATION	\$4,689	\$5,817	\$5,817	\$5,816	\$5,443	\$5,443	\$5,443
5155 - PUBLIC LIABILITY INSURANCE	\$3,662	\$4,258	\$4,258	\$4,257	\$4,617	\$4,617	\$4,617
5315 - COUNTY COST PLAN	\$13,934	\$63,694	\$63,694	\$63,696	\$41,490	\$41,490	\$41,490
5333 - MOTOR POOL	\$5,913	\$10,033	\$9,428	\$5,393	\$22,136	\$22,136	\$22,136
INTERNAL CHARGES	\$139,088	\$176,242	\$180,634	\$172,738	\$157,679	\$157,679	\$157,679
5501 - SUPPORT & CARE OF PERSONS	\$1,684	\$154,323	\$144,345	\$2,088	\$87,354	\$87,354	\$87,354
5508 - SUPPORT & CARE - 1099	\$0	\$1,500	\$1,500	\$0	\$1,500	\$1,500	\$1,500
5539 - OTHER AGENCY CONTRIBUTIONS	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000
OTHER CHARGES	\$1,684	\$155,823	\$145,845	\$2,088	\$98,854	\$98,854	\$98,854
5650 - EQUIPMENT	\$0	\$0	\$66,947	\$0	\$58,000	\$58,000	\$58,000
5655 - VEHICLES	\$46,697	\$0	\$0	\$0	\$0	\$0	\$0
5700 - CONSTRUCTION IN PROGRESS	\$321,330	\$353,673	\$411,586	\$16,912	\$425,000	\$425,000	\$425,000
FIXED ASSETS	\$368,028	\$353,673	\$478,533	\$16,912	\$483,000	\$483,000	\$483,000
TOTAL EXPENSES:	\$1,247,432	\$1,595,413	\$1,727,076	\$895,279	\$1,808,876	\$1,808,876	\$1,808,876
NET NOCOPY	\$1,411,595	(\$2,228,572)	(\$4,484,307)	\$2,879,833	(\$3,784,415)	\$611,098	\$611,098

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2018 TODAY'S DATE: 09/05/2018

FOR FISCAL YEARS: 07/01/2016 - 06/30/2019

	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
NOSCHED2							
REVENUES:							
4001 - CURRENT SECURED TAXES	\$61,727	\$48,500	\$48,500	\$65,032	\$48,500	\$48,500	\$48,500
4004 - CURRENT UNSECURED TAXES	\$6,796	\$7,600	\$7,600	\$6,895	\$7,600	\$7,600	\$7,600
4008 - SB813 DISTRIBUTIONS	\$322	\$450	\$450	(\$826)	\$450	\$450	\$450
4021 - PRIOR YEAR SECURED TAXES	\$604	\$150	\$150	\$1,363	\$1,350	\$1,350	\$1,350
4023 - PRIOR YEAR UNSECURED TAXES	\$754	\$450	\$450	\$490	\$60	\$60	\$60
TAXES - PROPERTY	\$70,205	\$57,150	\$57,150	\$72,955	\$57,960	\$57,960	\$57,960
4301 - INTEREST FROM TREASURY	\$9,618	\$1,200	\$1,200	\$13,752	\$6,300	\$6,300	\$6,300
4303 - INTEREST ON TAX FUNDS	\$11	\$0	\$0	\$0	\$0	\$0	\$0
4310 - EQUIPMENT RENTAL	\$124	\$100	\$100	\$209	\$100	\$100	\$100
REV USE OF MONEY & PROPERTY	\$9,754	\$1,300	\$1,300	\$13,962	\$6,400	\$6,400	\$6,400
4472 - HOMEOWNERS PROPERTY TAX RELIEF	\$423	\$150	\$150	\$416	\$150	\$150	\$150
AID FROM OTHER GOVT AGENCIES	\$423	\$150	\$150	\$416	\$150	\$150	\$150
4753 - SEWER SERVICE/CONNECTION FEES	\$51,874	\$53,000	\$53,000	\$53,480	\$53,000	\$53,000	\$53,000
CHARGES FOR CURRENT SERVICES	\$51,874	\$53,000	\$53,000	\$53,480	\$53,000	\$53,000	\$53,000
TOTAL REVENUES:	\$132,256	\$111,600	\$111,600	\$140,814	\$117,510	\$117,510	\$117,510
EXPENSES:							
5001 - SALARIED EMPLOYEES	\$4,341	\$1,611	\$1,611	\$1,643	\$3,757	\$3,757	\$3,757
5021 - RETIREMENT & SOCIAL SECURITY	\$323	\$141	\$141	\$130	\$313	\$313	\$313
5022 - PERS RETIREMENT	\$1,410	\$267	\$267	\$273	\$631	\$631	\$631
5024 - RETIREMENT-UNFUNDED LIAB	\$0	\$551	\$551	\$551	\$684	\$684	\$684
5031 - MEDICAL INSURANCE	\$557	\$21	\$21	\$19	\$600	\$600	\$600
5032 - DISABILITY INSURANCE	\$36	\$15	\$15	\$15	\$42	\$42	\$42
5043 - OTHER BENEFITS	\$216	\$216	\$216	\$216	\$219	\$219	\$219
SALARIES & BENEFITS	\$6,886	\$2,822	\$2,822	\$2,849	\$6,246	\$6,246	\$6,246
5173 - MAINTENANCE OF EQUIPMENT-MATER	\$70	\$7,000	\$7,000	\$0	\$1,000	\$1,000	\$1,000
5191 - MAINTENANCE OF STRUCTURES	\$0	\$1,500	\$1,500	\$40	\$37,000	\$37,000	\$37,000
5263 - ADVERTISING	\$0	\$500	\$500	\$0	\$1,000	\$1,000	\$1,000
5265 - PROFESSIONAL & SPECIAL SERVICE	\$43,052	\$50,363	\$50,363	\$47,533	\$83,251	\$83,251	\$83,251
5311 - GENERAL OPERATING EXPENSE	\$300	\$400	\$400	\$300	\$400	\$400	\$400
5351 - UTILITIES	\$18,259	\$26,500	\$26,000	\$21,728	\$24,000	\$24,000	\$24,000
SERVICES & SUPPLIES	\$61,682	\$86,263	\$85,763	\$69,602	\$146,651	\$146,651	\$146,651

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2018 TODAY'S DATE: 09/05/2018

FOR FISCAL YEARS: 07/01/2016 - 06/30/2019

	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
5124 - EXTERNAL CHARGES	\$1,743	\$3,936	\$4,436	\$1,864	\$10,500	\$10,500	\$10,500
5152 - WORKERS COMPENSATION	\$62	\$68	\$68	\$41	\$24	\$24	\$24
5155 - PUBLIC LIABILITY INSURANCE	\$48	\$51	\$51	\$51	\$21	\$21	\$21
5315 - COUNTY COST PLAN	\$4,492	\$12,257	\$12,257	\$12,257	\$9,679	\$9,679	\$9,679
INTERNAL CHARGES	\$6,345	\$16,312	\$16,812	\$14,214	\$20,224	\$20,224	\$20,224
5799 - DEPRECIATION	\$12,753	\$0	\$0	\$0	\$0	\$0	\$0
DEPRECIATION	\$12,753	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENSES:	\$87,668	\$105,397	\$105,397	\$86,666	\$173,121	\$173,121	\$173,121
NET NOSCHED2	\$1,456,183	(\$2,222,369)	(\$4,478,104)	\$2,933,980	(\$3,840,026)	\$555,487	\$555,487

COUNTY OF INYO

BUD002FS - BUDGET REQUESTS

RUNDATE: 06/30/2018 TODAY'S DATE: 09/05/2018

FOR FISCAL YEARS: 07/01/2016 - 06/30/2019

	YTD ACTUALS 06/30/2017	BOARD APPROVED 06/30/2018	WORKING BUDGET 06/30/2018	YTD ACTUALS 06/30/2018	DEPT REQUESTED 06/30/2019	CAO RECOMM 06/30/2019	BOARD APPROVED 06/30/2019
COUNTY TOTALS FOR REVENUES:	\$27,844,307	\$33,674,837	\$33,430,629	\$30,759,270	\$32,094,613	\$40,438,459	\$40,438,459
EXPENSES:	(\$26,388,123)	(\$35,897,206)	(\$37,908,733)	(\$27,825,289)	(\$35,934,639)	(\$39,882,972)	(\$39,882,972)
REPORT NET	\$1,456,183	(\$2,222,369)	(\$4,478,104)	\$2,933,980	(\$3,840,026)	\$555,487	\$555,487



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

19

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Alisha McMurtrie, Treasurer-Tax Collector

FOR THE BOARD MEETING OF: September, 11, 2018

SUBJECT: Interim loan from the county treasury to the Olancha Community Service District for the 2018/19 fiscal year.

DEPARTMENTAL RECOMMENDATION: Adopt the attached Resolution pursuant to the provisions of Article XVI, Section 6 of the California Constitution, thereby approving an interim loan from the county treasury to the Olancha Community Service District (District) in the aggregate amount of \$20,000.00 for the purpose of financing the District's operational costs during the 2018/19 fiscal year prior to receipt of their annual property tax apportionment.



CAO RECOMMENDATION:

SUMMARY DISCUSSION: The above referenced Section of the California Constitution required the County Treasurer to make interim loans to any district whose funds are in the custody of and paid out solely through the County treasury. Such loans cannot exceed 85% of the district's anticipated current fiscal year annual revenue. The Inyo County Auditor-Controller has determined that the requested loan amount of \$20,000.00 does not exceed the statutory maximum amount. The County Treasurer has determined that there are sufficient funds on deposit in the County treasury to accommodate the subject loan, and that the approval and utilization of the loan amount will not adversely impact treasury pool participants. The law requires that loans of this nature be approved by the County Board of Supervisors. The adoption of the attached resolution will result in the approval of the loan. A copy of the District's loan request in the form of their resolution is attached for your information.

ALTERNATIVES: NONE. The law requires the approval of these types of loans when the public agency/borrower meets the prerequisites of the law.

OTHER AGENCY INVOLVEMENT: N/A

FINANCING: N/A

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.)  Approved: <u>yes</u> Date <u>8/20/18</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)  Approved: <u>yes</u> Date <u>8/21/2018</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.) N/A Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:  Date: 08-27-18
Alisha McMurtrie, Treasurer-Tax Collector

RESOLUTION NO. _____

A Resolution of the Inyo County Board of Supervisors Approving an Interim Loan to the Olancha Community Service District from the Inyo County Treasury Pursuant to Article XVI, Section 6 of the California Constitution

WHEREAS, the provisions of Article XVI, Section 6 of the California Constitution provide that the Treasurer of any County shall have the power and duty to make such temporary transfers from the funds in custody as may be necessary to provide the funds for meeting the obligations incurred for maintenance purposes by a political subdivision whose funds are in custody and paid out solely through the Treasurer's office upon resolution adopted by the governing body of the county directing the Treasurer to make such temporary transfers; and,

WHEREAS, the Olancha Community Service District (District) has made such a request for an interim loan in the aggregate amount of \$20,000.00 for the 2018/19 fiscal year; and

WHEREAS, the amount of such request for temporary transfer does not exceed 85% of the anticipated secured property tax revenue accruing to the District for the 2018/19 fiscal year; and

WHEREAS, the District has agreed to repay the loan from revenues accruing to it in the 2018/19 fiscal year before any other obligation of the District is met; and

WHEREAS, the Inyo County Auditor-Controller is authorized to withdraw, intercept or otherwise offset against monies of the District in amounts sufficient to repay the principal and interest due on the interim loan as said monies accrue to the District,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Inyo that, pursuant to the provisions of Article XVI, Section 6 of the California Constitution, the Inyo County Treasurer is hereby directed to make temporary transfers from the Inyo County Treasury to the District in an aggregate amount not to exceed Twenty Thousand (\$20,000.00) dollars, as such transfers are requested by the District during the 2018/19 fiscal year.

PASSED AND ADOPTED by the Board of Supervisors of the County of Inyo, State of California, this 11th day of September 2018, by the following vote:

AYES:

NOES:

ABSENT:

CHAIRPERSON OF THE BOARD OF SUPERVISORS
COUNTY OF INYO, STATE OF CALIFORNIA

Attest: Clint Quilter
Acting Clerk of the Board

By _____
Deputy

RESOLUTION No. 1807-01

**A RESOLUTION OF THE BOARD OF DIRECTORS, OLANCHA
COMMUNITY SERVICES DISTRICT REQUESTING AN INTERIM LOAN
FROM THE COUNTY TREASURY.**

WHEREAS, The OLANCHA COMMUNITY SERVICES Protection District is in need of dry-period financing during the period of July 1, 2018 to April 30, 2019; and,

WHEREAS, the Board of Directors of the OLANCHA COMMUNITY SERVICES District desires to request a temporary loan for the fiscal year 2018/2019 from the county treasury in the amount of \$20,000.00;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the OLANCHA COMMUNITY SERVICES District determines and declares that:

1. The sum of Twenty thousand (\$20,000.00) dollars is needed in anticipation of parcel tax revenues for the operations and maintenance of said District through April 30, 2019.
2. Said sum of \$20,000.00 does not exceed 85% of the anticipated revenues for the fiscal year.
3. The District agrees to repay this loan by June 30, 2019 together with interest at the current pool rate.
4. The Fire Chief, Administrative Officer and/or the Board Secretary are authorized to sign any and/or all documents pertaining to said loan.
5. The Inyo County Auditor-Controller is authorized to withdraw, intercept or otherwise offset against monies of the District in amounts sufficient to repay the principal and interest due on the interim loan as said monies accrue to the District.
6. The Secretary to this Board shall forward two certified copies of this resolution to the Treasurer-Tax Collector of the County of Inyo so that the request may be reviewed, signed and presented to the Board of Supervisors for approval.

PASSED AND ADOPTED by the Board of Directors of the OLANCHA COMMUNITY SERVICES District, County of Inyo, State of California this 5th day of July 2018, by the following vote:

Motion Passed 3 to 0

	AYE	NOE	ABSENT	ABSTAIN
Neale Gordon	<u>X</u>	_____	_____	_____
Robert Olin	<u>X</u>	_____	_____	_____
Jennifer Gordon	_____	_____	<u>X</u>	_____
Tim Jones	_____	_____	<u>X</u>	_____
Melinda Salmonds	<u>X</u>	_____	_____	_____



Neale Gordon
CHAIRPERSON
OLANCHA COMMUNITY SERVICES DISTRICT

ATTEST:



Johanna Mitsap SECRETARY

OLANCHA COMMUNITY SERVICES DISTRICT
OLANCHA CARTAGO FIRE DEPARTMENT
689 SHOP STREET
OLANCHA, CA 93549-0064
(760) 764-2370
olanchafd@aol.com

Minutes
Special Meeting of the Board of Directors
Thursday, July 5, 2018

In attendance:

Neale Gordon, Chair
Steve Davis, Fire Chief,
Charles Abbott, Deputy Chief
Johanna Milsap, Secretary
Melinda Salmonds, Director
Robert Olin, Director

Absent:

Jennifer Gordon, Director
Tim Jones, Director

Time: 18:55

- **Call to order** – Neale Gordon, Chair
- **Public Hearing: 3rd and final reading of proposed 2018 and 2019 budget.**
 - Neil spoke with Robert about how the arrangements were done, and the adjustments made along with the movement of some of the funds to better serve the appropriate areas.
 - There have been no adjustments made to the budget since the second reading.
 - **Motion to pass the final reading and pass the 2018 and 2019 budget.**
Motion made by Director R. Olin, second Director M. Salmonds, Carried 3/0
- **Approval of Resolution 1807-01 requesting interim loan from Ino County Treasury**
 - Discussion on what is done with the loan. Because of the deadline for applying we feel it appropriate to apply for it just in case we may need the funds. We do not feel that we would need the loan but feel it would be better to be safe than sorry. The loan would be then be available to use when needed.
 - **Motion to pass the Resolution 1807-01 requesting interim loan from Inyo County Treasury along with additional letter addressing the letter from the Treasurer.**
Motion made by Director M. Salmonds, second Director R. Olin, Carried 3/0
- **Review of letter from Treasurer.**
 - **Action taken:** Remove Chief Davis from Alta One account. (Already in process due to Chief Davis' retirement as Chief in January) Add Johanna Milsap, Charles Abbott and Neale Gordon.
Restructure account as OCSD with Alias of OCFD. (Already in process)
OCSD Board to review account monthly to assure no transactions other than Medicare.
Copy of monthly account statements to be sent to Auditor and treasurer every month for review.
- **Review of letter sent to Auditor.**
 - Steve sent letter already and received a thank you from both Christie and Amy.
- **Audit Status**
 - Steve provided the online statements that were requested, however the auditors requested that we provide originals from the Credit Union. Steve is in the process of going in and requesting the copies.
- **Approval of payment to Zoll Medical Board Order 1807-01 in the amount of \$3555.75 for auto pulse batteries.**
 - Needs to be paid this month because it is for 2017 and 2018 year.
 - This is the last of the Maddy Grant.
Motion to pass the payment to Zoll Medical
Motion made by Director R. Olin, second Director M. Salmonds, Carried 3/0

Adjournment: 19:04

Motion for adjournment Director R. Olin, second M. Salmonds, Carried 3/0

Minutes prepared by: *Johanna Milsap*
Secretary



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerks Use Only

AGENDA NUMBER

20

Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Sheriff's Department

FOR THE BOARD MEETING OF: **September 11, 2018**

Subject: Request to fill vacant Animal Services Shelter Attendant position.

DEPARTMENTAL RECOMMENDATION:

Request the Board find that consistent with the adopted Authorized Review Policy;

1. The availability of funding for the requested positions comes from the General fund, as certified by the Sheriff, and concurred by the County Administrator and the Auditor-Controller; and
2. Where internal candidates may meet the qualifications for the positions, and the positions could possibly be filled by an internal recruitment, but an open recruitment is more appropriate to ensure the positions are filled with the most qualified applicants; and
3. Approve the open recruitment and hiring of (1) one full time Shelter Assistant position, Range 42 (\$2381-\$2894)

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

Due to a recently vacated position, we have 1 vacant full time Shelter Attendant position at the Animal Shelter. This position is needed as there is very limited staff at the shelter. The Shelter Attendant position is vital to ensuring proper operation of the shelter.

ALTERNATIVES:

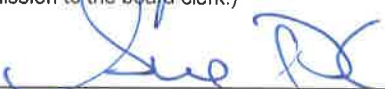
Continue to maintain shelter with the use of Animal Control Officers. Staff does not recommend this alternative; it will increase overtime costs in the animal services budget and negatively impact the officer's ability to respond to calls for service.

OTHER AGENCY INVOLVEMENT:

Personnel
Auditor's office

FINANCING:

This positions will be paid from the Animal Control budget 023900, and is included in the Department requested budget.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by county counsel prior to submission to the board clerk.) Approved: _____ Date _____
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)  Approved: <u>Y/S</u> Date <u>8/20/18</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)  Approved: <u>J</u> Date <u>8/20/18</u>

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)



Date: 8/20/18



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

21

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: Public Works

FOR THE BOARD MEETING OF: September 11, 2018

SUBJECT: Lease Agreement between the County of Inyo and Connie and Michael Layne Trust for the property located at 162 Grove Street, Bishop.

DEPARTMENTAL RECOMMENDATION:

Request Board approve the Lease Agreement between the County of Inyo and Connie and Michael Layne Trust for the real property described as 162 Grove Street, Bishop, California, in an amount not to exceed \$75,411 (\$6,284.25 per month) for the period of July 1, 2018 through June 30, 2019, contingent upon the Board's adoption of future budgets, and authorize the Chairperson to sign.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

This lease provides office space for Inyo County Health and Human Services Programs located in Bishop. Social Services, Behavioral Health and Health divisions all have programs provided in this building.

ALTERNATIVES:

The alternative would be to find another location. No other office space, that would serve the current needs has been identified at this time.



OTHER AGENCY INVOLVEMENT:


The programs located in this location have regular and numerous interactions with a variety of community-based programs.

FINANCING:

State, Federal and Realignment funds. Funding for payment of this lease is spread throughout all budgets whose programs are located in this facility, such as Social Services, and Behavioral Health Budgets. The proper amounts will be budgeted in the appropriate budgets under rent. No County General Fund.

APPROVALS

COUNTY COUNSEL: 	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS (Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.) Approved: <u>YES</u> Date: <u>8/29/18</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)  Approved: <u>yes</u> Date: <u>8/29/2018</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.) Approved: _____ Date: _____

DEPARTMENT HEAD SIGNATURE:  _____ Date: 8/30/18
(Not to be signed until all approvals are received)

**LEASE AGREEMENT
BY AND BETWEEN THE COUNTY OF INYO AND
CONNIE AND MIKE LAYNE, TRUSTEES OF THE CONNIE AND MIKE LAYNE TRUST,
AND CONNIE LAYNE, TRUSTEE OF THE MANGOLD FAMILY TRUST.**

THIS LEASE AGREEMENT, made and entered into this first day of July, 2018, by and between Connie Layne and Mike Layne, Trustees of The Connie and Mike Layne Trust and Connie Layne, Trustee of The Mangold Family Trust, hereinafter referred to as "Lessor," and the County of Inyo, a political subdivision of the State of California, hereinafter referred to as "County," whereby the parties hereto agree as follows:

WITNESSETH:

SECTION ONE. ADMINISTRATION.

