

# Agenda



## County of Inyo Board of Supervisors

Board of Supervisors Room  
County Administrative Center  
224 North Edwards  
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

**Public Notices:** (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

**Note:** Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

### August 7, 2018

**8:30 a.m. 1. PUBLIC COMMENT**

#### **CLOSED SESSION**

2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9] – Los Angeles Department of Water and Power v. County of Inyo, Kern County Superior Court Case No. BCV-18-10151313-KCT.**
  3. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9] – County of Inyo v. Los Angeles Department of Water and Power, Kern Superior Court Case No. BVC-18-101260; Case No. BVC-18-101261; and Case No. BVC-18-101262.**
  4. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –** Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code §54956.9 (one case).
  5. **CONFERENCE WITH LABOR NEGOTIATORS [Pursuant to Government Code §54957.6] –** Employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. Agency designated representatives: County Administrative Officer Kevin Carunchio, Assistant County Administrator Ken Walker, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, and Assistant County Counsel John Vallejo.
- 5a. **PUBLIC EMPLOYMENT [Pursuant to Government Code §54957] –** Title: County Administrator.

**OPEN SESSION** (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

**10:00 a.m. PLEDGE OF ALLEGIANCE**

6. **REPORT ON CLOSED SESSION**
7. **PUBLIC COMMENT**
8. **COUNTY DEPARTMENT REPORTS (Reports limited to two minutes)**

**CLERK-RECORDER-REGISTRAR OF VOTERS**

9. Request Board approve payment to DFM Associates in the amount of \$14,700.40 for the annual DFM Associates Software License Maintenance and Support Fee, contingent upon the Board's adoption of the Fiscal Year 2018-2019 Budget.

**COUNTY ADMINISTRATOR**

10. **Information Services** – Request Board: A) authorize a 2% increase in the Software Maintenance Agreement between Superior and the County of Inyo; and B) authorize payment of the invoice for the Software Maintenance Agreement between Superior and the County of Inyo for the County's ONESolution enterprise finance and accounting system (formerly IFAS) for Fiscal Year 2018-2019, in an amount not to exceed \$40,646, contingent upon the Board's adoption of the Fiscal Year 2018-2019 Budget.
11. **Motor Pool** – Request Board authorize the issuance of a blanket purchase order for the following vendors in the following amounts, for vehicle maintenance, equipment maintenance, and purchase of tires, contingent upon the Board's adoption of the Fiscal Year 2018-2019 Budget: \$30,000 for Bishop Ford; \$30,000 for Bishop Automotive Chevron; \$20,000 for Mr. K's; and \$20,000 for Britt's Diesel.
12. **Recycling and Waste Management** – Request Board authorize the issuance of a blanket purchase order for the following vendors in the following amounts, for purchase of equipment parts, vehicle parts and small tools, for Parks and Recreation, Motor Pool, and Recycling and Waste Management, contingent upon the Board's adoption of the Fiscal Year 2018-2019 Budget: \$25,000 for Steve's Auto Parts; \$20,000 for Dave's Auto Parts; and \$15,000 for High Country Lumber.

**HEALTH AND HUMAN SERVICES**

13. Request Board approve Amendment A03 to the contract between the County of Inyo Department of Health and Human Services and California Department of Public Health for the California Woman, Infants, and Children (WIC) Contract, shifting funds for years 3 through 4 to reflect actual expenditures invoiced, for a total amount not to exceed \$1,479,808 for the period of October 1, 2015 through September 30, 2019, contingent upon the Board's approval of future budgets; and authorize the HHS Director to sign Standard Agreement No. 15-10070, amendment A03.

**PLANNING**

14. Request Board approve and authorize the Chairperson to sign the agreement with the U.S. Geological Survey for Wells and Springs Monitored in the Amargosa Desert in the amount of \$8,000 for the period of October 1, 2018 through September 30, 2019.