This Lease Agreement, hereinafter referred to as "Lease," shall be administered on behalf of the County by CLINT QUILTER, whose title is Public Works Director, hereinafter referred to as "County's Lease Administrator," and on behalf of Lessor by Connie Layne and Mike Layne, Trustees of The Connie and Mike Layne Trust and Connie Layne, Trustee of The Mangold Family Trust.

SECTION TWO. DESCRIPTION.

Lessor hereby leases to County that real property described 162 Grove Street, Bishop, California 93514. Said real property, hereinafter referred to as "leased premises," is leased on the terms and conditions hereafter set forth.

SECTION THREE. PARKING.

County shall have reasonable non-exclusive use of the parking areas located North and East Side of the Building, in common with other tenants and occupants of the leased premises, together with the right of reasonable ingress and egress to the leased premises parking area.

SECTION FOUR. INITIAL TERM AND OPTIONS.

The initial term of this Lease is for ONE YEAR, commencing on July 1, 2018 and terminating on June 30, 2019. In addition, County shall have two options to extend the Lease for additional one-year periods as follows:

- a. From July 1, 2019 through June 30, 2020;
- b. From July 1, 2020 through June 30, 2021.

County shall exercise such options by giving written notice to Lessor at least thirty (30) days before the expiration of the Lease Term, or an extension thereof.

The notice shall specify the period of the options being exercised. Except as provided for in Section Seven (Rent), the option to extend shall be upon the same terms and conditions as stated in this Lease.

The County shall not be liable for any rent until such time as County occupies the leased premises.

SECTION FIVE. EARLY TERMINATION.

This Lease, and any option to renew the Lease that is exercised, may be terminated by County at its sole discretion by first giving to Lessor no less than ninety (90) day written notice.

SECTION SIX. HOLDING OVER.

Any holding over at the expiration of said term, or extensions thereof, with the consent of Lessor, either expressed or implied, shall be construed to be a tenancy from month to month at the same rental as paid for the last month of the lease period, and shall be otherwise upon the same terms and conditions as are herein provided. Such holding over shall include any time required by County to remove its equipment and fixtures.

SECTION SEVEN. RENT.

The rent reserved to Lessor herein shall be the sum of SIX THOUSAND TWO HUNDRED EIGHT-FOUR DOLLARS AND TWENTY-FIVE CENTS (\$6,284.25) per month and shall be paid in arrears, which means by the first of the month next following the month on which such rental was earned.

In the event the County exercises its option to extend for any or all of the one-year periods, the rent for such option period may increase as agreed upon by Lessor and County, but not to exceed an increase in excess of FIVE percent (5%) of the rent for the previous Lease period.

SECTION EIGHT. PRORATED RENT.

The County shall not be liable for rent until such time as County occupies the leased premises. The rent shall be prorated daily for the number of days that the building is occupied by County in its initial occupancy, if less than a full month, and in holding over pursuant to Section Six. (Holding Over).

SECTION NINE. USE.

It is the intention of the County to occupy and use the leased premises for County/Government uses. County may use leased premises for other governmental uses, but such uses are subject to approval of the Lessor, which approval shall not unreasonably be withheld.

SECTION TEN. HOURS.

County shall have access to the leased premises at any time on a twenty-four hour per day, seven-day per week basis.

SECTION ELEVEN. ALTERATIONS AND IMPROVEMENTS.

County may make alterations and/or additions to the leased premises. However, any additions, improvements or alterations permanently made or affixed to the leased premises shall be made only with Lessor's written approval, which shall not be unreasonably withheld. All equipment and non-permanent fixtures installed by County shall remain the property of the County and may be removed by County upon termination of this Lease or any extension thereof. Any damage occasioned by such installation and/or removal shall be repaired by County. All other fixtures, additions, alterations and improvements made by the County to the Leased premises shall become property of Lessor upon termination of this Lease or any extension thereof.

SECTION TWELVE. UTILITIES.

Lessor shall provide and pay for the following utilities: NONE. County shall provide and pay for the following utilities: WATER, SEWER AND ELECTRICITY.

SECTION THIRTEEN. JANITORIAL SERVICE AND TRASH REMOVAL.

County shall furnish at County's sole expense janitorial and trash removal services which may be required on the leased premises, not less than once weekly. Such services shall be provided at the level necessary to maintain the leased premises in a clean and orderly condition.

SECTION FOURTEEN. MAINTENANCE.

Lessor shall, at Lessor's own expense, keep and maintain the entire leased premises, both interior and exterior (including, but not limited to, landscaping, sidewalks, parking lots, and all mechanical, cooling, heating, plumbing, and ventilating equipment, if any), in good order, condition, and repair. Lessor shall make repairs required under this clause within a reasonable time after receipt of written notice of the need of such repairs.

SECTION FIFTEEN. SIGNS.

County may erect signs necessary to identify County's occupancy of the leased premises during the term hereunder. The County shall forward to Lessor the proposed design for said signs prior to placing said signs on the leased premises. County shall not place the proposed signs on the leased premises until Lessor has given Lessor's consent to the proposed signs. Lessor shall not unreasonably withhold said consent. Signs shall be removed by County at the termination of this Lease.

SECTION SIXTEEN. FORCE MAJEURE.

If either party hereto shall be delayed or prevented from the performance of any act required hereunder by act of God, restrictive governmental laws or regulations, strikes, civil disorders, or other causes not involving the fault, and beyond the control, of the party obligated (financial inability excepted), performance of such act shall be waived for the period of the delay; and the period for the performance of any such act shall be extended for the equivalent amount of time as the period of such delay. However, nothing in this clause shall excuse the County from the payment of any rental or other charge required of County, except as may be expressly provided elsewhere in this Lease.

SECTION SEVENTEEN. WASTE.

County shall give prompt notice to Lessor of any damages to the leased premises and shall not commit, or suffer to be committed, any waste or injury, or allow any public or private nuisance on the leased premises.

SECTION EIGHTEEN. DAMAGE OR DESTRUCTION.

In the event that the leased premises shall be substantially damaged by any cause during the term of this Lease or extension thereof, other than through the fault or neglect of County, to such an extent that the leased premises cannot be repaired in ninety (90) days, this Lease may be terminated by either party at its option by giving written notice of intention to the other party within thirty (30) days following said destruction; if this Lease is not so terminated, County shall not be liable for any rent until repairs have been made or

reconstruction completed by Lessor, so that the leased premises are again ready for occupancy. If the leased premises are substantially damaged or destroyed through the sole fault or negligence of County, its officers, or employees, this Lease may not be terminated by County, and it shall be the obligation of County, at its sole expense, to reconstruct or repair said leased premises.

SECTION NINETEEN. HOLD HARMLESS.

County shall not be liable to Lessor for any damage to the leased premises or for any loss, damage, or injury to any persons or property therein or thereon caused by the leased premises being out of repair, or by defects in the leased premises, including any access roads, ramps, or stairways thereof, or occurring in any means of entrance to or exit therefrom, or in the Lessor's or other occupant's equipment contained therein; or criminal acts of third parties or fire, water, gas, oil, electricity, or other causes of whatsoever nature; or occasioned by bursting, leakage, or overflow of any plumbing or any other pipes, tanks, drains, or washstands, or other similar causes in, above, upon, or about the leased premises; nor shall County be liable for any loss, damage, or injury arising from the acts or omissions of Lessor, its officers, agents, or employees, or co-tenants, or any owners or occupants of adjacent or contiguous property. Any and all claims for any damages referred to in this clause are hereby waived by Lessor, who agrees, to the extent authorized by law, to defend, indemnify, and hold harmless the County from and against any and all losses, liabilities, claims, damages, and actions of any kind or nature, including court costs and attorney fees, arising from acts or omissions identified immediately above for which the County shall not be liable. County shall, to the extent authorized by law, defend, indemnify, and hold harmless Lessor from and against the same, which is occasioned by, growing out of, arising, or resulting from any willful or negligent act or omission on the part of County, its officers, employees, or agents.

SECTION TWENTY. RIGHT OF ENTRY.

Upon 24 hours advance notice to Lessee, Lessor reserves the right to enter at all reasonable times upon any part of the leased premises, to inspect and examine the same, or to see that the covenants of this Lease are being kept and performed. Lessee will be present during any inspection or examination. Access by Lessor to areas where confidential data is being used or stored will be provided by escort by authorized Lessee staff. In the event of an emergency, Lessor may enter the leased premises in order to take necessary action to address the emergency and shall provide immediate notice to Lessee of the nature of the emergency warranting the need to access the property.

SECTION TWENTY-ONE. QUIET POSSESSION.

The Lessor, for itself, its heirs, devisees, successors, or assigns, covenants and agrees that County, upon payment of the rental reserved and compliance with all the terms and conditions of this Lease, may lawfully, peacefully, and quietly have, hold, use, occupy, and enjoy the leased premises and each part thereof during the term of this Lease, or any extensions thereof, without hindrance or interruption by Lessor, its heirs, devisees, successors, or assigns. Lessor has and reserves the right at any reasonable time to enter upon the leased premises, to inspect said leased premises, or to perform any of the obligations imposed by this Lease, but in so entering shall conduct itself so as to minimally interfere with County's use and enjoyment of the leased premises.

SECTION TWENTY-TWO. NOTICE.

Any notice, communication, amendment, addition, or deletion to this Lease, including change of address of either party during the term of this Lease, which Lessor or County shall be required, or may desire, to make, shall be in writing and may be personally served upon, or sent by prepaid first class mail to, the respective parties as follows:

COUNTY
INYO COUNTY PUBLIC WORKS
P.O. DRAWER Q
INDEPENDENCE, CA 93546

Department
Address
City and State

LESSOR
Connie and Michael Layne, The Mangold Trust
88 Harrison Avenue
Claremont, CA 91711

Name
Address
City and State

SECTION TWENTY-THREE. ASSIGNMENT AND SUBLEASE.

County agrees not to assign this Lease or sublet the leased premises in part, or encumber its leasehold estate, or any interest therein, or permit the same to be occupied by another, either voluntarily or by operation of law, without first obtaining written consent of Lessor or its duly authorized agent, which consent shall not be unreasonably withheld. Any such assignment or sublease shall not release County from liability hereunder, and any assignee or sublessee shall expressly assume all County's obligations hereunder. It is also agreed that the giving of a written consent required herein on any one or more occasions shall not thereafter operate as a waiver of the requirement for written consent on any one or more subsequent occasions.

SECTION TWENTY-FOUR. SUBORDINATION.

County agrees that this Lease shall be subject and subordinate to any mortgage, trust deed, or like encumbrance heretofore or hereafter placed upon the leased premises by Lessor or owner, or their successors in interest, to secure the payment of monies loaned, interest thereon, and other obligations. County agrees to execute and deliver, upon demand of Lessor, any and all instruments desired by Lessor subordinating in the manner requested by Lessor this Lease to such mortgage, trust deed, or like encumbrance.

Notwithstanding such subordination, County's right to quiet possession of the leased premises shall not be disturbed if County is not in default and so long as County shall pay the rent and observe and perform all of the provisions in this Lease, unless this Lease is otherwise terminated pursuant to its terms.

SECTION TWENTY-FIVE. MECHANIC'S LIEN.

County agrees to keep the leased premises free from all mechanic's liens or other liens of like nature arising because of work done or materials furnished upon the leased premises at the instance of, or on behalf of, County, provided however, that County can contest such lien provided it post an adequate bond therefore.

SECTION TWENTY-SIX. COMPLIANCE WITH LAW.

County shall, at its sole cost, comply with all the requirements of all Municipal, State, and Federal authorities now in force, or which may hereafter be in force, pertaining to the use of leased premises, and shall faithfully observe and obey all Municipal ordinances, and State and Federal statutes, now in force, or which hereafter may be in force.

SECTION TWENTY-SEVEN. WAIVER.

It is agreed that any waiver by Lessor of any breach of any one or more of the covenants, conditions, or terms of this Lease shall not be construed to be a waiver of any subsequent breach of the same or different provision of the Lease; nor shall any failure on the part of the Lessor to require exact, full, complete,

and explicit compliance with any of the covenants or conditions of this Lease be construed as in any manner changing the terms hereof, nor shall the terms of this Lease be changed or altered in any way whatsoever other than by written amendment, signed by both parties.

SECTION TWENTY-EIGHT. DEFAULT.

In the event that Lessor or County shall default in any term or condition of this Lease, and shall fail to cure such default within thirty (30) days following service upon the defaulting party of a written notice of such default specifying the default or defaults complained of, or if the default cannot reasonably be cured within thirty (30) days, the defaulting party fails to commence curing the default within 30 days and thereafter to diligently and in good faith continue to cure the default, the complaining party may forthwith terminate this Lease by serving the defaulting party written notice of such termination.

SECTION TWENTY-NINE. INUREMENT.

The Lease shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns.

SECTION THIRTY. SEVERABILITY.

If any provision of this Lease or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Lease, or the application of such provisions to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected thereby, and each provision of this Lease shall be valid and be enforced to the fullest extent permitted by law.

SECTION THIRTY-ONE. TIME IS OF ESSENCE.

Time is expressly declared to be of the essence in this Lease and in all of the covenants and conditions herein.

SECTION THIRTY-TWO. ADDITIONAL TERMS AND CONDITIONS.

Additional terms and conditions of the Lease, if any, are set forth in the exhibits listed below, each of which is attached hereto and incorporated herein by this reference: NOT APPLICABLE.

SECTION THIRTY-THREE. AMENDMENT.

The Lease may be amended only by a written document signed by all parties hereto.

SECTION THIRTY-FOUR. ENTIRE AGREEMENT.

The Lease contains the entire agreement between the parties hereto and supersedes all previous agreements between the parties with respect to the subject matter of the Lease.

SECTION THIRTY-FIVE. CONSTRUCTION OF AGREEMENT.

Both Lessor and County have had the opportunity to and have participated in the drafting and final preparation of this Lease agreement. For that reason, the Lease itself, or any ambiguity contained therein, shall not be construed against either the Lessor or the County as the drafters of this document.

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**LEASE AGREEMENT
BY AND BETWEEN THE COUNTY OF INYO AND
CONNIE LAYNE AND MIKE LAYNE, TRUSTEES OF THE CONNIE AND MIKE LAYNE TRUST,
AND CONNIE LAYNE, TRUSTEE OF THE MANGOLD FAMILY TRUST.**

Initial Term of Lease:

July 1, 2018 through June 30, 2019.

IN WITNESS THEREOF, the parties hereto have set their hands and seals this _____ day of _____.

LESSEE

County of Inyo

By: _____
Chairperson, Board of Supervisors

Date: _____

Approved as to form and content:

County Lease Administrator

Approved as to form and legality:

M. Baker
County Counsel

Approved as to accounting form and content:

[Signature]
County Auditor

Approved as to insurance and risk management:

M. Baker/wdc
County Risk Manager

LESSORS

CONNIE LAYNE, Trustee,
The Connie and Mike Layne Trust

By: [Signature]
(Signature)

Date: 8/20/18

MIKE LAYNE, Trustee,
The Connie and Mike Layne Trust

By: [Signature]
(Signature)

Date: 8/20/18

CONNIE LAYNE, Trustee,
The Mangold Family Trust

By: [Signature]
(Signature)



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER
22

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: HEALTH & HUMAN SERVICES

FOR THE BOARD MEETING OF: September 11, 2018

SUBJECT: Approval of Hiring of HHS Management Analyst

DEPARTMENTAL RECOMMENDATION:

Request your Board find that, consistent with the adopted Authorized Position Review Policy:

- a) The availability of funding for the requested positions exist in a non-General Fund budget, as certified by the Health and Human Services Director and concurred with by the County Administrator, and Auditor-Controller; and
- b) Where internal candidates meet the qualifications for the positions, the vacancy could possibly be filled through an internal recruitment; however, an external recruitment would be more appropriate to ensure qualified applicants apply; and
- c) Approve the hiring of one HHS Management Analyst at Rate 80 (\$5,784 to \$7,035).

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

The HHS Management Analyst who oversees program evaluations and outcomes for HHS and partners in criminal justice systems has accepted another position in HHS resulting in a vacancy. This Management Analyst position oversees three Administrative Analysts who provide mandated client case reviews and evaluations of various HHS programs and their client services. Additionally, this position has developed into one that pulls outcome measures and client data from multiple electronic and paper systems – within HHS and from other professional partners, including law enforcement – to look at data “stories” (demographic client data, short-term and long-term service outcomes, cost of service provision, customer satisfaction, etc.) that inform policy decisions. Further this position has served as the County’s HIPAA Privacy Officer or has supervised the County’s HIPAA Privacy Officer as appropriate. This includes managing employees’ errors that specifically result in breaches of security, confidentiality, and/or privacy, and additionally, ensures compliance with multiple federal and state requirements around civil rights. The position works with the County’s Americans with Disabilities (ADA) compliance officer as it relates to HHS specific ADA issues. The Evaluation and Outcomes division also provides grievance hearing services for HHS grievances for Civil Rights, Child Abuse Central Index (CACI) listings and General Assistance.

All of this makes this position a critical one requiring high-level analytic thinking, creativity, depth and breadth of understanding of multiple HHS program requirements and limitations, ability to study and summarize latest research and evidence-based studies, and an ability to synthesize large amounts of information into easily understandable presentations for the public and for policy-makers, and written and verbal communication skills to address corrective action plans and related interactions with various state and federal compliance entities. The Department respectfully requests your Board approve the recruitment and hiring of this critical position.

ALTERNATIVES:

Your Board could deny this request, resulting in a significant loss of HHS’ ability to respond to state-required outcomes and evaluation information, and other high-level analyses to assist in policy decisions.

OTHER AGENCY INVOLVEMENT:

Various California State Departments which participate in funding, members of the local Community Corrections Partnership

FINANCING:

State and Federal funding, Health Realignment and Social Services Realignment. This position is budgeted as follows: 15% Health (045100); 40% Mental Health (045200); and 40% Social Services (055800); and 5% Tobacco (640317) in the Salaries and Benefits object codes.

APPROVALS

AUDITOR/CONTROLLER:

ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)

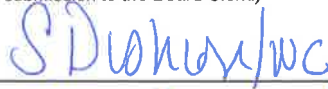


Approved: yes

Date: 8/23/2018

PERSONNEL DIRECTOR:

PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.)



Approved: ✓

Date: 8/23/18

DEPARTMENT HEAD SIGNATURE:
(Not to be signed until all approvals are received)



Date: 8/24/18



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

23

- Consent Departmental Correspondence Action
 Public Hearing Scheduled Time for Closed Session Informational

FROM: HEALTH & HUMAN SERVICES – Fiscal

FOR THE BOARD MEETING OF: September 11, 2018

SUBJECT: Request for authorization to hire a full time Office Technician I or II in the HHS Fiscal division.

DEPARTMENTAL RECOMMENDATION:

Request your Board find that, consistent with the adopted Authorized Position Review Policy:

- A) the availability of funding for the requested position exists in the various non-General Fund HHS budgets (no County General Funds), as certified by the Director of Health and Human Services and concurred with by the County Administrator and the Auditor-Controller, and
- B) where internal candidates meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, an external recruitment is more appropriate; and
- C) approve the hiring of one Office Technician I at Range 55 (\$3,213 - \$3,907) or one Office Tech II at Range 59 (\$3,526 - \$4,285) dependent upon qualifications.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

We are requesting to fill a budgeted full time Office Tech I/II position in the HHS Fiscal Division, which recently became vacant when an employee resigned. This position is responsible for receiving and processing payables for all HHS divisions, depositing and tracking payments as well as State and Federal revenue, assisting the Administrative Analysts in maintaining more complex tracking for revenues/expenditures, compiling monthly program Account Director Reports, processing daily and monthly assistance payments, entering data into various tracking workbooks, processing employee travel reimbursements and reviewing multiple systems for EBT card and benefit tracking and monitoring. This position also cross-trains within HHS Fiscal to insure that there is coverage across multiple budgets in case of vacancies. The Department is respectfully requesting permission to hire an Office Tech I/II to fill the vacant position.

ALTERNATIVES:

Your Board could choose not to approve the filling of this position which could negatively impact the timeliness of claims being submitted and could cause delays in payments to vendors due to the shortage of staff in the fiscal division.

OTHER AGENCY INVOLVEMENT:

County Auditor's Office, multiple State Departments

FINANCING:

State, Federal, and Health, and Social Services Realignment funds. This position is budgeted 54% in Health (045100), 5% in Social Services (055800), 5% in Tobacco (640317), 2% in CARES (641218), 5% in MCAH (641618), 10% in WIC (641917) and 19% in ESAAA (683000) in the Salaries and Benefits object codes.

APPROVALS


AUDITOR/CONTROLLER:

ACCOUNTING/FINANCE AND RELATED ITEMS (Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)

Approved:  Date: 8/23/2018


PERSONNEL DIRECTOR:

PERSONNEL AND RELATED ITEMS (Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.)

Approved:  Date: 8/23/18

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)

 Date: 9/24/18



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER
24

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: HEALTH & HUMAN SERVICES – FIRST

FOR THE BOARD MEETING OF: September 11, 2018

SUBJECT: Request to hire one Full-Time Health and Human Services (HHS) Specialist IV in the HHS – Families Intensive Response and Strengthening Team (FIRST) program.

DEPARTMENTAL RECOMMENDATION:

Request your Board find that, consistent with the adopted Authorized Position Review Policy:

- A) The availability of funding for the requested positions exist in a non-General Fund budget, as certified by the Health and Human Services Director and concurred with by the County Administrator, and Auditor-Controller; and
- B) Where internal candidates meet the qualifications for the positions, the vacancy could possibly be filled through an internal recruitment; however, an external recruitment would be more appropriate to ensure qualified applicants apply; and
- C) Approve the hiring of one HHS Specialist IV at Range 60 (\$3,612 - \$4,387).

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

A vacancy in our Families Intensive Response and Strengthening Team (FIRST) program occurred as a result of an employee accepting a Social Worker position with APS. Combined with an existing vacancy from an employee retirement, which your Board has already authorized to fill, this vacancy leaves two remaining employees to provide critical services to our highest risk families, limiting the number of families the program is able to enroll.

FIRST program is an intensive, individualized care management process for children who are at risk of placement in a group home setting or have been identified as being at high risk in the future. In 2015, HHS formed FIRST using the existing Wraparound model and leveraging other funding streams in order to broaden the entrance criteria so that other high risk families are able to be served by the program. Providing this intensive level of services at the front end to families at risk of having more costly outcomes (e.g. court involvement, hospitalizations, foster care...), as well as continuing to service the children at risk of group home placement, continues to be a way to support cost containment to the fullest extent possible. The HHS Specialist IV position works with the FIRST team to provide a high level of case management intervention and support to our most challenging and complex cases. This includes working within an on-call system that is responsive to the needs of these families on a twenty-four hour basis to help divert and manage crisis situations.

The Department is respectfully requesting authorization to hire one Health and Human Services Specialist IV in the FIRST program.

ALTERNATIVES:

The Board could choose to not allow HHS to fill this current vacancy. Doing so would mean that the FIRST team would be limited in its ability to serve local families and may result in Child Welfare and Probation staff placing


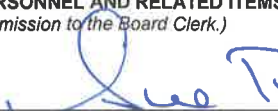
more children out of the area. This would result in higher cost placements and increased travel for the mandated monthly face-to-face visits and to facilitate mandated visitations with family members.

OTHER AGENCY INVOLVEMENT:

Inyo County Juvenile and Superior Court, Inyo County Superintendent of Schools, Toiyabe Family Services, local Paiute and Shoshone tribes.

FINANCING:

The funding for this position is budgeted in FIRST budget (055801) in the Salaries and Benefits object codes. No County General Funds.

<u>APPROVALS</u>	
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)</i>  Approved: <u>eyes</u> Date: <u>8/23/2018</u>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the Director of Personnel Services prior to submission to the Board Clerk.)</i>  Approved: <u>✓</u> Date: <u>8/24/18</u>

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 8/24/18



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:

AGENDA NUMBER

25

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: HEALTH & HUMAN SERVICES – Health

FOR THE BOARD MEETING OF: September 11, 2018

SUBJECT: Agreement between Inyo County and California Department of Public Health for Naloxone Distribution Grant Program

DEPARTMENTAL RECOMMENDATION:

Request your Board ratify and approve the agreement #16-11061 between County of Inyo and the California Department of Public Health for the term of April 1, 2018 to June 30, 2019 for an amount not to exceed \$10,406.25. We further request you authorize the Director of Health and Human Services to sign this agreement and Contractor Certification Clauses.

CAO RECOMMENDATION:

SUMMARY DISCUSSION:

In response to the nationwide opioid overdose epidemic, the California Department of Public Health (CDPH) has provided naloxone product (Narcan nasal spray) and funding to all 61 local health departments (LHDs) to conduct Naloxone Distribution Projects. Under this grant, LHDs will provide naloxone product to local programs, agencies and community-based organizations (local entities) within their jurisdictions that have naloxone distribution systems and are in the best position to save lives from opioid overdose.

The term of the original grant was for two years, beginning on July 1, 2016 and ending on June 30, 2019. Due to the lack of nursing staff available in the Health and Human Services (HHS) Public Health and Prevention division to provide training on the use of naloxone, HHS did not submit an application during the first year of the grant. However, CDPH extended the availability of the grant in the second year to allow Inyo and a few other counties to apply for year two of the grant. A contract was initiated in April 2018, but was not brought to your Board for approval until now to allow time for initial distribution channel discussions with local community partners.

At least 12 Inyo County residents have died from opioid overdoses since 2010. Inyo County does not have a well-established naloxone distribution system outside of the EMS system, though some local pharmacists and health care agencies have increased the availability of naloxone products to their patients. If this grant is approved, the Health and Human Services Public Health and Prevention Division will work with local agencies, including Law Enforcement and community health providers, to establish additional distribution channels, with the ultimate goal of ensuring that trained and equipped bystanders such as friends, family, and other non-health care providers and drug users themselves can effectively respond and reverse an opioid overdose.

The term of this grant is from April 1, 2018 to June 30, 2019, and provides one-time funding to distribute up to 248 doses of naloxone product to individuals within the community. Inyo will receive only a small portion of the grant directly, \$506.25, to cover administrative costs. The doses of naloxone product will be purchased for the amount of \$9,900.00 by CDPH and shipped to Inyo County. The total dollar amount of the contract is slightly lower than the amount requested in the original grant application (Exhibit A) due to a change in distribution requirement from the manufacturer since the request for applications was issued. In the first year of the grant, which Inyo did not participate in, the shipping company had been authorized to open cases and repackage to ship more exact quantities. For the current grant year, CDPH must purchase the naloxone product by the case. Inyo's allocation was therefore rounded down to two full cases of naloxone product (248 doses) and the purchase amount was reduced to \$9,900 to reflect the change.

Partner agencies who establish a naloxone distribution system will receive training and technical assistance and an initial allocation of naloxone product to distribute. Because this is a one-time grant, the agencies will not be under obligation to continue the distribution of naloxone, but may choose to, should additional funding become available.

Background: In 2015, with funding from the Centers for Disease Control and Prevention (CDC), CDPH initiated the California Prescription Drug Overdose Prevention Initiative to promote a multi-faceted statewide response involving many partners and a variety of strategies, including promotion of safe prescribing, use of naloxone, and expansion of medically assisted treatment options.

Drug overdose (poisoning) is the leading cause of unintentional injury death in the United States, causing more deaths than motor vehicle crashes. Opioids – both prescription painkillers and heroin – are responsible for most of those deaths. The number of Californians affected by prescription and non-prescription opioid misuse and overdose is substantial, with rates varying significantly across counties, and even within counties.

Naloxone is a medication that works almost immediately to reverse opiate overdose. Naloxone is currently a prescription drug, but is not a controlled substance. It has few known adverse effects, no potential for abuse, and can be rapidly administered through intramuscular injection or nasal spray. While most professional first responders and emergency departments are equipped with naloxone, emergency service providers may not arrive in time to revive overdose victims. Given the success of bystander naloxone programs, the CDC and the World Health Organization have recommended expanding the availability of naloxone to lay people.

Naloxone Distribution Systems: 1) work under a standing order from a licensed clinician/medical director; 2) have staff that are trained (or are trained to provide education to others) on naloxone storage and administration, overdose prevention techniques, how to recognize an opioid overdose (signs and symptoms), how to respond by calling 911 and provide rescue breathing, and post-overdose care; 3) dispense naloxone products; and 4) document distribution efforts.

Laws are currently in place that support making naloxone more readily available. California Civil Code Section 1714.22 (Statutes of 2013, Chapter 707, Section 1) eliminates civil and criminal liability for: 1) licensed health care providers that prescribe naloxone and issue standing orders for the distribution of naloxone, and 2) individuals, who have received a supply of naloxone and had the required training, who administer naloxone to someone suspected of experiencing an overdose. This law took effect on January 1, 2014.

Inyo County Health and Human Services staff will provide training, including links to approved online training options, in order to properly prepare partners and community members for safe naloxone distribution and use.

ALTERNATIVES:



The Board could choose not to ratify and approve the naloxone distribution grant agreement and/or not authorize the Inyo County HHS Director to sign this agreement. This is not recommended as this would eliminate the county's ability to receive free naloxone product that would be available to increase the number of opioid overdose reversals in Inyo County.

OTHER AGENCY INVOLVEMENT:

Sheriff, Probation, local health agencies, members of the public.

FINANCING:

The administrative fees will be recognized as revenue in the Health Budget (045100) in object code State Grants (4498) in Fiscal Year 2018/19. No County General Funds.

<u>APPROVALS</u>	
COUNTY COUNSEL: 	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by County Counsel prior to submission to the Board Clerk.)</i> Approved: <u>YES</u> Date: <u>8/21/18</u>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the Auditor/Controller prior to submission to the Board Clerk.)</i>  Approved: _____ Date: <u>8/24/2018</u>

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date:

8/31/18

**SAFE AND ACTIVE COMMUNITIES BRANCH
NALOXONE DISTRIBUTION GRANT PROGRAM**

Awarded By

THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, hereinafter “Department”

TO

Mono County Public Health, hereinafter “Grantee”

Implementing the project, “NALOXONE DISTRIBUTION,” hereinafter “Project”

GRANT AGREEMENT NUMBER 16-11061

The Department awards this Grant and the Grantee accepts and agrees to use the Grant funds as follows:

AUTHORITY: The Department has authority to grant funds for the Project under Health and Safety Code, Section 1179.80.

PURPOSE: The Department shall provide a grant to and for the benefit of the Grantee; the purpose of the Grant is to reduce the rate of fatal overdose from opioid drugs including heroin and prescription opioids as specified in Exhibit A, Grant Application, which is hereby incorporated to serve as the Project.

GRANT AMOUNT: The maximum amount payable under this Grant shall not exceed \$10,406.25 dollars.

TERM OF GRANT: The term of the Grant shall begin on April 1, 2018, or upon approval of this grant, and terminates on June 30, 2019. No funds may be requested or invoiced for work performed or costs incurred after June 30, 2019.

PROJECT REPRESENTATIVES. The Project Representatives during the term of this Grant will be:

California Department of Public Health	County of Inyo
Stacy Alamo Mixson, MPH	James Richardson, MD
PO Box 997377, MS 7214	207 A W. South St
Sacramento, CA 95899-7377	Bishop, CA 93514
Phone: 916.552.9852	Phone: 760-873-7868
Fax: 916.552.9810	Fax: 760-873-7800
E-mail: Stacy.Alamomixson@cdph.ca.gov	E-mail: healthofficer@inyocounty.us

Direct all inquiries to:

California Department of Public Health, Safe and Active Communities Branch	County of Inyo
Attention: Nancy Bagnato, MPH	Attention: Anna Scott, HHS Deputy Director- Public Health & Prevention Division
PO Box 997377, MS 7214	207 A W. South St
Sacramento, CA 95899-7377	Bishop, CA 93514
Phone: 916.552.9846	Phone : 760-873-7868
Fax: 916.552.9810	FAX : 760-873-7800
E-mail: Nancy.Bagnato@cdph.ca.gov	E-mail : ascott@inyocounty.us

Either party may change its Project Representative upon written notice to the other party.

STANDARD PROVISIONS. The following exhibits are attached and made a part of this Grant by this reference:

- Exhibit A GRANT APPLICATION (The Grant Application provides the description of the project and associated cost)
- Exhibit B BUDGET DETAIL AND PAYMENT PROVISIONS
- Exhibit C STANDARD GRANT CONDITIONS
- Exhibit D REQUEST FOR APPLICATIONS
Including all the requirements and attachments contained therein
- Exhibit E ADDITIONAL PROVISIONS

GRANTEE REPRESENTATIONS: The Grantee(s) accept all terms, provisions, and conditions of this grant, including those stated in the Exhibits incorporated by reference above. The Grantee(s) shall fulfill all assurances and commitments made in the application, declarations, other accompanying documents, and written communications (e.g., e-mail, correspondence) filed in support of the request for grant funding. The Grantee(s) shall comply with and require its contractors and subcontractors to comply with all applicable laws, policies, and regulations.

IN WITNESS THEREOF, the parties have executed this Grant on the dates set forth below.

Executed By:

Date: _____

Marilyn Mann, Director
Health and Human Services Department
307 Academy Ave.
Bishop, CA 93514

Date: _____

Marshay Gregory, Chief
Contracts and Purchasing Services Section
California Department of Public Health
1616 Capitol Avenue, Suite 74.317
P.O. Box 997377, MS 1800- 1804
Sacramento, CA 95899-7377

Exhibit B
Budget Detail and Payment Provisions

1. Invoicing and Payment

- A. Upon final approval of the Grant Agreement, and upon receipt and approval of an invoice, the State agrees to reimburse the Grantee for the specified Administrative Allocation amount in accordance with the costs specified herein.
- B. The invoice shall include the Grant Number and shall be submitted in triplicate upon final approval of the Grant Agreement:

Nancy Bagnato, MPH
California Department of Public Health
Safe and Active Communities Branch
PO Box 997377, MS 7214
Sacramento, CA 95899-7377

C. Invoices shall:

- 1) Be prepared on Grantee letterhead. If the invoice is not on produced letterhead, the invoice must be signed by an authorized official, employee or agent certifying that the expenditures claimed represent activities performed and are in accordance with Exhibit A Grant Application under this Grant.
- 2) Bear the Grantee's name as shown on the Grant.
- 3) Identify the billing and/or performance period covered by the invoice.
- 4) Itemize costs for the billing period in the same or greater level of detail as indicated in this Grant. Subject to the terms of this Grant, reimbursement may only be sought for those costs and/or cost categories expressly identified as allowable and approved by CDPH.

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to fulfill any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Grantee to reflect the reduced amount.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

4. Amounts Payable

- A. The amounts payable shall not exceed:
 - 1) \$XXX,XXX for Narcan Products for the budget period of 06/01/16 through 06/30/19.
 - 2) \$XXX,XXX for Administrative Costs for the budget period of 06/01/16 through 06/30/19.

Exhibit B
Budget Detail and Payment Provisions

- B. Payment allocations shall be made in accordance with the amounts listed in Paragraph 4.A., above. Pursuant to the Budget Act of 2016, this is one-time funding available for expenditure through June 30, 2019. The Grantee will only receive reimbursement for Administrative Costs, if requested. The Grantee will receive direct distribution of Narcan Products in the amount stated and no invoicing will be required.

5. Timely Submission of Final Invoice

- A. A final undisputed invoice shall be submitted for payment no more than thirty (30) calendar days following the expiration or termination date of this Grant, unless a later or alternate deadline is agreed to in writing by the program grant manager. Said invoice should be clearly marked "Final Invoice", indicating that all payment obligations of the State under this Grant have ceased and that no further payments are due or outstanding.
- B. The State may, at its discretion, choose not to honor any delinquent final invoice if the Grantee fails to obtain prior written State approval of an alternate final invoice submission deadline.



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER 26

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for Closed Session Informational

FROM: County Administrator

FOR THE BOARD MEETING OF: September 11, 2018

SUBJECT: County's Response to the 2017-2018 Grand Jury Report

DEPARTMENTAL RECOMMENDATION:

Request Board approve the report to the Honorable Brian Lamb, Presiding Judge, Inyo County Superior Court, responding to the findings and recommendations in the 2017-2018 Grand Jury Final Report and authorize the County Administrator to sign the transmittal letter.

SUMMARY DISCUSSION:

The Inyo County Grand Jury has issued its 2017-2018 Grand Jury Final Report which was served on the County on July 3, 2018. The County's response is due within 90 days, no later than October 1, 2018. As in the past, your Board's response is organized in a manner that ensures all findings and recommendations requiring a response by the County, through the Board of Supervisors, have been addressed in the manner required by law.

Section 933.05 of the Penal Code identifies how the County responds to the Grand Jury reports. The Board of Supervisors, as the governing body, responds to all items under its control. Every elected County officer also has a responsibility under the Code to provide comment, if requested by the Grand Jury, to the Presiding Judge of the Superior Court, with an information copy being sent to the Board of Supervisors. The Public Administrator-Public Guardian and Auditor-Controller have responded and each forwarded a copy of their individual responses to the Board of Supervisors; copies are attached.

As in years past, this year's County response is limited to only those items required by State Statute to be responded to by the Board of Supervisors.

ALTERNATIVES:

The Board of Supervisors is responsible for providing Inyo County's response to the Grand Jury Report and as such your Board can direct Staff to change any one or all of the responses.

OTHER AGENCY INVOLVEMENT:

The draft County responses to the Fiscal Year 2017-2018 Grand Jury Final Report were prepared based on input from County departments with responsibility for topics covered in the report.

FINANCING:


There is no fiscal impact associated with this report.

APPROVALS

COUNTY COUNSEL: N/A	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i> Approved: _____ Date _____
AUDITOR/CONTROLLER: N/A	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i> Approved: _____ Date _____
PERSONNEL DIRECTOR: N/A	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i> Approved: _____ Date _____

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 9-6-18



BOARD OF SUPERVISORS COUNTY OF INYO

P. O. BOX N • INDEPENDENCE, CALIFORNIA 93526
TELEPHONE (760) 878-0373
email: cquilter@inyocounty.us

MEMBERS OF THE BOARD
DAN THOTHEROH
JEFF GRIFFITHS
RICK PUCCI
MARK TILLEMANS
MATT KINGSLEY

CLINT G. QUILTER
Acting Clerk of the Board

DARCY ELLIS
Assistant Clerk of the Board

September 11, 2018

The Honorable Brian Lamb
Presiding Judge, Inyo County Superior Court
Inyo County Courthouse
Independence, CA 93526

SUBJECT: 2017-2018 Grand Jury Final Report

Dear Judge Lamb:

On behalf of the Board of Supervisors, all County departments and the County as a whole, I would like to take this opportunity to thank the members of the 2017-2018 Grand Jury for their work in preparing the 2017-2018 Grand Jury Final Report. As always, the County appreciates these dedicated citizens' commitment to trying to affect positive and constructive improvements to the way our local governments function. We also appreciate the efforts undertaken by the Grand Jury to learn more about the County's town water systems and include that information under the section of its Final Report dealing with Special Districts. As stated in the Grand Jury Report, our water systems are not special districts, but we nonetheless appreciate the time taken by the Jury to gather more information about these systems, and to provide the Board of Supervisors a courtesy copy of its findings.

Enclosed is the Board of Supervisors' response to other sections of the Report, approved by the Board and developed, as always, with input from staff. As with the County's responses to Final Grand Jury Reports in years' past, this response follows Penal Code Sections 933.05(a), 933.05(b), 933.05(c) (copy included). The Board's response is limited to only those items required by State Statute and in the format prescribed by law, which, as you know, provides the Board with very little literary license – limiting the Board to certain phrased responses to select from when responding to sometimes complex and nuanced findings and recommendations. Also, under the County's reading of those Penal Code Sections, responses to grand jury reports are only required from the governing bodies of public agencies (e.g., the Board of Supervisors) and from elected County officers or department heads (e.g., the Auditor-Controller). Appointed County officers and department heads work under the control and direction of the Board of Supervisors and thus the Board is the proper responding party for matters involving those appointed officers or department heads. Accordingly, neither I nor the County Counsel will be providing separate responses to the grand jury report as you have requested but rest assured that our input has been considered by and is reflected in the Board of Supervisors' response.

Again, on behalf of the Board of Supervisors, I want to express the County's appreciation for the Grand Jury's efforts to identify ways in which the County may improve its operations in support of our efforts to provide quality services to our community.

Sincerely,

Clint G. Quilter
Acting County Administrator

cc: Inyo County Board of Supervisors

California Penal Code Section 933.05 (a), (b) and (c)

(a) For purposes of subdivision (b) of Section 933, as to each grand jury finding, the responding person or entity shall indicate one of the following:

(1) The respondent agrees with the finding.

(2) The respondent disagrees wholly or partially with the finding, in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefor.

(b) For purposes of subdivision (b) of Section 933, as to each grand jury recommendation, the responding person or entity shall report one of the following actions:

(1) The recommendation has been implemented, with a summary regarding the implemented action.

(2) The recommendation has not yet been implemented, but will be implemented in the future, with a timeframe for implementation.

(3) The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or head of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.

(4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation therefor.

(c) However, if a finding or recommendation of the grand jury addresses budgetary or personnel matters of a county agency or department headed by an elected officer, both the agency or department head and the board of supervisors shall respond if requested by the grand jury, but the response of the board of supervisors shall address only those budgetary or personnel matters over which it has some decision-making authority. The response of the elected agency or department head shall address all aspects of the findings or recommendations affecting his or her agency or department.



**County of Inyo
Response
to 2017-2018 Final
Grand Jury Report**

September 11, 2018

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**Inyo County Office
of Public Guardian 2**



Inyo County Board of Supervisors

Dan Totheroh	District 1
Jeff Griffiths	District 2
Rick Pucci	District 3
Mark Tillemans	District 4
Matt Kingsley	District 5

Acting County Administrative Officer/Clerk of the Board: Clint G. Quilter
Assistant Clerk of the Board: Darcy Ellis

The Board of Supervisors meets every Tuesday, with some exceptions, at 8:30 a.m. in the Board of Supervisors Room at the County Administrative Center, 224 N. Edwards St., Independence, CA. Correspondence may be sent to the Board at: P.O. Drawer N, Independence, CA 93526, or c/o the Assistant Clerk of the Board at dellis@inyocounty.us.