**PUBLIC WORKS**

15. Request Board appoint Steven Young to the County Service Area No. 2 (Bishop Creek Sewer) Advisory Committee, to an unexpired two-year term ending April 13, 2020. (*Notice of Vacancy resulted in a request for appointment only from Mr. Steven Young.*)
16. Request Board: A) approve Parcel Map No. 386; and B) accept the Offer of Dedication for road and utility purposes.
17. Request Board authorize the County Administrator to sign a Quitclaim Deed on a property at 800 N. Hwy. 395, Cartago, CA 93549 (APN 29-100-63), which will then be filed by Inyo-Mono Title on behalf of the current property owner.
18. Request Board approve the purchase of a 65-lb. capacity UniMac Commercial Washer Extractor from Laundry Services of Nevada, Inc. of Sparks, NV in an amount not to exceed \$16,761.34.

19. Request Board approve an increase of Purchase Order #P43073 by \$14,121, for the inclusion of sales tax in the Crafcro crack seal contract previously awarded to Environmental Concepts, for a total not-to-exceed amount of \$190,071.
20. Request Board approve the plans and specifications for the Lone Pine VFW Parking Lot / Gene Autry Lane Paving Project and authorize the Public Works Director to advertise and bid the project.
21. Request Board approve the Plans and Specifications for the South Street Parking Lot Project and authorize the Public Works Director to advertise and bid the project.
22. Request Board: A) approve the grant agreement between Inyo County and the Federal Aviation Administration for the Bishop Airport Taxiway Rehabilitation Design Project, in the amount of \$300,000, maximum, contingent upon review and approval of agreement by County Counsel; and B) authorize the Public Works Director to sign the grant agreement on behalf of the County.
23. Request Board: A) declare the State of California a sole-source provider and approve the contract between the County of Inyo and State of California for the preparation of Inyo County's Annual Road Report, in an amount not to exceed \$4,000 for the fiscal year ending June 30, 2018, contingent upon the Board's adoption of the Fiscal Year 2018-2019 Budget; B) designate the Road Commissioner to sign the Road Report, per State Law; and C) authorize the Road Commissioner to sign the contract.
24. Request Board: A) award the construction contract for the Bishop Senior Center Improvement Project to Troy Cauldwell Paint and Stucco in the amount of \$42,390; B) authorize the Chairperson to sign the contract, contingent upon all appropriate signatures being obtained; and C) authorize the Public Works Director to execute all other contract documents, including contract Change Orders, to the extent permitted by Public Contract Code Section 20142 and other applicable laws.
25. Request Board: A) award the construction contract for the Whitney Portal and Horseshoe Meadows Roads Permanent Restoration Repair Project to Bowman Asphalt, Inc. of Bakersfield, CA in the amount of \$264,434; B) authorize the Chairperson to sign the contract, contingent upon all appropriate signatures being obtained; and C) authorize the Public Works Director to execute all other contract documents, including contract Change Orders, to the extent permitted by Public Contract Code Section 20142 and other applicable laws.

**DEPARTMENTAL** (To be considered at the Board's convenience)

26. **BOARD OF SUPERVISORS** – ***Supervisor Griffiths*** – Request Board consider and possibly approve a resolution in support of SB 3: the Veterans and Affordable Housing Act, to appear on the November 6, 2018 ballot.
27. **AUDITOR-CONTROLLER** – Request the Board: A) declare CliftonLarsonAllen LLP CPAs a sole-source provider and ratify and approve the contract between the County of Inyo and CliftonLarsonAllen LLP CPAs for the provision of audit services for the County for the period of July 1, 2018 through June 30, 2019 in the amount of \$76,000 with an option to extend the contract two additional years to include the fiscal year ending June 30, 2020 (\$78,200) and fiscal year ending June 30, 2021 (\$80,400), for a total amount not to exceed \$234,600, contingent upon the Board's adoption of future budgets; and B) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
28. **AUDITOR-CONTROLLER** – Request the Board: A) declare MGT Consulting Group a sole-source provider and ratify and approve the contract between the County of Inyo and MGT Consulting Group for the preparation of the Fiscal Year 2018-2019 SB 90 State Mandated Reimbursement Claim, for the period of July 1, 2018 through June 30, 2019, with the option to extend the contract for Fiscal Years 2019-2020 and 2020-2021 for a total amount not to exceed \$26,100, contingent upon the Board's adoption of future budgets; and B) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
29. **AUDITOR-CONTROLLER** – Request the Board: A) declare MGT Consulting Group a sole-source provider and ratify and approve the contract between the County of Inyo and MGT Consulting Group for the preparation of the Fiscal Year 2018-2019 Cost Plan Allocation, for the period of July 1, 2018 through June 30, 2019, with the options to extend the contract to include Fiscal Years 2019-2020 and 2020-2021 for a total

amount not to exceed \$22,500, contingent upon the Board's adoption of future budgets; and B) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