Agendas and minutes may be found at:
<http://www.inyocounty.us/Board of Supervisors/>.

Loss of Ambulance Service and EMT Shortage Report

FINDINGS

FINDING 1: "There is a countywide need for people to serve as EMTs."

COUNTY RESPONSE: *Agree.*

FINDING 2: "The county or state does not have a mandated responsibility to provide ambulance service in the absence of volunteer services."

COUNTY RESPONSE: *Agree.*

RECOMMENDATIONS

RECOMMENDATION 2: "The Inyo County Board of Supervisors, while not legally responsible for providing ambulance service, be pro-active and have an up-to-date county wide [sic] plan for loss of volunteer ambulance service. The Inyo County Board of Supervisors arranges a meeting with all districts to discuss and formulate a plan."

COUNTY RESPONSE: *The recommendation has been implemented.* The Inyo County Board of Supervisors empanels a 13-member Emergency Medical Care Committee (EMCC) that functions in an advisory manner to both the Board of Supervisors and the local Emergency Medical Service agency known as the Inland Counties Emergency Medical Agency (ICEMA). The EMCC's primary function is to review and report on ambulance service operations, the emergency medical care offered, and first aid practices in the county. Membership includes representatives from all fire districts in the unincorporated areas of the county as well as both hospitals, a private ambulance service, the local air ambulance service, and an individual who staffs an EMT training program. One of the EMCC's major areas of focus has been the difficulty recruiting and retaining EMTs for our local ambulance services, and it continues to search for viable, lasting solutions to the current crisis facing Inyo County and has the full support of the Board of Supervisors and County staff as it does so. The Board of Supervisors believes any plan for addressing loss of ambulance service should be formulated, at the very least, with the input and expertise of the men and women serving on the EMCC, as well as the public at-large. With this understanding, and at the request of the EMCC, the Board of Supervisors directed staff on August 14 to organize a "summit" later this year for the express purpose of bringing volunteer ambulance service providers, other experts in the field and members of the public together to brainstorm solutions to the EMT shortage. This is in addition to ongoing proactive efforts being undertaken by the County to ensure continued operation of local ambulance services. County Counsel, for example, has been working with the ICEMA Director to affect administrative changes at the state level to expand the types of personnel able to staff ambulances, which would widen the net of available first responders.

Report Regarding Inyo County Office of Public Guardian

FINDINGS

FINDING 1: “The Public Guardian does an excellent job of caring for the conservatees for whom she has been appointed by the Court to serve as Conservator. This is true in every file we have reviewed. All of her Accountings to the Court appear well itemized and balance properly.”

COUNTY RESPONSE: Agree.

FINDING 2. “The present job description of the office of Public Guardian does not include a duty to petition the Court for reasonable fees from the conservatorship estates which have substantial assets.”

COUNTY RESPONSE: Agree. The authority to petition the Court for reasonable fees for Public Guardian services is provided by California probate law, which allows the Public Guardian to seek reimbursement but does not compel him or her to do so.

FINDING 3. “The Public Guardian is authorized by law to petition the Court for reasonable fees for its services just as would a private attorney.”

COUNTY RESPONSE: Agree.

FINDING 4. “There is now and has been a Court Ordered fee schedule in place for the Public Guardian to seek fees for its services in Conservatorship estates which have assets to pay for those services.”

COUNTY RESPONSE: Agree.

FINDING 5. “The Public Guardian is legally obligated to file periodic accountings with the Court to report on the services rendered and the beginning and ending amounts of both cash and non-cash assets of the estate and all income and expenses in the accounting period. At this time, it is the practice to also request fees for the services of the Public Guardian and the County Counsel for acting as the PG's attorney in filing the petition. In Inyo County, the practice is to file these petitions every two years.”

COUNTY RESPONSE: Agree. The Public Guardian submits fees for court approval on behalf of the office of Public Guardian and County Counsel, when it acts as attorney for the Public Guardian.

FINDING 6. “The Public Guardian has consistently failed to ask for the fees justified by the Court-ordered Public Guardian fees schedule then in effect.”

COUNTY RESPONSE: Disagree partially. The Public Guardian, as shown in the Grand Jury Report and in other records available to the Board of Supervisors, has not “consistently” failed to ask for fees justified by the fee schedule but rather has very often filed for reimbursement at the minimum levels, which may well have been appropriate in a lot of those cases involving indigent or fixed-income conservatees. However, the Board agrees that the Public Guardian has sometimes chosen not to seek sufficient fees to recoup the County's costs associated with providing services, in cases where seeking higher reimbursement levels would not cause hardship to larger estates and where the compensation would be considered “just and reasonable” for the services provided.

FINDING 7. "There is presently a good system of oversight to be sure that the Public Guardian is giving good care to the conservatees."

COUNTY RESPONSE: *Agree.*

FINDING 8. "There is no system of oversight presently in place in Inyo County to be sure that the Public Guardian is seeking reasonable fees for its services for the benefit of the County tax payers [sic]."

COUNTY RESPONSE: *Disagree wholly.* The sole authority to approve or deny the Public Guardian's fee requests lies with Superior Court, which considers a number of factors when weighing its decision. The Court Ordered fee schedule states, "Pursuant to Probate Code §§ 2623, 2640, and 2942, the Public Guardian shall petition for not more than these fees for such services. In determining whether fees are just and reasonable for a particular estate, the Court shall, among other factors, take into consideration the actual costs of the services provided, the amount of the estate involved, the special value of services provided in relation to the estate, and whether the compensation requested might impose an economic hardship on the estate." While the Grand Jury notes that the Court is more likely to lower a request for fees than raise one, this system for oversight nonetheless exists. It should also be pointed out that as a duly-elected public official, the Public Guardian has a personal responsibility to seek the most just and reasonable fees on behalf of both the estates and taxpayers she serves, and the Board of Supervisors cannot dictate what the Public Guardian files for reimbursement to the Court. It is also worth noting the existence of a Court-appointed attorney for the conservatee and a Court-appointed investigator, who are arguably also part of the system of oversight under state law.

FINDING 9. "The reasonable value of the services performed by the Public Guardian as conservator of the conservatee is to be measured at least in part, under both past fee schedules and the newly ordered fee schedule, by the amount of time devoted by the Public Guardian in taking care of the physical, medical and financial needs and concerns of the conservatee."

COUNTY RESPONSE: *Agree.*

FINDING 10. "The Public Guardian's office has not, at least in recent years, kept track of the time devoted to taking care of its conservatees."

COUNTY RESPONSE: *Agree.*

FINDING 11. "Keeping track of the time spent is not a difficult or time-consuming task and several computer programs are available for the purpose."

COUNTY RESPONSE: *Agree.*

FINDING 12. "Only a minimal effort is required to compute the appropriate fee for the Public Guardian using the fee schedule. It is not difficult in larger estates to multiply months of service times the \$200 per month allowed in the schedule."

COUNTY RESPONSE: *Disagree partially.* The Board of Supervisors assumes there might be certain other factors and nuances involved in the calculation of conservatorship fees and cannot qualify the amount of effort needed if this is the case. This does not appear difficult to do if based on the fee schedule alone; however, in every case, the Court must determine whether the compensation sought is just and reasonable, taking into consideration various factors including the actual costs of the services provided. (See Penal Code Section 2942(b).)

FINDING 13. "While the first priority of the Public Guardian is taking care of the conservatees, the county taxpayers deserve to be reasonably compensated for the services rendered at their expense where there are sufficient assets in the conservatorship to do so."

COUNTY RESPONSE: Agree.

FINDING 14. "The Public Guardian is consistently late, often very late, in filing its accounting and reports with the Court."

COUNTY RESPONSE: Agree.

FINDING 15. "A system of oversight to insure [sic] timely filings is not working well."

COUNTY RESPONSE: Disagree partially. The Board is not convinced that the lack of timely filings in prior years was due to an oversight system not working well, but rather believes that there were other contributing factors (some of which should be addressed prospectively by the additional personnel and software included in the Fiscal Year 2018-2019 Board-Approved Budget, as discussed more fully below).

RECOMMENDATIONS

RECOMMENDATION 1. "The Public Guardian's Office seek reasonable fees for its services in those cases where the conservatorship estate has sufficient assets to reasonably pay for those services."

COUNTY RESPONSE: The recommendation is not within the Board's power to implement. The Board of Supervisors can encourage or request, but not compel, the Public Guardian to seek certain fees in certain cases, as she is a duly-elected official and the Board of Supervisors holds only budgetary or personnel related decision-making authority over the Public Administrator-Public Guardian's Office. Further, and as noted in the Grand Jury Report itself, "there is no law that absolutely mandates that the Public Guardian seek any fees whatsoever. It is up to the Public Guardian to decide whether to ask for fees and to decide upon the amount to be requested to be ordered by the Court."

RECOMMENDATION 2. "The job description of the Inyo County Public Guardian be changed to provide that it is the duty of the Public Guardian's Office to seek reasonable fees to reasonably compensate the County for services rendered by the Public Guardian when there are conservatorship assets to do so."

COUNTY RESPONSE: This recommendation requires further analysis. This analysis will be conducted in concert with the Public Guardian and Personnel Director to determine the feasibility of the recommendation as, once again, the Board of Supervisors holds decision-making authority only over budgetary and personnel matters in the Public Administrator-Public Guardian's Office.

RECOMMENDATION 3. "Each new Public Guardian read the Court Fee Schedule for Public Guardians and sign a document that he he/she [sic] has read it and understands it and will follow it to the best of his/her ability. He or she should seek the advice of the Court or County Counsel or an experienced attorney if they have questions about it."

COUNTY RESPONSE: The recommendation is not within the Board's power to implement. The Board of Supervisors can encourage or request, but not compel, the Public Guardian to follow the fee schedule or seek the advice of the Court or County Counsel, as she is a duly-elected official and the Board of Supervisors holds only budgetary or personnel related decision-making authority over the Public Administrator-Public Guardian's Office.

RECOMMENDATION 4. "The Public Guardian's Office keep track of the time of the Public Guardian and that of its personnel in rendering services for the benefit of its conservatees."

COUNTY RESPONSE: *This recommendation requires further analysis.* This analysis will be conducted in concert with the Public Guardian and Personnel Director to determine the feasibility of the recommendation as, once again, the Board of Supervisors holds decision-making authority only over budgetary and personnel matters in the Public Administrator-Public Guardian's Office. But it is worth noting that the funding for software to assist in tracking time is included in the Fiscal Year 2018-2019 Board-Approved Budget, as discussed more fully below.

RECOMMENDATION 5. "Reports to the court be filed when due at least every 2 years."

COUNTY RESPONSE: *The recommendation will not be implemented because it is not warranted or is not reasonable.* The Board of Supervisors can encourage or request, but not compel, the Public Guardian to follow the fee schedule or seek the advice of the Court or County Counsel, as she is a duly-elected official and the Board of Supervisors holds decision-making authority only over budgetary and personnel matters in the Public Administrator-Public Guardian's Office. Superior Court Rules require the Public Guardian to file Accountings and Reports with the Court every two years.

RECOMMENDATION 6. "A system of oversight to insure [sic] timely filings needs to be created and implemented."

COUNTY RESPONSE: *The recommendation is not within the Board's power to implement.* The Public Administrator-Public Guardian is a duly-elected official and the Board of Supervisors holds decision-making authority only over budgetary and personnel matters in the Public Administrator-Public Guardian's Office. Such a system of oversight would reside with Superior Court, which requires filing of Accounting and Reports every two years through Superior Court Rules and state law.

RECOMMENDATION 7. "A system of oversight be created to be sure that the Public Guardian always petitions the Court for the fees to which it is reasonably entitled under the law."

COUNTY RESPONSE: *The recommendation is not within the Board's power to implement.* The Board of Supervisors can encourage or request, but not compel, the Public Guardian to follow the fee schedule or seek the advice of the Court or County Counsel, as she is a duly-elected official and the Board of Supervisors holds decision-making authority only over budgetary and personnel matters in the Public Administrator-Public Guardian's Office.

RECOMMENDATION 8. "When the Public Guardian in its discretion decides to apply to the Court for lesser or greater amounts than called for by the Public Guardian Fee Schedule, the Guardian should explain in the Petition for fees, which is a public document, why it is not seeking the amount supported by the Court Ordered Fee Schedule."

COUNTY RESPONSE: *The recommendation is not within the Board's power to implement.* The Board of Supervisors can encourage or request, but not compel, the Public Guardian to provide such an explanation in the Petition for Fees, as she is a duly-elected official and the Board of Supervisors holds decision-making authority only over budgetary and personnel matters in the Public Administrator-Public Guardian's Office.

RECOMMENDATION 9. "To be sure there is some oversight on behalf of the Inyo County taxpayers, now and in the future, copies of all conservatorship accountings be provided both to the County Administrator Budget Analyst and to the County Auditor's Office at the time of filing the Accountings

with the Court at the latest and preferably 10 days before filing the Accounting with the Court so that those offices may confer with the Public Guardians office or appear in Court if the interest of the County Taxpayers does not appear to be properly served by the fees requested in the Petition to the Court.”

COUNTY RESPONSE: *The recommendation requires further analysis.* The Board of Supervisors can encourage or request, but not compel, the Public Guardian to provide copies of all conservatorship accountings to the Budget Analyst or Auditor’s Office, as she is a duly-elected official and the Board of Supervisors holds decision-making authority only over budgetary and personnel matters in the Public Administrator-Public Guardian’s Office. But the Board will explore the feasibility of obtaining and providing copies of conservatorship accountings through other means.

RECOMMENDATION 10. “The County work with the Public Guardian to assure [sic] adequate levels of record keeping and fee calculations and to reasonably compensate the County for the Public Guardians services whether by use of software, personnel or other County office assistance in calculating and processing those fees.”

COUNTY RESPONSE: *This recommendation has been implemented.* While, again, the Board of Supervisors cannot compel the Public Guardian to charge for fees that would reasonably compensate the County for services rendered, it has taken steps to provide the office with the tools necessary to improve in the calculation and processing of these fees. As part of the Fiscal Year 2018-2019 Department Requested Budget, the Public Administrator-Public Guardian requested that her office’s Authorized Staffing be increased by deleting a part-time position and adding a full-time Public Administrator-Public Guardian Specialist position (Range 57). The total cost of the requested change in the office’s Authorized Staffing is an additional \$38,296 a year. In requesting this change to the office’s Authorized Staffing, the Public Administrator-Public Guardian wrote that, “if a full time position is granted, the office of PAPG can function at an efficient level to ensure higher fees are taken in without compromising the duties required by California Probate Law.” However, during the departmental budget meeting on June 29, 2018, the Public Administrator-Public Guardian indicated that these same efficiencies could be achieved if the Recommended Budget supported purchasing a public administrator-public guardian case management software system for an estimated one-time cost of \$21,000, plus \$6,000 in annual fees. The Recommended Budget brought forth by the CAO supported funding for both the purchase of the software system, through coordination with the Information Services Director, as well as the full-time position. The Board approved both funding requests in the Final Fiscal Year 2018-2019 Budget. It was noted in the CAO’s Recommended Budget Message that, “while the nature of the office’s caseload precludes any guarantee of the amount of fees that can be collected in any given year, funding both the new software system and increasing the Authorized Staffing will afford the office the best opportunity to collect all of the fees to which the County is entitled and, in doing so, will hopefully offset some of the increased costs associated with at least some of the \$44,296 in new, ongoing expenses.”

SUMMARY

Response to Summary:

§1 The respondent agrees with the finding.

§§2-4 The respondent partially agrees with the findings.

- *The Public Guardian is occasionally behind on filing her reports congruent with the staffing levels of her office. Although the findings of the Grand Jury were specific to the Office of Public Guardian, it is impossible to bifurcate the Duties and Responsibilities that she is required to fulfill for both offices dictated by California Probate Code.*
- *It should be established that neither the office of Public Administrator or Public Guardian (hereinafter PA/PG) have had an Assistant position funded during her tenure.*
- *PA/PG was unstaffed upon taking office in January 2007 from January 1, 2007 to February 16, 2007, again from July 22, 2009 to October 1, 2009 and from September 15, 2014 to the end of December 2017.*
- *During the periods that were staffed, the PA/PG and Deputy PA/PG were certified and participated in continuing education as dictated by California Probate Law by CAPAPGPC Association.*
- *The legal requirement for participation began in 2007, when the California Judicial Council designated the CAPAPGPC Association as the certifying body for all county Public Administrators, Guardians, and Conservators with certification required by law for PA|PG|PCs to work within the state.*
- *As the Public Administrator, and Public Guardian for Inyo County, I and my staff (who perform the duties for these two functions) are required by the following Probate Code Sections to be certified by our Association:
Probate Code Section 7605 for the Public Administrator function
Probate Code Section 2923 for the Public Guardian: Probate Conservatorship function*
- *After more than three years of CAO recommended staffing levels for PA/PG that did not include a Full Time Deputy PAPG, PAPG was granted a part time position titled PUBLIC GUARDIAN SPECIALIST (PART-TIME) for FY 2017 to 2018. PA/PG continued to be unstaffed for an additional four (4) months to allow for the hiring process.*
- *Funding was not reestablished for, association dues or Standby Time, so PA/PG must fulfill the duties of her offices within legal parameters and continues to work forty (40) to Sixty (60) hour per week in direct relation to the needs of her conservatees, including after hours, on week-ends and holidays.*
- *PA/PG is only one of many departments that are funded by the General Fund. Fees collected by PA/PG are monies paid by decedent estates (PA) or Conservatee estates (PG), never from intra-office fees paid between departments.*
- *Public Guardian has not received an increase in salary during her nearly twelve (12) years in office. Public Administrator Public Guardian will receive a modest increase in Salary in January, 2019 largely due to the [Elected Official Salary Survey of 15 Like Counties for 2017](#) compiled by Board Clerk Darcy Ellis and;*

- *Efforts of Inyo County Recorder' compilation of data, Elected and Appointed Official's Fact Sheet presented to the Board of Supervisors and granted by the Board on December 12, 2017, pursuant to the Elected Officials Salary Adjustment Policy adopted by the Board of Supervisors on February 4, 2014.*
- *Taxpayers my view all Salaries on the Inyo County website under Salary Schedule.*
- *Tax payers may also view the 2018-2019 Recommended Budget on the Inyo County web site consisting of 700 pages, however for clarity purposed for this response, for the Public Administrator/ Public Guardian office, CAO recommended:*

Public Administrator-Public Guardian. As part of the Department Requested Budget, the Public Administrator-Public Guardian requested that her office's Authorized Staffing be increased by deleting the BPAR PAPG Specialist position (Range 57) and adding a full-time PAPG Specialist position (Range 57). The total cost of the requested change in the office's Authorized Staffing is an additional \$38,296 a year.

In requesting this change to the office's Authorized Staffing, the Public Administrator-Public Guardian wrote that, "if a full time position is granted, the office of PAPG can function at an efficient level to ensure higher fees are taken in without compromising the duties required by California Probate Law." However, during the departmental budget meeting on June 29, 2018, the Public Administrator-Public Guardian indicated that these same efficiencies could be achieved if the Recommended Budget supported purchasing a public administrator-public guardian case management software system for an estimated one-time cost of \$21,000, plus \$6,000 in annual fees.

The Recommended Budget supports funding for both the purchase of the software system, through coordination with the Information Services Director, as well as the requested change in the Authorized Staffing for the office. While the nature of the office's caseload precludes any guarantee of the amount of fees that can be collected in any given year, by funding both the new software system and increasing the Authorized Staffing in the Recommended Budget, the office will be afforded the best opportunity to collect all of the fees to which it is entitled and, in doing so, will, hopefully, offset some of the increased costs associated with at least some of the \$44,296 in new, ongoing expenses.

The BPAR PAPG Specialist position is currently filled. If the change in Authorized Staffing for the office is approved, it will result in reclassifying the incumbent in the current position, unless your Board of Supervisors directs that the new full-time PAPG Specialist position be filled through a competitive recruitment, in which case the incumbent would have to be laid-off if not selected for the new position.

- *Public Administrator/Public Guardian confirms the representation made in the above passage from the Inyo County 2018-2019 CAO recommended Budget and is in agreement with restoring staffing levels in addition to purchasing the recommended software.*

- *Public Guardian is mandated to retain conserved persons in the least restrictive setting for the greatest period of time as is possible. Many of PG's conserved persons live/ have lived independently in their own home and Public Guardian must meet the needs of her conservatees including health care, meals, clothing, personal care, housekeeping, transportation and even recreation. Public Guardian must judiciously marshal the estates of all of her conservatees to allow for the greatest length of time that the estate may "private pay" or pay within the means of their savings, Social Security, Veteran's Benefits and pensions.*

This is a direct benefit to the taxpayers of Inyo County as it delays and often times prevents her conservatees failing to a progressively more expensive placement. Assisted Living Facilities are not funded by Medi-Cal and must be paid by private means. If a conserved person is no longer able to remain in their private home or live independently due to physical or mental health issues, Assisted living Placement is required at a higher level of Room and Board costs. If a conserved person fails to the level of Skilled Nursing, the conserved person's estate must private pay until the estate is spent to meet criteria for Medi-Cal coverage, not private pay. The Office of Public Guardian works diligently to retain the estates of her conservatees which in turn is a substantial cost savings to the taxpayers of Inyo county.