30. **CHILD SUPPORT SERVICES** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Child Support Attorney I-IV exists in the non-General Child Support fund, as certified by the Child Support Director and concurred with by the County Administrator and Auditor-Controller; B) while the position could be filled by internal recruitment, an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Child Support Attorney I-IV, Range 81-89 (\$5,806 - \$8,586), depending on qualifications and contingent upon funding for the position being continually provided for in future California Department of Child Support Services allocation(s) to the region and the child support services program not being re-aligned by the State of California.
31. **CHILD SUPPORT SERVICES** – Request your Board find consistent with Article IV, Classification Plan, of Attachment E to the Memorandum of Understanding Between The County of Inyo and the Inyo County Employees Association (MOU) that: A) a change in the authorized strength is needed to delete one Administrative Analyst II position at Range 70 (\$4,569 - \$5,557) and adding one Administrative Analyst III position at Range 72 (\$4,787 - \$5,815); B) the County Administrator affirmatively recommends the position be allocated to a higher classification by the Board and the availability of funding for the position of Administrative Analyst III exists as certified by the Director of Child Support Services and concurred with by the County Administrator and Auditor-Controller; C) and where the position is currently filled by an internal candidate meeting the qualifications for reclassification, approve the reclassification to an Administrative Analyst III at Range 72(\$4,787 - \$5,815).
32. **HEALTH AND HUMAN SERVICES** – Request Board ratify and approve a sole-source contract between the County of Inyo and Inyo County Superintendent of Schools in a total amount not to exceed \$200,000 for the period of July 1, 2018 through June 30, 2020 (estimated to be \$100,000 in Fiscal Year 2018-2019 and \$100,000 in Fiscal Year 2019-2020), for the implementation of the Mental Health Services Act Prevention Early Intervention Program, contingent upon the Board's adoption of the future years' budgets, and authorize the Chairperson to sign the contract and HIPAA Business Associates Agreement.
33. **HEALTH AND HUMAN SERVICES – Behavioral Health** – Request Board ratify and approve a contract with Tarzana Treatment Centers for the provision of residential alcohol and drug treatment in an amount not to exceed \$25,000 for the period of July 1, 2018 through June 30, 2019, contingent upon Board's adoption of future Fiscal Year 2018-2019 Budget, and authorize the Chairperson to sign the contract and HIPAA Business Associates Agreement.
34. **HEALTH AND HUMAN SERVICES – FIRST** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) HHS Specialist IV exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the County Administrator and Audit-Controller; B) where internal candidates meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) HHS Specialist IV at Range 60 (\$3,612 - \$4,387).
35. **HEALTH AND HUMAN SERVICES – Fiscal** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Office Technician III exists in various non-General Fund HHS budgets, as certified by the HHS Director and concurred with by the County Administrator and the Auditor-Controller; B) where internal candidates meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified candidates apply; and C) approve the hiring of one (1) Office Technician III at Range 63 (\$3,791 - \$4,613), and if an internal candidate is hired within the division through the open recruitment, authorize HHS to backfill the resulting vacancy.
36. **SHERIFF** – Request the Board find that, consistent with the adopted Authorized Review Policy: A) the availability of funding for one (1) APAR Shelter Assistant exists in the General fund, as certified by the Sheriff, and concurred by the County Administrator and the Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled by an internal recruitment, but an open recruitment is more appropriate to ensure qualified candidates apply; and C) approve the hiring of (1) one APAR Shelter Assistant, Range 42PT (\$12.75/hr - \$15.52/hr).
37. **SHERIFF** – Request the Board find that, consistent with the adopted Authorized Review Policy: A) the availability of funding for one (1) Undersheriff, one (1) Lieutenant, and one (1) Deputy Sheriff exists in the General Fund, as certified by the Sheriff, and concurred by the County Administrator and the Auditor-Controller; B) where internal candidates may meet the qualifications for the positions and the vacancies could