BACKGROUND

Response to Background

§§1-6 The respondent agrees with the finding

§7 Respondent does not agree with the finding

- *Public Guardian acts on the behalf of minor's estates.*
- *Public Guardian has been assigned two (2) minor's estates by Inyo County Superior Court and has received statutory fees for management of one (1) estate and will receive fees on the second estate upon accounting and final distribution of the estate.*

§8 Respondent agrees with the finding

§§9-13 respondent partially agrees with finding

- *FY 2006-2007 Total Fees Collected: \$19,980.60*
- *FY 2007-2008 Total Fees Collected: \$21,762.85*
- *FY 2008-2009 Total Fees Collected: \$2,965.35 PA/PG partially unstaffed*
- *FY 2009-2010 Total Fees Collected: \$8,638.20*
- *FY 2010-2011 Total Fees Collected: \$11,994.95*
- *FY 2011-2012 Total Fees Collected: \$8,064.26*
- *FY 2012-2013 Total Fees Collected: \$8,152.74*
- *FY 2013-2014 Total Fees Collected: \$7,150.63*
- *FY 2014-2015 Total Fees Collected: \$8,000.00 PA/PG partially unstaffed*
- *FY 2015-2016 Total Fees Collected: \$8,621.26 PA/PG unstaffed*
PA Fee NOT PG Fee collected and NOT resulting from "past County Counsel's achievement". Collections could have been "slightly to significantly" more if it had not been for the "past

County Counsel's" actions and practices that were not aligned with the purposes and goals as outlined on the County Counsel's Association of California's website.

Corrective Action: The present County Counsel and specifically the Deputy County Counsel assigned to the PA/PG office have worked diligently and have been successful in legitimately bring the Public Guardian's court filings up to date. Additionally, PA/PG and present County Counsel and Deputy County Counsel have updated the INYO COUNTY PUBLIC GUARDIAN FEES SCHEDULE to fairly and equitably reflect services of the Public Guardian Office.

- *FY 2016-2017 Revenue: \$152.83 PA/PG unstaffed and residual consequences of the "previous" County Counsel's actions.*
- *FY 2017-2018 Total Fees Collected: \$7,376.06 PA/PG partially unstaffed and residual consequences of the "previous" County Counsel's actions and practices.*

METHODOLOGY

Response to Methodology

§§1-6 Public Administrator Public Guardian is respectful of the Methodology of Investigation of the Grand Jury with reservation that the Inyo County Court Investigator was not interviewed.

At the time of filing a Petition for Conservatorship of the Person, the Estate or both, a proposed conservatee is assigned a Public Defender and the Court appoints a Court Investigator to independently conduct an investigation defined under Probate Code § 1826. Accountings do not trigger an investigation and are independent of any parties, conducted every two years or sooner if directed by the Court. California Court Investigators have full authority to review all aspects of care of Probate Conserved persons by the Public Guardian's Office including the confidential supplemental information form submitted by the petitioner and consider the facts set forth in the form that address each of the categories specified in paragraphs (1) to (5), inclusive, of subdivision (a) of Section 1821 and has full access to the estates accountings and may question any action taken by Public Guardian in regards to fees requested or not requested in relation to the best interest of the conservatorship of the person and estate.

DISCUSSION

Response to Discussion

§§ 1-7 Respondent agrees with the findings

§ 8 Respondent disagrees partially with the findings

- *Public Guardian had ten (10) conservatorships and five(5) probates(although PA has received three more PA probates cases)*
- *PG has twelve open and active referrals that require ongoing investigations*
- *PG has twenty seven (27) deceased conservatee cases that have not reached final disposition of varying degrees that accumulated during the times the PA/PG office was unstaffed. PAPG will implement the new software when funded, installed and populated to close backlogged cases and receive fees.*

QUALITY OF CARE

Response to Quality of Care

§§1-4 The respondent agrees with the findings

FEES

Response to fees

§§1-11 The respondent partially agrees with the findings

- *Probate Code §1470(b) and 1472(a)(1) dictate: Fees shall be awarded at the conclusion of the matter. Prior Court approval is required before payment of compensation or fees can be made to the Conservator, Conservator's Attorney or Conservatee's Attorney (PC§2430(a)(4) and Cal.Rules of Court 7.775. In re the Guardianship of Cookingham allows for fees without approval for a PROFESSIONAL fiduciary. All authorized periodic payments are subject to review-*
- *Probate code §2614.7- Unlike a personal representative or a professional fiduciary, PG is not entitled to file for proposed hourly fees. A Public Conservator is not a professional fiduciary business as defined in California Code, Business and Professions Code - BPC § 6501*

§12 Respondent is unable to speak to the findings as Court Case Numbers were not assigned to the assets as listed. Public Guardian's cases are not confidential(with the exception of some Confidential Supplemental Information and Court Investigator's Reports) and can be reviewed by any interested party as requested during Inyo county Superior Court business hours.

§13 Respondent disagrees partially with finding and cannot speak to cases or fees requested before January 2007.

§14 Respondent agrees with the finding

§15 Respondent disagrees partially with the findings

- *The Court grants, for good cause, extensions. Never has the Court or conservatee's attorney requested an accounting or objected to an accounting.*
- *Good cause includes adequate staffing required to attend to the needs of the Person first in deference to the myriad of paperwork required to retain benefits for SSA, SSI, Pensions, Veterans Benefits, Medi-Care, Medi-Cal, interfacing with medical professionals both for long term care, physical health crisis, Emergency Room visits (often in the middle of the night, on week-ends and holidays) responding to Law Enforcement when conserved persons with Learning Disabilities, dementia, schizophrenia and other mental health issues are engaged by Law Enforcement(again, often in the middle of the night, etc.)due to wandering, inappropriate activity of threatening harm to others. Availability to Conservatee's that live independently and have unforeseen daily living issues that require immediate attention. Availability to placements to de-escalate inappropriate activity that may endanger other residents in the*

placement. Pay bills, review medications and procedures for proper insurance coverage that is often incorrect.

- PAPG also must address the needs of her office regarding Elected Official Filings, payment of office bills, adherence to budgetary fiscal matters, open and address a large volume of mail on a daily basis, file and physical case management, etc.

§16 Respondent disagrees partially with the findings

- Public Guardian is not granted fees of 6% for sale of Real Property or other assets. After the sale of Real Property, the Curt must fix commission of the Agent (PC§§ 10160-10166 and Cal rules of Court 4.39(d))
- Public Guardian and Public Administrator must file Judicial Counsel Form DE-260/GC-060, REPORT OF SALE AND PETITION FOR ORDER CONFIRMING SALE OF REAL PROPERTY to allow transfer of sale and pay commission to brokers upon signing of the ORDER.

§17-23 Respondent is unable to adequately address the specifics of cases not identified by case numbers.

§§24-26 Respondent agrees with the finding

§27 Respondent wholly disagrees with the finding.

- Public Guardian has read the Fee Schedule
- Public Guardian has discussed the Fee Schedule with County Counsel
- Public Guardian has discussed the Fee Schedule with a Presiding Judge of the Superior Court

TIMELINESS OF ACCOUNTS TO THE COURT

Response to Timeliness of Accounts to the Court

§1 Respondent disagrees partially with the findings

§2-5 Respondent is unable to respond to specific cases that are not noted by a case number

§ 6 Respondent disagrees partially with the findings

§ 7-8 Respondent strongly disagrees wholly with the findings.

- Filing of Reports and Accounts DOES NOT influence the Court or the Court Investigator in any manner.
- Inyo County Superior Court and the Superior Court Clerks Order and Notice Order to the Court Investigator independent of the actions of Public Guardian.
- Inyo County Court Investigator is an Independent Court Officer and does not take direction from the Public Guardian regarding the Annual or Bi-Annual Accountings.
- The Grand Jury did not interview the Court Investigator.
- Public Guardian's Conservatees have independent ability to contact their Lawyer at any given time for any purpose.
- Hospital Staff, Doctors, Ombudsman, Law Enforcement and Care Providers are Mandatory Reporters and are subject the Ethics of reporting any and all concerns

- *Family, friends, neighbors or any other concerned citizen may contact any of the above reporting agencies, the Office of Public Guardian, County Counsel or conservatee's Counsel at any time.*
- *Public Guardian has never had any person or agency raise any concern about the health and welfare of her conservatees.*

§9 Respondent agrees wholly with the findings

- *Public Guardian has been working without regular assistance for several years*

§§10-11 Respondent partially agrees with the findings

- *Public Guardian is very cognizant of the value and requirements for timeliness of Accountings and is very happy to adhere to Court scheduled Accountings and other required paperwork with the advent of the minimum level of staffing that has been requested and with the Purchase of adequate software to support her efforts to do so.*
- *Public Guardian has prioritized the care of Conservatee's Person. There is no argument that the loss of health or life cannot be regained if lost and when faced with the paradox of caring for the Person when time restrains of Administrative Duties as a working Department Head, Fiscal Compliance, mandatory Public Administrator and Public Guardian duties in a very large land mass County that requires travel and oversight to all areas of remote parts of South County requiring her personal attention.*
- *Public Administrator Public Guardian additionally offset loss of payments to local businesses by marshaling both Administrator and Guardian Estates and paying local delinquent accounts owed to small businesses, Hospitals, Pharmacies, Care Placements, Taxes, ad infinitum, a benefit to the County and its taxpayers.*

OVERSIGHT

Response to Oversight

§ 1 Respondent agrees wholly with the finding.

- *A good system of oversight is in place regarding both care given and finances.*

§ 2 Respondent disagrees partially with findings

- *Inyo County Superior Court, County Counsel's Office and Attorney for Conservatees do provide oversight over the Office of Public Guardian and Public Conservator, however they do not have oversight over the funding of the PAPG office to adequately staff or fund required tools such as software, lap top computers to ensure proper time management and case notes while in the field.*

§3 Respondent disagrees partially with findings

- *County Counsel advises Public Guardian on all matters, including fees. The Office of County Counsel is also subject to scrutiny regarding fees by the CAO and his fiscal staff and Public Guardian and Public Administrator pays for fees to the County coffer County Counsel Fees by personal money from PA/PG Estates*
- *The attorney assigned to conservatees is also subject to scrutiny by the CAO and his fiscal staff and Fees are paid to the County coffers for services rendered to conservatees by conservatees personal estates*

§4 Respondent wholly disagrees with the finding

- *Public Guardian has responded previously to an inadequate understanding of Public Guardian Fees.*
- *Calculation of lost fees is often speculative and Public Guardian cannot speak for fees requested before taking office.*

§5 Respondent disagrees partially with finding

- *Proper oversight is in place at this time as previously stated*
- *The Office of Public Administrator Public Guardian will have direct oversight by the Inyo County Treasurer. The Inyo County Treasurer is an Auxiliary of the Inyo County Public Administrator Guardian Trust Account and will have daily access and oversight of Conservatee's funds.*

FINDINGS

Response to Findings

F1. Respondent agrees wholly with findings stated.

F2. Respondent agrees partially with findings stated. The present job description does not include a duty to petition for fees and California Probate Law does not demand that Public Guardian petitions for Fees, however Public Guardian does petition and has always been granted fees requested.

F3. Respondent disagrees partially with findings stated. The Public guardian is authorized by law to petition for reasonable fees from conservatorship estates but not always as a private attorney can.

F4 Respondent agrees wholly with findings stated. There is now and has been a Court Ordered Fee Schedule in place.

F5 Respondent agrees wholly with the findings stated.

F6 Respondent disagrees partially with the findings stated.

F7 Respondent agrees wholly with the findings stated.

F8 Respondent disagrees partially with the findings stated. The Office of County Counsel works directly with Public Guardian on all accountings including requests for Fees. Additionally, Probate accountings are available to review by any County Tax Payer that wished to do so.

F9 Respondent agrees wholly with findings stated. With the Software requested and recommended by Inyo County CAO Public Guardian will have the tools required to case manage and time manage to optimize fees including extraordinary fees.

F10 Respondent agrees wholly with the findings stated. Due to the Level of staffing, time restraints have precluded Public Guardian from time tracking, however with the restored staffing level to a full time position and with the previously mentioned Software, time tracking will be feasible.

F11 Respondent disagrees partially with the findings stated. Keeping track of time spent is not difficult with adequate tools. Public Guardian is anxious to comply upon funding of the requested Software.

F12 Respondent disagrees partially with the findings stated. Minimal effort is required to compute appropriate fees if appropriate and adequate software is in place. Public guardian is anxious to comply upon funding of requested Software.

513 Respondent agrees wholly with the findings stated. Public Conservator does prioritize the care of conservatees. County Taxpayers deserve to be reasonably compensated for services rendered not only by the Office of Public Administrator Public guardian, but by all Generally Funded Departments in the County of Inyo. A point of interest is that the office of Public Administrator and the Office of Public Guardian facilitate payment of taxes to the County by and for her decedent's estates and living conservatee's that have been and still are county taxpayers.

F14 Respondent disagrees partially with the findings stated.

F15 Respondent disagrees partially with the findings stated. The systems in place do not have oversight over the funding of staffing of the Public Guardian's office to ensure timely filings.

RECOMMENDATIONS

Response to Recommendations

R1 Respondent agrees wholly with the recommendation.

- *Public Guardian has and will continue to adhere to California Probate Code §2902 to wit: A public guardian who takes possession or control of property pursuant to this chapter is entitled to reasonable costs incurred for the preservation of the property, together with reasonable compensation for services, in case of the subsequent appointment of another person as guardian or conservator of the estate. The costs and compensation are a proper and legal charge against the estate of the ward or conservatee.*
- *Public Guardian has and will continue to adhere to California Probate Code §2942(a)(b)*

to wit: The public guardian shall be paid from the estate of the ward or conservatee for all of the following:

(a) Reasonable expenses incurred in the execution of the guardianship or conservatorship.

(b) Compensation for services of the public guardian and the attorney of the public guardian, and for the filing and processing services of the county clerk or the clerk of the superior court, in the amount the court determines is just and reasonable. In determining what constitutes just and reasonable compensation, the court shall, among other factors, take into consideration the actual costs of the services provided, the amount of the estate involved, the special value of services provided in relation to the estate, and whether the compensation requested might impose an economic hardship on the estate. Nothing in this section shall require a public guardian to base a request for compensation upon an hourly rate of service

R2 Respondent disagrees partially with the recommendation.

- *Public Guardian is mindful of judicious guidelines regarding reasonable fees, however she is reticent regarding usurping the office of Public Guardian to interpretation of her duties to a County Department or entity other than the Superior Court as is in place by California Probate Law at this time.*

R3 Respondent disagrees partially with the recommendation

- *Each new Public Guardian should read the Court Fees Schedule for Public Guardians.*
- *Public Guardian should seek the advice of the Court or County Counsel or an Experienced attorney if they have questions about it.*
- *Public Guardian has and will continue to adhere to the above best practices guidelines.*

R4 Respondent agrees wholly with the recommendation

- *Public Guardian will adhere to the best practice guideless of time tracking upon funding and receipt and implementation of requested Probate Software that will enable her to do so.*

R5 Respondent agrees wholly with the recommendation

- *Public Guardian is mindful of California Probate law regarding timely filing*
- *Public Guardian has requested in FY 2018-2019 that the position of Public Administrator Public Deputy be funded to restore a full time position in addition to Probate Software to facilitate the ability to file Accounting timely.*
- *Public Guardian will facilitate the required training for certification of her Deputy Public Administrator Public Guardian in adherence to:*

Probate Code Section 7605 for the Public Administrator function

Probate Code Section 2923 for the Public Guardian: Probate Conservatorship function upon funding to do so

R6 Respondent disagrees partially with the recommendation

- *A system of oversight is presently in place as dictated by California Probate Law, Inyo County Local Rules of Court, California Civil Code, California Government Code, California Tax Code and California Penal Code.*
- *Public Guardian Public Administrator seeks the advice and counsel of Inyo County Counsel regarding interpretation and implementation of all laws pertaining to her office.*

R7 Respondent Disagrees partially with the recommendation

- *A system of oversight is presently in place as stated above in R6*
- *Notice of actions of Public Guardian are properly adhered to as dictated by the following California Probate Codes: §§1460 to 1469, §§1842, 1853, §§2620.2, §2621, §1822, §2352, §§1823, 1824, §1210, §§1461, 1461.4, 1822, §§1461,1822, §1461, §277, §§2890 to 2893, §1822, §1822, §1467, §1892, §2581, §1461.4, §2652, §§2253, 2254, §2543, §1824, §§2700 to 2702, §2683, §2250, §1862, §2804, §§1461.5, 1822*
- *Any interested party may file for notice. Public Guardian has received request for Special Notice and been adherent and will continue to be adherent to requests as dictated by California Probate code Section 1250-1252*

- *PROBATE CODE SECTION 1250-1252:1250.*
 - (a) At any time after the issuance of letters in a proceeding under this code for the administration of a decedent's estate, any person interested in the estate, whether as devisee, heir, creditor, beneficiary under a trust, or as otherwise interested, may in person or by attorney, file with the court clerk a written request for special notice.*
 - (b) The request for special notice shall be so entitled and shall set forth the name of the person and the address to which notices shall be sent.*
 - (c) Special notice may be requested of one or more of the following matters:*
 - (1) Petitions filed in the administration proceeding*
 - (2) Inventories and appraisals of property in the estate, including any supplemental inventories and appraisals*
 - (3) Objections to an appraisal.*
 - (4) Accounts of a personal representative.*
 - (5) Reports of status of administration.*
 - (d) Special notice may be requested of any matter in subdivision (c) by describing it, or of all the matters in subdivision (c) by referring generally to "the matters described in subdivision (c) of Section 1250 of the Probate Code" or by using words of similar meaning.*
 - (e) A copy of the request shall be personally delivered or mailed to the personal representative or to the attorney for the personal representative. If personally delivered, the request is effective when it is delivered. If mailed, the request is effective when it is received.*
 - (f) When the original of the request is filed with the court clerk, it shall be accompanied by a written admission or proof of service*

R8 Respondent agrees wholly with recommendation

R9 Respondent disagrees wholly with recommendation

- *County Auditor's Office and/or the County Budget Analyst may petition for Special Notice as outlined in R7*

R10 Respondent agrees wholly with the recommendation

- *Public Administrator Public Guardian welcomes a respectful and professional working relationship with any and all County Departments under the lawful umbrella of California Probate Code and Personnel Policies and Procedures presently in place.*



COUNTY OF INYO

OFFICE OF THE AUDITOR-CONTROLLER

P.O. Drawer R, Independence, California 93526
(760) 878-0343 • Fax (760)-878-0391

AMY SHEPHERD
Auditor-Controller

August 10, 2018

Inyo County Grand Jury
C/O Honorable Brian J. Lamb, Presiding Judge
Inyo County Courthouse
Independence CA 93526

Dear Members of the Grand Jury,

First, I would like to thank you for your service as members of the Grand Jury. I have received your Final Report for the Inyo County Office of Public Guardian from the Inyo County Board of Supervisors. My responses to your findings and recommendations are as follows:

FINDINGS

F6. The Public Guardian has consistently failed to ask for the fees justified by the Court ordered Public Guardian fees Schedule then in effect.

Response: Agree.

F8. There is no system of oversight presently in place in Inyo County to be sure that the Public Guardian is seeking reasonable fees for its services for the benefits of the County tax payers.

Response: Agree.

F13. While the first priority of the Public Guardian is taking care of the conservatees, the county taxpayers deserve to be reasonably compensated for the services rendered at their expense where there are sufficient assets in the conservatorship to do so.

Response: Agree.

F14. The Public Guardian is consistently late, often very late, in filing its Accounting and reports with the Courts.

Response: Unable to agree or disagree. The Auditor-Controller does not review the Accounting and other reports that are filed with the Courts as part of the Probate code.

F15. A system of oversight to insure timely filings is not working well.

Response: Unable to agree or disagree. The Auditor-Controller is currently not part of the system of oversight.

RECOMMENDATIONS

R1. The Public Guardian's Office seeks reasonable fees for its services in those cases where the conservatorship estate has sufficient assets to reasonably pay for those services.

Response: This recommendation cannot be implemented by the Auditor-Controller because there is no jurisdiction to do so. The jurisdiction to implement this change would reside with the Public Guardian, an Independent Elected Official

R2. The job description of the Inyo County Public Guardian be changed to provide that it is the duty of the Public Guardian's Office to seek reasonable fees to reasonable compensate the County for services rendered by the Public Guardian when there are conservatorship assets to do so.

Response: This recommendation cannot be implemented by the Auditor-Controller because there is no jurisdiction to do so. The jurisdiction to implement this change would reside with the Public Guardian, an Independent Elected Official, and the Board of Supervisors.

R4. The Public Guardian's Office keep track of the time of the Public Guardian and that of its personnel in rendering services for the benefit of its conservatees.

Response: This recommendation cannot be implemented by the Auditor-Controller because there is no jurisdiction to do so. The jurisdiction to implement this change would reside with the Public Guardian, an Independent Elected Official.

R5. Reports to the courts be filed when due at least every 2 years.

Response: This recommendation cannot be implemented by the Auditor-Controller because there is no jurisdiction to do so. The jurisdiction to implement this change would reside with the Public Guardian, an Independent Elected Official.

R6. A system of oversight to insure timely filings needs to be created and implemented.

Response: This recommendation cannot be implemented by the Auditor-Controller because there is no jurisdiction to do so. The jurisdiction to implement this change would reside with the Public Guardian, an Independent Elected Official, and Superior Court.

R7. A system of oversight be created to be sure that the Public Guardian always petitions the Court for the Fees to which it is reasonable entitled under the law.

Response: This recommendation will require further coordination and analysis with the Public Guardian.

R8. When the Public Guardian in its discretion decides to apply to the Court for lesser or greater amounts than called for by the Public Guardian Fee Schedule, the Guardian should explain in the Petition for fees, which is a public document, why it is not seeking the amount supported by the Court Ordered Fee Schedule.

Response: This recommendation cannot be implemented by the Auditor-Controller because there is no jurisdiction to do so. The jurisdiction to implement this change would reside with the Public Guardian, an Independent Elected Official.

R9. To be sure there is some oversight on behalf of the Inyo County Taxpayers, now and in the future, copies of all conservatorship accountings be provided both to the County Administrator Budget Analyst and to the County Auditor's Office at the time of filing the Accounting with the Court at the latest and preferably 10 days before filing the Accounting with the Court so the at those offices may confer with the Public Guardians office or appear in Court if the interest of the County Taxpayers does not appear to be properly served by the fees requested in the Petition to the Court.

Response: This recommendation will require further coordination and analysis with the Public Guardian.

R10. The County work with the Public Guardian to assure adequate levels of record keeping and fee calculations and to reasonable compensate the County for the Public Guardian services whether by use of software, personnel or other County office assistance in calculating and processing those fees.

Response: This recommendation has been implemented. The Auditor's Office is always available to review and assist other departments such as the Public Guardian with fiscal tasks like fee calculation or external billings. In addition, this year's CAO Recommended Budget includes additional funding for a software program that would help the Public Guardian track time and case load.

In closing, I want to thank you for all of your hard work. If you have any questions or need further information please contact me.

Sincerely,


Amy Shepherd, Auditor-Controller

Cc: Inyo County Board of Supervisors



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only:
AGENDA NUMBER

27

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time Closed Session Informational

FROM: Inyo County Planning Commission and Planning Department

FOR THE BOARD MEETING OF: September 11, 2018

SUBJECT: General Plan Amendment (GPA) 2018-02/Inyo County – Multi-Jurisdictional Hazard Mitigation Plan (MHMP)¹.

DEPARTMENTAL RECOMMENDATION: Request the Board of Supervisors:

- receive a presentation from staff on the MHMP;
- conduct a Public Hearing and adopt a Resolution (Attachment 1) approving General Plan Amendment 2018-02/Inyo County-MHMP (Attachment 2); and,
- certify that that General Plan Amendment 2018-02/Inyo County-MHMP is exempt from CEQA.

SUMMARY DISCUSSION:

The County is proposing to amend the Public Safety Element of its General Plan by adding, by reference, the Inyo County/City of Bishop MHMP. On January 21, 2007 the State of California enacted Assembly Bill (AB) 2140. It provides that local jurisdictions can adopt a current Federal Emergency Management Agency (FEMA) approved Local Hazard Mitigation Plan and include it in the Safety Element of their General Plans. By doing so the jurisdiction is eligible for consideration for part or all if its local costs on eligible public assistance to be provided by the State share funding through the California Disaster Assistance Act (CDAA). The CDAA allows the State to pay a portion of the non-federal share (federal share is up to 75% of cost) that would otherwise be the responsibility of the local agency to pay for public assistance and hazard mitigation projects. In December 2017 the County adopted the FEMA approved MHMP. As a final step in meeting the requirements of AB 2140, the MHMP must now be incorporated into in the County General Plan

STAFF ANALYSIS:

The Office of Emergency Services (OES) is responsible for responding to natural and man-made disasters, as well as preparing for such responses. Disasters include: wildfires, floods, avalanches, hazardous spills, and other events that threaten the lives and well-being of the County's residents. County staff worked with OES staff, other state and federal agency and City of Bishop staff, county stakeholders and citizens in developing the MHMP.

¹ The MHMP can be found at: <http://www.inyoplanning.org/InyoHazardMitigationProject.htm>

The MHMP establishes a strategy for Inyo County to reduce hazard impacts. It includes an inventory of the different types of hazards; analysis of the different types of impacts each hazard type can create, within different locations throughout the County; and, to what varying degrees of severity. All disaster types have the potential to severely harm human health and safety, private and public property, ecosystems, and services. Inyo County could face substantial damage, injury or loss of life, interruptions to critical services, and other major issues due to natural hazard impacts. The MHMP was developed to mitigate some of those impacts.

According to the MHMP, there are four phases of emergency management:

- Response: Taking action to save lives, limit injury, and prevent further damage of infrastructure in a disaster.
- Recovery: Returning actions to normal conditions directly following a disaster.
- Mitigation: Establishing strategies to prevent future disasters and/or to minimize their impacts.
- Preparedness: Preparing to save lives and critical infrastructure and to help response and rescue operations in and directly following a disaster.

The MHMP focuses on the mitigation aspect of emergency management. It identifies feasible actions to reduce the risks posed by potential hazards. It also provides mitigation measures to strengthen community resilience, which helps ensure coordinated and consistent hazard mitigation activities across Inyo County.

Incorporating the MHMP into the Public Safety Element of the County's General Plan will be beneficial in two ways: 1) it adds identification of potential hazards, analysis, and mitigation language to the General Plan; and 2) it will open up more funding opportunities to the County in the event of a disaster. Based on the language in AB 2140, a resolution adopting the MHMP into the Public Safety Element of the County's General Plan must be done by the Board of Supervisors. By taking no action, the County's access to possible funds for disaster response would be reduced to 75% of the costs of that response.

On August 22, 2018 the Inyo County Planning Commission held a public hearing, took public comment and provided a recommendation to the Board of Supervisors to adopt the Resolution adopting General Plan Amendment 2018-02/Inyo County-MHMP updating the Public Safety Element to include, by reference, the MHMP and made certain findings (Attachment 3, Planning Commission staff report).

RECOMMENDED FINDINGS

1. Based on the substantial evidence the Planning Commission recommends that the Board of Supervisors certify that General Plan Amendment No. 2018-02/Inyo County-MHMP is Exempt from CEQA.

[Evidence: General Plan Amendment No. 2018-02 is an Amendment to the Public Safety Element of the County General Plan that provides planning and implementation strategies for specific potential disasters in the County to reduce the negative effects of such disasters on Inyo County citizens and the environment. The implementation of the MHMP will not result in significant changes to the environment as it does not include a development proposal or create or change landuse designations to provide for future development, and since it addresses disaster planning and remediation it will be beneficial to the environment; therefore, General Plan Amendment No. 2018-02/Inyo County-MHMP is exempt from the California Environmental Act (CEQA), per general rule 15061(b)(3).]

2. Based on substantial evidence in the record, the Planning Commission recommends that the Board of Supervisors find that General Plan Amendment No. 2018-02/Inyo County-MHMP is conformance with the Goals and Objectives of the Inyo County General Plan.

[Evidence: Adding the MHMP, by reference to the Public Safety Element of the General Plan is consistent with, and will not change or be in conflict with, the policies already found in the Public Safety Element, as well as, the rest of the General Plan. The proposed General Plan Amendment adding the MHMP provides a more in depth evaluation of hazards in the County and additional mitigation strategies that result in better tools to help protect the safety of the County's citizens and helps to promote the General Plan's Public Safety Elements Goals.]

RECOMMENDED ACTIONS:

Based on the Planning Commission's recommendation: adopt the Resolution adopting General Plan Amendment No. 2018-02/Inyo County-MHMP and certify that General Plan Amendment No. 2018-02/Inyo County-MHMP is exempt from CEQA per the General Rule 15061(b)(3).

ALTERNATIVES: The Board may consider the following alternatives.

1. Do not approve General Plan Amendment No. 2018-02/Inyo County-MHMP. This is not recommended as not adopting will leave the County out disaster funding opportunities.
2. Return to staff with direction for specific changes.

OTHER AGENCY INVOLVEMENT: Federal Emergency Management Agency, State Office of Emergency Services, County Fire Districts, Inyo County Sheriff, City of Bishop and Local Tribes.

FINANCING: Costs to prepare the Amendment to the General Plan was funded by the County's General Fund. Costs to prepare the MHMP were funded through a grant from the Federal Emergency Management Agency.

APPROVALS	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i>

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 8/31/18

Attachments:

- 1.) Resolution
- 2.) General Plan Amendment 2018-02/Inyo County MHMP - updating the County's General Plan, Public Safety Element with the MHMP, by reference.
- 3.) August 22, 2018 Planning Commission staff report.

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO, STATE OF CALIFORNIA, CERTIFYING THAT GENERAL PLAN AMENDMENT NO. 2018-02/INYO COUNTY-MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO THE GENERAL RULE AND MAKE CERTAIN FINDINGS WITH RESPECT TO AND APPROVE, GENERAL PLAN AMENDMENT NO. 2018-02/INYO COUNTY-MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, California Government Code Section 65300 et seq. indicates that the legislative body of each county shall adopt a comprehensive, long-term general plan for its physical development, including the following seven required elements: (1) land use, (2) circulation, (3) housing, (4) conservation, (5) open space, (6) noise, and (7) safety

WHEREAS, the County adopted a comprehensive update to its General Plan in 2001, but the General Plan presently does not address Hazard Mitigation Planning in compliance with current state and federal regulations

WHEREAS, On January 21, 2007 the State of California enacted Assembly Bill (AB) 2140 that allows for local jurisdictions to adopt a current Federal Emergency Management Agency (FEMA) approved Local Hazard Mitigation Plan into the Safety Element of their General Plans making the jurisdiction eligible for consideration for part or all if its local costs on eligible public assistance to be provided by the State share funding through the California Disaster Assistance Act (CDAA)

WHEREAS, the CDAA allows the State to pay a portion of the non-federal share (federal share is up to 75% of cost) that would otherwise be the responsibility of the local agency to pay for public assistance and hazard mitigation projects

WHEREAS, Inyo County supports the State and Federal Governments' efforts to address local disasters through planning efforts and funding opportunities

WHEREAS, Inyo County developed a Local Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000. It was adopted by the Inyo County Board of Supervisors on December 12, 2017 and FEMA approved it on December 18, 2017. Titled the Multi-Jurisdictional Hazard Mitigation Plan (MHMP), it provides guidance and insight to the hazards that exist in Inyo County and suggests possible mitigation projects and can be consulted when addressing known hazards to ensure the general health and safety of Inyo County residents

WHEREAS, for the County to be fully compliant with California AB-2140, the MHMP must now be included the County's Plan Public Safety Element

WHEREAS, the County is proposing to amend its General Plan to include, by reference, the MHMP into the Public Safety Element

WHEREAS, on May 29, 2018 the Native American Heritage Commission transmitted a list of appropriate tribal contacts for purposes of consultation pursuant to Government Code Section 65352.3 to the County

Attachment 1

WHEREAS, on June 1, 2018 the County transmitted correspondence to the list of tribal contacts provided by the Native American Heritage Commission inviting consultation pursuant to Government Code Section 65352.3

WHEREAS, the last day that the Tribes could request consultation was September 4, 2018 and no Tribe requested consultation

WHEREAS, the Inyo County Board of Supervisors, through Section 15.12.040 of the Inyo County Code, has designated the Planning Commission to serve as the Environmental Review Board pursuant to Section 15022 of the California Environmental Quality Act (CEQA) Guidelines, which is responsible for the environmental review of all County projects

WHEREAS, General Plan Amendment No. 2018-02 is an Amendment to the Public Safety Element of the County General Plan that provides planning and implementation strategies for specific potential disasters in the County to reduce the negative effects of such disasters on Inyo County citizens and the environment

WHEREAS, the implementation of the MHMP will not result in significant changes to the environment, and since it addresses disaster planning and remediation it will be beneficial to the environment, General Plan Amendment No. 2018-02/Inyo County-MHMP is exempt from the California Environmental Act (CEQA), per general rule 15061(b)(3)

WHEREAS, in compliance with the ten-day noticing requirement for public hearings, on August 11, 2018 a notice of public hearing by the Inyo County Planning Commission, for General Plan Amendment 2018-02/Inyo County-MHMP, was published in the Inyo Register

WHEREAS, on August 22, 2018, the Planning Commission held a public hearing, took public comment on Draft General Plan Amendment No. 2018-02/Inyo County-MHMP and recommended that the Board of Supervisors certify that General Plan Amendment No. 2018-02/Inyo County-MHMP is exempt from CEQA, per the general rule 15061(b)(3), and make certain findings, and approve

WHEREAS, in compliance with the ten-day noticing requirement for public hearings, a notice of public hearing by the Inyo County Board of Supervisors, for General Plan Amendment No. 2018-02/Inyo County was published in the Inyo Register on September 1, 2018

WHEREAS, on September 11, 2018 the Inyo County Board of Supervisors held a public hearing and took public comment on General Plan Amendment No. 2018-02/Inyo County-MHMP

WHEREAS, this Board does hereby find and declare adoption of General Plan Amendment No. 2018-02/Inyo County-MHMP to be in the public interest and will cause the County to be compliant with California AB-2140

NOW THEREFORE, BE IT HEREBY RESOLVED, based on all of the written and oral comments and input received at the September 11, 2018 hearing, including the staff report and recommendation from the Planning Commission, this Board of Supervisors makes the following findings with regard to General Plan Amendment No. 2018-02/Inyo County-MHMP:

Attachment 1

- 1.) General Plan Amendment No. 2018-02/Inyo County is exempt from CEQA, per the general rule 15061(b)(3), as it will not result in significant changes to the environment.
- 2.) Based on substantial evidence in the record, the proposed Amendment to update the Public Safety Element of the County General Plan with the MHMP is consistent with the Goals and Policies of the Inyo County General Plan.
- 3.) Based on substantial evidence in the record, the Amendment to update Public Safety Element of the County General Plan with the MHMP, complies with California Government Code Section 65300 et seq. (i.e., the State's regulations for the General Plan).

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Inyo, State of California, does hereby certify General Plan Amendment No. 2018-02/Inyo County-MHMP is exempt from CEQA, per the general rule 15061(b)(3) and approves General Plan Amendment No. 2018-02 to update the Public Safety Element of the County General Plan by including, by reference, the Multi-Jurisdictional Hazard Mitigation Plan, based on all of the information in the public record and upon recommendation of the Planning Commission.

PASSED AND ADOPTED THIS 11 DAY OF SEPTEMBER, 2018:

AYES:
NOES:
ABSTAIN:
ABSENT:

Chair, Inyo County Board of Supervisors

ATTEST:

Clerk of the Board

By _____
Darcy Ellis, Assistant

Public Safety

9.1 Introduction

Multi-Jurisdictional Hazard Mitigation Plan

9.8 Multi-Jurisdictional Hazard Mitigation Plan

The County recognizes the importance of effective hazard mitigation planning as an important component in reducing the impacts of disasters on its communities and the health, safety and welfare of its citizens.

GOAL MHMP 9.8.1 – Reduce the potential impacts from possible disasters in the County by implementing the Multi-Jurisdictional Hazard Mitigation Plan.

Implementation Measure 1.0 - The Inyo County/ City of Bishop Multi-jurisdictional Local Hazard Mitigation Plan (MHMP) shall serve as the implementation program for the coordination of hazard planning and disaster response efforts within the County and is hereby incorporated by reference to the Public Safety Element.



Planning Department
168 North Edwards Street
Post Office Drawer L
Independence, California 93526

Phone: (760) 878-0263

FAX: (760) 872-2712

E-Mail: inyoplanning@inyocounty.us

AGENDA ITEM NO.: 6 (Action Item and Public Hearing)

PLANNING COMMISSION MEETING DATE: August 22, 2018

SUBJECT: General Plan Amendment (GPA) 2018-02/ Inyo County – Multi-Jurisdictional Hazard Mitigation Plan (MHMP)¹.

EXECUTIVE SUMMARY

The County is proposing to amend the Public Safety Element of its General Plan by adding, by reference, the Inyo County/City of Bishop MHMP (Attachment 1). On January 21, 2007 the State of California enacted Assembly Bill (AB) 2140. It provides that local jurisdictions can adopt a current Federal Emergency Management Agency (FEMA) approved Local Hazard Mitigation Plan and include it in the Safety Element of their General Plans. By doing so the jurisdiction is eligible for consideration for part or all if its local costs on eligible public assistance to be provided by the State share funding through the California Disaster Assistance Act (CDAA). The CDAA allows the State to pay a portion of the non-federal share (federal share is up to 75% of cost) that would otherwise be the responsibility of the local agency to pay for public assistance and hazard mitigation projects. In December 2017 the County adopted the FEMA approved MHMP. As a final step in meeting the requirements of AB 2140, the MHMP must now be incorporated into in the County General Plan.

PROJECT INFORMATION

Supervisory District: All

Applicant: Inyo County

Recommended Action:

- 1.) Make certain findings with respect to and recommend the Board of Supervisors adopt the resolution approving GPA 2018-02/ Inyo County-MHMP, amending the Public Safety Element by adding, by

¹ The MHMP can be found at: <http://www.inyoplanning.org/InyoHazardMitigationProject.htm>

reference, the MHMP and certify that it is exempt from CEQA.

Alternatives:

- 1.) Specify modifications to the proposal.
- 2.) Make specific findings and deny the proposal.
- 3.) Continue the public hearing to a future date, and provide specific direction to staff regarding additional information and analysis needed.

Project Planner:

Cathreen Richards

BACKGROUND

Over the last decade, the State of California has seen a dramatic increase in the number of disaster events, each costing millions and sometimes billions of dollars for jurisdictions to recover from. This uptick in disasters caused state government agencies to look at why so many homes end up destroyed, people injured or killed, and what actions local jurisdictions are taking to correct these problems. These evaluations found that what was being learned from each disaster was not being adapted into policy direction or new regulations and included in General Plans and zoning ordinances as a means of preventing and mitigating future impacts from disaster events. To correct this problem and motivate local officials to take a proactive stance, AB 2140 was enacted in January, 2007. AB 2140 states that in order to maintain the ability to be considered for 100% funding for disaster assistance, the County must comply with two elements of the bill:

1. Have a FEMA-approved Local Hazard Mitigation Plan that identifies potential disaster level events that can impact the county, and that includes policies, objectives and measures for prevention and mitigation.
2. The Board of Supervisors adopts by resolution the County's Local Hazard Mitigation Plan, (the MHMP) into the County's Safety Element of the General Plan.

The first requirement has been completed with the adoption of the MHMP. The second will be covered by this proposed action to include the MHMP into the Public Safety Element of the County's General Plan.

STAFF ANALYSIS

The Office of Emergency Services (OES) is responsible for responding to natural and man-made disasters, as well as preparing for such responses. Disasters include: wildfires, floods, avalanches, hazardous spills, and other events that threaten the lives and well-being of the County's residents. County staff worked with OES staff, other state and federal agency and City of Bishop staff, county stakeholders and citizens in developing the MHMP.

The MHMP establishes a strategy for Inyo County to reduce hazard impacts. It includes an inventory of the different types of hazards; analysis of the different types of impacts each hazard type can create, within different locations throughout the County; and, to what varying degrees

of severity. All disaster types have the potential to severely harm human health and safety, private and public property, ecosystems, and services. Inyo County could face substantial damage, injury or loss of life, interruptions to critical services, and other major issues due to natural hazard impacts. The MHMP was developed to mitigate some of those impacts.

According to the MHMP, there are four phases of emergency management:

- Response: Taking action to save lives, limit injury, and prevent further damage of infrastructure in a disaster.
- Recovery: Returning actions to normal conditions directly following a disaster.
- Mitigation: Establishing strategies to prevent future disasters and/or to minimize their impacts.
- Preparedness: Preparing to save lives and critical infrastructure and to help response and rescue operations in and directly following a disaster.

The MHMP focuses on the mitigation aspect of emergency management. It identifies feasible actions to reduce the risks posed by potential hazards. It also provides mitigation measures to strengthen community resilience, which helps ensure coordinated and consistent hazard mitigation activities across Inyo County.

Incorporating the MHMP into the Public Safety Element of the County's General Plan will be beneficial in two ways: 1) it adds identification of potential hazards, analysis, and mitigation language to the General Plan; and 2) it will open up more funding opportunities to the County in the event of a disaster. Based on the language in AB 2140, a resolution (Attachment 2) adopting the MHMP into the Public Safety Element of the County's General Plan must be done by the Board of Supervisors. By taking no action, the County's access to possible funds for disaster response would be reduced to 75% of the costs of that response.