possibly be filled by an internal recruitment, an open recruitment is more appropriate to ensure qualified candidates apply; and C) approve the hiring of one (1) Undersheriff, Range 85SE (\$7,895 - \$10,323), one (1) Lieutenant, Range 81SC-81SD (\$6,620 - \$9,092), and one (1) Deputy Sheriff, Range 67SA-SC (\$4,317 - \$5,791), and authorize up to the D step for a qualified lateral applicant.

38. **PUBLIC WORKS** – Request Board: A) declare CliftonLarsonAllen LLP CPAs a sole-source provider and ratify and approve the contract between the County of Inyo and CliftonLarsonAllen LLP CPAs for the provision of audit services for the Inyo County Local Transportation Commission for the period of July 1, 2018 through June 30, 2019 in the amount of \$6,400 with an option to extend the contract two additional years to include the fiscal year ending June 30, 2020 (\$6,592) and fiscal year ending June 30, 2021 (\$6,790), for a total amount not to exceed \$19,782, contingent upon the Board's adoption of future budgets; and B) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
39. **PUBLIC WORKS** – Request Board ratify and approve the lease with Supattra Bergstrom for the operation of the Thai Thai Restaurant at the Bishop Airport for the period of April 1, 2018 through March 31, 2021 with four one-year options to extend through March 31, 2025, contingent upon the Board's adoption of future budgets, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
40. **PUBLIC WORKS** – Request Board:
  - A. Reclassify Senior Engineer to Deputy Public Works Director and authorize the County Administrator to sign the at-will contract. Consistent with the recommendation of the County Administrator, change the authorized strength in the Public Works Department as follows:
    1. De-fund one full-time Senior Engineer, Range 85 (\$6,535 - \$7,945) and;
  - B. Reclassify Road Superintendent to Deputy Public Works Director and authorize the County Administrator to sign the at-will contract. Consistent with the recommendation of the County Administrator, change the authorized strength of the Public Works Department as follows:
    1. Delete one full-time Road Superintendent, Range 78 (\$5,518 - \$6,705) and add one full-time Deputy Public Works Director, Range 88 (\$7,034 - \$8,547) and;
  - C. Reclassify Administrative Analyst III to Management Analyst. Consistent with the recommendation of the County Administrator, change the authorized strength of the Public Works Department as follows:
    1. Delete one full-time Administrative Secretary III, Range 64 (\$3,964 - \$4,817) and add one full-time Management Analyst, Range 80 (\$5,784 - \$7,035) and;
  - D. Reclassify Road Shop Assistant to Road Shop Supervisor. Consistent with the recommendation of the County Administrator, change the authorized strength in the Public Works Department as follows:
    1. Delete one full-time Shop Assistant, Range 60 (\$3,612 - \$4,387) and add one full-time Heavy Equipment Mechanic I or II, Range 58 (\$3,444 - \$4,190) or Range 60 (\$3,612 - \$4,387);
    2. Approve the modified job description for the Road Shop Supervisor and;
  - E. Find that consistent with the adopted Authorized Position Review Policy:
    1. The availability of funding for the requested Heavy Equipment Mechanic I or II position comes from Road Fund sources, as certified by the Public Works Director and concurred with by the County Administrator, and the Auditor Controller;
    2. Where internal candidates may meet the qualifications for the position, and the vacancy might be filled through an internal recruitment; however, due to the nature of the position an open recruitment would be more appropriate to best ensure a pool of the most qualified applicants; and
    3. Authorize the hiring of one Heavy Equipment Mechanic I or II, Range 58 (\$3,444 - \$4,190) or Range 60 (\$3,612 - \$4,387).
41. **COUNTY ADMINISTRATOR** – Request Board authorize and ratify the County Administrator's signature on Attachment C to Inyo-Mono Advocates for Community Action's Grant Application for funding services and activities for homeless and at-risk of homelessness populations.
42. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff's recommendation regarding continuation of the local emergency known as the "Here It Comes Emergency" that was proclaimed in anticipation of run-off conditions from near-record snowpack posing extreme peril to the safety of property and persons in Inyo County.
43. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff's recommendation regarding continuation of the local emergency known as the "Rocky Road Emergency" that was proclaimed as the result of flooding, mud, and rock landslides and deep snow drifts over portions of Inyo County caused by an atmospheric river weather phenomena that began January 3, 2017 and continued throughout February.

44. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff’s recommendation to continue the local emergency known as the “Land of EVEN Less Water Emergency” that was proclaimed as a result of extreme drought conditions that existed until recently in the County, while considering how to address the ongoing hydrologic issues in West Bishop.
45. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff’s recommendation regarding continuation of the local emergency known as the “Gully Washer Emergency” that resulted in flooding in the central, south and southeastern portion of Inyo County during the month of July, 2013.
46. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff’s recommendation regarding continuation of the local emergency known as the “Death Valley Down But Not Out Emergency” that was proclaimed as a result of flooding in the central, south and southeastern portion of Inyo County during the month of October, 2015.
47. **CLERK OF THE BOARD** – Request Board approve the minutes of the regular Board of Supervisors meetings of June 26, 2018, July 3, 2018, and July 10, 2018, and the special Board of Supervisors meeting of July 27, 2018.

**TIMED ITEMS** (Items will not be considered before scheduled time but may be considered any time after the scheduled time)

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| 11 a.m.    | 48. <b>AG COMMISSIONER – Owens Valley Mosquito Abatement Program</b> – Request Board: A) conduct a public hearing for the proposed continuation of the assessments for the "Owens Valley Mosquito Abatement Program Assessment" and the "Mosquito Control and Disease Prevention Assessment" in order to receive any public input on the proposed continuation of the assessments, the proposed assessment budget for Fiscal Year 2018-2019, the services and programs, the assessments fund, and any other issues related to the assessments; and B) approve a resolution titled, “A Resolution of the Board of Supervisors, County of Inyo, State of California Administering the Owens Valley Mosquito Abatement Program Approving the Engineer’s Reports, Confirming the Assessment Diagram, and Assessment and Ordering the Levy of Assessments for Fiscal Year 2018-2019 for the Owens Valley Mosquito Abatement Program Assessment (Assessment No. 1) and for the Mosquito Control and Disease Prevention Assessment (Assessment No. 2).” |
| 11:30 a.m. | 49. <b>BOARD OF SUPERVISORS</b> – Request Board review the County’s current Legislative Platform and direct any desired changes, additions, or deletions.  |
| 1:30 p.m.  | 50. <b>BOARD OF EQUALIZATION</b> – The Board will recess and reconvene as the Inyo County Board of Equalization (separate agenda).   |

**Note: The agenda items listed below may be considered by the Board at any time during the meeting in the Board’s discretion, including before scheduled timed items.**

**CORRESPONDENCE – ACTION**

51. **Inyo Fish and Wildlife Commission** – Request Board approve a \$1,500 expenditure from the Fiscal Year 2018-2019 Fine Fund Budget to Wildcare Eastern Sierra (formerly Eastern Sierra Wildlife Care) for the rehabilitation of injured and orphaned wildlife, contingent upon the Board’s adoption of the Fiscal Year 2018-2019 Budget.
52. **Northern Inyo Healthcare District** – Request Board consolidate the Northern Inyo Healthcare District Election of Directors with the Statewide General Election to be held on November 6, 2018.

**COMMENT** (Portion of the Agenda when the Board takes comment from the public and County staff)

53. **PUBLIC COMMENT**

**BOARD MEMBER AND STAFF REPORTS**

**CORRESPONDENCE – INFORMATIONAL**

52. **Inyo County Sheriff** – Sheriff’s Department and Jail Overtime Reports for June 2018.
55. **Inyo County Sheriff** – Annual Sheriff’s Special Appropriation Report for the period of July 1, 2017 to June 30, 2018.
56. **Inyo County Treasurer-Tax Collector** – Treasury Status Report for the Quarter Ending June 30, 2018.