ENVIRONMENTAL REVIEW

General Plan Amendment No. 2018-02 is an Amendment to the Public Safety Element of the County General Plan that provides planning and implementation strategies for specific potential disasters in the County to reduce the negative effects of such disasters on Inyo County citizens and the environment. The implementation of the MHMP will not result in significant changes to the environment as it does not include a development proposal or create or change landuse designations to provide for future development, and since it addresses disaster planning and remediation it will be beneficial to the environment; therefore, General Plan Amendment No. 2018-02/Inyo County-MHMP is exempt from the California Environmental Act (CEQA), per general rule 15061(b)(3).

TRIBAL CONSULTATION

General Plan updates require that jurisdictions offer consultation opportunities to local Tribes. Pursuant to Government Code Section 65352.3, Tribes have 90-days, after receiving invitations to consult on GPAs to request consultation opportunities. Staff mailed consultation invitations on June 1 of, 2018 to the: Lone Pine Paiute-Shoshone Tribe, Kern Valley Indian Council, Fort Independence Indian Community of Paiutes, Walker River Reservation, Timbisha Shoshone Tribe, Bishop Paiute Tribe, Twenty-Nine Palms Band of Mission Indians and the Big Pine Paiute Tribe of the Owens Valley, no requests for consultation have been received to date. The

Tribes have until August 29th to request consultation and the County cannot approve the General Plan Amendment until the 90-day window for a consultation request has passed.

NOTICING

A public Hearing Notice for General Plan Amendment 2018-02/ Inyo County-MHMP was posted in the Inyo Register on August 11, 2018. Planning staff has received no comments to date.

GENERAL PLAN CONSISTENCY

Adding the MHMP, by reference to the Public Safety Element of the General Plan is consistent with, and will not change or be in conflict with, the policies already found in the Public Safety Element, as well as, the rest of the General Plan. The proposed General Plan Amendment provides a more in depth evaluation of hazards in the County and additional mitigation strategies that result in better tools to help protect the safety of the County's citizens. The MHMP works to help meet the Safety Element Goals of:

- FLD-1 Provide adequate flood protection to minimize hazards and structural damage.
- AVL-1 Minimize hazards and structural damage resulting from avalanches.
- WF-1 Prevent wildfires and provide public safety from wildfire hazards.
- GEO-1 Minimize exposure to hazards and structural damage from geologic and seismic conditions.

RECOMMENDATIONS

Planning Department staff is recommending that the Planning Commission make a recommendation to the Board of Supervisors to approve General Plan Amendment 2018-02/Inyo County MHMP and certify that it is Exempt from CEQA.

Recommended Findings

1. Based on the substantial evidence the Planning Commission recommends that the Board of Supervisors certify that General Plan Amendment No. 2018-02/Inyo County-MHMP is Exempt from CEQA.

[Evidence: General Plan Amendment No. 2018-02 is an Amendment to the Public Safety Element of the County General Plan that provides planning and implementation strategies for specific potential disasters in the County to reduce the negative effects of such disasters on Inyo County citizens and the environment. The implementation of the MHMP will not result in significant changes to the environment as it does not include a development proposal or create or change landuse designations to provide for future development, and since it addresses disaster planning and remediation it will be beneficial to the environment; therefore, General Plan Amendment No. 2018-02/Inyo County-MHMP is exempt from the California Environmental Act (CEQA), per general rule 15061(b)(3).]

2. Based on substantial evidence in the record, the Planning Commission recommends that the Board of Supervisors find that General Plan Amendment General Plan Amendment No. 2018-02/Inyo County-MHMP is conformance with the Goals and Objectives of the Inyo County General Plan.

[Evidence: Adding the MHMP, by reference to the Public Safety Element of the General Plan is consistent with, and will not change or be in conflict with, the policies already found

in the Public Safety Element, as well as, the rest of the General Plan. The proposed General Plan Amendment adding the MHMP provides a more in depth evaluation of hazards in the County and additional mitigation strategies that result in better tools to help protect the safety of the County's citizens and helps to promote the General Plan's Public Safety Elements Goals.]

Attachments:

- Proposed update to the Public Safety Element of the General Plan
- Resolution

Attachment 1

Public Safety

9.1 Introduction

Multi-Jurisdictional Hazard Mitigation Plan

9.8 Multi-Jurisdictional Hazard Mitigation Plan

The County recognizes the importance of effective hazard mitigation planning as an important component in reducing the impacts of disasters on its communities and the health, safety and welfare of its citizens.

GOAL MHMP 9.8.1 – Reduce the potential impacts from possible disasters in the County by implementing the Multi-Jurisdictional Hazard Mitigation Plan.

Implementation Measure 1.0 - The Inyo County/ City of Bishop Multi-jurisdictional Local Hazard Mitigation Plan (MHMP) shall serve as the implementation program for the coordination of hazard planning and disaster response efforts within the County and is hereby incorporated by reference to the Public Safety Element.

RESOLUTION NO. 2018-

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO, STATE OF CALIFORNIA, CERTIFYING THAT GENERAL PLAN AMENDMENT NO. 2018-02/INYO COUNTY-MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO THE GENERAL RULE AND MAKE CERTAIN FINDINGS WITH RESPECT TO AND APPROVE, GENERAL PLAN AMENDMENT NO. 2018-02/INYO COUNTY-MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, California Government Code Section 65300 et seq. indicates that the legislative body of each county shall adopt a comprehensive, long-term general plan for its physical development, including the following seven required elements: (1) land use, (2) circulation, (3) housing, (4) conservation, (5) open space, (6) noise, and (7) safety

WHEREAS, the County adopted a comprehensive update to its General Plan in 2001, but the General Plan presently does not address Hazard Mitigation Planning in compliance with current state and federal regulations

WHEREAS, On January 21, 2007 the State of California enacted Assembly Bill (AB) 2140 that allows for local jurisdictions to adopt a current Federal Emergency Management Agency (FEMA) approved Local Hazard Mitigation Plan into the Safety Element of their General Plans making the jurisdiction eligible for consideration for part or all if its local costs on eligible public assistance to be provided by the State share funding through the California Disaster Assistance Act (CDAA)

WHEREAS, the CDAA allows the State to pay a portion of the non-federal share (federal share is up to 75% of cost) that would otherwise be the responsibility of the local agency to pay for public assistance and hazard mitigation projects

WHEREAS, Inyo County supports the State and Federal Governments' efforts to address local disasters through planning efforts and funding opportunities

WHEREAS, Inyo County developed a Local Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000. It was adopted by the Inyo County Board of Supervisors on December 12, 2017 and FEMA approved it on December 18, 2017. Titled the Multi-Jurisdictional Hazard Mitigation Plan (MHMP), it provides guidance and insight to the hazards that exist in Inyo County and suggests possible mitigation projects and can be consulted when addressing known hazards to ensure the general health and safety of Inyo County residents

WHEREAS, for the County to be fully compliant with California AB-2140, the MHMP must now be included the County's Plan Public Safety Element

WHEREAS, the County is proposing to amend its General Plan to include, by reference, the MHMP into the Public Safety Element

WHEREAS, on May 29, 2018 the Native American Heritage Commission transmitted a list of appropriate tribal contacts for purposes of consultation pursuant to Government Code Section 65352.3 to the County

Attachment 2

WHEREAS, on June 1, 2018 the County transmitted correspondence to the list of tribal contacts provided by the Native American Heritage Commission inviting consultation pursuant to Government Code Section 65352.3

WHEREAS, the last day that the Tribes could request consultation was September 4, 2018 and no Tribe requested consultation

WHEREAS, the Inyo County Board of Supervisors, through Section 15.12.040 of the Inyo County Code, has designated the Planning Commission to serve as the Environmental Review Board pursuant to Section 15022 of the California Environmental Quality Act (CEQA) Guidelines, which is responsible for the environmental review of all County projects

WHEREAS, General Plan Amendment No. 2018-02 is an Amendment to the Public Safety Element of the County General Plan that provides planning and implementation strategies for specific potential disasters in the County to reduce the negative effects of such disasters on Inyo County citizens and the environment

WHEREAS, the implementation of the MHMP will not result in significant changes to the environment, and since it addresses disaster planning and remediation it will be beneficial to the environment, General Plan Amendment No. 2018-02/Inyo County-MHMP is exempt from the California Environmental Act (CEQA), per general rule 15061(b)(3)

WHEREAS, in compliance with the ten-day noticing requirement for public hearings, on August 11, 2018 a notice of public hearing by the Inyo County Planning Commission, for General Plan Amendment 2018-02/Inyo County-MHMP, was published in the Inyo Register

WHEREAS, on August 22, 2018, the Planning Commission held a public hearing, took public comment on Draft General Plan Amendment No. 2018-02/Inyo County-MHMP and recommended that the Board of Supervisors certify that General Plan Amendment No. 2018-02/Inyo County-MHMP is exempt from CEQA, per the general rule 15061(b)(3), and make certain findings, and approve

WHEREAS, in compliance with the ten-day noticing requirement for public hearings, a notice of public hearing by the Inyo County Board of Supervisors, for General Plan Amendment No. 2018-02/Inyo County was published in the Inyo Register on September 1, 2018

WHEREAS, on September 11, 2018 the Inyo County Board of Supervisors held a public hearing and took public comment on General Plan Amendment No. 2018-02/Inyo County-MHMP

WHEREAS, this Board does hereby find and declare adoption of General Plan Amendment No. 2018-02/Inyo County-MHMP to be in the public interest and will cause the County to be compliant with California AB-2140

NOW THEREFORE, BE IT HEREBY RESOLVED, based on all of the written and oral comments and input received at the September 11, 2018 hearing, including the staff report and recommendation from the Planning Commission, this Board of Supervisors makes the following findings with regard to General Plan Amendment No. 2018-02/Inyo County-MHMP:

Attachment 2

- 1.) General Plan Amendment No. 2018-02/Inyo County is exempt from CEQA, per the general rule 15061(b)(3), as it will not result in significant changes to the environment.
- 2.) Based on substantial evidence in the record, the proposed Amendment to update the Public Safety Element of the County General Plan with the MHMP is consistent with the Goals and Policies of the Inyo County General Plan.
- 3.) Based on substantial evidence in the record, the Amendment to update Public Safety Element of the County General Plan with the MHMP, complies with California Government Code Section 65300 et seq. (i.e., the State's regulations for the General Plan).

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Inyo, State of California, does hereby certify General Plan Amendment No. 2018-02/Inyo County-MHMP is exempt from CEQA, per the general rule 15061(b)(3) and approves General Plan Amendment No. 2018-02 to update the Public Safety Element of the County General Plan by including, by reference, the Multi-Jurisdictional Hazard Mitigation Plan, based on all of the information in the public record and upon recommendation of the Planning Commission.

PASSED AND ADOPTED THIS 11 DAY OF SEPTEMBER, 2018:

AYES:
NOES:
ABSTAIN:
ABSENT:

Chair, Inyo County Board of Supervisors

ATTEST:

Clerk of the Board

By _____
Darcy Ellis, Assistant



AGENDA REQUEST FORM
BOARD OF SUPERVISORS
COUNTY OF INYO

For Clerk's Use Only: AGENDA NUMBER 28
--

- Consent Departmental Correspondence Action Public Hearing
 Scheduled Time for 11:00a.m. Closed Session Informational

FROM: Inyo County Planning Commission

FOR THE BOARD MEETING OF: September 11, 2018

SUBJECT: Zone Reclassification (ZR) #2018-07/In Ernest Holdings Ltd. Liability Company

DEPARTMENTAL RECOMMENDATION:

Request the Board of Supervisors:

- A) Conduct a public hearing on the following actions for an 0.34-acre site located at 225 North Mount Whitney Drive, in the community of Lone Pine (APN 005-073-34):
- a proposed ordinance titled “An Ordinance of the Board of Supervisors of the County of Inyo, State of California, approving Zone Reclassification No. 2018-07/In Ernest Holdings Ltd. Liability Company and amending the Zoning Map of the County of Inyo by rezoning a 0.34-acre parcel located at 225 North Mount Whitney Drive (APN 005-073-34) in the unincorporated community of Lone Pine from Multiple Residential (R-2) to single residence or mobilehome combined (RMH).”
- B) Certify that the Provisions of the California Environmental Quality Act (CEQA) Have Been Met and Making Certain Findings with Respect to and Approving Zone Reclassification No. 2018-07/In Ernest Holdings Ltd. Liability Company.
- C) Waive the first reading of the above referenced Ordinance approving Zone Reclassification No. 2018-03/In Ernest Holdings Ltd. Liability Company and schedule the enactment for 11:00a.m., Tuesday, September 11, 2018 in the Board of Supervisors Room, at the County Administrative Center, in Independence.

SUMMARY DISCUSSION:

The applicant, Robert Huizar, an officer for the property owner, In Ernest Holdings Ltd. Liability Company, is proposing to change the Zoning Designation on a property the company owns, located at 225 North Mount Whitney Drive, Lone Pine, CA with Assessor Parcel Number (APN) 005-073-34. Currently, this parcel is zoned Multiple Residential with a 6,500 square foot minimum and a Mobile Home Overlay Zone (R2-6500-MH) and has the General Plan designation of Residential Medium-High Density (RMH). The applicant is requesting the Zoning Designation of Single Residence or Mobilehome Combined, with a 5,800 square foot minimum (RMH-5800). The existing General Plan designation is consistent with the proposed Zoning designation and will not change. The proposed zoning is consistent with the current use on the parcel (a single family residence). The applicant has applied for a Hosted Short-Term rental at this property, which is allowed in the RMH zoning, but not in the R2 zoning.

The property is an extension of an R2 zone (to the west) into an otherwise RMH zoned area (to the north, east and south). See Attachment B for a map of the existing zoning at the property and surrounding area and Attachment C for the proposed zoning. Changing this property’s zoning is bringing the zoning areas into a more consistent pattern, eliminating a “tooth” of R2 that extends into RMH zone.

Environmental Review

Pursuant to the California Environmental Quality Act (CEQA), the proposal is covered by the General Rule 15061(b)(3) that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The proposed zoning change reduces potential future development, and the parcel is currently fully disturbed by the existing residential use, and therefore the project is exempt.

The Planning Commission held a Public Hearing on August, 22 2018, took public comment, and voted to recommend that the Board certify that the project is exempt from CEQA and approve Zone Reclassification No. 2018-07/In Ernest Holdings Ltd. Liability Company with a vote of 5-0.

ALTERNATIVES:

- Do NOT approve the requested actions.
- Return to staff with direction

OTHER AGENCY INVOLVEMENT:

None.

FINANCING:

The applicant provided fees to cover the costs of these actions.

<u>APPROVALS</u>	
COUNTY COUNSEL:	AGREEMENTS, CONTRACTS AND ORDINANCES AND CLOSED SESSION AND RELATED ITEMS <i>(Must be reviewed and approved by county counsel prior to submission to the board clerk.)</i>
AUDITOR/CONTROLLER:	ACCOUNTING/FINANCE AND RELATED ITEMS <i>(Must be reviewed and approved by the auditor-controller prior to submission to the board clerk.)</i>
PERSONNEL DIRECTOR:	PERSONNEL AND RELATED ITEMS <i>(Must be reviewed and approved by the director of personnel services prior to submission to the board clerk.)</i>

DEPARTMENT HEAD SIGNATURE:

(Not to be signed until all approvals are received)



Date: 8/27/18

Attachments:

- 1 Proposed Ordinance
- 2 Existing Zoning
- 3 Proposed Zoning
- 4 August 22, 2018 Planning Commission Staff Report.

ORDINANCE NO. _____

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO, STATE OF CALIFORNIA, APPROVING ZONE RECLASSIFICATION NO. 2018-07/IN ERNEST HOLDINGS LTD. LIABILITY COMPANY AND AMENDING THE ZONING MAP OF THE COUNTY OF INYO BY REZONING A 0.34 ACRE PARCEL LOCATED AT 225 NORTH MOUNT WHITNEY DRIVE (APN 005-073-34) IN THE UNINCORPORATED COMMUNITY OF LONE PINE FROM MULTIPLE RESIDENTIAL (R-2) TO SINGLE RESIDENCE OR MOBILEHOME COMBINED (RMH).

The Board of Supervisors of the County of Inyo ordains as follows:

SECTION I: AUTHORITY

This Ordinance is enacted pursuant to the police power of the Board and Sections 18.81.310 and 18.81.350 of the Inyo County Code, which establish the procedure for the Board of Supervisors to enact changes to the Zoning Ordinance of the County, set forth in Title 18 of said code. The Board of Supervisors is authorized to adopt zoning ordinances by Government Code Section 65850 et seq.

SECTION II: FINDINGS

Upon consideration of the material submitted, the recommendation of the Inyo County Planning Commission, and statements made at the public hearing held on this matter, this Board finds as follows:

- (1) In accordance with Inyo County Code Section 18.81.320, In Ernest Holdings Ltd. Liability Company applied to the Inyo County Planning Commission to have the zoning map of the County of Inyo amended from Multiple Residential (R-2) to Single Residence or Mobilehome Combined (RMH) on a property in the unincorporated community of Lone Pine (APN 005-073-34), as described in Section III of this Ordinance.
- (2) On August 22, 2018, the Inyo County Planning Commission conducted a public hearing on Zone Reclassification No. 2018-07/ In Ernest Holdings Ltd. Liability Company, following which the Commission made various findings and recommended that this Board amend Title 18, to rezone the property described in Section III of this Ordinance Multiple Residential (R-2) to Single Residence or Mobilehome Combined (RMH).
- (3) The findings of the Planning Commission are supported by the law and facts and are adopted by this Board.
- (4) The proposed action will act to further the orderly growth and development of the County by rezoning property to Single Residence or Mobilehome Combined (RMH), as it best matches the current and proposed future uses on the property.

SECTION III: ZONING MAP OF THE COUNTY OF INYO AMENDED

The Zoning Map of the County of Inyo as adopted by Section 18.81.390 of the Inyo County Code is hereby amended so that the zoning on the 0.34-acre site at 225 North Mount Whitney Drive (APN 005-073-34) in the unincorporated community of Lone Pine is changed from Multiple Residential (R-2) to Single Residence or Mobilehome Combined (RMH).

SECTION IV: EFFECTIVE DATE

This Ordinance shall take effect and be in full force and effect thirty (30) days after its adoption. Before the expiration of fifteen (15) days from the adoption hereof, this Ordinance shall be published as required by Government Code Section 25124. The Clerk of the Board is hereby instructed and ordered to so publish this Ordinance together with the names of the Board members voting for and against same.

PASSED AND ADOPTED THIS 25th DAY OF SEPTEMBER, 2018.

AYES:

NOES:

ABSTAIN:

ABSENT:

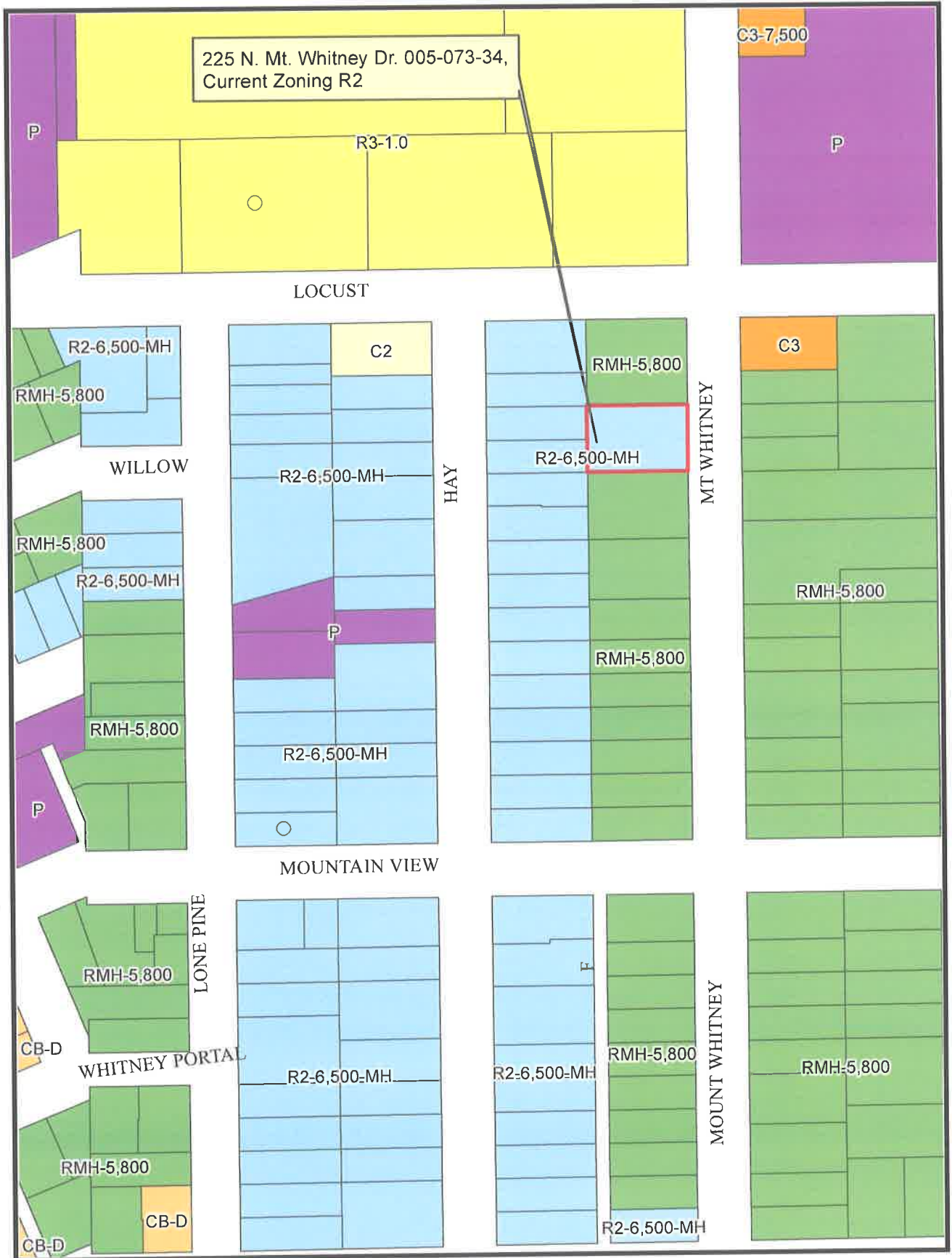
**Dan Totheroh, Chairperson
Inyo County Board of Supervisors**

ATTEST:
**Clint Quilter
Clerk of the Board**

By: _____
Darcy Ellis, Assistant

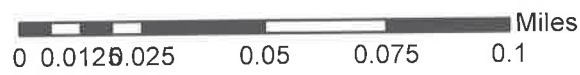
Zone Reclassification 2018-07/Huizar

Existing Zoning



Zone Reclassification 2018-07/Huizar

Proposed Zoning





**Planning Department
168 North Edwards Street
Post Office Drawer L
Independence, California 93526**

**Phone: (760) 878-0263
FAX: (760) 872-2712
E-Mail: inyoplanning@inyocounty.us**

AGENDA ITEM NO.: 7 (Action Item – Public Hearing)
PLANNING COMMISSION MEETING DATE: August 22, 2018
SUBJECT: Zone Reclassification (ZR) 2018-07/In Ernest Holdings Ltd. Liability Company

EXECUTIVE SUMMARY

The applicant, Robert Huizar, an officer for the property owner, In Ernest Holdings Ltd. Liability Company, is proposing to change the Zoning Designation on a property the company owns, located at 225 North Mount Whitney Drive, Lone Pine, CA with Assessor Parcel Number (APN) 005-073-34. Currently, this parcel is zoned Multiple Residential with a 6,500 square foot minimum and a Mobile Home Overlay Zone (R2-6500-MH) and has the General Plan designation of Residential Medium-High Density (RMH). The applicant is requesting the Zoning Designation of Single Residence or Mobilehome Combined, with a 5,800 square foot minimum (RMH-5800). The existing General Plan designation is consistent with the proposed Zoning designation and will not change. The proposed zoning is consistent with the current use on the parcel (a single family residence). The applicant has applied for a Hosted Short-Term rental at this property, which is allowed in the RMH zoning, but not in the R2 zoning.

PROJECT INFORMATION

Supervisory District: 5

Project Applicant: Robert Huizar, on behalf of In Ernest Asset Management, LLC

Property Owner: In Ernest Holdings Ltd. Liability Company

Site Address: 225 North Mount Whitney Drive

Community: Lone Pine, California

A.P.N.: 005-073-34

General Plan: Residential Medium-High Density (RMH)

Zoning: Multiple Residential with a 6,500 square foot minimum and a Mobile Home Overlay Zone (R2-6500-MH)

Size of Parcel: Approximately 0.34-acres

Surrounding Land Use:

Location:	Use:	Gen. Plan Designation	Zoning
Site	Residential	Residential Medium-High Density (RMH)	Multiple Residential – 6,500 square foot minimum – Mobilehome Overlay Zone (R2-6,500-MH)
North	Residential	Residential Medium-High Density (RMH)	Single Residence or Mobilehome Combined - 5,800 square foot minimum (RMH-5,800)
East	Residential and Commercial	Residential Medium-High Density (RMH) and Public Service Facilities (PF)	Single Residence or Mobilehome Combined - 5,800 square foot minimum (RMH-5,800) and Administrative and Professional Office (C-3)
South	Residential	Residential Medium-High Density (RMH)	Single Residence or Mobilehome Combined - 5,800 square foot minimum (RMH-5,800)
West	Residential	Residential Medium-High Density (RMH)	Multiple Residential – 6,500 square foot minimum – Mobilehome Overlay Zone (R2-6,500-MH)

Staff Recommended Action: **Make certain Findings with respect to and recommend the Board of Supervisors approve ZR 2018-07/In Ernest Holdings Ltd. Liability Company, subject to the Conditions of Approval as recommended in this staff report and certify it is exempt from CEQA.**

Alternatives:

- 1.) Deny the ZR.
- 2.) Approve the ZR with additional or modified Conditions of Approval.
- 3.) Continue the public hearing to a future date, and provide specific direction to staff regarding what additional information and analysis is needed.

Project Planner:

Tom Schaniel, Associate Planner

STAFF ANALYSIS

Background and Overview

The applicant has applied for a ZR, to change the zoning of the property from R2-6,500-MH to RMH-5,800 with the intent of operating a Hosted Short-Term Rental on the property. Hosted Short-Term Rentals are not allowed in the R2 zone but are allowed in the RMH zone.

The property has an existing 3 bedroom, 2 bathroom, 1,576 square foot residence with an attached 320 square foot garage. See Attachment A for a Vicinity Map. While the property is zoned for multiple residential use, only the single residence exists on the property. The applicant has already applied for a Hosted Short-Term Rental. That application has been reviewed and no issues have arisen that would result in the denial of the application, except for the property being zoned R2.

The property is an extension of an R2 zone (to the west) into an otherwise RMH zoned area (to the north, east and south). See Attachment B for a map of the existing zoning at the property and surrounding area and Attachment C for the proposed zoning. Changing this property's zoning is bringing the zoning areas into a more consistent pattern, eliminating a "tooth" of R2 that extends into RMH zone.

The existing residence and its location on the lot make the future development of a full second residence on the property difficult, though a smaller accessory dwelling unit, as allowed by State law under the RMH zoning, could be developed on the southern portion of the lot. Because development to the full potential of the R2 zoning is unlikely no real development opportunity is lost by this zone reclassification.

General Plan Consistency

The project is consistent with the General Plan designation of RMH (Policy LU-2.2). The surrounding areas zoned R2 and RMH all have an RMH General Plan Designation and the density of the RMH General Plan Designation is consistent with existing and allowed development under the RMH zoning.

Zoning Ordinance Consistency

Changing of the zoning from R2 to RMH brings the zoning areas into a higher degree of consistency. The current R2 zone is a projection of an adjacent zone, but otherwise the rest of the adjacent properties on that street are RMH zoned. This zone change brings the zone to be consistent with its neighbors on North Mount Whitney Drive. Since the property has only been developed to have a single family residence, the change in zoning is not inconsistent with the existing development of the property. And because of the existing residential development and its placement on the lot, full development of the lot under the R2 zoning is unlikely, and little development potential is lost by this zone reclassification.

Utilities and Public Services

Utility and public services are already provided to the existing single family residence, and development of a second residence and an accessory dwelling unit are already allowed and anticipated by the current zoning and General Plan. The zone reclassification reduces potential future development possibilities to a State allowed accessory dwelling unit. Future impacts, already anticipated, are reduced by this project.

ENVIRONMENTAL REVIEW

Pursuant to the California Environmental Quality Act (CEQA), the proposal is covered by the General Rule 15061(b)(3) that CEQA applies only to projects which have the

potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The proposed zoning change reduces potential future development, and the parcel is currently fully disturbed by the existing residential use, and therefore the project is exempt.

NOTIFICATIONS

ZR 2018-07/In Ernest Holdings Ltd. Liability Company was noticed in the Inyo Register and sent to the property owners of properties within 300-feet of the project, ten days prior to the Planning Commission Hearing. No comments have been received to date.

RECOMMENDATION

Planning Department staff recommends the approval of Zone Reclassification No. 2018-07/In Ernest Holdings Ltd. Liability Company, with the following Findings and Condition of Approval:

FINDINGS

1. The proposed Conditional Use Permit is exempt under CEQA Guidelines 15061(b)(3), General Rule.
[Evidence: The proposal is covered by the General Rule 15061(b)(3) that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The proposed zoning change reduces potential future development, and the parcel is currently fully disturbed by the existing residential use, and therefore the project is exempt.]
2. The proposed Zone Reclassification is consistent with the Inyo County General Plan Land Use designation of Residential Medium Density (RMH).
[Evidence: The project is consistent with the General Plan designation of RMH. The surrounding areas zoned R2 and RMH all have an RMH General Plan Designation and the density of the RMH General Plan Designation is consistent with existing and allowed development under the RMH zoning.]
3. The proposed Zone Reclassification is consistent with Title 18 (Zoning Ordinance) of the Inyo County Code.
[Evidence: Changing of the zoning from R2 to RMH brings the zoning areas into a higher degree of consistency with adjacent zoning. Since the property has only been developed to have a single family residence, the change in zoning is not inconsistent with the existing development of the property]
4. The proposed Zone Reclassification is not likely to cause substantial impacts to public health, safety or welfare.
[Evidence: The property is currently developed as a single family residence. The R2 zoning would allow for a second residence to be developed on the property as well as an accessory dwelling unit. These potential expansions of use are

currently allowed for and anticipated by the General Plan and Zoning Code. The proposed zoning minimally restricts any potential future development to a State allowed accessory dwelling unit. Therefore potential future impacts, which have already been anticipated and allowed for, are reduced.]

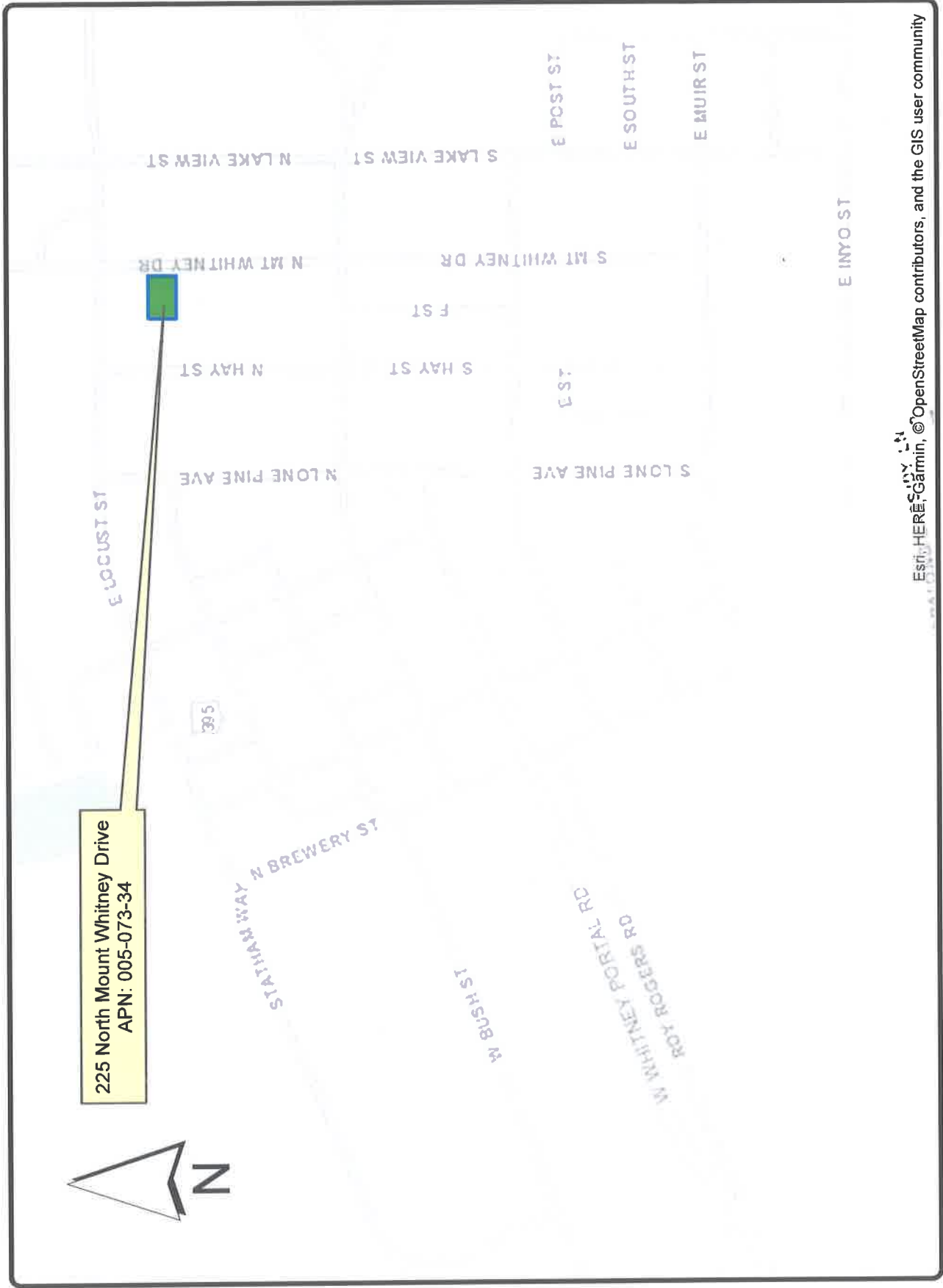
CONDITIONS OF APPROVAL

1. The applicant, landowner, and/or operator shall defend, indemnify and hold harmless Inyo County agents, officers, and employees from any claim, action or proceeding against the County or its agents, officers, or employees to attack, set aside, void or annul an approval of the county, its advisory agencies, its appeals board, or legislative body concerning Zone Reclassification No. 2018-07/In Ernest Holdings Ltd. Liability Company. The County reserves the right to prepare its own defense.

Attachments

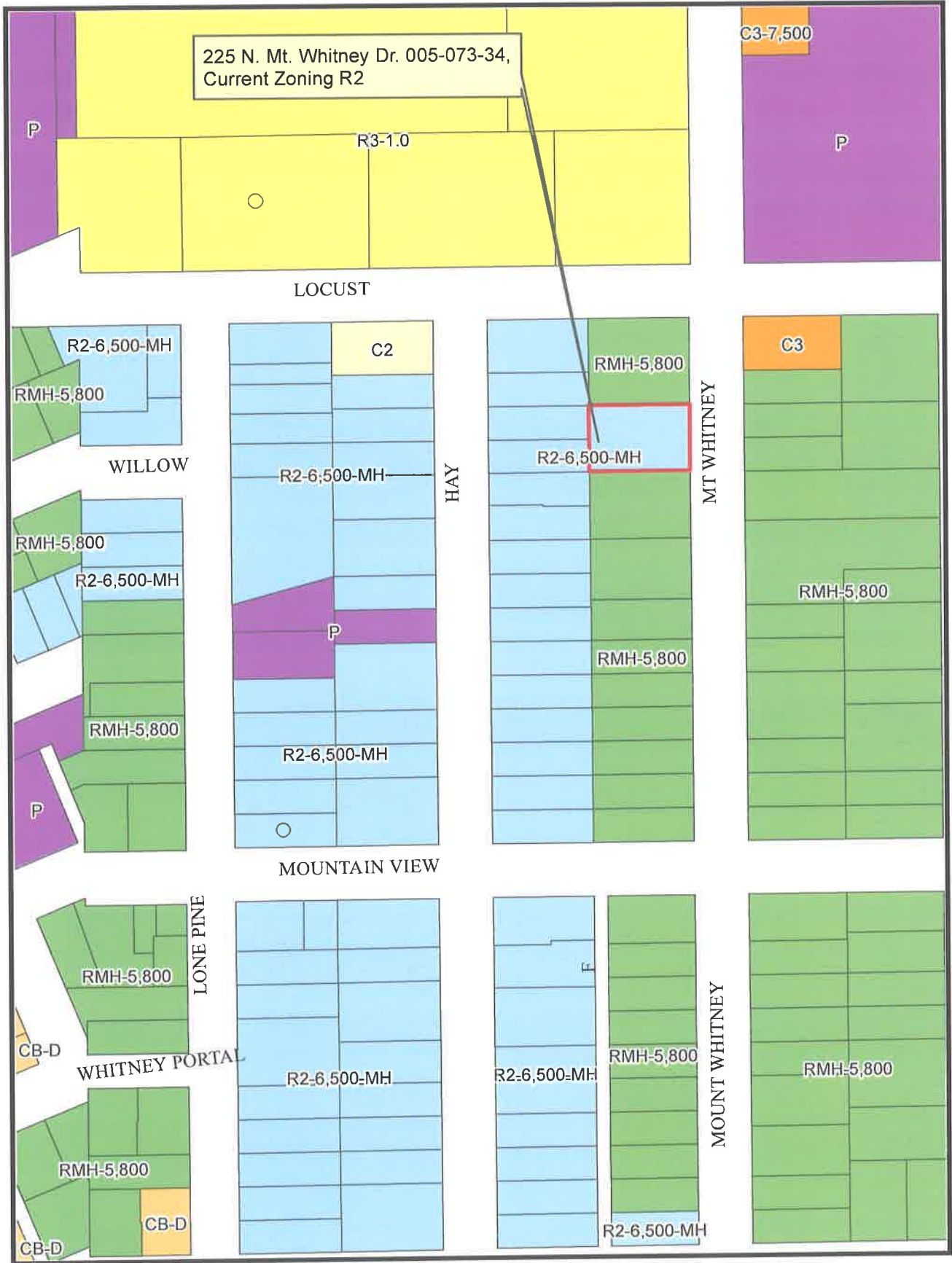
- A. Vicinity Map
- B. Existing Zoning
- C. Proposed Zoning
- D. Draft Ordinance of the Board of Supervisors

Vicinity Map - Lone Pine



Zone Reclassification 2018-07/Huizar

Existing Zoning



Zone Reclassification 2018-07/Huizar

Proposed Zoning



ORDINANCE NO. _____

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO, STATE OF CALIFORNIA, APPROVING ZONE RECLASSIFICATION NO. 2018-07/IN ERNEST HOLDINGS LTD. LIABILITY COMPANY AND AMENDING THE ZONING MAP OF THE COUNTY OF INYO BY REZONING A 0.34 ACRE PARCEL LOCATED AT 225 NORTH MOUNT WHITNEY DRIVE (APN 005-073-34) IN THE UNINCORPORATED COMMUNITY OF LONE PINE FROM MULTIPLE RESIDENTIAL (R-2) TO SINGLE RESIDENCE OR MOBILEHOME COMBINED (RMH).

The Board of Supervisors of the County of Inyo ordains as follows:

SECTION I: AUTHORITY

This Ordinance is enacted pursuant to the police power of the Board and Sections 18.81.310 and 18.81.350 of the Inyo County Code, which establish the procedure for the Board of Supervisors to enact changes to the Zoning Ordinance of the County, set forth in Title 18 of said code. The Board of Supervisors is authorized to adopt zoning ordinances by Government Code Section 65850 et seq.

SECTION II: FINDINGS

Upon consideration of the material submitted, the recommendation of the Inyo County Planning Commission, and statements made at the public hearing held on this matter, this Board finds as follows:

- (1) In accordance with Inyo County Code Section 18.81.320, In Ernest Holdings Ltd. Liability Company applied to the Inyo County Planning Commission to have the zoning map of the County of Inyo amended from Multiple Residential (R-2) to Single Residence or Mobilehome Combined (RMH) on a property in the unincorporated community of Lone Pine (APN 005-073-34), as described in Section III of this Ordinance.
- (2) On August 22, 2018, the Inyo County Planning Commission conducted a public hearing on Zone Reclassification No. 2018-07/ In Ernest Holdings Ltd. Liability Company, following which the Commission made various findings and recommended that this Board amend Title 18, to rezone the property described in Section III of this Ordinance Multiple Residential (R-2) to Single Residence or Mobilehome Combined (RMH).
- (3) The findings of the Planning Commission are supported by the law and facts and are adopted by this Board.
- (4) The proposed action will act to further the orderly growth and development of the County by rezoning property to Single Residence or Mobilehome Combined (RMH), as it best matches the current and proposed future uses on the property.

SECTION III: ZONING MAP OF THE COUNTY OF INYO AMENDED

The Zoning Map of the County of Inyo as adopted by Section 18.81.390 of the Inyo County Code is hereby amended so that the zoning on the 0.34-acre site at 225 North Mount Whitney Drive (APN 005-073-34) in the unincorporated community of Lone Pine is changed from Multiple Residential (R-2) to Single Residence or Mobilehome Combined (RMH).

SECTION IV: EFFECTIVE DATE

This Ordinance shall take effect and be in full force and effect thirty (30) days after its adoption. Before the expiration of fifteen (15) days from the adoption hereof, this Ordinance shall be published as required by Government Code Section 25124. The Clerk of the Board is hereby instructed and ordered to so publish this Ordinance together with the names of the Board members voting for and against same.

PASSED AND ADOPTED THIS 25th DAY OF SEPTEMBER, 2018.

AYES:

NOES:

ABSTAIN:

ABSENT:

**Dan Totheroh, Chairperson
Inyo County Board of Supervisors**

ATTEST:
**Clint Quilter
Clerk of the Board**

By: _____
Darcy Ellis, Assistant